

**CRIMINAL JUSTICE COORDINATOR ADHOC COMMITTEE
MEETING MINUTES**

DATE: Wednesday, November 11, 2020
TIME: 2:30 p.m.
PLACE: Wood County Courthouse-Room 114
Wisconsin Rapids, WI

PRESENT: Adam Fischer, Bill Clendenning, Brent Vruwink, Shawn Becker and Mary Solheim (in person); Bill Leichtnam (video conference)

OTHERS PRESENT: (for part or all of the meeting, in-person, telephone or video conference)
Shannon Lobner, Lance Pliml, Janelle Krueger and IT Help Desk

NOT PRESENT: Brad Hamilton

1. The meeting was called to order at 2:30 p.m. by Chairman Fischer.
2. A quorum was declared.
3. There were no public comments.
4. **A motion was made by Clendenning and seconded by Solheim to approve the minutes from the October 26, 2020 meeting. All voted aye, motion carried.**
5. Krueger advised the committee that she has been busy with meetings and working on departmental updates for the December 2020 meeting. Krueger brought forth questions concerning the remodel of a 2nd floor bathroom to address concerns from the Drug Court team. Fiscal apprehensions as to what departmental budget monies are being pulled from for the project and approval of the project were discussed by the committee. Krueger and Fischer will gather additional information on the history of the bathroom remodel project from Reuben Van Tassel, Wood County Maintenance Director, and report findings back to the committee.

Krueger informed the committee that she is working with Cindy Joosten, Wood County Clerk of Courts, to obtain data on Operating after Revocation and Failure to Appear warrants and citations. Discussion ensued on cost saving ideas, jail space, collections of un-paid fines and outstanding warrants for minimal amounts of money. Krueger has also made contact with the Dunn County Criminal Justice Coordinator and gathered information on the Dunn County Diversion Courts model and ideas on implementation and collaboration with the existing Criminal Justice Taskforce in Wood County.

6. Discussion took place on the SWOT Assessment that was emailed to committee members by Krueger and how to proceed with the assessment. Due to committee and departmental time constraints, along with data that has already been collected via in-person meetings, Krueger will compile notes, review and provide the committee with further updates or revisions that may be required.
7. Future agenda items will include an update on the 2nd floor bathroom remodel

8. The next meeting date was not established but the committee did discuss having future meeting dates on a set schedule, with meetings taking place after the monthly County Board meetings on the third Tuesday of the month at 1:00 p.m.

9. Chairman Fischer adjourned the meeting at 3:23 p.m.

Minutes taken by Shannon Lobner and are in draft format until approved by the committee at the next meeting.