

AGENDA FOR JUNE 21, 2022 – 9:30 A.M.
WOOD COUNTY BOARD OF SUPERVISORS
WOOD COUNTY BOARD ROOM

CALL TO ORDER

ROLL CALL

INVOCATION: Chairman Pliml

READING OF THE MINUTES OF THE PREVIOUS MEETING

EXCUSALS:

RESIGNATIONS:

APPOINTMENTS/Re-APPOINTMENTS:

ADRC-CW Board– Citizen Appointment – Mike Feirer
Board of Adjustments – 3 year term – Lance Pliml, Mark Holbrook
Wood County Library Board – term expiring 5/2023 – Andrea Halbersma
ARPA Funding Adhoc Committee – County Board Chair, 1st and 2nd Vice Chairs, and
Standing Committee Chairs (or their designees)

COMMENTS FROM THE PUBLIC REGARDING AGENDA ITEMS

ACKNOWLEDGEMENTS AND RECOGNITIONS

Recognition of Long Term Employees
Retirement Presentation- Cindy Joosten, Wood County Clerk of Courts

READING OF MINUTES OF COMMITTEE MEETINGS, RESOLUTIONS. RESOLUTIONS INTRODUCED BY COMMITTEES SHALL BE PRESENTED IMMEDIATELY FOLLOWING THE READING OF THAT COMMITTEE'S MINUTES.

PRESENTATION OF LETTERS, PETITIONS, REMONSTRANCES, COMMUNICATIONS AND OTHER DOCUMENTS.

SPECIAL ORDER OF BUSINESS

Extension Wood County Update – Jason Hausler

SET DATE FOR NEXT COUNTY BOARD MEETING – July 19, 2022

ADJOURN

Join by phone

+1-408-418-9388 United States Toll
Meeting number (access code): 2492 102 0481

Join by Webex App or Web

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=md82f624bec24c51dd7fe132722f0d9d1>
Meeting number (access code): 2492 102 0481
Meeting password: 06212022

PROCEEDINGS OF WOOD COUNTY BOARD OF SUPERVISORS

May 17, 2022 – 9:30 a.m.

The Wood County Board of Supervisors composed of nineteen members convened in the Wood County Boardroom at the Courthouse in Wisconsin Rapids, Wisconsin on May 17, 2022.

Vice Chair Valenstein called the meeting to order at 9:30 a.m.

Supervisors present were: Breu, Buttke, Clendenning, Fischer, Hahn, Hokamp, Hamilton, LaFontaine, Leichtnam, Penzkover, Pliml, Polach, Rozar, Thao, Valenstein, Voight, Wagner, Winch, and Zurfluh.

Supervisor Hokamp gave the invocation and led the Pledge of Allegiance.

Motion by LaFontaine/Leichtnam to approve the minutes of the previous meeting. Motion carried by voice vote.

Motion by Hamilton/Wagner to accept the resignation of Dave Barth from the Wood County Library Board. Motion carried by voice vote.

Motion by Rozar/Clendenning to approve the appointments of: County Board Chair Committee Assignments for 2022-2024 term; CDBG Housing Committee – 2 year term – Al Breu, Nathan Weidman; District 11 Supervisor – Jeff Penzkover. Motion carried by voice vote.

County Clerk Miner administered the Oath of Office to Supervisor Penzkover.

There was no public comment. Supervisor Wagner introduced the new Marshfield Mayor, Lois TeStrake, to the board. Mayor TeStrake stated she is looking forward to working with the county and the board on mutually beneficial endeavors.

There were no referrals.

Committee minutes presented: Operations, Health & Human Services.

RESOLUTION 22-5-1

Introduced by: Health & Humans Services and Operations Committees

INTENT & SYNOPSIS: To create a risk reserve account for the Human Services Department.

FISCAL NOTE: No budgeted dollars will be required to fund the account. Surplus dollars from the 2021 and future budgets will be used to fund the account.

Motion by Breu/Fischer to adopt Resolution 22-5-1. Motion carried unanimously.

Committee minutes presented: Public Safety.

RESOLUTION 22-5-2

Introduced by: Public Safety Committee

INTENT & SYNOPSIS: To provide for unanticipated revenue from the Bureau of Traffic Safety, housed with

the Wisconsin Department of Transportation's Division of State Patrol, to finance additional patrol for speed, seat belt and reckless driving enforcement through August 2022.

FISCAL NOTE: The costs to be funded in the 2022 budget are in lines 101-2504-52140-000-115 (Traffic Police Overtime). The adjustment to the budget is as follows:

Account	Account Name	Debit	Credit
52140	Sheriff Traffic		\$27,669.60
43521	State Traffic Aids	\$27,669.60	

Motion by Hamilton/Zurfluh to adopt Resolution 22-5-2. Motion carried unanimously.

Committee minutes presented: Conservation, Education, & Economic Development; Golden Sands Resource & Development Council, PACE Commission.

RESOLUTION 22-5-3

Introduced by: Conservation, Education, & Economic Development Committee

INTENT & SYNOPSIS: To provide approval of an Initial Resolution of Wood County to participate with other counties in accordance with an Intergovernmental Agreement pursuant to which Fond du Lac County, Wisconsin will serve as the conduit bond issuer for Revenue Bond Financing for Bug Tussel 1, LLC to finance a project for acquisition, construction and installation of certain telecommunications infrastructure, for the purpose of providing wireless internet and telephone communication services to businesses, governmental units and residents of rural communities where such service is currently unavailable or prohibitively expensive (the "Project"), which includes Project costs located in Wood County in an amount not to exceed \$11,000,000.

FISCAL NOTE: None.

Motion by Buttke/LaFontaine to adopt Resolution 22-5-3. Motion carried unanimously.

Committee minutes presented: Judicial & Legislative.

RESOLUTION 22-5-4

Introduced by: Judicial & Legislative Committee

INTENT & SYNOPSIS: To terminate the Renewable & Sustainable Committee, pursuant to County Board Rule 31B.

FISCAL NOTE: Nominal savings in per diem and mileage.

Motion by Hamilton/Rozar to adopt Resolution 22-5-4. Motion carried unanimously.

RESOLUTION 22-5-5

Introduced by: Judicial & Legislative Committee

INTENT & SYNOPSIS: To amend County Board Rule #40 so as to allow the County Clerk to set the biennial committee organizational meeting dates and times.

FISCAL NOTE: None.

Motion by Hamilton/Zurfluh to adopt Resolution 22-5-5. Motion carried unanimously.

Committee minutes presented: Highway Infrastructure & Recreation, Wood County Wildlife Area Advisory.

RESOLUTION 22-5-6

Introduced by: Highway Infrastructure & Recreation Committee

INTENT & SYNOPSIS: To become eligible for Snowmobile Trail Aid monies for replacement or rehabilitation of one bridge on private land for the 2022-2023 snowmobile season.

FISCAL NOTE: No cost to Wood County—Total reimbursement from State Snowmobile Aid account #55441.

<u>Account</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
43574	State Aid Revenues	\$175,855.00	
55441	Snowmobile Trail Aids		\$175,855.00

Motion by Hamilton/Clendenning to adopt Resolution 22-5-6. Motion carried unanimously.

Committee minutes presented: Property & Information Technology, McMillan Memorial Library Board of Trustees, South Central Library Board of Trustees, Wood County Library Board, UW Commission.

RESOLUTION 22-5-7

Introduced by: Wood County Board of Supervisors

INTENT & SYNOPSIS: Relating to the life and public service of Lorraine Krueger.

Motion by Hamilton/Wagner to adopt Resolution 22-5-7. Motion carried by voice vote. The board stood for a moment of silence in honor of former Supervisor Krueger.

Kurt Berner from the Samuels Group provided an update on the jail project, including bid timelines, early procurement and status of pricing and availability of construction materials. Questions and answers followed.

Without objection, Vice Chair Valenstein adjourned the meeting at 10:07 a.m. Next scheduled county board meeting is June 21, 2022.

Trent Miner
County Clerk

REFERRALS FOR JUNE 21, 2022 – COUNTY BOARD

- None

**OPERATIONS COMMITTEE
MEETING MINUTES**

DATE: Tuesday, June 7, 2022
TIME: 9:00 a.m.
PLACE: Wood County Courthouse – Room 114

PRESENT: Ed Wagner, Lance Pliml, Adam Fischer, Donna Rozar (via Webex), Laura Valenstein (via Webex)

OTHERS PRESENT (for part or all of the meeting, in person or via Webex): Bill Clendenning, Dennis Polach, Jeff Penzkover, Heather Gehrt, Trent Miner, Kim McGrath, Kelli Francis, Ed Newton, Reuben Van Tassel, Jason Grueneberg, Adam Fandre, Jodi Pingel, Sue Smith, Amy Kaup, Marissa Kornack, Nick Flugaur, Shawn Becker, Lee Ackerman, PaNyia Yang, Brandon Vruwink, Bob Moore (Institutional Capital Management), Tim Deaton (The Horton Group)

The meeting was called to order by Chair Wagner at 9:00 a.m.

There were no public comments.

Valenstein stated that the May 2022 minutes state that Pliml and Valenstein nominated Rozar for Vice Chair and it was actually Valenstein and Fischer.

Motion (Pliml/Fischer) to approve the May 2022 minutes as amended and approve the consent agenda. Motion carried unanimously.

Pliml provided a brief update on ARPA funds.

Wellness Coordinator Fandre provided an update on the Wellness Program.

Bob Moore of Institutional Capital Management gave an investment presentation to the Committee. Brief discussion ensued.

Treasurer Gehrt presented a resolution to tax deed properties. Brief discussion ensued.

Motion (Pliml/Valenstein) to approve the resolution to tax deed properties. Motion carried unanimously.

Gehrt briefly discussed Act 216 as it relates to the proceeds of property sales to lienholders.

Finance Director Newton provided an update on Finance Department activities.

Newton briefly discussed the 2023 CIP requests.

Newton updated the Committee on the bond timeline.

Newton introduced a resolution for Norwood's boiler stack exhaust system replacement. Norwood Administrator Kornack explained that the funds were being requested from contingency because it is an unexpected and unbudgeted expense.

Motion (Fischer/Pliml) to approve the resolution for Norwood's boiler stack exhaust system replacement. Motion carried unanimously.

Planning & Zoning Director Grueneberg provided an update on Bug Tussel bonding. Brief discussion ensued.

Human Resources Director McGrath introduced Tim Deaton of The Horton Group. Mr. Deaton presented information on health insurance projections to the Committee. Brief discussion ensued.

McGrath presented the Wood County Core Values and Merit Pay Procedure to the Committee. McGrath explained that Merit Pay is incorporated into the Human Resources budget and that the program, as outlined, would be under budget.

Motion (Pliml/Fischer) to prepare a resolution that would put forward the Wood County Core Values and Merit Pay Procedure to the full County Board. Motion carried unanimously.

Chair Wagner presented a service recognition plaque to Treasurer Gehrt for 20 years of service to Wood County.

There were no items presented for the next meeting agenda.

Motion (Pliml/Fischer) to go into closed session at 11:03 a.m. pursuant to Wis. Stats. 19.85(1)(e) to establish bargaining parameters and grant authority to the Human Resources Director to enter into bargaining with the Wood County Deputy Sheriff's Association, WPPA/LEER on behalf of Wood County.

Roll call vote: Wagner: yes; Fischer: yes; Pliml: yes; Rozar: yes; Valenstein: yes. Motion carried

Fischer was excused at 11:04 a.m.

Motion (Pliml/Valenstein) to return to open session at 11:20 a.m. Motion carried unanimously.

The next regular meeting is July 12, 2022 at 9:00 a.m.

Pliml noted that the August County Board meeting may be moving to August 23rd.

Wagner declared the meeting adjourned at 11:21 a.m.

Minutes recorded and prepared by Kelli Francis. Minutes in draft form until approved at the next meeting.



Wood County

WISCONSIN

OFFICE OF THE
COUNTY CLERK

Trent Miner

Letter of Comments – June 2022

- The directory was finalized and sent to the printer. We sent an electronic copy to the Secretary of State well before the statutorily required date.
- We are busy getting ready for the Partisan Primary. By time of your meeting, we should have a listing of all the candidates, if not the ballot order of those candidates. It is a HUGE time crunch, in that the Elections Commission has until June 10th to certify the statewide candidates and absentee ballots have to be out in the mail by June 23rd in order to meet UOCAVA and state statutory deadlines.
- I was asked to be on the interview team for Portage County Clerk and those were held on May 18th. Former Clerk, Kayla Filen, resigned to take a town clerk position in the Outagamie County Town of Grand Chute. Pending county board approval, Maria Davis, the current clerk for the Town of Stockton will be the new Portage County Clerk.
- I attended an Elections Committee meeting of the County Clerks Association on Friday, May 13th. We heard from security experts at CISA on the latest issues facing election officials, not only from a computer security issue, but a physical security issue. A number of county clerks have been threatened over the past couple of years and this abhorrent behavior does not seem to be lessening anytime soon. CISA gave us resources in how to handle each of these threats.
- As I have mentioned numerous times, I am going to upgrade our accessible voting equipment from the Automark to the ExpressVote in 2023. I have worked with ES&S and gotten pricing, but because ES&S only wants to write one contract for the entire county purchase, and since it is the municipality's responsibility to pay for this purchase, I had to come up with an MOU for all of the municipalities to sign to ensure the county gets reimbursed for this purchase. This was run past Corporation Counsel and subsequently sent to both clerks and chief elected officials. This will be a budgetary item in 2023, but will have a revenue offset, minus \$4,000 for the county's unit.
- I will be out of the office June 27-29 for the Wisconsin County Clerks Association Annual Symposium being held in Chippewa County this year.
- Many years ago, Peter Manley from UW Extension came to former County Clerk Cindy Cepress about purchasing a county logo flag. They decided that Cindy would pay for it and make them available for sale to those organizations who wanted to have them. We did sell out of our first batch, and I have a request from the Veterans Memorial to purchase another batch. I placed that order and will sell them as folks want them.



Wood County WISCONSIN

HUMAN RESOURCES DEPARTMENT

May 31, 2022

To: Wood County Operations Committee

From: Kimberly McGrath, Director- Human Resources

Subject: Human Resources (HR) Monthly Letter of Comments – May 2022

Human Resources Activity

	May 2022	2022 Year-to-Date
Applications Received	141	580
Positions Filled	15	92
Promotions/Transfers	9	28
New Hire Orientations	12	68
Terminations, Voluntary	11*	88
Terminations, Involuntary	0	10
Retirements	1	7
Exit Interviews	3	26

*7 of these are casual positions

Human Resources Narrative

General Highlights

1. Together with the Department Head Work Group, finalized the creation of Wood County's County Core Values and a procedure for recognizing employees who consistently demonstrate those values. The identified Core Values, Procedure Document, and Nomination Form were presented to the Department Head group at their quarterly meeting. Overall consensus of the group was supportive to bring forward to this committee for approval.
2. Worked with the Edgewater Haven Administrator and Highway Commissioner on drafting similar agreements to pay for course costs for employee certifications (Medication Technician and Commercial Driver's License) with promissory note language included. The Medication Tech Certification proposal was approved at Health & Human Services on May 26th and the CDL proposal will be brought to HIRC in the near future.

Meetings & Trainings

1. Attended the Operations Committee Meeting on May 3rd.
2. Held individual staff and team meetings to discuss and provide updates on the department's progress towards our 2022 goals.
3. Attended and participated in the Health Department's Strategic Planning Meetings on May 2nd and 16th.
4. Attended the County Board Meeting on May 17th.

5. Held the monthly conference call with The Horton Group on May 24th to discuss various benefit topics.
6. Attended the quarterly Department Head Meeting on May 25th.
7. Attended the Wisconsin Association of County Personnel Directors (WACPD) Spring Conference in Elkhart Lake, WI on May 26th and 27th. Topics included: Employee Benefits Market Outlook (USI), Developing Partnerships with other Public/Private Entities (Attolles Law), Ethics and Conflict of Interest (von Briesen & Roper), Microaggressions in the Workplace (Eau Claire County), and WACPD Panel Discussions/Roundtable (facilitated by von Briesen).
8. Staff attended various meetings/trainings including:
 - a. SPAHRA Board meeting on May 3rd
 - b. Workforce Wake-Up Call: How Many Must Leave Before Retention is a True Priority Webinar through Relias on May 11th
 - c. Monthly SPAHRA Meeting, The Secret Sauce of Creativity with Dan Steininger, on May 11th
 - d. Inclusion + Diversity: Key Components to Improving Health Outcomes and Staff Retention Webinar through Relias on May 24th
 - e. Breakfast Briefing: Wage and Hour Webinar through von Briesen on May 25th
 - f. Employee Benefit Trends for 2022: Non-Traditional Benefits for a Non-Traditional Time Webinar through EBC on May 26th

Benefits

1. Processed Family and Medical Leave requests, address changes, beneficiary designations, qualifying events, benefit elections or contributions for new hires, terminations, and cancellation/reporting of benefits.
2. Processed and prepared monthly COBRA remittance, EBC admin fees, quarterly EAP fees, stop loss admin fees, and turnover reports.
3. Reconciled monthly invoices for health, dental, vision, life, and disability insurances.
4. Updated the Health Reserve Spreadsheet and Health Fund Balance document for April.
5. Assisted multiple employees with questions related to FMLA, leaves of absence, retirement, and claims concerns.
6. Processed COBRA notifications for dependents on the health plan reaching age 26.
7. Create reports and census files for GASB/OPEB report.

Recruitment

1. Updated the Status of Open Positions and Headcount Sheet (FTE Control) spreadsheets daily.
2. Reported new hires with the Wisconsin New Hire Reporting Center.
3. Closed multiple positions in Cyber Recruiter upon successful acceptance of an offer and notified all remaining applicants of position status.
4. Communicated with multiple applicants, employees, and supervisors regarding varying positions.
5. Working with Edgewater, Norwood and Human Services to review and update our subscription with Indeed. Looking into different options to ensure we are reaching out to interested candidates in a timely manner.
6. Scheduled multiple post-offer, pre-employment drug tests with multiple testing locations for applicants offered employment.

The following chart shows position activity during the month. Positions that are filled are dropped from the list the following month.

<u>Refilled Position</u>	<u>Department</u>	<u>Position</u>	<u>Status</u>
Replacement	Branch I	Deputy Register in Probate	Position filled internally 5/9/2022.

Replacement	Branch I	Legal Admin Asst-Probate & Juvenile	Position posted, deadline 5/31/2022.
New position	Coroner	Deputy Coroner	Establishing a casual pool. Applicants being reviewed, will remain open until filled.
Replacement	County Clerk	County Board Member	Position filled 5/17/2022.
Replacement	Dispatch	Lead Dispatcher	Filled internally 5/29/2022.
Replacements	Edgewater	CNA, RN, LPN and Dietary Assistant – (Multiple) & Therapy Activity Aide	Ongoing recruitment- positions posted, applications reviewed, interviews, references, backgrounds, onboarding. Deadline 5/31/2022.
New position	Health	Accounting Clerk	Position posted, applications being reviewed, interviews scheduled.
Replacement	Highway	Truck Operators (2)	Positions posted, interviews conducted on 5/25/2022.
Replacement	Highway	Seasonal Shop Help	Position posted, interviews conducted. Final candidate selected, position filled.
Replacement	Highway	Certified Engineer	Position posted, deadline 6/6/2022.
Replacement	Highway	Mechanic	Position posted, deadline 6/6/2022
Replacement	Human Services	Mental Health/Substance Abuse Counselor	Position posted, interviews held. Final candidate selected. Offer extended and accepted. Filled 5/31/2022.
New position	Human Services	CCS/CSP Service Facilitator-YES (Youth Extended Services)	Position posted, interviews conducted. Final candidate selected. References/background being completed.
New position	Human Services	Youth Extended Services Coaches (2)	New positions approved on 2/15/2022. Positions posted, one position filled 5/31/2022. Deadline 6/27/2022.
Replacement	Human Services	Social Worker – Initial Assessment	Position posted, closed and canceled 5/4/2022.
Replacement	Human Services	CCS/CSP Service Facilitator	Position posted, deadline 5/31/2022.
Replacements (2)	Human Services	Family Interaction Workers	Position posted, interviews held. Positions filled 5/16/2022 and 6/6/2022.
Replacement	Human Services	Case Manager/SW – Initial Assessment	Position posted, deadline 5/23/2022.
Replacement	Human Services	Case Mgr/SW-Foster Care Coordinator	Position posted, filled internally 7/11/2022.
Replacement	Human Services	Case Mgr/SW – Ongoing	Position posted, deadline 5/23/2022.
Replacement	Human Services	Crisis Interventionist – FT	Position posted, deadline 5/31/2022.
Replacement	Human Services	Admin Asst II – Admin/FS Records	Position posted, deadline 6/5/2022.
Replacement	Human Services	Support & Service Coordinator	Position posted, deadline 6/20/2022.
Replacement	IT Department	Programmer/Analyst	Position posted, interviews conducted. Final candidate selected. Filled 5/9/2022.

Replacement	IT Department	IT Interns	Position posted, completing references/background on three candidates 5/13/2022.
Replacement	Land Conservation	Engineering Technician	Position posted, final candidate selected. References completed, offer extended and accepted. Filled 6/6/2022.
Replacement	Norwood	Mental Health Technicians, Dietary Aides, RN, LPN, and Therapy Assistant	Ongoing recruitment by Norwood.
Replacements	Norwood	Casual Receptionists	Position posted, deadline 6/17/2022.
Replacement	Norwood	Health Information Tech	Position posted, filled internally 5/29/2022.
Replacement	Norwood	Admin Asst I	Position posted, filled 5/23/2022.
Replacement	Norwood	Psychiatrist	Position posted, deadline 6/10/2022.
Replacement	Parks	Parks Maintenance Worker (Dexter)	Position posted, interviews conducted. Final candidate selected, references completed, offer pending.
Establish Eligibility List	Sheriff	Corrections Officer – Eligibility List	Male and Female – filled 5/9/2022.
Replacements	Sheriff	Part time Deputies	Positions filled 5/27/2022.
Replacement	Sheriff	Jail Sergeant	Position filled internally 5/2/2022.
Replacement	Treasurer	Treasurer Coordinator	Position posted, interviews conducted. Final candidate selected, references completed. Filled 6/6/2022.

Safety/Risk Management

NEW Workers' Compensation Claims (4)

1. 4/30/22 – Sheriff's (Corrections) – Employee was struck in the face by combative inmate
2. 5/7/22 – Sheriff's (Corrections) – Employee had R thumbnail partially torn off by combative inmate
3. 5/24/22 – Norwood – Employee injured L hand/wrist during training exercise
4. 5/26/22 – Sheriff's – Employee injured lower back pursuing uncooperative subject through ditch on County Road

CLOSED Workers' Compensation Claims (1)

1. 4/5/22 – Norwood – Employee injured L knee/ankle responding to an emergency call (late report)

First Aid Injuries (4)

1. 4/30/22 – Sheriff's (Corrections) – Employee was struck in the upper legs and abdomen by combative inmate
2. 4/30/22 – Sheriff's (Corrections) – Employee was struck in the face by combative inmate
3. 5/7/22 – Edgewater – Employee strained lower back while moving resident
4. 5/23/22 – Norwood – Employee fell on L side during training exercise

Property/Vehicle Damage Claims (3)

1. 4/4/22 – Parks – Vehicle windshield was damaged while driving (actual cost \$260.00)
2. 4/11/22 – Norwood – Vehicle was backed into on Marshfield Clinic property by unknown subject (actual cost \$1,401.80)
3. 5/23/22 – Sheriff's – Squad struck deer while travelling to emergency scene (est. damage \$11,837.35)

OPEN EEOC/ERD Claims (3)

1. 6/1/20 - Former Human Services employee submitted a claim alleging violation of the Wisconsin Fair Employment Act. We received an Initial Determination of Probable Cause on July 1, 2021. On January 6, 2022 we responded to the Complainant's first set of interrogatories and requests for production of documents. We are currently waiting on opposing counsel to confirm dates for virtual depositions. No activity since January 2022.
2. 2/14/22- Former Norwood employee submitted a claim alleging violation of the Wisconsin Fair Employment Act. We received a Notice of Complaint on February 16, 2022. Chubb Insurance assigned external counsel to Jackson Lewis. Our position statement was drafted, finalized, and submitted to the EEOC on April 15, 2022.
3. 2/24/22- Former Norwood employee submitted a claim alleging violation of the Wisconsin Fair Employment Act. We received a Notice of Complaint on February 28, 2022. Chubb Insurance assigned external counsel to Jackson Lewis. Our position statement was drafted, finalized, and submitted to the WI Department of Workforce Development, Equal Rights Division on April 11, 2022.

Other

1. Developing the Civil Rights Training for all Wood County employees. This training is required of current employees every 3 years.
2. Held a BLS/CPR Course on May 26th for Dispatch staff.
3. Arranged CPR Instructor Certification Course for two employees at Norwood on May 25th.
4. Continuing to work on updating all job descriptions based off of completed JDQs.
5. Worked with Unemployment Insurance (UI) to provide additional information regarding multiple claims. Worked with various departments to compile information needed.
6. Reconciled and processed the April Unemployment Insurance payment.
7. Received and processed multiple invoices for HR, Safety & Risk, and Wellness.
8. Facilitated New Hire Orientation on May 2nd, May 9th, May 16th, May 23rd, and May 30th.
9. Conducted exit interviews on May 2nd and May 18th.
10. Responded to multiple verifications of employment.
11. Replied to multiple requests from surrounding counties with varied information.
12. Met with several County employees and managers individually over the month to listen to concerns, provide advice, counsel, resources, and appropriate follow-up.



Wood County

WISCONSIN

OFFICE OF THE
TREASURER

Heather L. Gehrt

LETTER OF COMMENTS—JUNE 2022

1. Attended Operations Committee meeting on May 3.
2. The candidate for the Treasurer Coordinator Position accepted offer on May 9.
3. Attended and facilitated WI County Treasurer's District 6 meeting in Eau Claire on May 12.
4. Completed assigned IT training on May 13.
5. Attended County Board on May 17.
6. Attended Department Head meeting at River Block on May 25.
7. As of the May 31st deadline to pay delinquent 2018 taxes, there are still 24 properties that have not been paid for. These properties are the resolution included in the packet.
8. Staff has been busy getting assessment rolls ready for Board of Reviews in the municipalities.
9. Staff has been busy compiling information and updating notes for the Treasurer Coordinator position.
10. Sales tax is down about 15% for the month compared to last year at this time.
11. Staff has been busy compiling the information on the delinquent 2019 taxes in order to publish the names in the paper that begin the process for tax deeding the properties if not paid.
12. I will be out of the office June 1-3 in Outagamie County at the summer Treasurer's Conference.



Wood County WISCONSIN

Employee Wellness

Adam Fandre

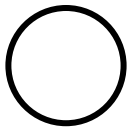
Letter of Comments – June 2022

- As was the case for the past two months, much of my time is currently spent meeting one-on-one with employees telephonically to complete their health coaching appointment – the third and final step to qualify for the reduced health insurance rates in 2023 and enroll in the Wellness Program. Currently, I have met with 240 participants and an additional 165 participants have an appointment scheduled with me. Below you may find a snapshot of participation in the three qualifying activities this year compared to the last two.

Annual Completion of Qualifying Activities			
	2020	2021	2022
Biometric Screening	462	464	449
Health Assessment	462	459	444
Health Coaching	450	440	240*

*Health Coaching is currently in progress and numbers will be finalized after June 30, 2022.

- May 23, 2022, marked the start of the Quarter 2 Wellness Challenge, *Five for Life*. This activity is a 4-week individual challenge where participants will focus on developing habits around nutrition, exercise, sleep, and digital detox. Although a very short time since starting, feedback received so far has been positive.
- I am continuing to work with new hires and/or employees who have previously not enrolled in the Wellness Program to get accounts setup on www.managewell.com so they may begin the process of completing the qualifying activities and become more involved in the Wellness Program.
- Planning for the quarter 3 Wellness Challenge is underway and will most likely focus on nutrition since this routinely comes up during health coaching sessions and is highly requested for lunch & learn topics. Likewise, this is one of the higher risk areas per the 2021 aggregate report which makes it a perfect area of focus. More details will be shared in the months ahead.
- Information on the Wellness bulletin boards at several Wood County locations and in www.managewell.com have been updated with the most recent information and other helpful handouts that seem appropriate based on biometric screening data, Wellness Committee feedback, and information gleaned during health coaching appointments.



RESOLUTION#

Introduced by Operations Committee
Page 1 of 8

ITEM#
DATE June 21, 2022
Effective Date June 21, 2022

Committee

CAK

Motion:

Adopted:

1st

Lost:

2nd

Tabled:

No:

Yes:

Absent:

Number of votes required:

X

 Majority

Two-thirds

Reviewed by:

, Corp Counsel

Reviewed by:

, Finance Dir.

INTENT & SYNOPSIS: Tax deed eligible property – authorize the tax deeding of property in compliance with Section 75.14, Wisconsin Statutes.

FISCAL NOTE: TAXES 2018 – 2021	\$351,664.24
SPEC. ASSESSMENTS	7,183.59
SPEC. CHARGES	26,854.33
DEL UTILITIES	7,363.95
PUBLICATION FEES	437.00
TAX DEEDING EXP.	2,783.00
TOTAL	\$396,286.11

WHEREAS, Wood County holds tax certificates which have not been Redeemed as provided by law on the described land, and,

WHEREAS, there are delinquent taxes and special charges owing since 2018. It is in the best interest of the County to tax deed this property so it may be sold and put back on the tax roll.

WHEREAS, Notice of Application for taking Tax Deed has been served on owners of record as provided by Section 75.12, Wisconsin Statutes.

NOW THEREFORE BE IT RESOLVED, by the Wood County Board of Supervisors, that the land described be taken by tax deed pursuant to Section 75.14, Wisconsin Statutes.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Buttke, T			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Voight, W			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Penzkover, J			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

02-00048 Lot 1 of Wood County Certified Survey Map No. 5108 (recorded in Volume 18 of Survey Maps at Page 8 as Document No. 738805) being part of the SW ¼ of the SE ¼ of Section 3, Township 25 North, Range 4 East, Town of Auburndale, Wood County, Wisconsin. Together with an apparent perpetual easement for ingress and egress as indicated on the Warranty Deed recorded in Volume 668 of Records at Page 405.

Taxes 2018-2021	\$4,943.35
Publication Fees	\$19.00
Tax Deed Expense	\$150.00

Property is located at 5738 County Rd Y, Town of Auburndale.

02-00067A Lot 1 of Wood County Certified Survey Map No. 3757 (recorded in Volume 13 of Survey Maps at Page 157 as Document No. 663930) being part of the NE Fr'l. ¼ of the NE ¼ of Section 5, Township 25 North, Range 4 East, Town of Auburndale, Wood County, Wisconsin.

Taxes 2018-2021	\$8,253.20
Publication Fee	\$19.00
Tax Deed Expense	\$80.00

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ED WAGNER, CHAIRMAN

ADAM FISCHER

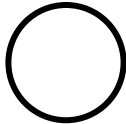
LANCE PLIML

DONNA ROZAR

LAURA VALENSTEIN

Adopted by the County Board of Wood County, this day of 20 .

County Clerk County Board Chairman



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Property is located at 12051 Shady Rd, Town of Auburndale.

07-00799AB Lot 2 of Wood County Certified Survey Map No. 3149 (recorded in Volume 11 of Survey Maps at Page 149 as Document No. 632640) being part of the SE ¼ of the NE ¼ of Section 28, Township 22 North, Range 6 East, Town of Grand Rapids, Wood County, Wisconsin.

Taxes 2018-2021	\$2,107.58
Special Charges	\$426.94
Publication Fees	\$19.00
Tax Deed Expense	\$132.00

Property is located at 2840 Two Mile Ave., Town of Grand Rapids.

14-01432 Lot 1 of Wood County Certified Survey Map No. 6611 (recorded in Volume 23 of Survey Maps at Page 11 as Document No. 833206) being part of Lots 1, 2, and 3 and all of Lots 4, 5, 6, 7, 8, 9, 10 and 11, Block 36, Plat of Babcock and all of the alley located in said Block 36, together with the North 30 feet of the vacated adjoining Juneau Avenue, Town of Remington, Wood County, Wisconsin.

Taxes 2018-2021	\$764.28
Special Charges	\$432.00
Publication Fees	\$19.00
Tax Deed Expense	\$136.00

Property is located at 1530 State Hwy 80, Town of Remington.

16-00610 The West 208 feet of the East 624 feet of the South 1,320 feet of the S Fractional ½ of the SW ¼ of Section 31, Township 24 North, Range 2 East, Town of Rock, Wood County, Wisconsin.

Taxes 2018-2021	\$797.51
Publication Fees	\$19.00
Tax Deed Expense	\$132.00

Property is a vacant land on Cary Rock Dr., Town of Rock.

18-00173G That part of the NW ¼ of the SW ¼ of Section 9, Township 21 North, Range 6 East, described as follows: Commencing at the NW corner of said forty acre tract, thence East along the North line of said forty acre tract a distance of 156 feet, thence East along the North line of the forty acre tract a distance of 120 feet, and thence South perpendicular with the North line of said forty acre tract a distance of 40 rods to the point of the land hereby conveyed; thence West parallel with the North line of said forty acre tract a distance of 120 feet; thence North 220 feet, thence East parallel with the North line of said forty acre tract a distance of 120 feet, thence South 220 feet to the point of beginning, and reserving the South 3 rods thereof for street and highway purposes. Said parcel being located in the Town of Saratoga, Wood County, Wisconsin.

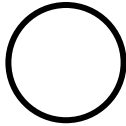
Taxes 2018-2021	\$312.73
Special Charges	\$568.80
Publication Fees	\$19.00
Tax Deed Expense	\$135.00

Property is located at 1621 Moon Ct., Town of Saratoga.

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Adopted by the County Board of Wood County, this day of 19 .

County Clerk County Board Chairman



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18-00703E That part of the SW ¼ of the SE ¼ of Section 11, Township 21 North, Range 5 East, Town of Saratoga, Wood County, Wisconsin, described as follows: Commencing at a point on the NW corner of the land described in Volume 192 of Deeds, Page 633, Wood County Records, for a starting point; thence North 223 ½ feet; thence East 132 feet; thence South 223 ½ feet; thence West 132 feet to the point of beginning, excepting the North 30 feet for roadway.

Taxes 2018-2021	\$3,784.07
Special Charges	\$1,080.05
Publication Fees	\$19.00
Tax Deed Expense	\$136.00

Property is located at 9303 Pine St., Town of Saratoga.

22-00393 That part of the NE ¼ of the SW ¼ of Section 22, Township 23 North, Range 3 East, Town of Wood, Wood County, Wisconsin, described as follows: Commencing at the SE corner of the forty, run thence West 12 rods, thence North 13 rods, thence East 12 rods, thence South 13 rods to the place of beginning. (Lines to run parallel with the lines of the forty-acre tract.) Except lands used or deeded for highway purposes.

Taxes 2018-2021	\$296.38
Publication Fees	\$19.00
Tax Deed Expense	\$80.00

Property is located at 5815 County Rd A., Town of Wood.

23-00232 Parcel I: Lot 31 of Apache Gardens, Village of Auburndale, Wood County, Wisconsin.
Parcel II: A part of the E ½ of the NW ¼ of the SE ¼ of Section 22, Township 25 North, Range 4 East, Village of Auburndale, Wood County, Wisconsin, described as follows: Commencing at the Northwest corner of Lot 31 of the Apache Gardens subdivision and the point of beginning; thence along the West line of said lot S 0 degrees 46’ 46” W, 104.01 feet to the Southwest corner of said lot; thence S 89 degrees 12’ 58” W, 6.40 feet to the West line of said E ½ of NW ¼ of SE ¼; thence N 0 degrees 10’ 22” W, 140.01 feet along said line; thence N 89 degrees 12’ 58” E, 6.73 feet to the point of beginning.

Taxes 2018-2021	\$10,074.51
Delinquent Utilities	\$1,994.08
Publication Fees	\$19.00
Tax Deed Expense	\$80.00

Property is lot adjacent to 10669 Apache Ave., Village of Auburndale.

24-00424 Lot 8 of Block 2 of Jinsky’s Subdivision, Village of Biron, Wood County, Wisconsin.

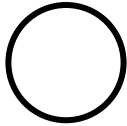
Taxes 2018-2021	\$637.97
Special Assessments	\$5,694.26
Publication Fees	\$19.00
Tax Deed Expense	\$138.00

Property is vacant land on Huffman Rd., Village of Biron.

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Adopted by the County Board of Wood County, this day of 19 .

County Clerk County Board Chairman



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27-00058 That part of the Lot 1 of Wood County Certified Survey Map No. 1902 (recorded in Volume 7 of Survey Maps at Page 102 as Document No. 577478) being part of the NW ¼ of the Fractional SW ¼ of Section 35, Township 22 North, Range 5 East, Village of Port Edwards, Wood County, Wisconsin, described as follows to wit: Commencing at the NE corner of said Lot 1; thence South 207.56 feet; thence West 728.53 feet; thence South 171.41 feet; thence West to the West line of said Lot 1; thence North along said West line 0° 19’ 38” E 234.05 feet; thence North 44° 37’ 03” E 207.54 feet to the North line of Lot 1; thence East to the point of beginning. Except highway.

Taxes 2018-2021	\$1,820.60
Publication Fees	\$19.00
Tax Deed Expense	\$80.00

Property is vacant land on Letendre & Port Road, Village of Port Edwards.

27-00081 Government Lot 4 in Section 36, Township 22 North, Range 5 East (including all of Wood County Certified Survey Map No. 1486 (recorded in Volume 5 of Certified Survey Maps at Page 286), which is also a part of the East ½ of the SE ¼ of Section 35, Township 22 North, Range 5 East and a part of Government Lot 3 of Section 36, Township 22 North, Range 5 East) AND Government Lot 1 in Section 1, Township 21 North, Range 5 East, Village of Port Edwards, Wood County, Wisconsin, EXCEPTING FROM THE ABOVE PARCELS, THE FOLLOWING EXCEPTIONS:
EXCEPT That part lying North of Edwards Avenue and West of Wisconsin River Drive,
EXCEPT Lot 1 of Wood County Certified Survey Map No. 9508,
EXCEPT all of Block 25B of the Fifth Addition to the Village of Port Edwards,
EXCEPT Wood County Certified Survey Map Nos. 903, 904 and 905,
EXCEPT Wood County Certified Survey Map Nos. 5122, 5183 and 7174,
EXCEPT Wood County Certified Survey Map Nos. 9589, 9828, and 10267,
EXCEPT Railroad right of way,
EXCEPT the Northerly 132 feet of the Easterly 264 feet of that part of Government Lot 4 of Section 36, Township 22 North, Range 5 East, Village of Port Edwards, Wood County, Wisconsin, lying Southerly of Edwards Avenue and Westerly of Wisconsin River Avenue, and the West ½ of vacated Wisconsin River Drive adjacent to said parcel, and
EXCEPT that part of Government Lot 1 in Section 1, Township 21 North, Range 5 East, in the Village of Port Edwards, Wood County, Wisconsin, described as follows: Commencing at a point on the Westerly line of the highway 92 feet Southerly of the intersection with the North line, thence Northwesterly at right angles 246 feet, thence Southerly at right angles 130 feet, thence Easterly to said highway, thence Northerly to the point of beginning. Excepting therefrom Lot 1 of WCCSM No. 9828 (recorded in Volume 35 of Survey Maps at Page 128), AND FURTHER EXCEPTING the property described as follows: AREA SOUTH AND EAST OF FERC LINE IN VICINITY OF PORT EDWARDS MILL

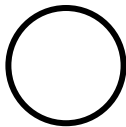
All that part of Government Lot 1, Section 1, Township 21 North, Range 5 East, and Government Lot 4, Section 36, Township 22 North, Range 5 East, Village of Port Edwards, Wood County, Wisconsin, lying South and East of the following described line being defined as the FERC line lying within said Government Lots, and being more particularly described as follows:

Commencing at the NW corner of said Section 1, Township 21 North, Range 5 East, said corner also being the SW corner of Section 36, Township 22 North, Range 5 East; Thence S 01° 13’ 40” East along the West line of said Section 1, 427.84 feet to a point on FERC line and the Point of Beginning:
Thence with said FERC line the following 28 courses:
1. S 75° 41’36” E, 294.34 feet;
2. Northeasterly on a curve to the left having a radius of 673.70 feet, said curve subtended by a chord which bears N 80° 43’55” E, a chord distance of 538.88 feet, an arc distance of 554.39 feet;

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3. N 32° 50’ 33” W, 40.00 feet;
4. N 56° 34’ 23” E, 11.00 feet;
5. N 79° 50’ 21” E, 992.09 feet;
6. N 63° 36’ 43” E, 346.14 feet;
7. N 63° 36’ 43” E, 87.69 feet;
8. N 70° 10’ 35” E, 123.11 feet to a building corner;
9. N 76° 25’ 18” E, along a building line, 23.28 feet to a building corner;
10. N 13° 34’ 42” W, along a building line, 46.55 feet to a building corner;
11. N 76° 00’ 45” E, along a building line, 6.00 feet to a building corner;
12. N 13° 34’ 42” W, along a building line, 85.87 feet to a building corner;
13. N 73° 56’ 28” W, along a building line, 53.95 feet to a building corner;
14. N 13° 56’ 27” W, along a building line, 123.75 feet to a building corner;
15. S 76° 03’ 33” W, along a building line, 1.40 feet to a building corner;
16. N 13° 56’ 27” W, along a building line, 66.70 feet to a building corner;
17. S 76° 03’ 32” W, along a building line, 5.30 feet to a building corner;
18. N 13° 56’ 27” W, along a building line, 51.04 feet;
19. S 76° 04’ 45” W, 11.17 feet;
20. N 76° 14’ 39” W, 56.78 feet;
21. N 70° 04’ 26” W, 202.01 feet;
22. N 49° 04’ 26” W, 150.01 feet;
23. N 31° 04’ 26” W, 373.02 feet;
24. N 04° 59’ 43” W, 135.21 feet;
25. N 44° 18’ 29” E, 84.75 feet;
26. N 19° 15’ 26” E, 200.17 feet;
27. N 66° 56’ 09” W, 47.86 feet;
N 23° 14’ 42” E, 6.62 feet to a point on the North line of said Government Lot 4, Section 36, Township 22 North, Range 5 East.

Taxes 2018-2021	\$128,375.99
Delinquent Utilities	\$2,512.29
Special Charges	\$3,051.65
Publication Fees	\$19.00
Tax Deed Expense	\$146.00

Property is located at 51 Central Ct., Village of Port Edwards.

27-00081A Lot 1 of Wood County Certified Survey Map No. 9508 (recorded in Volume 34 of Survey Maps at Page 8 as Document No. 2012R09835) being part of Government Lot 4 of Section 36, Township 22 North, Range 5 East, Village of Port Edwards, Wood County, Wisconsin.

Taxes 2018-2021	\$106,980.95
Special Charges	\$3,825.41
Delinquent Utilities	\$1,624.29
Publication Fees	\$19.00
Tax Deed Expense	\$80.00

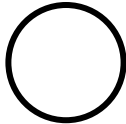
Property is located at 100 Wisconsin River Dr., Village of Port Edwards.

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Adopted by the County Board of Wood County, this day of 19 .

County Clerk

County Board Chairman



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27-00082 Lot 1 of Wood County Certified Survey Map No. 10267 (recorded in Volume 37 of Survey Maps at Page 167 as Document No. 2017R08458) said lot being part of Government Lot 4 of Section 36, Township 22 North, Range 5 East, Village of Port Edwards, Wood County, Wisconsin.

Taxes 2018-2021	\$51,666.59
Special Charges	\$716.00
Delinquent Utilities	\$436.48
Publication Fees	\$19.00
Tax Deed Expense	\$80.00

Property is located at 175 Business Park Dr., Village of Port Edwards.

30-00591 That part of Lot 3 of Block 59 of the Nekoosa Paper Co.’s Addition to the City of Nekoosa, Wood County, Wisconsin, described as follows: Commencing at the Southeast corner of said Lot, thence North 8 rods, thence West 4 rods, thence South 8 rods, thence East 4 rods to the place of beginning.

Taxes 2018-2021	\$1,423.92
Publication Fees	\$19.00
Tax Deed Expense	\$80.00

Property is located at 122 Wood Ave., City of Nekoosa.

31-00383C Lot 4 of Wood County Certified Survey Map No. 4812 (recorded in Volume 17 of Survey Maps at Page 12 as Document No. 719597) being part of Lot 1, Block 13, Subdivision of the NW ¼ of the NE ¼ of Section 34, Township 23 North, Range 3 East, according to Sargent’s Plat of the City of Pittsville, Wood County, Wisconsin.

Taxes 2018-2021	\$1,178.19
Special Charges	\$150.00
Delinquent Utilities	\$566.67
Publication Fees	\$19.00
Tax Deed Expense	\$134.00

Property is located at 8240 Pine St., City of Pittsville.

32-00083 That part of Lot 1 of Wood County Certified Survey Map No. 5233 (recorded in Volume 18 of Survey Maps at Page 133 as Document No. 747930) described as follows to-wit: Commencing at the North quarter corner of Section 28, thence N 90° W, along the North line of the NW ¼, 215 feet; thence S 0° 39’ 24” E, 231 feet to the point of beginning; thence N 90° E, 25 feet; thence S 0° 39’ 24” E, 134 feet; thence S 90° W, 25 feet; thence N 0° 39’ 24” W, 134 feet to the point of beginning, all being part of the NE ¼ of the NW ¼ of Section 28, Township 24 North, Range 4 East, Village of Arpin, Wood County, Wisconsin.

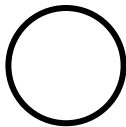
Taxes 2018-2021	\$15.73
Publication Fees	\$19.00
Tax Deed Expense	\$136.00

Property is vacant landlocked parcel, Village of Arpin.

33-00687 Part of Lots 8 and 9 in Block 41 of the City of Marshfield, Wood County, Wisconsin, more particularly described as follows: The Southerly 109 feet of Lot 8 in Block 41 and the following described part of Lot 9 in said

Adopted by the County Board of Wood County, this day of 19 .

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Block: commencing at the Southeasterly corner of Lot 9 in Block 41 running thence in a Northerly direction along and on the Easterly line of said Lot to the Northeasterly corner thereof, thence in a Westerly direction on the Northerly line of said lot a distance of 3 ½ feet, thence in a Southerly direction to a point 4 ½ feet Westerly from the place of beginning on the Southerly line of said lot and thence Easterly on the Southerly line of said lot to the place of beginning, excepting that part described in a Deed recorded in Volume 205 of Deeds on Page 29, Wood County Records, being the Northerly 45 feet of the above described Lot 8 and part of Lot 9.

Taxes 2018-2021	\$821.06
Special Charges	\$16,603.48
Special Assessments	\$1,489.33
Delinquent Utilities	\$26.38
Publication Fee	\$19.00
Tax Deed Expense	\$142.00

Property is located at 200 N Spruce Ave., City of Marshfield. (building razed)

33-03950 Lot 6, Block 4, Maryknoll Subdivision, City of Marshfield, Wood County, Wisconsin.

Taxes 2018-2021	\$8,777.93
Publication Fees	\$19.00
Tax Deed Expense	\$134.00

Property is located at 613 S Maryknoll Ave., City of Marshfield.

34-01906 That part of Block 104 of Scott & Witter’s Addition to Centralia, now Wisconsin Rapids, lying within the “Depot Grounds” being part of the Subdivision of the SW ¼ of the SE ¼ of Section 7, Township 22 North, Range 6 East according to Sargent & Philleos Plat of City of Wisconsin Rapids, Wood County, Wisconsin.

Taxes 2018-2021	\$497.54
Publication Fees	\$19.00
Tax Deed Expense	\$162.00

Property is vacant land in the Railroad Depot Grounds, City of Wisconsin Rapids.

34-05720 Lot 2 of Wood County Certified Survey Map No. 6104 (recorded in Volume 21 of Survey Maps at Page 104 as Document No. 800497) being part of Lot 2 of the Subdivision of the NE ¼ of the SE ¼ of Section 8, Township 22 North, Range 6 East according to Sargent’s Plat of the City of Wisconsin Rapids, Wood County, Wisconsin.

Taxes 2018-2021	\$7,206.84
Publication Fee	\$19.00
Tax Deed Expense	\$138.00

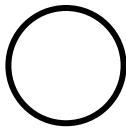
Property is located at 1321 16th St N., City of Wisconsin Rapids.

34-09104 That part of the SE ¼ of the SW ¼ of Section 16, Township 22 North, Range 6 East, City of Wisconsin Rapids, Wood County, Wisconsin, described as follows: Commencing at a point on the West line of the forty, 827.5 feet South from the NW corner thereof for a place of beginning of the land hereby described; being the Southwest corner of the land described in Volume 276 of Deeds, Page 535, Wood County Records; run thence East parallel with the North line of the forty a distance of 165 feet; thence South parallel with the West line of the forty a distance of 72.5

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Adopted by the County Board of Wood County, this day of 19 .

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feet; thence West 165 feet more or less and to the West line of the forty; thence North along the West line of the forty 72.5 feet more or less and to the place of beginning, excepting and reserving therefrom, however, a strip of land 25 feet wide along the Easterly side thereof heretofore conveyed to the Town of Grand Rapids for street and highway purposes in Volume 136 of Deeds at Page 619.

Taxes 2018-2021	\$8,191.08
Delinquent Utilities	\$203.76
Publication Fees	\$19.00
Tax Deed Expense	\$134.00

Property is located at 1110 Snyder St., City of Wisconsin Rapids.

34-10680 That part of the SE ¼ of the NW ¼ of Section 16, Township 22 North, Range 6 East, City of Wisconsin Rapids, Wood County, Wisconsin, described as follows to-wit: Commencing at a point 92 feet South from the NW corner of the above described forty for a place of beginning of the land herein described; run thence East 173 feet, thence South 251.9 feet, thence West 173 feet, thence North 251.9 feet, more or less and to the place of beginning, except highways; AND A part of the SE ¼ of the NW ¼ of Section 16, Township 22 North, Range 6 East, City of Wisconsin Rapids, Wood County, Wisconsin, described as follows to-wit: Beginning at a point 1026.47 feet West and 188.5 feet South of the NE corner of the above described forty, thence South on the East line of the lands described in Volume 202 of Deeds, Page 137, Wood County Records, a distance of 155.25 feet, thence West parallel to Saratoga Street, 115.5 feet, thence North 155.25 feet, thence East parallel to Saratoga Street 115.5 feet to the place of beginning.

Taxes 2018-2021	\$2,736.24
Publication Fees	\$19.00
Tax Deed Expense	\$138.00

Property is located at 210 20th St N., City of Wisconsin Rapids.

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Adopted by the County Board of Wood County, this day of 19 .

County Clerk County Board Chairman

HEALTH AND HUMAN SERVICES COMMITTEE

DATE: May 17, 2022

PLACE: Wood County Courthouse, Room 114

TIME: 8:30 am

PRESENT (in-person): Adam Fischer, Donna Rozar, Lee Thao, John Hokamp, Tom Buttke; Lori Nordman
(via WebEx): Rebecca Spiros, Kristen Iniguez DO

EXCUSED: - - -

ALSO PRESENT (for all or part of the meeting): Sue Smith (Health); Kyle Theiler (Human Services); Bill Clendenning (County Board Supervisor); Trent Miner (County Clerk); Dennis Polach (County Board Supervisor), Peter Kastenholz (Corporation Counsel) [*Some attendees were in the room and others joined by WebEx*]

1) Call to Order

Meeting called to order at 8:30 am by Chair Fischer.

2) Quorum

Fischer declared a quorum.

3) Public Comments

- n/a

- 4) Committee discussion and recommendation of public member appointment to HHSC –** Chair Fischer made available all of the applications received either by him or by the County Clerk. There was one application that came in late. Consensus of the committee was to not consider this applicant. After further review, a motion was made by Buttke, seconded by Spiros, to nominate Eva Sheppa, Deborah Katona, & Mary Jo Wheeler and have them come in for an interview. Discussion ensued. Motion to amend the previous motion by Rozar, seconded by Thao, to interview all applicants. Motion to amend carried unanimously. Motion to adopt amended motion carried unanimously.

5) Next Meeting

- May 26, 2022, 5:00 pm, River Block Building, Room 206 – Wisconsin Rapids with WebEx option
- Special meeting to be set up for interviewing citizen member candidates

6) Adjourn

Fischer declared the meeting adjourned at 8:45 am.

Minutes taken by Trent Miner, County Clerk, and subject to Committee approval.

HEALTH AND HUMAN SERVICES COMMITTEE

DATE: May 26, 2022

PLACE: River Block Building, Room 206 – Wisconsin Rapids (meeting also accessible via WebEx)

PRESENT: (in-person) Adam Fischer, Tom Buttke, Lee Thao, John Hokamp, Kristen Iniguez DO, Lori Nordman
(via WebEx) Donna Rozar, Rebecca Spiros RN

ALSO PRESENT (for all or part of the meeting): Brandon Vruwink, Marissa Kornack, Kyle Theiler, Mary Schlagenhaft, Jodi Liegl, Stephanie Gudmunson, Stephanie Wanserski, Kaylee Worzella, Alexa Billeb, Lee Ackerman (Human Services); Rock Larson (Veterans Service); Sue Smith, Kathy Alft (Health Department); Reuben Van Tassel (Maintenance); Lance Pliml (County Board Chair); Bill Clendenning, Dennis Polach (County Board Supervisors)

1) Call to Order

Meeting called to order at 5:00 p.m. by the Chair.

2) Quorum

Fischer declared a quorum.

3) Public Comments

n/a

4) Committee discussion and recommendation of public member appointment to HHSC

June 14th special meeting will be scheduled to interview six individuals interested in the public member appointment. Chair Fischer will notify candidates of the meeting tomorrow.

5) Consent Agenda

Page 28 pulled from the consent agenda

6) Discussion and consideration of items removed from consent agenda

HUMAN SERVICES – Brandon Vruwink explained purpose of Kwik Trip cards and responded to concern with high expense reported.

Motion (Thao/Buttke) to approve the consent agenda. All ayes. Motion carried

7) Financial Statements – Edgewater Haven, Human Services Community, Norwood Health Center

Department staff answered questions regarding information in the financial statements.

8) Review of retention and recruitment efforts of critical positions

Brandon Vruwink, Kyle Theiler, and Marissa Kornack shared updates and success with recruitment efforts.

9) Human Services presentation on Youth Justice Incentive Program

Brandon Vruwink introduced Stephanie Wanserski, Kaylee Worzella, and Alexa Billeb who facilitated a presentation on Youth Justice Incentive Program to be considered. Data from 11 families in the Wood County Youth Justice System, common issues, outcomes, and stories were shared. The process to assess risk and need, and identify goals, was described. The team is asking to reallocate \$28,000 from an existing budget to assist in this program. Motion (Buttke/Hokamp) to reallocate \$28,000 as requested. All ayes. Motion carried.

10) Resolution to create one (.97 FTE) Children's Support and Service Coordinator position

Brandon Vruwink described the need to create a Children's Support and Service Coordinator position and explained the position will be funded with increased Medicaid revenue. Motion (Thao/Hokamp) to support the Resolution as presented and forward to the County Board for approval. All ayes. Motion carried.

11) Edgewater Haven Donation Ad Hoc Committee

Kyle Theiler shared information about a generous donation received and thoughts regarding consideration of how to use the funds. The Committee suggested a great start might be with staff and those personally involved with providing care for the individual(s). Contact Chair Fischer if you have an interest to join an Ad Hoc Committee.

12) Edgewater Haven Medication Technician Course

Kyle Theiler described the Medication Technician Course offered thru Mid-State Technical College and benefits to Edgewater Haven if Wood County were to sponsor an employee's enrollment in the program. Motion (Buttke/Nordman) to approve sending two employees to the 2022 summer class. All ayes. Motion carried.

13) Norwood Boiler Exhaust Fan Failure Resolution

Marissa Kornack explained the need to replace the failed boiler stack exhaust system using funds available in contingency. The unexpected expense would require a transfer of \$12,500 from the Contingency Account to the Norwood Maintenance function. Motion (Thao/Iniguez) to support the Resolution as presented and forward to the Operations Committee for co-sponsorship and County Board for approval. All ayes. Motion carried.

14) Veterans Administration Overview

Rock Larson provided an overview of the Federal Veterans Administration, Wisconsin Department of Veterans Affairs (WDVA), and the Wisconsin Department of Workforce Development (DWD) Veterans Division. Rock further described a variety of programs and services provided by the Veterans Administration.

15) Health Department UPS Replacement using grant funds

Sue Smith explained how the purpose of the UPS is to provide battery backup to the vaccine and water lab refrigerators in the event of a power outage, and how the current system is approaching an end of warranty period. Replacement of the system (\$15,263) comes with a five year service agreement vs consideration of a warranty extension at \$4,000/year. Grant funds can be utilized this year if a replacement system is purchased before June 30th. Motion (Buttke/Iniguez) to approve the UPS Replacement using grant funds. All ayes. Motion carried.

16) Health Department COVID After-Action-Report (AAR)

Sue Smith shared the COVID AAR and briefly described the Health Department's COVID response work between July 2021 and February 2022.

17) Health Department Strategic Plan Update

Sue Smith provided an update with the Health Department's strategic planning efforts. Feedback towards the SWOT (strengths, weaknesses, opportunities, threats) Analysis and Mission Statement can be emailed to Sue.

18) Legislative Issue Updates

Department heads provided updates regarding issues pertaining to their departments.

19) Future Agenda Items

The Chair noted items for future agendas.

20) Next Meeting(s)

- June 14, 2022, 1:00 pm, Courthouse, Room 114 – Wisconsin Rapids with WebEx option (special meeting for interviews of public member appointment)
- June 23, 2022, 5:00 pm, River Block Building, Room 206 – Wisconsin Rapids with WebEx option

21) Closed Session

Motion (Buttke/Thao) to convene into closed session pursuant to Wis. Stat. 19.85(1)(f) Wis. Stats. to consider leave of absence request. Fischer: Aye, Rozar: Aye, Hokamp: Aye, Thao: Aye, Spiros: Aye, Buttke: Aye, Nordman: Aye, Iniguez: Aye. Motion carried. The Committee went into closed session at 6:28 p.m.

22) Return to Open Session

Motion (Buttke/Thao) to return to open session at 6:40 p.m. All ayes. Motion carried.

23) Adjourn

Chair Fischer declared the meeting adjourned at 6:41 p.m.

Minutes taken by Kathy Alft and subject to Committee approval.

If you have any questions about this report, please contact Sue Smith at 715-421-8928 (W) or 715-213-8493 (Cell) or ssmith@co.wood.wi.us

ADMINISTRATIVE REPORT – SUE SMITH, RN, MSN

COVID Updates

We are back up to an average of 29 cases (was 5 at this time last month) of COVID-19 per day and currently have 251 active cases (was 20 at this time last month). For current data, please visit our dashboard at:

<http://woodwi.maps.arcgis.com/apps/opsdashboard/index.html#/da7f0d6815494e4b85e614e042671b14>

We are continuing weekly updates to our website dashboard. We are also testing outside our building by appointment. For current testing information, visit: <https://www.co.wood.wi.us/Departments/Health/CovidTesting.aspx>

We are also continuing to offer COVID-19 vaccination clinics in various locations throughout Wood County (see <https://www.co.wood.wi.us/Departments/Health/CovidVaccination.aspx>).

Strategic Planning

We are continuing to work with a facilitator on internal strategic planning for the health department. I will provide a brief update during our HHSC meeting.

Armenia Growers Coalition (AGC) MOU Update

We had a call on April 21 with Juneau County staff and the Department of Natural Resources (DNR) to discuss the lack of progress on the farmer-led initiative to reduce water contamination as outlined in the memorandum of understanding that is active between Wood and Juneau Counties, the WI DNR, and the AGC. Peter drafted a letter to the AGC thanking them for all of their support of water testing and providing reverse osmosis units to households impacted by nitrate contamination. He also pointed out our disappointment with the lack of progress on the farmer-led initiative and requested some action on that topic. We are requesting to revise the MOU, which currently ends at the end of 2022. The letter is in the packet for your reference. The AGC's counsel reached out a few weeks ago with possible dates to schedule another meeting, however, no follow-up correspondence has been received to date.

Avian Influenza

We received a spreadsheet from the Department of Ag, Trade, and Consumer Protection (DATCP) of the registered poultry operations in Wood County. I was surprised to see there are 432 of them. Ben Jeffrey, our Environmental Health Supervisor, has mapped the locations so we can respond quickly with quarantines or elimination of impacted poultry should a case of avian influenza be detected in a bird in Wood County. The map is in the packet for your reference.

COMMUNITY HEALTH IMPROVEMENT PLANNER REPORT – KRISTIE RAUTER EGGE, MPH

COVID-19 Communications

The COVID-19 communications team continues to share vaccine clinic information on various platforms and with multiple audiences. Additional communication regarding the importance of vaccines is being created.

New to Public Health Residency Program

Staff met to work on a Quality Improvement (QI) project through the New to Public Health (N2PH) Residency Program. The QI project is focused on updating and improving communication for Healthy People Wood County. Staff continue to meet as a cohort on a monthly basis and work through their learning modules for N2PH.

Health Equity

The internal WCHD Health Equity Action Plan has been finalized. Niki & Coriann will facilitate the Health Equity Team meetings together moving forward.

Healthy People Wood County (HPWC)

We will restart our quarterly HPWC Advisory Council meetings in July – planning is currently happening for that meeting. We are working on updating our HPWC CHIP Monitoring Plan with staff and created a list of all elected officials representing parts of Wood County to build relationships and create more awareness of WCHD's work in the community. Staff provided support to Aspirus Riverview Hospital for their own community health prioritization meetings. Similar to the priorities outlined in Healthy People Wood County's Community Health Assessment, Aspirus Riverview Hospital must complete a community health prioritization process for their own community-facing work to maintain non-profit status through the IRS. Aspirus Riverview Hospital held two prioritization meetings in which staff were able to help facilitate and provide input on the varying health priority areas.

Staff served on Wisconsin Public Health Association's Policy & Advocacy Committee and Nominations Committee and serve as a mentor for the N2PH residency program. Staff also Co-Chair the Wisconsin Public Health Association's Health Promotion Section.

Staff researched options for building out a data dashboard for the HPWC website. A group of staff met to discuss varying dashboard software the team could utilize to support public-facing data as it pertains to the Community Health Assessment and Community Health Improvement Plan. One of the leading dashboard suggestions was Tableau, the software the state health department utilizes for its data visualization. Staff had a follow-up meeting with the Rock County Epidemiologist on the software and will report back to the group at large with the goal to select and purchase a dashboard software program in the coming months.

Communications/Branding

Staff completed a questionnaire to help plan for updates to the HPWC website. The website has been upgraded from 7.0 to 7.1 in Squarespace and redesign has started. As a method to increase branding efforts and awareness of our department, virtual background templates have been developed for staff to use when they are on virtual meetings. Awareness posts are created each month for WCHD social media; this practice is being expanded to HPWC social media too.

During the month of April, a series of educational posts for upcoming health awareness events in May were created. This included posts on Children's Mental Health Awareness Day, World No Tobacco Day, American Stroke Awareness Month, Mental Health Awareness Month, Hepatitis Awareness Month, Hmong-Lao Veteran's Day, and Asian American and Pacific Islander Heritage Month. This involved researching these topics, writing the posts using appropriate language, and creating graphics to accompany the posts.

Staff were invited to present on the LGBTQ+ community to the United Methodist Church in Port Edwards. This presentation consisted of an introduction to the topic, as well as suggestions for how to make a difference as a congregation.

IMPACT

IMPACT stands for Inspiring and Mobilizing Partners to Action for Community Transformation, and is the body of work through Healthy People Wood County that focuses on preventing youth substance use, reducing harmful effects of adult substance use, and providing a healthy, supportive recovery environment.

- **RX committee:** The RX committee met on Thursday, April 7. Members spoke with the County Coroner and learned that substances laced with fentanyl are the main cause of overdose fatalities in the county. The group will be looking into ways to increase access to fentanyl test strips as one strategy to address this issue. The group is also working on increasing access to nasal naloxone, or NARCAN® (a medication that reverses the effects of an opioid overdose), along with overdose prevention trainings to raise awareness of the potentially deadly effects of fentanyl. Last August, community partners supported the installation of a Nalox-Zone Box in the Wood County Jail. We learned that this box is the most utilized Nalox-Zone box in the state, highlighting the community's need to increase access to this lifesaving medication. Efforts are underway to increase access to NARCAN® through community trainings and installing more Nalox-Zone boxes in other public locations.

Efforts are underway to install sharps disposals in public parks in Marshfield and Wisconsin Rapids in an effort to reduce the amount of improperly discarded sharps found on the streets and in public locations. Working with local pharmacies and medical supplies stores, the RX committee has been able to distribute 37 medication lock boxes to community members.

The National Drug Take Back Day took place on Saturday, April 30 with four locations to dispose of medications in Wood County. Together, Wood County turned in 850 pounds of medications from the 1-day event and permanent medication disposal locations. The next take-back event will take place in October 2022, but medication collection will continue year-round at drug disposal kiosks available throughout Wood County.

- **THC committee:** The THC committee met on Wednesday, April 13. After hearing from several community agencies about the negative impact Delta-8 THC has on youth and adults, the group conducted a community scan to learn more about the accessibility and marketing of these products, specifically to youth. Based on the community scan results and stories from community agencies, a presentation on Delta-8 THC has been developed. Future efforts will focus on a public awareness campaign.

Delta-8 THC is one of hundreds of chemicals in the cannabis plant with psychoactive properties. There is not enough naturally occurring Delta-8 in the cannabis plant to cause any sort of euphoria (or high), so the products produced in this area are being chemically synthesized from legal industrial hemp plants with less than 0.3% Delta-9 THC and added to products to be sold. There is no regulation on sales including standards for age restrictions, serving size, or potency of Delta-8 THC. Rather than defining Delta-8 THC as a marijuana analog that makes synthetic marijuana illegal (such as K2 and Spice), manufacturers are using the Federal Farm Hemp bill as a loophole. This committee has prepared material to present to local committees and councils in an effort to reduce the harm to youth in our communities.

- Alcohol Workgroup: Maureen Busalacchi, Wisconsin Alcohol Policy Project, presented for Wood County law enforcement agencies on the Place of Last Drink (POLD) data collection program and a refresher on alcohol age compliance checks. POLD data is currently being collected by all Wood County agencies to indicate the location an intoxicated driver was sold or served their last drink. Establishments identified several times will receive outreach from the Health Department or the Marshfield Area Coalition or Youth (MACY) Drug Task Force. The MACY Drug Task Force also created informational 1-pagers for alcohol licensed establishments on the cost of overpouring drinks and how to recognize an intoxicated customer. We will be following up with each agency to see what their thoughts are on conducting alcohol compliance checks and whether they have barriers to completing these checks.

PATCH

Providers and Teens Communicating for Health (PATCH) met twice in the month of April for enrichment training on Human Trafficking. Teen Educators and the Health Department AmeriCorps member presented on mental health and substance abuse at a local high school in Marshfield. The teens also participated in an interview to share what they notice about student marijuana and Delta 8-THC use at school.

Drug Free Communities (DFC) Support Program

The DFC Year 3 non-competitive renewal was submitted on April 5. The action plan details youth substance prevention work and expected finances by DFC for September 30, 2022 to September 29, 2023. We have 5 years secured of this federal funding with an opportunity to competitively write for years 6-10.

Mental Health Matters

The month of April for Mental Health Matters saw some continued momentum in organization engagement and trainer reengagement. Julia, the Wood County Health Department Intern, circulated two surveys on suicide prevention and trauma/resilience to local organizations. Julia then compiled the results to help start informing actionable next steps. Towards the end of April, Julia wrapped up her internship and passed along the work to Jordan, one of the AmeriCorps members, serving at the Wood County Health Department.

River Riders and Marshfield Community Bike Share

The River Riders and Marshfield Community Bike Share programs are ready for the 2022 season! All 32 bikes at 6 locations throughout Wisconsin Rapids are ready to be rented to ride and enjoy by the community. We have a new location this year in Wisconsin Rapids on the West Grand Avenue bridge right next to the Wisconsin Rapids Downtown Farmers Market location along the beautiful Wisconsin River. Riders can now easily check out a bike and hop on the trail along the river, get their shopping done at the farmers market, and explore other shops in our downtown area. This location replaces last year's location at the empty parking lot across from the Veteran's Park along East Jackson Street.

Save the date and join us for our summer launch event. On Wednesday, June 8 at 5:30pm, we will host a Community Bike Ride with Wood County Sheriff Shawn Becker and Grand Rapids Police Chief Mel Pedersen. We will meet at White Sands Beach at Lake Wazeecha and ride the beautiful lake trail.

The 4 racks and 20 bikes with the Marshfield Community Bike Share program are ready and available to rent as well! Staff met with Visit Marshfield in early May and explored each location, discussed possibilities for a different location this season, and practiced renting a bike since the program is still growing in Marshfield. Staff got the chance to talk with a few community members from Marshfield and they expressed how wonderful it is to see a bike share program in their community.

You can save the date and join us for our summer launch event in Marshfield as well. On Monday, June 6 at 5:30pm, we will host the first Community Bike Ride with the Marshfield Community program. We will meet at the Wildwood Park and Zoo location and ride along the trail located there. Joining us for this fun event will be Marshfield City Police Chief Jody Geurink. Come out and join us for both community bike rides and celebrate the beginning of another great bike share season for Wood County!

A request for sponsorship was submitted to the Ho-Chunk Nation and a grant was submitted to Aspirus Foundation to support the costs associated with the Bike Share Program for the 2022 season.

Food Systems: Wisconsin Rapids Downtown Farmers' Market

The Wisconsin Rapids Downtown Farmers' Market will be open on Thursdays and Saturdays from June 16 through October 15. Market hours are from 8:00 am to 2:00 pm. This is our fourth year at the downtown location on 1st Ave from West Grand Avenue to Goggins Street. Our market is able to accept Food Share EBT (electronic benefits transfer), and credit and debit cards. All of these payments will be accessible through a market token program – visitors will swipe their respective cards and receive market tokens in increments of \$1.00 for their total amount. Credit and debit users will be charged a small \$1.00 fee to swipe their cards to cover the cost of the transaction. These dollars go right back to the farmers, food vendors, and crafters who are our local entrepreneurs – a source of economic development. The market also accepts WIC and Senior Farmers Market Nutrition Program Vouchers, and the Aspirus Fruit and Veggie Rx program.

This year there are two new Market Managers joining our team. Renee Kinney, a Health and Wellness Student from MSTC, and Ameila Steen-Marten, a student from UWSP, are volunteering to gain field experience in working with community food systems. They will be managing the market on Saturdays.

As of early May, there are 43 vendors signed up for the 2022 Market season. Some of our new vendors include Purple Basil, Maggie's Fur Shed, Great Harvest Bread, Bloom Flower Farm, Cozy Nook Bakery, Banquets y Antojitos Tommy, and Creations by Andi. The market season will also include special activities, businesses, entertainment, and live music. We will also be featuring yoga classes on Saturdays starting July 21 through October 15.

USDA Grant Local Food Promotion Program – Regional Farmers Market

Our Regional Farmers Market Coordinator has been getting comfortable in her new role since March. She has connected and built relationships with the seven central Wisconsin Farmers Markets including Stevens Point, Marshfield, Wisconsin Rapids, Adams, Rome, Wausau, and Waupaca. She has also coordinated an onboarding session with our partners at Farm2Facts to get market managers started on their data collection preparation. Next steps will be planning out the data collection calendar for the 4 interns and 2 graduate students that will be traveling to each market to perform customer counts and customer surveys. At the Health and Hunger Summit in Wisconsin Dells in April, staff along with community partners presented about the LFPP grant project.

Safe Kids

Safe Kids Wood & Clark Counties was awarded the Ready to Roll Grant. With this grant came bike helmets, bike bells, & \$600. Safe Kids Wood and Clark Co assisted at the Bike Rodeo in Wisconsin Rapids hosted by the Wisconsin Rapids Police Department. At the rodeo, helmets were fitted properly and provided to children without a helmet. Safe Kids Week was May 8-14. Staff posted on social media and participated in the Safe Kids Week webinars.

ENVIRONMENTAL HEALTH REPORT – BEN JEFFREY, R.S.

Port Edwards/Armenia Groundwater Issues-MOU progress

Wood and Juneau County staff members met with Wisconsin DNR to discuss the successes the MOU has created as well as opportunities by extending and possibly restructuring the MOU moving forward. Groundwater studies are being continued in the area for a permanent safe drinking water solution. Residential nitrate and bacteria testing are available to Juneau County residents free of charge through the Juneau County Health Department (using our water lab for analysis).

Staff Training

Staff completed training held by the Wisconsin DNR on inspecting cross connections in a public water system. Staff also completed our annual DNR TNC (transient non-community) contract review last month. This review included contract requirements, monitoring and sampling requirements for our TNC wells, and follow-ups needed by our departments during the year to come. Dave Joosten also completed 2 internal standardization trainings led by Kate Carlson.

New Businesses and Consultations

Staff completed a consultation with a sports complex located in Wisconsin Rapids for food service. A pre-licensing inspection was completed for a new mobile unit serving ice cream in Wood County. A consultation was completed for a temporary food service license. A pre-licensing inspection was completed for a retail food service in Wood County selling packaged meats.

Complaint Investigations

Thirteen complaint investigations were received in the month of April.

- A caller reported maintenance issues that were not being resolved in a rental unit. Staff provided tenant/landlord information and are currently looking into any health hazards and possible treatment.
- A caller reported bed bugs at a licensed establishment. Staff conducted a complaint investigation and treatment is ongoing.
- A complaint was received regarding squirrels in an attic. Staff provided tenant/landlord information as it was not deemed a health hazard.
- A caller requested bed bug information. Staff provided treatment information as well as what to look for and how to identify them.
- A tenant reported bed bugs in a rental unit. Staff has contacted the landlord to schedule treatment.
- A complaint was received regarding living conditions inside a residence. Orders were issued and staff will be following up.
- A complaint was received regarding mold and living conditions in a home. Staff is currently investigating this complaint.
- A complaint was received regarding a large pile of garbage attracting vermin outside a residence. Staff issued orders and the garbage has been taken care of.
- A caller reported a failing septic system. Staff contacted planning and zoning and orders have been issued to install a compliant wastewater treatment system.
- A complainant stated that a licensed establishment was unsanitary. Staff conducted a complaint inspection and violations were noted for correction.

- A complaint was received regarding food at a licensed establishment. Staff conducted a complaint inspection and concerns were relayed to the establishment.
- A complaint was received regarding mold. Information was provided on cleaning as well as tenant/landlord information.
- A caller reported that they became sick after eating at a licensed establishment. A complaint investigation was completed. No other sicknesses were reported.

WOMEN, INFANTS AND CHILDREN (WIC) REPORT – CAMEN HAESSIG, RD, CD, CLC

- WIC continues to complete most appointments over the phone during this time. In-person appointments are available, as requested, one day per month. The physical presence waiver to allow appointments over the phone currently goes through mid-October. The waiver is tied to the public health emergency declaration and requires WIC agencies to provide remote services 90 days past the expiration of the public health emergency declaration.

Caseload for 2022 (Contracted caseload 1473)

	Dec 2021	Jan 2022	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Active (initial)	1362	1375	1365	1379	1369								
Active (final)	1367	1378	1398	1402									
Participating	1366	1377	1372	1402	1376								

WOOD COUNTY HUMAN SERVICES DEPARTMENT REPORT May 2022

Director's Report by Brandon Vruwink

Last month I shared that Wood County was selected for a housing pilot project in collaboration with Casey Family Programs and the Wisconsin Department of Children and Families (DCF). Our first meeting was held on April 27 in Madison. Along with LaCrosse and Marathon counties, Wood County was selected to participate in the project. The first meeting was an idea-sharing session, which allowed for a great deal of sharing. The next step in the process is scheduling information gathering and input sessions. A group of our Child Welfare Team will participate in focus groups facilitated by ROOT (a strategic planning organization), which serves as a facilitator for the project. We have also identified several families affected by housing instability who will also participate in focus groups. The purpose of the focus groups is to gather information to better understand the barriers that Social Workers and families experience in navigating housing instability. Once the focus groups are complete, we will meet with DCF and Casey Family Programs to explore the next steps in developing a long-term program to address housing instability. In the interim, DCF has asked each county to submit a smaller plan to address the immediate needs families are experiencing. We have submitted a plan and are waiting to hear back from DCF. This is an inspiring project as it aims to get at one of the core issues that affect families in Wood County. I will continue to provide updates to the H&HS Committee monthly.

You will find a resolution in your packet, which requests the creation of a new position to serve the Children's Long Term Support Program. The Children's Long-Term Support (CLTS) Program helps children with disabilities and their families through supports and services that help children grow and live their best lives. It is a home and community-based service waiver. It uses a Medicaid waiver to fund services for kids with disabilities. A waiver lets states use Medicaid to fund additional non-medical services and supports not customarily offered. The CLTS Program aims to keep kids at home instead of at an institution. Wood County has worked hard to eliminate the program waitlist, but we have found that more children are eligible for the program while fewer are disemboiling. This is good news as more children and their families are getting the support that they need. However, it creates a capacity issue for our staff as their caseloads have increased each month. To ensure we can continue providing quality services and eliminate the waitlist, we must add another position to serve eligible children.

I have submitted a request to the Wisconsin Counties Association to be considered for appointment to the Health and Human Services Steering Committee. I have served on the Committee for the past four years and have found it an excellent resource for advocacy and learning. Further, the Committee is involved in setting the priorities for the state budget process. The Human Services Department relies on funding from the state to operate many of our programs. I look forward to serving on the Committee over the next two years. I will continue to provide you updates through my participation.

We are approaching the time for the annual Human Services public budget hearing. The Human Services Department is required to hold a budget hearing each year to solicit feedback from the public on budget priorities. Typically, the public budget hearing is held in August; however, the state now requires the hearing to be held by July 1. I will ensure the H&HS Committee is notified of the hearing date and location. The more feedback we receive, the more prepared we are to develop a budget that balances community needs within our fiscal constraints.

Administrative Services Update by Mary Schlagenhaft

Administrative Services Team members attended various meetings specific to their job duties during the month. These included, but not limited to: Health & Human Service, Operations, County Board, team building, Human Services Division budget, Division specific management, process and individual

progress meetings and any performance evaluations for team members submitted timely. All team members worked together to cover shortages in immediate needs due to absences and vacancies.

Additional accomplishments: Audit Preparation and Participation by all locations. Annual NHC and EW Medicare and Medicare Cost Reports data submitted and reviewed with Auditors, additional information submitted as need.

Claims and A/R team:

- Provided onsite training as part of onboarding of Edgewater A/R claims specialist
- Attendance in multiple EHR SmartCare software meeting by team members
- Attendance in SNF Consolidated Billing training by team members
- Reviewed PPS needs in SmartCare EHR
- Ongoing training to update new EHR processes and workflows

Insurance claims created and submitted for current reporting

- Norwood: 247 claims in the amount of \$1,150,114
- Edgewater: 56 Claims submitted in the amount of \$227,776
- Community: 371 claims in the amount of \$95,336 out of Legacy System
 - Prior Authorizations requested and processed: 10
 - Accounts Receivable receipts: \$314,507

Service Admission Intakes - by Location

- Admissions: 25
- Bridgeway: 7
- Community: 46 intakes, 36 updates and 7 walk-in scheduling
 - 8 Prior Authorization for services
 - 1495 appointments scheduled, 1051 kept (70%)

TRIP Monies received YTD:

- Norwood: \$28,551
- Community: \$56,296

Accounting and A/P Team:

- NIMC Year End final reporting
- Attended DHS Block Grant Reporting webinar
- SmartCare EHR GL & Reporting Training – assist contract coordinator with identifying and accessing needed reporting
- Attended CMS PDPM webinar for FY23 and forward
- Updated NHC Bank Reconciliation process
- Reviewed Crisis Budget reports with A Gould and K Miloch
- Began NHC WHA Survey reporting – due June 2 – work will continue into May
- Create A/R reconciliation template for Community to use in 2022
- Vouchers, cash receipts, revenues, reporting all completed and submitted timely
- Continued efforts to identify staff duties, timelines and processes to assist in contingency planning (backups)
- Monthly NHC team meeting, bi-weekly EW team meetings
- NHC and EW budget meeting
- Continued training and rollout of duties to Community accounting clerk
- Started staff 1/1 meetings again, aiming for bi-monthly, answer staff questions, address concerns and needs, check in on task lists, processes, backups

Support Services Team:

- Update on Outpatient Clinic service note: current dictation is within three days of appointment. Service note review process for those clinicians doing their own note entry.
- Create service note review matrix for new EHR software
- Create service note review process and guideline for new EHR software
- Create workgroup for service note review with team members involved
- One staff on intermittent FMLA
- Monitored Administration Budget
- HIPAA/ Confidentially investigations; 1 reported HIPAA breach (Admin Services) follow up in progress the beginning of May.
- Attend weekly SmartCare meetings, and provide ongoing support and training to BH and Admin Services for tracking, reviewing, entries and edits twice a week and additional days throughout the month as needed
- Continue to work with Family Resource Specialist, FS Supervisors and management on change to placement notifications in SACWIS and TSSF process changes in staff duties – additional clothing allowance
- Develop and begin RB 231 Family Services records restructure and destruction, plan involves reorganizing paper files by destruction date into vault
- Meet with 13 support services staff for scheduled one on one progress update; by phone and/or in person; Ensure reception areas have coverage
- Review and submit two annual evaluations

Community Services Update by Steve Budnik

Income Maintenance: In April, 9,822 recipients in Wood County received food share benefits. There were also 10,932 adults who received BadgerCare insurance and 3,368 people who received elderly blind and disabled or long-term care benefits. Both FoodShare and Medicaid programs continue to increase each month since the start of 2022.

Transportation: The transportation fleet provided 861 rides in April. Of these rides, 242 were for employment and 196 for medical needs.

WHEAP: Since the 2022 heating season, effective October 1, we have provided energy assistance service to 2,702 households. This is an increase of 363 or 15.52% compared to last year. Wood County remains a leading agency as the statewide trend is -0.21%. Last month, our agency received two handwritten thank-you cards from energy assistance customers, thanking us for the service and operation of this program. We are always pleased to hear the evaluation and feedback from our consumers.

Edgewater Haven Update by Kyle Theiler

In the month of April we had 7 admissions and 4 readmissions. Census was dramatically impacted by a Covid breakout. Even with the outbreak, Memory Care census was able to hold steady at 17 residents.

Census comparison to last year:

April 2021 – 47.70 average census with 7.56 rehab

April 2022 – 46.63 average census with 3.93 rehab

Admissions/Discharges Comparison:

April 2021 – Admissions 12/Discharges 6/Readmissions 4/Deaths 0

April 2022 – Admissions 7/Discharges 7/Readmission 4/Deaths 4

Personnel Updates: Open position as of writing this: Nurses – 1 FT .97 RN, & 2 FT .97 FT LPN, 1 PT .5 LPN, CNAs – 2 FT .97 CNA. Dietary – .5 Dietary Aide.

The dietary department continues to recruit for a part-time dietary aide. This dietary aide will help with evening cooking. We continue to have success with retention of this department and hope to fill the last part time opening soon.

CNA position openings stayed the same through the month of April. We are still looking to fill two openings that will mostly assist with PM shift. Evening shift openings seem to be the hardest shifts to fill in the skilled nursing setting. However, we remain competitive with shift differential which should help with our recruitment efforts.

The Indeed resume search had great success in the month of April with nurse candidates. We hired one casual LPN and one part-time LPN. The part-time LPN is a seasoned nurse with several years' experience in health care. This LPN is also trained in IV certification and phlebotomy which is not as common for LPNs. The casual LPN is a newer LPN who has worked several years in skilled nursing as a CNA. We are confident that these two will be great additions to our nursing team. On top of the LPN additions, we hired a full time .97 FTE Registered Nurse. This nurse joins us with several years' experience in the hospital setting.

The nursing team did have one full time nurse resign with a last date of work of 5/17. This nurse is going to the clinic setting. We will continue to monitor turnover rates and develop plans of action as necessary.

COVID-19 Updates: Edgewater Haven experienced a large COVID-19 outbreak during the month of April. Several residents on the 300 wing tested positive for COVID-19. There were also a few staff members who tested positive. The most recent variant was highly contagious as even residents with a 4th dose of the COVID-19 vaccine tested positive. With that being said, all residents experienced mostly mild symptoms. We were also to obtain anti-viral medication for residents that wanted that option.

The large outbreak significantly affected admission ability. The majority of our admissions are to the 300 wing. Due to the positive cases, we could not safely admit referrals from the community. Edgewater will continue to collaborate with the Wood County Health Department so we can get back to safely admitting people from our community.

There were no significant regulatory changes from the state or federal level related to COVID-19 during the month of April.

Capital Improvement Projects: The 400 wing room updates continue. We are expecting the material for vanities and closets in the upcoming weeks.

The boiler project is still slated to start in early July. We look forward to working with Tweet Garot on this large project.

The parking lot light project is also slated for this summer. Family members were excited to learn about this project.

The 500 wing patio project has been published for bidders. The bids are due by May 25th. We look forward to getting this project started so residents and families of the 500 wing can enjoy some sunshine.

Health Care Services Group: The environmental services contracted agency continues to struggle to meet our expectations. Most of the issues related to environmental services is due to difficulty staffing the building. The resident concern reports related to housekeeping and laundry are significantly higher than usual. Almost 25% of all grievances since April of 2021 are related to environmental services.

I have expressed my concerns multiple times with the regional sales director, district manager, and site manager. Due to the continued issues, our team will begin looking at alternative options as we enter budget season. I believe we can find a better solution that will also cut costs.

Leading Age Spring Conference: From May 4-6, I was able to attend the Leading Age Spring Conference. This event took place at the Kalahari Resort and Convention Center. There was a total of 12 hours of presentations that I participated in over the three days. Most presentations I attended were centered on employee recruitment/retention, culture, and future technology. Overall, it was great to meet and network with other leaders in the health care industry.

Norwood Health Center Update by Marissa Kornack

We have seen more nurse and tech applications with the new Indeed features than we have in several years. COVID-19 community transmission level is still in the red area, which continues to require us to test unvaccinated and staff not “up to date” on their vaccines twice a week. We will be administering booster doses to staff and residents the end of this month and next for the recommended second booster shot the COVID vaccine. 93.6% of staff are fully vaccinated, with 6.4% not vaccinated with approved exemption requests.

Norwood Nursing Update by Liz Masanz

Admissions Unit: Dr. Reimers continues as our acting treatment director through contract, with locum psychiatrist coverage on the weekend. We had 25 admissions and 26 discharges in April.

Krissy (head nurse) and Lee (building operations manager) have been completing audits in anticipation of the survey team returning to review our plan of correction for the Life Safety cites we received. Census has been up the last few weeks. Krissy will be scheduling a Vistelar (de-escalation and physical hold education) training in the end of May for in-house staff review.

Long Term Care Unit: The long-term care unit had two admissions and two discharges in April. Our survey window is open for our annual DHS survey. We continue to work on survey prep, which includes meeting as a group every week to review our sections of the survey process. We are also updating policies and reviewing unit procedures and interviewing staff, which has been very helpful to the team.

Norwood Health Information Department by Jerin Turner

The department continues to work through purging out records that are past the retention date. This involves a couple hundred records each year and usually takes a few weeks to complete.

A full time receptionist job has been posted as we anticipate an employee’s move to part time in the kitchen. While she will be greatly missed at the front desk, we are happy that she is staying with us in a different department! The 90% Health Information Technician (formally Editor) job has been posted as well as we await the incumbent’s retirement date.

Norwood Dietary Department by Larry Burt

Congregate meals for the month of April were 5,290 with revenue of \$28,260.13. Congregate meals year to date are 21,211 with revenue of \$113,341.42. Income year to date is \$10,176.92. Food and fuel costs continue to increase, which is limiting the income potential.

Norwood Maintenance Department by Lee Ackerman

Pathways Renovation: Production of the cabinets and sinks began in mid-April and all were delivered on the 21st. Plans have been made to start installation the second week in May. Flooring installation will begin after cabinets are completed.

Admissions Hospital survey: In response to citations issued following the March DHS survey of the Admissions unit, the first two weeks of April were spent primarily on resolving issues that could be corrected and compiling documents to support requests for waivers on those that are not able to be resolved.

Waivers have historically been issued for building design aspects incorporated into the original design that no longer meet current Life Safety Code, including the lack of fire dampers in ducts between floors and the use of corridors as return air plenums but are too costly or impractical to correct (would involve rebuilding large portions of HVAC ductwork, walls, floor penetrations, etc.). A similar issue was cited this year that has existed since the structure was built in 1972-73; the elevator and laundry room doors open into a stairway used as a fire exit. Again, a waiver has been requested as the correction would include moving either the main stairway or the elevator shaft and laundry room. There is no indication that the requested waivers would be denied at this point.

HVAC Upgrades: Maintenance staff has begun pulling wire for new digitally controlled heating valves and thermostats. There will be 81 sets of valves/thermostats, each requiring three wires to be run.

Grant Opportunity: An application was submitted for consideration to the Nursing Home and Long-Term Care Facility Infection Prevention and Infrastructure Matching Grant offered by WI DHS. The project we presented meet the grant's criteria, in our estimation, and focused on improvements to HVAC controls and systems. Part of the criteria required that the applicant supply matching funds for grant awards, which limited our eligibility to projects already approved, and the improvement needed to be listed in the grant's approved project list. The current HVAC improvement project now underway matched those criteria and was presented for consideration. Award of grant funds, which may be up to \$20,000, will be decided in May and must be used during 2022.

CVSO Report to the Wood County Health and Human Services Committee

Meeting Date: May 26, 2022

April Activity:

Caseload activity for April 2022 – 6 new veterans served. During the month of April we completed/submitted 314 federal forms to include:

- 26 intent to file a claim (this marks the effective date while we assist the veteran in gathering all the required supporting documentation)
- 4 Appeals – Higher level review, Notice of Disagreement (appeal)
- 12 new claims for disability compensation
- 2 new claims for veterans pension
- 4 new claims for surviving spouse benefits (DIC or surviving spouse pension)
- 10 new applications for VA Healthcare
- 31 appointments of Claimants Representative (POA for American Legion, VFW, DAV etc.)
- 14 burial and marker applications

Activities:

1. Completed as of May 19:
 - a. April 18-22 – CVSO Association spring training conference at LaCrosse WI.
 - b. April 19 – Federal VA Regional Office Milwaukee Director's conference call with VSO & CVSO leadership.
 - c. April 27 – WDVA Mental Health Summit in La Crosse (2 Staff will attend).
 - d. May 4 – Governor Evers Blue Ribbon Commission on Veterans opportunity (virtual)
 - e. May 4 - WDVA and CVSO Association Leadership meeting (virtual)
 - f. May 10 – Tomah VA medical Center Director's CVSO and Congressional Liaison meeting.
 - g. May 18 – WDVA Mental Health Summit in Wausau (CVSO attended)
2. Near Future:
 - a. May 21 – Wisconsin Rapids VFW Post 2534 90th Year Celebration (outreach table)
 - b. May 23 – Tomah VA Medical Center Virtual Mental Health Summit
 - c. May 25 – Governor's Blue Ribbon Commission of Veteran's Opportunity
 - d. June 22 - Governor's Blue Ribbon Commission of Veteran's Opportunity
 - e. June 23 – Central Wisconsin Veterans Small Business ARPA request meeting
 - f. June 23 – Board of Veterans Affairs meeting (WDVA)

Office updates:

1. Office continues to review and reach out to Blue Water Vietnam Navy and Marine personnel. Many veterans have responded and we have submitted claims for compensation. To date Wood County Veterans under this effort have received \$571,080 in retroactive payments. Monthly increases totaling \$54,801.69 or additional \$657,620 every year.

Since last month's report: None **Currently the VA only has 5 Regional offices processing Agent Orange claims and bottle neck has occurred. We have at least 12 claims pending over one year.**

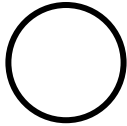
Note these are just ratings we initiated by reviewing our records on file and contacting the veteran. It does not include claims brought in to our office by the veteran or the normal benefit maintenance activity

we do. To date the retroactive payments and the annual ongoing compensation for this initiative have exceed the annual budget for the department.

2. VA announces nine new presumptive disabilities due to fine particulate matter. In addition to Asthma, Rinititis and Sinutitis the VA announced the following presumptive illnesses to veterans who served in Afghanistan, Djibouti, Syria or Uzbekistan or Southwest Asia during the Persian Gulf War:
 - a. Squamous cell carcinoma of the larynx;
 - b. Squamous cell carcinoma of the trachea;
 - c. Adenocarcinoma of the trachea;
 - d. Salivary gland-type tumors of the trachea;
 - e. Adenosquamous carcinoma of the lung;
 - f. Large cell carcinoma of the lung;
 - g. Salivary gland-type tumors of the lung;
 - h. Sarcomatoid carcinoma of the lung and;
 - i. Typical and atypical carcinoid of the lung.

If a veteran who served in these areas and is diagnosed with one of these illnesses it is presumed to be caused by service.

3. Governor Ever's Blue Ribbon Commisiion ofn Veteran's Opportunity had its first meeting. An overview of State Veterans Programs and past funding of the Veterans Trust Fund was presented. For more information on the Commission please see the following website.
<https://dva.wi.gov/Pages/aboutWdva/BlueRibbonCommission.aspx>



RESOLUTION#

Introduced by
Page 1 of 1

Health and Human Services Committee & Operations Committee

ITEM#
DATE 06/21/2022
Effective Date Upon Passage

Motion:

Adopted:

1st

Lost:

2nd

Tabled:

No:

Yes:

Absent:

Number of votes required:

Majority

XTwo-thirds

Reviewed by: PK, Corp Counsel

Reviewed by: EN, Fin. Dir.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Buttke, T			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Voight, W			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Penzkover, J			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

INTENT & SYNOPSIS: To amend the 2022 budget for Norwood Maintenance function (54351) for the purpose of funding the capital purchase necessary to replace the failed boiler stack exhaust system.

FISCAL NOTE: To transfer \$12,500 from available balance in contingency (51590) to the Norwood Maintenance function (54351). At the time of this request, the funds available in contingency are \$600,000. The adjustment to the budget is as follows:

Account	Account Name	Debit	Credit
54351	Norwood Maintenance		\$12,500
51590	Contingency	\$12,500	

WHEREAS, Norwood Health Center’s boiler stack exhaust system is no longer functioning, and

WHEREAS, efforts to rebuild the system again have failed because the manufacturer discontinued replacement parts, and

WHEREAS, the system prevents backflow of exhaust into the building to ensure the safety of residents, visitors, and staff, and

WHEREAS, this is an unexpected and therefore unbudgeted expense, and

WHEREAS, a new system will ensure that we continue to provide the safest environment to the residents of Norwood Health Center, and

WHEREAS, rule 26 of the Wood County Board of Supervisors states that “an amendment to the budget is required any time the actual costs will exceed the

budget at the function level”, and

WHEREAS, the budget for the contingency account was adopted for the purpose of funding unanticipated expenditures, and

WHEREAS, the proper functioning of the boiler exhaust system is necessary to protect the public health and welfare, and

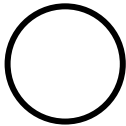
THEREFORE BE IT RESOLVED, to amend the Wood County budget for 2022 to transfer \$12,500 from the Contingency Account (51590) to the Norwood Maintenance (54351) function, and

BE IT FURTHER RESOLVED, that pursuant to Wis. Stats. 65.90 (5), the County Clerk is directed to publish a Class 1 notice of this budget change within 10 days.

{ }	
Adam Fischer, Chair	Ed Wagner, Chair
Donna Rozar	Lance Pliml
John Hokamp	Laura Valenstein
Tom Buttke	
Lee Thao	
Lori Nordman	
Dr. Kristen Iniguez	
Rebecca Spiros	

Adopted by the County Board of Wood County, this day of 20

County ClerkCounty Board Chairman



RESOLUTION#

Introduced by
Page 1 of 2

Health & Human Services Committee

ITEM#
DATE June 21, 2022
Effective Date Upon Passage

Motion:

Adopted:

1st

Lost:

2nd

Tabled:

No: Yes: Absent:

Number of votes required:

Majority

X

 Two-thirds

Reviewed by:

, Corp Counsel

Reviewed by:

, Finance Dir.

INTENT & SYNOPSIS: To create (.97 FTE) Children’s Support and Service Coordinator Position.

FISCAL NOTE: Anticipated wages and benefits based upon Grade H Step 2 is:
Wages: \$ 50,556.35
Fringe: \$ 22,787.67
Total: \$ 73,344.02

Source of Funding: Medicaid rates that went into effect January 1, 2022.

WHEREAS, the Human Services Department is responsible for providing Children’s Long Term Support Services to eligible children in Wood County, and

WHEREAS, Wood County currently has a waitlist of eighteen children who are in need of services, and

WHEREAS, Wisconsin statute requires that all children are enrolled without being placed on a waitlist, and

WHEREAS, the Children’s Long Term Support Program provides vital services to children who have severe developmental, physical and/or emotional disabilities, and

WHEREAS, an additional case manager would eliminate the waitlist and reduce the worker to caseload ratio, and

WHEREAS, the billable rate fully covers the cost of providing services, and

WHEREAS, the increased costs associated with this position will be fully covered by additional revenue and will not require county tax levy, and

NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES to
Create (.97 FTE) Children’s Support and Services Coordinator position.
Pay Grade: H
Hours: 2015 per year
FLSA status: Exempt
Department: Human Services

THEREFORE BE IT RESOLVED to amend the Human Services (54450) CLTS budget for 2022 by appropriating \$35,000.00 of unanticipated revenue from Medicaid into the Public Charges account (46530) , and

BE IT FURTHER RESOLVED that pursuant to Wis. Stats. s. 65.90(5), the County Clerk is directed to publish a Class 1 notice of this budget change within 15 days.

{ }

Adam Fischer-Chair
Donna Rozar
John Hokamp
Lee Thao
Tom Buttke
Rebecca Spiros
Kristin Iniguez
Lori Nordman

Adopted by the County Board of Wood County, this 21st day of June 20 22 .

County Clerk County Board Chairman

Minutes of the Wood County Public Safety Committee

DATE: May 9, 2022

PRESENT: Joe Zurfluh, William Voight, Bill Winch, Dennis Polach, Brad Hamilton

EXCUSED:

NOT

PRESENT:

OTHERS

PRESENT:

Bill Clendenning, David Patton, Erik Engel, Lori Heideman, Quentin Ellis, Shawn Becker, Ted Ashbeck, Charlie Hoogesteger, Kelli Trzinski, Nanci Olsen, Brooke Baierl, Sarah Christensen, Alexa Acker, German Olivarez, Ashley Normington, Jacob Wagner, Sara Luchini, Peter Kastenholz, Lance Pliml, Jeff Penzkover, Craig Broeren

LOCATION: Wood County Courthouse

1. Call to Order:

Joseph Zurfluh called the meeting to order at 9:00 a.m.

2. Review minutes of April 11, 2022:

Motion by Hamilton, second by Voight to approve the minutes of the April 11, 2022 meeting as presented. Motion carried unanimously.

3. Public Comments:

No public comments.

4. Youth Prevention of Delta-8 THC in Wood County – Health Dept. presentation:

Comments made about making an ordinance in Wood County on the sales of the Delta-8 THC.

5. Set date, time and location of next meeting:

June 13, 2022

9:00 a.m.

Wood County Courthouse Room 114

6. Communications Department:

a. Communications April 2022 Claims:

The Committee reviewed the Communications April 2022 claims.

b. Communications Report:

The Committee reviewed the report.

c. Nekoosa Tower Lease

The Nekoosa Tower Lease was presented in front of the Committee stating there was a 50-year term. Erik stated that in order to renegotiate the terms it would need to be directed by the Committee. He feels that we do not have anything to incentivize them to renegotiate the lease. Corporation Counsel Attorney Peter Kastenholz stated there could be consequential damages to follow if we were to opt out of the Nekoosa Tower Lease. There could also be the potential of damaging the relationship with the City of Nekoosa if this were to happen. Bill Winch brought up the potential of moving the tower but Peter feels we would still be obligated to pay rent based on the terms of the lease.

7. Emergency Management Department:

a. Emergency Management April 2022 Claims:

The Committee reviewed the Emergency Management April 2022 claims. Stated the Town of Port Edwards received their funds through the state from the December storms. The Safe Room Grant is also being reviewed for more clarification.

b. Emergency Management Activity Report:

The Committee reviewed the Emergency Management report. Clarified the CIP Radio purchase was from the \$12,000 allocated for the CIP funds this year. Not all radios have been received so there will be more coming in the future.

8. Dispatch Department:

a. Dispatch April 2022 Claims:

The Committee reviewed the Dispatch April 2022 claims.

b. Dispatch Activity Report:

The Committee reviewed the Dispatch report.

c. Dispatch Lead Position Hire:

The Committee granted permission to rehire the lead position.

9. Coroner:

a. Coroner Report:

The Committee reviewed the Coroner reports.

b. April 2022 Claims:

The Committee reviewed the Coroner April 2022 claims.

10. Humane Officer

a. Humane Officer Report:

The Committee reviewed the Humane Officer reports.

b. April 2022 Claims:

The Committee reviewed the Human Officer April 2022 claims.

11. Sheriff's Department:

a. Correspondences:

Sheriff Becker commended four corrections officers for their life-saving measures during a medical emergency in the jail on May 4, 2022.

b. PH SH Bots Grant Resolution

Motion by Hamilton, second by Zurfluh to provide for unanticipated revenue from the Bureau of Traffic Safety, housed within the Wisconsin Department of Transportation's Division of State Patrol to finance additional patrol for speed, seatbelt, and reckless driving enforcement through August 2022. Motion carried unanimously.

c. Wood County Rescue:

The Committee reviewed the Wood County Rescue report.

d. Crime Stoppers:

The Committee reviewed the Crime Stoppers report.

e. K-9 Project:

The Committee reviewed the K-9 report.

f. April 2022 Claims:

The Committee reviewed the Sheriff's Department April 2022 claims.

g. Hiring Process:

Sheriff Becker stated jail staff is still conducting interviews and establishing an eligibility list.

h. Boat/ATV/UTV/Snowmobile Patrol:

The Committee reviewed the Boat/ATV/UTV/Snowmobile Patrol report.

i. Overtime:

The Committee reviewed the overtime reports.

j. Courthouse Security:

The Committee reviewed the Courthouse Security report.

k. Jail Items

- i. Inmate Daily Population: Reviewed.
- ii. EMP: Reviewed
- iii. Safekeeper Housing Numbers: Reviewed
- iv. Kitchen Report: Reviewed
- v. Body Scanner: Reviewed
- vi. Maintenance: Nothing to Report
- vii. Inmate Programs: Sheriff Becker stated there was an inmate who graduated with their HSED.
- viii. Jail Study: Nothing to Report

11. April 2022 Claims: Communications, Emergency Management, Dispatch, Sheriff, Coroner, and Humane Officer:

Motion by Hamilton, second by Winch to approve the April 2022 claims of all Public Safety Committee Departments. Motion carried unanimously.

12. Agenda Items for Next Meeting:

None

13. Adjourn

Meeting adjourned at 10:00 a.m. by Chairman Zurfluh.

Minutes taken by the Wood County Sheriff's Department and Wood County Emergency Management

**WOOD COUNTY
TRAFFIC SAFETY COMMISSION MEETING**

Date: Wednesday, March 9th, 2022

Time: 10:30 AM

Place: Room 114

**Wood County Courthouse
400 Market Street
Wisconsin Rapids, WI 54494
WebEx Info:**

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=m7eb6b3684d8e346c7a7c7c1345b57df8>

Agenda

Present – Roland Hawk Wood County Highway Commissioner, Charlie Hoogesteger Wood County Sheriff's Department, Dan Kontos DOT BOTS, Melvin Pedersen Grand Rapids Police Department, Anna Schenk WisDOT, Joseph Zurfluh Wood County Board Supervisor, Joel Ortman Wood County Highway Department, Bill Clendenning Wood County Board, Dennis Polach Wood County Board, Emily Covarrubias Wood County Emergency Management

1. Meeting called to order by Roland Hawk at 10:31AM.
2. Minutes of the March 2021 Traffic Safety Commission Meeting

Motion by Dan Kontos to accept the minutes, second by Mel Pedersen. Motion carried unanimously.

3. Reviewed construction projects on Hwy 80, Hwy 73 in Port Edwards and Highway 73 between Wisconsin Rapids and Pittsville.
4. Local Program Specialist report –

Dan gave a summary of crashes as of 03/07/22. See attached PowerPoint. Dan then went through the reports and other features of how to navigate the trans portal site.

5. WisDOT Predictive Analytics Project

- a. Review Project Proposal – See attached proposal.
- b. Message boards will be used for project. DOT was offering to lend boards. If damaged, Wood County will need to reimburse the State for them. Decision ultimately made to not use their boards.
- c. Double Stop ahead on areas of interest for project. Flashing lights will stay with “Stop Ahead” signs.
- d. Brochures will be procured Sheriff’s Department, and Charles Hoogesteger will verify wages to be paid as part of the study. We will need to get summary of full requested amount.
- e. Dennis Polach suggests a double sign, or the largest at some intersections but the largest is already there (48 inches).
- f. Cooperation with DOT to be highlighted for project proposal.
- g. Submit for Approval to Dan Kontos when complete. Proposal is well rounded.

Motion by Roland Hawk to approve the Predictive Analytics Project, second by Mel Pedersen. Motion carried unanimously.

- 6. No other business brought properly before the Commission

The next regular Traffic Safety meeting will take place on June 8th, 2022 at 10:30 a.m. in the Wood County Highway Conference Room.

- 7. Public Comments - No public comments
- 8. Adjournment – Motion to adjourn by Roland Hawk, second by Mel Pedersen at 11:10 a.m.

Minutes taken by: Emily Covarrubias – Wood County Emergency Management

Wood County

Humane Officer

Brooke Baierl

April 3rd – April 16th 2022

4/7/22

- Dog bite in Rapids off 24th Ave S. Dog was transported to Humane Society for 10-day quarantine.

4/11/22

- Committee meeting
- Pittsville farm, delivery of warning letter for owner to get veterinarian care to horses and cattle, clean up debris, fix structures/fencing, provide adequate food/water

4/13/22

- Deputy Becker called and relayed that there was a concern for animal neglect off of Stadt Rd outside of Marshfield. Claims of poor conditions for cattle. I followed up and talked to the owner of the farm, he let me inside the barn. Barn was in good condition. There were about 20 cattle inside, 5 of which were skinnier than the rest. They were the older cattle of the group. Owner says that due to health issues, the family lost their constant food supply which is why they started struggling with the farm. Hay supply was good, no mold. Owner says he feeds 1 square bail per cow per day (3x3x8). Good water supply. Cows are going to Equity soon. Skinny ones are going tomorrow, and the rest are going in the next week or two. Owner does not want to get vet care due to them going to Equity soon. Officer notified owner that if the cows were still on property in 3 weeks, vet care will be needed. Owner will call when cattle are gone, and officer will go back to check to see that barn is cleared out of animals.

4/16/22

- Cat bite to Veterinarian staff, bite reported by doctor. Cat up to date on shots, home quarantine.

COUNTY OF WOOD

EMPLOYEE NAME: Brooke Baierl

Monthly Time Report

DEPARTMENT: Wood County Humane Officer

4/3/22-4/16/22

APPROVED BY: Public Safety Committee

Date	Incident #	Per Diem	Mileage	Start Time	End Time	Total Hours	Description
04/07/22	22-5112	\$50.00	40	2PM	3:30PM	1.50	Dog bite
04/11/22	None	\$50.00	13	8:30AM	10AM	1.50	Committee meeting
04/11/22	22-5703	\$50.00	48	10AM	12PM	2.00	Warning to Tritz farm in Pittsville, under investigation, open case
04/13/22	22-6558	\$50.00	80	1:00 PM	3:00 PM	2.00	Animal welfare concern, cows at farm, under investigation, open case
04/16/22	WR-5605	\$50.00	28	12:00PM	1:00PM	1.00	Cat bite
TOTAL		\$250.00	209			8.00	\$122.27

Per Diem:
Mileage:

Wood County
Humane Officer
Brooke Baierl
April 17th – April 30th 2022

4/17/22

- Case of two dog abandonment off Hwy 73. Went to suspects house and asked about why he dropped the dogs off. Suspect spoke very broken English, story not making sense. He signed surrender form for both dogs to Wood County Humane Society. Nanci following up with DA on charges of abandonment.

4/18/22

- Civil court hearing on 3rd floor against Derek Mess in regard to puppy stabbed a few weeks ago. Disposal of the dog by judge was to not return puppy to Mr. Mess, dog can and has been adopted out.

4/19/22

- Abatement order delivered to 7806 Sunset Road in Pittsville, case still open, will follow up in a few weeks

4/22/22

- Quarantine order delivered to Arpin for cat who bit owner on Tuesday. Up to date on shots.

4/25/22

- Dog bite in Wisconsin Rapids off Cliff St. Up to date on shots.
- Dog bite in Vesper off Cth HH, currently working with Dane County on this one as it crosses jurisdictional lines. Up to date on shots.

4/27/22

- Cat bite, quarantine order delivered to humane society as it was one of their cats that bit a staff. Up to date on shots.
- Cat bite, quarantine order delivered to 200 block of Nepco Lake Rd. Up to date on shots.

4/29/22

- Dog bite, quarantine order delivered to address off WIS-13 in Rudolph. Up to date on shots

COUNTY OF WOOD

EMPLOYEE NAME: Brooke Baierl

Monthly Time Report

DEPARTMENT: Wood County Humane Officer

4/17/22-4/30/22

APPROVED BY: Public Safety Committee

Date	Incident #	Per Diem	Mileage	Start Time	End Time	Total Hours	Description
04/17/22	22-6812	\$50.00	41	2:00 PM	4:15 PM	2.25	Two dog abandonment off Hwy 73
04/18/22	22-526	\$50.00	32	1:45 PM	5:30 PM	3.75	Derek Mess' civil court hearing
04/19/22	22-5703	\$50.00	48	1:15 PM	3:30 PM	2.25	Abatement order to Tritz farm- Pittsville- Case open
04/22/22	22-7041	\$50.00	52	1:30 PM	3:00 PM	1.50	Cat bite quarantine order
04/25/22	22-6137	\$50.00	27	5:30 PM	7:00 PM	1.50	Dog bite quarantine order
04/25/22	22-7252	\$50.00	0	7:00PM	8:00 PM	1.00	Dog bite quarantine order
04/27/22	22-1211	\$50.00	9	11:00 AM	12:15 PM	1.25	Cat bite quarantine order
04/27/22	22-7345	\$50.00	10	12:15 PM	1:15 PM	1.00	Cat bite quarantine order
04/29/22	22-7494	\$50.00	18	1:15 PM	2:30 PM	1.50	Dog bite quarantine order
TOTAL		\$450.00	237			16.00	\$138.65

Per Diem:
Mileage:

Wood County
Department Head / Humane Officer
Nanci Olson
April 3rd – April 16th 2022

4-3; Reports

4-4; WR4798 Follow up with Veterinarian with expiration date of Rabies Vaccinations.

4-4; WR4227 Typed a Report by request from the owner's of a small dog that was attacked and killed by neighbors Husky's.

4-5; WC5703 Typed an Order of Abatement.

4-7,14; WR5112 Dog Bite with a Rhodesian Ridgeback that bit a one year old child in the face, unprovoked.

4-9,10,12; WR5255 Dog Bite @ the 600 block of Saratoga Street, WR. Two cousins live together and were watching their Uncle's Pit Bull that he had recently brought here from California. The victim stated he was playing with a cane by pounding it on a couch, the dog started growling at him. The other cousin told him to stop as the dog was getting upset, the victim stated he put the cane down. And the other cousin grabbed on to the dog, but the dog was still able to attacked the victim and bit down on his arm. The dog wouldn't let go even when the other cousin was trying to pull the dog off of him and he couldn't get to the gun which was upstairs; so he grabbed a knife from the kitchen and stabbed the dog in the shoulder area and the neck area, at that time the dog let go of the victims arm. The boys were able to block the dog inside the breezeway. The dog was still being aggressive. The Humane Society came out to get the dog using a catch-poll, it took them nearly an hour to get the dog out of the home. The dog is being quarantined at the Humane Society at this time. I spoke with the owner and told him that if this dog remains in Wood County I will be issuing an Abatement Order for his dangerous dog. The victim has damage to the muscle on his arm due to the dog attack.

4-10,11; WC6359 Dog Bite @ 12000 block of 64th Street South. The victim was bit by her own dog a Rhodesian Ridgeback. The owner was visiting at her parents house meeting their new dog. The victim's dog got into a fight with her parents new dog, she was trying to break it up when her dog bit her left hand and wrist area.

4-11; Public Safety Committee Meeting.

4-13,14,16; NK550 Working on civil case regarding a puppy I impounded March 29th. Working with Corporation counsel, South Wood County Humane Society, and Assistant District Attorney. Court date set for April 18th.

4-14,16; WR5605 Cat Bite, a veterinarian tech was bit by a clients cat on her right index finger she did not know the contact information of the owner of this cat. This was bite reported Thursday evening and due to Good Friday I was unable to learn the contact information from the Veterinarian Clinic until Saturday morning.

Wood County
Department Head / Humane Officer
Nanci Olson
April 17th – April 30th 2022

4-17; Reports

4-17,19; WC6812 Two dogs were seen being dumped on the side of the road. The complainant was able to write down the license number of the vehicle. Humane Officer Brooke and I met with the suspect and he admitted to dumping the dogs. The dogs were turned over to the Humane Society. Open Case.

4-17,18,20; NKPD526 Preparation for upcoming hearing in which I was to testify. Court Hearing, Branch 3 for a counter-petition filed to not return a puppy to the owner, to allow the County to adopt the puppy out to a third party, and to recover costs for maintaining the puppy during the time it was in the County's custody via an Impoundment form I gave the owner on March 29th 2022. I did testify to the facts of the case. The County did prevail in our counter-petition. An Invoice was provided detailing the costs of maintaining the puppy. The Order of the Court was signed on April 20th, at that time I did provide a copy to the Humane Society.

4-19; WR5255 Open Case with a dangerous dog @ 630 block of Saratoga St.

4-20,21; WC6343 Dog Bite @ 4600 block of Kruger Rd, child was bit on the face by a friend of the family's dog. The German Shepherd bit the child in the face causing her to receive 24 stitches to the face.

4-22; WC7041 Cat bite @ 7500 block of County F, Arpin.

4-23,25; WR6137 Dog Bite @ 1900 block of Cliff Street. A family was walking past a home when the owner let two dogs outside, he had a hold of the collar of the Healer type dog, but this dog was able to pull away and run up to a young child and bite him on his left calf area.

4-26,27; PE7345 Cat bite @ 200 block of Nepko Lake Road.

4-27; GR1211 Cat Bite @ SWCHS.

4-29; GR21-2907 Report writing regarding a dog bite from last September.

4-30; WC7494 Dog Bite @ 5500 block of Highway 34, Rudolph.

EMPLOYEE NAME: Nanci Olson

Monthly Time Report

DEPARTMENT: Wood County Humane Officer

4/17/2022 THROUGH 4/30/2022

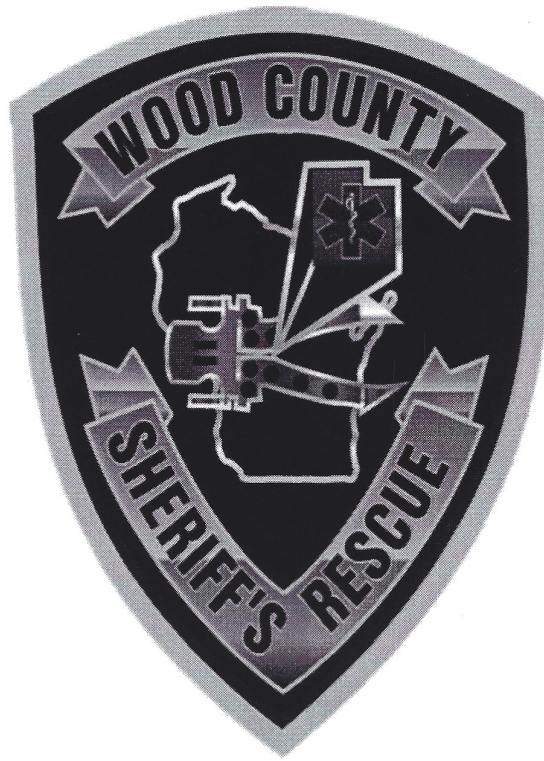
APPROVED BY: Public Safety Committee

Date	Incident #	Per Diem	Mileage	Start Time	End Time	Total Hours	Description
04/17/22		\$50.00	0	4p	8p	4.00	Reports
04/17/22	WC6812	\$50.00	30	1p	4p	3.00	Abandonment
04/19/22	WC6812	\$50.00	0	9a	12p	3.00	Abandonment
04/17/22	NKPD526	\$50.00	0	8a	11a	3.00	Court
04/18/22	NKPD526	\$50.00	14	2p	6p	4.00	Court
04/20/22	NKPD526	\$50.00	22	11a	1p	2.00	Court
04/19/22	WR5255	\$50.00	14	1p	3p	2.00	Dangerous Dog
04/20/22	WC6343	\$50.00	26	2p	5p	3.00	Dog Bite
04/21/22	WC6343	\$50.00	0	6p	8p	2.00	Dog Bite
04/22/22	WC7041	\$50.00	40	1:30p	3:30p	2.00	Cat Bite
04/23/22	WR6137	\$50.00	0	4p	7p	3.00	Dog Bite
04/25/22	WR6137	\$50.00	16	5p	7p	2.00	Dog Bite
04/26/22	PE7345	\$50.00	0	3p	5p	2.00	Cat Bite
04/27/22	PE7345	\$50.00	5	12:30p	3:30p	2.00	Cat Bite
04/27/22	GR1211	\$50.00	22	10:30a	12:30p	2.00	Cat Bite
04/29/22	GR21-2907	\$50.00	0	11a	2p	3.00	Report Writing
04/30/22	WC7494	\$50.00	24	1p	3p	2.00	Dog Bite
TOTAL		\$850.00	213			44.00	\$124.61

(Mileage Check)

Per Diem: 101-3901-54129-000-101

Mileage: 101-3901-54129-000-331



April Monthly Report

Wood County Sheriff's Rescue

Submitted by: Ann Burger, WCSR Secretary

April Training Descriptions

Date	Type	Description
5-Apr	Business Meeting	April Business Meeting
12-Apr	Project Lifesaver	Individually found previously hidden transmitter. All found transmitter sucessfully.
19-Apr	Water Rescue	Recovered swamped boat on Wisconsin River south of Nekoosa Dam.
26-Apr	Other	CPR Refresher.

Call #	16	17	18	19	
Date	4/4/2022	4/17/2022	4/19/2022	4/24/2022	
Time	10:23	18:07	15:29	8:17	
Day of Week	Monday	Sunday	Tuesday	Sunday	
Township	Saratoga	Port Edwards	Port Edwards	Saratoga	
Location	CTH 73 & CHURCH AVE	5580 CREAMERY RD	914 CTH AA	52ND ST S & RANGER RD	
Rescue 3	M. Wiberg	E. Moreno	B. Diggles	B. Drankiewicz	
Rescue 4					
Rescue 5					
10-22ed		Yes			
Call Type	Traffic/Scene Containment	Snowmobile/ATV	Other	10-50 w/ Injuries	
Medical/Extrication	No	No	No	No	
Ambulance				UEMR	
EMR				Grand Rapids	
Fire				Grand Rapids	
Air				LifeLink III	
Tools/Equipment Used			Marine 1, Cold Water Suit, Rope		
Notes					
Other members on scene	E. Moreno B. Diggles	G. Timm	M. Wiberg B. Franz C. Pidgeon E. Moreno	B. Franz B. Diggles G. Timm E. Moreno	



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

May 2, 2022

MEMORANDUM FOR Sheriff Becker; Public Safety Committee

SUBJECT: Monthly Crime Stoppers Report – April 2022

For the month of April, the Crime Stoppers program received 22 tips that were forwarded to the appropriate agencies for follow-up, as reported by P3.

The monthly board meeting was held on April 19, 2022. The next regular meeting will be on June 24, 2022 at 6:30 P.M.

Respectfully Submitted

Joseph M. Zurfluh
Investigative Lieutenant
Wood County Sheriff's Department



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

April 2022 K9 Report

	TRAINING HOURS	USEAGE/ DEPLOYMENTS	DEMO/ COMMUNITY
K9 Sig	20	2	0
K9 Ace	26	1	0
K9 Timo	13.25	4	0
K9 Rosco	14	1	0

TRAINING (MONTHLY) –

The Wood County K9s trained with the Wisconsin Rapids Police Department, Nekoosa Police Department, and the Sentry Insurance K9 team in April. Focus this month was on narcotic work and building search for persons. K9s worked on narcotic detection on vehicles, luggage, and inside buildings. K9s also worked on building search for persons inside a large warehouse. K9s worked on obedience around a bite suit as well. Training venues included the WRPD/WOSO range, Sentry Insurance owned properties, and the Wood County Highway Shop.

TRAINING (INDIVIDUAL) –

- K9 Sig completed several hours of individual training.
- Sergeant Arendt and K9 Timo trained 2.25 hours while on duty. During training, they focused on narcotic detection (vehicles, open area, and buildings) and obedience.
- Sergeant Christianson and K9 Ace completed narcotic training while on duty and also attended a 16 hour K9 Liability Course in Appleton, WI.
- K9 Rosco completed 6 hours of on duty training. Focus was on tracking and narcotics work using distractions.

USEAGE –

- K9 Sig assisted with a search warrant and assisted with WRPD with a drug interdiction.
- Sergeant Arendt and K9 Timo deployed four times in the month of April. All four of these deployments were for narcotic sniffs on vehicles. These sniffs resulted in the seizure of methamphetamine, marijuana, and numerous drug paraphernalia. Sergeant Arendt and K9 Timo also assisted with a WRPD drug interdiction.
- Sergeant Christianson and K9 Ace assisted with a search warrant in the Village of Auburndale.
- K9 Rosco had one deployment for the month of April.



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

DEMO/COMMUNITY – None to report for April.

ADDITIONAL INFORMATION – No additional information to report.

Respectfully,

Nathan Dean

Nathan Dean
Patrol Lieutenant



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

Department of Natural Resources Patrols

April 2022

ATV

- Patrol Hours 19
- Citations-1
- Warnings-1
- Worked with DNR for reconstruction of UTV accident back in July
- Completed and submitted yearly audit

BOAT

- Patrol Hours 22
- Citations- 1
- Warnings-5
- 7 hours "exempt" for boating accident/recovery on WI River.

SNOWMOBILE

- Completed and submitted yearly audit.

Submitted by

Sgt. Matt Susa

OVERTIME BREAKDOWN 2022 (HRS.)							2022
MONTH	FUNERAL LEAVE	FILL IN OT	FMLA	SICK LEAVE	TRAINING	TOTAL	COVID Sick Replacement
January	0.00	12.00	72.00	153.00	0.00	237.00	8
February	0.00	60.00	60.00	194.00	192.00	506.00	58
March	0.00	183.50	0.00	122.95	0.00	306.45	36
April	0.00	0.00	0.00	0.00	0.00	0.00	
May	0.00	0.00	0.00	0.00	0.00	0.00	
June	0.00	0.00	0.00	0.00	0.00	0.00	
July	0.00	0.00	0.00	0.00	0.00	0.00	
August	0.00	0.00	0.00	0.00	0.00	0.00	
September	0.00	0.00	0.00	0.00	0.00	0.00	
October	0.00	0.00	0.00	0.00	0.00	0.00	
November	0.00	0.00	0.00	0.00	0.00	0.00	
December	0.00	0.00	0.00	0.00	0.00	0.00	
TOTALS	0.00	255.50	132.00	469.95	192.00	1049.45	102



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

Operations Overtime/Comp Time Totals

April 2022 (04/03/22to 04/30/22)

Patrol

Overtime hours: 73.5
Comp time hours: 245.25
Call Out: 0
Holiday Pay hours: 96
Holiday Comp hours: 24

Investigations

Overtime hours: 25.5
Comp time hours: 114
Call Out: 0

Security Services

Overtime hours: 34.75
Comp time hours: 35

TOTAL CALL OUT: 0

Submitted By: Charles Hoogesteger – Operations Captain



Wood County

WISCONSIN

SHERIFF'S
DEPARTMENT

Shawn Becker
SHERIFF

Public Safety Committee Meeting

Security Services April 2022 Report

For the month of April 2022, the total number of prohibited items prevented from entering the Courthouse are:

Guns -	0
Knives -	120
O.C. -	9
Misc. Items -	14

The miscellaneous items that were located were ammunition, an empty holster, a window punch and a pair of pliers, a pair of scissors, four screwdrivers, a file, a wrench, a rake, fireworks and some Meth. The subject with the meth came into the building, saw security, turned around, left and hid the meth in the flowerpot outside the front entrance. Security Services retrieved the meth, located the subject in the building and arrested him.

Security Services screened 8,750 people entering the courthouse for the month. Security Services had 47 security requests from different departments within the Courthouse. There were three jury trials for the month of April.

For the month of April, Security Services located two wallets on the grounds of the courthouse, both of which contained large amounts of money. Security was able to locate the owners and return them to the owners. Security also helped the jail with a combative subject that would not follow their commands. Security Services also arrest an individual that came into the courthouse who had warrants out for his arrest.

I was given the opportunity to attend training in Georgia at the Federal Law Enforcement Training Center from March 28th through April 7th, 2022. At the training, I gained contacts with people and agencies from all over the United States. This great learning experience not only benefited me, but it will benefit the department as well. I am blessed that the County Board approved this training and I hope that we will be able to send more of our command staff to this training in the future.

I did utilize part-time employees for 13 hours to fill vacancies for the month of April.

Report submitted by: Lieutenant Bryan D. Peterson

WOOD COUNTY JAIL

January - June 2022

DAILY POPULATION / INMATES SHIPPED OUT / EMP

Day	January			February			March			April			May			June		
	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP
1	208	91	40	190	82	44	180	78	43	191	80	44	191	89	43	0	0	0
2	206	91	40	195	81	46	182	82	43	193	83	44	188	89	43			
3	210	91	40	197	81	48	180	85	44	193	83	44						
4	211	91	41	192	79	48	187	84	44	196	83	44						
5	213	91	44	187	75	49	185	82	45	193	83	46						
6	213	91	42	187	74	48	186	82	45	196	83	47						
7	215	88	44	187	73	47	186	82	46	197	88	46						
8	214	88	44	191	73	48	183	82	46	193	91	46						
9	211	88	43	191	72	48	182	80	48	193	89	44						
10	208	88	41	192	71	49	183	80	47	192	88	44						
11	206	88	41	195	71	50	190	89	46	196	88	44						
12	204	86	41	196	70	51	186	89	46	194	87	46						
13	206	86	41	198	70	50	187	89	44	201	85	47						
14	200	93	41	196	69	50	187	89	44	202	90	47						
15	194	87	41	194	69	51	184	85	44	206	94	46						
16	195	86	41	193	67	50	184	85	46	204	91	46						
17	196	86	41	197	74	50	187	88	46	207	91	46						
18	198	86	42	188	78	48	183	87	43	206	91	45						
19	191	82	46	186	75	46	182	81	43	201	86	48						
20	195	82	46	185	75	46	182	81	43	201	86	48						
21	192	78	44	186	75	45	177	81	42	199	91	48						
22	192	74	48	188	73	46	180	81	42	194	91	47						
23	190	73	48	185	73	43	174	80	42	196	90	46						
24	192	73	47	188	77	44	177	80	41	195	90	46						
25	194	73	46	187	80	44	178	85	41	196	90	45						
26	190	76	45	180	78	44	181	81	40	199	89	48						
27	189	75	45	181	78	43	185	80	40	197	87	48						
28	187	86	46	180	78	42	185	80	40	190	96	47						
29	185	82	46				190	79	42	186	91	46						
30	192	82	46				189	78	42	189	89	44						
31	196	82	45				184	78	43									
WCJail	199.77			189.71			183.42			196.53			189.50			0.00		
Shipped	84.32			74.68			82.68			88.13			89.00			0.00		
EMP	43.42			47.07			43.58			45.90			43.00			0.00		
Avg Length of Stay (Days)	0.00			52.00			28.60			35.10			0.00			0.00		

WOOD COUNTY JAIL

July - December 2022

DAILY POPULATION / INMATES SHIPPED OUT / EMP

Day	July			August			September			October			November			December		
	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP

1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2																	
3																	
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31																	
WCJail	0.00			0.00				0.00				0.00				0.00	
Shipped	0.00			0.00				0.00				0.00				0.00	
EMP	0.00			0.00				0.00				0.00				0.00	
Avg Length of Stay (Days)	0.00			0.00				0.00				0.00				0.00	

2022 Yearly Averages

Total	191.79
Safekeeper	83.76
EMP	44.59
LENGTH of STAY	38.57

SK Total
WP 75
AD 15
SK 90

Color indicates low population	174	03/23/22
Color indicates high population	215	01/07/22

WOOD COUNTY JAIL & SAFE KEEPER

January - June 2022

DAILY POPULATION BREAK DOWN BY LOCATION

Day	January			February			March			April			May			June		
	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD
1	76	76	15	63	67	15	58	63	15	66	65	15	58	75	14	0	0	0
2	74	76	15	67	66	15	56	67	15	64	68	15	55	75	14			
3	78	76	15	67	66	15	50	70	15	64	68	15						
4	78	76	15	64	65	14	58	69	15	66	68	15						
5	77	76	15	62	61	14	57	67	15	61	68	15						
6	79	76	15	64	60	14	58	67	15	64	68	15						
7	82	73	15	66	59	14	57	67	15	60	73	15						
8	81	73	15	69	59	14	53	67	15	53	76	15						
9	79	73	15	70	58	14	52	65	15	56	74	15						
10	78	73	15	71	58	13	55	65	15	56	73	15						
11	76	73	15	73	58	13	54	74	15	60	73	15						
12	76	71	15	74	57	13	50	74	15	57	73	14						
13	78	71	15	77	57	13	53	74	15	65	71	14						
14	65	78	15	76	56	13	53	74	15	61	75	15						
15	65	73	14	73	56	13	54	70	15	62	79	15						
16	67	73	13	75	54	13	52	70	15	63	76	15						
17	68	73	13	72	59	15	52	74	14	66	76	15						
18	69	73	13	61	63	15	52	72	15	66	76	15						
19	62	70	12	64	60	15	57	67	14	65	71	15						
20	66	70	12	63	60	15	57	67	14	65	71	15						
21	69	66	12	65	60	15	53	67	14	58	76	15						
22	69	62	12	68	58	15	56	67	14	54	76	15						
23	68	61	12	68	58	15	51	65	15	59	75	15						
24	71	61	12	66	62	15	55	65	15	58	75	15						
25	74	61	12	62	65	15	51	70	15	60	75	15						
26	68	61	15	57	63	15	59	67	14	61	74	15						
27	68	61	14	59	63	15	64	67	13	60	72	15						
28	54	71	15	59	63	15	64	67	13	46	81	15						
29	56	67	15				68	67	12	48	77	14						
30	63	67	15				68	65	13	55	75	14						
31	68	67	15				62	65	13									
WOOD	71.03			66.96			56.10			59.97			56.50			0.00		
WPSO	70.26			60.39			68.23			73.27			75.00			0.00		
ADSO	14.06			14.29			14.45			14.87			14.00			0.00		
TOTAL	199.77			189.71			183.42			196.53			189.50			0.00		

MONTH	High	Low
January	82	54
February	77	59
March	68	50
April	0	0
May	0	0
June	0	0

WOOD COUNTY JAIL & SAFE KEEPER

July - December 2022

DAILY POPULATION BREAK DOWN BY LOCATION

Day	July			August			September			October			November			December		
	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD
1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2																		
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27																		
28																		
29																		
30																		
31																		
WOOD	0.00			0.00			0.00			0.00			0.00			0.00		
WPSO	0.00			0.00			0.00			0.00			0.00			0.00		
ADSO	0.00			0.00			0.00			0.00			0.00			0.00		
TOTAL	0.00			0.00			0.00			0.00			0.00			0.00		

2022 Safe Keeper Averages		
WOOD Co Jail	62.11	108
WAUPACA Co	69.43	75
ADAMS Co	14.33	15
Total Population	191.79	198

MONTH	High	Low
July	0	0
August	0	0
September	0	0
October	0	0
November	0	0
December	0	0

SAFE KEEPER DIFFERENCE 2022

MONTH	BED DAYS	WOOD CTY COSTS \$36.36/DAY	OUT OF COUNTY Including Wages/mileage \$44.43/DAY	DIFFERENCE	YTD TOTAL AMOUNT	2021 TOTAL AMOUNT
January	2614	\$95,045.04	\$116,140.02	\$21,094.98	\$21,094.98	\$36,829.80
February	2091	\$76,028.76	\$92,903.13	\$16,874.37	\$37,969.35	\$32,038.30
March	2563	\$93,190.68	\$113,874.09	\$20,683.41	\$58,652.76	\$35,586.60
April	2644	\$96,135.84	\$117,472.92	\$21,337.08	\$79,989.84	\$34,421.10
May	178	\$6,472.08	\$7,908.54	\$1,436.46	\$81,426.30	\$35,599.55
June	0	\$0.00	\$0.00	\$0.00	\$81,426.30	\$33,229.70
July	0	\$0.00	\$0.00	\$0.00	\$81,426.30	\$33,061.35
August	0	\$0.00	\$0.00	\$0.00	\$81,426.30	\$34,990.90
September	0	\$0.00	\$0.00	\$0.00	\$81,426.30	\$34,291.60
October	0	\$0.00	\$0.00	\$0.00	\$81,426.30	\$36,842.75
November	0	\$0.00	\$0.00	\$0.00	\$81,426.30	\$31,999.45
December	0	\$0.00	\$0.00	\$0.00	\$81,426.30	\$0.00
TOTAL	10090	\$366,872.40	\$448,298.70	\$81,426.30		\$378,891.10

\$36.36

\$44.43

Electronic Monitoring 2022

Monthly Savings vs. Out of County Housing

Month	Monthly Average	Monthly Savings	YTD 2022 Total Amount	2021 Total Amount
January	43.42	\$39,438.39	\$39,438.39	\$37,031.39
February	47.07	\$38,616.23	\$78,054.61	\$66,245.84
March	43.58	\$39,583.71	\$117,638.33	\$102,668.67
April	45.90	\$40,346.10	\$157,984.43	\$146,530.77
May	0	\$0.00	\$157,984.43	\$196,805.17
June	0	\$0.00	\$157,984.43	\$250,186.84
July	0	\$0.00	\$157,984.43	\$307,436.99
August	0	\$0.00	\$157,984.43	\$362,370.97
September	0	\$0.00	\$157,984.43	\$413,818.84
October	0	\$0.00	\$157,984.43	\$470,896.42
November	0	\$0.00	\$157,984.43	\$518,652.49
December	0	\$0.00	\$157,984.43	\$562,895.78
TOTAL	44.99	\$157,984.43	\$157,984.43	\$562,895.78

EMP Monthly Average x number of days in month = bed days

Bed Days x \$29.30 = Monthly Savings



SAFE KEEPER HOUSING

2022

MONTH	Other Facility	Other Facility	ADAMS	WAUPACA	MONTH TOTAL	2022 YTD TOTAL	2021 YTD TOTAL
JANUARY	\$0.00	\$0.00	\$16,275.00	\$82,125.00	\$98,400.00	\$98,400.00	\$98,400.00
FEBRUARY	\$0.00	\$0.00	\$16,275.00	\$82,125.00	\$98,400.00	\$196,800.00	\$196,800.00
MARCH	\$0.00	\$0.00	\$16,275.00	\$82,125.00	\$98,400.00	\$295,200.00	\$295,200.00
APRIL	\$0.00	\$0.00	\$16,275.00	\$82,125.00	\$98,400.00	\$393,600.00	\$393,600.00
MAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$393,600.00	\$492,000.00
JUNE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$393,600.00	\$590,400.00
JULY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$393,600.00	\$688,800.00
AUGUST	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$393,600.00	\$787,200.00
SEPTEMBER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$393,600.00	\$885,600.00
OCTOBER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$393,600.00	\$984,000.00
NOVEMBER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$393,600.00	\$1,082,400.00
DECEMBER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$393,600.00	\$1,180,800.00
TOTALS	\$0.00	\$0.00	\$65,100.00	\$328,500.00	\$393,600.00		\$1,180,800.00

2022 is a 90 average

Waupaca \$36.00 per bed day (75)

Adams \$35.00 per bed day (15)

Wood County Sheriff's Department Kitchen Report 2022						
MONTH	Breakfast	Lunch	Dinner	Special	Total meals	Food Cost plus Labor
January	2819	2669	2721	0	8209	\$23,666.61
February	2116	1998	2021	0	6135	\$18,457.96
March	1832	1730	1772	0	5334	\$17,996.91
April	1493	1418	1453	0	4364	\$13,888.53
May	0	0	0	0	0	\$0.00
June	0	0	0	0	0	\$0.00
July	0	0	0	0	0	\$0.00
August	0	0	0	0	0	\$0.00
September	0	0	0	0	0	\$0.00
October	0	0	0	0	0	\$0.00
November	0	0	0	0	0	\$0.00
December	0	0	0	0	0	\$0.00
TOTAL	8260	7815	7967	0	24042	\$74,010.01

Cost per meal **\$3.08**

Cost per day **\$9.24**

Wood County Jail Kitchen Expenses					
	2013	2014	2015	2016	2017
Food & Labor	\$335,733.47	\$312,317.25	\$285,692.96	\$275,088.44	\$289,481.66
Number of Meals	103,993	86,637	77,044	88,993	118,016
Cost per Meal	\$3.23	\$3.60	\$3.71	\$3.09	\$2.45
Cost per Day	\$9.69	\$10.81	\$11.12	\$9.27	\$7.36
	2018	2019	2020	2021	2022
Food & Labor	\$262,016.71	\$262,906.02	\$233,270.65	\$251,935.30	\$74,010.01
Number of Meals	122,668	111,439	81,970	86,838	24,042
Cost per Meal	\$2.14	\$2.36	\$2.85	\$2.90	\$3.08
Cost per Day	\$6.41	\$7.08	\$8.54	\$8.70	\$9.24
	2023	2024	2025	2026	2027
Food & Labor	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Number of Meals	0	0	0	0	0
Cost per Meal	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Cost per Day	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!

TEK84 INTERCEPT BODY SCANNER

[illegible]

4/21/2022

MINUTES
 CONSERVATION, EDUCATION & ECONOMIC DEVELOPMENT COMMITTEE
 WEDNESDAY, JUNE 1, 2022
 WOOD COUNTY COURTHOUSE, ROOM #114, WISCONSIN RAPIDS WI

Members Present: Bill Leichtnam, Dave LaFontaine, Tom Buttke, Laura Valenstein, Jake Hahn and Carmen Good

Members Excused: None

Staff Present:

Planning & Zoning Staff: Jason Grueneberg, Adam DeKleyn (via WebEx and in person) Victoria Wilson and Karoline Whitman

Land & Water Conservation Staff: Shane Wucherpfennig

UW Extension Staff: Jason Hausler

Others Present (for part or all of the meeting): Dist. #14 Supervisor Dennis Polach, Dist. #15 Supervisor Bill Clendenning, Dist. #11 Supervisor Jeff Penzkover, Dist. #16 Supervisor Lance Pliml, Ray Bossert Village of Port Edwards, Sue Smith, Wood County Health Department

1. **Call to Order.** Chairperson Leichtnam called the CEED Meeting to order at 9:00 a.m.
2. **Declaration of Quorum.** Chairperson Leichtnam declared a quorum.
3. **Public Comment.** None.
4. **Review Correspondence.** None.
5. **Consent Agenda.** The Consent Agenda included the following Items: 1) minutes of the May 4, 2022 CEED meeting, 2) bills from Planning & Zoning, Land & Water Conservation and UW Extension and 3) staff activity reports from Planning & Zoning, Land & Water Conservation and UW Extension offices.
 - a. Minutes of May 4, 2022. Chairperson Leichtnam noted a correction to the time of adjournment for the meeting as 10:59 a.m. not 11:59 a.m.
 - b. Department Bills. No additions or corrections needed.
 - c. Staff Activity Reports. No additions or corrections needed.

Motion by Tom Buttke to approve (with correction) and accept the May 4, 2022 CEED minutes, bills from Planning & Zoning, Land & Water Conservation and UW Extension, and staff activity reports as presented. Second by Dave LaFontaine. Motion carried unanimously.

6. **Review items, if any, pulled from Consent Agenda.** None.
7. **Risk and Injury Report.** None.
8. **Initial Discussion of ARPA Spending Priorities.**

Dave LaFontaine feels a priority for ARPA funds spending is Economic Development. Bill Leichtnam shared some of the ideas he has been hearing. Lance Pliml discussed the importance of the installation of infrastructure and further stated Wood County has a projected decrease in population partly driven by lack of housing and childcare. Discussion ensued.
9. **Land & Water Conservation Department.**

Shane shared information for the next LCC meeting to be held Friday June 3, 2022. Information for the meeting was emailed to the committee.

a. Update on Conservation Engineering Technician position

Shane stated that after another round of interviews a candidate has been selected to fill this position. The new candidate, Kyle Andreae, will start employment on June 6, 2022.

b. RC & D dues

Shane explained that in the past LWCD was paying dues he felt were adequate for the services they received. A couple of years ago RC & D came out with a minimum they would like counties to pay, which equates to approximately \$1900. Although they budgeted for the \$1900 each year, they paid about fifty percent of that. Shane recommends they pay \$1100 going forward as RC & D is providing more services to Wood County.

Motion by Dave LaFontaine to approve budgeting of up to seventy-five percent in dues this year and up to one-hundred percent in dues next year based on an evaluation of the services provided by RC & D. Second by Laura Valenstein. Motion carried unanimously.

c. Committee Reports:

i. Citizens Groundwater Group

Bill Leichtnam gave an overview of the CGG meeting on May 16, 2022. (Notes are included in the packet for this meeting.) Next meeting is June 20, 2022.

ii. Health Committee report

Sue spoke about the Armenia Grower's Coalition MOU. They have not been able to coordinate a call with everyone as of late due to timing. Corp Counsel Kastenholz has sent the coalition a letter (via email) thanking them for their efforts through the MOU over the last few years. He indicated the county would like to renegotiate a new MOU. He received a response which he summarized as "thanks but no thanks". The letter from Corp Counsel Kastenholz can be found in the Health & Human Services packet from May 26, 2022.

Regarding the Avian Influenza, Sue stated that there are 432 poultry operations in Wood County. There is further information and a map in the Health & Human Services packet from May 26, 2022.

Sue shared that she reached out to John Richmond from Marshfield Utilities to discuss PFAs and the four wells that had been shut down in Wood County due to PFAs. She has not received a call back yet. The wells were to be tested yesterday. It will take a week or so for results.

iii. Central Sands Groundwater County Collaborative (CSGWCC) committee report

Bill Leichtnam reported that the meeting was held at the Hancock Research Station with a brief history and short presentation from the station's superintendent, Troy Fishler. Bill shared how much of the ARPA funding is being spent on water quality issues by surrounding counties. Bill Leichtnam feels Wood County could do more. He asked Shane to come up with "next steps" in the next couple of months. Further discussion took place on water quality issues, well testing and ARPA funding in Wood County.

iv. Golden Sands RC&D report Bill Leichtnam stated that lessons are now being taught to fifth graders in Wood County on ground water and elsewhere in the Golden Sands coverage area on aquatic and invasive species.

10. **Private Sewage.** Jason Grueneberg encouraged committee members to review the staff activity reports and stop by the office or call if they have questions about what we do.

11. **Land Records.** See activity report in packet.

12. **County Surveyor.** No updates.

13. **Planning and Zoning.**

a. Request to approve a zoning map amendment/rezone – Town of Saratoga

Adam DeKleyn gave an overview of town zoning in Wood County. Of the twenty-two towns in Wood County, twelve of the towns are under town zoning. This means these twelve towns administer their own zoning. However, because Wood County has a very old county zoning ordinance, these towns are required to submit rezones to our office for County Board approval. Adam further gave an overview of the Town of Saratoga and Town of Sigel amendments/rezones presented today. Having reviewed both amendments/rezones, Adam recommends the CEED committee forward them on to the County Board for approval.

b. Request to approve a zoning map amendment/rezone – Town of Sigel

Motion by Jake Hahn to approve both amendments/rezones and forward them for approval to County Board. Second by Laura Valenstein. Motion carried unanimously.

14. **Economic Development.**

a. North Central Wisconsin Regional Plan Commission update

Jason reported that NCWRPC has an RFP out for economic development services in the Town of Saratoga. There is economic development administration funding that was secured by the NCWRPC to do an economic development strategy for the Town of Saratoga as it relates to solar development there. On Friday, NCWRPC will meet with the town to conduct interviews with the consultants and then make a selection of one of them.

We continue to work with NCWRPC to have a housing assessment done in Wood County.

NCWRPC is currently working on updating Wood County's Bicycle and Pedestrian plan.

b. Broadband grant and speed test update

There was a Public Service Commission grant cycle that closed in March. There were three applications submitted for projects in Wood County, one of which was through Frontier, one through Bug Tussell and one through Charter Spectrum. We will get results sometime near mid or late June. Jason would like to see some level of investment from ARPA funds for broadband improvements in the county.

We have received seven draft agreements regarding moving forward with bonding for Bug Tussell wireless. Jason would like to sit down with several county staff members, including county board members to review the documents and position them so they are favorable to the county.

We continue to urge people in Wood County to take the Speed Test. We would like to see people in the rural areas take the test so we can identify gaps. Speed test information can be found on the Wood County homepage as well as the Pittsville Record, City Times and other media.

c. Discuss 2023 Economic Development Grants

Jason gave an overview of the Economic Development grants in Wood County available through the CEED committee. The committee reviewed the application and timeline for 2023. A special meeting will be held in July to review the applications we receive and decide which projects will be funded and how much funding will be provided. Dave LaFontaine suggested some of the ARPA funding be used for some of these economic development grants, and not to limit the funding as we have in previous years.

15. **Extension.**

a. General Office Update

Jason discussed an organization called (Wisconsin Extension Association) WEXA, supported by the WCA, which had a sole purpose of promoting and supporting Extension around the state. WEXA will be dissolving and a creating a sixth committee to the WCA.

Clean Sweep, with the support of Ben Jeffrey, was awarded additional funds of \$1597 for a total of just over \$13,000 for year 2021. Ben assisted UW Extension again with submitting the grant for the 2023 Clean Sweep event.

The UW Extension office is planning for Karli Tomsyck's upcoming maternity leave this fall.

There was a resignation in the Dunn, Eau Claire and Chippewa area; therefore, Jason will be filling in until a replacement is hired. His priority remains with his primary area.

b. Community Development Educator Update (Moved from c. to b.)

This position has been posted with a deadline of June 13. The Workforce Development part of the position has been removed and a \$3500 hiring bonus was added due to the difficulty in filling the position.

c. Extension 101

"As a statewide engagement arm of UW–Madison, the Division of Extension embodies the Wisconsin Idea to extend university knowledge to every corner of the state. That mission started in 1912 with Extension's first agent making farm visits and continues today along with community and business development, youth engagement, and well-being programming. Our statewide network of educators and specialists with the UW–Madison College of Agricultural & Life Sciences and on UW campuses across Wisconsin is responding every day to emerging and longstanding hurdles residents are overcoming to compete and prosper."

For more about UW Extension and its programs see the annual report included in this month's packet.

d. County Board Presentation

Each year Jason likes to get in front of the County Board to keep them up to date on what our office is doing. Please let Jason know if there is anything you would like highlighted or exemplified.

e. Continuation/Status/Responsibilities of the Renewable & Sustainable Committee

Discussion took place on where the responsibilities of this committee should fall. After extended conversation on this topic, this item will be placed on the July agenda. Other conversation included CEED committee retaining the responsibility possibly on a quarterly basis or creating a sub-committee. Overall committee members agree there is a need for this committee.

16. **Requests for per diem for meeting attendants.** None.

17. **Schedule next regular committee meeting.**

Wednesday July 6, 2022.

18. **Agenda items for next meeting.**

- a. A presentation of "Department 101" for either Planning & Zoning or Land & Water Conservation Department.
- b. Renewable & Sustainable Committee discussion.

19. **Schedule any additional meetings if necessary.**

Special meetings in July (TBD) for economic development grants.

20. **Adjourn CEED Meeting @11:29 a.m.**

Motion by Tom Buttke to adjourn the meeting. Second by Dave LaFontaine. Motion carried unanimously.

Minutes by Victoria Wilson, Planning & Zoning Office



We teach, learn, lead and serve, connecting people with the University of Wisconsin, and engaging with them in transforming lives and communities.

4-H – Positive Youth Development

Laura Huber, 4-H Program Educator

Jasmine Carbajal, 4-H Associate Educator (Marathon & Wood Counties)

- Jasmine Carbajal joined Extension in mid-April as the 4-H Associate Educator for Marathon and Wood Counties.
- It's summer camp planning time. "Learning from the Outside In" is the theme for summer camp 2022. This year Wood County staff are helping to plan the camp with 7 other counties (Forest, Langlade, Lincoln, Marathon, Oneida, Price, Taylor, and Wood.) Camp will be held in June at the Northern Lakes Impact Center in Rhineland.
- Ongoing support and leadership for the Wisconsin 4-H Leadership Council, where we facilitated discussions and led educational pieces to build teamwork, communication, and leadership skills for the Council's youth and adult members.
- A training for teens and adults serving on the North Central Regional 4-H Camp leadership team, where participants developed skills in working with children and learned how to be role models, positively impacting children, lead and be challenged, and learn 4-H Camp traditions.

Agriculture

Matt Lippert, Agriculture Educator

- Planning for the Agriculture Education area at 2022 Wisconsin Farm Technology Days, an outdoor trade show for farmers and rural communities to increase knowledge of Extension Agriculture programs in crops and soils, dairy, farm management, livestock and horticulture.
- A youth career development event to be held for FFA students to learn about evaluation of dairy cattle conformation so that they can select cattle that will be more productive and healthy.
- Live radio interviews on local radio stations where the listeners learned about current agriculture programs and issues. The purpose of this effort is to increase understanding of food production systems.
- A hands-on, on-farm field day where Department of Workforce Development Division of Vocational Rehabilitation (DVR) technicians were trained to recognize the work conditions and vocational rehabilitation needs of dairy farmers so that the technicians can better assist the farm community.
- Planning and development of Badger Dairy Insight factsheets for farmers and agribusiness professionals. The goal of this effort is to share with individuals the latest research related to animal well-being and health, calf management, reproductive management, data management, and feeding and nutrition so that they can increase farm economic viability, environmental sustainability, and food production safety.



Cranberry Outreach

Allison Jonjak, Cranberry Outreach Specialist

- A study to better understand which species of mycorrhizal fungi that grow in association with cranberry and other ericoid species can improve cranberry plants' efficient uptake of nutrients from the soil, resulting in more environmentally friendly and economic cranberry yields.
- A hiring process to ensure Farm Management Specialists hired to Extension will serve grower and farmer strategic and tactical needs.
- A Cranberry Crop Management Journal was published giving updates on Orthene and its Pollinator Safety, the CranCam phenotyping project, hail damage, spring acclimation, and ongoing research projects.
- A Spring Mini-Clinic was hosted live in Jackson County with live broadcast sites in Wood County, Vilas County, and Washburn County to enable growers and researchers to connect within their regions while learning about progress on research at the University of Wisconsin-Madison.
- A Cranberry Crop Management Journal was published giving growers information about worker safety, genetic fingerprinting analysis to examine cultivar contamination, and access to a cranberry walking tutorial for new hires.
- A Wisconsin Research and Education Foundation meeting in which research progress was evaluated.
- A Virtual Brown Bag to educate cranberry growers about Worker Protection Standard common issues, availability and patent progress on pest-eating nematodes, and timely crop updates.



FoodWise

Hannah Wendels, FoodWise Nutrition Educator

Kelly Hammond, FoodWise Coordinator (Wood and Portage Counties)

- A virtual and in-person weekly educational series (Extension Wellness) for Central WI residents where participants learn a variety of topics to improve overall well-being and health. The purpose of this series is to increase overall well-being and health of residents through programs on financial, nutrition, horticulture, and behavioral health education.
- A ten-week series of strength training sessions (StrongBodies) in Wood County, where older adults learn best practices and learn nutrition and health education. Participants engage in regular strength training exercises to improve strength, balance, and flexibility so they can stay healthy and socially connected.
- A 5-week nutrition education series for kindergarten classrooms at Howe Elementary School, where students will learn about MyPlate, the five food groups, and try new fruits and vegetables. The goal of the series is for students to learn about being physically active and help them to be healthier in school and at home.
- Interactive Grocery Store Tours offered twice monthly at Walmart in Plover and Wisconsin Rapids to low-income families. The goal of this educational program is for participants learn about shopping healthy on a budget, increase fruit and vegetable consumption and improve overall health.
- A study to better understand the experiences of South Wood County citizens who are members of a minoritized cultural group. Results from this study will help the South Wood County Cultural Coalition



develop a strategic plan for future programming based on the thoughts and needs of the audience these future programs aim to serve.

- A 4-week nutrition education series for third grade classrooms at Grove Elementary School, where students will learn about MyPlate, and making healthy food and beverage choices. The goal of the series is for students to learn about being physically active and how to make healthy food choices to help them to be healthier in school and at home.

Horticulture

Janell Wehr, Horticulture Educator

- A virtual and in-person weekly educational series (Extension Wellness) for Central WI residents where participants learn a variety of topics to improve overall well-being and health. The purpose of this series is to increase overall well-being and health of residents through programs on financial, nutrition, horticulture, and behavioral health education.
- A social media outreach campaign for consumer gardeners in Wisconsin, where Facebook and Instagram users engaged with Extension resources, including the UW-Madison Extension Horticulture Topic Hub publications and YouTube videos. This effort is designed to increase awareness and knowledge of resources to address environmental contamination and pollution (due to overuse of horticulture chemicals in urban and suburban environments).
- An interactive web based class for novice gardeners with limited resources, where participants learned direct seeding and transplanting techniques. This effort was designed to increase awareness and knowledge of resources to address environmental contamination and pollution (due to overuse of horticulture chemicals in urban and suburban environments).
- An interactive web based class for novice gardeners with limited resources where participants learned intensive gardening techniques, cultivar selection, and specific requirements for growing plants in containers. This effort was designed to increase awareness and knowledge of resources to address environmental contamination and pollution (due to overuse of horticulture chemicals in urban and suburban environments).
- Planning for a multi county educational program series for community gardeners. The goal of this effort is to increase gardeners' knowledge, promote best gardening practices and provide university based resources to community gardeners, which improves the health and productivity of their garden plots.

Human Development and Relationships

Jackie Carattini, Human Development and Relationships Educator

- A six-module course for social workers, case managers, and community agency staff where they learn about financial competency skills such as goal setting, budgeting, building credit and paying off debts, strategies for saving money, and how to engage their clients in money management discussions. The goal of this effort is to build their knowledge and confidence when engaging clients in financial conversation.
- A program for families and individuals, where participants learn to address their current financial situation by creating individual financial goals. The goal of this program is to enable participants to prepare for and take charge of household financial situations that occur due to changes in income or unforeseen hardships.
- Monthly educational mental health presentations on local radio in Wood County where listeners learned different strategies that support awareness of body mind connections. The goal of this effort is



to raise awareness of skills to decrease stress and increase positive emotions of participants.

- An online program (Money Matters) for participants who want to improve their financial knowledge, where they complete 1-12 modules on different financial topics. The goal of the Money Matters modules is to increase participants' knowledge on topics such as credit scores and reports, making a spending plan, what to do when you can't pay your bills, and identifying financial strengths so that participants can apply these skills in the future.
- A series of meetings with local financial coalition partners to learn about current community needs that will lead to the development of future financial programs in the Wisconsin Rapids area.
- Planning for programs for renters, in collaboration with the Central Wisconsin Partnership for Recovery Safe and Sober Housing initiative, where they will learn about tenants' rights and responsibilities, effective communication methods with landlords, and the rental application process. The goal of this effort is to meet local housing needs and the pre-rental educational component for this partner's program.
- A 6-session wellness series (WeCOPE) for adults where participants learned different strategies that support awareness of mind-body connection. The goal of this effort is to offer skills to decrease stress and increase positive emotions of participants.
- In person workshop, ("Rent Smart") for renters where participants gain knowledge and skills essential for a successful renting experience. This effort is designed to encourage housing stability and financial security
- A virtual and in-person weekly educational series (Extension Wellness) for Central WI residents where participants learn a variety of topics to improve overall well-being and health. The purpose of this series is to increase overall well-being and health of residents through programs on financial, nutrition, horticulture, and behavioral health education.
- Planning for the Human Development and Relations/Health and Wellbeing/ and Farm stress educational area at the 2022 Wisconsin Farm Technology Days, an outdoor trade show for farmers and rural communities to increase knowledge of Extension Educators' programs that will benefit the rural community members who attend the event. Through this, trade show visitors will have the information they need to sign up for programs that can help them improve their finances, manage stress, enhance their health and wellbeing, and make end-of-life decisions that ease the transition for their loved ones.

Natural Resources

Rachael Whitehair, Regional Natural Resource Educator

- A booth at a high school career fair where students could participate in a picture booth activity and observe the groundwater quality model demonstration. This effort is designed to educate students about the role of extension in communities and encourage our organization as a possible career path.
- Planning for an agriculture and natural resource focused summer camp ("Agriventure for Marshfield") area youth in collaboration with Memory Lane Farms. The goal of this effort is to give youth on-farm and outdoor experiences, so that youth will gain knowledge of concepts like curiosity, exploration, and conservation.
- Planning for a science festival event for South Wood County area citizens in collaboration with STEAM related organizations and companies throughout the area. The goal of this effort is to offer STEAM (Science, Technology, Engineering, Arts, and Math) programming to families and youth while increasing awareness about the Wisconsin River water resource, so that youth increase curiosity and interest in STEAM topics.



- A field trip event for Assumption Elementary first graders, where students visited three stations on the topics of agriculture, prairie, and macroinvertebrates to create learning opportunities around agriculture and natural resource conservation.
- A study to better understand the experiences of South Wood County citizens who are members of a minoritized cultural group. Results from this study will help the South Wood County Cultural Coalition develop a strategic plan for future programming based on the thoughts and needs of the audience these future programs aim to serve.
- A Wisconsin River clean up event for Marathon County high school students, where Extension and other natural resource organizations provided water-focused, interactive learning stations to increase understanding of water resource concerns among members of the audience.

Upcoming Programs

- [Extension Wellness Series | June 2022](#)
- [Planning AHEAD | June 2](#)
- [Rent Smart | Virtual Zoom Sessions | June 6, 8, 10, 13, 15 & 17](#)
- [FoodWise Grocery Store Tours | Wisconsin Rapids Walmart – June 16 & August 18](#)
- [Romaine Calm and Garden On | 12-session Gardening Series – March-September](#)
- [Be a 4-H Foodie | July 7, 14, 21 & 28 – 9-11am](#)



Extension

UNIVERSITY OF WISCONSIN-MADISON
WOOD COUNTY



ANNUAL REPORT 2021

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University of Wisconsin-Madison Extension Wood County

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UW-MADISON EXTENSION

CONNECTING COMMUNITIES *with* THE UNIVERSITY OF WISCONSIN

Agriculture & Horticulture »

Our network of researchers, outreach specialists, and local educators are on the leading edge of creating practical solutions for livestock and crop production in addition to farm and labor management. We provide customized guidance, business planning assistance, and industry knowledge for what today's agricultural operators are facing.

Community & Economic Development »

Businesses, governments, and organizations succeed through development from Extension educators and specialists. We provide education for elected officials to understand their roles and responsibilities in helping communities thrive. We offer businesses the direct technical assistance and connection to support structures they need to help them succeed. Our rural entrepreneurship program identifies ways for businesses to overcome challenges and take advantage of unique opportunities.

Health & Well-Being »

We're supporting positive change for families through physical and mental health programs in addition to structural improvements needed to make the healthy choice the easy choice. Our physical fitness classes and mental health training equips people with the tools they need to lead healthy, active lives. We provide public health resources and tools for community action. We provide guidance on systems changes for food security and food access.

Families & Finances »

Reinforcing family connections, financial knowledge, and strong relationships is at the heart of Extension's programming. We support learning and emotional bonding by building literacy skills in justice-involved families. We guide community and individual development across lifespans. We teach financial security through rent planning and budget management.

Natural Resources & Conservation »

We work at the crossroads of communities, natural resources, and agriculture to protect our environmental assets and guide resource management. We support individual and regional water-well testing along with education to address safe drinking water. We educate farmers, businesses, and communities on safe practices to ensure access to plentiful, sustainably managed sources of food, water, and energy.

Positive Youth Development & 4-H »

Community-led 4-H programs deliver quality activities and leadership opportunities that are leading to engaged, energized, and informed young people across the state. 4-H is a movement — in Wisconsin, 98% of our 4-H members are inspired to make positive changes in their communities. They're developing leadership skills, building connections, and finding what topics spark their interest.



Agriculture

Matt Lippert, Agriculture Educator

Forage Production Important for Wood County Farm Profitability

In 2021, due to low production margins, agriculture programming focused on efficient forage production, feed management and alternative forage crops. For the first half of the year programming was virtual and in collaboration with other Extension educators statewide. During the fall and winter, programming continued virtually with the addition of some outdoor activities.

During the year, Matt focused on alternative forages (eg., winter annuals such as rye and triticale or a variety of summer annuals, cocktail mixes of legumes, warm and cool season grasses) as well as improving production from traditional forages such as corn silage.

Data was collected locally as part of a state-wide collaboration to establish potential yields, quality and cow performance on winter forage and summer cocktails. Zoom webinars on these topics were presented, articles in state magazines, and fact sheets on the Extension Topic Hub are still being completed as this effort is ongoing.

A pasture walk was held and focused on improved forage quality in pastures utilizing interseeded annuals and legumes to improve established pastures. Not only do these methods improve pasture quality and yield but there are conservation benefits of an improved, denser pasture sward. We collaborated with Land and Water Conservation department to promote the availability of a quality no-till drill available through their office.

In addition to the forage quality emphasis there were other activities related to agricultural production. An online training for Division of Vocational Rehabilitation (DVR) workers was held with 96 attendees. The training helped workers understand the terminology and life experience of dairy farmers so that they may better develop assistance for disabled dairy farmers.

In July 2021, a webinar series, “Heart of the Farm Coffee Chats”, for women in agriculture was held. Members learned about a successful farm business that offers a full range of dairy products, from pasteurized milks and creams, to kefir (liquid yogurt), ground beef, ice cream, local butter, and an extensive line of cheese. This program was designed to help mitigate social isolation due to COVID-19 through connecting with other participants.





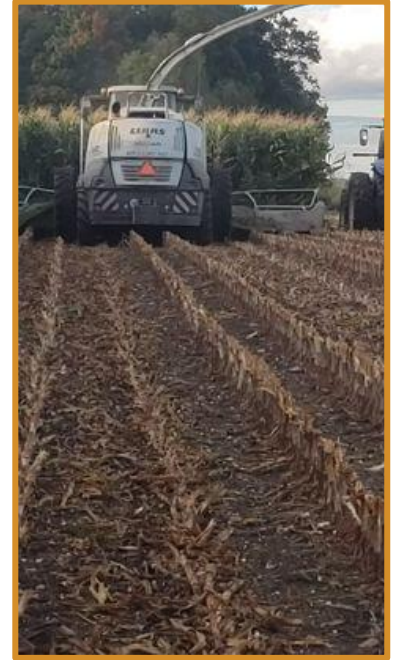
Agriculture

Youth Dairy and Livestock Programs are Back

A recognition/scholarship program was organized to recognize local high school seniors for their leadership and skills development in agriculture. The Outstanding Senior program is intended to encourage youth to consider a career in agriculture and complete education/training in the field. This program was held with Marshfield Chamber of Commerce and Industry.

A program for youth involved with dairy projects (quiz bowl) was held where they learn about dairy cattle and their management and prepare them for a possible future career involving dairy production.

Matt Lippert also worked with local farmers to provide cattle for a dairy judging event, Area Animal Science Day, to be held in Marathon County for 4-H youth across the state. Youth learn about dairy animals and gain practice in decision making and evaluation. This was a special effort as the pandemic had shut this program down for two years.



Corn silage harvest.

Partnerships, Webinars and Articles Extend Our Reach

Matt Lippert participated in a group that offered a webinar for farm owners/operators, herd managers, calf managers and feeders, employees, and agri-business professionals where they learned the latest research in calf and heifer growth development to increase their awareness of the importance of pre-weaned calf rumen development and heifer maturity post-weaning and the impact it has on overall heifer health and productivity.

Milk quality was stressed at a discussion at the virtual Mid State Technical College spring farm tour where participants learned about successful mastitis management and specifics of how these factors are applied at the Marshfield Agricultural Research Station. Mastitis is one of the largest health management issues for dairy farmers and affects milk quality payments for their milk, longevity of cows in the herd, humane treatment of cattle, overall milk production, drug use, hygiene, and worker environment.

Matt also wrote an article for farmers reading the local Extension agriculture newsletter and a statewide agricultural newspaper about the value for dairy producers of participating in the Dairy Margin Coverage Program from USDA-Farm Service Agency. The goal is to encourage producers to participate in this risk management program by helping them see the value for them in participation.

Moving away from livestock and dairy production, a soil health demonstration for farmers was used to show how management affects the microbial activity in decomposing organic matter and overall soil sustainability. The goal of the demonstration was to help farmers visualize the differences in soil activity and for them to understand the importance of soil health. This program involved area county Farm Bureau organizations.

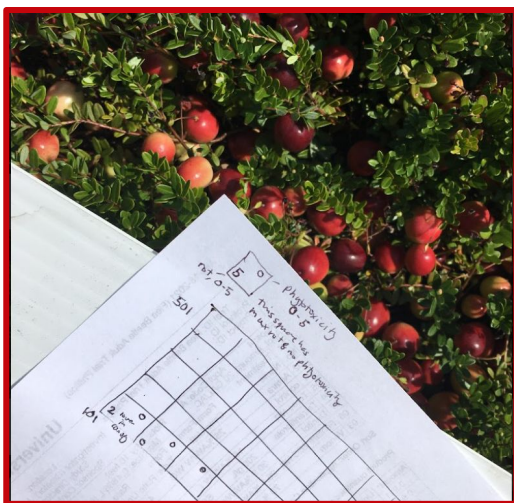


Cranberries

Allison Jonjak, Cranberry Outreach Specialist

Cranberry Outreach Specialist Programs Grow in 2nd year

Wood County is the top cranberry-producing county in North America, so it is a natural fit to have Cranberry Outreach Specialist Allison Jonjak locally based. In her second year with Extension, her role is to keep a tight feedback loop between cranberry growers in all 18 counties, and cranberry researchers at UW-Madison. Her efforts combine education, outreach, and field trials to keep Wisconsin's cranberry best-in-the-world.



Phytotoxicity evaluations during a fungicide screening trial in August 2021.



Soil Health pilot sampling at a cranberry marsh in City Point.

SUPPORTING WISCONSIN CRANBERRY GROWERS

502

Copies of the Cranberry Crop Management Journal were distributed bi-weekly April through September

578

Attended Virtual Cranberry Educational Events

1060+

Viewed Virtual Cranberry Video Interviews



Cranberries

Virtual and In Person Outreach

After an entirely virtual 2020, growers requested to keep up the frequency of meetings that was able to be established thanks to Zoom, while returning to having larger cornerstone meetings (such as the Summer Field Day) in person to maintain networking. This “best of both worlds” allows timely programming that growers don’t need to travel to learn from, while still keeping face to face relationships flourishing.

Virtual programming has included monthly Virtual Brown Bags, Virtual Spring Mini-Clinic, and several Wisconsin Cranberry Research and Education Foundation meetings. The Cranberry Crop Management Journal continues in its regular emailed delivery. In-person programming has included the 2021 Summer Field Day, the Research Round Table, as well as several site visits, nutrient management planning trainings and pesticide applicator trainings, and field trials.

A highlight of the 2021 outreach year was the Research Round Table. While this meeting generally gives growers a forum to discuss their biggest tactical issues so that researchers can plan projects that address the most pressing concerns, this year the scope expanded. The morning served the classic purpose of acute questions and tactical process clarification, and the afternoon was spent in groups of 8, discussing the most important unmet needs for the cranberry industry in the coming 20 years. These strategic needs were compiled and will be used to guide future hiring (on behalf of WSCGA as well as UW-Madison and USDA), along with program development.

Despite the 2021 crop producing a below-average number of barrels, the cranberry industry remains strong, and grateful in their partnership with Wood County and UW-Madison Division of Extension for the community-building, agronomic information supplying, and boots-on-the-ground field research that the Cranberry Outreach Specialist program provides.



Cranberry Summer Field Day Mini-Clinics on a cranberry marsh in Cranmoor.



Pesticide Applicator Training at Wood County River Block, attended by 56 cranberry growers.



Community Development

Nancy Turyk, Community Development Educator

Central Sands Groundwater County Coalition Initiates Project to Inform Groundwater Management

In recent years, Nancy Turyk has provided support for the six-county Central Sands Groundwater County Coalition (CSGCC).

Through unanimous support by all of the county boards, these counties came together to develop a common approach for the improvement and protection of groundwater/drinking water for the health of residents, visitors, and local aquatic ecosystems.

During this time, Turyk helped the group develop a list of actions and resources needed to implement better groundwater/drinking water management and sampling strategies. The CSGCC recognized that decades of water quality and other data have been collected, many studies have been conducted, and groundwater models have been developed, yet the information had never been packaged together in a meaningful way for use by county staff.

To obtain the time of a qualified professional hydrogeologist to help with this effort, Turyk worked with others in the CSGCC to develop a proposal which was successfully funded by Wisconsin's Department of Agriculture, Trade, and Consumer Protection (DATCP). Using these funds, Dr. Carla Romano, a post-doctoral research assistant was hired to assist with the compilation, assessment and interpretation of existing nitrate and neonicotinoids (a type of pesticide) well water data in the Central Sands region of the state. Dr. Romano began working on the project in early September 2021. Over the next 14 months, Dr. Romano will meet with county, state, and federal staff to compile the existing information. Periodically, public outreach will occur to obtain input and share information.

In the CSGCC, Wood County is represented by Bill Leichtnam (County Board Supervisor), Sue Smith (Health Department Director), Rachael Whitehair (Extension Natural Resource Educator and Shane Wucherpennig (County Conservationist).

CLEAN SWEEP HIGHLIGHTS

9,777

Pounds of household materials collected

882

Pounds of agricultural materials collected

200

Vehicles participated in the event

Clean Sweep is an annual event for Wood County residents to safely dispose of hazardous waste. The purpose of this effort is to keep items out of local water sources in order to ensure a healthier community.



Community Development

Wood County Rural Economic Development Plan

Over the last year and a half, Community Development Educator, Nancy Turyk, worked with Wood County staff and supervisors along with numerous county organizations and individuals to develop Wood County's first-ever Economic Development Plan. After unanimous approval by the Wood County Board in early April, the Economic Development Plan will now act as a guiding document for the county with clear economic development priorities to be executed over the next five years. The collaborative process used during the development of the plan has facilitated connections and coordination among key individuals and organizations within the county. These connections will undoubtedly help efforts to grow the regional economy and strengthen the quality of place in Central Wisconsin.

The plan focuses on initiatives for bettering the quality of life and economic development. They include:

Establishing Wood County as a vibrant and diverse community to live, grow, work, and play by:

- Ensuring robust technology infrastructure exists throughout the county for residents and businesses. Includes broadband, internet, and cell coverage.
- Developing a plan to address the housing needs throughout Wood County.
- Developing a branding strategy to let others know that Wood County is a vibrant and diverse community to live, grow, work, and play.
- Supporting Central Place initiatives to provide one site that promotes arts, cultural assets, and entertainment in Wood County.
- Developing a combined countywide outdoor recreational trail/boat access/beach map to increase use and attract tourists and new residents.

Developing a diverse and sustainable economy in Wood County by:

- Establishing an entrepreneurial "ecosystem" in Wood County.
- Transforming the economic development network to a collaboration economic development group.

Complementary Initiatives

- Implementation of the following initiatives were identified to be critical to successful economic development in Wood County but will be led by the County independent of the REDI planning team.
- Update the Wood County Comprehensive Plan.
- Improve health outcomes by complimenting the Wood County Health Improvement Plan.
- Improve health, equity, and resilience and reduce expenses by implementing the Wood County Energy Plan

This effort was funded by the United States Department of Agriculture (USDA) Rural Development and supported by Purdue University's Center for Regional Development & Extension Community Development and economic development specialists at the UW-Madison Division of Extension.



Horticulture

Janell Wehr, Horticulture Educator

Wisconsin is facing many environmental challenges due to over use of horticulture chemicals in urban and suburban environments (USFWS, 2000, Meftaul et al. 2020, DATCP, n.d.(b)). Proper pest management techniques can lead to less fertilizer and pesticide use (UW-Madison, n.d.) leading to reduced likelihood for environmental contamination and pollution (UGA, 2020). As Wisconsinites' become more aware and knowledgeable of how to reduce overuse of horticulture chemicals in urban and suburban environments, it is likely that some people will adopt practices that reduce pollution. Overtime, sustained reductions of environmental contamination and pollution will improve aquatic and terrestrial ecological functioning in the environment.

Foundations in Horticulture

Horticulture educator, Janell Wehr, with a team of Extension educators, implemented the online Foundations in Horticulture (FIH) course during the fall of 2021. This was the second year FIH was offered. Statewide, 385 participants learned fundamental knowledge of Wisconsin horticulture with an emphasis in Integrated Pest Management (IPM). At the end of the course, nearly 99% of respondents self-reported that they will change how they garden in the coming year from previous years because of something learned in FIH.

In September of 2021, a follow-up survey was sent to the course participants from 2020 to assess the impact of FIH. 88% of respondents stated they had changed how they gardened because of what they learned in FIH. In particular, students indicated changes in their decision-making in the areas of plant selection, soil fertility, and pest (insect, disease, and weed) management.

Survey respondents also indicated changes to where they find gardening information, increasing use of University/Extension sources by nearly 87%. Respondents' comments included that they would plant more pollinator-friendly plants, will use IPM strategies to manage insects and diseases, and will use fertilizers differently to meet the needs of specific plants.

HORTICULTURE OUTREACH BY THE NUMBERS

22

Virtual Outreach Programs

416

Total Participants

81%

of participants in Managing Weeds in the Garden stated they would change at least one gardening technique

90%

of participants in Growing Veggies in Small Spaces understood key factors when choosing cultivars



Horticulture

Adult Outreach Programs

To meet the educational needs of local communities, Horticulture Educator Janell Wehr developed free, virtual outreach programs designed to reach novice and experienced gardeners alike. The following are examples of the 22 virtual programs delivered.

In **Planting the Vegetable Garden**, participants learned sound planting techniques for seeds and transplants. *Participants stated as a result of the program, they were more confident in their ability to direct sow seeds in their gardens.* 28 participants/ 2 programs

In **Managing Weeds in the Garden**, 74% of participants reported as a result of the program, they understood how to use cultural and mechanical weed management techniques. *81% of the participants reported that they would change at least one gardening technique going forward and 78% of participants stated they understood appropriate methods to manage annual and perennial weeds as a result of the program.* 42 participants /2 programs

In **Growing Veggies in Small Spaces**, participants learned how to choose cultivars for gardening in small spaces, general intensive gardening techniques, and were introduced to basic concepts of square foot, straw bale, and vertical gardening. As a result of the program, *90% of participants reported they understood key factors to keep in mind when choosing cultivars, and 100% reported they now understood how to appropriately water container plants. 100% of participants also reported they would change at least one aspect of their gardening techniques going forward.* 13 participants/2 programs



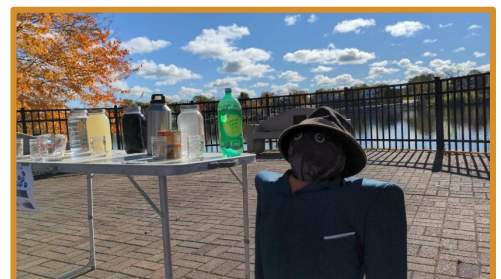
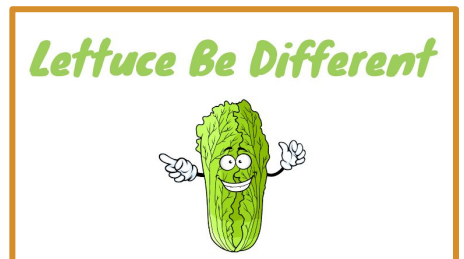
Youth Outreach Programs

- **Lettuce Be Different**

Wood County 4-H Youth learned the importance of variation within plant species and compared different types of lettuce plants.

- **Inspector Cabbage and the Big Reveal at Science by the River Festival**

A demonstration booth was available for the general public and families. Janell worked to cultivate curiosity and science literacy by demonstrating cabbage juice as a pH indicator.





Health & Well-Being

Kelly Hammond, Program Coordinator; Hannah Wendels, Nutrition Educator

StrongBodies Successfully Brought Back to Wood County

To kick off the fall education season, FoodWise partnered with the South Wood County YMCA to bring the StrongBodies program back to Wood County.

StrongBodies is a series of classes that include regular strength training exercises to improve strength, balance, and flexibility so participants can stay healthy and socially connected.

A few years ago, StrongBodies had a major presence in the community when classes were held in Wisconsin Rapids.

After years of success the program took a break. Upon my hire in 2019, it was a goal to build relationships and find a space to hold these classes again. After many community conversations, we were able to plan a StrongBodies class, held from September through November. We had a wonderful turnout where participants reported having improved strength and balance and learned about their nutrition and healthy eating habits. We already have a series planned for spring 2022 due to the high demand of wanting to continue the program!



Wendels with StrongBodies class participants

First Ever Stockbox Program in Wood County

Wood County held its first successful Stockbox program in November 2021, with additional monthly distributions scheduled for the entire 2022 year!

Stockbox, also known as the Commodity Supplemental Food Program, provides a free 30 pound. box of supplementary healthy and nutritious food to low-income seniors every month. In early fall of 2021, Extension/FoodWise, the Wood County Hunger Coalition, South Wood Emerging Pantry Shelf (SWEPS), and the ADRC of Central Wisconsin met with the Hunger Task Force, who provides the stockboxes, to share what the program is all about. After discussing the logistics as a team of local partners, we decided this was a great fit for our community and the need to provide healthy and nutritious food to low-income seniors is here. We wanted to take action and pilot this program in Wood County - one of the first northern counties in Wisconsin - to lead the way for our surrounding counties to do the same.



Health & Well-Being

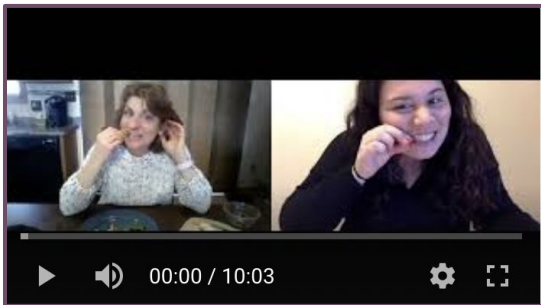
At our first distribution in November, we had 70 people receive a box of food, free of charge, to take home with them to supplement their own groceries or make healthy meals with the items provided in the box.

Bringing programs like Stockbox to Wood County is so important. By providing healthy, shelf-stable foods to low-income seniors, we can all work to improve the health status of these individuals in Wood County.



An example of items included in a Stockbox

Return of In-Person Nutrition Education in the Classroom



Wendels and Penny Schmitt, Portage County FoodWise Educator, providing a virtual nutrition lesson

In-person nutrition education in the classroom was brought back during the summer and fall of 2021! FoodWise Nutrition Educator Hannah Wendels provided 2 5-week series of nutrition education in-person in the 5th grade classrooms at Grove and Howe elementary schools. Wendels also provided a 5-week virtual series to our other school partner, Mead Elementary. She had conversations with each building's principal and 5th grade teacher to determine how FoodWise and Extension could support

them this academic year. Our FoodWise team took the time over the entire course of this pandemic to provide multiple options to the schools based on their needs and what their situation was like at any given point in time. FoodWise provided in-person lessons, virtual interactive lessons, and prepared virtual indirect education lessons to be available at the ready for whatever they decided.

Throughout all of 2021, FoodWise reached students in the classroom from preschool to fifth grade and reached additional youth and teens through cooking classes with the after-school program at the Wisconsin Rapids Area Boys and Girls Club.



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Human Development & Relationships

Jackie Carattini, Human Development & Relationships Educator

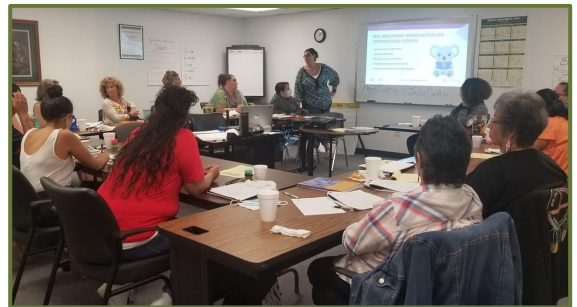
Boosting Skills for Service Providers

Extension supports Wood County and Central Wisconsin community service providers in helping their clients set and achieve financial goals, build emergency funds, effectively manage credit, pay down debt and maximize income.

Financial Training

One in three Wisconsinites is struggling to afford necessities such as housing, food, clothing and transportation. Across our state close to 600,000 people live below the federal poverty level and an additional 1.3 million Wisconsinites live in a household that struggles to cover basic household expenses. Locally, 32% of Wood County households are considered ALICE households. ALICE is an acronym for Asset Limited Income Constrained Employed. The ALICE Report is a means to define and understand the individuals and families working hard but not earning enough to afford basic living needs. Many individuals and families turn to social service agencies for public assistance and other forms of support. This puts social workers, case managers and other helping professionals on the frontlines of supporting Wisconsin's most vulnerable populations. When they meet with clients, they often have teachable moments during which they can add discussions on critical financial topics. However, these professionals don't typically receive training on financial coaching or education.

In response, Extension developed and delivered a variety of training programs for professionals who address poverty in their work. The recently created Encouraging Financial Conversations (EFC) program is a six-session course providing those in helping professions with tools and resources to coach their clients on financial problem solving, goal setting, spending plans, saving, building credit and managing debt, maximizing income and protecting themselves from scams, fraud, and identity theft.



Participants in Carattini's EFC program

Through the EFC course, participants showed statistically significant improvements across several outcome areas. They felt more comfortable working with clients on financial matters: they were more prepared to bring up a financial topic with their clients, and they understood the role they can take in working with clients on financial concerns. About one third of the participants reported that they spend more time working with clients on financial topics than they did before the course.



Human Development & Relationships

Many EFC participants also took Extension's Rent Smart train-the-trainer courses. Rent Smart is a six-module course that helps those with blemished rental histories find and keep safe and affordable housing. Train-the-trainer curricula provided case managers with skills and resources to help their clients secure housing. Helping professionals who work with children and their parents also participated in Money as You Grow, another train-the-trainer course in which they learned how to use guides that accompany 29 money-themed children's books highlighting sound money management skills.

Positive Coping Strategies to Reduce Stress

Stress is a part of daily life, but when we face continuous challenges without relief or relaxation between those stressors, stress can become chronic and toxic. The effects of stress can lead to physical and emotional diseases, causing a burden on our health care system as well as personal problems that can otherwise be avoided if we can learn better stress management. While the pandemic had a substantial IMPACT ON ALL Americans, for some the impact has been more negative than others.

In response, Extension taught a variety of stress management techniques and mindfulness to adults, adolescents, and those in helping professions. In Wood County our courses "WeCOPE", "Highlights of Taking Care of You", and "Learning to Breathe" taught skills that increase positive emotion, helped participants recognize emotions and helped them develop healthy coping skills for dealing with stress. All three curricula were aimed at making participants more aware of the mind-body connection and helped them better regulate their emotions as a means of better managing and reducing stress and promoting well-being. The Wood County Human Development and Relationships educator provided those in helping professions with the tools they need to create positive coping strategies.

Participants responded that we helped them learn more about how stress affects their body, thoughts, and emotions, and how using different coping strategies can help them cope with stress. They also reported that by using the various coping strategies and skills they learned through these programs they were better able to cope with stress. Participants in the WeCOPE program reported practicing a variety of skills more frequently; 89% of participants reported that the skills they learned during the program helped them cope with stress.



Natural Resources

Rachael Whitehair, Regional Natural Resource Educator

Supporting Central Wisconsin Communities with A Watershed Approach

Central Wisconsin communities continue to face surface and groundwater quality challenges due to a combination of current land use practices and geologic characteristics of the landscape. An effective method to addressing soil, water, and habitat concerns is the use of a watershed approach. The watershed approach is a framework for managing natural resources that focuses on building capacity among public and private stakeholder efforts to address the specific resource concerns affecting communities.

The outcomes highlighted to the right are the result of Extension's support of watershed group efforts that took place in 2021 throughout the Central Basin of the Wisconsin River. These watershed groups are both community and farmer-led by nature. They consist of a volunteer-based membership and a group-appointed advisory structure. Extension's role is to support these groups in the development of their vision and mission and facilitate progress toward soil and water quality goals.

Science By The River: A Wisconsin Rapids Science Festival

New to Wood County, Science By The River was an interactive, STEM-focused experience for the community of Wisconsin Rapids and surrounding areas. This single day event featured an educational walking trail along the River Walk with 6 interactive STEM-focused stations and 4 water-focused tap talks throughout the day at B's Taphouse.

23

watershed events throughout the Central Sands Region - focusing on soil and water quality and education regarding conservation-based agricultural practices - with planning and facilitation assistance from Extension

19

Natural Resource-focused presentations given throughout the year

4

Ongoing farmer led or watershed group partnerships

12

Ongoing partnerships/projects actively supported in the Central Sands Region

235

Youth and adults reached through Natural Resource presentations



Natural Resources

Designed to increase interest in science-based education and discovery learning amongst families and youth, there were over 100 participants at this year's event. This event was facilitated by Extension in partnership with the Wisconsin Rapids Area Convention & Visitors Bureau, McMillan Library, Wisconsin Rapids Public Schools, George Mead and Sandhill Wildlife Areas, Wisconsin DNR, B's Taphouse, and the South Wood County Historical Museum.

Central Sands Groundwater County Collaborative

The CSGCC is a six-county collaborative including Adams, Juneau, Marquette, Portage, Waushara, and Wood. The CSGCC is working to address the current and emerging human and environmental health challenges of groundwater management in this region. Beginning in 2020, the CSGCC received funding from DATCP to conduct a groundwater quality gap analysis. Project objectives are to: understand current groundwater conditions by evaluating existing data and reports; identify areas where data exists and is missing; develop a sampling strategy to collect water quality information across the counties in the Central Sands region; and develop strategies to inform residents using private well water about the need for routine drinking water testing and what to do if water test results are unsafe for consumption. Extension led development of the outreach plan and serves as a key member of the communications committee to ensure stakeholders are well informed of project reports and outcomes.



Visit the [WGNHS Projects Website](#) or the [CSGCC Landing Page](#) to learn more about the project.

Central Wisconsin Farm Profitability Expo

The Central Wisconsin Farm Profitability Expo is a revival of the 'Healthy Soil, Healthy Water' workshops held in 2016 through 2018. The planning committee is made up of farmers, university staff, watershed group representatives, agency staff and agricultural and natural resource specialists. This ongoing event helps to address specific barriers Central Wisconsin farmers are experiencing when it comes to achieving financial stability and weather resiliency through the adoption of Best Management Practices. Extension heads this effort as facilitator, speaker coordinator, and event host. The 2021 event featured a virtual winter learning series of seven presentations given by local agriculture and natural resource specialists with 506 registrants.

To access recorded learning series sessions, visit the YouTube channel at:

https://www.youtube.com/channel/UCvn_JGp2Mxg12iZ_i8J-OQ



Wisconsin 4-H

Laura Huber, 4-H Program Educator

4-H and the Seven Seas Summer Camp

Summer camp is an experience during which youth make new friends, explore their world, and try new experiences in a safe and supportive place. For older youth, summer camp



One group of campers

is an experience that allows them to build their leadership and work readiness skills as camp counselors. Wood County 4-H was determined to make a safe and meaningful camp option available in 2021.

Wood County 4-H joined Clark and Marathon 4-H'ers to offer a series of day camps at North Wood County Park in July 2021. Campers enjoyed traditional camp activities like arts & crafts, canoeing, water exploration, and teambuilding group games.

Here's what some campers said was the most important thing they learned at camp:

- "That I can make new friends"
- "Be yourself"
- "To appreciate the environment more and to just let go and have fun."
- "Not to panic in rain"

Counselors said these are the most important lessons they learned:

- "Stay positive no matter what."
- "How to be a good counselor. I know how to lead groups, stay on task, and be fun but safe."
- "How to be a good leader and role model."

Summer camp 2021 was an AWESOME experience enjoyed by 97 campers, 15 counselors, 5 adult volunteers, and 3 Extension staff!

521

youth members in grades K-13

112

adult volunteers

15

4-H clubs

3

project-based 4-H groups

8042.5

Hours of volunteer service

\$229,532.95

Value of volunteer time*



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*https://independentsector.org/resource/vovt_state_2021/



Youth-Adult Partnership Training and Development

Laura Huber, Wood County 4-H Program Educator, focused on the importance of strong Youth-Adult Partnership in 2021.

4-H takes a learn-by-doing approach. What does that mean? You might call it hands-on learning or experiential learning. Experiential learning focuses on the learning *process*, not on getting the “right” answer. It includes **doing** the thing, **reflecting** on what was done, and **applying** the lessons learned in broader context.

Caring adult volunteers are a critically important part of experiential learning. They support and encourage young people throughout the learning process. Adults identify the strengths of young people and challenge youth to step out of their comfort zones. As youth build experience, they are encouraged to take on more responsibility and greater leadership. Youth and adults form a team to help youth become the best they can be. This teamwork is called Youth-Adult Partnership.

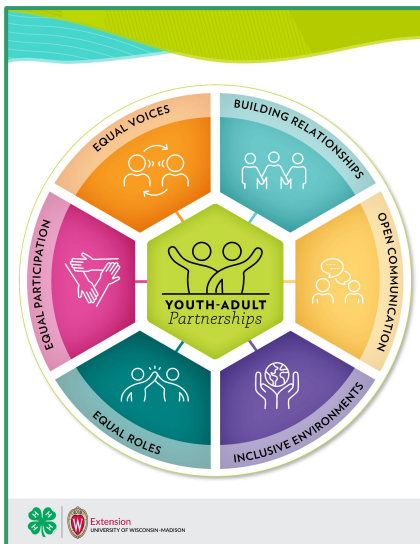


Participants in 4-H Leadership Day

Youth-Adult Partnership can be hard to achieve. On December 4, Huber hosted 4-H Leadership Day.

Youth and adults joined forces to learn how to make their 4-H clubs the best that they can be. Lessons included putting the FUN in 4-H, using curriculum for education, and training leaders their responsibilities. Youth led several activities and did a great job demonstrating how capable young people are!

Huber also helped plan and lead a statewide training called Learn Together: Lead Together Youth-Adult Partnership. This training was held virtually in November with over 300 attendees. These attendees learned how to develop trusting relationships, how to overcome barriers, and how to make small changes to have big impacts on local 4-H experiences.



Youth-Adult Partnership Model

An EEO/AA employer, University of Wisconsin-Madison Division of Extension provides equal opportunities in employment and programming, including Title VI, Title IX, the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act requirements.



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Staff Report for May

Caleb Armstrong

- Wrapped up our yearly tree sale with packaging and tree pickup.
 - First year ever that all trees were picked up in given days.
 - All leftover trees were sold as well.
- As planting season has gotten into full swing, lots of calls about nutrient management plans updates.
 - Amount of fertilizer with cost so high
 - Adding manure onto fields once road limits came off.
- Numerous of calls from producers/landowners about getting use of our no-till drill rental.
- Have assisted 7 different farmers so far in use of our no-till drill and implementing that into their acres.
 - Showing them how to calibrate for right amount per acre
 - Different practices for different plantings
 - No-Till Drill have put in around 300 acres so far
 - Already booked out heavy for the month of June as well.
- Start out monthly water sampling that we do for Mill Creek that goes on for about 6 months of the year following our 9-key plan
- Working with the DNR on locating areas of concern due to high levels of chloride in Mill Creek spring sampling that was done.
 - Trying to create a map of all acreage that relates to liquid waste water that is being applied surrounding the Mill Creek.
- Proceeded with our monthly streamflow monitoring.
- Working on looking for areas of concern for invasive species removal since plants are starting to grow and earlier is the better for plant removal.
 - Won't be able to terminate as much do to high pesticide cost.
 - Will be working on creating a more specific map for areas with high densities of invasive plants.
- Working with a farmer and EPPIC group on doing an experimental plot to see the differences between 4 different farming practices and the yield differences of these practices.
 - Have staked/mapped out 4 locations in field for these practices to occur.

Activities Report for Emily Salvinski

-May 2022-

- **Wednesday, May 4.** Took surface water samples at 4 locations for total phosphorus and total suspended solids testing and sent to lab.
- **Friday, May 6.** Entered results from April's streamflow measurements into SWIMS and our records.
- **Monday, May 9.** Prepped informational materials for farmer group leader. Participated in interview for Engineering Tech position.
- **Tuesday, May 10.** Reviewed a nutrient management plan. Straightened out information with lab.
- **Wednesday, May 11.** Attended nutrient management and farmland preservation planning training by DATCP at our office. Looked into what FPP related shapefiles that we have.
- **Wednesday, May 18.** Processed 3 NMPs (spreadsheets, mapping) and got back to planners. Looked into an incomplete NMP and emailed farmer plan writer.
- **Thursday, May 19.** Looked into files for those who haven't turned in a NMP. Prepped some letters. Made more contacts to get NMPs.
- **Friday, May 20.** Participated in interview for Engineering Tech position.

***Activities Report for Lori Ruess
May 2022***

- Answered phones and replied to emails.
- Reviewed payroll reports and payroll registers.
- Completed April sales tax report and forwarded to Finance.
- Attended May 4th CEED meeting and completed minutes.
- Completed LWCD payroll percentages and forwarded to Finance prior to the May 5 and May 19 Payrolls.
- Wrapped up 2022 Tree and Shrub sale.
- Completed change order and cost-share reimbursement request for well decommissioning and forwarded to DATCP for reimbursement.
- Worked with IT on a computer issue I was having. IT took my computer to work on for one week.
- Completed the mandatory KnowBe4 password training before the deadline.
- Completed a cost-share contract for streambank stabilization.
- Assisted with the mailing of wildlife damage fence inspection letters.
- Deposited no-till drill rental checks as received.
- Assisted two people with well water sample requests.
- Attended May 11th farmland preservation and nutrient management training at our office with DATCP and LWCD staff
- Participated in interviews for Conservation Engineering Tech position; one on May 9th and one on May 20th.
- Assisted landowner who was interested in renting our tree spades.
- Electronically submitted staff reports and packet materials to the County Clerk's office for CEED packet.
- Organized County Board packet and electronically submitted to the County Clerk's office.

Activities Report for Rod Mayer – May 2022

- Completed Tree Sale – sold 22, 050 trees to landowners. Picked up shipment from Laura's Lane Nursery in Plainfield, picked up Hramer's shipment in Marquette County, sorted all trees into orders, distribution held Friday and Saturday.
- Correspondence with landowners for Act 82 ag tags with deer damage issues.
- Completed contract affidavit of modification for Twin Lakes wildlife fence modification. Completed inspection. Met with landowners obtained notarized signatures. Sent to DNR for signature.
- Made spreadsheet for wildlife fences under contract.
- Mailed 7 letters to landowners for fence contracts that have expired.
- Correspondence with Bridgewater subdivision mine site.
- Created maps for wildlife fence inspections – copies 2021 inspection forms.
- Updated wildlife fence route listing and GIS map.
- Reviewed Fanning NMM financial assurance – updates spreadsheet, software, and file.
- Correspondence for Nowak Pond dredge – registered fish farm – with landowner, DNR NMM, DNR storm water, Shane, Etc.
- Called landowners for wildlife fence inspections.
- Cleaned shed from tree sale.
- Completed KnowBe4 password training.
- Completed 1st quarter wildlife reimbursement report – sent to DNR.
- Correspondence for land sale of permitted NMM site – DNR and Corp Counsel – sent answers to individual looking to purchase.
- Completed wildlife fence inspections (13 fences). 1 failed – set 30 day deadline for repairs.
- Completed wildlife fence inspection reports, letters, maps with details, sorted pictures, database updates, file updates, spreadsheet updates. Mailed to landowners.
- Wetland email to DNR in regards to bridge water mine site.
- Interview for engineer position.
- Received preliminary paperwork for Kolo – Haas Non-metallic mine site expansion: application, check list, reclamation plan and addendums, and SWPPP. Printed all out and began preliminary review.



Activities Report for Shane Wucherpfennig – May, 2022

- **May 2** – Order No-till Drill parts, follow-up on Pankratz farms manure spill, engineering tech. interviews.
- **May 3** – Operation Committee meeting, Project updates with upcoming projects.
- **May 4** – CEED Mgt., NR 151 webinar, Pre-construction meeting on Cashen/Lang Rip-rap project
- **May 6** – Zoom with Drew Zelle (NRCS)
- **May 9** – Met with Corp counsel to discuss Rick Weiler nonmetallic site, Engineering tech. interview
- **May 10** – Farm visit with Danielle Nauman and contractor to discuss conservation practices.
- **May 11** – DATCP staff presentation to LWCD on FPP program and AEA's
- **May 12** – Tracking and Database management, Bruce Wayerski farm eroding waterway.
- **May 13** – Glen Peplinski buffers, Roth's no-till drill repair after hours, Weiler non-metallic mine site.
- **May 16**– CSGCC meeting.
- **May 17** – Jerold Carlson water testing of pond.
- **May 18** – Diane Omieon site visit.
- **May 19** – RC&D meeting
- **May 20** – Engineering tech. interview, Cashen site visit & contracts. No-till drill repair at Paul Lippert's after hours.
- **May 23** – Engineering and projects.
- **May 24** – Project contacts and updates with contractors.
- **May 25** – Department head meeting, staff meeting.
- **May 26**– Cashton project layout/staking and startup.
- **May 27** – Cashton/Lang layout and inspection.
- **May 30** – Holiday.
- **May 31** – CSGCC Communications meeting, NR 151 webinar.

CITIZENS (WOOD COUNTY) GROUNDWATER GROUP MEETING

DATE: Monday, May 16, 2022
TIME: 2:00 p.m.
LOCATION: Conference Room 114-Wood County Courthouse & Teleconference via WebEx

Present (In person or via WebEx): Bill Clendenning, Gordon Gottbeheut, Ben Jeffrey, Bill Leichtnam, Rhonda Carrell, Lisa Anderson, Dave Joosten, Ray Bossert, Kari Whitman, Bruce Dimick, Tamas Houlihan, Sue Smith, Gregg Wavrunek, Rachael Whitehair, Tim Wuebben

1. **Call Meeting to Order:** Chair Bill Leichtnam called the meeting to order at 2:00 p.m.
2. **Public Comment:** None.
3. **Speakers – Ben Jeffrey, Wood County Environmental Health Officer & Lisa Anderson-Nelsonville Update**

Ben gave an overview of the duties and responsibilities of the Wood County Health Department. The department serves not only Wood County but also Adams and Juneau counties. Environmental Health Specialists duties include:

Code Enforcement, Inspections and Licensing

- *Food Code – retail, restaurants
- *Lodging Code – Hotels, camps, B & B's
- *Body Art Code – Tattoo and piercing
- *Mobile Home Community Code
- *Tenant Landlord Code
- *Pool code
- *Admin Code 254

*Wood County Public Health Ordinance – Health Hazards

Human Health Hazards – 254.01 **(2)** “Human health hazard” means a substance, activity or condition that is known to have the potential to cause acute or chronic illness, to endanger life, to generate or spread infectious diseases, or otherwise injuriously to affect the health of the public.

- One of the most common health hazards observe by the health department is: The pollution of any well, groundwater aquifer, or body of water by sewage or industrial wastes, fertilizers, and toxic pesticides, or other substances harmful to human beings.

One of the roles of the state and local health departments is to:

- *Help citizens find safe drinking water
- *Provide well water test kits
- *Advise citizens on test results
- *Coordinate with other county departments, DNR & DATCP
- *Attend town meetings to provide education as requested

The health department has a water lab where they can test for Bacteria & Nitrates. They do between 700 and 1000 tests annually.

Lisa Anderson gave an update on the Village of Nelsonville. She attended a Zoom meeting regarding the proposed modifications to the WPDES permit for Gordondale farms. The DNR is recommending that the farm do some monitoring around some land spreading fields around the village's re-charge zone.

The new Portage County Executive with the help of the Land & Water Conservationist wrote a resolution regarding well monitoring at Gordondale farms. “The resolution drafted by County Executive John Pavelski, who was elected in April, asked the Wisconsin Department of Natural Resources to pay for installing wastewater monitoring wells it seems poised to impose on Gordondale Farms this year, stating the regulations could put the farm out of business and lead to increased nitrate pollution.

Nelsonville residents and water quality scientists argued the resolution aimed to protect the farm, put blame for nitrate pollution on residential septic fields and dealt in "half-truths" about the science behind nitrate pollution."

4. **Correspondence/Updates/Handouts/Reports on Meetings Attended:**
 - a. Bill Leichtnam shared information from UW Stevens Point Dept. of Watershed Science and UW Extension, stating that nearly 5% of rural Wood County wells have nitrate levels over 10 parts per million. He wonders how many of those people know they have potential nitrate problems.
5. **"Action Items" proposed to CEED Committee by Wood County CGG:** None
 - a. Bill Clendenning feels the group should be talking about the ARPA funds that are available.
6. **Roundtable**
 - a. Gordon feels there should be more awareness of the dangers of drinking polluted water.
7. **Announcements by members / visitors (upcoming related events / meetings)**
 - a. Tamas stated UW Stevens Point is in the process of hiring for a water quality specialist position. This person will focus on water quality issues in the central sands region.
 - b. Gregg Wavrunek spoke briefly about the Healthy H2O Act. It would provide clean water help for private wells.
8. **Future Speakers:** Please contact Bill Leichtnam or Bruce Dimick with any suggestions for future speakers.
June-Open
9. **Agenda Items for next meeting:**
Agenda items should be submitted to Bill Leichtnam by the second Monday of the month.
10. **Next Meeting:** Meetings will be the third Monday of each month @ 2:00 p.m.

The next regular Citizens (Wood County) Groundwater Group meeting is scheduled for Monday, June 20th at 2:00 p.m. This will be an in person and virtual WebEx meeting.
11. **Adjourn Groundwater Group Meeting:**

Bill Leichtnam declared the meeting adjourned at 3:06 p.m.
--

Notes by Victoria Wilson, Planning & Zoning Office



Wood County WISCONSIN

OFFICE OF PLANNING AND ZONING

TO: Conservation, Education & Economic Development Committee

FR: Jason Grueneberg, Planning & Zoning Director
Adam DeKleyn, County Planner
Paul Bernard, Land Records Coordinator
Jeff Brewbaker, Code Administrator
Scott Custer, Code Technician
Victoria Wilson, Program Assistant
Karoline Whitman, Program Assistant

RE: Staff Report for June 1, 2022

1. Economic Development (Jason Grueneberg)

Jail Project – On May 20th I submitted the Planned Development District application for the Jail Project to the city of Wisconsin Rapids. The application will be reviewed by staff and a recommendation made to the Wisconsin Rapids Plan Commission. The application described the proposed project and focused on areas where exceptions from the underlying Institutional zoning are being requested. The Plan Commission will meet on June 6th to review the application.

Coffee with the Chamber - On May 25th I was the speaker for the monthly *Coffee with the Chamber* meeting for the Heart of Wisconsin Chamber of Commerce. I talked about Wood County's involvement with broadband infrastructure investments in Wood County.

Central Wisconsin Economic Development (CWED) Board – I participated in CWED Board meetings on May 18th and May 25th. Some of the agenda items included a monthly fund status report, a loan committee update, approval of March and April financials, and consideration of modifications to an approved loan request.

2. Planning and Zoning (Adam DeKleyn)

May 2022 - Spring has finally sprung...hopefully. We are transitioning into the summer construction season. General inquiries and project proposals have substantially picked up. [County Plat Review](#) is steadily increasing, with CSM reviews in the double digits. A new residential subdivision plat may be in the works. I have a couple of town zoning map amendments/rezones included in this packet for CEED and CB approval (Saratoga and Sigel). I provided land use planning and zoning assistance to several municipalities and community officials. Some highlights include: Presenting a draft official [Zoning Map for the Town of Auburndale](#) at their TB; preparing an ATV/UTV map for the Town of Grand Rapids TB; and progress on drafting an updated zoning map for the Town of Saratoga. I sat down for a meeting with DATCP and the LWC Dept to discuss implementation of the WI Farmland Preservation Planning and Zoning Program in the County. The RPC is making progress on an update of the [Wood County Bicycle and Pedestrian Plan](#). The Center for Land Use Education is offering a [Spring webinar series](#) for new and continuing local officials to learn about their roles and

responsibilities related to planning and zoning. Check it out! Reach out with any questions, or to discuss the above mentioned further.

3. **Land Records** (Paul Bernard)

- Parcel Mapping Updates – very busy this time of year
- Address Mapping Updates – very busy this time of year
- Working with Highway/Parks/Forestry on ATV mapping endeavors
- Revisiting the ESRI licensing situation in Wood County, meeting with different departments to assess GIS needs.
- Highway Department GIS workflow development
- Emergency Management GIS workflow development

4. **Code Administrator** (Jeff Brewbaker)

04-27-2022 – Investigated holding tank violation TN: 03

04-28-2022- Failing system – unpermitted notices TN: 21 & 07

04-29-2022 – Shoreland & floodplain permits issued for shed in TN: 09

05-02-2022 – Numerous on-sites regarding failing systems and overfull holding tanks, Plan review and issued mound permit for new system A+0 mound TN; 15

05-03-2022– Soils evaluation, hydrograph, pumped conventional replacement system
Soil test field verification TN: 07, 18, 17

05-04-2022 – Worked on failing system orders

05-05-2022 – Soils evaluation, hydrograph, plan review, permit issued, conventional replacement TN: 13

05-06-2022 – Soils evaluation, mound plan review, permit issued, new TN: 08

05-09-2022 –Inspection report for conventional TN:07

05-10-2022- Inspected tank install for replacement mound TN:10

05-11-2022 – Soils evaluation, hydrograph, plan review issued (4) conventional permits

05-12-2022 – Soils evaluation, mound plan review, replacement permit issued, TN: 06

05-13-2022 – Computer training

05-16-2022 – Out of office

05-17-2022 – Out of office

05-18-2022 – (5) failing system notices, Health and Safety File

05-19-2022- (3) on-sites for failing septic systems, drafted one order letter TN:10, (2) health and sanitary letters both in TN: 20

05-20-2022- Out of the office

5. Code Technician (Scott Custer)

4-28-2022– BOA appointment research and follow up. Shoreland Navigability/OHWM Training.

4-29-2022 – Well permit approval and review TN-05. Issued Mound permit TN-16. Shoreland letter TN-16.

5-2-2022 – Failing System site visits TN-14, TN-22, TN-04, TN-02, TN-11, TN-08, and TN-07*

5-3-2022 – Out- Sick kids

5-4-2022 – Reviewed soil tests X 2. CEED Meeting WebX. Shoreland letter to land owner TN-06. Holding tank agreement letter to land owner and application review TN-10.

5-5-2022 – Mound review and approval TN-10. Holding Tank Approval and review TN-21. Conventional approval and review TN-18. Well permit review and approval V-27. Soil onsite X 2 TN-07 and TN-18. Mound permit approval and review TN-11.

5-6-2022 – Mound plow inspect TN-19. Mound re-inspection TN-19. Well permit review and approval TN-07.

5-9-2022 – Inspection report X 1. Wetland/shoreland meeting with land owner, my office. Shoreland variance meeting with contractor TN-18.

5-10-2022 – Reviewed well permits X 2. Well permit variance research and discussion with well driller. DSPS POWTS training. Mound review and approval TN-21.

5-11-2022 – Approved reconnect permit TN-09, tank replacement permit V-27 and conventional permit application TN-07. Geo-mat Mound plan review and approval TN-21.

5-12-2022 – Mound plow inspection TN-21. Mound re-inspection. BOA application paper work assembly.

5-13-2022 – Conventional approval TN-07. Shoreland retaining wall onsite TN-18. Permit renewal TN-11. Shoreland letter to land owner.

5-16-2022 – Reconnect inspection TN-10. Vegetative buffer outline for land owner/builder TN-18. Mound plan review and approval TN-12.

5-17-2022 – Mound plan review and approval TN-20. Mound permit plan review and approval TN-10. Well permit review and approval X 2. Inspection reports X 2.

5-18-2022 – Created BOA flyer. Shoreland application site plan discussion with land owner.

5-19-2022 – Mound plow inspection TN-19. Mound re-inspection TN-19. Septic system onsite X 4 TN-07, TN-10, and TN-20*.

5-20-2022 – Inspection report X 1. Shoreland preservation affidavit. Approved 3 Conventional permits TN-07, TN-18.

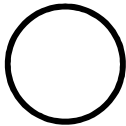
5-23-2022 – Floodplain LOMA meeting with land owner. Holding tank inspection TN-01. Issued shoreland permit TN-16.

5-24-2022 – Well permit review and approval TN-18. Inspection report X 1. Conventional system review and approval V-27. Mound application approval TN-01.

5-25-2022 – Failing system inspection TN-20*. Shoreland onsite TN-10*. Conventional system inspection TN-07.

6. Office Activity (Victoria Wilson & Karoline Whitman)

- a. Monthly Sanitary, Shoreland, Floodplain and Well Permit Activity – There were twenty-nine sanitary permits and six well permits issued in April 2022. As of May 25, 2022 there have been fourteen shoreland and floodplain permits issued for 2022.
- b. 2022 Tax Refund Intercept Program (TRIP) – As of May 25, 2022, Wood County received an additional payment of \$1814.06 on three outstanding court cases.
- c. ArcGIS Pro Software Project – Victoria continues to work on projects from Land Records Officer. Currently adding Point of Interest points to GIS and other miscellaneous projects.
- d. Staff – Victoria, along with help from professional staff continues to train Karoline on all office functions.
- e. Attended the following meetings/trainings & activities:
 - i. Citizens Groundwater Group May 16, 2022
 - ii. CEED Committee Meeting May 4, 2022



RESOLUTION#

Introduced by
Page 1 of 1

CEED Committee

ITEM#
DATE June 21, 2022
Effective Date June 21, 2022

Motion:

Adopted:

1st

Lost:

2nd

Tabled:

No:

Yes:

Absent:

Number of votes required:

X

 Majority

Two-thirds

Reviewed by:

PAK

, Corp Counsel

Reviewed by:

, Finance Dir.

ARD

INTENT & SYNOPSIS: Approve a zoning amendment to the Town of Saratoga Official Zoning Map.

FISCAL NOTE: None.

WHEREAS, the Town of Saratoga adopted and administers a zoning ordinance to promote the health, safety, aesthetics, prosperity, and general welfare of the town; and

WHEREAS, pursuant to § 60.62(3)(a) Wis. Stats., in counties having a county zoning ordinance, no town zoning ordinance or amendment of a zoning ordinance may be adopted unless approved by the County Board of Supervisors; and

WHEREAS, on April 22, 2022 the Town of Saratoga submitted a zoning map amendment/rezone to the Wood County Department of Planning and Zoning for review and approval pursuant to the Wis. Stats.; and

WHEREAS, county review and decision concerning approval or disapproval of a town zoning amendment is limited to cases of abuse of discretion, excess of power, or error of law; and

WHEREAS, the Wood County Department of Planning and Zoning reviewed the information submitted by the Town of Saratoga and finds the town adhered to the process for zoning amendments as outlined in the Wis. Stats.; and

WHEREAS, the Wood County Department of Planning and Zoning finds no conflict with any county planning and zoning programs and ordinances; and

WHEREAS, on June 1, 2022 the Conservation, Education and Economic Development Committee (CEED) reviewed the request and recommended approval; and

THEREFORE BE IT RESOLVED, that the Wood County Board of Supervisors, pursuant to § 60.62(3)(a) Wis. Stats., hereby approves the following Town of Saratoga zoning map amendment/rezone:

- (1) Lots 1, 2, 3, and 4 of CSM 11072 (S17 T21N R6E)
Parcel #: 1800316A, 1800316B, 1800316C, 1800316D
Rezone from Rural Preservation (RP) to Highway Commercial (HC)

BE IT FURTHER RESOLVED, that the Wood County Department of Planning and Zoning forward a certified copy of this resolution to the Clerk of the Town of Saratoga for inclusion in their records.

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BILL LEICHTNAM, (Chair)

DAVE LAFONTAINE

JAKE HAHN

TOM BUTTKE

LAURA VALENSTEIN

Adopted by the County Board of Wood County, this 21st day of June 20 22 .

County Clerk County Board Chairman



DEPARTMENT OF PLANNING AND ZONING

DATE: June 1, 2022
TO: Conservation, Education & Economic Development Committee (CEED)
County Board of Supervisors
FROM: Adam DeKleyn, County Planner
RE: Town of Saratoga - Zoning Map Amendment (Rezone)

STAFF MEMORANDUM

Introduction:

The Town of Saratoga adopted and administers their own town zoning ordinance. On April 22, 2022 the Town submitted a zoning map amendment/rezone to the Wood County Department of Planning and Zoning (P&Z) for review and approval. Request is further discussed herein.

Background:

Wood County adopted the Wood County Zoning Ordinance #700. This ordinance is in effect in all 22 towns within its jurisdiction. In counties having a county zoning ordinance, no town zoning ordinance or amendment of a zoning ordinance may be adopted unless approved by the County Board of Supervisors Wis. Stat. §60.62(3)(a). This rule also applies to town zoning map amendments, also known as rezones.

Analysis:

Lots 1, 2, 3, and 4 of CSM 11072 (S17 T21N R6E) Parcel #: 1800316A, 1800316B, 1800316C, 1800316D
Existing zoning on the above referenced parcels are Rural Preservation (RP) (*Attachment 1*). The request is to rezone all 4 parcels, a total of approximately 15.9 acres, to Highway Commercial (HC) (*Attachment 2*). The purpose of the rezone is to allow for commercial development along STH 13. The Town of Saratoga's [Comprehensive Plan - Future Land Use Map](#) (pg. 149) generally identifies this area for future rural commercial development. There's no Wood County Floodplain Zoning or Shoreland Zoning on the parcels under discussion.

The Town Plan Commission held 2 public hearings and recommended approval of the zoning amendment on March 16, 2022. Subsequently, the Town Board approved the zoning amendment on April 6, 2022. The final step in the process is approval or disapproval by County Board.

Conclusions & Recommendations:

County review and decision concerning approval or disapproval of a town rezone is limited to cases of abuse of discretion, excess of power, or error of law. Based on the information submitted to the P&Z, the Town of Saratoga adhered to the process for zoning amendments as outlined in the Wis. Stats. Additionally, I find no conflict with any existing county planning and zoning programs or ordinances.

P&Z has reviewed the request and recommends forwarding the attached resolution (*Attachment 3*) to the County Board of Supervisors, approving a zoning amendment to the Town of Saratoga Official Zoning Map, with a favorable recommendation.

Attachments:

1. Existing Zoning Map
2. Proposed Zoning Map
3. Resolution

(ZA-2022-001)



Attachment 1: Existing Zoning

Town of Saratoga, Wood County, WI
(ZA-2022-001)

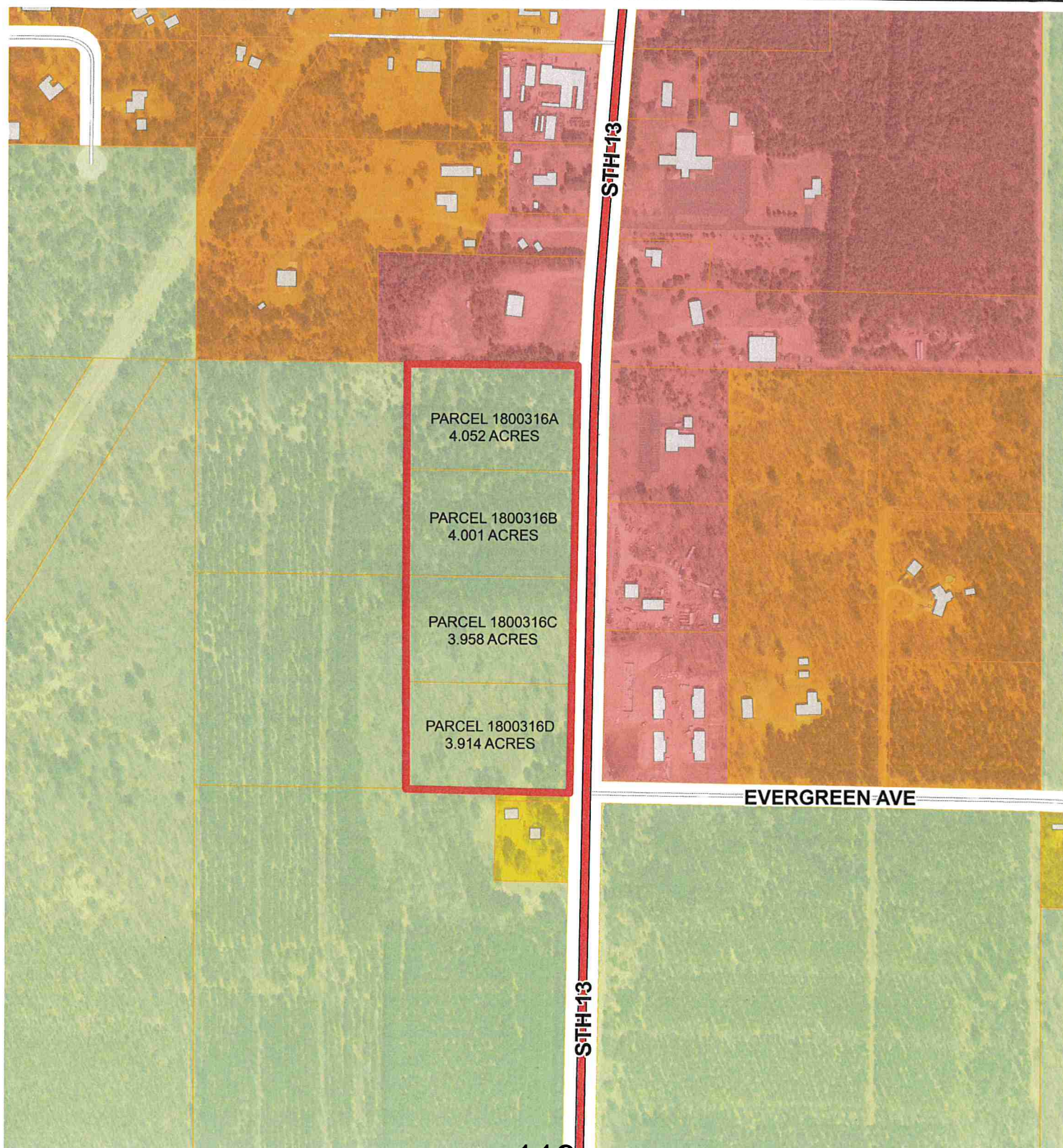
Legend

- Highway Commercial (HC)
- Rural Preservation (RP)
- Rural Suburban Residential (RR-1)
- Suburban Residential (RS-1)
- Parcels
- Rezone Area



0 250 500 1,000 Feet

Map produced by the Wood County Department of Planning and Zoning for reference purposes only (AD-2021)



Attachment 2: Proposed Zoning

Town of Saratoga, Wood County, WI
(ZA-2022-001)

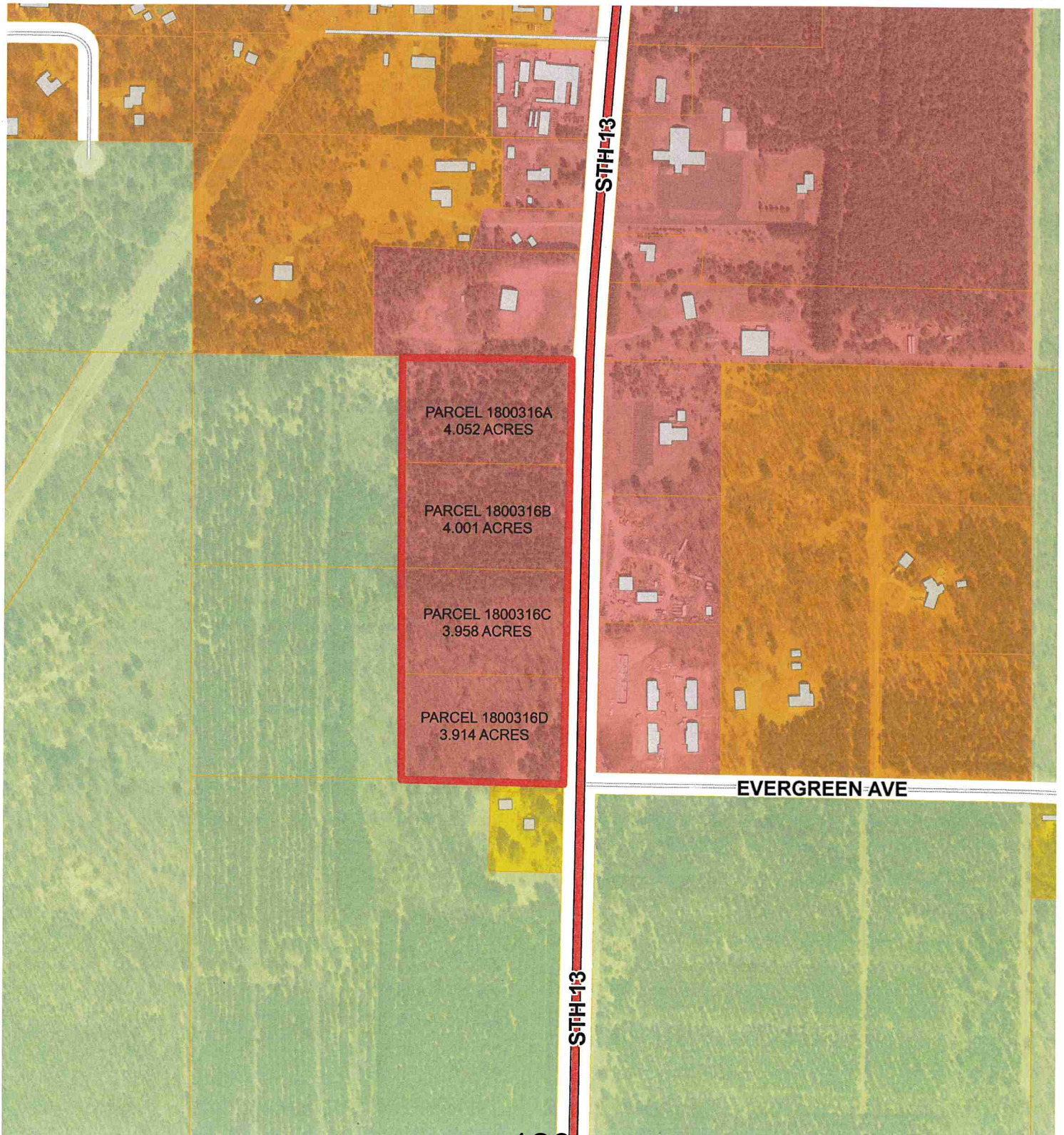
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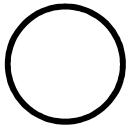
- Highway Commercial (HC)
- Rural Preservation (RP)
- Rural Suburban Residential (RR-1)
- Suburban Residential (RS-1)
- Parcels
- Rezone Area



0 250 500 1,000 Feet

Map produced by the Wood County Department of Planning and Zoning for reference purposes only (AD-2021)





RESOLUTION#

Introduced by
Page 1 of 1

CEED Committee

ITEM#
DATE June 21, 2022
Effective Date June 21, 2022

Motion:

Adopted:

1st

Lost:

2nd

Tabled:

No:

Yes:

Absent:

Number of votes required:

X

 Majority

Two-thirds

Reviewed by:

PAK

, Corp Counsel

Reviewed by:

, Finance Dir.

INTENT & SYNOPSIS: Approve a zoning amendment to the Town of Sigel Official Zoning Map.

FISCAL NOTE: None.

WHEREAS, the Town of Sigel adopted and administers a zoning ordinance to promote the health, safety, aesthetics, prosperity, and general welfare of the town; and

WHEREAS, pursuant to § 60.62(3)(a) Wis. Stats., in counties having a county zoning ordinance, no town zoning ordinance or amendment of a zoning ordinance may be adopted unless approved by the County Board of Supervisors; and

WHEREAS, on May 10, 2022 the Town of Sigel submitted a zoning map amendment/rezone to the Wood County Department of Planning and Zoning for review and approval pursuant to the Wis. Stats.; and

WHEREAS, county review and decision concerning approval or disapproval of a town zoning amendment is limited to cases of abuse of discretion, excess of power, or error of law; and

WHEREAS, the Wood County Department of Planning and Zoning reviewed the information submitted by the Town of Sigel and finds the town adhered to the process for zoning amendments as outlined in the Wis. Stats.; and

WHEREAS, the Wood County Department of Planning and Zoning finds no conflict with any county planning and zoning programs and ordinances; and

WHEREAS, on June 1, 2022 the Conservation, Education and Economic Development Committee (CEED) reviewed the request and recommended approval; and

THEREFORE BE IT RESOLVED, that the Wood County Board of Supervisors, pursuant to § 60.62(3)(a) Wis. Stats., hereby approves the following Town of Sigel zoning map amendment/rezone:

- (1) NE ¼ of the SW ¼ of S18 T23N R5E
- Parcel #: 2100343
- Rezone from Agricultural (A) to Conservancy (CON)

BE IT FURTHER RESOLVED, that the Wood County Department of Planning and Zoning forward a certified copy of this resolution to the Clerk of the Town of Sigel for inclusion in their records.

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BILL LEICHTNAM, (Chair)

DAVE LAFONTAINE

JAKE HAHN

TOM BUTTKE

LAURA VALENSTEIN

Adopted by the County Board of Wood County, this 21st day of June 20 22 .

County Clerk

County Board Chairman



DEPARTMENT OF PLANNING AND ZONING

DATE: June 1, 2022
TO: Conservation, Education & Economic Development Committee (CEED)
County Board of Supervisors
FROM: Adam DeKleyn, County Planner
RE: Town of Sigel - Zoning Map Amendment (Rezone)

STAFF MEMORANDUM

Introduction:

The Town of Sigel adopted and administers their own town zoning ordinance. On May 10, 2022 the Town submitted a zoning map amendment/rezone to the Wood County Department of Planning and Zoning (P&Z) for review and approval. Request is further discussed herein.

Background:

Wood County adopted the Wood County Zoning Ordinance #700. This ordinance is in effect in all 22 towns within its jurisdiction. In counties having a county zoning ordinance, no town zoning ordinance or amendment of a zoning ordinance may be adopted unless approved by the County Board of Supervisors Wis. Stat. §60.62(3)(a). This rule also applies to town zoning map amendments, also known as rezones.

Analysis:

Parcel # 2100343, NE1/4 of the SW1/4 (S18 T23N R5E)

Existing zoning on the above referenced parcel is Agricultural (A) (*Attachment 1*). The request is to rezone the parcel, a total of approximately 40 acres, to Conservancy (CON) (*Attachment 2*). The purpose of the rezone is to provide for the future preservation of the natural resources on the property. The property owner has been working with the USDA - NRCS, DNR, USACE and a private wildlife habitat consulting firm to return the property to its natural mix of wetland, prairie, lowland shrub and timber - essentially transforming the property from agricultural use to strictly wildlife habitat. The [Town of Sigel Comprehensive Plan - Future Land Use Map](#) (pg. 95) identifies this area for future residential development. However, this site has severe development constraints and would not be feasible for higher density residential development. Wood County Shoreland Zoning also applies in areas of the parcel under discussion.

The Town Plan Commission held a public hearing and recommended approval of the zoning amendment on May 3, 2022. Subsequently, the Town Board approved the zoning amendment on May 4, 2022. The final step in the process is approval or disapproval by County Board.

Conclusions & Recommendations:

County review and decision concerning approval or disapproval of a town rezone is limited to cases of abuse of discretion, excess of power, or error of law. Based on the information submitted to the P&Z, the Town of Sigel adhered to the process for zoning amendments as outlined in the Wis. Stats. Additionally, I find no conflict with any existing county planning and zoning programs or ordinances. I will recommend that the Town of Sigel amend their Future Land Use Map for consistency purposes as required by law.

P&Z has reviewed the request and recommends forwarding the attached resolution (*Attachment 3*) to the County Board of Supervisors, approving a zoning amendment to the Town of Sigel Official Zoning Map, with a favorable recommendation.

Attachments:


1. Existing Zoning Map
2. Proposed Zoning Map
3. Resolution (ZA-2022-02)

Attachment 1: Existing Zoning

Town of Sigel, Wood County, WI
(ZA-2022-002)

Legend

 Agricultural (A)

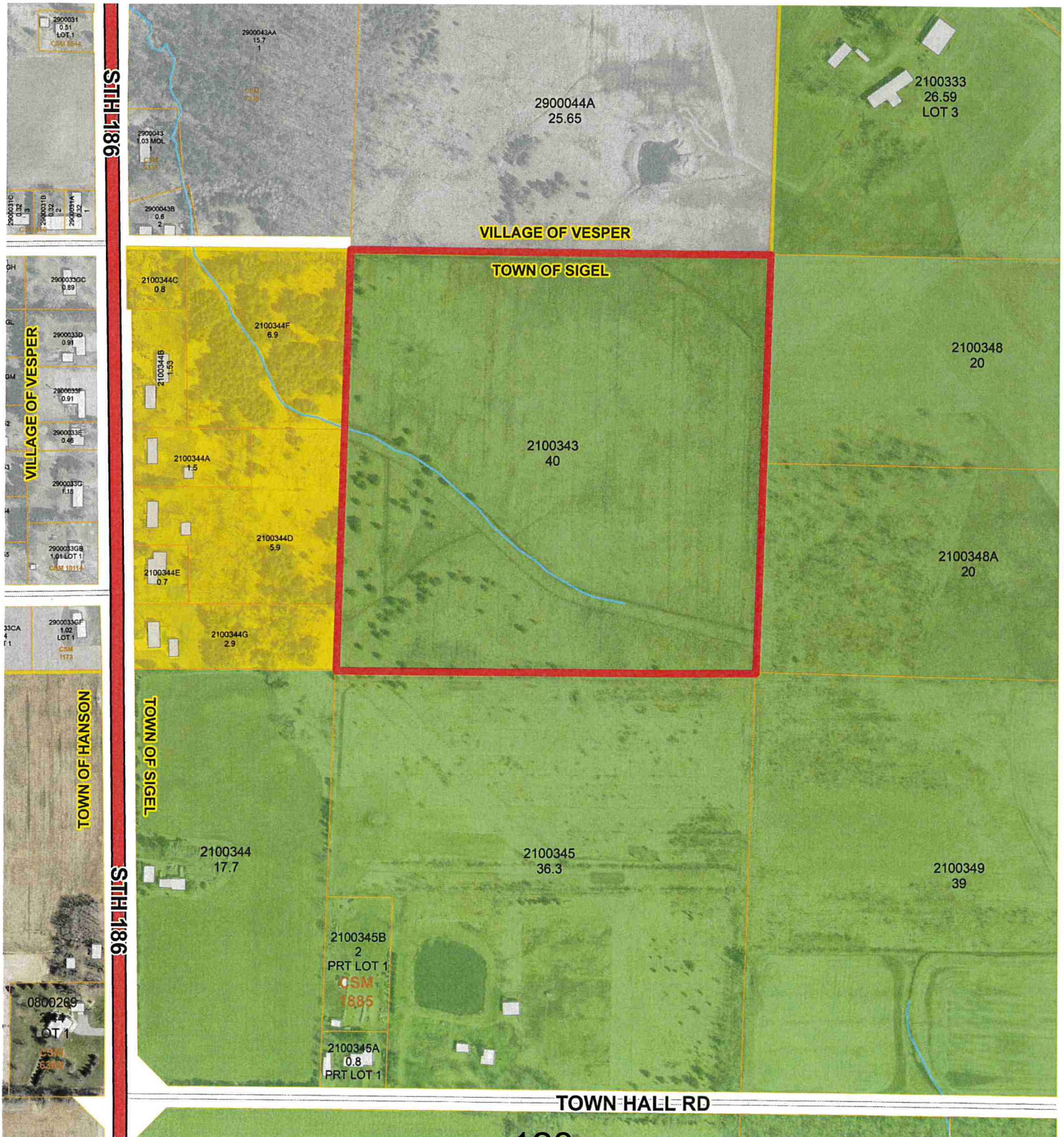
 Residential (R)

 Rezone Area



0 250 500 1,000 Feet

Map produced by the Wood County Department of Planning and Zoning for reference purposes only (AD-2022)



Attachment 2: Proposed Zoning

Town of Sigel, Wood County, WI
(ZA-2022-002)

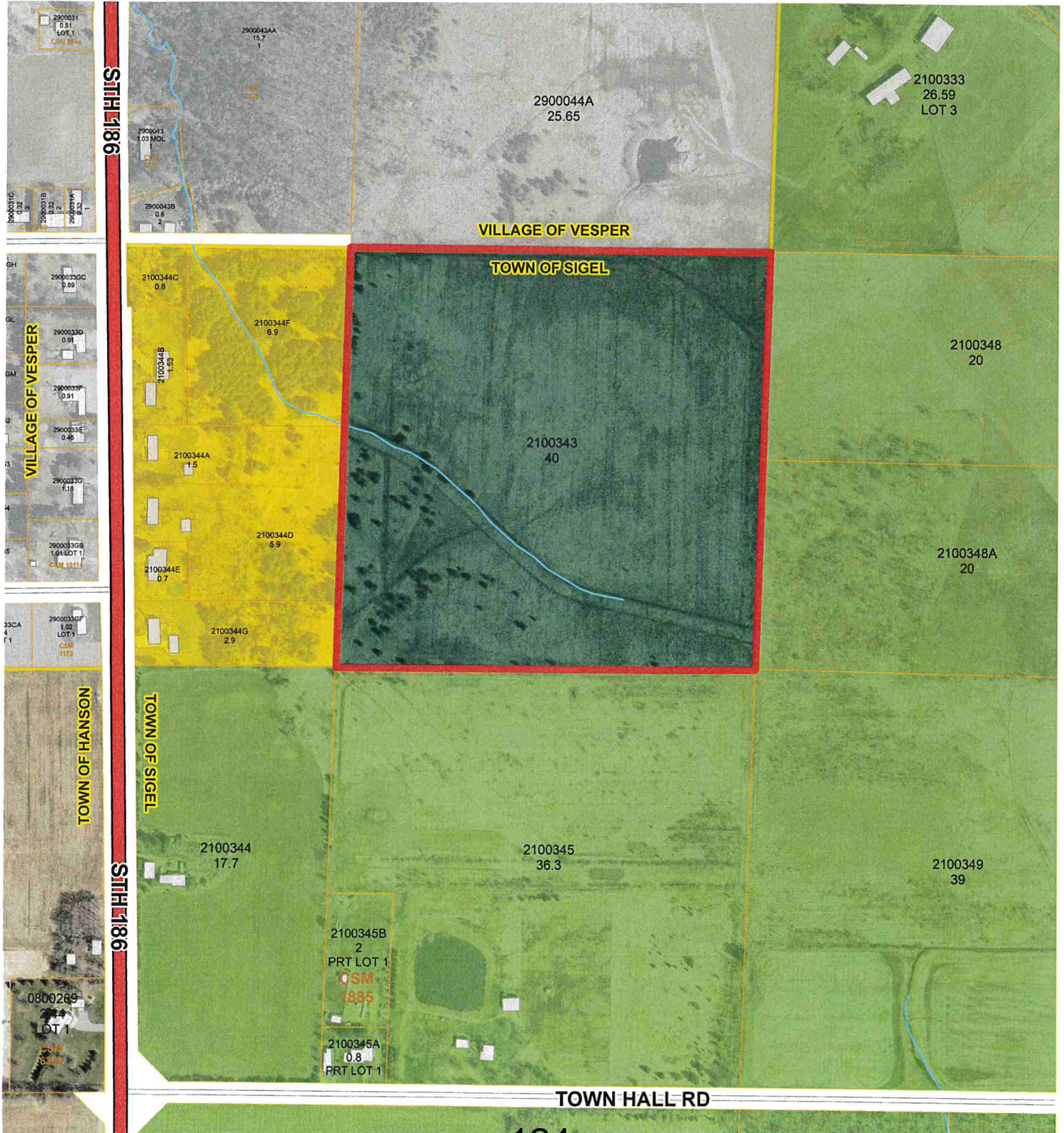
Legend

- | | |
|--|---|
|  Agricultural (A) |  Conservancy (CON) |
|  Residential (R) |  Rezone Area |



0 250 500 1,000 Feet

Map produced by the Wood County Department of Planning and Zoning for reference purposes only (AD-2022)



MINUTES OF THE JUDICIAL AND LEGISLATIVE COMMITTEE

DATE: June 3, 2022
 TIME: 9:00 a.m.
 PLACE: Room 105, Wood County Courthouse
 TIME ADJOURNED: 10:03 a.m.
 MEMBERS PRESENT: Chairman Bill Clendenning, Bill Leichtnam,
 Ed Wagner, Joseph Zurfluh, William Voight
 OTHERS PRESENT: Peter Kastenholz. See attached list.

1. At 9:00 a.m., the meeting was called to order.
2. Public comments. None.
3. The minutes for the May 6, 2022, meeting were reviewed. **Moved by Zurfluh, seconded by Voight, to approve the minutes. All ayes.**
4. There were no new claims/notices of injury.
5. There were no new animal claims against the County.
6. The Committee reviewed monthly voucher and department reports of the departments it oversees. **Moved by Leichtnam, seconded by Wagner, to approve the reports and payment of department vouchers. All ayes.**
7. Attendance at Criminal Justice Task Force meetings. The meeting is on June 15. **Moved by Voight, seconded by Clendenning, to authorize committee members to attend the meeting. All ayes.**
8. Bailiff wage increase. Clerk of Courts Joosten explained the need for bailiffs and wants to set the compensation at a higher rate to draw in the right people and then retain them. Funds are in the budget to grant the increase effective October 1. **Moved by Voight, seconded by Zurfluh, to increase the rate of pay for bailiffs to \$50 for the first 4 hours and an additional \$12 per hour for each hour thereafter commencing October 1, 2022. All ayes.**
9. Clerk of Courts' retirement. Clerk of Courts Joosten will be retiring July 1, 2022. The circuit court judges will address the succession plan.
10. The Committee reviewed correspondence and legislative issues.
 - a. Report of Citizens Groundwater Group. See attached report.

- b. Statewide ballot initiatives. Discussion had but no action taken.
 - c. WCA resolutions. Resolutions are due on June 20, 2022, which is right before the next county board meeting, therefore, there is insufficient time to act.
 - d. Resolution Vietnam Veterans. Veterans Service Officer Rock Larson spoke about recognizing Hmong veterans of the Vietnam War. There is action at the state level to expand veteran's benefits to individuals who served in Laos in support of the U.S. during the Vietnam War. The Committee anticipates supporting efforts by the Health and Human Services Committee regarding this matter but will await their action.
 - e. Joint Legislative Committee meeting in Marathon County. Marathon County still has not called for the next meeting. The Committee Chair will pursue getting a meeting scheduled.
- 11. County Board rules. No action taken.
 - 12. Attendance at meetings. No requests made.
 - 13. Agenda items for the July 2022 meeting:
 - Status of Joint Legislative Committee meetings.
 - 14. The next committee meeting will be July 1, 2022, at 9 a.m.
 - 15. Meeting adjourned without objection by the Chairperson at 10:03 a.m.

Minutes taken by Peter Kastenholz and are in draft format until approved at the next meeting.

Judicial & Legislative Committee Meeting

Date: June 3, 2022

[illegible]



Wood County

WISCONSIN

CHILD SUPPORT
AGENCY

JUNE 2022

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Child Support Director Brent Vruwink

- As Vice President and Co-Chair of the Legislative Committee of the Wisconsin Child Support Enforcement Association (WCSEA) I have been working to develop our legislative plan for the coming budget cycle. I presented the WCSEA's budget request to the Wisconsin County Human Services Association on May 6th.
- I submitted my application to serve on the WCA Health and Human Services Steering Committee for the next two years.
- We have seen an uptick in calls from upset customers. My staff and I have found callers to be more irritable and difficult to work with of late. We had one caller who Courthouse Security needed to follow up with. We are thankful for the Courthouse Security Team and the work they do to ensure we are all safe in the building.
- In the last several years we have made very few referrals for non-payment of child support to the DA's office for criminal prosecution. We try to enforce cases through less severe measures to get collections but in some cases this is no longer effective. We need to use every tool at our disposal to get the children we serve the resources they need to thrive. We will once again start referring the most egregious cases to the DA's office.
- The April performance numbers are in and we are still below the 80% collection rate for current support collected. We are sitting at 79.42%. One of the biggest reasons we are falling short is a result of the Ho Chunk Nation no longer sending Per Cap payments to their members. Prior to the Covid-19 Pandemic the Nation would garnish Per Cap payments for child support. We have been reaching out to folks that had previously made payments from their Per Cap and are trying to enroll them in the ELEVATE Program to help them secure employment. If we fail to reach the 80% benchmark it will reduce our funding by about \$3,000. Although this is not a significant amount of money we still do everything in our power to maximize the funding received from the State and Federal Government to reduce our dependency on County Levy.
- The current IV-D case count is 3,541



Wood County WISCONSIN

CORPORATION
COUNSEL OFFICE

Peter A. Kastenholtz
CORPORATION COUNSEL

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE May 2022

Opioid Litigation. On April 29, the counsel for the Wisconsin counties and some other entities held a Zoom meeting to update counsel for the local governments on the various aspects of the opioid litigation. The gist of the presentation was that:

1. The settlement with the first group of manufacturers will result in Wood County receiving \$2.37 million over the course of 18 years.
2. The county is responsible for paying 25% of its recovery toward attorney fees, albeit, some of those legal fees will come from a portion of the global settlements and part will come directly from the above amount allocated to us.
3. The annual payments should start arriving sometime this summer.
4. All opioid settlement funds need to go to opioid programs and an annual accounting will have to be done on the use of these segregated funds. Presumably, over the course of the next year, some Wood County departments will set up programs to use these funds as intended.
5. There is the possibility of monetizing the settlement proceeds but that is probably not a good idea.
6. There are a few defendants in bankruptcy that are likely to result in additional settlement funds, specifically Purdue Pharma will likely generate \$6 billion from the Sackler family and Mallinckrodt will likely have \$1.275 billion added to the pot.
7. The plaintiffs are still collectively pursuing the major pharmacies (Walgreens, CVS, ...) and there are some bellwether cases being tried now between individual plaintiffs and these defendants that are likely to lead to large settlements as well.

Edgewater Haven Nursing Home. I am working with the Edgewater staff to develop procedures for getting liens on the real property of residents and former Edgewater residents who aren't able to pay their bill in a timely fashion. It is possible a constituent of yours could complain about what they perceive as aggressive debt collection practices by the county in this regards but we aren't using thumbscrews. Rather, we are trying to maintain the financial integrity of the facility and lighten the load of the taxpayers who are subsidizing the operations of the facility.

Public Health and Law Enforcement. I am working on an ordinance update that would add cannabis related products to our existing county regulations. The current ordinance provisions essentially adopt state level rules, but the new ones will go beyond that. Some of the new rules would only apply to youth, such as the possession of CBD products, and some would be broader. My part in the drafting is to make the regulations as legally enforceable as possible; my perspective being that of a prosecutor as opposed to a civil rights defense attorney. That is what the client wants so that is what I give them. Speaking of these clients, their youthful exuberance is both wonderful and terrible. It is really edifying to see the level of passion these fellow employees have for their work, but at the same time, it makes me feel old.

Legal advice. Sometimes I am asked legal and procedural questions by folks the county board has placed on committees, commissions, and boards that aren't under the full control of the county. For instance, the ADRC, the UW Commission, the fair boards, and the various library boards. It can be an awkward situation as these entities have other members who can seek legal assistance elsewhere and the entities at times hire their own counsel. My thinking on these matters is to provide some minimal guidance, but if a major issue comes up, I would seek my oversight committee's approval to get in deep. If you are not comfortable with this approach, please have the committee discuss the topic.



Wood County WISCONSIN

CRIMINAL JUSTICE DEPARTMENT

JUNE 2022

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Criminal Justice Coordinator, Caitlin Saylor

- On May 3-6th, the Criminal Justice Department, along with 14 additional Drug Court team members attended the Wisconsin Association of Treatment Court Professionals Conference in the Wisconsin Dells.
- On May 13th, I met with a representative from Options Lab to transition our drug testing services to their company. This transition will support a local, Wisconsin company and provide faster results for Drug Court.
- On May 17th, I attended the Wood County Board of Supervisors meeting.
- On May 19th, all members of the Criminal Justice Department attended the Drug Court Sustainability Meeting.
- On May 20th, the Criminal Justice Department met with the Project Coordinator for the Healing to Wellness Court in Black River Falls to discuss how to build a relationship between Drug Court and our Native American community in the area. We are in the works of planning a community event this summer with the Ho-Chunk Nation in Nekoosa.
- On May 25th, I attended the Department Head meeting at the Riverblock building.
- On May 27th, the Criminal Justice Department met with the Foodshare Employment Training Supervisor to discuss services and resources for employment for Drug Court participants.

Additional Items

Criminal Justice Task Force: The Criminal Justice Force meeting will be held on June 15th at 12:00 in Room 114 at the courthouse.

COSSAP MAT Grant: Several meetings throughout the month have been held for the planning process for the jail programming for Medication Assisted Treatment within the Wood County Jail. The targeted start date for this program is July 1st.

Drug Court: Our Drug Court is currently at max capacity of 35 participants who are currently enrolled or will be joining the program after release from their jail sentence.



Wood County

WISCONSIN

REGISTER OF DEEDS OFFICE

Tiffany R. Ringer
Register of Deeds

JUNE 2022

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

1. On May 4th, I attended the PRIA Local meeting in Weston.
2. I attended the Judicial and Legislative committee meeting on May 6th.
3. I was scheduled to attend Fidler Symposium May 16-18. Unfortunately, I was unable to attend. I've scheduled a visit with Fidler in June to discuss the updates.
4. I set up two new Laredo subscriptions this month.
5. On May 19th, I attended the PRIA webinar on Electronic Certifications.
6. I attended the WRDA District 7 meeting in Waupaca on May 20th.
7. On May 25th, I met with Lisa Keller, IT and Rhyme to discuss printer needs for 2023. We plan to remove the printer in the vault and route all printing needs to the main printer in our office. I informed Rhyme there was a change in our security paper weight due to a change in vendors by the State. We are finding this may require adjustments to the security printer when we begin using the new paper.
8. I completed IT Security Awareness Training.
9. I am meeting with Fidler Representative, Scott Moore, on June 2nd.
10. I will be attending WRDA Summer conference in Pewaukee June 6th – 8th.

VICTIM WITNESS SERVICES REPORT

Michele Newman, Coordinator

April 26th to May 23rd 2022

Victims/Witnesses Served:

215 Victims or Witnesses made contact with via phone

32 Victims or Witnesses met with in person

1 Victims assisted with preparation of Crime Victim Compensation Application

110 Initial contact packet information sent

1 No contact order information

13 No prosecutions notification

66 Victims or Witnesses were notified of all hearings

45 Victims or Witnesses were notified of plea agreement/sentencing

14 Victims or Witnesses notified of disposition on closed cases

0 Victims or Witnesses notified of sentencing after revocation

14 Victims with restitution requested

10 Victim Impact Statements

45- Victims registered Vine service.

0 Victims notified of appeals court proceedings

Total services/events // Total unique parties = **512 // 308**

Trainings/Meetings/Other: May 11 to 13 Wisconsin Victim Witness Annual Conference.

**MINUTES OF THE
HIGHWAY, INFRASTRUCTURE & RECREATION COMMITTEE**

DAY AND DATE: Thursday, June 2, 2022
PLACE: Highway Department, 555 17th Ave N, Wisconsin Rapids, WI 54495
MEETING TIME: 9:00 a.m.
ADJOURNMENT TIME: 11:22 a.m.
MEMBERS PRESENT: Chairperson Jake Hahn, Supervisor Dave LaFontaine, Supervisor Al Breu, Supervisor Lee Thao, Supervisor John Hokamp

OTHERS PRESENT: Roland Hawk, Highway Commissioner; Chad Schooley, Parks & Forestry Director; Fritz Schubert, Forest Administrator; Supervisor Bill Clendenning, Supervisor Dennis Polach, Supervisor Jeff Penzkover, Ed Newton, Finance Director; Ruben Vantassel, Maintenance; Kim McGrath, Human Resources Director; John Peckham, Highway Accounting Supervisor; Rachel Krause, Highway Program Assistant

OTHERS PRESENT VIA WEBEX: County Board Chair Lance Pliml; PaNya Yang, Deputy Finance Director

1. Call meeting to order
2. Declaration of quorum. Quorum declared.
3. Public comments
4. Correspondence. None
5. Approve minutes from previous committee meetings. Motion to approve by **D. LaFontaine, second by A. Breu. Motion carried.**
6. ATV Trail/Route system update
 - a. Route Updates. Highway is close to completion of signing. The remainder of the work should be complete by mid-June. A meeting between Highway, Parks, Sheriff and two ATV clubs was held. Clubs have agreed to take the lead similar to snowmobile clubs and work with getting sponsors for maps, and contact land owners to increase trail access. The public will be notified when all signing is done through Facebook and the newspaper. R. Hawk wants the committee to be aware that some are unhappy that some roads are not being open. A. Breu is aware that there is a push to open CTH T and he is not in favor of it being open. By statute the Village of Hewitt could open any roads within its jurisdiction where the speed limit is posted at 35MPH or less.
7. **HIGHWAY**
 - a. Highway staff reports. CDL rules changed earlier this year. R. Hawk has been working with Human Resources to create a promissory note. The county would pay for the cost of obtaining a CDL, around \$4,000, in exchange for the employee staying with the department for 3 years. R. Hawk proposes that the employee reimburse the department the full cost if they leave within the first year, 2/3 of the cost if they leave in the 2nd year and 1/3 of the cost if they leave in the 3rd year. City of Marshfield working on getting a certified trainer and Highway will work with them to train our employees. **Motion by A. Breu to implement Promissory Note for CDL training with full reimbursement if they leave any time in the first 3 years, second by J. Hokamp. Motion carried.**
 - b. Highway revenue report.
 - c. Highway vouchers. **Motion to approve by D. Lafontaine, second by L. Thao. Motion Carried.**
 - d. Highway Department Wages. The highway department is having a hard time attracting and retaining certain positions. CDL requirements have added to this difficulty. R. Hawk was instructed to come up with a plan and presented a plan that stays within the current pay structure. The majority of expenses would be pass through as the department does a fair amount of work for the State and other municipalities. A. Breu feels this is a fair plan. It is also getting more

difficult to get staff to come in outside of normal hours because many of them have second jobs. K. McGrath feels the plan is aggressive and compression is not unique to the Highway Department. L. Thao in support of doing something but would like K. McGrath to bring some wage studies for both the group that was studied last time and the private sector. C. Schooley in favor of evaluating positions and moving them possibly to a different grade instead of making exceptions to the Retention and Recruitment policy. L. Plimil urges the committee to use caution. R. Hawk would at least at a minimum like to be able to hire at step 6 and move those that are below step 6 up to step 6. R. Hawk has two highly qualified candidates for the open Truck Operator positions. It will be difficult to entice these candidates to come here. E. Newton reminds the committee that the County is limited to what can be charged to the citizens. **A. Breu made a motion to develop a resolution to increase the wages for Truck Operators below step 6 to step 6, second by D. LaFontaine.** Discussion: L. Thao in favor of making a decision after K. McGrath compiles the wage study information. J. Peckham inquired if a cafeteria plan had ever been considered. K. McGrath states the only item to opt out of would be the health insurance benefits, WRS is mandatory. L. Plimil cautions the committee in bringing a resolution to the County Board without fully researching the situation. If it is shot down the committee would not get another chance. **A. Breu rescinded his motion, second by D. LaFontaine.** This topic will be discussed further next month.

- e. Mechanic Position. R. Hawk would like to create a new position of a light duty mechanic. The department has not been able to recruit a qualified diesel mechanic. Shop work from other departments and municipalities has been increasing and the position will pay for itself. R. Hawk anticipates a light duty mechanic can be mentored into becoming a diesel mechanic. **Motion to create a light duty mechanic position by D. LaFontaine, second by L. Thao.** Discussion. The creation of this position would require a resolution. The committee will meet before the County Board meeting to sign the resolution. **Motion carried.**
- f. Predictive Analytics Grant. In conjunction with Emergency Management and the Sheriff's Department a grant was applied for and awarded to reduce crashes. Part of the grant was to purchase a message board to be used on routes to warn motorists of added enforcement and to be aware of proper driving habits. Original estimate was for \$13,000 but cost has increased to around \$19,000. The message board will become Highway Department Property after the grant period. R. Hawk would like to purchase the message board and be reimbursed \$13,000 from the grant with the remainder to come from the department's machinery fund. **Motion to approve by D. LaFontaine, second by A. Breu. Motion carried.**
- g. Crusher Equipment. Langlade Co. is getting out of the crushing business and is selling their equipment. R. Hawk, the Shop Superintendent and the Lead Person from the asphalt plant looked at the jaw crusher, stacker and conveyer. R. Hawk negotiated for these items for a cost of \$80,000. The jaw crusher will allow us to crush our own recycled asphalt into pieces small enough to go through the department's other crusher. The conveyer and stacker will allow for less moving of materials with the loader. All pieces are priced below what they could be sold for on the open market. The funds would come out of the Machinery Fund. **Motion to approve by J. Hahn, second by J. Hokamp. Motion carried.**
- h. Wisconsin Rapids Highway Facility Space Needs Study. The management team met with a consultant from Barrientos Design & Consulting to evaluate the future needs of the Wisconsin Rapids Facility. This is the same company that worked on the plan for the Marshfield shared campus. He has already pointed out some things we are lacking. The cost to enter into a contract to do the study would be \$28,000. **Motion to approve by A. Breu, second by D. LaFontaine. Motion Carried.**
- i. WCHA Vice Chair Election. WCHA looking to elect a new vice chair this person has to be a member of a county highway committee. The vice chair sits for one year then becomes chair. R. Hawk is inquiring if there is any interest from the committee members. A. Breu will think about it.

8. PARKS AND FORESTRY

- a. Parks & Forestry staff reports. Cameras were added to several park locations.
 - b. Special Use permits. None
 - c. Goose Roundups at South Park and North Park. This was discussed last year with a presentation. This was the first step required. The second step was a physical count of geese. Geese were counted at both North Park and South Park with both parks having about 40 birds, this meets the requirements for rounding up the geese. The base price to round up the geese at both parks is \$4500. The success rate of about 90%. If the committee would like the birds to be able to be used for human food the birds would have to be tested. The additional cost for the testing for South Park would be at minimum \$2500 and \$500 for North Park. Otherwise the geese are processed and used at various wildlife rescue facilities. The cost could be absorbed with the existing budget. **Motion to approve a goose roundup for South and North Wood County Park by D. LaFontaine, Second by A. Breu. Motion Carried.**
 - d. Powers Bluff Project update. C. Schooley presented cost estimates to complete projects at Powers Bluff. Signage estimates, snowmaking equipment and warming house estimates are still pending. The list presented is in the order of preference except 5 and 6 should be switched. C. Schooley has already met with the friends group to discuss future plans and is meeting with the Potawatomi and HoChunk next week. Rock Solid has flagged all the trails. They will be bringing in three crews to start work at the end of June. J. Hahn would like return on investment information for the next meeting.
 - e. Hunting on northern 223 acres of Powers Bluff. With all the improvements going on with the park what is the plan for Hunting and trapping. At some point the practice will have to be looked at. If anything C. Schooley would look at eliminating rifle hunting but he doesn't feel we are at that point yet. C Schooley believes that the park properties belong to the public and restrictions on use should be limited as much as possible if they can be done in a safe manner.
 - f. Timber Bid Results and Award Contracts. One sale did not receive any bids. F. Schubert recommendation to accept all highest bids and award contracts to those bidders. F. Schubert would like to try and find a contractor interested in cutting the timber sale that received no bids and sell direct for the advertised minimum bid, and if no interest rebid at a later date. **Motion to accept by D. LaFontaine, second by A. Brue. Motion carried.**
 - g. Timber Sale Contract Extensions (#779, #781). Neither contract has received any extensions. Contract #779 is currently being cut. Recommendation to extend both contracts for one year with no increase in stumpage. **Motion to approve by Dave LaFontaine, second by John Hokamp. Motion carried.**
 - h. Parks and Forestry revenue reports.
 - i. Parks & Forestry vouchers. **Motion to approve by J. Hokamp, second by A. Breu. Motion carried.**
9. Future Agenda Items. AARPA funds for both Highway and Parks.
 10. Set next regular meeting date: July 7 at 9:00 am at Powers Bluff , 6990 Bluff Dr., Arpin, WI 54410
 11. Adjournment. L. Thao was excused at 10:45 a.m. J. Hahn declared the meeting adjourn at 11:22 a.m.



Wood County

WISCONSIN

OFFICE OF
HIGHWAY COMMISSION

Roland Hawk
COMMISSIONER

May 26, 2022

To: Highway, Infrastructure & Recreation Committee

From: Roland Hawk, Highway Commissioner

Subject: Commissioner Report for June 2, 2022 HIRC meeting

Department Activities

Personnel/Administration

The Highway Department currently has two truck operator positions and a mechanic position open. Interviews for the truck operator position were conducted on May 25. Candidates are being notified. Interviews for mechanic will be scheduled when qualified applicants apply.

There has been a considerable increase in the number of non-Highway equipment and vehicles repaired or serviced at the Highway Shop over the past few years. The vacant mechanic position makes it difficult for the shop to keep up. There is enough revenue to support a light duty mechanic position that would free up more time for the diesel mechanics to service Highway equipment. Commissioner would like to add an additional light duty mechanic position to the Highway Department Staff. Diesel mechanics are Grade H, the light duty mechanic would be Grade G.

The engineering position remains open, however there have not been any applicants apply. May need to adjust salary range.

Commissioner is working with HR on a policy to help new hires obtain Commercial Driver License (CDL) from a certified training school. Policy will need HIRC & Board approval before implementation.

In order to attract and retain qualified staff in the Highway Department, Commissioner is recommending;

- Moving Grade F (CDL holders & Program Assistant) to base step 6 and increase all remaining Grade F employees \$0.31 per hour for each year of service in the Highway Department.
- Moving Grade G (Operator I) to base step 5 and increase all remaining Grade G employees \$0.29 per hour for each year of service in the Highway Department.
- Moving Grade H (Operator II) to base step 4 and increase all remaining Grade H employees \$0.27 per hour for each year of service in the Highway Department
- Moving Grade I (Lead Person) to base step 3 and increase all remaining Grade I employees \$0.25 per hour for each year of service in the Highway Department.

This adjustment equates to approximately \$148,720 annually.

Commissioner and supervisors met with Barrientos Design & Consulting to initiate the Space Needs Study for the Wisconsin Rapids Highway Shop approved by the HIRC in February. The study will take approximately 3 – 4 months.

Highway/Facility Projects

2022 Construction Projects:

- CTH X from STH 54 to STH 73
 - Preconstruction Conference is scheduled for June 1.
 - Contractor is anticipating a June 15 start date.
 - Utilities are relocating services that are in conflict.
- CTH O & CTH PP
 - Work is scheduled to begin in July.

Commissioner is working on applications for County Highway Federal Aid projects for the following:

- CTH U in the Village of Biron
- CTH A STH 80 – CTH N
- CTH BB/US 10 at Nasonville.

Commissioner & Engineer have completed applications for the following Towns:

Town of Arpin (1)	Town of Hanse (2)	Town of Remington (2)
Town of Auburndale (1)	Town of Marshfield (3)	Town of Richfield (2)
Town of Dexter (1)	Town of Milladore (1)	Town of Rock (1)
Town of Grand Rapids (1)	Town of Port Edwards (2)	Town of Seneca (5)
		Town of Wood (1)

- Applications are due June 3.

Commissioner will continue to work with WisDOT NC Regional regarding a Jurisdictional Transfer of CTH A from STH 80 to US 10 to a State Highway while pursuing Federal Funds to reconstruct CTH A.

Projects approved in the 2022 – 2027 STP-Rural program submitted in December include:

CTH N Bridge replacement (located 0.1 miles east of STH 186) FY 2024

CTH HH & CTH F Intersection (recommended improvement is a roundabout) FY 2026

Highway Maintenance

Work in May included:

- repairing cracks, dips and potholes on State, County & Local highways
- installing/replacing culverts and restoring drainage in ditches
- preparing chips for chip seal projects
- retrieving shoulder material on county and state highways
- repairing bridge rail and beam guard

Chip Seal Projects are scheduled June 6 – 16

Spraying Noxious and Invasive weeds in roadside ditches will take place June 6 – 16.

ATV Plan/Development

Crews are installing signs as outlined in the adopted ATV ordinance. The sign crew has been working very diligently to complete the signing by Memorial Day Weekend. The ATV sub-committee met May 17 to discuss removal of County designated ATV Mainline Route, new maps, signing, and coordination with ATV Clubs.

Equipment/Machinery

Commissioner, shop supervisor, and plant lead person inspected crushing equipment and conveyors for sale in Langlade County that would be beneficial to the crushing and recycling process for the Highway Department. Langlade County Highway has a 1966 Cedar Rapids breaker, 2004 Masaba stacker and a 2016 Kafka transfer conveyor for sale for \$80,000. This equipment would greatly reduce crushing costs and improve our recycled asphalt process. Commissioner is requesting approval to purchase.

The Traffic Safety Subcommittee submitted a grant application for a Predictive Analytics Grant and a portion of it was approved. The Commissioner worked with the Sheriff's Department, Emergency Management, and various police departments in Wood County to develop a project and grant proposal. See the attached. A major component of the grant was to purchase a Portable Changeable Message Sign. At the time we submitted the Grant the estimate for the PCMS was \$13,000. The cost has gone up to \$19,000 in the past month. Commissioner is requesting permission to purchase the PCMS and request the grant to reimburse the \$13,000.

WCHA

The WCHA is seeking committee members for the Board of Directors and a Vice Chair to be elected June 8 at the Summer Road School at the Chula Vista in Wisconsin Dells. To be eligible a committee member must be serving on a county highway or public works committee. The BOD position generally serves 2 – 4 years or until the committee member is no longer a member of the highway or public works committee. The Vice Chair serves one year as VC, one year as Chair, and one year as Past Chair or until no longer a member of the highway or public works committee.

Accounting Supervisor Report

By John Peckham, Wood County Highway Department Accounting Supervisor
HIRC Meeting

Revenues

Revenues are as anticipated.

Expenses

Expenses are as anticipated.

Other

The audit went very smoothly for the Highway Department. There were no issues.

I have finalized work on the State of Wisconsin Annual Financial Report of Operations. Roland Hawk reviewed the report and signed off on it being submitted to the State.

We will soon start up the Asphalt Plant so bituminous revenues and expenses will begin to increase.

County of Wood
 DETAILED INCOME STATEMENT W/SUBTOTALS
 Highway Departmentwide
 Tuesday, May 31, 2022

	Actual	2022 Budget	Variance	Variance %
REVENUES				
Intergovernmental Revenues				
43531 State Aid-Transportation	\$624,440.51	\$2,497,341.00	(\$1,872,900.49)	(75.00%)
43534 State Aid-LRIP	218,258.31	995,000.00	(776,741.69)	(78.06%)
Total Intergovernmental	842,698.82	3,492,341.00	(2,649,642.18)	(75.87%)
Licenses and Permits				
44101 Utility Permits	10,510.00	16,000.00	(5,490.00)	(34.31%)
Total Licenses and Permits	10,510.00	16,000.00	(5,490.00)	(34.31%)
Intergovernmental Charges for Services				
47230 State Charges	472,051.35	982,087.00	(510,035.65)	(51.93%)
47231 State Charges-Highway	124,613.01	579,812.00	(455,198.99)	(78.51%)
47232 State Charges-Machinery	13,226.70		13,226.70	0.00%
47300 Local Gov Chgs	127,766.53	510,567.00	(382,800.47)	(74.98%)
47330 Local Gov Chgs-Transp	167,896.49	1,102,945.00	(935,048.51)	(84.78%)
47332 Local Gov Chgs-Roads		416,344.00	(416,344.00)	(100.00%)
47333 Local Gov Chgs-Bridges		80,996.00	(80,996.00)	(100.00%)
Total Charges to Other Governments	905,554.08	3,672,751.00	(2,767,196.92)	(75.34%)
Interdepartmental Charges for Services				
47470 Dept Charges-Highway	22,715.41	2,231,470.00	(2,208,754.59)	(98.98%)
Total Interdepartmental Charges	22,715.41	2,231,470.00	(2,208,754.59)	(98.98%)
Total Intergovernmental Charges for Services	928,269.49	5,904,221.00	(4,975,951.51)	(84.28%)
Miscellaneous				
48340 Gain/Loss-Sale of Salvage and Waste	2,703.12	6,700.00	(3,996.88)	(59.65%)
48500 Donations	1.15		1.15	0.00%
48520 Grants/Contribution-ATV Route Signage		20,000.00	(20,000.00)	(100.00%)
Total Miscellaneous	2,704.27	26,700.00	(23,995.73)	(89.87%)
Other Financing Sources				
49110 Proceeds from Long-Term Debt		2,500,000.00	(2,500,000.00)	(100.00%)
Total Other Financing Sources		2,500,000.00	(2,500,000.00)	(100.00%)
TOTAL REVENUES	1,784,182.58	11,939,262.00	(10,155,079.42)	(85.06%)
EXPENDITURES				
Public Works-Highway				
53110 Hwy-Administration	134,563.29	370,297.59	235,734.30	63.66%
53120 Hwy-Engineer	73,726.69	262,643.14	188,916.45	71.93%
53191 Hwy-Other Administration	147,768.24	333,997.09	186,228.85	55.76%
53210 Hwy-Employee Taxes & Benefits	(671,021.14)		671,021.14	0.00%
53220 Hwy-Field Tools	(12,702.10)		12,702.10	0.00%
53230 Hwy-Shop Operations	111,595.74	309,473.49	197,877.75	63.94%
53232 Hwy-Fuel Handling	(7,442.26)	(23,105.00)	(15,662.74)	67.79%
53240 Hwy-Machinery Operations	(418,989.57)	(152,968.72)	266,020.85	(173.91%)
53260 Hwy-Bituminous Ops	50,681.10	228,435.29	177,754.19	77.81%
53262 Hwy-Bituminous Ops	35,787.19		(35,787.19)	0.00%
53266 Hwy-Bituminous Ops	69,466.03	1,983,034.65	1,913,568.62	96.50%
53270 Hwy-Buildings & Grounds	80,419.22	273,351.67	192,932.45	70.58%
53290 Hwy-Salt Brine Operations	(7,775.24)		7,775.24	0.00%
53291 Hwy-Salt Brine Operations	(33,152.74)		33,152.74	0.00%
53281 Hwy-Acquisition of Capital Assets	196,221.88		(196,221.88)	0.00%
53310 Hwy-Maintenance CTHS		22,193.52	22,193.52	100.00%
53311 Hwy-Maint CTHS Patrol Sectn	597,072.82	2,861,610.77	2,264,537.95	79.14%
53312 Hwy-Snow Remov	592,776.56	907,384.83	314,608.27	34.67%
53313 Hwy-Maintenance Gang	91,662.24	106,422.57	14,760.33	13.87%
53314 Hwy-Maint Gang-Materials	19,005.18	2,900.00	(16,105.18)	(555.35%)
53320 Hwy-Maint STHS	629,060.04	982,087.43	353,027.39	35.95%
53323 Hwy-Maint STHS PBM	15,098.78		(15,098.78)	0.00%
53330 Hwy-Local Roads	211,163.06	1,102,944.74	891,781.68	80.85%
53340 Hwy-County-Aid Road Construction		469,914.74	469,914.74	100.00%
53341 Hwy-County-Aid Bridge Construction	3,776.87	130,995.91	127,219.04	97.12%
53490 Hwy-State & Local Other Services	158,807.79	550,567.08	391,759.29	71.16%
53491 Hwy-ATV Route Signage	31,056.43		(31,056.43)	0.00%
Total Public Works-Highway	2,098,626.10	10,722,180.79	8,623,554.69	80.43%
Capital Outlay				

County of Wood
 DETAILED INCOME STATEMENT W/SUBTOTALS
 Highway Departmentwide
 Tuesday, May 31, 2022

		2022		
		Actual	Budget	Variance
				Variance %
57310	Highway Capital Projects	211,996.44	2,472,164.57	2,260,168.13
	Total Capital Outlay	211,996.44	2,472,164.57	2,260,168.13
				91.42%
				91.42%
	TOTAL EXPENDITURES	2,310,622.54	13,194,345.36	10,883,722.82
	NET INCOME (LOSS) *	(526,439.96)	(1,255,083.36)	728,643.40
				(58.06%)



Parks & Forestry Department Reports

June 2, 2022

Director Report, by Chad Schooley

- Last fall we had a representative from the USDA speak at one of our HIRC meetings regarding Canada goose abatement/control measures within our parks. As in the past, I am in favor of a round up due to the high goose activity each year on our beaches, swimming areas, and shelter building walkways and green spaces. This contributes to the high e-coli counts within our swimming areas each year, and makes for a very messy walk near our shelter buildings. This is on the agenda for consideration.
- Rock Solid Trails Construction has completed their flagging of the PB bike trails. I am now working with the DNR on required permitting. I will also be meeting with the Tribal Historical Officers from the Potawatomi and Ho-Chunk Nations in early June to discuss the trails project, and future interpretive signage within the southern 80 acres of the park, which is included in the State/National Register of Historic Places. Trail construction is scheduled to begin in mid/late June.
- Highway Department is putting together cost estimates for the Powers Bluff multi-use trail project; trailhead entrance road/parking lot; and the road/parking lot to the future warming house shelter building. MSA has completed an updated cost estimate for the trailhead shelter building. I will bring a summary sheet with this information to the HIRC meeting.
- Currently, the Parks and Forestry Department allows hunting and trapping on the northern 223 acres of Powers Bluff. At the time of acquisition in 2012, the HIRC approved allowing hunting/trapping at this location until development occurred which would increase the safety risk to park users. Chairman Hahn has requested to place this on the agenda for discussion/review.
- Continue assisting Emergency Management on grant application materials for the South Park storm shelter project.
- Participated in interviews for the Parks Maintenance Worker position for Dexter County Park.
- Attended the Towns Association meeting held at Dexter Town Hall. I gave a presentation on the Powers Bluff bike trail project.
- Overseeing security camera installation at the Nepco shelter, White Beach House, and South Park ranger station. We are working with Solarus on this project. They currently have Wi-Fi at each one of these locations, and will be allowing us to use the Wi-Fi free of charge in the future.
- **Special Use Permits**
 - None at this time

Maintenance Program Supervisor Report, by Dan Vollert

Construction Projects

- Roofs for signs and bulletin boards are built and on list to install.

- South Park pit toilet, south of dam, roof repair and interior upgrades.
- South Park Shop snow/ice guard for metal roof purchased and ready to install, weather permitting.
- Surveillance cameras being installed by Solarus, at White Beach, South Park Ranger house, and Nepco Shelter Areas.
- Nepco Shelter Septic Tank replacement is set, to be completed by Advantage Plumbing.
- Powers Bluff Multi-Use trail is currently being upgraded with forestry and maintenance staff, as time and weather permit.
- Dexter Wood Shed project is complete and being used. Eventual disassembling of old wood shed will take place later in camping season.

Maintenance Operations

- Dam monitoring and operation in full swing with spring rainfall. New computerized dam operation system to be installed soon for Dexter Dam.
- Water testing well checks and Spring Start-Up/ Plumbing for all shelters, bathrooms, wash stations, came back good.
- Cleaning up trees and debris in all parks. Blowing off roadways, camp pads and mulching operations ongoing.
- Spring Equipment Maintenance
- Dock installation on Wazeecha, NEPCO, and Dexter Park completed.
- Campsite electrical pedestal checks.
- General Park upkeep: lawn mowing, litter pickup, bathroom and shelter cleaning in full swing at all park locations.
- Tree removal and cleanup west of South Park White Beach parking lot. Working with adjacent landowner.

Employee Matters

- Jeffrey Okonek-Dexter Park Maintenance Worker has taken promotion to be North Park's new Lead Maintenance Worker effective Monday, April 25.
- Dexter Park Maintenance Worker Position is in the final hiring stages.
- Numerous LTE/summer help positions starting soon. Training in progress. Still looking for a couple LTE's.
- Rangers and Camp Hosts on board at parks learning new Reservation System.

Snowmobile/ATV

- Attended ATV Meeting at Highway Dept., May 17. ATV club representatives, highway, parks and sheriff's departments all in attendance. Discussing changes in ATV signage, maps, law enforcement within Wood County.
- Moving along with DQ Farms, Auburndale, and Rudolph-Plum Road snowmobile bridge projects-grant applications, permits, etc. All three grant applications were in before April15 deadline.
- Processing snowmobile club entries into SNARS snowmobile system for reimbursement.
- DNR Permit Process in progress for Hay Creek ATV trail upgrade.

Office Supervisor Report, by Sandra Green

Office:

- The new camping & shelter reservation system was officially launched on May 2, 2022. It went very well, albeit very stressful ☺ Minor aches and pains with a launch of any new software, which is normal, and after working out a few quirks, things have been running very smoothly over the past couple of weeks. We have noticed a slight decrease in phone calls in the latter part of the week so we see it making a difference already. Many customers still need to learn the new system though so the real tests will be after Memorial Day going into the summer.
- Completed KnowB4 Password Training.
- The link to our new system is <https://parksreservations.woodcountywi.gov>. Try out our QR code!



- Continuing to assist with training for Dan Vollert, newly promoted Parks Maintenance Program Supervisor. Have been slowly introducing him to the Snowmobile/ATV reimbursement process for the clubs.
- Updated website, Travel Wisconsin, Facebook and Instagram with pertinent news.
- The summer/winter brochure is finally complete. Ran into a few snags this year with the WR City Times, but it is currently at print and should be delivered within the week. We then distribute to all of our parks as well as different business that are advertising this year.
- Working on Annual Report.
- Working on grant reimbursement paperwork for the State.
- Beaches opening News Release.
- Parks Camping & Shelter Reservation system News Release.

Forestry:

- Weekly timber sale billing and processing of woodcutting permit revenues.
- Prepared Timber Sale Prospectus for the bid opening being held on 5/26/22. Sent to over 60 logging companies, uploaded to Facebook and our website.

Forest Administrator Report, by Fritz Schubert

- Timber Sales: Currently Three active timber sales: scaled wood, job start up and job site inspections, routine timber sale administration.
- Timber sale establishment, compartments 54, 47, 20.
- Assisted with Timber Bid packet/putting together bid materials for upcoming timber bid (May 26, 2022).
- Conducted Spring Timber Bid Opening (bid results to be handed out).
- Met Dan Vollert and contract engineer for site tour of Hay Creek ATV Trail project.
- Participated in WCFA quarterly forest administrator conference call.
- Coordinated and participated in shooting range clean up with Wilderness Sportsman's Club.
- Forestry Technician: Shooting range clean up, mowed shooting range, moved machinery and resumed work on Powers Bluff multi-use trail.

**WOOD COUNTY, PARKS & FORESTRY - FOREST ADMINISTRATOR
REVENUE REPORT & TIMBER SALE BALANCES**

JUNE (May 2022 Revenue)

CONTRACT	TRACT	CONTRACTOR	CONTRACT AWARD AMOUNT	CONTRACT AWARD DATE	CONTRACT EXPIRATION DATE	\$ RECEIVED CURRENT MONTH	AMOUNT BILLED TO DATE	AMOUNT RCVD TO DATE	BALANCE
748	5-16	FUTUREWOOD	*18,522.1	10/06/16	12/31/22		\$0.00	\$0.00	\$0.00
749	6-16	FUTUREWOOD	33,638.00	10/06/16	12/31/22		\$0.00	\$0.00	\$0.00
758	13-16	FUTUREWOOD	37,074.50	11/14/17	12/31/22		\$0.00	\$0.00	\$0.00
775	9-18	COUNTRY F.P.	37,260.00	03/29/19	04/01/23		\$31,003.52	\$31,003.52	\$0.00
779	8-19	LAMBERT FP	15,255.00	06/10/20	06/01/22		\$0.00	\$0.00	\$0.00
780	2-16	YODER LOGGING	42,886.00	07/10/20	06/01/23		\$0.00	\$0.00	\$0.00
781	5-19	YODER LOGGING	9,720.00	07/10/20	06/01/22		\$0.00	\$0.00	\$0.00
784	2-20	LAMBERT FP	12,900.00	06/01/21	12/01/23	\$223.02	\$14,580.24	\$11,703.54	-\$2,876.70
785	4-20	KOERNER	136,058.00	06/01/21	12/01/23	\$402.36	\$145,490.08	\$145,243.20	-\$246.88
787	1-21	KOERNER	111,269.60	06/01/21	12/01/23		\$153,428.74	\$153,428.74	\$0.00
788	2-21	YODER LOGGING	35,900.00	11/24/21	12/03/23		\$0.00	\$0.00	\$0.00
789	3-21	KOERNER	10,570.00	11/24/21	12/03/23		\$0.00	\$0.00	\$0.00
790	4-21	SCHREINER	15,600.00	11/24/21	12/03/23		\$0.00	\$0.00	\$0.00
791	5-21	LAMBERT FP	9,919.00	11/24/21	12/03/23	\$10,297.27	\$10,297.27	\$10,297.27	\$0.00
792	6-21	YODER LOGGING	27,870.00	11/24/21	12/03/23	\$0.00	\$23,391.55	\$20,522.04	-\$2,869.51
793	7-21	NW HARDWOODS	163,302.00	11/24/21	12/03/23		\$0.00	\$0.00	\$0.00
794	8-21	SCHREINER	28,965.00	11/24/21	12/03/23		\$0.00	\$0.00	\$0.00
755		FIREWOOD				\$20.00	\$0.00	\$0.00	

Payments Received This Month:

\$10,942.65

AMOUNT BILLED TO DATE

AMOUNT RCVD TO DATE

(5,993.09)

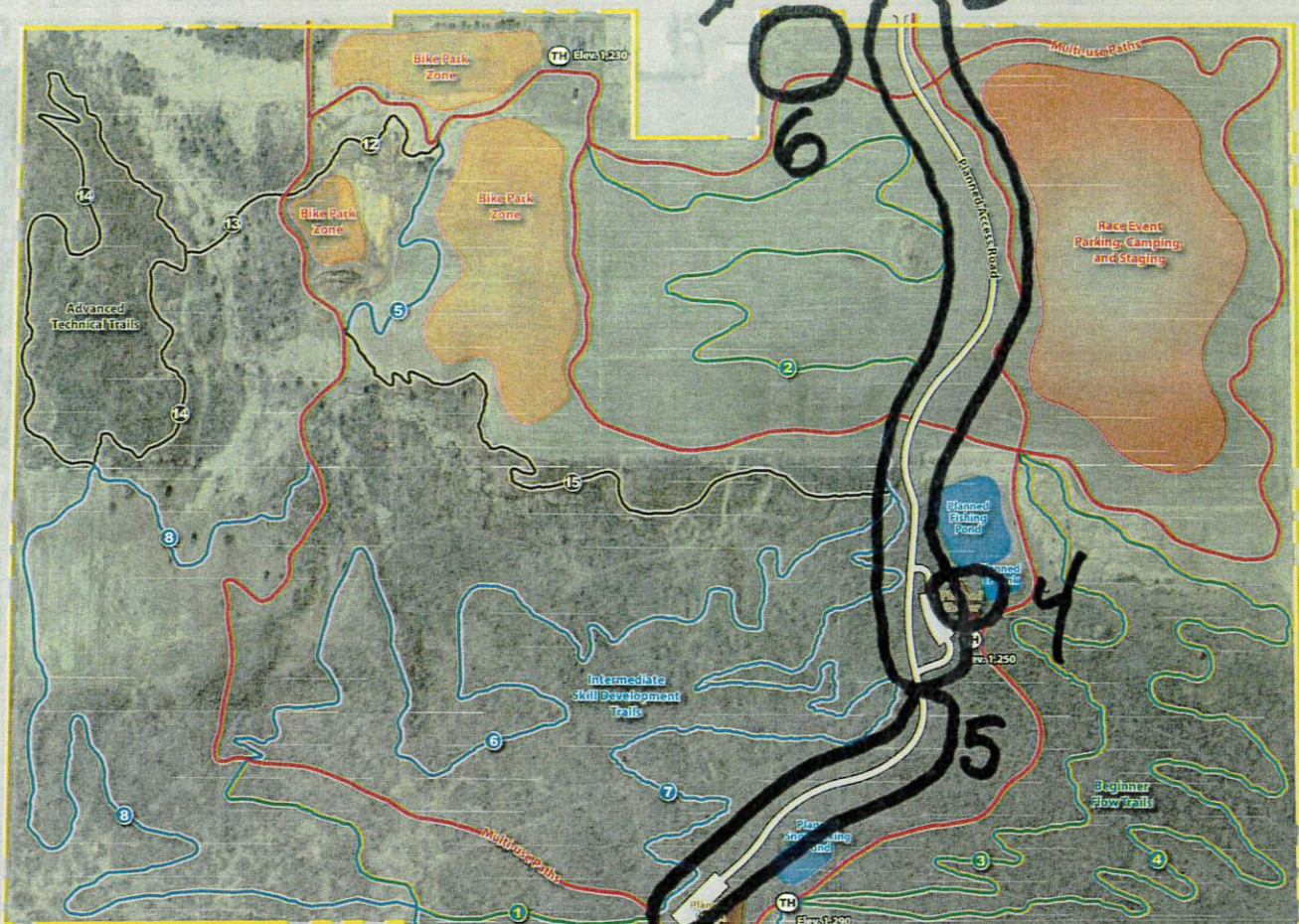
					\$ RECEIVED CURRENT MONTH				
2022 Budgeted Total Revenues					\$350,000	Jobs Finished			
2022 Total County Forestry Revenues this month (90%)					\$9,848.39	Jobs Started			
2022 Total Township Revenues this month (10%):					\$1,094.27	Jobs Continuing/Reactivated			
						Jobs Gone Inactive			
2022 TOTAL NET FORESTRY REVENUE TO DATE:					\$223,274.02				

**WOOD COUNTY PARKS & FORESTRY DEPARTMENT
REVENUE SUMMARY 2022**

APRIL REVENUE - MAY HIRC							
BUDGETED REVENUES	46721 SOURCE	FEES	YTD REVENUE 2022	YTD REVENUE 2021	APRIL REV 2022	APRIL REV 2021	ACTUAL REV 2021
\$ 522,250.00	Camping Reservations (PAYPAL & In Office Cash/Check) All site types.	\$10 Resv. Fee+/\$20/\$25/\$28/\$35	\$123,973.78	\$ 127,236.79	\$25,059.19	\$ 37,942.12	\$ 411,461.82
	Cash/Check refunds issued out of 46721 for current month.		\$0.00	\$ -	\$0.00	\$ -	\$ -
\$ —	Camping Self-Registration, NO-SELF REG/2022		\$0.00	\$ -	\$0.00	\$ -	\$ 99,576.32
\$ 45,000.00	Campground Firewood Sales	\$7 per rack	\$0.00	\$ -	\$0.00	\$ -	\$ 39,666.35
\$ 9,000.00	Ice	\$4 (7 lbs.) /\$7 (20 lbs.)	\$0.00	\$ -	\$0.00	\$ -	\$ 9,666.36
\$ 3,000.00	Non-Camper Dump Fee	\$12	\$0.00	\$ -	\$0.00	\$ -	\$ 4,012.33
\$ 500.00	Camper Storage Fee	\$15/wk - \$60/mo	\$0.00	\$ -	\$0.00	\$ -	\$ 497.63
\$ 800.00	Washer/Dryer	\$2 wash / \$2 dry/\$1 Laundry Pods	\$0.00	\$ -	\$0.00	\$ -	\$ 919.43
\$ 56,000.00	Shelters Enclosed (SP, NP, DX, PB, Nepco, ATV)	Various Fees based on 4 or 8 hrs or all day.	\$18,104.27	\$ 16,672.99	\$2,488.15	\$ 2,535.55	\$ 55,724.78
\$ 14,000.00	Shelters - Open (DX, SP, RSBP, WSBP)	Various Fees based on location of shelter.	\$3,530.80	\$ 6,018.97	\$1,706.16	\$ 2,393.37	\$ 14,118.49
\$ 650.00	General Park User Fees (Use of open areas within parks)	\$50 / \$10 per picnic table	\$94.78	\$ 50.00	\$0.00	\$ 50.00	\$ 618.72
\$ 22,000.00	Powers Bluff Winter Recreation Tickets, Rentals & Concessions	\$12/\$20/\$300/\$400/\$500/\$550/\$600	\$26,669.28	\$ 12,884.84	\$0.00	\$ -	\$ 12,884.84
\$ 2,500.00	Trail Passes (Ski/Snowshoe/Multi-Use)	\$5/daily; \$20/annual; \$50/family	\$2,077.97	\$ 1,854.50	\$0.00	\$ -	\$ 1,975.83
\$ 6,000.00	Disc Golf	\$2 / \$4 / \$20 / \$40	\$88.16	\$ 1,509.95	\$69.20	\$ 1,453.08	\$ 5,611.40
\$ 500.00	Parks Pulpwood	Market Price	\$0.00	\$ -	\$0.00	\$ -	\$ -
\$ 25,000.00	Boat Launch	\$25/annual; \$7/daily	\$1,836.97	\$ 3,929.86	\$1,723.22	\$ 3,527.01	\$ 21,740.32
\$ 500.00	45123 - Violations (non-tax)	\$50.00	\$0.00	\$ -	\$0.00	\$ -	\$ 300.00
\$ 20,000.00	Miscellaneous*		\$278.29	\$ 3,639.61	\$0.00	\$ 50.00	\$ 28,150.34
\$ 2,300.00	Gift Certificates	Gift Certificates	\$100.00	\$ 46.00	\$0.00	\$ -	\$ 2,528.45
\$ 730,000.00			\$176,754.30	\$ 173,843.51	\$31,045.92	\$47,951.13	\$709,453.41
Misc. *PB Land Rental, General Donations, Hay Cutting, Scrap Metal, Cost of replacement of damaged materials in campgrounds (firepits), etc.							
\$ 500.00	Powers Bluff Project Donations Non-Lapsing	Informational purposes only. CASH/CHECK/PAYPAL	\$0.00	\$ -	\$0.00	\$ -	\$ 1,014.00
\$ 350,000.00	46813 - Timber Sales & Wood Cutting (90%/County & 10%/Townships) Monthly totals = NET Revenue	CONTRACTED	\$213,425.63	\$ 212,995.30	\$29,874.08	\$ 11,220.60	\$ 496,932.29
\$ 6,500.00	Auctions - Non-Lapsing	WI Surplus	\$0.00	\$ 805.00	\$0.00	\$ -	\$ 6,876.90

**WOOD COUNTY PARKS & FORESTRY DEPARTMENT
REVENUE SUMMARY 2022**

MAY REVENUE - JUNE HIRC							
BUDGETED REVENUES	46721 SOURCE	FEES	YTD REVENUE 2022	YTD REVENUE 2021	MAY REV 2022	MAY REV 2021	ACTUAL REV 2021
\$ 522,250.00	Camping Reservations (PAYPAL & In Office Cash/Check) All site types.	\$10 Resv. Fee+/\$20/\$25/\$28/\$35	\$191,416.14	\$ 171,612.70	\$67,442.36	\$ 44,375.91	\$ 411,461.82
	Cash/Check refunds issued out of 46721 for current month.		\$0.00	\$ -	\$0.00	\$ -	\$ -
\$ —	Camping Self-Registration, NO SELF-REG/2022		\$479.62	\$ 14,597.16	\$479.62	\$ 14,597.16	\$ 99,576.32
\$ 45,000.00	Campground Firewood Sales	\$7 per rack	\$5,885.31	\$ 7,398.10	\$5,885.31	\$ 7,398.10	\$ 39,666.35
\$ 9,000.00	Ice	\$4 (7 lbs.) /\$7 (20 lbs.)	\$583.89	\$ 824.64	\$583.89	\$ 824.64	\$ 9,666.36
\$ 3,000.00	Non-Camper Dump Fee	\$12	\$250.24	\$ 250.24	\$250.24	\$ 250.24	\$ 4,012.33
\$ 500.00	Camper Storage Fee	\$15/wk - \$60/mo	\$0.00	\$ 14.22	\$0.00	\$ 14.22	\$ 497.63
\$ 800.00	Washer/Dryer	\$2 wash / \$2 dry/\$1 Laundry Pods	\$41.71	\$ 36.02	\$41.71	\$ 36.02	\$ 919.43
\$ 56,000.00	Shelters Enclosed (SP, NP, DX, PB, Nepco, ATV)	Various Fees based on 4 or 8 hrs or all day.	\$20,208.53	\$ 21,720.39	\$2,104.26	\$ 5,047.40	\$ 55,724.78
\$ 14,000.00	Shelters - Open (DX, SP, RSBP, WSBP)	Various Fees based on location of shelter.	\$4,620.85	\$ 7,298.59	\$1,090.05	\$ 1,279.62	\$ 14,118.49
\$ 650.00	General Park User Fees (Use of open areas within parks)	\$50 / \$10 per picnic table	\$142.17	\$ 50.00	\$47.39	\$ -	\$ 618.72
\$ 22,000.00	Powers Bluff Winter Recreation Tickets, Parties, Rentals & Concessions	\$12/\$20/\$300/\$400/\$500/\$550/\$600	\$26,669.28	\$ 12,884.84	\$0.00	\$ -	\$ 12,884.84
\$ 2,500.00	Trail Passes (Ski/Snowshoe/Multi-Use)	\$5/daily; \$20/annual; \$50/family	\$2,077.97	\$ 1,854.50	\$0.00	\$ -	\$ 1,975.83
\$ 6,000.00	Disc Golf	\$2 / \$4 / \$20 / \$40	\$1,228.44	\$ 2,727.66	\$1,140.28	\$ 1,217.71	\$ 5,611.40
\$ 500.00	Parks Pulpwood	Market Price	\$0.00	\$ -	\$0.00	\$ -	\$ -
\$ 25,000.00	Boat Launch	\$25/annual; \$7/daily	\$8,186.73	\$ 9,332.37	\$6,349.76	\$ 5,402.51	\$ 21,740.32
\$ 500.00	45123 - Violations (non-tax)	\$50.00	\$0.00	\$ -	\$0.00	\$ -	\$ 300.00
\$ 20,000.00	Miscellaneous*		\$5,995.07	\$ 8,425.61	\$5,716.78	\$ 4,786.00	\$ 28,150.34
\$ 2,300.00	Gift Certificates	Gift Certificates	\$100.00	\$ 46.00	\$0.00	\$ -	\$ 2,528.45
\$ 730,000.00			\$267,885.95	\$259,073.04	\$91,131.65	\$85,229.53	\$709,453.41
Misc. *PB Land Rental, General Donations, Hay Cutting, Scrap Metal, Cost of replacement of damaged materials in campgrounds (firepits), etc.							
\$ 500.00	Powers Bluff Project Donations Non-Lapsing	Informational purposes only. CASH/CHECK/PAYPAL	\$0.00	\$ -	\$0.00	\$ -	\$ 1,014.00
\$ 350,000.00	46813 - Timber Sales & Wood Cutting (90%/County & 10%/Townships) Monthly totals = NET Revenue	CONTRACTED	\$223,274.02	\$ 235,408.33	\$9,848.39	\$ 22,413.03	\$ 496,932.29
\$ 6,500.00	Auctions - Non-Lapsing	WI Surplus	\$0.00	\$ 805.00	\$0.00	\$ -	\$ 6,876.90
		TOTAL REVENUE:	\$491,159.97	\$495,286.37	\$100,980.04	\$107,642.56	\$1,214,276.60



POWERS BLUFF COUNTY PARK **TRAILS CONCEPT PLAN** **APRIL 2018**

- Legend**
- Planned Multi-Use Paths : 3.0 Miles
 - Planned Mountain Bike Trails : 7.75 Miles
 - Beginner
 - Intermediate
 - Advanced
 - Planned Bike Park Zones
Flow Trails, Skills Features, Pumptrack
 - Race Event Support Zone
Parking, Camping, Staging
 - Existing Hiking Trails

2
1

Prepared by:



Prepared for:



Note: This map is for planning purposes only.
Property boundary is approximate.
Do not use for design development or
construction estimates.

10 Foot Index Contours

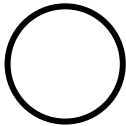
0 250 500 1,000 Feet



Powers Bluff Development Project Cost Estimates

<u>MAP#</u>	<u>PROJECT</u>	<u>Cost estimate</u>	<u>Notes</u>
1	8 Mile Bike Trails	\$450,000	Project has been bid out and will begin in June.
2	2.6 Miles multi-use trail	\$270,000	This will be a 9' wide gravel surfaced trail. Hwy Dpt. is interested in doing this construction
3	Trailhead entrance road/parking lot	\$590,000	50/50 grant application has been submitted for this project. Grants are awarded in fall-2022. Hwy Dpt is interested in doing this construction
4	Trailhead multi-use shelter building	\$1,780,000	Shelter to be used by daily trail users, and will have enclosed portion for community events. Will be for year-round use
5	Park road extention/parking lot	\$590,000	This road extension will end at the future site of the multi-use warming house. Shelter to be used year round, and will be the warming house for tubers/skiers. Hwy Dpt is interested in doing this construction
6	Maintenance Shop	\$495,000	Existing shop on the top of PB will be removed and a new shop will be constructed off Hwy N

Also working on cost estimates for signage, snow making and warming house lodge at the bottom of the ski/tube hills.



RESOLUTION#

Introduced by
Page 1 of 1

Highway Infrastructure and Recreation Committee

ITEM# 6-
DATE June 21, 2022
Effective Date June 21, 2022

Motion:

Adopted:

1st

Lost:

2nd

Tabled:

No: Yes: Absent:

Number of votes required:

X

 Majority Two-thirds

Reviewed by: PK, Corp Counsel

Reviewed by: EM, Finance Dir.

INTENT & SYNOPSIS: To create one (1.0 FTE) auto mechanic technician position in the Highway Department, effective July 1, 2022

FISCAL NOTE: No additional cost to Wood County by bringing repairs and maintenance in house.

Anticipated 2022 wages and benefits based upon Grade G, Step 6 is:
Wages: \$32,307.20
Fringe: \$18,554.02
\$50,861.22

Source of Funding: It is estimated that all of the cost will be covered by repair funding from other departments and municipalities.

WHEREAS, the Wood County Highway Department has struggled to recruit heavy diesel mechanics.

WHEREAS, over the course of the last 3 years the amount of repairs and maintenance on vehicles that do not require the skill of a heavy diesel mechanic for other highway functions and outside agencies has steadily increased.

WHEREAS, the work performed for other departments and outside agencies would fund the position.

THEREFORE BE IT RESOLVED, that the Wood County Board of Supervisors recognize a need for additional personnel staffing in the Wood County Highway Department and therefore approves the creation of an additional full-time (1.0 FTE) auto mechanic technician, Grade G shop position to assist in the duties outlined above.

{ }

JAKE HAHN (Chair)

AL BREU

JOHN HOKAMP

DAVE LAFONTAINE

LEE THAO

Adopted by the County Board of Wood County, this day of 20 .

County Clerk County Board Chairman

MINUTES
PROPERTY & INFORMATION TECHNOLOGY COMMITTEE

DATE: Monday, June 6, 2022

TIME: 9:00 a.m.

LOCATION: Room 114, Wood County Courthouse

Members present: Chairman Al Breu, Brad Hamilton, Jeff Penzkover, William Winch, Dennis Polach

Others present: See attached list

1. Chairman Breu called the meeting to order at 9:00 AM.
2. Public Comments – There were no public comments.
3. Motion by Hamilton/Polach to approve the minutes of the previous meeting. Motion carried unanimously.
4. Supervisors Winch, and Polach asked for clarification on items within the Information Technology vouchers. Amy Kaup answered general questions pertaining to her department's vouchers. Motion by Hamilton/Penzkover to approve the vouchers as presented. Motion carried unanimously.

Kaup then highlighted and answered questions related to her monthly comments.

5. Supervisors Winch and Polach asked for clarification on items within the Maintenance department's vouchers. Motion by Hamilton/Winch to approve the vouchers as presented. Motion carried unanimously.

VanTassel then highlighted a couple of items within his letter of comments. He stated that Corp Counsel is drafting a resolution to exempt the county from having to bid out certain functions related to utility relocation from under Avon St. This will save a lot of time and money and keep the entire jail project on time. This resolution will be acted on at a meeting prior to the county board meeting on June 21st.

6. The letter sent out by the County Board Chair, Operations Committee Chair, and Finance Director pertaining to the initial CIP request was discussed. Chairman Pliml stated that what they are looking for from committees and departments is a prioritization of projects so that the Operations Committee can review them. Currently, there is \$6.8 million in borrowing requests for CIP and this number needs to get down to \$3.5 million.

7. Space Needs - VanTassel reported that there was a request for an office for a floating court reporter position. As of now, this person could use an office in the Corporation Counsel suite of offices and will be of little cost to set up. Discussion ensued on the 12th Street property and the ongoing space needs of the Courthouse & River Block. It is possible that there might a preliminary floor plan available at the next meeting.
8. After-hour access to the Courthouse was discussed as it relates to the security policy currently in place. IT is looking for clarification as it relates to after-hours access for their staff to able to come into the building without screening. Hamilton requested this be placed on the Public Safety Committee agenda. Miner will coordinate that placement.
9. Future agenda items
 - County Facility Security & Access (Public Safety Committee)
 - Resolution – Bidding Exemption (prior to County Board meeting)
10. The next meeting will be held on Tuesday, July 5th at 9:00 AM in Room 114.
11. Chairman Breu declared the meeting adjourned at 10:46 AM.

Minutes taken by Trent Miner, County Clerk and are in draft form until approved at next meeting.

Property & Information Technology Committee
June 6, 2022

[illegible]



Wood County WISCONSIN

INFORMATION TECHNOLOGY

May 2022

1. Wood County internet and intranet website updates, especially those concerning COVID-19, are being posted continually as we work to keep employees and citizens informed.
2. IT Programmers Analyst team works to train the new Programmer Analyst.
3. One of the Network Analyst, Josh Wolf, has joined the Wisconsin Cyber Response Team, CRT. This will provide the opportunity for free or reduced cyber security training as well as numerous other benefits the State offers for participation on the CRT.
4. Substantial time continues to be spent transitioning to the new Human Services Electronic Health Record System, SmartCare. Go Live to the new system began on March 1. This software replaces their previous Electronic Health Record software, TCM. Work continues to finalize the State Reporting system. IT Staff work to resolve various issues with go live and to create custom reports for SmartCare. The new SmartCare system validates addresses so IT staff has been correcting addresses that were entered incorrectly into TCM. Work is being completed to finalize the GL integration and financial processes. Once this is complete IT will verify compatibility with the County's financial software, Dynamics.
5. Participated in RFP reference meetings with Outagamie regarding Smartcare.
6. Staff attended the GiPaw IT training conference.
7. Staff continue to work on configuring, testing, and installing PortBlocker, a software that will stop unapproved storage devices from being used on County hardware. Portable storage drives, like USB Drives, are a very easy and common method for viruses and other malicious software to infect our network. Per County Cyber Security Policy all drives need to be secured by IT.
8. Completed the move of the Clerk of Courts to their new location. IT assisted State CCAP (Circuit Court Access Program) staff with the PC and printer moves. As part of this relocation, all CCAP network resources were moved to the Wood County Data Center.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

-
9. Continued work with the Parks and Forestry department to update the remote gate control and monitoring systems for Dexter and Wazeecha dams. The new gate control server and software is in place and is being used by Wazeecha dam operators. New controller hardware at the Dexter dam gate control building is on back order until later this year. New gate level hardware will be added at a later date.
 10. Staff have been researching different options for Text (SMS) messaging archiving to ensure compliance with Open Records laws. The final solution will also allow staff to text from devices.
 11. Replaced a failed network device that connects Wisconsin Rapids Police Department.
 12. Continue to build the framework to support the IT needs of Port Edwards. A new appliance was installed to provide remote support.
 13. Completed working with Konect Parks & the Parks and Forestry Department to implement a new Park Reservations system. The system went live at the beginning of May and has been working well. Transition activities will continue through the 2022 camping season.
 14. The Microsoft Internet Explorer web browser (IE) is end-of-life June 2022. IT planning continues to migrate all users primary browser to Microsoft Edge. The Microsoft Edge browser provides "IE emulation" mode which is required for some State applications to function properly.
 15. Continued work with the Treasurer's office on historical tax roll scanning. Document imports have begun and retrieval was tested successfully with the Treasurer's office.
 16. Support for Norwood Healthcare Center and Edgewater Haven Matrix software is ongoing. Over the past several months Norwood and Edgewater staff turnover, especially billing and accounting positions, has had an impact increasing IT support time.
 17. Continued setup and testing of Laserfiche document management in the Human Services department. Fiscal units will be trained and converted over starting in June.
 18. Continued work on developing an updated internal employee web portal with a new, easier to update and navigate design.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

19. RtVision, Highway Department time and material tracking system, discussions begin concerning the future of security and setup of the Wood County RtVision servers.
20. Support for GCS property tax systems is ongoing. A web portal server issue has been resolved. A second demo to further discuss the replacement property tax software will be scheduled for IT and Treasurer. The current property tax software version end-of-life is set for Fall of 2023.
21. Development for adding new well water permits into the Planning & Zoning Department system continues.
22. The IT Security Team continues the Security Awareness Program. To remain in compliance with the KnowBe4 guarantee simulated Phishing tests need to be completed regularly, at minimum once a month. This month a 2022 Creating Strong Password training was assigned to all staff.
23. Discovery phase is scheduled for a system to provide an online property tax lottery credit search for property owners. The search utility will help reduce tax payer expense and increase county revenues.
24. The TimeStar, electronic time card and time tracking software system configuration changes is ongoing. Staff works to adjust settings as change requests occur. PBJ reports are submitted to CMS (Centers for Medicare & Medicaid) using TimeStar data for both the Edgewater and Norwood Facilities. An application interface program was created that automates combining the 2 Norwood PBJ files for submission to CMS (Centers for Medicare & Medicaid).
25. Support and upgrades for multiple departmental use of Quicken software is ongoing.
26. Legacy data migration from TCM to SmartCare continues. Test migration data was provided.
27. Providing continual support of Webex Meetings and Webex Room Kit. The County has been using Cisco Webex Meetings, Teams, and Room kits for video conferencing and Cisco Jabber for phone access.
28. For the month of April, 526 helpdesk requests were created, with staff completing 504 tickets and leaving 164 open requests. These numbers represent service requests from departments throughout the County. There are currently 352 project requests from departments.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

- 29. Continued implementation of a password management solution that provides a secure method to store passwords. This solution also has a feature to allow monitoring and escorting vendors.
- 30. Discovery and assessment on the health and capabilities of existing IP phone and video conferencing systems continue. Assessment results will assist in improving phone and video conferencing systems by adding capabilities and integrating with WebEx meetings.
- 31. Staff continued to implement a new user management solution, ManagerPlus. ManagerPlus will allow IT to create templates and workflows to assist with managing turnover and user accounts.
- 32. PC replacement hardware orders continue to arrive and staff has been setting up and replacing devices as time allows.
- 33. Continue to apply numerous security patches to servers. These updates include fixes for functionality and security patches that keep servers as secure as possible.
- 34. Completed interviews for IT Interns. Three interns will be joining the IT Team this summer.
- 35. In preparation for the Printer Management Contract expiring in 2023, began reviewing current contract and printer and copier needs for Departments.



Wood County

WISCONSIN

Reuben Van Tassel
Facilities Manager

Letter of Comments May 2022

Ongoing Projects and Planning

Jail – I continue to spend the majority of my time focusing on the jail project. While many details are still being finalized for the Construction Documents, I am also working with multiple vendors, contractors, County staff, and the architect/engineering team to coordinate the relocation of utilities that serve the existing facility. There are multiple services that must be relocated prior to new jail construction, including water, power, phone, and internet.

Courthouse – The Clerk of Courts office space is completed and staff have been relocated. There are a few remaining details that will be addressed as staff settle in and get comfortable in their new space.

The demolition for Branch 4 has been completed, and some materials have been delivered so construction can begin. This will be a lengthy process due to the complex nature of courtroom design. The demolition phase of this project was somewhat disruptive at times; however, staff working near the project area have been understanding and supportive of the work being done.

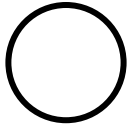
Space Planning – Potential office layouts for 12th Street have been reviewed in recent weeks. Additional square footage in the building is now being discussed in order to accommodate future expansion that is likely to occur in the IT Department. We will continue reviewing options and bring additional information back to the PIT Committee.

J&L Committee received a request from Branch 1 for an office on the third floor of the Courthouse to accommodate an additional court reporter; this will be reviewed with the PIT Committee for additional input.

Miscellaneous

Continuing to review upcoming CIP that may be eligible for ARPA funding.

Attended PIT, HHS, Operations Committee, Judges Meeting, County Board, Jail AdHoc, Department Head, and numerous project meetings.



RESOLUTION#

Introduced by
Page 1 of 1

Property and Information Technology Committee

ITEM# 7-
DATE June 21, 2022
Effective Date June 21, 2022

Motion:

Adopted:

1st

Lost:

2nd

Tabled:

No:

Yes:

Absent:

Number of votes required:

X

 Majority

Two-thirds

Reviewed by:

, Corp Counsel

Reviewed by:

, Finance Dir.

LAD

INTENT & SYNOPSIS: To declare an emergency and thereby allow for the contracting of work to move utilities in preparation for the new jail, without bidding, when the Facilities Manager determines that it is necessary to do so.

FISCAL NOTE: Nothing direct. The resolution would allow for the efficient flow of work in the jail construction project, which, by expediting the process, should result in savings to the county.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Buttke, T			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Voight, W			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Penzkover, J			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

WHEREAS, the design of the new jail will result in construction activities that impact the various utilities, which support the courthouse and existing jail operations, and

WHEREAS, there is not time available to prepare specifications and bid out the relocation of the utilities prior to scheduled groundbreaking for the new jail, and

WHEREAS, Wis. Stat. s. 59.52(29) requires the county to bid out public works projects when the anticipated costs will exceed \$25,000 but the statute allows for an exception when the county board determines to declare an emergency if it finds that damages could arise to public facilities that would endanger the public health and welfare, and

WHEREAS, the potential need to shut down the courthouse and jail if utilities are not promptly moved constitutes a public emergency under the law, and

WHEREAS, most of the utility work at issue is controlled by the utilities themselves and not the county, but nonetheless, the safe approach is to have the county board declare an emergency such that for any utility relocation work that might require the county to normally bid out the project, that the requirement to do so be waived such that the work can be completed prior to the jail groundbreaking so that no utilities are damaged leaving the courthouse and jail inoperable.

NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES to go on record in declaring, consistent with Wis. Stat. s. 59.52(29), that a public emergency currently exists with respect to relocating utilities that support the courthouse and jail operations and, therefore, the Facilities Manager is authorized to forgo the bid process when he deems it necessary to timely relocate utilities prior to the groundbreaking for the new jail.

{ }

AL BREU (Chair)

DENNIS POLACH

BRAD HAMILTON

JEFF PENZKOVER

WILLIAM WINCH

Adopted by the County Board of Wood County, this day of 20 .

County Clerk County Board Chairman



**AGING & DISABILITY RESOURCE CENTER OF CENTRAL WISCONSIN BOARD MEETING
ADRC-CW, 2600 Stewart Avenue, Suite 25, Wausau, WI.**

**Thursday, April 14, 2022
Minutes**

1. Call to Order: Meeting called to order by Board Chair, Tim Buttke at 9:30am
2. Roll Call Attendance: Roll call attendance by Angela Hansen
 - a. Board attendance: Tony Omernik, Will Hascall, Kathleen Meyer, Doug Machon, Dona Schwichtenberg, Sandi Chilar, Jim Hampton, Norbert Ashbeck, Dora Gorski, Tim Buttke, Doug Curler, Mike Feirer, Bill Clendenning, Danielle Yuska
 - b. Board members absent: Carol Feller-Gottard
 - c. Staff members in attendance: Mike Rhea, Steve Prell, Ronda James, Jennifer Cummings, Erin Wells, Kit Ruesch, Barb Hartwig, Kathy Schultz, Michelle McDougal,
 - d. Others in attendance: Roy Dieck, Terry Brand, Judy Nagel
3. Public Comments
 - a. Doug Machon thanks the members who are attending the last meeting as members of the ADRC-CW Board.
 - b. Mike Rhea thanks the ADRC-CW Board and leadership for giving him the opportunity to lead the ADRC-CW as the new Executive Director.
4. Approval of Minutes – 3/10/2022
 - a. Motion to approve the minutes by Mike Feirer, seconded by Norbert Ashbeck.
 - b. Motion passes, minutes approved.
5. Discussion/possible action – Finance Committee Report
 - a. Steve Prell presents the report. Full report in packet.
 - b. Motion to approve the report by Doug Machon, seconded by Mike Feirer.
 - c. Motion passes, report approved.
6. Discussion/possible action: Finance-close out 2021
 - a. Steve Prell presents the unaudited report.
 - b. No action taken.
7. Discussion/possible action: Finance-2022 budget adjustments
 - a. Steve Prell provides the budget adjustments for each area.
 - b. Motion to approve the adjustments by Jim Hampton, seconded by Sandi Cihlar.

c. Motion passes, budget adjustments approved.

8. Discussion/possible action: Proposed Antigo office/meal site

- a. Mike Rhea provided many supporting documents on the topic of the proposed move for the Antigo office and meal site. All included in the packet.
- b. Board members discussed the financial impact on the organization and staff comments.
- c. Motion to table the conversation regarding relocation of the Antigo office and meal site indefinitely by Doug Machon, seconded by Bill Clendenning.
- d. Motion passes, discussion tabled indefinitely.

9. Discussion: Clarifying Closed Session rules

- a. Tim Buttkie discussed the process currently followed by Robert's Rule of Order. The ADRC-CW board policies do not address closed session rules.
- b. Apologies for misinterpretation of the rule.
- c. Deferred to the policy committee for further review and guidance.

10. Discussion/possible action: Interim board leadership

- a. The current board chair was not re-elected to the member county board and will therefore not be a member of the ADRC-CW Board. The ADRC-CW Board will be without a chair and vice chair until the June elections of ADRC-CW Board officers.
- b. Motion to appoint Jim Hampton as interim board chair by Doug Machon, seconded by Bill Clendenning.
- c. Motion passes, Jim Hampton will serve as interim chair until new appointments are made by the member county boards.

11. Director's Report

- a. Mike Rhea provides the report highlights.
- b. Full report in packet.

12. Future Agenda Items

13. Adjournment 10:55



**AGING & DISABILITY RESOURCE CENTER OF CENTRAL WISCONSIN BOARD MEETING
ADRC-CW, 2600 Stewart Avenue, Suite 25, Wausau, WI.**

**Thursday, May 12th, 2022
Minutes**

Mission: The Aging and Disability Resource of Central Wisconsin promotes choice and independence through personalized education, advocacy, and access to services that prevent, delay, and lessen the impacts of aging and disabilities in the lives of adults.

1. Call to Order: Call to order by Interim Board Chair, Jim Hampton at 9:31am
2. Roll Call Attendance: Roll taken by Angela Hansen
 - a. Board attendance: Norbert Ashbeck, Robert Benishek, Bill Clendenning, Chris Dickinson, Adam Fischer, Jim Hampton, Will Hascall, Ann Lemmer, John Medo, Kathleen Meyer, Tony Omernik, Greta Rusch, Dona Schwichtenberg, Danielle Yuska
 - b. Staff members in attendance: Mike Rhea, Jennifer Cummings, Traci Zernicke, Steve Prell, Ronda James, Kit Ruesch, Erin Wells, Jenae Belmas, Kathy Schultz, Angela Hansen
3. Public Comments
 - a. Mike Rhea brief introduction.
 - b. Danielle Yuska asks about Cafe 60 in Antigo. Ronda James responds.
 - c. Robert Benishek asks about the board membership. Jim Hampton states that will be explained in future agenda items.
4. Approval of Minutes – 4/14/2022
 - a. Motion to approve minutes by Bill Clendenning, seconded by Danielle Yuska.
 - b. Motion passed, minutes approved.
5. Discussion – Introduction of Board members
 - a. Board members and staff introduced themselves.
6. Discussion: Board manual review
 - a. Mike Rhea introduces the manual, in person members have a binder. An electronic version will be made available on our website.
 - i. Chris Dickinson asks about changes to funding allocations due to updated census data. Steve Prell responds by explaining the funding sources are not divided by counties.

- ii. Bill Clendenning asked about transportation in each county. Mike Rhea and Jennifer Cummings respond, transportation is available in each county but is not administered by the ADRC-CW but we are present for discussions regarding transportation needs.
 - b. Jim Hampton suggests that members review the manual.
7. Discussion/possible action: Finance Committee Report
- a. Steve Prell presents the report, a quorum was not available during the meeting so there will not be a motion.
 - i. For new members the documents in the packet are explained.
 - b. Norbert Ashbeck discussed the need for members for the finance committee. Next month's elections will appoint members so the committee will meet after the board meeting so there will be a quorum next month.
8. Discussion/possible action: 2nd quarter Data report-Kit
- a. Kit Ruesch presents the report in more detail so the new members understand the documents in the packet.
9. Discussion/possible action: Citizen member application- Mike Feirer
- a. Motion to approve Mike Feirer by Bill Clendenning, seconded by Dona Schwichtenberg.
 - b. Motion passed, application for citizen member approved.
 - i. Application now goes to the member counties for approval.
10. Discussion/possible action: Conflict of Interest policy review
- a. Mike Rhea requests board members to review the policy and submit the signed certification to Angela Hansen
11. Discussion: Process of Officer elections during June board meeting
- a. Jim Hampton gives an overview of the elections for next month's meeting.
 - i. Chair, Vice Chair, Secretary, Treasurer, and Executive Committee
12. Director's Report
- a. Mike Rhea touches on the highlights of the director's report.
 - i. Kit Ruesch, Quality Manager, is leaving for a great opportunity with a managed care organization.
 - ii. Traci Zernicke accepted a promotion to Director of Resource Services.
 - iii. The Wisconsin DHS Secretary has recognized and honored our organization.
 - b. Jennifer Cummings highlighted the Senior Farmers' Market Nutrition Program starting on June 1.
 - c. Chris Dickinson questions rural versus urban services and aging versus disabled services. Mike Rhea responds with the need to review data in order to answer more fully.
 - d. Jennifer Cummings also mentions the need for advisory committee members.
 - i. John Medo clarifies the number of advisory committee members per county.
 - e. Bill Clendenning asks for the board packet to be numbered.



- f. Will Hascall comments on the lack of funding for disability services that would support meals on wheels for individuals under 60 year.
 - i. Mike Rhea and Kathleen Meyer comment in agreement that there is a lack of funding for disability services.

13. Future Agenda Items

- a. Election of officers

14. Adjournment 11:21

CWSF Board of Directors Meeting Minutes

Monday, February 21TH, 2022 AT 6:30 PM

Fair Office - 513 East 17th Street Marshfield, WI

ROLL CALL: Dale Christiansen, Kara McManus, Sandy Leonhard, Brian Varsho, Gary Bymers, Dave Urban, Peggy Sue Behselich, Kari Schwingle, Vicki Selz, Scott Karl, Bob Ashbeck, Jeff Viergutz

Not Present: Nick Wayerski

The meeting of the Central Wisconsin State Fair Board was called to order at 6:30 PM in the Fair Office building at the Central Wisconsin State Fair Grounds in Marshfield, WI.

Public Comment: None

Approval of Minutes: Minutes from January 2022 were presented and reviewed. Gary Bymers made a motion to approve the minutes. Vicki Selz seconded. All approved.

Financial Report: The financial report was handed out for board to review. To do necessary updates, it is over \$20k. Half paid down on the sign. Money came out of SBA Loan due to low interest. Business as usual otherwise. CWSF working on \$200K entertainment grant, need to go through the process. Brian Varsho made a motion to approve the financial report. Kara McManus seconded. All approved.

Executive Report: Bobbie is no longer with the CWSF. Dale is working on employing new Office staff. Carnival: North American wants to pull out of the contract if Fair is able to find new one. Dale was able to find a new Carnival, great Wisconsin company. Signed 3-year contract with Mr. Ed's Magical Midways.

Merchandise vendors and food vendors are coming in. Moving forward with contracts.

Junior Fair: Junior Fair met on February 16th at 7PM at the Research Station. Not very well attended. Short meeting. Spoke about departments getting judges. Additions for Fair Book. March 16th 7PM at the Research Station will be the next Junior Fair meeting. Fair set up day will be Saturday before the Fair.

Committee Reports:

Executive: Carnival updates given. It is noted that certain merchandise vendors, specifically political parties were not respectful last year. Fair volunteers need not be treated poorly. Update contract to allow removal of said vendors is breach of contract. Counties nearby have had similar concerns with this issue. Hoping to announce entertainment March 1st and ticket sales start as well. Advertisements are in line.

Office Help: Need to increase from \$15.

Discussion on proposing to move Dale to \$45K a year. At least a cost-of-living increase. 2 tanks of gas a week. If fair does well, possible incentivized bonus. Motion to raise Dale Christiansen to \$45K flat by Gary Bymers, seconded by Jeff Viergutz.

Sponsorship: Did not meet

Marketing: Did not meet

Fairest of the Fair: Ashley sent update. Fairest breakfast to be held sometime in April. Posted on website.

Volunteer: Volunteer of the Month program in progress. Sharon Schaefer received first month. Crabby Dave's has offered gift card to recipient.

Draft Horse: Will we continue with horse pull? Around \$2500 total in payouts. Looking for additional help to take care of the needs of this event. Motion made by Gary Bymers to keep the horse pull, seconded by Brian Varsho. Approved by all.

Livestock: None

Building and Grounds: Met with the city engineers and went through details on the 17th Street project. Going forward with bids by the end of this week on a quote from the fence company. Decided to replace some of the primary fencing. 8ft high fence. New blacktop to be updated as well. 2 year window to beautify the tennis court area along the fence line. All utility poles along 17th Street (3) need to be moved---getting this done around the end of March. Water lines will be moved. This is a very large project. Timeline from Peach to Vine to be finalized by July 4th. Vine to maple by August 19th. Very aggressive timeline.

Park Management: Agreement with the city for the increase this year.

New Business: Round barn windows: filed for a grant and the city was awarded \$140K grant to move forward with the windows. Aggressive goal to have them in by fair time.

Next Agenda: Contingency plan for 17th Street not being finalized. All non events have been communicated with for entrance/gate information. Committees. Saffire.

Next Meeting: March 21 at 6:30PM

Adjournment: Bob Ashbeck made a motion to adjourn at 7:28 PM, Brian Varsho seconded. All approved.

Respectfully,

Kari Schwingle

CWSF Board of Directors Meeting Minutes
Monday March 21st, 2022 at 6:30 PM
Fair Office – 513 East 17th Street Marshfield, WI

ROLL CALL: Dale Christiansen, Kara McManus, Sandy Leonhard, Gary Bymers, Dave Urban, Kari Schwingle, Vicki Selz, Scott Karl, Bob Ashbeck, Nick Wayerski, Jeff Viergutz

Not Present: Brian Varsho, Peggy Sue Behselich

The meeting of the Central Wisconsin State Fair Board was called to order at 6:30pm in the Fair Office building at the Central Wisconsin State Fair Grounds in Marshfield, WI.

Public Comment: None

Approval of Minutes: Minutes from February 2022 were presented and reviewed. Dave Urban made a motion to approve the minutes. Kara McManus seconded. All approved.

Financial Report: Nothing out of the ordinary. Transferred money in general checking to take Paypal account down. Half of one act is paid for already with early ticket sales. Motion to accept, Nick Wayerski. Seconded by Gary Bymers. All approved.

Executive Report: Dale thanked everyone for helping at the Fairest breakfast. Need to update Insurance. Primary focus at the moment. We are now the proud owner of a 99' Chevy Silverado, donated to us with 50k miles on it.

Junior Fair: Will meet Wednesday the 16th to go over committees at 7pm at research center.

Fair Update: Updated and addressed behavior issues from vendors and pushed it forward on the vendor forms. Have a new 3-year contract with new carnival company. Several food vendors are looking to join the fair this year, will add variety for main entrée items.

Committee Reports:

Executive: Did not meet

Sponsorship: Did not meet, out trying to get Sponsorship's, forms are out as well. Office is closed while Dale is out on calls/meetings.

Marketing: Have had several meetings. March 1st started ticket sales. Big show on Friday night will be promoted at this time. 3 advertising campaigns (106.5 GEO Fencing, 104.9, WAXX—2 week promotions this month, May, June and July). We have sold around 350 Gary Allan tickets at this time. Around 12-20 tickets a day! Hairball and Hotel California have sold 30-40 VIP tickets for each. Monster truck tickets are selling quickly as well. Thank you Sandy for all your hard work with Saffire!

Fairest of the Fair: Breakfast went very well, 13 baskets raffled off, great attendance.

Everyone had a great time and the girls helped sell the raffle baskets. Haley is doing well for Fairest of the Fair candidate.

Volunteer: Will be reaching out to everyone to see when a meeting can be held.

Livestock: Need to get together to address the dismissal of Jr. Fair and traffic

situation. **Draft Horse:** Did not meet

Building and Grounds: City did receive a grant for windows in Round Barn and appraisals have been pulled together. Bids are in process and will hopefully have new windows in by Fair time. Aggressive timeline. New wash rack—sitting well for getting this project done. A couple contractors willing to donate services/updates for sponsorship at the Fair. Bids are out on street project and are over budget, city council is looking to update budget. Significant improvements will be made from all this planning now and into the future.

Park Management: Did have a fair commission meeting where the Round Barn windows were addressed.

Saffire: All tickets, except complimentary, are transferable. It will make it easy to track tickets and update the information posted on the site.

New Business: New shirt designs/logos were passed around—pig. Look into cost difference of putting info on front and back of shirt.

Next Agenda: Making sure committee meetings are getting set up. Wenzel barn—need to get people together to do a clean out. Horse Arena to be discussed as well.

Next Meeting: April 18th at 6:30PM

Adjournment: Bob Ashbeck made a motion to adjourn at 7:36pm, Vicki Selz seconded. All approved. Respectfully,

Kari Schwingle

CWSF Board of Directors Meeting Minutes

April 18th, 2022 AT 6:30 PM

Fair Office - 513 East 17th Street Marshfield, WI

ROLL CALL: Dale Christiansen, Kara McManus, Gary Bymers, Dave Urban, Kari Schwingle, Scott Karl, Nick Wayerski, Jessica Lindow, Bob Ashbeck, Jeff Viergutz

Not Present: Sandy Leonhard, Vicki Selz, Brian Varsho, Peggy Sue Behselich,

The meeting of the Central Wisconsin State Fair Board was called to order at 6:35pm in the Fair Office building at the Central Wisconsin State Fair Grounds in Marshfield, WI.

Public Comment: None

Approval of Minutes: Minutes from March 2022 were presented and reviewed. Gary Bymers made a motion to approve the minutes. Scott Karl seconded. All approved.

Financial Report: All accounts are in good shape for the fair timeline. Nick Wayerski motioned to approve, Scott Karl seconded. All approved.

Executive Report: Job posting went out today for Office Assistant. Looking for computer skills and assisting to keep non-fair events organized as well.

Junior Fair: Met on March 16th. Finalizing on schedules and judges. There will not be an April meeting, next meeting will be May 18th at the Junior Fair meeting at 7pm with a 6:30 walk-through.

Fair Update: We are getting contracts back from merchandise vendors. Food vendors are coming in as well. Still working on entertainment --- have some openings at this time. Got a balloon artist --- will be nice for families. Ideas: live video of cow birthing, 4H kids doing barn tours (educational opportunities). Wonders of Wisconsin – need someone to run/help with this.

Zone Meeting: Many fairs spoke about volunteering. Different ideas such as educational sessions, QR codes, raising animals, etc. Spoke about ways to retain people at the fair; enhancing WOW tent with classes or making crafts. Bee exhibit.

Committee Reports:

Executive: Didn't meet.

Sponsorship: Has not met. Working on finding more sponsors.

Marketing: Has not met.

Fairest of the Fair: Met and are getting organized for the dairy breakfast and parades.

Volunteer: Has not met but Kara is getting information out to find interest.

Livestock: Waiting to know what they grounds will look like before any big decisions are made.

Draft Horse: If we don't find sponsors, this will not happen. The horse pull is still on the table.

Building and Grounds: New wash rack—bids are out for this project. Concrete to be traded for sponsorship package. Road projects to be started the end of April. Electrical updates/movement—working on getting a meeting set up to determine how to tackle this project.

Park Management: Round barn windows are being bid out. That project is at least 6 months out. Thank you Bob for all your hard work!

New Business: Ideas to work on: Selfie area, scavenger hunt, Marshfield 150 years for Historical Society, 4H Anniversary, Signs-get people to Hockey Building-follow Frank the Fair Pig, Develop/revise criteria for flower gardens (4H) and bartending licenses.

Next Agenda: None

Next Meeting: May 16th at 6:30PM

Adjournment: Bob Ashbeck made a motion to adjourn at 7:56pm. Scott Karl seconded. All approved.

Respectfully,

Kari Schwingle

South Central Library System Board of Trustees Minutes
4/28/2022, 12:15 p.m.
Chester Room
4610 S. Biltmore Lane, Suite 101, Madison, WI 53718
Meeting held via BlueJeans & in person

Action Items:

Approved acceptance of the 2021 Management Discussion & Analysis (audit)

Approved board meeting dates for November and December 2022

Friday, November 18

Friday, December 16

Approved SCLS staff to move forward with working with Baird to refinance building loans

Approved acceptance of the Easement Agreement with the City of Madison

Present B. Clendenning, P. Cox, S. Elwell, S. Feith, N. Foth, M. Furgal, J. Healy-Plotkin, J. Honl, M. Nelson, G. Poulson, T. Walske, K. Williams

Excused: N. Brien, J. Chrisler

Absent: R. Nelson

Recorder: H. Moe

SCLS Staff Present: M. Van Pelt, K. Goeden

Guests: Paul Frantz, Baker Tilly

Call to Order: 12:15 p.m. G. Poulson, President, thanked S. Elwell for chairing the March meeting.

- a. Introduction of guests/visitors: Paul Frantz, Baker Tilly
- b. Requests to address the Board: None

Approval of previous meeting minutes: 3/24/2022

- a. Motion: K. Williams moved approval of the 3/24/2022 minutes. S. Elwell seconded.
- b. Changes or corrections: M. Nelson was present at the March meeting.
- c. Vote: Motion carried.

Financial Statements: K. Goeden provided an overview of the financial statements.

Bills for Payments: The payment amount is \$330,164.66

- a. Motion: M. Nelson moved approval of the bills for payment. M. Furgal seconded.
- b. Discussion: None.
- c. Vote: Motion carried.

Presentation: Audit Report by Baker Tilly was provided to the board.

Committee Reports

- a. Advocacy: S. Elwell noted she would like to get a presentation together regarding refinancing building loans with Baird for the Dane County Supervisors.

Action Items

- a. Approve 2021 Management Discussion & Analysis (audit)
 - i. Motion: M. Furgal moved acceptance of the 2021 Management Discussion & Analysis (audit). P. Cox seconded.
 - ii. Discussion: None

iii. Vote: Motion carried.

b. Approve board meeting dates for November 18th and December 16th 2022:

i. Motion: J. Honl moved approval of the board meeting date for November 18, 2022. K. Williams seconded. J. Honl moved approval of the December 16, 2022 meeting date. K. Williams seconded.

ii. Discussion: There is flexibility on the December date, but the board determined 12/16/22 will work.

iii. Vote: Motion carried.

c. Approve SCLS staff to move forward with working with Baird to refinance building loans

i. Motion: M. Furgal moved approval of SCLS staff to move forward with working with Baird to refinance building loans. S. Feith seconded.

ii. Discussion: SCLS will identify the Dane County supervisors and reach out to determine if the refinancing plan could be presented to the Dane County Finance Committee. There were questions about reporting and auditing concerns. Baird is not charging anything unless they secure a loan.

iii. Vote: Motion carried.

d. Approval of Easement Agreement with the City of Madison

i. Motion: M. Furgal moved acceptance of the Easement Agreement with the City of Madison. N. Foth seconded.

ii. Discussion: M. Van Pelt noted SCLS will maintain the easement.

iii. Vote: Motion carried.

SCLS Foundation Report: M. Van Pelt noted the board is meeting today. A fundraising event, Paint it Forward, will be held at Wine & Design on May 23rd from 6:30 – 8:30.

System Director's Report: You may view the System Director report online. The BNAW received notice that SCLS will receive a \$9,000 rebate through focus on energy due to the use of a certain type of glass and insulation in the new building. The rebate check will be provided after the building is complete. Director updates include Brian Cole, Mazomanie; Wendy Wilson, Vesper; and Darrell Fehd, Wyocena. Amherst is interviewing and New Glarus has one application who is an employee. SCLS received the second state aid payment.

Discussion: None

Administrative Council (AC) Report: Met 4/21/2022. You may view the minutes online

Other Business: A groundbreaking event will occur 7/13/22 at the new building location. A “save the date” email was sent to staff, libraries, and the board. An invite will also be sent to the local representatives who have been involved with the project. Beverages, cake, and ice cream will be served and a staff celebration will follow with music and a party. The event will be hosted by Keller. J. Honl inquired if SCLS is experiencing any feedback about book banning and public meetings that are being held across the state to withdraw books. M. Van Pelt noted it’s a growing concern and SCLS has been proactive about it. An Intellectual Freedom webinar, hosted by Tracie Miller and Shawn Brommer, addressed the nationwide challenges to materials and provided information about how library staff might respond to the materials challenges. Round tables have been held at WLA addressing this issue and SCLS is training and re- training library staff about what resources are available to help. There is also new SCLS website pages available dealing with this issue. S. Elwell inquired if

anyone is writing to legislators or senators to help promote with this initiative. M. Van Pelt will follow up with S. Brommer and T. Miller to see if that would be helpful. S. Feith also inquired if library boards have a policy in place to ensure correct procedures to address the issue. M. Van Pelt noted it is a standard policy in support of the ALA Bill of Rights and intellectual freedom which includes steps and procedures. If a patron has a concern about an item, there is a process.

Information sharing: G. Poulson noted the Baraboo library held a groundbreaking for their expansion project. Mark Jochem represented SCLS at the groundbreaking.

P. Cox shared his concern about library director vacancies as well as wanting more men to attend book clubs for non-fiction and historical discussions.

Adjournment: 1:24 p.m.

For more information about the Board of Trustees, contact Martha Van Pelt

BOT/Minutes/4/28/2022

Minutes of the Jail Construction ADHOC Committee

DATE: May 17, 2022

PRESENT: Laura Valenstein, Lee Thao, David LaFontaine, Adam Fischer, Jake Hahn, Al Breu, John Hokamp

EXCUSED:
NOT

PRESENT:

OTHERS Quentin Ellis, Shawn Becker, Reuben VanTassel, Kelli Trzinski, Kurt Berner, Ed

PRESENT: Newton, Peter Kastenholz, Jason Grueneberg, Jeff Penzkover, Bill Clendenning, Dennis Polach

LOCATION: Wood County Courthouse

1. Call to Order:

Supervisor Valenstein called the meeting to order at 10:17 a.m.

2. Public Comments:

No Public Comments.

3. Review minutes of March 8, 2022:

Motion by Hokamp, second by Breu to approve the minutes of the March 8, 2022 meeting as presented. Motion carried unanimously.

4. Samuels Group Updates:

a. Early Procurement Status

Kurt Berner from Samuels Group reviewed the early procurement status he discussed at County Board.

b. Updated Construction Costs

Ed Newton discussed a couple of options to procure additional funds which included ARPA funds and/or additional borrowing. Discussion regarding the best timing and rates ensued. Kurt Berner will be providing the Committee an updated expense flow time table in the near future.

c. Updated Schedule

Kurt Berner discussed the projects start date after the bidding process is done. He roughly estimated ground could be broken in September.

5. Current Floorplan/Finishes:

Reuben Van Tassel discussed the documents being sent to the Wisconsin Rapids Planning Commission for review and a few small changes to the plans. He stated the flagpole will be moved to the new main entrance.

Rueben also discussed about the acquisition of Market Street in the future.

6. Discuss Building Naming, “Wood County Government Center” or other:

The Committee is recommending to the County Board the name “Wood County Courthouse”.

7. Set Next Meeting Date:

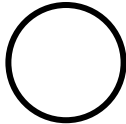
June 21, 2022

**10:00 a.m. or immediately following County Board meeting
Wood County Courthouse Room 114**

8. Adjourn:

Meeting adjourned at 10:43 a.m. by Supervisor Valenstein.

Minutes taken by Wood County Sheriff’s Department



RESOLUTION#

Introduced by Wood County Library Board Chairman
Page 1 of 1

ITEM# 8-
DATE June 21, 2022
Effective Date June 21, 2022

Motion:
1st
2nd
No: Yes: Absent:

Adopted:
Lost:
Tabled:

☒ Majority ☐ Two-thirds

Reviewed by: , Corp Counsel
Reviewed by: , Finance Dir.

LAD

INTENT & SYNOPSIS: To set the funding for the county portion of Wood County libraries' costs at 100% for 2023.

FISCAL NOTE: None. This resolution is only a directive of the county board to the Operations Committee to set the library funding for 2023 at a certain level; the county board will retain the ability to determine the final amounts via the 2023 budget process.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Buttke, T			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Voight, W			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Penzkover, J			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

WHEREAS, the public library service is provided by Wood County to the residents in municipalities without such service, and

WHEREAS, the Wood County Library Board and the Wood County Board have had a long-range plan for achieving full reimbursement to local municipalities for the provision of library services to residents who don't live in a municipality with a library, and

WHEREAS, the level of funding by the county for residents without library services has gone from approximately 70% to about 90% and it is now time to take the last step and fully fund the library service.

NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES to go on record at this time in supporting the full funding by the county of the library services provided by municipalities with libraries to those county residents who live outside of those municipalities.

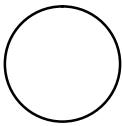
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BRAD HAMILTON

Adopted by the County Board of Wood County, this day of 20 .

County Clerk

County Board Chairman



RESOLUTION # _____

Introduced by Wood County Board of Supervisors Date: June 21, 2022

INTENT & SYNOPSIS: To recognize these Wood County employees for years of devoted and faithful service to Wood County.

WHEREAS, the following employees, are being recognized for their long-term employment with Wood County,

- | | |
|------------------|-----------------------------------|
| Shawn Becker | - 25 years - Sheriff’s Department |
| Jason Grueneberg | - 25 years - Planning & Zoning |
| Janet Karberg | - 25 years - Human Services |
| John Peckham | - 25 years - Highway Department |
| Janice Wolf | - 30 years - Human Services |

WHEREAS, these employees have served Wood County conscientiously throughout these years and in the best interest of all its residents;

NOW, THEREFORE BE IT RESOLVED, that this Wood County Board of Supervisors recognize and applaud these employees for their many years of dedication to Wood County and wish them many happy years ahead;

BE IT FURTHER RESOLVED, that this resolution be spread at length upon the minutes of this meeting, and that a copy be made available to each employee.

WOOD COUNTY BOARD OF SUPERVISORS:

<u>Chair</u>	<u>Vice Chair</u>

Adopted by the County Board of Wood County, this 22nd day of June 2022.

_____ County Clerk	_____ County Board Chairperson
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RESOLUTION # _____

Introduced by: WOOD COUNTY BOARD OF SUPERVISORS

RELATING TO THE LIFE AND PUBLIC SERVICE OF LOUIS ROSANDICK

WHEREAS, it has pleased the Almighty to call from this life former County Board Supervisor Louis Rosandick, and,

WHEREAS, Supervisor Rosandick was born October 18, 1924, and passed from this world on May 23, 2022, and,

WHEREAS, Supervisor Rosandick attended UW-River Falls and became an agriculture teacher in Cochrane-Nelson, then Auburndale School Districts before joining UW-Extension, first as 4-H Agent, then Farm and Home Development Agent, then finally as Agricultural Agent. He helped organize the first Farm Progress Days in Wood County in 1960 as well as June Dairy Breakfast and hosted an agricultural program on WFHR, and,

WHEREAS, after retirement, Supervisor Rosandick was elected to the Wood County Board of Supervisors in April, 1992, and served until April of 1998, and,

WHEREAS, Supervisor Rosandick served with honor and distinction on the Unified Services Board, Fairgrounds Commission, Parks & Forestry (chair), and Board of Adjustments, and,

WHEREAS, Supervisor Rosandick’s public service also included military service during World War II, and

WHEREAS, Supervisor Rosandick enjoyed the respect of his colleagues and service organizations to which he belonged, including Wisconsin Rapids Serra Club, and the Lions Club, and,

NOW, THEREFORE, BE IT RESOLVED, that the Wood County Board of Supervisors commend Supervisor Louis Rosandick’s long career of public service and express their sorrow at his passing and extend condolences to his family and friends.

BE IT FURTHER RESOLVED, that a copy of this resolution be sent to his wife, Libby, and his family.

BE IT FURTHER RESOLVED, that we stand in silence for one minute in respect to his passing.

WOOD COUNTY BOARD OF SUPERVISORS

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
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_____	_____

Adopted by the Wood County Board of Supervisors this 21st day of June, 2022.