

**MINUTES OF THE  
HIGHWAY, INFRASTRUCTURE & RECREATION COMMITTEE**

**DAY & DATE:** Thursday, August 30, 2018  
**TIME:** 9:00 a.m.  
**PLACE:** River Block Auditorium, 2<sup>nd</sup> Floor, Suite 206, 111 W. Jackson St.,  
WI Rapids, WI 54495  
**ADJOURNMENT TIME:** 9:20 A.M.  
**MEMBERS PRESENT:** Chairman Adam Fischer, Supervisor William Winch, Supervisor Marion Hokamp, Supervisor Dennis Polach  
**EXCUSED:** Supervisor Lance Pliml  
**OTHERS PRESENT:** Roland Hawk, Highway Commissioner; John Peckham, Highway Accounting Supervisor; Chad Schooley, Parks & Forestry Director; Sandra Green, Parks & Forestry Office Supervisor; Board Supervisor, Bill Clendenning; Doug Machon, Wood County Board Chairman; Marla Cummings, Director of Finance.

1. Call meeting to order. Called to order at 9:00 am.
2. Declaration of Quorum. Declared.
3. Public comments. No public comments.
4. 2019 Parks and Forestry Fees. Discussed. Supervisor Winch suggested putting signs on all of our shelter areas to indicate the shelter is for rent and contact information. **Motion to approve by M. Hokamp and seconded by W. Winch. All in favor. Motion carried.**
5. Review of budgets.
  - a. Parks & Forestry Budget: Changes from last submitted budget include Liability Insurance and Health Insurance as well as an increase in hourly rate for seasonal employees which would be a ranger of \$11-\$13.50. B. Winch has questions regarding non-lapsing accounts and what those balances are. Chairman Fischer suggested adding this as an agenda item for a later date. M. Cummings will bring this to a future Executive Committee for consideration. Parks budget is approximately \$4k over what was requested in the 2018 budget. **Motion to approve the Parks & Forestry 2019 budget by B. Winch and seconded by D. Polach and forward to the Executive Committee. All in favor. Motion carried.**
  - b. Highway Budget: Commissioner Hawk is comfortable with what he is submitting for the Highway Department budget. Most of the highway budget dollars are generated through State & Municipal projects and the GTA program through the State. The department has looked into different ways to generate revenues such as increasing various fees. They cut the 1% that was requested. The Frac Sand money that was carried over from last year will be spent yet this year on a project that is now complete. The Frac Sand account can be discussed at a later date. **Motion to approve the Highway budget and forward to the Executive Committee by D. Polach and seconded by M. Hokamp. All in favor. Motion carried.**
6. Determine date for the fall Highway and Forestry tour. September 12, 2018 will work for most people for the tour which will begin at 8:00 am. And start at the Highway Shop. The tour will go North toward Marshfield and to the west and then through county forests. The tour will last approximately 3-4 hours.
7. **Chairman Fischer adjourned the meeting at 9:50 am.**

Signed electronically by Secretary Marion Hokamp

*Marion Hokamp*

Minutes taken by Sandra Green, Wood County Parks & Forestry Office Supervisor