

## **EXECUTIVE COMMITTEE MEETING MINUTES**

**DATE:** Tuesday, December 20, 2016

**TIME:** 8:30 a.m.

**PLACE:** Room 317A, Wood County Courthouse

**PRESENT:** Trent Miner, Hilde Henkel, Al Breu, Michael Feirer, Ed Wagner, Donna Rozar, Lance Pliml

**OTHERS PRESENT** (for part or all of meeting): Dennis Polach, Bill Clendenning, Ken Curry, Peter Kastenholz, Heather Gehrt, Brenda Nelson, Melita Barrett, Laurie and Mark Malchow

The meeting was called to order by Chairman Miner.

**Public Comments** – Chairman Miner shared an email sent by Melita Barrett regarding a tax deeded property on Seneca Road, Village of Port Edwards. There was confusion regarding the deadline for November bids on tax deeded properties. The Wood County Treasurer’s website states bids are due by 4 p.m. on the last Tuesday of the month; however, staff in the Treasurer’s office was verbally informing people interested in placing a bid that bids were due on November 23<sup>rd</sup> by 4 p.m. Ms. Barrett believed she was the winning bidder based on the deadline posted on the website.

Mark and Laurie Malchow addressed the Committee as they had their bid in by the November 23<sup>rd</sup> deadline and were told by staff they were the winning bid.

Treasurer Gehrt presented a resolution for the sale of tax deeded properties, with the Seneca Road property removed, to the Committee. This resolution replaces the resolution passed at the December 5<sup>th</sup> Executive Committee meeting. Discussion was held regarding rescinding the December 5<sup>th</sup> resolution. Corporation Counsel Kastenholz noted that past practice allows for the acceptance and/or rejection of bids by the County and advised that the County reject all bids on the Seneca Road property and re-open the property for bids in a month or two. Gehrt acknowledged the discrepancy in bid deadlines from the website and what was verbally conveyed to interested parties who came to her Department to bid on properties in November. She will work with IT in the near future to revamp the website, making the bidding information easier to understand and clearer. Also, a time stamp has been purchased and everything being received by the Department will now be time stamped.

**Motion (Rozar/Breu) to rescind the resolution to approve the sale of tax deeded properties which was passed at the December 5, 2016 Executive Committee meeting and accept the resolution being presented. Motion carried unanimously.**

Discussion was held regarding how to proceed with the Seneca Road, Village of Port Edwards property. The consensus of the Committee was for the property to go back up for bids. Kastenholz recommended keeping the bidding open until February 28, 2017. There was consensus that this would be the timeframe of the bidding process.

**Motion (Pliml/Breu) to adjourn the Executive Committee meeting at 8:58 a.m. Motion carried unanimously.**

Respectfully submitted and signed electronically,

*Donna Rozar*, secretary

Minutes taken and prepared by Brenda Nelson and reviewed by the Executive Committee secretary.