

OPERATIONS COMMITTEE

DATE: Wednesday, January 5, 2022
TIME: 9:00 a.m.
LOCATION: Wood County Courthouse – Safety Conference Room 105
400 Market St.
Wisconsin Rapids, WI

1. Call meeting to order
2. Public Comments
3. **CONSENT AGENDA**
 - (a) Review/approve minutes from previous committee meetings
 - (b) Review monthly letters of comment from department heads.
 - (c) Approval of departments vouchers – County Board, County Clerk, Finance, Human Resources, Risk Management, Treasurer, and Wellness.
4. Review items, if any, pulled from consent agenda
5. Discuss American Rescue Plan Act
6. Review recommendation from Public Safety Committee for Humane Officer technology
7. **Wellness Coordinator Update**
8. **Finance**
 - (a) Finance Department update
 - (b) Resolution – Committed Funds
 - (c) Resolution – Jail/CIP Expenditures
 - (d) Resolution – County Aid to Libraries
 - (e) Resolution – Human Services – Expenditures Appropriation
 - (f) Resolution – Health – Healthy Smiles
9. **HR**
 - (a)
10. Consider any agenda items for next meeting
11. Comments from the Chair
12. Set next regular committee meeting date
13. Adjourn

Join by phone

+1-408-418-9388 United States Toll
Meeting number (access code): 2494 655 5175

Join by WebEx App or Web

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=m403aa684caaa4973e79dd23d9227e016>
Meeting number (access code): 2494 655 5175
Meeting password: OP0105

OPERATIONS COMMITTEE MEETING MINUTES

DATE: Tuesday, December 7, 2021
TIME: 9:00 a.m.
PLACE: Wood County Courthouse – Room 114

PRESENT: Ed Wagner, Donna Rozar, Adam Fischer, Mike Feirer, Lance Pliml

OTHERS PRESENT (for part or all of the meeting, in person or via Webex): Bill Clendenning, Kim McGrath, Kelli Francis, Ed Newton, Adam Fandre, Jason Grueneberg, Trent Miner, Sue Smith, PaNyia Yang, Nick Flugaur, Marissa Kornack, Mary Schlagenhaft, Reuben Van Tassel, Mary Solheim, Brandon Vruwink

The meeting was called to order by Chair Wagner at 9:00 a.m.

There were no public comments.

Motion (Fischer/Pliml) to approve the consent agenda. Motion carried unanimously.

Pliml introduced a discussion regarding the decision-making process for spending ARPA funds. Discussion ensued at length. It was decided that the Committee will have an extended conversation about this topic at the next regular meeting.

Wellness Coordinator Fandre gave brief update on Wellness Program activities.

Finance Director Newton provided a brief update on Finance Department activities.

Health Director Smith presented a resolution to create a FTE Community Health Worker. Smith explained that the position is fully grant funded.

Motion (Fischer/Feirer) to approve the resolution to create a FTE Community Health Worker. Motion carried unanimously.

Smith presented two resolutions for additional grant funds received and associated expenses that were not accounted for in 2021.

Motion (Rozar/Pliml) to approve the resolutions for budget grant revenue/expense. Motion carried unanimously.

Newton presented a resolution for Edgewater to write-off bad debt.

Motion (Fischer/Pliml) to approve the resolution for Edgewater to write-off bad debt. Motion carried unanimously.

Planning & Zoning Director Grueneberg presented a resolution to amend the 2022 Transportation & Economic Development budget.

Motion (Fischer/Pliml) to approve the resolution to amend the 2022 Transportation & Economic Development budget. Motion carried unanimously.

Human Resources Director McGrath presented a resolution for a Worker's Compensation Reserve Fund transfer.

Motion (Rozar/Feirer) to approve the resolution for Worker's Compensation Reserve Fund transfer. Motion carried unanimously.

Agenda items for next meeting: Extended conversation about the process for spending ARPA funds

There were no comments from the Chair.

Motion (Fischer/Feirer) to go into closed session at 9:29 a.m. pursuant to Wis. Stats. 19.85(1)(c) to discuss the extension of temporary increase in duties compensation for an employee.

Roll call vote: Feirer: yes; Fischer: yes; Pliml: yes; Rozar: yes; Wagner: yes. Motion carried.

Motion (Fischer/Feirer) to return to open session at 9:35 a.m.

Wagner stated that, in closed session, the Committee approved a request to extend temporary increase in duties compensation until such time that the employee's supervisor returns.

Motion (Fischer/Rozar) to go into closed session at 9:36 a.m. pursuant to Wis. Stats. 19.85(1)(c) to conduct performance reviews of department heads.

Roll call vote: Feirer: yes; Fischer: yes; Pliml: yes; Rozar: yes; Wagner: yes. Motion carried.

Motion (Fischer/Rozar) to return to open session at 10:03 a.m.

The next regular meeting has been moved to Wednesday, January 5, 2021 at 9:00 a.m.

Wagner declared the meeting adjourned at 10:04 a.m.

Minutes recorded and prepared by Kelli Francis. Minutes in draft form until approved at the next meeting.

MINUTES
OPERATIONS COMMITTEE

DATE: Tuesday, December 21, 2021
TIME: 9:00 a.m.
LOCATION: Wood County Courthouse – Room 114

Members Present: Ed Wagner (WebEx), Donna Rozar, Michael Feirer, Adam Fischer, and Lance Pliml

Others Present: Lee Thao, Dave LaFontaine, Ed Newton, Bill Clendenning, Dennis Polach, Trent Miner

1. The meeting was called to order by Vice Chair Rozar at 9:00 AM and a quorum was declared.
2. Public Comment – None
3. The resolution to amend the 2021 budget for Norwood Maintenance for the purpose of funding a new call light system was presented. Motion by Fischer, seconded by Feirer, to approve the resolution and forward to the county board for their consideration. Motion carried unanimously.
4. Chair Rozar declared the meeting adjourned at 9:01 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at next meeting.



Wood County

WISCONSIN

OFFICE OF THE
COUNTY CLERK

Trent Miner

Letter of Comments – January 2022

- The trainings for chief election inspectors and clerks I conducted in December were well received. At the Thursday session, I had 69 participants, and at the Saturday session I had 22. These numbers were somewhat down due to concerns surrounding COVID.
- January 4th at 5:00 PM marks the deadline for turning in nomination papers for the Spring Election cycle. Right now, we will have a primary in the Wisconsin Rapids School District, with possible primaries in the City of Marshfield and City of Nekoosa.
- I have more election trainings scheduled for January. On the day of your meeting, January 5th, I am conducting a chief election inspector baseline training in Marshfield. The following week I am doing two sessions of Municipal Clerk Core Training. The first will be on Wednesday, January 12th here at the courthouse, and another one on Saturday, January 15th in Pittsville. Then, on Wednesday, January 26th, I will be in Waupaca County all day, along with the Marathon County Clerk, conducting two sessions of Chief Election Inspector Training. This is being done at the request of the Waupaca County Clerk.
- My apologies for the snafu with the voting system at last month's county board meeting. IT worked on it after the meeting and determined that there was an update that was not communicated to us. Once the update was installed, it appeared to work normally. However, my hope is to have the new system up and running by the January meeting, fingers crossed.
- If any of you have had the occasion to buy a box of envelopes, you probably know they are impossible to find. This is true even with the printers we use for printing them. I am in need of absentee ballot envelopes and will certainly need more as we approach the fall election cycle. I may have to bulk buy blank envelopes just to have them on hand to have them printed later. I do not want to print a bunch ahead of time due to the fact that they could be changed in format before we hit the fall elections. This, invariably, will lead to higher prices as well. Stay tuned.



Wood County WISCONSIN

HUMAN RESOURCES DEPARTMENT

December 29, 2021

To: Wood County Operations Committee

From: Kimberly McGrath, Director- Human Resources

Subject: Human Resources (HR) Monthly Letter of Comments – December 2021

Human Resources Activity

	December 2021	2021 Year-to-Date
Applications Received	98	1,382
Positions Filled	12	196
Promotions/Transfers	5	74
New Hire Orientations	8	113
Terminations, Voluntary	14	146
Terminations, Involuntary	0	12
Retirements	2	18
Exit Interviews	6	51

Human Resources Narrative

General Highlights

1. We are continuing to watch and monitor the legislation related to the Centers for Medicare and Medicaid (CMS) Vaccine Mandate, as it progresses through federal litigation. Human Resources continues to work closely with our Health Care Facility administration to ensure compliance. As of November 30th, the mandate was blocked nationwide by a federal district court. On December 2nd, the Wood County Health & Human Services Committee put a temporary hold on the County policy. As of December 15th, a federal appeals court reinstated the vaccine mandate and almost immediately CMS applied to the Supreme Court for a review of the mandate. External counsel has advised that we hold off on reinstating the Vaccine Mandate Policy for the Health Care Facilities until the federal litigation comes to a close.
2. Completed the EEOP Certification Form and process through the Office of Justice Programs, Office for Civil Rights. The EEOP certification process was designed by the Department of Justice to assist recipients of financial assistance with meeting civil rights reporting requirements.

Meetings & Trainings

1. Attended Health & Human Services Committee meeting on December 2nd.
2. Attended the Judicial & Legislative Committee meetings on December 3rd.
3. Attended the Operations Committee Meeting on December 7th.
4. Attended Public Safety Committee meeting on December 13th.
5. Attended County Board on December 21st.

6. Attended a virtual meeting with InCare Global and our Health Care Facility Administration related to Immigrant nursing services on December 7th.
7. Held individual staff and team meetings to discuss and provide updates on the department's progress towards our 2021 goals.
8. Completed HR staff 2021 Performance Evaluations.
9. Staff attended various meetings including:
 - a. SPAHRA Board Meeting on December 7th
 - b. Bi-weekly call with EBC regarding the transition of FSA for 2022 on December 16th
 - c. Call with The Horton Group and Anthem to discuss claims accumulator issues on December 16th
 - d. OSHA ETS Update and Review on Accommodations and Testing webinar through The Horton Group on December 22nd

Benefits

1. Processed Family and Medical Leave requests, address changes, beneficiary designations, qualifying events, benefit elections or contributions for new hires, terminations, and cancellation/reporting of benefits.
2. Processed and prepared monthly COBRA remittance, TASC admin fees, quarterly EAP fees, stop loss admin fees, and turnover reports.
3. Reconciled monthly invoices for health, dental, vision, life, and disability insurances.
4. Updated the Health Reserve Spreadsheet and Health Fund Balance document for November.
5. Assisted multiple employees with questions related to FMLA, leaves of absence, retirement, and claims concerns.
6. Processed COBRA notifications for dependents on the health plan reaching age 26.
7. Worked with Eric Glinsky from Nationwide to schedule meetings for employees regarding Deferred Compensation plans.
8. Processed numerous new and contribution changes for Deferred Compensation starting January 1st.
9. Updated Flexible Spending Account contributions for the December 29, 2021 payroll.
10. Transferred sick hours into the catastrophic sick leave accounts for employees with hours over the max of 100 days.

Recruitment

1. Updated the Status of Open Positions and Headcount Sheet (FTE Control) spreadsheets daily.
2. Reported new hires with the Wisconsin New Hire Reporting Center.
3. Closed multiple positions in Cyber Recruiter upon successful acceptance of an offer and notified all remaining applicants of position status.
4. Communicated with multiple applicants, employees, and supervisors regarding varying positions.
5. Continuing to work on updating all job descriptions based off of recently completed JDQs.

The following chart shows position activity during the month. Positions that are filled are dropped from the list the following month.

<u>Refilled Position</u>	<u>Department</u>	<u>Position</u>	<u>Status</u>
Replacement – Eligibility List	Dispatch	Dispatchers	Position posted. Testing confirmed for 1/20/2022. Deadline 1/3/2022.
Replacements	Edgewater	CNA, RN, LPN and Dietary Assistant – (Multiple) & Therapy Activity Aide	Ongoing recruitment- positions posted, applications reviewed, interviews, references, backgrounds, onboarding. Deadline 2/28/2022.
COVID Relief	Health	COVID LTE Nurse	Position filled 12/16/2021.

New position	Health	Public Health Nurse (Emergency Preparedness)	Position approved on 10/19/21 per resolution. Position posted, deadline 1/3/2022.
Replacement	Health	Community Health Planner	Position posted, deadline 1/6/2022.
New position	Humane Officer	Humane Officer	Position posted, interviews conducted, position filled 1/3/2022.
Replacements	Human Services	Crisis Interventionists (Casual)	Position posted, deadline 1/3/2022. Two positions filled. Will continue recruitment in order to establish eligibility list for future vacancies.
Replacement	Human Services	Economic Support Specialist	Position posted, deadline 12/27/2021.
Replacement	Human Services	Crisis/Mental Health Therapist	Closed and canceled 11/9/2021. Filled unlicensed position.
Replacement	Human Services	Mental Health/AODA Therapist	Position posted, deadline 12/17/2021.
Replacement	Human Services	Accounts Payable/Accounts Receivable Specialist	Position posted, interviews conducted, final candidate selected. Filled 12/6/2021.
Replacement	Human Services	AODA Counselor	Position posted, deadline 12/10/2021.
Replacement	Human Services	Social Worker, Initial Assessment	Position posted, filled with internal candidate 12/6/2021.
Replacement	Human Services	Accountant	Position posted, interviews conducting, final candidate selected. Filled 12/20/2021.
Replacement	Human Services	Emergency Mental Health Services Program Manager	Position posted, deadline 12/17/2021.
Replacement	Human Services	Accounting Clerk	Position posted, interviews conducted, final candidate selected, references/background being conducted as of 12/17/2021.
Replacement	Human Services	Admin Asst II-OPC Scheduling/Reception	Position posted, deadline 12/28/2021.
Replacement	Human Services	Family Resource Coordinator	Position posted, interviews conducted, final candidate selected, filled 12/27/2021.
Replacement	Human Services	Case Manager/SW-Youth Justice	Position posted, deadline 1/9/2022.
Replacement	Human Services	Case Manager/SW – Initial Assessment	Position posted, interviews conducted, final candidate selected, references/background being conducted as of 12/15/2021.
Replacement	Human Services	Case Manager/SW – Youth Justice Mental Health	Position posted, interviews conducted, final candidate selected, references/background being conducted as of 12/15/2021.
New position	Human Services	Family Interaction Worker	Position posted, deadline 01/10/22
Replacement	Human Services	Case Manager/SW – Ongoing	Position posted, deadline 01/10/22
New position	IT/Systems	Network Analyst	New position approved with 2022 budget. Position posted, interviews conducted, filled internally 1/3/2022.
Replacement	IT/Systems	PC Technician	Position posted, deadline 01/16/22
New/Replacement	Norwood	COTA, Occupational Therapist, Therapy Asst.,	Ongoing recruitment by Norwood.

		Dietary Aide, RN, LPN and CNA's Multiple	
Replacement	Norwood	Psychiatrist	Position posted, deadline 12/31/2021.
Replacement	Norwood	Casual Receptionist	Position posted, deadline 12/29/2021.
Replacement	Parks	Medical First Responders	Position posted, deadline 12/27/2021.
Replacement	Parks	Maintenance Worker (Dexter)	Position posted, interviews conducted, references completed, filled 1/3/2022.
Replacement	Parks	LTE I or LTE II (Powers Bluff)	Position posted, deadline 12/27/2021.
Replacement	Register of Deeds	Deputy Register of Deeds	Position posted, interviews conducted, references completed, filled 1/3/2022.
Replacements	Sheriff	Part-time Deputies (Reserves)-Eligibility List	Position posted, interviews conducted, backgrounds in process as of 12/17/2021.
Replacement	Sheriff	Corrections Officer	Position filled internally 11/29/2021.
Replacement	Sheriff	Corrections Officer-Casual	Position filled through eligibility list 12/1/2021.
Establish Eligibility List	Sheriff	Corrections Officer – Eligibility List	Position posted, deadline 1/31/2022.
Replacements	Sheriff	Jail Sergeant (2)	Positions filled internally 11/29/2021.

Safety/Risk Management

1. Continuing the process of updating the Written Programs and Safety/Risk Manual appendices/forms.
2. Managed open claims with Aegis throughout the month.
3. Attended Edgewater, Highway, and Norwood Safety Committee meetings.

NEW Workers' Compensation Claims (0)

OPEN Workers' Compensation Claims (2)

1. 8/30/21 – IT – Employee injured L wrist, both knees and R elbow slipping on water in hallway.
2. 10/26/21 – Norwood – Employee injured R knee going down stairs responding to Stat call (surgery required).

CLOSED Workers' Compensation Claims (2)

1. 8/23/21 – Highway – Employee strained lower-back lifting wall planks at Marshfield Highway Shop (initially reported as First Aid ONLY)
2. 8/24/21 – Sheriff's – Employee strained R leg while at Honor Guard training (initially reported as First Aid only)

REPORTABLE Workers' Compensation Illnesses (1)

1. 12/9/21 – Sheriff's – Employee contracted COVID-19 at work while responding to a welfare check in Nekoosa

First Aid Injuries (3)

1. 12/1/21 – Sheriff's – Employee hit nose on cubicle wall in Sheriff's Department admin area
2. 12/16/21 – Human Services – Employee fell on R side while taking out garbage in River Block parking lot
3. 12/20/21 – Highway – Employee hit self on top of head while using post pounder

Property/Vehicle Damage Claims (6)

1. 12/11/21 – Sheriff's – Employee damaged rear door of squad while plowing snow at residence (will be paid for by employee's private insurance)
2. 12/14/21 – Sheriff's – Windshield replacement for Squad 36 (actual cost \$441.54)
3. 12/15/21 – Sheriff's – Windshield replacement for Squad 57 (actual cost \$399.98)
4. 12/16/21 – Sheriff's – Squad 47 damaged while running over downed tree in the roadway (estimated damage \$2,792.40)
5. 12/16/21 – Sheriff's – Squad 55 damaged during windstorm at employee's residence (estimated damage \$1,830.03)
6. 12/17/21 – Sheriff's – Windshield replacement for Squad 10 (actual cost \$409.97)

Liability Claims (2)

1. 10/20/21 – Sheriff's (Jail) – Jail Transport Van backed into Juneau County Sheriff's Department vehicle at Juneau County Jail (actual cost \$3,626.38)
2. 12/11/21 – EM – Rescue Squad member's vehicle was damaged by snow blowing operation at Rescue Garage (actual cost \$179.56)

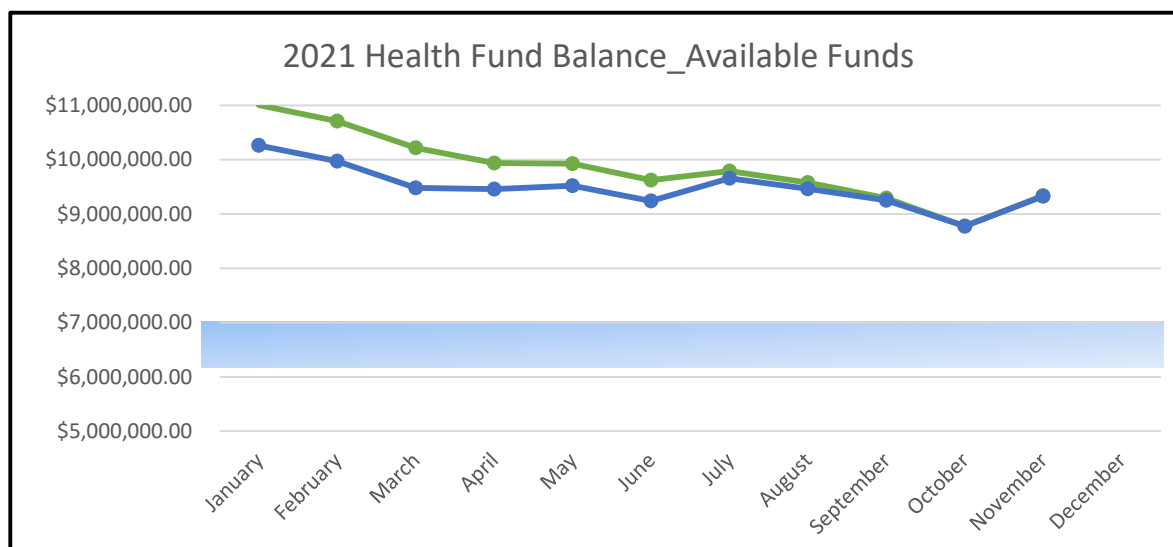
OPEN EEOC/ERD Claims (1)

1. 6/1/20 - Former Human Services employee submitted a claim alleging violation of the Wisconsin Fair Employment Act. We received an Initial Determination of Probable Cause on July 1, 2021. On December 3, 2021 we received the Complainant's first set of interrogatories and requests for production of documents, due December 24th to counsel for a December 31st statutory deadline.

Other

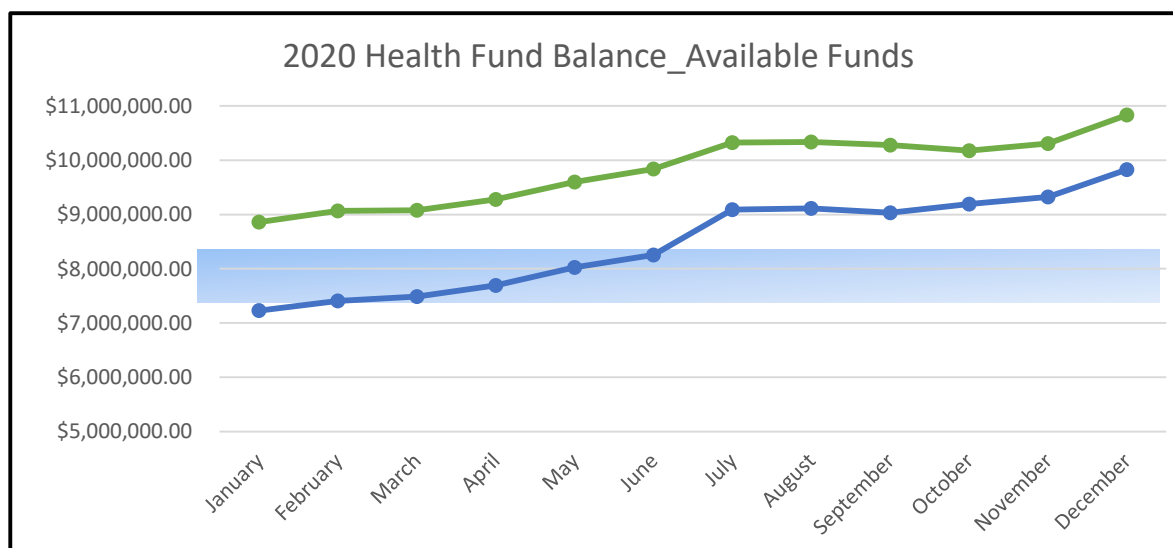
1. Prepared and submitted the bi-annual EEO-4 report.
2. Prepared list for Finance of all employees that are ineligible for a step increase in 2022.
3. Worked with Unemployment Insurance (UI) to provide additional information regarding multiple claims. Worked with various departments to compile information needed.
4. Reconciled and processed the November Unemployment Insurance payment.
5. Received COVID relief for Unemployment charges from 2020 through 2021. Detailed the allocations of the refund for departments and submitted to Finance for processing.
6. Received and processed multiple invoices for HR, Safety & Risk, and Wellness.
7. Assisted a representative from Clark County with review of a personnel file.
8. Facilitated New Hire Orientation on December 6th, 13th, and 20th.
9. Conducted exit interviews on December 1st, 3rd, 9th, 14th, 15th, and 28th.
10. Responded to multiple verifications of employment.
11. Replied to multiple requests from surrounding counties with varied information.
12. Met with several County employees and managers individually over the month to listen to concerns, provide advice, counsel, resources, and appropriate follow-up.

Months	2021		2020	
	Total	Available	Total	Available
January	\$ 11,005,587.80	\$ 10,261,473.82	\$ 8,859,244.13	\$ 7,228,926.49
February	\$ 10,710,181.62	\$ 9,972,678.38	\$ 9,064,996.83	\$ 7,409,523.04
March	\$ 10,216,683.96	\$ 9,478,341.34	\$ 9,079,691.15	\$ 7,488,748.95
April	\$ 9,935,399.73	\$ 9,457,063.69	\$ 9,279,880.64	\$ 7,691,704.49
May	\$ 9,923,879.65	\$ 9,518,856.96	\$ 9,599,909.66	\$ 8,026,137.54
June	\$ 9,623,261.99	\$ 9,238,695.09	\$ 9,840,229.19	\$ 8,254,329.92
July	\$ 9,786,923.19	\$ 9,658,473.47	\$ 10,321,385.10	\$ 9,087,944.61
August	\$ 9,575,356.85	\$ 9,462,636.66	\$ 10,335,598.89	\$ 9,112,572.26
September	\$ 9,293,544.53	\$ 9,250,358.73	\$ 10,276,396.74	\$ 9,033,305.33
October	\$ 8,772,668.55	\$ 8,777,240.31	\$ 10,175,941.90	\$ 9,194,424.53
November	\$ 9,336,398.97	\$ 9,327,803.05	\$ 10,306,696.67	\$ 9,326,076.42
December			\$ 10,830,812.12	\$ 9,826,870.72



2021 Total Balance - Green Line

2021 Available Funds - Blue Line



2020 Total Balance - Green Line

2020 Available Funds - Blue Line

For further information on HR activities, please contact the HR department.



Wood County

WISCONSIN

OFFICE OF THE
TREASURER

Heather L. Gehrt

LETTER OF COMMENTS—JANUARY 2022

1. Met with the new clerk for the Village of Rudolph on December 1 to go over the mill rates so we could get their taxes printed and how to find the information for the Statement of Taxes that were due by December 20.
2. The office was busy attempting to run tax bills after waiting until December 1. Our software company sold out to a different company and went nationwide. There were updates that needed to be completed before bills could be run and to allow the municipalities to get their uploaded tax files from the county. This took many attempts and with the help of our IT department, everything was finally completed. Bills were calculated and set to print by the Deputy working at home due to covid and folded in the office by the Real Property Lister and myself as we were still down a staff member at the time. All taxes bills were done and picked up in time to be mailed out by the deadline of December 20.
3. Ongoing training with the Treasurer Coordinator position, which was filled by Mary Case, and she started on December 13.
4. Attended Foundation for Rural Housing Board meeting via zoom on December 13.
5. Attended County Board meeting on December 21.
6. Attended Wisconsin Counties Association weekly calls on Mondays in December.
7. All Statement of Taxes were due to the Department of Revenue by December 20 and a copy submitted to the county. I have one municipality that needs to submit their corrections, but as of this report, have not. I have been busy compiling the numbers to make sure all tax rolls are in agreement and amending the incorrect ones. I then resubmit them to the State and forward a corrected copy to the municipal clerks.
8. The City of Marshfield has some approved personal property chargebacks in the amount of \$215,621.54 from the MF Clinic in 2019 & 2020 and also the curling club in 2020. The county's portion of this is \$43,390.43 and will cause that line item to be over budget, however, it will have a minimal impact on the overall operating budget for the office.



Wood County WISCONSIN

Employee Wellness

Adam Fandre

Letter of Comments – January 2022

- The quarter 4 wellness challenge, Healthy Bingo, has wrapped up with 75% of participants meeting completion requirements. Those who have not completed it yet have until the end of the year to submit everything and reminder emails have been sent to them.
- Follow-up health coaching has also wrapped up for the fourth quarter of 2021. In total, I met with 101 participants which is slightly more than average for the previous years. I am happy to report that the vast majority have been meeting the goals we set earlier in the year and are navigating challenges well.
- The employee feedback survey regarding the Wellness Program was sent out this past month and in total 193 responses were received. The results showed many positives of the Wellness Program, including communication, activities offered, and ease of use. In contrast, constructive feedback centered on increasing incentives, making tracking less cumbersome, and adjusting tracking requirements to be more lenient. Adjustments that were feasible were implemented for 2022, with additional larger changes being investigated for the following years.
- In December, much of my time was spent preparing for 2022. The wellness portal was finalized after making minor changes based on the employee feedback survey results. Likewise, the mailing for 2022 is in the final stages and will be sent to employee's homes in the coming weeks. Finding staff for biometrics continues to be very challenging, but I am happy to report we have found staff for the first couple of biometric screenings. Just as in previous years, employees will also be able to get their biometrics completed through their primary care provider or at an Aspirus Business Health clinic with a voucher.
- I am continuing to send reminders to participants to take advantage of the various activities offered to meet the point requirements for the end-of-year cash incentives. Cash incentives will be tentatively set to go on participant's first paycheck of the year. Additionally, I am continuing to meet with new hires to review Wellness Program requirements and go over the enrollment process for the Wellness Program.

COUNTY BOARD CLAIMS

November-21

Nov-21

Paid December 2021

CLAIMANT	MONTH	PER DIEM \$	MILEAGE \$	MEALS/PK	TOTAL \$
				HOTEL \$	
Robert Ashbeck	November-21	350.00	91.84		\$441.84
Allen Breu	November-21	515.00	100.80		\$615.80
William Clendenning	November-21	565.00	142.80		\$707.80
Ken Curry	November-21	515.00	66.08		\$581.08
Michael Feirer	Oct & Nov 21	780.00	297.92		\$1,077.92
Adam Fischer	November-21	480.00	117.60		\$597.60
Jake Hahn	November-21	480.00	80.64		\$560.64
Brad Hamilton	November-21	350.00	15.68		\$365.68
John Hokamp	November-21	400.00	11.20		\$411.20
David La Fontaine	November-21	450.00	198.80		\$648.80
Bill Leichtnam	November-21	480.00	53.76		\$533.76
Lance Pliml	November-21	300.00	11.20		\$311.20
Dennis Polach	November-21	350.00			\$350.00
Donna Rozar	Oct & Nov 21	580.00	230.16		\$810.16
Lee Thao	Oct & Nov 21	650.00	7.84		\$657.84
Laura Valenstein	Oct & Nov 21	300.00			\$300.00
Ed Wagner	Oct & Nov 21	730.00	221.76		\$951.76
William Winch	November-21	400.00	36.96		\$436.96
Joe Zurfluh	November-21	450.00	36.96		\$486.96
Carmen Good	November-21	50.00	39.20		\$89.20
Lori Nordman	Sept-Dec 21	250.00			\$250.00
		\$9,425.00	\$1,761.20	\$0.00	\$11,186.20

Chairman

Operations Committee

Committee Report

County of Wood

Report of claims for: County Clerk

For the period of: December 2021

For the range of vouchers: 06210148 - 06210157

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
06210148	BEAR GRAPHICS INC	2022 ASSESSOR SUPPLIES	12/07/2021	\$48.36	P
06210149	UNITED PARCEL SERVICE	REPLENISH UPS DEC 2021	12/13/2021	\$250.00	P
06210150	WISCONSIN MEDIA	VAR ADS 11/1 - 11/30/2021	12/14/2021	\$391.46	P
06210151	AMAZON CAPITAL SERVICES	Office Supplies	12/14/2021	\$69.50	P
06210152	UNITED MAILING SERVICE	MAIL FEES NOV 1 - 30, 2021	12/15/2021	\$1,012.16	P
06210153	AMAZON CAPITAL SERVICES	Wrist Bands - CB Voting System	12/15/2021	\$8.99	P
06210154	US BANK	VISA Chgs - CB Voting System	12/17/2021	\$1,290.00	
06210155	STAPLES ADVANTAGE	Office Supplies	12/16/2021	\$16.05	
06210156	AMAZON CAPITAL SERVICES	Office Supplies	12/19/2021	\$12.93	
06210157	VERIZON	Monthly Modem Fee	12/19/2021	\$69.39	
Grand Total:				\$3,168.84	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Report

County of Wood

Report of claims for: FINANCE

For the period of: DECEMBER 2021

For the range of vouchers: 14210232 - 14210267

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
14210232	AMT	GARNISHMENT PAYMENT	12/02/2021	\$276.00	P
14210233	DEPARTMENT OF CORRECTIONS	GARNISHMENT PAYMENT	12/02/2021	\$100.00	P
14210234	DOBBERSTEIN LAW FIRM LLC	GARNISHMENT PAYMENT	12/02/2021	\$199.96	P
14210235	DOBBERSTEIN LAW FIRM LLC	GARNISHMENT PAYMENT	12/02/2021	\$139.71	P
14210236	EVANS CHARLES H	RETROACTIVE PAYROLL PAYMENT	12/02/2021	\$50.00	P
14210237	MESSERLI & KRAMER PA	GARNISHMENT PAYMENT	12/02/2021	\$341.69	P
14210238	MUTUAL OF OMAHA INSURANCE COMPANY	SHORT TERM DISABILITY INSUR	12/02/2021	\$4,296.94	P
14210239	MUTUAL OF OMAHA INSURANCE COMPANY	LONG TERM DISABILITY INSURANCE	12/02/2021	\$2,203.80	P
14210240	MUTUAL OF OMAHA INSURANCE COMPANY	BASIC LIFE/SUPP (VOL) LIFE INS	12/02/2021	\$3,765.71	P
14210241	SCHUELKE SUSAN A	VOLUNTEER DEBT AMORTIZATION	12/02/2021	\$73.64	P
14210242	SUPPORT PAYMENT CLEARINGHOUSE	AZ CHILD SUPPORT PAYMENT	12/02/2021	\$355.85	P
14210243	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	11/24/2021	\$17.98	P
14210244	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	12/04/2021	\$12.88	P
14210245	STAPLES ADVANTAGE	OFFICE SUPPLIES	12/07/2021	\$28.27	P
14210246	AMT	GARNISHMENT PAYMENT	12/16/2021	\$276.00	P
14210247	DEPARTMENT OF CORRECTIONS	GARNISHMENT PAYMENT	12/16/2021	\$100.00	P
14210248	DOBBERSTEIN LAW FIRM LLC	GARNISHMENT PAYMENT	12/16/2021	\$259.77	P
14210249	MESSERLI & KRAMER PA	GARNISHMENT PAYMENT	12/16/2021	\$336.48	P
14210250	MUTUAL OF OMAHA INSURANCE COMPANY	LONG TERM DISABILITY INSURANCE	12/16/2021	\$2,249.28	P
14210251	MUTUAL OF OMAHA INSURANCE COMPANY	BASIC LIFE/SUPP (VOL) LIFE INS	12/16/2021	\$3,812.55	P
14210252	MUTUAL OF OMAHA INSURANCE COMPANY	SHORT TERM DISABILITY INSUR	12/16/2021	\$4,442.22	P
14210253	SCHUELKE SUSAN A	VOLUNTEER DEBT AMORTIZATION	12/16/2021	\$73.64	P
14210254	SUPPORT PAYMENT CLEARINGHOUSE	AZ CHILD SUPPORT PAYMENT	12/16/2021	\$355.85	P
14210255	AMAZON CAPITAL SERVICES	1099 FORMS AND ENVELOPES	12/17/2021	\$161.94	P
14210256	EAGLE FLIGHT BUSINESS FORMS	W-2S AND ENVELOPES	12/20/2021	\$277.08	P
14210257	US BANK	TRAINING	12/17/2021	\$180.00	
14210258	AMT	GARNISHMENT PAYMENT	12/29/2021	\$276.00	
14210259	DOBBERSTEIN LAW FIRM LLC	GARNISHMENT PAYMENT	12/29/2021	\$106.73	
14210260	DOBBERSTEIN LAW FIRM LLC	GARNISHMENT PAYMENT	12/29/2021	\$111.51	
14210261	MESSERLI & KRAMER PA	GARNISHMENT PAYMENT	12/29/2021	\$341.70	
14210262	MUTUAL OF OMAHA INSURANCE COMPANY	SHORT TERM DISABILITY INSUR	12/29/2021	\$4,348.16	
14210263	MUTUAL OF OMAHA INSURANCE COMPANY	LONG TERM DISABILITY INSURANCE	12/29/2021	\$2,181.75	
14210264	MUTUAL OF OMAHA INSURANCE COMPANY	BASIC LIFE/SUPP (VOL) LIFE INS	12/29/2021	\$3,793.79	
14210265	SCHUELKE SUSAN A	VOLUNTEER DEBT AMORTIZATION	12/29/2021	\$73.64	

Committee Report - County of Wood

FINANCE - DECEMBER 2021

14210232 - 14210267

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
14210266	SUPPORT PAYMENT CLEARINGHOUSE	AZ CHILD SUPPORT PAYMENT	12/29/2021	\$355.85	
14210267	WI DEPT OF REVENUE-MILWAUKEE	BUSINESS TAX REGISTRATON RENEW	12/20/2021	\$10.00	
Grand Total:				\$35,986.37	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Report

County of Wood

Report of claims for: HUMAN RESOURCES

For the period of: DECEMBER 2021

For the range of vouchers: 17210110 - 17210119

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
17210110	HORTON GROUP INC THE	Consulting Fees - Dec 2021	12/08/2021	\$2,083.33	P
17210111	TASC	TASC Admin Fees 12/2021	11/01/2021	\$1,293.60	P
17210112	CONCENTRA HEALTH SERVICES INC	Drug & Alcohol Testing	11/01/2021	\$850.00	P
17210113	OPPORTUNITY DEVELOPMENT CENTER	Recognition Program	11/23/2021	\$137.00	P
17210114	CHAMBER OF COMMERCE	Recognition Program	12/08/2021	\$230.00	P
17210115	WELD RILEY SC	Legal Fees	12/06/2021	\$960.00	P
17210116	LEADINGAGE WISCONSIN	LeadingAge WI Salary Survey	12/08/2021	\$160.00	P
17210117	CHAMBER OF COMMERCE	Retirement Recognition	12/17/2021	\$100.00	P
17210118	US BANK	P Card Charges	12/16/2021	\$105.48	
17210119	NATIONWIDE TRUST CO FSB	PEHP	12/22/2021	\$13,591.51	
Grand Total:				\$19,510.92	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Report

County of Wood

Report of claims for: RISK MANAGEMENT

For the period of: DECEMBER 2021

For the range of vouchers: 23210060 - 23210067

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
23210060	WI COUNTY MUTUAL INS CORP	2022 Excess Work Comp Premium	11/24/2021	\$69,419.00	P
23210061	DWD BUREAU OF FINANCE	FY 2022 WC General Assessment	11/29/2021	\$1,646.71	P
23210062	RELEASE GUARD	Renewal of UST Liability	12/08/2021	\$1,334.00	P
23210063	SAFELITE FULFILLMENT INC	Vehicle Damage - Squad #36	12/14/2021	\$441.54	P
23210064	PROASSURANCE CASUALTY COMPANY	Prof Liability Ins Qtrly Prem	12/02/2021	\$1,969.00	P
23210065	WI COUNTY MUTUAL INS CORP	Comm Prop & Auto Prem 2022	12/07/2021	\$107,343.00	P
23210066	JOHNSON INSURANCE	EPLI Renewal Premium	12/08/2021	\$14,437.00	P
23210067	SAFELITE FULFILLMENT INC	Vehicle Damage - SH Dept	12/16/2021	\$399.98	P
Grand Total:				\$196,990.23	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Report

County of Wood

Report of claims for: TREASURER

For the period of: DECEMBER 2021

For the range of vouchers: 28210301 - 28210319

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
28210301	CARRIVEAU JONATHAN	TAX OVERPAYMENT REFUND	12/08/2021	\$303.00	P
28210302	CITY OF MARSHFIELD	NOVEMBER SPECIAL CHARGES	12/08/2021	\$26.05	P
28210303	CITY OF NEKOOSA TREASURER	NOVEMBER SPECIAL CHARGES	12/08/2021	\$763.01	P
28210304	CITY OF WISCONSIN RAPIDS	NOVEMBER SPECIAL CHARGES	12/08/2021	\$242.57	P
28210305	TOWN OF CARY	NOVEMBER SPECIAL CHARGES	12/08/2021	\$112.20	P
28210306	TOWN OF PORT EDWARDS	NOVEMBER SPECIAL CHARGES	12/08/2021	\$149.94	P
28210307	TOWN OF CAMERON	NOVEMBER SPECIAL CHARGES	12/08/2021	\$239.32	P
28210308	TOWN OF GRAND RAPIDS	NOVEMBER SPECIAL CHARGES	12/08/2021	\$775.56	P
28210309	TOWN OF HANSEN	NOVEMBER SPECIAL CHARGES	12/08/2021	\$154.00	P
28210310	TOWN OF MARSHFIELD	NOVEMBER SPECIAL CHARGES	12/08/2021	\$744.06	P
28210311	TOWN OF RICHFIELD	NOVEMBER SPECIAL CHARGES	12/08/2021	\$799.57	P
28210312	VILLAGE OF ARPIN TREASURER	NOVEMBER SPECIAL CHARGES	12/08/2021	\$853.78	P
28210313	WI DEPT OF ADMINISTRATION	NOVEMBER WI LAND INFO	12/08/2021	\$8,939.00	P
28210314	CITY OF MARSHFIELD	TAX DEED TAXES	12/21/2021	\$4,823.38	P
28210315	CITY OF WISCONSIN RAPIDS	TAX DEED TAXES	12/21/2021	\$1,557.14	P
28210316	STATE OF WISCONSIN TREASURER	NOV CLERK OF COURTS REVENUE	12/21/2021	\$118,400.48	P
28210317	STAPLES ADVANTAGE	OFFICE SUPPLIES	12/21/2021	\$65.52	P
28210318	WOODTRUST BANK	NOVEMBER MONTHLY SERVICE FEES	12/21/2021	\$224.27	P
28210319	STAPLES ADVANTAGE	OFFICE SUPPLIES	12/28/2021	\$43.70	P
Grand Total:				\$139,216.55	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:



Wood County

WISCONSIN

Office of
Finance Director

Edward Newton
Finance Director

Date: January 5, 2022
To: Operations Committee

Subject: Finance Department Update
From: Ed Newton

Departmental Activities

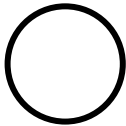
- Preparation and assisting departments with various questions.
- Ongoing Year end/audit/single audit discussions with WIPFLI.
- Ongoing consulting with CLA.
- ARPA reporting-January 2022.
- Review departments budget to actuals expenditures.
- Review and/or prepare various resolutions.
- Review and prepare for year-end closing (Dynamics).
- Review and prepare for year-end (Payroll).

Ongoing/Upcoming Projects

- 2021 Annual Audit planning and preparation.
- 2021 Annual Report planning and preparation.
- 2021 Cost Plan planning and preparation.
- 2021 Form A planning and preparation before preliminary filing.
- 2021 Fixed Asset planning and preparation.
- Continue to refine Questica – improve current reports, create new reports, and training.
- Capital Improvement Plan - determine borrowing/funding needs.
- Staff development - succession planning.
- American Rescue Plan Act discussion.
- Complete Levy worksheet.

Meetings, Webinars and Conferences

- Weekly WCA County Leadership meetings.
- Various discussions with CLA regarding ARPA and year end reporting.
- Attend County Board meeting.
- Attend various committee meetings.
- Discussion with Coroner regarding vehicle and increase fees.
- Meeting/discussions various topics – HR, property/liability and workers comp.
- Various discussions – Treasurer.
- Various discussion with WIPFLI – year-end, single audit and annual report.
- Meeting with Drug Court/Justice Coordinator.
- Discussion with highway department regarding sales tax.
- Meeting with Village of Auburndale - TID



RESOLUTION#

Introduced by
Page 1 of 2

Operations Committee

ITEM#
DATE
Effective Date

January 18, 2022

January 18, 2022

Motion:

Adopted:

1st

Lost:

2nd

Tabled:

No:

Yes:

Absent:

Number of votes required:

X

 Majority

Two-thirds

Reviewed by:

PAK

,

Corp Counsel

Reviewed by:

EN

,

Finance Dir.

EN

INTENT & SYNOPSIS: To show additional elements of committed and assigned governmental fund balance projected as of December 31, 2021:

FISCAL NOTE: Total committed and assigned governmental fund balance as of December 31, 2021 is projected to be \$4,871,102 detailed as Follows:

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Curry, K			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

Account		Actual	Projected
General Fund	Account Name	12/31/2020	12/31/2021
51440	Clerk Elections	\$259,499	\$291,760
52130	Police Radio	122,899	112,396
52530	Building Numbering	6,682	4,121
54122	Public Health WIC	4,221	4,221
54128	Health-Grants	10,299	8,312
54130	Health-Dental Sealants	18,465	18,465
54132	Juneau/Adams	218,983	187,683
51433	HR Labor Relations	111,240	124,440
56121	Land Conservation	56,077	85,147
59210	Permits & Fines	11,597	11,847
56315	Census Redistricting	4,500	4,500
51931	Property & Liability Ins	(32,063)	29,187
51711	Reg of Deeds-Redaction	7,231	3,703
52131	Indian Law Enforcement	52,374	50,910
52712	Electronic Monitoring	477,958	570,658
52721	Jail Surcharge	162,846	223,846
51451	Voice-Over IP	95,252	137,556
55660	UW Ext Project Accounts	136,711	154,887
54710	Veteran's Relief	8,334	2,581
54730	Veteran's Relief Donations	2,848	2,471
51316	Victim Witness Task Force	6,230	6,230
Total Committed		\$1,742,183	\$2,034,921

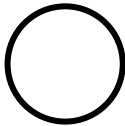
Assigned Funds	Actual	Projected
Account Name	12/31/2020	12/31/2021
Other Governmental Funds Assigned		
County Highways	1,644,486	1,123,736
Human Services Fund (before deferral of revenues)	295,488	295,488
ADRC	64,638	55,256
Parks and Forestry	683,199	659,423
Land Records and Private Sewage	306,712	343,602
Land Conservation	117,346	170,772
Transportation and Economic Development	13,815	13,820
Sheriff and corrections	174,084	174,084
Total Other Governmental	3,319,768	2,836,181
Total Governmental Funds Committed and Assigned	\$5,061,951	\$4,871,102

{ }

Adopted by the County Board of Wood County, this day of December 20 .

County Clerk

County Board Chairman



RESOLUTION#

ITEM#

DATE

Effective Date:

Introduced by
Page 2 of 2

Committee

WHEREAS governmental financial reporting rules require governments to report governmental fund balances in their various components of liquidity, and

WHEREAS one component of fund balance is that portion that is constrained by limitations that the County imposes upon itself, and

WHEREAS these commitments and assignments involve the reserve of resources resulting from unexpended revenues or other appropriations intended for specific future expenditures, and

WHEREAS the reporting rules require that these limitations be imposed and approved at the County’s highest level of decision making (i.e. County Board of Supervisors), and

WHEREAS each of the above elements of committed and assigned fund balance have been detailed in the 2021 and 2022 budgets as “carryover/nonlapsing” balances, and

THEREFORE BE IT RESOLVED that the above functions have their balances shown as “committed and assigned” for the financial statements dated December 31, 2021.

{ }

ED WAGNER (Chair)

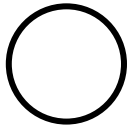
DONNA ROZAR

ADAM FISCHER

LANCE PLIML

MICHAEL FEIRER

Adopted by the County Board of Wood County, this day of 20 .



RESOLUTION#

Introduced by Operations Committee
Page 1 of 1

ITEM#
DATE January 18, 2022
Effective Date Upon passage and publication

Motion:

Adopted:

☐

1st

Lost:

☐

2nd

Tabled:

☐

No:

Yes:

Absent:

☐

☐

☐

Number of votes required:

☐ Majority

☒ Two-thirds

Reviewed by:

PAK

, Corp Counsel

Reviewed by:

EN

, Finance Dir.

EN

INTENT & SYNOPSIS: To amend the 2021 budget for the capital improvement expenditures incurred in 2021 related to the 2021 General Obligation Refunding debt for the 2022 capital projects:

FISCAL NOTE: No additional cost to Wood County. The source of the funding are from debt proceeds in the 2021 debt borrowing. The adjustment to the budget is as follows:

Account	Account Name	Debit	Credit
57211	Debt Capital Projects-Jail		\$ 478,310
57140	Debt Capital Improvement-CH		\$ 18,350
49110	Proceeds from Long-Term Debt	\$ 496,660	

WHEREAS, the 2021 General Obligation Refunding debt for \$58,925,000 were issued in 2021 to fund \$2.5 million of 2022 highway projects, \$1.0 million of 2022 general capital projects and \$58.0 million to fund the jail project, and

WHEREAS, the jail project and general capital projects costs incurred in 2021 were included in the 2021 debt issue to be funded with a portion of the \$58.9 million debt issue, and

WHEREAS, the County has been billed \$496,660 so far in 2021 for capital project costs and jail project costs, and

WHEREAS, rule 26 of the Wood County Board of Supervisors states that “an amendment to the budget is required any time the actual costs will exceed the budget at the function level, and

THEREFORE BE IT RESOLVED, to amend the 2021 budget for general capital projects (57140) by \$18,350 and capital jail project (57211) by \$478,310 funded by appropriating debt proceeds (49110) for \$496,660, and

BE IT FURTHER RESOLVED, that pursuant to Wis. Stats. 65.90 (5), the County Clerk is directed to publish a Class 1 notice of this budget change within 10 days.

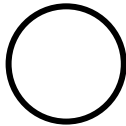
{ }

ED WAGNER (Chairman)
DONNA ROZAR
LANCE PLIML
ADAM FISCHER
MICHAEL FEIRER

Adopted by the County Board of Wood County, this day of 20 .

County Clerk

County Board Chairman



RESOLUTION#

Introduced by
Page 1 of 1

Operations Committee

ITEM#
DATE January 18, 2022
Effective Date Upon Passage & Publication

Motion:	Adopted:	
1 st	Lost:	
2 nd	Tabled:	
No: _____	Yes: _____	Absent: _____
Number of votes required:		
<input type="checkbox"/> Majority	<input checked="" type="checkbox"/> Two-thirds	
Reviewed by: <u>PAK</u> , Corp Counsel		
Reviewed by: <u>EN</u> , Finance Dir.		

EPN

INTENT & SYNOPSIS: To amend the 2021 budget for County Aid to Libraries (55112) for the purpose of funding higher than anticipated expenditures.

FISCAL NOTE: To transfer \$3,635 from available balance in contingency (51590) to the County Aid to Libraries (55112). At the time of this request the funds available in contingency are \$543,000. The adjustment to the budget is as follows:

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Curry, K			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

Account	Account Name	Debit	Credit
55112	County Aid to Libraries		\$3,635
51590	Contingency	\$3,635	

WHEREAS, Wood County is required by statute (43.12) to reimburse libraries within Wood County, and adjacent to Wood County, no less than 70% of the cost of subscriptions by Wood County residents; and

WHEREAS, while Wood County budgeted sufficient funds to reimburse the libraries within Wood County, the 2021 budget did not include funds to reimburse the Lester Public Library in Rome, Neillsville Public Library and Granton Community Library, and

WHEREAS rule 26 of the Wood County Board of Supervisors states that “an amendment to the budget is required any time the actual costs will exceed the budget at the function level”, and

WHEREAS the budget for the contingency account was adopted for the purpose of funding unanticipated expenditures, and

THEREFORE BE IT RESOLVED to amend the Wood County budget for 2021 to transfer \$3,635 from the Contingency Account (51590) to the County Aid to Libraries (55112) function, and

BE IT FURTHER RESOLVED that pursuant to Wis. Stats. 65.90 (5), the County Clerk is directed to publish a Class 1 notice of this budget change within 10 days.

{ }

ED WAGNER (Chair)

MICHAEL FEIRER

DONNA ROZAR

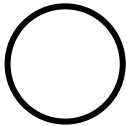
ADAM FISCHER

LANCE PLIML

Adopted by the County Board of Wood County, this _____ day of _____ 20 _____.

County Clerk

County Board Chairman



RESOLUTION#

ITEM#

DATE 1/18/2022

Effective Date: Upon passage and publication

Introduced by Operations Committee

Committee

MJS

Motion:

Adopted:

1st

Lost:

2nd

Tabled:

No:

Yes:

Absent:

Number of votes required:

Majority

X

 Two-thirds

Reviewed by: PK, Corp Counsel

Reviewed by: EN, Finance Dir.

INTENT & SYNOPSIS: To amend the 2021 budget for the Human Services, Norwood Health Center and Edgewater Haven programs for transfer of available appropriations to functions where actual expenditures are recorded.

FISCAL NOTE: No additional cost to Wood County. The additional appropriations needed for transfers in are available and are not anticipated to be spent in the appropriations to be transferred out, or are funded with additional Provider Relief Funding. The adjustment to the budget is as follows:

Source of Money: 2020-2021 Provider Relief Funding for Long Term Care Facilities

Account	Account Name	Debit	Credit
54319	Edgewater Administration		\$404,000
43240	Edgewater Adm/Revenue	\$404,000	
54365	Norwood Administration		\$1,713,000
43240	Norwood Adm/Revenue	\$1,713,000	
54410-35	Community Resources Division		\$561,000
54401-05	Family Services Division	\$561,000	

WHEREAS, the programs requiring transfers in Edgewater Administration (54319), Norwood Administration (54365), Community Resources Division (54410-35)are in fact where expenditures appropriated during the adoption of the 2021 budget will be recorded, and

WHEREAS, and Family Services Division (54401-05) are not expected to expend all amounts appropriated during the adoption of the 2021 budget, and

WHEREAS, Edgewater Administration (54319) and Norwood Administration (54365) have unbudgeted revenues to fund cost exceeding the budget at a function level, and

WHEREAS, rule 26 of the Wood County Board of Supervisors states that “an amendment to the budget is required any time the actual cost will exceed the budget at a function level”, and

THEREFORE BE IT RESOLVED, to amend the Wood County Budget for Norwood, Edgewater and Community programs to reflect the transfers out of appropriations from Family Services Division (54401-05) of \$561,000; and the transfer in of appropriations of \$ 561,000 to Community Resources Division (54410-35) and to reflect the use of additional unbudgeted Edgewater revenues (43240) for Edgewater Administration Expenses (54319) and additional unbudgeted Norwood Health Care revenues (43240) for Norwood Healthcare Administration Expenses (54365)

BE IT FURTHER RESOLVED, that pursuant to Wis. Stats. 65.90 (5) the County Clerk is directed to publish a Class 1 notice of the budget change within 10 days.

{ }

Ed Wagner, Chair

Michael J. Feirer

Lance A. Pliml

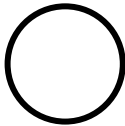
Donna Rozar, Vice Chair

Adam G. Fischer

Adopted by the County Board of Wood County, this day of 19 .

County Clerk

County Board Chairman



RESOLUTION#

Introduced by Operations Committee
Page 1 of 1

ITEM#
DATE January 18, 2022
Effective Date Upon Passage

Motion:

Adopted:

1st

Lost:

2nd

Tabled:

No:

Yes:

Absent:

Number of votes required:

Majority

X

 Two-thirds

Reviewed by:

PAK

, Corp Counsel

Reviewed by:

EN

, Finance Dir.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Curry, K			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

INTENT & SYNOPSIS: To amend the 2021 budget for Healthy Smiles (54130) for the purpose of funding higher than anticipated expenditures.

FISCAL NOTE: To transfer \$3,000 from available balance in Fund Balance (34210) to Healthy Smiles (54130). The adjustment to the budget is as follows:

Function	Account Name	Debit	Credit
54130	Program Supplies		3,000
34210	Fund Balance	3,000	

WHEREAS, Healthy Smiles for Wood County program supplies were greater than anticipated during the 2021 budget due to uncertainties with returning to school clinics during COVID pandemic, and

WHEREAS, there is sufficient amount in the Health Department Healthy Smiles carryover account to cover unanticipated expenditures, and

WHEREAS, rule 26 of the Wood County Board of Supervisors states that “an amendment to the budget is required any time the actual costs will exceed the budget at the function level”, and

NOW THEREFORE BE IT RESOLVED, to amend the Wood County budget for 2021 to transfer \$3,000 from Fund Balance (34210) to the Healthy Smiles (54130) function, and

BE IT FURTHER RESOLVED, that pursuant to Wis. Stats. 65.90 (5), the County Clerk is directed to publish a Class 1 notice of this budget change within 10 days.

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Ed Wagner

Michael Feirer

Lance Pliml

Donna Rozar

Adam Fischer

Adopted by the County Board of Wood County, this day of 20 .

County ClerkCounty Board Chairman