

## JUDICIAL & LEGISLATIVE COMMITTEE

**DATE: Friday, February 5, 2021**

**TIME: 9 a.m.**

**LOCATION: Safety Conference Room 105A, Wood County Courthouse**

1. Call meeting to order.
2. Public comments. Now or at the time the item is taken up. Rules may apply.
3. Review minutes of previous meeting.
4. Review any claims and notices of injury against the County, as necessary.
5. Review any Dog License Fee Fund claims.
  - a. Review 2020 Dog Fund deficit
6. Review for approval the vouchers and monthly reports of departments the committee oversees.
7. Presentation of correspondence and legislative issues or referrals and recognition of Legislators who may be present.
  - a. Report of Citizens Groundwater Group.
  - b. Clean Water resolution.
  - c. Utility Tax Distributions resolution
  - d. Price County Resolution, re: Detention Hearing Deadlines
  - e. Price County Resolution, re: Conditional Use Permits.
  - f. Outagamie County Resolution, re: Support Reauthorization of Knowles-Nelson funding
8. Review of County Board Rules.
  - a. Rule 12, re: speaking at meetings by non-supervisors.
9. Criminal Justice Coordinator Committee update.
  - a. Resolution – Personnel Changes
10. Discuss goals of department heads and committee.
11. Attendance at meetings.
  - a. NACo 2021 Legislative Conference (virtual)
12. Consideration of agenda items for next meeting.
13. Set date and time of next meeting.
14. Adjourn.

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### **Join by phone**

+1-408-418-9388 United States Toll

Meeting number (access code): 146 125 6891

### **Join by WebEx App or Web**

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=m10ca8fca5272340948781c1e220613f6>

Meeting number (access code): 146 125 6891

Meeting password: JL0205

## MINUTES OF THE JUDICIAL AND LEGISLATIVE COMMITTEE

DATE: January 8, 2021  
 TIME: 9:00 a.m.  
 PLACE: Room 114, Wood County Courthouse  
 TIME ADJOURNED: 10:17 a.m.  
 MEMBERS PRESENT: Chairman Bill Clendenning, Bill Leichtnam,  
 Kenneth Curry, Ed Wagner, Joseph Zurfluh  
 OTHERS PRESENT: Peter Kastenholz. See attached list.

1. At 9:00 a.m., the meeting was called to order.
2. Public comments. None at this time.
3. The minutes for the December 3 and 15, 2020, meetings were reviewed. There being no objections, the minutes were deemed approved by the Chair.
4. There were no claims against the County.
5. There were no new animal claims against the County.
6. The Committee reviewed monthly voucher and department reports of the departments it oversees. **Moved by Zurfluh, seconded by Wagner, to approve the reports and payment of department vouchers. All ayes.**
7. The Committee reviewed correspondence and legislative issues.
  - a. Citizens Groundwater Group. No discussion.
  - b. Legislative Special Session for COVID. No action taken.
  - c. Utility Tax Distributions. Discussion had.  
**Moved by Leichtnam, seconded by Wagner, to present a similar resolution to the county board for consideration at the next Committee meeting. All ayes.**  
 The resolution will request the state to allocate a higher percent of utility taxes to local governments.
  - d. Additional APS funding. No action taken.
8. County Board rules. Zurfluh would like discussion of allowing public comment to include virtual comments as opposed to requiring personal attendance at the county board meetings. County Board Chair Pliml advised that this issue has been resolved and virtual public comments will be allowed at future county board meetings.

**Moved by Leichtnam, seconded by Clendenning, to review County Board Rule 12 at the next meeting. All ayes.**

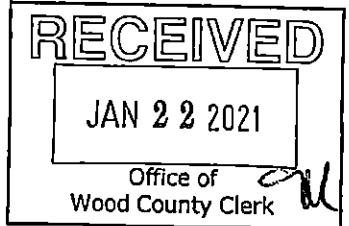
9. Human Resources proposed staffing procedure and Rubric. Lots of discussion had. The draft process was recognized as being just that, a draft. The Committee expressed an understanding that the oversight committees would be involved in the process. Supervisor Wagner does not think the reviews should be made by the Operations Committee and supports the oversight committees handling that role. Other Committee members supported that position. There was also an understanding that the procedure would be run by the County Board via resolution.
10. Committee Mission Statements and Administrative Coordinator. Commentary on this discussion and the staffing procedures took place as part of the prior matter. It was noted that the Administrative Coordinator is involved in the hiring freeze process.
11. Criminal Justice Coordinator Committee update. Criminal Justice Coordinator Krueger gave a brief update on what she has been working on including staffing reviews and the various types of courts available. Krueger supports dissolution of the Criminal Justice Coordinator Committee on March 1, 2021.
12. Goals of Department Heads and Committee. Will discuss next month.
13. Attendance at meetings. Nothing brought up at this time.
14. Agenda items for the February 2021 meeting:
  - Utility Tax Distribution resolution.
  - County Board Rule 12, re: speaking at meetings by non-supervisors.
  - Goals for Department Heads and the Committee.
15. The next committee meeting will be February 5, 2021, at 9 a.m.
16. Meeting adjourned without objection by the Chairperson at 10:17 a.m.

Minutes taken by Peter Kastenholz.

# Judicial & Legislative Committee Meeting

Date: Jan. 8, 2021

NAME (PLEASE PRINT)	REPRESENTING
Janelle Krueger	CJC
Tiffany Ringer	ROD
Brent Vukich	
Allen Thurber	Finance
Craig Lambert	D.A.
Kim McGram	HR
DENNIS POLACH	WCB - 14
Video attendees	
Amy Kaup	IT Director
Cindy Joosten	Clerk of Courts
Joe Zurfluh	Dist. 17 Supervisor
Trent Miner	County Clerk
Jason DeMarco	IT Deputy Director
Mary Anderson	Register in Probate
Lance Pliml	County Board Chair
Adam Fischer	Dist. 5 Supervisor
Ed Newton	Dep. Finance Director



NOTICE OF INJURY AND CLAIM

To: Wood County Clerk  
400 Market Street  
Wisconsin Rapids, WI 54494

Pursuant to sec. 893.80, Wis. Stats., you are hereby notified of this claim for damage against Wood County.

cc: Corp Counsel  
HR  
Hwy

THE INCIDENT

Date: 12-30-20  
Time: Not sure  
Place: Mailbox by road

The circumstances giving rise to my claim are as follows:

Mailbox was destroyed by the plow truck. I talked  
with Bernie Karlun's and he agreed after he looked  
at it. He said I will get my money back.

Thanks

The names of county personnel involved are: Wood

The names of other witnesses are: \_\_\_\_\_

THE CLAIM

I request the following monetary or other relief: full amount on receipt or  
close to it.

1-11-2021  
Date

Chase Feltz  
Signature  
Print Name: Chase Feltz  
Address: 9120 Cty Rd W  
Arpin WI 54410  
Phone: 715-660-0290

# Fleet Farm

Fleet Farm  
1101 W. Upham Road  
Marshfield, WI 54449  
(715)387-3768

1/1/21 1:00 PM  
Trans.: 3434 Store: 00300  
Reg.: 151 Till: 151  
Cashier #: 79460 Sales #: 79460

SALE



00300151343420210101

MailMaster Plus 59.99 T  
733538540204 x 1 59.99  
Return Value 59.99 each

Mini Reflectors 2.49  
029069002084 x 1 2.49  
Return Value 2.49 each

Subtotal 62.48  
Total Sales Tax 3.44

Total 65.92

Cash 100.00

Change Due (34.08)

Number of Items Sold: 2



## SERVICEfinder

Professional local contractors for home installation and improvements



# Wood County

## WISCONSIN

OFFICE OF THE  
COUNTY CLERK

*Trent Miner*

Date: February 5, 2021  
To: Judicial & Legislative Committee  
From: Trent Miner, County Clerk  
Re: Dog License Fund

Gentlemen,

For the first time in recent history (or possibly, ever), the dog license fund has overspent its account. The dog license account is not a budgeted account, as this account is set up as a liability account.

Let us review how the dog license fund works.

The dog license procedures are spelled out in Chapter 174 of the Wisconsin Statutes. We collect the fees from the municipalities, minus \$1.00/dog. That amount stays with the local treasurer if part-time, or the municipality if full-time.

Of the total amount collected, 5% goes to the state. Expenses that include animal claims, license expenses, publications, etc. are also deducted from the total.

Dog listers are paid from this amount as well at the statutory amount of \$0.50/dog.

The county, at the end of the year, is able to retain \$1,000.00 for “seed money”, so to speak.

That brings us to the largest expense. Via Resolution 08-9-2, the county entered into an agreement with the South Wood County Humane Society, whereby the county pays the Humane Society and they in turn pay towards the Humane Officer budget. The current version of that agreement calls for us to pay SWCHS \$12,500 from the dog fund, and they return \$10,000 to the Humane Officer.

Any funds left at the end of the year are turned over to the municipalities on a pro-rated basis, to help cover their costs associated with this state mandate.

For the first time, there were no left over funds, and indeed, a deficit, the amount being \$97.49.

Do I think this is a fluke and only a one-off situation? No, I do not. See the chart on next page.

<i><b>Year</b></i>	<i><b>Total Dogs Licensed</b></i>	<i><b>Total Non-Lister Expenses</b></i>	<i><b>Total Lister Fees</b></i>	<i><b>Total Net Refund to Municipalities</b></i>
2015	6852	\$13,666.90	\$2,299.00	\$3,906.75
2016	6710	\$13,795.67	\$3,429.23	\$3,429.23
2017	6551	\$13,440.47	\$3,129.50	\$2,062.88
2018	6482	\$13,457.99	\$3,034.50	\$1,882.61
2019	6307	\$13,774.16	\$2,979.50	\$845.49
2020	6131	\$15,024.59	\$2,927.50	\$0

As you can see, the amount of dogs we license is on a downward trajectory. This will only exacerbate the problem over time. We did have a higher than normal expense year, but the structural problem remains; dogs being licensed are going down.

I am currently working with the Finance Department on how best to address the deficit, or whether it even needs to be addressed.

I am attaching a copy of the dog fund reconciliation for 2020. You will be able to see where the funds originate and where the funds are expended.

I wanted to make you, if not my oversight committee, the committee that somewhat oversees the dog license fund, aware of this issue and its future probability.

I have been working with the Finance Department on how to move forward based on the type of account this is. Because it is not a budgeted account, it is not as straight forward as a budget amendment. If there is something the committee needs to act on after their review, I will so advise.

I will attend your meeting, remotely, to discuss this with you and answer any questions you may have.



# 2020 DOG LICENSING ACCOUNT RECONCILIATION

A/C 101-0000-24293-000-000

Prepared by: T Miner

Date: 12/31/2020

0.00

## BALANCE @ 1/01/20:

## 2020 RECEIPTS (Dog License Fees Collected by municipality):

2/19/2020	2/25 Receipt	Town of Wood	-412.00
2/20/2020	2/25 Receipt	Town of Rock	-312.00
3/18/2020	3/27 Receipt	Town of Cameron	-149.00
4/17/2020	4/17 Receipt	Village of Port Edwards	-243.00
4/17/2020	4/17 Receipt	Town of Lincoln	-487.00
4/23/2020	4/23 ACH	City of Wisconsin Rapids	-1,351.00
4/30/2020	4/30 Receipt	City of Nekoosa	-323.00
4/30/2020	4/30 Receipt	Town of Richfield	-551.00
4/30/2020	4/30 Receipt	Town of Saratoga	-2,123.00
4/30/2020	4/30 Receipt	Village of Rudolph	-106.00
5/6/2020	5/6 Receipt	Town of Rudolph	-603.00
5/11/2020	5/19 Receipt	Village of Biron	-343.00
5/11/2020	5/19 Receipt	Village of Arpin	-190.00
5/13/2020	5/19 Receipt	Town of Grand Rapids	-2,518.00
5/19/2020	5/19 Receipt	Town of Cary	-116.00
5/19/2020	5/19 Receipt	Village of Hewitt	-344.00
5/15/2020	5/26 Receipt	Town of Marshfield	-384.00
5/22/2020	5/26 Receipt	Town of Remington	-206.00
5/26/2020	6/2 Receipt	City of Pittsville	-343.00
5/28/2020	6/2 Receipt	Town of Sherry	-277.00
6/12/2020	6/16 Receipt	Town of Hansen	-328.00
6/26/2020	6/26 ACH	City of Marshfield	-1,526.00
7/19/2020	7/24 Receipt	Town of Arpin	-491.00
7/19/2020	7/24 Receipt	Town of Auburndale	-288.00
8/24/2020	9/3 Receipt	City of Nekoosa	-11.00
8/27/2020	9/3 Receipt	Village of Port Edwards	-21.00
8/28/2020	9/3 Receipt	City of Pittsville	-230.00
9/3/2020	9/3 ACH	City of Wisconsin Rapids	-198.00
9/8/2020	9/11 Receipt	Town of Wood	-42.00
9/11/2020	9/18 Receipt	Village of Biron	-58.00
9/11/2020	9/18 Receipt	Town of Marshfield	-10.00
9/14/2020	9/18 Receipt	Town of Grand Rapids	-297.00
9/14/2020	9/18 Receipt	Village of Arpin	-7.00
9/14/2020	9/18 Receipt	Town of Lincoln	-13.00
9/16/2020	9/18 Receipt	Village of Rudolph	-2.00
9/16/2020	9/18 Receipt	Town of Rudolph	-21.00
9/17/2020	9/18 Receipt	Village of Auburndale	-240.00
9/17/2020	9/18 Receipt	Town of Richfield	-51.00
9/18/2020	9/28 Receipt	Village of Milladore	-150.00
9/18/2020	9/28 Receipt	Town of Sherry	-37.00
9/29/2020	10/5 Receipt	Town of Remington	-23.00
10/7/2020	10/7 ACH	City of Marshfield	-366.00
10/13/2020	10/13 Receipt	Town of Sigel	-477.00
10/5/2020	10/13 Receipt	Town of Dexter	-345.00
10/12/2020	10/23 Receipt	Town of Seneca	-316.00
10/16/2020	10/23 Receipt	Town of Hansen	-51.00
10/22/2020	11/2 Receipt	Town of Port Edwards	-448.00
11/6/2020	11/6 Receipt	Town of Milladore	-495.00
11/6/2020	11/12 Receipt	Town of Saratoga	-351.00
11/9/2020	11/12 Receipt	Town of Wood	-35.00
11/16/2020	11/17 Receipt	Town of Auburndale	-2.00
11/18/2020	11/18 Receipt	Town of Hiles	-84.00
11/18/2020	11/18 Receipt	Village of Hewitt	-8.00
11/20/2020	11/24 Receipt	Village of Vesper	-295.00
11/20/2020	11/24 Receipt	Town of Cranmoor	-64.00
12/3/2021	12/15 Receipt	City of Wisconsin Rapids	-75.00
12/7/2020	12/15 Receipt	Village of Biron	-7.00
12/11/2020	12/15 Receipt	Town of Cary	-16.00
12/14/2020	12/31 Receipt	Town of Cameron	-38.00
12/16/2020	12/16 ACH	City of Marshfield	-35.00
12/21/2020	12/31 Receipt	Town of Rock	-110.00

12/21/2020	12/31	Receipt	Town of Port Edwards	-16.00	
12/21/2020	12/31	Receipt	Town of Grand Rapids	-51.00	
1/15/2021	12/31	Receipt	Town of Hansen	-7.00	
<b>TOTAL RECEIPTS</b>					<b>-19,117.00</b>
<b>2020 EXPENSES:</b>					
1/27/2020	VCH		Dog Claim - Keenlance Quarantine	300.00	
1/31/2020	VCH		Publication-Notice to Dog Owners	95.34	
4/7/2020	VCH		Dog Claim - Cat Quarantine	300.00	
4/7/2020	VCH		Dog Claim - Quarantine	300.00	
4/14/2020	VCH		Publication-Notice to Dog Owners	125.84	
7/10/2020	VCH		Dog Tags - 2021	792.00	
8/13/2020	VCH		Dog Claim - Reignier cat Quarantine	380.00	
9/4/2020	VCH		SWC Humane Society - Contract	12,500.00	
9/8/2020	VCH		Dog Claim- Stray cat Castlerock Vet	93.00	
11/10/2020	VCH		Dog Claim - Stray Cat Rabies Test	45.00	
11/20/2020	VCH		Dog Supplies - Forms	83.37	
12/3/2020	VCH		Dog Supplies - Paper for Notices	10.04	
<b>TOTAL EXPENSES</b>					<b>15,024.59</b>
<b>2020 DOG LISTER FEES:</b>					
VCH		T. Arpin	2020 Dog Lister Fees	\$ 51.50	
VCH		T. Auburndale	2020 Dog Lister Fees	\$ 40.00	
VCH		T. Dexter	2020 Dog Lister Fees	\$ 52.50	
VCH		T. Grand Rapids	2020 Dog Lister Fees	\$ 570.00	
VCH		T.. Hansen	2020 Dog Lister Fees	\$ 45.00	
VCH		T. Hiles	2020 Dog Lister Fees	\$ 11.00	
VCH		T. Lincoln	2020 Dog Lister Fees	\$ 95.00	
VCH		T. Marshfield	2020 Dog Lister Fees	\$ 51.00	
VCH		T. Milladore	2020 Dog Lister Fees	\$ 44.50	
VCH		T. Port Edwards	2020 Dog Lister Fees	\$ 69.50	
VCH		T. Remington	2020 Dog Lister Fees	\$ 21.00	
VCH		T. Richfield	2020 Dog Lister Fees	\$ 95.50	
VCH		T. Rudolph	2020 Dog Lister Fees	\$ 53.00	
VCH		T. Saratoga	2020 Dog Lister Fees	\$ 379.00	
VCH		T. Seneca	2020 Dog Lister Fees	\$ 59.00	
VCH		T. Sherry	2020 Dog Lister Fees	\$ 36.00	
VCH		T. Sigel	2020 Dog Lister Fees	\$ 78.00	
VCH		T. Wood	2020 Dog Lister Fees	\$ 48.50	
VCH		V. Arpin	2020 Dog Lister Fees	\$ 10.50	
VCH		V. Auburndale	2020 Dog Lister Fees	\$ 40.00	
VCH		V. Biron	2020 Dog Lister Fees	\$ 66.50	
VCH		V. Hewitt	2020 Dog Lister Fees	\$ 68.00	
VCH		V. Milladore	2020 Dog Lister Fees	\$ 20.00	
VCH		V. Port Edwards	2020 Dog Lister Fees	\$ 56.00	
VCH		V. Rudolph	2020 Dog Lister Fees	\$ 22.00	
VCH		V. Vesper	2020 Dog Lister Fees	\$ 27.50	
VCH		C. Marshfield	2020 Dog Lister Fees	\$ 365.50	
VCH		C. Nekoosa	2020 Dog Lister Fees	\$ 61.00	
VCH		C. Pittsville	2020 Dog Lister Fees	\$ 87.00	
VCH		C. Wis Rapids	2020 Dog Lister Fees	\$ 303.50	
<b>TOTAL DOG LISTER FEES</b>					<b>2,927.50</b>
<b>PAYMENTS ON 2020 COLLECTIONS:</b>					
VCH		Dept. of Administration	State's share dog tax	\$ 1,262.40	WIS309
VCH		T- Arpin			TOW016
VCH		T- Auburndale			TOW017
VCH		T-Cameron			TOW018
VCH		T-Cary			TOW001
VCH		T-Cranmoor			TOW002
VCH		T-Dexter			TOW003
VCH		T-Grand Rapids			TOW019
VCH		T-Hansen			TOW020
VCH		T-Hiles			TOW004
VCH		T-Lincoln			TOW021
VCH		T-Marshfield			TOW022
VCH		T-Milladore			TOW023

VCH	T-Port Edwards	TOW005
VCH	T-Remington	TOW006
VCH	T-Richfield	TOW025
VCH	T- Rock	TOW026
VCH	T-Rudolph	TOW027
VCH	T-Saratoga	TOW008
VCH	T-Seneca	TOW007
VCH	T-Sherry	TOW028
VCH	T-Sigel	TOW029
VCH	T-Wood	TOW010
VCH	V-Arpin	VIL012
VCH	V-Auburndale	VIL008
VCH	V-Biron	VIL013
VCH	V-Hewitt	VIL014
VCH	V-Milladore	VIL015
VCH	V-Port Edwards	VIL016
VCH	V-Rudolph	VIL017
VCH	V-Vesper	VIL009
VCH	C-Marshfield	CIT008
VCH	C-Nekoosa	CIT009
VCH	C-Pittsville	CIT010
VCH	C-Wisc Rapids	CIT011
TOTAL COLLECTIONS		1,262.40

SUB-TOTAL	97.49
G/L BALANCE AT 12/31/20:	97.49
	0.00
RECOGNIZE 2020 COUNTY SHARE 101-0601-44201-000-000	0.00
2020 Dog License Balance	97.49

## Committee Report

County of Wood

Report of claims for: BRANCH 1 / PROBATE

For the period of: JANUARY 2021

For the range of vouchers: 03210001 - 03210001

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
03210001	DELUXE	JUDGE'S 2022 CALENDAR	01/19/2021	\$102.99	
Grand Total:				\$102.99	

### Signatures

Committee Chair:

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Committee Member:

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Committee Member:

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Committee Member:

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Committee Member:

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Committee Member:

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Committee Member:

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Committee Member:

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Committee Member:

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## Committee Report

County of Wood

Report of claims for: BRANCH 2

For the period of: JANUARY 2021

For the range of vouchers: 04210001 - 04210004

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
04210001	PETERSON MICHELLE L	TRANSCRIPT FEE 17CF520	01/05/2021	\$30.00	
04210002	PETERSON MICHELLE L	TRANSCRIPT FEE 19CF453	01/11/2021	\$44.00	
04210003	PETERSON MICHELLE L	TRANSCRIPTS 19CF340,342 20CF238	01/25/2021	\$54.00	
04210004	ZAMOW DENISE	TRANSCRIPT FEES 18CF577, 671	01/11/2021	\$26.00	
<b>Grand Total:</b>				<b>\$154.00</b>	

### Signatures

Committee Chair:

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Committee Member:

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Committee Member:

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Committee Member:

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## Committee Report

County of Wood

Report of claims for: BRANCH 3

For the period of: JANUARY 2021

For the range of vouchers: 05200105 - 05200107 05210001 - 05210006

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
05200105	PETERSON MICHELLE L	TRANSCRIPT FEES	12/21/2020	\$11.50	P
05200106	SWITS LTD	INTERPRETER FEES 20FA196	12/23/2020	\$163.50	P
05200107	CORDANT HEALTH SOLUTIONS	DRUG TESTING	12/31/2020	\$4,004.40	P
05210001	STAPLES ADVANTAGE	OFFICE SUPPLIES	01/12/2021	\$39.19	P
05210002	PETERSON MICHELLE L	TRANSCRIPT FEE 19CF542	01/14/2021	\$28.00	
05210003	PETERSON MICHELLE L	TRANSCRIPTS 20CT78, 20TR62,63	01/19/2021	\$22.00	
05210004	PETERSON MICHELLE L	TRANSCRIPT FEE 20CF53	01/20/2021	\$36.00	
05210005	PETERSON MICHELLE L	TRANSCRIPT FEES 20CF134, 418	01/21/2021	\$30.00	
05210006	DELUXE	2022 CALENDAR	01/19/2021	\$111.95	
<b>Grand Total:</b>				<b>\$4,446.54</b>	

### Signatures

Committee Chair:

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Committee Member:

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Committee Member:

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Committee Member:

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Committee Member:

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Committee Member:

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Committee Member:

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Committee Member:

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Committee Member:

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## Committee Report

County of Wood

Report of claims for: CHILD SUPPORT

For the period of: JANUARY 2021

For the range of vouchers: 02200093 - 02210003

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
02200093	OFFICE DEPOT	OFFICE SUPPLIES	12/31/2020	\$72.97	P
02200094	OFFICE DEPOT	OFFICE SUPPLIES	12/31/2020	\$42.33	P
02200095	OFFICE DEPOT	OFFICE SUPPLIES	12/31/2020	\$4.59	P
02200096	CW SOLUTIONS LLC	2020 ELEVATE & SCAN COSTS	12/31/2020	\$12,785.08	P
02200097	DNA DIAGNOSTICS CENTER	15-IND. GENETIC TESTS	12/31/2020	\$360.00	P
02200098	WI DEPT OF ADMINISTRATION	SHARED MANAGED ROUTER COSTS	12/31/2020	\$600.00	P
02200099	LEGAL LOGISTICS LLC	10-PROCESS OF SERVICE FEES	12/31/2020	\$575.00	P
02200100	RIVER CITY PROCESS SERVERS	1-PROCESS OF SERVICE FEE	12/31/2020	\$40.00	P
02210001	WCSEA	4-WCSEA MEMBERSHIPS-2021	01/12/2021	\$200.00	P
02210002	WI DEPT OF ADMINISTRATION	SHARED MANAGED ROUTER-1/21	01/25/2021	\$75.00	
02210003	RIVER CITY PROCESS SERVERS	17-PROCESS OF SERVICE FEES	01/25/2021	\$800.00	
<b>Grand Total:</b>				<b>\$15,554.97</b>	

### Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

## Committee Report

County of Wood

Report of claims for: CLERK OF CIRCUIT COURT

For the period of: JANUARY

For the range of vouchers: 07200921 - 07200999 07210001 - 07210021

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
07200921	WEYMOUTH RICHARD D	Crt Commssnr Srvcs-Dec 2020	12/17/2020	\$5,416.74	P
07200922	AMAZON CAPITAL SERVICES	Office Supplies	12/18/2020	\$6.99	P
07200923	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 20GN81	12/14/2020	\$500.00	P
07200924	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 20ME199	12/16/2020	\$390.00	P
07200925	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 20ME56	12/21/2020	\$390.00	P
07200926	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 19GN06	12/22/2020	\$500.00	P
07200927	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 20GN86	12/28/2020	\$500.00	P
07200928	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 20ME203	12/28/2020	\$390.00	P
07200929	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 20ME214	01/04/2021	\$195.00	P
07200930	LA CHAPELLE KRYSHAK & NETTESHEIM LLP	Atty Fee - 20CF297	12/22/2020	\$4,864.48	P
07200931	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam - 18ME76	12/31/2020	\$995.00	P
07200932	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam - 20ME199	12/31/2020	\$770.00	P
07200933	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam - 20ME197	12/31/2020	\$770.00	P
07200934	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam - 20ME214	01/04/2021	\$650.00	P
07200935	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam - 20ME101	01/05/2021	\$600.00	P
07200936	GEBERT LAW OFFICE	Atty Fee - 20TP21	12/16/2020	\$230.00	P
07200937	GEBERT LAW OFFICE	Atty Fee - 20CM457	12/16/2020	\$382.64	P
07200938	GEBERT LAW OFFICE	Atty Fee - 20CM431	12/16/2020	\$544.48	P
07200939	HILL & WALCZAK ATTYS	Atty Fee - 20TP06	07/15/2020	\$320.00	P
07200940	HILL & WALCZAK ATTYS	Atty Fee - 20JC135 & 136	12/14/2020	\$870.00	P
07200941	HILL & WALCZAK ATTYS	Atty Fee - 20JC146	12/15/2020	\$740.00	P
07200942	HILL & WALCZAK ATTYS	Atty Fee - 20JC78	12/15/2020	\$320.00	P
07200943	HILL & WALCZAK ATTYS	Atty Fee - 20JC141 & 142	12/15/2020	\$880.00	P
07200944	HILL & WALCZAK ATTYS	Atty Fee - 20JI03	12/21/2020	\$680.00	P
07200945	HILL & WALCZAK ATTYS	Atty Fee - 20GN60	12/21/2020	\$500.00	P
07200946	HILL & WALCZAK ATTYS	Atty fee - 20JC145	12/21/2020	\$380.00	P
07200947	HILL & WALCZAK ATTYS	Atty Fee - 20JC134	12/21/2020	\$990.00	P



## Committee Report - County of Wood

CLERK OF CIRCUIT COURT - JANUARY

07210001 - 07210021 07200921 - 07200999

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
07200948	HILL & WALCZAK ATTYS	Atty Fee - 20JC69	12/21/2020	\$320.00	P
07200949	HILL & WALCZAK ATTYS	Atty Fee - 20JC137	12/21/2020	\$630.00	P
07200950	HILL & WALCZAK ATTYS	Atty Fee - 20JC138	12/15/2020	\$800.00	P
07200951	DM STAMPS & SPECIALTIES	Stamper for Reserve Crtrm	12/18/2020	\$28.17	P
07200952	DM STAMPS & SPECIALTIES	2- Stampers for Office	12/28/2020	\$308.90	P
07200953	MUSUNURU J R MD	Med Exam - 20JM210	12/28/2020	\$420.00	P
07200954	NASH LAW GROUP	Atty Fee - 19JC85	12/16/2020	\$60.00	P
07200955	NASH LAW GROUP	Atty Fee - 20CM505	12/16/2020	\$144.48	P
07200956	NASH LAW GROUP	Atty Fee - 20CF609	12/16/2020	\$197.11	P
07200957	NASH LAW GROUP	Atty Fee - 20CF631	12/16/2020	\$387.65	P
07200958	NASH LAW GROUP	Atty Fee - 20CF576	12/16/2020	\$244.77	P
07200959	NASH LAW GROUP	Atty fee - 20CT318	12/16/2020	\$107.39	P
07200960	NASH LAW GROUP	Atty Fee - 20CF20 & 626	12/16/2020	\$426.40	P
07200961	NASH LAW GROUP	Atty Fee - 20JG31	12/17/2020	\$110.00	P
07200962	SERSCH THERESE	Med Exam - 07GN28	12/31/2020	\$397.75	P
07200963	STAPLES ADVANTAGE	Office Supplies	12/24/2020	\$27.58	P
07200964	STAPLES ADVANTAGE	Office Supplies	12/19/2020	\$22.51	P
07200965	TRANSUNION RISK & ALTERNATIVE DATA SOLUTIONS	Person Search SDC-DEC 2020	01/01/2021	\$50.00	P
07200966	WEILAND LEGAL SERVICES	Atty Fee - 15GN79	12/15/2020	\$100.00	P
07200967	WEILAND LEGAL SERVICES	Atty Fee - 19GN77	12/19/2020	\$280.00	P
07200968	WEILAND LEGAL SERVICES	Atty Fee - 14GN97	12/19/2020	\$100.00	P
07200969	WEILAND LEGAL SERVICES	Atty Fee - 20GN24	12/19/2020	\$505.75	P
07200970	WRIGHT HALEY B	Atty Fee - 18GN120	12/27/2020	\$150.00	P
07200971	ABTS LAW LLC	Atty Fee - 20JC47	01/10/2021	\$60.00	P
07200972	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 20JM210	12/30/2020	\$690.00	P
07200973	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam - 20ME203	12/31/2020	\$845.00	P
07200974	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam - 19ME97	12/31/2020	\$600.00	P
07200975	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam - 20ME94	12/31/2020	\$845.00	P
07200976	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam - 19ME109	01/14/2021	\$950.00	P
07200977	GALLI MICHAEL PHD	Med Exam - 20ME158	01/10/2021	\$735.00	P
07200978	GALLI MICHAEL PHD	Med Exam - 20ME157	01/10/2021	\$780.00	P
07200979	GEBERT LAW OFFICE	Mediation Services-Dec 2020	01/07/2021	\$925.00	P
07200980	GEBERT LAW OFFICE	Atty Fee - 16GN77	01/07/2021	\$1,220.00	P
07200981	GEBERT LAW OFFICE	Atty Fee - 20CV322	01/08/2021	\$100.00	P
07200982	GEBERT LAW OFFICE	Atty Fee - 20CT8, 20CT184 et a	01/13/2021	\$1,465.32	P
07200983	GORSKI & WITTMAN SC	Atty Fee - 20GN75	01/11/2021	\$430.00	P
07200984	GORSKI & WITTMAN SC	Atty Fee - 17GN35	01/11/2021	\$397.37	P
07200985	GORSKI & WITTMAN SC	Atty Fee - 03GN34	01/11/2021	\$150.00	P
07200986	GORSKI & WITTMAN SC	Atty Fee - 93GN267	01/16/2021	\$160.00	P
07200987	GORSKI & WITTMAN SC	Atty Fee - 16GN87 (20)	01/17/2021	\$210.00	P

## Committee Report - County of Wood

CLERK OF CIRCUIT COURT - JANUARY

07210001 - 07210021 07200921 - 07200999

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
07200988	GORSKI & WITTMAN SC	Atty Fee - 03GN28 (20)	01/17/2021	\$140.00	P
07200989	GORSKI & WITTMAN SC	Atty Fee - 84GN203	01/18/2021	\$160.00	P
07200990	GORSKI & WITTMAN SC	Atty Fee - 80GN17 (20)	01/18/2021	\$160.00	P
07200991	GORSKI & WITTMAN SC	Atty Fee - 83GN208 (20)	01/18/2021	\$160.00	P
07200992	GORSKI & WITTMAN SC	Atty Fee - 00GN32 (20)	01/18/2021	\$140.00	P
07200993	KESSLER AND GREER LAW OFFICE	Atty Fee - 18GN66	01/01/2021	\$930.00	P
07200994	NASH LAW GROUP	Atty Fee - 16GN91	01/05/2021	\$70.00	P
07200995	NOONAN ARENDT LLP	Atty Fee - 20JC54 - 57	01/11/2021	\$340.00	P
07200996	SELENSKE LAW OFFICES	Atty Fee - 06GN07	12/27/2020	\$230.00	P
07200997	SLATTERY TRAVIS LAW OFFICE	Atty Fee - 20CM202	01/08/2021	\$360.00	P
07200998	WEILAND LEGAL SERVICES	Atty Fee - 20GN81 (20)	01/11/2021	\$190.00	P
07200999	WEST PAYMENT CENTER	LL Internet Access Dec 2020	01/01/2021	\$1,502.07	P
07210001	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam - 20ME101	01/05/2021	\$195.00	P
07210002	GORSKI & WITTMAN SC	Atty Fee - 93GN267 (2021)	01/16/2021	\$10.00	P
07210003	GORSKI & WITTMAN SC	Atty Fee - 16GN87 (21)	01/17/2021	\$10.00	P
07210004	GORSKI & WITTMAN SC	Atty Fee - 03GN28 (21)	01/17/2021	\$10.00	P
07210005	GORSKI & WITTMAN SC	Atty Fee - 84GN203 (21)	01/18/2021	\$10.00	P
07210006	GORSKI & WITTMAN SC	Atty fee - 80GN17 (21)	01/18/2021	\$10.00	P
07210007	GORSKI & WITTMAN SC	Atty Fee - 83GN208 (21)	01/18/2021	\$10.00	P
07210008	GORSKI & WITTMAN SC	Atty Fee - 00GN32 (21)	01/18/2021	\$10.00	P
07210009	WEILAND LEGAL SERVICES	Atty Fee - 20GN81 (21)	01/11/2021	\$100.00	P
07210010	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 21ME04	01/18/2021	\$495.00	P
07210011	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam - 19ME115	01/15/2021	\$600.00	P
07210012	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam - 21ME04	01/15/2021	\$800.00	P
07210013	GORSKI & WITTMAN SC	Atty Fee - 20GN75	01/11/2021	\$113.20	P
07210014	GORSKI & WITTMAN SC	Atty Fee - 03GN34 (21)	01/11/2021	\$246.00	P
07210015	DM STAMPS & SPECIALTIES	Office Supplies	01/12/2021	\$14.77	P
07210016	SERSCH THERESE	Med Exam - 16GN18	01/11/2021	\$300.00	P
07210017	SERSCH THERESE	MEd Exam - 12GN21	01/11/2021	\$300.00	P
07210018	STAPLES ADVANTAGE	Office Supplies	01/07/2021	\$9.73	P
07210019	STAPLES ADVANTAGE	Office Supplies	01/20/2021	\$45.85	P
07210020	STAPLES ADVANTAGE	Office Supplies	01/20/2021	\$11.56	P
07210021	WEILAND LEGAL SERVICES	Atty Fee - 18GN109	01/18/2021	\$100.00	P
<b>Grand Total:</b>				<b>\$47,939.66</b>	

Signatures

Committee Chair: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

## Committee Report

County of Wood

Report of claims for: Corporation Counsel

For the period of: January 2021

For the range of vouchers: 09200045 - 09200045 09210001 - 09210002

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
09200045	STAPLES ADVANTAGE	office supplies	12/30/2020	\$4.95	
09210001	STAPLES ADVANTAGE	office supplies	01/20/2021	\$19.99	
09210002	STATE BAR OF WISCONSIN	Real Estate Transactions	01/07/2021	\$76.95	
Grand Total:				\$101.89	

### Signatures

Committee Chair:

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Committee Member:

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Committee Member:

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Committee Member:

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Committee Member:

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Committee Member:

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## Committee Report

County of Wood

Report of claims for: CRIMINAL JUSTICE COORDINATOR

For the period of: JANUARY 2021

For the range of vouchers: 35200005 - 35200008 35210001 - 35210001

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
35200005	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	12/29/2020	\$189.98	P
35200006	CHANGE COMPANIES THE	TREATMENT MATERIALS	12/29/2020	\$1,358.53	P
35200007	STAPLES ADVANTAGE	OFFICE SUPPLIES	12/30/2020	\$411.23	P
35200008	US BANK	TRAINING	01/27/2021	\$289.93	
35210001	STAPLES ADVANTAGE	OFFICE SUPPLIES	01/06/2021	\$71.36	P
<b>Grand Total:</b>				<b>\$2,321.03</b>	

### Signatures

Committee Chair:

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Committee Member:

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Committee Member:

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Committee Member:

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Committee Member:

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Committee Member:

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Committee Member:

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Committee Member:

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## Committee Report

County of Wood

Report of claims for: DISTRICT ATTORNEY

For the period of: JANUARY 2021

For the range of vouchers: 11210001 - 11210003

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
11210001	NOTARY BOND RENEWAL SERVICE	NOTARY RENEWAL-GROSHEK,KIMBALL	01/14/2021	\$60.00	P
11210002	WISCONSIN DEPARTMENT OF FINANCIAL INSTITUTIONS	NOTARY RENEWAL-GROSHEK,KIMBALL	01/14/2021	\$40.00	P
11210003	WAUPACA COUNTY SHERIFF'S DEPT	SERVICE FEE 19CF556	01/13/2021	\$75.00	
<b>Grand Total:</b>				<b>\$175.00</b>	

### Signatures

Committee Chair:

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Committee Member:

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Committee Member:

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Committee Member:

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Committee Member:

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## Committee Report

County of Wood

Report of claims for: REGISTER OF DEEDS

For the period of: JANUARY 2021

For the range of vouchers: 24210001 - 24210003

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
24210001	FIDLAR TECHNOLOGIES INC	ANNUAL REPLICATION SERVICE	12/10/2020	\$250.00	P
24210002	WI REGISTER OF DEEDS ASSOCIATION	2021 ASSOCIATION DUES - RINGER	01/01/2021	\$125.00	P
24210003	FIDLAR TECHNOLOGIES INC	2021 AVID LIFE CYCLE SERVICE	01/01/2021	\$40,538.00	P
<b>Grand Total:</b>				<b>\$40,913.00</b>	

### Signatures

Committee Chair:

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Committee Member:

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Committee Member:

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Committee Member:

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Committee Member:

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Committee Member:

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**Committee Report**

County of Wood

Report of claims for: VICTIM WITNESS

For the period of: JANUARY 2021

For the range of vouchers: 32200024 - 32200024

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
32200024	STAPLES ADVANTAGE	OFFICE SUPPLIES	12/29/2020	\$8.91	P
Grand Total:				\$8.91	

Signatures

Committee Chair: \_\_\_\_\_  
Committee Member: \_\_\_\_\_  
Committee Member: \_\_\_\_\_  
Committee Member: \_\_\_\_\_  
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Committee Member: \_\_\_\_\_  
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Committee Member: \_\_\_\_\_  
Committee Member: \_\_\_\_\_





# Wood County WISCONSIN

CHILD SUPPORT  
AGENCY

**FEBRUARY 2021**

## **MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE**

Prepared by Child Support Director Brent Vruwink

- In December 5 individuals were enrolled into the ELEVATE Program. A total of 37 individuals were enrolled in 2020. The average wage for program participants who gained employment in 2020 was \$10.94 per hour.
- I attended WCA CAP Day on January 20<sup>th</sup>.
- I participated in a WCSEA Legislative meeting on January 22<sup>nd</sup>. We continue our efforts to get increased funding in the next State Budget.
- CW Solutions is looking for potential sites for a Parent Engagement Center in the Wisconsin Rapids area.
- I attended the Department Head meeting on January 26, 2021.
- I will be attending WCSEA meetings on February 18<sup>th</sup> and 19<sup>th</sup>.
- The most recent stimulus checks approved by the Trump Administration will not be intercepted to pay past due child support. The first stimulus checks that were disbursed last spring were intercepted to pay past due child support.
- All staff members completed the yearly IRS training.
- Wood County's Children First Plan was approved. The department was awarded the 30 slots we requested. In 2020 the Children First Program enrolled 29 individuals.
- The cooperative agreements have been signed by all departments and were submitted to the state for review.
- I reviewed the December Performance Numbers. The numbers are down from last year at this time.
- The current IV-D case count is 3,740.

# Clerk of Courts Departmentwide

For the month ending December 31, 2020

	Actual	2020 Budget	Variance	Variance %
<b>REVENUES</b>				
Intergovernmental Revenues				
43512 State Aid-Courts	\$59,434.25	\$59,000.00	\$434.25	0.74%
43514 State Aid-Court Support Services	88,678.00	75,775.00	12,903.00	17.03%
43515 COVID 19 Reimbursement	3,591.61		3,591.61	0.00%
Total Intergovernmental	151,703.86	134,775.00	16,928.86	12.56%
Fines, Forfeitures and Penalties				
45115 County Share of Occupational Driver	160.00	200.00	(40.00)	(20.00%)
45120 County Share of State Fines and Forfeitures	106,262.06	130,000.00	(23,737.94)	(18.26%)
45130 County Forfeitures Revenue	81,691.37	94,000.00	(12,308.63)	(13.09%)
Total Fines, Forfeits and Penalties	188,113.43	224,200.00	(36,086.57)	(16.10%)
Public Charges for Services				
46140 Court Fees	152,321.07	150,000.00	2,321.07	1.55%
46141 Court Fees and Costs-Marriage Counseling	5,640.00	5,000.00	640.00	12.80%
46142 Atty & GAL Reimbursements	52,435.05	22,000.00	30,435.05	138.34%
46143 Interpreter Reimbursement	6,664.50	7,000.00	(335.50)	(4.79%)
Total Public Charges for Services	217,060.62	184,000.00	33,060.62	17.97%
Interdepartmental Charges for Services				
47410 Dept Charges-Family Court Commissioner	892.58	2,000.00	(1,107.42)	(55.37%)
47411 Dept Charges-Clerk of Courts	5,495.93	9,000.00	(3,504.07)	(38.93%)
Total Interdepartmental Charges	6,388.51	11,000.00	(4,611.49)	(41.92%)
Total Intergovernmental Charges for Services	6,388.51	11,000.00	(4,611.49)	(41.92%)
Miscellaneous				
48117 Interest-Clerk of Courts	353.28	250.00	103.28	41.31%
Total Miscellaneous	353.28	250.00	103.28	41.31%
<b>TOTAL REVENUES</b>	<b>563,619.70</b>	<b>554,225.00</b>	<b>9,394.70</b>	<b>1.70%</b>
<b>EXPENDITURES</b>				
General Government				
51217 Clerk of Courts-Divorce Mediation	19,725.00	25,000.00	8,350.00	33.40%
51220 Family Court Commissioner	65,000.00	65,600.00	6,016.74	9.17%
51221 Clerk of Courts	1,337,803.20	1,513,161.98	292,156.87	19.31%
Total General Government	1,422,528.20	1,603,761.98	306,523.61	19.11%
<b>TOTAL EXPENDITURES</b>	<b>1,422,528.20</b>	<b>1,603,761.98</b>	<b>306,523.61</b>	<b>19.11%</b>
<b>NET INCOME (LOSS) *</b>	<b>(858,908.50)</b>	<b>(1,049,536.98)</b>	<b>315,918.31</b>	<b>(30.10%)</b>

This Report was generated on January 18, 2021 and includes December revenue.

The majority of Revenue account Variances should be at (0%) or higher.

The Expenditures Variances should be at 0% or higher.

For the Judicial & Legislative Committee Meeting dated: February 5, 2021

Prepared by Cindy Joosten Clerk of Circuit Court

## ANNUAL REVENUE COMPARISON

	Total	2019 State	County	Muni		Total	2020 State	County	Muni
Jan	179,852	136,758	42,461	633	Jan	223,004	159,574	62,197	1,233
Feb	212,467	158,150	52,379	1,939	Feb	202,972	138,950	62,508	1,514
Mar	194,299	142,536	49,778	1,984	Mar	214,998	158,928	53,740	2,331
Apr	189,013	139,172	48,347	1,493	Apr	121,789	85,475	35,406	908
May	185,776	140,207	44,153	1,417	May	135,285	99,861	33,945	1,478
Jun	210,035	156,223	51,320	2,492	Jun	174,646	127,001	45,414	2,231
Jul	193,788	143,500	48,455	1,833	Jul	177,742	128,952	47,700	1,090
Aug	187,702	139,549	47,035	1,118	Aug	159,374	117,125	40,928	1,321
Sep	194,335	147,992	44,695	1,648	Sep	165,998	118,786	46,345	868
Oct	207,441	155,176	49,993	2,272	Oct	172,766	115,614	56,065	1,087
Nov	171,413	126,828	43,058	1,527	Nov	157,744	115,522	40,672	1,550
Dec	171,484	126,066	43,902	1,516	Dec	144,297	98,769	43,680	1,848
	2,297,606	# 1,712,157	565,576	19,872		2,050,616	# 1,464,556	568,602	17,458
2019 YEAR TO DATE REVENUE:						2,126,121	# 1,586,091	521,675	18,356
INCREASE (Decrease)						(75,506)	# (121,535)	46,927	(898)



# Wood County WISCONSIN

CORPORATION  
COUNSEL OFFICE

*Peter A. Kastenholtz*  
CORPORATION COUNSEL

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## MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE February 2021

Opioid Litigation. Nothing new to report as of this writing, which seems a bit odd. Possibly there will be a worthwhile update by the time of the committee meeting.

Public Records. A September 2020 Court of Appeals decision against the City of Waukesha was interesting and scary enough that I thought it appropriate to share a summary with you. The facts were such that the city was involved in negotiating with a private entity for the use of one of its parks. A 'Friends of the Park' group was concerned about the plans and requested to see a copy of a draft contract between the city and the prospective park user. The city denied the request for the time being based upon competitive and bargaining reasons, an open meetings law exemption that was applied to the open records request here. The 'Friends' group sued. Shortly after the suit was commenced, the city turned the draft contract over to the Friends group. The city then moved to have the court dismiss the lawsuit inasmuch as the record had been turned over. The Friends group objected, stating they wanted the court to grant them attorney fees for commencing the litigation. Ultimately, the Court of Appeals determined that city had not relied upon proper grounds to delay granting the record request and, therefore, the Friends group had or would have 'substantially prevailed' in the litigation and, therefore, was entitled to attorney fees.

Obviously, I bring this case to your attention to hammer home the point that open records requests are fraught with liability potential in the area of attorney fees. This is particularly concerning since any written request for documents to the County constitutes a request for records under the law and attorney fees will likely be between \$300 - \$500 per hour.

Savion Solar Development. On January 25, a telephonic meeting with Savion and Alliant Energy (a/k/a Wisconsin Power and Light) was had such that the County could receive an update on plans for the solar project development in the town of Saratoga. On the County's end of the conference call were Lance Pliml, Roland Hawk, Supervisor Leichtnam (who had requested to listen in as the project is in his district), and then myself. We were advised that the Public Service Commission is the last governmental entity for which approval is needed for the project to be a go and the PSC is likely to issue a formal authorization order sometime in the spring. When that happens, Alliant will be acquiring the project. Meanwhile, Alliant is preparing its construction plan for this year and will be removing the trees on the site yet this winter season. Prior to construction, the Developer/Operations Agreement calls for a meeting with the County. The Highway Department and components of the County's public safety structure will be involved in that meeting when it is set up. Alliant estimated a mid-summer commencement of construction with as many as 200 workers on the project at one time. Much of the construction workforce will be local union trade workers, we were told.

Goals. My goals this year are to complete reviewing all of the files to cull out unnecessary materials and the second goal was not yet fixed by the committee. The thought being that major legal issues that arise have a tendency to be a surprise, like COVID-19 and the oddball sorts of litigation the county gets involved in and legislation imposed upon us by the state and federal governments. I have been working on the first goal and contemplating if the second goal might end up being tied to the jail study committee or some other venture. I have nothing definitive yet but am happy to hear the committee's thoughts on the matter.



# Wood County WISCONSIN

CRIMINAL JUSTICE  
COORDINATOR

FEBRUARY 2021

## MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Criminal Justice Coordinator Janelle Krueger

### General Department

We are off to a good start to the New Year. January started with the hiring of two positions within my department and intense work within the Drug Court program. I am working on a comprehensive grant modification that will allow realization of actual savings and a shift to fund positions with grant dollars using my time as our 25% required cash match. I plan to put a resolution forward to eliminate the third casual position that was approved and increase the casual program specialist position to a full-time, 2,015 hour, position. We have implemented bi-monthly team meetings and are working on our data collection plan.

### Meetings Attended

- Drug Court Business 1/4/21
- Phone conference TAD Director Wisconsin DOJ 1/4/21
- Drug Court Staffing 1/4/21
- Drug Court 1/4/21
- Finance – Budget Discussion 1/5/21
- CJ Team Meeting 1/6/21
- Judicial and Legislative 1/8/21
- Restorative Justice Seminar 1/8/21
- Collaboration Human Services 1/11/21
- VA Collaboration 1/11/21
- Drug Court Staffing 1/11/21
- Drug Court 1/11/21
- Collaboration Public Defender 1/12/21
- Day One COMPAS Training 1/13/21
  - CJC
  - Jail Discharge Planner
  - Electronic Monitoring Program Officer
  - Drug Court Case Manager
- Craig Lambert VA Court Programming 1/13/21
- Day Two COMPAS Training 1/14/21
  - CJC
  - Jail Discharge Planner
  - Electronic Monitoring Program Officer
  - Drug Court Case Manager
- Data Needs Outpatient Treatment Supervisor 1/15/21
- Creative Solutions to Veteran Needs Virtual Conference 1/15/21
- CJ Team Meeting 1/15/21
- Collaboration Human Services 1/15/21

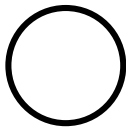
- Housing Coalition Meeting 1/18/21
- Judge Brazeau VA Court Discussion 1/19/21
- CJC Ad Hoc Committee 1/19/21
- Youth Programming Coalition 1/21/21
- Drug Court Sustainability 1/21/21
- Collaboration Human Services 1/21/21
- Jail Planning Adhoc 1/21/21
- Planning Meeting National Drug Court Institute Operational Tune Up 1/22/21
- Marshfield – Mary’s Place – DC Participant 1/22/21
- Department Head Meeting 1/26/21

### **Research/Programmatic**

- Enhanced monitoring for EM program (working on key areas)
  - EM Supervisor trained in COMPAS
    - This tool can be used to inform choices in appropriate monitoring based on needs and risk level.
- Drug Court
  - Working toward implementation of a Drug Court Steering Committee
  - Working toward implementation of a Drug Court Clinical Staffing Team
  - Working on data entry – real time entry began 1/1/21
    - Challenges in obtaining treatment specific data
  - Implementation of COMPAS risk/need assessment – and case management software
    - Evidence-based tool looks at criminogenic needs and risk – free
  - Staffing needs
    - Increase program specialist position to a 97%FTE and eliminate casual administrative position
  - TAD grant budget modification – shift personnel costs into the grant and other services out allowing for realized savings where identified

### **Collaboration**

- Ongoing work with HS – begin system mapping outpatient treatment services
- Participation in HOPE Consortium and Central Wisconsin Partnership for Recovery
- Working more closely with the Oxford Houses in Wisconsin Rapids and Mary’s Place in Marshfield
- Working collaboratively with District Attorney Craig Lambert to discuss diversion ideas for Veteran population
- Working on creation of Criminal Justice Advisory Committee



RESOLUTION#

Introduced by  
Page 1 of 1

ITEM# 4-  
DATE February 16, 2021  
Effective Date February 16, 2021  
Conservation, Education & Economic Development and Judicial & Legislative Committees

Motion:

Adopted:

1<sup>st</sup>

Lost:

2<sup>nd</sup>

Tabled:

No: Yes: Absent:

Number of votes required:

☒ Majority ☐ Two-thirds

Reviewed by: , Corp Counsel

Reviewed by: , Finance Dir.

LAD

INTENT & SYNOPSIS: To support efforts of four statewide organizations to introduce "clean water" measures legislatively this term.

FISCAL NOTE: None. The legislative efforts, if successful, would lead to long-term economic and quality of life benefits to the residents of the county.

WHEREAS, four long-established and well-respected statewide groups (Wisconsin Land and Water Conservation Association, Clean Wisconsin, the Dairy Business Association, and The Nature Conservancy) have joined forces to implore legislative action outlined below and more specifically delineated in the attached press release and news article, and

WHEREAS, these four organizations have outlined four principles that will guide and inform their joint efforts to obtain comprehensive policy changes, including: increasing well testing and well replacement funding; updating the state CAFO (Concentrated Animal Feed Operations) program; and bolstering current conservation efforts, and

WHEREAS, conservatively it is estimated that 10% of rural wells and some municipal wells in Wisconsin are polluted with nitrates, and

WHEREAS, excess nitrates in groundwater and phosphorus in surface water have led to algae blooms on inland lakes and streams, which have the effect of reducing tourism and recreational pursuits, and

WHEREAS, excess nitrates are a known and well-documented direct threat to human health, and

WHEREAS, specific actions need to be instituted, like: managing unintended agricultural runoff; supporting farms that meet water quality standards; only permitting those agri-businesses that do meet water quality standards; helping farms to grow foods with fewer negative environmental impacts; encouraging innovative farming practices and recognizing that on sensitive soils, farming practices will have to change more dramatically in order to protect our water resources, and

WHEREAS, remediation of polluted waterways and groundwater will take years to accomplish, and

WHEREAS, growers like the Wisconsin Potato and Vegetable Growers Association in Central Wisconsin realize the magnitude of the problem, are conducting research, and encouraging farmer-led initiatives directed toward “best practices” independent of legislative action, and

WHEREAS, recommendations of the Speakers Task Force on Water Quality have, as yet, not been implemented.

NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES that it is time for the state legislature to codify specific, needed, water-protection measures as outlined in the attached December 27, 2020, commentary by the Wisconsin Land and Water Conservation Association, Clean Wisconsin, the Dairy Business Association, and The Nature Conservancy and to put timelines in place to accomplish these goals.

BE IT FURTHER RESOLVED that this resolution be sent to all other Wisconsin counties, to state lawmakers in the Senate and Assembly, to Governor Evers, and to the WCA and WTA.

{ }

KEN CURRY (Chair)  
BILL LEICHTNAM  
ROBERT ASHBECK  
JAKE HAHN  
DAVE LAFONTAINE

BILL CLENDENNING (Chair)  
ED WAGNER  
JOSEPH ZURFLUH

Adopted by the County Board of Wood County, this day of 20 .

County Clerk

County Board Chairman

Commentary

## **COMMENTARY: To achieve clean water and thriving farms in Wisconsin, it's time for bold action**

Mark Redsten, Tom Crave, Elizabeth A. Koehler and Bob Micheel

Dec 27, 2020

---

**W**e live in challenging times, and these days it can feel like we disagree more often than not. There are, however, at least two things that most, if not all, of us can agree on — keeping our water clean and our farms successful. To achieve both here in Wisconsin, we need to do more than agree they are important. We need bold action.

To kickstart the action we think is needed, our four organizations — Clean Wisconsin, Dairy Business Association, The Nature Conservancy and WI Land+Water — have come together to find common ground on water and agricultural issues core to our missions.

If not always on the same side, our organizations have been involved in state policy development on these issues for a collective 200 years. Wisconsin has made progress in that time, but not enough. We were disappointed that all the attention brought to the importance of clean water through the Speaker's Task Force on Water Quality in 2019 and earlier this year did not result in meaningful policy changes.

It's time to rethink how we protect our water and support our farms.

We believe the current programs to permit farms and manage unintended agricultural runoff are in need of change. Together our state must also invest more resources in helping people who don't have access to clean water get it and in helping farmers grow our food with fewer negative environmental impacts. We need to support and encourage innovative farming practices and new cropping systems that improve farmers' bottom lines and the environment.

We can work toward a permitting process that supports farms that are meeting water quality standards, and we need to realize a future where every farm in the state is meeting a minimum set of conservation standards. We also recognize that in some sensitive parts of the



state, farming practices will have to change more dramatically in order to protect our water resources, and our state needs to help those farmers adapt.

We must invest in Wisconsin farmers and Wisconsin's drinking water. It won't be easy, and it won't be free, but the results will be worth every penny. We need to support our farmers who already recognize clean water is good business and help others adjust their practices to better protect our water. Every resident in Wisconsin has a right to clean water; if they don't have it, we have an obligation as a state to help them get it.

We cannot address clean water or the future of farming in Wisconsin as standalone issues; they are challenges that must be met together. Too often, policy disagreements have resulted in conflict and inaction instead of compromises and improvements. Our organizations are prepared to find common ground, to request bold changes from decision-makers, and to work toward a future where our state has clean water and a thriving agricultural community.

*Mark Redsten is the president and CEO of Clean Wisconsin; Tom Crave is the president of the Dairy Business Association; Elizabeth A. Koehler is the state director of The Nature Conservancy in Wisconsin; Bob Micheel is the president of WI Land+Water.* Mark Redsten is the president and CEO of Clean Wisconsin; Tom Crave is the president of the Dairy Business Association; Elizabeth A. Koehler is the state director of The Nature Conservancy in Wisconsin; Bob Micheel is the president of WI Land+Water.



Redsten



## **FOR IMMEDIATE RELEASE**

### **Contacts:**

- Jon Drewsen, Clean Wisconsin, (920) 539-1772 or [jdrewsen@cleanwisconsin.org](mailto:jdrewsen@cleanwisconsin.org)
- Jamie Mara, Dairy Business Association, (920) 209-3990 or [jmara@dairyforward.com](mailto:jmara@dairyforward.com)
- Cate Harrington, The Nature Conservancy in Wisconsin, [charrington@tnc.org](mailto:charrington@tnc.org)
- Matt Krueger, WI Land+Water, [matt@wisconsinlandwater.org](mailto:matt@wisconsinlandwater.org)

## **Environmental, agricultural groups form initiative to advocate for clean water, thriving farms**

MADISON, Wis. — Four environmental and agricultural groups are coming together to advocate for meaningful state-level policy changes that support clean water and resilient farms.

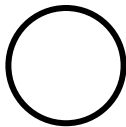
Clean Wisconsin, the Dairy Business Association, The Nature Conservancy in Wisconsin, and Wisconsin Land and Water Conservation Association announced the partnership today at a virtual press conference.

“The challenges facing our drinking water and farming community demand innovative solutions. While not always on the same side of policy debates, our groups have had a long history of advocating for these issues,” Mark Redsten, president & CEO of Clean Wisconsin, said. “We’re working together because it’s time we rethink how we protect our water while supporting our farmers.”

The partnering groups outlined four principles that will guide and inform their efforts to push for robust policy changes, including increasing well testing and well replacement funding, updating the state CAFO program, and bolstering current conservation efforts. The partnership hopes to be a catalyst for critically needed policies, the groups said.

“We all value clean water and we all want economically and environmentally resilient farms. Our groups recognize that caring for both is a shared responsibility,” Tom Crave, president of the Dairy Business Association, said. “Farmers are problem-solvers, and every day we are seeing more and more innovative conservation practices that protect and improve water quality around the state. Moving forward together with others who share this commitment will accelerate progress.”

“As the world’s population increases, finding ways to produce more food while protecting clean water will only become more challenging,” Elizabeth Koehler, director of The Nature Conservancy in Wisconsin, said. “Given Wisconsin’s prominent role in agriculture, our state will be an important part of the solution, and collaboration across the public, private and non-profit sectors will be critical.”



RESOLUTION#

Introduced by Judicial & Legislative Committee  
Page 1 of 1

ITEM# 5-  
DATE February 16, 2021  
Effective Date February 16, 2021

Motion:

Adopted:

1<sup>st</sup>

Lost:

2<sup>nd</sup>

Tabled:

No:

Yes:

Absent:

Number of votes required:

X

 Majority

Two-thirds

Reviewed by:

, Corp Counsel

Reviewed by:

, Finance Dir.

LAD

INTENT & SYNOPSIS: To encourage the governor to include in the 2021-2023 state budget a more equitable allocation of utility tax collections to counties and municipalities as utility aids.

FISCAL NOTE: There is no fiscal impact directly tied to the resolution but the resolution encourages legislative action that would assist the county in continuing to maintain its current level of services to the community.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Curry, K			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

WHEREAS, shared revenue utility payments help counties and municipalities to pay for services provided to tax-exempt utility properties, and

WHEREAS, these payments in lieu of taxes are also viewed as partial compensation for pollution, noise, traffic congestion, property maintenance, emergency services, and land use limitations caused by the presence of a utility, and

WHEREAS, the state has typically retained about eighty percent of utility tax collections for use as General Purpose Revenue rather than returning these dollars to the counties and communities where the utilities are located and that are directly impacted by their presence, and

WHEREAS, in the state’s fiscal year 2019-2020 the state collected 351.4 million in utility taxes, but only returned 75.6 million to local governments as utility aid, and

WHEREAS, payments made through the utility aid formula have largely been stagnant in the amount of actual dollars distributed to counties and municipalities, which results in a burdensome shifting in taxes that must be paid by property tax payers.

NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES to encourage Governor Evers to utilize a fairer allocation of utility tax collections to counties and municipalities wherein the utilities are located and to establish a formula for said utility tax payments going to counties and municipalities that keeps these payments current with inflation.

{ }

BILL CLENNENING (Chair)

BILL LEICHTNAM

KENNETH CURRY

ED WAGNER

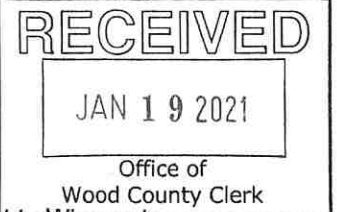
JOSEPH ZURFLUH

Adopted by the County Board of Wood County, this                      day of                      20                      .

County Clerk

County Board Chairman

Resolution 5-21  
Support Legislation to Align Detention Hearing Deadlines  
in Wisconsin Statutes Chapters 48 and 938



WHEREAS, in Children in Need of Protection or Services (CHIPS) proceedings pursuant to Wisconsin Statutes Chapter 48, when a child is taken into custody and not immediately released to a parent, guardian or legal custodian, the judge or circuit court commissioner in the county where the child is being held must hold a detention hearing within 48 hours of the time in which the decision to hold the child was made (excluding Saturdays, Sundays, and legal holidays); and

cc: JAL

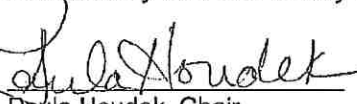
WHEREAS, in similar actions involving Juvenile Justice proceedings pursuant to Wisconsin Statutes Chapter 938, when a juvenile is taken into custody and held by a county, the circuit court must hold a detention hearing within 24 hours after the end of the day on which the decision to hold the juvenile was made (excluding Saturdays, Sundays, and legal holidays); and

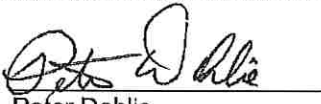
WHEREAS, as a result of the discrepancy in the timelines between the Chapter 48 and Chapter 938 proceedings, in Chapter 938 cases county circuit court judges, commissioners, juvenile intake workers, and other courthouse staff need to be prepared to conduct hearings in circumstances in which the county courthouse may otherwise be closed, such as the Friday after Thanksgiving, extreme weather days, etc. Failing to meet the statutory deadlines places the county at risk of losing jurisdiction over the pending matter. Additionally, concerns may arise regarding transportation of juveniles and children on non-workdays in order to accommodate hearings.

NOW, THEREFORE, BE IT RESOLVED by the Price County Board of Supervisors that it hereby supports legislation that would align the statutes that compute the detention hearing timelines for children in need of protection or services proceedings under Chapter 48 and juvenile delinquency proceedings under Chapter 938 by specifying that a day in which the Clerk of Circuit Courts Office is closed does not count toward the computation of the detention hearing timeline under Chapter 938. This will ensure county governments are in a better position to save limited resources and protect the safety of their employees and the public.

THEREFORE, BE IT FURTHER RESOLVED by the Price County Board of Supervisors that it hereby directs the Price County Clerk to forward a copy of this Resolution to all Wisconsin Counties, the Wisconsin Counties Association, and all state senators and assembly members representing Price County constituents.

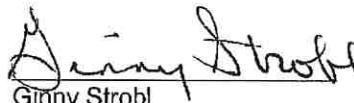
Submitted by the Price County Health and Human Services Board:

  
Paula Houdek, Chair

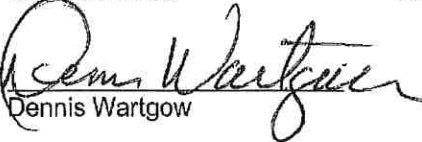
  
Peter Dahlie

  
Sally Hunt Robert Kopisch


excused  
Suzanne Ocker

  
Ginny Strobl

  
Gerald Swenson

  
Dennis Wartgow

Reviewed by County Administrator:

  
Nicholas Trimmer

Adopted by the Price County Board of Supervisors this <sup>19th</sup> day of ~~February~~ January 2021

  
Robert D. Kopisch, County Board Chair

  
Jean Gottwald, County Clerk

For 10 Against 0

RECEIVED

JAN 19 2021

Office of  
Wood County Clerk

Resolution 6-21

**Revise Wisconsin Act 67 to Return Authority on Conditional Use Permits to Local Control**

cc: J & L  
Greeneberg

WHEREAS, Wisconsin Act 67, as revised in 2017, substantially impacted local governments within counties to control "Conditional Land Use"; and

WHEREAS, Price County has unique waterfront and other neighborhoods that should be protected; and

WHEREAS, certain uses could have a negative impact on resale or use of nearby properties; and

WHEREAS, local governments are in a better position to determine fair and equitable outcomes; and

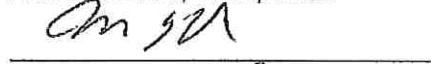
WHEREAS, local county governments are accountable to local constituents.

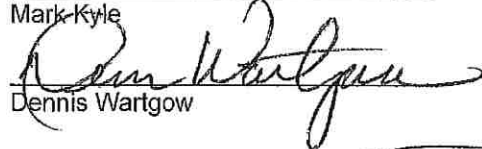
NOW THEREFORE BE IT RESOLVED that the Price County Board of Supervisors hereby petition the Wisconsin State Legislators to return authority on conditional use permits to local control.


BE IT FURTHER RESOLVED that the County Clerk is directed to send a copy of this resolution to Governor Evers, the Legislative Committee on Housing and Real Estate, the state legislators for Price County, all Wisconsin counties and the Wisconsin Counties Association, for consideration at the WCA annual business meeting to become part of the WCA platform.

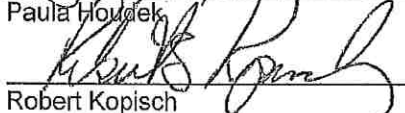
Submitted by the Land Use / UW-Extension Committee:

  
Alan Barkstrom, Chairperson

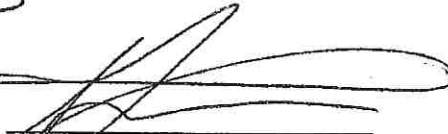
  
Mark Kyle

  
Dennis Wartgow

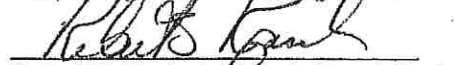
  
Paula Hordak


  
Robert Kopisch

Reviewed by County Administrator:

  
Nicholas Trimner

Adopted by the Price County Board of Supervisors this 19 day of January 2021.

  
Robert D. Kopisch, County Board Chair

  
Jean Gottwald, County Clerk

For 10 Against 0

RECEIVED

JAN 27 2021

Office of  
Wood County Clerk

**RESOLUTION NO.: 110—2020-21**

*cc: Joel*

TO THE HONORABLE, THE OUTAGAMIE COUNTY BOARD OF SUPERVISORS

LADIES AND GENTLEMEN:

**MAJORITY**

1 The Wisconsin Legislature created the Knowles-Nelson Stewardship Program in 1989 to  
2 preserve valuable natural areas and wildlife habitat, protect water quality and fisheries, and  
3 expand opportunities for outdoor recreation. Per Ch. 23.0915(2c)(d), Wis. Stats., the Knowles-  
4 Nelson Stewardship Program is set to expire in 2022. The program has supported land  
5 acquisition and capital development by the Wisconsin Department of Natural Resources  
6 (WDNR), local governments, and nonprofit conservation organizations to preserve valuable  
7 natural areas, wildlife habitat, water quality and outdoor recreation for public benefit around  
8 the state. Outagamie County has utilized Stewardship grant funds to develop trails and other  
9 public outdoor recreation opportunities. This resolution supports the reauthorization of the  
10 Knowles-Nelson Stewardship Program for ten years and consideration of the WDNR budget  
11 request of \$50 million per year.

12  
13 NOW THEREFORE, the following resolution is presented by the Property, Airport, Recreation  
14 and Economic Development Committee to the County Board.

15 BE IT RESOLVED, that the Outagamie County Board of Supervisors considers the Knowles-  
16 Nelson Stewardship Program a valuable tool to preserve and restore natural areas, wildlife habitat, and  
17 water quality while supporting the development of public nature-based outdoor recreation opportunities  
18 that promote economic development and enhance quality of life, and

19 BE IT FURTHER RESOLVED, that the Outagamie County Board of Supervisors does support  
20 reauthorization of the Knowles-Nelson Stewardship Program for ten years and consideration of the  
21 Wisconsin Department of Natural Resources (WDNR) budget request of \$50 million per year, and

22 BE IT FINALLY RESOLVED, that the Outagamie County Clerk be directed to forward a copy of  
23 this resolution to the Outagamie County Executive, the Outagamie County Development and Land  
24 Services Director, the Outagamie County Parks Director, the Outagamie County Greenway  
25 Implementation Committee, all Outagamie County Municipalities, all Wisconsin Counties, the Outagamie  
26 County Lobbyist for distribution to the Legislature and the Governor, and the Wisconsin Department of  
27 Natural Resources Secretary, 101 S. Webster Street, Madison, WI 53702.

DRAFT

RESOLUTION # \_\_\_\_\_

Date: February 16, 2021  
Effective date: Feb. 16. 2021

INTRODUCED by the Judicial and Legislative Committee

INTENT & SYNOPSIS: To update County Board Rule #12 entitled: Speaking at Meetings by Non-Supervisors, to address video participation at meetings and to conform the rule to current practices.

FISCAL NOTE: None

**WHEREAS**, Rule 12 of the “Rules and Committees of the Wood County Board of Supervisors” was reviewed by the General Claims & Judiciary Committee in light of current practices and the desire to address meetings conducted in full or part by video, and

**WHEREAS**, the Committee feels it is important that citizens be allowed to voice their concerns on the policies, both existing and proposed, of the county, in an effective way, and

**WHEREAS**, oversight committees and the county board have been conducting meetings that allow for participation via video and telephonic means, and

**WHEREAS**, it isn’t plausible for the chairs who run meetings to allow non-supervisor video and telephonic participants to be recognized and speak at such meetings due to the difficulty in ascertaining who wants to speak and controlling the meetings during such presentations, and

**WHEREAS**, the General Claims & Judiciary Committee has studied the matter and recommends the following changes to Rule 12 so as to better enable chairs to run meetings and non-supervisors to know how to effectively participate in those meetings:

**RULE 12**

B. Consent for a non-Board member to speak up to three minutes on an agenda item at a Board meeting ~~shall~~ may be authorized ~~and scheduled by the County Clerk if the request is received in advance of the meetings. may be requested of the Chairperson by any Board member at the discretion of the Board Chair.~~ If there is an objection to the Chair’s decision, an affirmative majority vote by the supervisors ~~present participating in the meeting will grant permission. control the issue.~~ If the request is not so timely made, then consent for a non-Board member to speak up to three minutes on an agenda item at a Board meeting may be requested of the Chairperson by any Board member. If there is an objection, an affirmative majority vote by the supervisors present will grant the permission to speak.

C. ~~While it is not required,~~ Committees ~~shall~~ may open part of their meetings for the public to speak to issues. Committees may also hold public hearings on issues of importance. Committees may also be required by statute or direction of the full Board of Supervisors to hold public hearings. When the public participates in a meeting or hearing, the following rules will apply.

1. Public comments must be related to the written agenda. No one will be permitted to speak to non-agenda items. [????? Is this really something we want to require?]

2. The chairperson by consensus or the committee by vote may set time limits for public comments per individual. The chairperson or the committee may also set a time limit on the public comments portion of the agenda. The chairperson may appoint a timekeeper. Time limits may be extended by consensus or vote of the committee.

3. Committee members are not required to participate in discussion or answer questions from individuals during public comments. In general they are to use public comments to gather information or gauge public opinion. However, committee members may answer, comment, or ask questions if they choose.

4. Comments or questions by committee members will not count against allotted time given for public comment.

5. The chairperson or committee will not tolerate abusive language or disruptive behavior. The chairperson, for abusiveness or disruptive behavior, may terminate an individual's public comments. The chairperson has the authority to call a short recess in disorderly situations.

6. "Public comments" as an agenda item may be closed at any time by a motion and majority vote of the committee.

7. An individual speaking under public comments or at a hearing shall provide his or her name and address. The individual is permitted to speak to the agenda once per meeting unless the committee grant permission.

8. Unless arranged with the Chair in advance, public comments require personal attendance by the speaker. If a person desiring to make a public comment is unable to attend a meeting in person, they may submit a written statement to the chair or a committee member in advance of the meeting and the written statement can then be read at the meeting, subject to the same rules applicable to those speaking in person. Such written comments to the committee do not become a part of a record nor are they to be included in the committee's minutes unless specifically directed by the committee via motion made and passed.

**NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY** goes on record as accepting and implementing the updated Rule 12 of the "Rules and Committees of the Wood County Board of Supervisors" as set forth above.



## Q & A ON VIRTUAL MEETINGS POLICIES AND BEST PRACTICES

January 25, 2021

With the onset of the COVID-19 pandemic, and particularly following the various county emergency orders the pandemic necessitated, many county boards moved their board and committee meetings to a virtual platform. While some in-person meetings have resumed, several counties continue to conduct at least some of their meetings virtually in light of current health and safety concerns and to comply with local health guidelines. As well, counties may wish to continue holding some meetings virtually in the future, or to simply have the option available, even after the pandemic ends.

In light of the virtual environment created by COVID-19, County boards have questions on best policies and practices for conducting virtual meetings. Counties should be cognizant of Open Meetings Law<sup>1</sup> issues and specific compliance issues surrounding virtual meetings. Now, as virtual board meetings continue, whether as a result of the pandemic or merely as a convenience, counties should take the opportunity to audit board rules and procedures.

The Wisconsin Counties Association and its general counsel, von Briesen & Roper, s.c., have received many questions surrounding policies and procedures for conducting virtual meetings. Our general counsel has prepared the Q & A below to provide information and guidance to county governments as they continue determine how to hold county board and committee meetings both during the pandemic and beyond. ***County officials are encouraged to review this guidance carefully with corporation counsel, particularly to ensure the impact of any local rules and regulations impacting the ability to hold virtual meetings.***

**Q: May counties hold virtual meetings (i.e., by teleconference, videoconference/internet streaming, etc.)?**

**A:** *Yes.<sup>2</sup> However, remote/virtual attendance at meetings is not expressly authorized under Wis. Stat. ch. 59 so there are a few procedural matters that should be addressed. Most counties have adopted Robert's Rules of Order, which defines "present" as in-person attendance. For this reason, the county's board rules must expressly permit remote attendance for a member to be considered "present" at a meeting.*

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<sup>1</sup> Wis. Stat. § 19.81, et seq.

<sup>2</sup> The Wisconsin Department of Justice ("DOJ") has provided guidance indicating that remote participation by members of the public complies with the Open Meetings Law in two recent Open Government Advisories. (<https://www.doj.state.wi.us/news-releases/office-open-government-advisory-coronavirus-disease-2019-covid-19-and-open-meetings>; <https://www.doj.state.wi.us/news-releases/office-open-government-advisory-additional-information-regarding-covid-19-and-open>)

*Further, some counties temporarily suspended in-person attendance requirements during the initial phase of the pandemic by use of emergency declarations. Counties that proceeded in this manner will need to amend their board rules to permanently permit remote attendance if they desire to continue utilizing virtual meetings (or simply want to preserve the option).*

*In addition, whether a board or committee meets in-person or by remote communication, accommodations must be offered and made for those persons with disabilities that are unable to monitor the meeting(s).*

**Q: How does a county comply with the Open Meetings Law if it holds meetings virtually?**

*A: For virtual meetings, a county complies with the Open Meetings Law by publicly providing remote access to the to the general public. This includes the provision of a conference line and dial-in number in order to monitor phone call meetings and/or a live-stream available for viewing by the public on a video conference platform. In both cases, the platform should only allow observation and listening, not direct participation in order to ensure an orderly meeting is held. While there is no precedent or Attorney General opinion addressing the particulars of public access to a virtual meeting, it is always the best practice to allow the public to monitor the meeting in the same format as the members participate in the meeting. In other words, it may not be enough under the Open Meetings Law to allow the public to join a videoconference by telephone.*

**Q: What if it is burdensome or infeasible for a member (or members) of the public to access a virtual meeting?**

*A: The DOJ has advised that a county board conducting a meeting virtually should be mindful of the possibility that it may be particularly burdensome or even infeasible for one or more individuals who would like to observe a meeting to do so remotely. Under such circumstances, state and federal law require that a county board make a good faith effort to reasonably accommodate those with access issues.*

*For example, county boards may need to make appropriate accommodation for people without telephone or internet access or who are blind, deaf, or hard of hearing in order to facilitate reasonable access to the meeting for such individuals. County boards should consider alternative methods of accommodation for such individuals in order to evaluate their potential obligation to provide reasonable access to the virtual meeting.*

*Ultimately, Wisconsin courts apply a reasonableness standard to the actions taken by a county board to accommodate public access. Only reasonable, not total, access by the public is required under the law.*

**Q: Is public comment and direct participation required in a meeting?**

*A: Generally, no. The Open Meetings Law requires the ability of the public to monitor meetings of governmental bodies. Direct participation and public comment is only required for certain public hearings (e.g., a public hearing for a zoning petition). Nonetheless, some counties have a requirement in their local rules or ordinances requiring a public comment period during board and/or committee meetings. Counties*

*with such rules or ordinances should consider amending their rules to make public comment periods optional for virtual meetings or require advanced notice from the members of the public wishing to provide comment so appropriate accommodations can be made.*

**Q: May the county board or a committee meet in closed session during a virtual meeting?**

*A: Yes. However, it is highly recommended that counties utilize services that allow them to control meeting participants. Counties should have the ability to drop all lines or participants that are not board or committee members (or other parties deemed necessary) from the closed session part of the agenda. There is also added difficulty if the body intends to reconvene in open session. In that case, it is recommended that the body set a time to resume in open session and tell the public to re-access the virtual meeting at the specified time via the public notice and agenda. As is the typical case, any official action on matters discussed in closed session should be undertaken in open session except in the rarest of circumstances as approved by corporation counsel.*

**Q: May board members use chat functions or communicate by text message during a virtual meeting?**

*A: All communications and discussion by board members that take place during a virtual meeting must be made public in a manner accessible to the public attendees of the meeting. Board members should avoid private texting by cell phone or internet-based chat programs and exchanging emails or other private electronic communications while participating in the meeting.*

*Many videoconferencing platforms include chat functions that are viewable by all meeting attendees if the attendee clicks on the chat box. In the interest of openness and efficiency, county boards should minimize or avoid the use of the chat function during the meeting. Not all users may be familiar with the nuances of the platform and may not be aware that information is being communicated in the chat box. Additionally, messages exchanged on the chat platform, by text message, or through other transmissions may constitute records under Wisconsin's Public Records Law.<sup>3</sup> In turn, such messages must be appropriately retained by the elected official or the county and produced if requested and subject to disclosure by law. Many virtual platforms may not allow for retention of messages exchanged on them, making compliance with Wisconsin's Public Records Law difficult as it relates to retention and production of such messages.*

**Q: If a county typically records meetings, should the county continue doing so if it holds virtual meetings?**

*A: Yes. Additionally, counties that are not recording virtual meetings are highly encouraged to do so. While real-time monitoring is required under the Open Meetings Law, the Attorney General is recommending that governmental bodies post recordings on their websites as soon as practicable after the meeting concludes if a board or committee meets by remote communication. Again, posting a recording is not a substitute for real-*

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<sup>3</sup> Wis. Stat. § 19.21, et seq.

*time monitoring, but still provides an additional level of access to the public showing a good faith attempt to maintain openness.*

**Q: Is any additional language necessary for the public notice and posted agendas for a meeting held by teleconference or videoconference?**

*A: Yes. Notices should follow typical practice but should also affirmatively state the meeting will be held virtually and include instructions for how the public may access the meeting. This includes providing the telephone number, video conference link, and any necessary passcodes or other login information. Agendas should also include this information to help ensure the meeting's accessibility to the public.*

*Best practices dictate that the notice contain a name and contact number for a designated staff member that can be contacted in the event that a member of the public is unable to participate in the virtual meeting to allow the board or committee an opportunity to evaluate its potential obligation to accommodate participation.*

**Q: Are county supervisors entitled to a per diem when attending a virtual meeting?**

*A: Yes, unless a board rule or resolution specifically provides otherwise. The per diem provided to a county supervisor is paid for each day that he or she attends a meeting of the board. The per diem is not a reimbursement (e.g., for travel). County supervisors should still be paid the county's set per diem for meeting attendance in accordance with the county's set amount. Of course, if a county has elected self-governance, it may modify its board rules relating to eligibility for per diem payments and the amount of such payments.*

**Q: Are there any other special procedures or practices that county boards and committees should follow when holding virtual meetings?**

*A: There are no required additional or special practices or procedures that are required to be implemented for virtual meetings. The following are several best practices for counties and corporation counsel to consider when holding virtual meetings:*

- County boards should thoroughly vet the technology used for virtual meetings. Some platforms provide better security than others. Likewise, some platforms are more effective at controlling participation of both government officials and the public (mute, unmute, chat features, etc.).*
- The public meeting notice should contain a name and contact number for a designated staff member that can be contacted in the event that a member of the public is unable to participate in the virtual meeting to allow the board to evaluate its potential obligation to accommodate participation.*
- It is important that the board chair maintain decorum and order to allow for the orderly transaction of business. Best practice dictates that the board chair (in consultation with others) develops a script to announce meeting procedures prior to taking up the order of business so the members of the board and the public will have a better understanding of how to conduct themselves.*

- *All members should identify themselves before speaking and to avoid speaking over one another. This will help both members and the public to hear speakers clearly and follow the progression of the meeting.*
- *Votes on any matters other than the truly routine should be conducted by roll call vote.*
- *Members should be encouraged to announce when they are temporarily absent from a virtual meeting.*

**Q: Are there situations where virtual meetings may be inappropriate?**

**A:** *While virtual meetings that otherwise comply with the Open Meetings Law requirements are permissible, the DOJ has cautioned that remote access to an open meeting is not always appropriate.*

*For example, where a complex plan, drawing, or chart is needed for display or the demeanor of a witness is significant, a meeting held by telephone conference likely would not be appropriate because important aspects of the discussion or deliberation would not be communicated to the public (or the elected officials). Best practices prescribe that any meeting that requires the use of plans, drawings, or charts be conducted by videoconferencing means featuring a “screen-share” option so that viewers and meeting participants can follow the discussion meaningfully. Handouts or materials that are relevant to the discussion should be distributed electronically in advance of the meeting to all participants upon request, and this should be set forth in the notice. County boards should consult with legal counsel if any doubtful situations arise.*

*In addition, and prior to the pandemic, the Attorney General advised against holding meetings that involve quasi-judicial functions by videoconferencing. If such a situation arises, consideration must be given as to how to hold an appropriate in-person “hearing” with appropriate safeguards.*

*Virtual meetings may also not be appropriate for meetings involving a closed session if adequate safeguards discussed above cannot be implemented to ensure only those who are permitted to participate in the closed session have access to the closed session portion of the virtual meeting (e.g., ensuring elected officials do not use a cell phone to broadcast a closed session video meeting). This is particularly true if the closed session discussion relates to privacy interests of employees or strategic financial discussions involving bargaining or negotiation considerations.*

**Questions?**

If you have any questions related to meetings, Open Meetings Law requirements, or any other government law needs, please contact the Wisconsin Counties Association or any member of the von Briesen & Roper Government Law Group ([www.vonbriesen.com](http://www.vonbriesen.com)).

**CRIMINAL JUSTICE COORDINATOR ADHOC COMMITTEE  
MEETING MINUTES**

**DATE:** Tuesday, January 19, 2021

**TIME:** 1:00 p.m.

**PLACE:** Wood County Courthouse-Room 114  
Wisconsin Rapids, WI

**PRESENT:** Adam Fischer, Bill Clendenning, Brent Vruwink, Bill Leichtnam and Shawn Becker (in-person); Mary Solheim and Brad Hamilton (via video conference)

**OTHERS PRESENT:** (for part or all of the meeting, in-person, telephone or video conference) Janelle Krueger, Shannon Lobner, Joe Zurfluh, Ed Newton and IT Help Desk

1. The meeting was called to order at 1:00 p.m. by Chairman Fischer.
2. A quorum was declared.
3. There were no public comments.
4. **A motion was made by Hamilton and seconded by Leichtnam to approve the minutes from the December 15, 2020 meeting. All voted aye, motion carried.**
5. Krueger advised the committee that she has been working with the Finance Department and Human Services on possible TAD Grant modifications and also the transition of the 2021 Drug Court Budget from Branch III.

Krueger updated the committee on current staffing and proposed consolidation of positions within her department. Discussion ensued on budget, tax levy, position hours and department efficiencies. **A motion was made by Clendenning and seconded by Hamilton to forward the request to consolidate positions within the Criminal Justice Coordinator Department to the Judicial and Legislative Committee. All voted aye, motion carried.**

Krueger informed the committee of the department plan to update and maintain past and future data collections that were not previously entered. Discussion took place on the need to develop contacts within departments so that needed data for reporting can be gathered. The Committee instructed Krueger to work with Sheriff Becker to develop departmental contacts and a data collection process.

Krueger provided an overview of her attendance at the Criminal Justice Taskforce and her meeting with Judge Potter. She will continue to participate in the taskforce meetings and will propose and develop changes, if needed.

6. The next committee meeting will be on **Tuesday, February 16, 2021 at 1:00 p.m.** Chairman Fischer advised the committee that the last scheduled meeting for the Criminal Justice Coordinator Adhoc Committee will be in February 2021, as the committee ends March 1, 2021, per previous direction from the Judicial and Legislative Committee.
7. Chairman Fischer adjourned the meeting at 1:38 p.m.

Minutes taken by Shannon Lobner and are in draft format until approved by the committee at the next meeting.

**Motion:** \_\_\_\_\_ Adopted: ☐

1<sup>st</sup> \_\_\_\_\_ Lost: ☐

2<sup>nd</sup> \_\_\_\_\_ Tabled: ☐

No: \_\_\_\_\_ Yes: \_\_\_\_\_ Absent: \_\_\_\_\_

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Number of votes required:

☒ Majority ☐ Two-thirds

Reviewed by: \_\_\_\_\_, Corp Counsel

Reviewed by: \_\_\_\_\_, Finance Dir.

**INTENT & SYNOPSIS:** The intent of this resolution is to eliminate the casual Administrative Support position and increase the casual Program Specialist position to a full-time position.

**FISCAL NOTE:** There is no fiscal impact to the approved 2021 Drug Court budget. This is accomplished through modifications to line items that are representative of actual cost as well as a reduction in interagency agreements with Human Services based on cost, changes in allowable insurance claims, and actual service usage.

Source of Grant Funding: Wisconsin Treatment Alternatives and Diversion – Wood County has successfully maintained grant funding from this source since 2007. Competitive grant application in 2021 for funding 2022-2026.

**WHEREAS**, the mission of the Wood County Drug Court is to offer a cost-effective and efficient judicial model, which is designed to bridge the gap between treatment and the criminal justice system to help drug offenders break the cycle of drug use and reduce criminal behavior, and

**WHEREAS**, the Wood County Drug Court was established by pilot program in 2004 and has been operationally funded through Wisconsin Treatment Alternatives and Diversion Program dollars since 2007, allowing service to more than two hundred and seventy clients, and

**WHEREAS**, the Wood County Drug Court recently ended its longstanding contract in favor of hiring county employees at a savings to the county, and

**WHEREAS**, the Criminal Justice Coordinator identified the opportunity to increase direct service staff time and eliminate the need for administrative supports through modifications within the TAD grant as well as interagency agreements, and

**WHEREAS**, this allows for enhanced supportive services to all program participants and increased hours assigned to those in the Marshfield area, and

**WHEREAS**, this identifies the deficiency in adequate staff time and applies such time allowing the necessary collection and documentation of required best-practice data, and

**WHEREAS**, the task of identifying cost savings, enhancements, and areas for collaboration is a key task of the Criminal Justice Coordinator.

**NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES to:**

1. Eliminate the casual Criminal Justice Administrative Support position at Grade: 3, 780 hours per year, FLSA status Non-exempt, in the Criminal Justice Department; and,

( )

Bill Clendenning (Chair)

Bill Leichtnam (Vice Chair)

Kenneth Curry

Ed Wagner

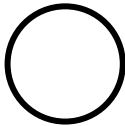
Joseph Zurfluh

Adopted by the County Board of Wood County, this                      day of                      20                      .

County Clerk

County Board Chairman





RESOLUTION#

ITEM#

DATE February 16, 2021

Effective Date: Upon Passage

Introduced by Judicial and Legislative

Page 2 of 3 Committee

2. Modify the Program Specialist position from a casual position to 1.0 FTE position at Grade: 4, 2,015 hours per year, FLSA status non-exempt, in the Criminal Justice Department.

0502 - Branch III-Drug Court <u>Expense / Expenditure</u>	2021 Current	2021 New
0502-51215 - Drug Court-Branch III		
100 - Personnel Services		126,361
101 - Wages-Permanent		69,851
107 - Sick Leave		3,693
108 - Vacation		3,078
109 - Holiday		3,397
110 - Funeral/Jury/Other		0
120 - FICA		6,121
130 - Health Insurance		31,284
133 - Vision Insurance		176
140 - Life Insurance		30
151 - Retirement		5,401
160 - Worker's Compensation		1,331
172 - Training / Conference / CPE	2,000	2,000
200 - Contractual Services	177,960	55,899
214 - Prof Serv-Printing		100
218 - Prof Serv-Human Services	68,000	50,000
219 - Prof Serv-Other	108,870	4,499
221 - Utility Service-Cellphone / Telephone	470	680
230 - R/M Serv-PC Replacement	620	620
300 - Supplies and Expense	39,800	37,500
311 - Office Supplies	0	500
331 - Mileage	500	500
332 - Meals	500	500
333 - Lodging / Hotels	2,000	1,000
341 - Operating Supplies & Expense	36,800	35,000
500 - Fixed Charges	3,168	3,168
531 - Rent-Interdepartment	3,168	3,168
0502-51215 - Drug Court-Branch III Total	222,928	222,928
Expense / Expenditure Total	222,928	222,928
<u>Revenue / Funding Source</u>		
0502-43512 - State Grants-Courts		
43 - Intergovernmental Revenues	140,000	140,000
43-000 - Intergovernmental Revenues	140,000	140,000
0502-43512 - State Grants-Courts Total	140,000	140,000
0502-46146 - Court Fees & Costs-Branch III		
46 - Public Charges for Services	12,000	12,000
46-000 - Public Charges for Services	12,000	12,000
0502-46146 - Court Fees & Costs-Branch III Total	12,000	12,000
	( )	

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Bill Clendenning (Chair)

Bill Leichtnam (Vice Chair)

Kenneth Curry

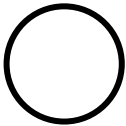
Ed Wagner

Joseph Zurfluh

Adopted by the County Board of Wood County, this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_ .

County Clerk

County Board Chairman



RESOLUTION#

ITEM#

DATE February 16, 2021

Effective Date: Upon Passage

Introduced by Judicial and Legislative Committee  
Page 3 of 3

Revenue / Funding Source Total	152,000	152,000
0502 - Branch III-Drug Court Total	70,928	70,928

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Bill Clendenning (Chair)  
Bill Leichtnam (Vice Chair)  
Kenneth Curry  
Ed Wagner  
Joseph Zurfluh

Adopted by the County Board of Wood County, this      day of      20      .

County Clerk County Board Chairman