

WOOD COUNTY LAND INFORMATION COUNCIL

MINUTES

Date: Wednesday January 27, 2021 at 9:01 a.m.

Location: Via Webex Teleconference and in person room 105A

Attendees: Ken Curry, Wood County Board District 11 Supervisor; Paul Bernard, Land Information Officer; Al Breu, Wood County Board District 6 Supervisor; Nancy Marti, Real Property Lister; Heather Gehrt, Treasurer; Tiffany Ringer, Register of Deeds; Lori Heideman, Dispatch Manager; Victoria Wilson, Planning & Zoning; Jason Grueneberg, Director-Planning & Zoning; Brian Spranger, First Weber; Bill Clendenning, Wood County Board District 15 Supervisor; Amy Kaup-Director, Information Technology; Dan Brandl-Program Analyst, Information Technology

1. Chairperson Curry called the meeting to order at 9:01 a.m.
2. Introductions. Kevin Boyer excused.
3. Chairperson Curry declared a quorum.
4. Approval of previous meeting minutes (12/8/2020).

Chairperson Curry asked for any additions or corrections to the previous meeting minutes. Having no additions or corrections, motion by Heather Gehrt to approve. Second by Paul Bernard. Motion carried unanimously.

5. 2019-2021 Land Information Plan Project Recap
 - 2020 Orthophotography Acquisition (Completed)
This project was completed in 2020. The information was integrated with our GIS data.
 - Parcel Fabric Maintenance and Accuracy Improvements (Ongoing)
This project is ongoing. There will be constant improvements being made and maintenance to make sure all information is up to date.
 - Indexing of Non-Recorded Documents by Geography (Planned completion 2021)
We have made great progress on this project and have 100% of our plat of surveys, tie sheets and section summaries scanned and indexed to the public land survey system. The goal is to index the following sets of records to consider the project complete in 2021:
 - Original PLSS Survey Notes
 - George Severns (former county surveyor) Compiled Survey Notes
 - Town Right of Way Records
 - DOT Right of Way Plats (not recorded with Register of Deeds)
 - Railroad Right of Way Plats
 - Hydrographic Layer Improvement (Planned Completion 2021)
The goal is to digitize water county wide as well as attributing names to the individual bodies of water to consider the project complete.
 - NG911 (Ongoing)
This project will be included in our next three-year plan. Plans for this year are to improve geometry for the GIS data sets we have and create new ones now that the 2020 air photos are complete. Discussion followed regarding addressing in the county and the way it is currently assigned. Some townships assign their own addresses and Emergency

Management assigns the remainder. This discussion item will be added to the agenda for the next LIC meeting.

- ROD System Upgrades (Completed)
This project has been completed.
- GIS Website, Data Hosting Services, Software & Hardware Maintenance (Ongoing)
This project will always be ongoing as we strive to constantly improve and acquire the latest in technology.
- Research & Mapping of Right-of-Ways (Not Complete)
We are in the research and information gathering phase of this project.
- Historical Tax Roll Scanning (Not Complete)
This project likely will not be taking place this year.
- UAV Technology (Not Complete)
This project will not be acted on this year.

6. 2021 Planned Strategic Initiative Grant Expenses (\$50,000 Total)

- The Land Information Program has three funding sources. These include the base budget of \$100,000; training and education of \$1,000; and the strategic initiative grant, which fluctuates from year to year. The allotment for 2021 is \$50,000.
 - Public Land Survey System (PLSS) Maintenance \$30,000
\$30,000 of the \$50,000 allotment from the strategic initiative grant will be directed towards this project.
 - Next-Gen 911 Readiness \$15,000
\$15,000 of the \$50,000 allotment from the strategic initiative grant will be directed towards this project.
 - Building Footprints \$5,000
\$5,000 of the \$50,000 allotment from the strategic initiative grant will be directed towards this project.

7. 2020 Budget Discussion

Jason Grueneberg gave an overview of the 2020 budget numbers. Discussion and further clarification followed.

8. Public Comment

No public comment.

9. Agenda items for next meeting

Motion by Paul Bernard to have “general addressing discussion with Emergency Management” on next meeting agenda. Second by Lori Heideman. Motion carried unanimously.

10. Next Meeting Date: TBD

11. Adjourn: Chairman Curry adjourned the meeting at 10:17am

Minutes taken by Victoria Wilson, Planning and Zoning Department.