

**MINUTES OF THE
HIGHWAY, INFRASTRUCTURE & RECREATION COMMITTEE**

DAY & DATE: May 03, 2012
PLACE: Wood County Courthouse, 400 Market St., Wisconsin Rapids, WI 54494, Room 115
MEETING TIME: 8:00 A.M.
ADJOURNMENT TIME: 10:45 A.M.
MEMBERS PRESENT: Chairman, Allen Breu; Vice-Chairman, Trent Miner; Secretary, Dennis Polach; Member Marion Hokamp and Member, Gerald Nelson
MEMBERS EXCUSED: Member, Gerald Nelson at 10:40 A.M.
OTHERS PRESENT: Highway Commissioner Doug Passineau; Office Manager, Heather Gehrt; Park Administrator, Chad Schooley; Forest Administrator, Fritz Schubert; DNR Forestry Liaison, Steve Grant; and County Board Chairman, Lance Pliml

1. Chairman A. Breu called the meeting to order at 8:00 A.M.
2. A. Breu opened nominations for Vice-Chairman. D. Polach nominated T. Miner for Vice-Chairman. Nominations were closed.

A motion was made by G. Nelson and seconded by M. Hokamp to cast a unanimous vote for T. Miner as Vice-Chairman. Motion carried.

A. Breu opened nominations for Secretary. G. Nelson nominated D. Polach for Secretary. Nominations were closed.

A motion was made by T. Miner and seconded by M. Hokamp to cast a unanimous vote for D. Polach as Secretary. Motion carried.

3. Public comments: None
4. The minutes of the April 05, 2012 Highway Infrastructure & Recreation Committee meeting were reviewed.

A motion was made by D. Polach and seconded by G. Nelson to approve the minutes from April 05 2012. Motion carried.

The minutes of the April 17, 2012 Wood County State Wildlife Area Committee meeting were reviewed.

A motion was made by T. Miner and seconded by M. Hokamp to approve the minutes from April 17, 2012. Motion carried.

5. Quad axle truck attachment quotes were reviewed with (1) quote from Monroe Truck Equipment.

A motion was made by T. Miner and seconded by M. Hokamp to go with the low quote from Monroe Truck Equipment. Motion carried.

6. Summer Road School is being held June 4-6. If anyone is interested in attending, let D. Passineau know.
7. The Highway Department and the D.O.T. are working together on a joint effort to construct a salt brine building at the Wisconsin Rapids shop. The location has not been selected yet.
8. Update on STH 173 and CTH G. All of the right-of-ways have been purchased and this project will be bid out soon.
9. CTH G update. B.I.A. funds are being used along with help from the City of Nekoosa and the Wisconsin D.O.T. to put in waterline and storm sewer on Cranmoor road and to straighten out a curve.
10. Personnel update. An offer letter has been sent out for the Engineer position.
11. Current Projects Update. (see attached sheet)
12. The monthly bill listing was reviewed.

A motion was made by T. Miner and seconded by D. Polach to approve the monthly bill listing. Motion carried.

13. Accounting Supervisor's report was reviewed.

A motion was made by T. Miner and seconded by G. Nelson to approve the Accounting Supervisor's report. Motion carried.

14. Correspondence.
 - Press release from the Wood County Highway Department.
 - Cooperative Agreement for shared maintenance in disaster situations.
15. Item #24—Next meeting date is June 07, 2012 at the Marshfield Wood County Highway Shop. Meetings will remain the 1st Thursday of each month with rotating locations between the Courthouse, Highway Department, Marshfield Highway Department, and Parks. There will also be a Summer Tour of Park and Highway areas and also a tour of Forestry areas.

16. Item #15-Building & Grounds Supervisor's report was reviewed. (see attached sheet)

A motion was made by T. Miner and seconded by G. Nelson to approve the Building & Grounds Supervisor's report. Motion carried.

17. Item #16-Office Manager's report was reviewed. (see attached sheet)

A motion was made by T. Miner and seconded by D. Polach to accept the Office Manager's report. Motion carried.

18. Item #17-Park Administrator's report was reviewed. (see attached sheet)

- 2013-2017 Capital Improvement Plan was reviewed.

A motion was made by M. Hokamp and seconded by D. Polach to approve the 2013-2017 Capital Improvement Plan. Motion carried.

- Rental fee for new shelter at Red Sands Beach.

A motion was made by G. Nelson and seconded by T. Miner to approve the fee of \$125.00 for rental of the new shelter. Motion carried.

- Wellness Barn Studio to utilize open space at South Wood County Park for yoga classes.
- Disc golf tournament at North Wood County Park on June 03, 2012.

A motion was made by T. Miner and seconded by G. Nelson to approve the above-mentioned special use permits. Motion carried.

A motion was made by T. Miner and seconded by M. Hokamp to approve the Park Administrator's report. Motion carried.

19. Item #18-Forest Administrator's Report was reviewed. (see attached sheet)

- Contract Extensions:

Job #645 Lambert Forest Products—this was originally a 2 year contract that has had one extension already with no increase in stumpage. This job is 85% completed with one small area that is left to cut due to wet ground conditions. F. Schubert would recommend a 1 year extension with no stumpage increase.

Job #646 Schreiner Forestry—this was originally a 2 year contract that has had one extension already with no increase in stumpage. This job is 20% completed with needed wet/frozen conditions to harvest. F. Schubert would recommend a 1 year extension with no stumpage increase.

A motion was made by G. Nelson and seconded by T. Miner to extend the above-mentioned contracts for 1 year with no increase in stumpage. Motion carried.

- WCFA Summer Tour is in Iron County June 13-15, 2012. If anyone is interested in attending, let F.Schubert know.
- There will be a Forest Certification Audit August 7-10.
- The DNR paperwork came through for the land swap with Walker Cranberry Company. Closing date is set for May 24.
- The Town of Remington was cutting trees owned by the County on Batterman Road in the road right-of-ways during oak wilt season without notifying F. Schubert. The Committee instructed F. Schubert to send out a reminder letter to this effect.

A motion was made by G. Nelson and seconded by T. Miner to approve the Forest Administrator's report. Motion carried.

20. Item #19—C. Schooley worked with Peter Kastenholz and signed an easement with TDS for location by the Dexter Shop.

21. Item #20—New Business.

- Land trade proposal from Wildlife Area Committee minutes.
- Vacancy on Wood County Wildlife Area Committee.

22. Item #21-Correspondence.

- Mountain Bike Club would like to designate a trail at Nepco Park.
- Nepco Lake Private Boat Landing Update.
- Emergency Government's tower at Dexter Park and timeline.

23. Item #22-The monthly bill listing was reviewed.

A motion was made by T. Miner and seconded by M. Hokamp to approve the monthly bill listing. Motion carried.

24. Item #23-The revenue report was reviewed.

A motion was made by T. Miner and seconded by M. Hokamp to approve the revenue report. Motion carried.

A motion was made by M. Hokamp and seconded by D. Polach to adjourn at 10:45 A.M. Motion carried.



Dennis Polach, Secretary

Minutes taken by Heather Gehrt, Park & Forestry Office Manager