

**AGENDA**  
**JUDICIAL AND LEGISLATIVE COMMITTEE**

**DATE: Friday, August 4, 2017**

**TIME: 8:30 a.m.**

**LOCATION: Room 115, Wood County Courthouse**

1. Call Meeting to Order
2. Public Comments. Now or at the time the item is taken up. Rules may apply.
3. Review of minutes of previous meeting.
4. Review vouchers for approval.
5. Review monthly reports of departments the committee oversees.
6. Review any claims and notices of injury against the County, as necessary.
7. Review any Dog License Fund claims.
8. Resolution to authorize placement at Northwest Regional Juvenile Detention Center
9. Presentation of correspondence and legislative issues or referrals and recognition of Legislators who may be present.
  - a. Review Corporation Counsel memorandum "Open Meetings Law – What is a formally constituted subunit?"
10. Review of County Board Rules, including Rule 43.
11. Review Committee goals.
  - a. Review number of county board supervisors.
  - b. Review goals of department heads quarterly.
  - c. Discuss pros and cons of county administrator, administrative coordinator, and executive.
  - d. Compensation package for county board supervisors.
  - e. Reconsider centralized accounting.
12. Consideration of agenda items for next meeting.
13. Set date and time of next meeting.
14. Adjourn.

## MINUTES OF THE JUDICIAL AND LEGISLATIVE COMMITTEE

DATE: July 7, 2017  
 TIME: 8:30 a.m.  
 PLACE: Room 115 Wood County Courthouse  
 TIME ADJOURNED: 10:42 a.m.  
 MEMBERS PRESENT: Chairman William Clendenning, Ed Wagner, Bill Leichtnam, Kenneth Curry, Dave LaFontaine  
 OTHERS PRESENT: Peter Kastenholz, Lance Pliml, Warren Kraft, Brent Vruwink

1. At 8:30 a.m., Chairman Clendenning called the meeting to order.
2. Public comments. None.
3. Moved by LaFontaine, seconded by Curry, to approve the minutes of the June 5 and 20, 2017, Committee meetings. All ayes.
4. The Committee reviewed monthly voucher reports of the departments they oversee. Moved by Curry, seconded by Leichtnam, to approve the payment of vouchers. All ayes.
5. The Committee reviewed department reports. Moved by Curry, seconded by Leichtnam, to approve the department reports. All ayes.

Significant discussion had about the complaint resolution process itself and the county board's role in that system. There is some dissatisfaction with the process but no action is being taken at this time to modify it.

Child Support Director Brent Vruwink explained e-filing and the additional time it takes his office to perform this function. Moved by Wagner, seconded by Curry, to have Wagner communicate with Clerk of Court Cindy Joosten and Brent Vruwink on the workload allocation resulting from the implementation of e-filing. All ayes.

6. The Committee reviewed the notices of injury/claim of Nicholas Goldberg and David Lehman. These notices will be provided to the county board.
7. There were no new animal claims against the County.
8. Employee health insurance. The Chair had concerns about the Wellness Board deciding to change the employee portion of the health insurance premium from 10% to 20%. Human Resources Director Warren Kraft advised how the Executive Committee directed the Wellness Board to enhance employee participation. Kraft explained how the wellness program has used the "carrot" approach so far and to improve participation now needs to use the "stick" approach to improve the wellness of the employees. Supervisor Wagner shared the procedural history.

The requirements for employees to get the 10% premium level are minimal. Specifically, they are: 1) complete a health risk assessment (HRA) questionnaire; 2) complete biometric screening (height, weight, blood pressure, lab work, etc.); and 3) complete one health coaching session.

The information shared allayed some of the concerns. It was pointed out by Chairman Pliml that the Wellness Board only makes recommendations to the Executive Committee and doesn't determine policy.

9. Discussion on recent developments in the payroll system. Executive Committee Chairman Wagner explained why glitches are taking place and how they are being addressed. Basically, these are complex software programs that require a lot of adjusting.
10. The Committee reviewed correspondence and legislative issues.
  - a. Resolution on prevailing wage rate legislation. The Committee members expressed strong support for prevailing wages and related many instances where it was needed. Moved by Wagner, seconded by LaFontaine, to approve the resolution opposing legislation to repeal Wisconsin's prevailing wage law. All ayes.
  - b. Resolution on non-partisan procedure for redistricting plans. Some discussion was had on how timely the resolution is but the Committee thinks the law needs to change as soon as possible so there is no reason to hold off on passing the resolution at this time. Moved by LaFontaine, seconded by Leichtnam, to approve the resolution to support the creation of bipartisan procedures at a state level for redistricting plans. All ayes.
  - c. Per diem for Supervisor Leichtnam to attend SE Wood County Groundwater meeting. Committee discussed who Supervisor Leichtnam is representing when he attends these meetings. Based on Leichtnam being a member of CEED and Judicial & Legislative, the Committee supports payment. Moved by Wagner, seconded by LaFontaine, approve Supervisor Leichtnam receiving per diem to attend SE Wood County Groundwater meetings. All ayes. The payments approved are for the last meeting and future meetings of the SE Wood County Groundwater entity.
11. County Board rules. Mention was made that newly enacted Rule 43 should be reviewed to discuss feedback concerning it.
12. Review of Committee goals. The vice-chair will present this information at the next meeting.

13. Agenda items for the August 2017, meeting:
    - County Board Rules, including Rule 43.
    - Review of Committee goals.
  14. The next committee meeting will be August 4, 2017, at 8:30 a.m.
  15. There being no objections, meeting adjourned at 10:42 a.m.
- Minutes taken by Peter Kastenholz and approved by Kenneth Curry.

Kenneth Curry  
Kenneth Curry, Secretary (signed electronically)

# Committee Report

County of Wood

Report of claims for: BRANCH 1 / PROBATE

For the period of: JULY 2017

For the range of vouchers: 03170059 - 03170066

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
03170059	FLEXSTAFF	CONTRACT EMPLOYEE	06/28/2017	\$588.61	
03170060	FLEXSTAFF	CONTRACT EMPLOYEE	07/05/2017	\$577.22	
03170061	FLEXSTAFF	CONTRACT EMPLOYEE	07/12/2017	\$470.89	
03170062	FLEXSTAFF	CONTRACT EMPLOYEE	07/19/2017	\$588.61	
03170063	MATTHEW BENDER & COMPANY	PAGE ON WILLS 2017 SUPPLEMENT	06/30/2017	\$318.67	
03170064	COLLINS KIMBERLY	TRANSCRIPT FEE 16CF560	02/21/2017	\$26.00	
03170065	COLLINS KIMBERLY	TRANSCRIPT FEE 12CF145	02/21/2017	\$26.00	
03170066	COLLINS KIMBERLY	TRANSCRIPT FEES	02/23/2017	\$46.00	
Grand Total:				\$2,642.00	

## Signatures

Committee Chair: \_\_\_\_\_

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## Committee Report

County of Wood

Report of claims for: BRANCH 2

For the period of: JULY 2017

For the range of vouchers: 04170016 - 04170018

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
04170016	DELUXE FOR BUSINESS	SUPPLIES - 2018 CALENDAR	07/07/2017	\$96.67	
04170017	SWITS LTD	INTERPRETER FEES	07/05/2017	\$112.50	
04170018	PETERSON MICHELLE L	TRANSCRIPT FEES 15CF388	07/03/2017	\$28.00	
<b>Grand Total:</b>				<b>\$237.17</b>	

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## Committee Report

County of Wood

Report of claims for: BRANCH 3 / DRUG COURT

For the period of: JULY 2017

For the range of vouchers: 05170034 - 05170038

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
05170034	CORDANT HEALTH SOLUTIONS	DRUG TESTING	05/31/2017	\$2,655.90	P
05170035	ATTIC CORRECTIONAL SERVICES INC	DRUG COURT STAFF & REVENUE	07/06/2017	\$5,875.65	P
05170036	ATTIC CORRECTIONAL SERVICES INC	DRUG COURT STAFF ENHANCED	07/06/2017	\$1,833.33	P
05170037	CORDANT HEALTH SOLUTIONS	DRUG TESTING	06/30/2017	\$3,239.55	P
05170038	SWITS LTD	INTERPRETER FEES 17CM152, 20	07/05/2017	\$80.00	
<b>Grand Total:</b>				<b>\$13,684.43</b>	

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Committee Chair: \_\_\_\_\_

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## Committee Report

County of Wood

Report of claims for: REGISTER OF DEEDS

For the period of: JULY 2017

For the range of vouchers: 24170012 - 24170013

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
24170012	FIDLAR TECHNOLOGIES INC	JUNE LAREDO USAGE	07/14/2017	\$270.85	
24170013	WOODTRUST BANK	SAFE DEPOSIT RENTAL	07/05/2017	\$100.00	
<b>Grand Total:</b>				<b>\$370.85</b>	

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## Committee Report

County of Wood

Report of claims for: District Attorney

For the period of: July

For the range of vouchers: 11170004 - 11170004

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
11170004	CLASS A	Class A Dues/Registration	07/18/2017	\$150.00	P
Grand Total:				\$150.00	

### Signatures

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## Committee Report

County of Wood

Report of claims for: CHILD SUPPORT

For the period of: JULY 2017

For the range of vouchers: 02170077 - 02170086

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
02170077	STOFLET VICKI	06/29/17-MILEAGE/LUNCH REIMB	07/06/2017	\$129.70	P
02170078	RINGER TIFFANY	7/13/17-MILEAGE/LUNCH REIMB.	07/18/2017	\$75.02	P
02170079	STOFLET VICKI	7/13/17-LUNCH REIMB	07/18/2017	\$12.00	P
02170080	VRUWINK BRENT	7/13&7/14-LUNCH/MILEAGE REIMB	07/18/2017	\$136.12	P
02170081	CHARLES EVANS PROCESS SERVICE	3-PROCESS OF SERVICE FEES	07/24/2017	\$90.00	
02170082	DNA DIAGNOSTICS CENTER	16-IND. GENETIC TESTS	07/24/2017	\$391.25	
02170083	GEBERT LAW OFFICE	SUB. CORP. COUNSEL FEE	07/24/2017	\$80.00	
02170084	LEGAL LOGISTICS LLC	22-PROCESS OF SERVICE FEES	07/24/2017	\$1,225.00	
02170085	RIVER CITY PROCESS SERVERS	10-PROCESS OF SERVICE FEES	07/24/2017	\$405.00	
02170086	WOODTRUST BANK	2-BOXES-AGENCY CHECKS	07/24/2017	\$32.64	
<b>Grand Total:</b>				<b>\$2,576.73</b>	

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## Committee Report

County of Wood

Report of claims for: WOOD COUNTY CLERK OF CIRCUIT COURT

For the period of: JULY 2017

For the range of vouchers: 07171203 - 07171450

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
07171203	ACCESS INC	Med Exam - 16JM156	05/31/2017	\$325.00	P
07171204	COATES JOHN T MD	Med Exam - 17GN38	06/20/2017	\$650.00	P
07171205	GARDNER ROBERT A ATTY	Atty Fee - 16CM845	06/15/2017	\$290.41	P
07171206	GARDNER ROBERT A ATTY	Atty Fee - 12CF127	06/15/2017	\$189.00	P
07171207	GEBERT LAW OFFICE	Atty Fee - 17CT80	06/08/2017	\$107.64	P
07171208	GORSKI & WITTMAN ATTYS AT LAW	Atty Fee - 13GN18	06/18/2017	\$133.00	P
07171209	GORSKI & WITTMAN ATTYS AT LAW	Atty Fee - 02GN69	06/19/2017	\$133.00	P
07171210	GORSKI & WITTMAN ATTYS AT LAW	Atty Fee - 12GN50	06/18/2017	\$133.00	P
07171211	GORSKI & WITTMAN ATTYS AT LAW	Atty Fee - 13GN81	06/18/2017	\$233.16	P
07171212	GORSKI & WITTMAN ATTYS AT LAW	Atty Fee - 10GN05	06/18/2017	\$133.00	P
07171213	HILL & WALCZAK ATTYS	Atty Fee - 14JC106	06/20/2017	\$665.00	P
07171214	MOORE CHARLES M	Med Exam - 14GN87	02/27/2017	\$400.00	P
07171215	NASH LAW GROUP	Atty Fee - 16CT493	06/13/2017	\$330.87	P
07171216	NASH LAW GROUP	Atty Fee - 17CF17	06/15/2017	\$656.79	P
07171217	NASH LAW GROUP	Atty Fee - 16CF625	06/19/2017	\$259.00	P
07171218	NASH LAW GROUP	Atty Fee - 17CM145	06/23/2017	\$354.33	P
07171219	NASH LAW GROUP	Atty Fee - 16JV43 & 17JV01	06/22/2017	\$147.00	P
07171220	WEILAND LEGAL SERVICES	Atty Fee - 17GN33	06/22/2017	\$182.00	P
07171221	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 17ME79	06/29/2017	\$690.00	P
07171222	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 17ME78	06/29/2017	\$540.00	P
07171223	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 17GN41	06/26/2017	\$500.00	P
07171224	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 17GN40	06/26/2017	\$500.00	P
07171225	COATES JOHN T MD	Med Exam - 17GN39	06/24/2017	\$650.00	P
07171226	COATES JOHN T MD	Med Exam - 17ME78	06/29/2017	\$845.00	P
07171227	FLEXSTAFF	Contractd Clrd Svcs June 2017	06/07/2017	\$470.89	P
07171228	FLEXSTAFF	Contractd Clrd Svcs June 2017	06/14/2017	\$588.61	P
07171229	FLEXSTAFF	Contractd Clrd Svcs June 2017	06/21/2017	\$588.61	P
07171230	FLEXSTAFF	Contractd Clrd Svcs June 2017	06/28/2017	\$588.61	P
07171231	FLEXSTAFF	Contractd Clrd Svcs June 2017	07/05/2017	\$588.61	P
07171232	GEBERT LAW OFFICE	Mediation Svcs June 2017	06/27/2017	\$750.00	P
07171233	GORSKI & WITTMAN ATTYS AT LAW	Atty Fee - 17GN33	07/04/2017	\$189.94	P

WOOD COUNTY CLERK OF CIRCUIT  
COURT - JULY 2017

07171203 - 07171450

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
07171234	GORSKI & WITTMAN ATTYS AT LAW	Atty Fee - 17GN32	06/25/2017	\$379.40	P
07171235	GORSKI & WITTMAN ATTYS AT LAW	Atty Fee - 14GN04	06/25/2017	\$176.08	P
07171236	GORSKI & WITTMAN ATTYS AT LAW	Atty Fee - 17GN35	06/25/2017	\$433.06	P
07171237	GORSKI & WITTMAN ATTYS AT LAW	Atty Fee - 99GN46	06/25/2017	\$186.97	P
07171238	GORSKI & WITTMAN ATTYS AT LAW	Atty Fee - 93GN259	07/05/2017	\$133.00	P
07171239	GORSKI & WITTMAN ATTYS AT LAW	Atty Fee - 83GN211	07/05/2017	\$133.00	P
07171240	GORSKI & WITTMAN ATTYS AT LAW	Atty Fee - 97GN64	07/05/2017	\$186.97	P
07171241	GORSKI & WITTMAN ATTYS AT LAW	Atty Fee - 93GN267	07/02/2017	\$133.00	P
07171242	GORSKI & WITTMAN ATTYS AT LAW	Atty Fee - 89GN216	07/02/2017	\$133.00	P
07171243	GORSKI & WITTMAN ATTYS AT LAW	Atty Fee - 03GN05	07/01/2017	\$186.97	P
07171244	GORSKI & WITTMAN ATTYS AT LAW	Atty Fee - 10GN13	07/02/2017	\$133.00	P
07171245	GORSKI & WITTMAN ATTYS AT LAW	Atty Fee - 13GN07	07/02/2017	\$133.00	P
07171246	GORSKI & WITTMAN ATTYS AT LAW	Atty Fee - 14GN43	06/25/2017	\$190.08	P
07171247	GORSKI & WITTMAN ATTYS AT LAW	Atty Fee - 03GN28	07/05/2017	\$133.00	P
07171248	PLEET RONALD J	Witness Fee - 17CF84	06/30/2017	\$18.40	P
07171249	KRUSE JOHN ADAM ATTY	FCC Services - June 2017	07/01/2017	\$6,676.44	P
07171250	MAHAFFAY LAW OFFICE	Atty Fee - 17GN25	05/26/2017	\$280.00	P
07171251	MUSUNURU J R MD	Med Exam - 16JM150	06/26/2017	\$350.00	P
07171252	MUSUNURU J R MD	Atty Fee - 17ME79	06/23/2017	\$490.00	P
07171253	NASH LAW GROUP	Atty Fee - 16JC51	06/28/2017	\$84.00	P
07171254	NASH LAW GROUP	Atty Fee - 17CT115	06/30/2017	\$410.33	P
07171255	NASH LAW GROUP	Atty Fee - 17CT18	06/30/2017	\$329.86	P
07171256	RICKERS TYLER JAY	Med Exam - 16ME126	05/03/2017	\$500.00	P
07171257	SLATTERY TRAVIS LAW OFFICE	Atty Fee - 17CT130	06/23/2017	\$287.00	P
07171258	SHANKS PENNY	Witness Fee - 17TR194	06/14/2017	\$31.20	P
07171259	SWEET-MORANCHEL LISA	Witness Fee - 17CF148	06/29/2017	\$16.40	P
07171260	WEST PAYMENT CENTER	LL Internet Access - June 2017	07/01/2017	\$1,839.92	P
07171261	AYRES CRAIG ROBERT	JUROR EXPENSE	06/27/2017	\$40.00	P
07171262	BABCOCK DAVID ROY	JUROR EXPENSE	06/28/2017	\$30.00	P
07171263	BIRKHAUSER TIMOTHY ROBERT	JUROR EXPENSE	06/27/2017	\$30.00	P
07171264	CARTER STEVEN LEE	JUROR EXPENSE	06/30/2017	\$40.00	P
07171265	CARTER STEVEN LEE	JUROR EXPENSE	06/29/2017	\$40.00	P
07171266	CARTER STEVEN LEE	JUROR EXPENSE	06/28/2017	\$40.00	P
07171267	DEKAT JAMIE DOUGLAS	JUROR EXPENSE	06/28/2017	\$30.00	P
07171268	DOLPH JARROD L	JUROR EXPENSE	06/27/2017	\$30.00	P
07171269	ELLINGSON TODD W	JUROR EXPENSE	06/27/2017	\$40.00	P
07171270	ELLIS PATRICIA JANE	JUROR EXPENSE	06/27/2017	\$30.00	P
07171271	ENRIGHT BARBARA E	JUROR EXPENSE	06/27/2017	\$40.00	P
07171272	FARLEY JAMES RAY	JUROR EXPENSE	06/27/2017	\$30.00	P
07171273	FRAHM MELINDA MARY	JUROR EXPENSE	06/27/2017	\$30.00	P
07171274	GOODNESS MARGIE N	JUROR EXPENSE	06/28/2017	\$30.00	P
07171275	GUENTHER SHANNON M	JUROR EXPENSE	06/30/2017	\$40.00	P
07171276	GUENTHER SHANNON M	JUROR EXPENSE	06/29/2017	\$40.00	P
07171277	GUENTHER SHANNON M	JUROR EXPENSE	06/28/2017	\$40.00	P

## Committee Report - County of Wood

WOOD COUNTY CLERK OF CIRCUIT  
COURT - JULY 2017

07171203 - 07171450

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
07171278	HAARKLAU GARY ROBERT	JUROR EXPENSE	06/30/2017	\$40.00	P
07171279	HAARKLAU GARY ROBERT	JUROR EXPENSE	06/29/2017	\$40.00	P
07171280	HAARKLAU GARY ROBERT	JUROR EXPENSE	06/28/2017	\$40.00	P
07171281	HAESSLY GAIL M	JUROR EXPENSE	06/27/2017	\$30.00	P
07171282	HEEG ROGER D	JUROR EXPENSE	06/27/2017	\$30.00	P
07171283	HETTINGA BEVERLY A	JUROR EXPENSE	06/27/2017	\$40.00	P
07171284	HUSER SHAWN K	JUROR EXPENSE	06/28/2017	\$30.00	P
07171285	HUTKOWSKI SCOTT L	JUROR EXPENSE	06/28/2017	\$30.00	P
07171286	JAROCK RITA A	JUROR EXPENSE	06/30/2017	\$40.00	P
07171287	JAROCK RITA A	JUROR EXPENSE	06/29/2017	\$40.00	P
07171288	JAROCK RITA A	JUROR EXPENSE	06/28/2017	\$40.00	P
07171289	JOHNS KARLA A	JUROR EXPENSE	06/27/2017	\$30.00	P
07171290	JOOSTEN DOUGLAS J	JUROR EXPENSE	06/30/2017	\$40.00	P
07171291	JOOSTEN DOUGLAS J	JUROR EXPENSE	06/29/2017	\$40.00	P
07171292	JOOSTEN DOUGLAS J	JUROR EXPENSE	06/28/2017	\$40.00	P
07171293	KONRARDY MARK ALLEN	JUROR EXPENSE	06/27/2017	\$30.00	P
07171294	KRAUSE TAYLOR LEIGH	JUROR EXPENSE	06/27/2017	\$30.00	P
07171295	KREKOWSKI STEVEN J	JUROR EXPENSE	06/30/2017	\$40.00	P
07171296	KREKOWSKI STEVEN J	JUROR EXPENSE	06/29/2017	\$40.00	P
07171297	KREKOWSKI STEVEN J	JUROR EXPENSE	06/28/2017	\$30.00	P
07171298	KUHN MINDY S	JUROR EXPENSE	06/28/2017	\$30.00	P
07171299	LANCOUR LAURIE L	JUROR EXPENSE	06/30/2017	\$40.00	P
07171300	LANCOUR LAURIE L	JUROR EXPENSE	06/29/2017	\$40.00	P
07171301	LANCOUR LAURIE L	JUROR EXPENSE	06/28/2017	\$40.00	P
07171302	LOBNER JANELLE L	JUROR EXPENSE	06/30/2017	\$40.00	P
07171303	LOBNER JANELLE L	JUROR EXPENSE	06/29/2017	\$40.00	P
07171304	LOBNER JANELLE L	JUROR EXPENSE	06/28/2017	\$40.00	P
07171305	MACHA LUCRETIA I	JUROR EXPENSE	06/30/2017	\$40.00	P
07171306	MACHA LUCRETIA I	JUROR EXPENSE	06/29/2017	\$40.00	P
07171307	MACHA LUCRETIA I	JUROR EXPENSE	06/28/2017	\$40.00	P
07171308	MARCOUEX TODD C	JUROR EXPENSE	06/30/2017	\$40.00	P
07171309	MARCOUEX TODD C	JUROR EXPENSE	06/29/2017	\$40.00	P
07171310	MARCOUEX TODD C	JUROR EXPENSE	06/28/2017	\$40.00	P
07171311	MARTIN NICHOLE LEA	JUROR EXPENSE	06/28/2017	\$30.00	P
07171312	MCCROSSEN DAWN ANN	JUROR EXPENSE	06/28/2017	\$30.00	P
07171313	MEDDAUGH MICHELLE LYN	JUROR EXPENSE	06/30/2017	\$40.00	P
07171314	MEDDAUGH MICHELLE LYN	JUROR EXPENSE	06/29/2017	\$40.00	P
07171315	MEDDAUGH MICHELLE LYN	JUROR EXPENSE	06/28/2017	\$40.00	P
07171316	MERRITT DAN R	JUROR EXPENSE	06/28/2017	\$30.00	P
07171317	MURPHY EDWARD ROGER	JUROR EXPENSE	06/28/2017	\$30.00	P
07171318	NEWBY SUSAN K	JUROR EXPENSE	06/26/2017	\$30.00	P
07171319	NIKOLAI DAWN MICHELLE	JUROR EXPENSE	06/26/2017	\$30.00	P
07171320	OLSON TERRINE KAY	JUROR EXPENSE	06/28/2017	\$30.00	P
07171321	OSOWSKI DEBRA J	JUROR EXPENSE	06/27/2017	\$30.00	P

## Committee Report - County of Wood

WOOD COUNTY CLERK OF CIRCUIT  
COURT - JULY 2017

07171203 - 07171450

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
07171322	PANKRATZ DIANN M	JUROR EXPENSE	06/27/2017	\$40.00	P
07171323	PEARL JEFFREY H	JUROR EXPENSE	06/27/2017	\$40.00	P
07171324	PHILLIPS DIANNE B	JUROR EXPENSE	06/28/2017	\$30.00	P
07171325	PILSNER ALLEN R	JUROR EXPENSE	06/27/2017	\$40.00	P
07171326	RANK RONALD JAMES	JUROR EXPENSE	06/28/2017	\$30.00	P
07171327	RASMUSSEN JANICE M	JUROR EXPENSE	06/27/2017	\$30.00	P
07171328	RICKABY BRIAN MICHAEL	JUROR EXPENSE	06/27/2017	\$30.00	P
07171329	RODENAL RICHARD J	JUROR EXPENSE	06/27/2017	\$40.00	P
07171330	ROHERTY GERALYN M	JUROR EXPENSE	06/30/2017	\$40.00	P
07171331	ROHERTY GERALYN M	JUROR EXPENSE	06/29/2017	\$40.00	P
07171332	ROHERTY GERALYN M	JUROR EXPENSE	06/28/2017	\$40.00	P
07171333	SAWYER LINDA M	JUROR EXPENSE	06/27/2017	\$40.00	P
07171334	SIMPSON JOHN WESLEY	JUROR EXPENSE	06/28/2017	\$30.00	P
07171335	SINGLETARY VANESSA SELENE	JUROR EXPENSE	06/28/2017	\$30.00	P
07171336	STROBEL STEVEN JOHN	JUROR EXPENSE	06/28/2017	\$30.00	P
07171337	TREANKLER BEVERLY J	JUROR EXPENSE	06/28/2017	\$30.00	P
07171338	VARSHO DEBORAH L	JUROR EXPENSE	06/27/2017	\$40.00	P
07171339	WALLNER LOYOLA K	JUROR EXPENSE	06/27/2017	\$30.00	P
07171340	WEIN SHARON A	JUROR EXPENSE	06/27/2017	\$40.00	P
07171341	WINTERS JERE LEE	JUROR EXPENSE	06/28/2017	\$30.00	P
07171342	ZARECKI JOYCE ANNETTE	JUROR EXPENSE	06/27/2017	\$40.00	P
07171343	AYRES CRAIG ROBERT	JUROR EXPENSE	06/27/2017	\$7.65	P
07171344	BABCOCK DAVID ROY	JUROR EXPENSE	06/28/2017	\$1.28	P
07171345	BIRKHAUSER TIMOTHY ROBERT	JUROR EXPENSE	06/27/2017	\$2.04	P
07171346	CARTER STEVEN LEE	JUROR EXPENSE	06/30/2017	\$31.93	P
07171347	CARTER STEVEN LEE	JUROR EXPENSE	06/29/2017	\$31.93	P
07171348	CARTER STEVEN LEE	JUROR EXPENSE	06/28/2017	\$31.93	P
07171349	DEKAT JAMIE DOUGLAS	JUROR EXPENSE	06/28/2017	\$1.02	P
07171350	DOLPH JARROD L	JUROR EXPENSE	06/27/2017	\$6.12	P
07171351	ELLINGSON TODD W	JUROR EXPENSE	06/27/2017	\$7.14	P
07171352	ELLIS PATRICIA JANE	JUROR EXPENSE	06/27/2017	\$35.70	P
07171353	ENRIGHT BARBARA E	JUROR EXPENSE	06/27/2017	\$1.53	P
07171354	FARLEY JAMES RAY	JUROR EXPENSE	06/27/2017	\$10.20	P
07171355	FRAHM MELINDA MARY	JUROR EXPENSE	06/27/2017	\$1.28	P
07171356	GOODNESS MARGIE N	JUROR EXPENSE	06/28/2017	\$10.20	P
07171357	GUENTHER SHANNON M	JUROR EXPENSE	06/30/2017	\$0.51	P
07171358	GUENTHER SHANNON M	JUROR EXPENSE	06/29/2017	\$0.51	P
07171359	GUENTHER SHANNON M	JUROR EXPENSE	06/28/2017	\$0.26	P
07171360	HAARKLAU GARY ROBERT	JUROR EXPENSE	06/30/2017	\$35.70	P
07171361	HAARKLAU GARY ROBERT	JUROR EXPENSE	06/29/2017	\$35.70	P
07171362	HAARKLAU GARY ROBERT	JUROR EXPENSE	06/28/2017	\$35.70	P
07171363	HAESSLY GAIL M	JUROR EXPENSE	06/27/2017	\$35.70	P
07171364	HEEG ROGER D	JUROR EXPENSE	06/27/2017	\$30.60	P
07171365	HETTINGA BEVERLY A	JUROR EXPENSE	06/27/2017	\$1.02	P

## Committee Report - County of Wood

WOOD COUNTY CLERK OF CIRCUIT  
COURT - JULY 2017

07171203 - 07171450

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
07171366	HUSER SHAWN K	JUROR EXPENSE	06/28/2017	\$5.10	P
07171367	HUTKOWSKI SCOTT L	JUROR EXPENSE	06/28/2017	\$6.12	P
07171368	JAROCH RITA A	JUROR EXPENSE	06/30/2017	\$10.20	P
07171369	JAROCH RITA A	JUROR EXPENSE	06/29/2017	\$10.20	P
07171370	JAROCH RITA A	JUROR EXPENSE	06/28/2017	\$10.20	P
07171371	JOHNS KARLA A	JUROR EXPENSE	06/27/2017	\$30.60	P
07171372	JOOSTEN DOUGLAS J	JUROR EXPENSE	06/30/2017	\$0.51	P
07171373	JOOSTEN DOUGLAS J	JUROR EXPENSE	06/29/2017	\$0.51	P
07171374	JOOSTEN DOUGLAS J	JUROR EXPENSE	06/28/2017	\$0.77	P
07171375	KONRARDY MARK ALLEN	JUROR EXPENSE	06/27/2017	\$35.70	P
07171376	KRAUSE TAYLOR LEIGH	JUROR EXPENSE	06/27/2017	\$5.10	P
07171377	KREKOWSKI STEVEN J	JUROR EXPENSE	06/30/2017	\$0.51	P
07171378	KREKOWSKI STEVEN J	JUROR EXPENSE	06/29/2017	\$0.51	P
07171379	KREKOWSKI STEVEN J	JUROR EXPENSE	06/28/2017	\$0.51	P
07171380	KUHN MINDY S	JUROR EXPENSE	06/28/2017	\$5.87	P
07171381	LANCOUR LAURIE L	JUROR EXPENSE	06/30/2017	\$1.53	P
07171382	LANCOUR LAURIE L	JUROR EXPENSE	06/29/2017	\$1.53	P
07171383	LANCOUR LAURIE L	JUROR EXPENSE	06/28/2017	\$1.53	P
07171384	LOBNER JANELLE L	JUROR EXPENSE	06/30/2017	\$7.14	P
07171385	LOBNER JANELLE L	JUROR EXPENSE	06/29/2017	\$7.14	P
07171386	LOBNER JANELLE L	JUROR EXPENSE	06/28/2017	\$7.65	P
07171387	MACHA LUCRETIA I	JUROR EXPENSE	06/30/2017	\$27.54	P
07171388	MACHA LUCRETIA I	JUROR EXPENSE	06/29/2017	\$27.54	P
07171389	MACHA LUCRETIA I	JUROR EXPENSE	06/28/2017	\$27.54	P
07171390	MARCOUEX TODD C	JUROR EXPENSE	06/30/2017	\$1.02	P
07171391	MARCOUEX TODD C	JUROR EXPENSE	06/29/2017	\$1.02	P
07171392	MARCOUEX TODD C	JUROR EXPENSE	06/28/2017	\$0.51	P
07171393	MARTIN NICHOLE LEA	JUROR EXPENSE	06/28/2017	\$35.70	P
07171394	MCCROSSEN DAWN ANN	JUROR EXPENSE	06/28/2017	\$6.63	P
07171395	MEDDAUGH MICHELLE LYN	JUROR EXPENSE	06/30/2017	\$3.06	P
07171396	MEDDAUGH MICHELLE LYN	JUROR EXPENSE	06/29/2017	\$3.06	P
07171397	MEDDAUGH MICHELLE LYN	JUROR EXPENSE	06/28/2017	\$3.06	P
07171398	MERRITT DAN R	JUROR EXPENSE	06/28/2017	\$30.60	P
07171399	MURPHY EDWARD ROGER	JUROR EXPENSE	06/28/2017	\$1.02	P
07171400	NEWBY SUSAN K	JUROR EXPENSE	06/26/2017	\$1.02	P
07171401	NIKOLAI DAWN MICHELLE	JUROR EXPENSE	06/26/2017	\$11.22	P
07171402	OLSON TERRINE KAY	JUROR EXPENSE	06/28/2017	\$35.70	P
07171403	OSOWSKI DEBRA J	JUROR EXPENSE	06/27/2017	\$4.08	P
07171404	PANKRATZ DIANN M	JUROR EXPENSE	06/27/2017	\$35.70	P
07171405	PEARL JEFFREY H	JUROR EXPENSE	06/27/2017	\$5.10	P
07171406	PHILLIPS DIANNE B	JUROR EXPENSE	06/28/2017	\$1.02	P
07171407	PILSNER ALLEN R	JUROR EXPENSE	06/27/2017	\$35.70	P
07171408	RANK RONALD JAMES	JUROR EXPENSE	06/28/2017	\$35.70	P
07171409	RASMUSSEN JANICE M	JUROR EXPENSE	06/27/2017	\$36.72	P

## Committee Report - County of Wood

WOOD COUNTY CLERK OF CIRCUIT  
COURT - JULY 2017

07171203 - 07171450

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
07171410	RICKABY BRIAN MICHAEL	JUROR EXPENSE	06/27/2017	\$1.02	P
07171411	RODENCAL RICHARD J	JUROR EXPENSE	06/27/2017	\$2.04	P
07171412	ROHERTY GERALYN M	JUROR EXPENSE	06/30/2017	\$33.66	P
07171413	ROHERTY GERALYN M	JUROR EXPENSE	06/29/2017	\$33.66	P
07171414	ROHERTY GERALYN M	JUROR EXPENSE	06/28/2017	\$33.66	P
07171415	SAWYER LINDA M	JUROR EXPENSE	06/27/2017	\$1.02	P
07171416	SIMPSON JOHN WESLEY	JUROR EXPENSE	06/28/2017	\$35.70	P
07171417	SINGLETARY VANESSA SELENE	JUROR EXPENSE	06/28/2017	\$5.10	P
07171418	STROBEL STEVEN JOHN	JUROR EXPENSE	06/28/2017	\$30.60	P
07171419	TREANKLER BEVERLY J	JUROR EXPENSE	06/28/2017	\$30.60	P
07171420	VARSHO DEBORAH L	JUROR EXPENSE	06/27/2017	\$35.70	P
07171421	WALLNER LOYOLA K	JUROR EXPENSE	06/27/2017	\$9.69	P
07171422	WEIN SHARON A	JUROR EXPENSE	06/27/2017	\$1.53	P
07171423	WINTERS JERE LEE	JUROR EXPENSE	06/28/2017	\$5.10	P
07171424	ZARECKI JOYCE ANNETTE	JUROR EXPENSE	06/27/2017	\$3.06	P
07171425	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 17JM02	07/11/2017	\$390.00	
07171426	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 16ME138	07/18/2017	\$390.00	
07171427	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 17ME90	07/20/2017	\$390.00	
07171428	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 17ME87	07/19/2017	\$540.00	
07171429	ARENDT PATRICK ATTY	Atty Fee - 16JC92	07/12/2017	\$2,128.00	
07171430	BRATCHER LAW OFFICE LLC	Atty Fee - 07GN05	07/12/2017	\$185.71	
07171431	CARMICHAEL & QUARTEMONT S C	Atty Fee - 16GN29	06/30/2017	\$147.00	
07171432	COATES JOHN T MD	Med Exam - 17ME87	07/19/2017	\$770.00	
07171433	COATES JOHN T MD	Med Exam - 17ME90	07/20/2017	\$775.00	
07171434	GEBERT LAW OFFICE	Atty Fee - 17PA40PJ	07/17/2017	\$70.00	
07171435	GORSKI KENNETH	Crt Comm Srvc - June 2017	07/10/2017	\$1,343.77	
07171436	HILL & WALCZAK ATTYS	Atty Fee - 16JC75	07/19/2017	\$238.00	
07171437	FEIT KRISTIN	Witness Fee - 17CF96	06/29/2017	\$34.00	
07171438	DROLLINGER ROBIN L	Witness Fee - 17CF96	06/28/2017	\$18.40	
07171439	LUSSMYER CARL	Witness Fee - 17CF96	06/28/2017	\$48.00	
07171440	NASH LAW GROUP	Atty Fee - 16JC27 - 29	07/17/2017	\$70.00	
07171441	NASH LAW GROUP	Atty Fee - 17JC32	07/14/2017	\$154.00	
07171442	NASH LAW GROUP	Atty Fee - 16CM888	07/17/2017	\$285.35	
07171443	O'REILLY JEFFREY	Witness Fee - 16CF236	07/10/2017	\$30.00	
07171444	PETERSON JUSTIN	Witness Fee - 17CF139	07/12/2017	\$17.20	
07171445	SHRODA RANDY	Witness Fee - 17CF96	06/28/2017	\$55.20	
07171446	SLATTERY TRAVIS LAW OFFICE	Atty Fee - 16CF645	07/14/2017	\$525.00	
07171447	SOTO JASMINE	Witness Fee - 16CF236	07/10/2017	\$16.80	
07171448	WEILAND LEGAL SERVICES	Atty Fee - 17GN31	07/14/2017	\$182.00	
07171449	WEILAND LEGAL SERVICES	Atty Fee - 17GN40	07/14/2017	\$175.00	



## Committee Report - County of Wood

WOOD COUNTY CLERK OF CIRCUIT  
COURT - JULY 2017

07171203 - 07171450

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
07171450	ZACHMAN NICHOLAS	Witness Fee - 16CF236	07/10/2017	\$30.00	
<b>Grand Total:</b>				<b>\$39,871.96</b>	

Signatures

Committee Chair: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

PREPARED BY: JANEL TEPP

MEETING DATE: AUGUST 04, 2017

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	2015 Budgeted Expenditures	2015 Actual Revenue	2015 Projected Revenue	Overage/ (Shortfall)
January	\$ 32,120.69	\$ 43,273.46	\$ 32,666.67	\$ 10,606.79
February	\$ 32,120.69	\$ 25,929.50	\$ 32,666.67	\$ (6,737.17)
March	\$ 32,120.69	\$ 30,183.28	\$ 32,666.67	\$ (2,483.39)
April	\$ 32,120.69	\$ 34,949.76	\$ 32,666.67	\$ 2,283.09
May	\$ 32,120.69	\$ 36,920.87	\$ 32,666.67	\$ 4,254.20
June	\$ 32,120.69	\$ 38,756.94	\$ 32,666.67	\$ 6,090.27
July	\$ 32,120.69	\$ 42,490.09	\$ 32,666.67	\$ 9,823.42
August	\$ 32,120.69	\$ 45,717.82	\$ 32,666.67	\$ 13,051.15
September	\$ 32,120.69	\$ 37,858.13	\$ 32,666.67	\$ 5,191.46
October	\$ 32,120.69	\$ 38,513.86	\$ 32,666.67	\$ 5,847.19
November	\$ 32,120.69	\$ 31,556.27	\$ 32,666.67	\$ (1,110.40)
December	\$ 32,120.69	\$ 36,821.29	\$ 32,666.67	\$ 4,154.62
<b>Total</b>	<b>\$385,448.28</b>	<b>\$442,971.27</b>	<b>\$392,000.04</b>	<b>\$50,971.23</b>

	2016 Budgeted Expenditures	2016 Actual Revenue	2016 Projected Revenue	Overage/ (Shortfall)
January	\$ 32,831.67	\$ 30,622.11	\$ 32,837.00	\$ (2,214.89)
February	\$ 32,831.67	\$ 25,924.37	\$ 32,833.00	\$ (6,908.63)
March	\$ 32,831.67	\$ 34,792.62	\$ 32,833.00	\$ 1,959.62
April	\$ 32,831.67	\$ 30,479.46	\$ 32,833.00	\$ (2,353.54)
May	\$ 32,831.67	\$ 36,744.14	\$ 32,833.00	\$ 3,911.14
June	\$ 32,831.67	\$ 47,522.11	\$ 32,833.00	\$ 14,689.11
July	\$ 32,831.67	\$ 42,452.28	\$ 32,833.00	\$ 9,619.28
August	\$ 32,831.67	\$ 46,937.33	\$ 32,833.00	\$ 14,104.33
September	\$ 32,831.67	\$ 37,904.58	\$ 32,833.00	\$ 5,071.58
October	\$ 32,831.67	\$ 40,434.15	\$ 32,833.00	\$ 7,601.15
November	\$ 32,831.67	\$ 36,186.56	\$ 32,833.00	\$ 3,353.56
December	\$ 32,831.63	\$ 38,570.20	\$ 32,833.00	\$ 5,737.20
<b>Total</b>	<b>\$393,980.00</b>	<b>\$448,569.91</b>	<b>\$394,000.00</b>	<b>\$54,569.91</b>

	2017 Budgeted Expenditures	2017 Actual Revenue	2017 Projected Revenue	Overage/ (Shortfall)
January	\$ 33,726.33	\$ 32,596.62	\$ 32,835.00	\$ (238.38)
February	\$ 33,726.33	\$ 27,501.90	\$ 32,835.00	\$ (5,333.10)
March	\$ 33,726.33	\$ 31,453.59	\$ 32,835.00	\$ (1,381.41)
April	\$ 33,726.33	\$ 34,915.53	\$ 32,835.00	\$ 2,080.53
May	\$ 33,726.33	\$ 37,214.16	\$ 32,835.00	\$ 4,379.16
June	\$ 33,726.33	\$ 45,651.90	\$ 32,835.00	\$ 12,816.90
July	\$ 33,726.33			\$ -
August	\$ 33,726.33			\$ -
September	\$ 33,726.33			\$ -
October	\$ 33,726.33			\$ -
November	\$ 33,726.33			\$ -
December	\$ 33,726.37			\$ -
<b>Total</b>	<b>\$404,716.00</b>	<b>\$ 209,333.70</b>	<b>\$394,020.00</b>	<b>\$ 12,323.70</b>

**Charge Payment Fund:** Payments received on outstanding charges.

**Escrow Payment Fund:** Customer money being held for future activity.

**County Transfer Fee Fund:** County retains 20% of all Transfer Fees collected.

**County VitalChek Fee Fund:** County retains \$10.00 from every person requesting a vital record online via Vitalchek.

**Laredo Remote:** County collects a fee from customers using Laredo software outside of the courthouse.

**State DOA Fund:** Signing of state budget bill 10/26/2007 increased birth certificates by \$8, marriage and death certificates by \$13.00, and the expedite fee by \$10.00. All monies to be mailed to the Department of Administration. The increase was enacted to come into compliance with recent federal laws. The monies will be used to automate outdated paper registration, archiving and copy issuance systems at the State and local vital records offices.

**Reports Fund:** County collects a fee (.50/page) from customers requesting reports.

**Register of Deeds Fund:** County retains all remaining recording fees (\$15.00 from each document recorded. \$5.00 from each first copy of every birth record sold. \$7.00 from each first copy of every death and marriage record sold. \$3.00 for each extra copy of vital records sold.)

**County Land Record Fund:** Effective June 25, 2010 statutes provide that \$8.00 is retained for the provision of land information on the internet and for Land Records modernization.

**State Transfer Fund:** State collects 80% of all Transfer Fees collected.

**State Birth Fund:** State collects \$7.00 of every birth record sold.

**State Land Record Fund:** State collects \$7.00 from each document recorded.

Account Number	Fund Name	Total Fund Amount	Total Outstanding Charges	Total Fund due
-1	CHARGE PAYMENT FUND	690.00	0.00	690.00
	<b>Subtotal for -1:</b>	<b>690.00</b>	<b>0.00</b>	<b>690.00</b>
-2	ESCROW PAYMENT FUND	55,462.30	0.00	55,462.30
	<b>Subtotal for -2:</b>	<b>55,462.30</b>	<b>0.00</b>	<b>55,462.30</b>
11	COUNTY TRANSFER FEE FUND	17,430.78	0.00	17,430.78
	<b>Subtotal for 11:</b>	<b>17,430.78</b>	<b>0.00</b>	<b>17,430.78</b>
20	COUNTY VITALCHEK FEE FUND	130.00	0.00	130.00
	<b>Subtotal for 20:</b>	<b>130.00</b>	<b>0.00</b>	<b>130.00</b>
21	LAREDO REMOTE	2,855.12	0.00	2,855.12
	<b>Subtotal for 21:</b>	<b>2,855.12</b>	<b>0.00</b>	<b>2,855.12</b>
22	STATE DOA FUND	3,814.00	0.00	3,814.00
	<b>Subtotal for 22:</b>	<b>3,814.00</b>	<b>0.00</b>	<b>3,814.00</b>
30	REPORTS FUND	72.00	0.00	72.00
	<b>Subtotal for 30:</b>	<b>72.00</b>	<b>0.00</b>	<b>72.00</b>
4	REGISTER OF DEEDS FUND	25,164.00	0.00	25,164.00
	<b>Subtotal for 4:</b>	<b>25,164.00</b>	<b>0.00</b>	<b>25,164.00</b>
5	COUNTY LAND RECORD FUND	8,696.00	0.00	8,696.00
	<b>Subtotal for 5:</b>	<b>8,696.00</b>	<b>0.00</b>	<b>8,696.00</b>
6	STATE TRANSFER FUND	69,723.12	0.00	69,723.12
	<b>Subtotal for 6:</b>	<b>69,723.12</b>	<b>0.00</b>	<b>69,723.12</b>
7	STATE BIRTH FUND	1,267.00	0.00	1,267.00
	<b>Subtotal for 7:</b>	<b>1,267.00</b>	<b>0.00</b>	<b>1,267.00</b>
9	STATE LAND RECORD FUND	7,609.00	0.00	7,609.00
	<b>Subtotal for 9:</b>	<b>7,609.00</b>	<b>0.00</b>	<b>7,609.00</b>
	<b>Grand Total:</b>	<b>192,913.32</b>	<b>0.00</b>	<b>192,913.32</b>

End of Report

FMXFES01.RPT

## Fee Transaction Summary Report by Account Number

Report Criteria: TndrDate &gt;= Date(2017, 6, 1) And TndrDate &lt;= Date(2017, 6, 30)

Account Number	Fee Name	Count	Total Fee Amount	Total Outstanding Charges	Total Fee Due
-1	CHARGE PAYMENT FEE	5	690.00	0.00	690.00
	Subtotal for -1:	5	690.00	0.00	690.00
-2	ESCROW PAYMENT FEE	55	55,462.30	0.00	55,462.30
	Subtotal for -2:	55	55,462.30	0.00	55,462.30
14	148 - BIRTH ADDL VITALS	88	444.00	0.00	444.00
	181 - BIRTH ORIG VITALS	166	3,620.00	0.00	3,620.00
	1016 - DEATH ADDL VITALS	108	3,048.00	0.00	3,048.00
	120 - DEATH ORIG VITALS	119	2,400.00	0.00	2,400.00
	95 - MARRIAGE ADDL VITALS	40	285.00	0.00	285.00
	52 - MARRIAGE ORIG VITALS	52	1,040.00	0.00	1,040.00
	Subtotal for 14:	573	10,837.00	0.00	10,837.00
20	1612 VITALCHEK FEE	13	260.00	0.00	260.00
	Subtotal for 20:	13	260.00	0.00	260.00
21	LAREDO REMOTE FEE	12	2,855.12	0.00	2,855.12
	Subtotal for 21:	12	2,855.12	0.00	2,855.12
24	CERTIFIED COPY FEE	5	18.00	0.00	18.00
	Subtotal for 24:	5	18.00	0.00	18.00
30	REPORTS FEE	4	72.00	0.00	72.00
	Subtotal for 30:	4	72.00	0.00	72.00
4	RECORDING FEES	1,198	32,610.00	0.00	32,610.00
	Subtotal for 4:	1,198	32,610.00	0.00	32,610.00
5	ABTRACTOR COPY FEE	37	482.00	0.00	482.00
	COPY FEE	101	597.00	0.00	597.00
	LAREDO REMOTE COPY FEE	145	1,876.00	0.00	1,876.00
	Subtotal for 5:	283	2,955.00	0.00	2,955.00
8	TRANSFER FEE	213	87,153.90	0.00	87,153.90
	Subtotal for 8:	213	87,153.90	0.00	87,153.90
Grand Total:		2,361	192,913.32	0.00	192,913.32

End of Report

Vital Statistics Count																
Births																
Year	Jan.	Feb.	Mar.	1st 1/4	Apr.	May	June	2nd 1/4	July	Aug.	Sept.	3rd 1/4	Oct.	Nov.	Dec.	Year Total
2000	154	145	166	465	161	153	186	500	153	179	124	456	121	134	131	1807
2001	149	130	157	436	157	160	146	463	171	174	127	472	155	148	140	1814
2002	158	150	120	428	151	152	129	432	173	170	164	507	154	108	132	1761
2003	167	128	136	431	133	173	151	457	168	166	146	480	163	88	152	1771
2004	157	127	143	427	145	152	170	467	164	156	154	474	100	152	151	1771
2005	125	146	156	427	149	157	167	473	139	190	150	479	133	155	129	1796
2006	126	81	119	326	104	99	134	337	111	154	141	406	133	107	93	1402
2007	128	107	171	406	123	139	153	415	166	133	124	423	160	150	126	1680
2008	131	130	164	425	155	145	149	449	141	128	144	413	150	121	137	1695
2009	143	108	111	362	129	150	142	421	138	113	125	376	118	119	133	1529
2010	135	104	158	397	133	139	143	415	142	128	133	403	110	118	124	1567
2011	117	92	143	352	119	173	135	427	115	132	122	369	148	115	122	1533
2012	132	103	110	345	119	112	119	350	132	133	118	383	132	106	125	1441
2013	143	119	111	373	149	139	138	426	122	142	143	407	107	103	120	1536
2014	114	118	127	359	126	136	106	368	135	118	128	381	121	103	137	1469
2015	118	129	118	365	115	130	145	390	147	138	142	427	123	117	128	1550
2016	132	131	131	394	107	132	134	373	149	148	131	428	137	138	98	1568
2017	150	121	114	385	125	130	143	398								

Vital Statistics Count																
Deaths																
Year	Jan.	Feb.	Mar.	1st 1/4	Apr.	May	June	2nd 1/4	July	Aug.	Sept.	3rd 1/4	Oct.	Nov.	Dec.	Year Total
2000	115	109	104	328	77	83	92	252	77	97	83	257	103	90	98	1128
2001	117	86	107	310	100	85	92	277	96	91	91	278	100	96	78	1139
2002	114	93	90	297	89	90	79	258	108	85	104	297	82	84	125	1143
2003	115	100	91	306	96	83	67	246	108	70	71	249	102	72	95	1070
2004	113	63	94	270	73	91	96	260	97	78	80	255	98	77	75	1035
2005	138	95	118	351	103	93	83	279	73	114	81	268	88	105	86	1177
2006	119	84	95	298	86	93	97	276	82	88	83	253	98	96	77	1098
2007	117	89	108	314	108	105	90	303	102	92	82	276	104	97	81	1175
2008	88	96	95	279	103	86	80	269	91	87	83	261	88	90	99	1086
2009	108	84	98	290	86	81	85	252	81	79	96	256	94	102	70	1064
2010	100	93	107	300	105	97	92	294	85	127	87	299	93	90	89	1165
2011	93	77	101	271	101	104	94	299	104	109	93	306	99	76	89	1140
2012	125	91	85	301	101	101	95	297	90	78	98	266	99	120	93	1176
2013	120	103	106	329	110	86	81	277	113	95	115	323	115	108	110	1262
2014	104	86	103	293	91	113	109	313	66	75	93	234	83	61	87	1071
2015	94	65	82	241	95	56	72	223	81	64	63	208	109	54	65	900
2016	71	56	90	217	74	67	64	205	57	71	72	200	75	73	64	834
2017	73	56	77	206	75	81	73	229								

Vital Statistics Count																
Marriages																
Year	Jan.	Feb.	Mar.	1st 1/4	Apr.	May	June	2nd 1/4	July	Aug.	Sept.	3rd 1/4	Oct.	Nov.	Dec.	Year Total
2000	28	25	39	92	31	59	69	159	53	73	65	191	63	32	19	556
2001	25	22	20	67	33	59	54	146	77	78	51	206	59	28	25	531
2002	28	23	17	68	40	55	58	153	52	64	57	173	59	26	29	508
2003	26	24	23	73	31	44	64	139	70	55	83	208	51	31	25	527
2004	9	16	20	45	24	42	58	124	52	73	51	176	60	28	30	463
2005	26	19	17	62	26	46	61	133	69	86	57	212	51	34	26	518
2006	27	20	23	70	27	53	47	127	48	62	66	176	66	27	25	491
2007	21	15	21	57	25	36	57	118	63	69	52	184	59	18	17	453
2008	20	23	22	65	24	31	57	112	54	65	45	164	62	15	27	445
2009	18	22	21	61	34	38	54	126	35	50	57	142	50	23	19	421
2010	13	11	22	46	15	36	71	122	44	56	62	162	57	21	15	423
2011	23	13	13	49	19	44	48	111	43	76	51	170	46	25	9	410
2012	18	17	14	49	15	38	52	105	52	56	49	157	61	13	21	406
2013	26	16	16	58	25	43	43	111	55	61	56	172	59	23	14	437
2014	21	23	13	57	17	29	54	100	46	50	53	149	52	16	26	400
2015	11	13	17	41	19	34	57	110	49	66	50	165	62	12	20	410
2016	22	14	11	47	23	32	45	100	48	53	67	168	62	12	13	402
2017	13	10	17	40	11	30	45	86								



VICTIM WITNESS SERVICES MONTHLY REPORT  
JUNE 27, 2017 TO JULY 25, 2017

CONTACT MADE WITH 140 VICTIMS AND WITNESSES

MET WITH 42 IN PERSON

INITIAL INFORMATION PACKET SENT ON 78 NEW FILES

DISPOSITION INFORMATION PROVIDED ON 61 CLOSED FILES

NO CONTACT INFORMATION PROVIDED TO 33 VICTIMS

SENTENCING AFTER REVOCATION SHARED ON 41 CASES

NO PROSECUTION DECISION SENT ON 23 CASES

RESTITUTION DETERMINED ON 16 NEW CASES

COORDINATED 3 DAY ROBBERY TRIAL FOR WITNESSES AND  
PROVIDED SUPPORT OF VICTIM, JUNE 28-30, RESULTED IN  
CONVICTION

PREPARED AND SUBMITTED 6 MONTH REIMBURSEMENT  
REQUEST TO DOJ FOR PAYMENT TO COUNTY

CONDUCTED TWO CONFERENCE CALLS FOR CRIME VICTIM  
RIGHTS BOARD ON JULY 7 AND JULY 14

TRIAL PREP WITH WITNESSES JULY 11<sup>TH</sup>

RESTITUTION ORDERED IN THIS PERIOD OF \$ 13275.35 OF  
WHICH \$ 10399.92 IS OWED TO CITIZENS OF WOOD COUNT  
AND \$2875.43 IS OWED TO LOCAL BUSINESSES

RESPECTFULLY SUBMITTED,



Trisha Anderson



# Wood County

## WISCONSIN

CORPORATION  
COUNSEL OFFICE

*Peter A. Kastenholtz*  
CORPORATION COUNSEL

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### MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE August 2017

1. Goals. Memo: "Open Meetings Law – What is a formally constituted subunit?" See attached.
2. Opinions on Confidentiality. I just gave another opinion on confidentiality and it made me think that not a day goes by where I am not giving at least one opinion on whether or not a record or a part thereof can be released to a certain person. The records run the gamut of health, mental health, personnel, juvenile, court and so on. It is one of those oddball areas where I have gained quite a bit of expertise over the years just based upon experience. Often the issues arise when there is a confluence of two or more laws that aren't necessarily in harmony. It is also one of the areas of my practice that is ripe for litigation and liability. If we don't release a record that someone wants, we can get stuck with an open records law violation where we must pay the attorney fees for the record requester. If we do surrender records that shouldn't be released or some small part of a record that should have been redacted, the statutory penalties can be rather harsh and we can get stuck with attorney fees there as well. If we succeed in such cases we are very unlikely to get awarded reimbursement for our legal fees, even if we did retain outside counsel.
3. Lobbying vs. Communicating. At a recent department head meeting, Finance Director Mike Martin shared with us the status of the budget planning for 2018. The information was scarier than usual if some bonding resolutions were not going to be adopted by the county board. I pointed out that as department heads we have a duty to effectively communicate the impact of the failure of these resolutions to the county board in general and to our oversight committee members in particular. I encouraged all of the department heads to advocate for their departments and advised that I would be doing so. Some on the county board have apparently seen this as inappropriate lobbying; I disagree. I view such actions as a necessary part of our job duties as department heads. You folks are the bosses. If you don't like how things have played out or the position I have taken, please say so. I work for you. If I need to be reined in, then it is your job to do it. In considering this topic, please don't be influenced by whose ox got gored here, rather, consider what the roles of department heads should be in addressing budget shortfalls.

**Family Court Commissioner Activity Report to Claims and Judiciary Committee**

## **I. Administrative and Procedural Matters:**

I have continued to meet with the judges to obtain their advice.

## II. Time Associated with Hearings:

**June 1, 2017**

## 1 Injunction

## 2 Hearings

(3.5 hours, of which 0.0 hrs. pertained to the Wood County Child Support Agency)

**June 8, 2017**

## 1 Injunction

## 1 Restitution

(3.5 hours, of which 0.0 hrs. pertained to the Wood County Child Support Agency)

**June 15, 2017**

## 1 Injunction

## 4 Hearings

(4.5 hours, of which 0.0 hrs. pertained to the Wood County Child Support Agency)

**June 22, 2017**

### 3 Injunctions

### 3 Hearings

(3.5 hours, of which 2.5 hrs. pertained to the Wood County Child Support Agency)

**June 26, 2017**

## 1 Injunction

## 1 Hearing

(3.0 hours, of which 0.0 hrs. pertained to the Wood County Child Support Agency)

**June 28, 2017**

## 1 Injunction

(3.0 hours, of which 0.0 hrs. pertained to the Wood County Child Support Agency)

**Total Hearing Time was 21.5 hrs. of which 2.5 pertained to the Wood County Child Support Agency**

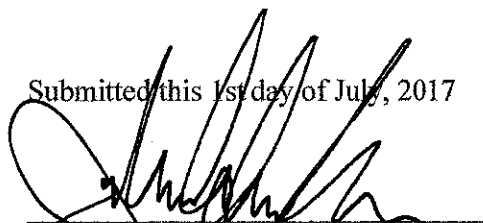
**III. Total Time Associated with Mediation Orders and Dismissals was 8.2 hours.**

**IV. Total Time Associated with Providing Telephone Advice regarding Custody Procedures and Child Support was 11.5a hours of which 0.0 pertained to the Wood County Child Support Agency**

V. Total Time for Procedural Matters was 21.5 hours of which 2.5 pertained to Wood County Child Support Agency.

**TOTAL TIME (June 1 through June 30, 2017) WAS 47.2 HOURS, OF WHICH 2.5 HOURS PERTAINED TO THE WOOD COUNTY CHILD SUPPORT AGENCY**

Submitted this 1st day of July, 2017



John Adam Kruse,  
Wood County Family Court Commissioner



# Wood County WISCONSIN

CHILD SUPPORT  
AGENCY

**AUGUST 2017**

## **MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE**

Prepared by Child Support Director Brent Vruwink

- The focus for the month of August will be the agency budget. I am waiting for estimates from the State on what our general purpose revenue will be so we can get an accurate reflection of our expected revenue.
- I continue to explore options to deal with the increased workload in the agency related to the implementation of e-filing.
- The payment for the second quarter will arrive at the end of July.
- I attended the Department Head meeting on July 13<sup>th</sup>.
- Shannon Lobner participated in a Data Warehouse meeting to help the state determine what features should be added to the second phase of the project.
- Senator Testin and Representative Krug stopped by the agency on July 25<sup>th</sup> for a visit and brief tour of the office.
- I have been working with the Ho-Chunk nation on an MOU to help facilitate the transfer of about 32 cases from Wood County to the Ho-Chunk Nation.
- Agency staff members finished putting together the agenda for the WCSEA Fall Conference we are hosting at the Hotel Mead in October.
- On August 21<sup>st</sup> I will be attending the Joint Legislative Committee meeting in Mosinee.
- Agency performance continues to exceed Federal Performance measures.
- The current IV-D case count is 3,956.

# **WOOD COUNTY DISTRICT ATTORNEY**

## **Mission Statement**

The function of the District Attorney's Office is to prosecute cases with venue in Wood County in accordance with Section 978.05 of the Wisconsin Statutes. Cases include but are not limited to criminal actions, forfeiture actions, traffic actions and juvenile proceedings.

## **Programs and Services**

The District Attorney's Office receives referrals from the various agencies in Wood County, including all law enforcement agencies, Department of Social Services, Child Support Enforcement and the Department of Justice. It is the responsibility of the office to review referrals and take appropriate action by way of deferrals, criminal charges, juvenile court action, etc. Appropriate action may include conducting court hearings through jury trial and appeal proceedings.

Office personnel are available to law enforcement agencies within the County 24 hours a day to assist in investigative decisions, provide legal advice and obtain search warrants. In addition, office personnel provides law enforcement with specialized training upon request.

Pursuant to statute, the District Attorney is responsible for other miscellaneous matters, including enforcing wage claims, immunization laws, rental weatherization laws and consumer protection related violations.

## **Victim/Witness Services**

In accordance with the Wisconsin Constitution and Statutes, services are provided to the victims of crime through the Victim/Witness Services Office operating out of the Wood County District Attorney's Office. Victims, witnesses and citizens receive all rights afforded them by various legislation.

County of Wood  
District Attorney

Account Number	Account Name	2018 Requested	2017 Budget	Difference		Explanation Any Line Items that has a variance of 10% or all highlighted items
				Amount	%	
District Attorney:						
101-1101-45120-000-000	Fines/Forfeitures - Share of State District Att	(15,000)	(9,000)	(6,000)	66.67%	Based on history, budgeted revenue can increase
101-1101-46143-000-000	District Attorney Public Charges	(9,000)	(7,000)	(2,000)	28.57%	Based on history, budgeted revenue can increase
101-1101-47410-000-000	Local Department Charges-Gen Governmer	(500)	(700)	200	28.57%	
101-1101-51310-000-101	Wages-Permanent-District Attorney	167,245	161,845	5,400	3.34%	Related to step increases and cost of living increase
101-1101-51310-000-115	Overtime-District Attorney	-	-	-	0.00%	
101-1101-51310-000-119	Other Pay - District Attorney	-	-	-	0.00%	
101-1101-51310-000-120	FICA-District Attorney	12,794	12,381	413	3.34%	Related to step increases and cost of living increase
101-1101-51310-000-130	Health Ins-District Attorney	66,812	60,737	6,075	10.00%	Premium increase authorized by Executive Committee
101-1101-51310-000-132	District Attorney Post Employment Benefits	3,345	3,237	108	3.34%	Related to step increases and cost of living increase
101-1101-51310-000-133	Vision Ins-District Attorney	262	-	262	0.00%	
101-1101-51310-000-140	District Attorney Life Insurance	68	72	(4)	-5.56%	Wage increases and retirement rate decrease
101-1101-51310-000-151	District Attorney Retirement	11,205	11,005	200	1.82%	
101-1101-51310-000-160	District Attorney Workers Compensation	369	356	13	3.65%	
101-1101-51310-000-211	District Attorney Professional Services-Lega	3,000	1,500	1,500	100.00%	More subpoenas becoming necessary
101-1101-51310-000-214	District Attorney Professional Services-Printi	300	300	-	0.00%	
101-1101-51310-000-219	District Attorney Other Professional Services	5,000	5,000	-	0.00%	
101-1101-51310-000-221	District Attorney Telephone	2,290	2,290	-	0.00%	
101-1101-51310-000-311	District Attorney Office Supplies	5,000	2,300	2,700	117.39%	Increased cost due to e-filing and new court procedures
101-1101-51310-000-312	District Attorney Copy	7,000	3,000	4,000	133.33%	Increased cost due to e-filing and new court procedures
101-1101-51310-000-313	District Attorney Postage	700	700	-	0.00%	
101-1101-51310-000-325	District Attorney Dues & Subscriptions	2,000	1,000	1,000	100.00%	Increased government contribution for bar dues
101-1101-51310-000-331	District Attorney Meetings & Travel	1,000	1,000	-	0.00%	
101-1101-51310-000-511	District Attorney Insurance-Liabiltiy	1,495	1,016	479	47.15%	Costs provided by Risk Manager
101-1101-51310-000-531	District Attorney Interdepartment Rent	14,160	14,160	-	0.00%	
101-1101-51310-000-535	District Attorney Leases-Equipment	-	-	-	0.00%	
101-1101-51310-000-814	District Attorney Computers & Printers	-	-	-	0.00%	
0	0	279,545	265,199	14,346	5.41%	

WOOD COUNTY BUDGET SUMMARY SHEET 2018								
DEPT NUMBER	2	1101						
DEPT		DISTRICT ATTORNEY						
A/C NAME		District Attorney						
FUNCTION		51310						
Category	2018 Requested Budget	% Incr(Decr) 2017 Budget	2017 Revised Budget	Actual Through 6/30/2017	2017 Estimated	2016 Actual	2015 Actual	2014 Actual
Personal Services	\$ 262,100	4.99%	\$ 249,633	\$ 110,560	\$ 241,028	\$ 235,964	\$ 225,919	\$ 223,638
Contractual Services	10,590	16.50%	9,090	942	5,500	4,781	2,963	9,610
Supplies and Expense	15,700	96.25%	8,000	2,094	10,000	8,100	6,688	5,996
Fixed Charges	15,655	3.16%	15,176	8,096	15,176	15,792	16,084	18,907
Debt Service	-	N/A	-	-	-	-	-	-
Grants, Contributions & Other	-	N/A	-	-	-	-	-	-
<b>Total Operating Expenditures</b>	<b>304,045</b>	<b>7.86%</b>	<b>281,899</b>	<b>121,692</b>	<b>271,704</b>	<b>264,637</b>	<b>251,653</b>	<b>258,152</b>
Capital Outlay	-	N/A	-	-	-	5,290	-	-
Other Financing Uses	-	N/A	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 304,045</b>	<b>7.86%</b>	<b>\$ 281,899</b>	<b>\$ 121,692</b>	<b>\$ 271,704</b>	<b>\$ 269,927</b>	<b>\$ 251,653</b>	<b>\$ 258,152</b>
Licenses and Permits	-	N/A	-	-	-	-	-	-
Fines, Forfeits and Penalties	15,000	66.67%	9,000	7,898	10,898	9,185	12,857	10,158
Public Charges for Services	9,000	28.57%	7,000	5,005	9,079	9,772	6,612	6,892
Intergovernmental Charges	500	-28.57%	700	208	500	509	665	418
Miscellaneous	-	N/A	-	-	-	-	-	-
Other Financing Sources	-	N/A	-	-	-	-	-	-
<b>Total Revenues</b>	<b>\$ 24,500</b>	<b>46.71%</b>	<b>\$ 16,700</b>	<b>\$ 13,110</b>	<b>\$ 20,477</b>	<b>\$ 19,467</b>	<b>\$ 20,134</b>	<b>\$ 17,468</b>
Beginning Carryover	-	N/A	-	-	-	-	-	-
Ending Carryover	-	N/A	-	-	-	-	-	-
<b>Tax Levy</b>	<b>\$ 279,545</b>	<b>5.41%</b>	<b>\$ 265,199</b>	<b>\$ 108,581</b>	<b>\$ 251,227</b>	<b>\$ 250,460</b>	<b>\$ 231,520</b>	<b>\$ 240,683</b>
<b>2</b>	<b>2018 Requested Budget</b>	<b>% Incr(Decr) 2017 Budget</b>	<b>2017 Revised Budget</b>	<b>Actual Through 6/30/2017</b>	<b>2017 Estimated</b>	<b>2016 Actual</b>	<b>2015 Actual</b>	<b>2014 Actual</b>
<b>Number of Positions (FTE's)</b>								
Regular	3.88		3.88			3.88	3.88	3.88
Part-Time/Temporary	-							
Request for Program Improvement	-							
Vacant	-							
<b>Total Number of Positions (FTE's)</b>	<b>3.88</b>	<b>-</b>	<b>3.88</b>	<b>-</b>	<b>-</b>	<b>3.88</b>	<b>3.88</b>	<b>3.88</b>



WOOD COUNTY BUDGET											
FUND	GENERAL	101	LINE ITEM JUSTIFICATION								
DEPT NUMBER		1101	EXPENSES/EXPENDITURES								
DEPT	DISTRICT ATTORNEY		2018								
A/C NAME	District Attorney										
FUNCTION		51310									
2											
Object	Account Name	Amount	Justification	Requested Amount	% Incr (Decr) 18 Bud vs 17 Bud	2017 Budget	6/30/2017 Actual	2017 Estimate	2016 Actual	2015 Actual	2014 Actual
101	Salaries-Permanent Straight Time	167,245	Wages Worksheet	167,245	3.34%	161,845	69,063	155,066	154,841	148,030	145,719
115	Salaries-Overtime	-	Improvement Worksheet	-	N/A	-	-	-	-	-	14
119	Other Pay	-	Improvement Worksheet	-	N/A	-	-	-	609	-	-
120	FICA	12,794	Wages Worksheet	12,794	3.34%	12,381	4,916	11,020	11,049	10,655	10,490
130	Health Insurance	66,812	Wages Worksheet	66,812	10.00%	60,737	30,369	60,737	55,723	54,107	54,107
132	Post Employment Benefits	3,345	Wages Worksheet	3,345	3.34%	3,237	1,357	3,077	3,037	2,961	2,915
133	Vision Insurance	262	Wages Worksheet	262	N/A	-	60	201	-	-	-
140	Life Insurance	68	Wages Worksheet	68	-5.56%	72	27	56	75	67	67
151	Retirement	11,205	Wages Worksheet	11,205	1.82%	11,005	4,613	10,517	10,272	9,769	9,999
160	Worker's Compensation	369	Wages Worksheet	369	3.65%	356	156	354	359	330	329
Personal Services		\$ 262,100		\$ 262,100	4.99%	\$ 249,633	\$ 110,560	\$ 241,026	\$ 235,964	\$ 225,919	\$ 223,636
211	District Attorney Professional Services-Legal	3,000	More subpoenas becoming necessary	3,000	100.00%	1,500	-	1,000	394	72	6,430
214	District Attorney Professional Services-Print	300		300	0.00%	300	177	200	227	141	179
219	District Attorney Other Professional Services	5,000	Expert witness fees-Dr & other professionals	5,000	0.00%	5,000	3	2,000	1,916	531	782
221	District Attorney Telephone	2,290		2,290	0.00%	2,290	762	2,300	2,245	2,219	2,219
Contractual Services		\$ 10,590		\$ 10,590	16.50%	\$ 9,090	\$ 942	\$ 5,500	\$ 4,781	\$ 2,963	\$ 9,610
311	District Attorney Office Supplies	5,000	increased cost due to e-filing and new court procedures	5,000	117.39%	2,300	507	2,300	2,293	2,196	3,370
312	District Attorney Copy	7,000	increased cost due to e-filing and new court procedures	7,000	133.33%	3,000	855	5,000	3,507	2,673	-
313	District Attorney Postage	700		700	0.00%	700	196	700	694	630	654
325	District Attorney Dues & Subscriptions	2,000	increased government contribution for bar dues	2,000	100.00%	1,000	736	1,000	936	643	1,128
331	District Attorney Meetings & Travel	1,000		1,000	0.00%	1,000	-	1,000	669	546	844
Supplies and Expense		\$ 15,700		\$ 15,700	96.25%	\$ 8,000	\$ 2,094	\$ 10,000	\$ 8,100	\$ 6,686	\$ 5,996
511	District Attorney Insurance-Liability	1,495		1,495	47.15%	1,016	1,016	1,016	1,632	1,924	1,433
531	District Attorney Interdepartment Rent	14,160		14,160	0.00%	14,160	7,080	14,160	14,160	14,160	14,160
535	District Attorney Leases-Equipment	-		-	N/A	-	-	-	-	-	3,314
Fixed Charges		\$ 15,655		\$ 15,655	3.16%	\$ 15,176	\$ 8,096	\$ 15,176	\$ 15,792	\$ 16,084	\$ 18,907
Totals		\$ 304,045		\$ 304,045	7.86%	\$ 281,899	\$ 121,692	\$ 271,704	\$ 269,927	\$ 251,653	\$ 258,152



WOOD COUNTY BUDGET											
FUND	GENERAL	101	LINE ITEM JUSTIFICATION								
DEPT NUMBER		1101	REVENUES								
DEPT	DISTRICT ATTORNEY		2018								
A/C NAME	District Attorney										
Source	Account Name	Amount	Justification	Requested Amount	% Incr (Decr) 18 Bud vs 17 Bud	2017 Budget	6/30/2017 Actual	2017 Estimate	2016 Actual	2015 Actual	2014 Actual
45120	Fines/Forfeitures - Share of State District Atty	15,000		15,000	66.67%	9,000	7,898	10,898	9,185	12,857	10,158
Fines, Forfeits and Penalties		\$ 15,000		\$ 15,000	66.67%	\$ 9,000	\$ 7,898	\$ 10,898	\$ 9,185	\$ 12,857	\$ 10,158
46143	District Attorney Public Charges	9,000		9,000	28.57%	7,000	5,005	9,079	9,772	6,612	6,892
Public Charges for Services		\$ 9,000		\$ 9,000	28.57%	\$ 7,000	\$ 5,005	\$ 9,079	\$ 9,772	\$ 6,612	\$ 6,892
47410	Local Department Charges-Gen Government	500		500	-28.57%	700	208	600	509	665	418
Intergovernmental Charges		\$ 500		\$ 500	-28.57%	\$ 700	\$ 208	\$ 600	\$ 509	\$ 665	\$ 418
TOTALS		\$ 24,500		\$ 24,500	46.71%	\$ 16,700	\$ 13,110	\$ 20,477	\$ 19,467	\$ 20,134	\$ 17,468
Dynamics						16,700.00	13,110.13		19,466.73	20,133.73	17,468.24

6  
RECEIVED

JUL 13 2017

## NOTICE OF INJURY AND CLAIM

To: Wood County Clerk  
400 Market Street  
Wisconsin Rapids, WI 54494

WOOD CO. CORP. COUNSEL

Pursuant to sec. 893.80, Wis. Stats., you are hereby notified of this claim for damage against Wood County.

## THE INCIDENT

Date: JUNE 28 2017Time: APPROX 1:00 PMPlace: 100 YD SOUTH 80 ON CTY 'X'

The circumstances giving rise to my claim are as follows:

MY WIFE AND I WERE ON OUR WAY TO MARSHFIELD  
FOR A DR'S APT. THERE WAS A TRACTOR MOWING  
THE WEST SIDE OF X HE WAS TRAVELING SOUTH.  
AS WE WENT PAST HIM HEADING NORTH HE MUST  
HAVE A POT HOLE W/ THE TRACTOR AND THE MOWEN  
PICKED UP SOME ROCKS AND THRO THEM AGAINST THE  
DRIVERS DOOR OF MY 2017 PICKUP CHIPPING THE  
PAINT AND THE DRIVERS SIDE WINDOW.  
SPOKE TO WHEELERS BODY SHOP.

The names of county personnel involved are: NOT KNOWN

The names of other witnesses are: LORRAINE ELLIS

RECEIVED

JUL 13 2017

## THE CLAIM

I request the following monetary or other relief: TO REPAIR THE DOOR PAINT  
MAYE \$25.00 PLUS APPROX \$25.00 LABOR THE WINDOW  
CHIP IS SMALL AND IF IT DOES NOT PROGRESS FURTHER IS NOT  
WORTH DOING ANY THING TO FOR "NOW"

7-10-17

Date

Eugene P. Ellis  
SignaturePrint Name: EUGENE P. ELLISAddress: N-6910 ELLIS RDPITTSVILLE WI.Phone: 54466 54466715.884.7351

Copy to: Corp Cnsl, Risk Mgmt, Hwy  
(Rev. Feb. 09)

RECEIVED

JUL 12 2017

NOTICE OF INJURY AND CLAIM  
(APPENDIX Q)

WOOD CO. CORP. COUNSEL

To: Wood County Clerk  
400 Market Street  
Wisconsin Rapids, WI 54494

Mailing Address: Wood County Clerk  
PO Box 8095  
Wisconsin Rapids WI 54495.

Pursuant to sec. 893.80, Wis. Stats., you are hereby notified of this claim for damage against Wood County.

## THE INCIDENT

Date: JUNE 29 2017

Time: Approx 11:50-12

Place: Sec. 10-A & N. T. Richfield

The circumstances giving rise to my claim are as follows: on CO. A

Passing Tractor Mower. As he made right  
turn onto "N" The Tractor right wheels went somewhat  
into right ditch causing left side of Mower  
to raise off the ground and throw debris into  
side of car. we were both south bound.

The names of county personnel involved are: Don't know

The name of other witnesses are: wife - Carrie Tritz

## THE CLAIM

I request the following monetary or other relief 291.89

Date

7-12-17

Signature

Print Name: Ralph TritzAddress: 7772 Sunset Rd  
Pittsville WI 54466Phone: 715 884 6523

RECEIVED

JUL 12 2017

✓  
copies to: Corp Cnsl, Risk Mgmt, 3rdwy

RECEIVED

NOTICE OF INJURY AND CLAIM

JUL 14 2017

To: Wood County Clerk  
400 Market Street  
Wisconsin Rapids, WI 54494

WOOD CO. CORP. COUNSEL

Pursuant to sec. 893.80, Wis. Stats., you are hereby notified of this claim for damage against Wood County.

THE INCIDENT

Date: June 16, 2017

Time: 7:00 AM

Place: County Road A

The circumstances giving rise to my claim are as follows:

Stone flew up & cracked windshield when I met oncoming traffic on County Rd. A during chip-sealing project done by Wood County Highway Dept. Compared to other chip-sealing projects, i.e. Hwy 73 done this year, Wood County used "excessive" amounts of stone, which resulted in excessive amounts of windshield cracks. It was so thick, we had to scrape off approximately 5 yds (see attached picture) at the end of our driveway because it was a hazard.

The names of county personnel involved are: Wood County Highway Dept.

The names of other witnesses are: Dallas Kasner

RECEIVED

JUL 14 2017

THE CLAIM

I request the following monetary or other relief: Windshield Replacement for 1999 Ford F350. Quote Attached.

July 10 2017  
Date

Darwin Kasner  
Signature  
Print Name: Darwin Kasner  
Address: D+C Land Construction Inc.  
7743 County Road A  
Arpin, WI 54410  
Phone: 715-498-4009

✓  
Copy: Corp Counsel, Risk Hwy

Marshfield Glass  
2300. S. Hume  
Mfld. WI. 54449

715-384-4022

## Windshield Quote

Quote Date & Time: 7-10-17

Name: Darwin Kasner

Phone: 715-498-4009

Address: 7743 Co Rd A Arpin, WI 54410

Year: 1999 Make: Ford

Model: F350

2 Door  
Super

Rain Sensor: YES NO

Third Visor Frit: YES

NO

W/S Part #: Dwo15056B Molding: YES NO Part #

PGW Price:

PGW Price:

SA Price:

SA Price:

Installation Date:

Installation Time:

Installation Location:

Insurance Claim: YES NO

Safelite or HSG

VIN #:

NAGS List:

NAGS Hours:

NOTES:

W/S 185.00  
Glue 22.00  
Labor 50.00

257.00

14.14

271.14

RECEIVED

JUL 14 2017

NOTICE OF INJURY AND CLAIM

To: Wood County Clerk  
400 Market Street  
Wisconsin Rapids, WI 54494

WOOD CO. CORP. COUNSEL

Pursuant to sec. 893.80, Wis. Stats., you are hereby notified of this claim for damage against Wood County.

THE INCIDENT

Date: June 15, 2017

Time: 11:30 Am

Place: County Road A

The circumstances giving rise to my claim are as follows:

Stone flew up + cracked windshield when meeting on-coming traffic on County Rd A during chip-sealing project performed by Wood County Hwy Dept. Compared to other chip-sealing projects, i.e. Hwy 73 done this year, Wood County used "excessive" amounts of stone, which resulted in excessive amounts of windshield cracks for people traveling County Rd. A. It was so thick, we had to scrape off approximately 5 yds (see attached picture) at the end of our driveway because it was a hazard.

The names of county personnel involved are: Wood County Highway Dept.

The names of other witnesses are: Dallas Kasner

THE CLAIM

I request the following monetary or other relief: Windshield replacement for 2004 Ford F550. Quote Attached

RECEIVED

JUL 14 2017

July 10, 2017  
Date

Darwin Kasner  
Signature

Print Name: Darwin Kasner

Address: Kasner Excavating + Trucking, LLC  
7743 County Road A  
Appleton, WI 54911  
Phone: 715-498-4009

✓  
copy: Corp Counsel, Risk, Hwy



# MARSHFIELD GLASS, LLC

AUTO • HOME • COMMERCIAL

24 Hour Emergency Service

P.O. Box 447  
2300 South Hume Avenue  
Marshfield, WI 54449  
715-384-4022  
Fax 715-384-5811

## Auto Glass Quote

Quote Date & Time: 7-10-17

Name: Darwin Kasner

Phone: 715-498-4009

Address: 7743 County Rd A Arpin, WI 54410

Glass Type: 20

Year: 2004 Make: Ford

Model: F550 2Dr Super  
Third Visor Frit: YES NO

Rain Sensor: YES NO

Part #: D0201537 6BY

PGW Price:

SA Price:

Molding: YES NO Part #:

PGW Price:

SA Price:

Installation Date:

Installation Time:

Installation Location:

Insurance Claim: YES NO

Insurance Provider:

VIN #:

NAGS List:

NAGS Hours:

W/S

Glue

Labov

185.00

22.00

50.00

257.00

14.14

271.14

NOTICE OF INJURY AND CLAIM

RECEIVED

JUL 14 2017

WOOD CO. CORP. COUNSEL

To: Wood County Clerk  
400 Market Street  
Wisconsin Rapids, WI 54494

Pursuant to sec. 893.80, Wis. Stats., you are hereby notified of this claim for damage against Wood County.

THE INCIDENT

Date: June 15, 2017

Time: 2:30pm

Place: County Road A

The circumstances giving rise to my claim are as follows:

Driving down County Rd A, stones flew up when meeting  
oncoming traffic, leaving chips on top part of hood + crack  
in windshield. Compared to other chip-sealing projects,  
i.e. Hwy 73 done this year, Wood County used "excessive" amounts  
of stone on the County Road A chip-sealing project, resulting  
in excessive amounts of cracked windshields for people traveling  
County Rd A. It was so thick, we had to remove approximately  
5 yds stone (see attached picture) at the end of our driveway  
because it was a hazard.

The names of county personnel involved are: Wood County Highway Dept.

The names of other witnesses are: Carol Kasner

THE CLAIM

RECEIVED

JUL 14 2017

I request the following monetary or other relief: Windshield replacement for  
2011 Buick Lucerne. Quote Attached.

July 10, 2017  
Date

Dan Kasner  
Signature

Print Name: Dan Kasner

Address: 7143 County Rd. A  
Arpin, WI 54410

Phone: 715-498-4009

Copy: Corp Cnsl, Risk, Hwy  
(Rev. Feb. 09)

# MARSHFIELD GLASS, LLC

AUTO • HOME • COMMERCIAL

24 Hour Emergency Service

P.O. Box 447  
2300 South Hume Avenue  
Marshfield, WI 54449  
715-384-4022  
Fax 715-384-5811

## Auto Glass Quote

Quote Date & Time: 7-10-17

Name: Darwin Kasner

Phone: 715-498-4009

Address: 7743 County Rd A Arpin, WI 54410

Glass Type: w/shield

Year: 2011 Make: Buick

Rain Sensor: YES NO

Model: Lucerne

Third Visor Frit: YES NO

Part #: DW01639

PGW Price:

SA Price:

Molding: YES NO

Part #: RSK-1596 Rain Sensor Adhesive

PGW Price:

SA Price:

Installation Date:

Installation Time:

Installation Location:

Insurance Claim: YES NO

VIN #:

Insurance Provider:

NAGS List:

NAGS Hours:

w/shield 240<sup>00</sup>

Rain Sensor Adhesive 20.00

22.00

Glue 50.00

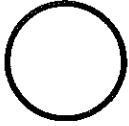
Labor 43

222.00

WTRV 18.26

350.26

07/09/2017 23:54



## RESOLUTION#

Introduced by  
Page 1 of 2

Health and Human Services and Judicial and Legislative Committee

BKV

<b>Motion:</b>	Adopted: <input type="checkbox"/>
1 <sup>st</sup> _____	Lost: <input type="checkbox"/>
2 <sup>nd</sup> _____	Tabled: <input type="checkbox"/>
No: _____ Yes: _____	Absent: _____
Number of votes required:	
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds
Reviewed by: _____, Corp Counsel	
Reviewed by: _____, Finance Dir.	

**INTENT & SYNOPSIS:** To provide an additional treatment option for youth that otherwise would be limited to placement at Lincoln Hills or Copper Lake Juvenile Correction Centers.

**FISCAL NOTE:** Anticipated cost savings as the rate at Northwest Regional Juvenile Detention Center is far less than the rate charged by Lincoln Hills and Copper Lake.

**WHEREAS,** the number of Wood County youth needing services continues to increase, and

**WHEREAS,** research has shown that placement in juvenile correction facilities is not as effective as community based treatment programs such as the Northwest Regional Juvenile Detention Center and,

**WHEREAS,** 2011 Wisconsin Act 32, published on June 30<sup>th</sup> 2011 amended state statutes to allow for a placement in secure or non-secure detention as a disposition for adjudicated delinquents and,

**WHEREAS,** Wis. Stat. 938.06 (5) (a) requires the county board of supervisors, by resolution, to authorize the court to use placement in a juvenile detention facility as a disposition under Wis. Stat. 938.34 (6r); and,

**WHEREAS,** if a juvenile's placement exceeds 30 days, whether or not consecutive, the county department is required to offer the juvenile alcohol or other drug abuse treatment, counseling, and education services under Wis. Stat. 938.34 (6r); and,

**THEREFORE BE IT RESOLVED** that Wood County Board of Supervisors authorizes the Wood County Circuit Court Judges to order placement in the Northwest Regional Juvenile Detention Center as a disposition with the

( )

Donna Rozar, Chair

Adam Fischer

Brad Kremer

Dennis Polach

Tom Buttke

Marion Hokamp

Jeffrey Koszczuk

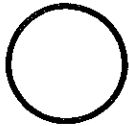
Lori Slattery-Smith

Jessica Vicente

Adopted by the County Board of Wood County, this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_.

County Clerk

County Board Chairman



ITEM# \_\_\_\_\_

DATE \_\_\_\_\_

**RESOLUTION#** \_\_\_\_\_ Effective Date: \_\_\_\_\_

Introduced by Health and Human Services Committee and Judicial & Legislative Committee  
Page 2 of 2

condition that any placement greater than 30 days would offer alcohol or other drug abuse treatment, counseling and education services.

( )

\_\_\_\_\_  
Bill Clendenning

\_\_\_\_\_  
Kenneth Curry

\_\_\_\_\_  
Dave LaFontaine

\_\_\_\_\_  
Ed Wagner

\_\_\_\_\_  
Bill Leichtnam

Adopted by the County Board of Wood County, this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_ .

\_\_\_\_\_  
County Clerk

\_\_\_\_\_  
County Board Chairman

# MEMORANDUM

TO: Wood County Board of Supervisors

FROM: Peter A. Kastenholtz, Corporation Counsel

DATE: August 15, 2017

RE: Open Meetings Law – What is a formally constituted subunit?

The Wisconsin Open Meetings Law, Wis. Stat. s. 19.81, et seq., directs that meetings of governmental bodies be noticed and that they be open to the public unless the law allows any portion of them to be closed. The Wisconsin State Supreme Court recently decided the case of Krueger v. Appleton Area School District Board of Education (2017 WI 70), wherein the court gave application to the phrase “formally constituted subunit of a governmental body.” In essence, the court held that if a governmental body creates or directs a group to take some sort of action, then that entity is subject to the open meetings law for the purpose of exercising those assigned responsibilities. The group would not even have to consist of any members of the governmental body.

Wis. Stat. s. 19.82 defines a governmental body for purposes of applying the open meetings law in this way:

- (1) “Governmental body” means a state or local agency, board, commission, committee, council, department or public body corporate and politic created by constitution, statute, ordinance, rule or order; ..... or a formally constituted subunit of any of the foregoing...

In Krueger, the school board by written policy provided that staff to be designated were responsible for reviewing certain educational material and reporting to the board about their recommendations. Mr. Krueger wanted to participate in the review of certain educational materials but when a few teachers were designated to conduct the review, they didn’t allow Mr. Krueger to participate as he wanted to. Krueger contended that the teachers were a formally constituted subunit of the school board and hence were obligated to comply with the open meetings law. The circuit court and court of appeals concluded that the teachers were not subject to the open meetings law when they met to discuss the review of the educational materials but the Supreme Court held otherwise.

The high court held that since the school board itself was clearly a governmental body under the open meetings law, and since the school board delegated to a few teachers the responsibility of making a recommendation to the board about a matter the board was responsible for deciding, the teachers were a "formally constituted subunit" of the governmental body and, therefore, had to notice their meetings and open them up to the public, except to the extent the law allowed them to be closed.

So, how does this relate to other local units of government in general and the operations of Wood County in particular? Well, if the county board or one of its committees delegates a function of the board or the committee to a group of people (two or more), then anytime that group meets to carry out that assigned task, they meet as a governmental body, ergo requiring the notice of the meetings and having the meetings open to the public, except as otherwise allowed by law.

How can we efficiently work within the confines of the law? Well, a single person or position cannot be a governmental body or a formally constituted subunit of one. A person cannot meet with themselves. So, anytime the county board or one of its committees wants to delegate an assignment, it should either: 1) assign the task to one person or position, with the recognition that the person can then seek the assistance of others to complete their task without having to comply with the open meetings law, or 2) the delegation can be made to two or more individuals with the understanding that any meetings by them to perform the assigned function must be noticed as would any other committee meeting.

As always, if there are any questions with respect to the information contained within this memorandum or with respect to the application of the open meetings law overall, please contact me at your earliest convenience.