

HIGHWAY INFRASTRUCTURE & RECREATION COMMITTEE MEETING AGENDA

DAY & DATE: Thursday, January 4, 2018
TIME: 8:00 A.M.
PLACE: Wood County Highway Department, 555 17th Ave North,
Wisconsin Rapids, WI 54495

1. Call meeting to order.
2. Public comments.
3. Approve minutes of the December 7, 2017 Highway, Infrastructure, and Recreation Committee meeting(s).

PARKS:

4. Parks Construction Supervisor report.
 - a. Current projects update.
 - b. Employee matters.
5. Office Supervisor report.
 - a. Snowmobile/ATV Reports
 - b. Resolution to amend 2017 Snowmobile Program budget
 - c. Office Update
6. Park and Forestry Director report.
 - a. 2018 Work Plan
 - b. Discussion about Department impact from elimination of HR recruiter position
 - c. Special Use Permits

FORESTRY:

7. Forest Administrator report.
 - a. Timber Sale Update.
 - b. Resolution to approve 2018 Forestry Work Plan
8. Correspondence.
9. Approve payment of bills.
10. Revenue report.

HIGHWAY:

11. Culvert Quotes
12. Mastic Mixer Quotes
13. Marshfield Shop Lights Quotes
14. CTH A Jurisdictional Transfer Resolution
15. CTH N Bridge
16. Management Training with Fred Prior
17. Open Office Position
18. Public Involvement Meeting – CTH U Project January 11, 2018 5:00 – 7:00 PM
19. Class I Notice – CTH T Bridge Repairs
20. Frac Sand update.
21. Current projects update.
22. Approve payment of bills.
23. Accounting Supervisor's Report.
24. Correspondence.
25. Next meeting date: February 1, 2018 at the Wood County Highway Department,
555 17th Ave. North, Wisconsin Rapids, WI 54495 at 8:00 am.
26. Motion to adjourn.

MINUTES OF THE HIGHWAY, INFRASTRUCTURE & RECREATION COMMITTEE

DAY & DATE: Thursday, December 07, 2017
TIME: 8:00 AM
PLACE: Wood County Highway Department, 555 17th Ave North,
Wisconsin Rapids, WI 54495
ADJOURNMENT TIME: 11:50 am
MEMBERS PRESENT: Chairman Al Breu, Supervisor Marion Hokamp, Supervisor David LaFontaine, Supervisor William Winch, Supervisor Joseph Zurfluh
OTHERS PRESENT: Dennis Polach, Wood County Board Supervisor; Bill Clendenning, Wood County Board Supervisor, Chad Schooley, Parks & Forestry Director; Sandra Green, Parks & Forestry Office Supervisor; Fritz Schubert, Forest Administrator

1. Call meeting to order. Meeting called to order at 8:05 am.
2. Public comments.
3. Approve minutes of the November 2, 2017 and November 14, 2017 Highway, Infrastructure, and Recreation Committee meeting(s).

Motion to approve minutes of November 2nd and November 14th by D. LaFontaine, second by M. Hokamp. Motion carried.

Approve minutes of the October 17, 2017 Wood County State Wildlife Area Advisory Committee.

Motion to approve the Wood County State Wildlife Area minutes by D. LaFontaine, second by B. Winch. Motion carried.

PARKS:

4. Parks Construction Supervisor report.
 - a. Current projects update.
 - b. Employee matters.**Motion to approve Parks Construction Supervisor report by D. LaFontaine, second by B. Winch. Motion carried.**
5. Office Supervisor report.
 - a. Snowmobile/ATV Reports
 - b. Office Update**Motion to approve the Office Supervisor report by J. Zurfluh, second by M. Hokamp. Motion carried.**
6. Parks and Forestry Director report.
 - C. Schooley asked the committee how they would like to address the memo from HR Director Kraft, in regards to Departments' new responsibilities with employee recruitment and hiring. Schooley stressed his frustration and disappointment with those who voted in favor of eliminating the recruiter position, without thoroughly understanding the impact it would have on departments.

He feels that discussions should have taken place prior to eliminating the position, not afterwards. The committee would like to have this subject brought back for the January HIRC for more discussion.

a. **Special Use Permits**

- January 19th – 21st, request from Boy Scout Troop #111, they would like to do some winter camping on east shore at Nepco Lake County Park. They are not utilizing the shelter building so there is no fee.
- Pittsville Lions Club, 44th annual Dexter Fisheree. They use the shelter house.
- Annual Dexter County Park Central WI Ice Racing Association on February 18th with set up on the 17th. For all these events we do require the events coordinator to have liability insurance. It is noted that it is not Wood County's responsibility in determining the safety of the ice thickness.

Motion to approve the Special Use Permits by D. LaFontaine, second by J. Zurfluh. Motion carried.

Motion to approve the Parks and Forestry Director report by D. LaFontaine, second by J. Zurfluh. Motion carried.

FORESTRY:

7. Forest Administrator report. **Motion to approve the Forest Administrator report by D. LaFontaine, second by M. Hokamp. Motion carried.**
8. Timber Sale Update. We most likely will not reach our targeted revenues for this year. However, the freezing weather is looking good for more work to begin very soon on timber sales.
9. Correspondence. None.
10. Approve payment of bills. **Motion to approve payment of bills by D. LaFontaine, second by J. Zurfluh. Motion carried.**
11. Revenue report. **Motion to approve revenue report by J. Zurfluh, second by M. Hokamp. Motion carried.**

HIGHWAY:

Village of Hewitt Quiet Zone. They sent D. Passineau a letter which he read. The committee reviewed the letter presented to Doug Passineau by the Village of Hewitt. The position of the committee remains the same in that D. Passineau has to be assured by the Village of Hewitt that the stipulations the committee made are met before he goes forward with issuing this permit.

12. Ordinance regarding Amish vehicles. A resolution was passed around for signatures. Bill Winch explained the ordinance and how it would affect the way Amish vehicles are operated on all state, county and township roads in Wood County. It would require several different issues to be addressed in terms of how they operate their vehicles, what type of equipment will be required such as lights, as well as learning the rules of the road. We are doing this to save lives and reduce the chance of an accident between a legally lighted and operating vehicle and an Amish buggy.
Motion to approve the ordinance by B. Winch, second by D. LaFontaine. J. Zurfluh is voting no due to the fact that there are a lot of questions that are not answered at this point. Voting yes are D. LaFontaine, A. Breu, M. Hokamp and B. Winch.
13. Resolution to amend the 2017 budget.
Motion to approve the resolution to amend the 2017 budget by D. LaFontaine, second by M. Hokamp. Motion carried.

14. Liquid Anti-Icing Section – DOT. D. Passineau had a meeting with DOT and they are willing to finance a tank on one of our trucks. He is looking for support from the committee to move forward.
 - a. Salt Brine Truck – DOT, discussed.
 - b. Quad Axle Truck – DOT, discussed.
15. Farm Tech Days (July 10-12, 2018). Brochures were passed out. Highway will be attending.
16. Sand and Aggregate Bid Results. **Motion to approve the bid most advantageous to Wood County by D. LaFontaine, second by J. Zurfluh. Motion carried.**
17. WCHA Succession Planning. Wisconsin County Highway Association is long term planning.
18. Marshfield Shop Lighting. They will update the lighting in the Marshfield shop. He will most likely bid this project out. He will also check into “Focus on Energy”.
19. Frac Sand update. No update at this time.
20. Current projects update. Discussed.
21. Approve payment of bills. **Motion to approve payment of bills by D. LaFontaine, second by J. Zurfluh. Motion carried.**
22. Accounting Supervisor’s Report. **Motion to approve Supervisor’s report by J. Zurfluh, second by M. Hokamp. Motion carried.**
23. Correspondence. Resolution for County Trunk a re-jurisdictional transfer will be sent to County Board. There are some water issues here at Highway so if you see some digging around the building that is what is going on. **Motion to approve correspondence and report of the Highway Commissioner by D. LaFontaine, second by B. Winch. Motion carried.**

Go into closed session pursuant to §19.85 (1)(c), Wisconsin Statutes for the purpose of evaluating the 2017 performance of the Highway Commissioner and Parks and Forestry Director and for determining the goals and objectives for the 2018 evaluation.

Motion by D. LaFontaine and second by J. Zurfluh to enter closed session at 10:20 AM.
Roll call vote. All ayes. MC.
24. Return to open session. **Motion to return to open session by D. LaFontaine, second by J. Zurfluh. Motion carried.**
25. Next meeting date: January 4, 2018 at the Wood County Highway Department, 555 17th Ave. North, Wisconsin Rapids, WI 54495 at 8:00 am.
26. Motion to adjourn. **Motion to adjourn by J. Zurfluh, second by B. Winch. Motion carried.**

Signed by, Secretary Marion Hokamp

Marion Hokamp

Minutes taken by Sandra Green, Parks & Forestry Office Supervisor

PARKS CONSTRUCTION SUPERVISOR REPORT

January 4, 2017

By D. Quinnell

CURRENT PROJECTS

- The weather has halted the third loop 50 amp- electrical project in South Park campground. Work will resume as soon as the weather permits us to bury wire.
- We will be starting the remodel of the South Park Ranger cabin in January.

MAINTENANCE OPERATIONS

- Powers Bluff winter area is prepared for the winter season.
- All parks are closed and crews are working on winter maintenance projects such as cutting dead trees, repairing tables and repairing equipment.

EMPLOYEE MATTERS

- We had our Employee meeting on December 21, 2017. At the meeting we had annual Powers Bluff operations training for the tow operations. We also had a presentation from Adam of the Wellness Department and an update from Steve Kreuser of the Emergency Management Department on policies when dealing with work release people.

OTHER

- We will begin getting cost quotes for equipment and projects for 2018.

HAPPY NEW YEAR!

WOOD COUNTY PARKS & FORESTRY

OFFICE SUPERVISOR REPORT

January 4, 2018

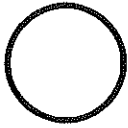
By: Sandra Green

SNOWMOBILE:

- I attended the ORV (Off Road Vehicle) Council meeting on December 12 in Milladore at Meade Wildlife Area. I learned a great deal and took many notes. I feel these are very beneficial and I plan on attending more of these meetings as well as the snowmobile council meetings so I can learn more. There are many issues regarding the use of ATV's and snowmobiles in Wisconsin as well as bridges, easements and more.
- I did not attend the December 4th Snowmobile meeting in Sherry due to a conflict. However, I received via e-mail signed contracts, completed easements and updated insurance information from many clubs. All clubs but one has their information in to me. All we need is snow and these clubs can open when they are ready.
- We are having an issue with one trail in the Nekoosa under the Sunset Drifters club. The parcel has a new property owner and the trail runs right along the outside of his property line according to Wood County GIS data. However, the landowner states it runs through his property. I am working with the landowner, the snowmobile club president and Justin from Planning & Zoning to resolve this issue.
- Many of the snowmobile clubs are entering their maintenance work into the new SNARS system. This leaves more time for me to review the information to be sure it is accurate before submitting it to the state. There is still one club that I am entering information for as they have no one that is computer literate (at this time).
- I paid out supplemental money from 2016-2017 to each of the snowmobile clubs. This will result in an overage in our revenues and a negative in our expenditures. I have created a resolution to this effect which is present today in the packet.

OFFICE:

- Provided Wellness materials to employees in the field and office.
- Attended and took minutes at the regular December 7th HIRC meeting.
- Completed our Rubi Reds Fundraiser. We earned a little over \$500 for the Parks & Forestry Department Powers Development Project. We thought our first fundraiser went pretty well.
- Continued to work on setting up a survey on Survey Monkey for our open spaces plan.
- Updated what I was able to in the 2018 Work Plan.
- Began work on the Fixed Assets information for Finance.
- Began organizing the employee and LTE schedule for Powers Bluff as well as updating contact information.
- Worked on sign proposal for our department and Land and Water with Rapids Sign.
- Approved our ad that is run in annually in the WCVB publication.
- Updated the Camping Self-Registration form.
- Attend the employee meeting on December 21st at Nepco Shelter.
- On December 20th, met with co-workers to brainstorm fundraising ideas for 2018 for the Powers Bluff Development Project.



RESOLUTION#

Introduced by
Page 1 of 1

Highway Infrastructure & Recreation Committee

SMG

Motion:	Adopted: <input type="checkbox"/>
1 st _____	Lost: <input type="checkbox"/>
2 nd _____	Tabled: <input type="checkbox"/>
No: _____ Yes: _____	Absent: _____
Number of votes required:	
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds
Reviewed by: _____, Corp Counsel	
Reviewed by: _____, Finance Dir.	

INTENT & SYNOPSIS: To amend the 2017 budget for Snowmobile Maintenance (55441) for additional expenditures that were not anticipated during the original budget process.

FISCAL NOTE: No cost to Wood County. The source of the funding is unanticipated revenues from State Aid monies. The adjustment to the budget is as follows:

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Kremer, B			
9	Winch, W			
10	Henkel, H			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

Account	Account Name	Debit	Credit
43574	State Aid Revenues	\$23,241.76	
55441	Snow Maintenance		\$23,241.76

Source of Money: Unanticipated revenues in the Snowmobile budget.

WHEREAS, the additional revenues were not anticipated as revenue during the 2017 budget process, and

WHEREAS, the Snowmobile budget will incur expenses that were not anticipated in the 2017 budget less than the amount of additional revenues, and

THEREFORE BE IT RESOLVED to amend the Wood County Parks & Forestry Snowmobile budget for additional unanticipated expenditures by appropriating \$23,241.76 of additional revenue monies to Parks & Forestry Maint Snowmobile Trails (55441), and

BE IT FURTHER RESOLVED that pursuant to Wisconsin Statutes 65.90(5), the County Clerk is directed to publish a Class I notice of this budget change within 10 days.

Parks and Forestry Director Report

By Chad Schooley, Parks and Forestry Director

January 4, 2018

HIRC meeting

- Attended a site visit at Lake Wazeecha with Jennifer Bergman, DNR Fish Biologist, to discuss possible fish habitat improvements on Lake Wazeecha.
- Met with Theresa G., Concessions at Powers Bluff, to discuss upcoming season.
- Met with Amy K. and Jason G. from IT to discuss P&F projects and upcoming security training.
- Staff has been working on the 2018 Parks and Forestry work plan. A copy has been included in the packet. The goals identified at the beginning of the packet are my goals for 2018, which will be included in the 2018 evaluation form. Please let me know if there are other goals that you would like included.
- Attended the Wisconsin Rapids Sports Commission meeting and gave the group a summary of all of the winter recreational opportunities available in Wood County.
- Attended County Board meeting on 12/19/17
- Held our winter employee meeting on 12/21/17

December 9 shelter reservations

Special Use Permits

- May 5, 2018, Jigsaw Run/Walk, Autism Awareness Event. South Park shelter buildings (3) are reserved for this event. The walk trail is used for the event as well.

WOOD COUNTY
PARKS AND FORESTRY
DEPARTMENT



2018
WORK PLAN

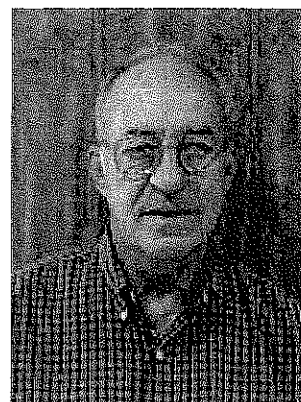
**WOOD COUNTY PARKS AND FORESTRY DEPARTMENT
2018
HIGHWAY, INFRASTRUCTURE, RECREATION COMMITTEE (HIRC)
MEMBERS**



Dave L. LaFontaine (District 1)
*City of Marshfield-Wards 4 & 13;
Town of Lincoln-Wards 1 & 2*



Allen W. Breu (District 6)
*Towns of Arpin-Ward 2, Cameron,
Marshfield, Richfield Wards 1-3,
Village of Hewitt*



William Winch (District 9)
*City of Wisconsin Rapids-Wards 2,
Towns of Arpin-Ward 3, Hansen,
Seneca-Wards 1-3, Sigel-Ward 3 &
Villages of Arpin & Vesper*



Marion Hokamp (District 13)
*City of Wisconsin Rapids-Wards 3-
5, 19, 23, Town of Grand Rapids-
Ward 1*



Joseph H. Zurfluh (District 17)
*Towns of Grand Rapids-Ward 4,
Saratoga- Wards 4-6 & 9, Village of
Port Edwards- Wards 1-3*

WOOD COUNTY PARKS AND FORESTRY DEPARTMENT

2018 PERSONNEL

Parks and Forestry Director Chad Schooley
Forest Administrator Fritz Schubert
Parks Construction Supervisor Dennis Quinnell
Office Supervisor 7 Sandra Green
Administrative Services 4 Sue Potocki

Park Lead Workers..... Scott Fox
Brad O' Donnell
Matt Huber

Park Workers..... Ron Gilson
Dan Vollert
Jesse Kostolny
Seth Dupee

Forest Technician..... Clyde Dammann

2018 SEASONAL EMPLOYEES

LTE I2
LTE II.....7
Camp Rangers3
First Responders 3-4

WOOD COUNTY PARKS AND FORESTRY DEPARTMENT

"MISSION STATEMENT"

To develop, maintain, and operate facilities, resources and programs that meet the outdoor recreation, environmental, and economic needs of the public; and provide clean, safe, quality family enjoyment at a reasonable cost.

PART I

WOOD COUNTY PARKS AND FORESTRY DEPARTMENT

2018

SPECIAL DEPARTMENT GOALS, OBJECTIVES AND ACTIVITIES

GOAL 1: Assist the Planning and Zoning Department with the completion of the Wood County Parks, Recreation and Open Spaces Plan update.

OBJECTIVE: Completion of this plan will allow Wood County to continue its eligibility for state and federal outdoor recreation grants. This plan will also help guide Wood County in planning future projects within our outdoor recreation areas.

ACTIVITIES:

1. Finalize the public- use survey and solicit public involvement in completion of the survey.
2. Hold open – house, public feedback sessions.
3. Assist Planning and Zoning Department with compiling other supporting information and documents for the plan.
4. Present final plan to County Board for approval.

GOAL 2: Continue following through with the Powers Bluff Development Project fundraising plan.

OBJECTIVE: Raise funds to go towards the project.

ACTIVITIES:

1. Continue applying for grants
2. Meet with possible donors and solicit funds.
3. Provide the HIRC and general public updates on the project.
4. Hold small scale fundraisers and look into larger fundraising opportunities.

PART II

WOOD COUNTY PARKS AND FORESTRY DEPARTMENT

2018 PARK IMPROVEMENT PROJECTS

SOUTH PARK

1. Addition to maintenance shop/ removal of old shop
2. Red Sands vault toilet remodel
3. Tuck pointing stone entrance signs
4. Replacement of White Beach retaining wall
5. Willow Run Vault Toilet remodel
6. Upgrade 3rd loop campsite electrical to 50 amp
7. Install dog waste receptacles along the walk trail
8. Improve walk trail surfacing in areas prone to erosion
9. Thinning of pine plantation north of Willow Run

NEPCO PARK

1. Walk trail improvements near beach
2. Exotic species control (honeysuckle)
3. Install aluminum signage at the single track trail head
4. Increase size of single track trail head parking lot

POWERS BLUFF

1. Continue with fundraising plan for park development
2. Trail signage improvements
3. Continue single track trail development
4. Create trail head signage for single track trail and parking lot
5. Construct a new tow operator's booth on top of the tube hill

DEXTER PARK

1. Upgrade electric in overflow and group camping areas
2. Improve wet areas along walk trail
3. Transplant trees throughout park
4. Planning for beach house remodel

NORTH PARK

1. Replace shelter wooden doors with fiberglass doors
2. Transplant trees throughout park
3. Tree removal and ditching from cabin to south border.
4. Tuck pointing of stone bridges and abutments
5. Planning for wooded area across from beach area
6. Install exhaust fan in lower shower building
7. Plan for wood fence expansion

RICHFIELD 360 AREA

1. Rebuild the cross country ski bridge decking
2. Paint the vault toilet
3. Update signage to reflect County Forest designation.

OTHER

1. Pursue goose control options for beach areas

WOOD COUNTY FOREST 2018 ANNUAL WORK PLAN

The mission of the Wood County Forest is to provide current and future generations with outdoor recreational opportunities while managing timber resources for raw materials for wood using industries on a sustainable basis.

Management of the Forest balances local needs with broader concerns through integration of forestry, wildlife, fisheries, endangered resources, water and air quality, soil, and recreational recommendations and practices. Multiple-use management will provide this variety of products and recreational amenities for the future through the use of sound forestry management practices. The Forest will also be managed for such environmental needs as watershed protection, the protection of rare plant and animal communities, and biological diversity.

The Wood County Forest will be protected from natural catastrophes such as fire, insect and disease outbreaks, and from possible detrimental effects of human encroachment, over-utilization, environmental degradation and excessive development.

ANNUAL DNR TIME STANDARDS

Each year the county forest administrator and the Department of Natural Resources (DNR) liaison forester meet for an annual meeting. During this meeting one of the discussion topics is the DNR's availability to work on the county forest, also known as "Time Standards". For the 2018 fiscal year (the DNR fiscal year is July 1 through June 30), the agreed upon minimum hours to be provided by the Department of Natural Resources to Wood County Forest for technical assistance is 740 hours. This will be the DNR minimum yearly commitment through 6-30-2018, and is the result of the 2013 Time Standards revision process. Previously the DNR Time Standard commitment was 781 hours, and in the years 2004 - 2007 was 893 hours. The trend over time shows a continual erosion of DNR Time Standard hours to be committed to Wood County and should be a cause for concern. Historically however, the DNR has always exceeded their time standard commitment in Wood County. This past year the DNR contributed 816 hours, thus meeting the 740 hour Time Standard minimum. Wood County is experiencing an increased interest, pressure, and opportunity for land trades that could benefit the county forest. It is possible an adjustment to the Time Standards will be needed to address increased work loads associated with these land trades.

TIMBER SALE NEEDS IN 2018

The timber sale program on the forest continues to generate substantial revenues for the county. Gross timber revenues for 2017 were \$---,---,--- (or \$---,---,--- net). Each year we examine the timber harvest schedule from the Wood County Forest / DNR forest inventory data, and GIS representation of the Wood County Forest to identify areas in need of a harvest or thinning. To maintain a sustainable flow of income to the county, timber sales are established throughout the year and then sold at bid openings, usually targeted for spring and fall. Once contracts have been signed, loggers usually have two years to harvest the timber on each sale. This past year, we established 9 timber

sales on 409 acres. Unfortunately, two of these sales remain unsold after two bid openings. These two timber sales may be sold directly to a willing purchaser at appraised value in 2018. Otherwise, they will be reappraised and rebid in 2018.

Potential Timber Sales for 2018:

REGENERATION & FINAL HARVESTS:

COMPARTMENT	STANDS	ACRES	FOREST TYPE	TOWNSHIP
2	1,10	30	ASPEN	REMINGTON
5	3,9	47	ASPEN	REMINGTON
14	7,8	59	ASPEN,OAK	REMINGTON
21	10,14	40	ASPEN,OAK	PORT ED.
23	18	43	OAK	PORT ED.
35	7	54	ASPEN	HILES
37	7	12	ASPEN	HILES
40	16	31	OAK	HILES
42	19,20	60	ASPEN,OAK	HILES
50	13	33	ASPEN	DEXTER
53	1,3,14	30	R. PINE, J.PINE	DEXTER
58	8	66	ASPEN	SENECA
59	4	19	ASPEN	SENECA
62	2,7,11,17	189	ASPEN, R.MAPLE, W.PINE	DEXTER
73	9	60	RED PINE	SENECA

Total Regeneration Acres = 773

THINNINGS

COMPARTMENT	STANDS	ACRES	FOREST TYPE	TOWNSHIP
5	7	40	OAK	REMINGTON
37	8	98	OAK	HILES
40	8,15	17	OAK	HILES
42	18	21	OAK	HILES
59	11	18	RED MAPLE	SENECA
62	3,8	90	WHITE PINE	DEXTER
63	5,17	23	RED PINE	DEXTER
67	3,6,10,11,21	33	RED PINE	DEXTER
68	6,10	79	OAK	SENECA
72	9,17	35	WHITE PINE	SENECA
76	1,4	83	R.PINE, W.PINE	SENECA

Total Thinning Acres = 537

TOTAL FOR ALL POTENTIAL TIMBER SALES = 1310 ACRES

WILDLIFE HABITAT PROJECTS:

Wildlife Habitat Grant funding was cut by 50% in 2009 due to DNR budgetary concerns. What was once known as "Dime-an-Acre" has now become "Nickel-an-Acre".

Wildlife projects, utilizing Nickel-an-Acre monies, identified for the year 2018 include:

Red-Shouldered Hawk: Survey known nest sites and sites of possible concern associated with existing/historical sites and/or planned timber sales. Four general area will be surveyed depending on cost estimates:

- Compartment 45 - stands 3,10,11 (historical nest site).
- Compartment 61 - stands 2,9,13,14 (historical nest site).
- Compartment 67 - stands 7,19,28,29 (past nest site, possibly abandoned).
- Compartment 68 - stands 6,8,10 (historical nest site/potential timber harvest).

Reserve remaining funds (if any) as allowed by program rules for future projects. A maximum total of up to three years of grant monies may be accumulated without penalty.

2018 REFORESTATION/CULTURAL PROJECTS:

a) Reforestation:

- No major tree planting projects are planned for spring 2018.
- Jack pine seeding: The following table is a list of sites that have been identified as suitable for seeding to jack pine. These sites, and possibly others, will be scarified with assistance from DNR dozer(s) equipped with a root rake, followed by direct seeding to jack pine.

Compartment	Stand	Acreage
18	2	9
33	2	40

TOTAL 49 acres

b) Cultural Projects:

- These projects will be undertaken as time and availability of personnel permit.

CULTURAL PROJECTS

Non-commercial thinning:

Compartment	Stand	Timber Type	Acreage
73	12	Oak/ Red Pine	19
74	2	Aspen/Oak	9

TOTAL: 28 acres

Release/TSI:

Compartment	Stand	Timber Type	Acreage
20	16	Red Pine/White Pine	9
34	2	Oak	47
37	1	Oak (ironwood)	56
42	1	Oak	26
70	1	Red Pine/White Pine	25
70	9	Red Pine/White Pine	60

TOTAL: 223 acres

Site Prep:

- Compartment 28, stands 7 & 17: pre-planting herbicide site prep and trenching for 2019 tree planting project, approximately 20 acres.
- Compartment 70, stand 5: pre-planting herbicide site prep and trenching for 2019 tree planting project, approximately 25 acres.

TOTAL: 45 acres

RECON UPDATING:

- Routine recon updates due to timber sales (appx. 1000 acres).

OTHER WORK NEEDS:**a) Forestry Technician:**

- Continue training Forestry Technician to improve skills related to forestry aspects of the position. The Technician position shall be focused on timber stand improvement, invasive species management, forest infrastructure maintenance, and shall also assist with timber sale establishment, forest recon, tree planting, surveys, etc.

b) Road Repairs & Access Management:

**Road repair efforts in 2017 were substantial, however some improvements and regular maintenance will be needed in 2018. Heavily traveled county forest roads open to vehicular travel are in better shape but still vulnerable to wet conditions. Road maintenance and improvements will continue to be a main work priority for the new forest technician.*

- Continue project to repair and protect damaged roads on the county forest. Road repairs and closures will occur throughout the county forest as time and manpower permit.

- Begin project to improve road and install railroad crossing in compartment 46 for the purpose of timber sale access.
 - Improve parking and vehicular access control off of Puff Creek Boulevard (south access to the Richfield 360 block of county forest).
 - Install boulders and rebuild berms throughout county forest where vehicles are gaining illegal access and damaging roads.
- c) Land Surveying Needs:**
- Several areas of the county forest are in need of surveying and boundary line establishment. We will continue a survey project, using budgeted dollars, to facilitate timber sale establishment in areas of the county forest in need of management. We will also work with neighboring landowner requests to locate property lines provided good monumentation exists, and as time permits.
- d) Easements, Encroachments, Land Transactions:**
- Investigate and address easement, land trade requests and encroachments as they arise. Investigate opportunities to purchase parcels advantageous to the management of the county forest as they arise.
- e) Forest Certification:**
- Continue to make changes necessary to comply with forest certification corrective actions previously identified and as solutions are developed.
- f) Wildlife Habitat:**
- Continue to involve the wildlife biologist in timber sales design, planning for Nickel-an-Acre grant funds, and in identifying wildlife habitat improvement projects.
- g) Invasive Species:**
- Continue efforts to treat of most severe infestations of buckthorn. County forest locations include timber stands in Compartments 69,74,75,79.
- h) Handicapped Hunting Areas:**
- Undertake effort to improve signage, maintenance, and habitat enhancements. Also develop written policies pertaining to reservations, access, and possible enforcement.
- i) Technical Forestry Training & Technology:**
- Continue technical forestry training for Parks and Forestry employees to aid in management of the forest and parks.
 - Take advantage of training and continuing educational opportunities offered through DNR, FISTA, and other professional forestry organizations as time permits.
 - Continue to improve proficiency in use of GIS, GPS, and related technology. Attend training as needed to effectively utilize this technology for the purpose of managing the county forest more efficiently.
 - Cooperate with other entities (e.g. FISTA, UWSP, WLAWCA) to promote forestry and natural resource educational efforts.

j) Timber Harvests on Other County Lands:

- Highway Department Properties – mixed hardwood thinning on approximately 40 acres.
- Establish timber harvest to thin red pine plantation on park property near Lake Wazeecha, approximately 40 acres.

k) Drainage Ditch Management:

- Continue efforts to work with cranberry grower requests to clean selected ditches to improve drainage. Ditch cleaning projects will be discussed with appropriate DNR, Army Corps of Engineers, County Planning and Zoning personnel to insure proper design and permits are in place.
- Incorporate possible ditch cleaning operations/requests into timber sale design and harvest schedule

l) Hardwood Bombing Range Expansion:

- Although the issue of the Hardwood Bombing Range has subsided and there are no current expansion plans known, we will continue maintain relations with the Air National Guard and monitor and respond as necessary to issues relating to the bombing range.



RESOLUTION#

Introduced by Highway Infrastructure & Recreation Committee
Page 1 of 1

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
No: _____	Yes: _____	Absent: _____
Number of votes required:		
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds	
Reviewed by: <u>PAK</u> , Corp Counsel		
Reviewed by: <u>MAE</u> , Finance Dir.		

SMG

INTENT & SYNOPSIS: Approval of the 2018 Wood County Forest Annual Work Plan.

FISCAL NOTE: Potential loss of State Aid Revenues in the amount of \$45,718.40.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Miner, T			
9	Winch, W			
10	Henkel, H			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

WHEREAS, Wood County has lands enrolled in the Wisconsin County Forest Land Program commonly referred to as the Wood County Forest, and

WHEREAS, §28.11 and the Wood County Forest Comprehensive Land Use Plan requires an annual County Forest Work Plan to be approved by the Wood County Board of Supervisors, in order to be eligible for certain grant funding per §28.11 (5m) Wis. Stats., and

WHEREAS, the Highway Infrastructure and Recreation Committee approved the 2018 Wood County Annual Work Plan (see attached documents) at their monthly meeting held January 4, 2018, and

WHEREAS, the Wood County Board of Supervisors adopted the 2018 Wood County Parks & Forestry Budget at its November 14, 2017 County Board Meeting, and

NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES to, approve and adopt the 2018 Wood County Forest Annual Work Plan.



Wood County

WISCONSIN

COUNTY BOARD
SUPERVISOR

December 19, 2017

LETTER OF APPRECIATION

Doug Passineau
Wood County Highway Commissioner

Chad Schooley
Parks and Forestry Director

The Highway Infrastructure and Recreation Committee express their appreciation for the assistance of Catlin Carmody and Sandra Green during the past year and especially during the evaluations of HIRC Department heads. The advice and assistance they gave on the proper filling out of the evaluation forms was extremely helpful. The County and your departments are very fortunate to have such dedicated employees.

Sincerely,

Al Breu
Chairman of HIRC

Committee Report

County of Wood

Report of claims for: PARKS & FORESTRY DEPT.

For the period of: DECEMBER FOR (JANUARY HIRC)

For the range of vouchers: 21170474 - 21170506

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
21170474	ACE HARDWARE	Assorted Supplies	12/06/2017	\$79.46	P
21170475	BUDS CORNER MART	Gasoline for Vehicles, Etc.-SP	12/06/2017	\$500.64	P
21170476	FASTENAL COMPANY	Picnic Table Repair Items-DP	12/06/2017	\$16.01	P
21170477	GREEN SANDRA M	Reimbursement for Supplies	12/06/2017	\$15.79	P
21170478	HAAS BUILDER SUPPLY	Shop Supplies for DP	12/06/2017	\$67.50	P
21170479	LAKE SIDE OASIS LLC	Gasoline for Vehicles, Etc.-DP	12/06/2017	\$350.69	P
21170480	MUNDT EMIL	90-Bales of Straw for PB	12/06/2017	\$270.00	P
21170481	NORTH CENTRAL UTILITY OF WI	Utility Trailer Repairs	12/06/2017	\$235.59	P
21170482	OAKDALE ELECTRIC CO	Electric Service for DP	12/06/2017	\$1,625.68	P
21170483	PITTSVILLE FARM & HOME CENTER	Supplies for DP	12/06/2017	\$45.50	P
21170484	SHERWIN-WILLIAMS CO THE	Picnic Table Paint for NP	12/06/2017	\$143.20	P
21170485	WATER WORKS & LIGHTING COMM	Electric Service for SP	12/06/2017	\$947.94	P
21170486	WE ENERGIES	Gas Service for SP	12/06/2017	\$9.90	P
21170487	WOODTRUST BANK NA	Skis/Boots, Lift Rental, Hotel Stay for Conf.	12/06/2017	\$1,283.63	P
21170488	ALLIANT ENERGY/ WP&L	Electric Service for NP & PB	12/13/2017	\$550.40	P
21170489	ADVANCE AUTO PARTS	Spray Truck Battery & Supplies	12/13/2017	\$111.18	P
21170490	CRESCENT ELECTRIC SUPPLY CO	Supplies for SP	12/13/2017	\$42.42	P
21170491	FASTENAL COMPANY	Gloves, Table Repair Supplies	12/13/2017	\$31.06	P
21170492	INSIGHT FS	Diesel and LP for Parks	12/13/2017	\$1,084.40	P
21170493	INTERNATIONAL MOUNTAIN CYCLING ASSOC	Bike Trail Project Prep, Etc.-PB	12/13/2017	\$2,134.75	P
21170494	LADICK TRUCKING & EXCAVATING	Black Dirt-SP Campground-3rd Loop	12/13/2017	\$729.00	P
21170495	POMP'S TIRE SERVICE INC - GREEN BAY	Tractor Tires, Labor & Tube-NP	12/13/2017	\$634.00	P
21170496	POWER PAC INC	Plugs for Chainsaw for NP	12/13/2017	\$28.80	P
21170497	PROVISION PARTNERS	Items for DP & Forestry	12/13/2017	\$91.24	P
21170498	RENT-A-FLASH INC	Signs and Posts	12/13/2017	\$489.07	P
21170499	SHAWN DUPEE CONSTRUCTION LLC	Job 742-Forestry/Rock for Swallow Ln	12/13/2017	\$1,050.00	P
21170500	SUNSHINE CAR CARE LLC	Oil Change-Forestry Tech Truck	12/13/2017	\$65.39	P
21170501	WISCONSIN MEDIA	Timber Sale Bid Notices-Posted	12/13/2017	\$83.02	P
21170502	ADVANCED DISPOSAL	Garbage Service-Parks, Rifle Range	12/19/2017	\$1,150.00	P
21170503	FASTENAL COMPANY	Blades, Salt, Etc. & Credit	12/19/2017	\$131.08	P
21170504	NELSON CONSTRUCTION OF ARPIN INC	Assorted Supplies for NP & PB	12/19/2017	\$190.20	P
21170505	POWER PAC INC	Chains, Oils for Chainsaws-DP	12/19/2017	\$76.44	P
21170506	TOWN OF HILES	Prop Tax-2017 for 40 Acres Donated	12/21/2017	\$132.95	P

Grand Total:

\$14,396.93

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:



Cardholder Account Summary						
CHAD SCHOOLEY #####			Payments & Other Credits \$0.00	Purchases & Other Charges \$1,061.00	Cash Advances \$0.00	Total Activity \$1,061.00
Cardholder Account Detail						
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount	
11/07	11/10	PBUS01	24325457313900019521361	KALAHARI RESORTS 608-2545466 WI	\$218.00	✓
11/16	11/19	PBUS01	24692167321100090535667	THE SPORTS DEN MARSHFIELD WI	\$843.00	✓
<i>1 - WPRR Fall Conference Hotel Room - Chad</i> <i>2 - Boots and Skis for Powers Bluff</i>						

Cardholder Account Summary						
DENNIS QUINNELL #####			Payments & Other Credits \$7.70	Purchases & Other Charges \$230.33	Cash Advances \$0.00	Total Activity \$222.63
Cardholder Account Detail						
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount	
10/20	10/22	PBUS01	24445007294000913230895	TRACTOR SUPPLY #194 WISC RAPIDS WI	\$24.28	✓
11/07	11/09	PBUS01	24692167312200722326229	IN *STEVES RENATLS WISCONSIN RAP WI	\$147.70	✓
11/10	11/12	PBUS01	24138297315708000001276	SEARS ROEBUCK 7019 800-469-4663 CA	\$58.35	✓
11/11	11/12		74692167315200716858189	CREDIT VOUCHER	\$7.70	✓
<i>1 - Nepean Vault toilet supplies</i> <i>2 - Lift Rental for Tree Trimming at SP</i> <i>3 - Washing Machine Parts for DP</i> <i>4 - Credit Applied</i>						

SCORECARD	Beginning Balance	Points Earned	Points Adjusted	Points Redeemed	Ending Balance
	15,787	440	0	0	16,227

Finance Charge Summary / Plan Level Information									
Plan Name	Plan Description	FCM ¹	Average Daily Balance	Periodic Rate *	Corresponding APR	Finance Charges	Effective APR Fees **	Effective APR	Ending Balance
Purchases									
PBUS01 001	PURCHASE	G	\$0.00	0.74166%(M)	8.9000%(V)	\$0.00	\$0.00	0.0000%	\$1,283.63
Cash									
CBUS01 001	CASH	A	\$0.00	0.74166%(M)	8.9000%(V)	\$0.00	\$0.00	0.0000%	\$0.00
* Periodic Rate (M)=Monthly (D)=Daily							Days In Billing Cycle: 31		
** includes cash advance and foreign currency fees							APR = Annual Percentage Rate		
¹ FCM = Finance Charge Method									
(V) = Variable Rate If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.									

NOTICE OF QUOTES

The Wood County Highway Infrastructure and Recreation Committee will accept sealed quotes only (no faxed quotes accepted) up until 9:00 A.M. (CST) - (WARNING- Mail delivery is after 10:00 A.M.) on Wednesday, January 3, 2018 at the Highway Commissioner's Office, 555 - 17th Avenue North, Wisconsin Rapids, WI 54495-1966 for the following:

2018 Department's Requirements of Culvert Pipes

Specifications, Quoting Procedure and Forms may be had by applying at the above office.

The Committee reserves the right to reject any or all quotes or to accept any quote they deem most advantageous to Wood County.

By Order of the Wood County Highway Infrastructure and Recreation Committee:

A handwritten signature in black ink, appearing to read "Douglas J. Passineau". The signature is fluid and cursive, with a long horizontal stroke at the end.

Douglas J. Passineau, Commissioner

GENERAL QUOTING PROCEDURE

QUOTE OPENING: Wednesday, January 3, 2018, 9:00 AM at the office of the Wood County Highway Commissioner, 555 – 17th Avenue North, Wisconsin Rapids WI 54495

To comply with the NOTICE OF QUOTES, the following General Quoting Procedure and Specifications are to govern:


All quotes must be in the Office of the County Highway Commissioner, 555- 17th Avenue North, Wisconsin Rapids, WI by 9:00 A.M. (CST), Wednesday, January 3, 2018. Quotes must be sealed and properly identified giving the name and address of the quoter. Each quote must be in a separate container or envelope and marked **QUOTE ON CULVERT PIPES**. All quotes will be publicly opened and read at the specified time by the County Highway Infrastructure and Recreation Committee or its authorized representatives and only TOTAL quotes will be read.

All quotes must be entered and submitted on the specified form of Proposal prepared by the Highway Commission and only quotes submitted on these forms will be considered for award purposes by the Commissioner. The General Quoting Procedure, Specifications and Proposal shall constitute the quote of each quoter and must be attached in the above order. Quoters shall attach such additional information to their proposal, as they deem advisable and necessary for the benefit of the Committee in assembling comparative specifications.

The Committee reserves the right to consider all proposals for a period not to exceed thirty (30) days from the date of opening. The Committee will either award the contract or reject all quotes within that time. Each quoter will be allowed to have a representative appear before the Committee to explain his quote and specifications of the product as quoted. A time limit for each quoter will be established by the Committee at the day of letting. All quotes are to be NET, FOB WISCONSIN RAPIDS, WISCONSIN.

The Wood County Highway Infrastructure and Recreation Committee reserves the right to reject any or all quotes or parts, thereof, and to WAIVE any technicality in any quote submitted and to make such award as they deem most advantageous to Wood County.

By Order of the Wood County Highway Infrastructure and Recreation Committee:



Douglas J. Passineau, Commissioner

Request for Quotation:
Wood County Culvert Pipes

Please submit prices using your own format and include this page as a cover page.

Quoted By: _____

Company Name: _____

Address: _____

City, State, ZIP: _____

Phone: _____

FAX: _____

E-mail: _____

NOTICE OF QUOTES

The Wood County Highway Infrastructure and Recreation Committee will accept sealed quotes only (no faxed quotes accepted) up until 9:00 A.M. (CST) - (WARNING- Mail delivery is after 10:00 A.M.) on Wednesday, January 3, 2018 at the Highway Commissioner's Office, 555 - 17th Avenue North, Wisconsin Rapids, WI 54495-1966 for the following:

2018 Mastic Mixer

Specifications, Quoting Procedure and Forms may be had by applying at the above office.

The Committee reserves the right to reject any or all quotes or to accept any quote they deem most advantageous to Wood County.

By Order of the Wood County Highway Infrastructure and Recreation Committee:

A handwritten signature in black ink, appearing to read "Doug J. Passineau", with a large, sweeping flourish at the end.

Douglas J. Passineau, Commissioner

GENERAL QUOTING PROCEDURE

QUOTE OPENING: Wednesday, January 3, 2018, 9:00 AM at the office of the Wood County Highway Commissioner, 555 – 17th Avenue North, Wisconsin Rapids WI 54495

To comply with the NOTICE OF QUOTES, the following General Quoting Procedure and Specifications are to govern:

All quotes must be in the Office of the County Highway Commissioner, 555- 17th Avenue North, Wisconsin Rapids, WI by 9:00 A.M. (CST), Wednesday, January 3, 2018. Quotes must be sealed and properly identified giving the name and address of the quoter. Each quote must be in a separate container or envelope and marked **QUOTE ON MASTIC MIXER**. All quotes will be publicly opened and read at the specified time by the County Highway Infrastructure and Recreation Committee or its authorized representatives and only TOTAL quotes will be read.

All quotes must be entered and submitted on the specified form of Proposal prepared by the Highway Commission and only quotes submitted on these forms will be considered for award purposes by the Commissioner. The General Quoting Procedure, Specifications and Proposal shall constitute the quote of each quoter and must be attached in the above order. Quoters shall attach such additional information to their proposal, as they deem advisable and necessary for the benefit of the Committee in assembling comparative specifications.

The Committee reserves the right to consider all proposals for a period not to exceed thirty (30) days from the date of opening. The Committee will either award the contract or reject all quotes within that time. Each quoter will be allowed to have a representative appear before the Committee to explain his quote and specifications of the product as quoted. A time limit for each quoter will be established by the Committee at the day of letting. All quotes are to be NET, FOB WISCONSIN RAPIDS, WISCONSIN.

The Wood County Highway Infrastructure and Recreation Committee reserves the right to reject any or all quotes or parts, thereof, and to WAIVE any technicality in any quote submitted and to make such award as they deem most advantageous to Wood County.

By Order of the Wood County Highway Infrastructure and Recreation Committee:



Douglas J. Passineau, Commissioner

**Request for Quotation:
Mastic Mixer**

Wood County 2018 Mastic Mixer Minimum Specification

<u>Description</u>	<u>Meets Specifications</u>		
	<u>Yes</u>	<u>No</u>	<u>Deviations</u>
<u>Diesel Engine:</u>			
Liquid Cooled	_____	_____	_____
Minimum 23HP	_____	_____	_____
Electric Start	_____	_____	_____
<u>Body:</u>			
Minimum 10 gauge	_____	_____	_____
Material and oil thermometer	_____	_____	_____
Dual, reverse load, anti-splash doors	_____	_____	_____
<u>Heating System:</u>			
Dual diesel burners with remote mounted controls	_____	_____	_____
Automatic temperature control for both material and oil bath	_____	_____	_____
Burner flame out protection	_____	_____	_____
Dual 1500W electric heater	_____	_____	_____
Auxiliary 200,000 BTU hand held torch mounted at rear with	_____	_____	_____
Propane bottle holder	_____	_____	_____
Propane fired tool heater	_____	_____	_____
<u>Agitation:</u>			
Bi-directional, variable speed	_____	_____	_____
Agitator stops rotating when either loading door is opened	_____	_____	_____
<u>Trailer:</u>			
3" Adjustable pintle hook	_____	_____	_____
LED lights	_____	_____	_____
Led amber strobe	_____	_____	_____
Heavy duty wind up jack	_____	_____	_____
Dual electric brakes	_____	_____	_____

Wood County Mastic Mixer Equipment

Price as per specifications

\$ _____

Material Capacity: _____

Estimated Delivery Date _____

Quoted By: _____

Company Name: _____

Address: _____

City, State, ZIP: _____

Phone: _____

FAX: _____

E-mail: _____

NOTICE OF QUOTES

The Wood County Highway Infrastructure and Recreation Committee will accept sealed quotes only (no faxed quotes accepted) up until 9:00 A.M. (CST) - (WARNING- Mail delivery is after 10:00 A.M.) on Wednesday, January 3, 2018 at the Highway Commissioner's Office, 555 - 17th Avenue North, Wisconsin Rapids, WI 54495-1966 for the following:

2018 Marshfield Shop Lights

Specifications, Quoting Procedure and Forms may be had by applying at the above office.

The Committee reserves the right to reject any or all quotes or to accept any quote they deem most advantageous to Wood County.

By Order of the Wood County Highway Infrastructure and Recreation Committee:

A handwritten signature in cursive script, reading "Douglas J. Passineau". The signature is written in dark ink and is positioned above the printed name of the Commissioner.

Douglas J. Passineau, Commissioner

GENERAL QUOTING PROCEDURE

QUOTE OPENING: Wednesday, January 3, 2018, 9:00 AM at the office of the Wood County Highway Commissioner, 555 – 17th Avenue North, Wisconsin Rapids WI 54495

To comply with the NOTICE OF QUOTES, the following General Quoting Procedure and Specifications are to govern:

All quotes must be in the Office of the County Highway Commissioner, 555- 17th Avenue North, Wisconsin Rapids, WI by 9:00 A.M. (CST), Wednesday, January 3, 2018. Quotes must be sealed and properly identified giving the name and address of the quoter. Each quote must be in a separate container or envelope and marked **QUOTE ON MARSHFIELD SHOP LIGHTS**. All quotes will be publicly opened and read at the specified time by the County Highway Infrastructure and Recreation Committee or its authorized representatives and only TOTAL quotes will be read.

All quotes must be entered and submitted on the specified form of Proposal prepared by the Highway Commission and only quotes submitted on these forms will be considered for award purposes by the Commissioner. The General Quoting Procedure, Specifications and Proposal shall constitute the quote of each quoter and must be attached in the above order. Quoters shall attach such additional information to their proposal, as they deem advisable and necessary for the benefit of the Committee in assembling comparative specifications.

The Committee reserves the right to consider all proposals for a period not to exceed thirty (30) days from the date of opening. The Committee will either award the contract or reject all quotes within that time. Each quoter will be allowed to have a representative appear before the Committee to explain his quote and specifications of the product as quoted. A time limit for each quoter will be established by the Committee at the day of letting. All quotes are to be NET, FOB WISCONSIN RAPIDS, WISCONSIN.

The Wood County Highway Infrastructure and Recreation Committee reserves the right to reject any or all quotes or parts, thereof, and to WAIVE any technicality in any quote submitted and to make such award as they deem most advantageous to Wood County.

By Order of the Wood County Highway Infrastructure and Recreation Committee:



Douglas J. Passineau, Commissioner

**Request for Quotation:
Replace / Add Lights at the Marshfield Shop**

Wood County 2018 Marshfield Shop Lights Minimum Specification

Description

Lights:

Remove and replace existing:

- Remove existing shop lights and replace with 22 LED lights. 3 of the lights will have motion detectors.
- 1 LED outdoor wall pack above north service door.

New light fixtures:

- 1 LED dusk to dawn light at the scale
- 1 LED light on south wall of office in the shop area, with a motion detector.

Contractor will be responsible for checking on Focus On Energy rebates and filling out all proper paperwork.

Wood County Marshfield Shop Lights

Package Price as per specifications\$ _____

Estimated Installation Date _____

Quoted By: _____

Company Name: _____

Address: _____

City, State, ZIP: _____

Phone: _____

FAX: _____

E-mail: _____

NORCON
CORPORATION
DIVERSIFIED CONSTRUCTION SERVICES

5600 Municipal Street, Schofield WI 54476

Ph: 715.359.5808 Fax: 715.359.9339

E-mail: norcon@norconcorp.com website: www.norconcorp.com

Wood County Highway Department

December 19, 2017

555 17th Avenue North

Wisconsin Rapids, WI 54495-1966

Ph: 715-421-8875 Fax: 715-421-8874

Attn: Roland Hawk

E-mail: rhawk@wood.wi.us

RE: Repair of Bridge B-71-59-87, Hwy T Over Squaw Creek, Wood County WI.

We propose to furnish all equipment and labor as herein described and specified for the above named project as follows:

Repair of Approximately 120 L.F. of Deteriorated Concrete Bridge Deck edge/Soffit

- Implement necessary procedures to minimize debris dropping into the river.
- Remove the existing remaining unsound concrete and as required to provide a minimum depth of 3". Care shall be taken to not damage existing guard rail anchor bolts.
- Saw cut the top and bottom edge of repair area to a depth of 1" or the maximum depth that does not cut into existing reinforcing steel.
- Abrasive blast exposed reinforcing steel and exposed concrete to clean and profile surfaces to receive concrete.
- Apply bonding agent to existing concrete surfaces.
- Install new epoxy coated rebar to replace existing severely corroded or damaged reinforcement.
- Install Galvanic Anodes spaced 1' 6" apart and tie to existing steel reinforcement.
- Install formwork and place, consolidate and finish WISDOT grade E concrete.
- Maintain continuous wet curing operations for 72 hours.
- Strip formwork and sack rub new concrete surfaces smooth.
- Properly dispose of all debris generated from contractors removal and construction operations.

Total Project Cost.....\$24,890.00

Notes:

1. Above pricing based on road being completely closed by owner and work is performed in a single phase.
2. Existing railings and posts are to be removed and reinstalled by owner.
3. Wood county will be responsible for supplying all necessary materials to complete the project.
4. Wood county will transport and dispose of concrete debris from the project.
5. Anticipate closure of 14 calendar days for repairs.

The following items are not included

- Traffic control and or road closure notifications.
- Testing (except if noted above).
- Obtaining or fees for permits.
- Bonds (add 2% if required).
- Cold weather construction cost not included (None anticipated on this project).

If you have any questions or need more information feel free to call me at 715.359.5808. Or john.penrose@norconcorp.com

Sincerely,
Norcon Corporation
John Penrose

Bridge Deck Edge/Soffit to be Repaired





Current Projects Update

By Douglas Passineau, Highway Commissioner

January 4, 2017 HIRC Meeting

Projects and Maintenance

1. Winter Snow and Ice Control – State/County/Town Roads
2. Snow Fence – State/County Roads
3. Sign Repairs – State/County Roads
4. Asphalt Spot Repairs – State/County Roads
5. Concrete Spot Repairs – State/County Roads
6. Grade Shoulders – State/County Roads
7. Brush Cutting – State/County Roads
8. Bridge Repairs – State Roads
9. Guard Rail Repairs – County Roads
10. Ditching – County Roads
11. Cut in Rumble Strips – County Roads
12. Rubber Crack Filling – County Roads
13. Mix Salt Sand
14. Repair Drainage at Wisconsin Rapids Shop

Committee Report

County of Wood

Report of claims for: Highway Department

For the period of: November 2017

For the range of vouchers: 16171068 - 16171155

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
16171068	ADAMS COUNTY HIGHWAY DEPT	PAINTING	12/07/2017	\$11,649.98	P
16171069	ADVANCE JANITORIAL SERVICE & SUPPLY	CARPET/FLOOR & CLEANING SERVIC	12/07/2017	\$541.95	P
16171070	AL-CHROMA	PAF2 CRACKFILLER	12/07/2017	\$1,908.00	P
16171071	ALLIANT ENERGY/ WP&L	ELECTRIC - PITTSVILLE	12/07/2017	\$108.74	P
16171072	AT&T-ATLANTA	TELEPHONE - MARSHFIELD	12/07/2017	\$124.59	P
16171073	BANKCARD SERVICES	CREDIT CARD INVOICE	12/07/2017	\$282.90	P
16171074	COMPASS MINERALS	SALT FOR SNOW AND ICE CONTROL	12/07/2017	\$21,946.06	P
16171075	CROCKETT SEPTIC LLC	PUMPING FEE	12/07/2017	\$210.00	P
16171076	FRONTIER	TELEPHONE - MARSHFIELD	12/07/2017	\$117.97	P
16171077	MARSHFIELD UTILITIES	ELECTRIC/WATER/SEWER	12/07/2017	\$313.13	P
16171078	PRECISE MRM LLC	FLAT PLAN USA & GPRS NAF	12/07/2017	\$648.00	P
16171079	PROVISION PARTNERS	DIESEL FUEL & GASOLINE	12/07/2017	\$42,264.90	P
16171080	SOLARUS	TELEPHONE - WIS RAPIDS & HM	12/07/2017	\$252.41	P
16171081	TDS TELECOM	TELEPHONE	12/07/2017	\$141.83	P
16171082	CITY OF MARSHFIELD	SWEEP BRIDGES	12/07/2017	\$1,519.27	P
16171083	WATER WORKS & LIGHTING COMM	UTILITIES - WIS RAPIDS & HM	12/07/2017	\$7,912.79	P
16171084	WE ENERGIES	NATURAL GAS - WR SHOP	12/07/2017	\$1,738.81	P
16171085	WI DEPT OF TRANSPORTATION - BFS	VARIOUS PROJECT COSTS	12/07/2017	\$5,337.79	P
16171086	CITY OF WIS RAPIDS TREASURER	SWEEP	12/07/2017	\$427.14	P
16171088	ADVANCE AUTO PARTS	VARIOUS PARTS	11/30/2017	\$2,252.03	P
16171089	ADVANCE AUTO PARTS	OIL	11/30/2017	\$21.00	P
16171090	ADVANCED DISPOSAL	GARBAGE DISPOSAL	11/30/2017	\$96.84	P
16171091	AMERICAN TRAFFIC SAFETY MATER	TAPE	11/30/2017	\$327.39	P
16171092	APPLIED INDUSTRIAL TECHNOLOGY	HOSE/PLUGS/FITTINGS, ETC.	11/30/2017	\$14.09	P
16171093	APPLIED MAINTENANCE SUPPLIES & SOLUTIONS	HAMMERS	11/30/2017	\$182.28	P
16171094	ARING EQUIPMENT COMPANY	VOLVO EXCAVATOR RENTAL	11/30/2017	\$640.38	P
16171095	ARROW PRECISION ASPHALT MAINTENANCE	PAINT PARKING LOT - WR SHOP	11/30/2017	\$350.00	P
16171096	BAUER BUILT INC	DRIVES	11/30/2017	\$5,753.18	P
16171097	BEAVER OF WISCONSIN INC	DRUMS OF ABOLISH	11/30/2017	\$2,983.00	P
16171098	BROOKS TRACTOR COMPANY	FILTERS	11/30/2017	\$48.90	P
16171099	BURNS INDUSTRIAL SUPPLY CO INC	SWIVELS/FITTINGS	11/30/2017	\$72.78	P
16171100	DOORWORKS INC	REPAIR OVERHEAD DOOR	11/30/2017	\$360.00	P
16171101	FASTENAL COMPANY	PARTS	11/30/2017	\$127.23	P
16171102	FERGUSON ENTERPRISES INC	PVC	11/30/2017	\$166.07	P

Committee Report - County of Wood

Highway Department - November 2017

16171068 - 16171155

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
16171103	GCR TIRE CENTERS	TIRES	11/30/2017	\$637.00	P
16171104	GRAY'S INC	BLADES	11/30/2017	\$23,996.80	P
16171105	HAAS BUILDER SUPPLY	WINDOW/SILICONE/NAI	11/30/2017	\$82.30	P
16171106	INSIGHT FS	LP GAS	11/30/2017	\$779.20	P
16171107	KONECRANES INC	REPAIR HOIST BRAKE WIRING	11/30/2017	\$960.00	P
16171108	MSC INDUSTRIAL SUPPLY CO	WASTE OIL PUMP	11/30/2017	\$404.02	P
16171109	MENARDS-MARSHFIELD	PAINT/TRIM/PVC/NAI	11/30/2017	\$310.34	P
16171110	MID-STATE TRUCK SERVICE INC	KT SLEEVE/GASKET/OIL	11/30/2017	\$3,008.01	P
16171111	MILESTONE MATERIALS	BASE	11/30/2017	\$702.67	P
16171112	MISSISSIPPI WELDERS SUPPLY CO INC	COMPRESSED OXYGEN/ACETYLENE	11/30/2017	\$204.48	P
16171113	MITCHELL 1	SK REPAIR CONNECT	11/30/2017	\$936.36	P
16171114	NAPA AUTO PARTS NEKOOSA	ICE BLADE/HOSE END/FITTINGS	11/30/2017	\$403.41	P
16171115	NAPA CENT WI AUTO PARTS Wis.Rapids	TURN SIGNAL/DOME LIGHT/MIRROR	11/30/2017	\$300.73	P
16171116	NORTH CENTRAL UTILITY OF WI	CLEARNANCE MARKER/B/U ALARM	11/30/2017	\$190.61	P
16171117	PITTSVILLE FARM & HOME CENTER	TANK LEVER	11/30/2017	\$18.70	P
16171118	POMP'S TIRE SERVICE INC - GREEN BAY	TIRES	11/30/2017	\$277.68	P
16171119	RAPIDS RENTAL & SUPPLY	SOLENOID VALVE/CHAINS/OIL	11/30/2017	\$194.65	P
16171120	RENT-A-FLASH INC	DATING/WARNING STICKERS	11/30/2017	\$404.23	P
16171121	RON'S REFRIGERATION & AC INC	THERMOCOUPLE/LABOR	11/30/2017	\$178.75	P
16171122	SCAFFIDI TRUCK CENTER	PLATE/SWITCH	11/30/2017	\$50.89	P
16171123	SOLARUS	TELEPHONE - ADMINISTRATION	11/30/2017	\$36.82	P
16171124	STAINLESS & REPAIR INC	3132/3133/3134/3135 PATROL TRK	11/30/2017	\$341,599.40	P
16171125	STERLING WATER INC	WATER FOR HOT MIX PLANT	11/30/2017	\$21.30	P
16171126	TEAM MATTHEWS	TIRES	11/30/2017	\$970.47	P
16171127	TRACTOR SUPPLY CREDIT PLAN	BUSHINGS/COUPLERS/	11/30/2017	\$50.80	P
16171128	TRUCK COUNTRY OF WISCONSIN	HEADLAMP REFLECTOR/ABS	11/30/2017	\$244.22	P
16171129	TRUCK EQUIPMENT INC	LIGHTS-FLOOD/PLOW	11/30/2017	\$1,398.21	P
16171130	ULINE	STRAP CUTTER/STEEL	11/30/2017	\$578.24	P
16171131	V & H INC	HOSE/CLAMP/SENSOR/SEAL/TUBE	11/30/2017	\$5,804.26	P
16171132	VAN ERT ELECTRIC COMPANY INC	INSTALL CONDUIT	11/30/2017	\$2,070.22	P
16171133	VARITECH INDUSTRIES INC	VALVE/ADAPTER/TUBING	11/30/2017	\$109.82	P
16171134	WE ENERGIES	NATURAL GAS-HM/WR/MFLD/PITT	11/30/2017	\$1,556.90	P
16171135	G & K SERVICES	CLEANING RUGS & UNIFORMS	11/30/2017	\$621.81	P
16171136	ROGANS SHOES	SAFETY SHOES	11/30/2017	\$119.00	P
16171137	WI DEPT OF TRANSPORTATION - BFS	PROJECT COSTS	11/30/2017	\$1,754.98	P
16171138	WISCONSIN MEDIA	LEGAL NOTICES	11/30/2017	\$83.86	P
16171139	ACE HARDWARE	BULBS/FASTENERS/FILTERS/CLEANE	11/30/2017	\$235.28	P
16171140	FASTENAL COMPANY	HEX LAG/FENDER WASHERS/ETC	12/12/2017	\$153.40	P
16171141	WI COUNTY HIGHWAY ASSOCIATION	WINTER ROAD SCHOOL	12/12/2017	\$625.00	P
16171142	HOME DEPOT CREDIT SERV (Highway)	ADAPTER/BUSHING/DOWEL	12/12/2017	\$42.75	P
16171143	BECKER TRANSPORT	ROAD BASE	12/19/2017	\$906.38	P
16171144	SHIPPY SHOE STORE INC	SAFETY SHOES	12/19/2017	\$239.98	P
16171145	BROCK WHITE COMPANY	STATE FLEXOLITH	12/19/2017	\$44,000.00	P
16171146	BROCK WHITE COMPANY	CTH T BRIDGE	12/19/2017	\$644.50	P

Committee Report - County of Wood

Highway Department - November 2017

16171068 - 16171155

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
16171147	WI DEPT OF TRANSPORTATION - BFS	PROJECT COSTS	12/19/2017	\$5,296.34	P
16171148	BADGER STATE INDUSTRIES	SIGNS AND MATERIALS FOR SIGNS	11/30/2017	\$153.19	P
16171149	CNE GAS	NATURAL GAS - HOT MIX PLANT	11/30/2017	\$985.85	P
16171150	DOVE TYLER	SAFETY SHOES	11/30/2017	\$150.00	P
16171151	GREEN JUSTIN	SAFETY SHOES	11/30/2017	\$50.00	P
16171152	MARTIN CHRISTOPHER J	TOOL ALLOWANCE	11/30/2017	\$162.50	P
16171153	TOWN OF MARSHFIELD	REFUND FOR OVERPAYMENT	11/30/2017	\$45.53	P
16171154	OMNI ASSOCIATES	CTH U DESIGN ENGINEERING	11/30/2017	\$5,600.00	P
16171155	WATER WORKS & LIGHTING COMM	UTILITIES - HOT MIX PLANT	11/30/2017	\$92.14	P
Grand Total:				\$561,285.41	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

12/27/2017

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
Highway Departmentwide
Saturday, December 30, 2017

	Actual	2017 Budget	Variance	Variance %
REVENUES				
Intergovernmental Revenues				
43531 State Aid-Transportation	\$1,823,123.43	\$1,823,123.00	\$0.43	0.00%
Total Intergovernmental	1,823,123.43	1,823,123.00	0.43	0.00%
Licenses and Permits				
44101 Utility Permits	1,300.00	1,050.00	250.00	23.81%
44102 Driveway Permits	1,225.00	860.00	365.00	42.44%
44260 Moving Permits	1,725.00	1,025.00	700.00	68.29%
Total Licenses and Permits	4,250.00	2,935.00	1,315.00	44.80%
Intergovernmental Charges for Services				
47230 State Charges	1,272,447.66	1,343,223.00	(70,775.34)	(5.27%)
47231 State Charges-Highway	215,786.29	250,030.00	(34,243.71)	(13.70%)
47232 State Charges-Machinery	2,067,509.60	2,186,893.00	(119,383.40)	(5.46%)
47300 Local Gov Chgs	451,325.79	494,154.00	(42,828.21)	(8.67%)
47330 Local Gov Chgs-Transp	1,180,667.65	1,075,471.00	105,196.65	9.78%
47332 Local Gov Chgs-Roads	275,488.31	377,467.00	(101,978.69)	(27.02%)
47333 Local Gov Chgs-Bridges	51,798.09		51,798.09	0.00%
Total Charges to Other Governments	5,515,023.39	5,727,238.00	(212,214.61)	(3.71%)
Interdepartmental Charges for Services				
47430 Dept Charges-Bldg Rent	27,152.11	27,285.00	(132.89)	(0.49%)
47470 Dept Charges-Highway	3,742,080.78	3,615,000.00	127,080.78	3.52%
Total Interdepartmental Charges	3,769,232.89	3,642,285.00	126,947.89	3.49%
Total Intergovernmental Charges for Services	9,284,256.28	9,369,523.00	(85,266.72)	(0.91%)
Miscellaneous				
48340 Gain/Loss-Sale of Salvage and Waste	30,249.10	6,700.00	23,549.10	351.48%
48900 Other Miscellaneous Revenue		1,195.00	(1,195.00)	(100.00%)
Total Miscellaneous	30,249.10	7,895.00	22,354.10	283.14%
Other Financing Sources				
49110 Proceeds from Long-Term Debt	2,500,000.00		2,500,000.00	0.00%
Total Other Financing Sources	2,500,000.00		2,500,000.00	0.00%
TOTAL REVENUES	13,641,878.81	11,203,476.00	2,438,402.81	21.76%
EXPENDITURES				
Public Works-Highway				
53110 Hwy-Administration	258,543.44	284,066.00	25,522.56	8.98%
53120 Hwy-Engineer	201,142.23	221,920.00	20,777.77	9.36%
53191 Hwy-Other Administration	300,204.97	332,882.00	32,677.03	9.82%
53210 Hwy-Employee Taxes & Benefits	(394,216.18)		394,216.18	0.00%
53220 Hwy-Field Tools	7,169.91	12,778.00	5,608.09	43.89%
53230 Hwy-Shop Operations	271,288.69	298,247.00	26,958.31	9.04%
53232 Hwy-Fuel Handling	4,413.84	9,600.00	5,186.16	54.02%
53240 Hwy-Machinery Operations	883,085.53	1,640,056.00	756,970.47	46.16%
53260 Hwy-Bituminous Ops	226,548.97	219,095.00	(7,453.97)	(3.40%)
53262 Hwy-Bituminous Ops	4,214.83	49,123.00	44,908.17	91.42%
53266 Hwy-Bituminous Ops	2,526,866.82	3,139,553.00	612,686.18	19.52%
53270 Hwy-Buildings & Grounds	286,582.82	311,845.00	25,262.18	8.10%
53281 Hwy-Acquisition of Capital Assets	100,768.84		(100,768.84)	0.00%
53310 Hwy-Maintenance CTHS	2,514.98	7,325.00	4,810.02	65.67%
53311 Hwy-Maint CTHS Patrol Sectn	1,260,739.22	1,419,369.00	158,629.78	11.18%
53312 Hwy-Snow Remov	741,078.43	907,385.00	166,306.57	18.33%
53313 Hwy-Maintenance Gang	119,321.53	135,691.00	16,369.47	12.06%
53314 Hwy-Maint Gang-Materials	1,406.36	1,607.00	200.64	12.49%
53315 Hwy-Maint Gang		765.00	765.00	100.00%
53320 Hwy-Maint STHS	1,186,994.16	1,327,258.00	140,263.84	10.57%
53323 Hwy-Maint STHS PBM	64,308.80	15,965.00	(48,343.80)	(302.81%)
53330 Hwy-Local Roads	1,063,557.86	1,054,383.00	(9,174.86)	(0.87%)
53340 Hwy-County-Aid Road Construction	342,605.07	444,502.00	101,896.93	22.92%
53341 Hwy-County-Aid Bridge Construction	126,979.52	200,000.00	73,020.48	36.51%

12/27/2017

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
 Highway Departmentwide
 Saturday, December 30, 2017

		Actual	2017 Budget	Variance	Variance %
53490	Hwy-State & Local Other Services	376,412.76	485,636.00	109,223.24	22.49%
	Total Public Works-Highway	9,962,533.40	12,519,051.00	2,556,517.60	20.42%
	Capital Outlay				
57310	Highway Capital Projects	4,899,627.67	4,730,000.00	(169,627.67)	(3.59%)
	Total Capital Outlay	4,899,627.67	4,730,000.00	(169,627.67)	(3.59%)
	TOTAL EXPENDITURES	14,862,161.07	17,249,051.00	2,386,889.93	13.84%
	NET INCOME (LOSS) *	(1,220,282.26)	(6,045,575.00)	4,825,292.74	(79.82%)