

MINUTES OF THE JUDICIAL AND LEGISLATIVE COMMITTEE

DATE: October 4, 2018
 TIME: 10 a.m.
 PLACE: Room 115 Wood County Courthouse
 TIME ADJOURNED: 12:00 p.m.
 MEMBERS PRESENT: Chairman William Clendenning, Bill Leichtnam,
 Kenneth Curry, Brad Hamilton, Jake Hahn
 OTHERS PRESENT: Peter Kastenholz. See attached list.

1. At 10 a.m., Chairman Clendenning called the meeting to order.
2. Public comments. None.
3. Chairman Clendenning asked if there were any objections to the minutes for the September 6, 2018, meeting; there were none. The minutes were accepted as drafted.
4. The Committee reviewed monthly voucher and department reports of the departments they oversee. Moved by Hamilton, seconded by Curry, to approve the reports and payment of department vouchers. All ayes.
5. Family Court Commissioner contract was discussed. Moved by Hamilton, seconded by Hahn, to approve the contract. All ayes.
6. The Committee reviewed the claims of David Schreiner and Tim Hafenbredl. These claims will be provided to the county board.
Moved by Hamilton, seconded by Hahn, to deny the claim of David Schreiner. All ayes.
7. There were no new animal claims against the County.
8. The Committee reviewed correspondence and legislative issues.
 - a. Report of Central Sands Water Committee. Supervisor Leichtnam advised that Planning & Zoning's Jeff Brewbaker talked to the group about the contamination dangers of septic systems. At the next meeting there is a planned trip to Heartland Farms. There seems to be a consensus amongst the experts that the nitrate problems with the groundwater are due to 90% agricultural factors, 9% septic systems, and 1% other, per the WCA presentation.
 - b. Discussion of WCA conference programs. General discussion was had on the information learned at the breakout sessions. A lot of information was shared by the attendees.
 - c. Appointment of supervisor to attend the Criminal Justice Taskforce. Clerk of Courts Cindy Joosten explained the function of the committee in enhancing the efficiency of the court system. There is a

subcommittee being formed to look into creating a Justice Taskforce Director. Moved by Hamilton, seconded by Leichtnam, to appoint the Judicial & Legislative Committee Chair to attend the Criminal Justice Taskforce meetings. All ayes.

9. Courthouse Security Committee report. Reuben Van Tassel spoke on what a few other counties have done in enhancing courthouse security. The next Courthouse Security Committee meeting is in December.
10. County Board rules.
 - a. Centralized Accounting. Chairman Clendenning explained that the concept of centralized accounting is still an issue and folks may want to provide input on this. This topic came up in the context of the need for an efficiency audit.
 - b. Creating a public property committee. Chairman Clendenning wants this discussed and decided upon by the next time committees are appointed. Suggestion was made to review the entire committee structure. The Committee will discuss this next month.
 - c. Creation of rule for appointments to vacant positions of County Clerk and County Treasurer before expiration of elected term. General discussion had on the different options the county board has in filling vacated positions of constitutional offices. Will discuss further next month.
 - d. Job description of Administrative Coordinator. A draft position description was prepared by the Human Resources Director. The committee passed a motion last month to refer this matter on to the Executive Committee. They have yet to deal with it.
11. Agenda items for the November 1, 2018, meeting:
 - Review County Board's committee structure.
 - Discuss creation of county board rule on filling certain vacated constitutional offices.
 - Request Family Court Commissioner to attend next meeting.
 - Performance evaluations.
12. The next committee meeting will be November 1, 2018, 10 a.m.
13. Meeting adjourned without objection by the Chairperson at 12:00 p.m.

Minutes taken by Peter Kastenzholz and approved by Kenneth Curry.

Kenneth Curry
Kenneth Curry, Secretary (signed electronically)

Judicial & Legislative Committee Meeting

Date: October 4 2018

NAME (PLEASE PRINT)	REPRESENTING
Cindy Taasten	COC
Dennis Polach	WCB-#14
Brent Vuurink	CSA
Joseph H. Zupfuk	WCB-1217
Michele Newman	Victim / Witness
Adam G. Fischer	WCB # 5
Reuben Van Tassel	Maint. Supervisor