

AGENDA
JUDICIAL AND LEGISLATIVE COMMITTEE

DATE: July 1, 2016

TIME: 9:30 a.m.

LOCATION: Room 115 Wood County Courthouse

1. Call Meeting to Order
2. Citizen Comments. Note: Citizens wishing to comment on current agenda items may ask to be recognized at the time the item appears on the agenda. It would be courteous to advise the presiding officer of those intentions at this time. Rules may apply.
3. Consent Agenda
 - a. Review of minutes of previous meeting
 - b. Review and place on file monthly reports and vouchers of departments the committee oversees.
 - c. Minutes and/or report from sub-committees
4. Action and or discussion of any items removed from the consent agenda.
5. Review any claims and notices of injury against the County, as necessary.
6. Review any Dog License Fund claims.
7. Presentation of correspondence and legislative issues or referrals and recognition of Legislators who may be present.
 - a. Discuss supervisor training seminar information.
 - b. Discuss information to supervisors on filing claims.
 - c. Cell phone policy.
 - d. Pay plan policy.
 - e. Review Corporation Counsel memorandum entitled "*County Home Rule.*"
8. Review of County Board Rules
 - a. Discuss approving previously suggested rule changes.
 - b. Emergency contact roster. Communication obligations of staff and department heads to supervisors and county board chairman when serious or public issues arise. (Review of material to be presented by Corporate Counsel.)
9. Consideration of agenda items for next meeting.
10. Set date and time of next meeting.
11. Adjourn.

MINUTES OF THE JUDICIAL AND LEGISLATIVE COMMITTEE

DATE: June 10, 2016
 TIME: 1:30 p.m.
 PLACE: Room 115 Wood County Courthouse
 TIME ADJOURNED: 3:25 p.m.
 MEMBERS PRESENT: Chairman Ed Wagner, Bill Clendenning, Bill Leichtnam, Ken Curry, Dave LaFontaine
 OTHERS PRESENT: Peter Kastenholz, Bruce Dimick, Dennis Polach, Brent Vruwink, Lance Pliml

3.a.

At 1:30 p.m., Chairman Wagner called the meeting to order.

1. Public comments. Bruce Dimick asked how a citizen could get an item on the committee's meeting agenda. The chairman answered that the path is to work through a county board supervisor or other committee member.
2. Consent agenda items.
Moved by LaFontaine, seconded by Clendenning, to approve the consent agenda, the minutes of the May 6, 2016, Committee meeting, and to approve the reports and payment of vouchers of Branch I, II, and III, Child Support, Clerk of Courts, Register of Deeds, Family Court Commissioner, Corporation Counsel, District Attorney, and Victim/Witness. All ayes.
3. Action or discussion on items removed from consent agenda. Leichtnam reported on the Water Study subcommittee's meeting, whose minutes were not in the committee's packet. It was pointed out that groundwater was extensively covered in the recently issued County's magazine. No real movement in the legislative arena regarding water protection. Pliml suggests DATCP and DNR are not likely to do anything without legislative direction.
4. There was one new notice of injury/claim filed with the County. The notice of injury and claim of Clifford Chandonais was received by the Committee and will be forwarded to the county board.
5. Casperson Estate litigation. Corporation Counsel Kastenholz gave an update that the federal litigation has been commenced and County staff is working with the insurance company's counsel to defend the County in the case.
6. There were no new animal claims against the County.
7. The Committee reviewed correspondence and legislative issues.
 - a. Oconto County resolution opposing AB90/SB82. No input was received by the District Attorney so matter is held in abeyance pending such input.
 - b. Corporation Counsel memo entitled "Section 1983 Cause of Action" was reviewed by the Committee and will be submitted to the county board.

- c. Discussion on joint resolution with HIRC on sustainable funding for Wisconsin roads. Moved by Curry, seconded by Clendenning, to support the resolution jointly with HIRC and to submit it to the county board. All ayes.
8. County Board rules.
 - a. Authority of setting the agenda was discussed. Two concepts - one by Chairman Wagner to let the majority of a committee decide this as a part of each meeting. The second proposal is by Supervisor Leichtnam to allow a single supervisor on a committee to be allowed to place a matter on an agenda. Clarification was made that the control is not meant to be limited to county board supervisors but to all committee members. Moved by Clendenning, seconded by Leichtnam, to adopt Leichtnam's plan. 2 ayes, 3 nays. The nays didn't see the need to give individual committee members the level of authority to include a matter on an agenda. Moved by Leichtnam, seconded by LaFontaine, to adopt Wagner's proposal as a new county board rule. All ayes. The Corporation Counsel will prepare a resolution.
 - b. Emergency Contact Roster. Some discussion had. The Committee will give this more thought and discuss it in the future.
9. Assignment of committee members as liaison to departments they oversee. Moved by LaFontaine, seconded by Leichtnam, to approve the assignments. All ayes.
10. Agenda items for the July 1, 2016, meeting:
 - Emergency contact roster.
 - Discuss supervisor training seminar information.
 - Discuss information to supervisors on filing claims.
 - Discuss approving previously suggested rule changes.
11. The next committee meeting will be July 1, 2016, at 9:30 a.m.
12. Moved by Leichtnam, seconded by Clendenning, to adjourn. All ayes. Meeting adjourned at 3:25 p.m.

Minutes taken by Peter Kastenholz and approved by Ken Curry.

Kenneth Curry
Kenneth Curry, Secretary (signed electronically)



Wood County

WISCONSIN

CORPORATION
COUNSEL OFFICE

Peter A. Kastenholz
CORPORATION COUNSEL

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE
July 2016

3.b.

1. I recently attended what I consider to be my annual conference. It is a two and one-half day event put on by the League of Municipalities for city and village attorneys. I have attended it for years in lieu of going to programs specifically designed for corporation counsels as they are of a much lower quality. A lot of corporation counsels attend this program with me. The program serves several purposes: obtaining relevant legal reference material, education, and obtaining some of the continuing legal education credits I need (the rest I get from my municipal judge training). The program and all of the costs to the county associated with it are expensive but it gives the best bang for the buck and I find myself referring to past program materials a few times a month, thereby saving a lot of time and frustration in wrapping my head around legal issues. If the committee has questions about the program or would like to know more about the topics covered during the various presentations, please let me know.
2. Lately I find myself doing more and more work for entities the county is a part of, for instance the UW Center Commission, the ADRC-CW, the Fairgrounds Commission, and so on. Typically it is transactional work, contracts and the like. It isn't a problem but it is something that needs to be carefully considered when the county becomes a partner in regional programs as to how much work the county support departments will provide to these entities.
3. Some of the committee members are on the 'River Block' subcommittee and may be aware that I have suggested reducing my involvement in that subcommittee's work. You are my oversight committee and certainly have the right, if not the obligation, to weigh in on such matters. My thinking is that I should definitely be available to do the transactional work for the subcommittee but a lot of what I find myself doing is support work for the subcommittee and doesn't strike me as the best allocation of resources. We can get into more detail on this when the committee meets. Sometimes I contemplate what directives I would give if I were my boss; this flows out of that thought process.

Committee Report

County of Wood

Report of claims for: Corporation Counsel

For the period of: June 2016

For the range of vouchers: 09160018 - 09160021

3.b.

| Voucher | Vendor Name | Nature of Claim | Doc Date | Amount | Paid |
|--------------|------------------------|-----------------------|------------|----------|------|
| 09160018 | KASTENHOLZ PETER A | mileage, meals, hotel | 06/22/2016 | 462.00 | |
| 09160019 | STATE BAR OF WISCONSIN | Civil Procedure | 06/02/2016 | 73.40 | |
| 09160020 | STATE BAR OF WISCONSIN | Public Records | 06/07/2016 | 103.80 | |
| 09160021 | WEILAND LEGAL SERVICES | outside counsel | 06/21/2016 | 200.00 | |
| Grand Total: | | | | \$839.20 | |

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

3.b.

Family Court Commissioner Activity Report to Claims and Judiciary Committee
(5/1/16 to 5/31/16)

I. Administrative and Procedural Matters:

I have continued to meet with the judges to obtain their advice.

RECEIVED

JUN 08 2016

II. Time Associated with Hearings:

WOOD CO. CORP. COUNSEL

May 5, 2016

3 Injunctions
2 Hearing
1 Restitution

(4.1 hours, of which 0.0 hrs. pertained to the Wood County Child Support Agency)

May 12, 2016

2 Hearing
2 Injunctions

(5.2 hours, of which 0.0 hrs. pertained to the Wood County Child Support Agency)

May 19, 2016

2 Hearings
3 Injunctions
1 Restitution hearing
Child Support Modification Hearings.

(5.4 hours, of which 2.0 hrs. pertained to the Wood County Child Support Agency)

May 26, 2016

3 Hearings
Child Support Modification Hearings

(4.5 hours, of which 2.0 hrs. pertained to the Wood County Child Support Agency)

Total Hearing Time was 19.2 of which 2.0 pertained to the Wood County Child Support Agency

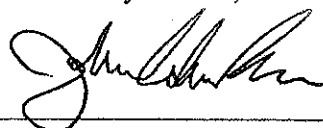
III. Total Time Associated with Mediation Orders and Dismissals was 23.0 hours.

IV. Total Time Associated with Providing Telephone Advice regarding Custody Procedures and Child Support was 6.5 hours of which 1.6 pertained to the Wood County Child Support Agency

V. Total Time for Procedural Matters was 3.0 hours of which .5 pertained to Wood County Child Support Agency.

TOTAL TIME (May 1 through May 30) WAS 51.7 HOURS, OF WHICH 4.1 HOURS PERTAINED TO THE WOOD COUNTY CHILD SUPPORT AGENCY

Submitted this 6th day of June, 2016



John Adam Kruse,
Wood County Family Court Commissioner

Committee Report

County of Wood

3b.

Report of claims for: REGISTER OF DEEDS

For the period of: JUNE 2016

For the range of vouchers: 24160009 - 24160010

| Voucher | Vendor Name | Nature of Claim | Doc Date | Amount | Paid |
|--------------|-------------------------|--------------------------------|------------|----------|------|
| 24160009 | FIDLAR TECHNOLOGIES INC | MAY LAREDO USAGE | 06/09/2016 | 127.07 | |
| 24160010 | GINTER SUSAN | MILEAGE REIMB-FIDLAR CONFERENC | 05/26/2016 | 229.88 | |
| Grand Total: | | | | \$356.95 | |

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

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| | 2014 Budgeted Expenditures | 2014 Actual Revenue | 2014 Projected Revenue | Overage/ (Shortfall) |
|--------------|-------------------------------|------------------------|---------------------------|-------------------------|
| January | \$ 32,120.90 | \$ 29,311.37 | \$ 32,666.63 | \$ (3,355.26) |
| February | \$ 32,120.92 | \$ 22,826.54 | \$ 32,666.67 | \$ (9,840.13) |
| March | \$ 32,120.92 | \$ 27,621.10 | \$ 32,666.67 | \$ (5,045.57) |
| April | \$ 32,120.92 | \$ 28,596.48 | \$ 32,666.67 | \$ (4,070.19) |
| May | \$ 32,120.92 | \$ 35,663.79 | \$ 32,666.67 | \$ 2,997.12 |
| June | \$ 32,120.92 | \$ 34,790.73 | \$ 32,666.67 | \$ 2,124.06 |
| July | \$ 32,120.92 | \$ 34,912.48 | \$ 32,666.67 | \$ 2,245.81 |
| August | \$ 32,120.92 | \$ 34,946.24 | \$ 32,666.67 | \$ 2,279.57 |
| September | \$ 32,120.92 | \$ 32,622.44 | \$ 32,666.67 | \$ (44.23) |
| October | \$ 32,120.92 | \$ 39,271.98 | \$ 32,666.67 | \$ 6,605.31 |
| November | \$ 32,120.92 | \$ 30,525.01 | \$ 32,666.67 | \$ (2,141.66) |
| December | \$ 32,120.92 | \$ 32,769.16 | \$ 32,666.67 | \$ 102.49 |
| Total | \$385,451.02 | \$383,857.32 | \$ 392,000.00 | \$ (8,142.68) |

| | 2015 Budgeted Expenditures | 2015 Actual Revenue | 2015 Projected Revenue | Overage/ (Shortfall) |
|--------------|-------------------------------|------------------------|---------------------------|-------------------------|
| January | \$ 32,120.69 | \$ 43,273.46 | \$ 32,666.67 | \$ 10,606.79 |
| February | \$ 32,120.69 | \$ 25,929.50 | \$ 32,666.67 | \$ (6,737.17) |
| March | \$ 32,120.69 | \$ 30,183.28 | \$ 32,666.67 | \$ (2,483.39) |
| April | \$ 32,120.69 | \$ 34,949.76 | \$ 32,666.67 | \$ 2,283.09 |
| May | \$ 32,120.69 | \$ 36,920.87 | \$ 32,666.67 | \$ 4,254.20 |
| June | \$ 32,120.69 | \$ 38,756.94 | \$ 32,666.67 | \$ 6,090.27 |
| July | \$ 32,120.69 | \$ 42,490.09 | \$ 32,666.67 | \$ 9,823.42 |
| August | \$ 32,120.69 | \$ 45,717.82 | \$ 32,666.67 | \$ 13,051.15 |
| September | \$ 32,120.69 | \$ 37,858.13 | \$ 32,666.67 | \$ 5,191.46 |
| October | \$ 32,120.69 | \$ 38,513.86 | \$ 32,666.67 | \$ 5,847.19 |
| November | \$ 32,120.69 | \$ 31,556.27 | \$ 32,666.67 | \$ (1,110.40) |
| December | \$ 32,120.69 | \$ 36,821.29 | \$ 32,666.67 | \$ 4,154.62 |
| Total | \$385,448.28 | \$442,971.27 | \$392,000.04 | \$50,971.23 |

| | 2016 Budgeted Expenditures | 2016 Actual Revenue | 2016 Projected Revenue | Overage/ (Shortfall) |
|--------------|-------------------------------|------------------------|---------------------------|-------------------------|
| January | \$ 32,831.67 | \$ 30,622.11 | \$ 32,837.00 | \$ (2,214.89) |
| February | \$ 32,831.67 | \$ 25,924.37 | \$ 32,833.00 | \$ (6,908.63) |
| March | \$ 32,831.67 | \$ 34,792.62 | \$ 32,833.00 | \$ 1,959.62 |
| April | \$ 32,831.67 | \$ 30,479.46 | \$ 32,833.00 | \$ (2,353.54) |
| May | \$ 32,831.67 | \$ 36,744.14 | \$ 32,833.00 | \$ 3,911.14 |
| June | \$ 32,831.67 | | | \$ - |
| July | \$ 32,831.67 | | | \$ - |
| August | \$ 32,831.67 | | | \$ - |
| September | \$ 32,831.67 | | | \$ - |
| October | \$ 32,831.67 | | | \$ - |
| November | \$ 32,831.67 | | | \$ - |
| December | \$ 32,831.63 | | | \$ - |
| Total | \$393,980.00 | \$158,562.70 | \$164,169.00 | (\$5,606.30) |

Charge Payment Fund: Payments received on outstanding charges.

Escrow Payment Fund: Customer money being held for future activity.

County Transfer Fee Fund: County retains 20% of all Transfer Fees collected.

County VitalChek Fee Fund: County retains \$10.00 from every person requesting a vital record online via Vitalchek.

Laredo Remote: County collects a fee from customers using Laredo software outside of the courthouse.

State DOA Fund: Signing of state budget bill 10/26/2007 increased birth certificates by \$8, marriage and death certificates by \$13.00, and the expedite fee by \$10.00. All monies to be mailed to the Department of Administration. The increase was enacted to come into compliance with recent federal laws. The monies will be used to automate outdated paper registration, archiving and copy issuance systems at the State and local vital records offices.

Reports Fund: County collects a fee (.50/page) from customers requesting reports.

Register of Deeds Fund: County retains all remaining recording fees (\$15.00 from each document recorded. \$5.00 from each first copy of every birth record sold. \$7.00 from each first copy of every death and marriage record sold. \$3.00 for each extra copy of vital records sold.)

County Land Record Fund: Effective June 25, 2010 statutes provide that \$8.00 is retained for the provision of land information on the internet and for Land Records modernization.

State Transfer Fund: State collects 80% of all Transfer Fees collected.

State Birth Fund: State collects \$7.00 of every birth record sold.

State Land Record Fund: State collects \$7.00 from each document recorded.

Fund Transaction Summary Report by Account Number

Report Criteria: TndrDate >= Date(2016, 5, 1) And TndrDate <= Date(2016, 5, 31)

| Account Number | Fund Name | Total Fund Amount | Total Outstanding Charges | Total Fund due |
|----------------|---------------------------|-------------------|---------------------------|-------------------|
| -1 | CHARGE PAYMENT FUND | 173.00 | 0.00 | 173.00 |
| | Subtotal for -1: | 173.00 | 0.00 | 173.00 |
| -2 | ESCROW PAYMENT FUND | 42,652.90 | 0.00 | 42,652.90 |
| | Subtotal for -2: | 42,652.90 | 0.00 | 42,652.90 |
| 11 | COUNTY TRANSFER FEE FUND | 9,529.14 | 0.00 | 9,529.14 |
| | Subtotal for 11: | 9,529.14 | 0.00 | 9,529.14 |
| 20 | COUNTY VITALCHEK FEE FUND | 150.00 | 0.00 | 150.00 |
| | Subtotal for 20: | 150.00 | 0.00 | 150.00 |
| 21 | LAREDO REMOTE | 3,080.50 | 0.00 | 3,080.50 |
| | Subtotal for 21: | 3,080.50 | 0.00 | 3,080.50 |
| 22 | STATE DOA FUND | 3,730.00 | 0.00 | 3,730.00 |
| | Subtotal for 22: | 3,730.00 | 0.00 | 3,730.00 |
| 30 | REPORTS FUND | 52.00 | 0.00 | 52.00 |
| | Subtotal for 30: | 52.00 | 0.00 | 52.00 |
| 4 | REGISTER OF DEEDS FUND | 23,932.50 | 0.00 | 23,932.50 |
| | Subtotal for 4: | 23,932.50 | 0.00 | 23,932.50 |
| 5 | COUNTY LAND RECORD FUND | 8,336.00 | 0.00 | 8,336.00 |
| | Subtotal for 5: | 8,336.00 | 0.00 | 8,336.00 |
| 6 | STATE TRANSFER FUND | 38,116.56 | 0.00 | 38,116.56 |
| | Subtotal for 6: | 38,116.56 | 0.00 | 38,116.56 |
| 7 | STATE BIRTH FUND | 1,267.00 | 0.00 | 1,267.00 |
| | Subtotal for 7: | 1,267.00 | 0.00 | 1,267.00 |
| 9 | STATE LAND RECORD FUND | 7,294.00 | 0.00 | 7,294.00 |
| | Subtotal for 9: | 7,294.00 | 0.00 | 7,294.00 |
| | Grand Total: | 138,313.60 | 0.00 | 138,313.60 |

End of Report

FMXFES01.RPT

Fee Transaction Summary Report by Account Number

Report Criteria: TndrDate >= Date(2016, 5, 1) And TndrDate <= Date(2016, 5, 31)

| Account Number | Fee Name | Count | Total Fee Amount | Total Outstanding Charges | Total Fee Due |
|----------------|-------------------------|--------------|-------------------|---------------------------|-------------------|
| -1 | CHARGE PAYMENT FEE | 5 | 173.00 | 0.00 | 173.00 |
| | Subtotal for -1: | 5 | 173.00 | 0.00 | 173.00 |
| -2 | ESCROW PAYMENT FEE | 50 | 42,652.90 | 0.00 | 42,652.90 |
| | Subtotal for -2: | 50 | 42,652.90 | 0.00 | 42,652.90 |
| 14 | BIRTH ADDL VITALS | 89 | 381.00 | 0.00 | 381.00 |
| | BIRTH ORIG VITALS | 167 | 3,620.00 | 0.00 | 3,620.00 |
| | DEATH ADDL VITALS | 104 | 2,376.00 | 0.00 | 2,376.00 |
| | DEATH ORIG VITALS | 108 | 2,180.00 | 0.00 | 2,180.00 |
| | MARRIAGE ADDL VITALS | 35 | 216.00 | 0.00 | 216.00 |
| | MARRIAGE ORIG VITALS | 55 | 1,100.00 | 0.00 | 1,100.00 |
| | SEARCH/VERIFICATION FEE | 1 | 20.00 | 0.00 | 20.00 |
| | Subtotal for 14: | 559 | 9,893.00 | 0.00 | 9,893.00 |
| 20 | VITALCHEK FEE | 15 | 300.00 | 0.00 | 300.00 |
| | Subtotal for 20: | 15 | 300.00 | 0.00 | 300.00 |
| 21 | LAREDO REMOTE FEE | 13 | 3,080.50 | 0.00 | 3,080.50 |
| | Subtotal for 21: | 13 | 3,080.50 | 0.00 | 3,080.50 |
| 24 | CERTIFIED COPY FEE | 5 | 46.00 | 0.00 | 46.00 |
| | Subtotal for 24: | 5 | 46.00 | 0.00 | 46.00 |
| 30 | REPORTS FEE | 4 | 52.00 | 0.00 | 52.00 |
| | Subtotal for 30: | 4 | 52.00 | 0.00 | 52.00 |
| 4 | RECORDING FEES | 1,123 | 31,260.00 | 0.00 | 31,260.00 |
| | Subtotal for 4: | 1,123 | 31,260.00 | 0.00 | 31,260.00 |
| 5 | ABTRACTOR COPY FEE | 43 | 1,245.00 | 0.00 | 1,245.00 |
| | COPY FEE | 98 | 550.00 | 0.00 | 550.00 |
| | LAREDO REMOTE COPY FEE | 122 | 1,415.50 | 0.00 | 1,415.50 |
| | Subtotal for 5: | 263 | 3,210.50 | 0.00 | 3,210.50 |
| 8 | TRANSFER FEE | 146 | 47,645.70 | 0.00 | 47,645.70 |
| | Subtotal for 8: | 146 | 47,645.70 | 0.00 | 47,645.70 |
| | Grand Total: | 2,183 | 138,313.60 | 0.00 | 138,313.60 |

End of Report



Wood County WISCONSIN

36
CHILD SUPPORT
AGENCY

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

JULY 2016

- We continue to see an increase in credit card payments. The system has worked well and it has been a benefit to the customers we serve.
- I attended the department head meeting on June 14th. We again discussed changes to the pay plan that would give department heads flexibility when hiring employees as well as the ability to move employees through steps 1-6 faster.
- I will be attending WCSEA meetings in Siren July 14th and 15th.
- As part of the agencies outreach strategies Tiffany Ringer met with the Central Wisconsin branch of Wisconsin Fathers for Children and Families to find out what issues and concerns they had in regards to the child support program.
- We have a vacancy in the agency as Julie Terrill took a position in Branch II. With committee approval, I would like to change the position from Administrative Services 4 to a Case Worker position. I want the position to take on the foster care, kinship care and paternity cases. This will be a pay grade 7 which is consistent with the other Case Worker positions.
- We hope to ramp up the number of cases we e-file soon but we may be delayed slightly until we get the office fully staffed again. After July 1, 2016 we will not be charged to e-file documents.
- Shannon Lobner and I continue to be very involved with the statewide data warehouse project. We are close to rolling out part of the dashboard and Wood County will have access before other counties because of our work with the project.
- The May performance numbers are in and we continue to improve our performance numbers compared to last year at this time. We currently are meeting and exceeding all the federal performance measures.
- The current IV-D case count is 3,994.

Committee Report

County of Wood

Report of claims for: CHILD SUPPORT

For the period of: JUNE 2016

For the range of vouchers: 02160055 - 02160066

| Voucher | Vendor Name | Nature of Claim | Doc Date | Amount | Paid |
|--------------|-------------------------------|----------------------------|------------|------------|------|
| 02160055 | RINGER TIFFANY | 5/26/16-MILEAGE REIMB | 06/02/2016 | 33.26 | P |
| 02160056 | WOODTRUST BANK NA | AGENCY CREDIT CARD BILL | 06/02/2016 | 198.54 | P |
| 02160057 | NCSEA | 3-NCSEA REG. FEES | 06/09/2016 | 1965.00 | P |
| 02160058 | CHARLES EVANS PROCESS SERVICE | 5-PROCESS OF SERVICE FEES | 06/20/2016 | 160.00 | |
| 02160059 | DNA DIAGNOSTICS CENTER | 10-IND. GENETIC TESTS | 06/20/2016 | 247.25 | |
| 02160060 | EO JOHNSON COMPANY INC | LANIER COPIER-MAINT AGREE. | 06/20/2016 | 277.00 | |
| 02160061 | HILL & WALCZAK ATTYS | SUB. CORP COUNSEL FEE | 06/20/2016 | 100.00 | |
| 02160062 | LEGAL LOGISTICS LLC | 9-PROCESS OF SERVICE FEES | 06/20/2016 | 380.00 | |
| 02160063 | RIVER CITY PROCESS SERVERS | 23-PROCESS OF SERVICE FEES | 06/20/2016 | 950.00 | |
| 02160064 | ARENDT PATRICK ATTY | SUB CORP COUNSEL FEE | 06/20/2016 | 42.00 | |
| 02160065 | RINGER TIFFANY | 6/13/16-MILEAGE REIMB. | 06/20/2016 | 57.67 | |
| 02160066 | WOOD COUNTY CLERK OF COURTS | 05/2016-E-FILING FEES | 06/20/2016 | 80.00 | |
| Grand Total: | | | | \$4,490.72 | |

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Report

County of Wood

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Report of claims for: CLERK OF CIRCUIT COURT

For the period of: JUNE 2016

For the range of vouchers: 07161475 - 07161606

| Voucher | Vendor Name | Nature of Claim | Doc Date | Amount | Paid |
|----------|---|---------------------------------|------------|---------|------|
| 07161475 | to 07161540 JUROR EXPENSE | JUROR EXPENSE - MAY 2016 | 05/25/2016 | 1499.09 | P |
| 07161541 | JOOSTEN CINDY | AA batteries for office | 06/06/2016 | 13.56 | P |
| 07161542 | JOOSTEN CINDY | 2016 Summer COC Conf | 06/13/2016 | 377.48 | P |
| 07161543 | ANCHOR POINT THERAPY AND EVALUATION | Med Exam - 16GN36 | 06/01/2016 | 500.00 | P |
| 07161544 | ANCHOR POINT THERAPY AND EVALUATION | Med Exam - 16ME56 | 05/23/2016 | 540.00 | P |
| 07161545 | ANCHOR POINT THERAPY AND EVALUATION | Med Exam - 16ME53 | 05/18/2016 | 540.00 | P |
| 07161546 | ANCHOR POINT THERAPY AND EVALUATION | Med Exam - 16ME52 | 05/13/2016 | 540.00 | P |
| 07161547 | ANCHOR POINT THERAPY AND EVALUATION | Med Exam - 06GN07 | 05/17/2016 | 500.00 | P |
| 07161548 | ARENDT PATRICK ATTY | Atty Fee - 14jc102,103 & 15jc48 | 05/31/2016 | 98.00 | P |
| 07161549 | ARENDT PATRICK ATTY | Atty Fee - 16CM217 | 05/31/2016 | 14.00 | P |
| 07161550 | ARENDT PATRICK ATTY | Atty Fee - 16CM147 | 05/31/2016 | 455.00 | P |
| 07161551 | ARENDT PATRICK ATTY | Atty Fee - 15JC49 - 53 | 06/02/2016 | 140.00 | P |
| 07161552 | CHILD/ADOLESCENT PSYCHIATRY CONSULTANTS | Med Exam - 15CM250 | 05/31/2016 | 1260.00 | P |
| 07161553 | CAROL HAGSTROM LAW OFFICE | Atty Fee - 04GN08 | 05/21/2016 | 503.20 | P |
| 07161554 | CHEEVER ASHLEY | Witness Fee - 15CF400 | 06/02/2016 | 17.00 | P |
| 07161555 | COATES JOHN T MD | Med Exam - 16GN18 | 05/19/2016 | 650.00 | P |
| 07161556 | COATES JOHN T MD | Med Exam - 06GN07 | 05/17/2016 | 650.00 | P |
| 07161557 | CVEYKUS DANIEL T ATTORNEY | Atty Fee - 08GN17 | 06/08/2016 | 161.00 | P |
| 07161558 | CVEYKUS DANIEL T ATTORNEY | Atty Fee - 97GN63 | 06/06/2016 | 203.00 | P |
| 07161559 | DAVE MD JAGDISH S | Med Exam - 16ME54 | 06/06/2016 | 1275.00 | P |
| 07161560 | DAVE MD JAGDISH S | Med Exam - 16ME56 | 05/17/2016 | 1125.00 | P |
| 07161561 | DOUGHTY SARAH | Witness Fee - 15CF400 | 06/02/2016 | 18.40 | P |
| 07161562 | ELORANTA LAW OFFICE | Mediation Services - May 2016 | 06/10/2016 | 850.00 | P |
| 07161563 | FLEXSTAFF | Contracted Clerical Services | 05/11/2016 | 1078.09 | P |
| 07161564 | FLEXSTAFF | Contracted Clerical Services | 05/18/2016 | 968.57 | P |
| 07161565 | FLEXSTAFF | Contracted Clerical Services | 05/25/2016 | 1078.09 | P |
| 07161566 | FLEXSTAFF | Contracted Clerical Services | 06/01/2016 | 968.57 | P |
| 07161567 | GEBERT LAW OFFICE | Mediation Services - May 2016 | 06/10/2016 | 450.00 | P |
| 07161568 | GEBERT LAW OFFICE | Atty Fee - 16TP10 & 11 | 05/11/2016 | 105.00 | P |
| 07161569 | GORSKI KENNETH | Crt Comm Services - May 2016 | 06/01/2016 | 1316.47 | P |
| 07161570 | GORSKI KENNETH | FCC Services - May 2016 | 06/01/2016 | 574.21 | P |
| 07161571 | GORSKI & WITTMAN ATTYS AT LAW | Atty Fee - 16GN18 | 06/06/2016 | 314.46 | P |
| 07161572 | GORSKI & WITTMAN ATTYS AT LAW | Atty Fee - 16GN17 | 06/07/2016 | 182.00 | P |
| 07161573 | GORSKI & WITTMAN ATTYS AT LAW | Atty Fee - 96GN16 | 06/07/2016 | 223.56 | P |
| 07161574 | GORSKI & WITTMAN ATTYS AT LAW | Atty Fee - 16GN29 | 06/06/2016 | 461.56 | P |
| 07161575 | GORSKI & WITTMAN ATTYS AT LAW | Atty Fee - 16GN19 | 05/15/2016 | 203.00 | P |
| 07161576 | HILL & WALCZAK ATTYS | Atty Fee - 93GN16 | 06/02/2016 | 381.50 | P |
| 07161577 | HILL & WALCZAK ATTYS | Atty Fee - 14GN46 | 06/08/2016 | 241.50 | P |
| 07161578 | HILL & WALCZAK ATTYS | Atty Fee - 12GN05 | 06/08/2016 | 227.50 | P |
| 07161579 | HILL & WALCZAK ATTYS | Atty Fee - 12GN04 | 06/08/2016 | 224.00 | P |
| 07161580 | HILL & WALCZAK ATTYS | Atty Fee - 14JC15 | 06/01/2016 | 336.00 | P |
| 07161581 | HILL & WALCZAK ATTYS | Atty Fee - 88GN207 | 05/31/2016 | 224.00 | P |
| 07161582 | HILL & WALCZAK ATTYS | Atty Fee - 03GN46 | 05/31/2016 | 283.50 | P |
| 07161583 | HILL & WALCZAK ATTYS | Atty Fee - 16JC31 - 33 | 06/03/2016 | 777.00 | P |
| 07161584 | HILL & WALCZAK ATTYS | Atty Fee - 16JC22 & 23 | 06/01/2016 | 990.50 | P |
| 07161585 | HILL & WALCZAK ATTYS | Atty Fee - 15JC35 | 06/01/2016 | 353.50 | P |

Committee Report

County of Wood

Report of claims for: CLERK OF CIRCUIT COURT

For the period of: JUNE 2016

For the range of vouchers: 07161475 - 07161606

| | | | | | |
|--------------|------------------------------------|-------------------------|------------|-------------|---|
| 07161586 | HILL & WALCZAK ATTYS | Atty Fee - 16GN24 & 25 | 05/31/2016 | 840.00 | P |
| 07161587 | KAWLEWSKI PATSY | Witness Fee - 16CF16 | 05/25/2016 | 16.80 | P |
| 07161588 | KAWLEWSKI MEGAN | Witness Fee - 16CF16 | 05/25/2016 | 24.00 | P |
| 07161589 | KRUSE JOHN ADAM ATTY | FCC Services - May 2016 | 06/03/2016 | 6666.38 | P |
| 07161590 | KRUSE JOHN ADAM ATTY | Atty Fee - 83GN208 | 05/27/2016 | 84.00 | P |
| 07161591 | KRUSE JOHN ADAM ATTY | Atty Fee - 83GN211 | 05/27/2016 | 84.00 | P |
| 07161592 | LAW OFFICE OF PATRICIA R FOLEY LLC | Atty Fee - 01GN35 | 05/27/2016 | 189.00 | P |
| 07161593 | NASH LAW GROUP | Atty Fee - 15CM719 | 05/20/2016 | 271.47 | P |
| 07161594 | NASH LAW GROUP | Atty Fee - 16JC 34 - 37 | 06/02/2016 | 133.00 | P |
| 07161595 | NASH LAW GROUP | Atty Fee - 11GN64 | 05/25/2016 | 140.00 | P |
| 07161596 | NASH LAW GROUP | Atty Fee - 15CF423 | 06/01/2016 | 397.37 | P |
| 07161597 | NASH LAW GROUP | Atty Fee - 15CF455 | 06/02/2016 | 419.58 | P |
| 07161598 | NASH LAW GROUP | Atty Fee - 81GN203 | 06/01/2016 | 119.00 | P |
| 07161599 | NASH LAW GROUP | Atty Fee - 15GN26 | 05/25/2016 | 126.00 | P |
| 07161600 | NASH LAW GROUP | Atty Fee - 16TP17 | 06/02/2016 | 112.00 | P |
| 07161601 | ROBERTS JANET B ATTY | Atty Fee - 87GN225 | 05/16/2016 | 91.00 | P |
| 07161602 | TAYLOR LESLIE | Med Exam - 16JM47 | 05/12/2016 | 800.00 | P |
| 07161603 | WEILAND LEGAL SERVICES | Atty Fee - 16GN36 | 06/07/2016 | 56.00 | P |
| 07161604 | WEILAND LEGAL SERVICES | Atty Fee - 83GN12 | 05/31/2016 | 83.00 | P |
| 07161605 | WEILAND LEGAL SERVICES | Atty Fee - 14GN97 | 05/31/2016 | 84.00 | P |
| 07161606 | WEILAND LEGAL SERVICES | Atty Fee - 81GN205 | 05/31/2016 | 84.00 | P |
| Grand Total: | | | | \$34,712.91 | |

Signatures

Committee Chair: _____

Committee
Member: _____Committee
Member: _____Committee
Member: _____Committee
Member: _____Committee
Member: _____Committee
Member: _____Committee
Member: _____Committee
Member: _____

PREPARED BY: JANEL TEPP

MEETING DATE: JULY 01, 2016

3b

**CLERK OF COURT COLLECTED
COUNTY REVENUES
FOR THE MONTH ENDING MAY 2016**

| Which Dept. Receives Revenue | Account Title | Current Month Totals | Previous Month Totals | Difference |
|--|---------------------------------|-------------------------|--------------------------|----------------------|
| Clerk of Courts | County Forfeitures | \$ 10,463.41 | \$ 7,995.04 | \$ 2,468.37 |
| Clerk of Courts | Occupational Lic Fee Due Co | \$ - | \$ - | \$ - |
| Clerk of Courts | County Share State Fines | \$ 9,123.06 | \$ 12,000.46 | \$ (2,877.40) |
| Human Services | Custody Study Fees | \$ - | \$ - | \$ - |
| Clerk of Courts | Attorney Fees | \$ 1,598.83 | \$ 3,449.14 | \$ (1,850.31) |
| Human Services | County OWI Surcharge | \$ 4,576.41 | \$ 4,318.10 | \$ 258.31 |
| District Attorney | District Attorney Service | \$ 20.68 | \$ - | \$ 20.68 |
| District Attorney | District Attorney 10% | \$ 658.30 | \$ 530.52 | \$ 127.78 |
| Victim Witness | Victim Witness 10% | \$ 658.29 | \$ 530.51 | \$ 127.78 |
| District Attorney | District Attorney Witness Fees | \$ - | \$ - | \$ - |
| Finance Department | Sales Tax | \$ - | \$ 0.00 | \$ - |
| Clerk's Fees | | | | |
| Clerk of Courts | County Clerk of Courts Fees | \$ 12,006.16 | | |
| Clerk of Courts | Bond Forfeitures | \$ - | | |
| Clerk of Courts | Payment Plan Fees | \$ 815.00 | | |
| Clerk of Courts | Muni Disposal Fees | \$ 90.00 | \$ 12,911.16 | \$ 12,537.76 |
| | | | | \$ 373.40 |
| Branch I | Juvenile Ordinances | \$ 46.36 | \$ 157.00 | \$ (110.64) |
| Sheriff's Dept. | Warrant Fees | \$ 2,423.97 | \$ 1,578.81 | \$ 845.16 |
| Sheriff's Dept. | Jail Surcharge | \$ 3,205.82 | \$ 3,428.70 | \$ (222.88) |
| Sheriff's Dept. | Blood Test Costs | \$ 118.85 | \$ 160.36 | \$ (41.51) |
| Sheriff's Dept. | Extradition Costs | \$ 122.91 | \$ 446.69 | |
| COC Div. Mediation | Family Counseling Service Fees | \$ 745.00 | \$ 685.00 | \$ 60.00 |
| COC Div. Mediation | Family Counseling Reimbursement | \$ 30.00 | \$ 275.00 | \$ (245.00) |
| Clerk of Courts | Interest (from A/C # 2299-851) | \$ 30.08 | \$ 30.33 | \$ (0.25) |
| COUNTY REVENUE | | \$ 46,733.13 | \$ 48,123.42 | \$ (1,390.29) |
| 0700-24241 STATE REVENUES | | \$ 131,194.32 | \$ 134,997.91 | \$ (3,803.59) |
| SUBTOTAL | | \$ 177,927.45 | \$ 183,121.33 | \$ (5,193.88) |
| MUNICIPAL PASS THROUGH REVENUES | | \$ 953.97 | \$ 900.12 | \$ 53.85 |
| TOTAL REVENUE DISBURSED | | \$ 178,881.42 | \$ 184,021.45 | \$ (5,140.03) |

For the Judicial & Legislative Committee Meeting dated: July 1, 2016
Prepared by Cindy L. Joosten, Clerk of Circuit Court

ANNUAL REVENUE COMPARISON

| 2015 | | | | | 2016 | | | | |
|----------------------------|-----------|-----------|---------|--------|------|---------|---------|---------|-------|
| | Total | State | County | Muni | | Total | State | County | Muni |
| Jan | 185,056 | 137,904 | 46,186 | 966 | Jan | 183,129 | 133,891 | 47,986 | 1,252 |
| Feb | 212,110 | 145,842 | 64,444 | 1,824 | Feb | 237,880 | 170,094 | 66,446 | 1,340 |
| Mar | 218,182 | 157,948 | 58,510 | 1,725 | Mar | 207,463 | 147,434 | 58,977 | 1,052 |
| Apr | 176,643 | 128,785 | 47,243 | 615 | Apr | 184,021 | 134,998 | 48,123 | 900 |
| May | 170,886 | 119,751 | 50,021 | 1,114 | May | 178,881 | 131,194 | 46,733 | 954 |
| Jun | 212,081 | 158,911 | 51,618 | 1,552 | Jun | - | | | |
| Jul | 184,306 | 130,959 | 52,098 | 1,249 | Jul | - | | | |
| Aug | 199,572 | 148,155 | 49,695 | 1,722 | Aug | - | | | |
| Sep | 177,141 | 128,306 | 47,921 | 913 | Sep | - | | | |
| Oct | 202,833 | 141,084 | 60,824 | 925 | Oct | - | | | |
| Nov | 165,941 | 117,627 | 47,244 | 1,070 | Nov | - | | | |
| Dec | 165,631 | 116,727 | 47,942 | 962 | Dec | - | | | |
| | 2,270,382 | 1,631,998 | 623,746 | 14,638 | | 991,374 | 717,611 | 268,265 | 5,498 |
| 2015 YEAR TO DATE REVENUE: | | | | | | 962,876 | 690,229 | 266,403 | 6,244 |
| INCREASE (Decrease) | | | | | | 28,498 | 27,382 | 1,862 | (746) |

COLLECTION ACTIVITY SUMMARY FOR 2016

| | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC |
|---|----------|----------|----------|----------|----------|----------|-----|-----|-----|-----|-----|-----|
| Warrants Issued | 75 | 112 | 40 | 54 | 120 | | | | | | | |
| Suspensions Issued | 90 | 28 | 1 | 66 | 33 | | | | | | | |
| Payment Plans Created | 82 | 73 | 54 | 89 | 59 | | | | | | | |
| Receivables in Payment Plans | 5832 | 5748 | 5679 | 5775 | 5779 | | | | | | | |
| Payment Plans Due | \$62,712 | \$66,198 | \$67,267 | \$61,605 | \$64,803 | \$65,396 | | | | | | |
| # of Payment Plans PIF | 74 | 135 | 71 | 72 | 77 | | | | | | | |
| Fines worked off through Community Service | 9 | 32 | 22 | 19 | 17 | | | | | | | |
| \$ Worked off through Community Service | \$3,230 | \$15,441 | \$9,499 | \$6,402 | \$6,301 | | | | | | | |
| Collection Agency Payments | \$35 | \$6,776 | \$1,253 | \$340 | \$2,403 | | | | | | | |
| Electronic Payments | \$42,902 | \$27,753 | \$44,900 | \$28,411 | \$40,870 | | | | | | | |

Wood County Circuit Court
Active Non-Escrow Receivables Audit Summary (DOC/Other Collects Included)
For Month Ending 05-31-2016
Preliminary

06-03-2016
11:48 am

| Account | 0-1 Month | 1-2 Months | 2-3 Months | 3-6 Months | 6-12 Months | 1-2 Years | 2-3 Years | 3-4 Years | 4-5 Years | Over 5 Years | Total |
|--------------|----------------------|----------------------|---------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|------------------------|
| Fees | 35053.55 | 21976.82 | 16441.93 | 56437.17 | 83905.05 | 104584.89 | 54938.64 | 29398.45 | 55773.85 | 184594.99 | 643105.34 |
| Traffic | 65188.01 | 32683.32 | 13144.02 | 57547.24 | 73596.39 | 79490.08 | 95849.65 | 34948.64 | 30753.89 | 163639.57 | 646840.81 |
| Criminal | 88482.64 | 68123.70 | 60854.99 | 172832.39 | 306071.06 | 450539.71 | 294203.92 | 221420.53 | 188254.04 | 427098.49 | 2277881.47 |
| Restitution | 10159.81 | 23235.48 | 882.18 | 12002.56 | 49537.41 | 64083.65 | 55926.46 | 176348.94 | 51047.78 | 106641.51 | 549865.78 |
| TOTAL | \$ 198,884.01 | \$ 146,019.32 | \$ 91,323.12 | \$ 298,819.36 | \$ 513,109.91 | \$ 698,698.33 | \$ 500,918.67 | \$ 462,116.56 | \$ 325,829.56 | \$ 881,974.56 | \$ 4,117,693.40 |

Wood County Circuit Court
Active Non-Escrow Receivables Audit Summary (DOC/Other Collects Omitted)
For Month Ending 05-31-2016
Preliminary

06-03-2016
11:49 am

| Account | 0-1 Month | 1-2 Months | 2-3 Months | 3-6 Months | 6-12 Months | 1-2 Years | 2-3 Years | 3-4 Years | 4-5 Years | Over 5 Years | Total |
|--------------|----------------------|---------------------|---------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|------------------------|
| Fees | 35053.55 | 20532.57 | 14744.53 | 55422.89 | 79817.52 | 90078.48 | 48914.89 | 18619.34 | 25838.31 | 136858.26 | 525880.34 |
| Traffic | 65188.01 | 32683.32 | 13144.02 | 57547.24 | 73596.39 | 79490.08 | 95849.65 | 34133.14 | 30753.89 | 163639.57 | 646025.31 |
| Criminal | 84075.14 | 41267.30 | 44213.49 | 124731.53 | 224060.75 | 307976.52 | 184272.84 | 132429.64 | 121434.03 | 297304.25 | 1561765.49 |
| Restitution | 4180.23 | 1700.82 | 299.05 | 3241.44 | 16552.38 | 33873.64 | 8644.77 | 5853.53 | 20372.40 | 46826.40 | 141544.66 |
| TOTAL | \$ 188,496.93 | \$ 96,184.01 | \$ 72,401.09 | \$ 240,943.10 | \$ 394,027.04 | \$ 511,418.72 | \$ 337,682.15 | \$ 191,035.65 | \$ 198,398.63 | \$ 644,628.48 | \$ 2,875,215.80 |

Committee Report
County of Wood

3b

Report of claims for: District Attorney

For the period of: June 2016

For the range of vouchers: 11160006 - 11160006

| Voucher | Vendor Name | Nature of Claim | Doc Date | Amount | Paid |
|--------------|------------------------|-----------------|------------|----------|------|
| 11160006 | STATE BAR OF WISCONSIN | Bar Dues | 06/14/2016 | 600.00 | P |
| Grand Total: | | | | \$600.00 | |

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Report

County of Wood

Report of claims for: BRANCH 1/PROBATE

For the period of: JUNE 2016

For the range of vouchers: 03160022 - 03160024

| Voucher | Vendor Name | Nature of Claim | Doc Date | Amount | Paid |
|--------------|--------------------------------------|----------------------------|------------|------------|------|
| 03160022 | LEGAL DIRECTORIES PUBLISHING CO | 2016 WIS LEGAL DIRECTORIES | 06/21/2016 | 199.00 | |
| 03160023 | MATTHEW BENDER & COMPANY | LAW BOOKS - PAGE ON WILLS | 05/31/2016 | 384.31 | |
| 03160024 | THOMSON REUTERS-WEST PUBLISHING CORP | LAW BOOKS | 06/04/2016 | 669.00 | |
| Grand Total: | | | | \$1,252.31 | |

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

MAY, 2016

Report of Claims for

BRANCH 1/PROBATE

For the range of vouchers: 03160016 03160021

| Voucher | Vendor Name | Nature of Claim | Doc Date | Amount | Paid |
|----------|---------------------------|-------------------------|------------|---------|------|
| 03160016 | MASEPHOL SHERRY L | MILEAGE REIMBURSEMENT | 05/16/2016 | 165.78 | P |
| 03160017 | EMMONS BUSINESS INTERIORS | 3 DESK CHAIRS | 04/28/2016 | 1335.00 | |
| 03160018 | SWITS LTD | INTERPRETER FEES | 04/19/2016 | 75.00 | |
| 03160019 | COLLINS KIMBERLY | TRANSCRIPT FEES | 04/22/2016 | 240.00 | |
| 03160020 | COLLINS KIMBERLY | TRANSCRIPT FEES | 05/17/2016 | 136.00 | |
| 03160021 | ZAMOW DENISE | TRANSCRIPT FEES - 15CF3 | 05/12/2016 | 36.00 | |

| | | | | | |
|--|--|--|--------------|------------|--|
| | | | Grand Total: | \$1,987.78 | |
|--|--|--|--------------|------------|--|

Committee Chair

Committee Member

Committee Member

Committee Member

Committee Member

Committee Member

Committee Report

County of Wood

3b

Report of claims for: BRANCH 2

For the period of: JUNE 2016

For the range of vouchers: 04160017 - 04160018

| Voucher | Vendor Name | Nature of Claim | Doc Date | Amount | Paid |
|--------------|-------------------------|---------------------|------------|----------|------|
| 04160017 | WI COURT REPORTERS ASSN | COURT REPORTER DUES | 06/14/2016 | 100.00 | |
| 04160018 | PETERSON MICHELLE L | TRANSCRIPT 14CF394 | 06/01/2016 | 32.00 | |
| Grand Total: | | | | \$132.00 | |

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Report

County of Wood

36

Report of claims for: BRANCH 3/DRUG COURT

For the period of: JUNE 2016

For the range of vouchers: 05160026 - 05160031

| Voucher | Vendor Name | Nature of Claim | Doc Date | Amount | Paid |
|--------------|---------------------------------|--------------------------|------------|-------------|------|
| 05160026 | ATTIC CORRECTIONAL SERVICES INC | DRUG CRT STAFF & REVENUE | 06/03/2016 | 5935.65 | P |
| 05160027 | ATTIC CORRECTIONAL SERVICES INC | DRUG CRT STAFF ENHANCED | 06/03/2016 | 6008.33 | P |
| 05160028 | SIEMENS HEALTHCARE DIAGNOSTICS | DRUG TESTING SUPPLIES | 06/01/2016 | 852.49 | |
| 05160029 | ATTIC CORRECTIONAL SERVICES INC | DRUG CT STAFF ENHANCED | 05/02/2016 | 6008.33 | |
| 05160030 | ATTIC CORRECTIONAL SERVICES INC | DRUG CT STAFF & REVENUE | 05/02/2016 | 5935.65 | |
| 05160031 | BERTRAM BRENDA | TRANSCRIPTS | 05/31/2016 | 154.00 | |
| Grand Total: | | | | \$24,894.45 | |

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

NOTICE OF INJURY AND CLAIM
(APPENDIX Q)

RECEIVED

JUN 16 2016

To: Wood County Clerk
400 Market Street
Wisconsin Rapids, WI 54494

Mailing Address: WOOD CO. CORP. COUNSEL
Wood County Clerk
PO Box 8095
Wisconsin Rapids WI 54495.

Pursuant to sec. 893.80, Wis. Stats., you are hereby notified of this claim for damage against Wood County.

THE INCIDENT

Date: 6-9-16

Time: 2:30

Place: Hwy 73, South

The circumstances giving rise to my claim are as follows:

DUMP TRUCK 0268 WAS DROPPING GRAVEL AND LOOK LIKE GRAY ROAD BASE
NO TARP OVER LOAD. I HAVE PICTURES OF THIS. ~~IT~~ IT BENT THE ROCKS
DROPPING BROKE MY WINDSHIELD ON MY TRUCK.

The names of county personnel involved are: Not sure

The name of other witnesses are: N/A

THE CLAIM

I request the following monetary or other relief 2015 Volvo 0780 Windshield

6-13-19
Date

Signature

Print Name: Jamie Kulinski

Address: 3130 GAYNOR AVE

WISCONSIN RAPIDS WI 54495

Phone: (157) 923-7604

RECEIVED

JUN 16 2016

Copy to: Corp Counsel, Risk Mgmt, Hwy

5



7c.

Wood County: Mobile Device/BYOD Terms of Use Policy

Wood County grants its employees the privilege of purchasing and using smartphones and tablets of their choosing at work for their convenience. Wood County reserves the right to revoke this privilege if users do not abide by the policies and procedures outlined below.

This policy is intended to protect the security and integrity of Wood County's data and technology infrastructure. Limited exceptions to the policy may occur due to variations in devices and platforms.

Wood County employees must agree to the terms and conditions set forth in this policy in order to be able to connect their devices to the County network.

Acceptable Use

- The county defines acceptable business use as activities that directly or indirectly support the business of Wood County.
- Employees are blocked from accessing certain websites during work hours/while connected to the County network at the discretion of the County.
- Devices may not be used at any time to:
 - Store or transmit illicit materials
 - Harass others
- Employees may use their mobile device to access the following county-owned resources: email, calendars, contacts, etc. as long as it is approved by the Department Head. Use of personal devices to conduct County business will subject the device to Open Records Laws as applicable and litigation discovery requests.
- Wood County has a zero-tolerance policy for texting or emailing while driving and only hands-free talking while driving is permitted.

Devices and Support

- Smartphones including iPhone, Android, and Windows phones are allowed
- Tablets including iPad and Android are allowed.
- Connectivity issues are supported by IT; employees should contact the device manufacturer or their carrier for operating system or hardware-related issues.
- Devices must be presented to IT for proper job provisioning and configuration of standard apps, such as browsers, office productivity software and security tools, before they can access the network.

Reimbursement

With Department Head approval, the county will reimburse an employee up to \$15 for a phone with no data plan or up to \$30 for a phone with a data plan for a personal phone used to conduct county business.

Security

- In order to prevent unauthorized access, devices must be password protected using the features of the device and a strong password is required to access the County network.
- The county's strong password policy is: Passwords must be at least 8 characters and a combination of upper- and lower-case letters, numbers and symbols. Passwords will be rotated every 45 days and the new password can't be one of 3 previous passwords.
- The device will lock itself with a password if it's idle for five minutes.
- After five failed login attempts, the device will lock. Contact IT to regain access.
- Employees are automatically prevented from downloading, installing and using any app that does not appear on the county's list of approved apps.
- Smartphones and tablets that are not on the county's list of supported devices are not allowed to connect to the network. Please contact IT prior to purchasing a new device to make sure it will be supported.
- Smartphones and tablets belonging to employees that are for personal use only are not allowed to connect to the network without Department Head or designee approval.
- Employees' access to county data is limited based on user profiles defined by IT and automatically enforced.
- All devices will be encrypted to protect information stored on the device.
- The employee's device may be remotely wiped if 1) the device is lost, 2) the employee terminates his or her employment, 3) IT detects a data or policy breach, download of app that created a security concern, a virus or similar threat to the security of the county's data and technology infrastructure.

Risks/Liabilities/Disclaimers

- While IT will take every precaution to prevent the employee's personal data from being lost in the event it must remote wipe a device, it is the employee's responsibility to take additional precautions, such as backing up email, contacts, etc.
- The County reserves the right to disconnect devices or disable services without notification.
- Lost or stolen devices must be reported to the County IT Department within 24 hours. Employees are responsible for notifying their mobile carrier immediately upon loss of a device.
- The employee is expected to use his or her devices in an ethical manner at all times and adhere to the county's electronic use policy and all other Department Policy's as outlined above.
- The employee is personally liable for all costs associated with his or her device.
- The employee assumes full liability for risks including, but not limited to, the partial or complete loss of county and personal data due to an operating system crash, errors, bugs, viruses, malware, and/or other software or hardware failures, or programming errors that render the device unusable.

Wood County reserves the right to take appropriate disciplinary action up to and including termination for noncompliance with this policy.

Employee Signature: _____

Date: _____

7.d.

Wood County Pay Progression Plan

Employee Recruitment & Retention Policy

Purpose:

Provide Departments with the necessary tools to be able to recruit and retain quality employees in an ever changing job market while working within Wood County's current pay plan structure.

Employee Recruitment Guidelines:

Allow departments the ability to hire new employees up to Step 6.

Allow departments the ability to negotiate up to two weeks of vacation for new hires.

If a department needs to offer Step 7 or above the Department Head will work with the HR Director to review and finalize the offer.

If the Department Head and HR Director are unable to come to an agreement on an offer, the hiring Department oversight Committee will make final offer decision.

Employee Retention Guidelines:

Allow Department Head the ability to advance employees who are identified as working above average to skip one step higher on the pay scale, up to Step 6.

Pay Plan Review:

In order to stay competitive the pay plan should be reviewed by a committee every two years to ensure its effectiveness and verify the plan has kept up with current market values.

7E.

MEMORANDUM

DRAFT

TO: Wood County Board of Supervisors
FROM: Peter A. Kastenholtz, Corporation Counsel
RE: County Home Rule
DATE: July 19, 2016

The issue of what authority the Wood County Board of Supervisors (the county board) has comes up with some frequency and since I find myself answering this question in situations that are sometimes politically charged, I thought it would be a good idea to cover the topic when there is no pending issue to tie it to.

Although the establishment of counties in Wisconsin is provided for in the state constitution, at Art. IV, sec. 22, the constitution simply leaves it to the legislature to confer on the county boards the powers it deems appropriate. To that end the legislature has enacted Ch. 59, entitled "Counties" and therein, as well as in numerous other statutes, has granted various types of authority and responsibility to counties. Aside from these provisions of specific authority, by means of Wis. Stat. s. 59.03, the legislature has granted counties a limited version of what is called "home rule." Home rule is a phrase that represents the type and level of authority a governmental entity grants itself. This home rule for counties is much more limited than that which is afforded cities and villages under the state constitution at Art. XI, sec. 3, or the statutes that address city and village home rule. So, even though a county is technically a subunit of the state and exists primarily to do the bidding of the state, the legislature has given counties a limited ability to regulate matters of local interest. The statute provides in relevant part as follows:

59.03. Home rule

(1) Administrative home rule. Every county may exercise any organizational or administrative power, subject only to the constitution and to any enactment of the legislature which is of statewide concern and which uniformly affects every county.

Wisconsin Courts have also recognized that county "home rule" is more limited than the home rule afforded to cities. In the case of Jackson County v. State of Wis. DNR, 293 Wis. 2d 497, 717 N.W.2d 713 (Wis. 2006), the Wisconsin Supreme Court set forth the limitations of a county's home rule authority by interpreting and applying Wis. Stat. s. 59.03(1). In that the Jackson County case is the seminal case on the home rule authority of a county in Wisconsin, I am going

to continue here by setting forth the full analysis made by the court on the home rule issue, which then ends with a four-part test. The Jackson County case was addressing the issue of whether the county board could rescind a tax deed, which of course is not a concern to us here, but the court did review the law with respect to the authority of a county board to legislate and that is what I want you to focus on in reading this excerpt from the case.

¶ 16 A county is a creature of the legislature and as such, it has only those powers that the legislature by statute provided. Wis. Const. art. IV, § 22. For more than a century, Wisconsin courts consistently have interpreted counties' powers as arising solely from the statutes:

Counties are, at most, but local organizations, which, for the purposes of civil administration, are invested with a few functions characteristic of a corporate existence.... [T]he statutes confer upon them all the powers they possess.

Frederick v. Douglas County, 96 Wis. 411, 416–17, 71 N.W. 798 (1897) (citations omitted). We have held that counties exist for, and derive their powers from, the state, through legislation. State ex rel. Conway v. Elvod, 70 Wis.2d 448, 450, 234 N.W.2d 354 (1975) (explaining that a “county is totally a creature of the legislature, and its powers must be exercised within the scope of authority ceded to it by the state”); Kyncl v. Kenosha County, 37 Wis.2d 547, 555, 155 N.W.2d 583 (1968) (citation omitted) (explaining that a county “exists not by virtue of its own will or consent, but as a result of the superimposed will of the state”); Douglas County v. Indus. Comm’n, 275 Wis. 309, 313–14, 81 N.W.2d 807 (1957) (citations omitted) (pointing out that “[c]ounties, like other municipal corporations, are mere instrumentalities of the state, and statutes confer upon them their powers, prescribe their duties, and impose their liabilities”); Spaulding v. Wood County, 218 Wis. 224, 226, 260 N.W. 473 (1935) (citations omitted) (explaining that a county has “only such powers as are conferred upon [it] by statute, or such as are necessarily implied therefrom”).

¶ 17 A county's home rule power is more limited than the home rule power that is afforded to cities; as we explained, “contrary to the direct and expansive delegation of power to municipalities under Wis. Const. art. XI, § 3, the authority of county boards is limited.” State ex rel. Teunas v. County of Kenosha, 142 Wis.2d 498, 504, 418 N.W.2d 833 (1988) (footnote omitted). Accordingly, the County's power to rescind a tax deed under the circumstances presented by this case must be found in a statute or necessarily be implied from a statute, in order for that power to exist.

2. Wisconsin Stat. § 59.03

¶ 18 The County asserts its authority is grounded in Wis. Stat. § 59.03(1), which provides:

Administrative home rule. Every county may exercise any organizational or administrative power, subject only to the constitution and to any enactment of the legislature which is of statewide concern and which uniformly affects every county.

¶ 19 The County correctly asserts that Wis. Stat. § 59.03 is a broad grant of power to counties. The County also asserts that its home rule power is complimented by Wis. Stat. § 75.22, wherein it asserts it has the implied, if not the expressed, power to rescind this tax deed. When exercising home rule power, a county must be cognizant of the limitation imposed if the matter has been addressed in a statute that uniformly affects every county as such legislation shows the matter is of statewide concern. Mommsen v. Schueller, 228 Wis.2d 627, 635, 599 N.W.2d 21 (Ct.App.1999). Wisconsin courts have previously recognized that while some subjects are exclusively a statewide concern, others may be entirely a local concern and some subjects are not exclusively within the purview of either the state or of a county. Id. at 636, 599 N.W.2d 21. For those subjects where both the state and a county may act, the county's actions must "complement rather than conflict with the state legislation." State ex rel. Ziervogel v. Washington County Bd. of Adjustment, 2004 WI 23, ¶ 37, 269 Wis.2d 549, 676 N.W.2d 401.

¶ 20 *Four factors assist us in determining how a county's action is to be analyzed:*

(1) whether the legislature has expressly withdrawn the power of municipalities to act;

(2) whether the ordinance logically conflicts with the state legislation;

(3) whether the ordinance defeats the purpose of the state legislation; or

(4) whether the ordinance goes against the spirit of the state legislation.

Mommsen, 228 Wis.2d at 636–37, 599 N.W.2d 21 (citing Anchor Sav. & Loan Ass'n v. EOC, 120 Wis.2d 391, 397, 355 N.W.2d 234 (1984); U.S. Oil, Inc. v. City of Fond Du Lac, 199 Wis.2d 333, 345, 544 N.W.2d 589 (Ct.App.1996)). If any one of the four factors set out in Mommsen is met by a county's action, that action is without legal effect. Ziervogel, 269 Wis.2d 549, ¶ 38, 676 N.W.2d 401 (citation omitted).

Jackson County v. State of Wis. DNR, 293 Wis.2d 510-512; emphasis added.

Wood County Emergency Contact Roster

Revised 3/15/2016

Contact necessary Emergency Personnel if needed (911) before implementing the procedures below.

In case of any of the emergencies listed below the primary contact should be called as soon as possible. If the primary contact is not available please attempt to contact the backup personnel. Once contact is made with the appropriate person they will determine who else should be contacted. In all cases the County Board Chairperson or Vice-Chairperson should be contacted by the primary contact as soon as possible in event of any incident below or as a back up contact if necessary. Contact numbers are listed below. *The phone numbers listed below are not for public distribution.*

***Dispatch –Please notify the contacts below if the emergency is at a Wood County facility or department.
If the primary or back up contacts cannot be reached please notify the County Chair , Co-Chair or Sheriff.***

| Emergency | Primary Contact | Back up contacts |
|--|--|--|
| Serious Work Related Injury or Fatality (includes Jail suicides) 3 or more hospitalized or a fatality must be reported to the State within 8 hours by the Risk Manager. | Terry Stelzer Risk Manager Office 715-421-8412 Cell 715-213-4375 Home 715-712-1090 If no answer – leave a message. Appropriate Dept. Head. | Warren Kraft HR Director Office 715-421-8805 Cell 920-420-2019 Home 920-231-7468 If no answer – leave a message. Appropriate Dept. Head. |
| Bomb Threat Dispatch should notify the Sheriff's Department then the primary contact.. | Terry Stelzer Risk Manager Office 715-421-8412 Cell 715-213-4375 Home 715-712-1090 If no answer – leave a message. Appropriate Dept. Head. | Warren Kraft HR Director Office 715-421-8805 Cell 920-420-2019 Home 920-231-7468 If no answer – leave a message. Appropriate Dept. Head. |
| Facility Fire Notify if fire department or ambulance responds to a Wood County facility. | Terry Stelzer Risk Manager Office 715-421-8412 Cell 715-213-4375 Home 715-712-1090 If no answer – leave a message. Appropriate Dept. Head. | Warren Kraft HR Director Office 715-421-8805 Cell 920-420-2019 Home 920-231-7468 If no answer – leave a message. Appropriate Dept. Head. |
| Severe Weather or Warning This notice would initially come to Emergency Management via Dispatch. | Warren Kraft HR Director Office 715-421-8805 Cell 920-420-2019 Home 920-231-7468 If no answer – leave a message. Appropriate Dept. Head. | Terry Stelzer Risk Manager Office 715-421-8412 Cell 715-213-4375 Home 715-712-1090 If no answer – leave a message. County Board Chairperson. |
| Threat of violence Would not include ambulance calls for routine patient upsets at Norwood Health Center. | Warren Kraft HR Director Office 715-421-8805 Cell 920-420-2019 Home 920-231-7468 If no answer – leave a message. Appropriate Dept. Head. | Terry Stelzer Risk Manager Office 715-421-8412 Cell 715-213-4375 Home 715-712-1090 If no answer – leave a message. Appropriate Dept. Head. |

Lance Pliml, Wood County Board Chairperson: Home 715-421-4001, Cell 715-213-4002
Trent Miner, Wood County Board Vice-Chairperson: Home 715-884-2337, Work 715-387-3768
Thomas Reichert, Wood County Sheriff. Home 715-423-2107, Work 715-421-8715