

Wood County Employee Wellness Board Meeting Minutes

Tuesday, August 7, 2017

Wood County River Block, Health EOC Room

Board members present: Amy Kaup, Donna Rozar, Dawn Schmutzer, Warren Kraft (HR Director—ex-officio), Jordan Bruce, Sue Kunferman

Also present: (for part of all of the meeting) Amanda Handrahan (Aspirus Business Health), Adam Fandre (Wellness Coordinator), Angela Zausch (by phone); see attached sign-in sheet for additional individuals present

1. Chair Kunferman called the meeting to order at 10 a.m.
2. **Introductions** were made around the table and the room.
3. **Public comments:** Wood County employees present unanimously spoke against making the influenza vaccine mandatory for county employees and stated their reasons for those objections.
4. Motion (Kaup/Bruce) to receive and place on file the minutes from the June 6, 2017 meeting as presented. All ayes. Motion carried.
5. **UW Extension Financial Health Survey**—Sarah Siegel presented a survey on financial health that UW Extension has been using for financial planning sessions. The Wellness Board supports including this survey as a financial piece to the Wellness Program. The Wellness Coordinator would be the only recipient of the survey results. If financial concerns are identified, UW Extension will partner with Wellness to provide a 1 hour class to individuals.
6. Motion (Rozar/Schmutzer) to incentivize open enrollment meeting attendance with 100 points. This points can also be acquired by watching the on-line video and taking a post-test at the end of the viewing. All ayes. Motion passed.
7. **Discussion of making influenza vaccine mandatory, with allowable exemptions, for Wood County Employees**—Warren reported that there is no state law prohibiting a mandate. It was noted that the vaccine is currently mandatory at both Norwood Health Center and Edgewater Haven. Discussion of educational efforts, the use of masks in multi-use buildings (esp. Wood County Annex and Health Center), and the possible use of incentives to encourage vaccine administration took place. Feed-back will be obtained with a possible future policy about hand hygiene and use of masks during the flu season. An update from Jordon on the feed-back he receives from the Wood County Annex in Marshfield will be on the agenda of the next meeting.

8. **Discussion regarding potential reasonable alternatives for obtaining blood for required lab work (for example, individuals with needle phobias)**—after a lengthy discussion, it was decided that there is no reasonable alternative to a blood draw to obtain required labs. An individual can go to their primary care provider and submit the results obtained in that setting.
9. **Discussion regarding acceptable timeframe for Biometric results collected previously**—General discussion of a timeframe took place. It was decided that if biometrics were completed within 6 months of quarter 1, they would be counted equally for both new and current participants. Adam will communicate this timeframe decided to employees. Adam reported that the informational sessions he is having on the change in the Wellness Program are going well. They are not well-attended but employee's questions are being answered appropriately.
10. **Update regarding wellness program activities and points structure**—Discussion took place regarding a possible tiered system so the program doesn't lose employees over the year. The decision was to follow trend for one year before implementing a tiered system. Adam will make the changes necessary as discussed with aligning payouts and points obtained with participation in the Wellness Program.
11. **2018 Wellness Budget**—Adam and Sue will meeting with Mike in the near future regarding the 2018 Wellness Budget. A discussion took place regarding the possibility of another funding source for the Wellness Program other than the health insurance reserve fund. This is a discussion that needs to take place at the Executive Committee level.
12. **Update from the Wellness Committee**—Updates received and documents on file.
13. **General employee wellness updates**—Concerns were expressed about smoking outside the River Block building. Follow-up with department heads will take place.
14. **Future meeting agenda items**—noted
15. Next meeting date: November 7, 2017, 1 p.m., Health EOC Room
16. The Chair declared the meeting adjourned at 12:23 p.m.

Respectfully submitted,

Donna M. Rozar

Donna M.P Rozar, secretary (electronically signed)

Minutes in draft form until approved at the next Wood County Wellness Board meeting

Wellness Bd Mtg

8/7/17
10AM →

Lori Heidemann

Shannon Icbner

Erik Engel

REUBEN VAN TASSEL

Heather Gehrt

Emily Salvinski

CHAD SCHOOLEY

Sarah Siegel

Bill Clendinning

Brandon Urwink

Wd City Dispatch

Wood Co CSA

Wood Co Com

WOOD CO MAINT

Wood Co Treasurer

WOOD

PARKS & FORESTRY

UW-Extension

WCB Dist 15

HS Dept.