

## CONSERVATION EDUCATION AND ECONOMIC DEVELOPMENT COMMITTEE

DATE: Wednesday, December 2, 2015  
TIME: 9:00 a.m.  
LOCATION: Wood County Courthouse, Room 115

1. Call meeting to order
2. Public Comments (*brief comments/statements regarding committee business*)
3. Review Correspondence
4. Consent Agenda
  - A. Approve minutes of previous meeting
  - B. Approve bills
  - C. Receive staff activity reports
5. Risk and Injury Report
6. Land Conservation Department
  - A. RC&D meeting update. Wucherpennig/Leichtnam
  - B. Healthy Soil & Water meeting update. Wucherpennig
  - C. Report on Planning for Agriculture webinar. Groshek
  - D. Approval of WDACP crop prices for Christmas trees and orchards.
  - E. Don Aron Memorial Fund update. Curry/Arnold
  - F. Consider resolution to amend the 2015 DATCP Grant budget to account for unanticipated revenues.
  - G. Consider resolution to change the Land Conservation Department title to Land and Water Conservation Department.
  - H. Review & discuss proposal to make the Land Conservation Administrative Services 4 position a full-time position.
7. UW Extension
  - A. UW Extension Reorganization Update Manley
  - B. Clean Sweep Update Manley
  - C. 4-H Report Brown
8. Economic Development
  - A. Update from Marshfield Area Chamber of Commerce and Industry, Scott Larson.
  - B. Consider resolution amending the 2015 Community Development Block Grant budget.
9. Planning & Zoning
  - A. Consider resolution to approve a town of Grand Rapids zoning ordinance amendment.
10. County Surveyor.
11. Land Records.
  - A. Update on 2015 Aerial Photography and LiDAR.
  - B. Status of County Land Information Plan update.
12. Committee may go into closed session pursuant to S19.85 (1)(c) Wis. Stats., for the purpose of reviewing annual goals and conducting performance evaluations of the Land Conservation, Planning & Zoning & UW Extension department heads.
13. Schedule next regular committee meeting – 9:00 am Wednesday, January 6, 2016.
14. Schedule any additional meetings if necessary.
15. Adjourn

MINUTES  
CONSERVATION, EDUCATION & ECONOMIC DEVELOPMENT COMMITTEE  
WEDNESDAY, NOVEMBER 4, 2015  
WOOD COUNTY COURTHOUSE, ROOM #115, WISCONSIN RAPIDS WI

Members Present: Hilde Henkel, Ken Curry, Robert Ashbeck, Bill Leichtnam and Gerald Nelson.

Staff Present:

Planning & Zoning Staff – Jason Grueneberg and Julie Akey.

UW Extension Staff – Peter Manley.

Others Present: Dist. #14 Supervisor Dennis Polach, Dist. #17 Supervisor Joe Zurfluh, Adam Tegen (City of Wisconsin Rapids Planning & Economic Development Director), Adam Fischer (Central Wisconsin State Fair Manager), Dennis Lawrence (Executive Director, North Central Wisconsin Regional Planning Commission) and Wood County Surveyor Kevin Boyer.

1. **Call to Order.** Chairperson Hilde Henkel called the CEED meeting to order at 9:00 a.m.
  2. **Public Comment.**
    - a. Supervisor Polach commented on the County's Brat Fry held on November 3<sup>rd</sup>.
    - b. Supervisor Nelson commented on Wood County's current vacancies on the North Central Wisconsin Regional Planning Commission. Chairperson Henkel indicated this will be discussed later during the meeting under Item #8 - Planning & Zoning.
  3. **Review Correspondence.**
    - a. Peter Manley distributed the Cranberry Newsletter to the committee members. He asked if any members were interested in being added to the mailing list to receive future newsletters. Chairperson Henkel asked if this document could be e-mailed to members.
    - b. Peter Manley distributed a copy of a memo regarding the upcoming North Central Region Wisconsin Associated County Extension Committees (WACEC) meeting scheduled for January 8, 2016 at The Waters of Minocqua. The deadline date to register is December 16<sup>th</sup>.
  4. **Consent Agenda.** The Consent Agenda included the following Items: 1) minutes of the October 7, 2015 CEED meeting, 2) bills from Planning & Zoning, UW Extension and Land Conservation and 3) staff activity reports from Jason Grueneberg, Justin Conner, April Opatik, Julie Akey, Jeff Brewbaker, Peter Manley, Matt Lippert, Teri Lessig, Sarah Seigel, Jodi Friday, Chris Viau and Kyli Brown.
    - a. Minutes of October 7, 2015. No additions or corrections needed.
    - b. Department Bills. No additions or corrections needed.
    - c. Staff Activity Reports. No questions or comments; however, Supervisor Ashbeck commented on the notice the towns received regarding the servicing requirements. It was explained this item will be further discussed under Item #8 - Planning & Zoning.
- Motion by Gerald Nelson to approve and accept the October 7, 2015 CEED minutes as presented, bills from Planning & Zoning and UW Extension as presented and staff activity reports as presented. Second by Bill Leichtnam. Motion carried unanimously.*
5. **Risk and Injury Report.** Nothing new to report this month.
  6. **UW Extension**
    - a. Fair Report/Fairgrounds Property Transfer Adam Fisher, Central Wisconsin State Fair Manager, updated the committee on the recent fairgrounds property transfer. Following several counter offers, all parties agreed the assessed value of this property was the appropriate figure. Fisher also reported fair attendance increased this year.

- b. Junior Fair Financial Report Adam Fisher distributed the 2015 Junior Fair Financial Report. Fisher noted the cost for manure removal was higher this year due to a change to an independent contractor. Brief discussion followed.

*Motion by Ken Curry to accept the 2015 Junior Fair Financial Report as presented. Second by Robert Ashbeck. Motion carried unanimously.*

- c. UW Extension Reorganization Peter Manley handed out his summary of Cooperative Extension reorganization. New areas will be created with each area to consist of 3-6 counties; however, there will be 5-8 single urban counties. Each area will have one Area Leader, but each county will have up to two 'area educators' and two 'county-based educators'. It was noted the areas have not yet been determined. Brief discussion was held on how internal county processes (budget, IT, personnel policy, etc.) would be handled. Manley stressed nothing has been finalized yet. He will keep the committee updated as he receives additional information.

Committee members also reviewed the following timeline for these changes:

Mid November 2015	Dean Klemme reviews timeline/information at State conference
Mid December 2015	Share model with Chancellor Sandeen
	Appoint Project Manager
	Appoint Steering Committee members
	Recruit Implementation Planning Workgroups
Mid January 2016	Chancellor formally charges Steering Committee
	Project Manager begins
	Appoint Implementation Planning Workgroups
June 2016	Detailed Implementation Work Plans finalized
	Budget targets refined
	Implementation process defined
July 2016	Implementation phase begins

## 7. Economic Development

- a. Update and Discussion on Sand Valley Golf Course Tour. On October 26<sup>th</sup>, several Wood County Board Supervisors, county staff and local leaders toured the Sand Valley Golf Course which was conducted by the Town of Rome. Brief discussion followed on the economic impact this will have on Central Wisconsin as well as the possible impact on the development of the 'Highway 13 economic corridor'.

Supervisor Leichtnam informed the committee Rick Bakovka will be conducting a three hour 'waters tour' on November 10<sup>th</sup> at 1:00 p.m. Those wishing to attend this tour were asked to contact Supervisor Leichtnam as soon as possible so he can coordinate with Mr. Bakovka.

## 8. Planning & Zoning

- a. Discussion on North Central Wisconsin Regional Planning Commission (NCWRPC) Membership. Dennis Lawrence, Regional Planning Commission Executive Director, gave a brief presentation on the history and services offered by the NCWRPC. The commission provides specialized cost-effective planning services to its members throughout its ten-county region. Brief discussion was held on how to measure the return investment if Wood County would become a member. Adam Tegen, Wisconsin Rapids Director of Planning & Economic Development, encouraged the county to become a member of the Regional Planning Conference as this would benefit its municipalities. It was noted the annual cost is \$44,000. It was the consensus of the committee to have Mr. Lawrence attend a future Wood County Board meeting to give a basic informational presentation to the full board. Grueneberg indicated he would contact the County Clerk to schedule this Special Order of Business for January or February.

It was noted each county of the ten-county region has three members on the board. Currently, Wood County has two vacancies. Lawrence explained the procedure to follow to fill these vacancies. It was the consensus of the committee that a list of names be forwarded to County Board Chairman Pliml for his review.

- b. Other. Supervisor Ashbeck commented on the letter sent to Town Chairmen regarding the upcoming mailing of the triennial program fee notice and servicing requirements. Jason Grueneberg explained this letter was sent as a courtesy to the towns. Brief discussion was held on the servicing requirements (inspection vs. pumping the tank).

9. **County Surveyor.** Kevin Boyer presented his 2015 year-end report to the Committee. Boyer commented on the on-going maintenance work (PLSS contract with Badger Land Surveying and Town/Highway contract with Central Staking) and noted some work may carry over to 2016. His office work consists of Certified Survey Map (CSM) review, scanning section corner tie sheets, map filing and public outreach (office visits, phone calls, etc.).

10. **Land Records.** Nothing new to report.

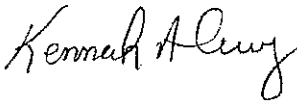
**11. Schedule Next Meeting**

- a. The next regular CEED meeting is scheduled for Wednesday, December 2, 2015 at 9:00 a.m.

**12. Adjourn**

*Motion by Gerald Nelson to adjourn at 12:00 noon Second by Bill Leichtnam. Motion carried unanimously.*

Respectfully submitted,



Kenneth A Curry, Secretary  
Minutes by Julie Akey, Planning & Zoning Office  
Review for submittal to County Board by Ken Curry (approved 11/23/15)

MINUTES  
 CONSERVATION, EDUCATION & ECONOMIC DEVELOPMENT COMMITTEE MEETING  
 THURSDAY, NOVEMBER 5, 2015  
 WOOD COUNTY COURTHOUSE, ROOM #114, WISCONSIN RAPIDS WI

Members Present: Hilde Henkel, Gerald Nelson, Robert Ashbeck, Kenneth Curry, Bill Leichtnam and Harvey Petersen

Member Excused:

Staff Present: Land Conservation Staff – Shane Wucherpfennig, Tracy Arnold, Adam Groshek and Lori Ruess

Others Present: Dillon Epping, Golden Sands RC&D, District #14 Supervisor Dennis Polach, District #17 Supervisor Joseph Zurfluh

1. **Call CEED Committee Meeting to Order.** Chairperson Hilde Henkel called the CEED meeting to order at 9:00 a.m.
2. **Public Comment.** Robert Ashbeck asked for an update on phosphorus loading to the Mill Creek Watershed. Shane explained; in the near future he will be working closely with Jason Grueneberg to schedule a roundtable discussion and invite Wood County Town Boards to attend.

Supervisor Joseph Zurfluh asked to speak when agenda item number five is discussed.

3. **Review Correspondence.** Tracy Arnold handed out a copy of the letter she mailed to Badger Sandstone, which listed everything that needs to be corrected/completed before she can sign-off on the final reclamation. This was a specific site that was addressed in the recent DNR audit report. A copy of the audit report was included in the October CEED and County Board packets.

**4. Land Conservation.**

- A. **Golden Sands RC&D Update – Dillon Epping.** Dillon Epping, AIS Coordinator for Portage, Waushara & Waupaca Counties introduced himself and explained he was attending the meeting because Chris Hamerla was unable to attend. Dillon gave a brief summary of the 2015 Aquatic Invasive Species (AIS) educational programs that took place in Wood County. They included:

- a. Clean Boats Clean Waters watercraft inspections, 230 people contacted in 43.25 hours.
- b. Distribution of AIS material to local bait shops.
- c. Delivery of AIS identification book and two DVD's to Library.
- d. AIS presentation to Port Edwards School.
- e. AIS Booth during the WI Trappers Association Convention.
- f. Local Television and radio interviews covering Snapshot Day and purple loosestrife work for 2016.
- g. Inspections and replacement (if necessary) of AIS signs at boat landings.

Dillon also reviewed future AIS education opportunities for RC&D to work with Wood County. He stated the top three invasive species in Wood County are Eurasian watermilfoil, reed canary grass and purple loosestrife.

Ken Curry asked if there was any data on AIS indicating if species are increasing or decreasing. Dillon stated that there is no specific data that shows a decrease in AIS species, but it is an important effort and it is making a difference.

- B. **Open Bids for Weiler Dairy, LLC's East Side Feed Storage Leachate Runoff Collection Project and Approve Low Bid.** Chairperson Henkel opened the bids received for Weiler Dairy, LLC east side feed storage leachate runoff collection project. Bids were as follows: J&S Weiler Concrete - \$57,915.00 and Weiler Dairy, LLC by Russ Weiler - \$54,150.00. It was noted that both bids do not include a price for the control box.

Motion by Kenneth Curry to approve and accept the low bid in the amount of \$54,150 from Weiler Dairy, LLC for the purpose of determining cost-share for the Weiler Dairy, LLC east side feed storage leachate runoff collection project. Second by Bill Leichtnam. Motion carried unanimously.

- C. **Wildlife Damage Program Update – Tracy Arnold.** Tracy Arnold gave an update on the Wildlife Damage Abatement and Claims Program (WDACP). The WDACP is a program that assists farmers when wildlife damages their agricultural crops. The program provides damage prevention assistance and partial compensation to farmers when wild deer, bear, geese and

turkeys damage their agricultural crops. There are two enrollment options: managed access, which limits two hunters per 40 acres or open access which allows unlimited hunters. A list of farmers enrolled in the WDACP is available on the DNR website. Tracy is responsible for keeping the database up-to-date with Wood County enrollment information.

Fencing is an abatement measure that is used mostly for cranberry marshes in Wood County. Currently there are 32 fences in Wood County with one new one in progress. These fences are under contract for 15 years.

- D. **Approve 2015 Wildlife Damage Abatement and Claims Program Crop Prices.** Tracy Arnold provided a spreadsheet with 2015 statewide and local crop prices for the Committee to review. She collects crop prices throughout the year and calculates a yearly average to arrive at a price per bushel/ton to use for crop damage payments. The calculated averages are: field corn - \$ 3.58/bushel, soybeans - \$8.87/bushel, oats - \$2.61/bushel, other hay - \$83.28/ton and alfalfa - \$115.89/ton.

**Motion by Gerald Nelson to approve the 2015 Wildlife Damage Abatement and Claims Program crop prices as presented. Second by Robert Ashbeck. Motion carried unanimously.**

- E. **Provide the Committee with County Ag Statistical information.** Shane Wucherpfennig explained that he incorporated the Ag statistical information in the PowerPoint presentation that he will be presenting for agenda item F.
- F. **Review the Department Mission, Programs and Staffing Needs.** Shane Wucherpfennig presented a PowerPoint presentation outlining the Land Conservation Department's (LCD's) mission and an overview of current programs and services offered by the LCD. Informational slides in the presentation included:
- Mandated and non-mandated programs administered by the LCD
  - Wood County crop production and crop acreage
  - Wood County dairy farms
  - LCD program goals
  - The history of LCD
  - LCD funding

The presentation provided statistical information on crop production, dairy farms, programs, workload and FTEs. In 1982 the Land Conservation Department was established with 1.5 FTEs with just the basic Land Conservation Programs. In 1991 the Upper Yellow River Watershed and Port Edwards Groundwater programs were added as well as an additional 4.5 FTEs, for a total of 6 FTEs. In 1993 the Port Edwards Groundwater program ended and FTEs were reduced to 5. In 2000 the Land and Water Resource Management and the Nonmetallic Mining programs were added along with an additional FTE (6 FTEs). The current programs administered by the Land Conservation Department include: Farmland Preservation Program, Tree and Shrub program, Information and Education, Conservation Planning, Wildlife Damage Abatement and Claims, Land and Water Resource Management and Nonmetallic Mining. Shane added that these are the same programs that the Department administered in 2000 when the LCD had 6 FTEs and currently the LCD has 3.75 FTEs. Due to a shortage in FTEs the Land Conservation Department is not operating at full potential and he is proposing to increase the current Administrative Assistant's position from an 80% position to a full-time position (2015 hrs.) and create a new full-time Conservation Specialist position. With a full-time Administrative Assistant some of the clerical duties that are currently being covered by other staff could be shifted to the Administrative Assistant. The office would also have coverage until 4:30 p.m., especially important during the busy field season. Shane added that most of the additional hours for the Administrative Assistant position could be absorbed through grant money. He is proposing a full-time Conservation Specialist position to help with ArcGIS, Snap Plus, nutrient management, conservation planning, education and engineering assistance for the 2017 budget year. Lengthy discussion ensued.

Supervisor Zurfluh recommended, as a non-member of the CEED Committee, to immediately pursue a new full-time position.

**Motion by Bill Leichtnam to approve the County Conservationist to prepare a position description for a newly created full-time position in the Land Conservation Department and present it to the CEED Committee for review at the December 2015 or January 2016 CEED meeting. Second by Kenneth Curry. Motion carried unanimously.**

The Committee commended Wucherpfennig on his presentation and suggested that he email the PowerPoint presentation to the Executive Committee.

- G. **Discuss the Addition of "Water" to Land Conservation Department Title and Possible Action.** Tracy Arnold presented the idea to change the Land Conservation Department to the Land and Water Conservation Department, as water conservation is included in the LCD's Mission Statement. She added; many counties, including Portage County, have added "water" to their title. She contacted Peter Kastenholtz and he didn't see an impediment from a legal perspective with adding water to the department title. Discussion ensued.

**Motion by Gerald Nelson to change the Land Conservation Department title to Land and Water Conservation Department. Second by Bill Leichtnam. Motion carried unanimously.**

Chairperson Henkel stated that Peter Kastenholtz and Cindy Cepress should be contacted regarding the implementation of this name change and if there are any concerns with the implementation it should be brought to the attention of the CEED.

- H. **Discuss Don Aron Memorial Fund and Possible Action.** Tracy Arnold gave an update on the Don Aron Memorial Fund. Don was the first County Conservationist in Wood County. Upon his passing in 1993 a memorial fund was established by Don's family members. Individuals and agencies added to the fund; current value is approximately \$4,200. The intended use of the fund is to use the interest earned to provide annual scholarships to Natural Resource students or for environmental education. Due to low interest rates, the fund does not earn enough interest to provide an annual scholarship. The LCD and Finance Department would like to close out the memorial fund since it is not earning interest to support an annual scholarship. Tracy Arnold presented the following recommendations for use of the memorial fund.

- A legacy stone to be placed in the veteran memorial at the entrance of the Courthouse. (Don was a Vietnam Veteran).
- A scholarship for an outstanding LCD summer intern. Summer interns currently earn minimum wage.
- Donation to the Youth and Education Committee for the Discover Wisconsin Education Initiative.

Following her recommendations, Tracy showed a six minute clip of the Discover Wisconsin Education Initiative "Into the Outdoors". She stated it costs \$50,000 to produce one episode and currently Wisconsin Land + Water and its committees have raised \$15,000.

Ken Curry suggested that Don's widow be contacted before any decision is made on how to use the Don Aron Memorial Fund money. He personally knows the family and will contact them and update the CEED at a future meeting.

5. **Discuss Affiliation/Relationship with Judicial & Legislative Groundwater Sub-Committee.** Supervisor Zurfluh reported; the Judicial & Legislative Committee set up a Groundwater Sub-Committee. The sub-committee consists of Gerald Nelson as Chair, Bill Leichtnam, and Joseph Zurfluh. Supervisor Zurfluh added; with only three members on the committee, it poses difficulty talking about issues outside of meetings as two members equal a quorum. For the sub-committee to be effective it has to address groundwater and surface water issues. Therefore, Supervisor Zurfluh suggested the Groundwater sub-committee be a sub-committee of the CEED, due to the Ag connection, or part of the Health & Human Services Committee. A concern expressed by Chairperson Henkel was with the current workload, two committees would be a burden to the department's staff as they would have to free up time to attend more meetings. Following Kenneth Curry's recommendation, the consensus of the CEED Committee was to have Chairperson Henkel meet with Bill Clendenning, Chair of Judicial & Legislative Committee, Gerald Nelson, Chair of the Groundwater Sub-Committee and Lance Pliml, County Board Chairman to discuss this issue and bring back a proposal to the CEED.
6. **Schedule any Additional Meeting if Necessary.** No CEED meetings were scheduled at this time. Chairperson Henkel will schedule a meeting with Lance Pliml, Gerald Nelson and Bill Clendenning to discuss the affiliation of the Groundwater Sub-Committee.

7. Adjourn.

Motion by Kenneth Curry to adjourn at 12:40 p.m. Second by Gerald Nelson. Motion carried unanimously.

Respectfully submitted,



Minutes by Lori Ruess, Land Conservation Department  
Review for submittal to County Board by Kenneth Curry (11-19-15)

11/23/15

REPORT OF CLAIMS FOR

Land Conservation

4B

For the Range of Vouchers: 18150092 to 18150100

<u>Voucher No.</u>	<u>Vendor Name</u>	<u>Nature of Claim</u>	<u>Doc Date</u>	<u>Amount</u>
18150092	RUESS LORI	LC - VEHICLE MAINTENANCE REIM	11/06/15	\$20.58 P
18150093	WUCHERPFENNIG SHANE	LC - MEAL/MILEAGE REIMBURSE	10/23/15	\$19.50 P
18150094	ACE HARDWARE	LC- ENVIRONMENTAL ED SUPPLIE	10/31/15	\$37.74 P
18150095	TRACTOR SUPPLY CREDIT PLAN	WD - 2 SOLAR FENCERS	10/20/15	\$259.98* P
18150096	WEILER DAIRY LLC	SWRM - CS BARNYARD RUNOFF	09/15/15	\$32,714.93* P
18150097	BECKER TRUCKING & EXC & HEATH	COST-SHARE MANURE STORAGE	11/16/15	\$12,452.01* P
18150098	PODEVELS FARM SERVICE & HEATH	SWRM - CS WASTE TRANSFER SY	10/13/15	\$8,564.06* P
18150099	GROSHEK ADAM	LC - MEALS & MILEAGE REIMBUR	11/17/15	\$147.73 P
18150100	WI LAND + WATER CONSERVATION	SWRM - REG FOR COUNTY CON M	11/17/15	\$82.00* P

Grand Total: \$54,298.53

P = Prepaid Voucher

\* = 100% Reimbursed

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Committee Chair\_\_\_\_\_  
Committee Member\_\_\_\_\_  
Committee Member\_\_\_\_\_  
Committee Member\_\_\_\_\_  
Committee Member\_\_\_\_\_  
Committee Member

LC - Land Conservation

SWRM - Soil and Water Resource Management Grant

WD - Wildlife Damage Abatement and Claims Program

Report of Claims for

UW-Extension

For the range of vouchers: 30150136 30150145

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
30150136	FRIDAY JODI	REIMBURSEMENT FOR PROGRAM	11/06/2015	10.99	P
30150137	OPPORTUNITY DEVELOPMENT CNTR	ODC PRINTING FEE	11/06/2015	167.32	P
30150138	UW SOIL TESTING LAB	soil sample fees	11/13/2015	181.00	P
30150139	EO JOHNSON CO INC	COPIER LEASE	11/13/2015	229.49	P
30150140	FRIDAY JODI	JODI FRIDAY REIMBURSEMENT	11/18/2015	42.99	
30150141	VIAU CHRISTOPHER	CHRIS VIAU NOV EXPENSES	11/18/2015	144.33	
30150142	BROWN KYLI	KYLI BROWN NOV EXPENSES	11/18/2015	275.25	
30150143	SIEGEL SARAH	november expenses	11/19/2015	189.40	
30150144	LIPPERT MATTHEW	EXPENSES FOR NOVEMBER	11/19/2015	467.45	
30150145	HENKE ALLISON	EXPENSES FOR NOV	11/19/2015	14.38	
			Grand Total:	\$1,722.60	

Committee Chair

Committee Member

Committee Member

Committee Member

Committee Member

Committee Member

Report of Claims for Planning and Zoning / Surveyor / Econ Dev  
For the Range of Vouchers  
22150121 thru 22150145

[illegible]

PL - Planning

PS - Private Sewage

LR - Land Records

SU - Surveyor

ED - Econ Dev

$$\text{Prepaid} = P$$

Committee Chair

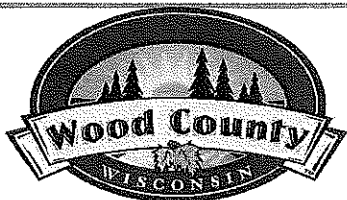
Committee Member

Committee Member

Committee Member

Committee Member

4C



# Wood County WISCONSIN

## LAND CONSERVATION DEPARTMENT

### *Activities Report for Shane Wucherpennig November 2015*

- November 3 – Met with Fritz Miller to discuss Waste Storage Facility Closure. Signed a cost-share agreement to fund the project at 50%.
- November 4 – Weiler Dairy concrete and Steel inspection.
- November 5 – Attended CEED Meeting – Gave a power-point presentation the department's mission, programs ag. statistical information and staffing needs.
- November 9 – Attended a kick-off meeting of the Healthy Soil/Healthy Water workshop planning committee.
- November 10 – Attended Wood County Board meeting.
- November 11 – Worked on design work, processing bills & reimbursements.
- November 16 – Held a department staff meeting, discussed the following items: Schedules, Adam gave an update on the "new employee training" he attended in Madison, Nonmetallic Mining, Red Sand Survey, LCD Facebook page, Wildlife damage fences, discussion on the newly formed Wood County Water Protection Committee & upcoming CEED meeting agenda items.
- November 16 – Fritz Miller pit closure started, stopped in the afternoon to inspect.
- November 16 – Attended Friends of Mill Creek mgt. Many things were discussed including forming a Farmer Led Watershed Counsel.
- November 17 – Started John Pankratz design for a 620 cow expansion.
- November 18 – Jon Pankratz test-holes for a new waste storage facility for 1200 cows.
- November 19 – Attended RC&D council meeting in St. Point
- November 20 – Attended PACRS meeting at North Bay in Arkdale, WI. A Nutrient Management presentation was given by Wally Sedlar of Adams County. Very well received.
- November 30 – Construction and inspections, reimbursements and Nutrient management contracts..
- Dec. 1 – Met with Drew Zelle (DATCP) & Terry Kafka (DNR) on a beef lot discharge violation in Sherry Township to look at the site and discuss whether or not NOD funding could be applied for.
- r compliance follow up with active violations.

## *Activities Report for Tracy Arnold 12-2015*

### **Wildlife Damage Abatement and Claims Program**

- Maintaining DNR database with current Wood County information
- Entering 2015 enrollees into database
- Facilitating the 2015 Venison Donation
- DNR approved on 4 fences
  - 1 fence done, final inspection complete
  - 1 fence nearly done
  - 2 fences coordinating with landowners and fence contractors for a timeline
- 2 WDACP fence back into compliance, 3 still working to gain compliance
- Compiling crop prices for nursery trees and Christmas trees, submitting for committee approval
- Traditional Crop (corn, soybeans, alfalfa, hay) prices approved by committee
- Entering crop damage claims into the DNR database
- Working with Lori to figure out final reimbursement to date for DNR, will complete once year is done

### **Non-metallic mining reclamation program**

- No forfeiture payment from B & R Excavating to date (since June 12, 2013)
- Updating NMM databases
- Conducted inspections on all 83 nonmetallic mines, Adam helped one day
  - 61 miles walked
- Collecting GPS data on all permitted mines in Wood County of Wood
- Processing paperwork for each mine and sending out to permit holders
- Processing permit fees and verifying financial assurance that comes in
- Site visits with Badger Sandstone about reclamation issues
- Turn over violations found to DNR

### **Land Conservation**

- Entering stream flow data into the SWIMS database for 16 sites (authorized by state to enter data)
- Conducted stream flow survey's on Five Mile, Two Mile and Bloody Run
- Preparing for 2016 Tree Sale
- Continue to be Chair of the Youth Education Committee for the WI Land+Water
- Developing the Land Water Conservation Initiative with Discover Media Works through Youth Education
- Coordinating the Wood County Poster and Speaking Contest
- Developed list of ways to use the Don Aron scholarship money as requested
- Attended Customer Service training sponsored by Planning and Zoning

### ***Activities Report for Lori Ruess November 2015***

- Compiled numbers for PowerPoint presentation.
- Conservation newsletter articles/layout/and submit to printer.
- Attended November 5<sup>th</sup> CEED meeting/minutes.
- Put together 2016 Department calendar.
- Reviewed and filed October 29<sup>th</sup> and November 12<sup>th</sup> payroll reports.
- Answered phone and front desk questions.
- Cost share agreements for:
  - Larry Gilbertson
  - Carol Weis
  - Kenneth & Sondra Hastreiter
  - George & Jill Gilbertson
  - Michael & Judith Blackburn
  - Fred Miller
  - Wayerski Dairy, LLC
- Processed cost-share payments to:
  - Heather Schmitt
  - Weiler Dairy, LLC
- Vouchered incoming invoices and requested checks.
- Completed October sales tax report and submitted report to Finance.
- Completed journal entry request for monthly fuel charges from Highway Dept. and forwarded to Finance.
- Attended Land Conservation Department November 16<sup>th</sup> staff meeting and recorded minutes.
- Attended Customer Service training sponsored by Planning & Zoning.
- Typed CEED agenda.
- Prepared resolution for DATCP budget amendment for unanticipated revenues.
- Prepared resolution for proposed department name change.
- Organized County Board and CEED packet information for County Clerk's office.

**Activities Report for Adam Groshek – November 2015**

- ~Assistance for CEED meeting discussion for new additional multifaceted position for the Wood County Land & Water Conservation Department
- ~Inspection of reinforcing steel and concrete placement for Russ Weiler's feed leachate collection slab and tank, leachate treatment buffer strip, and leachate drain to tank
- ~As-built documentation of Heather Schmitt's new manure storage facility, cost-share money distribution
- ~Working through storage and size difficulties with new LiDAR imagery in order to use the most up-to-date data in projects
- ~Oversight, inspection, and As-built documentation of Frederick Miller's manure storage facility closure
- ~Attendance of webinar on Ch. 30 waterway permits
- ~Ray Fait manure storage facility closure design and inspection site visits
- ~Assisting Tracy Arnold in 8-10 non-metallic mine inspections and associated documentation
- ~Assisting Tracy Arnold with checking on Kolo Cranberries and Wolosek fencing projects
- ~New County Employee Training at DATCP in Madison to discuss Federal, State, and County project funding options and associated programs important to Land Conservation Departments
- ~Documentation of buckthorn treatment on Shane Wucherpfennig's property near Vesper
- ~Review of proper waste facility closure plan for Norm-E-Lane Farms
- ~Discussion with Eric Brock of new bed pack barn to be built in 2016 near Vesper
- ~Soil test pits, investigation, and delivery of soil test samples to Nummelin testing services
- ~Planning for agriculture webinar and Farmland Preservation Program webinar hosted by DATCP
- ~Russ Weiler cost-share reimbursement and finalizing of NOD grant project to bring farm into compliance
- ~Assisting with planning for Bruce Wayerski manure storage facility to be built in 2016
- ~Looking into zoning/restrictions for Town of Rudolph roof area/imperviousness for small farm with a lot of development planned.

## **Conservation, Education & Economic Development Committee Report December 2015**

### **Peter Manley**

#### **Wood County UW-Extension Community Resource Agent**

November began with facilitating an annual update to Marshfield Health Lifestyle's strategic plan. The planning session went very well. 14 of 15 participants stated the facilitator was excellent at keeping the meeting moving in an effective manner. Further evaluation data is available. I met with Human Services staff to plan future COLORS training. I attended and made input into the CEED Committee meeting. We held initial discussions on the upcoming Extension reorganization. I helped organize a DNR planning meeting regarding upcoming phosphorus regulation changes. I attended our two-day BLUEPRINTS community development workshop which dealt with creative financing and adaptive leadership. It was held at the Mead Inn. I assisted the Marshfield City Planner with a survey to update their comprehensive plan. I met with Health Department staff to plan updates to the County Health Improvement Plan. I conducted two radio programs on upcoming hunting season changes. I also made preparations for an upcoming leadership training on Conflict and Diversity. I began filling out the reimbursement forms for the Clean Sweep held on October 3<sup>rd</sup>.

Regarding state duties I met with a tenure advisory committee for a colleague and served as secretary for the Standards, Rank and Promotion Committee.

### **Matt Lippert**

#### **Wood County UW-Extension Agriculture Agent**

- I was on Wisconsin Rapids and Marshfield radio and provided an agricultural updates.
- I participated in the Cranberry Research Update Round Table at UW-Madison Horticulture Department.
- I attended the Cranberry Marketing Board Annual meeting.
- I attended the UW-Extension All Staff Conference held at Monona Terrace, Madison. The conference had many meaningful in-service opportunities but not much detail about the future plans for Extension.
- I met with the FTD2018 committee at the Wisconsin Rapids Convention and Visitors Bureau Office. We also met several times with different parties to work on more details about the location of tent city, parking and possible traffic plans for the event.
- I met with other Central Wisconsin Extension Agents to plan Winter Educational programs
- I met with the Wood County Farm Bureau for their monthly board meeting. The group discussed the county proposals on winter manure spreading, setbacks from wells and property lines for manure, well monitoring and other water and ground water initiatives currently being considered by Wood County government.
- I attended the Pest Management Update at the Marshfield Agriculture Research Station. This update provides an opportunity for state Extension specialists from the departments of Plant Pathology, Agronomy and Entomology to update producers and consultants about pest management in our area.
- Produced the final issue of the Cranberry Crop Management Journal for the cranberry growers in the state.
- Addressed one on one questions about pricing feed, and harvesting operations.
- Met with area agents planning winter educational programs.
- I attended a Dairy Cattle Nutrition Conference held by the Professional Dairy Producers of Wisconsin held at the Marshfield Agriculture Experiment Station

- I answered many questions about land rent, fall tillage, dairy facilities and custom heifer raising during the month.

### **Teri Lessig**

#### **Wood County UW-Extension Horticulture Educator**

- Wrapped up the last two meetings for the Wood County Master Gardeners in October and November. We will not meet as the general membership again until next March. I presented a program on Farm Tech Days in late October and Craig Saxe from Juneau County presented on Care of Garden Tools in November.
- Worked in the Wisconsin Rapids Community Garden one day closing the gardens down. Emptying and winterizing the rain barrels, managing compost, spreading bark mulch, building an extra compost bin, and cleaning out gardens. Several wonderful volunteers helped.
- Met with the WR Community Garden committee to discuss this year and plan for next year. The goal is going to be to involve more gardeners in the managing and operations of the gardens. It takes a lot of volunteer time to complete many of these tasks.
- Taught a class on tomato grafting for Waupaca County Master Gardeners. It is the "off-season" for this topic, but I got a great response and several are going to try it in the spring.
- Attended one day of the UWEX all-state conference held in Madison in mid-November.

### **Sarah Seigel**

#### **Wood County UW-Extension Family Living Educator**

- Wrote two Extension updates. One on celebrating Home and Community Education (HCE) week and one on the Financial Capability Series offered through Family Living. (November 2)
- Taught Shop and Chop with Jodi Friday on November 2 at Lincoln High School.
- Put up a Thanksgiving Food Safety bulletin board at the courthouse. Also put up a celebration of HCE display case at McMillan Memorial Library. (November 3)
- Had a meeting with the data subcommittee of the Homelessness Coalition regarding an info graphic we created to educate Wood County about the homeless. (November 3)
- Participated in the Veterans Stand Down Event at the Centralia Center in Wisconsin Rapids. The event provided education and resources to veterans. Family Living had a booth promoting Financial Wellness and our Financial Capability Series. (November 5)
- Taught Financial Capability Basics at Tiny Tigers in Marshfield on November 5. The class is offered through Children's Hospital of Wisconsin and child care workers are able to take the class to fulfill their continuing education hours.
- Taught Shop and Chop with Jodi Friday on November 9 at Lincoln High School.
- Attended Home and Community Education (HCE) craft day in the courthouse auditorium on November 10.
- Listened to a WEAFCs membership phone conference on November 10. I am part of the membership committee for WEAFCs and we are revising registration forms for 2016.
- Attended the all colleague Cooperative Extension State Conference in Madison from November 11-13. I attended education sessions along with having work time in the Family Living program area and with the Department of Family Development.
- Listened to a Rent Smart Wisline on November 16. I am part of the Rent Smart State workgroup and we are currently working on revising our curriculum.
- Had a Shop and Chop Shopping Tour at Wal-Mart with the Shop and Chop participants on November 16.
- Attended a Nekoosa Head Start parent meeting on November 17. I provided resources for parents regarding family meals, family traditions and they received their second Money \$mart in Head Start

newsletter which was about “Spending.” The parents/families will get a series of 8 newsletters throughout the year.

- Talked on WDLB and WFHR about Food Safety and Thanksgiving on November 17 and 19. Gave basic food safety and sanitation guidelines to follow when making Thanksgiving meals.
- Had a meeting with Erica Sherman from the Wood County Health Department regarding the 2016 Wood County Parenting News Program on November 19. We pulled summary points from the parenting newsletters to add to our Wood County Parenting News emails to encourage parents to open the newsletter link.
- Revised the Financial Capability Series programs and curriculum for the 2016 year. Times and locations for the programs will be changed for the 2016 year. Continued to work on how to market the Financial Capability Series within Wood County.
- Continued to revise and work on the Family Leadership programs and curriculum for all Family Leadership topics/classes offered. Family Living will be starting some e-parenting program pilots for Wood County parents in 2016.
- Worked on our social media resources which are promoted to the community/families to use to access and register for Family Living programs.
- I attended coalition meetings throughout the month for south Wood County Hunger Coalition, Rapids Family Backpacks and Homelessness Task Force.

#### **Jodi Friday**

##### **Wood County UW-Extension WNEP Nutrition Educator**

- Taught Chop and Shop class with Sarah Siegel on Nov 2<sup>nd</sup> & 9<sup>th</sup>. We had a very engaged class of 7 participants.
- Lead one grocery store tour for the final activity of Chop and Shop.
- Taught at the Women, Infants and Children (WIC) clinic twice this month to approximately 15 learners. My lesson focuses on the importance of eating a healthy breakfast.
- Taught Humke Elementary 3<sup>rd</sup> graders final lesson, approximately 22 learners.
- Taught 15 classrooms of 5<sup>th</sup> graders at three WRPS elementary schools for a total of 330 teaching contacts. My weekly lessons this month include: Food Safety, Label Reading and Portion Awareness.
- Attending two Rapids Family Backpack meetings.
- Attended the All Colleague State UW-Extension Conference, Nov 11 – 13<sup>th</sup>
- Attended one South Wood County Hunger Coalition meeting
- Attended one Wood/Portage County WNEP Team meeting
- Attended four Wood County Staff meetings

#### **Chris Viau**

##### **Wood County UW-Extension 4-H Youth Development Educator**

The following is an overview of Youth Development activities for November 2015:

- 4-H Club and Program Management
  - 4-H Leader’s Association Exec Board and full Association Meetings
    - Pre-meeting prep and meeting attendance
  - 4-H Awards Program- November 13 @ Pittsville HS
  - Trip and Awards Applications
  - 4-H Club and Volunteer Management concerns-Ongoing
  - Member Re-enrollment education and late enrollment processing

- Newsletter contributions
- Central WI State Fair
  - Meet with Exec. Committee re: Fair book publishing
- Other
  - Attended the UW-Extension All Staff Conference (3 days)
    - First Generation 4-H families was a very interesting seminar
  - Ongoing- Potential New Program Development- Middle School Youth Leadership and STEM Committee Development
  - Cooperative Extension Volunteer In Preparation (Youth Protection) development team meetings- ongoing
- Administrative
  - State and Regional Phone Conferences
  - 4-H Youth Development Liaison Responsibilities- 25% FTE

### **Kyli Brown**

#### **Wood County UW-Extension 4-H Program Advisor**

- Worked with 4-H leaders to plan the annual foods, cake and fashion revue for 2016. We also plan new ideas and ways to increase participation in the home and family area of 4-H, this was held November 10.
- Helped to facilitate the 2015 4-H leader and youth awards program on November 13 in Pittsville
- Attended the 4-H Fall Forum WI Dells on November 13-15 and taught a session on Growing youth Cloverbud program for 18 leaders from across WI.
- Attended the All Colleague Conference at Monona Terrace November 11-13
- Facilitated and reported to the Nov. 23<sup>rd</sup> PALS and Leaders Association meeting in Arpin.
- Respond to phone calls and emails regarding 4-H enrollments, questions, feedback and planning meetings for 4-H.
- Continue to update and maintain the Wood County 4-H Facebook site. We are up to **569 fans!!!**

Wednesday, November 25, 2015

TO: Conservation, Education & Economic Development Committee

FR: Jason Grueneberg, Planning & Zoning Director  
Justin Conner, GIS Specialist  
Julie Akey, Admin Services 6  
Jeff Brewbaker, Code Administrator  
April Opatik, County Planner

RE: Staff Report for December 2, 2015

**1. Planning (Jason Grueneberg)**

- a. Customer Service Training – On November 18<sup>th</sup> the Employee Assistance Program conducted a training session for the Planning & Zoning staff on improving customer service. The training session was scheduled as a continuing education opportunity for staff to create awareness of the importance of good customer service and to sharpen their customer service skills.
- b. Human Services Ad Hoc Space Needs Committee – In the past few months I have been assisting with efforts to address Human Service's space needs as identified in the County Final Recommendations Report on Space Needs.
- c. City of Marshfield Comprehensive Plan – On November 24<sup>th</sup> I participated in a meeting regarding the city of Marshfield's public opinion survey they will send out as a public participation tool for the update of their comprehensive plan.
- d. Blueprints for Tomorrow – On November 11<sup>th</sup> and 12<sup>th</sup> I attended the Blueprints for Tomorrow training session. The topics covered in the session included different leadership styles, implementing change, and impact investing.

**2. Economic Development Activity (Jason Grueneberg)**

- a. BrightStar Wisconsin Foundation, Inc. – On November 10<sup>th</sup> I met with a representative from BrightStar Foundation that provides funding for early-stage start-ups throughout the state. The BrightStar representative encouraged us to keep them in mind for funding economic development opportunities in the future. In addition, BrightStar is funded through donations and they are always looking for more funds through donations.

**3. Planning (April Opatik)**

- b. Village of Hewitt Parks and Trails – Attended the committee meeting and are in the process of developing a survey to send out in both paper and internet format. I used our GPS system to track all of the trails and

developed an accurate trail map that will be produced into a brochure and trail-head map. These trails will also be available on our county's website.

- c. Coordination of Fundraising for United Way – We Raised over \$300 through our Brat Fry. Please join on us December 9<sup>th</sup> for our Bake and Craft Sale from 9-2 in the auditorium! ☺
- d. Wood County Resource Map – Collecting, gathering and updating the resource map.
- e. Updating and Coordination with Town of Marshfield – Updating and printing maps for the towns updated zoning.
- f. Housing Study for Wisconsin Rapids – Helped organize and give feedback on the city's new housing study proposal.
- g. Radio Show – Discussed the new developmental projects going in and around the city of Wisconsin Rapids. Discussed my role as the County Planner.
- h. Set up a meet & greet with the Town of Seneca – I will be updating their comprehensive plan for the next fiscal year.

#### 4. Land Records (Justin Conner)

- a. Alexander Field Airport –Began identifying flight path obstructions using LiDAR
- b. Land Information Plan – Conducted needs assessment interviews with County Clerk and Highway Dept. These interviews will help identify needs to be addressed in the plan.
- c. Amazon Web Services (AWS) Account – Set up an account to use Amazon cloud storage as an off premise backup and to distribute the new data. Using AWS allows us to share vast amounts of data without impacting county network bandwidth.
- d. Parcel Mapping - The new RPL is editing the parcels on a training basis for now. I review his edits before applying them to the database.
- e. CIS Mobile Mapping – Working with CIS to create tile package for mobile mapping component.
- f. MSTC Surveyor class visit – Greeted the MSTC class and talked about resources available to them.
- g. MSTC Class Presentation – Conducted a 2 hour classroom presentation to the GIS class at MSTC about aerial photography and LiDAR.
- h. Child Abduction Response Team (CART) – Participated in a couple meetings of the Juneau, Adams and Wood CART.

## 5. POWTS Activity (Julie Akey)

- i. Monthly Sanitary Permit Activity – There were 15 sanitary permits issued through November 23<sup>rd</sup>, 2015 (4 new, 10 replacements and 1 reconnect) with revenues totaling \$3,315. There were 9 other sanitary permits received this month, but not yet issued, with revenues totaling \$2,450. There were 16 sanitary permits issued in November 2014 (4 new, 11 replacements and 1 non-plumbing) with revenues totaling \$3,770.

There have been 172 sanitary permits issued through November 23<sup>rd</sup>. For comparison purposes, following are totals through the same period for the previous five years: 2014 – 179, 2013 – 192, 2012 – 169, 2011 – 189 and 2010 – 186.

- j. 2015 Tax Refund Intercept Program (TRIP) – To date, Wood County has received \$10,082.00 on 9 outstanding cases. *There has been no change from the previous month.*
- k. 2015 Maintenance Notices
  - i. On May 8<sup>th</sup>, postcards were mailed to 2,848 property owners who needed to have their POWTS serviced in 2015. They were given **120** days to complete this required servicing with a deadline date of September 18<sup>th</sup>.
  - ii. On July 8<sup>th</sup>, postcards were mailed to 118 property owners who have not complied with the required servicing requirement in 2013 or 2014. They were given until August 17<sup>th</sup> to complete this required servicing.
  - iii. On July 8<sup>th</sup>, postcards were mailed to 21 owners who have an Aerobic Treatment Unit (ATU) septic system which require a 12 month service interval. They were given **120** days to complete this servicing with a deadline date of November 6<sup>th</sup>.
  - iv. On October 21<sup>st</sup>, Final Notice postcards were mailed to 147 property owners who were past due in their servicing.
  - v. On November 3<sup>rd</sup>, Program Fee Notice postcards were mailed to 2,944 property owners. As of November 24<sup>th</sup>, 1,620 owners have forwarded their \$20 program fee to this office.
- l. Sanitary Permit Document Imaging Project Status – To date, sanitary permits for the years 1982 – 2007 have been scanned and are available for viewing on the County's website [www.co.wood.wi.us/Departments/PZ](http://www.co.wood.wi.us/Departments/PZ).
- m. Enforcement Activities Update
  - i. Nothing is currently scheduled.
- n. Wisconsin Fund Program Update

- i. FY16 – As reported earlier, the State requested Payment Requests be submitted without the Grant Award Document this year. All counties were instructed to use the totals from the Grant Worksheets as the amount requested. On October 12<sup>th</sup>, Wood County's 1<sup>st</sup> Payment Request was submitted for nine of the eleven applicants, for a total of \$38,931. On October 28<sup>th</sup>, Wood County received a check in the amount of \$31,158.43 with no explanation, other than a telephone message requesting the money NOT be distributed. On November 12<sup>th</sup>, I received an e-mail from the State, along with a chart indicating there was proration this year. Those applying as a 'Principal Residence' will receive 94.10799%. Program guidelines only allow 10% of the available funds be used for Small Commercial Establishment applications. As a result, that type of application will receive 64.4947%. We had one application submitted as a Small Commercial Establishment. On November 16<sup>th</sup>, Wood County received an additional check in the amount of \$3,672.34. To date, 6 of the 9 applicants have picked up their grant award.

Another letter has been sent to the remaining two applicants requesting proof of payment (copies of paid invoices and cancelled checks). This information is needed before a Payment Request can be submitted to the State.

- ii. FY17 – Currently, there are 13 property owners who have submitted a grant application for funding consideration for the next fiscal year. Local review will begin at the end of the year. Eligible applications will be forwarded to the State in January 2016.

## **6. Code Administrator's (Jeff Brewbaker and Heather Marquardt)**

### **a. Private Sewage Program, Permitting, Maintenance and Violations**

- i. (18) on-site investigations/inspections/compliances
- ii. (0) septic system verification letters & failing system investigations
- iii. (2) failing septic system orders, (0) holding tank maintenance violations & settlements
- iv. (16) soil tests reviewed, (3) hydrograph reports reviewed, (0) interpretive soils report reviewed
- v. (8) holding tank plan reviews, (5) conventional plan reviews, (9) mound plan review, (2) privy permit, (1) Re-connect permit
- vi. (25) sanitary permits reviewed
- vii. (0) court cases for malfunctioning septic system and overfull holding tanks (0) referrals
- viii. (0) sanitary system easements
- ix. Answered phone calls, emails and met in office regarding permitting and inspection questions.

b. Floodplain Ordinance Investigations and Permitting

- i. (6) site inspections, meetings or enforcement
- ii. (0) permit issued, screening sites or Letter of Map Amendment (LOMA)
- iii. (0) DNR Approved flood studies reviewed
- iv. (1) Cranberry farm certification
- v. Answered questions from citizens regarding building in floodplain and shoreland areas.

c. Shoreland Ordinance Investigations and Permitting

- i. (4) general shoreland permits reviewed & issued
- ii. (1) mitigation plans reviewed, (0) exempt structure affidavit
- iii. (2) onsite pre-construction inspections, meetings & enforcement, compliances
- iv. (0) navigability determinations
- v. Answered questions from citizens regarding building in floodplain and shoreland areas.



ITEM# 4 -  
 DATE December 15, 2015  
 Upon County Board  
 Effective Date Approval & Publication

## RESOLUTION#

Introduced by  
 Page 1 of 1

Conservation, Education &amp; Economic Development and Executive

Motion:	Adopted:
1 <sup>st</sup>	Lost:
2 <sup>nd</sup>	Tabled:
No: Yes:	Absent:
Number of votes required:	
<input type="checkbox"/> Majority	<input checked="" type="checkbox"/> Two-thirds
Reviewed by: <u>PAK</u> , Corp Counsel	
Reviewed by: <u>MPA</u> , Finance Dir.	

LR

INTENT & SYNOPSIS: To seek County Board approval to amend the 2015 Wood County Department of Agriculture, Trade and Consumer Protection (DATCP) grant budget for unanticipated state aid monies and to appropriate those monies to the DATCP grant budget expenditures.

FISCAL NOTE: No cost to Wood County. The source of the funding is unanticipated revenue from the DATCP. The adjustment to the budget is as follows:

		NO	YES	A
1	Nelson, J			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Hendler, P			
6	Breu, A			
7	Ashbeck, R			
8	Miner, T			
9	Winch, W			
10	Henkel, H			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Plimi, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

Account	Account Name	Debit	Credit
56122	DATCP Grant		\$ 25,000
43586-480	State Aid	\$ 25,000	

WHEREAS, the Land Conservation Department shall receive additional grant funds in the amount of \$25,000 to disburse as cost-share assistance for conservation practices that include, manure storage facilities and barnyards and

WHEREAS, additional funds were not expected to be obtained and therefore were not included in the budgeted amount, and

WHEREAS, the \$25,000 will have no impact on the county tax levy and,

THEREFORE BE IT RESOLVED, that the Wood County State aid Land Conservation Department account 43586-480-000 be amended to accept \$ 25,000 of state aid monies and appropriate those monies to the DATCP Grant budget expenditures for disbursing as cost-share assistance for conservation practices that include manure storage facilities and barnyards and;

BE IT FURTHER RESOLVED, that pursuant to §65.90 (5), Wisconsin Statutes, the County Clerk shall publish a Class I notice of this budget change within ten (10) days.

( )	
Trent Miner (Chair)	Hilde Henkel (Chair)
Peter Hendler	Robert Ashbeck
Donna Rozar	Kenneth Curry
Lance Plimi	Gerald Nelson
Hilde Henkel	Bill Leichtnam
	Harvey Petersen

Adopted by the County Board of Wood County, this \_\_\_\_\_ day of \_\_\_\_\_ 20 15 .

County Clerk

County Board Chairman

## RESOLUTION#

Introduced by  
Page 1 of 1

Conservation, Education and Economic Development Committee

Motion:	Adopted:	
1 <sup>st</sup>	Lost:	
2 <sup>nd</sup>	Tabled:	
No: _____	Yes: _____	Absent: _____
Number of votes required:		
<input checked="" type="checkbox"/> Majority <input type="checkbox"/> Two-thirds		
Reviewed by: <u>PAK</u> , Corp Counsel		
Reviewed by: _____, Finance Dir.		

LR

INTENT & SYNOPSIS: To approve changing the Land Conservation Department title to Land & Water Conservation Department.

FISCAL NOTE: No appropriations or funds are necessary for this resolution.

		NO	YES	A
1	Nelson, J			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Hendler, P			
6	Breu, A			
7	Ashbeck, R			
8	Miner, T			
9	Winch, W			
10	Henkel, H			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

**WHEREAS**, the Land Conservation Department's involvement with water resources is equally important as their involvement with land and soil resources.

**WHEREAS**, the Conservation, Education, and Economic Development (CEED) Committee is responsible for the oversight of the County Land and Water Resources Management Plan; and

**WHEREAS**, the Land Conservation Department is responsible for updating and implementing the goals set in the County Land and Water Resources Management Plan; and

**WHEREAS**, goals in the County Land and Water Resources Management Plan specifically address water quality.

**NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES** to change the name of the Land Conservation Department to the Land and Water Conservation Department.

**BE IT FURTHER RESOLVED**, that as modifications to the county ordinances and departmental policies and procedures take place that the new name of the Land and Water Conservation Department be updated in them.

{ }

Hilde Henkel, Chair

Robert Ashbeck

Kenneth Curry

Gerald Nelson

Bill Leichtnam

Harvey Petersen

Adopted by the County Board of Wood County, this \_\_\_\_\_ day of \_\_\_\_\_ 20 15 .

County Clerk

County Board Chairman