

**OPERATIONS COMMITTEE
MEETING MINUTES**

DATE: Tuesday, October 5, 2021
TIME: 9:00 a.m.
PLACE: Wood County Courthouse – Room 114

PRESENT: Ed Wagner, Donna Rozar, Adam Fischer, Mike Feirer, Lance Pliml

OTHERS PRESENT (for part or all of the meeting, in person or via Webex): Dennis Polach, Bill Clendenning, Kim McGrath, Kelli Francis, PaNya Yang, Ed Newton, Lisa Keller, Marissa Kornack, Chad Schooley, Kyle Theiler, Mary Solheim, Amy Kaup, Sue Kunferman, Reuben Van Tassel, Jason DeMarco, Brandon Vruwink, Mary Schlagenhaft, Nick Flugaur, Fritz Schubert, Josh Barbian (PMA), Justin Fischer (Baird)

The meeting was called to order by Chair Wagner at 9:00 a.m.

There were no public comments.

Fischer pulled the Operations Committee Budget Meeting minutes from the agenda due to Maintenance being omitted from the minutes. The minutes will be edited and presented at the next regular Committee meeting.

Motion (Rozar/Feirer) to approve the consent agenda, with the exception of the budget meeting minutes. Motion carried unanimously.

Pliml provided updated information to the Committee regarding the guidance on ARPA fund spending. Pliml shared that more clarification is being given regarding what will qualify for ARPA fund usage. Brief discussion ensued.

Rozar stated that the Health & Human Services Committee has been concerned for several months about the length of time it is taking for departments to be able to recruit for a position that is budgeted and needs to be refilled due to the existing approval procedure in place. Rozar explained that the current procedure requires Department Heads to contact Committee Chairs to request to fill a position and then bring the information to the full Committee during their monthly meeting which causes delays. The Committee discussed encouraging Department Heads to be innovative and creative when addressing vacancies. Discussion ensued at length.

Motion (Fischer/Pliml) to end the process of having departments go to their Committee Chair and oversight committees for approving vacancies. Motion carried unanimously.

Treasurer Gehrt provided an update on year-to-date sales tax.

Gehrt presented a resolution to sell tax deeded properties.

Motion (Fischer/Feirer) to approve the resolution to sell tax deeded properties. Motion carried unanimously.

Gehrt introduced Josh Barbian of PMA to discuss investing jail/CIP funds. Mr. Barbian presented information to the Committee about PMA and the services they offer. Discussion ensued.

Motion (Rozar/Pliml) to approve working with PMA for the investing of jail/CIP funds. Motion carried unanimously.

Finance Director Newton provided a brief update on Finance Department activities.

Newton presented a draft of the refunding bond resolution to the Committee. Justin Fischer of Baird presented information to the Committee regarding the County's bond rating call that occurred recently.

Newton presented information regarding the CIP and stated the current amount is \$4.174 million. Newton discussed the projects that would likely be allowable for ARPA funding including HVAC systems, boilers, and chillers. Newton further discussed the fourth courtroom project and the possibility of splitting it up between 2022 and 2023. Discussion ensued at length.

Motion (Pliml/Fischer) to approve all of the projects under the CIP. Motion carried unanimously.

Newton reminded the Committee that there will be a meeting before County Board in October.

Supervisor Clendenning asked if broadband could be put on a future agenda in regards to an update on progress. Pliml stated that he will ask Kyle Christianson to come to a County Board meeting to present on the topic.

There were no comments from the Chair.

Motion (Rozar/Feirer) to go into closed session at 10:07 a.m. pursuant to Wis. Stats. 19.85(1)(f) to consider an employee appeal regarding a County-offered insurance benefit.

Roll call vote: Feirer: yes; Fischr: yes; Pliml: yes; Rozar: yes; Wagner: yes. Motion carried.

Motion (Rozar/Fischer) to return to open session at 10:40 a.m.

Wagner stated that, in closed session, the Committee discussed an appeal and will be pursuing the matter further.

Wagner declared the meeting adjourned at 10:41 a.m.

Minutes recorded and prepared by Kelli Francis. Minutes in draft form until approved at the next meeting.