

MINUTES  
CONSERVATION, EDUCATION & ECONOMIC DEVELOPMENT COMMITTEE  
WEDNESDAY, OCTOBER 4, 2017  
WOOD COUNTY COURTHOUSE, ROOM #115, WISCONSIN RAPIDS WI

Members Present: Hilde Henkel, Kenneth Curry, Robert Ashbeck, Bill Leichtnam, Adam Fischer and Harvey Petersen.

Staff Present:

Planning & Zoning Staff: Jason Grueneberg.  
Land & Water Conservation Staff: Shane Wucherpennig and Lori Ruess.  
UW Extension Staff: Jason Hausler and Peter Manley.

Others Present: Dist. #14 Supervisor Dennis Polach, Dist. #15 Supervisor Bill Clendenning, Jeremy Sickler, Alexander Field Airport Manager.

1. **Call to Order.** Chairperson Hilde Henkel called the CEED meeting to order at 9:00 a.m.
2. **Public Comment.** None.
3. **Review Correspondence.**
  - A. Adam Fischer received a copy of the North Central CAP report and forwarded it to Jason Grueneberg. Jason will review the report and include a copy in the November CEED packet.
  - B. Bill Leichtnam requested that someone from the Land & Water Conservation Department attend the October 16th and 17th Food, Land & Water Conference in Elkhart Lake. The staff person that attends should complete a summarized report for the CEED on the breakout sessions attended.
  - C. Peter Manley mentioned that one of his employees was out due to the loss of an immediate family member. The CEED offered their condolences.
4. **Consent Agenda.** The Consent Agenda included the following Items: 1) minutes of the September 6, 2017 and September 19, 2017 CEED meetings, 2) bills from Planning & Zoning, Land & Water Conservation and UW Extension and 3) staff activity reports from Jason Grueneberg, Adam DeKleyn, Justin Conner, Jeff Brewbaker, Stevana Skinner, Kim Keech, Victoria Wilson, Shane Wucherpennig, Tracy Arnold, Adam Groshek, Emily Salvinski, Lori Ruess, Peter Manley, Matt Lippert, Jodi Friday, Chris Viau, Laura Huber and Jeremy Erickson.
  - A. Minutes of September 6, 2017. No additions or corrections needed.
  - B. Minutes of September 19, 2017. No additions or corrections needed.
  - C. Department Bills. No questions or comments.
  - D. Staff Activity Reports. No questions or comments.

*Motion by Adam Fischer to approve and accept the September 6, 2017 and September 19, 2017 CEED minutes, bills from Planning & Zoning, Land & Water Conservation and UW Extension, and staff activity reports as presented. Second by Kenneth Curry. Motion carried unanimously.*

5. **Risk and Injury Report.** Nothing new to report this month.

With no opposition, Chairperson Henkel moved up agenda item # 8A.

**Economic Development Update from Airport Manager, Jeremy Sickler on Alexander Field planned upgrades using \$4 million of budgeted state funds.**

Jeremy Sickler reviewed the airport funding and infrastructure layout with the committee. He explained the 2017 upgrades and 2018 surface development expansion will be funded through the FAA. The upgrades focus on safety, efficiency and the need to accommodate the increase in air

crafts using the airport. There are still some unanswered questions regarding the \$4 million in state funds; trying to figure out how it will be administered and timing of building. He is still looking for additional funding to cover all the proposed upgrades at Alexander Field.

Following the presentation, questions from the CEED were answered.

## 6. UW Extension

- A. Budget Update as Needed. No update on the county budget. Jason Hausler gave an update on the state budget. UWEX looking to hire upwards of 80 positions statewide, including filling of vacant positions and addition of new positions (20 positions will be hired in December – first round of hiring).
- B. Kyli Brown, 4-H Program Assistant Resignation. Kyli Brown resigned effective October 2<sup>nd</sup>. She accepted a position with the Auburndale School District. Jason Hausler worked with the state office to bump up Laura Huber's appointment to 100%. This will be effective through December 1<sup>st</sup> or as long as it takes to refill the 4-H Program Assistant position.

Bill Leichtnam expressed concerns with the recent turnover of UWEX staff and questioned if it was due to uncertainties with the nEXT Generation reorganization. Jason Hausler reassured the CEED if the county invests in a position the state will also invest in that position. He added the recent resignations were not because of the reorganization, but for personal reasons.

- C. Refilling Open Positions, Process. Jason Hausler discussed with the committee the process for refilling positions, specifically the three vacant positions in the Wood County UWEX Department. There will be a Community Conversation and Visioning Session for Wood County community partners on Wednesday, December 6, 2017 at McMillan Library from Noon to 3:00 p.m. The conversation will focus on current needs, emerging trends and future opportunities for UW-Extension educators to affect change in the community.

Jason explained that the 4-H Program Assistant position is a 100% county funded position in the nEXT Generation model, not a tenure track position. The Youth & Family Education and Communities Extension Education positions are "pay for service" positions with the nEXT Generation model. Jason will forward a table with staff appointment per FTE to the CEED.

- D. Clean Sweep Report. Peter Manley reported the 2017 Clean Sweep which was held on Saturday, September 30<sup>th</sup> at the Saratoga Town Hall went very well. 175 vehicles dropped off waste which amounted to approximately 8,000 lbs. Funding for the 2017 Clean Sweep came from a state grant and some county funds.

## 7. Land & Water Conservation Department.

- A. Discuss the effects future Municipal Phosphorus options may have on CEED of the Land & Water Conservation Department. Shane Wucherpfennig stated that agenda items 7A & 7F are kind of blended together, so 7F will be covered at this time too. He explained Total Maximum Daily Load (TMDL) - a regulatory term describing a plan for restoring impaired waters that identifies the maximum amount of pollutant that a body of water can receive while still meeting water quality standards. The DNR has inventoried major waterways and is encouraging Wood County to apply for a 9-Key Element Plan grant for Mill Creek and 14-Mile Creek. A 9 Key Element plan is used in watersheds with impaired waters or used to protect watersheds not yet impaired and is required to participate in an adaptive management project and to be eligible for Phosphorus reduction funds from municipalities and other WPDES permit holders. The plan for Mill Creek would cover Wood and Portage counties and the plan for 14-Mile Creek would cover Wood, Adams and Portage counties. Wucherpfennig added he is currently working with Portage and Adams County to apply for the grants. The deadline to apply for the grants is October 15, 2017. If the grants are received, the counties will contract with a private company to write the plan, as they don't have the time or personnel to write them. Discussion followed.

*Motion by Robert Ashbeck to approve the Land & Water Conservation Department to participate in applying for the 9-Key Element Plan grant as the initial step in participating in Adaptive Management. Second by Harvey Petersen. Motion carried unanimously.*

- B. Ordinance Revisions – Nonmetallic Mining Reclamation & Animal Waste Storage Nutrient Management and Groundwater Protection. Shane Wucherpfennig stated he has been working with staff on some revisions to the Nonmetallic Mining Reclamation and Animal Waste Storage, Nutrient Management and Groundwater Protection ordinances. He will get copies of the ordinances, indicating proposed changes, to the CEED committee prior to the November CEED meeting.
- C. Open Bids for Mike Duckett's Waste Storage Facility and Transfer and Approve Low Bid. This project was not put out on bids yet, so will be on a future CEED agenda.
- D. Approve Bids for Craig Brandl's Waste Storage Facility. Chairperson Henkel opened the bids for Craig Brandl's waste storage facility on September 26th. Bids were as follows; Mid Wisconsin Concrete & Excavating, LLC - \$77,912.00 and Jeff Ertl Trucking & Excavating - \$ 91,168.29.

*Motion by Harvey Petersen to accept the low bid in the amount of \$77,912.00 from Mid Wisconsin Concrete & Excavating, LLC for the purpose of basing cost-share dollars for Craig Brandl's waste storage facility. Second by Robert Ashbeck. Motion carried unanimously.*

- E. Fines & Forfeitures. Shane Wucherpfennig explained the current fines and forfeitures procedure followed in the Land & Water Conservation Department. Fines are incurred due to a violation of one of the Land & Water Conservation Department ordinances. The ordinances allow for a fine per/ violation/per day. With the current procedure, fees for legal services are deducted off the fine by the Clerk of Courts prior to the LWCD receiving payment of the fine. Wucherpfennig would like to revise the ordinance so that the court costs would be in addition to the stated fine. It was the consensus of the committee to add court costs to the existing fines. Wucherpfennig was asked to bring a draft of the fines & forfeitures revisions to the November CEED meeting, based on feedback from the committee.
- F. 9-Key-Element Plan Grant. This item was covered under 7A.
- G. Land & Water Resource Management Plan 5-year Review. Shane Wucherpfennig stated he received an email from DATCP regarding a 5-year review of current Land & Water Resource Management Plans. Wood County updated their plan in 2015, so he was confused if Wood County is included in the review which includes providing DATCP with accomplishments, progress and strategies as well as traveling to Madison to present a 5-8 minute PowerPoint to the Board. He will be contacting DATCP for clarification.
- H. Discuss Supervisor Leichtnam's recommendations. Bill Leichtnam handed out a packet of information on his 9 recommendations for Clean Water in Wood County. Two of the recommendations were discussed at this meeting; others will be discussed at future meetings.
  - a. Invite USDA Microbiologist Mark Borchardt to address entire Wood County Board on current "Water Quality research. This item was discussed at length. Following discussion, the following motion was made.

*Motion by Adam Fischer to have Dr. Mark Borchardt give an educational presentation on Water Quality to The CEED sometime after December. Presentation is to be educational, no politics, no policies. Second by Kenneth Curry. Motion carried.*

The Committee requested Shane Wucherpennig contact Dr. Mark Borchardt and arrange a time for him to present to the CEED in early 2018.

- b. Suggest to Shane Wucherpennig that the Land and Water Conservation Department use Davina Bonness, Conservationist from Kewaunee County, as a resource person. Supervisor Leichtnam stated he did not mean to offend the Wood County Conservationist, but instead thought that Wood County could reach out to Davina as a resource person for water quality on sensitive soils.

At this time, Kenneth Curry gave a brief report on the 2017 WCA Annual Conference that he attended on September 24-26<sup>th</sup>. Two of the breakout sessions that he found very interesting were "Future of Agriculture in Wisconsin" and "Groundwater in Wisconsin: An overview for Community Leaders."

## 8. Economic Development

- A. Update from Airport Manager, Jeremy Sickler on Alexander Field planned upgrades using \$4 million of budgeted State funds. This item followed # 5 on the CEED agenda.

## 9. Schedule Next Meeting.

The next regular CEED meeting is scheduled for Wednesday, November 1, 2017 at 9:00 a.m. at the Wood County Courthouse in Room #115.

## 10. Agenda items for next meeting.

- A. #3 & #4 of Supervisor Leichtnam's 9 recommendations for clean water in Wood County.

## 11. Schedule any additional meetings if necessary.

The CEED tour/meeting will be held on Friday, October 6, 2017.

The December CEED meeting will be held at McMillan Library and will be followed by the Community Conversation and visioning session.

## 12. Adjourn.

<i>Motion by Harvey Petersen to adjourn at 11:50 a.m. Second by Adam Fischer. Motion carried unanimously.</i>
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Respectfully submitted,



Kenneth Curry, Secretary  
Minutes by Lori Ruess, Land & Water Conservation Department  
Review for submittal to County Board by Kenneth Curry (approved on 10-10-17 @ 9:24 a.m.)