

OPERATIONS COMMITTEE

DATE: Tuesday, December 1, 2020
TIME: 9:00 a.m.
LOCATION: Wood County Courthouse
Room 114
400 Market St.
Wisconsin Rapids, WI

1. Call meeting to order
2. Public Comments
3. CONSENT AGENDA
 - (a) Review/approve minutes from previous committee meetings
 - (b) Review monthly letters of comment from department heads.
 - (c) Approval of departments vouchers – County Board, County Clerk, Risk Management, Wellness, Treasurer, Finance, and Human Resources.
4. Review items, if any, pulled from consent agenda
5. **Treasurer**
 - (a) Resolution to sell tax deed properties.
 - (b) Resolution to sell tax deed property.
6. **Wellness**
 - (a) Wellness Coordinator Update
7. **Finance**
 - (a) Finance Department Update
 - (b) 2020 Budget Reallocation Resolutions
 - (i) Health and Human Services
 - (ii) Highway
 - (iii) Human Officer
 - (iv) UW Extension
8. The committee may go into closed session pursuant to Wisconsin Stats. §19.85 (1)(c), for the purpose of conducting the annual evaluations for the Human Resources Director and Finance Director.
9. Return to open session.
10. Consider any agenda items for next meeting
11. Set next regular committee meeting date
12. Adjourn

Join by phone

+1-408-418-9388 United States Toll
Meeting number (access code): 146 427 7671

Join by WebEx App or Web

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=m06f7b8ae60eac78096454c10914bb6ad>
Meeting number (access code): 146 427 7671
Meeting password: OP1201

OPERATIONS COMMITTEE MEETING MINUTES

DATE: Tuesday, November 3, 2020
TIME: 9:00 a.m.
PLACE: Wood County Courthouse – Conference Room 114

PRESENT: Ed Wagner, Donna Rozar, Lance Pliml, Adam Fischer, Mike Feirer

OTHERS PRESENT (for part or all of the meeting, in person or via Webex): Bill Clendenning, Dennis Polach, Kimberly McGrath, Kelli Quinnell, Al Thurber, Ed Newton, Jason Grueneberg, Adam Fandre, Trent Miner, Reuben Van Tassel, Lisa Keller, Heather Gehrt, Nick Flugaur, Marissa Laher, Jordon Bruce, Mary Solheim, Amy Kaup, Jo Timmerman, Mary Schlagenhaft, Shane Wucherpennig, Sarah Christensen, Ray Bossert

The meeting was called to order by Chair Wagner at 9:00 a.m.

There were no public comments.

There was no discussion on any items in the Consent Agenda.

Motion (Fischer/Feirer) to approve the Consent Agenda. Motion carried unanimously.

Planning & Zoning Director Grueneberg presented a resolution for the Broadband Grant Application. Grueneberg explained that the resolution passed through the PIT Committee on November 2, 2020, was being brought to this Committee today, and would also be brought to the CEED Committee on November 4, 2020. Grueneberg explained that the grant is through the Public Service Commission and the deadline to submit is December 1, 2020. Discussion ensued.

Motion (Pliml/Rozar) to approve the resolution for the Broadband Grant Application. Motion carried unanimously.

Treasurer Gehrt presented a resolution to deed property back to former owner.

Motion (Rozar/Feirer) to approve the resolution to deed property back to former owner. Motion carried unanimously.

Gehrt presented the Committee with September sales tax information. Gehrt stated that the County was 5% behind where sales tax were in September 2019, however, overall the County is currently about 84% ahead of where it was for the whole year in 2019.

Wellness Coordinator Fandre gave a presentation on the Wellness Program Aggregate Report, including his recommendations for the 2021 Wellness Program. Pliml questioned the large drop in spousal participation and Fandre explained that it is likely due to the elimination of the spousal incentive. Rozar asked Fandre if there was a way to track the impacts of the drop of spousal participation. Fandre stated that he would look into that. Discussion ensued.

Human Resources Director McGrath presented information about the 2020 Performance Evaluation process. McGrath stated that all performance evaluations are due to Human Resources by December 18, 2020. She further stated that emails would be going out by the end of the week to departments with a list of their evaluations that are due. McGrath asked for permission to place a closed session to complete performance evaluations for Department Heads that report to the Committee on the December agenda. Chair Wagner granted her permission to do so.

Finance Director Thurber stated that the proposed budget was posted out on the website and he encouraged everyone to read the budget summary.

Thurber presented a resolution to amend the 2020 Public Health budget for COVID-19 funding.

Motion (Feirer/Rozar) to approve the resolution amending the 2020 Public Health budget for COVID-19 funding. Motion carried unanimously.

County Conservationist Wucherpfennig presented a request to the Committee to move internal funds to purchase a replacement for a GPS unit. Wucherpfennig explained that the current unit they have is 10 years old and they recently found out that it is end of life and will no longer be supported after December 31, 2020. He further explained that the cost of the unit is \$13,000, but the company will offer a contract to reduce the cost to \$10,000 if it is purchased by December 31, 2020. Wucherpfennig stated that the funds are all available internally within the Land Conservation budget and no money is needed from contingency.

Motion (Rozar/Pliml) to approve the reallocation of funds in the Land Conservation budget for the purchase of a replacement GPS unit. Motion carried unanimously.

Chair Wagner thanked Finance Director Thurber and Deputy Finance Director Newton for the Budget in Brief document that they prepared this year. Wagner stated that he would be asking the County Clerk Miner to distributed the Budget in Brief document to the Committee.

A brief discussion occurred regarding the Operations Committee meeting that is a public hearing on the budget at 8:30 a.m. on November 10, 2020.

The Committee discussed the schedule of meetings for 2021 and it was decided that the Committee will continue to meet the first Tuesday of every month at 9:00 a.m. for the time-being.

The next regular meeting of the Operations Committee is scheduled for December 1, 2020 at 9:00 a.m.

Chair Wagner adjourned the meeting at 9:56 a.m.

Minutes recorded and prepared by Kelli Quinnell. Minutes in draft form until approved at the next meeting.

**PUBLIC BUDGET HEARING &
OPERATIONS COMMITTEE
MEETING MINUTES**

DATE: Tuesday, November 10, 2020
TIME: 8:30 a.m.
PLACE: Wood County Courthouse – County Board Room

PRESENT: Ed Wagner, Donna Rozar, Lance Pliml, Mike Feirer, Adam Fischer

OTHERS PRESENT : Other County Board Supervisors and Dept. Heads in the room.

The meeting was called to order by Chairman Wagner at 8:30 a.m.

The public hearing was opened and public comment was called for.

Wagner highlighted that with the passage of this budget no core services were cut, levy and tax rates are down and cash reserves remain strong.

He stated that operations and future budgets will need to be scrutinized to avoid non-sustainable uses of the general fund balance used to balance structural deficits.

Supervisor questions followed.

Motion by Rozar/Feirer to approve the levy resolution and send onto county board for their consideration. Motion carried unanimously.

Motion by Feirer/Pliml to approve the budget resolution and send onto county board for their consideration. Motion carried unanimously.

Chairman Wagner declared the meeting adjourned at 8:45 a.m.

Minutes recorded and prepared by Trent Miner, County Clerk. Minutes in draft form until approved at the next meeting.



Wood County

WISCONSIN

OFFICE OF THE
COUNTY CLERK

Trent Miner

Letter of Comments – December 2020

The Presidential race in Wisconsin was, as expected, a close contest. Because it fell under a 1% difference, but over 0.25% difference, a recount could be requested as long as the aggrieved party (Trump) paid for it.

Although in the media, the campaign stated they were going to petition for a recount, no official paper work was filed until the last possible day. After the initial results were posted, we were off to the races trying to come up with estimates on how much a recount would cost in Wood County if one was requested. We also started to have the municipal clerks gather up their copies of the information required and get them to me in short order.

Because the county lacks any sort of large meeting area anymore, I ended up settling on the recount venue in Pittsville at the Community Hall. I am so very thankful to the City Clerk for bending over backwards in allowing me to commandeer that building. She went to work moving pre-existing reservations for the hall over that period around Thanksgiving. The Pittsville Community Library was super to work with as well. They use the Community Hall space, which is attached to the library, for their programming. Tammy Hardinger, the library director, was extremely cooperative and accommodating.

After the 2016 recount, the state law changed on when and how long a recount could take place and it really shortened up the timeframe. Once that deadline hit (November 18th at 5:00 p.m.), the Chair of the Elections Commission signs the order to begin that very next day (November 19th). You have 13 days from that point to complete the recount. So, you absolutely cannot wait until after the paperwork is filed to get your ducks in a row. We starting acquiring supplies, calling NUMEROUS people to see if they could work during the timeframe, including Thanksgiving Day and set up the Community Hall so that we could be ready to rock on November 20th. On November 18th in the morning, I went to the Pittsville Community Center to get tables, chairs and Plexiglas shields borrowed from the Town of Grand Rapids, City of Pittsville, and City of Wisconsin Rapids placed, along with an area for observers, and a locked room for storage. I worked with Health Officer Kunferman prior to setup in going over my plan, making sure I had as safe of a recount as I could set up for both tabulators and observers. My staff and I ran copies of all the various forms needed to conduct a recount and started boxing up all of the supplies we needed. When we were able to do it here at the courthouse, it was easy because you could just bring down the items you needed at any given time. When you are 20 miles away, you need to have all of your supplies and materials there at the beginning. I had just gotten into my truck after setting up the hall, when the Deputy County Clerk called me and stated that there was a wire transfer of money into the Elections Commission account for less than the entire statewide estimate. A few hours later, the petition was filed for Dane and Milwaukee Counties only.

Recounts are not a simple process of just counting ballots. It is much more in-depth that

that, pursuant to state statutes. There is the process of reconciling 2 sets of poll books, reconciling absentee ballot applications/envelopes to the quantity of absentee ballots cast, a reconciling of the total number of ballots per reporting unit, etc. Add to the mix the enormous increase of absentee ballots that need to be reconciled during a recount, trying to maneuver and keep people safe during a pandemic, it was challenging to organize and implement a workable solution. Truly, the easiest and fastest part of the whole thing is hand counting the ballots.

So, while money was expended that will not be reimbursed, you can see why you cannot wait until the facts are known to start preparation. The timeline does not allow for taking days to do setup and implementing a successful recount. I was very concerned about being able to get it all done, even with working Thanksgiving Day.

So, after this wordy diatribe, the recount did not happen. However, we were ready to go if it had been.

Since the recount did not happen, the mandatory audit of tabulating machines had to go forward, with a MUCH shorter timeline for completion. This audit is federally mandated as a result of the Help America Vote Act of 2002. Four of our reporting units were randomly chosen to conduct the audit, including the Town of Saratoga, the Villages of Hewitt and Vesper, and the City of Marshfield, Wards 7, 16, & 27. This audit included 4 races for each reporting unit. The audit requires a hand count of 4 races per reporting unit. This amounted to hand counting 4,812 ballots. While the job of the actual audit belongs to the municipality, I help coordinate and conduct those audits. We did these all the week of Thanksgiving, starting on Sunday afternoon with the Town of Saratoga.

The day after the election, the Elections Commission sent out another grant opportunity to counties to recoup some of their pandemic driven, non-budgeted, election costs. This grant was capped at \$10,000/county. I applied and am hopeful we will receive that funding to help buffer the bottom of the gaping hole that is the Elections budget. This grant is funded with the Elections Commission share of the CARES Grant. Once all expenses have been paid out for 2020, we will look to do a budget amending resolution.



Wood County

WISCONSIN

Finance Department

Allen Thurber
Finance Director

Date: December 1, 2020

Subject: Finance Department Update

To: Operations Committee

From: Al Thurber

Departmental Activities

- 2020 Budget completed.
- 2020 Budget reallocations – completion January 2021.
- Revise Budget Policy – target date January 2021.
- Revised General Fund Balance Policy – target date February 2021.
- Justice center financial analysis – target date January 2021.
- Staff Evaluations – due date December.

Ongoing/Upcoming Projects

- Develop proposal with options to balance 2022 budget.
- Model impact of new justice center on operating expenses, operating levy and debt levy.
- Annual review of all fund balances.
- Standardize quarterly financial reporting package for operations committee.
- Year End Procedures.
- 2020 Audit and CAFR preparation.
- Creation of a “fund dictionary”.
- Continue to refine Questica – improve current reports, create new reports, training, so we can get the most out of this powerful tool.
- Refresh of Capital Improvement Plan and determine borrowing needs.
- Review of all financial policies – prioritize needs for new policies.
- Staff development - succession planning.
- Strategic financial plan.
- New policies – determine needs, prioritize and start rolling out.

Meetings, Webinars and Conferences

- Toured Jail with Sheriff Becker and Ted Ashbeck.
- Reviewed Jail consultant’s presentation and other documents with Reuben Van Tassel.
- Meetings with Supervisor Wagner to finalize budget documents.
- Registered for GFAO online courses in December.



Wood County WISCONSIN

HUMAN RESOURCES DEPARTMENT

November 30, 2020

To: Wood County Operations Committee

From: Kimberly McGrath, Director- Human Resources

Subject: Human Resources (HR) Monthly Letter of Comments – November 2020

Human Resources Activity

	November 2020	2020 Year-to-Date
Applications Received	95	3,952
Positions Filled	19	195
Promotions/Transfers	3	33
New Hire Orientations	19	115
Terminations, Voluntary	12	117
Terminations, Involuntary	1	22
Retirements	0	12
Exit Interviews	3	41

Human Resources Narrative

General Highlights

1. We continue the post-Compensation and Classification Study Appeals Process in which employees may request to appeal the grade placement of their position. Employees who submitted an Intent to Appeal form by the deadline were provided with a rating letter from Carlson Dettmann on November 13th. Formal appeals are due to Human Resources by December 4th.
2. Presented the third of four Manager Training sessions to the Human Services management team on November 3rd. The session presented was "Coaching, Mentoring, & Providing Effective Feedback". We have enjoyed the opportunity to participate in these monthly training sessions.
3. Open enrollment is now complete for the 2021 plan year. As of current, over 580 employees submitted their electronic forms via the new process in Employee Self Service (ESS). We continue to be very grateful to the IT Department for creating the electronic benefit enrollment process. All enrollment data is currently being processed with our various vendors to ensure a successful January implementation.
4. All Annual Performance Evaluations are due to HR by December 18th. All departments and committees were provided with the information for evaluations that are outstanding.
5. With regards to a former Wood County employee appealing their termination, Human Resources completed the investigation of the claims presented and issued a letter to the former employee on November 5th to uphold the termination. The former employee has provided proper notice that they will appeal the decision before an Impartial Hearing Officer.

Meetings & Trainings

1. Attended the Operations Committee on November 3rd and November 10th.
2. Attended the Public Safety Committee on November 9th.
3. Attended County Board on November 10th.
4. Attended the Central WI City/County HR Roundtable virtually on November 19th. Topics discussed included 2021 budgets, compensation plans and anticipated wage adjustments, insurance/benefit changes, and union contracts.
5. Attended the weekly COVID-19 calls facilitated by Emergency Management.
6. Held individual staff meetings to discuss and provide updates on the department's progress towards our 2020 goals.
7. Staff attended various meetings including:
 - a. Wellness Committee Meeting on November 10th
 - b. Kids at Hope webinar on November 18th

Benefits

1. Processed Family and Medical Leave requests, address changes, beneficiary designations, qualifying events, benefit elections or contributions for new hires, terminations, and cancellation/reporting of benefits.
2. Processed and prepared monthly COBRA remittance, TASC admin fees, quarterly EAP fees, and turnover reports.
3. Reconciled monthly invoices for health, dental, vision, life, and disability insurances.
4. Updated the Health Fund Balance document for October.
5. Tracked hours used under the FFCRA and processed approvals.
6. Tracked vacation accruals lost during bi-weekly accruals for essential departments due to reaching the maximum hours. This is due to the COVID-19 pandemic and many departments having to restrict staff vacation and/or time off.
7. Assisted multiple employees with open enrollment election questions.
8. Approved/Denied over 500 elections for Open Enrollment.
9. Worked with multiple employees with questions on retirement and PEHP.

Recruitment

1. Updated the Status of Open Positions and Headcount Sheet (FTE Control) spreadsheets daily.
2. Reported new hires with the Wisconsin New Hire Reporting Center.
3. Closed multiple positions in Cyber Recruiter upon successful acceptance of an offer and notified all remaining applicants of position status.
4. Communicated with multiple applicants, employees, and supervisors regarding varying issues.

The following chart shows position activity during the month. Positions that are filled are dropped from the list the following month.

<u>Refilled Position</u>	<u>Department</u>	<u>Position</u>	<u>Status</u>
Replacement	Branch I	Legal Administrative Assistant – Floater	Position posted, applications reviewed, interviews conducted. Final candidate selected, references conducted. Filled 11/16/20.
Replacement	Clerk of Courts	Small Claims Clerk	Position filled internally 12/2/20.
Replacement	Clerk of Courts	Court Clerk	Position posted, applications being reviewed, deadline 11/23/20.
Replacement	District Attorney	Legal Administrative Assistant	Position posted, applications reviewed. Interviews to be conducted 12/1/20.

Replacements	Edgewater	CNA, RN, LPN and Dietary Assistant – (Multiple)	Ongoing recruitment- positions posted, applications reviewed, interviews, references, backgrounds, onboarding. Deadline 1/24/21.
Replacement	Edgewater	Certified Dietary Supervisor	Position posted, applications being reviewed, deadline 11/30/20.
New-Grant funded	Health	COVID Response Interviewers (10)	Position posted. Multiple telephone interviews conducted. Final candidates selected. Attended orientation and filled on 10/29, 11/19 & 11/24/20.
Replacement	Health	Public Health Nurse	Position posted, applications reviewed, interviews conducted. Final candidate selected, references and background completed. Offer extended, filled 11/23/20.
Replacement	Health	WIC-Health Educator/ Nutritionist	Position posted, applications reviewed, interviews conducted. Final candidate selected, references and background completed. Offer pending as of 11/20/20.
Replacement	Highway	Administrative Services	Position posted, applications being reviewed, interviews to be scheduled.
Replacements	Human Services	Social Worker – Initial Assessment (1)	Vacancy is on hold due to hiring freeze.
Replacement	Human Services	Secretary – Marshfield City Hall	Vacancy is on hold due to hiring freeze.
Replacements	Human Services	Bus Driver (One casual, one full-time)	Positions posted, deadline 12/3/20.
New – Approved by CB	Human Services	Discharge Case Manager	Position posted, interviews conducted. Final candidate selected, references/background conducted. Filled 11/16/20.
Replacement	Human Services	Family Interaction Workers (2)	Position posted, deadline 12/7/20.
Replacement	IT	IT Intern	Position posted, deadline 11/22/20.
Replacement	Maintenance	Maintenance Technician II	Position posted, deadline 12/6/20.
New/Replacement	Norwood	COTA, Occupational Therapist, Therapy Asst., Dietary Aide, RN, LPN and CNA's Multiple	Ongoing recruitment by Norwood.
Replacement	Norwood	Head Nurse	Position posted. Filled internally 11/1/20.
Replacement	Norwood	Receptionist (Casual)	Position posted, deadline 11/30/20.
Replacements	Sheriff	Part-time Deputies (Reserves)	Position continually posted, deadline 1/18/21. Eligibility list being established. Interviews held on 11/18, backgrounds being conducted.
Replacement	Sheriff	Deputy Sheriff	Position posted. Civil Service Commission & Sheriff's Department reviewing applications. Testing scheduled for 10/24/20 at WCSD. Backgrounds being conducted.

Safety/Risk Management – News and Activities

1. Continuing the process of updating the Written Programs and Safety/Risk Manual appendices/forms (expected completion is January 2021).
2. Managed open claims with Aegis throughout the month.

3. Continuing process of updating various insurance policies with Aegis/County Mutual and other providers.
4. Submitted subrogation letters to debtors to recover damages from incidents involving Sheriff's Department vehicles.

NEW Workers' Compensation Claims (2)

1. 10/19/20 – Sheriff's – Employee contracted COVID-19 while in close contact during field training (delayed reporting).
2. 11/13/20 – Sheriff's (Jail) – Employee was struck in the face while attempting to restrain combative inmate.

OPEN Workers' Compensation Claims (5)

1. 8/4/20 – Highway – Employee fractured L elbow in fall at asphalt plant (surgery required).
2. 8/18/20 – Highway – Patrol truck tailgate dropped onto employee's R foot on roadside after it became detached from truck bed.
3. 8/22/20 – Sheriff's Rescue – Employee injured R knee at accident scene performing extrication (surgery required).
4. 9/3/20 – Highway – Employee strained lower abdominal muscles pulling posts at roadside (surgery required)
5. 10/10/20 – Sheriff's Rescue – Employee had bloodborne pathogen exposure from lacerated forearm at accident scene.

CLOSED Workers' Compensation Claims (1)

1. 10/2/20 – Edgewater – Employee had bloodborne pathogen exposure from accidental needlestick.

First Aid Injuries (3)

1. 11/3/20 – Human Services – Employee fell on L hip/shoulder when office chair broke.
2. 11/8/20 – Norwood – Employee slipped on water in kitchen.
3. 11/16/20 – Highway – Employee strained L shoulder assembling culvert.

Property/Vehicle Damage Claims (2)

1. 10/4/20 – Sheriff's – Squad was struck at scene of accident while performing traffic control duties (actual \$2,752.54) – to be subrogated.
2. 11/10/20 – Sheriff's – Squad struck deer while on patrol near Arpin (est. \$2,226.12).

Liability Claims (0)

OPEN EEOC/ERD Claims (2)

1. 6/21/19 - Related to a 2016 claim alleging violation of the Wisconsin Fair Employment Act- Wood County successfully defended the claim at the Initial Determination stage and again after a four-day Hearing to Determine Probable Cause. The Complainant has appealed to the Labor and Industry Review Commission (LIRC). On October 4, 2019 Counsel submitted the County's Reply Brief in Opposition to the Petition for Review.
2. 6/1/20 - Former Human Services employee submitted a claim alleging violation of the Wisconsin Fair Employment Act. Our position statement was submitted to the Equal Rights Division by counsel on July 1, 2020.

Notice of Circumstances of Claim (1)

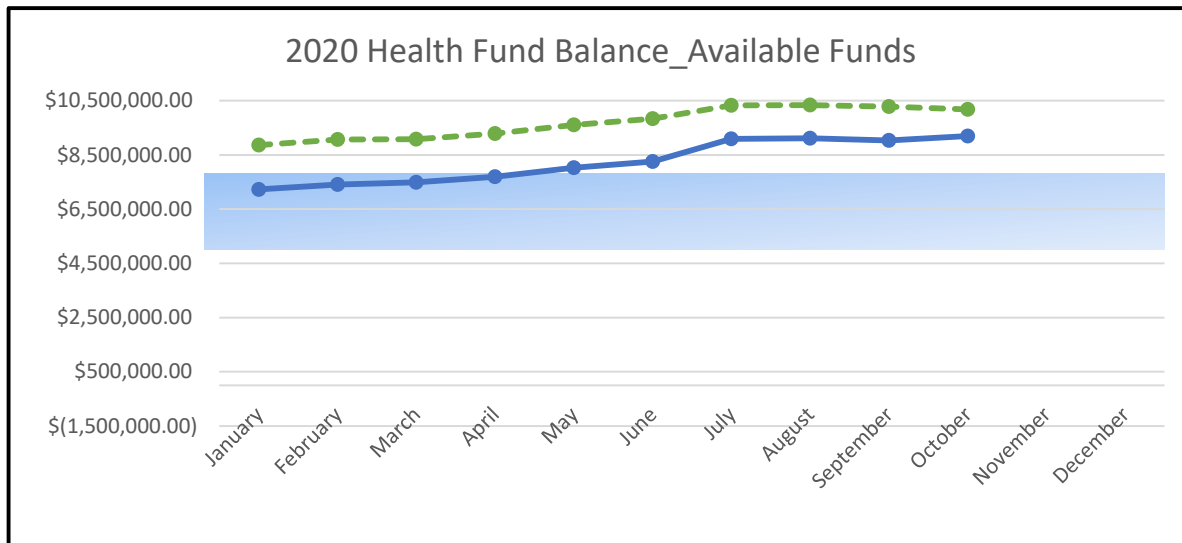
1. 9/8/20 - We received notice of a former Wood County employee seeking damages related to the denial of Post Employment Health Plan benefits.

Other

1. Continued to work with Human Services Deputy Director on various culture-related initiatives.
2. Distributed lists to Department Heads with performance evaluations that need to be completed prior to the December 18th deadline.
3. Worked with UI to provide additional information regarding multiple claims. Worked with various departments to compile information needed.
4. Worked with multiple departments to develop new job descriptions or to revise existing descriptions.
5. Received and processed multiple invoices for HR, Safety & Risk, and Wellness.
6. Facilitated New Hire Orientation on November 2nd, 9th, 19th, and 23rd.
7. Facilitated New Hire Orientation for Health LTE's on November 19th and 24th.
8. Conducted exit interviews on November 3rd, 18th, and the 24th including the benefit and payout information.
9. Reconciled and processed the October Unemployment Insurance payment.
10. Responded to various verifications of employment.
11. Replied to multiple requests from surrounding counties with varied information.
12. Met with several County employees and managers individually over the month to listen to concerns, provide advice, counsel, resources, and appropriate follow-up.

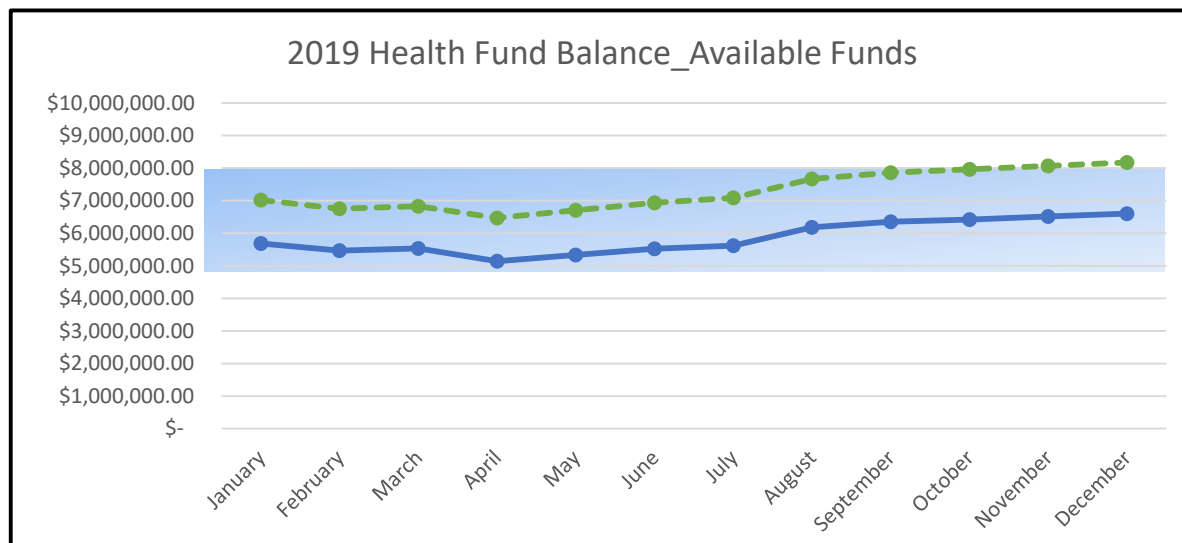
Health Fund Reserve Fund Balance

Months	2020		2019	
	Total	Available	Total	Available
January	\$ 8,859,244.13	\$ 7,228,926.49	\$ 7,021,371.56	\$ 5,685,137.45
February	\$ 9,064,996.83	\$ 7,409,523.04	\$ 6,755,901.70	\$ 5,469,001.54
March	\$ 9,079,691.15	\$ 7,488,748.95	\$ 6,834,145.97	\$ 5,529,400.66
April	\$ 9,279,880.64	\$ 7,691,704.49	\$ 6,472,162.23	\$ 5,141,045.93
May	\$ 9,599,909.66	\$ 8,026,137.54	\$ 6,701,880.37	\$ 5,329,290.53
June	\$ 9,840,229.19	\$ 8,254,329.92	\$ 6,935,298.36	\$ 5,526,859.63
July	\$ 10,321,385.10	\$ 9,087,944.61	\$ 7,088,744.49	\$ 5,617,057.79
August	\$ 10,335,598.89	\$ 9,112,572.26	\$ 7,670,878.32	\$ 6,182,575.07
September	\$ 10,276,396.74	\$ 9,033,305.33	\$ 7,858,325.78	\$ 6,358,024.31
October	\$ 10,175,941.90	\$ 9,194,424.53	\$ 7,964,236.62	\$ 6,416,974.66
November			\$ 8,073,695.68	\$ 6,514,699.74
December			\$ 8,173,200.57	\$ 6,603,418.96



2020 Total Balance - Dashed Line

2020 Available Funds - Solid Line



2019 Total Balance - Dashed Line

2019 Available Funds - Solid Line

For further information on HR activities, please contact the HR department.

TREASURER'S REPORT

December 1, 2020

By: H. Gehrt

1. Attended Operations Committee meeting on November 3.
2. Attended Operations Committee budget meeting on November 10.
3. Attended County Board on November 10.
4. Met with the current clerk and the new clerk of the Town of Milladore to go over all the forms that are required with our office and how to fill them out in order to get the tax bills calculated and printed on November 10.
5. Attended Treasury Management Best Practices Zoom meeting put on by the Government Finance Officers Association on November 16-18.
6. Attended Zoom meeting with the State Treasurer and Homeowner's Task force on November 19.
7. Attended Zoom meeting with the WCA Personnel, Finance, and County Organization Steering Committee on November 20.
8. In a final effort to get delinquent tax payers to pay before the new tax bills come out, there were 688 delinquent notices sent out (down 68 from last year) with the November payoff amounts.
9. All the remaining numbers from the State came out on November 20 and we started calculating and running tax bills. There are about 12 municipalities that are holding their budget hearings very late and so those bills won't get run until December.
10. There were 13 properties that were on sealed bid this month. Bids were opened on November 23 and 7 of the properties sold. (see resolution) The remaining properties will now be offered as over the counter sales. This leaves 2 houses and 4 vacant properties.
11. I have been reviewing wage plan appeal documents from staff.
12. As time allows, I have begun to work on staff end of year reviews that are due in December.



Wood County WISCONSIN

Employee Wellness

Adam Fandre

Letter of Comments – December 2020

- November 23 marked the start of the quarter 4 Wellness Challenge, *Bounce Back*. This challenge is 5 weeks long and focuses on developing stress management techniques and resiliency through optimizing various dimensions of wellness. Topics of focus include nutrition, financial well-being, sleep hygiene, physical well-being along with an introduction to what resiliency is. A total 98 participants have signed up for this challenge.
- I am continuing to prepare for next year's Wellness Program through making various changes to the Wellness portal based on participant feedback. I have also continued to work with various departments and locations to reserve rooms for the on-site biometric screenings that will take place between January and March. I am awaiting the final version of the 2021 Wellness mailing and hope to send this to participants no later than mid-December.
- The Wellness Committee and I have continued to review various Wellness activities and challenges to determine what the most appropriate focus would be for participants at this time. Likewise, in response to the feedback received through coaching we continue to brainstorm additional communication strategies for 2021 to continue keeping employees engaged and involved with the various activities offered through the Wellness Program.
- I am continuing to meet with participants for follow-up health coaching. During these meetings I touch-base with participants on the goals they set earlier in the year, assess progress, discuss ways to overcome challenges they are facing, and set new goals if needed. A total of 77 participants have completed an appointment with me and an additional 54 have an appointment scheduled.
- I did have a few employees reach out after the flu shot clinics were completed to request a flu shot. Thankfully, we did have additional vaccine left over and I was able to do this. The remaining vaccine was delivery to the Annex & Health Center for staff and residents.
- I am working with the presenter for the December Lunch & Learn to get a WebEx recording completed so it is available for participants to complete come December 1, 2020.

COUNTY BOARD CLAIMS

October-20

Oct-20

Paid November 2020

CLAIMANT	MONTH		PER DIEM \$	MILEAGE \$	MEALS/PK	TOTAL \$
					HOTEL \$	
Robert Ashbeck	October-20		350.00	95.45		\$445.45
Allen Breu	October-20		365.00			\$365.00
William Clendenning	October-20		615.00	20.13		\$635.13
Ken Curry	October-20		365.00	12.07		\$377.07
Michael Feirer	October-20		465.00	147.77		\$612.77
Adam Fischer	October-20		545.00	80.50		\$625.50
Jake Hahn	October-20		380.00	82.80		\$462.80
Brad Hamilton	October-20		450.00	8.05		\$458.05
John Hokamp	October-20		300.00	8.63		\$308.63
David La Fontaine	October-20		400.00	131.10		\$531.10
Bill Leichtnam	October-20		515.00	69.00		\$584.00
Lance Pliml	October-20		800.00	23.00		\$823.00
Dennis Polach	October-20		350.00	27.20		\$377.20
Donna Rozar	October-20		430.00	165.60		\$595.60
Lee Thao	October-20		300.00	4.60		\$304.60
Laura Valenstein	October-20		300.00			\$300.00
Ed Wagner	October-20		415.00	151.80		\$566.80
William Winch	October-20		300.00	37.95		\$337.95
Joe Zurfluh	October-20		350.00	12.65		\$362.65
David Barth	October-20		50.00			\$50.00
Carmen Good	October-20		50.00	40.25		\$90.25
William Voight	October-20		50.00			\$50.00
			\$ 8,145.00	\$ 1,118.55	\$ -	\$9,263.55

Chairman

Operations Committee

Committee Report

County of Wood

Report of claims for: COUNTY CLERK

For the period of: NOVEMBER 2020

For the range of vouchers: 06200179 - 06200196

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
06200179	VERIZON	Monthly Modem Fee	10/19/2020	\$220.20	P
06200180	OFFICE ENTERPRISES INC	Ink Tank/Labels - Mail Machine	10/26/2020	\$245.10	P
06200181	ELECTION SYSTEMS & SOFTWARE	Additional Ballots	10/27/2020	\$495.43	P
06200182	MARYANN LIPPERT CONSULTANT LLC	Consulting Services	11/01/2020	\$2,775.00	P
06200183	ANIMAL MEDICAL AND SURGICAL CLINIC	RABIES TEST - STRAY CAT NOV 20	11/10/2020	\$45.00	P
06200184	STAPLES ADVANTAGE	RECOUNT SUPPLIES-TAMPER TAPE	11/11/2020	\$17.16	P
06200185	STAPLES ADVANTAGE	RECOUNT SUPPLIES-STORAGE BOXES	11/11/2020	\$60.66	P
06200186	UNITED MAILING SERVICE	MAIL FEES OCT 1 - 31 2020	11/13/2020	\$1,082.22	P
06200187	STAPLES ADVANTAGE	RECOUNT-pens,rags,finger,moist	11/13/2020	\$117.68	
06200188	STAPLES ADVANTAGE	Recount - Supplies	11/16/2020	\$7.56	
06200189	AMAZON CAPITAL SERVICES	Recount - Supplies	11/14/2020	\$66.43	P
06200190	AMAZON CAPITAL SERVICES	Recount - Supplies	11/16/2020	\$33.80	P
06200191	CEPRESS CINDY	Canvass Brd - General Election	11/18/2020	\$150.00	P
06200192	MEYER JANET	Canvass Brd - General Election	11/18/2020	\$150.00	P
06200193	WISCONSIN MEDIA	OCT 2020 GANNETT PUBLICATIONS	11/18/2020	\$4,280.00	
06200194	BEAR GRAPHICS INC	DOG SUPPLY FORM 2021	11/20/2020	\$83.37	
06200195	UNITED PARCEL SERVICE	REPLENISH UPS NOV 20202	11/23/2020	\$250.00	
06200196	BEAR GRAPHICS INC	2021 ASSESS SUP 501 & 704	11/24/2020	\$47.33	
Grand Total:				\$10,126.94	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Report

County of Wood

Report of claims for: FINANCE

For the period of: NOVEMBER 2020

For the range of vouchers: 14200231 - 14200248

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
14200231	BLITT AND GAINES PC	GARNISHMENT PAYMENT	11/05/2020	\$236.98	P
14200232	MUTUAL OF OMAHA INSURANCE COMPANY	BASIC LIFE/SUPP (VOL) LIFE INS	11/05/2020	\$4,049.59	P
14200233	MUTUAL OF OMAHA INSURANCE COMPANY	LONG TERM DISABILITY INSURANCE	11/05/2020	\$2,274.58	P
14200234	MUTUAL OF OMAHA INSURANCE COMPANY	SHORT TERM DISABILITY INSUR	11/05/2020	\$3,987.23	P
14200235	SCHUELKE SUSAN A	GARNISHMENT PAYMENT	11/05/2020	\$73.64	P
14200236	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	11/14/2020	\$64.72	P
14200237	AMAZON CAPITAL SERVICES	MONITOR SHELF	11/07/2020	\$119.99	P
14200238	AMAZON CAPITAL SERVICES	GLASS DRY ERASE BOARD	11/09/2020	\$229.98	P
14200239	OFFICE DEPOT	OFFICE SUPPLIES	11/13/2020	\$23.15	P
14200240	OFFICE DEPOT	OFFICE SUPPLIES	11/13/2020	\$6.57	P
14200241	STAPLES ADVANTAGE	OFFICE SUPPLIES	11/07/2020	\$61.98	P
14200242	STAPLES ADVANTAGE	OFFICE SUPPLIES	11/13/2020	\$120.26	P
14200243	AMT	GARNISHMENT PAYMENT	11/19/2020	\$274.00	P
14200244	BLITT AND GAINES PC	GARNISHMENT PAYMENT	11/19/2020	\$318.27	P
14200245	MUTUAL OF OMAHA INSURANCE COMPANY	SHORT TERM DISABILITY INSUR	11/19/2020	\$4,003.86	P
14200246	MUTUAL OF OMAHA INSURANCE COMPANY	LONG TERM DISABILITY INSURANCE	11/19/2020	\$2,268.22	P
14200247	MUTUAL OF OMAHA INSURANCE COMPANY	BASIC LIFE/SUPP (VOL) LIFE INS	11/19/2020	\$4,105.39	P
14200248	SCHUELKE SUSAN A	GARNISHMENT PAYMENT	11/19/2020	\$73.64	P
Grand Total:				\$22,292.05	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Report

County of Wood

Report of claims for: HUMAN RESOURCES

For the period of: NOVEMBER 2020

For the range of vouchers: 17200093 - 17200098

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
17200093	CONCENTRA HEALTH SERVICES INC	Drug & Alcohol Testing	09/21/2020	\$1,100.00	P
17200094	DIETRICH VANDERWAAL SC	Legal Fees	11/02/2020	\$1,100.00	P
17200095	HORTON GROUP INC THE	Consulting Fees - Nov 2020	11/05/2020	\$2,083.33	P
17200096	WI DEPT OF WORKFORCE DEVELOPMENT	Oct 2020 Unemployment Charges	10/31/2020	\$393.65	P
17200097	US BANK	P Card Charges	11/16/2020	\$874.66	
Grand Total:				\$5,551.64	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Report

County of Wood

Report of claims for: RISK MANAGEMENT

For the period of: NOVEMBER 2020

For the range of vouchers: 23200038 - 23200043

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
23200038	TJ'S AUTO & COLLISION REPAIR	Vehicle Damage - Squad #33	10/27/2020	\$2,752.54	P
23200039	MID-STATE TECHNICAL COLLEGE	BLS/CPR Renewals - NW 102920	11/03/2020	\$60.00	P
23200040	RELEASE GUARD	Aboveground Storage Liability	11/04/2020	\$2,218.00	P
23200041	AEGIS CORPORATION	Resident Fund Surety Bond EW	11/13/2020	\$300.00	P
23200042	AEGIS CORPORATION	Resident Fund Surety Bond NW	11/13/2020	\$600.00	P
Grand Total:				\$5,930.54	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Report

County of Wood

Report of claims for: TREASURER

For the period of: NOVEMBER 2020

For the range of vouchers: 28200310 - 28200329

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
28200310	CITY OF NEKOOSA TREASURER	OCTOBER SPECIAL CHARGES	11/04/2020	\$717.83	P
28200311	CITY OF WISCONSIN RAPIDS	OCTOBER SPECIAL CHARGES	11/04/2020	\$389.30	P
28200312	MIDWEST TITLE	TAX OVERPAYMENT REFUND	11/04/2020	\$58.46	P
28200313	TOWN OF CARY	OCTOBER SPECIAL CHARGES	11/04/2020	\$105.51	P
28200314	TOWN OF PORT EDWARDS	OCTOBER SPECIAL CHARGES	11/04/2020	\$631.89	P
28200315	TOWN OF REMINGTON	OCTOBER SPECIAL CHARGES	11/04/2020	\$156.96	P
28200316	TOWN OF SARATOGA	OCTOBER SPECIAL CHARGES	11/04/2020	\$839.15	P
28200317	TOWN OF GRAND RAPIDS	OCTOBER SPECIAL CHARGES	11/04/2020	\$204.72	P
28200318	TOWN OF MARSHFIELD	OCTOBER SPECIAL CHARGES	11/04/2020	\$234.96	P
28200319	TOWN OF RICHFIELD	OCTOBER SPECIAL CHARGES	11/04/2020	\$500.39	P
28200320	TOWN OF ROCK TREAS LISA ANDERSON	OCTOBER SPECIAL CHARGES	11/04/2020	\$282.66	P
28200321	VILLAGE OF MILLADORE	OCTOBER SPECIAL CHARGES	11/04/2020	\$268.83	P
28200322	VILLAGE OF PORT EDWARDS TREAS	OCTOBER SPECIAL CHARGES	11/04/2020	\$173.34	P
28200323	WI DEPT OF ADMINISTRATION	OCTOBER WI LAND INFO	11/04/2020	\$9,457.00	P
28200324	WOOD COUNTY REGISTER OF DEEDS	TAX DEED RECORDING FEES	11/04/2020	\$30.00	P
28200325	BEAR GRAPHICS INC	TAX BILLS	11/18/2020	\$648.71	P
28200326	STATE OF WISCONSIN TREASURER	OCTOBER COC REVENUES	11/18/2020	\$115,613.52	P
28200327	STAPLES ADVANTAGE	OFFICE SUPPLIES	11/18/2020	\$39.04	P
28200328	WOODTRUST BANK	OCTOBER MONTHLY SERVICE FEES	11/18/2020	\$317.10	P
28200329	US BANK	OFFICE SUPPLIES/TRAINING	11/24/2020	\$394.76	P
Grand Total:				\$131,064.13	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Report

County of Wood

Report of claims for: WELLNESS

For the period of: NOVEMBER 2020

For the range of vouchers: 34200011 - 34200012

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
34200011	ASPIRUS OCCUPATIONAL HEALTH	Advisor/Mileage/HRA/Bios/Labs	10/01/2020	\$5,940.00	P
34200012	ASPIRUS OCCUPATIONAL HEALTH	Advisor/Mileage/HRA/Bios/Labs	11/02/2020	\$7,588.72	
Grand Total:				\$13,528.72	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

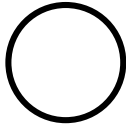
Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____



RESOLUTION#

Introduced by Operations Committee
Page 1 of 2

ITEM#
DATE December 15, 2020
Effective Date December 15, 2020

Committee

CAK

Motion:
1st
2nd
No: Yes: Absent:

Adopted:
Lost:
Tabled:
Absent:

Number of votes required:
☒ Majority ☐ Two-thirds

Reviewed by: , Corp Counsel
Reviewed by: , Finance Dir.

INTENT & SYNOPSIS: To accept offer of sale of tax deeded property.

FISCAL NOTE:	Offered Amount	\$133,560.00
	R.E. Taxes	(18,185.95)
	Special Charges	(450.00)
	Delinquent Utilities	(810.99)
	Special Assessments	(495.39)
	Publication Fees	(555.52)
	Tax Deed Expense	(1,171.00)

GAIN \$111,891.15

WHEREAS, a sealed bid process was held and these were the best offers received on the below mentioned properties, and,

WHEREAS, it is beneficial for Wood County to sell tax deeded property so as to obtain deficient tax revenues and to place the property back on the tax roll:

THEREFORE BE IT RESOLVED, that the following offers be accepted

Town of Rudolph

17-00609C That part of the NW ¼ of the NE ¼ of Section 33, Township 23 North, Range 6 East, Town of Rudolph, Wood County, Wisconsin lying Northerly of Meadowview Avenue, Southerly of Lot 1 of Wood County Certified Survey Map No. 239, Westerly of the lands described in Volume 259 of Deeds Page 375, and Easterly of the lands described in Volume 229 of Deeds Page 163, Wood County Records.

<u>MINIMUM BID</u>	<u>OFFER</u>
\$500.00	\$800.00

Property is vacant land on Meadowview Ave, Town of Rudolph.

Town of Saratoga

18-00551 Lot 1 of Wood County Certified Survey Map No. 1445 (recorded in Volume 5 of Survey Maps at Page 245 as Document No. 553453) being part of the SW ¼ of the NE ¼ of Section 32, Township 21 North, Range 6 East, Town of Saratoga, Wood County, Wisconsin. AND the North 33 feet of the SW ¼ of the NE ¼ of Section 32, Township 21 North, Range 6 East, Town of Saratoga, Wood County, Wisconsin.

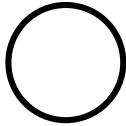
<u>MINIMUM BID</u>	<u>OFFER</u>
\$30,000.00	\$45,100.00

Property is vacant land on Highway 13 & Silver Creek Trail, Town of Saratoga.

{ }	
ED WAGNER, CHAIRMAN	
MICHAEL FEIRER	
ADAM FISCHER	
LANCE PLIML	
DONNA ROZAR	

Adopted by the County Board of Wood County, this day of 20 .

County Clerk County Board Chairman



RESOLUTION# _____

Introduced by _____
Page 2 of 2 _____ Committee

Village of Arpin

32-00005 The Southerly 125 feet of Lot 1 of WCCSM No. 7582 (recorded in Volume 26 of Survey Maps at Page 82 as Document No. 905984) being part of the SE ¼ of the SW ¼ of Section 21, Township 24 North, Range 4 East, Village of Arpin, Wood County, Wisconsin, intending to describe that portion of Lot 1 of said Survey Map lying within the boundaries of the Village of Arpin AND Outlot 1 of WCCSM No. 7582 (recorded in Volume 26 of Survey Maps at Page 82 as Document No. 905984) being part of S21, T24N, R4E, Village of Arpin, Wood County, Wisconsin.

MINIMUM BID
\$5,000.00

OFFER
\$7,500.00

Property is located at 8167 Church Rd, Village of Arpin.

City of Wisconsin Rapids

34-03552 Lot 3 of Block 1 of Schingo Addition, City of Wisconsin Rapids, Wood County, Wisconsin.

MINIMUM BID
\$2,500.00

OFFER
\$2,500.00

Property is located at 2120 Chase St, City of Wisconsin Rapids.

City of Wisconsin Rapids

34-03553 Lot 4 of Block 1 of Schingo Addition, City of Wisconsin Rapids, Wood County, Wisconsin.

MINIMUM BID
\$15,000.00

OFFER
\$15,010.00

Property is located at 2110 Chase St, City of Wisconsin Rapids.

City of Wisconsin Rapids

34-04583 Lots 13, 14, 15, 16, and 17 in Block 4 of Wickhams Subdivision together with the South half of vacated Conley Street lying immediately North of said lands, City of Wisconsin Rapids, Wood County, Wisconsin.

MINIMUM BID
\$30,000.00

OFFER
\$30,000.00

Property is located at 1420 18th Ave S, City of Wisconsin Rapids.

City of Wisconsin Rapids

34-06047 Lot 8 of East Side Assessor’s Plat No. 35, City of Wisconsin Rapids, Wood County, Wisconsin.

MINIMUM BID
\$15,000.00

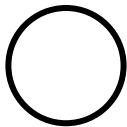
OFFER
\$32,650.00

Property is located at 350 16th St N, City of Wisconsin Rapids.

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Adopted by the County Board of Wood County, this _____ day of _____ 19 _____ .

County Clerk County Board Chairman



RESOLUTION#

Introduced by Operations Committee
Page 1 of 1

ITEM#
DATE December 15, 2020
Effective Date December 15, 2020

Committee

CAK

Motion:

Adopted:

1st

Lost:

2nd

Tabled:

No:

Yes:

Absent:

Number of votes required:

X

 Majority

Two-thirds

Reviewed by:

, Corp Counsel

Reviewed by:

, Finance Dir.

INTENT & SYNOPSIS: To accept offer of sale of tax deed property.

FISCAL NOTE:	Offered Amount	\$7,500.00
	R.E. Taxes	(19,017.88)
	Tax Deed Expense	(246.38)
	Delinquent Utilities	(1,344.73)
	Special Charges	(488.80)

LOSS (\$13,597.79)

WHEREAS, during the sealed bid process no offer was received on the below mentioned property, and,

WHEREAS, an open bid process was held and this was the best offer received on the below mentioned property, and,

WHEREAS, it is beneficial for Wood County to sell tax deed property so as to obtain deficient tax revenues and to place the property back on the tax roll:

THEREFORE BE IT RESOLVED, that the following offer be accepted

City of Nekoosa

30-00289 Lot 10, Block 11, City of Nekoosa, Wood County, Wisconsin.

OFFERED AMOUNT
\$7,500.00

APPRAISED AMOUNT
\$20,000.00

Property is located at 311 1st St, City of Nekoosa.

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ED WAGNER, CHAIRMAN

MICHAEL FEIRER

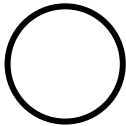
ADAM FISCHER

LANCE PLIML

DONNA ROZAR

Adopted by the County Board of Wood County, this day of 20 .

County Clerk County Board Chairman



RESOLUTION#

Introduced by
Page 1 of 2

Operations Committee

ITEM#
DATE December 15, 2020
Effective Date Upon Passage & Publication

Motion:

Adopted:

1st

Lost:

2nd

Tabled:

No:

Yes:

Absent:

Number of votes required:

Majority

X

 Two-thirds

Reviewed by:

, Corp Counsel

Reviewed by:

, Finance Dir.

JMT

INTENT & SYNOPSIS: To amend the 2020 budget for the Human Services, Norwood Health Center and Edgewater Haven programs for transfer of available appropriations to functions where actual expenditures are recorded.

FISCAL NOTE: No additional cost to Wood County. The additional appropriations needed for transfers in are available and are not anticipated to be spent in the appropriations to be transferred out. The adjustment to the budget is as follows:

Account	Account Name	Debit	Credit
54213	Edgewater Laundry		\$35,000
54218	Edgewater Social Services		8,000
54319	Edgewater Administration		60,000
54220	Edgewater TBI	\$103,000	
54324	Norwood SNF-CMI		90,000
54350	Norwood Dietary		15,000
54351	Norwood Maintenance		7,000
54363	Norwood Med Records		4,000
54365	Norwood Administration		25,000
54326	Norwood Inpatient	141,000	
54410-35	Community Resources Division		250,000
54440-50	Children’s Services Division		17,000
54500	Community Administrative Division		97,000
54455-95	Mental Health/AODA Division	267,000	
54401-05	Family Services Division	97,000	

WHEREAS, the programs requiring transfers in Edgewater Laundry (54213), Edgewater Social Services (54218), Edgewater Administration (54319), Norwood SNF-CMI (54324), Norwood Dietary (54350), Norwood Maintenance (54351), Norwood Med Records (54363), Norwood Administration (54365), Community Resources Division (54410-35), Children’s Services Division (54440-50), and Community Administrative Division (54500) are in fact where expenditures appropriated during the adoption of the 2020 budget will be recorded, and

WHEREAS, the programs making the transfers out Edgewater TBI (54220), Norwood Inpatient (54326), Mental Health/AODA Division (54455-95), and Family Services Division (54401-05) are not expected to expend all amounts appropriated during the adoption of the 2020 budget, and

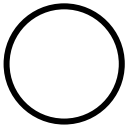
WHEREAS, rule 26 of the Wood County Board of Supervisors states that “an amendment to the budget is required any time the actual cost will exceed the budget at a function level”, and

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}

Adopted by the County Board of Wood County, this day of 20 .

County Clerk County Board Chairman



RESOLUTION#

ITEM#

DATE

Effective Date:

Introduced by
Page 2 of 2

Committee

THEREFORE BE IT RESOLVED, to amend the Wood County Budget for Norwood, Edgewater and Community programs to reflect the transfers out of appropriations from Edgewater TBI (54220) of \$103,000; Norwood Inpatient (54326) of \$141,000; Mental Health/AODA Division (54455-95) of \$267,000; and Family Services Division (54401-05) of \$97,000; and the transfer in of appropriations of \$35,000 to Edgewater Laundry (54213); \$8,000 to 54218 Edgewater Social Services; \$60,000 to Edgewater Administration (54319); \$90,000 to Norwood SNF-CMI (54324); \$15,000 to Norwood Dietary (54350); \$7,000 to Norwood Maintenance (54351); \$4,000 to Norwood Med Records (54363); \$25,000 to Norwood Administration (54365); \$ 250,000 to Community Resources Division (54410-35); \$17,000 to Children’s Services Division (54440-50); and \$97,000 to Community Administrative Division (54500), and

BE IT FURTHER RESOLVED, that pursuant to Wis. Stats. 65.90 (5) the County Clerk is directed to publish a Class 1 notice of the budget change within 10 days.

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Ed Wagner , Chair

Michael J. Feirer

Adam G Fischer

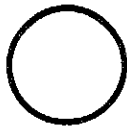
Lance A. Pliml

Donna Rozar, Vice Chair

Adopted by the County Board of Wood County, this day of 20 .

County Clerk

County Board Chairman



jbp

Motion:

Adopted: ☐

1st _____

Lost: ☐

2nd _____

Tabled: ☐

No: _____

Yes: _____

Absent: _____

Number of votes required:

☐ Majority

☒ Two-thirds

Reviewed by: PAK

, Corp Counsel

Reviewed by: [Signature]

, Finance Dir.

INTENT & SYNOPSIS: To amend the 2020 budget of various Highway functions listed below for additional expenditures of \$1,112,239 not anticipated during the original budget process.

FISCAL NOTE: No additional cost to Wood County.

Source of Money: Available appropriations in revenues in excess of budget of \$1,067,183 and functions under budget of \$45,056.

The adjustment to the budget is as follows:

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E.			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Thao, L.			
11	Curry, K			
12	Valenstein, L.			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

Account	Account Name	Debit	Credit
43531	State Aid – Transportation	47,970	
47470	Dept Charges – Highway	186,166	
47330	Local Gov Chgs-Roads	764,960	
47333	Local Gov Chgs-Bridges	68,087	
53240	Hwy-Machinery Operations	45,056	
53230	Hwy – Shop Operations		10,223
53266	Hwy – Bituminous Ops		186,166
53313	Hwy – Maint. Gang		30,505
53314	Hwy – Maint Gang – Materials		4,328
53330	Hwy-Local Roads		767,366
53341	Hwy-County-Aid Bridge Construction		113,651

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ED WAGNER (Chair)
DONNA ROZAR
MIKE FEIRER
ADAM FISCHER
LANCE PLIML

JAKE HAHN (Chair)
AL BREU
JOHN HOKAMP
DAVE LAFONTAINE
LEE THAO

Adopted by the County Board of Wood County, this _____ day of _____ 20 _____

County Clerk

County Board Chairman



WHEREAS, final funding of expenditures for highway shop operations, bituminous operations-maintenance, highway maintenance-gang, highway maintenance – gang materials, highway local roads, and highway county bridge aid construction are able to be funded by higher than anticipated revenues, as well as functions under budget, and

WHEREAS, Rule 26 of the Wood County Board of Supervisors states than “an amendment to the budget is required any time the actual costs will exceed the budget at the function level,” and

THEREFORE, BE IT RESOLVED, to amend the Wood County Highway budget for 2020 by appropriating unanticipated revenues of \$1,067,183 and functions under budget funds of \$45,056, and

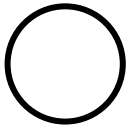
BE IT FURTHER RESOLVED that pursuant to Wis. Stats. 65.90 (5), the County Clerk is directed to publish a Class I notice of this budget change within 10 days.

()

Adopted by the County Board of Wood County, this _____ day of _____ 20 _____ .

County Clerk

County Board Chairman



RESOLUTION#

Introduced by
Page 1 of 1

Operations Committee

ITEM#
DATE December 15, 2020
Effective Date Upon Passage & Publication

Motion:

Adopted:

☐

1st

Lost:

☐

2nd

Tabled:

☐

No: ☐

Yes: ☐

Absent: ☐

Number of votes required:

☐ Majority

☒ Two-thirds

Reviewed by:

, Corp Counsel

Reviewed by:

, Finance Dir.

INTENT & SYNOPSIS: To amend the 2020 budget for Humane Officer (54129) for the purpose of funding higher than anticipated expenditures.

FISCAL NOTE: To transfer \$5,500 from available balance in contingency (51590) to Humane Officer (54129). At the time of this request the funds available in contingency are \$435,000. The adjustment to the budget is as follows:

Account	Account Name	Debit	Credit
54129	Humane Officer		\$5,500
51590	Contingency	\$5,500	

WHEREAS, the Wood County Humane Officer incurred a higher number of calls that were not anticipated during the 2020 budget; and

WHEREAS, rule 26 of the Wood County Board of Supervisors states that “an amendment to the budget is required any time the actual costs will exceed the budget at the function level”, and

WHEREAS, the budget for the contingency account was adopted for the purpose of funding unanticipated expenditures, and

THEREFORE BE IT RESOLVED, to amend the Wood County budget for 2020 to transfer \$5,500 from the Contingency Account (51590) to the Humane Officer (54129) function, and

BE IT FURTHER RESOLVED, that pursuant to Wis. Stats. 65.90 (5), the County Clerk is directed to publish a Class 1 notice of this budget change within 10 days.

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ED WAGNER (Chair)

DONNA ROZAR

LANCE PLIML

Adopted by the County Board of Wood County, this

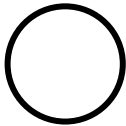
MICHAEL FEIRER

ADAM FISCHER

day of

20

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RESOLUTION#

Introduced by
Page 1 of 1

Operations Committee

ITEM#
DATE December 15, 2020
Effective Date Upon Passage & Publication

Motion:

Adopted:

☐

1st

Lost:

☐

2nd

Tabled:

☐

No:

Yes:

Absent:

☐

☐

☐

Number of votes required:

☐ Majority

☒ Two-thirds

Reviewed by:

, Corp Counsel

Reviewed by:

, Finance Dir.

INTENT & SYNOPSIS: To amend the 2020 budget for UW Extension - Projects (55660) for the purpose of funding higher than anticipated expenditures.

FISCAL NOTE: To transfer \$6,500 from available balance in Fund Balance (34300) to UW Extension - Project (55660). The adjustment to the budget is as follows:

Account	Account Name	Debit	Credit
55660	UW Extension - Projects		\$6,500
34300	Fund Balance	\$6,500	

WHEREAS, the Wood County UW Extension unanticipated expenditures in clean sweep were not anticipated during the 2020 budget; and

WHEREAS, the amount is in their projects carryover account to cover unanticipated expenditures, and

WHEREAS, rule 26 of the Wood County Board of Supervisors states that “an amendment to the budget is required any time the actual costs will exceed the budget at the function level”, and

THEREFORE BE IT RESOLVED, to amend the Wood County budget for 2020 to transfer \$6,500 from the Fund Balance (34300) to the UW Extension - Projects (55660) function, and

BE IT FURTHER RESOLVED, that pursuant to Wis. Stats. 65.90 (5), the County Clerk is directed to publish a Class 1 notice of this budget change within 10 days.

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ED WAGNER (Chair)
DONNA ROZAR
LANCE PLIML

MICHAEL FEIRER
ADAM FISCHER

Adopted by the County Board of Wood County, this day of 20 .

County ClerkCounty Board Chairman