AGENDA FOR FEBRUARY 18, 2020 – 9:30 A.M.
WOOD COUNTY BOARD OF SUPERVISORS
WOOD COUNTY BOARD ROOM

CALL TO ORDER

ROLL CALL

INVOCATION: Supervisor Leichtnam

READING OF THE MINUTES OF THE PREVIOUS MEETING

EXCUSALS:

RESIGNATIONS:

APPOINTMENTS/Re-APPOINTMENTS:

Ethics Committee (for a term ending 1/1/2022) – Laura Clark
Census Review & Redistricting Committee – Supervisors Curry (chair), Feirer, LaFontaine, Hahn, & Zurfluh

COMMENTS FROM THE PUBLIC REGARDING AGENDA ITEMS

ACKNOWLEDGEMENTS AND RECOGNITIONS:

READING OF MINUTES OF COMMITTEE MEETINGS, RESOLUTIONS. RESOLUTIONS INTRODUCED BY COMMITTEES SHALL BE PRESENTED IMMEDIATELY FOLLOWING THE READING OF THAT COMMITTEE'S MINUTES.

PRESENTATION OF LETTERS, PETITIONS, REMONSTRANCES, COMMUNICATIONS AND OTHER DOCUMENTS.

SET DATE FOR NEXT COUNTY BOARD MEETING – March 17, 2020

Immediately following the regular portion of the meeting, county board members will participate in a discussion about long term strategic planning.

ADJOURN

PROCEEDINGS OF WOOD COUNTY BOARD OF SUPERVISORS
January 21, 2020 – 9:30 a.m.

The Wood County Board of Supervisors composed of nineteen members convened at the Wood County Boardroom in Wisconsin Rapids, Wisconsin on January 21, 2020.

Chairman Machon called the meeting to order at 9:30 a.m.

Supervisors present were: Ashbeck, Breu, Clendenning, Curry, Feirer, Fischer, Hahn, Hamilton, Hokamp, Holbrook, LaFontaine, Leichtnam, Machon, Pliml, Polach, Rozar, Urban, and Winch.

Excused was Zurfluh.

Vice Chair Rozar gave the invocation and led the Pledge of Allegiance.

Motion by Hamilton/Breu to approve the minutes of the previous meeting. Motion carried by voice vote.

Motion by Hamilton/Hahn to approve the appointments of Supervisor Leichtnam to the Central Sands Groundwater County Collaborative. Motion carried by voice vote.

There was no public comment.

SPECIAL ORDER OF BUSINESS
Groundwater Quality in Wood County

Kevin Masarik, UWSP Groundwater Education Specialist presented a PowerPoint reviewing nitrate contamination, how it happens, and what can be done to help prevent and alleviate it. He highlighted maps showing the nitrate concentrations in both the state and in Wood County. He discussed plant growth and how certain plants use, and leach, nitrates. Questions and answers followed.

Supervisor Zurfluh arrived at 9:45 a.m.

Referrals were noted.

Committee minutes presented: Executive, Renewable & Sustainable.

RESOLUTION 20-1-1

Introduced by: Health & Human Services and Executive Committees

INTENT & SYNOPSIS: To amend the 2019 Veterans WDVA Grant budget to include monies that were moved and excluded from the original budget.

FISCAL NOTE: No additional cost to Wood County.

Account	Account Name	Debit	Credit
51450	IT	$322.00	
54750	Veterans WDVA Grant		$322.00
47415	PC Replacement	$120.00	
54750	Veterans WDVA Grant		$120.00

Motion by Hamilton/Clendenning to adopt Resolution 20-1-1. Motion carried unanimously.

RESOLUTION 20-1-2

Introduced by: Health & Human Services and Executive Committees

INTENT & SYNOPSIS: To create (.97 FTE) Economic Support Worker Position.

FISCAL NOTE: Anticipated wages and benefits based upon Grade 6 Step 1 is:

Wages: $ 38,788.75
Fringe: $ 21,628.62
Total: $ 60,417.37

Motion by Hamilton/Feirer to adopt Resolution 20-1-2. Motion carried. Voting no was Winch.

Committee minutes presented: Health & Human Services, Public Safety, Conservation, Education, & Economic Development, Golden Sands Resource, Conservation & Development.

RESOLUTION 20-1-3

Introduced by: Conservation, Education, & Economic Development Committee

INTENT & SYNOPSIS: Approve a zoning amendment to the Town of Grand Rapids Zoning Map.

FISCAL NOTE: No cost to Wood County. The Town of Grand Rapids is responsible for any costs associated with administering their town zoning ordinance.

Motion by Hamilton/LaFontaine to adopt Resolution 20-1-3. Motion carried. Voting no was Ashbeck.

Committee minutes presented: Judicial & Legislative, Criminal Justice Task Force, Residential Options, Criminal Justice Coordinator Adhoc, Highway Infrastructure & Recreation.

RESOLUTION 20-1-4

Introduced by: Highway Infrastructure & Recreation Committee

INTENT & SYNOPSIS: Approval of the 2020 Wood County Forest Annual Work Plan.

FISCAL NOTE: Potential loss of State Aid Revenues of $48,935.

Motion by Feirer/Hamilton to adopt Resolution 20-1-4. Motion carried unanimously.

Committee minutes presented: Central Wisconsin State Fair, McMillan Memorial Library, South Central Library System, Wood County Library Board.

RESOLUTION 20-1-5

Introduced by: County Board Chair

INTENT & SYNOPSIS: To approve the fire warden list for 2020

FISCAL NOTE: None

Motion by Breu/Feirer to adopt Resolution 20-1-5. Motion carried unanimously.

RESOLUTION 20-1-6

Introduced by: Wood County Board of Supervisors

INTENT & SYNOPSIS: To recognize these Wood County employees for years of devoted and faithful service to Wood County.

Motion by Feirer/Hamilton to adopt Resolution 20-1-6. Motion carried by voice vote.

Motion by Hamilton/Fischer to adjourn. Motion carried by voice vote at 10:19 a.m. Next scheduled county board meeting is February 18, 2020.

Trent Miner
County Clerk

REFERRALS FOR FEBRUARY 18, 2020 – COUNTY BOARD

- Thank-you card from the family of Carl Hilke in appreciation of adopting a resolution in his honor. Referred to County Board of Supervisors.

- Resolution from Outagamie County supporting legislation correcting discrepancies in statutes related to detention hearing timelines for juveniles. Referred to Judicial & Legislative Committee and Human Services Director Vruwink.

EXECUTIVE COMMITTEE
MEETING MINUTES

DATE: Monday, February 3, 2020
TIME: 8:00 a.m.
PLACE: Edgewater Haven

PRESENT: Doug Machon, Bill Clendenning, Ken Curry, Dennis Polach, Donna Rozar, Adam Fischer, Bill Winch

OTHERS PRESENT (for part or all of the meeting): See attached list.

1. The meeting was called to order by Chair Machon.

2. Public Comments: Resident, Matt Schill spoke on behalf of the snow pile the County accumulates in the Baker Street parking lot. He would like something else done with the snow pile because it is causing an obstruction to a property close by that is owned by his daughter.

3. Pages 2, 13, 14, 16, 23, 27, and 31 were pulled from the consent agenda for discussion.

Motion (Rozar/Fischer) to approve the Consent Agenda, excluding the items requested pulled for discussion. Motion carried unanimously.

4. Clendenning indicated no year was listed in the Executive Committee January 7th minutes regarding item #6, relating to the timeline for the Savion agreement by the end of February. He would like it noted that it should state February 2020.

   Fischer questioned HR Director McGrath's Letter of Comments regarding a meeting between herself, the Wood County Board of Supervisors Chair and Vice-Chair, and the Corporation Counsel pertaining to wage research and preparation of a resolution for the March Executive Committee to set wages for the next term for the County Clerk, Register of Deeds, and Treasurer. Discussion ensued.

Motion (Fischer/Clendenning) to have Corporation Counsel draft a resolution to go to the February County Board meeting officially removing the County Clerk, Register of Deeds, and Treasurer from the wage plan, and have the County Board adopt the salary of the County Clerk, Register of Deeds, and Treasurer to be $41.23/hour through 2021 to 2024 with the possibility of receiving a COLA, if approved by the County Board, on a year-to-year basis as every other County employee does. Motion carried. Voting no: Rozar, Curry, Machon.

   Curry indicated he voted no due to lack of information. He would like to see Corporation Counsel prepare legal and comparable data.

Motion (Curry/Rozar) to direct Corporation Counsel to prepare a memo of his legal opinion with regards to placing the above mentioned positions in a new pay plan. Motion carried. Voting no: Clendenning-- ("what good will a memo do").

   Supervisors Clendenning and Winch asked for clarification on items within the packet. Discussion ensued. Department Heads answered general questions pertaining to their departments.

   Supervisor Polach asked Facilities Manager Van Tassel to speak regarding his Letter of Comments relating to the snow removal. Van Tassel indicated he has researched various options

and associated cost implications related to hauling snow to locations other than the Courthouse parking lot. Discussion ensued.

Motion (Fischer/Polach) to direct the Facilities Manager to discuss with the City the possibility of hauling snow to a different area and add this topic as a future agenda item. Motion carried unanimously.

Motion (Rozar/Curry) to approve the pulled items from the Consent Agenda. Motion carried unanimously.

5. There was no Renewable and Sustainable Committee update.

6. Peter Kastenholz presented information from the draft of the developer's agreement with Savion. He indicated Savion is reviewing the draft with their attorneys and hopes to hear back in a couple of weeks. Discussion ensued.

7. Chair Machon shared information from correspondence he received from the realtor regarding the sale of the 12th Street property. Discussion ensued.

Motion (Fischer/Curry) to extend the contract with Spranger Realty for the sale of the 12th Street property. Motion carried unanimously.

8. Chair Machon indicated he was approached by the Central Wisconsin Cultural Center regarding selling a property located south of the Avon Street parking lot that was gifted to the Center. Discussion ensued.

Motion (Clendenning/Polach) to look into the property south of the Avon Street parking lot. Motion carried unanimously.

Break at 9:26 a.m. Reconvened at 9:36 a.m.

9. Supervisor Rozar indicated she and Nancy Turyk met with department heads to gather input into the County strategic plan. The next step will be to break into groups after the February 2020 County Board meeting to answer specific topic-related questions and record responses for incorporation into the plan that will be brought back to the Executive Committee.

10. Chair Machon indicated five members are needed for the Adhoc Committee on health insurance. Rozar was nominated by Fischer. Fischer nominated himself. Clendenning nominated himself. Rozar nominated Curry. Pliml was nominated by Machon.

Motion (Rozar/Fischer) to appoint Rozar, Fischer, Clendenning, Curry, and Pliml to the Adhoc Committee on health insurance. Motion carried unanimously.

11. A resolution from Human Services was presented to create (.97 FTE) Children's Support and Service Coordinator Position.

Motion (Clendenning/Fischer) to accept the resolution to create (.97 FTE) Children's Support and Service Coordinator Position. Motion carried. Voting no: Winch.

12. Shane Wucherpfennig from Land and Water Conservation presented information regarding results from the 2019 Nitrate Testing and is requesting the available funds from 2019 of $4110.59 be carried over to the 2020 budget. Discussion ensued.

Motion (Clendenning/Fischer) to approve of the carryover of funds for nitrate testing from the Land and Water 2019 budget but would like a resolution prior to the County Board meeting on February 18, 2020. Motion carried unanimously.

13. A resolution was presented to amend the 2020 Veterans Department WDVA Grants Budget for additional revenue and expenditures unanticipated during the original budget process.

Motion (Rozar/Fischer) to accept the resolution to amend the 2020 Veterans Department WDVA Grants Budget for additional revenue and expenditures unanticipated during the original budget process. Motion carried unanimously.

14. Wellness Coordinator Fandre provided an update on Wellness Program activities to the Committee. Brief discussion ensued.

15. There was no discussion regarding the Administrative Coordinator's Report.

The next regularly scheduled Committee meeting is Tuesday, March 3, 2020 at 8:00 a.m.

The Chair declared the meeting adjourned at 10:05 a.m.

Human Resources minutes recorded and prepared by Kelli Quinnell. All other minutes recorded and prepared by Nicole Gessert. Minutes in draft form until approved at the next EC meeting.

Executive Committee Meeting

February 3, 2020

NAME (PLEASE PRINT)	REPRESENTING
Amy Kaup	IT
Adam Fonche	Wellness
Shawn Zeeder	WOSO
Tiffany Ringer	ROD
Kelli Quinnell	HR
Nick Flugaar	HR
Ed Newton	Finance
Heather Gehrt	Treasurer
Marissa Lohner	EWH
Mandy Schlagenhaff	HSD
Kim McGrath	HR
Rick Larson	Veterans
Nancy Turyk	Extension
Doug Passineau	Tourist Sanctuary
Peter Kastenholz	Corp. Counsel
Jo Timmerman	Human Services
Shane Wachsmuth Fennig	Land & Water
Mary Solheim	Human Services

Administrative Coordinator Report

1. Attended Groundwater Panel Discussion in Nekoosa.
2. Spoke to Heart of Wisconsin Leadership class.
3. Met with REDI Grant core team.
4. Radio interview with WDLB.
5. Radio interview with WFHR.
6. Met with HR, Corp Counsel and Vice Chair regarding constitutionally elected officials remuneration.
7. Lunch with former Marshfield campus Dean Keith Montgomery.
8. Attended ribbon cutting event for River City Times.
9. Attended annual meeting of Friends of Mill Creek Watershed.
10. Met with Friends of Rapids Music president Connie Fayville.
11. Met with Drew Gibbons, and Mark Mauersberger from Savion.

Wood County
WISCONSIN

OFFICE OF THE COUNTY CLERK

Trent Miner

Letter of Comments – February 2020

- We received notice that our mail delivery person was no longer going to be providing that service to us. After looking at alternatives, we made an arrangement with Emergency Management to pick up the mail at the post office and bring to the Courthouse when they come to work in the morning. This is working out wonderfully, and I anticipate it saving some money as well. I will know more after I get their first bill.

- I have trained and certified 150-160 new chief election inspectors in the three sessions I conducted in both Wood and Portage County this past month. I had to reschedule my Saturday morning Pittsville session because of the snow storm that came through on January 18th. That session moved to February 1st. We will do more of these, along with many other types of training, throughout the spring and summer.

- What was previously reported did in fact come to pass, budget-wise. We did not make our revenue projections in marriage licenses or our DMV services. The reasons for these shortfalls has been reported previously, so I will not bore you. We did end up being fine, revenue-wise, because we had an excellent year in our passport revenue. In fact, we had our second highest number of applicants come through the door to apply for passports. While neither the DMV service nor the passports are statutorily mandated, this is a nice revenue stream to help alleviate some of our dependence on the levy for those duties that are statutorily mandated.

- The county board races are set. There are 2 districts that have competition (Districts 2 & 7). There will be at least 3 new members of the board in April. We did have to extend the filing deadline in District 10 to Friday, January 10th at 5:00 p.m. because the incumbent supervisor failed to file non-candidacy or any papers to run for re-election. When an incumbent does not file any paperwork, the time is extended another 72 hours for anyone, besides the incumbent, to file to run in that district, pursuant to state statutes. There was a candidate that did file on that Friday afternoon. Because the 5:00 p.m. time is statutorily mandated, the courthouse must remain open and unlocked for an extra half hour. My appreciation to Security Services for adjusting their schedules at the last minute to accommodate the statutory mandated time extension that was not anticipated or expected. The Tuesday deadline was expected and planned for. The Friday deadline was not.

- Speaking of the spring election, all of us in the office are in the process of programming and entering in all of the candidate information into the various systems and preparing the numerous forms and notices for both the Spring Primary and the Presidential Preference Primary/Spring Election.

- After reviewing statutes and talking with other county clerks, I determined we needed to tighten up our chain of custody procedures as it relates to election supplies and ballots going to the municipalities. This is being implemented for the Spring Primary and will be reviewed throughout the year for any needed improvements.

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E-mail: tminer@co.wood.wi.us

Wood County
WISCONSIN

Office of
Deputy Finance Director

Edward Newton
Deputy Finance Director

February 3, 2020

Subject: Finance Department Letter of Comments

To: Executive Committee

From: Edward Newton, Deputy Finance Director

Departmental Activities

Project completion for the following:

1. General Fund – Fund Balance Policy target date November 12, 2019.
2. Strategic Planning for the Finance Department target date of December 17, 2019.
3. 2020 Budget.
4. Questica support hand over.
5. Annual Electronic Municipal Market Access (EMMA) Financial Filing.
6. System for Award Management (SAM) annual renewal.

Ongoing 2020 projects:

1. Year End Procedures.
2. Preparing for the 2019 Audit.
3. Questica Budget Software update to latest version target date February 2020.
4. Questica Budget Software Reports target date March 2020.
5. Indirect Cost Allocation Plan target date July 2020.
6. Fixed Asset Module set up target date September 2020.
7. Budget Software finalized with the Salary Sync April 2020.
8. Dynamics Workflow September 2020.
9. Questica Budget Software Training June 2020.
10. Internal Audit Policy target date December 2020.
11. Internal Audit implementation January 2021.

Meetings, Webinars and Conferences

1. Accountant's monthly meeting.
2. Biweekly/daily meeting with Finance department staff.
3. Meeting with DNS Worldwide - Cost Allocation Plan.
4. Meeting with auditors from WIPFLI.
5. Attended Health & Human Services Committee meetings.
6. Worked with Emergency Management to complete SAM's renewal.
7. Meeting with Highway department.
8. Meeting with Drug Court regarding e-grant report.
9. Meeting with HR Director.
10. Meeting with Treasurer.
11. Meeting with IT.
12. Meeting with Veterans Director.
13. Meeting with Parks department.
14. Meeting with Land and Water.

Budget to Actual Income Statement for the 1 month ending January 31, 2020.

111 West Jackson Street • P.O. Box 8095 • Wisconsin Rapids, Wisconsin 54495-8095 • Telephone (715) 421-8576 • Facsimile (715) 421-8698

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
All Departments
Friday, January 31, 2020

		Actual	2020 Budget	Variance	Variance %
	REVENUES				
	Taxes				
41110	General Property Taxes	$2,299,621.62	$27,595,459.50	($25,295,837.88)	(91.67%)
41150	Forest Cropland/Managed Forest Land		25,000.00	(25,000.00)	(100.00%)
41220	General Sales and Retailers' Discount	10.00	220.00	(210.00)	(95.45%)
41221	County Sales Tax		6,138,000.00	(6,138,000.00)	(100.00%)
41230	Real Estate Transfer Fees		142,000.00	(142,000.00)	(100.00%)
41800	Interest and Penalties on Taxes	20,086.20	394,000.00	(373,913.80)	(94.90%)
41910	Payments in Lieu of Taxes		18,500.00	(18,500.00)	(100.00%)
	Total Taxes	2,319,717.82	34,313,179.50	(31,993,461.68)	(93.24%)
	Intergovernmental Revenues				
43410	State Aid-Shared Revenue		3,064,207.00	(3,064,207.00)	(100.00%)
43430	State Aid-Other State Shared Revenues		291,141.00	(291,141.00)	(100.00%)
43511	State Aid-Victim Witness		74,000.00	(74,000.00)	(100.00%)
43512	State Aid-Courts		377,280.00	(377,280.00)	(100.00%)
43514	State Aid-Court Support Services		75,775.00	(75,775.00)	(100.00%)
43516	State Aid-Modernization Grants		58,120.00	(58,120.00)	(100.00%)
43521	State Aid - Law Enforcement	16,512.10	146,000.00	(129,487.90)	(88.69%)
43523	State Aid-Other Law Enforcement	17,037.00	18,000.00	(963.00)	(5.35%)
43528	State Aid-Emergency Government		93,250.00	(93,250.00)	(100.00%)
43531	State Aid-Transportation	630,897.20	2,194,425.00	(1,563,527.80)	(71.25%)
43534	State Aid-LRIP		218,258.00	(218,258.00)	(100.00%)
43549	State Aid-Private Sewage		7,000.00	(7,000.00)	(100.00%)
43551	State Aid-Health Grants		83,252.00	(83,252.00)	(100.00%)
43554	State Aid-Health WIC Program		395,065.00	(395,065.00)	(100.00%)
43557	State Aid-Health Consolidated Contract		70,944.62	(70,944.62)	(100.00%)
43560	State Aid-Grants		68,167.00	(68,167.00)	(100.00%)
43561	State Aids		13,290,580.00	(13,290,580.00)	(100.00%)
43567	State Aid-Transportation	229,594.00	241,094.00	(11,500.00)	(4.77%)
43568	State Aid-Child Support		1,109,455.78	(1,109,455.78)	(100.00%)
43571	State Aid-UW Extension		11,500.00	(11,500.00)	(100.00%)
43572	State Aid-ATV Maintenance		6,826.00	(6,826.00)	(100.00%)
43574	State Aid-Snowmobile Trail Maint	32,767.31	79,777.00	(47,009.69)	(58.93%)
43576	State Aid-Parks		76,610.00	(76,610.00)	(100.00%)
43581	State Aid-Forestry		74,898.00	(74,898.00)	(100.00%)
43586	State Aid-Land Conservation		1,036,484.86	(1,036,484.86)	(100.00%)
43640	State Aid-Co Share Managed Forest Lands		20,000.00	(20,000.00)	(100.00%)
43690	State Aid-Forestry Roads		3,300.00	(3,300.00)	(100.00%)
	Total Intergovernmental	926,807.61	23,185,410.26	(22,258,602.65)	(96.00%)
	Licenses and Permits				
44100	Business and Occupational Licenses	4,854.61	377,750.00	(372,895.39)	(98.71%)
44101	Utility Permits	25.00	1,050.00	(1,025.00)	(97.62%)
44102	Driveway Permits	20.00	860.00	(840.00)	(97.67%)
44200	DNR & ML Fees	575.00	54,511.00	(53,936.00)	(98.95%)
44201	Dog License Fund		1,000.00	(1,000.00)	(100.00%)
44260	Moving Permits		1,025.00	(1,025.00)	(100.00%)
44300	Sanitary Permit Fees	2,225.00	71,300.00	(69,075.00)	(96.88%)
44411	County Planner Plat Review Fees	950.00	7,500.00	(6,550.00)	(87.33%)
44412	Wisconsin Fund Application Fees		150.00	(150.00)	(100.00%)
44413	Shoreland zoning Fees & Permits		33,825.00	(33,825.00)	(100.00%)
44415	HT Database Annual Fee	3,140.00	118,750.00	(115,610.00)	(97.36%)
	Total Licenses and Permits	11,789.61	667,721.00	(655,931.39)	(98.23%)
	Fines, Forfeits and Penalties				
45110	Ordinances Violations		1,700.00	(1,700.00)	(100.00%)
45115	County Share of Occupational Driver		200.00	(200.00)	(100.00%)
45120	County Share of State Fines and Forfeitures		152,000.00	(152,000.00)	(100.00%)
45123	County Parks Violation Fee		750.00	(750.00)	(100.00%)
45130	County Forfeitures Revenue		94,000.00	(94,000.00)	(100.00%)
45191	Private Sewage Fines	24.50	15,000.00	(14,975.50)	(99.84%)
	Total Fines, Forfeits and Penalties	24.50	263,650.00	(263,625.50)	(99.99%)

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
All Departments
Friday, January 31, 2020

		Actual	2020 Budget	Variance	Variance %
	Public Charges for Services				
46110	County Clerk-Passport Fees	2,920.00	22,000.00	(19,080.00)	(86.73%)
46121	Treasurer Fees-Redemption Notices	345.00	4,000.00	(3,655.00)	(91.38%)
46122	Property Conversion Charges		1,000.00	(1,000.00)	(100.00%)
46130	Register of Deeds-Fees		262,000.00	(262,000.00)	(100.00%)
46131	Register of Deeds-Laredo Tapestry		47,000.00	(47,000.00)	(100.00%)
46135	Land Record-Fees		92,880.00	(92,880.00)	(100.00%)
46140	Court Fees	400.00	155,000.00	(154,600.00)	(99.74%)
46141	Court Fees and Costs-Marriage Counseling		12,295.00	(12,295.00)	(100.00%)
46142	Court/Juvenile		22,000.00	(22,000.00)	(100.00%)
46143	Other Professional Reimbursements		17,736.00	(17,736.00)	(100.00%)
46144	Circuit Court Branch I		28,600.00	(28,600.00)	(100.00%)
46146	Circuit Court Branch III	829.00	12,000.00	(11,171.00)	(93.09%)
46191	Public Charges-Clerk	180.00	6,800.00	(6,620.00)	(97.35%)
46192	Public Chgs-Temp Licenses	309.75	7,000.00	(6,690.25)	(95.58%)
46194	County Clerk Copy Fees	1.00	275.00	(274.00)	(99.64%)
46195	Public Chgs-Map & Data Sales		100.00	(100.00)	(100.00%)
46196	Public Chgs-Human Resources	90,527.44	1,557,476.00	(1,466,948.56)	(94.19%)
46210	Sheriff-Public Charges	111.84	325.00	(213.16)	(65.59%)
46211	Sheriff Revenue-Civil Process Fees	4,624.65	62,000.00	(57,375.35)	(92.54%)
46212	Sheriff Cost Reimbursement/Witness Fees	1,143.51	53,000.00	(51,856.49)	(97.84%)
46214	Reserve Deputy Revenue	300.00	14,000.00	(13,700.00)	(97.86%)
46215	Sheriff Escort Service	1,614.88	31,000.00	(29,385.12)	(94.79%)
46216	Restitution	16.14	200.00	(183.86)	(91.93%)
46217	OWI Restitution		1,750.00	(1,750.00)	(100.00%)
46221	Public Chgs-Coroner Cremation	3,800.00	60,000.00	(56,200.00)	(93.67%)
46230	Death Certificates	1,000.00	15,000.00	(14,000.00)	(93.33%)
46241	Jail Surcharge		31,000.00	(31,000.00)	(100.00%)
46242	Huber/Electronic Monitoring	171.66	357,678.00	(357,506.34)	(99.95%)
46243	Inmate Booking/Processing Fee	150.36	17,000.00	(16,849.64)	(99.12%)
46244	Other County Transports	812.10	18,000.00	(17,187.90)	(95.49%)
46245	Jail Stay Fee	125.80	37,000.00	(36,874.20)	(99.66%)
46291	Public Chgs-ID Cards		100.00	(100.00)	(100.00%)
46330	Public Chgs-Ho Chunk/AODA		27,500.00	(27,500.00)	(100.00%)
46510	Public Chgs-Crisis Stabalization		477,695.00	(477,695.00)	(100.00%)
46520	Institutional Care-Private Pay		952,868.00	(952,868.00)	(100.00%)
46521	Institutional Care-Other Pay		4,146.00	(4,146.00)	(100.00%)
46525	Public Chgs- Medicare		3,210,503.00	(3,210,503.00)	(100.00%)
46526	Public Chgs- Medicaid		5,717,200.00	(5,717,200.00)	(100.00%)
46530	Public Charges	3,347.28	6,207,995.00	(6,204,647.72)	(99.95%)
46531	Public Chgs- Private Insurance		1,470,262.00	(1,470,262.00)	(100.00%)
46532	Public Chgs-County Responsible	30.00	154,607.00	(154,577.00)	(99.98%)
46533	Public Chgs-NW Mental Health Inpatient		200,182.00	(200,182.00)	(100.00%)
46534	Public Chgs-NW Mental Health Inpatient		1,745,238.00	(1,745,238.00)	(100.00%)
46536	Third Party Awards & Settlements		410,828.00	(410,828.00)	(100.00%)
46537	Contractual Adjustment		(4,428,250.00)	4,428,250.00	(100.00%)
46590	Provision for Bad Debts-Edgewater		(92,000.00)	92,000.00	(100.00%)
46621	Child Support-Genetic Tests		3,750.00	(3,750.00)	(100.00%)
46623	Child Support-Filing Fees		80.00	(80.00)	(100.00%)
46624	Child Support-Service Fees		12,000.00	(12,000.00)	(100.00%)
46721	Public Chgs-Parks	19,566.28	550,000.00	(530,433.72)	(96.44%)
46772	UW-Extension Project Revenue	1,500.00	3,050.00	(1,550.00)	(50.82%)
46813	County Forest Revenue	20,754.81	385,000.00	(364,245.19)	(94.61%)
46825	Land Conservation Fees & Sales	28,705.58	70,860.00	(42,154.42)	(59.49%)
46826	Private Sewage Charges	310.00	15,250.00	(14,940.00)	(97.97%)
	Total Public Charges for Services	183,597.08	20,044,979.00	(19,861,381.92)	(99.08%)
	Intergovernmental Charges for Services				
47210	Intergovernmental Charges		558,200.00	(558,200.00)	(100.00%)
47230	State Charges		1,702,757.00	(1,702,757.00)	(100.00%)
47231	State Charges-Highway		232,838.00	(232,838.00)	(100.00%)
47250	Intergovernmental Transfer Program Rev		627,900.00	(627,900.00)	(100.00%)
47300	Local Gov Chgs		594,327.00	(594,327.00)	(100.00%)

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
All Departments
Friday, January 31, 2020

		Actual	2020 Budget	Variance	Variance %
47320	Local Gov Chgs-Public Safety	3,266.21	30,000.00	(26,733.79)	(89.11%)
47330	Local Gov Chgs-Transp		1,329,550.00	(1,329,550.00)	(100.00%)
47332	Local Gov Chgs-Roads		420,187.00	(420,187.00)	(100.00%)
47333	Local Gov Chgs-Bridges	(11,773.74)	78,103.00	(89,876.74)	(115.07%)
47350	Local Gov Chgs-Hlth & Human Svcs		69,000.00	(69,000.00)	(100.00%)
47351	Local Gov Chgs-Other Governments	3,420.00	70,640.00	(67,220.00)	(95.16%)
47391	Local Gov Chgs-BNI (Materials)		2,500.00	(2,500.00)	(100.00%)
47392	Local Gov Chgs-BNI (Staff)		850.00	(850.00)	(100.00%)
47393	Local Gov Chgs-Work Relief		10,000.00	(10,000.00)	(100.00%)
47395	Local Gov Chgs-EM Vehicles		5,000.00	(5,000.00)	(100.00%)
47396	Local Gov Chgs-EM Equipment		800.00	(800.00)	(100.00%)
	Total Charges to Other Governments	(5,087.53)	5,732,652.00	(5,737,739.53)	(100.09%)
	Interdepartmental Charges for Services				
47410	Dept Charges-Hlth Benefits & Other	1,182,801.97	10,282,100.00	(9,099,298.03)	(88.50%)
47411	Dept Charges-Purchasing	2,011.07	40,200.00	(38,188.93)	(95.00%)
47412	Dept Charges-Insurance	42,092.65	500,000.00	(457,907.35)	(91.58%)
47413	Dept Charges-Gen Govt	42,276.97	1,127,105.00	(1,084,828.03)	(96.25%)
47415	Dept Charges-Systems	29,637.88	323,025.00	(293,387.12)	(90.82%)
47421	Dept Charges-Public Safety		22,100.00	(22,100.00)	(100.00%)
47430	Dept Charges-Bldg Rent	75,984.25	908,643.00	(832,658.75)	(91.64%)
47435	Dept Charges-Sheriff Lockup Rent	1,333.33	16,000.00	(14,666.67)	(91.67%)
47438	Dept Charges-Riverblock Rent	50,196.66	600,708.00	(550,511.34)	(91.64%)
47440	Dept Charges		3,200.00	(3,200.00)	(100.00%)
47460	Dept Charges-Drug Court		73,000.00	(73,000.00)	(100.00%)
47470	Dept Charges-Highway		2,169,804.00	(2,169,804.00)	(100.00%)
	Total Interdepartmental Charges	1,426,334.78	16,065,885.00	(14,639,550.22)	(91.12%)
	Total Intergovernmental Charges for Services	1,421,247.25	21,798,537.00	(20,377,289.75)	(93.48%)
	Miscellaneous				
48000	Miscellaneous	208.86		208.86	0.00%
48100	Interest		20.00	(20.00)	(100.00%)
48110	Interest-Capital Projects		10.00	(10.00)	(100.00%)
48113	Unrealized Gain/Loss on Investment		25,500.00	(25,500.00)	(100.00%)
48114	Interest-Investment		145,000.00	(145,000.00)	(100.00%)
48115	Interest-General Investment		100,000.00	(100,000.00)	(100.00%)
48116	Interest-Section 125 & Health		475.00	(475.00)	(100.00%)
48117	Interest-Clerk of Courts		250.00	(250.00)	(100.00%)
48200	Rental Income	4,767.34	94,503.00	(89,735.66)	(94.96%)
48300	Gain/Loss-Sale of Property	185,060.00	42,000.00	143,060.00	340.62%
48320	Gain/Loss-Sale of Surplus Property		500.00	(500.00)	(100.00%)
48340	Gain/Loss-Sale of Salvage and Waste	170.30	6,700.00	(6,529.70)	(97.46%)
48440	Insurance Recoveries-Other	50.00	912,000.00	(911,950.00)	(99.99%)
48500	Donations	8,136.65	132,885.00	(124,748.35)	(93.88%)
48503	Donations-Services ATV Club		6,000.00	(6,000.00)	(100.00%)
48540	Donations & Contributions	2,971.00	21,500.00	(18,529.00)	(86.18%)
48830	Recovery of PYBD & Contractual Adj		35,000.00	(35,000.00)	(100.00%)
48860	Revenue from Meals		18,000.00	(18,000.00)	(100.00%)
48880	Food Vending Machine Income		3,500.00	(3,500.00)	(100.00%)
48900	Other Miscellaneous Revenue	187.79	68,200.00	(68,012.21)	(99.72%)
48901	Other/Miscellaneous Revenue		2,000.00	(2,000.00)	(100.00%)
48910	Vending/Cafeteria Revenue	1,229.20	8,850.00	(7,620.80)	(86.11%)
48920	Vending Machine Revenue	255.72	4,000.00	(3,744.28)	(93.61%)
48940	Canteen Income		30.00	(30.00)	(100.00%)
48970	Rental Income- NHC, Health Annex		24,459.70	(24,459.70)	(100.00%)
48980	Misc/Other Workshop Revenue		100.00	(100.00)	(100.00%)
48990	Other Operating Income	60.00	1,700.00	(1,640.00)	(96.47%)
48991	Copier Revenue		1,800.00	(1,800.00)	(100.00%)
	Total Miscellaneous	203,096.86	1,654,982.70	(1,451,885.84)	(87.73%)
	Other Financing Sources				
49110	Proceeds from Long-Term Debt		4,904,600.00	(4,904,600.00)	(100.00%)
49210	Transfer from General Fund		341,000.00	(341,000.00)	(100.00%)
49220	Transfer from Special Revenue		6,138,000.00	(6,138,000.00)	(100.00%)
49270	Transfer from Internal Service		190,126.00	(190,126.00)	(100.00%)
	Total Other Financing Sources		11,573,726.00	(11,573,726.00)	(100.00%)
	TOTAL REVENUES	5,066,280.73	113,502,185.46	(108,435,904.73)	(95.54%)

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
All Departments
Friday, January 31, 2020

		Actual	2020 Budget	Variance	Variance %
	EXPENDITURES				
	General Government				
51120	Committees & Commissions	26,933.33	201,711.11	174,777.78	86.65%
51212	Circuit Court Branch I	21,699.21	422,010.23	400,311.02	94.86%
51213	Circuit Court Branch II	7,031.90	125,769.36	118,737.46	94.41%
51214	Circuit Court Branch III	7,469.03	127,042.60	119,573.57	94.12%
51215	Drug Court	9,439.87	222,928.00	213,488.13	95.77%
51217	Clerk of Courts-Divorce Mediation		25,000.00	25,000.00	100.00%
51220	Family Court Commissioner		65,600.00	65,600.00	100.00%
51221	Clerk of Courts	62,310.01	1,513,161.98	1,450,851.97	95.88%
51231	Coroner	5,467.48	160,208.09	154,740.61	96.59%
51310	District Attorney	23,154.73	498,235.63	475,080.90	95.35%
51315	Victim Witness Program	8,505.76	154,636.29	146,130.53	94.50%
51320	Corporation Counsel	14,462.45	316,881.64	302,419.19	95.44%
51330	Child Support	53,218.82	1,053,042.75	999,823.93	94.95%
51420	County Clerk	16,671.19	358,199.57	341,528.38	95.35%
51424	County Clerk-Postage Meter	1,638.36	14,000.00	12,361.64	88.30%
51430	Health Benefit Payments	3,921.87	12,563,707.00	12,559,785.13	99.97%
51431	Health-Wellness	49,166.49	189,588.00	140,421.51	74.07%
51433	Human Resources-Labor Relations		30,000.00	30,000.00	100.00%
51435	Human Resources-Personnel	21,154.01	525,606.74	504,452.73	95.98%
51436	Human Resources-Programs		12,000.00	12,000.00	100.00%
51440	County Clerk-Elections	3,457.85	107,591.16	104,133.31	96.79%
51450	Data Processing	81,931.81	1,818,052.16	1,736,120.35	95.49%
51451	Voice over IP	12,486.72	141,500.00	129,013.28	91.18%
51452	PC Replacement	18.00	169,640.00	169,622.00	99.99%
51453	Co Clerk-Inform & Commun	767.65	18,500.00	17,732.35	95.85%
51510	Finance	21,168.26	502,458.01	481,289.75	95.79%
51520	Treasurer	36,834.50	460,901.93	424,067.43	92.01%
51550	Purchasing	1,088.75	5,144.00	4,055.25	78.83%
51590	Contingency		450,000.00	450,000.00	100.00%
51591	Efficiency		25,000.00	25,000.00	100.00%
51592	Initiatives		25,000.00	25,000.00	100.00%
51611	Bldg Maint-Courthouse and Jail	26,547.84	1,007,017.33	980,469.49	97.36%
51630	Bldg Maint-Unified Svcs Building	78.17	10,188.00	10,109.83	99.23%
51640	Bldg Maint-Joint Use Building	78.17	12,188.00	12,109.83	99.36%
51650	Bldg Maint-Sheriff Lockup	78.17	5,388.00	5,309.83	98.55%
51670	Bldg Maint-River Block	29,962.50	661,932.66	631,970.16	95.47%
51710	Register of Deeds	63,924.84	479,034.83	415,109.99	86.66%
51711	Register of Deeds-Redaction	3,650.92	15,800.00	12,149.08	76.89%
51931	Property and Liability Insurance	409,211.01	606,505.50	197,294.49	32.53%
51933	Workers Comp Insurance	3,931.90	467,466.49	463,534.59	99.16%
51934	Sick Leave Conversion		500,000.00	500,000.00	100.00%
	Total General Government	1,027,461.57	26,068,637.06	25,041,175.49	96.06%
	Public Safety				
52110	Sheriff-Administration	125,569.57	2,710,818.04	2,585,248.47	95.37%
52130	Radio Engineer	8,856.38	245,943.76	237,087.38	96.40%
52131	Sheriff-Indian Law Enforce	978.90	35,008.00	34,029.10	97.20%
52140	Sheriff-Traffic Police	157,593.46	3,384,848.35	3,227,254.89	95.34%
52150	Sheriff-Civil Svc Comm		1,000.00	1,000.00	100.00%
52220	Emer Mgmt-Fire Supression	16,604.35	355,282.20	338,677.85	95.33%
52510	Emer Mgmt-SARA Title III	2,071.84	53,406.66	51,334.82	96.12%
52520	Emergency Management	15,375.61	279,329.16	263,953.55	94.50%
52601	Dispatch	100,647.94	1,818,934.65	1,718,286.71	94.47%
52530	Emer Mgmt-Bldg Numbering		3,000.00	3,000.00	100.00%
52540	Emer Mgmt-Work Relief	9,960.38	182,418.37	172,457.99	94.54%
52710	Sheriff-Jail	166,384.25	2,833,595.09	2,667,210.84	94.13%
52712	Sheriff-Electronic Monitoring		221,737.00	221,737.00	100.00%
52713	Sheriff-PT Transp/Safekeeper	29,330.75	1,395,617.49	1,366,286.74	97.90%
52721	Sheriff-Jail Surcharge		100,000.00	100,000.00	100.00%
	Total Public Safety	633,373.43	13,620,938.77	12,987,565.34	95.35%
	Public Works-Highway				
53110	Hwy-Administration	11,004.04	351,879.80	340,875.76	96.87%

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
All Departments
Friday, January 31, 2020

		Actual	2020 Budget	Variance	Variance %
53120	Hwy-Engineer	6,770.05	254,866.05	248,096.00	97.34%
53191	Hwy-Other Administration	12,647.71	335,532.33	322,884.62	96.23%
53210	Hwy-Employee Taxes & Benefits	(613,818.10)	1,753,982.36	2,367,800.46	135.00%
53220	Hwy-Field Tools	2,410.17	(1,839.92)	(4,250.09)	230.99%
53230	Hwy-Shop Operations	7,882.13	247,343.16	239,461.03	96.81%
53232	Hwy-Fuel Handling	1,295.00	(23,105.00)	(24,400.00)	105.60%
53240	Hwy-Machinery Operations	(54,204.06)	92,274.18	146,478.24	158.74%
53260	Hwy-Bituminous Ops	1,233.07	230,793.04	229,559.97	99.47%
53266	Hwy-Bituminous Ops		1,856,661.62	1,856,661.62	100.00%
53270	Hwy-Buildings & Grounds	5,904.78	181,404.12	175,499.34	96.74%
53290	Hwy-Salt Brine Operations	(3,294.31)		3,294.31	0.00%
53291	Hwy-Salt Brine Operations	7,201.38	150.00	(7,051.38)	(4,700.92%)
53281	Hwy-Acquistion of Capital Assets	71,176.00		(71,176.00)	0.00%
53310	Hwy-Maintenance CTHS		21,950.55	21,950.55	100.00%
53311	Hwy-Maint CTHS Patrol Sectn	35,668.56	1,907,786.45	1,872,117.89	98.13%
53312	Hwy-Snow Remov	46,466.18	829,981.54	783,515.36	94.40%
53313	Hwy-Maintenance Gang		103,111.16	103,111.16	100.00%
53314	Hwy-Maint Gang-Materials	1,495.00	2,900.00	1,405.00	48.45%
53320	Hwy-Maint STHS	46,003.65	1,442,910.19	1,396,906.54	96.81%
53330	Hwy-Local Roads	2,451.01	1,195,139.14	1,192,688.13	99.79%
53340	Hwy-County-Aid Road Construction		456,930.91	456,930.91	100.00%
53341	Hwy-County-Aid Bridge Construction		131,193.61	131,193.61	100.00%
53490	Hwy-State & Local Other Services	1,134.08	555,188.46	554,054.38	99.80%
	Total Public Works-Highway	(410,573.66)	11,927,033.75	12,337,607.41	103.44%
	Health and Human Services				
54121	Health-Public Health	98,579.60	1,815,457.59	1,716,877.99	94.57%
54122	Health-WIC Program	22,459.67	395,065.34	372,605.67	94.31%
54128	Health-Public Health Grants	3,622.05	70,945.11	67,323.06	94.89%
54129	Humane Officer	1,559.12	37,046.01	35,486.89	95.79%
54130	Health-Dental Sealants	3,406.82	96,706.13	93,299.31	96.48%
54132	Adams-Juneau Sanitation	18,216.59	361,362.23	343,145.64	94.96%
54210	Edgewater-Nursing	195,419.68	4,419,757.32	4,224,337.64	95.58%
54211	Edgewater-Housekeeping	9,780.21	130,363.00	120,582.79	92.50%
54212	Edgewater-Dietary	39,062.93	729,116.85	690,053.92	94.64%
54213	Edgewater-Laundry	4,463.48	54,222.00	49,758.52	91.77%
54214	Edgewater-Maintenance	9,418.27	392,493.45	383,075.18	97.60%
54217	Edgewater-Activities	10,263.27	182,474.54	172,211.27	94.38%
54218	Edgewater-Social Services	8,987.52	168,537.90	159,550.38	94.67%
54219	Edgewater-Administration	32,416.33	747,104.60	714,688.27	95.66%
54220	Wood Haven TBI	17,424.21	865,793.39	848,369.18	97.99%
54315	Mental Health/AODA Ho Chunk		27,500.00	27,500.00	100.00%
54317	Human Services Crisis Stabilization	13,142.09	368,723.73	355,581.64	96.44%
54324	Norwood-SNF-CMI	59,737.78	1,057,662.21	997,924.43	94.35%
54325	Norwood SNF TBI	50,321.30	937,316.58	886,995.28	94.63%
54326	Norwood-Inpatient	125,955.41	3,519,245.86	3,393,290.45	96.42%
54350	Norwood-Dietary	34,178.65	1,159,410.65	1,125,232.00	97.05%
54351	Norwood-Plant Ops & Maint	23,215.70	717,015.72	693,800.02	96.76%
54363	Norwood-Medical Records	10,824.77	226,162.81	215,338.04	95.21%
54365	Norwood-Administration	44,952.38	1,234,224.03	1,189,271.65	96.36%
54401	Human Services-Child Welfare	115,261.12	4,349,551.57	4,234,290.45	97.35%
54405	Human Services-Youth Aids	74,546.15	3,359,534.37	3,284,988.22	97.78%
54410	Human Services-Child Care	7,877.56	169,244.90	161,367.34	95.35%
54413	Human Services-Transportation	16,750.29	475,599.23	458,848.94	96.48%
54420	Human Services-ESS	75,912.71	1,529,765.90	1,453,853.19	95.04%
54425	Human Services-FSET	53,909.34	3,365,867.16	3,311,957.82	98.40%
54435	Human Services-LIEAP	5,353.05	108,806.93	103,453.88	95.08%
54440	Human Services-Birth to Three	14,877.73	548,250.16	533,372.43	97.29%
54445	Human Services-Childrens COP	2,088.65	72,995.09	70,906.44	97.14%
54450	Human Services-Childrens Waivers	15,966.27	363,058.61	347,092.34	95.60%
54455	Human Services-CSP	23,350.31	524,732.64	501,382.33	95.55%
54460	Human Services-OPC MH	59,171.82	1,716,242.99	1,657,071.17	96.55%
54465	Human Services-CCS	63,932.53	2,539,278.90	2,475,346.37	97.48%
54470	Human Services-Crisis Legal Svc	50,454.96	1,108,473.36	1,058,018.40	95.45%
54475	Human Services-MH Contr COP	825.60	1,344,677.00	1,343,851.40	99.94%

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
All Departments
Friday, January 31, 2020

		Actual	2020 Budget	Variance	Variance %
54480	Human Services-OPC AODA	20,149.31	448,401.72	428,252.41	95.51%
54485	Human Services-OPC Day Treatment	3,741.04	77,283.03	73,541.99	95.16%
54495	Human Services-AODA Contract		126,100.00	126,100.00	100.00%
54500	Human Services-Administration	117,626.00	3,360,917.96	3,243,291.96	96.50%
54611	Aging-Committee on Aging		198,278.00	198,278.00	100.00%
54710	Veterans-Veterans Relief	509.09	7,697.75	7,188.66	93.39%
54720	Veterans-Veterans Service Officer	18,385.60	343,488.63	325,103.03	94.65%
54730	Veterans Relief Donations		300.00	300.00	100.00%
54740	Veterans-Care of Veterans Graves		2,865.00	2,865.00	100.00%
54750	Veterans-WDVA Grant	268.66	11,942.00	11,673.34	97.75%
	Total Health and Human Services	1,578,365.62	45,867,059.95	44,288,694.33	96.56%
	Culture, Recreation and Education				
55112	County Aid to Libraries	531,440.00	1,047,953.00	516,513.00	49.29%
55210	County Parks	77,132.32	1,753,237.98	1,676,105.66	95.60%
55441	Maintenance Snowmobile Trails	23,351.92	79,777.00	56,425.08	70.73%
55442	ATV Maintenance	68.83	11,481.00	11,412.17	99.40%
55460	Marshfield Fairgrounds	25,000.00	25,000.00		0.00%
55620	UW-Extension	11,573.30	519,625.08	508,051.78	97.77%
55630	UW-Extension Center-Marshfield	25,453.50	50,907.00	25,453.50	50.00%
55650	UW-Extension Junior Fair		32,000.00	32,000.00	100.00%
55660	UW-Extension Projects	29.30	17,700.00	17,670.70	99.83%
	Total Culture, Recreation and Education:	694,049.17	3,537,681.06	2,843,631.89	80.38%
	Conservation and Development				
56111	State Forestry Roads		7,000.00	7,000.00	100.00%
56121	Land Conservation	15,083.13	273,464.74	258,381.61	94.48%
56122	DATCP Grant	8,555.92	277,701.93	269,146.01	96.92%
56123	Wildlife Damage Abatement	2,088.20	139,382.85	137,294.65	98.50%
56125	Non-Metalic Mining Reclamation	5,414.36	40,563.50	35,149.14	86.65%
56126	MDV	195.78	25,925.91	25,730.13	99.24%
56128	Mill Creek	3,112.87	604,421.06	601,308.19	99.48%
56310	County Planner	20,369.89	397,469.20	377,099.31	94.88%
56320	Land Record	5,211.68	408,482.15	403,270.47	98.72%
56340	Surveyor	1,154.91	44,262.00	43,107.09	97.39%
56730	Transp & ED-Airport Aid		20,000.00	20,000.00	100.00%
56740	Payment in Lieu of Tax	(9,899.84)	77,344.10	87,243.94	112.80%
56750	Transp & Economic Develop	12,825.00	140,825.00	128,000.00	90.89%
56780	CDBG-ED	532.00	60,000.00	59,468.00	99.11%
56911	State Wildlife Habitat		2,500.00	2,500.00	100.00%
56913	Park & Forestry Capital Proj	29.98	44,330.00	44,300.02	99.93%
56943	Private Sewage System	7,721.55	271,313.94	263,592.39	97.15%
	Total Conservation and Development	72,395.43	2,834,986.38	2,762,590.95	97.45%
	Capital Outlay				
57120	Cap Projects-Gen Government		375,000.00	375,000.00	100.00%
57127	Cap Projects-Computers		898,555.00	898,555.00	100.00%
57210	Cap Projects-Communications		18,000.00	18,000.00	100.00%
57213	Cap Projects-Emergency Management		5,000.00	5,000.00	100.00%
57310	Highway Capital Projects		2,132,862.32	2,132,862.32	100.00%
57412	Cap Projects-Edgewater	8,076.65	320,080.00	312,003.35	97.48%
57420	Cap Projects-Norwood		344,250.00	344,250.00	100.00%
57640	UW Remodeling/Construction		12,000.00	12,000.00	100.00%
	Total Capital Outlay	8,076.65	4,105,747.32	4,097,670.67	99.80%
	Debt Service				
58140	Debt Service Principal-Highway		3,785,000.00	3,785,000.00	100.00%
58240	Debt Service Interest-Highway		600,548.50	600,548.50	100.00%
58295	Paying Agent & Fiscal Charges		42,835.00	42,835.00	100.00%
	Total Debt Service		4,428,383.50	4,428,383.50	100.00%
	Other Financing Uses				
59210	Transfers to General Fund		6,669,126.00	6,669,126.00	100.00%
59270	Transfer to Internal Service		(187,012.00)	(187,012.00)	100.00%
	Total Other Financing Uses		6,482,114.00	6,482,114.00	100.00%
	TOTAL EXPENDITURES	3,603,148.21	118,872,581.79	115,269,433.58	96.97%
	NET INCOME (LOSS) *	1,463,132.52	(5,370,396.33)	6,833,528.85	(127.24%)

Wood County
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HUMAN RESOURCES DEPARTMENT

January 31, 2020

To: Wood County Executive Committee

From: Kimberly McGrath, Director- Human Resources

Subject: Human Resources (HR) Monthly Letter of Comments – January 2020

Human Resources Activity

	January 2020	2020 Year-to-Date
Applications Received	355	355
Positions Filled	17	17
Promotions/Transfers	2	2
New Hire Orientations	11	11
Terminations, Voluntary	11	11
Terminations, Involuntary	0	0
Retirements	0	0
Exit Interviews	1	1

Human Resources Narrative

General Highlights

1. Wood County is currently in Phase I of the Classification & Compensation Study. Project Kick-Off meetings for all employees were held on January 14th and 15th at various locations throughout the County. An email was sent to all employees with the JDQ form and instructions on January 20th. A recorded session, a copy of the presentation, and the JDQ form are all currently available on the Human Resources Intranet. Completed forms are due to Human Resources on February 21st.
2. Began wage research for the upcoming terms of office for the County Clerk, Register of Deeds, and Treasurer. Met with the County Board Chairman, Vice Chair, and Corporation Counsel on January 21st and the current incumbents (in the three constitutional offices that are up for election) on January 23rd. Will prepare a resolution for the March Executive Committee to set wages for the next term of office for the three positions.
3. Continuing the search for the County's Finance Director position. Expanded the postings and reached out to two financial consulting firms who may be able to provide interim support to the Finance Department.

Meetings & Trainings

1. Attended the Executive Committee meeting on January 7th where the HR topics addressed were: Finance Director Recruitment Plan and Health Insurance Charges for Vacant Positions Policy.
2. Attended the Judicial & Legislative Committee meeting on January 3rd to discuss the proposed policy on insurance charges for vacant positions.
3. Attended the Criminal Justice Coordinator Ad Hoc Committee meeting on January 8th, 22nd, and 23rd.

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4. Attended County Board on January 21st.
5. Attended a Strategic Planning session on January 7th and the Department Head Strategic Planning Meeting on January 21st.
6. Staff attended various meetings including:
    a. Attended SPAHRA meeting on Diversity & Inclusion on January 8th.
    b. Attended SPAHRA Board meeting on January 7th.
    c. Attended meeting with IT and Payroll to discuss New Hire Orientation on January 23rd.
    d. Met with representative from Anthem to review Anthem employer portal and discuss other functions with member services on January 10th.

Benefits

1. Processed Family and Medical Leave requests, address changes, beneficiary designations, qualifying events, benefit elections or contributions for new hires, terminations, and cancellation/reporting of benefits.
2. Processed and prepared monthly COBRA remittance, TASC admin fees, quarterly EAP fees, and turnover reports.
3. Reconciled monthly invoices for health, dental, vision, life, and disability insurances.
4. Handled multiple concerns and requests related to pharmacy issues with Anthem.
5. Sent out three email communications regarding services offered with Anthem.
6. Updated effective dates in HRMS to reflect accurate dates for ACA Reporting for all employees on health plan. Ran coverage report and submitted to BlueWaters for creation of the 1095 forms. Provided approval for processing and mailing forms to employees.
7. Updated Sheriff Deputy vacation accrual plans in TimeStar per new Union Contract.
8. Updated 2020 rates of pay with Mutual of Omaha for employees enrolled in Short and Long-Term Disability.
9. Updated Anthem documents on the HR Intranet site.
10. Completed the North Central Health Compensation Survey related to wages for select healthcare positions in Human Services, Edgewater, and Norwood.

Recruitment

1. Updated Department of Transportation (DOT) Random list to include all commercial driver license numbers and State of Issuance for all existing participants per Statute 382.705. The quarterly random draw is up by 50% nationwide due to recent DOT changes. DOT 1st Quarter random letters sent to affected departments, with a deadline of February 28th.
2. Coordinated Dispatch testing with Mid-State Technical College to utilize their facility on February 6th. Ordered tests from Ergo Metrics and sent invitations to 79 candidates. The test will take approximate four hours and will be proctored by Human Resources.
3. Assisted District Attorney and Land Conservationist with interviews for their vacant positions (Legal Administrative Assistants, Victim Witness Secretary, and Land Conservation Specialist).
4. The Background Disclosure Form and Instructions were both recently updated by the Department of Justice. The new form and instructions were provided to certain internal departments who are required to periodically re-certify employees.
5. Updated the Status of Open Positions and Headcount Sheet (FTE Control) spreadsheets daily.
6. Worked with multiple departments to develop new job descriptions or to revise existing descriptions.
7. Reported new hires with the Wisconsin New Hire Reporting Center.
8. Multiple post-offer, pre-employment drug tests scheduled, results forwarded.
9. Closed multiple positions in Cyber Recruiter upon successful acceptance of an offer and notified all remaining applicants of the position being filled.

The following chart shows position activity during the month. Positions that are filled are dropped from the list the following month.

Refilled Position	Department	Position	Activity
Replacements	Edgewater	CNA, RN, LPN and Dietary Assistant – (Multiple)	Ongoing recruitment- positions posted, applications reviewed, interviews, references, backgrounds, onboarding Deadline 2/17/2020
Replacement	Dispatch	Dispatcher-Vacancy-2 & Establish List	Dispatch testing at MSTC on 2/6/2020
New	District Attorney	Legal Administrative Assistant	Applications reviewed, interviews, references, background, offer pending
New	District Attorney	Legal Administrative Assistant	Application review, interviews held on 1/15, 1/22 & 1/29/2020
Replacement	DA/Victim Witness	Victim/Witness Secretary	Position posted, applications reviewed, and interviews scheduled for 1/22 & 1/27/2020
Replacement	Finance	Finance Director	Position reposted
New	Health	Environmental Health Asst/Spec.	Position posted, applications reviewed, interviews, references & background completed, offer made & accepted
Replacement	Health	Public Health Policy and Communication Coordinator	Position posted, applications reviewed, interviews scheduled for 2/6/2020
Replacement	Highway	Truck Operator	Position posted, applications reviewed, deadline 2/9/2020
Conversion	Human Services	CCS/CSP Programs Manager	Promotion of internal employee, position filled
New	Human Services	Family Interaction Worker (2)	Position posted, applications reviewed, interviews, references, background, offer accepted- one filled, deadline 2/9/2020
Replacement	Human Services	Social Worker-Initial Assessment/Ongoing	Position posted, applications reviewed, deadline 2/9/2020
Replacement	Human Services	Bus Driver – Casual (2)	Position posted, applications reviewed, background, references, offer accepted-one filled, deadline 2/2/2020
New/Replacement	Human Services	Economic Support Specialist (2)	Positions posted, applications reviewed, background, references, offer extended-one filled, deadline 2/2/2020
New	Human Services	Social Worker (Initial Assessment) -2	Position posted, applications reviewed, deadline 2/9/2020
New	Human Services	Social Work Supervisor-Ongoing	Position posted, applications reviewed, interviews conducted, background, references, offer made & accepted
New	Human Services	Crisis Mental Health Therapist	Position posted, applications reviewed, interviews conducted, offer accepted- filled internally (promotion)
New	Human Services	Social Worker (Ongoing)	Position posted, applications reviewed, deadline 2/9/2020
Replacement	Human Services	Crisis Interventionists – 2 Full-time	Positions posted, applications reviewed, interviews conducted, references &

			backgrounds completed, offers accepted- both positions filled
New	Human Services	Mental Health Clinician (Licensed)	Position posted, applications reviewed, interviews and 2nd interviews scheduled
New	IT	IT Intern	Position posted, applications reviewed, deadline 1/28/2020
Replacement	Land Conservation	Land Conservation Specialist	Position posted, applications reviewed, interviews conducted on 1/21, 1/23 and 1/30/2020
New	Norwood	COTA, Occupational Therapist, Dietary Aide, Cook, RN, LPN and CNA's Multiple	Ongoing recruitment by Norwood
Replacement	Park & Forestry	Medical First Responders	Position posted, applications reviewed, interviews conducted, references & background conducted, offers made & accepted
Replacement	Park & Forestry	Camp Ranger – Dexter Park	Position posted, applications reviewed, deadline 2/9/2020
Replacement	Sheriff	Deputy Sheriff- Eligibility List	Position posted, applications reviewed, interviews conducted, background & references in process
Replacement	Sheriff	Part-Time Deputies (Reserves)	Ongoing recruitment- Position posted, applications reviewed, sent backgrounds for completion, deadline 3/8/2020
Replacement	Sheriff	Corrections Officers – one vacancy, establish eligibility list	Position posted, applications reviewed, deadline 2/9/2020 (one vacancy filled)

Safety, Risk, and Liability

1. Completed monthly reconciliation of Workers Compensation claims and funding account.
2. Working on 2020 insurance renewal with ProAssurance for Human Services (renews 4/1/2020).
3. Archiving and filing property/liability and workers' compensation claims files from 2008-present.
4. Participated in Highway Department's Safety Committee meeting on January 20, 2020.

NEW Workers' Compensation Claims (1)

1. 1/26/2020 – Edgewater – Employee slipped on untreated ice on sidewalk leaving building

OPEN Workers' Compensation Claims (4)

1. 3/28/19 – Edgewater – Employee slipped and fractured wrist during patient care (surgery required)
2. 11/11/19 – Highway – Employee strained lower back while installing snow fence
3. 11/16/19 – Sheriff's – Employee was assisting with uncooperative inmate, fractured ankle (surgery required)
4. 12/11/19 – Edgewater – Employee sustained lower back injury while moving resident

CLOSED Workers' Compensation Claims (3)

1. 9/19/19 – Norwood – Employee sustained contusions to head and neck from a combative resident
2. 11/6/19 – Human Services – Employee slipped on ice while off-site, suffered knee injury (surgery required)
3. 12/4/19 – Human Services – Employee slipped while moving wheelchair into County vehicle

First Aid Injuries (5)

1. 1/9/2020 – Parks – Employee slipped on ice exiting vehicle at South Park Shop
2. 1/10/2020 – Sheriff's – Employee was restraining uncooperative subject in Branch I
3. 1/10/2020 – Edgewater – Employee experienced left wrist pain while repositioning resident
4. 1/21/2020 – Edgewater – Employee cut left ring finger while cutting onions in kitchen
5. 1/23/2020 – HR – Employee slipped on ice in City of WR parking lot

Property/Vehicle Damage Claims (2)

1. 1/8/2020 – Damage to Sheriff's Squad #30 from car vs. deer collision ($3,557.85)
2. 1/27/2020 – Damage to Sheriff's Squad #27 from road debris thrown from oncoming semi (no estimate received)

Liability Claims (1)

1. Date of Loss 11/13/19 – Claim received for medical expenses from resident who slipped and fell in front of Courthouse. Total claim received is for $5,662.90. Investigation is underway.

Open EEOC/ERD Claims (2)

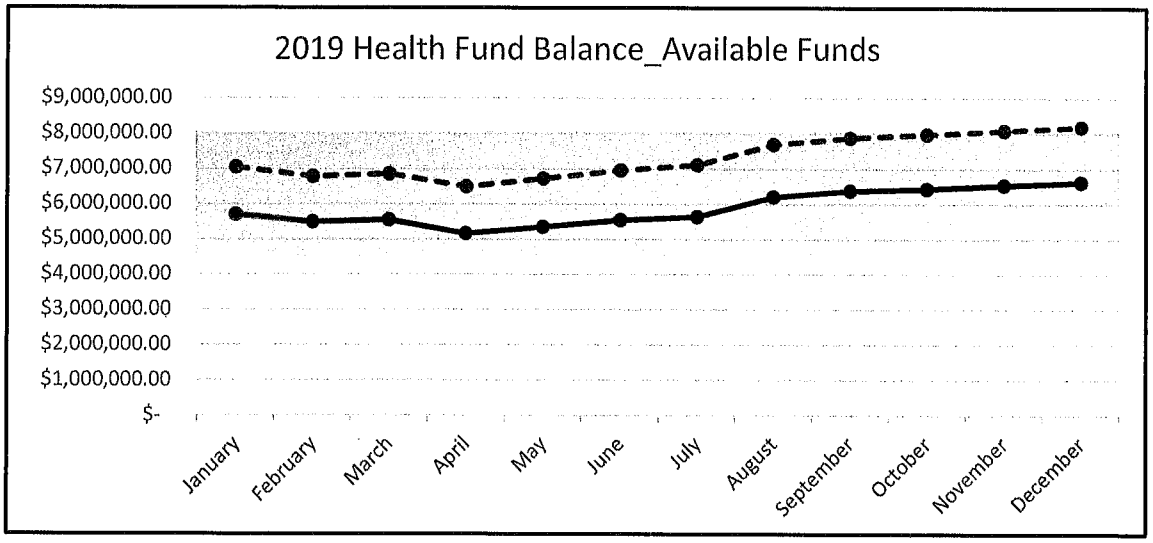
1. 9/16/19 - Claim alleging violation of the Wisconsin Fair Employment Act- submitted our position statement to the ERD on October 11th
2. 6/21/19 - Related to a 2016 claim alleging violation of the Wisconsin Fair Employment Act- Wood County successfully defended the claim at the Initial Determination stage and again after a four-day Hearing to Determine Probable Cause. The Complainant has appealed to the Labor and Industry Review Commission (LIRC). On October 4th Counsel submitted the County's Reply Brief in Opposition to the Petition for Review.

Other

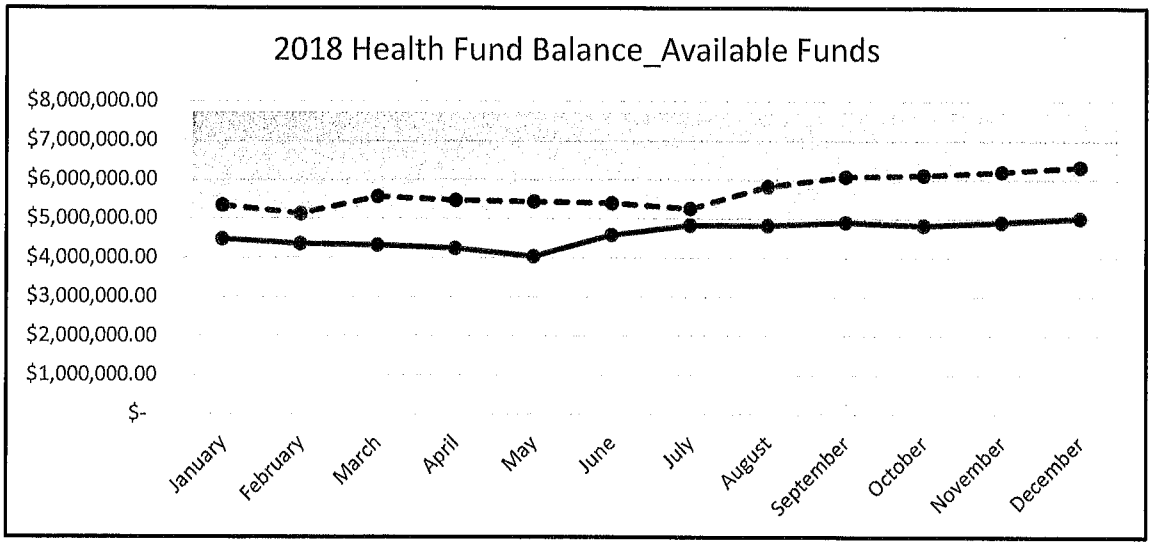
1. Facilitated New Hire Orientation on January 2nd, 6th, 13th, 20th and 27th.
2. Conducted exit interviews on January 7th and 23rd including benefit and payout information.
3. Rode along with a Truck Operator on January 23rd for the "A Day in the Life" article for the next employee newsletter.
4. In preparation of the Classification & Compensation Study, scanned in all JDQ's from 2012 Wage Study as well as subsequent annual appeals from 2013-2019.
5. Responded to multiple requests from employees for past JDQ's and current job descriptions.
6. Answered multiple questions from Supervisors/Managers and employees regarding JDQ's and the Classification & Compensation Study.
7. Completed multiple questionnaires for Unemployment Insurance and reconciled and processed the December Unemployment Insurance payment.
8. Processed multiple 2019 and 2020 vouchers for payment for HR, Safety & Risk, and Wellness.
9. Ordered semi-annual Employee Length of Service Recognition Plaques. Submitted resolution to County Clerk to be included in the January County Board meeting.
10. Prepared materials and responded to multiple records requests.
11. Replied to multiple requests from surrounding counties with varied information.
12. Held weekly team meetings and bi-weekly individual staff meetings to discuss and provide updates on the department's progress towards our 2020 goals.
13. Met with several County employees and managers individually over the month to listen to concerns, provide advice, counsel, resources, and appropriate follow-up.

Health Fund Balance

Months	2019 Total	2019 Available	2018 Total	2018 Available
January	$ 7,021,371.56	$ 5,685,137.45	$ 5,325,107.44	$ 4,466,063.78
February	$ 6,755,901.70	$ 5,469,001.54	$ 5,115,644.74	$ 4,342,724.58
March	$ 6,834,145.97	$ 5,529,400.66	$ 5,551,583.01	$ 4,304,425.43
April	$ 6,472,162.23	$ 5,141,045.93	$ 5,462,109.67	$ 4,228,079.72
May	$ 6,701,880.37	$ 5,329,290.53	$ 5,430,613.86	$ 4,027,710.81
June	$ 6,935,298.36	$ 5,526,859.63	$ 5,389,571.46	$ 4,578,811.63
July	$ 7,088,744.49	$ 5,617,057.79	$ 5,247,789.82	$ 4,822,978.42
August	$ 7,670,878.32	$ 6,182,575.07	$ 5,817,203.30	$ 4,820,156.19
September	$ 7,858,325.78	$ 6,358,024.31	$ 6,067,797.47	$ 4,901,947.05
October	$ 7,964,236.62	$ 6,416,974.66	$ 6,105,707.22	$ 4,820,156.19
November	$ 8,073,695.68	$ 6,514,699.74	$ 6,198,294.08	$ 4,901,947.05
December	$ 8,173,200.57	$ 6,603,418.96	$ 6,321,744.80	$ 5,006,814.05



2019 Total Balance - Dashed Line **2019 Available Funds - Solid Line**



2018 Total Balance - Dashed Line **2018 Available Funds - Solid Line**

For further information on HR activities, please contact the HR department.

Wood County WISCONSIN

INFORMATION TECHNOLOGY

January 2020

1. The IT Security Team continues to expand the Security Awareness Program. To continue to remain in compliance with the KnowBe4 guarantee simulated Phishing tests need to be completed regularly, at minimum once a month.

2. Continued work on building an integration between the door control system, Avigilon, and the Active Directory user system to keep both in sync with one another. This integration will help the employees that work with these systems and allow IT to automate transferring of data. Avigilon stores employee proxy card information. These cards are used for authentication on several systems, including door access, two factor, and copy machines. Avigilon is also the system that captures and stores employee photos. Several Departments have requested employee photos be uploaded to Active Directory in order to include an employee photo on County Email.

3. Developed a migration roadmap to update and move databases to more secure servers. Great progress was made this month as several databases were successfully moved.

4. Completed work on developing an employee portal that will allow County staff to review their requested IT projects and details. This portal will allow County staff to set their own project priority levels and monitor the status of those projects. As demand for IT resources increases steadily, IT is working to improve project and ticket management. Department assistance with prioritizing project work will be especially beneficial. IT will begin rolling this feature out to department heads soon.

5. Support for Norwood Healthcare Center and Edgewater Haven Matrix software is ongoing. The Edgewater Haven Matrix upgrade to CareAssist training is complete and phase 1 of the system go-live occurred on January 27th. Phase 2 go-live is scheduled for February 3, 2020. Training sessions continue through February 2020 as additional functionality is implemented. The kickoff meeting for Norwood Health upgrade to CareAssist will be scheduled as soon as the Matrix vendor is able. Elevated security training for IT staff is complete. New pharmacy interface work continues.

6. Discovery continues for the Treasurer's Office for a project that will scan and electronically archive the large collection of hard copy tax rolls that are stored in the Treasurer's vault. Hard copy tax rolls date back to 1942.

7. Discovery for a Highway Department permit system is complete. Configuration and specification for RtVision OneGov permit solution continues. This system will provide online permit applications and payments processing.

8. The TimeStar, electronic time card and time tracking, system configuration changes is ongoing. IT works to adjust settings as change requests occur. PBJ reports are submitted to CMS (Centers for Medicare & Medicaid) using TimeStar data for both the Edgewater and Norwood Facilities. TimeStar PBJ adjustments may occur after a PBJ audit. The Sheriff Department migration to real time vacation has been adjusted and deployed. Special processing that January 1st COLA requires has been simplified and is complete. TimeStar functionality for new shift differential pay groups for Norwood staff is complete.

9. System discovery, research, and documentation regarding multiple departmental use of Quicken software is complete. Implementation and data conversion for one department with 4 database files is complete. Software upgrade and implementation for 1 remaining department will be scheduled as soon as the Human Services department is able to schedule.

10. Discovery phase is complete for Fidlar Technologies AVID software implementation for the Register of Deeds Office. Implementation is set for February 2020 and preparation including equipment order and receipt is complete.

11. Continue transitioning systems to the new Citrix Environment. Citrix provides numerous centrally hosted applications and resources to mobile and desktop clients. This month additional programs were installed and configured on the new servers.

12. Worked with the new Land Records Coordinator to organize and document GIS mapping software licensing and installation of GIS software, and identify needs of departments that use GIS systems.

13. For the month of December, 365 helpdesk requests were created, with staff completing 342 tickets and leaving 168 open requests. These numbers represent service requests from departments throughout the County.

14. IT continues to implement new ServiceDesk Desktop Central software. This software will improve software management on County devices by identifying software that is in need of upgrade. Updated

software ensures that the County network is secure by allowing us to quickly identify and address vulnerabilities. This software will also allow IT to be more efficient when deploying computers to users. During any given year IT is deploying anywhere between 125-150 machines to various departments.

15. Data migration planning continues as we prepare to eliminate the SharePoint software.

16. Continued work with the Health Department on a new mobile-friendly design for their department on the public website.

17. Continued work with the Health Department, Environmental Health Division, on software needs for their expanded well water testing programs. Current software development work is focused on adding residential testing results to the system.

18. Switched phone service providers from Solarus to Spectrum. This switch provides a cost savings and allows for greater phone system redundancy. Conversion was completed on January 9th for Norwood and January 28th for the Courthouse.

19. Installed a new Spectrum data link between Norwood and the Courthouse. This provides the County with increased speeds between locations.

20. Moved critical servers to offsite data closet to provide a more robust infrastructure, flexibility, and business continuity.

21. Built a server for Communications Department to host the Aviate microwave management software.

22. Installed Surveillance camera, server and client software at Cornerstone in conjunction with Maintenance.

23. Worked with Solarus to successfully migrate phone services at Courthouse, Highway and Wazeecha facilities. Edgewater requires additional hardware and is tentatively scheduled for February 5th or 6th. This work was completed per the request of Solarus as Solarus is updating their services. The County will continue to utilize Solarus phone and fax lines in various areas throughout County facilities.

24. Patched servers to address critical vulnerability.

25. Continued work with the Parks and Forestry Department to improve the Park Reservations system. Met with Parks and Forestry staff to plan improvements for the 2020 camping season.

26. Continue in house development of the new Norwood Systems Supply program.

27. Continue to research Human Services TCM, Billing Software, that is scheduled to be replaced starting in 2020. IT is working with several people in Human Service to evaluate options and review requirements.

28. Staff began work on JDQs.

29. Assisted Maintenance with installation of network clock in room 206 River block.

30. Windows 7 is at end of life this month so much time was spent working with departments to develop a road map to eliminate this OS from all County equipment as quickly as possible.

31. Replacing current online video conferencing solution, Ubiety, with Webex. This will allow various departments to easily connect and collaborate with people inside and outside the organization.

32. Began work on replacing the new telephone console. The Current solution, VistaPoint, has become problematic. IT worked with the departments that use a telephone console to find a replacement product that will meet the various needs. Departments that currently use VistaPoint are: Human Services, Sheriff, Norwood, Child Support, and Health. A new server was built and the new application was installed.

33. Research on replacing current Two Factor Authentication software has begun. The current solution has become cumbersome to use and maintain. The new solution will allow staff to use multiple authentication methods such as cell phones, Yubikeys, or hardware tokens to authenticate. Two factor solutions are becoming more commonly used as a means to secure systems and resources. Current policy dictates that the Sheriff's Department utilize two factor in mobile vehicles. For added security, IT is looking to implement this solution Countywide in order to better protect all County applications and data.

Wood County
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Reuben Van Tassel
Facilities Manager

Letter of Comments
January 2020

1. Ongoing Projects and Planning

   a. District Attorney – Demolition is nearly complete; the next phases of remodeling will continue as we work to provide an updated space for the DA's office.

   b. Edgewater Haven – This renovation is off to a good start with the initial phase of work finishing nearly a week ahead of schedule.

   c. Victim/Witness – Updates have been completed, and the V/W office has been relocated to rooms 203A&B on the second floor.

   d. Cornerstone Office – Worked with IT to provide some of the Marshfield Human Services staff the ability to remotely monitor activity in the client/reception area.

   e. Courthouse Incident Response Planning – Started a conversation with Security Services, Dispatch, Safety, IT, and others regarding some improvements to our existing public announcement system.

   f. Jail Cameras – Working with the Sheriff's Department and IT regarding a budgeted upgrade to the Jail camera system that will make it more reliable and expandable with current technology.

   g. Courthouse Snow Removal – Every winter we accumulate a sizeable snow pile in our north parking lot, and over the last few years I have received a couple questions about its location. The pile consists of the snow that is removed from County-owned parking lots in the downtown area which do not have as much space, can become more congested, or could create a higher level of hazard if the snow remained piled in those lots. This year, a County resident has asked a couple of our County Board Supervisors about relocating the snow pile. I have been working on gathering information for the committee to review regarding the snow pile location and other options that may be available; at this time, it seems any other options would carry an increased cost.

2. Miscellaneous

   a. Attended: Executive Committee, J&L, Security Committee, Health & Human Services, and County Board meetings.

   b. Received a phone call regarding a piece of property along Jackson Street. The current property owner would like to sell and is wondering if Wood County would be interested in purchasing it. I advised the property owner to contact the Administrative Coordinator.

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Daniel Lesperance
M.S. candidate in Resource and Energy Demand Analysis, Applied Economics, UW-Madison

Submitted: February 8th, 2020

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Abstract

This report summarizes the electricity usage across 34 diverse Wood County properties, which are spread across multiple departments and receive electric service from five different electric utilities. The data for this analysis was provided by the electric utilities and was in the form of both monthly and hourly electricity usage. The goal of this summary is to provide Wood County with a better understanding of their electric usage in order to inform future decisions pertaining to investments in energy efficiency technology and programs.

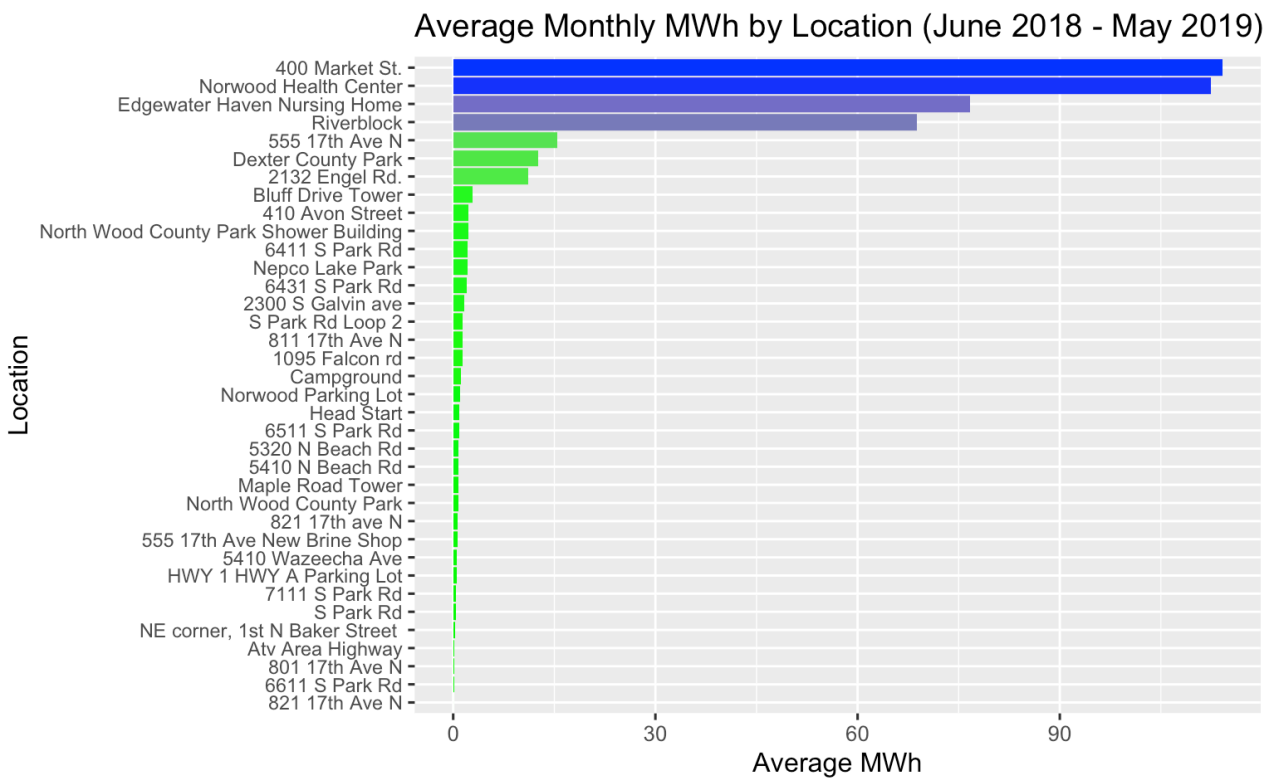
Introduction

The following sections analyze the energy usage of various Wood County properties. The first section is a summary of all Wood County properties showing a full year cycle of electricity usage. Usage data is broken up by department so that individual properties can be analyzed at both the monthly and hourly level[1]. From this data, monthly trends from county properties are displayed. Various properties are included in the report and monthly electricity usage graphs for every Wood County property are in the Appendix. In addition to month -level analysis, Wisconsin Rapids Water Works and Light provided hourly meter usage data which allows an hourly load curve to be analyzed. This data is very interesting when making decisions for efficiency improvements because baseline and heavy use periods are both shown the curve. All of the properties with hourly data have their load curve for various months and days located in the Appendix.

Total Wood County Electricity Usage

Figure 1 displays the average monthly electricity usage of Wood County properties during the period of June 2018 to May 2019. This figure illustrates the diversity amongst the county properties. The Court House (400 Market St.) is the largest electricity user on average over the period[2], followed shortly by the Norwood Health Center. Although there are many smaller electricity users in the county, in aggregate they make an impact on Wood Counties electricity usage.

FIGURE 1



[1] The locations are categorized into a department by how the utility sent the data, I fixed some of the errors in the utility data such as the highway department headquarters being coded in as a Court House property, but others may be incorrectly categorized.

[2] Some months it is not, see further graphs on usage

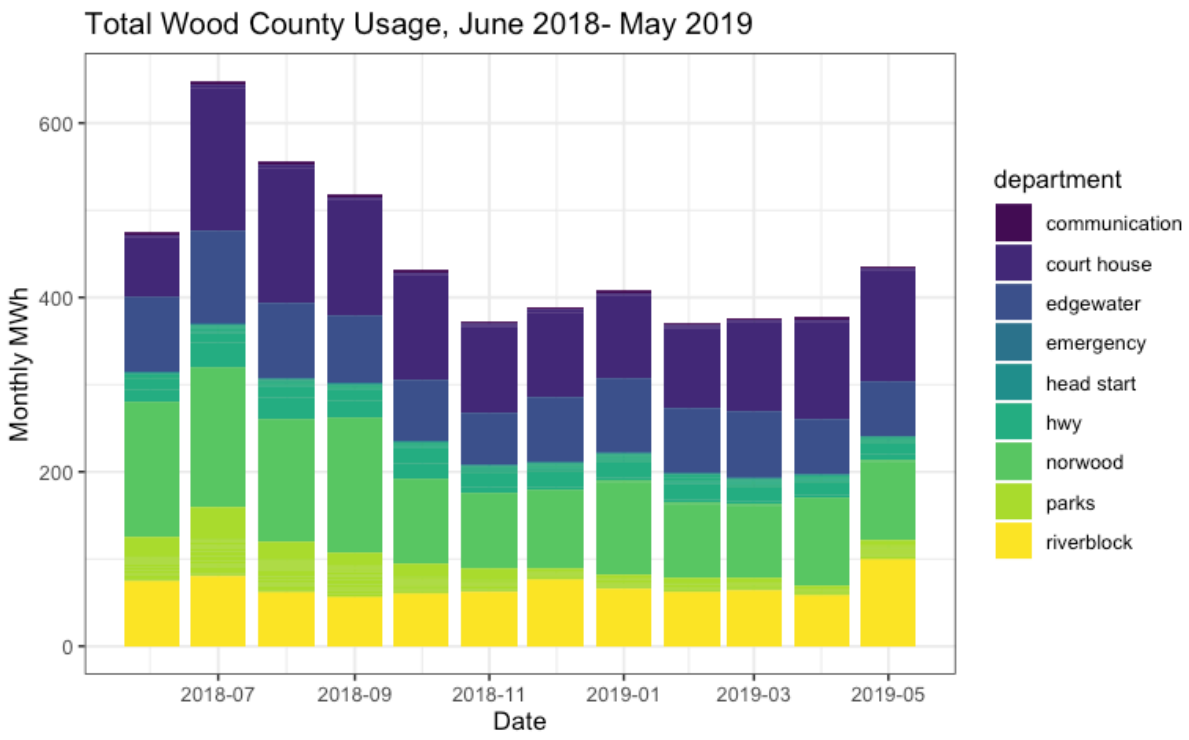
TABLE 1

Date	Usage (kWh)	Total Cost
Jul-18	647,976	$68,037.48
Aug-18	555,800	$58,359.00
Sep-18	518,995	$54,494.48
Oct-18	431,058	$45,261.09
Nov-18	372,724	$39,136.02
Dec-18	389,061	$40,851.41
Jan-19	408,061	$42,846.41
Feb-19	370,337	$38,885.39
Mar-19	376,143	$39,495.02
Apr-19	377,567	$39,644.54
May-19	436,258	$45,807.09
Totals	4,883,980	$512,817.90

Table 1 displays monthly electricity usage and expenditures[3] from July 2018 until May 2019[4]. The county has a maximum electricity usage around 613 MWh[5] in July 2018 and a minimum energy usage of 363 MWh in November of 2018. Wood County had the highest expenditure in July 2018 with roughly $68,037 spent on electricity. A demand reduction in this peak month of 10% would lead to savings of almost $6,800. A 10% reduction in demand over a 12-month cycle would lead to savings around $51,000 for Wood County[6]. Figure 2 displays the total monthly electricity usage from January 2018 to December 2018. Total usage is broken out by department[7], revealing seasonal variation across the county. As previously noted, the monthly usage peaks in July. This is expected as July is typically the hottest month, requiring increased electricity usage from air conditioning. Figure 2 also shows that there are some departments with constant seasonal usage as well. The next sections provide more detail about individual departments and properties.

[3] Expenditures are a rough calculation from the utility data. Alliant and Marshfield sent their data with prices. Oakdale Co-Op, Wisconsin Rapids Water Works and Light, and Consolidated Waterpower did not. Due to this, the price for properties without price data is an estimation using the Wood County projected commercial average cost of $.105/kWh or 10.5 cents/kWh from electricitylocal.com. True costs could be calculated in the future with electricity bills.
[4] Only time period in the given data that would produce a near one-year cycle of every Wood County electricity usage. This is due to complete Court House data only being available from July 2018 through May 2019
[5] MWh is kWh/1000
[6] Expenditures for all properties that had price data available are in the attached dataset
[7] The Norwood Health Center, Riverblock building, and Edgewater Nursing Facility are included as separate departments for this analysis due to their size.

FIGURE 1[8]



Court House

Figure 3 displays the average monthly energy usage of the Wood County Court House from June 2018 until May 2019. 400 Market Street is the main courthouse building, while 410 Avon Street is additional office buildings and the NE corner and 1st N Baker Street is one of the courthouse parking lots. Figures 4 and 5 show the usage for 410 Avon and the parking lot, respectively. One interesting finding is that the parking lot follows a different seasonal pattern than the main courthouse building and 410 Avon Street. Both the Court House and 410 Avon Street follow a standard seasonal trend with air conditioning driving high usage during the summer. Starting in 2019, 410 Avon also started using less electricity, this could be explained by an occupancy change or a switch to more efficient technology. With the main driver of usage being lighting for the parking lot, it peaks in winter months when there is less natural light.

[8] June 2018 is missing some 400 Market Street usage data, that is the reason why it is lower than expected. June 2019 courthouse data is seen in the next section

FIGURE 2[9]

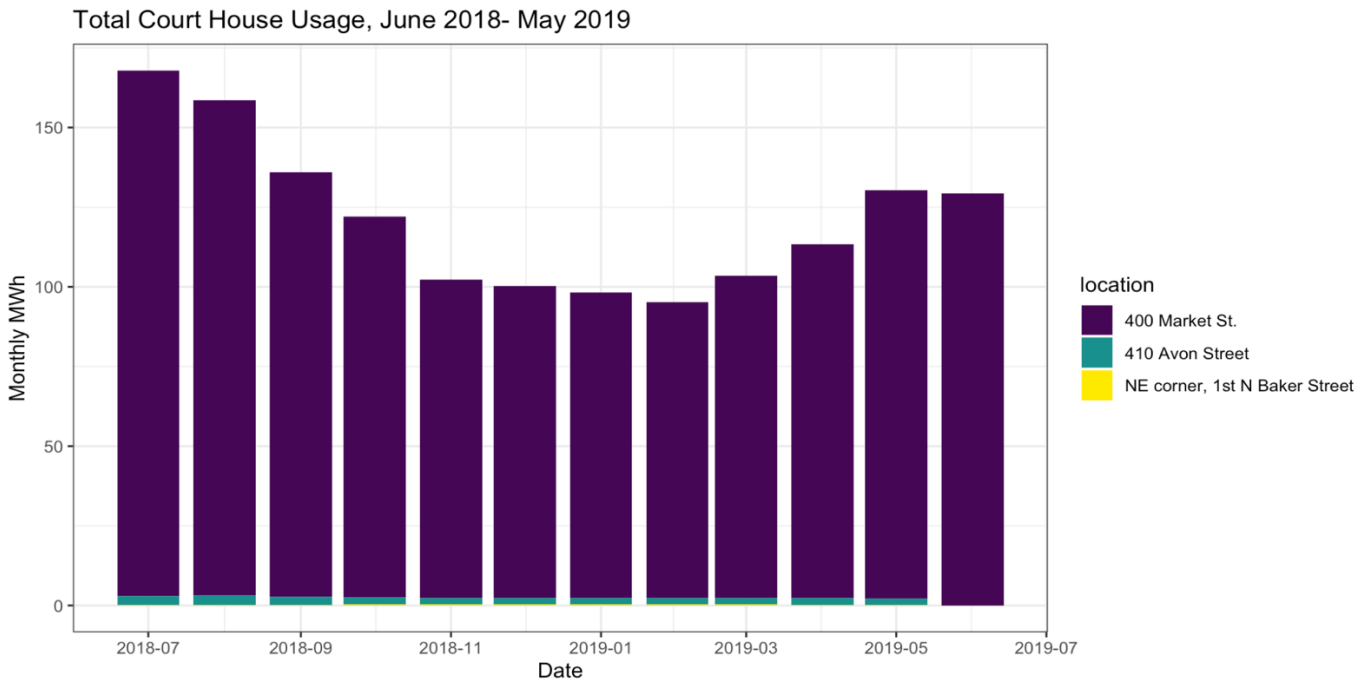
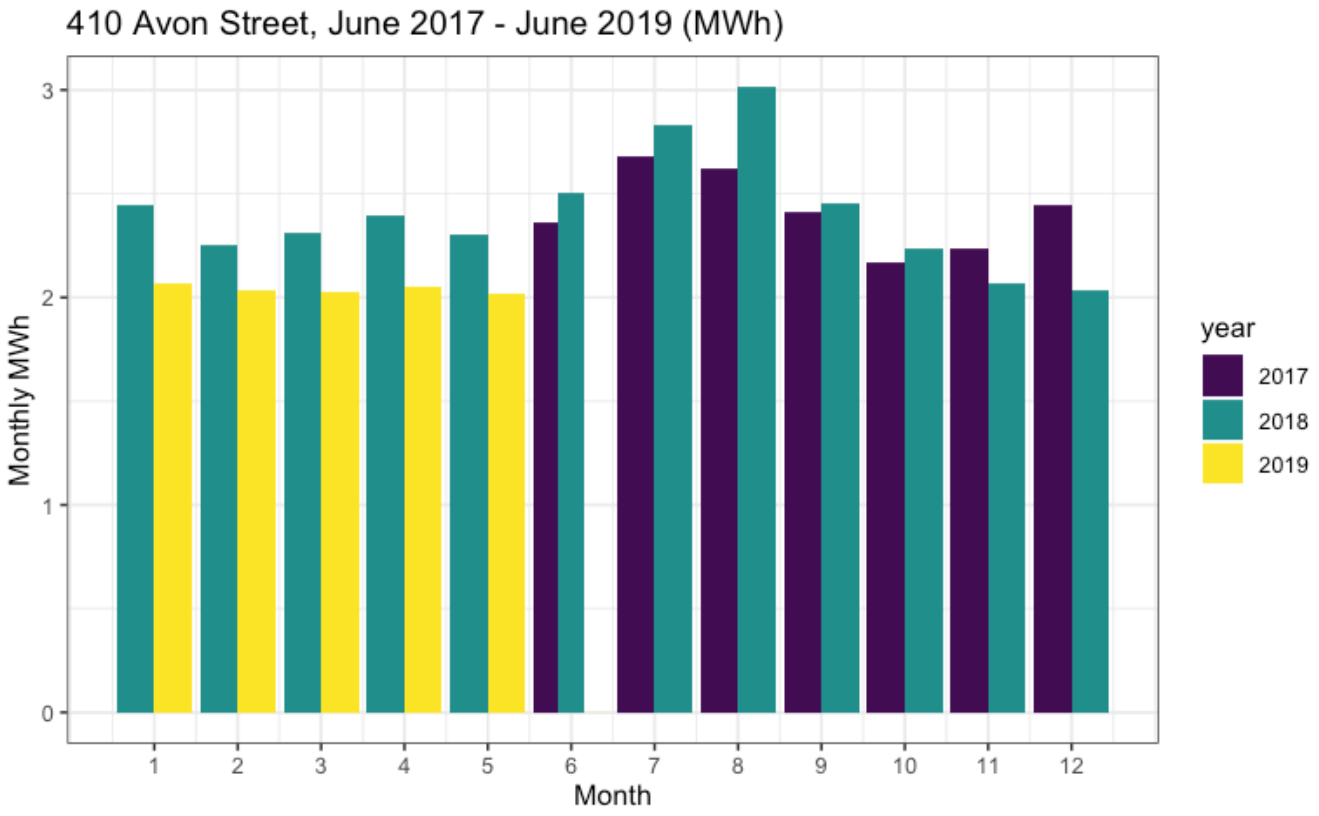
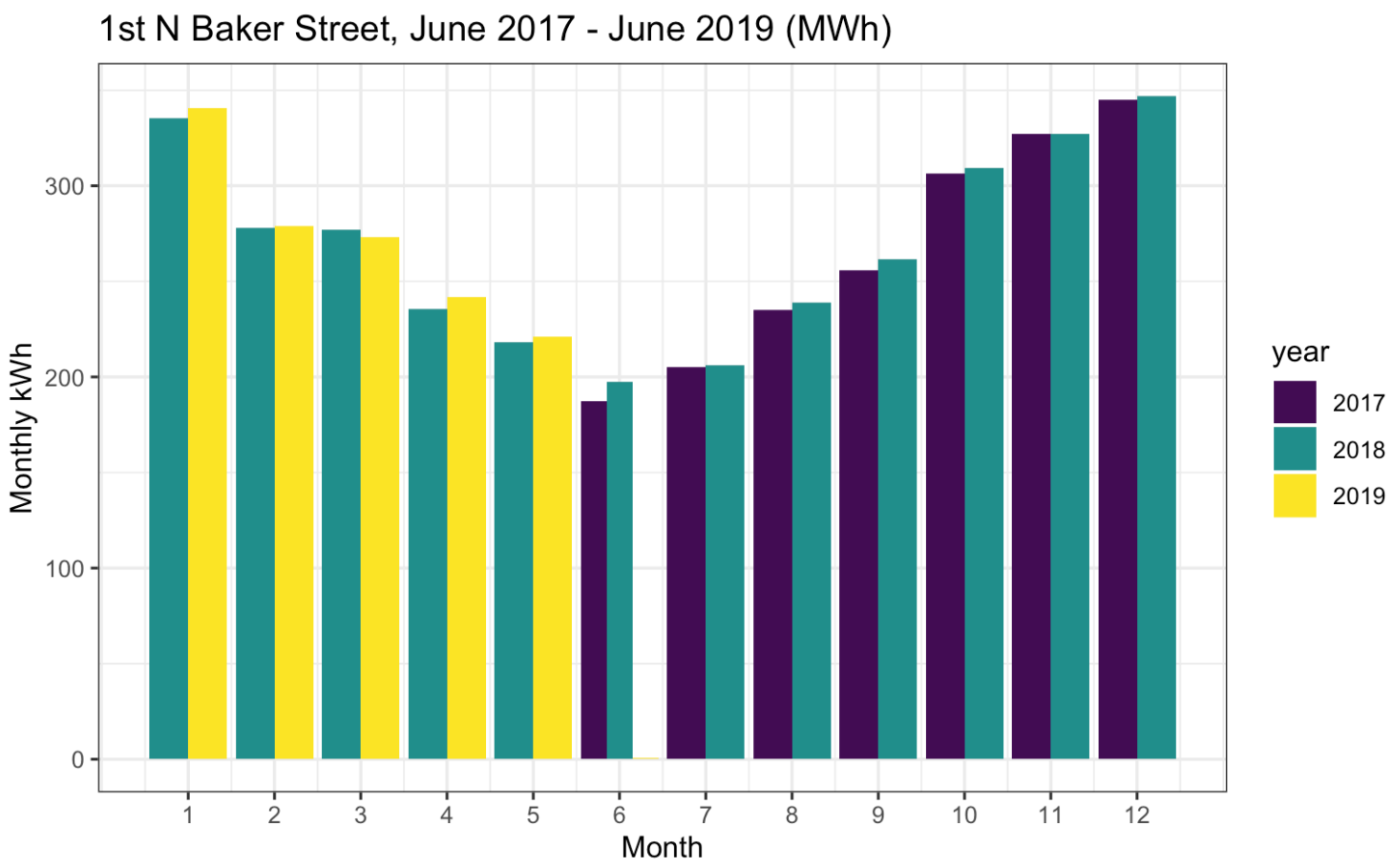


FIGURE 3



June 2019 only contains data for 400 Market Street, 410 Avon and Baker street did not have data for that month

FIGURE 4



Wisconsin Rapids Water Works and Light provided data in 15- minute and hourly increments. From this data we can plot an average hourly load curve to determine what time of day the courthouse energy usage peaks and what times correspond to minimal baseline usage. Figure 6 summarizes the hourly data and compares the average hourly load curves in December 2018 and June 2019 for 400 Market Street[10]. From the comparison, there is a similar hourly trend between June and December, but December has a much lower load. The hourly data also allows the comparison between workdays when there would be a lot of people in the courthouse and weekends when there is less regular activity. The dashed lines in figure 6 show the difference between workdays and weekends at 400 Market Street. The peak usage on weekdays is around 100 kWh larger than a weekend peak time. This is because of the increased occupancy during the workdays which means there are more systems running. Despite the weekly variation, the jail that is located in the 400 Market Street property uses electricity every day, which in turn, provides a high baseline electricity usage (approximately 100 kWh) by the building.

[10] June and December are used for hourly analysis as they are the solstice months and to reflect a general difference between summer usage and winter usage. Workdays and weekends are compared to see the impact of increased occupancy and work during the week. Holidays are not accounted for in the workday analysis. In the hourly load curves, solid lines are workdays and dashed lines are all weekends. This is consistent throughout the Report and the Appendix

FIGURE 5

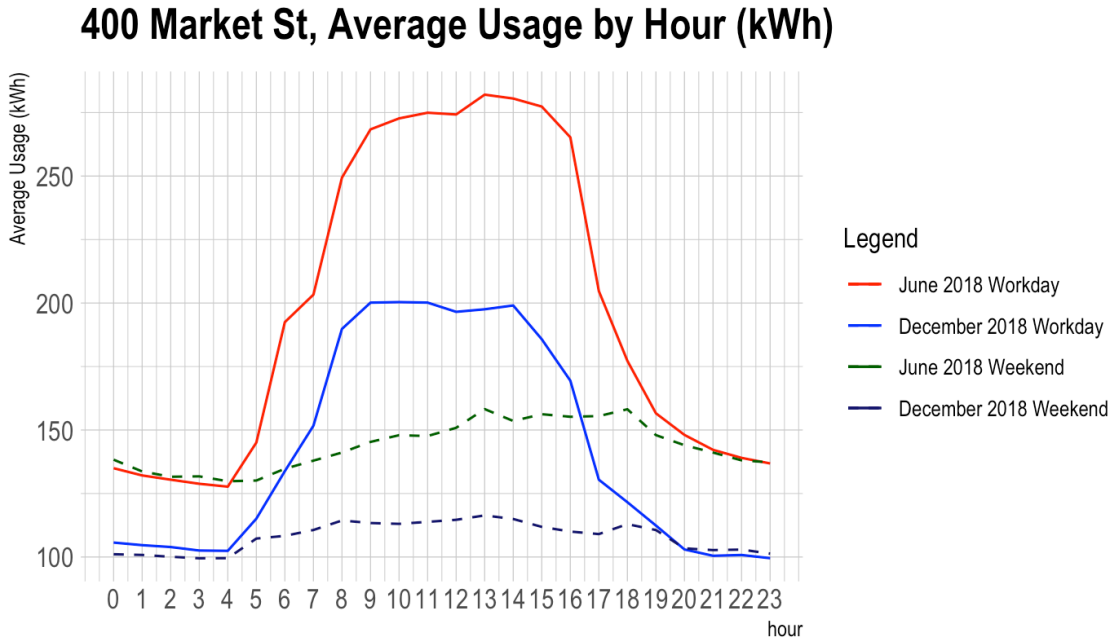
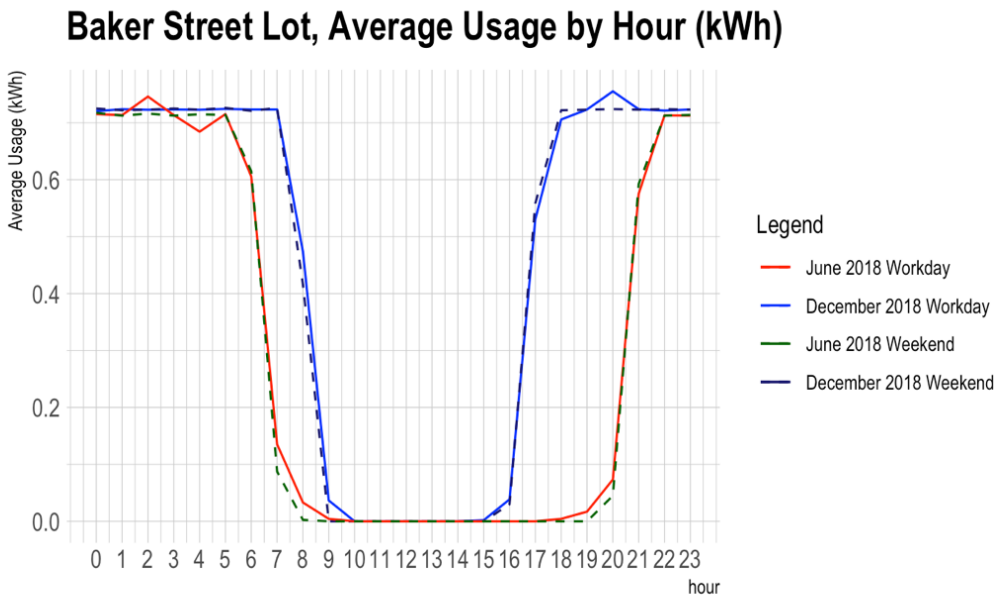


Figure 7 below shows the usage changes for the 1st N Baker Parking Lot. As there is less sunlight in the winter, the load curve reflects more lighting hours of use in the winter. Further hourly load curves for the Court House are in Appendix B.

FIGURE 6



Highway Department

The Wood County Highway department consists of 9 locations. Usage for this department peaked around 50 MWh of electricity in July 2018 and had a minimum usage around 25 MWh in March 2018. Figure 8 shows individual properties within the highway department and their share of monthly electricity usage in the year of 2018. There are some interesting seasonal trends seen in the figure. Some locations, such as 2132 Engel Rd. peaked in July of 2018 while others like 555 17th Ave. peaked in the winter. Figure 9 and Figure 10 are a further breakdown of the July 2018 and January 2019 electricity usage. Individual monthly electricity use for every highway department property is in Appendix C.

FIGURE 8

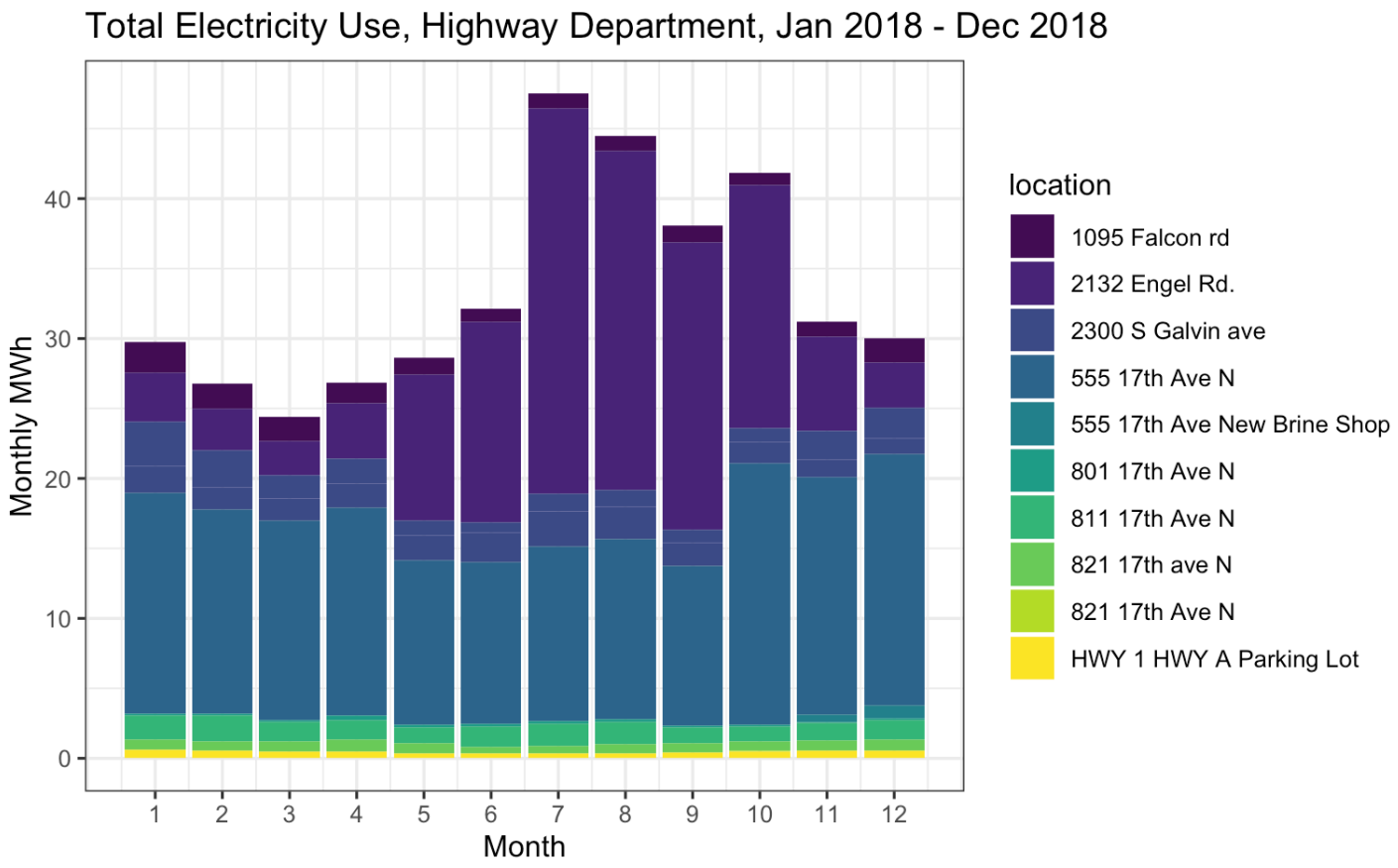


FIGURE 9

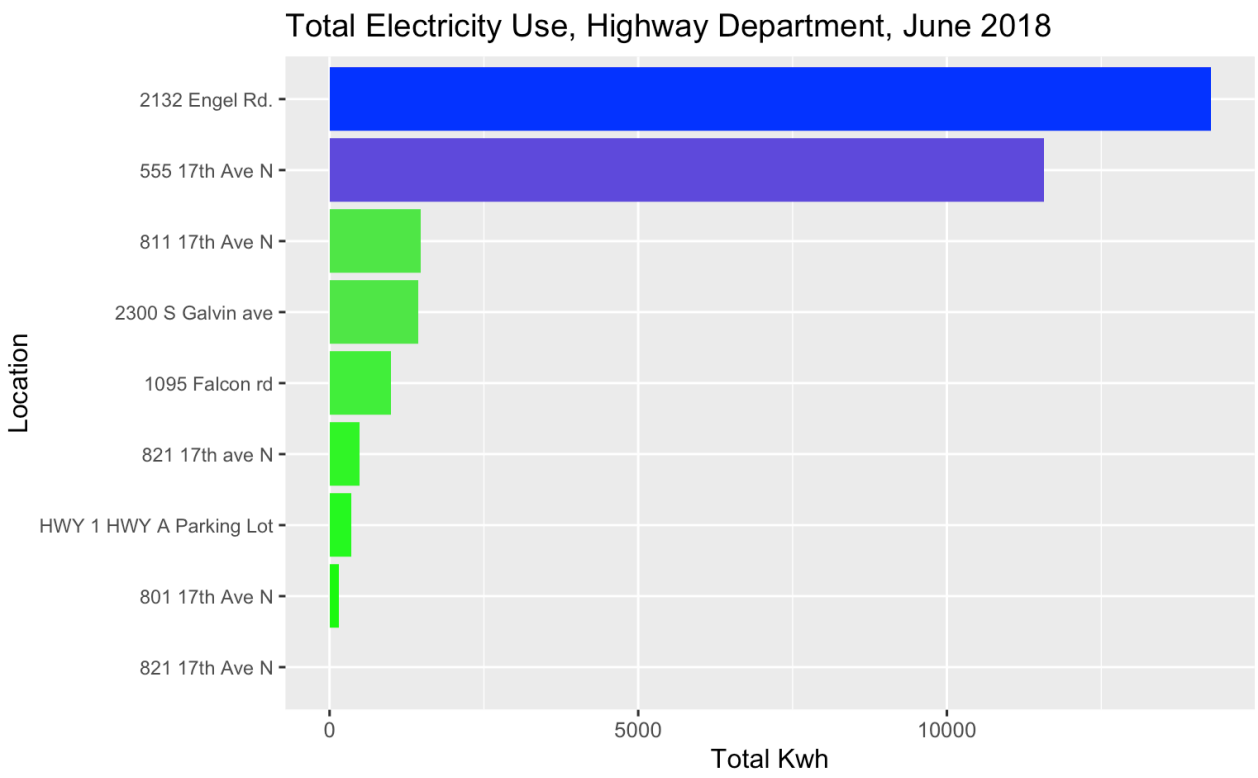
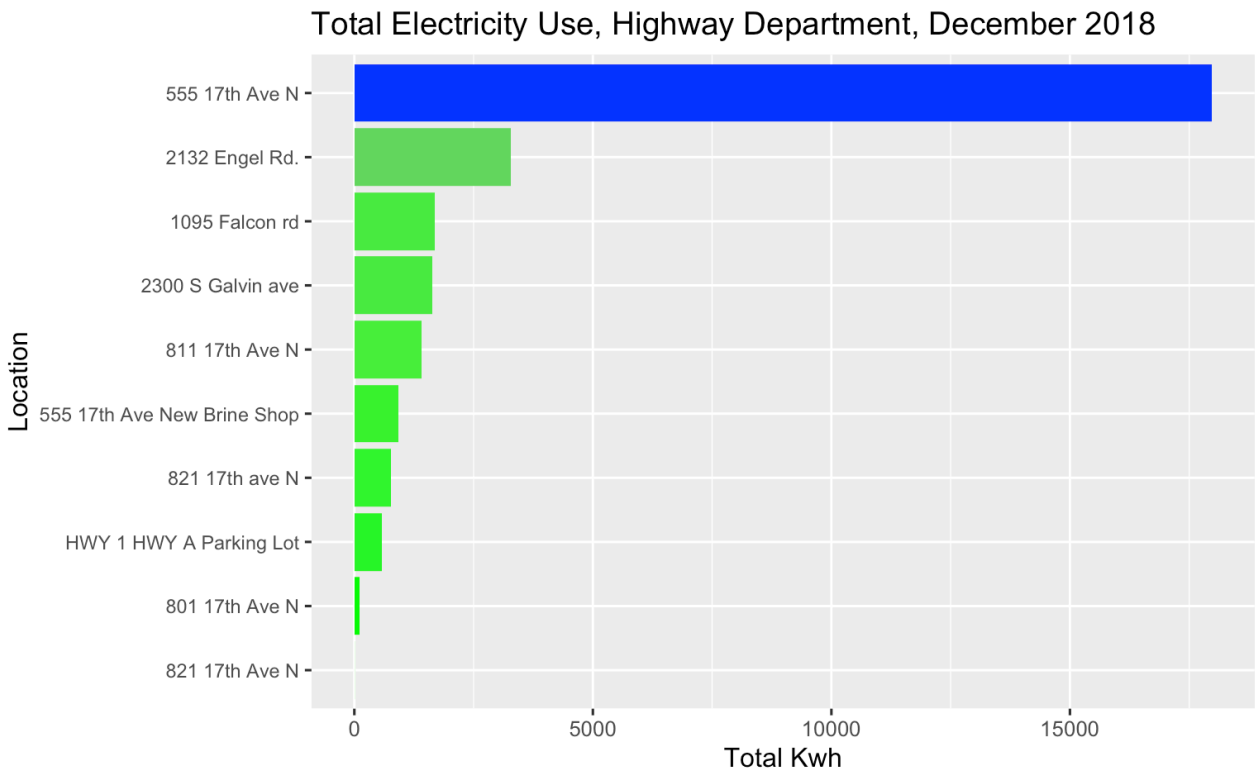


FIGURE 10



The Highway Department hourly data gives more insight into the usage differences between the Highway Department properties. For example, Figure 11 shows hourly data for 2132 Engel Road and compares June of 2018 with December 2018. There is a very large seasonal difference in usage at the facility which implies it may have season- specific uses in the warm months that it does not have in the winter. The constant energy usage in January could be essential functions such as lighting and heat that are on all day and all night. The slight dip in daytime use would further point to heating or outdoor lighting being the constant usage at the building.

FIGURE 11

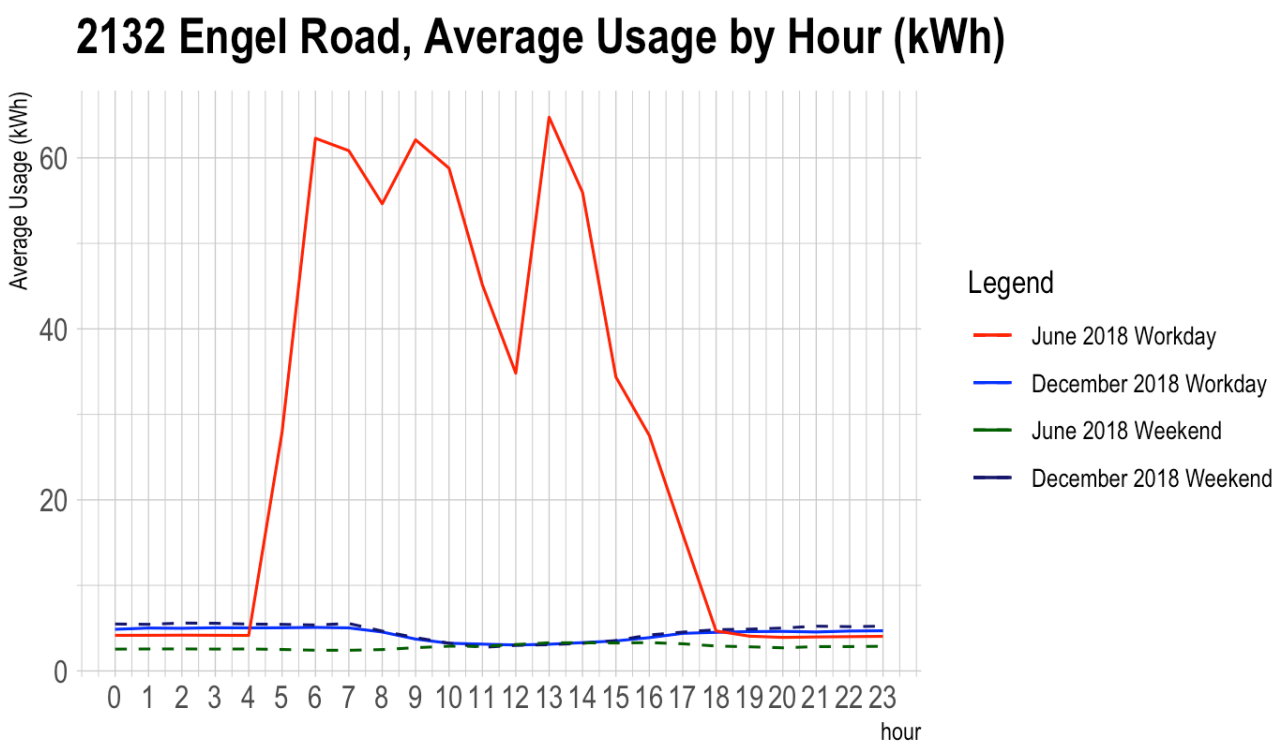
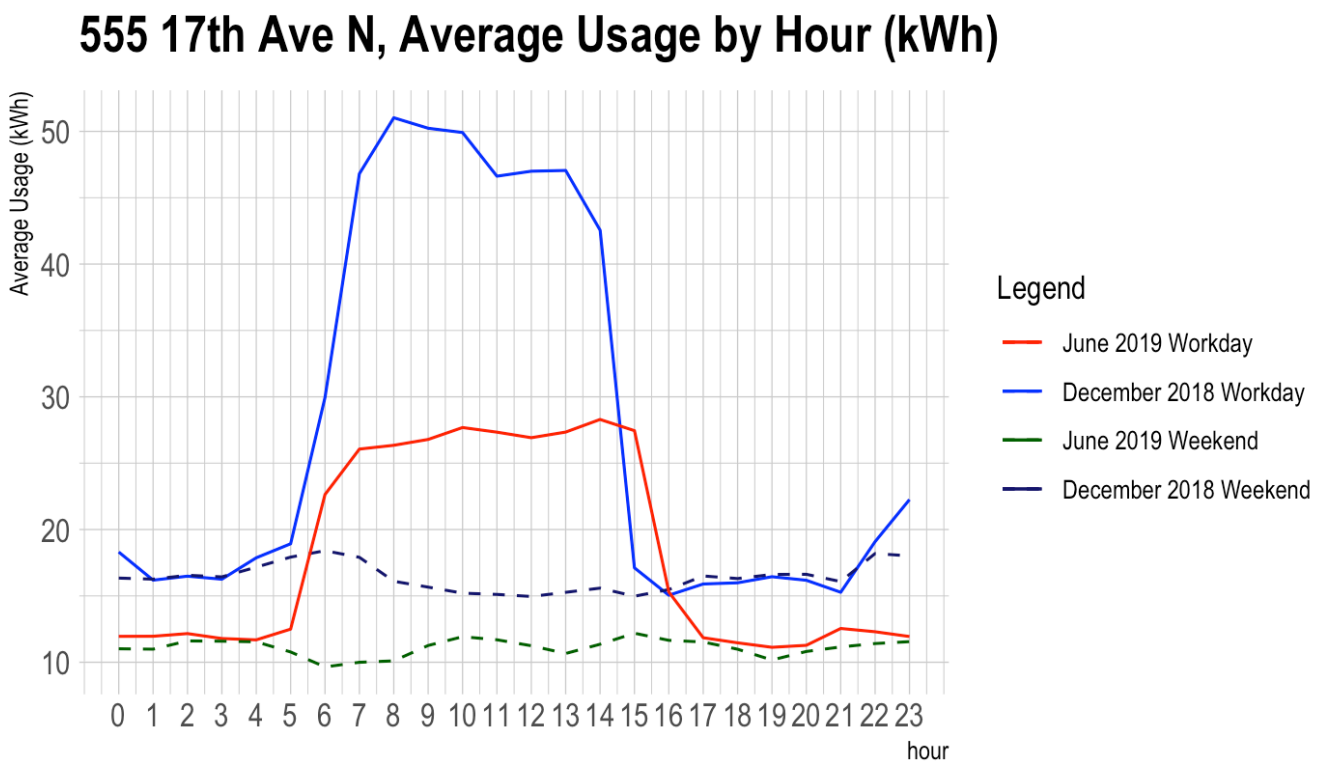


Figure 12 below displays the energy usage at *555 17th* Ave N which is the Highway Department headquarters. As seen in Figures 9 and 10, the Highway Commission headquarters follows a different seasonal pattern than some other properties in the department. This property reaches its peak energy usage in December 2018 around 22 MWh and its minimum in June around 12 MWh. This difference would imply there are seasonal usage differences and electric heating in the building. From the hourly graph, the peak times are similar for the two months as they both ramp up around 5am when the workday starts and go back down around 4pm. Figure 13 also shows the variation in electricity usage on weekdays compared to weekends. Weekend energy usage is fairly constant throughout the day, while weekday usage increases during working hours. In June the weekend load stays steady between 10 kWh and 12 kWh while in December the base weekend load is steady between 17 kWh and 19 kWh. The workday peaks also follow a similar

pattern with the December peak of 50 kWh at 8am being almost double the June peak of ~28 kWh at 2pm. This large difference in base load and peaks further displays the large monthly differences in the building. More information on Highway Department buildings can be found in Appendix C.

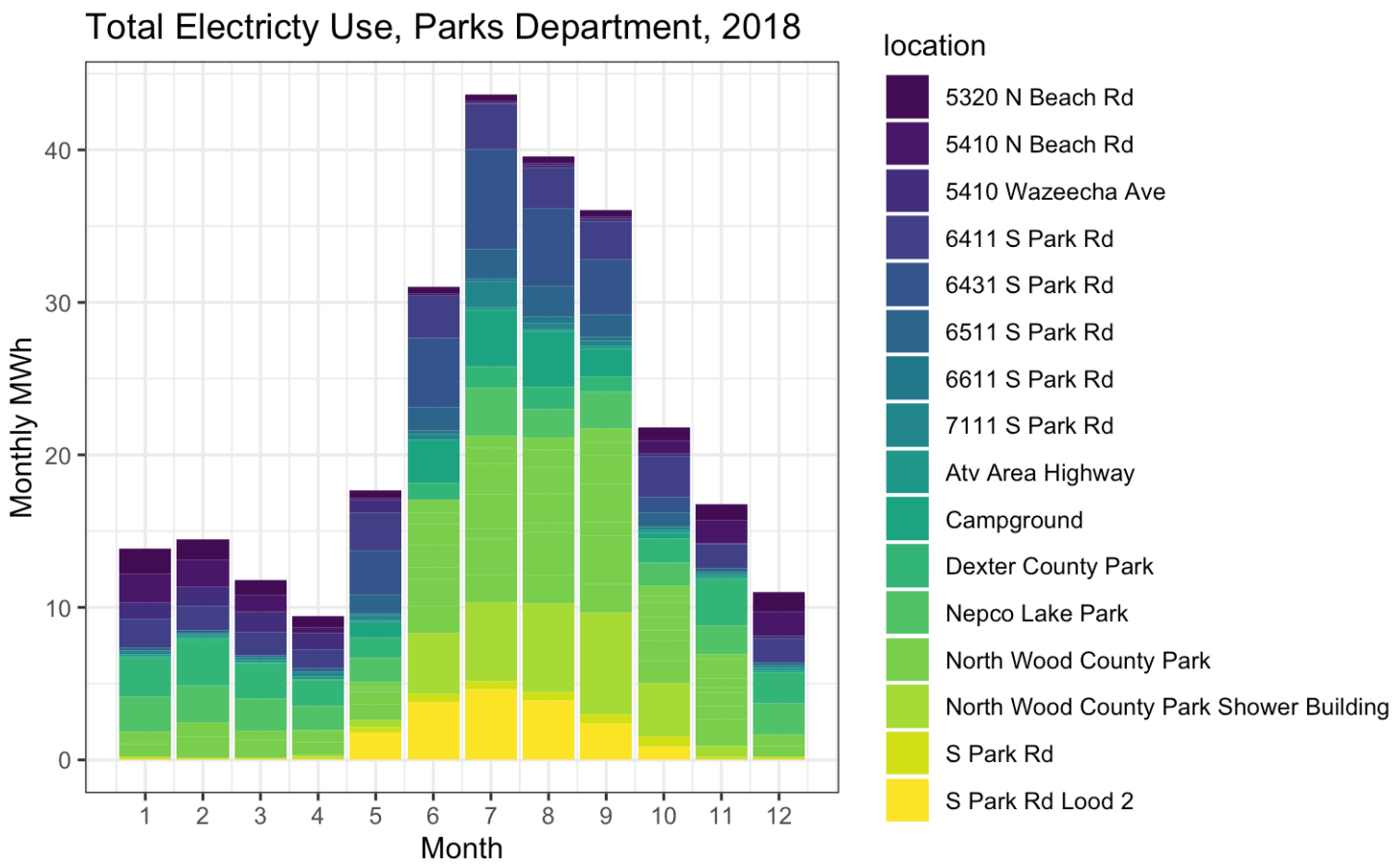
FIGURE 12



Parks and Forestry Department

The Wood County Parks Department has sixteen properties included in this report and includes the most diverse set of properties in the county. Figure 13[11] displays the total Parks Department usage from January of 2018 until December of 2018 by location. July 2018 is the peak month with around 45 MWh in total usage, which is consistent with expected usage peaks for many parks that may focus on seasonal centric activities such as beaches and camping. The lowest month is April with lower than 10 MWh of park usage. Because of the diversity of the park properties, there is some increased energy usage in December, January and February at a few of the properties. This could be because of an increase in lighting and heating or support for seasonal activities in the winter. Figures 14 and 15 further explore monthly differences between the Parks and Forestry properties and are meant to give an idea of seasonal usage changes between the properties. Hourly and monthly electricity usage graphs for all of the parks department properties are located in Appendix D.

FIGURE 13



[11] There are a lot of properties and the graph is difficult to discern them. Figure 13 is for the purpose of seeing total electricity usage and the diversity of properties in the parks department. Further graphs more clearly display location level differences. The time period is picked as it is the only one year period with full parks data.

FIGURE 14

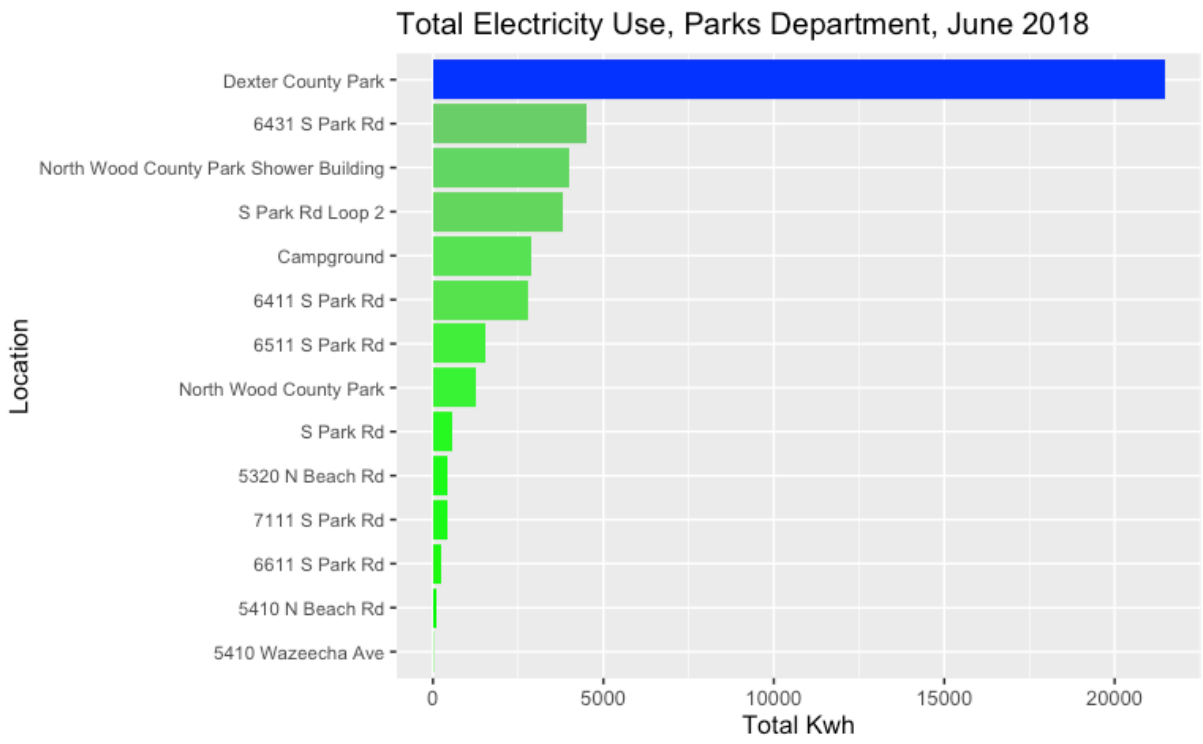
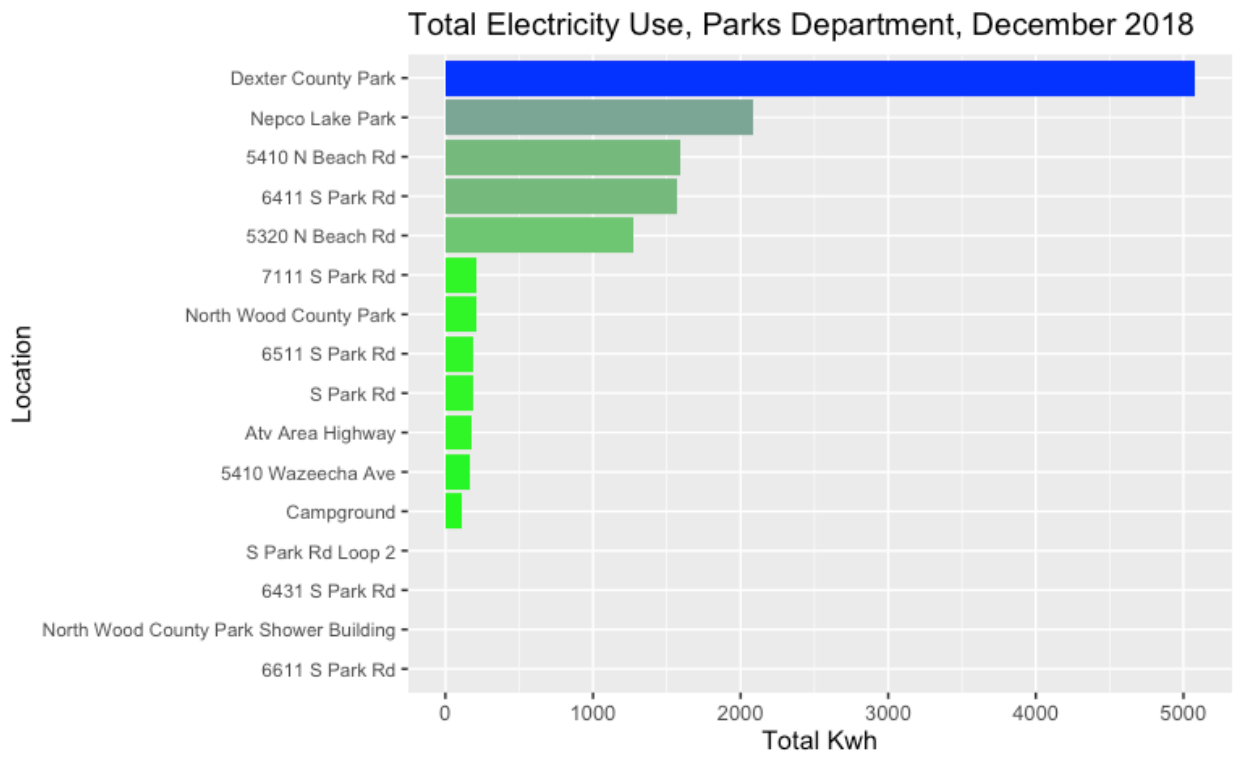


FIGURE 15



Other Departments

Included in this section are locations that are Wood County properties that did not fit into the other departments. The three large locations in this section are the Norwood Health Center in Marshfield, the Wood County Riverblock Building, and the Edgewater Haven Nursing Home. An interesting note about the Riverblock building is that it is powered by the hydroelectric dam in Wisconsin Rapids, which is a carbon-free power source. These properties together peaked in July 2018, using around 700 MWh and reached a minimum usage around 350 MWh in November of 2018. The summer peak is likely due to increased air conditioning use during the hottest months. Figure 17 on the next page displays the last two years of energy usage for the Norwood Health Center. For the most part the energy usage is consistent across the two years but there is much less usage in June 2019 compared to June 2018. This is interesting as the monthly average temperatures were about the same over those months as shown in the average temperature plot in Appendix A.

FIGURE 16

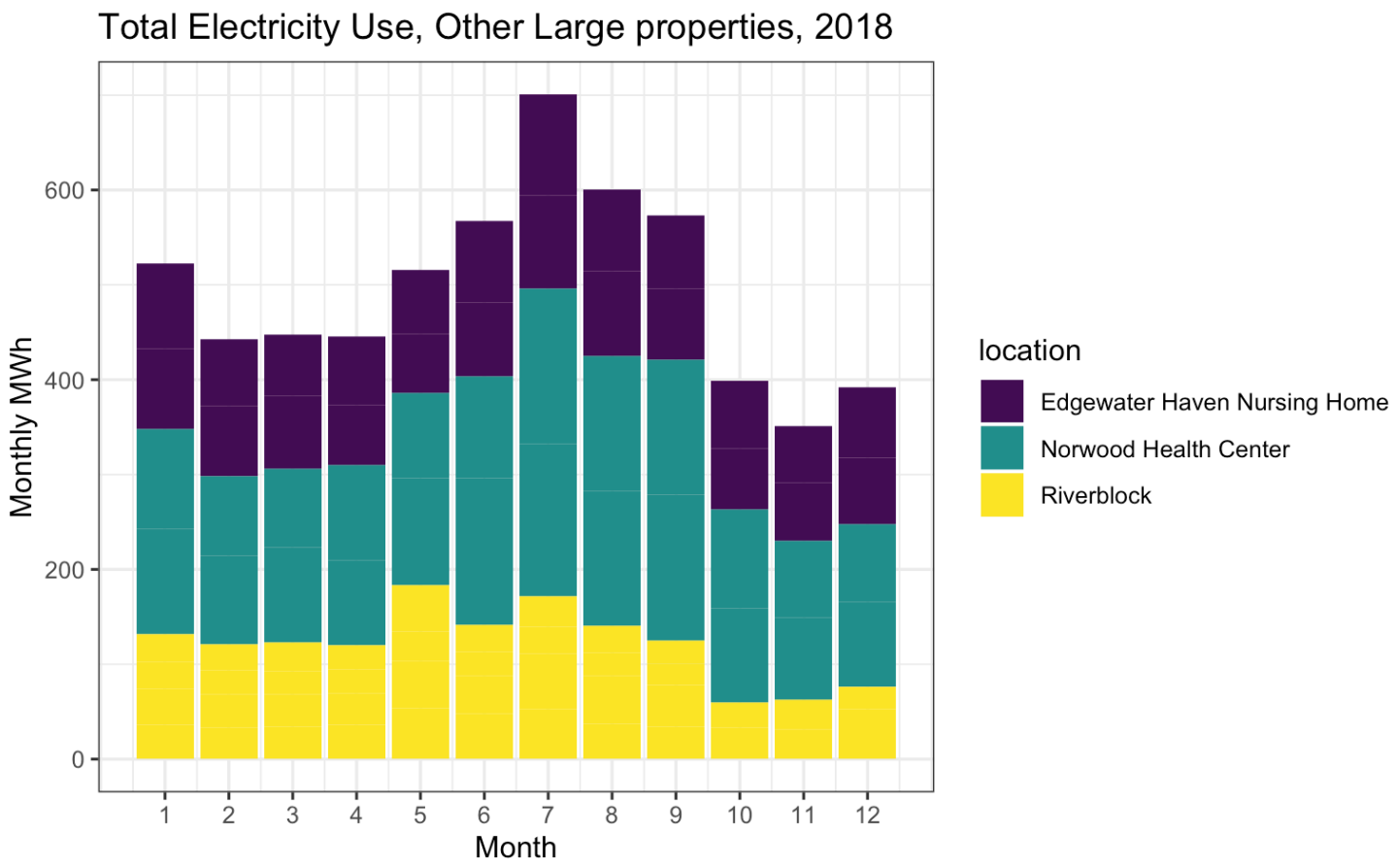


FIGURE 17

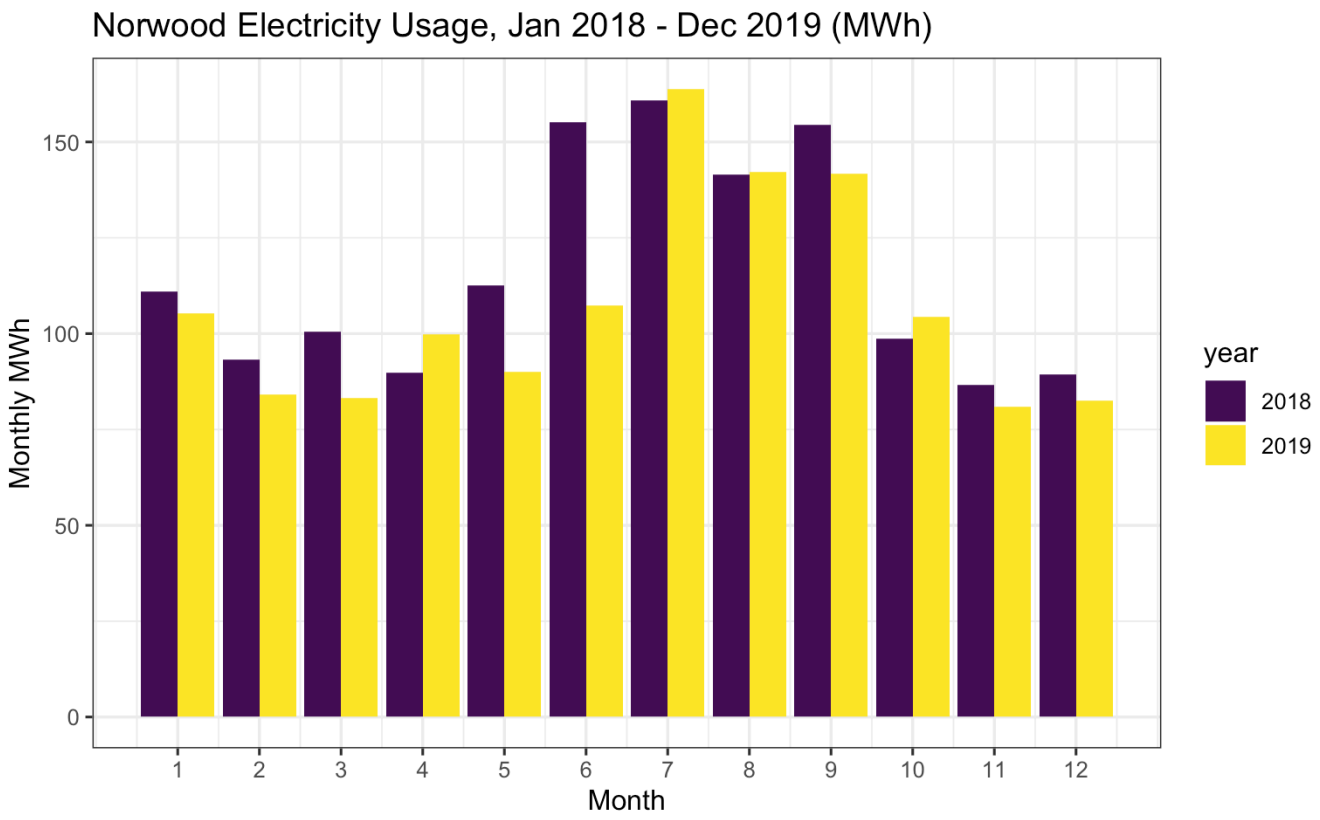
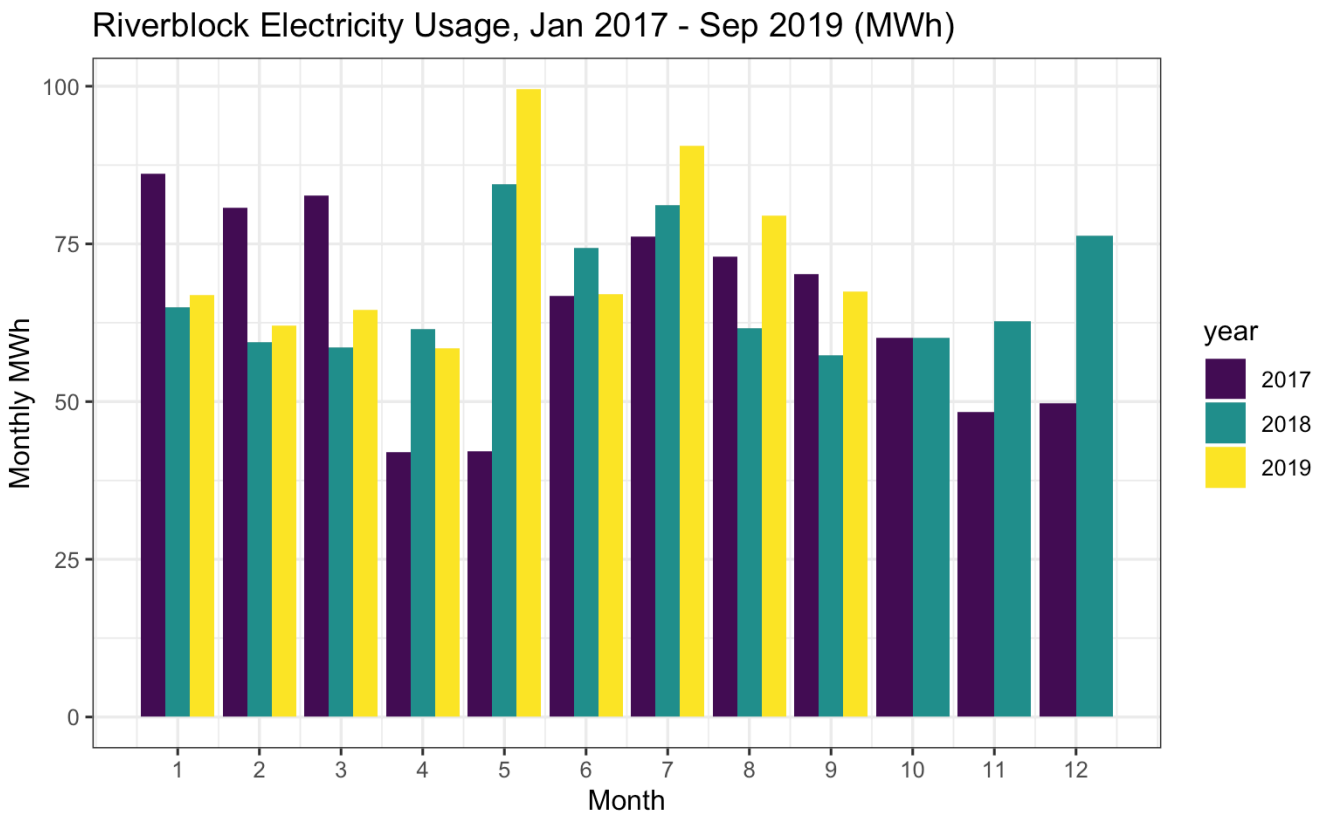


Figure 18 displays the electricity usage data from the Wood County River Block building from January 2017 until September 2019. This building contains county offices and is the former headquarters of the Consolidated Paper Company. The River Block building is the only Wood County property which receives electricity from the Consolidated Waterpower Company, and it is powered primarily by the hydroelectric dam in Wisconsin Rapids. Wood County moved a few of their departments into the building in 2017. The figure below shows consistent electricity usage across the years with some outlier months, such as December 2018 in which usage was almost as high as July. The monthly plots and hourly load curves (for properties where it is available) for Edgewater Nursing Home, as well as smaller properties such as the Head Start facility and emergency communication towers are in Appendix E

FIGURE 18

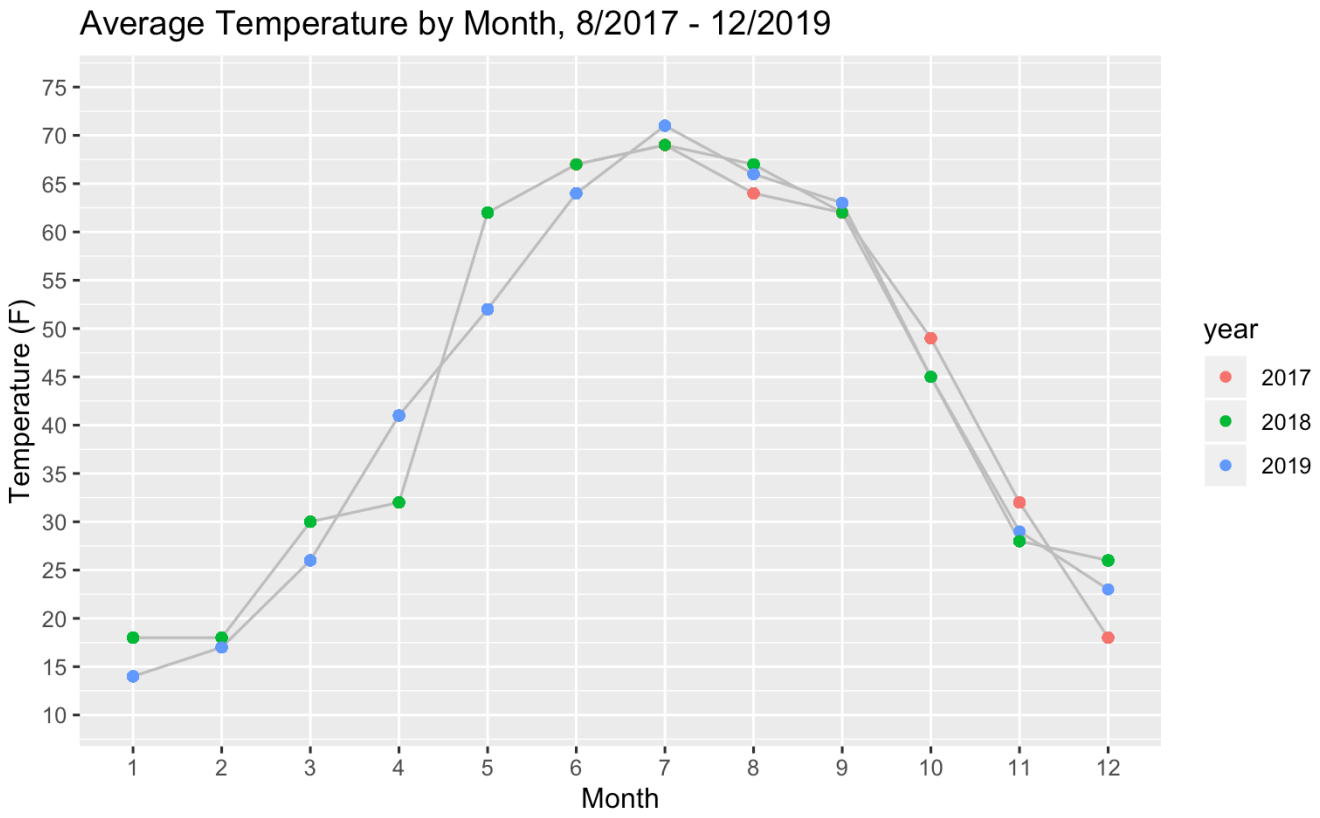


Conclusion

Wood County has a wide range of properties that all have different electricity demand needs and usage patterns. The report, along with its Appendix and attached spreadsheet will serve as a reference for Wood County as they make decisions going forward. When deciding the best ways to make a difference with electricity usage, small changes can go a long way towards future savings on even the smallest of properties. Knowing how much electricity a property demands and when they use it is crucial when making the best decisions for future investment into efficient demand reduction technologies and programs.

Appendix

Appendix A (Weather)

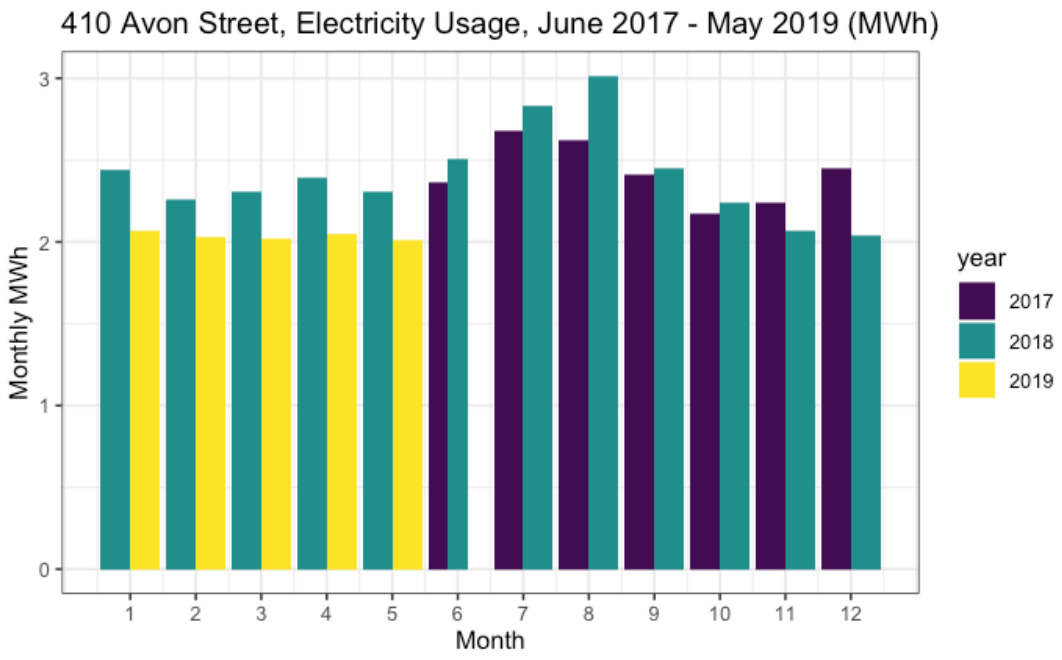


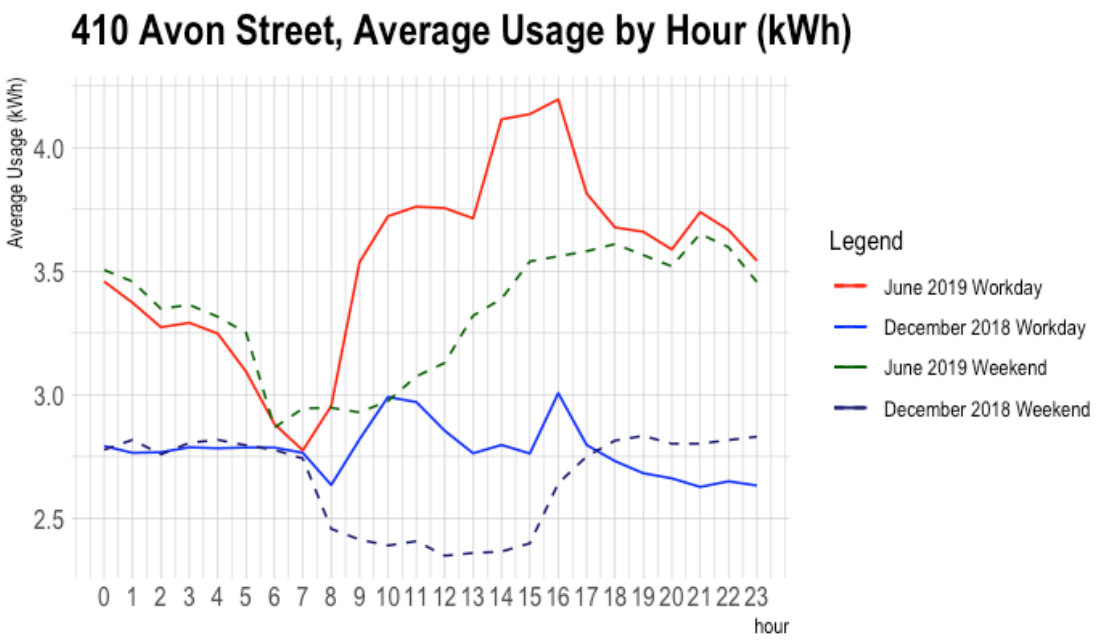
[12]

[12] Data from National Weather Service, taken from observation station at Marshfield Airport

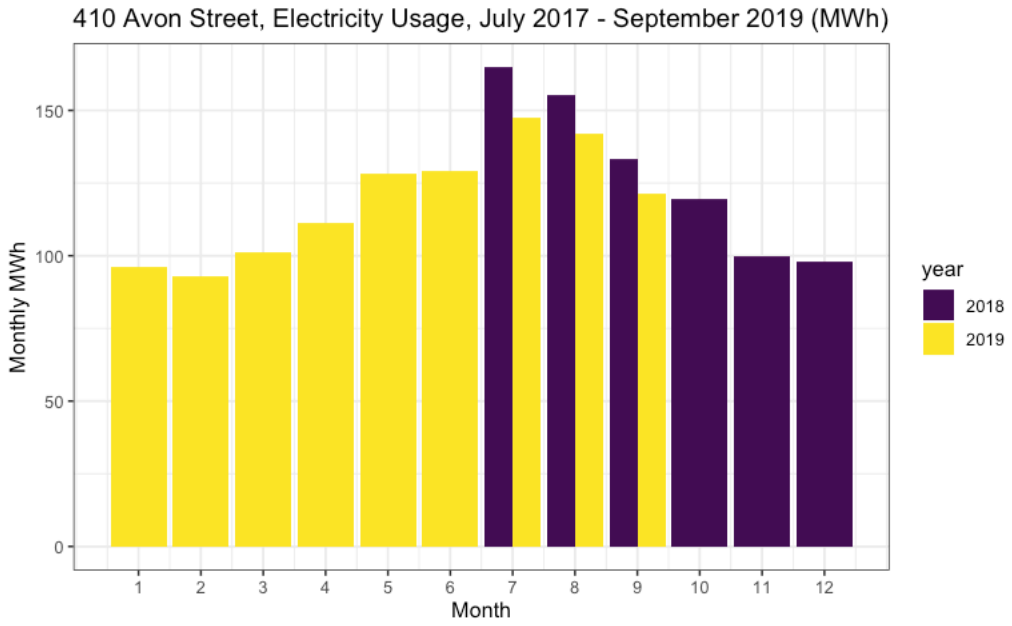
Appendix B (Court House)

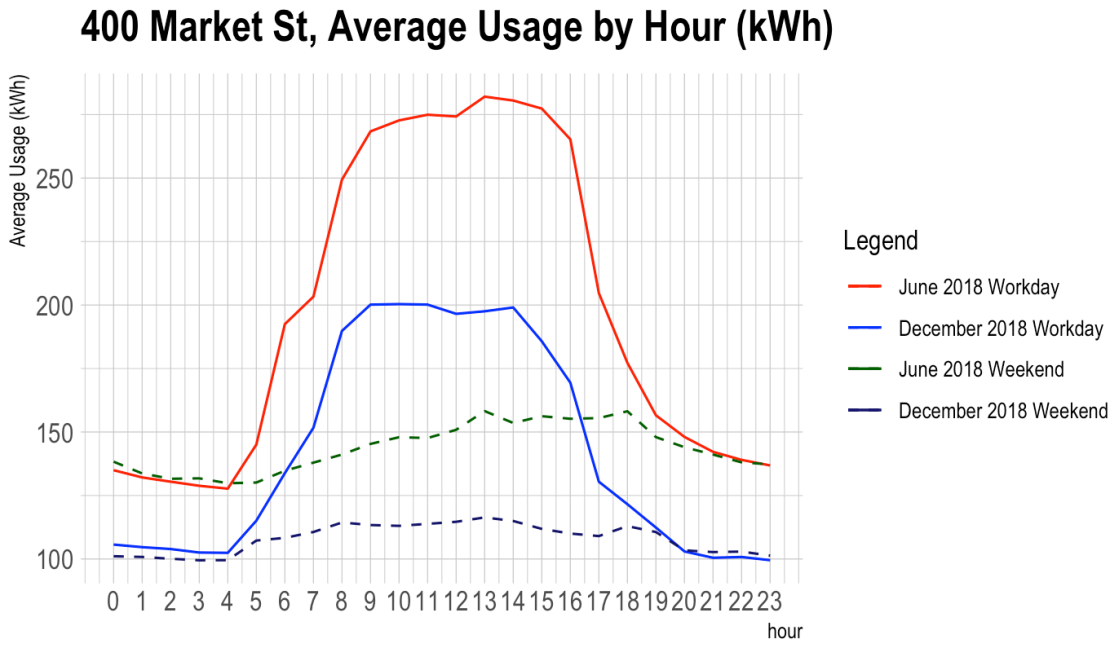
410 Avon Street:



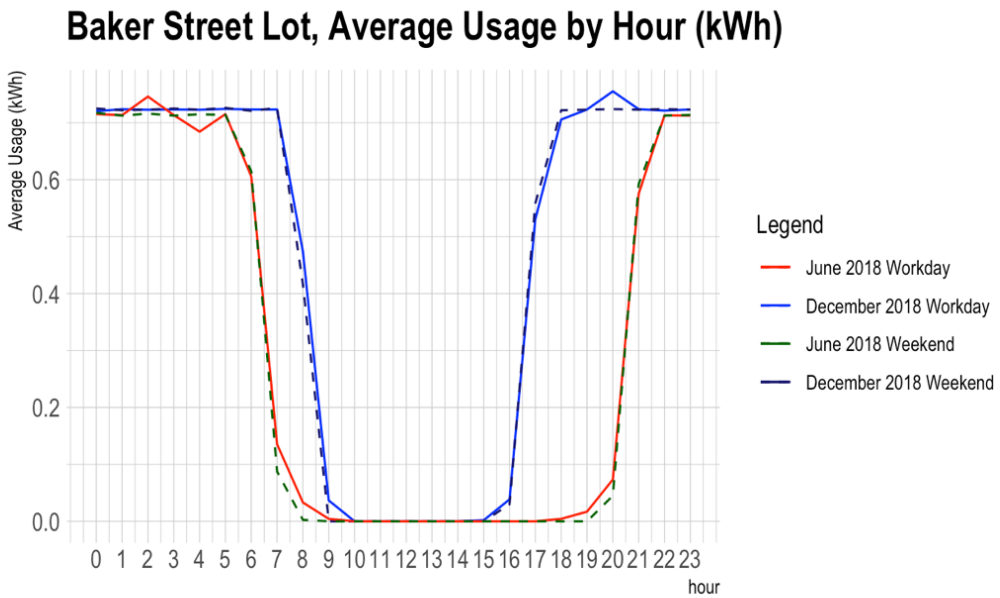


400 Market Street:





Baker Street Lot:



Appendix C (Highway)

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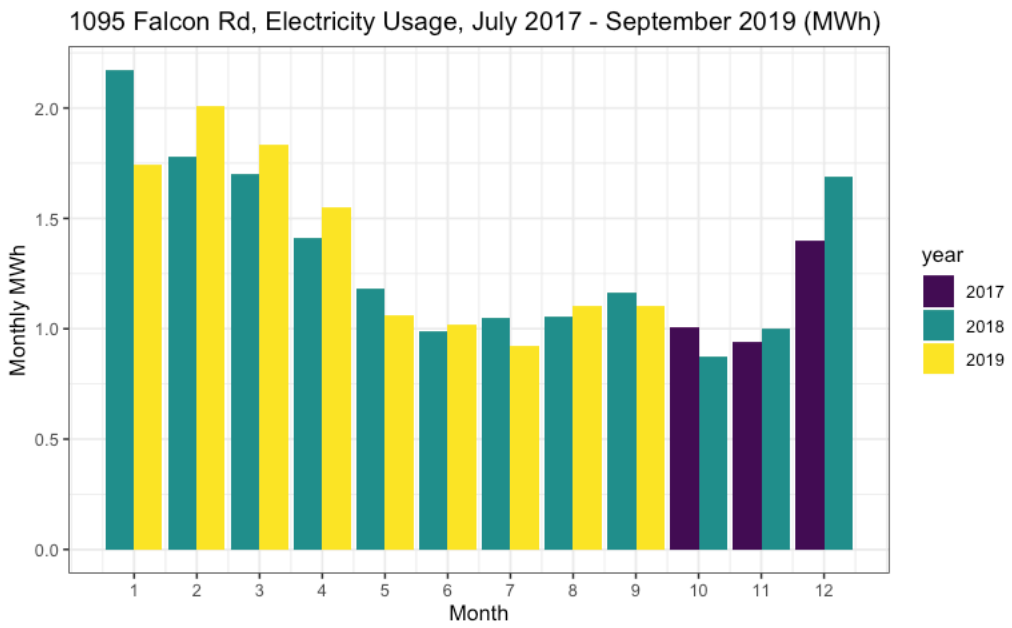
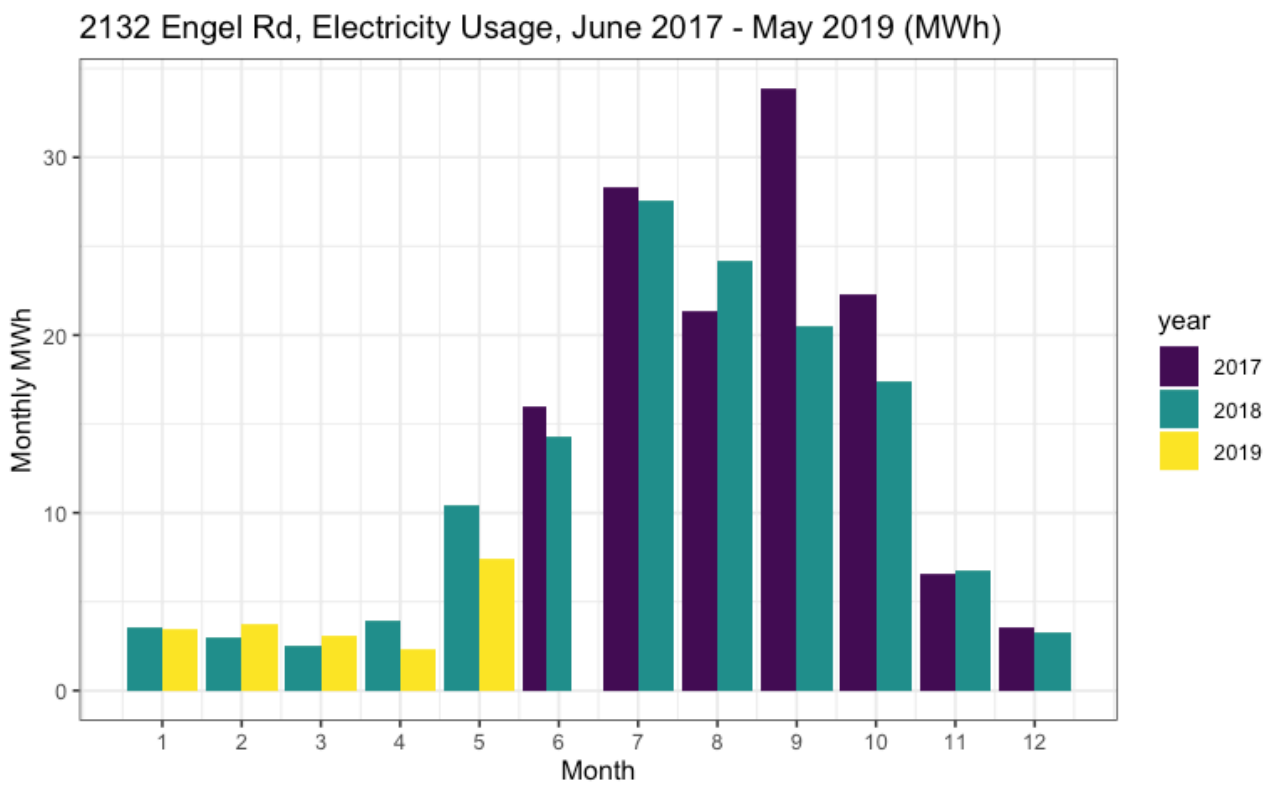
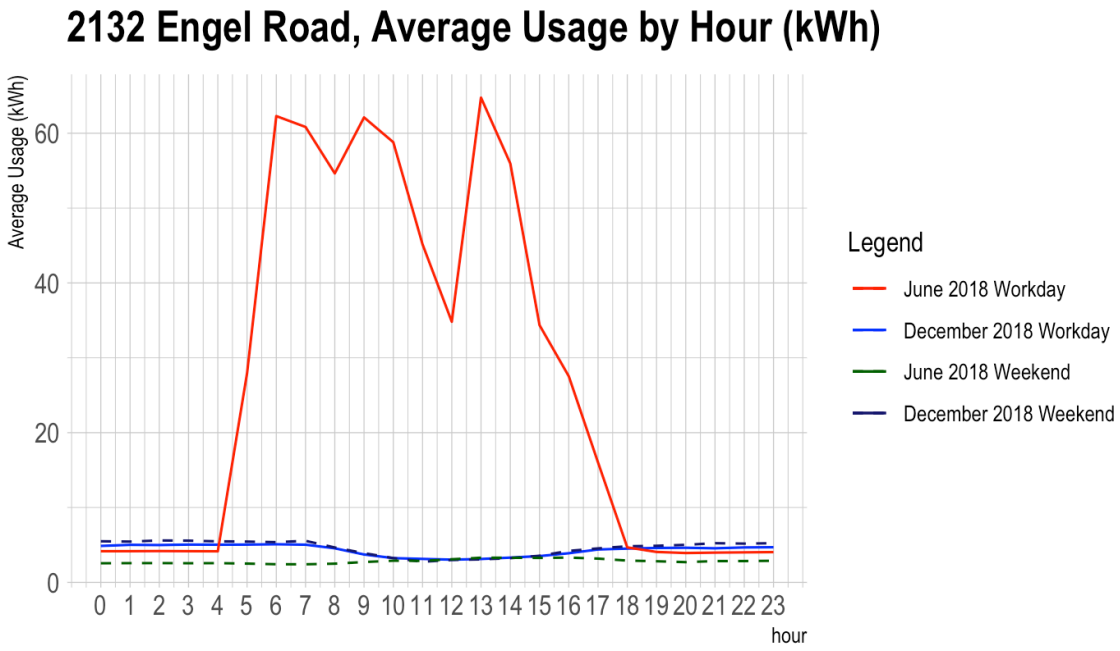


2132 Engel Road:





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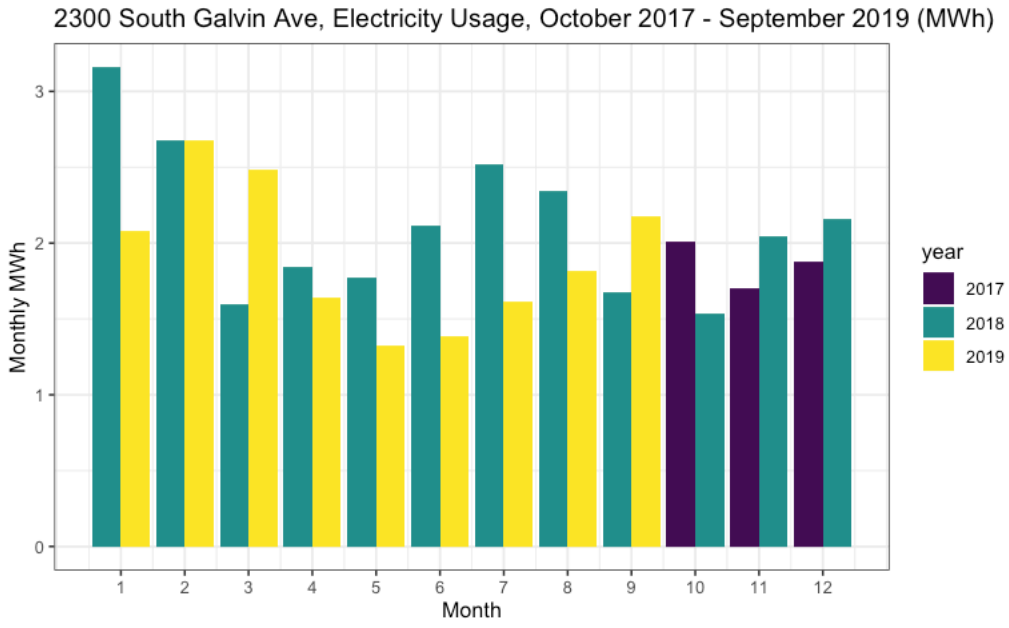
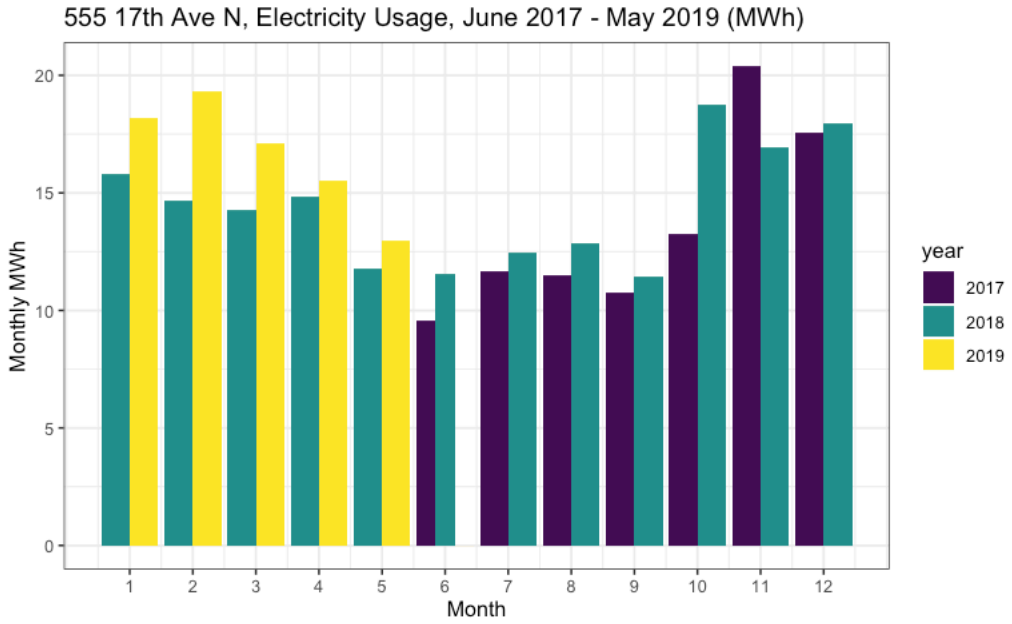
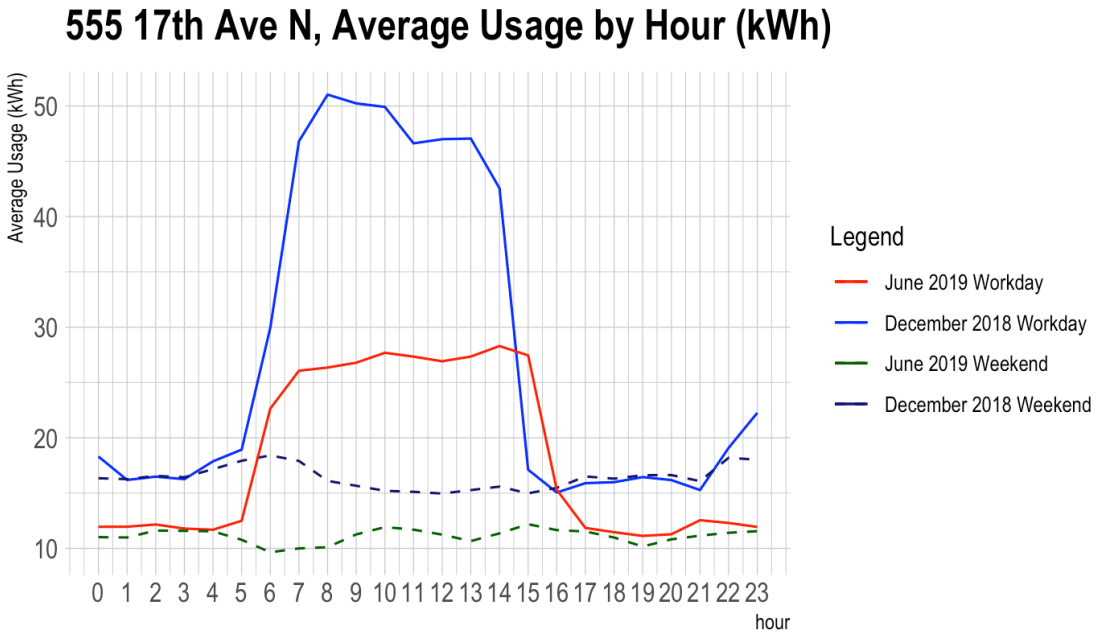
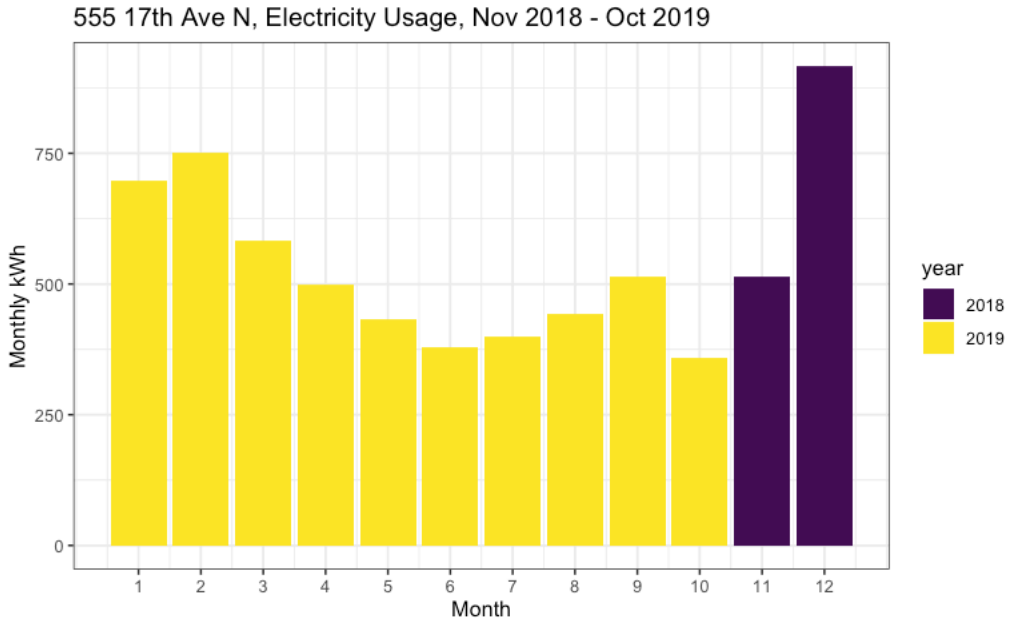


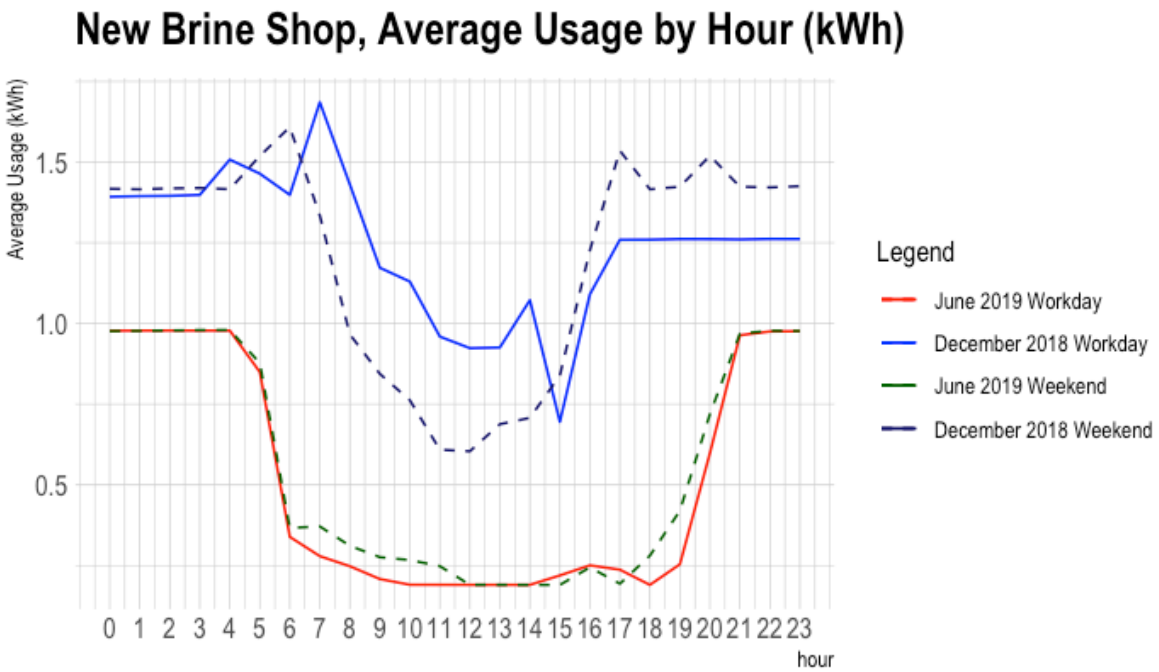
555 17th Ave N



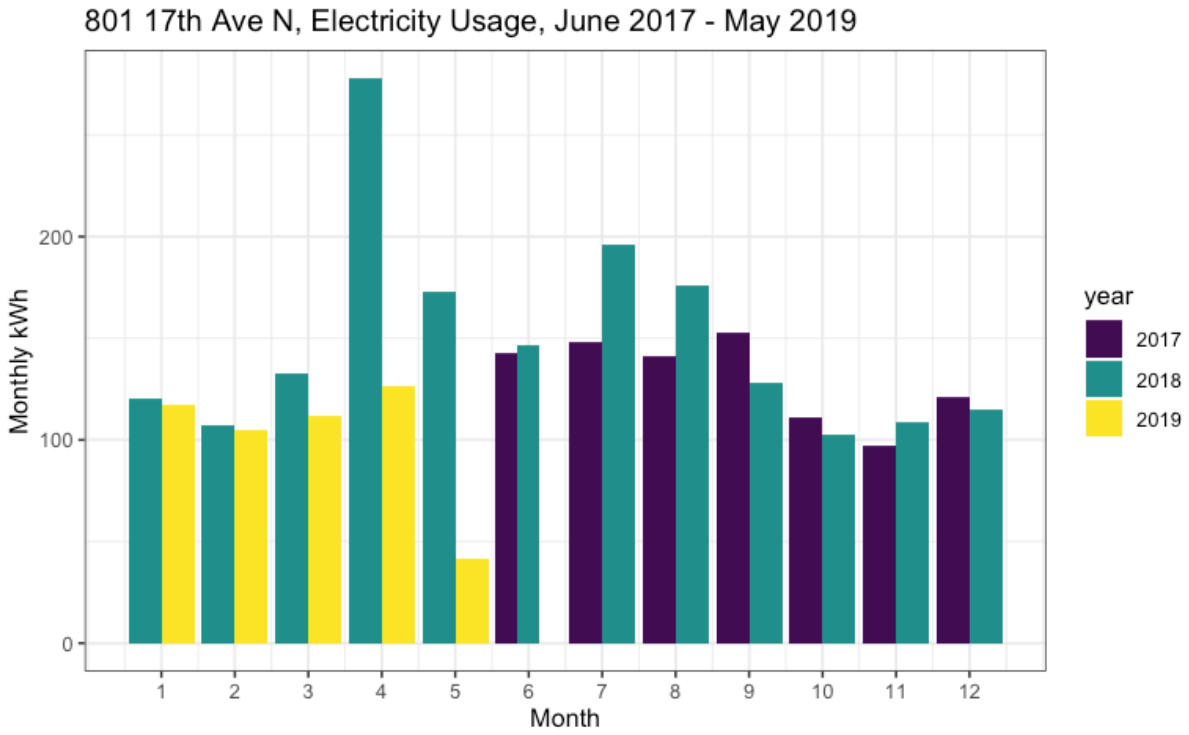


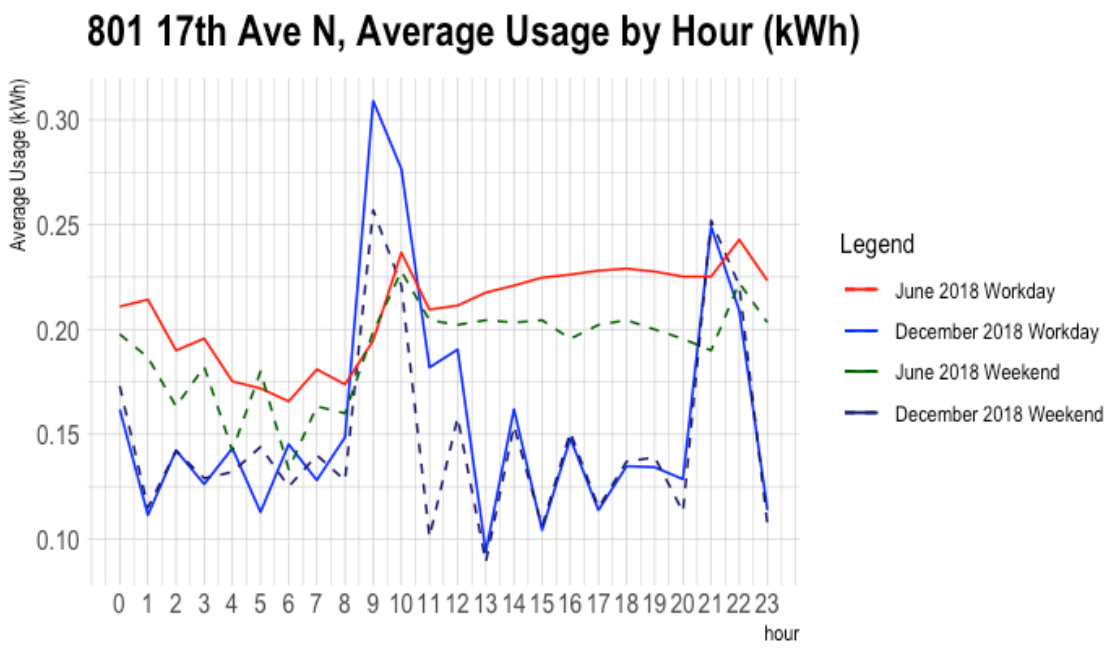
555 17th Ave N New Brine Shop:





801 17th Ave N:





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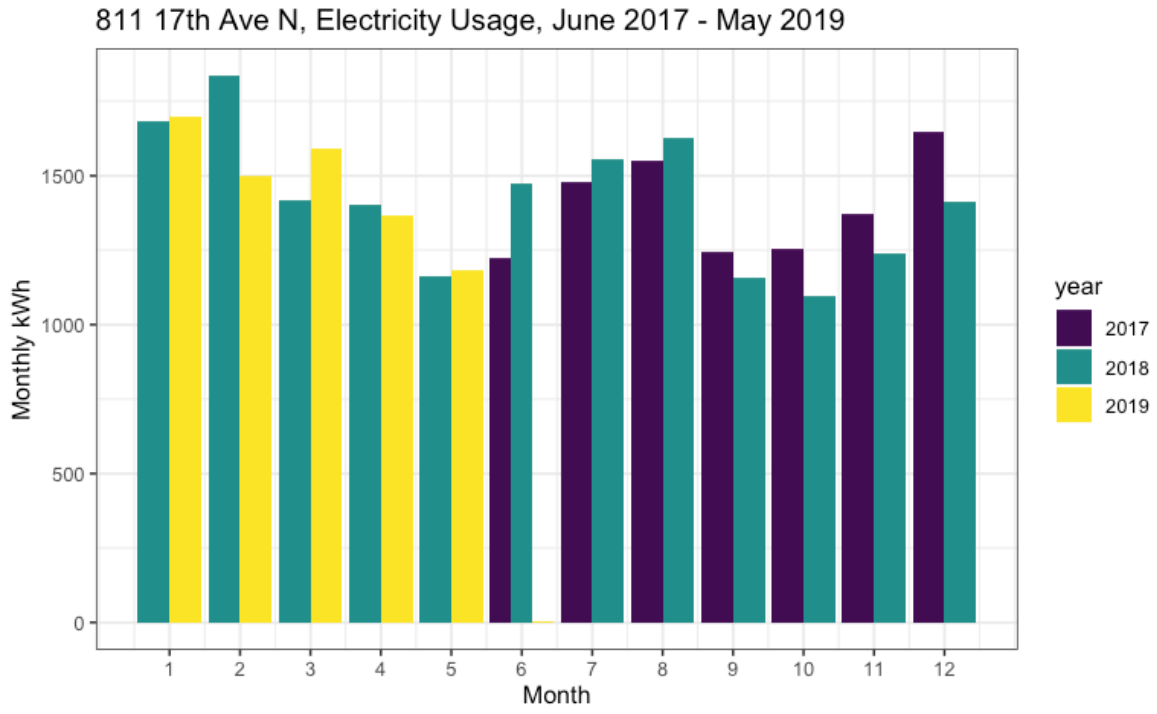

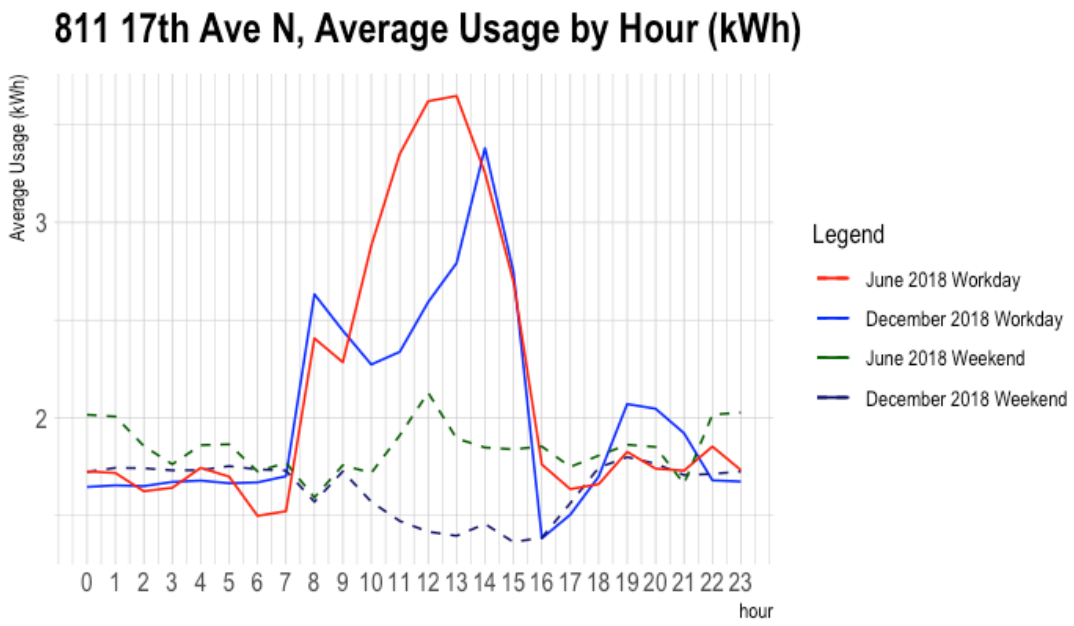

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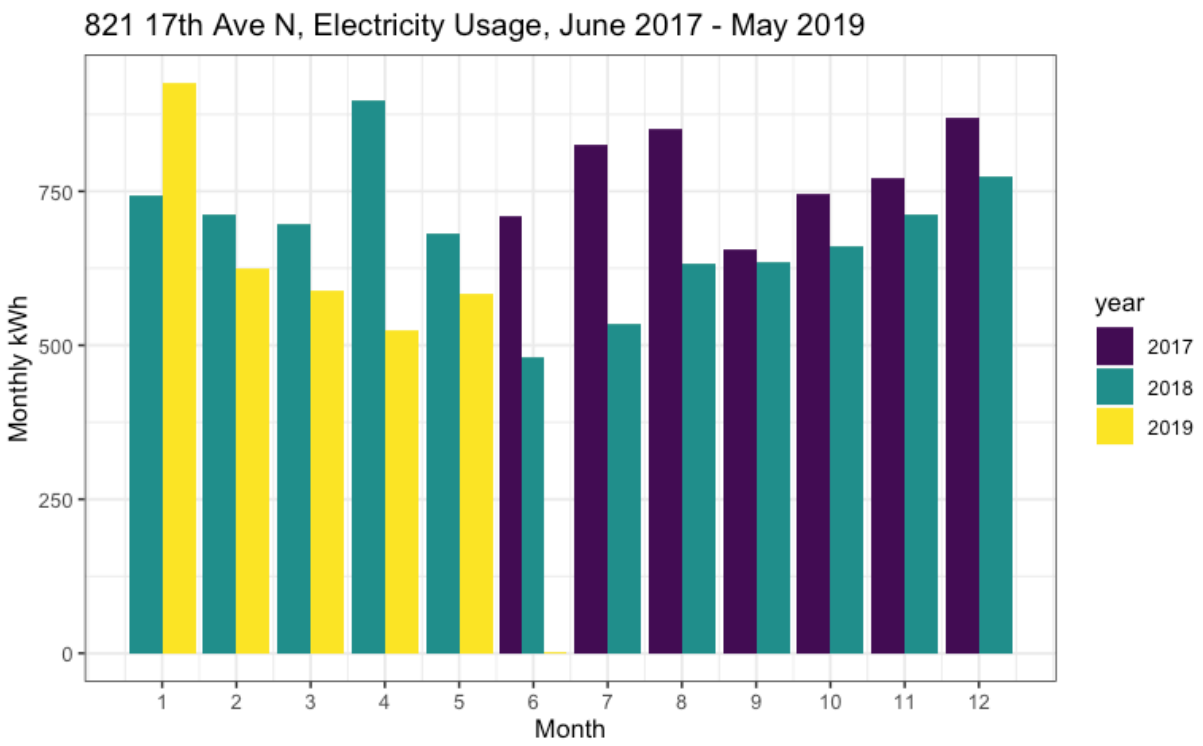
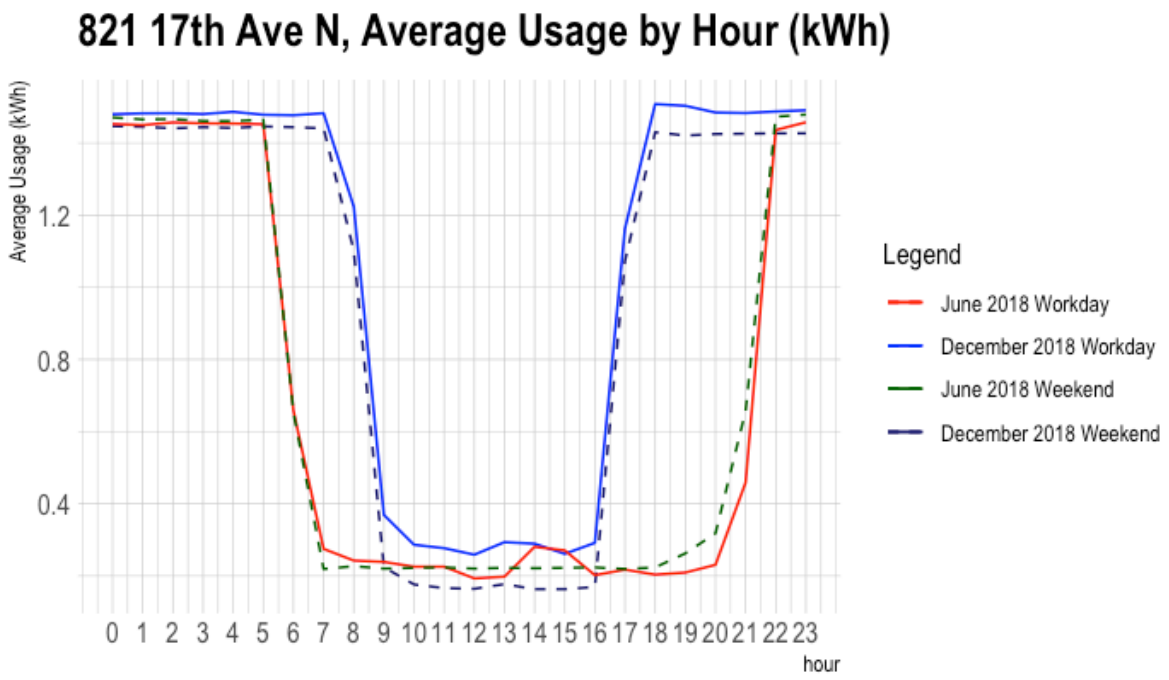
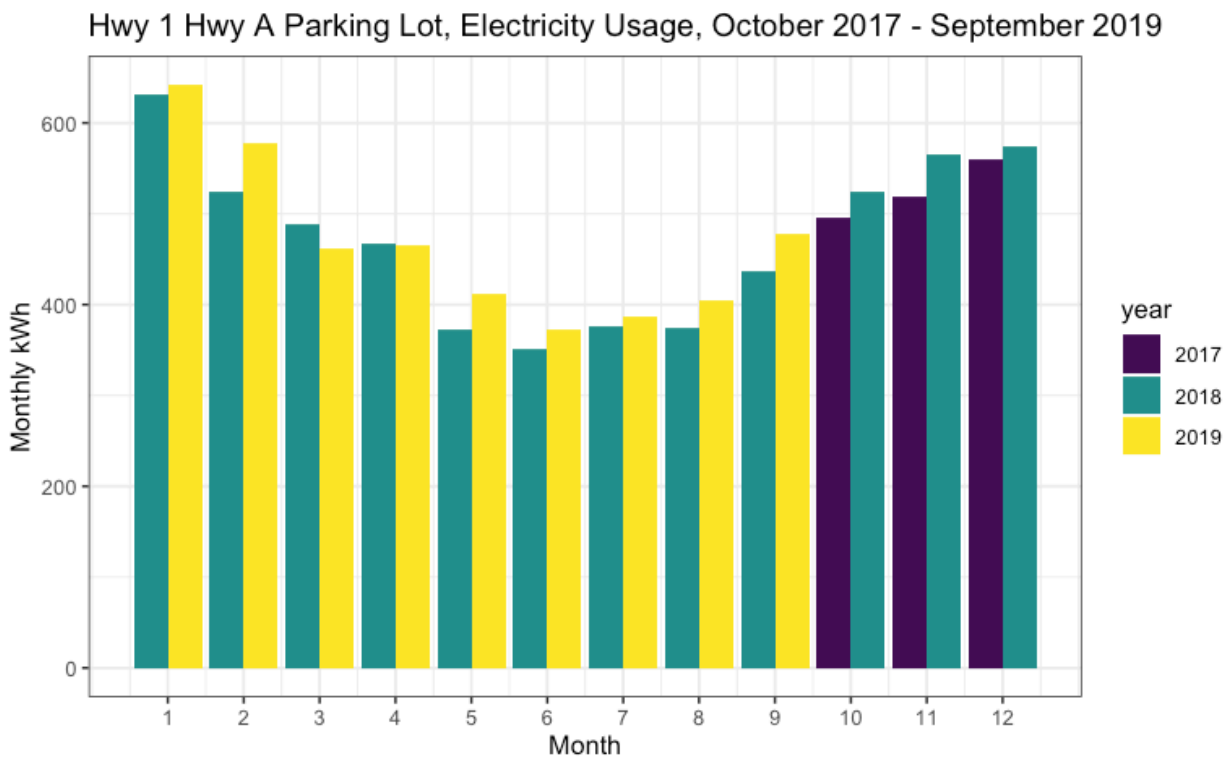


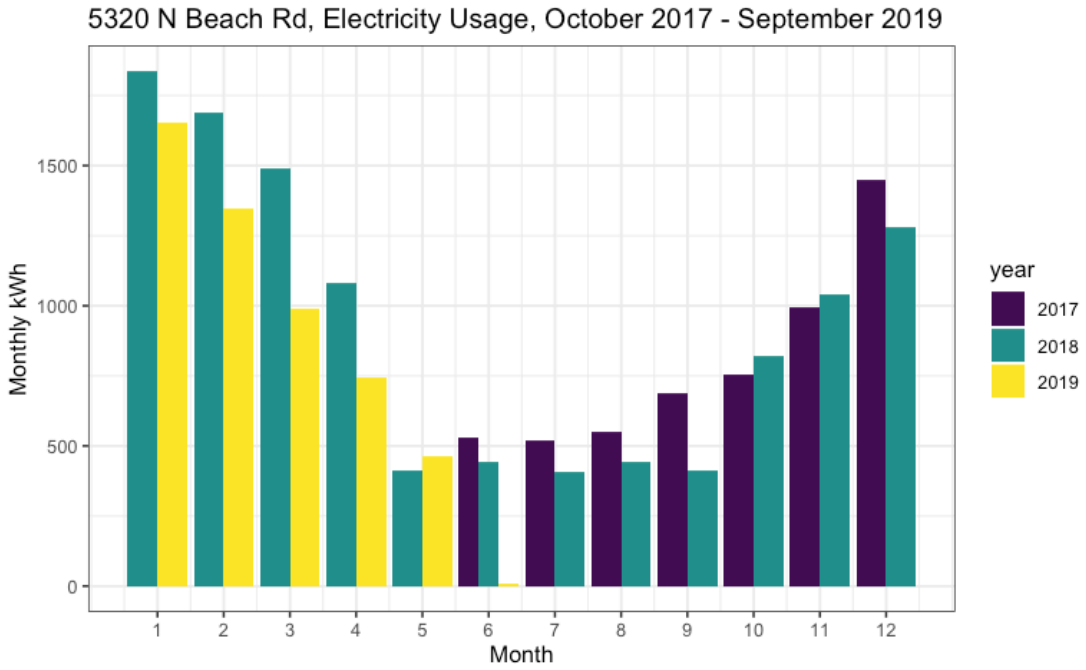


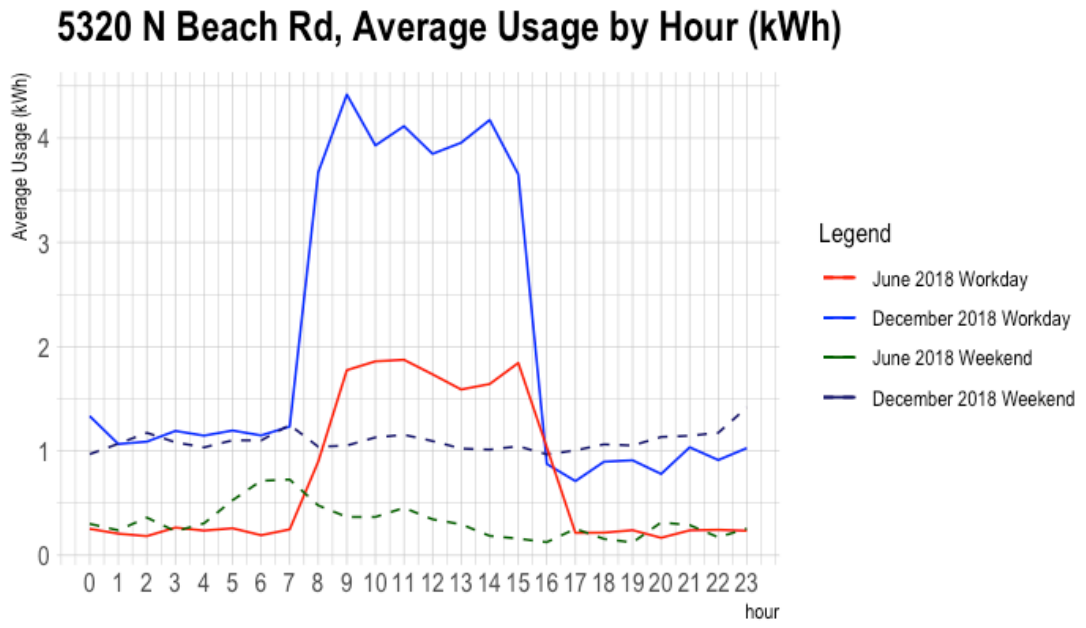
Hwy 1 Hwy A Parking Lot:



Appendix D (Parks)

5320 N Beach Rd:





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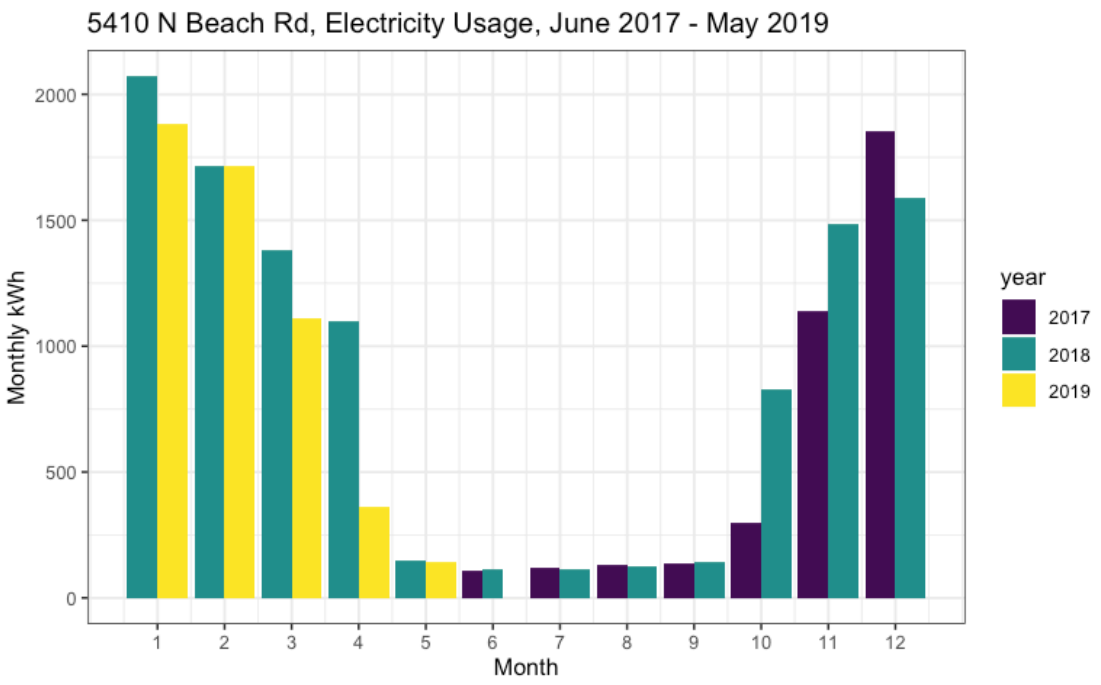
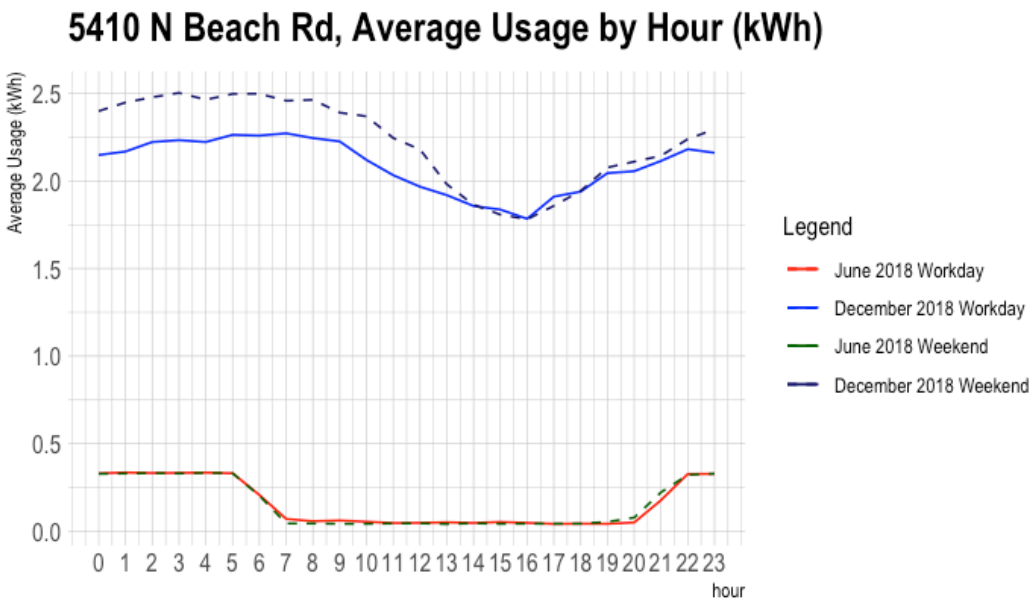
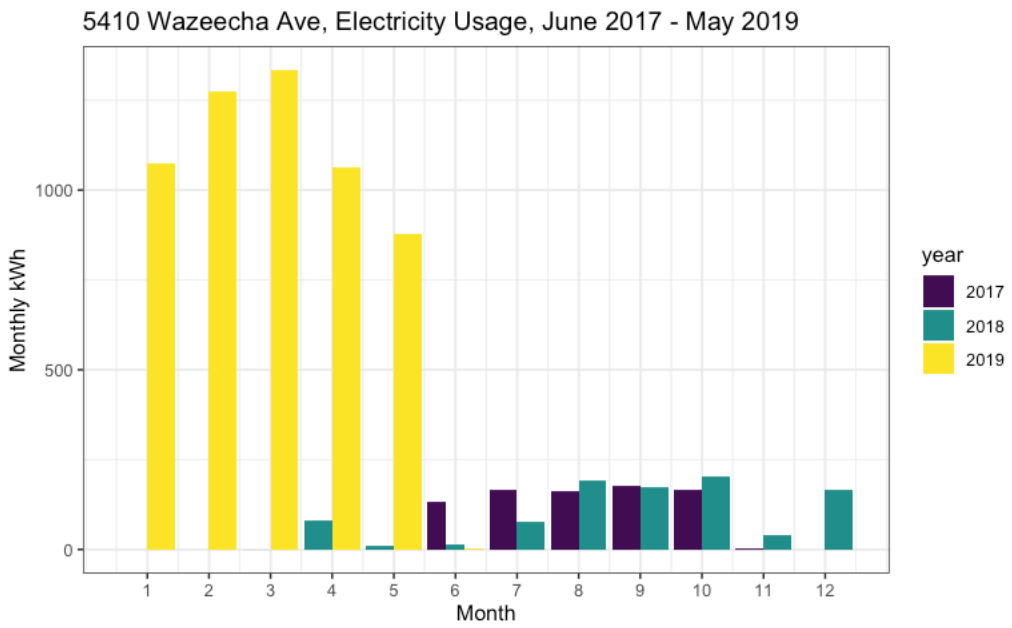
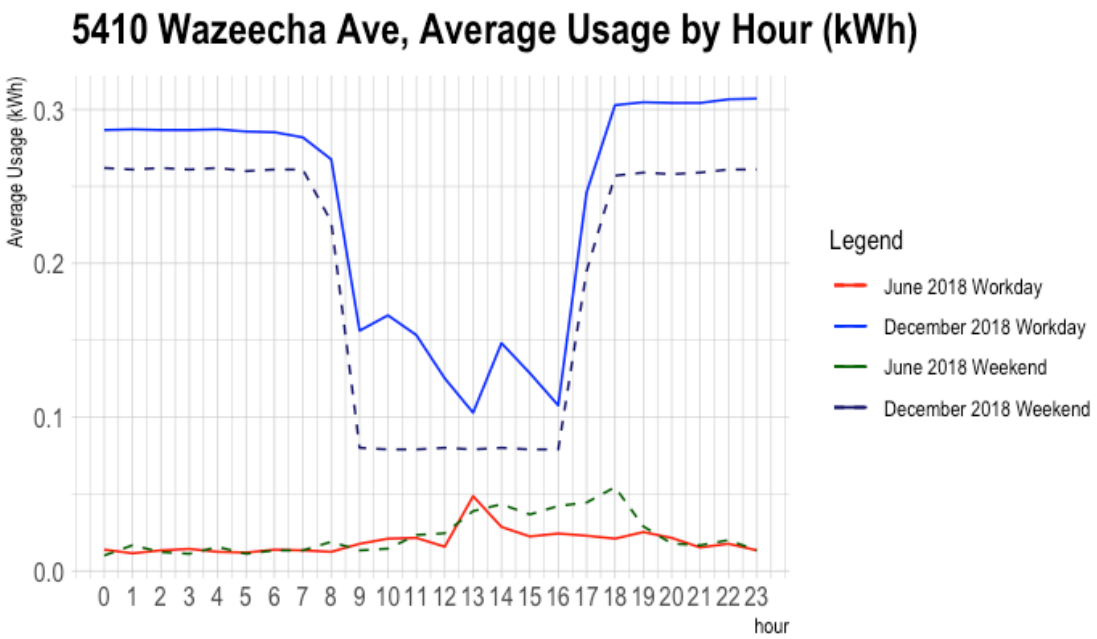


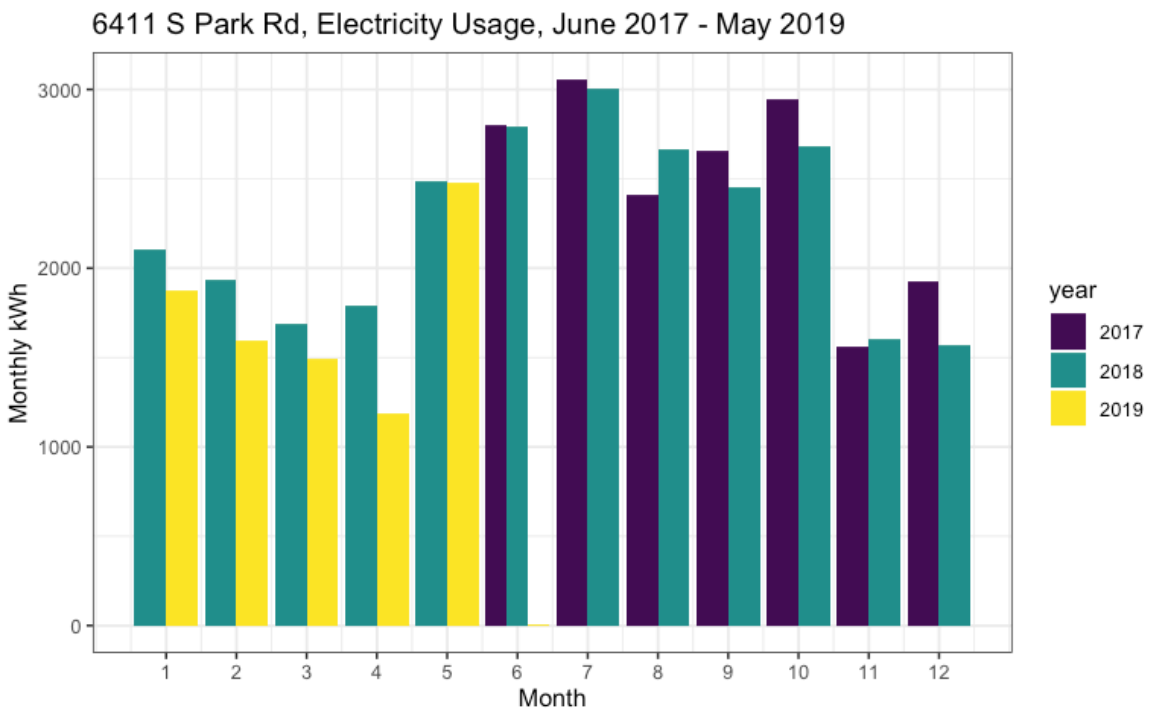


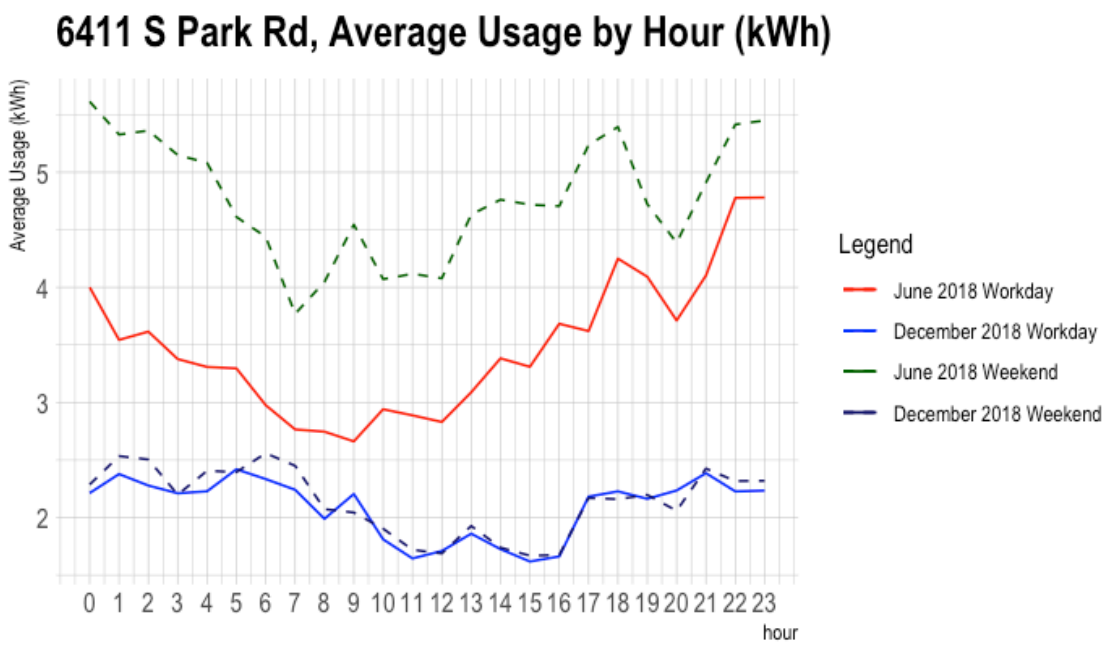
5410 Wazeecha Ave:





6411 S Park Rd:





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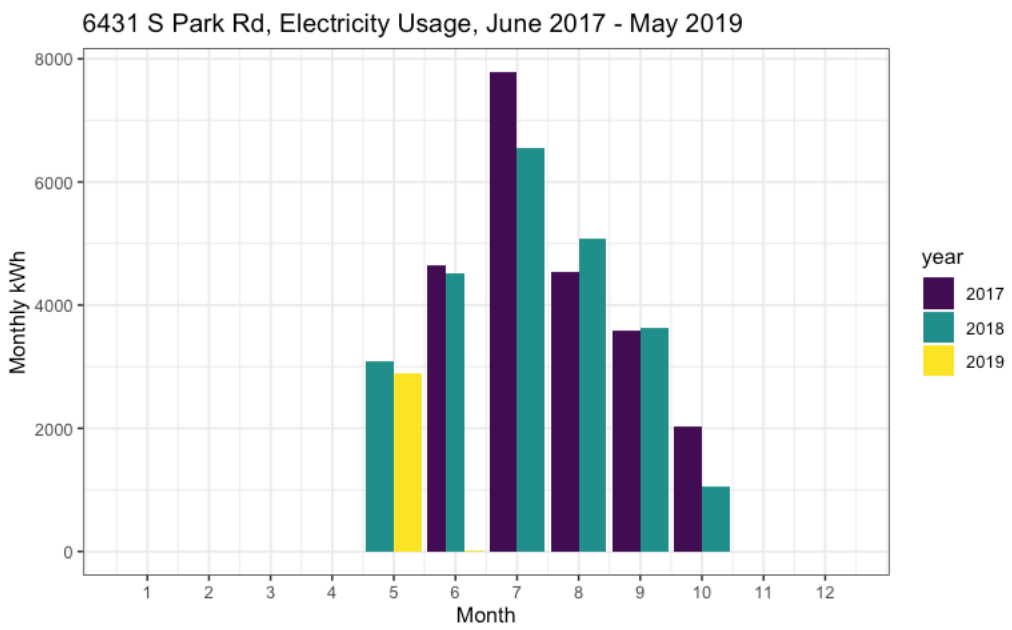

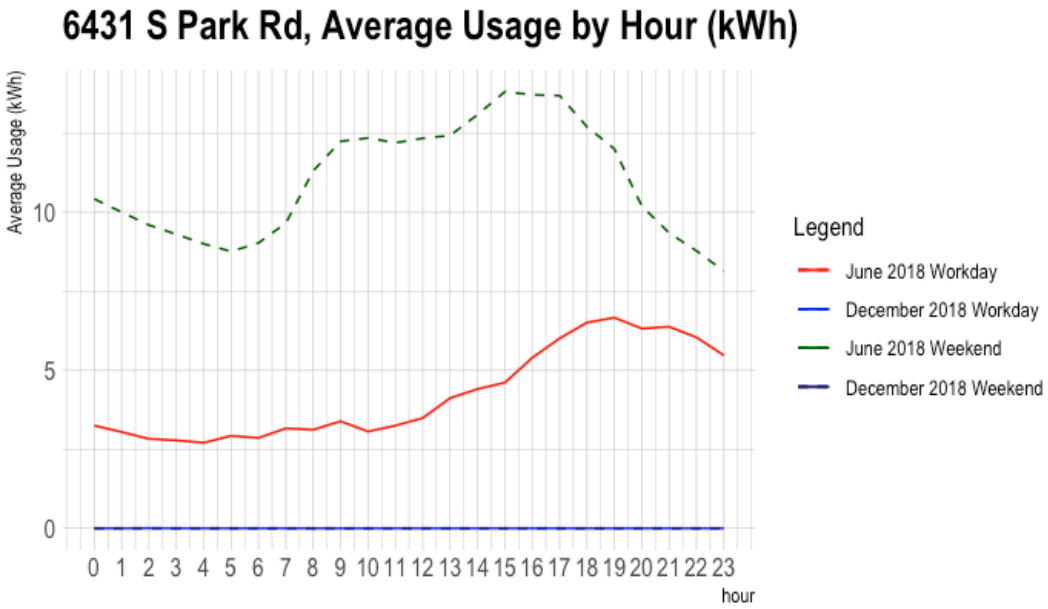

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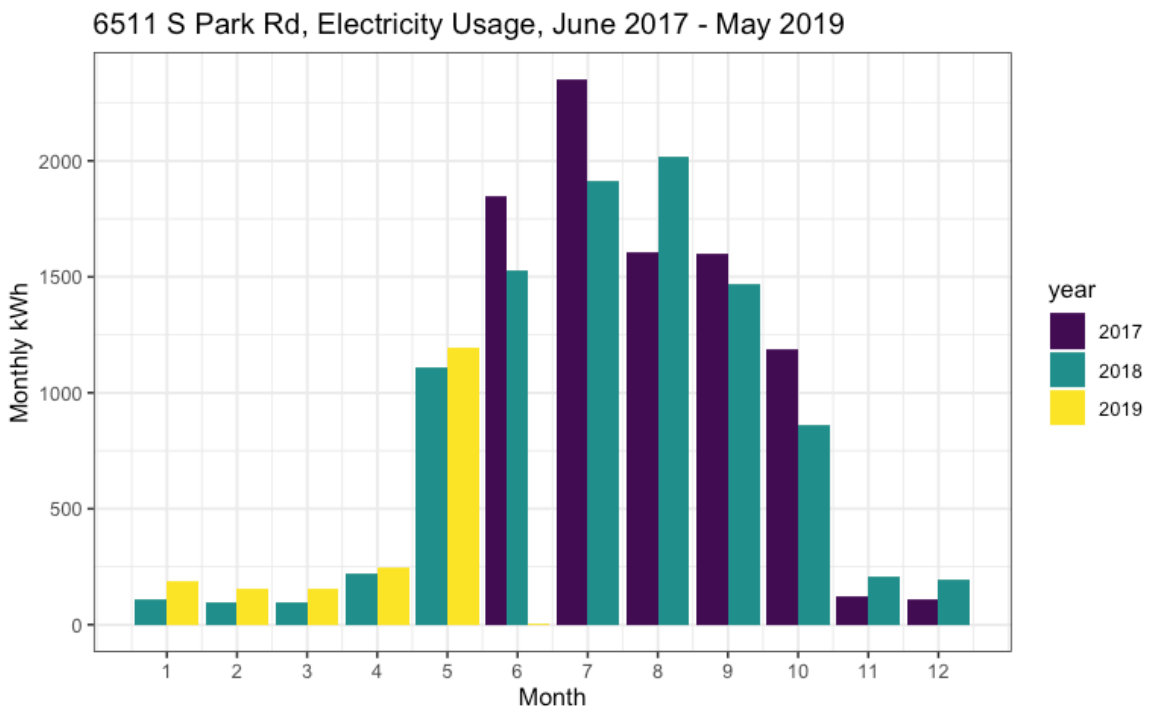

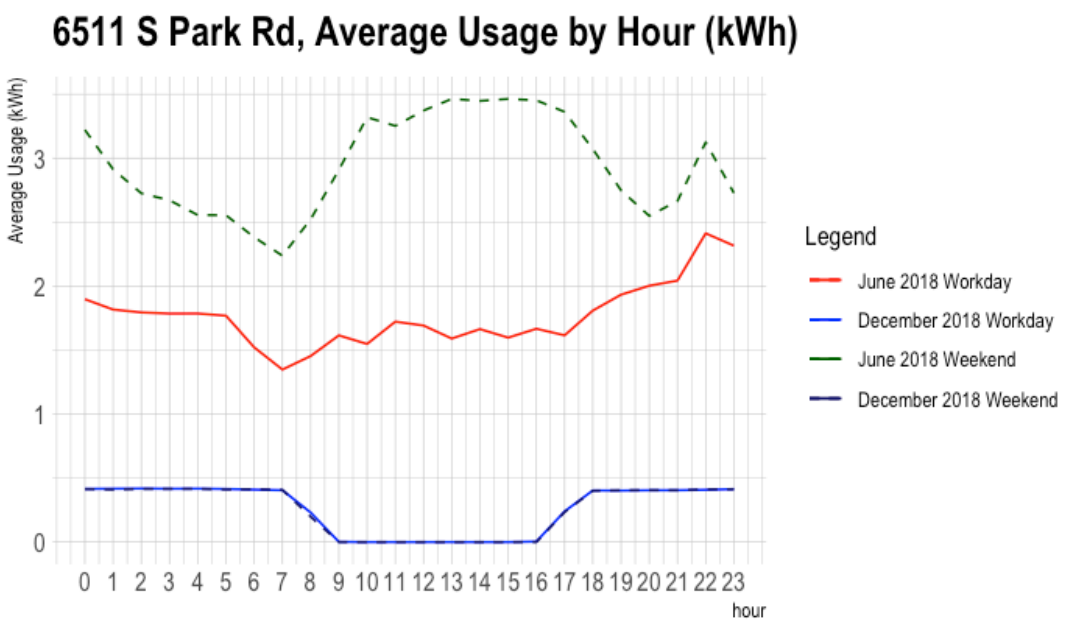

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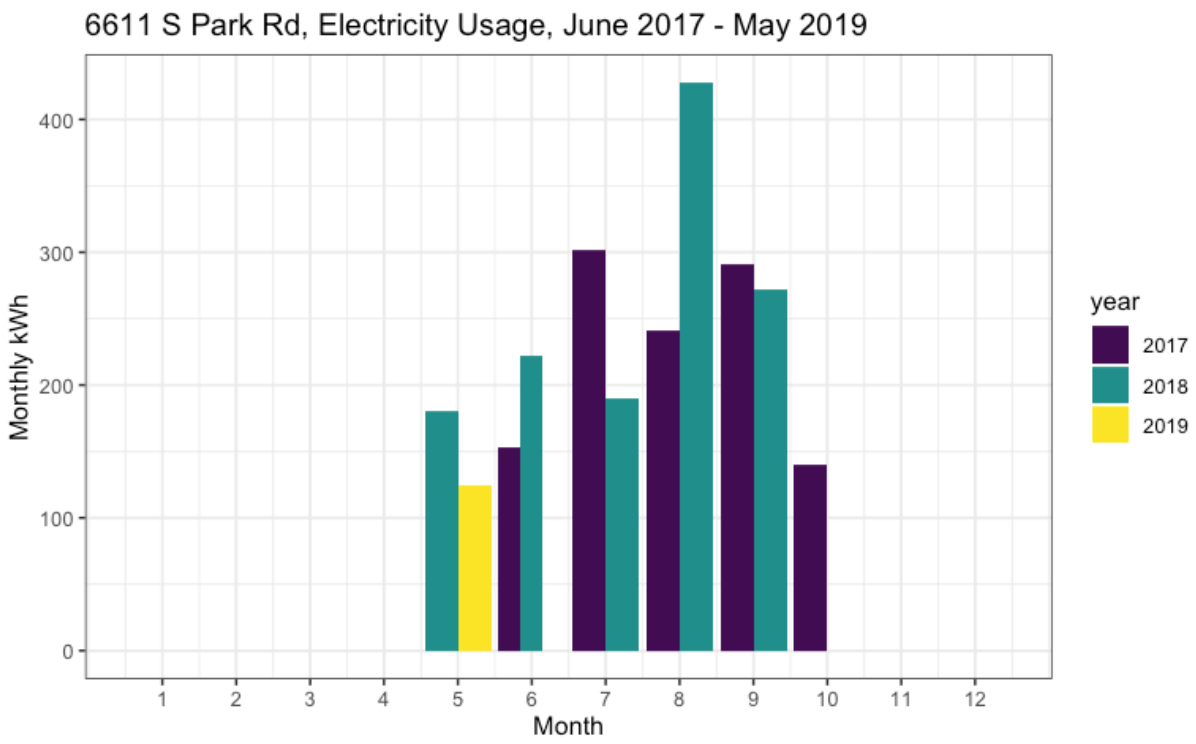
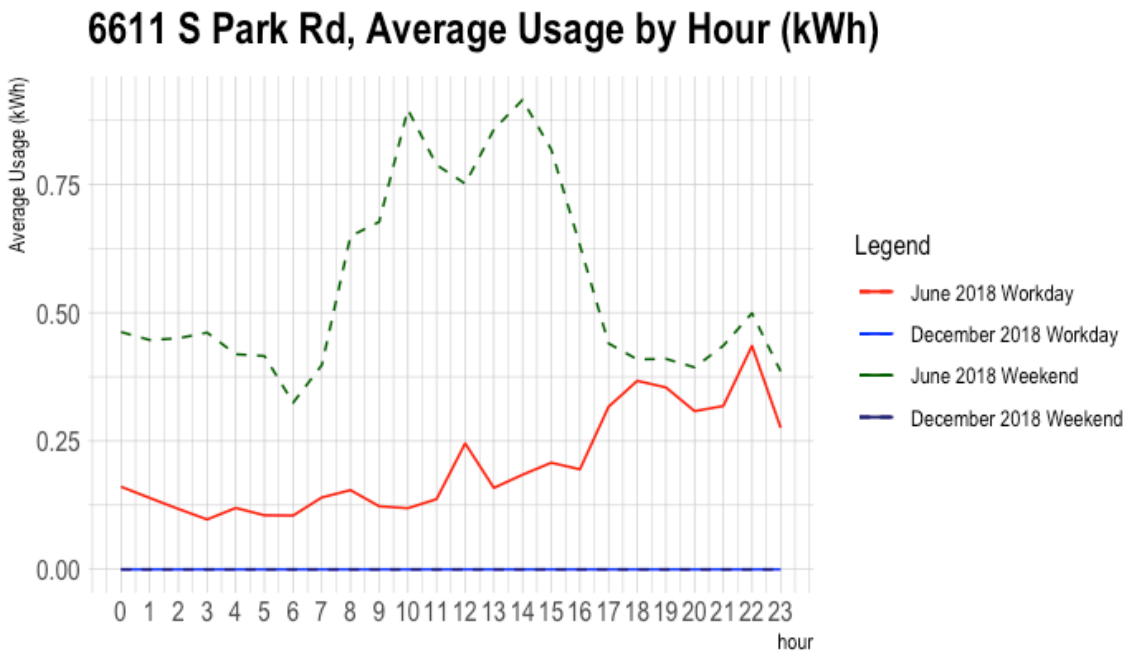
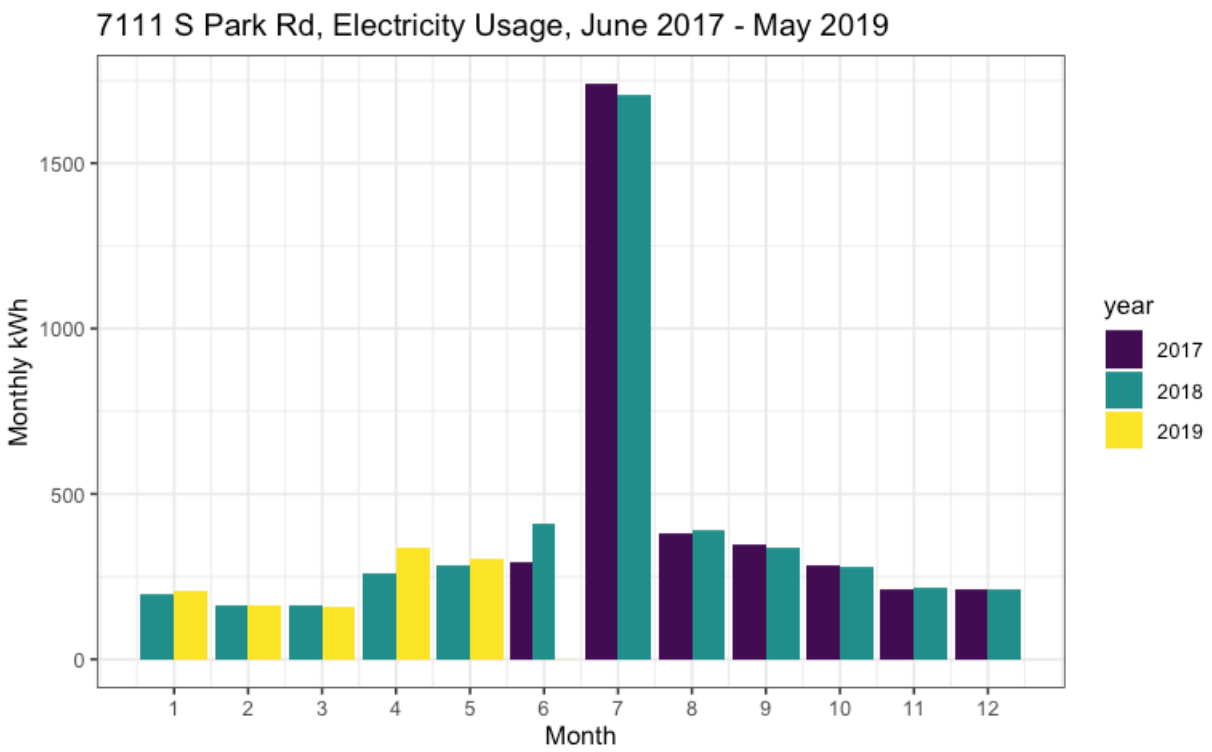
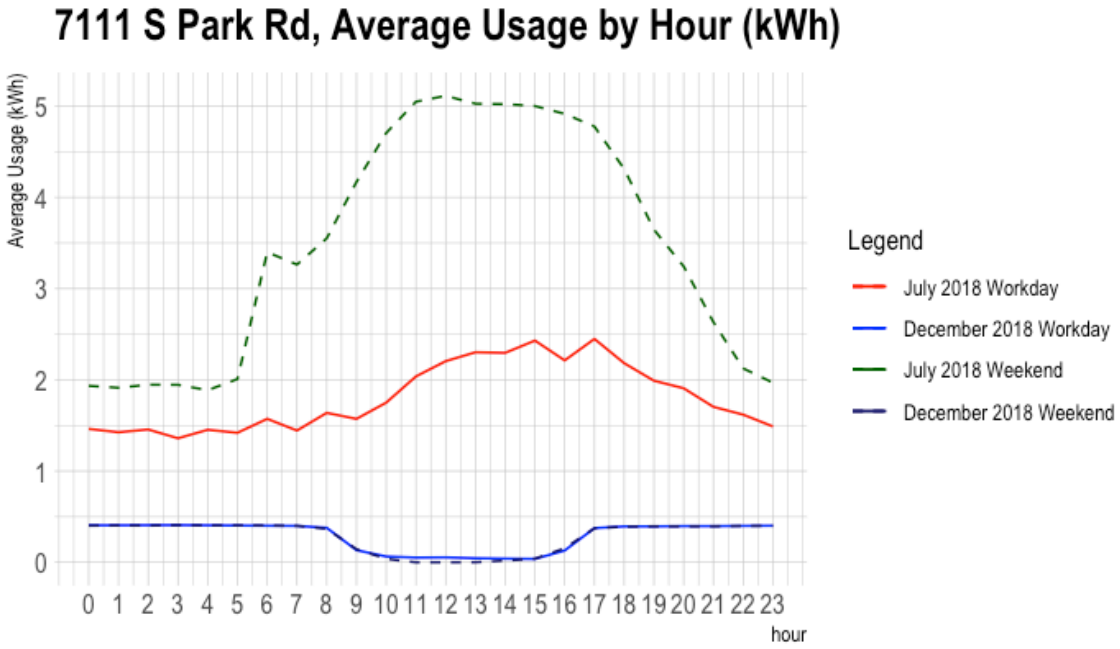
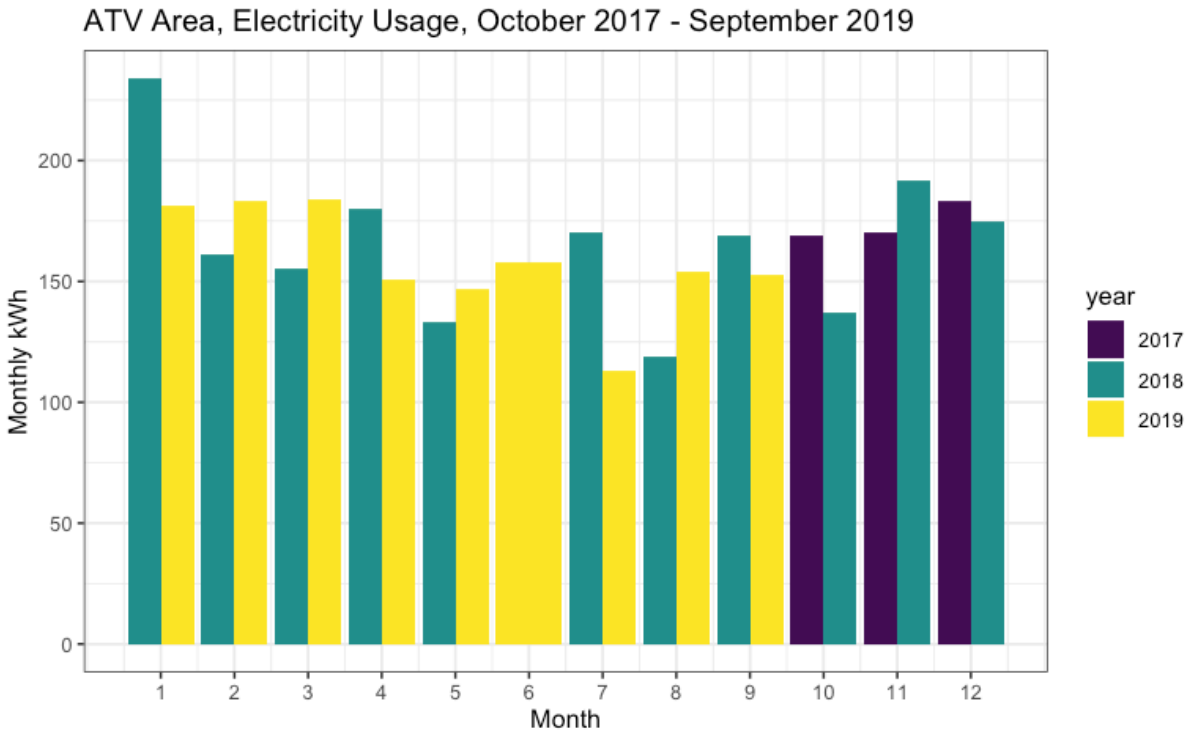

6611 S Park Rd, Electricity Usage, June 2017 - May 2019
Monthly kWh
400
300
200
100
0
1
2
3
4
5
6
7
8
9
10
11
12
Month
year
2017
2018
2019


6611 S Park Rd, Average Usage by Hour (kWh)
Average Usage (kWh)
0.75
0.50
0.25
0.00
0 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23
hour
Legend
June 2018 Workday
December 2018 Workday
June 2018 Weekend
December 2018 Weekend

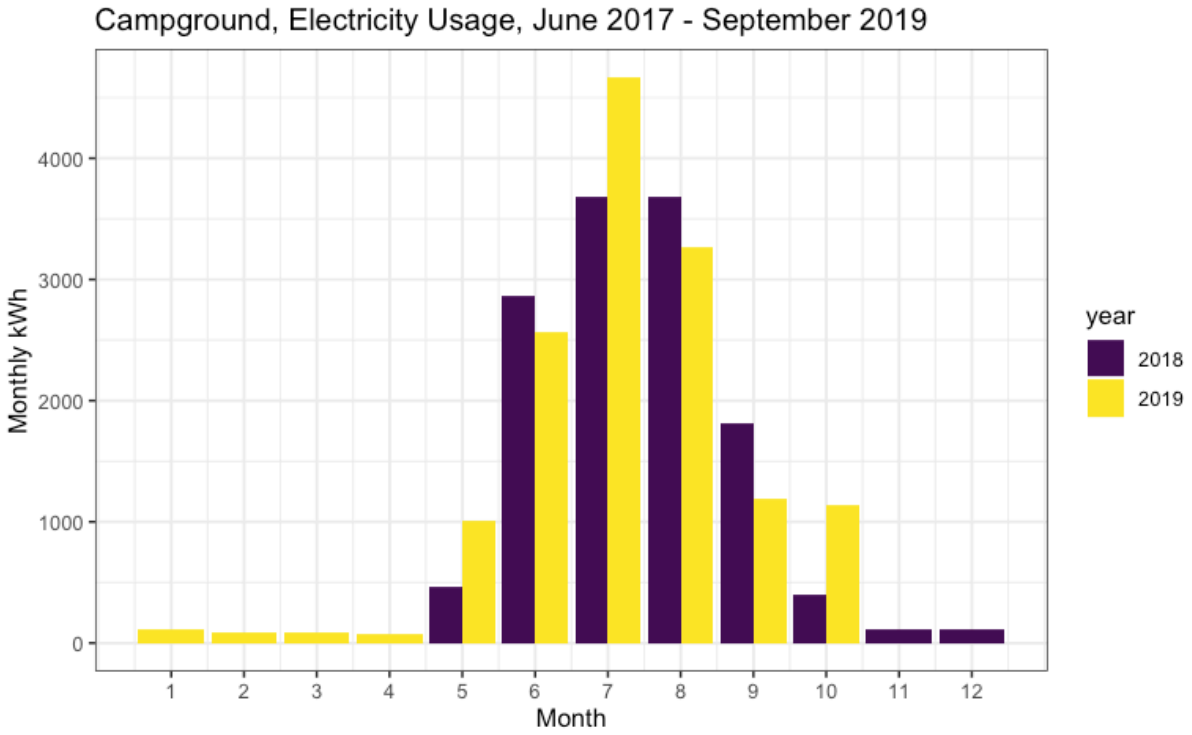

7111 S Park Rd, Electricity Usage, June 2017 - May 2019
Monthly kWh
1500
1000
500
0
1
2
3
4
5
6
7
8
9
10
11
12
Month
year
2017
2018
2019

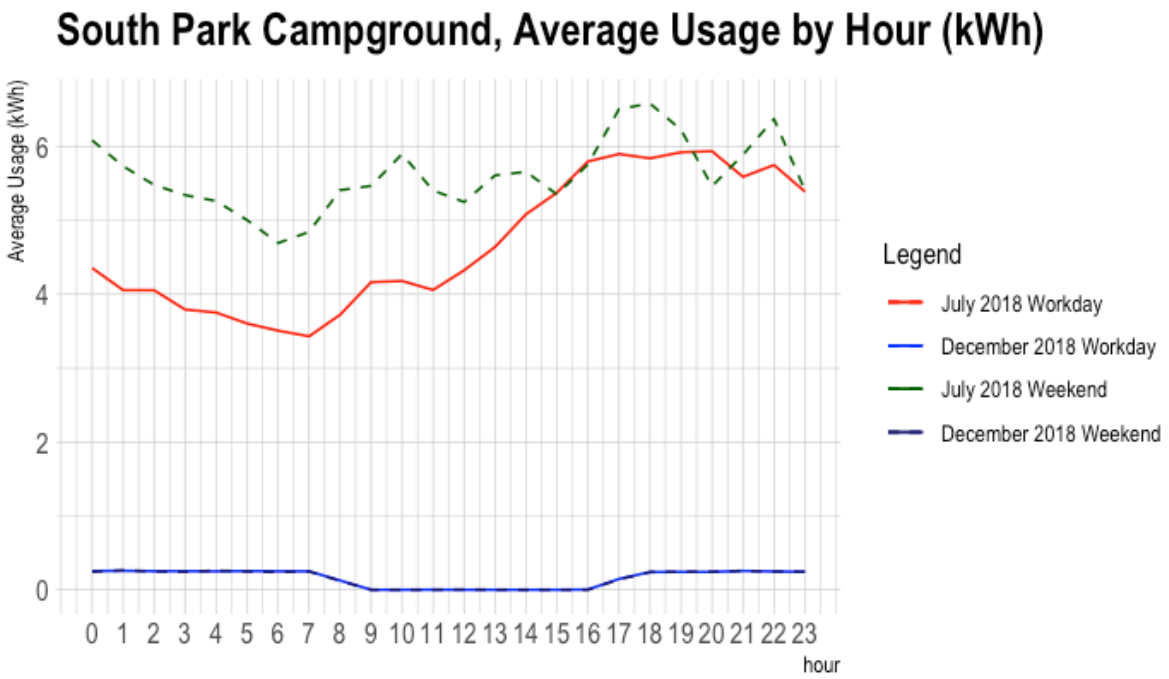

7111 S Park Rd, Average Usage by Hour (kWh)
Average Usage (kWh)
5
4
3
2
1
0
0 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23
hour
Legend
July 2018 Workday
December 2018 Workday
July 2018 Weekend
December 2018 Weekend

ATV Area:

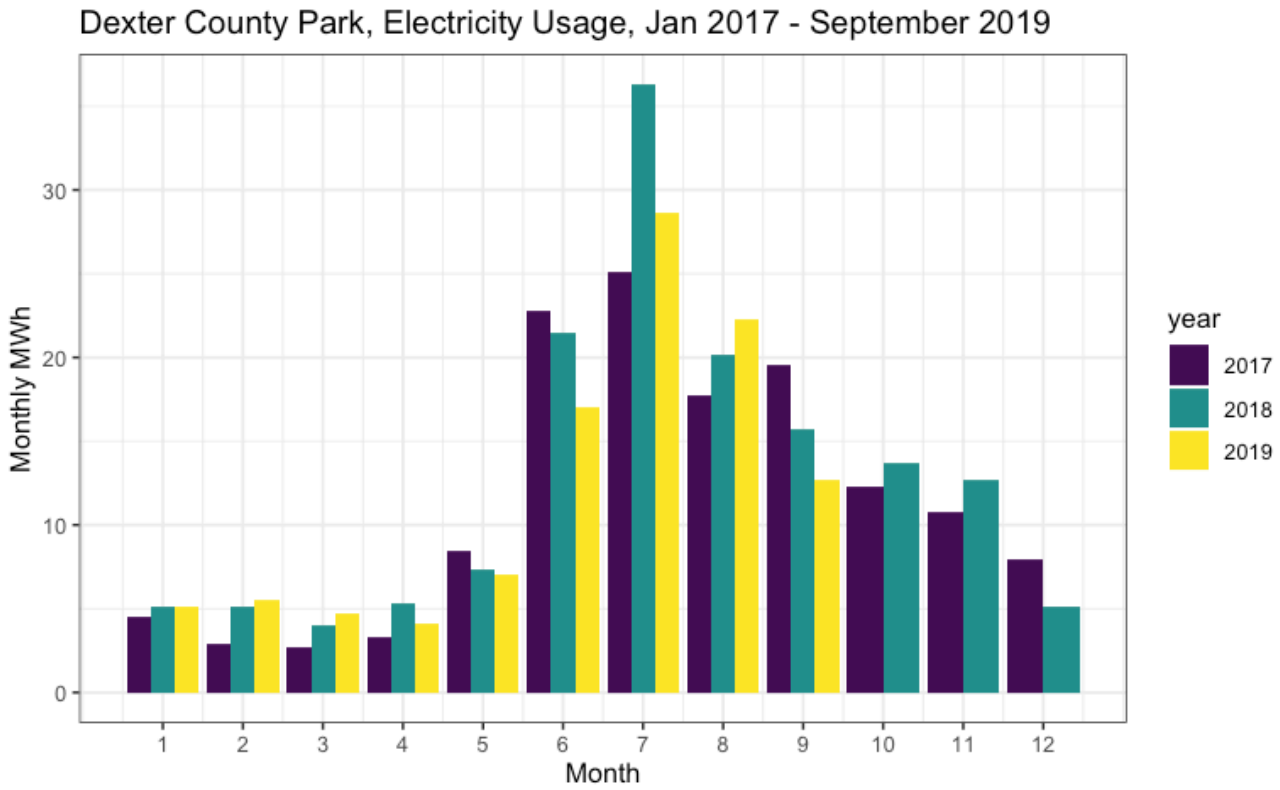


South Park Campground:

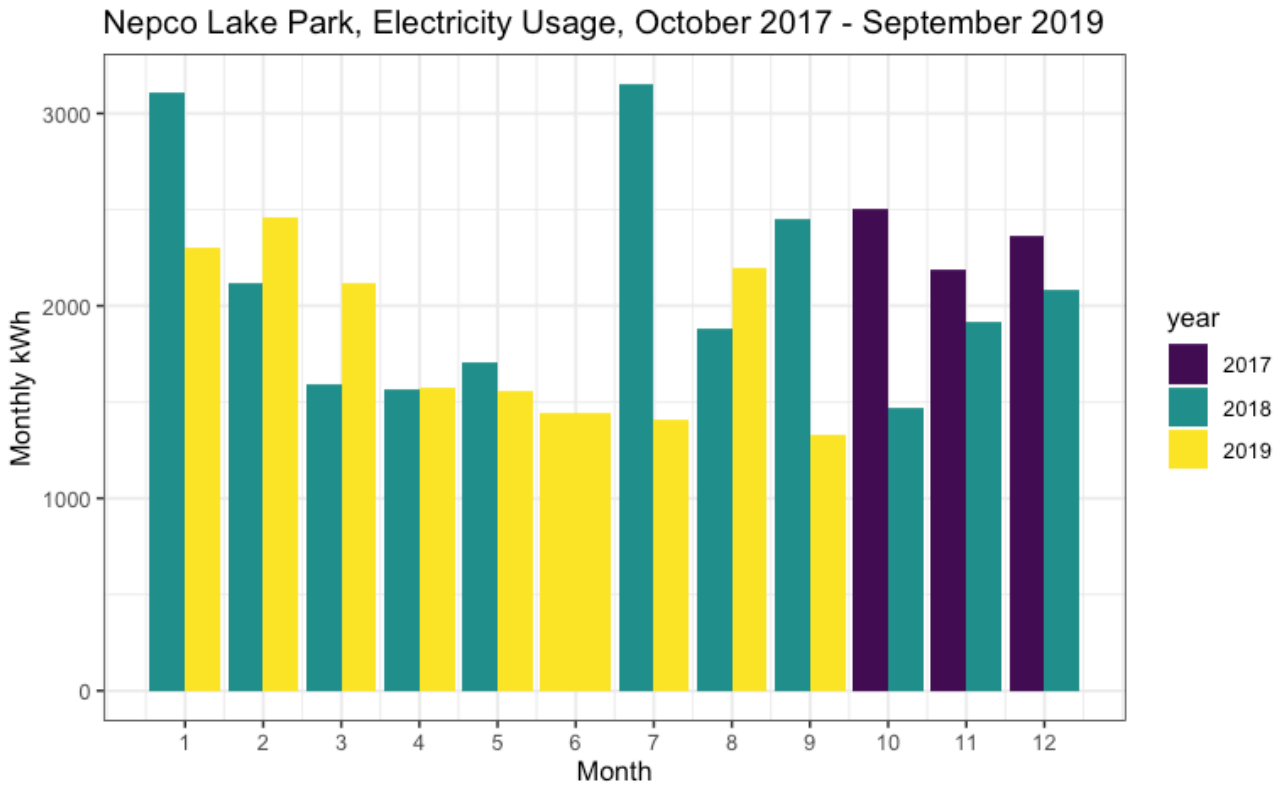




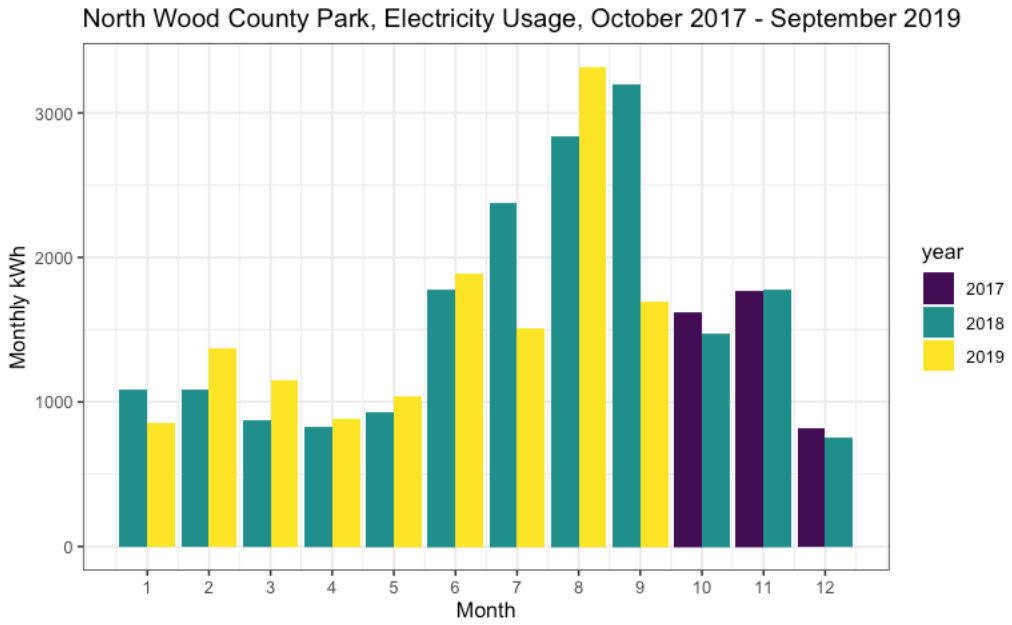
Dexter County Park:



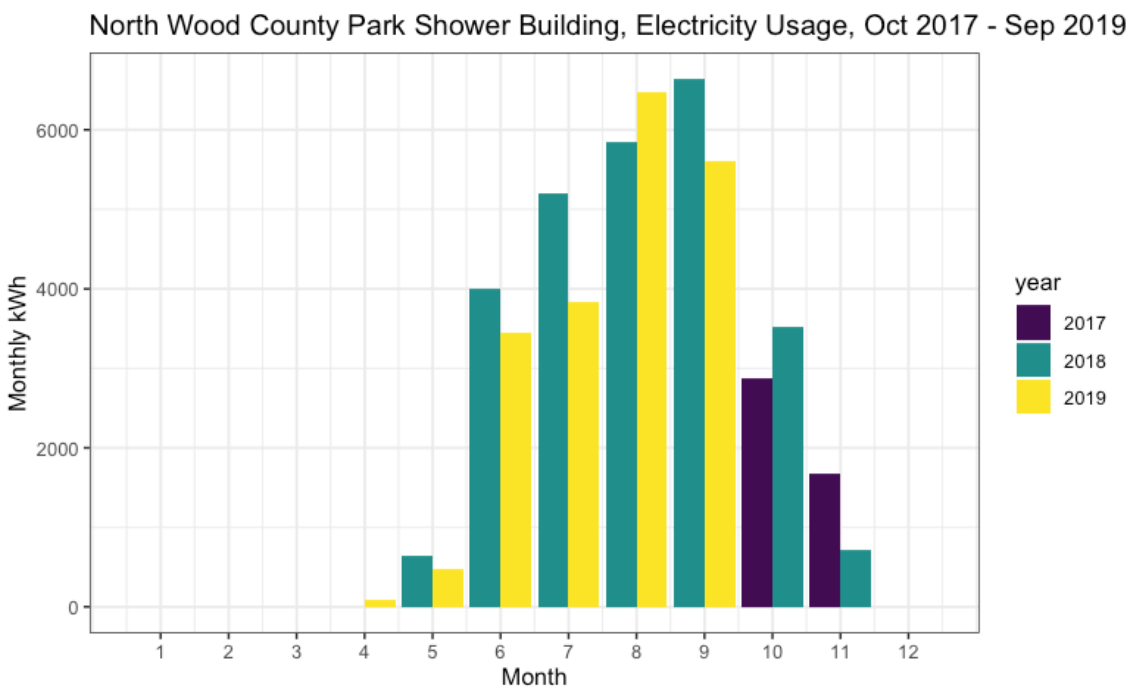
Nepco Lake Park:



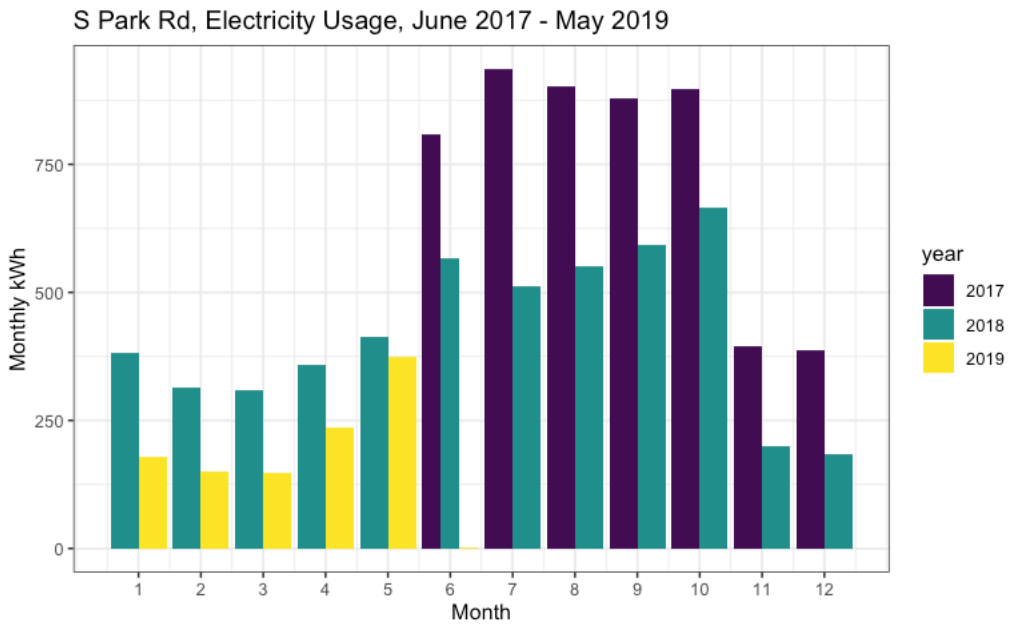
North Wood County Park[13]:

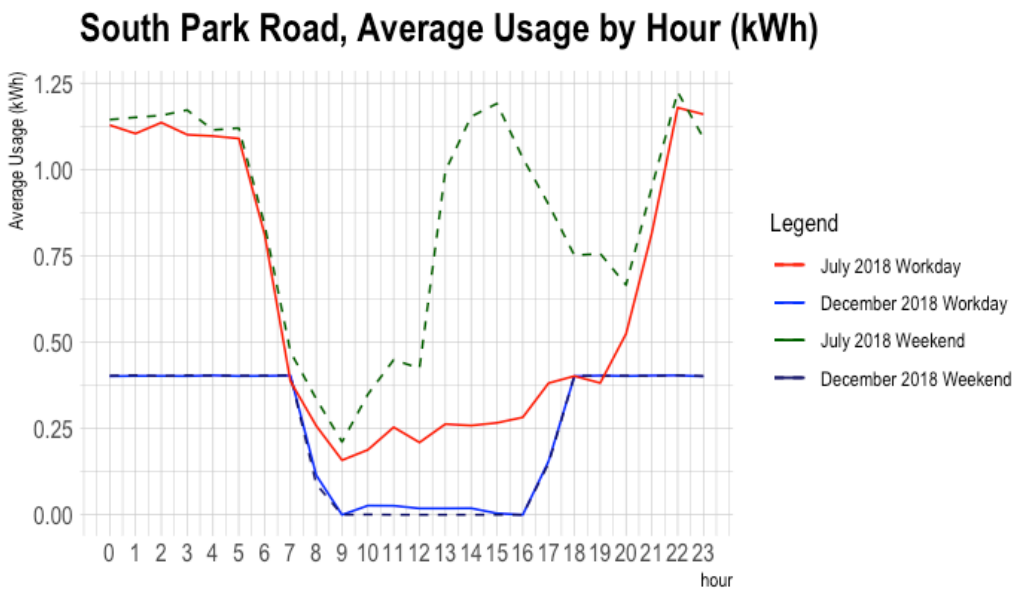


[13] Does not include shower building, graph below

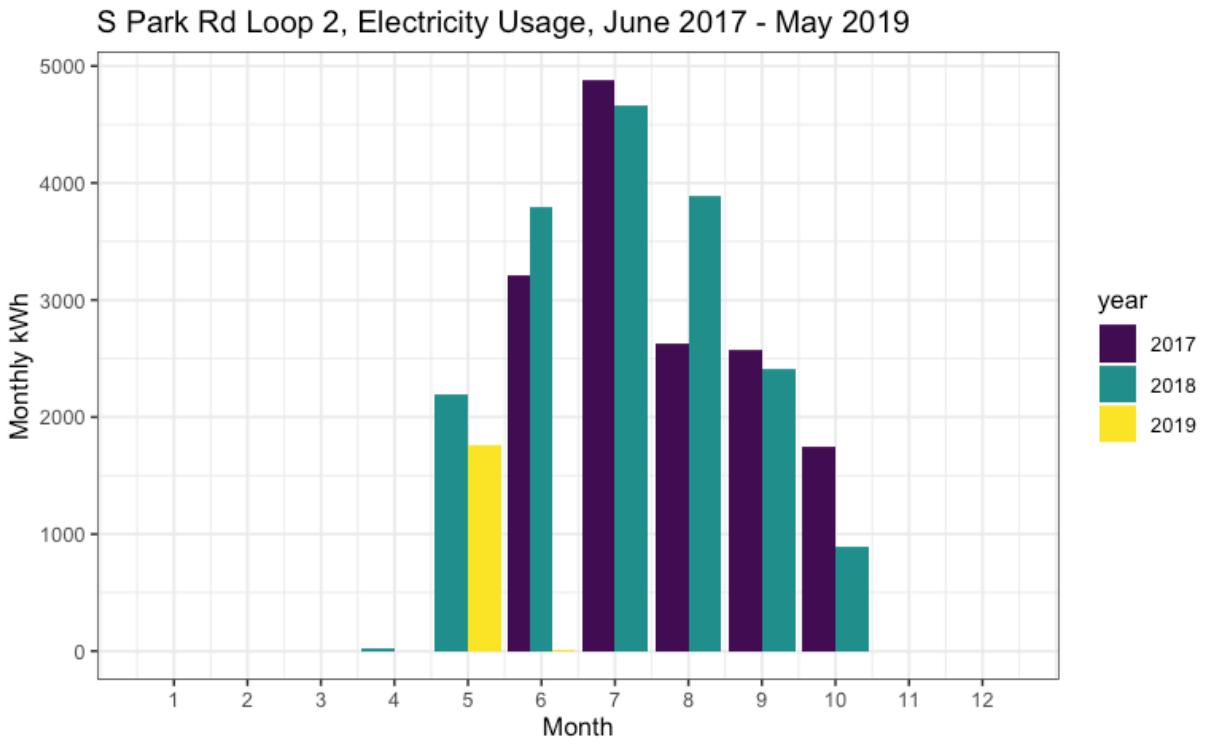

North Wood County Park Shower Building, Electricity Usage, Oct 2017 - Sep 2019
Monthly kWh
6000
4000
2000
0
1
2
3
4
5
6
7
8
9
10
11
12
Month
year
2017
2018
2019

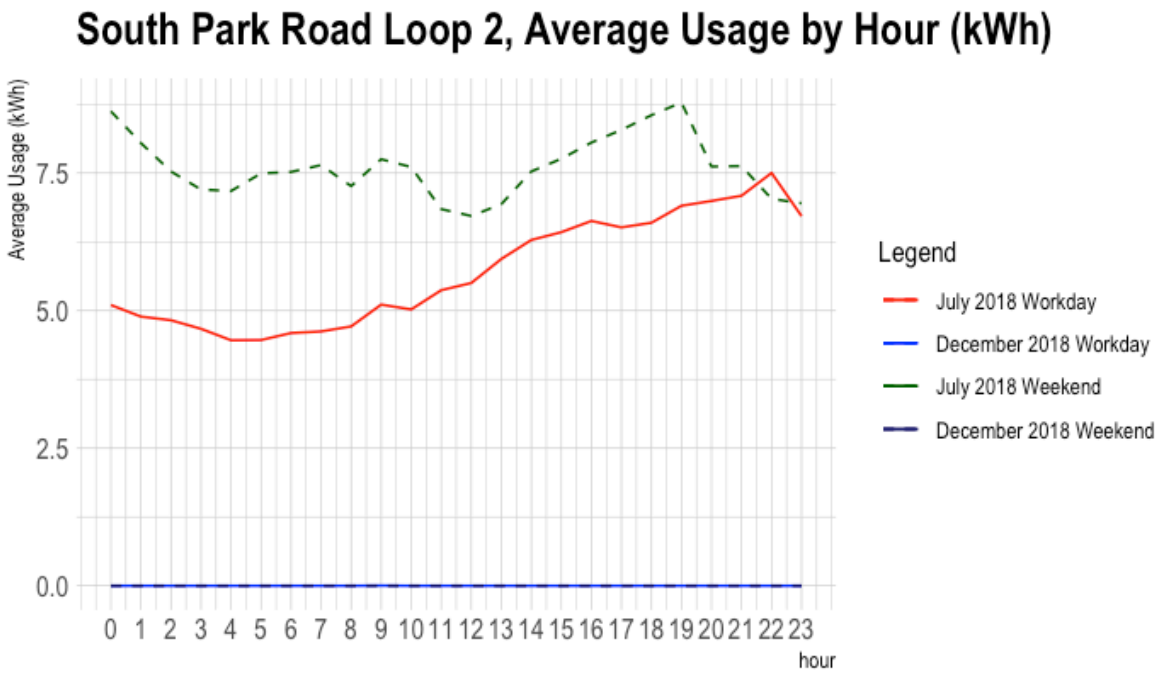
S Park Rd:


S Park Rd, Electricity Usage, June 2017 - May 2019
Monthly kWh
750
500
250
0
1
2
3
4
5
6
7
8
9
10
11
12
Month
year
2017
2018
2019

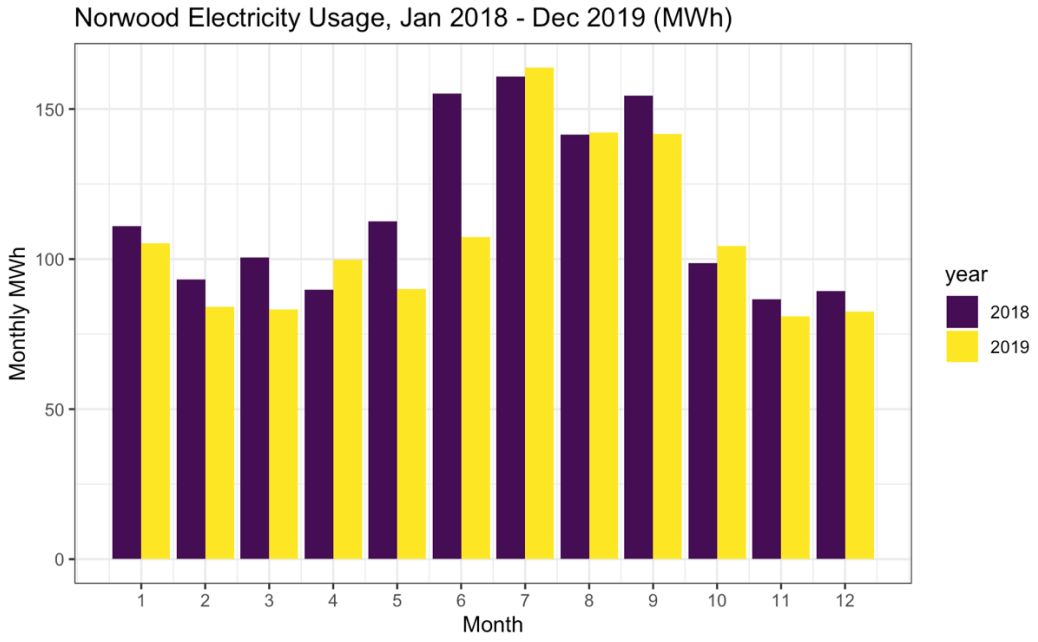


South Park Road Loop 2:

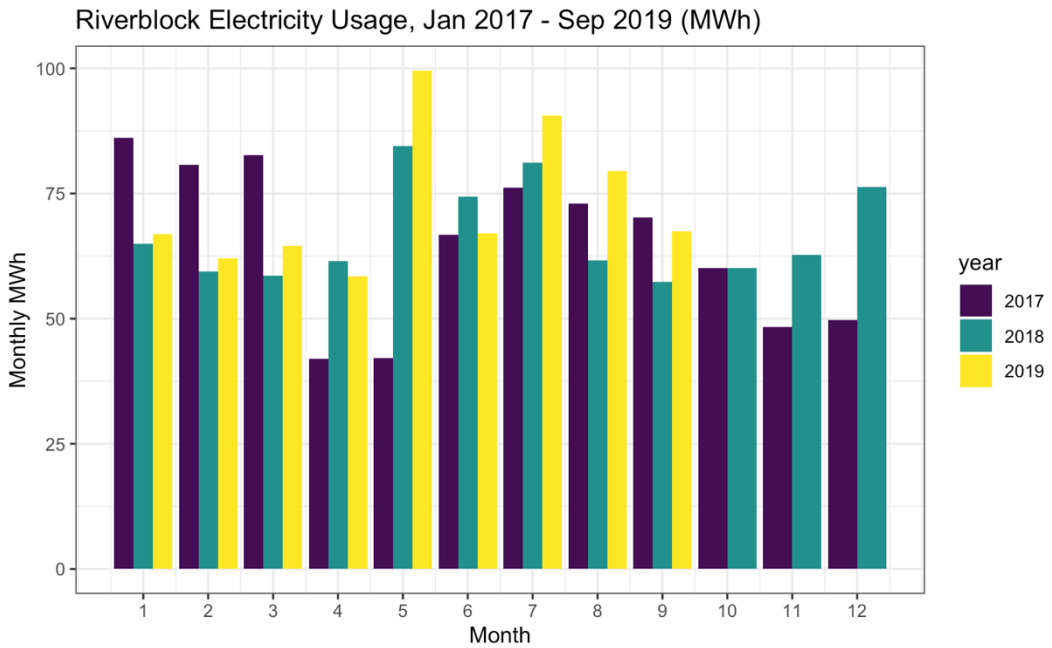




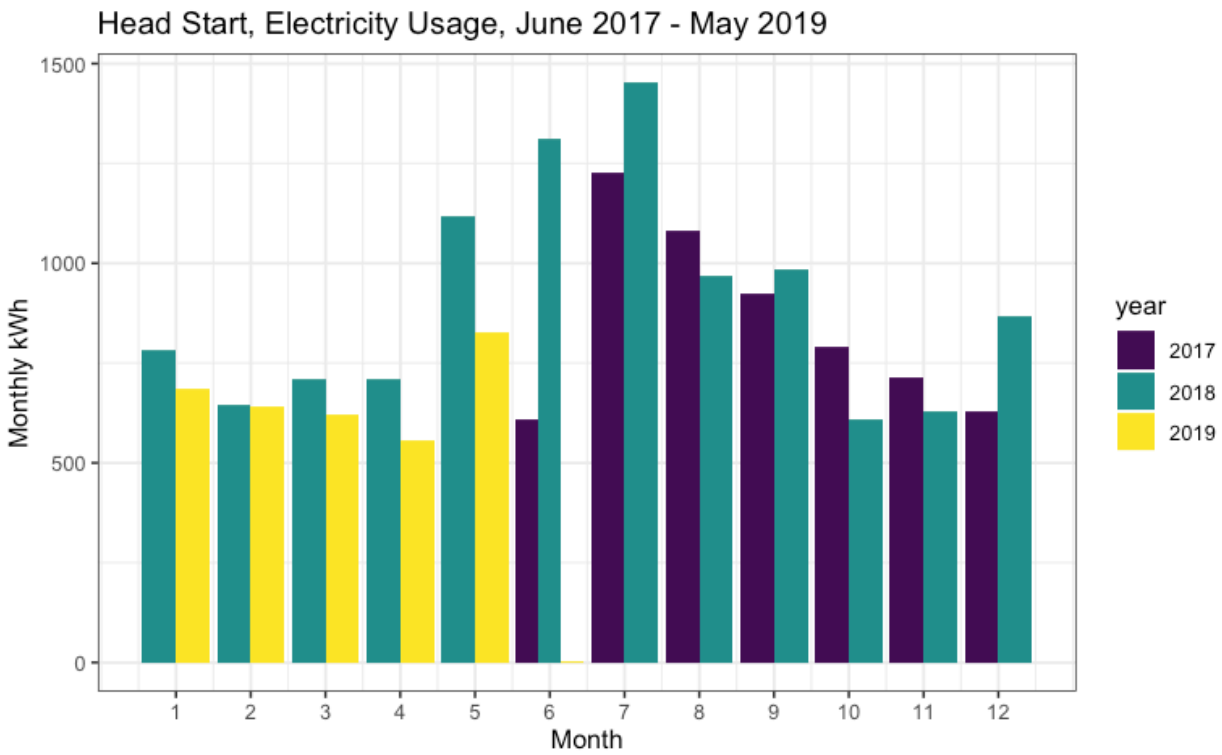
Appendix E (Medical, Riverblock, Head Start, and Emergency/Comms)

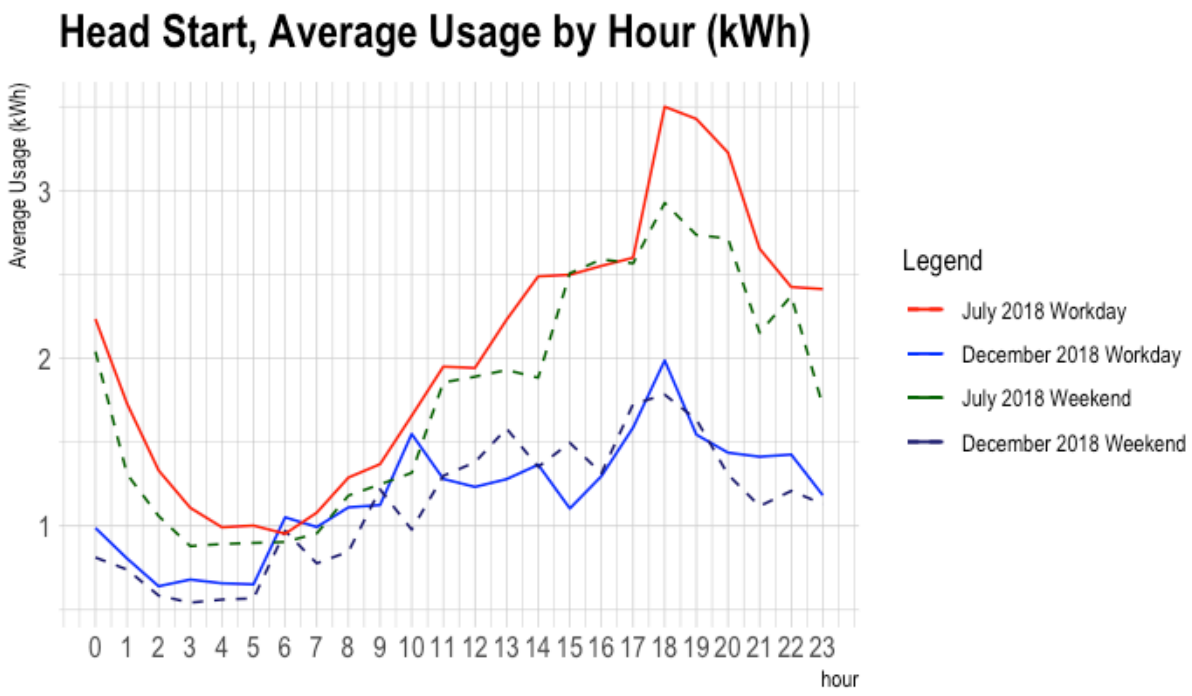


Riverblock:

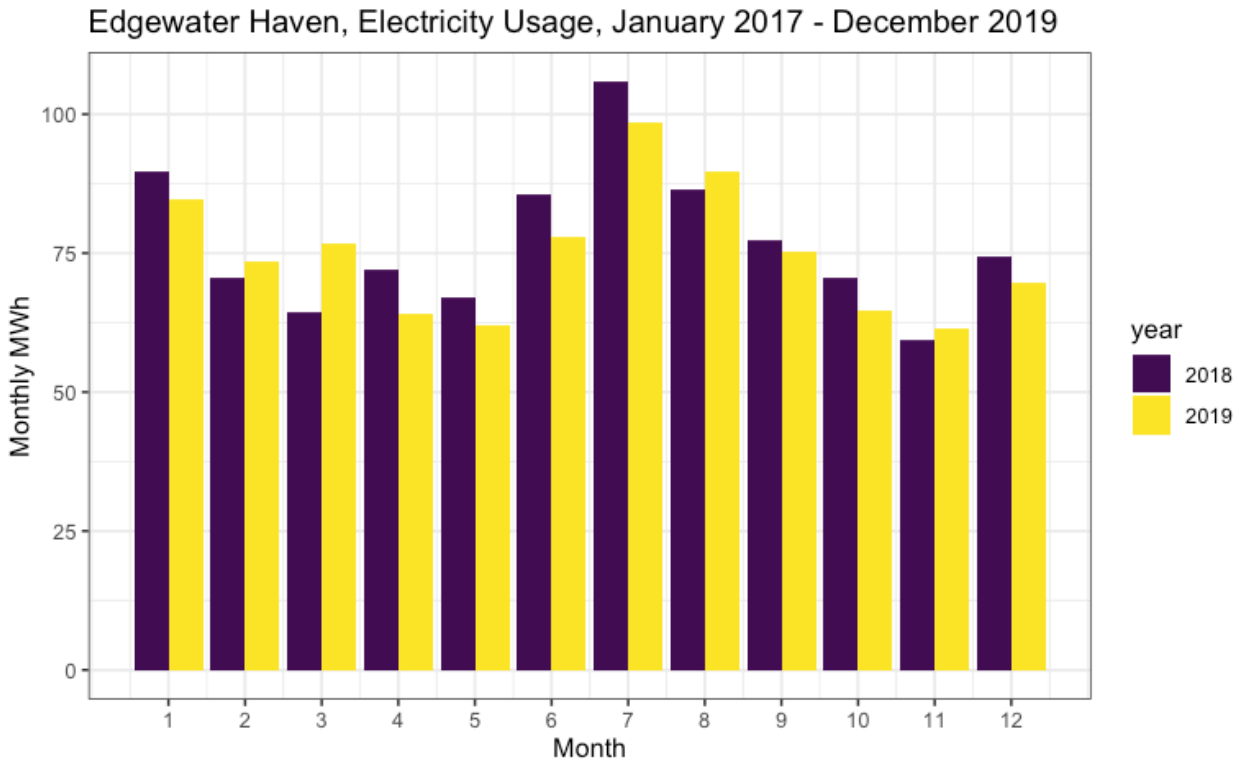


Head Start:

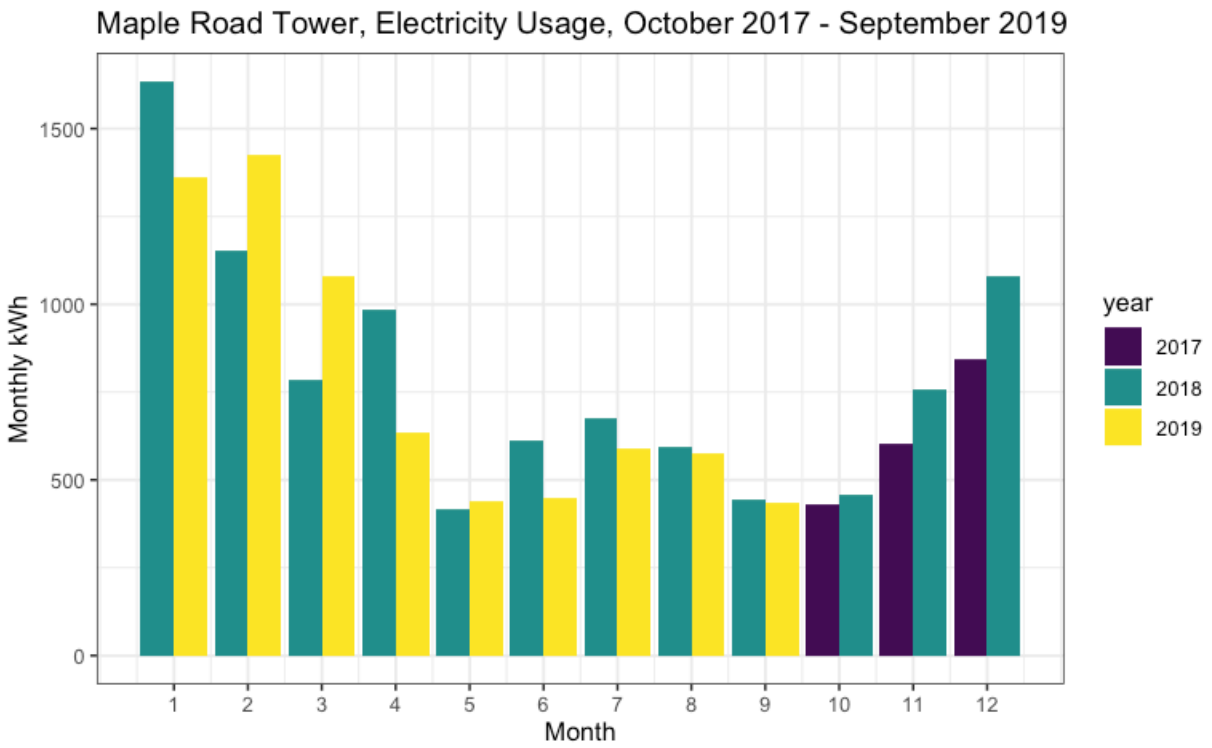



Head Start, Average Usage by Hour (kWh)
Average Usage (kWh)
3
2
1
0 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23
hour
Legend
July 2018 Workday
December 2018 Workday
July 2018 Weekend
December 2018 Weekend

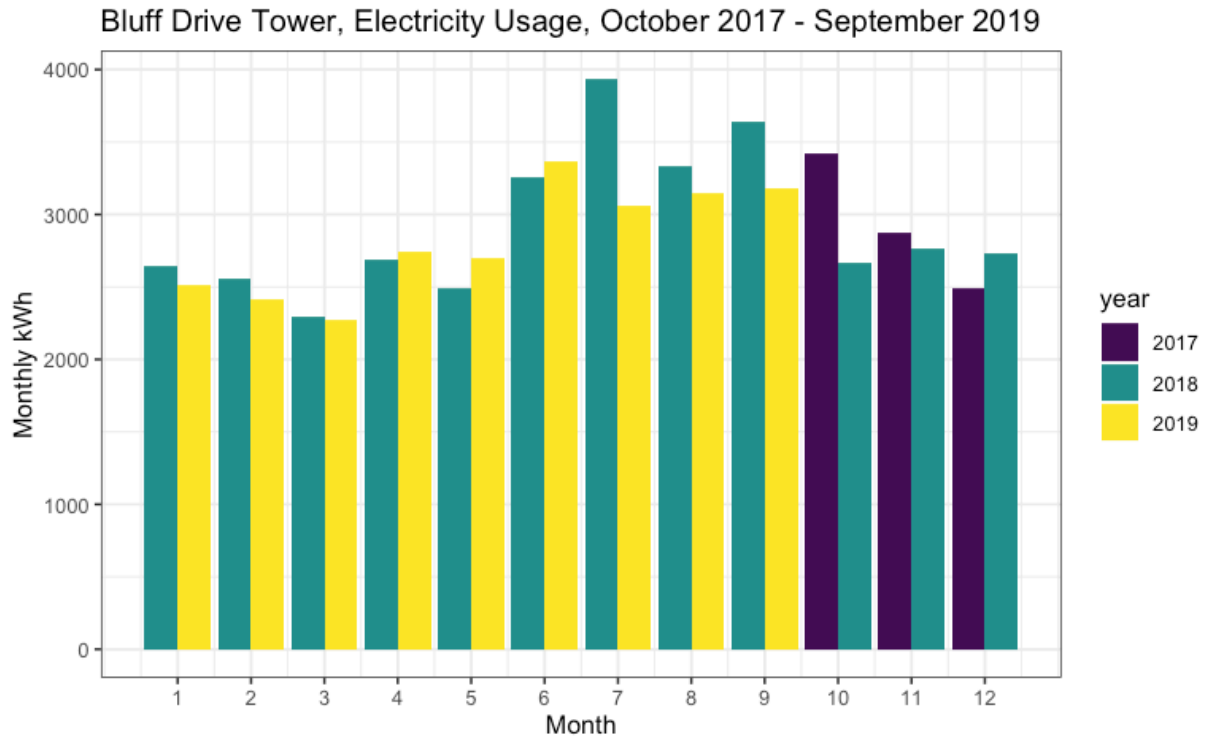
Edgewater:


Edgewater Haven, Electricity Usage, January 2017 - December 2019
Monthly MWh
100
75
50
25
0
1 2 3 4 5 6 7 8 9 10 11 12
Month
year
2018
2019

Maple Road Tower:



Bluff Drive Tower:



Attached dataset is a compilation of all data used in the report

END

TREASURER'S REPORT
02-03-2020

By: H. Gehrt

1. Attended Executive Committee meeting on January 7.

2. With assistance from the Sheriff's and Maintenance Departments, locked up tax deed property on January 13.

3. Attended Classification & Compensation Study presentation by Carlson Dettmann Consulting, LLC on January 15.

4. Attended Accountant's meeting on January 16.

5. Completed January Settlement statements for all 34 municipalities and sent out payments due for each taxing jurisdiction within the municipalities.

6. Attended County Board on January 21.

7. Met with ROD, Co Clerk, and Corporation Counsel to discuss where the elected officials are in regards to the classification and compensation study on January 22.

8. Participated in a conference call with a financial institution to hear about the different products and services that they offer on January 22.

9. Met with ROD, Co Clerk, and Human Resources Director to find out what the plan is going to be for our positions in regards to the classification and compensation study and when this item will be discussed on January 23.

10. Met with representatives from WoodTrust Bank to discuss our accounts and services on January 24.

11. Met with Land Information to discuss possible changes to parcel numbering and mapping on January 28.

12. Participated in the annual employee blood drive on January 31.

Wood County
WISCONSIN

CORPORATION
COUNSEL OFFICE

Peter A. Kastenholz
CORPORATION COUNSEL

MEMORANDUM

TO: Wood County Board of Supervisors

FROM: Peter Kastenholz, Corporation Counsel

DATE: February 18, 2020

RE: Setting the Compensation of Elected Department Heads

The Executive Committee directed that I set forth in writing the opinion shared with the committee that it would not be legal to put the elected department heads in the new employee pay plan at this time.

The county essentially has five elected department heads and three of them will have their terms finish around the end of the year. The three are the County Clerk, the Register of Deeds, and the Treasurer. Wisconsin Statute section 59.22 (set out in full below) requires every county board to set the compensation for such elected officials prior to the time that nomination papers can first be circulated for the offices. In this way, those who may be interested in running for office know what the compensation for the office will be in time to make a decision on whether to run for the office or not. Nomination papers can first be circulated for these offices on April 15, 2020, so the county board will need to address the compensation plan for these offices at or before the county board meeting in March..

The Human Resources Director contacted me to ascertain if there were any legal impediments applicable to the county board setting the compensation packages for these offices and I responded that there is. Specifically, these offices are currently a part of the county's employee pay plan but the county has retained the services of a consultant to assist the county in updating the pay plan. Since it is unknown what the county board will do to the existing employee pay plan and that decision won't be made until after the time frame for setting these salaries has come and gone, I have opined that the board cannot place these officials in the new pay plan at this time. It is the old 'putting the cart before the horse' problem.

Although it would have worked well in this instance if the board was ready to update the employee pay plan now such that these three elected positions could be placed within it, that isn't going to happen.

It has been pointed out to me that back in 2012, I approved a resolution setting the compensation for these three elected positions such that they would receive the higher of a set salary or where they fit within the new pay plan if it was later determined to include them within that process. My thinking is that although the county is not likely to get sued if we take that approach, it is certainly pushing the envelope of what the statute contemplates.

400 Market Street • P.O. Box 8095 • Wisconsin Rapids, Wisconsin 54495-8095 • Telephone (715) 421-8465 • Facsimile (715) 421-8555

It is probably worth noting that the county needs to maintain the existing pay plan for the other two elected officials who are tied to it for the remainder of their terms, that being the Clerk of Courts and the Sheriff. Consequently, the board could keep these three elected positions in that pay plan. I am not advocating for this, rather just commenting on the legality of the option as I anticipate the question will arise.

As always, feel free to contact me or Human Resources if any questions arise with respect to this topic.

59.22. Compensation, fees, salaries and traveling expenses of officials and employees (1) Elective officials. (a) 1. The board shall, before the earliest time for filing nomination papers for any elective office to be voted on in the county, other than supervisors and circuit judges, which officer is paid in whole or part from the county treasury, establish the total annual compensation for services to be paid to the officer exclusive of reimbursements for expenses out-of-pocket provided for in sub. (3). Except as provided in subd. 2., the annual compensation may be established by resolution or ordinance, on a basis of straight salary, fees, or part salary and part fees, and if the compensation established is a salary, or part salary and part fees, it shall be in lieu of all fees, including per diem and other forms of compensation for services rendered, except those specifically reserved to the officer in the resolution or ordinance. The compensation established shall not be increased nor diminished during the officer's term and shall remain for ensuing terms unless changed by the board. Court fees shall not be used for compensation for county officers.

2. The board shall establish the annual compensation of the sheriff as straight salary. No portion of that salary may include or be based on retention of fees by the sheriff. No portion of that salary may be based on providing food to prisoners under s. 302.37(1). This subdivision does not prohibit the reimbursement of a sheriff for actual and necessary expenses.

(b) Any officer authorized or required to collect fees appertaining to his or her office shall keep a complete record of all fees received in the form prescribed by the board and shall file a record of the total annual receipts in the clerk's office within 20 days of the close of the calendar year or at such other times as the board requires. Any officer on a salary basis or part fees and part salary shall collect all fees authorized by law appertaining to his or her office and shall remit all fees not specifically reserved to the officer by enumeration in the compensation established by the board under par. (a) to the treasurer at the end of each month unless a shorter period for remittance is otherwise provided.

WOOD COUNTY

ITEM# 1- /

DATE February 18, 2020

RESOLUTION# _____ Effective Date January 4, 2021

Introduced by Executive Committee

Page 1 of 1

Motion:	Adopted:	
1st _____	Lost:	
2nd _____	Tabled:	
No: ____ Yes: ____	Absent:	

Number of votes required:

[X] Majority [ ] Two-thirds

Reviewed by: PAK , Corp Counsel

Reviewed by: _____ , Finance Dir.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Urban, D			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Holbrook, M			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

LAD

INTENT & SYNOPSIS: To set the compensation package for the County Clerk, Register of Deeds, and Treasurer for their next term of office beginning January 4, 2021.

FISCAL NOTE: The 2021 base rate for these officials shall be set at $41.23/hour, for a total of 2,015 hours annually, equating to an annual salary of approximately $83,078.45 per year. In each subsequent year, these officials would be granted the same cost of living increase or decrease (COLA) that is awarded to the Wood County Wage Plan then in effect for non-elected department heads.

2021 Gross Wages	$83,078.45
Benefits*	$29,852.15
Total	$112,930.60 (per elected position)

*Benefits include the employer-provided portion of FICA/Social Security, Retirement/WRS, Health, Vision, and Life Insurance premiums. All benefits are calculated using the 2020 rates and may be subject to change annually. The PEHP is not an included benefit.

WHEREAS, the compensation package for the County Clerk, Register of Deeds, and Treasurer needs to be set by the county board prior to the date nomination papers can first be circulated for these offices on April 15, 2020, and

WHEREAS, these elected positions are presently a part of the current Wood County Pay Plan but it is likely that this pay plan will be revised within the next year and so using a fixed dollar amount for setting the starting pay is appropriate and then granting the office holders the same COLA granted other employees is fair, and

WHEREAS, a per hour pay rate of $41.23/hour for 2015 hours/year would result in a similar rate of pay as that paid to the Clerk of Courts, which position is on a different election cycle.

NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES to set the compensation package for the County Clerk, Register of Deeds, and Treasurer as set forth in the fiscal note, above, commencing January 4, 2021.

WOOD COUNTY

ITEM# 1-2

DATE February 18, 2020

RESOLUTION# _____ Effective Date Upon Passage

Introduced by Health & Human Services Committee and Executive Committee

Motion:	Adopted:	
1st _____	Lost:	
2nd _____	Tabled:	
No: ____ Yes: ____	Absent:	

Number of votes required:

[ ] Majority [X] Two-thirds

Reviewed by: PAK, Corp Counsel

Reviewed by: EN, Deputy Finance Dir.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Urban, D			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Holbrook, M			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

BKV

INTENT & SYNOPSIS: To create (.97 FTE) Children's Support and Service Coordinator Position.

FISCAL NOTE: Anticipated wages and benefits based upon Grade 8 Step 1 is:

Wages: $ 46,909.20
Fringe: $ 25,051.38
Total: $ 71,960.58

Source of Funding: Additional revenue as a result of rate increases that went into effect January 1, 2020.

WHEREAS, the Human Services Department is responsible for providing Children's Long Term Support Services to eligible children in Wood County, and

WHEREAS, Wood County currently has a waitlist of fourteen children who are in need of services, and

WHEREAS, the Children's Long Term Support Program provides vital services to children who have severe developmental, physical and/or emotional disabilities, and

WHEREAS, an additional case manager would eliminate the waitlist and reduce the worker to caseload ratio, and

WHEREAS, the State of Wisconsin increased the billable rate for program services which increased program revenue and,

WHEREAS, the increased costs associated with this position will be fully covered by additional revenue and will not require county tax levy, and

NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES to

Create (.97 FTE) Children's Support and Services Coordinator position.
Pay Grade: 8
Hours: 2015 per year
FLSA status: Exempt
Department: Human Services

( )

Donna Rozar-Chair DONNA ROZAR

 Tom Buttke TOM BUTTKE

WOOD COUNTY

RESOLUTION# _____

ITEM# 1-3

DATE February 18, 2020

Effective Date upon passage and publication

Introduced by Health & Human Services and Executive Committees

Motion:	Adopted:	
1st _____	Lost:	
2nd _____	Tabled:	
No: ____ Yes: ____	Absent:	

Number of votes required:

[ ] Majority [X] Two-thirds

Reviewed by: PAK, Corp Counsel

Reviewed by: EN, Deputy Finance Dir.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Urban, D			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Holbrook, M			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

RAL

INTENT & SYNOPSIS: To amend the 2020 Veterans Department WDVA Grants Budget for additional revenue and expenditures unanticipated during the original budget process.

FISCAL NOTE: No cost to Wood County. The Adjustment to the budget is as follows:

Function	Account Name	Debit	Credit
54750	WDVA Grants Veterans		1,500
43567	WDVA Grants Veterans	1,500	

Source of Money: Wisconsin Department of Veterans Affairs, Budgeted expenditures are being increased by the same amount as the unanticipated funding sources.

WHEREAS, revenues generated by the department will be higher than anticipated by $1,500 due to additional grant funding, and

WHEREAS, expenditures of the above functions are anticipated to exceed the originally adopted budget by $1,500, and

WHEREAS, the reasons for the over expended functions have been adequately justified to the Health and Human Services Committee, and

WHEREAS, rule 26 of the Wood County Board of Supervisors states that "an amendment to the budget is required any time the actual cost will exceed the budget at the function level",

THEREFORE BE IT RESOLVED, to amend the Wood County WDVA Grants Veterans (54750) Budget for 2020 by appropriating $1,500 of unanticipated revenue from the Wisconsin Department of Veterans Affairs into the WDVA Grants Veterans revenue account (43567),

BE IT FURTHER RESOLVED, that pursuant to Wis. Stats.65.90 (5), the County Clerk is directed to publish a Class 1 notice of this budget change within 10 days.

Executive Committee

Douglas Machon, Chair

Ken Curry

William Clendenning

William Winch

Dennis Polach

WOOD COUNTY

RESOLUTION#

Introduced by Public Safety Committee

Page 1 of 1

ITEM# 1-4

DATE 2/18/2020

Effective Date Upon Passage and publication & Executive Committee

Motion:	Adopted:
1st	Lost:
2nd	Tabled:
No: Yes:	Absent:

Number of votes required:

[ ] Majority [X] Two-thirds

Reviewed by: PAK, Corp Counsel

Reviewed by: EN, Deputy Finance Dir.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Urban, D			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Holbrook, M			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

INTENT & SYNOPSIS: To amend the 2020 budget to include monies that were budgeted in 2019 for microwave replacements but were not used during that budget cycle.

FISCAL NOTE: No additional cost to Wood County. The monies were budgeted and were moved to the Fund Balance at the end of 2019. The monies will be expended in 2020. The adjustment to the budget is as follows:

Account	Account Name	Debit	Credit
52130	Radio Engineer Police Radio Equip		$120,105
34300	Fund Balance	$120,105	

WHEREAS, the Radio Engineer budget did not expend all monies for the replacement microwave links in 2019 as the vendor experienced unexpected delays in obtaining and licensing necessary Radio Frequency spectrum,

WHEREAS, the vendor could then not fit the completion of the Wood County project into their schedule in 2019 due to these delays,

WHEREAS, the majority of necessary equipment for this project was purchased and received in 2019 and the vendor will schedule the install of equipment as soon as possible in 2020,

THEREFORE BE IT RESOLVED, to amend the Radio Engineer budget in 2020 (52130) by adding the unspent monies from the 2019 budget which have been placed in the Fund Balance account (34300)

BE IT FURTHER RESOLVED, that pursuant to Wis. Stats 65.90(5) the County Clerk is directed to publish a Class 1 notice of this budget change within 10 days.

WOOD COUNTY

ITEM# 1-5

DATE February 28, 2020

RESOLUTION# _____ Effective Date Upon Passage and Publication

Introduced by Conservation , Education, and Economic Development and Executive

Page 1 of 1

Motion:	Adopted:	
1st	Lost:	
2nd	Tabled:	
No: Yes:	Absent:	
Number of votes required:		
Majority	X	Two-thirds
Reviewed by:	, Corp Counsel	
Reviewed by:	, Finance Dir.	

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Vacant			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Holbrook, M			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

LAR/SAW

INTENT & SYNOPSIS: To amend the Land and Water Conservation Department (LWCD) 2020 Budget - function (56121) for the purpose of carrying over funds for the County-wide Nitrate sampling effort of private wells.

FISCAL NOTE: To transfer $4,111 from the 2019 Land & Water Conservation Department budget to the 2020 Land & Water Conservation Department budget function (56121).

WHEREAS, the Land and Water Conservation Department (LWCD) and County Health Department would like to continue to encourage the County residents to test their private wells through a county-wide nitrate testing opportunity. This will be a continuation of 2019 water testing that Land & Water has already provided. This effort will also promote awareness of how important it is to test your well and have a clean, safe, supply of drinking water, and

WHEREAS, to get a better representation of water quality & continue developing a nitrate level baseline throughout the County, it is important to get a uniform grid sampling across the County.

THEREFORE BE IT RESOLVED, to amend the 2020 Land & Water Conservation Budget by transferring $4,111 from 2019 Land & Water Conservation Budget (56121) Well Water Testing account to the 2020 Land & Water Conservation Budget (56121) in order to continue the testing program.

BE IT FURTHER RESOLVED, that pursuant to Wis. Stats. 65.90 (5), the County Clerk is directed to publish a Class 1 notice of this budget change within 10 days.

2

HEALTH AND HUMAN SERVICES COMMITTEE

DATE: January 23, 2020

PLACE: Wood County Annex & Health Center, Classroom – Marshfield Edgewater

PRESENT: Donna Rozar, Al Breu, Adam Fischer, Tom Buttke, Marion Hokamp, Steven Kulick MD, Mark Holbrook

EXCUSED: Jessica Vicente, Sue Kunferman, Heather Wellach RN

ALSO PRESENT (for all or part of the meeting): Brandon Vruwink, Jordon Bruce, Marissa Laher, Mary Solheim, Jo Timmerman, Mary Schlagenhaft, Stephanie Gudmunsen (Human Services); Rock Larson (Veterans Service); Kathy Alft (Health Department); Reuben Van Tassel (Maintenance); Bill Clendenning (County Board Supervisor); Doug Machon (County Board Chair)

1) **Call to Order**
   Meeting called to order at 5:00 p.m. by the Chair.

2) **Quorum**
   Rozar declared a quorum.

3) **Public Comments**
   - n/a

4) **Consent Agenda**
   Motion (Fischer/Holbrook) to approve the consent agenda. All ayes. Motion carried.

5) **Discussion and consideration of items removed from consent agenda**
   n/a

6) **Financial Statements – Edgewater Haven, Human Services, Norwood Health Center**
   Quarterly Reports – Veterans Service, Health Department
   Department staff answered questions regarding information in the financial statements and quarterly reports.

7) **Future Norwood out-of-state travel requests to attend the Martin Brothers Education, Training, Food Show and Committee attendance in Des Moines IA with nominal expenses paid for with budgeted funds**
   Jordon Bruce explained how Larry Burt will be participating in the Martin Brothers focus groups and training shows in Des Moines IA. Jordon shared out-of-state travel may be needed without advance notice to allow request via resolution to Committee. Jordon described how travel costs are minimal, meetings are typically quarterly. Jordon also shared benefits of participation in focus groups and trainings. There was Committee consensus to allow request to go directly to County Board Chair for approval when request cannot be presented timely with the Committee.

8) **Resolution to amend the Veterans Service 2020 budget for additional revenue and expenditures unanticipated during the original budget process**
   Rock Larson explained reasons for variance of budgeted expenditures. Motion (Buttke/Hokamp) to support the resolution as presented and forward to the Executive Committee for co-sponsorship and County Board for approval. All ayes. Motion carried.

9) **Update on 300 South project at Edgewater Haven**
   Reuben Van Tassel provided an update with 300 South project.

10) **Discussion regarding number of beds at Edgewater Haven**
    Marissa Laher described expense for monthly bed tax. Marissa explained number of beds that remain after transfer of four beds to Norwood. Marissa initiated discussions regarding private rooms which will further result in reduced number of beds. Motion (Fischer/Breu) to reduce number of beds to 79, all private rooms. All ayes. Motion carried.

11) Resolution to create one (.97 FTE) Children's Support and Service Coordinator position
Brandon Vruwink described the Children's Long Term Support Services wait list and need for an additional staff person. The position would be funded with additional revenue as a result of case management rate increases that went into effect in 2020. Motion (Buttke/Kulick) to create one (.97 FTE) Children's Support and Service Coordinator position. All ayes. Motion carried.

12) Health Department United Way awards
Kathy Alft announced the Health Department received GOLD award from United Way for 100% participation and a BRONZE award for per capita gift of $70-$99 per employee. In addition the Health Department was one of only three entities who received a Community Service Award (recognizing companies, business, and organizations that have at least 25 employees with a 10% increase in giving and a minimum 75% participation).

13) Health Department out-of-state travel request to attend the National WIC Association 2020 Annual Education and Training Conference in New Orleans, LA May 17-20, 2020 with all expenses paid with grant funds
Conference details and learning objectives were shared in the Committee packet. Motion (Breu/Fischer) to authorize attendance to the National WIC Association 2020 Annual Education and Training Conference in New Orleans LA, with all expenses paid using grant funds. All ayes. Motion carried.

14) Legislative Issue Updates
Department heads provided updates regarding issues pertaining to their departments.

15) Items for Future Agenda
The Chair noted items for future agendas.

16) Next Meeting(s)
- February 27, 2020, 5:00 pm, Edgewater Haven, Administration Building, Conference Room 110 - Port Edwards

17) Closed Session
Motion (Buttke/Fischer) to convene into closed session pursuant to Wis. Stat. 19.85(1)(f) Wis. Stats. to consider addressing an application for a leave of absence. Rozar: Aye, Fischer: Aye, Breu: Aye, Hokamp: Aye, Holbrook: Aye, Buttke: Aye, Kulick: Aye. Motion carried. The Committee went into closed session at 5:56 p.m.

18) Return to Open Session
Motion (Buttke/Breu) to return to open session at 6:00 p.m. All ayes. Motion carried.

19) Adjourn
Rozar declared the meeting adjourned at 6:01 p.m.

Minutes taken by Kathy Alft and subject to Committee approval.

2

MINUTES OF THE VETERANS SERVICE COMMISSION

DATE: January 7, 2020

PLACE: Room 114 Courthouse, Wisconsin Rapids, WI

MEETING CALLED TO ORDER AT: 4:00 P.M.

MEETING ADJOURNED AT: 4:50 P.M.

MEMBERS PRESENT: Beverly Ghiloni, Tom Heiser and Mitchell Waite by phone.

MEMBERS ABSENT: none

ALSO PRESENT: Rock Larson, Wood CVSO Secretary to the Veterans Service Commission, Peter Kastenholtz Corporation Counsel.

Chairman Tom Heiser called the meeting to order at 4:00 p.m.

1. Public input: None.

2. The June 11 and October 28, 2019 minutes were reviewed. Beverly Ghiloni moved to approve the minutes and the motion was seconded by Mitchell Waite. Motion passed unanimously.

3. At 4:05 p.m. Beverly Ghiloni moved and Mitchell Waite seconded to enter closed session pursuant to exemption contained in Chapter 19.85(1)(f), to audit grants and loans to needy veterans and address new applications for grants. Motion carried unanimously. Tom Heiser moved and Beverly Ghiloni seconded to exit closed session at 4:22 p.m. Motion carried unanimously.

4. Beverly Ghiloni moved and Tom Heiser seconded to approve one new loan totaling $706.99 (FY 2019), one grant of $50 (FY2019), one grant of $406.00 (FY2020)and to write off two loans totaling $915.00 as uncollectable. Motion carried unanimously. Total outstanding loans equal $14,994.81. Payments made on outstanding loans were $0. Non-lapsing fund balance equals $11,686.55 (est).

5. The Veteran Service Commission Operating Procedures were reviewed. Granting procedures sub paragraph 2 was discussed and Corporation Counsel was consulted. After discussion a motion to amend the paragraph to read

"2. Approval of requests for assistance - grant or loan:

a. Up to $300.00 - may be made by any one commissioner.
    1. Requests for assistance at $300.00 or less will be investigated by the commission secretary (CVSO IAW Wis. Statutes 45.81).
    2. That request and investigation will be given to the commissioner who is next the rotation for approval, denial or referral to the full commission for action.
    3. All requests and transactions must be submitted to the full commission for review at its next meeting.
b. Requests that exceed $300.00 -will be investigated and referred to the entire committee with a meeting scheduled and posted through the County Clerk's Office for discussion and action. "

Was made by Mitchell Waite and seconded by tom Heiser. Motion passed unanimously.

Para graph 2 was amended to read "Approval of a grant or loan may be made up to $300.00 by any one commissioner. Requests for assistance at $300.00 or less will be investigated by the commission secretary (CVSO IAW Wis. Statutes 45.81). That request and investigation will be given to the commissioner who is next the rotation for approval, denial or referral to the full commission for action. All requests and transactions must be submitted to the full commission for review at its next meeting. Requests that exceed $300.00 will be investigated and referred to the entire committee and a meeting scheduled and posted through the County Clerks Office. "

6. 2020 Veterans Service Commission Budget. The total for the veteran's relief fund is $6,000. Funds for administrative costs $1,650.00.

7. The next scheduled meeting will be held on June 9, 2020 at 3:00 P.M. in the Courthouse, in Wisconsin Rapids.

8. Mitchell Waite moved and Beverly Ghiloni seconded a motion to adjourn at 4:50 p.m. Motion carried unanimously.

Rock A. Larson, Administrative Secretary, VSC

Wood County Health Department

Health Department Report
January 23, 2020

If you have any questions about this report, please contact Sue Kunferman at 715-421-8928 (W) or 715-213-8493 (Cell) or skunferman@co.wood.wi.us

ADMINISTRATIVE REPORT – SUE KUNFERMAN, RN, MSN

- We received a mini-grant ($3000) to do some emergency preparedness work with the access and functional needs population. We will be working with a group of UWEC Nursing Students on this project. It will include holding focus groups, conducting surveys, and determining needs for specific populations (like those with complex medical needs, non-English speaking, low income).
- I continue to work with the group facilitated by Supervisor Rozar and Nancy Turyk on the county strategic plan. We are also polishing the strategies in our department's updated strategic plan.
- We had a trainer come in and conduct advanced quality improvement training for all staff at our monthly department staff meeting. The training was well received and we will be able to utilize new QI tools in our efforts to assure efficient and effective operations.
- We are working to prepare for our DHS Chapter 140 Review, which will occur in February. A team from the WI Department of Health Services (DHS) will be coming to review the work of our agency and assure we are in full compliance with all relevant statutes and administrative rules. This review occurs every five years.

COMMUNITY HEALTH IMPROVEMENT PLANNER REPORT – KRISTIE RAUTER EGGE, MPH

Healthy People Wood County

Community Health Improvement Plan (CHIP): Five focus groups were conducted to gain feedback on our community health improvement plan to determine how and what teams will be doing over the next three years on the health priorities identified in the CHA. The focus groups were: Hmong Community, Veterans, Aging and Disability Resource Center (ADRC), YMCA, WIC participants, and Three Bridges. Feedback from residents will be incorporated into the CHIP and action plans for HPWC teams.

Wellness Presentation: Two team leaders created a presentation for Wood County employees to learn about the Community Health Assessment (CHA) process and about the work being done at a community level. This presentation is available for wellness points for all Wood County employees.

Brighter Futures

Family-Home Visiting: Research has been conducted to determine whether implementing an evidence-based family home visiting model is needed in Wood County. After the research concluded there was need, the Brighter Futures team looked into different models and determined Parents as Teachers (PAT) would be the best fit. A proposal for funding has been completed and the team is gearing up to seek funding for program implementation.

AOD Prevention Partnership

Drug Task Force: The December Wood County Drug Task Force (WCDTF) meeting was cancelled in order to prepare for strategic planning in 2020. Updates from the November meeting include the group narrowing the focus of the task force to a few high-priority projects, and to discontinue the five pillar workgroups. Work of these pillars will continue as a full task force with ad hoc committees appointed as necessary. Priority projects will be determined in 2020.

WI Wins: A round of WI Wins tobacco compliance checks was completed in December. Seven establishments were checked with no failures. The new fiscal year for WI Wins is July-June to align with the state.

Mental Health Matters

The month of December was focused on the future work of the coalition and making plans for the next iteration of the Community Health Improvement Plan. Jail and storyteller workgroups have continued to move forward. In December, both of the workgroups were convened to discuss future actionable items for the group. The jail workgroup in particular has been expanding its membership each meeting as well as its scope. One large undertaking for the workgroup in December was the submission of a SAMHSA grant to train trainers in a Trauma Informed curriculum focused on working with jails. If rewarded, 10 to 20 participants will be trained in this curriculum to be able to train others who are working within the jail. David has completed a majority of the coding and had some preliminary results from the jail data. David hopes to have a robust analysis of the data by the end of January to share with the group. A presentation for the HHSC is being planned for the March meeting.

Staff have facilitated a collaboration between River Cities Clubhouse and Crossview Church. The work aligns well with both Goals 1 and 2 of the Mental Health Matters action plan since it is looking to address stigma and reduce barriers to resources. The primary focus of the collaboration is around the utilization of Crossview Church's 12-

passenger van by River Cities Clubhouse. Along with the van, Crossview Church is looking to help the clubhouse with its branding and promotion. Representatives from both Crossview Church and River Cities Clubhouse have been brought together to further discuss the potential collaboration. Another meeting is to be set this month.

Lastly, there was a follow up meeting for the Hmong Community Leadership Development project. During this meeting, key stakeholders from the Hmong community were identified and draft language was put together to start inviting those identified for a preliminary meeting in March. An outline for a potential timeline was also drafted during the meeting. The purpose of the March meeting will be to start strategic planning as well as to identify a consultant to help facilitate the planning of the work.

Community Food Center

Healthy People Wood County Recreate Health Team has been leading the Community Food Center Project since 2015. This project convened community organizations around the goal of increasing efficiencies in access to local and healthy foods with a strategic focus on hunger relief systems and local food systems. In 2018, this group received grant funding through Marshfield Clinic and Security Health Plan for $30,000. This grant was used to contract with a consultant to complete a feasibility assessment of what a food center would and could look like in South Wood County.

As mentioned in previous narratives – during the time of the Community Food Center Project our hunger relief partners (South Wood Emerging Pantry Shelf: SWEPS, The Neighborhood Table, and the Wisconsin Rapids Backpacks Program) received a grant from Legacy Foundation for $30,000 to complete an internal business assessment of their organizations as it pertained to operations, funding, volunteers, equipment, space needs, services, etc. The goal of the grant was to help identify where there might be duplication, where efficiencies would be created, and to determine if it made sense for these organizations to merge and what that merge would look like. Ultimately, Chris Spranger, the consultant for their project determined it would be best for the organizations to merge. These organizations are moving forward with a merge of locations – a fiscal merge is yet to be determined. As these organizations merge, this new Community Food Center study and report will complement their efforts as it details their space needs requirements as they look for a new facility and determine revenue-generating programming to create financial sustainability well into the future. We are very proud of the work our hunger partners and community partners have done! Surely South Wood County will be put on the map as we have been asked by conferences throughout the State and the Nation to present on the innovative work happening here!

UW-Madison Partnership Program: Catalyst Grant

In 2019, Recreate Health Coalition was awarded a grant to increase health equity around bikeability and walkability and the River Riders Bike Share program. These funds were used for multiples purposes. Two tandem styles bikes for the bike share program as well as one tricycle style bike was purchased. These bikes, also known as accessible bikes, increased the types of bikes available through the bike share program and made it easier/decreased barriers for people who may have mobility issues preventing them from riding a typical style bike. The bikes were very well received - people enjoyed biking with a friend or family member and utilized the basket of the tricycle bike to haul books from the library or groceries from a local grocer. Community conversations were held with different populations and demographic groups. Attendees were asked questions about how to better equip the bike share program to fit their needs, improvements that could be made in general to increase biking and walking in our community and areas in which these improvements could be targeted. A new table, tent and chairs was purchased for promotion of the program throughout the community as well as reusable bags, water bottles, and T-shirts to give to participants of the program and community conversations. The funds are also used to support the City of Wisconsin Rapids wayfinding signage project as it pertains to bike and walk trails – as many community residents identified a need for better signage along the trails. Funding is also supporting increased bike parking installations, pedestrian safety crossing signage, and the installation of a solar-powered lighted cross walk that will be installed between the newly redeveloped Veterans Memorial Park and Mead Rapids View Park.

Wood County Health Department Branding/Communications

The department has been working with Chris Markworth in IT to redevelop the Health Department's website. Chris has been wonderful to work with. The updates are extensive and the end product looks fantastic. Chris is hopeful if other departments like the new look that we may be able to slowly update all department pages to be more streamlined and navigable for residents and all visitors to our sites. This website update is just one objective of the Health Departments communications plan to increase awareness of our services and what we offer and how we work with the community.

Thank You: A Note from Sarah Salewski

Friday, January 10th was my last day as a Wood County Health Department employee. It was a bittersweet decision to take on a new role with a different organization. Although it is hard to leave, I am excited for the opportunity to advance my career in public health and expand my learning. I am leaving with much gratitude to the department and others who have helped me grow in my career. I have really enjoyed my time with the County and wanted to send a heartfelt Thank You for the opportunity I was given to serve the community through my role. I look forward to collaborating with county departments in the future and hope many of our paths cross again very soon.

Wood County Jail Workgroup & Report Update
The Wood County Health Department is partnering with the Wood County Jail and other county departments and community partners to create the Wood County Jail Workgroup. This group aims to address several challenges that the jail is currently facing, including overcrowding, recidivism, and unmet mental health and substance use disorder needs among the incarcerated population.

The Wood County Jail Workgroup has now met a total of four times and includes representation from many individuals who are relevant to incarceration and criminal justice work, such as Sheriff Shawn Becker, Chiefs of Police, the District Attorney, the Clerk of Courts, mental health and substance use disorder providers, and representatives from the Wood County Jail, Human Services, the Family Health Center of Marshfield Inc., Family Center, Love INC, and Aspirus Riverview.

As a group, we aim to foster communication between departments and organizations that are involved in criminal justice work with the goal of exploring short- and long-term solutions to the various challenges the jail is facing (listed above). During the December 2019 meeting, the Workgroup discussed challenges that each agency and organization sees and/or experiences that may be contributing to the challenges the jail is facing.

The next Wood County Jail Workgroup meeting will be on Thursday, February 20th from 1:00 PM - 3:00 PM in Wisconsin Rapids. Going forward these meetings will take place on the third Thursdays of every month. At February's meeting the Workgroup will go over a summary of the challenges discussed during December's meeting will start brainstorming solutions to these challenges.

Amelia Harju, MPH, is the Population Health Fellow at the Wood County Health Department and is leading the Wood County Jail Workgroup. She is also in the process of creating a report which aims to describe:

- the issues (stated above) the Wood County Jail is facing,
- initiatives the jail is already undergoing to help mitigate those issues,
- success stories from neighboring county jails that faced similar challenges, and
- potential solutions that are informed by neighboring counties as well as evidence-based practices

Amelia is currently working on gathering more information to include in the report and acquiring feedback from other members of the workgroup. The report will be complete by the end of February and will ultimately will serve as a guide for the Wood County Jail Workgroup to assist with priority setting.

ENVIRONMENTAL HEALTH REPORT – NANCY EGGLESTON, R.S.

Port Edwards/Armenia Groundwater Issues-MOU progress
Kevin Schleicher of the Armenia Growers Coalition stated that there will be a data cleanup of the water testing database for the residents in the agricultural corridor in the Towns of Armenia and Port Edwards. There is some duplication and cross entry in the current database due to the setup of the database.

Childhood Lead Poisoning Prevention
Kate, Tim, and Mariah will all be trained as lead investigators in January. This will allow them to conduct lead hazard investigations on homes with lead poisoned children. They will also be certified to do the initial lead inspection and clearance sampling for the Lead Poisoning Prevention Grant. The grant contract will be finalized soon.

Staff Training
Ben successfully completed his required 25 joint food service inspections and will now complete food inspections on his own. Ellen is working on completing her 25 joint food service field inspections.

New Businesses and Consultations
A consultation was held with the owners of the new Pizza Ranch in Marshfield. Mariah went over illness reporting with a staff member and management at a food service establishment. Mariah also consulted with an individual hoping to have a temporary restaurant in Wisconsin Rapids and another who wants to open a catering business in Marshfield. A consultation was done with a Wisconsin Rapids restaurant owner who plans to open a second restaurant in Nekoosa. Savory Steakhouse, formerly Marjorie's Steakhouse in Wisconsin Rapids, had a pre-licensing inspection with a new owner. A pre-licensing inspection was conducted at Fresh Jar LLC, a new restaurant in Marshfield. Perkins in Marshfield had a pre-licensing inspection with a new owner. A pre-licensing inspection was also done at Riverside Roadhouse, a restaurant on County Road H in Marshfield.

Complaints
Fifteen complaint investigations were completed in the month of December.

- Four complaints were filed regarding bed bugs at a lodging establishment. An abatement order was issued to the establishment owner.

- A dog bite was reported by the Humane Officer and appropriate quarantine was discussed. Home quarantine is allowed because no holding facility is available for the animal. The animal will be put down following the quarantine period and vet checks.
- A tenant complained of maintenance issues in his rental unit. He is in the midst of an eviction. The landlord was contacted.
- An abatement order was written to a tenant and landlord for cleanup on a home that has human feces throughout as well as a cockroach infestation.
- A tenant complained of bed bugs in her rental unit. Self-treatment failed so the landlord was asked to hire a pest control company. The pest control company did two treatments and bed bugs are no longer present.
- A tenant complained of bed bugs. An on-site visit revealed some dead bed bugs and cockroaches, which may have been from the previous tenant. A pest control company was hired to eliminate any remaining pests.
- A sewage leak was reported under a trailer in a mobile home park. The landlord hired a plumber to correct the problem.
- A restaurant patron complained of a bloody bandage found in a takeout meal. A police report was filed. Tim is working with the restaurant owner.
- A caller complained of a large accumulation of garbage surrounding a home. A site visit confirmed the garbage accumulation. An advisory letter was sent to the occupants.
- A tenant complained of mold in neighboring units that is affecting her breathing. She was asked to provide photos of the mold and has not yet done so.
- A caller complained of a metal fragment in the wrapper of a fortune cookie received at a restaurant. The caller was referred to the FDA complaint line.
- A restaurant employee had norovirus and was told to arrange for a replacement if he could not make it to work. The illness agreement was discussed with the manager and the employee. An ill employee may not work, regardless of how little time they call in prior to their shift. The employee had a doctor's note regarding the illness.

HEALTH PROMOTION AND CHRONIC DISEASE TEAM REPORTS

3-O Day Committee – Alecia Pluess

3-O Day was held on December 3rd at the Hotel Mead. "3-O" stands for Our Bodies, Our Selves, Our Responsibility. This day provides education on a variety of topics including suicide prevention, sexually transmitted infections, the struggles of teen parenting, drug abuse, cancer prevention, the dangers of distracted driving, dangers of e-cigarette use/vaping, anti-bullying, and responsible use of social media. Approximately 330 students and advisors attended the event from Port Edwards, Stratford, Pittsville, Wisconsin Rapids, Colby, and Auburndale school districts. I serve as Secretary of the 3-O Day Board.

COMMUNICABLE DISEASE TEAM REPORTS

Tuberculosis Update – Jean Rosekrans & Alecia Pluess

Four patients with latent tuberculosis infection (LTBI) continue on medications through the health department.

Communicable Disease Update – Jean Rosekrans & Alecia Pluess

- During the month of December, Wood County had 18 cases of chlamydia, 2 cases of gonorrhea, and 2 confirmed cases of Hepatitis C. A presentation was done for participants in the Human Services Day Treatment Program on the topics of Hepatitis C and sexually transmitted infections.
- Also during December, 1 case of giardia, 1 case of cryptosporidiosis, 2 cases of salmonella, and 1 case of campylobacter were investigated. One long-term care facility reported a gastrointestinal outbreak during December. The facility received "Recommendations for Prevention and Control of Acute Gastroenteritis Outbreaks in Wisconsin Long Term Care Facilities." A line list for ill staff and residents was started. Specimens were sent to the Wisconsin State Lab of Hygiene.
- During December, there were 2 suspect cases of Lymes disease.

WOMEN, INFANTS AND CHILDREN (WIC) REPORT – CAMEN HAESSIG, RD, CLC

- Wood County WIC met and exceeded its 2019 performance measure to issue WIC Farmers Market vouchers to 500 families by issuing to 537 families. Fifty percent of those vouchers were redeemed, allowing $9,330 to go back into the community through local farmers.
- To continue efforts to improve the WIC shopping experience, WIC is partnering with UW-Extension/FoodWise in 2020 to trial WIC grocery store tours in both Wisconsin Rapids and Marshfield.
- On December 11th, I attended the Annual Head Start Heath Advisory Meeting to give an update about the WIC program during the last year.
- On December 3rd, Wood County WIC participated in the Cuts for Kids event held at Mid-State Technical College to promote to and enroll WIC eligible persons.

Caseload for 2019 (Contracted caseload 1485)

	Dec 2018	Jan 2019	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Active (initial)	1382	1373	1324	1362	1343	1367	1389	1336	1366	1363	1382	1409	1397
Active (final)	**1414**	**1376**	**1338**	**1378**	**1361**	**1377**	**1401**	**1348**	**1370**	**1365**	**1394**	**1420**	
Participating	1412	1376	1328	1374	1357	1372	1396	1345	1370	1363	1390	1414	1402

WOOD COUNTY HUMAN SERVICES DEPARTMENT REPORT
January 14, 2020

Director's Report by Brandon Vruwink

Renovation of the 300 wing at Edgewater Haven has officially begun. The abatement team is working to prepare the space for demolition so the contractors can begin work. We remain on target with our completion date thanks in large part to Facilities Manager Van Tassel. Reuben was able to communicate with the designated contact at the state to speed up the process. Reuben has done an excellent job of working to keep the project on track and moving forward.

Edgewater Haven, Norwood Health Center and Wood County's FoodShare Employment and Training Program submitted the final application for the in house Certified Nursing Assistant Training Program. The goal is to assist individuals who are seeking employment by providing a training program at the County's Skilled Nursing Facilities. This will allow us to evaluate the students as they train and then recruit and hire candidates who would be a good fit. Once we receive state approval we can begin offering classes.

Dr. Grimm began working for Wood County Human Services as our outpatient psychiatrist on December 16. She has jumped right into her role and is doing a great job of connecting with the entire team. Dr. Grimm's positive energy has been a welcome addition. She will be attending a future Health and Human Services Committee meeting so she can meet committee members.

During budget years the Wisconsin Counties Association organizes a series of events that allow counties a structured opportunity to engage legislators. This is called the County Ambassador Program. I have participated in this program over the past four years and have found it to be very effective. We are now in an election year (non-budget year) for the entire State Assembly and half of the State Senate. While the opportunity for legislative action is much more limited, I still plan to engage our area legislators to discuss the issues that are important to the Human Services Department. The more information we can share with our elected officials the better opportunity we have to drive change.

The Wisconsin State Assembly is planning a vote to override Governor Evers veto of the AB-76, the CNA Training Bill. To be successful all legislators that voted for the bill the first time will need to be present and vote for it again. I will provide an update on this process at the Health and Human Services Committee meeting.

Administrative Services Update by Jo Timmerman

Norwood: Census on the Admissions Unit for December averaged 7.00. The 01-01-19 through 12-31-19 average census was 9.01. The budgeted average census on this unit for 2019 is 9.00. Census on the Crossroads (locked) unit for December was 12.20. The 01-01-19 through 12-31-19 average census was 14.59, with an average 2019-budgeted census of 15.80. The new Crossroads 2 (Pathways unlocked) unit had an average census for December of 11.29. The 01-01-19 through 12-31-19 average census was 8.95. The average annual census budgeted for this unit for 2019 is 8.52; this average is the result of a phasing in of residents on the unit beginning with an average of six for the months of January through June. The period July through December is assuming increases that reach 12.5 by November and December, thus bringing the annual average census to 8.52.

Additional projects worked on by staff are:

- Processed Medicare, Medicaid, Commercial Insurance, other county and patient responsible billings for the month of October
- Attended/conducted bi-weekly budget meetings
- Attended monthly Accountants' Group meeting

- Processed TRIP collections and reimbursements
- Processed vendor payments
- Attended Norwood Department Head meetings
- Attended weekly payer source meetings for patient/resident updates
- Staff participated in the Human Services Holiday Cheer Program for clients
- Met with Deputy Finance Director regarding Norwood yearend procedures and reports
- Updated Norwood Internal Controls Questionnaire for Pre-audit
- Updated Norwood billing narrative for Pre-audit

Edgewater: The average daily census for December for the nursing home unit was 48.71. The 01-01-19 through 12-31-19 was 53.38. The budgeted average census on this unit for 2019 is 60.

Additional projects worked on by staff are:

- Processed 136 claims totaling $349,991 to Medicare, Medicaid, HMOs, Commercial Insurance, and patient responsible billings and payments
- Attended/conducted bi-weekly budget meetings
- Attended monthly Accountants' Group meeting
- Processed vendor payments
- Attended daily stand-up meetings for patient/resident care and payer source updates
- Staff participated in the Human Services Holiday Cheer Program for clients
- Met with Deputy Finance Director regarding Edgewater yearend procedures and reports
- Updated Edgewater Internal Controls Questionnaire for Pre-audit
- Updated Edgewater billing narrative for Pre-audit

Community: Additional projects worked on by staff are:

- Attended weekly Administrative Services Division Managers' meetings
- Attended Monthly Budget Meetings for Edgewater, Community Resources & Children's Services (CW/YA)
- Attended IHSS monthly teleconference
- Attended monthly CLTS Teleconference
- Supervised voucher process with staff
- Supervised Monthly state reporting
- Prepared and filed NIMC monthly State report
- Prepared and sent out NIMC monthly payment
- Attended the Executive Board committee for HPWC Mental Health Matters
- Developed an interim Outpatient Clinic reception schedule in coordination with the Accounts Receivable Supervisor and backup staff
- Conducted bi-weekly staff meetings
- Provided coverage in CSP Drop-In and OPC for vacancy
- Attended weekly Outpatient "Look Ahead" meetings
- Monitored and ensured coverage in all Support staff areas during absences, illnesses, meetings and appointments daily
- Attended monthly Accountants' Group meeting
- Staff participated in the Human Services Holiday Cheer Program for clients
- Met with Deputy Finance Director regarding Community Programs' yearend procedures and reports
- Updated Community programs' Internal Controls Questionnaire for Pre-audit
- Updated Outpatient Clinic and Community programs' billing narrative for Pre-audit

Behavioral Health Division Update by Stephanie Gudmunsen

Personnel Updates: Jessica Keyser has accepted the newly created Crisis and Mental Health Therapist position. Jessica has worked for Wood County as a Crisis Interventionist for 13 years. During that time, she went back to school, obtained her Masters in Social Work, and recently obtained her LCSW. Jessica will be transitioning into her new role in the upcoming weeks.

Over the last several years, the Comprehensive Community Services and Community Support Program (CCS/CSP) unit has expanded considerably due to CCS expansion efforts in Wisconsin. The amount of contracted services provided through CCS has tripled and the number of staff in the unit has increased by six over the last 4 years. Last year, the Coordinated Services Team (CST) program also moved into the CCS/CSP unit. Jill Trzebiatowski is the program manager for all of these programs and is required to split her time between the River Block location and the Cornerstone location. Due to the program and staff expansion, the management responsibilities for this unit have become more than what one person is able to do. In order to address this, we made some adjustments to work load and changed the north end Clinical Supervisor position to a full program manager position. Steve Weiler is now a CCS/CSP Manager and Steve and Jill will be working together to manage the overall operation of the CCS/CSP program. Over the next couple of months, Jill's home location will be changing to River Block and she will be the primary manager for the south end CCS/CSP staff. Steve will remain at Cornerstone and will be the primary manager for the north end staff. Steve and Jill will share management responsibilities and will keep the program operating as one.

The Crisis and Legal Services unit is getting a new name. The Legal Services staff follow individuals under commitments and settlement agreements, facilitate guardianships and monitor protective placements, complete Adult Protective Services (APS) investigations, operate as the daytime mobile crisis team and a number of other related tasks. Over the past few years, we have recognized that "Legal Services" in our staff titles and unit name has often led to confusion for our clients. Clients have reported they thought we were their attorneys, could help with legal advice, work for the courts or probation agents and other similar incorrect assumptions based upon our title. Likewise, state statute refers to these programs as the County Emergency Mental Health Services Program. In an effort to have more consistency and clarity, the unit name will change to the **Emergency Mental Health Services Program**. The position of APS/Legal Services Coordinator will change to Emergency Mental Health and Adult Protective Services Coordinator. The unit manager title will change to Emergency Mental Health Services Program Manager. All names and titles in the Crisis Intervention and Bridgeway programs will remain the same.

The fee for an Operating While Intoxicated (OWI) Assessment is increasing from $275.00 to $300.00 beginning February1, 2020. The fee increase was included in the 2020 budget and is comparable to the fees charged in other counties. In 2019, we completed 314 OWI Assessments.

Community Resources Update by Steve Budnik

Transportation: The Wood County Transportation program provided 1281 rides for seniors and disabled residents in November. Of these rides, 532 were for employment. In comparison, last November in 2018, we provided a total of 1226 rides and 529 were for employment.

Energy Assistance: So far this heating season 1476 households in Wood County received heat and energy assistance. We have repaired 10 furnaces and replaced 9. Wood County is on target to exceed last year's application total. By the end of January, any customer that has not applied for energy assistance, and did in the past, will receive a postcard, inviting them to reapply. Further, the workers are targeting fixed income apartment complexes by conducting onsite interviews and application intakes.

Child Care Certification/Volunteer Coordinator: The annual Christmas Cheer program was a success! Through the assistance of generous community donors, 500 children received Christmas presents, and 101 families received household items and goods. A total of 2000 presents were distributed to needy children. We are proud of the growth and success of this program. Below are pictures of Human Services employees with Santa, who volunteered to come to the River Block building when families and children picked up their gifts. It was a fun-filled event that brought holiday cheer to all in attendance.

Edgewater Haven Update by Marissa Laher

In the month of December, we had 11 admissions and 10 readmissions. Current Memory Care census is 15 residents.

Census comparison to last year:
December 2018 – 53.58 average census with 2.96 rehab
December 2019 – 48.71 average census with 5.83 rehab

Admissions/Discharges Comparison:
December 2018 – Admissions 5/Discharges 12/Readmissions 2
December 2019 – Admissions 11/Discharges 12/Readmission 10

As you can see above with the number of admissions and discharges, December was a very busy month for Edgewater. As we talked about last month, the length of stay of Medicare A/Medicare Advantage residents continues to decrease, which is why we see a lot of admissions and discharges. This trend is primarily driven by the Centers for Medicare and Medicaid Services and the insurance companies dictating how many days the resident can stay.

A trend we have seen in the past couple of months in referrals is the increased need for our secured dementia care unit, which has been completely full since October at a census of 15. There have been instances where we cannot accept the resident because their behaviors of wandering requires the secured unit, but we do not have space to accommodate them. This is something we many need to consider in the future; as it seems quality dementia care in a secured unit is a major need for the community.

Effective on January 1st, four of Edgewater's beds were transferred to Norwood. Edgewater now has 82 beds (76 private and 6 shared). Prior to the bed transfer, we had 76 private and 10 shared. Also starting the first week of January was the 300 South remodel project; which is going well so far and is on schedule.

With the help of fiscal services, a contract with Aspirus Integrated Network has been executed and took effect on the first of the year. With the signing of this contract, Aspirus is able to negotiate on our behalf to secure contracts. Through them we have twenty contracts, but the one we are most excited about is the contract with United Health Care. We previously were not able to accept residents with a United

Health Care (UHC) Medicare Advantage plan as we were out of network with them and were unable to negotiate a contract on our own. We have already been able to take a couple of residents with UHC that we would not have been able to take in the past.

Our survey window opens on February 1st, which is the ninth month. The survey team can come anywhere between nine and fifteen months. We have started our survey preparation. This includes team members completing critical element pathways, which are the tools the surveyors use to evaluate certain areas to determine if we are in compliance. These audits are then shared at our weekly survey prep meeting and a plan put into place on how to correct a deficiency if it is found. We also complete resident satisfaction interviews with all of our residents and follow up on any concerns addressed.

Related to quality, I have been exploring other housekeeping/laundry vendors as we continue to be very disappointed with our current vendor. I did a walk through with a vendor prior to Christmas and they are working on preparing a quote for us.

Another big project we are working on is utilizing our electronic health record (EHR), Matrix. Currently, Matrix is used for billing, running reports, completing and submitting the MDS (Minimum Data Set), writing resident care plans, and charting completed by CNAs. Otherwise, our nursing staff still use paper charting for progress notes, assessments, events, observations, and medication/treatment administration. By March, all of this will be completed in Matrix instead of on paper. We had our kick off call on 1/2/20 and an 8-hour clinical build session on 1/8/20, which is when we designed how we would like our system to function. Matrix uses a train the trainer approach, so our management staff is being trained via teleconferencing the week of 1/13-1/17 and then will turn around and train our front line staff the week of 1/20-1/24 on progress notes, assessments, events, and observations with a go-live date of 1/27. After the resident care piece has been implemented for a month, the management staff will be trained on orders and electronic medication and treatment administration. The front line staff will then be trained with a go live at the beginning of March. We are very excited for all of the efficiencies and safe guards utilizing the program to the full extent will bring.

Employment & Training Update by Lacey Piekarski

Wood County Human Services Department and partner, CW solutions, continue to enhance and expand programming to serve our customers. In 2020, we are excited to support expansion of the ELEVATE program with the Wood County Child Support Department with a goal to improve the lives of children and their parents, as well as increase child support compliance. This program serves Wood County customers with co-enrollment in the FSET, Children First and Independent Living Programs.

A new logo was created in December 2019 to represent all NorthCentral Programs, highlighting our partnership with the Wood County Human Service Department and CW Solutions.

NORTHCENTRAL
Wood County Human Service Department & CW Solutions

FSET Program: As we conclude 2019 and review calendar year data, key successes include:

- Average wage at employment entry for participants has increased each year of program operation. Our largest increase was in 2019 as a direct result of our enhanced employer relationships.
    - Wood County 2015 – 2019 Average Wage: $10.77
    - ***Wood County 2019 Average Wage: $11.78***

- Wood and surrounding counties Adams & Portage, offices had:
    - ***44*** Active Employer Relationships
    - ***115*** individual participant interviews with one of our direct employers
    - ***45*** direct hires are a result of those interviews

As a part of strategic planning, our staff have established action teams to lead the following initiatives in 2020 – 2023 (remainder of 5-year strategic plan):

- Community Connections
- Initiative Job Skills Trainings
- Just-in-Time Trainings
- Third Party Programs
- Youth Programming (Independent Living, Brighter Futures – LEO Program, Youth Mentor)

Connection with community and department partners continue to benefit our customers. The Wood County FSET Program currently offers on-site case management at the following locations: River Cities Alternative High School, Marshfield Public High School and Alternative High School, Nekoosa Public Library, The Family Center, Mary's Place, Job Center – Wisconsin Works (W-2) Program and Mid-State Technical College – Adams, Marshfield, Stevens Point and Wisconsin Rapids locations. We look forward to incorporating further partnerships through the support of the Community Connections action team in 2020.

Family Services Update by Jodi Liegl

Personnel Updates: Ashley Thompson was hired as an Ongoing Social Worker. Sheila Buffington and Jenna Kriescher were hired as Initial Assessment Social Workers. Casey Hubing joined the Youth Justice team as a Family Resource Coordinator/Youth Mentor. Eleanor Horvath was hired as a Kinship and Foster Care Coordinator. Eleanor will also provide services through the Comprehensive Community Services (CCS) program. Brittny Groshek was hired as a casual Family Interaction Worker. This position was created as a result of the reduction of the Children's Hospital contract. We look forward to the opportunity to enhance our service delivery with this change. Brittny will be providing supervised visitation to children and families in an attempt to strengthen family relationships and support reunification efforts. We are actively recruiting for one Initial Assessment vacancy, Family Interaction Worker (casual position), and the four newly created positions within Family Services approved for 2020. The positions include an Initial Assessment Social Worker, an Ongoing Social Worker position, a blended position of Initial Assessment and Ongoing Social Worker, and an Ongoing Social Work Supervisor. With the additional positions, case load sizes will decrease allowing workers to increase the time spent supporting families and providing quality services.

Family Services has partnered with CW Solutions to provide in-home family therapy services through the Family Preservation Program. CW Solutions will be the employer of record. This service was previously provided by Clinical Services with Dr. Mike Nelson providing supervision of the service. The program allows families to engage in therapeutic services in their home environment. Recruitment is underway for in-home therapists (casual positions) with an opportunity to receive supervision towards their 3000 clinical hours.

Through a partnership with CW Solutions and Wood County Child Support four evidence-based parenting curriculums were purchased to enhance the education and skills provided to the families we serve. Three are from the Nurturing Parenting Programs: Parents & Their Infants, Toddlers, and Preschoolers; Parents & Their School-Age Children 5-11; and Parents & Adolescents. The fourth curriculum is the Nurturing Father's Program. All of the programs are designed as group based with some having individual home parent session components as well.

The Wood County Child Abuse and Neglect Prevention Task Force has been around for more than 20 years but had fallen stagnant. Supervisor Adam Fischer agreed to lead the group. A team of individuals

were identified to serve on the Task Force and aid in the redefining and rebuilding of the group. The team met for the first time in August and evaluated the current needs of Wood County facing the children, youth and families involved in the child welfare and youth justice systems. A vision and mission statement was developed as well as values identified. The vision is to inspire communities to offer families hope. The mission is to raise awareness by creating community connections and fostering relationships to empower families. The values are Families, Relationships, Diversity, Resilience and Opportunity. The team identified four areas of focus: Networking, Education, Service and Community Relations. Through these subgroups, specific goals for 2020 will be established. The Task Force is a collaborative effort of Human Services staff and community partners to carry out the newly created mission and vision.

Norwood Health Center Update by Jordon Bruce

We are excited to start another exciting year as we have some great things going on at Norwood. We were able to purchase and replace our dining room tables and chairs on our Crossroads nursing home unit. This will allow us to start on Phase 2 of our renovations on Crossroads. We are planning to replace the flooring, fixtures and built in wardrobes in the resident rooms in the first half of the year and continue with replacing the common area furniture as we are able.

As of January 1, we transferred four additional nursing home beds from Edgewater Haven to our Nursing Home license. Our nursing home is now licensed for 32 beds, 16 on each locked and unlocked unit. After the dust settles, we will have all private rooms and have the highest bed capacity while utilizing every available resident room in the facility.

We continue to move forward with creative recruitment and retention strategies for our nursing staff. With the acquisition of a local chain of nursing homes by a large Wisconsin company, we have an opportunity to promote the benefits of working at Norwood in hopes of attracting some that might be looking to make a change. In addition to the shortage of nursing staff, we continue to have turnover with our contracted Housekeeping and Laundry service which has also led to a decline in service. I have received a quote from another service that I will present to the HHS Committee at a later meeting.

Norwood Nursing Department by Liz Masanz

The Admissions unit average patient days were 7 in December.
The Pathways unit census was 10.74 in December.
The Crossroads unit was 11.77 in December.

Norwood Health Information Department by Jerin Turner

As of January 1, 2020, Norwood made the switch from traditional dictation and transcription to Dragon, a voice recognition software. Although we are in the very early stages of use, some of our providers have shared that they like the change and that it is beneficial to them. Some of the highlights are ease of use, flexibility, and time saved. The Health Information department will continue to work with our providers to ensure a smooth transition to help realize the benefits Dragon has to offer.

Norwood Dietary Department by Larry Burt

Congregate meals for the month of December totaled 9,656. Revenues for December totaled $44,175. YTD meals were 122,751 and YTD revenue was $561,045.

Norwood Maintenance Department by Lee Ackerman

A predominant focus for this month has been wrapping up capital projects before the year ends. We had to wait for the roofing contractor to fit us into their schedule to make one final section of flashing repairs. This will complete the roofing project for 2019, just as I am starting to line up plans to publish a request for bids on the next phase of roof replacement to be done in 2020. If all goes as planned, we will have replaced all sections of roof by the end of 2021.

Also finishing up was the last portion of the HVAC control renovations for this year. Like the roof, this is a large project that has been broken into phases, rather than tackling it all at one time. This approach has allowed us to spread the cost and work load out into manageable portions. This project will also resume early next year.

Our hopes of making it through the end of the year without another significant snowfall were dashed just days before the New Year. Luckily, the total snowfall amounts for the end of 2019 were much less than we saw at the beginning of the year. This helps since most of our snow-plowing budget was used before May.

As I will report in more detail in our Annual Report, I feel that we accomplished a great deal in improving our facility this year. Some of our proudest achievements have been the energy/utility-saving and environmental developments we completed; keeping the facility efficient and making our residents' home more inviting feels to me like a big check in the 'win' column.

CVSO Report to the Wood County Health and Human Services Committee

Meeting Date: January 23, 2020

Caseload activity for December 2019 - 21 new veterans served. During the month of December, we completed/submitted 313 federal forms to include:

- 15 intent to file a claim (this marks the effective date while we assist the veteran in gathering all the required supporting documentation)
- 9 Appeal – Higher level review, Notice of Disagreement (appeal)
- 12 new claims for disability compensation
- 6 new claim for pension
- 5 new claim for surviving spouse benefits (DIC or surviving spouse pension)
- 12 new applications for VA Healthcare
- 31 appointment of Claimants Representative (POA for American Legion, VFW, DAV etc.)
- 9 burial and marker applications

Activities:

1. Completed as of January 17th:
   a. January 7 – Wood County Veteran Service Commission meeting
   b. January 15 – Planning meeting for Central Wisconsin Women's Veteran Symposium.
   c. January 16 – Wis. State Assembly Committee on Veterans and military Affairs Hearing on Assembly bills 591. 664 and 689.

2. Near Future:
   a. January 29- Representative Kind's new Veteran's caseworker will be at the Heroes Café.
   b. February 6 – Wisconsin Department of Veterans Affairs Board meeting at King WI.
   c. February 7 – CVSO Association Executive Committee meeting.
   d. February 26 – Housing and Homeless Coalition meeting.
   e. March 4 – Wood Co CCS/CST Coordination Committee meeting.
   f. April 6 – CVSO leadership meeting with Federal VA Milwaukee Regional Office Leadership.

Office updates:

1. Wood County veteran hiring initiative: No update this month.
2. Update on department head's goal to get legislative action to reform the hiring requirements for the WDVA grant. Presented testimony at Assembly hearing on this bill (AB664) Comments from Committee Chairman indicated we should have a continued discussion on this portion of the statute. I will follow up with Representative Skowronski.
3. Update on WDVA grant to Counties. We submitted the 2020 grant application. This office received notification that Wood Count's estimated population for 2019 had increased to slightly above 75,000 and we are now eligible for the $13,000 grant vice the $11,500. The application was amended and the Wood County Resolution to amend the 2020 Veterans Office was prepared. See agenda item 8.
4. Office continues to review and reach out to Blue Water Vietnam Navy and Marine personnel.

3

Minutes of the Wood County Public Safety Committee

DATE: January 13, 2020

PRESENT: Dennis Polach, Joe Zurfluh, Mike Feirer, Bill Winch, Dawn Urban
EXCUSED:
NOT PRESENT:
OTHERS PRESENT: Steve Kreuser, Scott Brehm, Randy Dorshorst, Shawn Becker, Lori Heideman, Kelli Trzinski, Sarah Christensen, Peter Kastenholz, Erik Engel, Nanci Olsen, Ted Ashbeck, Charles Evans

LOCATION: Wood County Annex Marshfield

1. **Call to Order:**

Dennis Polach called the meeting to order at 10:00 a.m.

2. **Review minutes of December 09, 2019:**

Motion by Zurfluh, second by Feirer to approve the minutes of the December 09, 2019 meeting as presented. Motion carried unanimously.

3. **Public Comments:**

No Public Comments.

4. **Set date, time and location of next meeting:**

February 10, 2020
9:00 a.m.
Wood County Courthouse

5. **Communications Department:**

a. Communications December 2019 Claims:

The Committee reviewed the Communications December 2019 claims. Erik answered questions about microwave project upgrade. He stated that the company shipped the product before the end of the year, so that it can be billed to 2019. Talked about the charges from BELCO for the squad installs. He states that is the best price that he can find.

b. Communications Report:

Erik answered questions on help to the Rescue staff. Erik talked about the Solar Farm and potential interference with communications. Erik collaborated with Corporation Counsel and suggested that wording be added to the contract that if there is interference they will pay to fix it.

6. **Emergency Management Department**

a. Emergency Management December 2019 Claims:

The Committee reviewed the Emergency Management December 2019 claims. Steve explained the Computer/Hazmat grant monies to the Fire Departments.

b. Emergency Management Activity Report:

The committee reviewed the Emergency Management report. Steve discussed Biron project and our involvement in addressing.

7. **Dispatch Department:**

a. December 2019 Claims:

The Committee reviewed the Dispatch December 2019 Claims. Lori talked about the charges to Police Legal Training and that it is for her dispatchers to get 12 of their necessary 24 hours of yearly training.

b. Dispatch Report:

The Committee reviewed the Dispatch report.

Lori talked about the letter received from Moducom stating that they were bought out and the new services that the new owner can provide.

8. **Coroner:**

a. Coroner Report:

The Committee reviewed the Coroner report.

b. December 2019 Claims:

The Committee reviewed the Coroner December 2019 claims.

c. Discuss Peter Kastenholtz's Letter

Attorney Kastenholz stated he has been in contact with former Coroner Hamm, both verbally and in writing. Former Coroner Hamm said she could afford $200.00 per month toward the $3850.00 owed to Wood County. Attorney Kastenholz said he would be sending a letter to former Coroner Hamm and have documentation for her to sign. Attorney Kastenholz said if former Coroner Hamm defaults on her payments civil action would be taken against her.

9. **Humane Officer**

a. Humane Officer Report:

The Committee reviewed the Human Officer Report.

10. **Sheriff's Department:**

a. Correspondences:

Sheriff Becker shared with the Committee that Deputy Matthews retuned to light duty on January 6, 2020 from his injury sustained in the Jail. He also said Sgt. Leigh returned to full duty mid-December.

Sheriff Becker stated the pink patch fundraiser for Breast Cancer raised $1000 with $500 going to Marshfield Hospital and Aspirus Riverview Hospital.

Sheriff Becker stated Captain Ellis is halfway through his Leadership training through the Department of Justice.

Sheriff Becker stated Lt. Zurfluh did an outstanding job during an ongoing death investigation on January 12, 2020.

Sheriff Becker stated he is working with the Department of Transportation on an effort to reduce the speed limit for a portion of State Highway 54. He stated the Department and Grand Rapids Police Department are providing extra patrol in that area.

Sheriff Becker let the Committee know the Polar Plunge is coming up on February 1, 2020, at The Ridges.

b. Wood County Rescue:

The Committee reviewed the Wood County Rescue report.

c. Crime Stoppers:

The Committee reviewed the Crime Stoppers report.

d. K-9 Project:

The Committee reviewed the K9 report. Sheriff Becker told the Committee that K9 Toro would be retiring at a future date. Sheriff Becker also discussed the K9 Rex Memorial t-shirts the Department is selling to raise money for the K9 fund.

e. December 2019 Claims:

The Committee reviewed the December 2019 claims.

f. Hiring Process:

Sheriff Becker stated that 25 applicants would be testing this coming Saturday, January 18, 2020, at Mid-State Technical College. He stated two deputies will be hired. They will start sometime mid-March.

g. Promotions:

Sheriff Becker stated Inv. Sgt. Andrew Simon may being going to DCI. He stated if this happens the Department will be using the current Inv. Sgt. list from the last process.

h. Snowmobile/ATV Patrol:

The Committee reviewed the Snowmobile/ATV Patrol report. Sheriff Becker stated the snowmobile trails are not open at this time.

i. Overtime:

The Committee reviewed the overtime reports.

j. Courthouse Security:

The Committee reviewed the Courthouse Security report. Sheriff Becker told the Committee that Lt. Bryan Peterson is doing an outstanding job as the Courthouse Security Lieutenant.

k. Jail Items:

i. Inmate Daily Population-Reviewed
ii. EMP-Reviewed
iii. Safekeeper Housing Numbers–Reviewed
iv. Kitchen Report–Reviewed-Captain Ashbeck and Sheriff Becker stated a new food service contract has been signed with Trinity Foods.
v. Maintenance – Nothing at this time
vi. Inmate Programs-Mid-State Technical College will be once again offering the GED Program to inmates.
vii. New Jail Study-Sheriff Becker stated they toured Green Lake County on January 10, 2020. He stated this is a pod style facility built in 2009. Sheriff Becker stated they would be touring Eau Clair County Jail on January 17, 2020. Sheriff Becker thanked Chairman Winch and Vice Chairman Polach for their attendance at the jail tours.

11. <u>December 2019 Claims: Communications, Emergency Management, Dispatch, Sheriff, Coroner, and Humane Officer:</u>

Motion by Zurfluh, second by Feirer to approve the December 2019 claims of all Public Safety Committee Departments. Motion carried unanimously.

12. Agenda Items for Next Meeting:

Nothing at this time.

13. Adjourn

Motion by Feirer, second by Zurfluh to adjourn the meeting at 11:36 a.m. Motion carried unanimously.

Minutes taken by Wood County Emergency Management Department and the Wood County Sheriff's Department

3

Central Records Committee Meeting
Pittsville Fire Department
January 22, 2020

PRESENT: Shawn Becker, Wood County Sheriff's Department
Quentin Ellis, Wood County Sheriff's Department
Kelli Trzinski, Wood County Sheriff's Department
Joseph Zurfluh, Wood County Board
Jewell Ninneman, Grand Rapids Police Department
Lorrie Krokstrom, Marshfield Police Department
Erik Engel-Wood County Communication Department
Jeremy Duerr, Pittsville Police Department
Jerry Minor, Pittsville Fire Department
Brian Krzykowski, Wisconsin Rapids Police Department
Veronica Klish, Wisconsin Rapids Police Department
Chris Markworth-Wood County IT

1. The meeting was called to order at 9:08 a.m. by Sheriff Becker

2. **Minutes of previous meeting:**

MOTION by Lorrie Krokstrom second by Quentin Ellis, to accept the minutes of the October 22, 2019 meeting with one correction under #4 Wood County Dispatch changing CIJS to CJIS Motion carried unanimously.

3. **Public Comment:**

Lorrie Krokstrom stated today is National Point In Time Day. She stated starting at 11:00 p.m. people will be out in our communities looking for homeless people.

4. **Wood County Dispatch:**

None

5. **Mapping Update:**

Lorrie Krokstrom asked when a new mapping update is going to happen. Lorrie stated they have streets in Marshfield that have had a name change back in 2010.

6. **CIS Records/CAD/Mobile Data:**

Please see email from Dan Brandl from Wood County IT explaining some of the questions asked at October 22, 2019 meeting.

7. **IBR:**

Chris Markworth stated Dan Brandl from Wood County IT wanted to remind everyone of the Web X meeting scheduled for January 28, 2020 at 10:30 a.m.

8. **Next Generation 911:**

None

9. **N-DEX-National Data Exchange:**

Lorrie Krokstrom asked Chris Markworth if Dan Brandl was going to look into the cost of N-DEX National Data Exchange.

10. Training CIS

Sheriff Becker asked if each department should have a go to CIS person. He also asked about having quarterly training for an hour each time. Sheriff Becker suggested getting ideas from each department and sent them to Dan Brandl on what we would like training on.

Lorrie Krokstrom stated she would like to see a video library of the training sessions, so others can refer back to them. She also stated there will opportunities for training with the new CIS desktop platform and IBR conversion coming in the future.

11. CIS Priorites:

More training on how to use CIS
Mapping updates
IBR

12. Placing Dispatch and Communications Under the Sheriff's Department:

Sheriff Becker stated there will be no change at this time due to contracts.

Lorrie Krokstrom stated Marshfield is in agreement with Sheriff Becker and does not want to change.

Erick Engel stated he would like to thank the Dispatch and Communication Departments.

Please see Lori Heideman's email regarding placing dispatch and communications under the Sheriff's Department.

13. Any Other Business

Lorrie Krokstrom stated she has had to send an email to the communication employees regarding fingerprints and DNA being taken at Marshfield Police Department.

14. Date for Next Meeting:

Wednesday-April 22, 2020
9:00 a.m.
Pittsville Fire Department

15. Agenda Items for next meeting:

Agenda items will be emailed to Kelli Trzinski.

16. Adjourn

MOTION by Quentin Ellis, second by Lorrie Krokstrom to adjourn at 9:40 a.m. Motion carried unanimously.

Minutes are taken by the Wood County Sheriff's Department.

Wood County
WISCONSIN

OFFICE OF CORONER
SCOTT D. BREHM

DATE: February 1, 2020
TO: Wood County Public Safety Committee
FROM: Scott D. Brehm, Wood County Coroner
SUBJECT: Monthly Activity Report

The following is a list of services rendered by the Wood County Coroner's Office for January 2020:

Deaths in Wood County	94
Calls for Service	84
Sudden/Suspicious Deaths and Falls	23
Traffic Fatalities	0
Suicides	1
Drownings	0
Fire Fatalities	0
Homicides	1
Suspected Overdoses	3
Death Certificates Signed	23
Cremation Permits Signed	57
Autopsies Performed	4
Disinterments	0

Remarks: Autopsied; 3 suspected OD, 1 Homicide. One death this month from two car crash occurring on 12/31/19.

Respectfully Submitted,

Scott D. Brehm
Wood County Coroner

400 Market St • PO Box 8095 • Wisconsin Rapids, Wisconsin 54494 • Telephone (715) 459.3398
• E-mail: sbrehm@co.wood.wi.us • Fax (715) 569-4333

Wood County Coroner's Office
Per Diem

Month **Payroll #1**

Name of Payee
Scott Brehm
Street Address
PO Box 38
City, State, Zip
Vesper WI 54489

Per Diem Type	Amount
Call	$85.00
Phone	varies
Postage	varies
Mileage Rate per Mile	$0.580

PAYROLL

Date	Per Deim Type	Per Deim Amount	Hours per Day	Nature of Business (Last, First)	Sign DC	Crem.	Investigation	Fall	Auto Accident	Post	Location	# of Miles	Funeral Home
12/15/2019			4.00	Admin									
12/16/2019	Call	$85.00	1.50			x	Natural				Ritchay WR	24	Ritchay WR
12/16/2019			3.00	Admin									
12/17/2019			5.00	Admin									
12/17/2019	Call	$85.00	1.50			x	Natural				Ritchay WR	24	Ritchay WR
12/17/2019	Call	$85.00	1.50			x	Natural				Ritchay WR	24	Ritchay Wr
12/18/2019	Call	$85.00	1.50			x	Natural				Ritchay WR	24	Ritchay Wr
12/23/2019			7.00	Admin									
12/26/2019	Call	$85.00	3.00		x		Natural				Riverview Er	22	Ritchay Wr
12/27/2019			9.00	Admin									
12/28/2019	Call	$85.00	1.50			x	Natural				Herman Taylor	24	Herman Taylor
	Total:	$510.00									**Total:**	142	

Total @ $.58 per mile $82.36

Sign off: _____

101-3601-51231-000-101	$510.00	101-3601-51231-000-532	$0.00	101-3601-51231-000-331	$82.36
101-3601-51231-000-221	$0.00	101-3601-51231-000-313	$0.00		

Wood County Coroner's Office

Per Diem

Month **Payroll #2**

Name of Payee
Scott Brehm
Street Address
PO Box 38
City, State, Zip
Vesper WI 54489

Per Diem Type	Amount
Call	$85.00
Phone	varies
Postage	varies
Mileage Rate per Mile	$0.580

PAYROLL

Date	Per Deim Type	Per Deim Amount	Hours per Day	Nature of Business (Last, First)	Sign DC	Crem.	Investigation	Fall	Auto Accident	Post	Location	# of Miles	Funeral Home
12/30/2019	Call	$85.00	1.50			x	Natural				Ritchay WR	24	Ritchay WR
12/30/2019			6.50	Admin									
12/31/2019	Call	$85.00	1.50			x	Natural				Ritchay WR	24	Ritchay WR
1/2/2020			7.00	Admin									
1/3/2020	Call	$85.00	3.00		x		Natural						Rembs
1/3/2020	Call	$85.00	1.50			x	Natural				Herman Taylor	24	Herman Taylor
1/4/2020	Call	$85.00	1.50			x	Natural				Ritchay Wr	24	Ritchay WR
1/6/2020	Call	$135.00	8.00				Accidental			x	UW Madision	345	Hansen Funeral Home
1/7/2020	Call	$85.00	3.00		x		Natural				3111 2nd Street S.	28	Herman Taylor
1/1/2020	Phone	$30.00											
1/8/2020			4.00	Admin									
1/10/2020	Call	$85.00	1.50			x	Natural				Ritchay WR	24	Ritchay WR
	Total:	$760.00									Total:	493	

Total @ $.58 per mile $285.94

Sign off: _____

101-3601-51231-000-101	$730.00	101-3601-51231-000-532	$0.00	101-3601-51231-000-331	$285.94
101-3601-51231-000-221	$30.00	101-3601-51231-000-313	$0.00		

Peter Kastenholz

From: Peter Kastenholz
Sent: Monday, November 25, 2019 3:17 PM
To: Scott Brehm
Subject: Investigation of Dara Hamm

Hi Scott,

Someone, I presume from the DA's office, dropped off a copy of the DOJ's investigative report on Dara Hamm this morning. I went ahead and read it over such that I would be prepared if you stopped by or called to talk about it. Now that I have read it, I want to give a summary of my take on the report and what if any cause of action that the county should take and reasonably expect to win based upon the data in the report.

There are several different allegations of financial abuse by Hamm and my plan is to address each one and then I will follow up with a discussion on the applicable statutes of limitations and how I think we should be proceeding here.

1. Hamm charged an $85 per diem for the first seven months of being in office and was only eligible for $50 per diems.

There doesn't seem to be any dispute that Hamm charged an $85 per diem on 110 occasions when she should have only billed at the $50 rate. This resulted in an overpayment of $3,850 for which the county has not been reimbursed.

The evidence here is compelling and solid. If Hamm doesn't pay back the $3,850 the county has a clear case against her.

2. Hamm charged $100 for report writing at the end of each month.

There is no question that Hamm charged the $100 each month. Hamm maintains that her predecessor (Kronstedt) advised her to bill the county for the report writing. Kronstedt did in fact bill the county $100 each month, at least at the end of his tenure, for report writing. There is no ordinance, resolution or policy authorizing this billing. The oversight committee took no action to stop the practice or apparently even to question it.

It is rather clear to someone like myself that the $100 per month report writing was not authorized and that the monthly salary would cover this type of function. However, there being no policy on it and the fact that Hamm's predecessor charged in the same fashion and the committee to my knowledge never asked about or acted to stop the practice, makes it unlikely the county could show that Hamm was wrong in so billing and therefore had to reimburse the county for the payments made.

3. Hamm inappropriately commenced the practice of charging per diems for meetings and conferences when she stopped over-billing her per diems.

The record is clear that Hamm did as alleged. It doesn't appear that Kronstedt charged per diems for meetings and conferences. I am not aware that the oversight committee affirmatively approved the new practice or that it was formally brought to its attention. Likewise, there is no evidence the oversight committee questioned the vouchers containing the billing or asked Hamm to change her practice.

An action by the county to recover these costs is stronger than it would be for the $100 end of month reports because there was no past practice of charging per diems for meetings and conferences. It is by no means a solid case, though, with the committee never questioning the practice and therefore acquiescing to it. The county would be in the awkward position of contending that the committee was negligent in performing its job and therefore should be entitled to

recover the payments. It is possible that Hamm would find a member of the committee that oversaw her during her four hear term that would say they were aware of the charge and deemed it an appropriate application of the per diem policy. For these reasons I would be leery about suing for the recovery of these payments.

4. Hamm charged per diems and mileage for actions that were not taken.

The DOJ DCI investigator did not delve into trying to prove or disprove this allegation and there weren't precise details included in your written complaint or apparently in your interview with the investigator to follow up on. Possibly for similar reasons as the investigator, that being it is very unlikely to be a profitable endeavor to try and prove up these claims and to get funeral home directors and staff to verify actions and inaction of Ms. Hamm, that I am not interested in pursuing verification of this allegation.

From a legal perspective these alleged instances of overbilling would be very difficult to prove.

Another component of assessing what actions can be taken to recover money that was overpaid by a governmental entity to a former elected official has to do with the statute of limitations applicable to the over-billing events. When an employee or elected official brings an action against the county for payment for services rendered, the 2 year statute of limitation under Wis. Stat. s. 893.44 applies. That statute only limits the time within a recipient of compensation may sue, not when the "employer" may sue for overpayments made. Arguably, the 6 year look back period set forth in Wis. Stat. s. 893.61 for contracts for payment of money with a governmental entity applies. It is also plausible for a court to find that the 2 year limitation period under s. 893.93(1m)(b) for fraudulent acts applies. There is no case law on point so it isn't crystal clear. Obviously, though, the statute of limitations that does apply will impact the county's ability to recoup overpayments.

My suggestion is that you address this topic with your oversight committee. If they want it to be considered in closed session then I should be there for that and assist in writing the specific notice for the agenda.

The preferred approach in my opinion would be for the committee to authorize/direct me to recover the $3,850 in the 110 per diems that were paid at $85 each instead of the correct $50 each. I would attempt to make the recovery by a voluntary payment plan and if that failed I would then utilize small claims court to obtain reimbursement.

I would like to me notified if and when the Public Safety Committee plans to meet to discuss the topic.

Thank you for your attention and please advise if you have any questions or concerns.

Peter Kastenholz
Wood County Corporation Counsel
715-421-8465

TIME CARD

COUNTY OF WOOD

Monthly Time Report

EMPLOYEE NAME: Nanci Olson

DEPARTMENT: Wood County Humane Officer

Olson

12/1/2019 THROUGH 12/14/2019

APPROVED BY: Public Safety Committee

Date	Incident #	Per Diem	Mileage	Start Time	End Time	Total Hours	Description
12/01/19		$50.00	0	12p	5p	4.00	Reports
12/01/19	WR25644	$50.00	16	8a	10a	2.00	Cat Bite
12/02/19	NK3079	$50.00	50	8a	11a	3.00	Mistreatment
12/04/19	NK3079	$50.00	50	1p	5p	4.00	Mistreatment
12/05/19	NK3079	$50.00	0	4p	6p	2.00	Mistreatment
12/02/19	WC19550	$50.00	46	1p	4p	3.00	Dog Bite
12/03/19	WC19349	$50.00	46	9a	11a	2.00	Mistreatment
12/06/19	WC19349	$50.00	22	1p	3p	2.00	Mistreatment
12/07/19	WC19349	$50.00	46	1p	4p	3.00	Mistreatment
12/03/19	WC19495	$50.00	40	1p	4p	3.00	Dog Bite
12/04/19	GR5078	$50.00	18	9a	11a	2.00	Welfare Check
12/05/19	WR25965	$50.00	16	12p	2p	2.00	Welfare Check
12/06/19	WC18201	$50.00	30	8a	11a	3.00	Hoarding
12/12/19	WC18201	$50.00	30	1p	4p	3.00	Hoarding
12/08/19	WC19942	$50.00	76	8a	11a	3.00	Improper confinement
12/11/19	WC19942	$50.00	76	11a	2p	3.00	Improper confinement
12/10/19	WR26276	$50.00	18	2p	5p	3.00	Dog Bite
12/11/19	WR26276	$50.00	0	9a	10a	1.00	Dog Bite
12/13/19	WR26313	$50.00	14	8a	11a	3.00	Welfare Check
12/14/19	WR26313	$50.00	14	9a	11a	2.00	Welfare Check
	TOTAL	$1,000.00	608			53.00	$352.64 (Mileage Check)

Per Diem: 101-3901-54129-000-101
Mileage: 101-3901-54129-000-331

Dept. Head Humane Officer
December 1 – December 14 2019

12-1 Reports

12-1 WR25644 Follow up with name of Veterinarian regarding a Cat Bite @ 200 block of 16th Ave. North. 16

12-2,4,5 NK3079 Animal abandonment, mistreatment and sanitation concerns, impoundment of animals. Follow up regarding disposition of two dogs, working with the owners regarding possible surrender. Both suspects did surrender each of their dogs. 50,50,0

12-2 WC19550 Follow up with victim regarding a dog bite @ 7400 block of South Highway 73, Town of Wood. 46

12-3,6,7 WC19349 Welfare check requested by a deputy and a Worker for Aging and Disability follow up regarding the other 2 cats still with the owner and ability to care for them @ 3000 block of George Road. On going communication with Humane Society to obtain room at the shelter for two more cats, due to the town of Senica not having a contract regarding cats. Working with neighbor in regards to current care of the cats and possible transport of them. 46,22,46

12-3 WC19495 Owner of a dog @ 7700 block of Hetze Road, Town of Sherry, was bit on his right hand, follow up with the veterinarian. 40

12-4 GR5078 Welfare check @ Airport Ave, open case. 18

12-5 WR25965 Welfare check on multiple dogs @ 300 block of 9th St. N. 16

12-6,12 WC18201 Cat Hoarding @ 4300 block of County Road Q in Senica 30,30

12-8,11 WC19942 Improper confinement of a dog with a history of biting. 76,76

12-10,11 WR26276 Victim was bit while grooming a dog @ 2800 block of West Grand. 18, 0

12-13,14 WR26313 Welfare check and improper confinement @ 300 block of 11th St. S. 14,14

TIME CARD

COUNTY OF WOOD

Monthly Time Report

EMPLOYEE NAME: Nanci Olson

DEPARTMENT: Wood County Humane Officer

Olson

12/15/2019 THROUGH 12/28/2019

APPROVED BY: Public Safety Committee

Date	Incident #	Per Diem	Mileage	Start Time	End Time	Total Hours	Description
12/15/19		$50.00	0	1p	5p	4.00	Reports
12/15/19	WR26313	$50.00	14	8a	11a	3.00	Welfare Check
12/16/19	WC19349	$50.00	46	11a	2p	3.00	Welfare Check
12/17/19	WC19349	$50.00	46	12p	3p	3.00	Welfare Check
12/17/19	WC19942	$50.00	76	8a	11a	3.00	Improper confinement
12/18/19	WR26828	$50.00	16	11a	3p	4.00	Cat Bite
12/19/19	WR26828	$50.00	22	4p	6p	2.00	Cat Bite
12/21/19	WR26828	$50.00	0	10	11a	1.00	Cat Bite
12/18/19	WR26780	$50.00	14	1p	4p	3.00	Welfare Check
12/18/19	WC20502	$50.00	48	4p	7p	3.00	Dog Bite
12/20/19	WC20502	$50.00	48	8a	11a	3.00	Dog Bite
12/18/19	WC20520	$50.00	34	9	1p	1.00	Welfare Check
12/19/19	WC20520	$50.00	34	8a	11a	3.00	Welfare Check
12/19/19	WC20559	$50.00	44	9a	12p	3.00	Dog Bite
12/20/19	WC20559	$50.00	44	1p	4p	3.00	Dog Bite
12/19/19	WR26907	$50.00	12	6p	8p	2.00	Dog Bite
12/20/19	GR5078	$50.00	18	5p	7p	2.00	Welfare Check
12/22/19	WC20709	$50.00	0	8a	10a	2.00	Cat Bite
12/23/19	WC20692	$50.00	0	9p	10p	1.00	Loose Horse
12/27/19	WR27242	$50.00	12	8a	10a	2.00	Cat Bite
12/27/19	WR27401	$50.00	14	6p	9p	3.00	Cat Bite
12/28/19	WR27401	$50.00	14	9a	11a	2.00	Cat Bite
	TOTAL	$1,100.00	556			56.00	$322.48 (Mileage Check)

Per Diem: 101-3901-54129-000-101
Mileage: 101-3901-54129-000-331

Dept Head – Humane Officer Nanci Olson
December 15th – December 28th 2019

12-15; Reports

12-15; WR26313 Welfare check and improper confinement @ 300 block of 11th St. S. 14

12-16,17; WC19349 Welfare check regarding the other 2 cats, the owner surrendered them. 46, 46

12-17; WC19942 Improper confinement of a dog with a history of biting. 76

12-18,19,21st; WR26828 Cat bite @ 2100 block of Evergreen Lane. The victim was bit by an injured or sick stray cat, a couple days later this cat died under quarantine. Following procedures I contacted the Health Dept as well as a local vet so the head was sent to Madison for Rabies testing. The test came back negative. 16,22,0

12-18; WR26780 Welfare check on a small dog tied up outside with out shelter @ 700 block of 10th street south, WR. Open. 14

12-18,20; WC20502 Dog bite @ 6400 Hemlock Rd, Vesper. The dog is very ill, dying of cancer and uncomfortable, so when the owner whom had been laying by her dog got up, she believes she bumped her dog and that is when she was bit in the face. The dog was put down. I advised the owner of her options of either sending the dog's head to Madison for testing or starting rabies prevention shots herself and to discuss her options with her medical care provider. 48,48

12-18,19; WC20520 Welfare check on cats left in a home when the owner was arrested and waiting court in jail. The landlords were concerned due to the heat being shut off in the home. There where space heater and the temp in the home was warm enough. They will be providing care for the cats until the owner comes home or makes other arraignments. 34,34

12-19,20; WC20559 Dog Bite @ 6000 block of Grand. The owner is also the victim of the bite to his hand from his English Springer Spaniel. 44,44

12-19; WR26907 Dog bite to a worker at a dog grooming business @ 3600 block of 8th St. WR. The victim was grooming a poodle type dog when she was bit on the hand. 12

12-20; GR5078 Welfare check @ Airport Ave. Open case. 18

12-22; WC20709 Cat bite @ 9000 block of Woehrle Lane, Town of Richfield. Victim was bit on her thumb by own her cat, the victim received medical attention 4 days after the bite. 0

12-23; WC20692 Found horse in the area of Highway 186 & Arpin Hanson Road. Horse has been returned to owner. 0

12-27; WR27242 Cat Bite @ at a local veterinarian's office 3 days prior to it being reported. The victim is an In-Home Health Care Worker, she was at the veterinarian's office with her clients cat and when she was putting the cat back in the carrier she was bit in the hand. 12

10-27,28; WR27401 A child was bit by the family cat @ 2000 block of Cherry Court, WR. The mother of the victim states the one year old child had been picking on the cat and the cat finally bit the child in the forehead. 14,14

2019

December Monthly Report

Wood County Sheriff's Rescue

December Training Descriptions

Date	Type	Description
3-Dec	Business Meeting	Business Meeting
10-Dec	ATV & Extrication	Proper ATV usage. Basic extrication with newer members including door removal and dash roll.
17-Dec	ATV & Extrication	Review of proper ATV usage. Basic extrication including full roof removal.
23-Dec	Work Night	Checks and call sheet.
30-Dec	Work Night	Checks and call sheet.

Call #	97	98	99	100	101
Date	12/3/19	12/7/19	12/7/19	12/10/19	12/12/19
Time	15:31	10:41	16:46	16:36	15:58
Day of Week	Tuesday	Saturday	Saturday	Tuesday	Thursday
Township	Sigel	Auburndale	Nekoosa	Port Edwards	Saratoga
Location	CTH C & LUNDBERG RD	CONNOR ST & MAIN ST	951 MARKET ST	GRIFFITH AVE & NEPKO LAKE RD	STH 13 & CHURCH AVE
Call Type	10-50 w/ Unknown Injuries	Other	Other	10-50 w/ Unknown Injuries	10-50 w/ Injuries
Medical/ Extrication	No	No	No	No	No
Ambulance	UEMR			WRFD	WRFD
EMR	Vesper			Port Edwards	
Fire	Vesper			Port Edwards	Nekoosa
Tools/ Equipment Used					
Notes		Auburndale Holiday Parade	Nekoosa Holiday Parade		

Call #	102	103	104	105	106
Date	12/12/19	12/14/19	12/14/19	12/15/19	12/17/19
Time		7:52	16:26	18:09	3:43
Day of Week	Thursday	Saturday	Saturday	Saturday	Tuesday
Township	Saratoga	Rudolph	Grand Rapids	Arpin	Armenia
Location	STH 13 & CHURCH AVE	1500 MAIN ST	58TH ST S & WHITROCK AVE	6190 MAIN ST	6TH ST & NELSON
Call Type		Traffic/Scene Containment	10-50 w/ Unknown Injuries	Traffic/Scene Containment	10-50 w/ Injuries
Medical/ Extrication		No	No		No
Ambulance			UEMR		Nekoosa
EMR			Grand Rapids		Armenia
Fire			Grand Rapids		Armenia
Tools/ Equipment Used			Traffic cones		
Notes	repeat of complaint #101	Traffic for Rudolph 5K		Traffic for Arpin Parade	10-22ed prior to arrival on scene

Call #	107				
Date	12/17/19				
Time	21:36				
Day of Week	Tuesday				
Township	Port Edwards				
Location	CTH Z & RANGE LINE ROAD				
Call Type	10-50 w/ Unknown Injuries				
Medical/ Extrication	Extrication				
Ambulance	WRFD				
EMR	Port Edwards				
Fire	Port Edwards				
Tools/ Equipment Used	Spreader, stabilization bars				
Notes					

Date	12/7/19	12/7/19	12/14/19	12/14/19	12/14/19
Day of Week	Saturday	Saturday	Saturday	Saturday	Saturday
Event	Auburndale Holiday Parade	Nekoosa Holiday Parade	Rudolph 5K	Rudolph Parade	Arpin Parade
Host					
Location	CONNOR ST & MAIN ST	951 MARKET ST	1500 MAIN ST	STH 34 & CTH C	6190 MAIN ST
Vehicle Used	Rescue 3	Rescue 3	R2, R3, R4	R2 & R4	R2, R3, R4
Tools/ Equipment Used					
Event Description	Participated in Auburndale Holiday Parade	Participated in Nekoosa Holiday Parade	Traffic for Rudolph 5K	Traffic for Rudolph Parade	Traffic for Arpin Parade

2019

End of the Year Report

Wood County Sheriff's Rescue

Truck Time Totals

December 2019

	Week 50 12/03/2019 - 12/10/2019	Week 51 12/10/2019 - 12/17/2019	Week 52 12/17/2019 - 12/23/2019	Week 53 12/23/2018 - 12/30/2019	Week 54 12/30/2018 - 01/06/2020	*December Totals*
Mike Wiberg	0	1.65	0	0	4	*5.65*
David Westfall	15	0	0	0	0	*15*
Catherine Pigeon	0	13.5	5.75	0	0	*19.25*
Casey Mike	A	A	A	A	A	*0*
Ann Burger	0	0	0	0	0	*0*
Chris Stoflet	13	12	22.25	0	11	*58.25*
Rob Mateer	A	A	A	A	A	*0*
Brandon Franz	12.5	9	12	19	13.5	*66*
Mandy Adamski	17.75	19.5	27.25	23.5	35	*123*
Jordan Herman	A	A	A	A	A	*0*
Cole O'Neil	A	A	A	A	A	*0*
Jamie Vilbaum	0	0	A	A	A	*0*
Nick Brockman	A	A	A	A	A	*0*
Dakota Blakeslee	24.25	12	0	15.5	15	*66.75*
Josh Habeck	56	74	25.5	45	57.5	*258*
Jaron Bernette	0	0	0	0	0	*0*
Joshua Alexander	0	0	0	19.5	0	*19.5*
Gordy Timm	0	0	0	10.5	0	*10.5*
Rylie Potter	15	11.5	5	23	13	*67.5*
Eric Doerrler	0	0	24.5	11	30.5	*66*
Brianna Havitz	0	0	0	0	0	*0*
Mathew Bishop	0	0	0	0	0	*0*

B -- Before Joining the Squad
A -- After Leaving the Squad

Truck Time Totals

	January	February	March	April	May	June	July	August	September	October	November	December	Yearly Total
Mike Wiberg	24	0	32.5	52	16	7	21	17	13	13.8	23	5.65	**224.9**
David Westfall	24	0	24	49.8	37	34.5	0	0	83	38.5	24.5	15	**330.25**
Catherine Pigeon	17	11	0	6	16	10	12	0	39	24.5	9.25	19.3	**164**
Casey Mike	24	14	34.5	0	0	0	0	0	0	0	0	0	**72.5**
Ann Burger	21.5	12	18	9	9.5	0	7	0	0	0	0	0	**77**
Chris Stoflet	36	41	12	28.3	11.5	58.5	59	0	23	21.5	35.5	58.3	**384.5**
Rob Mateer	0	0	0	0	0	0	0	0	0	0	0	0	**0**
Brandon Franz	36	11	33.5	73	62	69.3	87.5	64	47	24.3	56.3	66	**629.75**
Mandy Adamski	48	101	98	88.3	84.8	72	149	76.8	65	116	110	123	**1131.5**
Jordan Herman	226	132	157	117	84.3	153	95.8	0	0	0	0	0	**963.5**
Cole O'Neil	60	53	58	67.3	40.5	63	24	0	0	0	0	0	**365.75**
Jamie Vilbaum	108	58.5	48	75.3	22	33.5	48	29	55.5	22.8	0	0	**500.5**
Nick Brockman	36	37.5	24.5	0	0	0	0	0	0	0	0	0	**98**
Dakota Blakeslee	0	0	12	130	88	0	73.8	36.5	15	44.3	48.5	66.8	**514.5**
Josh Habeck	132	195	112	121	128	137	157	78	107	219	225	258	**1868**
Jaron Bernette	0	0	0	11.5	58.5	16	22	12	20.5	12	0	0	**152.5**
Joshua Alexander	0	0	0	0	0	0	34	126	111	10.5	0	19.5	**301.25**
Gordy Timm	0	0	0	0	0	3	43.8	55.8	5.5	23.3	0	10.5	**141.75**
Rylie Potter	0	0	0	0	0	0	0	164	59	156	77.3	67.5	**523.5**
Eric Doerrler	0	0	0	0	0	0	0	0	44	90	33.8	66	**233.75**
Brianna Havitz	0	0	0	0	0	0	0	0	0	0	0	0	**0**
Mathew Bishop	0	0	0	0	0	0	0	0	0	0	0	0	**0**

Call Time Totals

December 2019

	Week 50 12/03/2019 - 12/10/2019	Week 51 12/10/2019 - 12/17/2019	Week 52 12/17/2019 - 12/23/2019	Week 53 12/23/2019 - 12/30/2019	Week 54 12/30/2019 - 01/06/2020	*December Totals*
Mike Wiberg	0	6	0	0	0	*6*
David Westfall	0	0	0	0	0	*0*
Catherine Pigeon	11	0	17.5	24	0	*52.5*
Casey Mike	A	A	A	A	A	*0*
Ann Burger	0	0	0	0	0	*0*
Chris Stoflet	0	0	0	33	0	*33*
Rob Mateer	A	A	A	A	A	*0*
Brandon Franz	24	12	12	12	0	*60*
Mandy Adamski	0	0	0	0	0	*0*
Jordan Herman	A	A	A	A	A	*0*
Cole O'Neil	A	A	A	A	A	*0*
Jamie Vilbaum	0	0	A	A	A	*0*
Nick Brockman	A	A	A	A	A	*0*
Dakota Blakeslee	12	24	24	0	24	*84*
Josh Habeck	0	0	0	0	0	*0*
Jaron Bernette	0	0	0	0	0	*0*
Joshua Alexander	0	0	12	0	0	*12*
Gordy Timm	0	0	0	0	0	*0*
Rylie Potter	0	12	12	0	0	*24*
Eric Doerrler	0	24	12	0	12	*48*
Brianna Havitz	24	0	36	0	0	*60*
Mathew Bishop	24	24	24	24	24	*120*

B -- Before Joining the Squad
A -- After Leaving the Squad

Call Time Totals

	January	February	March	April	May	June	July	August	September	October	November	December	Yearly Total
Mike Wiberg	51	0	40.8	12	45	10	24	24	29	14.5	8	6	**264.25**
David Westfall	96	54	66	71	71.5	47.5	24	48	6	120	48	0	**652**
Catherine Pigeon	63	77	37.5	33.5	24	24	24	0	39	51	71.5	52.5	**497**
Casey Mike	36	47	56	0	0	0	0	0	0	0	0	0	**139**
Ann Burger	111	92	90	133	91	36	56	59	8	0	0	0	**676**
Chris Stoflet	81	93	108	84	128	42	86.8	31.5	107	113	84	33	**990.75**
Rob Mateer	72	0	0	0	0	0	0	0	0	0	0	0	**72**
Brandon Franz	148	116	156	132	117	51	123	96	65	71.5	97	60	**1232.5**
Mandy Adamski	24	70	12	24	12	0	0	12	0	0	0	0	**154**
Jordan Herman	60	36	24	3	0	0	32	0	19	0	0	0	**174**
Cole O'Neil	9	35.5	36.5	35	71	18	9.5	0	0	0	0	0	**214.5**
Jamie Vilbaum	52	67	63	64	36	91	69	60	0	0	0	0	**502**
Nick Brockman	87	58.5	58.5	0	0	0	0	0	0	0	0	0	**204**
Dakota Blakeslee	120	84	84	27	0	0	24	56	84	48	74	84	**685**
Josh Habeck	87	28	12	12	0	0	0	0	12	12	24	0	**187**
Jaron Bernette	222	87	139	164	96	60	120	80	102	96	24	0	**1189.5**
Joshua Alexander	104	153	171	129	132	97	72	0	0	8	0	12	**877**
Gordy Timm	0	0	0	54	0	0	0	12	31	24	12	0	**133**
Rylie Potter	0	0	0	240	300	405	234	155	24	0	24	24	**1406**
Eric Doerrler	0	0	0	0	24	131	108	95	46	68	69	48	**589**
Brianna Havitz	0	0	0	0	0	0	0	0	43	156	24	60	**283**
Mathew Bishop	0	0	0	0	0	0	0	0	36	108	36	120	**300**

Attendance

December 2019

	Business Meeting	ATV & Extricaion	ATV & Extricaion	Work Night	Work Night
	3-Dec	10-Dec	17-Dec	23-Dec	30-Dec
Mike Wiberg	E	E	X	E	E
David Westfall	X	X	X	X	E
Catherine Pigeon	X	E	X	X	E
Casey Mike	A	A	A	A	A
Ann Burger	X	X	X	X	E
Chris Stoflet	X	X	X	E	E
Rob Mateer	A	A	A	A	A
Brandon Franz	X	X	X	X	X
Mandy Adamski	X	X	X	X	X
Jordan Herman	A	A	A	A	A
Cole O'Neil	A	A	A	A	A
Jamie Vilbaum	E	A	A	A	A
Nick Brockman	A	A	A	A	A
Dakota Blakeslee	E	X	X	E	X
Josh Habeck	X	X	X	X	X
Jaron Bernette	X	E	E	E	E
Joshua Alexander	E	E	E	X	E
Gordy Timm	X	E	X	X	E
Rylie Potter	E	X	E	X	E
Eric Doerrler	X	X	X	X	X
Brianna Havitz	X	E	X	E	E
Mathew Bishop	X	X	X	X	E

B -- Before Joining the Squad
A -- After Leaving the Squad

X -- Member present for training
E -- Member excused from training
EMR -- Member missed training due to participating in Emergency Medical Responder refresher

Attendance

	Present	*EMR*	Excused	Unexcused	**Total**	**% Attended**
Members						
Mike Wiberg	22	*2*	32	0	**54**	**41%**
David Westfall	46	*5*	8	0	**54**	**85%**
Catherine Pigeon	32	*3*	22	0	**54**	**59%**
Casey Mike	5	*0*	26	0	**31**	**16%**
Ann Burger	46	*0*	8	0	**54**	**85%**
Chris Stoflet	34	*0*	20	0	**54**	**63%**
Rob Mateer	0	*0*	5	0	**5**	**0%**
Brandon Franz	49	*5*	5	0	**54**	**91%**
Mandy Adamski	46	*0*	8	0	**54**	**85%**
Jordan Herman	36	*0*	7	0	**43**	**84%**
Cole O'Neil	20	*0*	28	0	**48**	**42%**
Jamie Vilbaum	25	*0*	25	0	**50**	**50%**
Nick Brockman	12	*0*	1	0	**13**	**92%**
Dakota Blakeslee	47	*0*	7	0	**54**	**87%**
Josh Habeck	48	*3*	6	0	**54**	**89%**
Jaron Bernette	31	*0*	23	0	**54**	**57%**
Joshua Alexander	30	*0*	24	0	**54**	**56%**
Gordy Timm	26	*0*	16	0	**42**	**62%**
Rylie Potter	30	*0*	11	0	**41**	**73%**
Eric Doerrler	34	*0*	2	0	**36**	**94%**
Brianna Havitz	11	0	7	0	**18**	**61%**
Mathew Bishop	16	0	2	0	**18**	**89%**

Attendance

	Before on Squad	After on Squad	**Yearly Total**
Mike Wiberg	0	0	**54**
David Westfall	0	0	**54**
Catherine Pigeon	0	0	**54**
Casey Mike	0	23	**54**
Ann Burger	0	0	**54**
Chris Stoflet	0	0	**54**
Rob Mateer	0	49	**54**
Brandon Franz	0	0	**54**
Mandy Adamski	0	0	**54**
Jordan Herman	0	11	**54**
Cole O'Neil	0	6	**54**
Jamie Vilbaum	0	4	**54**
Nick Brockman	0	41	**54**
Dakota Blakeslee	0	0	**54**
Josh Habeck	0	0	**54**
Jaron Bernette	0	0	**54**
Joshua Alexander	0	0	**54**
Gordy Timm	12	0	**54**
Rylie Potter	13	0	**54**
Eric Doerrler	18	0	**54**
Brianna Havitz	36	0	**54**
Mathew Bishop	36	0	**54**

Vehicle Call Totals (per member)

Name	R3	R4	R5	Calls On	Total
Mike Wiberg	3	1	0	10	14
David Westfall	3	0	0	10	13
Cat Pidgeon	3	0	0	10	13
Casey Mike	1	0	0	0	1
Ann Burger	0	1	0	10	11
Chris Stoflet	0	0	0	6	6
Robert Mateer	0	0	0	0	0
Brandon Franz	5	0	0	16	21
Mandy Adamski	6	0	0	17	23
Jordan Herman	18	1	0	2	21
Cole O'Neil	4	0	0	4	8
Jamie Vilbaum	4	1	0	13	18
Nick Brockman	0	0	0	0	0
Dakota Blakeslee	3	0	0	13	16
Josh Habeck	31	2	0	23	56
Jaron Bernette	2	0	0	9	11
Joshua Alexander	7	0	0	24	31
Gordy Timm	4	1	0	15	20
Rylie Potter	6	0	0	30	36
Eric Doerrler	5	0	0	22	27
Brianna Havitz	0	0	0	5	5
Mathew Bishop	0	0	0	7	7
Out of Service	0	0	0	0	0

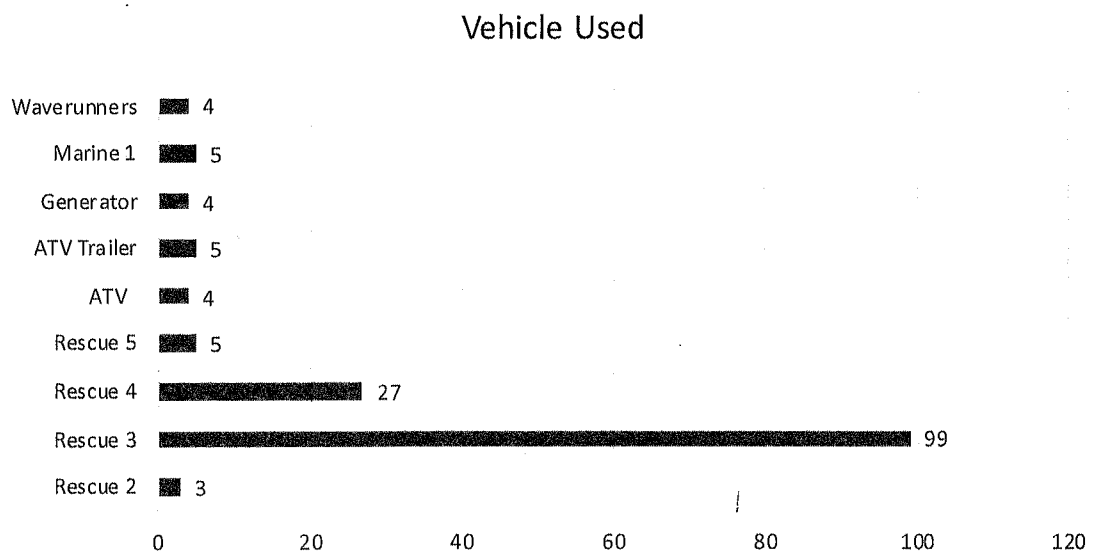
Total	105	7	0	246	358

*NOTE: NUMBERS FOR R3 MAY BE OFF DUE TO SWAPPING OF THE TRUCK DURING FIRE STANDBY CALL (WCSR 2019-11)

Vehicles Used on Calls 2019

Rescue 2	3
Rescue 3	99
Rescue 4	27
Rescue 5	5
ATV	4
ATV Trailer	5
Generator	4
Marine 1	5
Waverunners	4

Totals	156



Tools Used 2019

Spreader	3
Cutters	3
Ram	0
Sawsall	0
Portable Pump	0
Chainsaw	0
Cold Water Suits	2
Rope	1
Air Bags	0
Oil Dry	2
Winch	0
Traffic Cones	4
AED	0
Scene/Tower Lights	2
Long Board	1
C-Collar	0
KED	0
Spider Straps	1
Head blocks	1
Stabilization Bars	2
Stokes Basket	1
Mini Cutters	0
Ram Extension	0

Emergency Scene Ahead signs	1
Stop Signs	4
Brooms	1
Cribbing	0
Blanket	1
Glass Master	0
Yellow Light Box	1
Biohazard bag	1

WOOD COUNTY SHERIFF'S DEPARTMENT

SHAWN BECKER, SHERIFF

January 2, 2020

Sheriff Becker:

During the Month of December the Crime Stoppers program received 22 tips that were forwarded to the appropriate agencies for follow-up.

Our monthly meeting was held on 12/10/19. Our next meeting is scheduled for 1/14/20 at the Pittsville Fire Department.

Lt. Joseph Zurfluh

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Wood County
WISCONSIN

SHERIFF'S DEPARTMENT

Shawn Becker
SHERIFF

TO: Sheriff Shawn Becker

FROM: Lieutenant Charles Hoogesteger

DATE: January 6, 2020

RE: K9 Program – December 2019

TRAINING (K9 ACE)

- 12/6 – tracking
- 12/18 – Narcotics, Obedience, and using various equipment.
- 12/23 – Narcotics Detection
- 12/27 – Narcotics Detection
- 12/28 - Tracking

TRAINING (K9 TORO)

- 12/18 – Narcotics (building), Traffic Stops, Narcotics (vehicles), Room Clearing and Apprehension work.

COMMUNITY/DEMOS (K9 ACE)

- School walk through at Washington Elementary

COMMUNITY/DEMOS (K9 TORO)

- NONE

DEPLOYMENTS (K9 ACE)

- WOSO – Building search with open door
- NKPD – Vehicle Search no indication
- NKPD – Vehicle Search with Indication, no locate

DEPLOYMENTS (K9 TORO)

- WOSO – Traffic Stop with no indication
- WOSO – Building Clearing for Burglary Suspect
- WRPD – Assist Wisconsin Rapids with Interdiction
- WRPD – Traffic Stop with no indication

We continue to finalize the purchase of our next K9 for Deputy Pidgeon and will hopefully finalize this in January.

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City Hall Plaza • 630 S. Central Ave., Suite 220 • Marshfield, Wisconsin 54449-4196 •Telephone (715) 384-5345 • Facsimile (715) 384-4602

Respectfully

Charles Hoogesteger
Patrol Lieutenant

WOOD COUNTY
SHERIFF'S DEPARTMENT
SHAWN BECKER, SHERIFF

Department of Natural Resources Patrols

December 2019

ATV

- 1 hours for administrative paperwork
- No other activity

BOAT

- 2 hours for administrative paperwork
- Completed year end Audit and will submit to the State
- No other activity

SNOWMOBILE

- 1 hour for administrative paperwork
- 1 hour for patrol
  - 7 citations issues for trespassing on private property while trail system was closed as well as for registrations issues.

*Patrol hours worked include hours for each deputy even if they are working at the same times. For example, two deputies who work a 4 hours shift are tracked as eight total hours worked.

Respectfully

Charlie Hoogesteger

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WOOD COUNTY
SHERIFF'S DEPARTMENT
SHAWN BECKER, SHERIFF

Operations Overtime/Comp Time Totals

December 2019

Patrol
Overtime hours: 53.5
Comp time hours: 127.75

Investigations
Overtime hours: 10.25
Comp time hours: 46.75

Security Services
Overtime hours: 0
Comp time hours: 11

Holiday pay (Christmas Eve and Christmas Day):
Hours taken for pay: 168 (14 deputies, 12 hour shifts)
Hours taken for comp: 36 (3 deputies, 12 hour shifts)

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OVERTIME BREAKDOWN 2019 (HRS.)						
MONTH	FUNERAL LEAVE	FILL IN OT	FMLA	SICK LEAVE	TRAINING	TOTAL
January	0.00	0.00	36.00	119.00	2.00	**157.00**
February	0.00	3.00	0.00	121.75	16.00	**140.75**
March	0.00	2.25	0.00	106.50	15.25	**124.00**
April	24.00	35.50	0.00	35.00	31.50	**126.00**
May	0.00	9.00	0.00	28.00	20.00	**57.00**
June	0.00	12.00	0.00	56.50	6.50	**75.00**
July	0.00	9.00	0.00	48.00	0.00	**57.00**
August	0.00	0.00	0.00	33.00	0.00	**33.00**
September	0.00	9.00	0.00	2.00	0.00	**11.00**
October	0.00	24.00	0.00	96.00	0.00	**120.00**
November	36.00	29.50	120.00	104.00	0.00	**289.50**
December	0.00	24.00	60.00	58.00	0.00	**142.00**
TOTALS	**60.00**	**157.25**	**216.00**	**807.75**	**91.25**	**1332.25**

Wood County
WISCONSIN

SHERIFF'S DEPARTMENT

Shawn Becker
SHERIFF

Public Safety Committee Meeting

Security Services December 2019 Report

For the month of December, 2019, the total number of prohibited items stopped form entering the Courthouse are:

Guns -	1
Knives -	169
O.C. -	9
Misc. Items -	9

A couple of the miscellaneous items were ammunition, alcohol and a 17 year old with a Juul. Deputy Bannerman also found marijuana shake in the 1st floor men's bathroom which he destroyed.

Security Services had 69 security requests from different departments within the Courthouse. This is a significant jump in requests from 37 requests in November. I believe that the employees are getting more aware of the Security Department and are utilizing it more when they have concerns or just need help. I can only imagine that this number will continue to increase has time goes on.

Security Services screened 7,440 people entering the courthouse for the month of December. Attached to this report is a break down, by week, of items Security Services have located for the month of December.

Security Services is having issues with staffing levels. One example of this is on the morning of December 13th we had a security request in Branch 3 along with a request for someone to be stationed at the jail entrance due to maintenance needing the door propped open for work being done on the chiller. This is all in addition to someone needed to be in traffic court and someone stationed at the front doors. Security Services only had two working at that time and we were needed in four separate areas.

This kind of a "perfect storm" also happened on December 27th when I had to pull the Civil Process Deputy away from his duties to assist at the front doors for two hours due to other security requests that we had at the same time.

Part time employees have been utilized to assist with open shifts for the month. We had ten shifts available for part time sign ups, eight of the ten shifts were filled. Part time shifts are in four hour block increments.

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December 2nd – December 6th 2019

Guns	0
Knives	53
O.C.	4
Misc. Items	2 – a .40 cal bullet and one large spike
Drugs	0
Security Req.	20
Count of screenings	2,259

December 9th – December 13th 2019

Guns	1
Knives	48
O.C.	1
Misc. Items	3 – a can of alcohol, scissors and a kitten
Drugs	1
Security Req.	16
Count of screenings	2,071

Deputy Bannerman also found marijuana shake in the downstairs men's bathroom on the 12th, which he destroyed. Also on Dec. 12th, we had a request in Branch 3, someone had to be stationed at the jail entrance for chiller maintenance, we need someone for traffic court and someone had to be at the front doors and we only had 2 people working.

December 16th – December 20th 2019

Guns	0
Knives	50
O.C.	0
Misc. Items	2 – .22 ammo and A.U. with a Juul
Drugs	0
Security Req.	26
Count of screenings	2,086

December 23rd – December 27th 2019

Guns	0
Knives	18
O.C.	4
Misc. Items	2
Drugs	0
Security Req.	7
Count of screenings	1,024

WOOD COUNTY JAIL
January - June 2019
DAILY POPULATION / INMATES SHIPPED OUT / EMP

Day	January			February			March			April			May			June		
	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP
1	223	73	43	210	96	42	231	86	49	248	103	42	255	98	49	228	94	45
2	223	73	43	211	100	42	235	98	51	241	100	42	244	90	47	232	94	45
3	218	70	44	218	100	41	237	98	50	245	101	43	238	93	47	231	93	45
4	222	83	46	223	100	40	239	98	49	246	101	45	242	94	50	230	93	46
5	225	92	47	221	99	41	238	97	51	248	101	45	244	97	50	232	97	47
6	227	92	47	228	96	42	242	97	51	247	99	49	249	97	49	232	92	48
7	232	92	47	228	96	44	246	102	52	253	103	49	245	94	51	231	91	51
8	223	96	44	231	102	46	251	101	52	253	99	48	242	92	52	230	98	50
9	214	93	43	231	101	47	250	101	53	252	97	49	237	91	52	232	98	49
10	226	91	42	232	101	46	249	101	53	260	97	47	236	97	53	239	97	49
11	221	93	40	232	101	46	253	101	53	262	98	46	231	97	54	229	93	48
12	229	95	40	234	98	46	244	103	49	258	96	47	234	97	54	227	98	48
13	231	95	40	233	100	46	246	104	50	258	100	47	234	97	53	227	98	49
14	232	95	39	236	100	46	247	100	50	259	99	46	230	94	52	231	102	50
15	222	93	41	235	98	46	245	103	49	264	98	46	230	90	51	229	100	50
16	223	89	39	240	97	46	249	102	46	252	95	47	229	94	51	226	99	49
17	221	93	40	237	97	44	254	102	46	250	93	48	230	95	50	228	99	47
18	215	95	40	241	97	43	256	102	46	250	95	47	221	98	49	227	97	47
19	213	98	40	236	96	44	251	102	48	249	97	47	224	98	49	226	95	45
20	209	98	39	237	96	44	249	99	48	246	97	45	229	98	49	226	96	44
21	207	98	38	239	95	46	248	98	47	250	97	45	226	97	48	228	92	47
22	208	98	37	235	91	45	247	98	45	254	97	45	230	96	48	225	97	49
23	198	96	38	233	97	44	248	101	46	255	94	48	225	94	49	228	97	48
24	203	103	39	236	97	44	251	101	45	255	94	51	228	94	49	233	97	48
25	209	103	40	235	97	43	251	101	44	257	94	50	223	98	48	236	92	49
26	216	102	41	233	94	46	248	98	45	255	100	51	227	98	48	236	91	50
27	225	102	41	234	91	45	239	99	46	253	101	50	229	98	46	239	92	49
28	224	102	41	230	91	46	243	98	44	256	99	50	234	98	46	236	97	49
29	217	101	41				239	102	43	256	99	48	231	98	45	236	99	50
30	214	94	43				241	103	43	254	99	49	236	96	44	238	99	50
31	213	96	43				245	103	42				229	94	44			
WCJail	218.81			231.04			245.55			252.87			233.61			230.93		
Shipped	93.35			97.29			99.97			98.10			95.55			95.90		
EMP	41.48			44.32			47.94			47.07			49.26			48.03		
Avg Length of Stay (Days)	30.30			27.00			23.60			26.60			34.60			29.00		

WOOD COUNTY JAIL
July - December 2019
DAILY POPULATION / INMATES SHIPPED OUT / EMP

Day	July			August			September			October			November			December		
	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP
1	238	98	50	250	103	38	237	99	33	238	99	36	237	100	52	232	105	38
2	234	97	50	248	104	39	244	99	33	233	98	36	234	103	52	238	105	38
3	241	97	55	247	106	39	245	99	33	234	99	37	232	103	52	238	102	38
4	239	99	55	251	106	39	227	97	33	236	99	37	229	103	50	239	100	38
5	242	99	55	255	106	37	228	97	32	234	99	36	226	102	49	242	100	41
6	244	101	53	255	106	38	227	95	36	235	99	36	224	99	48	237	105	41
7	241	101	50	250	105	39	230	104	37	238	99	36	223	103	53	238	107	40
8	239	101	48	251	103	37	229	104	36	238	98	33	234	101	53	239	107	39
9	240	99	47	251	102	37	232	103	35	243	98	37	233	100	51	244	107	39
10	241	99	48	245	106	35	231	100	36	245	96	38	231	100	50	241	105	40
11	242	98	47	251	106	35	227	100	32	245	100	44	233	100	48	241	105	40
12	236	99	46	250	105	33	232	99	33	245	102	44	230	98	48	236	103	41
13	230	106	47	247	105	34	234	98	33	246	102	44	228	97	48	240	107	43
14	230	106	47	243	100	36	225	103	33	253	102	43	225	100	48	237	105	44
15	236	106	47	245	100	38	229	102	32	239	101	41	230	102	46	239	104	43
16	237	105	49	243	99	38	235	102	32	231	100	41	237	98	46	243	104	43
17	247	104	50	251	106	38	228	100	30	232	105	41	239	98	46	236	98	42
18	251	101	49	256	106	37	223	98	32	231	104	42	240	98	46	239	99	43
19	250	98	50	257	106	37	233	98	35	236	102	43	228	97	44	239	96	41
20	247	103	47	247	103	37	234	98	34	236	102	43	228	96	41	238	96	41
21	250	103	47	256	104	39	238	103	34	245	102	43	226	96	40	240	102	43
22	252	103	47	254	103	38	240	103	34	238	98	41	226	94	39	239	102	43
23	247	101	45	249	106	37	242	103	32	237	96	45	223	99	39	236	102	42
24	251	98	45	243	104	39	235	100	33	234	96	50	223	99	39	240	102	43
25	250	98	45	247	104	39	235	100	34	244	99	50	225	99	38	237	102	42
26	251	102	45	245	104	36	237	97	32	239	103	51	227	98	39	235	102	42
27	252	103	45	238	99	35	239	99	34	240	103	51	228	100	39	232	100	42
28	250	103	43	245	95	36	237	100	37	246	103	51	229	106	39	231	104	43
29	251	103	42	244	94	35	236	100	36	243	100	51	229	106	39	235	104	42
30	247	103	39	243	96	34	240	100	36	234	96	51	232	106	39	237	104	39
31	254	100	39	234	99	33				234	97	52				237	101	40
WCJail	243.87			248.10			233.63			238.77			229.63			237.90		
Shipped	101.10			102.94			100.00			99.90			100.03			102.74		
EMP	47.48			36.84			33.73			42.71			45.37			41.10		
Avg Length of Stay (Days)	23.20			32.50			28.90			37.10			30.20			28.70		

2019 Yearly Averages	
Total	**237.06**
Safekeeper	**98.91**
EMP	**43.78**
LENGTH of STAY	**29.31**

SK Total	
WP	75
AD	25
SK	**100**

Color indicates low population	**198**	01/23/19

Color indicates high population	**264**	04/15/19

WOOD COUNTY JAIL
January - June 2020
DAILY POPULATION / INMATES SHIPPED OUT / EMP

Day	January			February			March			April			May			June		
	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP
1	236	103	39	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2	240	103	38															
3	237	100	38															
4	230	97	41															
5	233	97	40															
6	237	97	40															
7	236	96	41															
8																		
9																		
10																		
11																		
12																		
13																		
14																		
15																		
16																		
17																		
18																		
19																		
20																		
21																		
22																		
23																		
24																		
25																		
26																		
27																		
28																		
29																		
30																		
31																		
WCJail	235.57			0.00			0.00			0.00			0.00			0.00		
Shipped	99.00			0.00			0.00			0.00			0.00			0.00		
EMP	39.57			0.00			0.00			0.00			0.00			0.00		
Avg Length of Stay (Days)	0.00			0.00			0.00			0.00			0.00			0.00		

WOOD COUNTY JAIL & SAFE KEEPER
January - June 2019
DAILY POPULATION BREAK DOWN BY LOCATION

Day	January			February			March			April			May			June		
	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD
1	106	73	0	72	71	25	96	63	23	103	78	25	107	74	24	88	71	23
2	106	73	0	69	75	25	86	73	25	99	74	26	106	66	24	92	71	23
3	103	70	15	77	75	25	89	73	25	101	74	26	97	69	24	92	70	23
4	92	68	15	83	75	25	92	73	25	99	77	24	94	72	25	90	68	25
5	85	67	25	81	74	25	90	72	25	101	77	24	96	72	25	87	72	25
6	88	67	25	90	71	25	94	72	25	98	74	25	102	72	25	91	68	24
7	93	67	25	88	73	23	92	77	25	104	74	25	99	69	25	89	67	24
8	83	71	25	83	77	25	98	76	25	105	74	25	97	69	23	82	73	25
9	78	68	25	83	76	25	96	76	25	105	72	25	93	69	22	85	73	25
10	93	66	25	85	76	25	95	76	25	115	73	24	85	73	24	93	72	25
11	88	71	22	85	76	25	98	76	25	117	73	25	79	74	23	88	68	25
12	94	71	24	90	73	25	92	78	25	114	71	25	82	74	23	81	73	25
13	96	71	24	87	75	25	92	79	25	110	75	25	83	74	23	80	73	25
14	98	71	24	90	74	26	97	75	25	113	74	25	83	70	24	79	77	25
15	88	69	24	91	74	24	93	78	25	118	73	25	88	66	24	79	75	25
16	85	71	25	97	73	24	101	77	25	109	71	24	83	70	24	78	75	24
17	80	71	24	97	73	24	106	77	25	108	68	25	84	71	24	82	75	24
18	75	74	24	97	73	24	108	77	25	107	71	24	73	73	25	82	73	24
19	72	74	24	96	72	24	101	77	25	104	72	25	76	73	25	84	72	23
20	71	74	24	96	72	25	102	74	25	103	72	25	81	73	25	84	71	25
21	73	74	24	95	70	25	103	73	25	107	72	25	80	72	25	88	67	25
22	64	72	24	98	66	25	104	73	25	111	72	25	86	72	24	78	72	25
23	63	72	24	92	72	25	101	76	25	112	70	24	82	70	24	82	72	25
24	61	78	25	95	72	25	105	76	25	109	70	24	85	70	25	87	72	25
25	66	78	25	95	72	25	106	76	25	112	69	25	76	73	25	94	67	25
26	73	77	25	93	70	24	105	74	24	103	74	26	80	73	25	94	66	25
27	82	77	25	98	67	24	94	75	24	101	75	26	84	73	25	97	67	25
28	81	77	25	93	66	25	101	73	25	106	75	24	89	73	25	89	72	25
29	75	76	25				94	77	25	108	75	24	87	73	25	86	75	24
30	77	69	25				95	78	25	104	75	24	95	73	23	88	75	24
31	74	71	25				100	78	25				90	71	23			
WOOD	82.68			89.14			97.61			106.87			87.81			86.30		
WPSO	71.87			72.61			75.10			73.13			71.48			71.40		
ADSO	22.29			24.71			24.87			24.80			24.19			24.50		
TOTAL	**218.81**			**231.04**			**245.55**			**252.87**			**233.61**			**230.93**		

MONTH	High	Low
January	106	61
February	98	72
March	108	86
April	117	98
May	107	73
June	97	78

WOOD COUNTY JAIL & SAFE KEEPER
July - December 2019
DAILY POPULATION BREAK DOWN BY LOCATION

Day	July			August			September			October			November			December		
	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD
1	89	74	24	108	78	25	104	74	25	100	75	24	84	75	25	89	80	25
2	86	74	23	104	80	24	111	74	25	96	73	25	79	78	25	95	80	25
3	88	73	24	101	81	25	112	74	25	95	75	24	77	78	25	98	77	25
4	83	75	24	105	81	25	97	73	24	98	74	25	76	78	25	101	75	25
5	87	75	24	112	81	25	98	72	25	97	74	25	75	77	25	101	75	25
6	89	76	25	111	81	25	95	70	25	98	74	25	76	74	25	91	80	25
7	89	76	25	106	80	25	88	78	26	101	74	25	66	77	26	90	82	25
8	89	76	25	111	79	24	87	78	26	105	73	25	79	76	25	92	82	25
9	93	75	24	112	77	25	92	78	25	107	73	25	81	75	25	97	82	25
10	94	75	24	104	81	25	93	75	25	110	71	25	81	75	25	95	80	25
11	97	75	23	110	81	25	93	75	25	100	75	25	85	75	25	96	80	25
12	91	74	25	112	80	25	98	74	25	98	77	25	84	73	25	92	78	25
13	77	82	24	108	79	26	100	72	26	99	77	25	83	72	25	90	82	25
14	77	82	24	107	76	24	86	77	26	107	77	25	77	75	25	88	81	24
15	83	82	24	107	75	25	92	76	26	96	76	25	82	77	25	92	81	23
16	83	80	25	106	74	25	98	76	26	89	75	25	93	74	24	96	81	23
17	93	79	25	107	81	25	94	75	25	85	80	25	94	74	24	96	77	21
18	101	76	25	113	81	25	90	73	25	84	79	25	96	74	24	97	76	23
19	102	73	25	114	81	25	97	73	25	90	77	25	87	72	25	102	72	24
20	96	78	25	107	79	24	99	73	25	90	77	25	90	71	25	101	72	24
21	99	78	25	112	79	25	98	78	25	99	77	25	89	71	25	95	77	25
22	101	78	25	112	78	25	100	78	25	98	73	25	92	69	25	94	77	25
23	100	76	25	105	82	24	104	78	25	95	72	24	84	74	25	92	77	25
24	107	73	25	99	79	25	99	75	25	87	71	25	84	74	25	95	77	25
25	106	73	25	103	79	25	98	75	25	95	76	23	87	74	25	93	77	25
26	102	76	26	104	79	25	105	74	23	86	78	25	90	73	25	91	77	25
27	102	78	25	103	74	25	103	77	23	86	78	25	89	76	24	90	76	24
28	102	78	25	113	71	24	97	77	23	92	78	25	84	81	25	84	79	25
29	104	78	25	113	69	25	97	77	23	92	75	25	84	81	25	88	79	25
30	104	78	25	112	71	25	101	77	23	86	71	25	87	81	25	93	79	25
31	114	75	25	101	74	25				84	72	25				95	77	24
WOOD	94.45			107.81			97.53			95.00			83.83			93.84		
WPSO	76.48			78.10			75.20			75.06			75.13			78.23		
ADSO	24.61			24.84			24.83			24.84			24.90			24.52		
TOTAL	**243.87**			**248.10**			**233.63**			**238.77**			**229.63**			**237.90**		

2019 Safe Keeper Averages		
WOOD Co Jail	**93.57**	108
WAUPACA Co	**74.48**	75
ADAMS Co	**24.49**	25
Total Population	**237.06**	232

MONTH High Low

July	114	77
August	114	99
September	112	87
October	107	84
November	96	66
December	102	88

WOOD COUNTY JAIL & SAFE KEEPER
January - June 2020
DAILY POPULATION BREAK DOWN BY LOCATION

Day	January			February			March			April			May			June		
	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD
1	94	78	25	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2	99	78	25															
3	99	76	24															
4	92	72	25															
5	96	72	25															
6	100	72	25															
7	99	71	25															
8																		
9																		
10																		
11																		
12																		
13																		
14																		
15																		
16																		
17																		
18																		
19																		
20																		
21																		
22																		
23																		
24																		
25																		
26																		
27																		
28																		
29																		
30																		
31																		
WOOD	97.00			0.00			0.00			0.00			0.00			0.00		
WPSO	74.14			0.00			0.00			0.00			0.00			0.00		
ADSO	24.86			0.00			0.00			0.00			0.00			0.00		
TOTAL	**235.57**			**0.00**			**0.00**			**0.00**			**0.00**			**0.00**		

MONTH	High	Low
January	0	0
February	0	0
March	0	0
April	0	0
May	0	0
June	0	0

Electronic Monitoring
2019
Monthly Savings vs. Out of County Housing

Month	Monthly Average	Monthly Savings	YTD 2019 Total Amount	2018 Total Amount
January	41.48	$37,676.28	$37,676.28	$76,372.23
February	44.32	$36,360.13	$74,036.41	$145,047.66
March	47.94	$43,543.90	$117,580.31	$232,307.17
April	47.07	$41,374.53	$158,954.84	$313,895.41
May	49.26	$44,742.86	$203,697.70	$383,767.53
June	48.03	$42,218.37	$245,916.07	$451,510.59
July	47.48	$43,126.08	$289,042.16	$527,059.59
August	36.84	$33,461.77	$322,503.93	$602,867.30
September	33.73	$29,648.67	$352,152.60	$673,263.89
October	42.71	$38,793.49	$390,946.09	$746,474.78
November	45.37	$39,880.23	$430,826.32	$820,508.27
December	41.1	$37,331.13	$468,157.45	$891,267.51
TOTAL	**75.05**	$468,157.45	**$468,157.45**	**$891,267.51**

EMP Monthly Average x number of days in month = bed days
Bed Days x $29.30 = Monthly Savings

SAFE KEEPER DIFFERENCE
2019

MONTH	BED DAYS	WOOD CTY COSTS $28.84/DAY	OUT OF COUNTY COSTS Including Wages/mileage $41.30/DAY	DIFFERENCE	YTD TOTAL AMOUNT	2018 TOTAL AMOUNT
January	2894	$83,462.96	$119,522.20	$36,059.24	$36,059.24	$16,957.25
February	2724	$78,560.16	$112,501.20	$33,941.04	$70,000.28	$15,210.50
March	3099	$89,375.16	$127,988.70	$38,613.54	$108,613.82	$16,733.00
April	2943	$84,876.12	$121,545.90	$36,669.78	$145,283.60	$16,334.25
May	2962	$85,424.08	$122,330.60	$36,906.52	$182,190.12	$17,102.75
June	2877	$82,972.68	$118,820.10	$35,847.42	$218,037.54	$16,203.75
July	3134	$90,384.56	$129,434.20	$39,049.64	$257,087.18	$16,936.00
August	3191	$92,028.44	$131,788.30	$39,759.86	$296,847.04	$17,291.25
September	3000	$86,520.00	$123,900.00	$37,380.00	$334,227.04	$15,957.25
October	3097	$89,317.48	$127,906.10	$38,588.62	$372,815.66	$15,754.25
November	3001	$86,548.84	$123,941.30	$37,392.46	$410,208.12	$16,406.75
December	3185	$91,855.40	$131,540.50	$39,685.10	$449,893.22	$16,305.25
TOTAL	36107	$1,041,325.88	$1,491,219.10	**$449,893.22**		**$197,192.25**

$28.84
$41.30

SAFE KEEPER DIFFERENCE
2020

MONTH	BED DAYS	WOOD CTY COSTS $28.84/DAY	OUT OF COUNTY COSTS Including Wages/mileage $41.30/DAY	DIFFERENCE	YTD TOTAL AMOUNT	2019 TOTAL AMOUNT
January	693	$19,986.12	$28,620.90	$8,634.78	$8,634.78	$36,059.24
February	0	$0.00	$0.00	$0.00	$8,634.78	$33,942.04
March	0	$0.00	$0.00	$0.00	$8,634.78	$38,613.54
April	0	$0.00	$0.00	$0.00	$8,634.78	$36,669.78
May	0	$0.00	$0.00	$0.00	$8,634.78	$36,906.52
June	0	$0.00	$0.00	$0.00	$8,634.78	$35,847.42
July	0	$0.00	$0.00	$0.00	$8,634.78	$39,049.64
August	0	$0.00	$0.00	$0.00	$8,634.78	$39,759.86
September	0	$0.00	$0.00	$0.00	$8,634.78	$37,380.00
October	0	$0.00	$0.00	$0.00	$8,634.78	$38,588.62
November	0	$0.00	$0.00	$0.00	$8,634.78	$37,392.46
December	0	$0.00	$0.00	$0.00	$8,634.78	$39,685.10
TOTAL	693	$19,986.12	$28,620.90	**$8,634.78**		**$449,894.22**

$28.84
$41.30

WOOD COUNTY JAIL

Year	Average Daily Population	Avg Housed out of County	Avg EMP	High	Low	Average Male	Average Female	Total Bed Days	Bookings	Total Hubers	Males Booked	Females Booked	Average Bookings/wk	Releases	Average Releases/wk
2021	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2020	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2019	237	99	44	264	198	186	54	91007	2959	1006	2136	823	57	3003	58
2018	225	75	47	265	202	174	55	86870	2891	894	2090	765	56	2908	56
2017	201	75	30	226	158	187	36	76254	2851	824	2132	719	54	2920	56
2016	166	75	19	212	138	151	35	74604	3260	707	2350	874	62	3295	63
2015	149	65	20	176	132	139	26	57864	2945	618	2175	770	57	2973	57
2014	158	65	20	198	123	146	33	60482	2872	512	2109	763	55	2978	57
2013	172	60	22	215	145	154	28	77743	3110	598	2372	738	60	3184	61
2012	160	60	27	194	131	147	24	62101	2968	442	2303	665	57	3007	58
2011	170	60	23	193	143	144	26	62059	2981	475	2303	678	57	2996	58
2010	184	61	20	196	142	160	24	65108	3217	572	2495	722	62	3212	62
2009	183	61	21	210	141	160	23	66549	3365	555	2662	703	65	3388	65
2008	189	65	17	211	154	164	25	67897	3483	634	2743	740	67	3494	67
2007	191	77	12	225	158	180	22	72177	3291	537	2628	663	63	3275	63
2006	188	65	[redacted]	234	154	166	22	67232	3187	562	2569	618	61	3202	62
2005	166	39	[redacted]	146	188	148	18	59563	2806	539	2261	545	54	2788	54
2004	162	35	[redacted]	193	129	148	14	58028	2560	587	2072	488	49	2537	49
2003	150	32	[redacted]	185	115	135	15	53778	2475	458	2043	432	48	2468	47

Wood County Sheriff's Department Kitchen Report 2019						
MONTH	Breakfast	Dinner	Lunch	Sack	Total meals	Food Cost plus Labor
January	2883	2756	2685	467	8791	$20,546.90
February	2637	2619	2473	483	8212	$20,605.13
March	2934	2865	2750	342	8891	$20,343.31
April	3977	3781	3016	572	11346	$26,625.07
May	2772	2588	2409	446	8215	$19,977.71
June	2810	2684	2492	638	8624	$21,003.56
July	3618	3423	3910	0	10951	$25,299.22
August	3183	3011	3572	0	9766	$21,566.50
September	2979	2867	3291	0	9137	$21,188.91
October	3560	3453	3821	0	10834	$25,351.70
November	2653	2497	2802	0	7952	$19,572.73
December	2916	2778	3026	0	8720	$20,825.28
TOTAL	36922	35322	36247	2948	111439	$262,906.02

WOOD COUNTY

ITEM# 3-1

DATE February 18, 2020

RESOLUTION# _____

Effective Date February 18, 2020

Introduced by Public Safety Committee

Motion:	Adopted:	
1st _____	Lost:	
2nd _____	Tabled:	
No: ____ Yes: ____	Absent:	

Number of votes required:

[X] Majority [ ] Two-thirds

Reviewed by: PAK, Corp Counsel

Reviewed by: _____, Finance Dir.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Urban, D			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Holbrook, M			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

SMB

INTENT & SYNOPSIS: To recommend the Department of Transportation lower the speed limit on STH 54 in the area of the intersection of 80th Street, Town of Grand Rapids, Wood County.

FISCAL NOTE: None

WHEREAS, the County of Wood is responsible for the health, safety and welfare of its citizens and those who travel in and around Wood County, and

WHEREAS, the speed limits assigned to the roads in and around Wood County contribute to the said health, safety and welfare of its citizens and visitors, and

WHEREAS, it is good engineering to provide uniform, consistent, predictable and safe speed limits, and

WHEREAS, Wood County thinks the 65 mph speed limit on State Highway 54 in the area of the intersection of 80th Street in the Town of Grand Rapids is unsafe due to the number of intersections and private driveways with access to State Highway 54, an ever-developing business park and residential development in this area, a snowmobile crossing, the amount of through traffic, and the number of vehicle crashes and fatalities that have occurred, and

WHEREAS, Wood County thinks that the speed limit for this section of the Highway should be 50 mph, and

WHEREAS, the statutory authority for establishment of regulatory speed limits is provided in Sections 346.57 and 349.11, Wisconsin Statutes and grants the Department of Transportation approval authority, and

NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES, that Wood County recommends and formally requests that the Wisconsin Department of Transportation consider reducing the speed limit on State Highway 54 in the Township of Grand Rapids, Wood County, specifically in the area from 80th Street to 64th Street. Currently, the speed limit is 65 MPH, Wood County requests it be reduced to 50 MPH for public safety reasons.

MINUTES
CONSERVATION, EDUCATION & ECONOMIC DEVELOPMENT COMMITTEE
WEDNESDAY, FEBRUARY 5, 2020
WOOD COUNTY COURTHOUSE, ROOM #115, WISCONSIN RAPIDS WI

Members Present: Kenneth Curry, Robert Ashbeck, Mark Holbrook, Dave LaFontaine and Carmen Good.

Members Excused: Bill Leichtnam

Staff Present:
Planning & Zoning Staff: Jason Grueneberg and Kim Keech.
Land & Water Conservation Staff: Adam Groshek.
UW Extension Staff: Jason Hausler, Nancy Turyk and Rachael Whitehair.

Others Present: Dist. #14 Supervisor Dennis Polach, Dale Christiansen (Central Wisconsin State Fair Association) and Shannon Rohde (Central Wisconsin Windshed Partnership).

1. **Call to Order.** Chairperson Curry called the CEED Meeting to order at 9:00 a.m.

2. **Declaration of Quorum.** Chairperson Curry declared a quorum.

3. **Public Comment.** None

4. **Review Correspondence.**
   A. Jason Grueneberg gave an update on three county appointed positions to the North Central Wisconsin Regional Planning Commission.
      i. Wood County Board Chairperson appoints county appointed position.
      ii. Joint position appointed by the County and Governor which is vacant.
      iii. Governor appointed position which is vacant.

      The two vacant positions have not been filled for many years because Wood County has not been a paying member. Wood County is now a paying member and are moving forward to have those positions filled. Chairperson Doug Machon discussed with Peter Kastenholz and they agreed by statutes that the County Board Chairperson could make recommendations on those positions. County Board Chairperson Machon has forwarded his name for the joint position as well as Supervisor LaFontaine. The hope is that County Board Chairperson Machon is appointed for the joint position and Supervisor LaFontaine is considered for the Governor appointed position. Position appoints are not high priority. Jason hopes that the two vacant positions will be filled within several months but may not be filled until the end of the year. County Board Chairperson Doug Machon and Supervisor Dave LaFontaine will continue attending the Regional Planning Commission meetings until appoints are made for the vacant positions. Chairperson Curry stated that this should be a standing agenda item under Economic Development.

      Jason Grueneberg commented that the Regional Planning Commission has several meetings throughout the year and packets for those meetings will be made available to the CEED Committee.

   B. Jason Grueneberg shared that Wisconsin Rural Partners 2020 Rural Summit will be on April 22-23 at Hotel Marshfield. Wood County has been asked to be a gold sponsor for the event. Jason encourages CEED Committee members to attend. Chairperson Curry asked for it to be a future agenda item.

5. **Consent Agenda.** The Consent Agenda included the following Items: 1) minutes of the January 8, 2020 CEED meeting, 2) bills from Planning & Zoning, Land & Water Conservation and UW Extension and 3) staff activity reports from Jason Grueneberg, Adam DeKleyn, Paul Bernard, Jeff Brewbaker,

Stevana Hamus, Kim Keech, Victoria Wilson, Shane Wucherpfennig, Adam Groshek, Rod Mayer, Lori Ruess, Matt Lippert, Nancy Turyk, Jackie Carattini, Hannah Wendels, Kelly Hammond, Laura Huber and Rachael Whitehair.

A. Minutes of January 8, 2020. No additions or corrections needed.
B. Department Bills. Dave LaFontaine asked for clarification on DLT Solutions LLC 3 year subscription renewal in the amount of $5,693.80. Adam Groshek explained that it is AutoCAD software program for civil engineering.
C. Staff Activity Reports. No additions or corrections needed

Motion by Dave LaFontaine to approve and accept the January 8, 2020 CEED minutes, bills from Planning & Zoning, Land & Water Conservation and UW-Madison Division of Extension-Wood County, and staff activity reports as presented. Second by Mark Holbrook. Motion carried unanimously.

6. Risk and Injury Report. None.

7. Land & Water Conservation Department.

A. Central Wisconsin Windshed Partnership Update Shannon Rohde (Project Manager) of Central Wisconsin Windshed Partnership shared that they provide tree and shrub planting services, including windbreak and living snow fence design, fabric installation and maintenance. The Central Wisconsin Windshed Partnership is administered through the Portage County Planning & Zoning Department. A cooperative venture consisting of Land & Water Conservation Committees and Departments of Adams, Juneau, Portage, Waushara, and Wood Counties. Working with Marathon, Green Lake, Langlade, Lincoln, Marquette, and Waupaca Counties. The Department of Transportation has partnered with the Central Wisconsin Windshed Partnership planting living snow fences along highways such as Highway I-39.

B. Request extending county-wide nitrate water sampling into 2020 Chairperson Curry presented a county resolution to extend county-wide nitrate water sampling into 2020. The county approved nitrate well water sampling in 2019 for $8,500 which came from contingency. The goal was to test 10 sites in every township in the county. Adam Groshek shared that the goal was to test 1 well in every section of the county. The Land & Water Conservation Department is at 40% of their goal and have approximately $4,100 remaining. The request is to extend county-wide nitrate water sampling into 2020.

Motion by Mark Holbrook to accept and extend county-wide nitrate sampling into 2020. Second by Dave LaFontaine. Motion carried unanimously.

C. Discuss Land & Water Conservation Association Board elections Chairperson Curry shared that this is a state organization with four people running for election on the Land & Water Conservation Board. Consensus of the committee is to have Shane Wucherpfennig vote for Land & Water Conservation Board elections.

D. Discuss Statue 92.06 Chairperson Curry shared Wisconsin Stats. 92.06 "the county board shall appoint to the land conservation committee a person who is the chairperson of the county farm service agency committee created under 16 USC 590h (b) or other county farm service agency committee member designated by the chairperson of the county farm service agency committee". The chairperson of the Farm Service Agency committee designated Carmen Good to be the Farm Service Agency representative on the CEED Committee.

E. Committee Reports
   i. Citizens Groundwater Group meeting Minutes in committee packet.
   All committee meetings are the third Monday of the month at 2:00 p.m. at the Wood County Riverblock Building, Room #206.

ii. Health Committee report Chairperson Curry shared that Peter Kastenholz (Wood County Corporation Counsel) and David Lasker (Juneau County Corporation Counsel) have been pushing Cameron Fields (counsel for AGC) to set up a meeting with the AGC and other interested parties which has not happened. Charles Mikalian (EPA's counsel) requested an update. Peter Kastenholz shared an updated. Charles Mikalian has since communicated with Cameron Fields (counsel for AGC). Wisconsin DNR representatives have initiated scheduling of a meeting with the hope that the AGC will attend.

iii. Central Sands Groundwater County Collaborative (CSGCC) Committee report Organizational planning meeting. Meetings are open to the public. Rep Katrina Shankland updated the committee with proposed bills from Senator Vos's Task Force Committee.

1. Appoint CEED member to the CSGCC
   Chairperson Curry shared that Bill Leichtnam has been representing Wood County.

Motion by Kenneth Curry to appoint Bill Leichtnam to the Central Sands Groundwater County Collaborative Committee. Second by Mark Holbrook. Motion carried unanimously.

Chairperson Curry shared a letter that he drafted in support of AB 790/SB 723 funding for county conservation staff. The proposed bill is part of Senator Vos's Task Force Committee report. $10 million package. Discussion followed.

Motion by Dave LaFontaine to approve and authorize Chairperson Kenneth Curry to sign the letter to support AB 790/SB 723 funding for county conservation staff. Second by Mark Holbrook. Motion carried 4-1. Robert Ashbeck voted against the letter because he wants to know how funds will be matched for farmers.

8. **Private Sewage.** Staff report in committee packet.

9. **Land Records.** Staff report in committee packet.

10. **County Surveyor.** None

11. **Planning.**

A. Consider a resolution supporting an application to the Wisconsin Department of Transportation 2020-2024 Transportation Alternatives Program (TAP) Award Cycle, requesting funding to update the Wood County Bicycle and Pedestrian Plan. Jason Grueneberg shared that the last Wood County Bicycle and Pedestrian Plan was completed in the late 1990's. Resolution would apply for a Wisconsin Department of Transportation (WisDOT) 2020-2024 Transportation Alternatives Program (TAP) grant to update the plan. Total project cost is $80,000. This is an 80%/20% local match grant program where WisDOT TAP funds will total $64,000 and the 20% match of $16,000 will be covered by the North Central Regional Planning Commission local planning funds reserve account. Wood County will incur approximately $500 of WisDOT charges in processing this application if grant funding is awarded.

Chairperson Curry expressed that the North Central Wisconsin Regional Planning Commission should be a standing agenda item for Wood County projects.

Motion by Dave LaFontaine to authorize Wood County Director of Planning & Zoning, Jason Grueneberg to apply for a Wisconsin Department of Transportation (WisDOT) 2020-2024 Transportation Alternatives Program (TAP) grant to update the Wood County Bicycle and Pedestrian Plan. Motion carried unanimously.

12. Economic Development

A. Update on the Regional Economic Development Innovation Initiative Jason Grueneberg shared that the steering committee met for two days in December 2019. Steering committee

will continue discussion on goals and strategies on Thursday, February 13th at MSTC in room 133/L34 in Wisconsin Rapids @ 12:30 p.m. Goals and strategies are being developed that promote economic development and improve quality of life. Draft is targeted for completion in June with the completed document in September.

Motion by Kenneth Curry to approve per diem and mileage for Dave LaFontaine to attend the Regional Economic Development Innovation meeting on February 13th at MSTC in Wisconsin Rapids. Second by Robert Ashbeck. Motion carried unanimously.

Carmen Good was excused at 11:05 a.m.

13. UW Extension.

A. General Office Update

Jason Hausler shared the following office updates:

- UW-Madison Division of Extension Area Meeting will be held on Thursday, May 21st tentatively scheduled for Wausau.
- Cranberry Specialist position – Interviews are scheduled for February 13th with a possible start date in early March. This position is a regional position serving several counties with the job location in Wood County.
- Horticulture position – Janell Wehr was hired as a full-time Horticulturist for Marathon County. The part-time position in Wood County is taking applications until February 24th.
- UW-Madison Division of Extension-Wood County is partnering with the Central Wisconsin State Fair Association and Dale Christiansen to transition junior fair administrative responsibilities to the fair. UW-Madison Division of Extension will still be involved in the fair as Educators.
- Class & Comp wage study for Human Resources is being completed for support staff.

B. Fair Financial Allocation-Dale Christiansen 2019 fair attendance up by 30% with 6 days of great weather. It has been well received moving the fair 1 week earlier from Labor Day weekend. City of Marshfield transferred administrative duties to the Central Wisconsin State Fair Association. 2020 Fairground events list was shared. White Tiger Educational exhibit had a lot of attention prior and during the fair from PETA. The White Tiger exhibit passed inspection with the USDA. Dale Christiansen shared that there were 1,275 junior fair exhibitors and 4,012 exhibits in 2019. Exhibit numbers were down in 2019 from 2018 due to a decrease in rural farms/farm families.

Central Wisconsin State Junior Fair expenses:

Item	2019	2018
Premiums	$10,793.50	$11,927.00
Judges	$5,103.50	$4,978.60
Mileage Paid	$2,132.86	$2,342.60
Manure	$3,125.00	$3,552.00
Ribbons	$4,548.50	$2,779.00
Fair Entry	$2,500.00	$2,500.00
Advertising	$2,500.00	
Insurance	$4,500.00	
Utilities/Water/Sewer	$3,542.62	$3,806.78
Free or Discounted Tickets	$2,500.00	$2,500.00
Labor	$3,775.00	$2,775.00
PA System	$550.00	$250.00
Equipment Rental	$1,900.00	$2,150.00
Junior Fair Yearly Expense Total	**$47,470.98**	**$39,560.98**

Motion by Kenneth Curry to approve releasing to the Central Wisconsin State Fair Association $32,000 allocation for 2020 Junior Fair expenses. Second by Dave LaFontaine. Motion carried unanimously.

C. Educational Presentation-Rachael Whitehair Rachael Whitehair shared that a field day planning committee meeting met on January 27th with a field day planned in early December. This field day is a revamp of the Healthy/Healthy Soils Workshop held in past years. Planning Committee members consist of Sam Warp (Marshfield Wastewater Plant), Carissa Freeh (Pheasants Forever), Shane Wucherpfennig (Wood County Land & Water Conservation), Rick Georgeson (Petenwell and Castle Rock Stewards), Joshua Benes (Golden Sands RC&D) and Rachael Whitehair (UW-Madison Division of Extension-Wood County). The focus and goal of the field day will be on land practices and economic profitability for farmers.

Rachael Whitehair has drafted an Agricultural Producer Needs Assessment with a target date to be mailed in May-June 2020. The purpose of the needs assessment is to assess opinions and behaviors of agricultural producers throughout Central Wisconsin regarding their farming practices. This would include farmers who engage in the production of cash crops, vegetable crops, cattle and dairy. Collected data will be analyzed and then utilized to guide future programming.

14. Schedule Next Regular Committee Meeting. The next regular CEED meeting is scheduled for Wednesday, March 4, 2020 at 9:00 a.m. at Wood County Courthouse in Conference Room #115.

15. Agenda items for next meeting. Agenda items are due February 26th.

A. North Central Wisconsin Regional Planning Commission – Wood County vacant appointed positions
B. Wisconsin Rural Partners – 2020 Rural Summit
C. North Central Wisconsin Regional Planning Commission projects in Wood County

16. Schedule any additional meetings if necessary. None.

17. Adjourn. Chairperson Curry declared the meeting adjourned at 11:34 a.m.

Minutes by Kim Keech, Planning & Zoning Office

4

WISCONSIN
COUNTIES
ASSOCIATION

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MADISON, WI 53703
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NORTH CENTRAL ITBEC BOARD
AND
TOURISM & ECONOMIC DEVELOPMENT ADVISORY COMMITTEE
JOINT MEETING

Thursday, December 5, 2019

Natural Resource Center
Florence, WI 54121

MINUTES

CALL TO ORDER: North Central ITBEC Board Chair Mike Klimoski called the meeting to order at 10:00 a.m.

ROLL CALL: Board Members: Larry Neuens and Lori Moore, Florence County; Phil Idsvoog, Portage County. **Tourism & Economic Development Advisory Committee Members:** Charlie Rayala, Vilas County. **Board & Tourism & Economic Development Advisory Committee Members:** Mike Klimoski and Angie Close, Langlade County; William Chaney, Forest County; Greg Sekela, Oconto County; Robert Sivick, Waushara County. **EXCUSED: Board Members:** Brad Hamilton, Wood County; Marvin Anderson, Vilas County; Arlyn Tober, Shawano County; Tom Tallier, Forest County; **Tourism & Economic Development Advisory Committee Members:** Daniel Miller, Shawano County; Kellee Gallion, Forest County; Matt McLean, Wood County; Sara Brish, Portage County. **Board & Tourism & Economic Development Advisory Committee Members:** Lance Pliml, Wood County; Cindy Burzinski, Vilas County; Al Haga, Portage County; Samantha Boucher, Oconto County; Russ Fisher and Jim Winkler, Oneida County; Bill Bialecki, Lincoln County; Donna Kalata, Waushara County. **STAFF:** Bill Korrer, Wisconsin Counties Association (WCA) Field Services Representative. **OTHERS:** Debbe Kinsey, Lincoln County; Jeff Anderson, Wisconsin Department of Tourism; Wendy Gehlhoff, Director - Florence County Economic Development Commission; Jim Rosenberg, WEDC; Roger Rayala. Introductions were made around the room.

Lori Moore and Larry Neuens welcomed everyone to Florence County for today's meeting.

APPROVAL OF SEPTEMBER 26, 2019 JOINT MEETING MINUTES: Motion by Idsvoog, second by Sekela, to approve the September joint meeting minutes as printed. Motion carried.

CHAIR'S REMARKS: Chair Klimoski said that there's too much snow too soon. The warm spell and associated rain pushed the frost out of the ground and now all the snowfall is insulating the ground from freezing up again. Plus, all the snow pushed hunters out of the woods by Thanksgiving.

PROJECT DIRECTOR'S REPORT:

a. WCA Opioid Litigation: Many state attorney generals are refusing to accept a proposed class settlement. The lead plaintiffs Cuyahoga County, Ohio, and Summit County, Ohio, agreed to a $260 million settlement. The agreement reached calls for the distributors AmerisourceBergen, Cardinal Health and McKesson to pay a combined $215 million, according to a lawyer for Cuyahoga County.
b. Northwoods Rail Transit Commission: The Northwoods Rail Transit Commission had their last scheduled meeting canceled at the last moment. Bill Korrer said that Canadian National (CN) Railroad had an eight day strike, which would really slow down harvested agriculture product movement and propane shipments in advance of the winter heating season. Those things, coupled with the Wisconsin frac sand slowdown, could mean even more erratic freight rail movement within the state. Wendy Gehlhoff said the DOT contacted the Executive Committee of the Northwoods Rail Transit Commission with information that CN had reached out to gauge interest of a possible sale of some of their rail holdings. This is a marked change of position for CN.

FINANCIAL REPORT: Bill Korrer distributed copies of the current financial report to the group. There is currently an undesignated fund balance of $9,456.26. Mr. Korrer suggested that the Board may want to transfer some funds into the sports show travel line since there's only $1,600.01 in there at the present time. Motion by Close, second by Chaney, to transfer $1,900.00 from the North Central ITBEC Project Funds account into the Sports Show Mileage Reimbursement line item account. Motion carried.

COUNTY ISSUES ROUNDTABLE DISCUSSION: Phil Idsvoog shared that Portage County is beginning to reduce funding to non-mandated services and agencies. He fears this will become the trend in local governments, if it hasn't begun already. Robert Sivick said that they look at economic development and tourism funding as an investment in the community. Jeff Anderson said it's not just funding reductions, there are also cases of the shifting of slotted dollars, such as room tax revenues, towards items that are usually allocated general tax revenue dollars. That is most likely against state statutes because a minimum of 70% of room tax receipts, by law, are to go towards direct tourism promotional efforts. Wendy Gehlhoff said that Florence County passed a resolution to become a Second Amendment Sanctuary County. The Florence County Board also said no to a recreational marijuana resolution.

MARKETING REPORT:

a. 2020 Sports Shows Update: Angie Close reported to the members on the present sports show schedule for 2020. The Marketing Team selected three sports shows again the year. The Department of Tourism's SEM co-op project showed good results. This project optimizes key words used in search engines and ran for six months. End results were a 4% increase in clicks, which in layman's language means more exposure for the 12 member counties in the North Central ITBEC area.

DEPARTMENT OF TOURISM UPDATE: Jeff Anderson started his report with a 'thank you' to all the Fall Color reporters. The Winter Snow Report web page opened up early with all the snow. Mr. Anderson said that one third of Travel Wisconsin's web activity is winter traffic, they are forecasting up to 10 million web visitors. The Big Bundle Up charity drive is underway. Nominations are being accepted for the Governor's Tourism awards. More information of the five award categories is available at www.industry.travelwisconsin.com. Travel writers will be in state next fall and FAM tours are being set up to showcase all the state has to offer. Mr. Anderson participated in a power of tourism presentation during the Oneida County budgeting process. Jim Rosenberg from WEDC said it is very encouraging to hear all the activity going on locally.

CONSIDERATION OF ITEMS FOR FUTURE AGENDA: Annual housekeeping items.

SET NEXT MEETING DATE: The next meeting will be on January 30, 2020, in Forest County. The exact location is to be determined.

ADJOURNMENT: Motion by Idsvoog, second by Rayala, to adjourn at 11:20 a.m. Motion carried.

Activities Report for Shane Wucherpfennig - January, 2020

- **January 6-7** – Reviewing resumes and applications for Conservation Specialist position.
- **January 8**– Attended CEED.
- **January 9** – LWCD Staff Meeting.
- **January 10** – Met with Jason Gruenberg and Jason Hausler to discuss the CEED agenda and minute tacking at the meetings.
- **January 13 &14** – Worked on GIS Projects.
- **January 15** – Worked on proposed 2020 projects.
- **January 16**– Staff Meeting, met with Peter K on Nonmetallic mine issues, Attended Golden Sands RC&D meeting.
- **January 17** – Attended PACRS meeting in Necedah.
- **January 20** – Attended the Citizens Groundwater Group Meeting.
- **January 21** – Attended Wood County Board Meeting. Conducted interviews for the Conservation Specialist position.
- **January 22**– Met with DNR and Rod Meyer to discuss claims and programing for the wildlife damage program. Conducted interviews for the summer internship in Stevens Point.
- **January 23** – Conducted interviews for the Conservation Specialist position.
- **January 24** – Attended the NCLWCA meeting in Antigo to conduct & award the area speaking and poster contest winners in North Central.
- **January 27** – Attended a Planning Committee meeting to discuss holding an event this December for producer to highlight ways to improve the economics & profitability on the farm, how to transition to no till and cover crops, How to modify existing equipment to do no till and more. Attended CSGCC Meeting @ Ag Research Station, Hancock. Attended the Friends of Mill Creek Watershed Annual Meeting.
- **January 28** – Worked on proposed 2020 projects.
- **January 29** – Worked with County Lidar and produced maps.
- **January 30** – Conducted final interviews for the Conservation Specialist position.
- **January 31** – Worked on proposal 2020 MDV Funds.

Activities Report for Adam Groshek – January 2020

Land and Water Resource Management Program/Animal Waste Storage Ordinance/CREP Activities:

~Pankratz Farms, LLC manure storage construction asbuilt documentation and cost-share distribution.
~Tree sale orders and assistance to landowners with tree sale/wildflower questions.
~Wilson Wood Turtle incidental take permit discussions with DNR and private firm staff and coordination of landowner hire of turtle biologist to minimize take of the Threatened Wood Turtle for the project. Public comment period for incidental take permit. Approval to construct Wilson's streambank project with 2 month extension on contract money in Jan/Feb. 2020. Preconstruction meeting, construction stakeout, project construction inspection, asbuilt documentation and cost-share distribution to close out project.
~Work truck recall maintenance.
~BOND $ office discussions to roll over money from 2019 to 2020 for certain LWCD projects.
~CREP grazing plan discussion and review of written plan for DATCP approval.
~Continuing to try to find the source of sediment discharges into the WI River at Jackson St. with Verso Paper, the City of WI Rapids, and the DNR.
~Continuation of Nitrate water test kit distribution and delivery to Health Department for testing.
~Surface water grant application for monitoring on Bear Creek as part of the Mill Creek watershed.
~2 wells abandonments project documents started for Ruess project.
~Working through name change to Pep Acres, LLC and cancelation of some contracts that were not eligible to start into CREP for Glen Peplinski, etc.
~CREP discussions for 2020 signup with FSA, NRCS, and NRCS/Pheasants Forever Farm Bill Biologist staff.
~Assistance with earnest money return payments.
~Ordering/pickup of office supplies/field equipment.
~2020 Prairie Chicken Festival planning meeting for preparation of April 18, 2020 festival.
~New Park Shelter CAD drawings for the Parks department brochures.
~Kueffer creek crossing preconstruction meeting, construction inspection, asbuilt documentation, and coordination with landowner and contractors.
~Rain garden technical standard webinar attendance.
~Manure spreading complaint investigation and discussion with DNR and landowner.
~Attendance of Wage Study meeting and JDQ (job description questionaire) work.
~Annual March WI Land+Water conference registration.
~State Technical Committee documents draft review.
~New computer setup with IT.
~Hydrology/Hydraulics technical training in Appleton.

Activities Report for Lori Ruess – January 2020

- Answered telephone and front desk questions.
- Mail pickup/delivery - Courthouse.
- Deposit of incoming checks on Fridays.
- Reviewed general ledger and reconciliation of 2019 Budgets – year-end.
- Reviewed payroll reports and payroll registers.
- Attended January 9th staff meeting and took minutes
- Completed December sales tax report and forwarded to Finance.
- Completed two CREP Practice Payment Reimbursements for $210.80.
- Completed LWCD payroll percentages and forwarded to Finance prior to the January 9 and January 23 payroll.
- Processed tree, shrub and wildflower orders as they came in – 193 orders to date.
- Contacted customers via email or phone to inform them of sold out tree and shrub species.
- Ordered wildflower seeds through Pheasants Forever.
- Tracking and depositing Nonmetallic Mining permit fees as the come in.
- Completed cost-share contracts, change orders and reimbursement request for Soil and Water Resource management grants.
- Attended Classification and Compensation Project Kick-off meeting.
- Working on completing JDQ (Job Description Questionnaire)
- Coordinated with HR second interviews for the Conservation Specialist position.
- Working with Adam on completing name change to Pep Acres LLC and cancellation of some of Glen Peplinski's CREP acres.
- Registered Shane for 2020 Annual CAFO Update and Producer Led Watershed Protection Grants Annual Workshop.
- Registered Adam and Rodney for the Wisconsin Land + Water Annual Conference in Green Bay.
- Organized CEED packet and County Board packet and took to County Clerk's office.

Activities Report for Rod Mayer

January 2020

- Issued Act 82 permits for strawberry grower – field visit, verified deer are digging through snow and removing bedding from plants. Enrollment paperwork completed and submitted to DNR.
- Researched and answered questions for property line setbacks in mines.
- Met with mine owner to discuss permit fees on mine.
- Completed letter in which CARBO is paying fees and FA for Coulee Frac.
- Issued Act 82 permits for cranberry grower – due to high price of crop issued early. Enrollment paperwork completed and submitted to DNR.
- Met with fire dept. for fire safety inspection of Conservation Dept. storage shed.
- Found two Financial Assurance documents that came in that did not give Wood County direct access to funds. Worked with Corporation Counsel to verify. Got one of the two corrected and updated. Working on the other with multiple phone calls to owner and email getting Corporation Counsel involved.
- Due to the owner of a large mine passing away – worked with the son and wife to get permit fees and financial assurance straightened out and updated prior to expiration for this year.
- Picked up posters from multiple schools for the annual poster contest. We received 25 posters for grades 2-3, 15 posters for grades 4-6, and 13 posters for grades 10-12. Judged all posters with full judging sheets and selected top three for each grade level. Put a certificate of participation together for each poster. Submitted paperwork for entry of our local 1st place posters into the Area Contest.
- Contacted nurseries for additional trees that sold out of (no luck).
- Met with mine owner to discuss options for pit that was permitted, but never opened (no active acres on record). Decision was made to close out the permit and release financial assurance. Processed paperwork and letter to owner.
- Worked with property owner to address pond exemption questions.
- Met with landowner to put field maps together for enrollment in 2020 wildlife damage program.
- Acquired hunter logs from all farmers getting wildlife damage claims for the 2019 harvest year.
- Met with DNR for annual three-person Wildlife Damage abatement and Claims Program audit. Two exemptions were issued to producers that did not meet the harvest quotas on shooting permits. All files and claims gone over.
- Reviewed Draft 3 for the Brand/Pankratz non-metallic reclamation plan (formerly CIM-Brand). Found all revisions that had asked for in the first two drafts had been corrected.
- Completed letter and Public Notice for the Brand non-metallic mine site. Submitted to be published and mailed to all landowners owning property within 300' of all parcels on which the site is located (15 landowners).
- Called and emailed reminders to owners/operators for all Non-metallic fees coming due and all financial assurance coming due.
- Monitored and updated spreadsheets as payments come in for non-metallic fees and financial assurance.
- Attended North Central Area Land and Water Conservation meeting in Antigo. Entered our local poster contest winners for judging. Our poster for grades 4-6 won second place at this area contest.

CITIZENS (WOOD COUNTY) GROUNDWATER GROUP MEETING

DATE: Monday, January 20, 2020
TIME: 2:00 p.m.
LOCATION: Wood County Riverblock Building, Conference Room 206

Present: Rhonda Carrell, Bill Clendenning, Bruce Dimick, John Endrizzi, Kim Keech, Bill Leichtnam, Logan Manthe, Rick Potter, WI State Rep Katrina Shankland, Robert Sorenson, Cecile Stelzer Johnson, Jana Suriano, Gregg Wavrunek (Aide for US Senator Tammy Baldwin's office), Rachael Whitehair, Ken Winters and Shane Wucherpfennig.

1. **Call Meeting to Order:** Chairman Bill Leichtnam called the meeting to order at 2:00 p.m. Bill Leichtnam introduced Gregg Wavrunek as an Aide for US Senator Tammy Baldwin's office. Other new attendees included Ken Winters (Town of Armenia) and Jana Suriano (UWSP-Marathon County student).

2. **Public Comment:** None

3. **Correspondence/Updates:**
   Bill Leichtnam shared letters and news articles as handouts at the meeting:
   A. WCA Capitol Watch "Assembly Releases Recommendations From Task Force on Water Quality"
   B. Concerned Rome Citizens email – Year-end 2019 – 14 Mile Creek Joint Watershed Committee
   C. College of Agricultural & Life Sciences letter – Nitrogen Rate Guidelines for Groundwater
   D. Wisconsin Conservation Voters "The Water Quality Protection Checklist"

   Bill Leichtnam shared meeting highlights of the Golden Sands Resource Conservation & Development Council Inc on January 16th:
   A. Residents from Town of Armenia, Juneau County & Town of Port Edwards, Wood County lawsuit may be 5 years before scheduled with Circuit Court.
   B. Waushara County Land & Water Conservationists shared an ongoing lawsuit. A Waushara County Judge has been very patient. Significant action may be taken on an agricultural farmer as they were cited by the Wisconsin DNR and Waushara County Health Department for groundwater pollution of the waters of the state.

4. **Post-Panel Discussion: "Groundwater Contamination in Central Wisconsin: Science/Solutions" critique** Post-panel discussion on future suggestions. What is your reactions? What could we do better?
   A. Discussion among panelists.
   B. Lacked seeking solutions – How do we solve the issue? What will we do?
   C. Presentations should have been limited having a panel discussion debate concept.
   D. Questions from the audience and answers from the panelists would be helpful.
   E. Panelists available after discussion.
   F. Audience participation.
   G. Too many panelists.
   H. Panel suggests that it could be held every 2 months among Central Sands Groundwater Counties Collaborative rotating between counties.

5. **Speaker Vos's Task Force on Groundwater Quality Recommendations**
   Are the 13 proposed bills bold & decisive enough? Support? Host another event?
   Wisconsin State Representative Katrina Shankland explained the 13 proposed bills from Speaker Vos's Task Force on Groundwater Quality. $10 million package.
   A. LRB-4716/LRB-5277 Memo (Rep Shankland & Sen Testin): supporting the Center for Watershed Science and Education, creating a hydrogeologist position, funding research on phosphorus recovery and reuse, creating grant programs for counties to test wells and provide public education, granting rule-making authority, and making an appropriation.
   B. LRB-5062/LRB-5271 Memo (Rep Shankland & Sen Testin): the well compensation grant program and making an appropriation.
   C. LRB-4931 Memo (Rep Kurtz): creating as office of water policy and making an appropriation.

D. LRB-4360 Memo (Rep Summerfield): bio manipulation projects to improve the water quality of lakes and impoundments and making an appropriation.
E. LRB-4489 Memo (Rep Ramthun): expanding the clean sweep program to include collection of certain firefighting foams and making an appropriation.
F. LRB-3915 Memo (Rep Novak): county conservation staffing and making an appropriation.
G. LRB-4806 Memo (Rep Felzkowski): public notice and comment period for certain groundwater standards.
H. LRB-4751/LRB 5278 Memo (Rep Kitchens & Sen Cowles): creating a pilot grant program for farmers to reduce nitrate loading, funding research for nitrate loading reduction methods, extending the time limit for emergency rule procedures, providing an exemption from emergency rule procedures, granting rule-making authority, and making an appropriation.
I. LRB-4984/LRB-5282 Memo (Rep Brooks & Sen Marklein): priorities and criteria for the municipal flood control and riparian restoration program and amending administrative rules.
J. LRB-4717 Memo (Rep Tranel): grants and funding for water stewardship certification, a grazing coordinator position, producer-led watershed protection grants, lake protection, soil and water conservation, and crop insurance premium rebates for cover crops; granting rule-making authority; and making an appropriation.
K. LRB-4304 Memo (Rep Krug): the private on-site wastewater treatment system replacement or rehabilitation
L. LRB-3651/LRB-5281 Memo (Rep Kitchens & Sen Cowles): prohibiting the sale and use of coal tar-based sealants and PAH sealant products.
M. LRB-5061 Memo (Rep Novak): funding a University of Wisconsin System freshwater collaborative and making an appropriation.

Rep Katrina Shankland shared five additional bills are being introduced with her colleagues on regulation and enforcement as well as funding of Wisconsin DNR scientists.
Discussion followed.

Wisconsin DNR Spill Hotline Number: 1-800-943-0003
Wisconsin DNR Tip Line: 1-800-847-9367

6. **CGG ACTION ITEMS:**
A. Recommendations to CEED Committee – Please don't forget that the Citizens (Wood County) Groundwater Group can make recommendations to the Wood County CEED Committee.
B. Lobby state legislators – Continue attending legislative events.
C. Attend Central Sands Groundwater Counties Collaborative meeting – Meetings will be open to the public. Meets fourth Monday of the month. Next Meeting: January 27th @ Hancock Research Station

7. **Next Projects:**
A. Groundwater Protection presentation in area schools (2-3 presenters) – Area school presentations similar to Marshfield Utilities Groundwater Guardians. Rachel Whitehair shared that in coordination with Portage County, Wood County and Friends of Mill Creek Watershed Inc. they are doing a Prairie Pollinator program. Rachel Whitehair volunteered to be the person that will be doing a groundwater piece for those Wood County area schools who are interested.
B. "How to do Water Testing in a Wood County Town" seminar
C. Coordinate with/assist UW-Extension Natural Resources Educator on outreach event. – Revamp Healthy Water/Healthy Soils Workshop. Planning Committee meeting on January 27th consists of Wood County Land & Water Conservation, UW Extension, Marshfield Ag Research Station, Marshfield Waste Water Plant, PACRS (Petenwell & Castle Rock Stewards), EPPIC (Eau Pleine Partnership for Innovative Conservation), Pheasants Forever and Golden Sands RC&D.

Bill Leichtnam shared a Year-end 2019 – 14 Mile Creek Joint Watershed Committee citizens made a motion at a TriLakes annual meeting to fund a volunteer citizens committee. Currently, there is no funding for the Citizens Groundwater Group. Nine Key Element Plan brought together 50 stakeholder groups in

38 miles of water, 4 county watershed has established funding for 10-years, $8 million and work with county conservationists. 14 Mile Creek Joint Watershed Committee citizen involvement and recognition: "Clean Water Cooperator" signs and Certification of Appreciation Plaques.

Rick Potter shared that the Castle Rock Stewards recognizes farmers for best practices through the County Conservationists in Juneau County, Adams County and Wood County. Castle Rock Stewards recognizes farmers for best practices with signage and publicity. Award type programs are a good grassroots effort for farmers to change farming practices.

8. **Future Speakers: a) North Wood County legislators, b) Green Fire representative, c) Andy Diercks**
Consensus of the group was to work on a working session/project idea at the February meeting. A Wood County legislator (Rep Jerry Petrowski or Rep John Spiros) would be invited as a speaker to attend the March meeting. Wood County Supervisor Lance Pliml has agreed to be a speaker at the March 16th meeting.

Excellent Video: https://wigreenfire.org/nitrate-waters-and-health-videos/

9. **Roundtable**
   A. Bill Leichtnam shared the following:
      i. Wood County Board meeting (Kevin Masarik, UWSP Groundwater Education Specialist presentation) – January 21st, 9:30 a.m. @ Wood County Courthouse, Branch 3
      ii. Central Sands Groundwater Counties Collaborative meeting – January 27th @ Hancock Research Station
      iii. Wood County Solar Project by Developer Savion – January 29th, 5-7 p.m. @ Town of Saratoga Town Hall
      iv. Clean Water Lobby Day – January 30th, 12:30-5 p.m. @ Madison Concourse Hotel & State Capitol
      v. Wood County Solar Project by Drew Gibbons with Clean Green Action – February 5th, 4 p.m. @ McMillan Library, Margaret McCourt Conference Room
      vi. "Right to Harm" movie – February 10th, 6:45 p.m. @ Rogers Cinema Theatre to be determined
      vii. Panel Discussion meeting – February 19th, 6 p.m. @ Armenia Town Hall
      viii. Wood County Board meeting (Doug Reinemann, UW Associate Dean for Extension & Outreach/John Exo, UW Extension Regional Natural Resources Education Program Manager) – March 17th, 9:30 a.m. @ Wood County Courthouse, Branch 3
   B. Ken Winters – Concerned how farmers spread manure.
   C. Cecile Stelzer Johnson – Attended Wisconsin Farmers Union meeting on January 15th reviewing the 13 bills. Wisconsin Farmers Union is in support of LRB-4717 for a Grazing Coordinator Position.
   D. Rick Potter – Encourages everyone to attend Clean Water Lobby Day in Madison. League of Conservation Voters are in opposition to one of the proposed legislations and feels that it would make water quality issues worse because it undermines scientific data.
   E. John Endrizzi – Supports LRB 3915 for full staffing of County Conservationists. 14 Mile Creek Watershed committee meeting is on February 3rd, 2-4 p.m. @ Town of Rome Town Hall. Please contact state legislators to find out there opinion and to do your own research before attending Clean Water Lobby Day.
   F. Bill Clendenning – Chairs are needed for Golden Sands RC&D and Wisconsin Farmers Union.
   G. Jana Suriano – Add contact information to email group list.
   H. Gregg Wavrunek – Add contact information to email group list. Enjoyed the Panel Discussion.
   I. Rep Katrina Shankland – Clarified LRB 4806 regarding the public notice and comment period for certain groundwater standards. DNR must categorize substances that can be detected in or have a reasonable probability of entering the groundwater resources of this state. Substances are then categorized by risk and public health concern. The DNR submits the list of substances to DHS. DHS then must develop recommendations on enforcement standards for those substances which DNR then incorporates into their rules. Under this bill, DNR must provide public notice of list of groundwater substances that it compiles including by publishing this list on the internet and must

include a notice of explanation and reasoning it used in compiling this list. Then DNR must provide a 21 day public comment period to allow to comment on those substances included on this list. DHS upon developing the recommended enforcement standard for the substance identified as a public health risk to provide public notice and a 21 day public comment period on the proposed recommendation and must provide notice of the reasoning it used in developing the recommendation before submitting the recommendation to DNR. This requires both departments to submit their comments on the internet and adds a 3 week public comment period which already exists. Governor just waived it. Please read the bills seeking information and clarification. Clean Water Lobby Day can be effective.

J. Bruce Dimick – Encourages everyone to attend the viewing of "Right to Harm" documentary movie. Clean Water Lobby Day.

10. **Announcements of members / visitors (upcoming parallel events / meetings)** Upcoming events announced throughout the meeting.

11. **Agenda Items for next meeting:** Planning Future Project(s)

12. **Next Meeting**
Monday, February 17, 2020. 2:00-4:00 p.m. @ Wood Co Riverblock Building, Room 206

13. **Adjourn Groundwater Group Meeting** Bill Leichtnam adjourned @ 4:07 p.m.

Notes by Kim Keech, Planning & Zoning Office

TO: Conservation, Education & Economic Development Committee

FR: Jason Grueneberg, Planning & Zoning Director
Adam DeKleyn, County Planner
Paul Bernard, Land Records Coordinator
Jeff Brewbaker, Code Administrator
Stevana Hamus, Code Technician
Kim Keech, Admin Services 5
Victoria Wilson, Admin Services 4

RE: Staff Report for February 5, 2020

1. Planning (Adam DeKleyn)

a. Land Subdivision - Plat Review – (3) CSMs were submitted for review/approval. (2) CSMs were approved/recorded. (3) CSMs are pending approval.

   Preliminary subdivision plat for Hidden Chapel Subdivision (Town of Saratoga) submitted for review/approval. Sent out to all review authorities. Review/Action by CEED in February.

   (2) Pre-application subdivision plats received/reviewed.

   Currently drafting amendments/updates to the Wood County Land Subdivision Ordinance #701. Review/Action by CEED in near future.

b. Request for Zoning Map Amendment Approval-Town of Grand Rapids – Zoning amendment approved at CB. Town notified. Zoning map and GIS data will be updated to reflect change.

c. Town of Cranmoor Planning and Zoning – Requested to present land use planning and zoning information and options to the Town Board. Questions and discussion ensued.

d. Town of Lincoln Comprehensive Plan – Project complete. Plan has been published on the Wood County website: https://www.co.wood.wi.us/Departments/PZ/ComprehensivePlan.aspx

e. Farmland Preservation Zoning Ordinance – Working with the Town of Lincoln along with DATCP to draft a farmland preservation zoning ordinance. Ordinance seeks to promote agricultural growth, restrict non-agricultural uses, and limit potential land use conflicts.

f. Town of Grand Rapids Comprehensive Plan – Attended Plan Commission (PC) meeting. Presented the first section of the plan for review/discussion. PC working on finalizing community survey.

   Attended Town Board meeting to present an introductory overview of the comp planning purpose, law and process.

g. Town of Sigel Zoning Ordinance Update – The Town of Sigel is currently preparing an update to its independent town zoning ordinance. Draft ordinance is available for reference/review on the town website: https://townofsigelwoodwi.com/ordinances-resolutions/. All questions regarding the zoning ordinance amendment should be directed to the town.

h. Town of Rudolph Comprehensive Plan – Town of Rudolph is preparing to update its comp plan. Provided guidance and assistance.

i. Town Planning and Zoning Assistance – Provided planning and zoning assistance for several town officials.

2. Land Records (Paul Bernard)

a. Addressing – Creating a new efficient workflow and looking at state standards.

b. Parcel Mapping – Updating the parcel mapping with new splits and combines.

c. Custom Maps – Preparing custom maps for citizens and departments.

d. Contracts – Preparing for PLSS contracts, 2020 PLSS highway maintenance is ready to go, PLSS standard maintenance is being worked on, 2020 air photos is ready to go.

3. Code Administrator's (Jeff Brewbaker and Stevana Hamus)

Stevana Hamus is out on approved FMLA.

01-03 - reviewed replacement conventional permit TN 18, reviewed soils and hydrograph report for project in TN 18, renewed mound permit

01-06 - conventional system inspection TN 18, (2) 12 bedroom condo conventional system plan reviews, soil test, hydrographs, and permits, both 12 bedroom condos TN 18

01-07 - issued floodplain permit for cathodic protection on Enbridge pipeline TN 19, issued replacement conventional permit, plan, soils, and hydrograph report TN 07

01-08 - complaint investigation notice, plumbing without a license, hydrograph teleconference with the State Department of Safety and Professional Services and all central sands county, prepped for Heart of Wisconsin Government Services Day in Courthouse

01-09 - participated/assisted in HOW Government Services Day

01-10 - meeting with developer of proposed subdivision TN 11, conventional inspection replacement 5 bedroom TN 07, discussed floodplain guidelines for project located in TN 05

01-13 - issued sanitary permit new conventional TN 18, worked on POWTS audit

01-14 - followed up on wetland disturbance complaint, finished POWTS audit survey and sent report to state, 1 WI fund determination of failure TN 02, 1 WI fund determination of failure TN 19, inspection report 4 br conventional TN 13

01-15 - (1) WI fund determination of failure TN 10, inspection report mound TN 21, Carlson Dettmann Training

01-16 - worked on cranberry building in floodplain questions and answers TN 13, mound inspection report TN 18

01-17 - (14) maintenance violation site checks, 1 inspection report conventional 5 br TN 07

01-20 - flood zone determination TN 15, worked on POWTS website

01-21 - (7) maintenance violation site checks, pressurized plan review and mound permit TN 15, sized system for proposed change of use into a church from retail TN 07

01-22 - reviewed soil test, A+0 mound TN 11, worked on JDQ

01-23 - reviewed STM violation referrals, responded to floodplain determination request TN 13

01-24 - completed JDQ for Code Administrator Position

01-27 - holding tank plan review and permit TN 01, worked on holding tank violation letters

01-28 - worked on POWTS office audit with State Wastewater Specialist

01-29 - conducted research and prepared documents for cranberry grower that will be contesting floodplain mapping

4. <u>Office Activity</u> (Kim Keech and Victoria Wilson)

a. <u>Monthly Sanitary Permit Activity</u> – There were 8 sanitary permits issued in December 2019 (6 New, 2 Replacements, 0 Reconnects and 0 Non-Plumbing) with revenues totaling $5,100. There were 3 sanitary permits issued in December 2018 (2 New, 0 Replacements, 1 Reconnects and 0 Non-Plumbing) with revenues totaling $1,575.

There were 174 sanitary permits issued through December 2019. For comparison purposes, the following are through the same period for the previous five years: 2018 – 168, 2017 – 192, 2016 – 158, 2015 – 186 and 2014 – 187.

b. 2020 Tax Refund Intercept Program (TRIP) – As of January 30th, Wood County received an additional $0.00 for a total of $0.00 on zero outstanding cases for 2020.

c. 2019 Maintenance Notices – As of January 29th, there are 11 systems remaining that have not been serviced.

d. 2019 Program Fee Notices – The approximately 4,604 program fee notices were mailed on Thursday, October 24th with a due date of Monday, November 25th. The $20 program fee can be paid online with an e-check, debit card or credit card. There will be a convenience fee if making payment by e-check, debit card or credit card. The $20 program fee can also be paid by cash or check. Program fee 2nd reminder postcards were mailed on Monday, December 9th. Program Fee 3rd reminders (Corporation Counsel) were mailed on Monday, January 13th. As of January 30th, there are 95 property owners who have not paid the program fee.

e. Enforcement Activities Update (Small Claims) – Vacancy checks by office staff for 2019 maintenance enforcement have been completed.

   i. Small Claims Court Cases Not Scheduled forwarded to Wood Co Corp Counsel – Planning & Zoning Department pending payment to Wood County Clerk to Courts. Check is expected to be cut on January 30th.

Date Forwarded	# Cases & Court Case Type
1/23/2020	(7) Failure to provide Servicing or Maintenance Report (2019)

f. Wisconsin Fund Grant Program – 2017 Wisconsin Act 59, the 2017 biennial budget act, repealed, effective June 30, 2021 the Wisconsin Fund Grant Program for failing septic tanks. If approved, 2019 Assembly Bill 791 delays the elimination of the Wisconsin Fund Grant Program to June 30, 2023.

   i. (4) Wisconsin Fund Applications FY2021 – Wisconsin Fund Grant Applications was emailed to the State of Wisconsin on January 30th meeting the deadline date of January 31st. Disbursement of Wisconsin Fund Grant is expected late fall 2020.

g. Sanitary Permit Database System Project – The next phase for the sanitary permit system database will consist of creating a service provider and comments interface. Information Technology Department continues work on the design phase of the project.

h. Survey Document Indexing Project – There are over 4,000 survey documents that are being indexed with a tentative completion by the end of 2020.

i. JDQ Description Questionnaire – Administrative staff has been completing the required JDQ to evaluate salary placement, classifying jobs and to compile appropriate job descriptions.

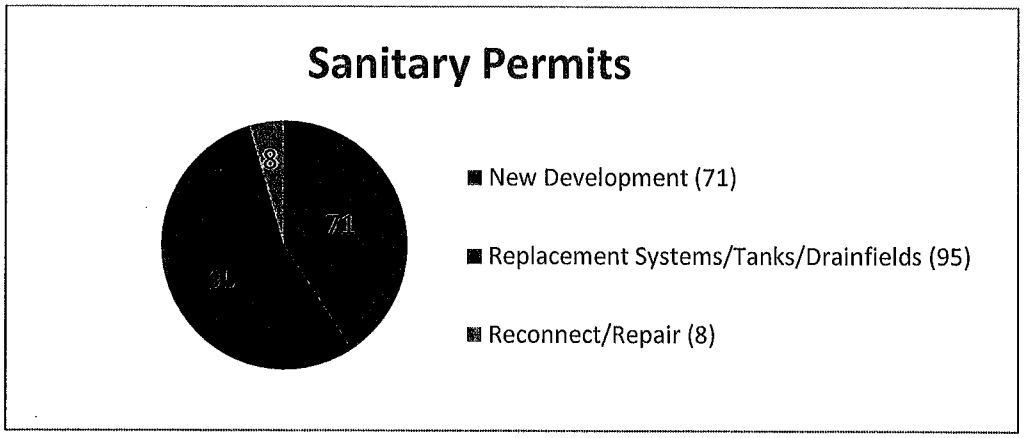
j. Kim attended the following meetings/trainings:

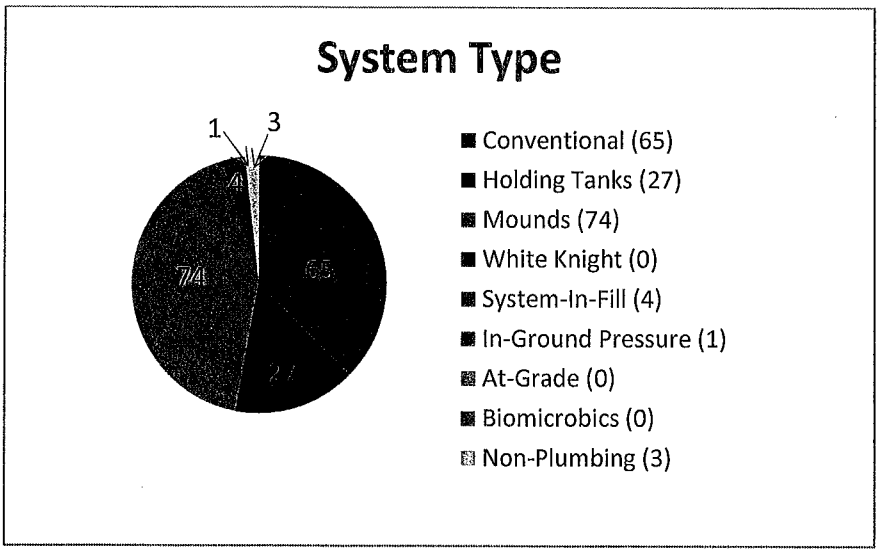
   i. Classification & Compensation Study meeting on January 14th
   ii. Citizens Groundwater Group meeting on January 20th

k. Victoria attended the following meetings/trainings:

   i. Classification & Compensation Study meeting on January 15th
   ii. Vacancy Checks on January 17th and January 21st

2019
WOOD COUNTY
Sanitary Permit Totals
(174 Permits Issued)





NEW
At-Grade – 0
Conventional – 30
Holding Tanks – 10
Mounds – 27
White Knight – 0
System-In-Fill – 1
In-Ground Pressure – 0
Non-Plumbing – 3

REPLACEMENT
At-Grade – 0
Conventional – 33
Holding Tanks – 16
Mounds – 43
White Knight – 0
System-In-Fill – 2
In-Ground Pressure – 1

RECONNECTIONS
At-Grade – 0
Conventional – 2
Holding Tanks – 1
Mounds – 4
White Knight – 0
System-In-Fill – 1
In-Ground Pressure – 0

CEED Committee Report
January 2020

LAURA HUBER
Extension Wood County, 4-H Program Coordinator

- Worked with volunteers on the Project Discovery Day Planning Committee (7 Jan)
- Attended 4-H Program Zoom meeting (9 Jan)
- Attended the Annual User Group Meeting at Camp Upham Woods, Wisconsin Dells (10 Jan)
- Attended and assisted at the South Wood County Youth Success Coalition meeting (13 Jan)
- Met with colleagues to plan Fire & Ice Winter Camp via Zoom (15 Jan)
- Met with Tim Heeg to discuss Junior Fair showing eligibility rules (15 Jan)
- Appeared on WFHR to talk about the importance of camp in the 4-H program (16 Jan)
- Assisted with 4-H youth educational experience scholarship interviews (20 Jan) Marshfield
- Worked on my Plan of Work with colleagues in Chippewa Falls (21 Jan)
- Met with WI 4-H Volunteer Development Team's Club Leader Subgroup via Zoom (22 Jan)
- Met with Menominee County 4-H staff and volunteer to begin developing 4-H shooting sports program there (22 Jan)
- Assisted with 4-H youth educational experience scholarship interviews (25 Jan) WI Rapids
- Led Volunteer in Preparation Training (26 Jan)
- Attended county Extension staff meeting (27 Jan)
- Worked with Teen Leadership Group (27 Jan)
- Met with Wood County 4-H Leaders Assn: in-person meeting (27 Jan)
- Attended WI 4-H Volunteer Team Zoom meeting (28 Jan)
- Attended and taught at Fire & Ice Winter Camp (31 Jan - 2 Feb)

Special Projects:
- Planning for new 4-H Tech Changemakers program
- Planning for Creative Arts Day and Project Discovery Day
- Planning for winter Fire & Ice Teen Leadership Camp
- Planning for summer camp
- Developing Club Treasurer Training

Ongoing Responsibilities:
- Updated and maintained the Wood County 4-H, WI Facebook page which currently has 860 followers.
  - Assisted with maintenance of the Central WI 4-H Shooting Sports Facebook page which has 335 followers
- Updated and maintained the Wood County 4-H Instagram page which currently has 17 followers
- Responded to communications to the office including general questions, 4-H enrollment, planning meetings, etc.
- Ongoing assistance for new leaders and the volunteer background checks

MATT LIPPERT

Extension Wood & Clark Counties, Agriculture Agent

- I assisted with the January Cranberry School sponsored jointly by Extension and the WSCGA. This year the event moved to Wisconsin Dells. I conducted Pesticide Applicator Training for a group of 53 growers as well as participated in the trade show and conference presentations.
- I cohosted a meeting on Robotic milk production. The program was supported by a grant from the Extension Dairy program we had a group of about 50 producers from across the Central Wisconsin area listen to management with robotic milking machines and a presentation on robotic barn design from Jouni Pitkaranta from Finland. We also had Jim Salfer from University of Minnesota discuss his survey work with robotic dairy farmers and factors that have been linked to success and struggle with the producers. We also had a panel discussion of 3 robotic milk producers, two with seven years' experience milking 140 300 cows and another producer with less than a years' experience but utilizing a dozen robots and milking 900 cows.
- I interviewed on WFHR radio.
- I participated in the monthly meeting held by MACCI - Agribusiness committee.
- I hosted a group of Agriculture Extension educators from Central Wisconsin for a seasonal planning session.
- I moderated and judged dairy youth quiz bowl and Jeopardy activities at the Wisconsin Junior Holstein Convention in Stevens Point. There were about 75 youth in the Jeopardy program and fifty-five four-member teams in the quiz bowl activity. The Wood County Junior Team won the event, which is a great honor for the team.
- I calculated production award recognition for area dairy producers at their annual banquet and participated in the banquet.
- I interviewed on the Extension hour on WDLB radio.
- I attended an industry sponsored technology update program in Wisconsin Dells.
- I participated in the annual Agronomy update from UW- Madison; this program was held in Wausau.
- I participated in a program for producers receiving an update on Farm Bill programs for price risk and crop insurance options for price and production risk.

NANCY TURYK

Extension Wood County, Community Resource Development Educator

Economic Development

- Continued coordinating with USDA REDI facilitating team and Wood County team. The first workshop was held at UW-Stevens Point @ Marshfield on Dec. 18 & 19. Next meeting is scheduled for February 13th at the Wisconsin Rapids Mid-State Technical College campus. Initiated Google Docs page for plan writers and structured spreadsheet with strategies identified during the workshop.
- Continued discussions with UW Madison Extension about their involvement with the USDA REDI project and the UniverCity project with Wisconsin Rapids to ensure opportunities are maximized with both projects by minimizing overlap.
- Participated in UW-Madison Extension webinar "Wisconsin 2020: Community Economic Development at the Start of a New Decade" by Dr. Steven Deller
- Discuss strategic planning at Marshfield EDB meeting.

Strategic Planning

- Met several times with Vice Chair Rozar and department heads providing guidance on the draft strategic plan including Jason Grueneberg, Sue Kunferman, Kim McGrath, and Brandon Vruwink. Held lunchtime open house meeting for department heads to provide input into the draft plan and discuss next steps at the February County Board meeting. Received positive feedback from the department heads and incorporated it into the plan document and supporting PowerPoint presentation.
- Presented about the strategic planning process at the CEED meeting.

Energy

- Continued to work with the graduate student intern from the UW Madison Resource Energy Demand Analysis (REDA) on his baseline analysis of Wood County energy use.
- Contribute to the Renewable and Sustainable Committee, as requested by committee members.
- Attended the RENEW Conference in Madison where I made numerous connections for low to no cost assistance to the County for the identification of strategic energy efficiencies.
- Shared previous PowerPoint slides to Chair Machon for use in his presentation to the Wood County Town's Assn.
- Provided contact information for callers interested in Savion's Wood County Solar Project, LLC. Attending Savion open house on 1/29/20.

UW-Madison Division of Extension

- Developing 18 month Plan of Work for Extension.
- Participated in Wood County Extension Team meeting.
- Listened to two grant-related webinars for the UW-Madison Extension Climate Change Leadership Team. They were hosted by the Northeast Climate Science Center and the National Fish and Wildlife Foundation's Resilient Communities program. Provided input and support into proposals to be submitted by the team to these funding organizations.
- Presentation at St. Stanislaus in Stevens Point on Climate Justice.

Other

- Facilitated CSGCC meeting at the Hancock Ag Research Station. Prepared and disseminated agenda, meeting minutes and materials.
- WDLB Radio show on 1/28/20 focusing on Wood County planning efforts.
- Met with Clean Green Action to discuss their upcoming plan and Extension options for partnerships and/or speakers.

JACKIE CARATTINI

Extension Wood County, Family Living Educator

- Attended a programming meeting with the Health Department
- Attended a planning meeting for the Joint Council of Extension Professionals Conference
- Attended a meeting with a mentee
- Taught two nutrition programs at Assumption middle school
- Attended the Central WI Partnership for Recovery Meeting
- Attended the National PILD planning meeting zoom
- Taught a Diversity program in Shawano
- Attended a Peer Mentor training
- Attended the Department of Extension Faculty Administrative Committee meeting

- Attended the Civil Rights Leadership Team meeting
- Taught Financial Goal Setting at SWEPS food pantry.
- Met with Financial program manager Jenny Abel
- Attended a training on Logic Models.
- Attended the Health and Well Being Institute Zoom
- Attended the Raising a Thinking Child Work group meeting
- Attended the Youth Mental Health work group meeting
- Attended the Human Development and Family Relationships Institute Zoom
- Presented on 2020 SWEPS programing on WFHR radio
- Attended the Farm Stress Team zoom
- Facilitated the WEAFCS By-Law revision zoom

HANNAH WENDELS & KELLY HAMMOND

Extension Wood County, FoodWIse Nutrition Educator and Coordinator

- New FoodWIse Educator Training, January 8-9 in Madison (Wendels)
- New Colleague Training: Continue Cohort training and shadowing Nutrition Educators throughout the region (Wendels)
- Team met with elementary school principals and scheduled kindergarten and third grade lessons at Mead, Howe and Grove Elementary Schools.
- Work with FoodWIse team to plan for a pilot online series for parents of young children. Curriculum Feeding for Healthy Eating is being adapted for an online pilot Yuck to Yum class, which will start January 28. This is the first online FoodWIse class series to be offered in the state.
- SWEPS Food Pantry lesson (1/21) on new year's resolutions and MyPlate overview (Wendels)
- Attend South Wood County Hunger Coalition Meeting 1/23

RACHAEL WHITEHAIR

Extension Wood County, Natural Resources Educator

- Attended monthly CWAS Meeting, met Central Wisconsin agricultural educators and discussed potential opportunities to collaborate (January 6)
- Met with Juneau County Land and Water as well as Juneau/Sauk Agricultural Educator Alana Voss to discuss upcoming strategic planning session with Lake Redstone Producer-Led group (January 7)
- Attended the CEED committee meeting in place of Jason Hausler to report on upcoming county board meeting special presentation by John Exo and Doug Reinemann (January 8)
- Met with Dan O'Conell of Portage County Land and Water to discuss Wood Co. Extension providing support with in-school prairie pollinator program presentations (January 9)
- Conducted a strategic planning session with Redstone Producer-Led Group in Juneau Co. (January 14)
- Met with Adams County Land and Water Conservation and Extension staff to collaborate on building relationships with local producers and opportunities for outreach on ground and surface water issues (January 15)

- Met with Owners and operators of the Agriventure Farm Camp held in Marshfield to discuss giving a program on groundwater quality this summer (January 17)
- Attended Citizens Groundwater Group meeting to provide an update on field day planning (January 20)
- Attended Wood County Board meeting to hear Kevin Masarik speak (January 21)
- Met with Golden Sands RC&D educational program coordinators to discuss potential opportunities to collaborate (January 22)
- Facilitated first field day planning committee meeting at the Wood County Courthouse (January 27)
- Attended the Farmers of Mill Creek Council Annual Meeting to meet with Wood and Portage County farmers (January 27)

The following report was placed into the County Board Packet at the request of Supervisor Zurfluh, the county representative on the North Central Wisconsin Workforce Development Board.

2019 WORKFORCE PROFILE

Wood County

For More Information:
Michell Rupp
Regional Economist - North Central
Phone: Phone: (715) 261-8728
Email: Mitchell.Rupp@dwd.wisconsin.gov

STATE OF WISCONSIN DWD Department of Workforce Development

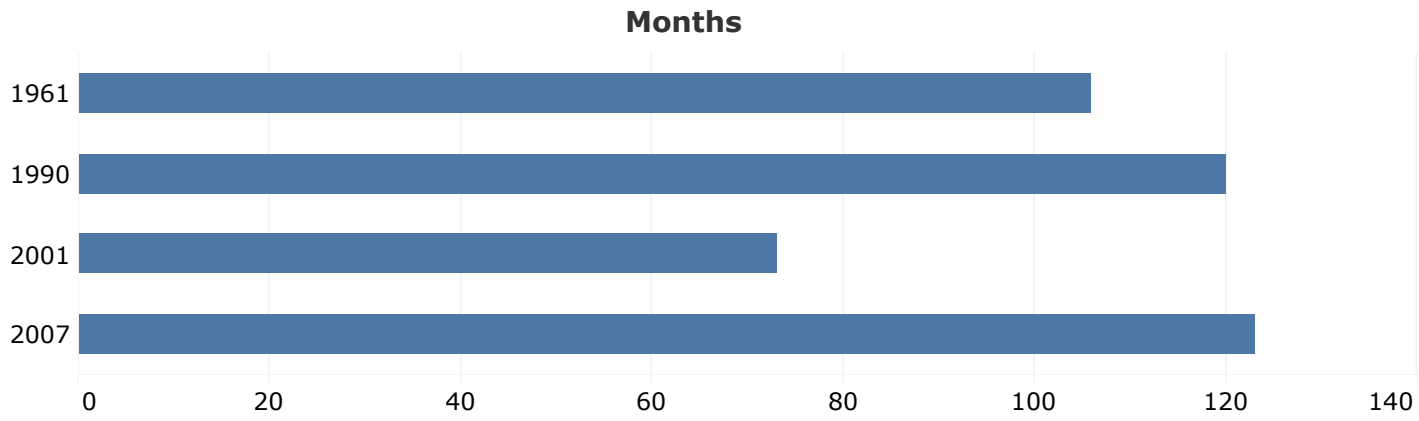
WisConomy Your source for Wisconsin economic and labor market information

2019 Wisconsin Overview

The county workforce profiles provide snapshots of the labor market for each of the 72 Wisconsin counties. In addition to a static PDF version, each county profile will be available as an interactive document in which the reader can do additional manipulation of some tables. The profiles begin with an overview of the entire state's labor market outlook. From there, the profiles highlight the respective labor market with analyses of the current and projected population and labor force, community patterns, industries, occupations, and wages. We conclude each profile with an examination of the impact of automation on the county's workforce.

Record Economic Expansion

The economic expansion is now the longest on record. This current expansion surpassed the previous mark of 120 months set in the 1991-2001 stretch in June 2019. What has been good for the country has been good for Wisconsin and most other states.



*Bureau of Labor Statistics, OEA

Wisconsin's workforce and employment numbers have attained new highs. Employment exceeded the 3 million mark in the summer of 2016. Wisconsin jobs reached new highs in 2019 with not-seasonally adjusted, total non-farm jobs breaking through 3 million at 3.026 million in June 2019. The state's unemployment rate has reached lows not seen since at least 1976, 2.8% in the months of April and May of 2019. New unemployment rate lows were also recorded for the U.S. as a whole at 3.6%. Thirty of 72 Wisconsin counties reached new job highs in the last two years. Thirty state counties hit new unemployment rate lows. Initial and continued unemployment insurance claims have been tracking at 40-year lows over the past three years.

Given that new records are being set largely across the board for expansion longevity, employment highs, and unemployment lows, the question turns to when will the trends reverse.

Economic expansions don't die of old age. Expansions are usually curtailed by decreasing jobs, spending, investments, inflation, or interest rate pressures. Decreasing jobs lead to lower incomes that result in less consumption, which is the driving force in the U.S. economy. Employment numbers are not good indicators of pending recessions. In fact, they are a lagging indicator of economic downturns and recoveries.

What's next in the short-run?

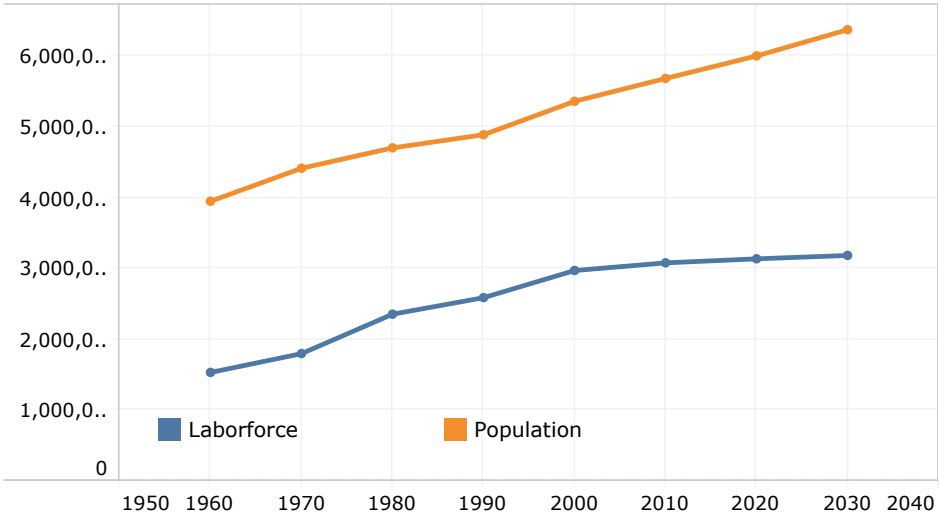
As this is being written in November 2019, job numbers are still climbing, earnings and income are rising, retail sales are expanding, debt-to-income ratio is low, and inflation is subdued at about 2%. Housing sales are relatively flat, vehicle sales have leveled off, and some European countries' economies are sagging. The primary unknown at the moment is the status of tariff and trade policy on the North American countries' trade agreement and trade with China. The uncertainty is dampening capital investment, injecting volatility in the equity markets, and causing household cogitation.

What are the long-run influences?

The primary long-term challenge facing Wisconsin's economic future is its workforce quantity. The demographic situation facing the state, other upper Midwest states, and most western state economies will advance unaltered in the coming decades. The number of retiring baby boomers nearly match the influx of new workers, resulting in a slow growing workforce that is constraining employers' abilities across industries to secure talent. Many businesses report the lack of available workers have hindered expansion and, in some cases, even curtailed their ability to meet current product orders.

The blue-line, orange-line graph to the right portrays the labor force facing Wisconsin and other upper-Midwest states. While Wisconsin's population will continue to grow over the next 20 years, the workforce faces serious constraints. The curve began to flatten in 2008 as the first baby boomers (those born in 1946) reached age 62 and began to leave the workforce.

Wisconsin Population and Labor Force



*Bureau of Labor Statistics, OEA

Baby boomers continue to exit the workforce in great numbers. However, the labor force participation rates for workers over 55 years of age have risen significantly. The need or want to remain in the workforce has assisted in staving off more severe worker shortages.

Our analysis shows a marked decrease in per capita personal income growth in the coming decades. The consequences for shared tax burden will be real and require new policy discussions about the social contract for infrastructure and government services.

One of the remedies for labor scarcity and increased productivity is the incorporation of labor-saving technology in the workplace. As such, not only does Wisconsin have a quantity challenge, the state must also make all available workers technologically savvy. The propensity for automation varies by occupation, but routine activities are the most susceptible to displacement.

To summarize, the state needs to find every body it can and get everybody trained up to their maximum potential.

Wood County
Population and Demographics

The chart below displays the population and population change among the county's largest municipalities. From 2010 to 2018, four of these municipalities experienced a positive net change in their respective population. Wood County gained 68 residents from 2010 to 2018, increasing at a rate of 0.09%. Not only was this was far below the state growth rate, but it was also a slower growth rate than the past county profile that depicted a growth rate of 0.3% for the 2010 to 2016 time period. From 2010 to 2018, Wisconsin gained 129,245 residents, a proportional change of 2.27%, and the United States gained 18,767,026 residents, a proportional gain of 6.09%. The City of Wisconsin Rapids displayed the highest numerical gain of residents (220), increasing at a rate of 1.20%. The Town of Grand Rapids displayed the highest proportional change of residents (1.33%), gaining 102 residents. The City of Marshfield displayed the greatest numerical decrease of residents, with a loss of 79 residents.

10 Most Populous Municipalities in County

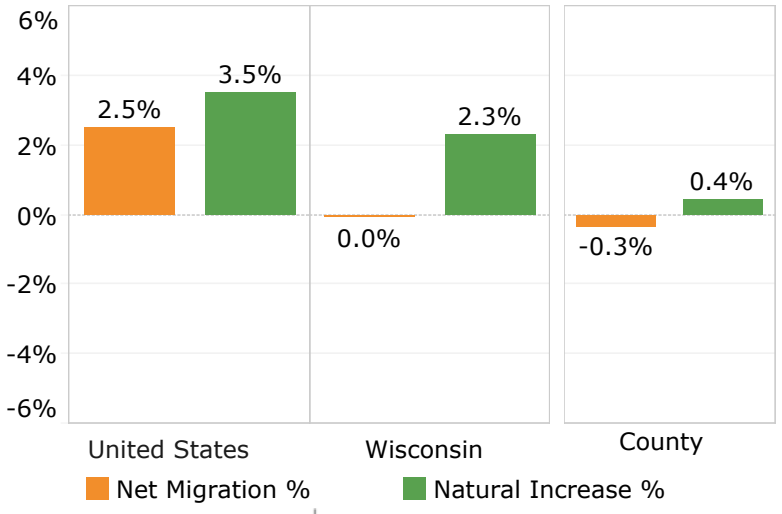
	2010 Census	2018 Final Estimate D	Numeric Change	Percent Change
Wisconsin Rapids, City	18,367	18,587	220	1.20%
Marshfield, City	18,218	18,139	-79	-0.43%
Grand Rapids, Town	7,646	7,748	102	1.33%
Saratoga, Town	5,142	5,179	37	0.72%
Nekoosa, City	2,580	2,547	-33	-1.28%
Port Edwards, Village	1,818	1,773	-45	-2.48%
Richfield, Town	1,628	1,614	-14	-0.86%
Lincoln, Town	1,564	1,577	13	0.83%
Port Edwards, Town	1,427	1,412	-15	-1.05%
Seneca, Town	1,120	1,103	-17	-1.52%
Wood County	74,749	74,817	68	0.09%
United States	308,400,408	327,167,434	18,767,026	6.09%
Wisconsin	5,686,986	5,816,231	129,245	2.27%

Source: Demographic Services Center, Wisconsin Department of Administration

Components of Change

Net-migration, which is defined as people moving into the county minus those leaving, was negative for the period studied, as it was in about one-third of Wisconsin counties. The county displayed a net migration of -0.3%. Wisconsin displayed a net migration of 0.0% and the United States displayed a net migration of 2.5%. Growth due to natural increase (births minus deaths) was significantly low with a value of 0.4%, highlighting the county's relatively older population. Wood County's median age of 43.8 is higher than the state's median age of 39.2.

Components of Population Change

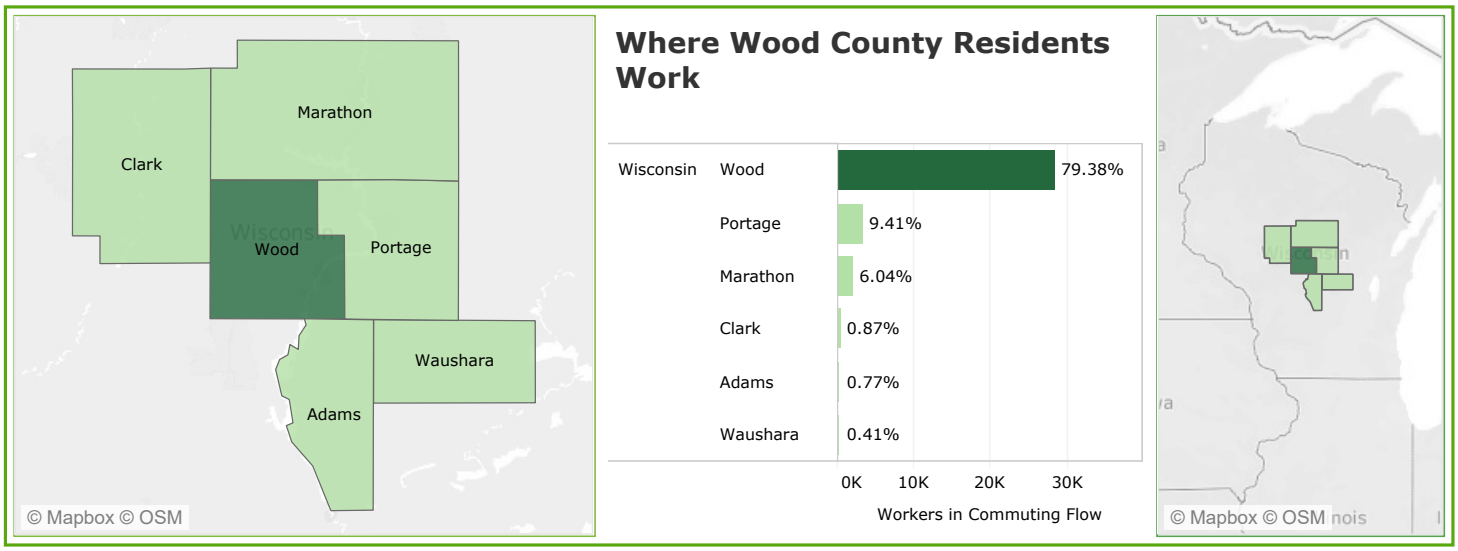


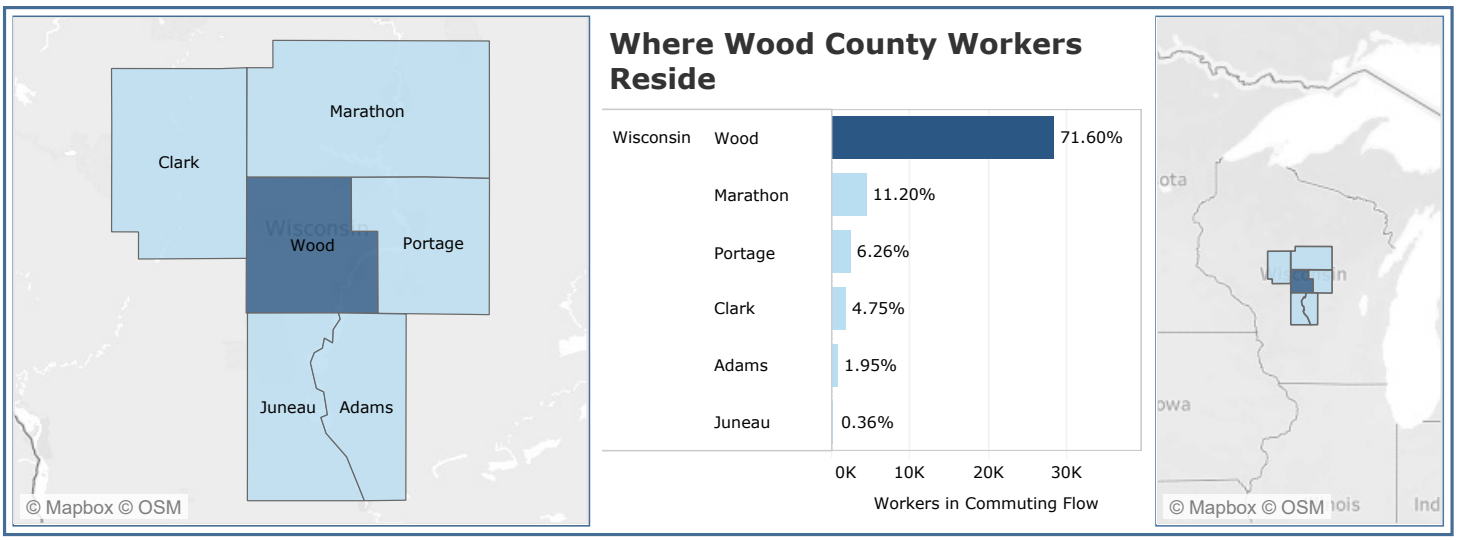
Source: Demographic Services Center, Wisconsin Department of Administration

Wood County Worker Commute

Residents Work

Roughly 79% of Wood County residents work within the county, well above the median of 65% for Wisconsin counties, ranking Wood as the 19th highest county in terms of the percent of residents who work within the county. The relatively high retention rate implies that that nearby counties likely have few or less desirable job opportunities. Nine percent of Wood County workers travel to Portage County to work.





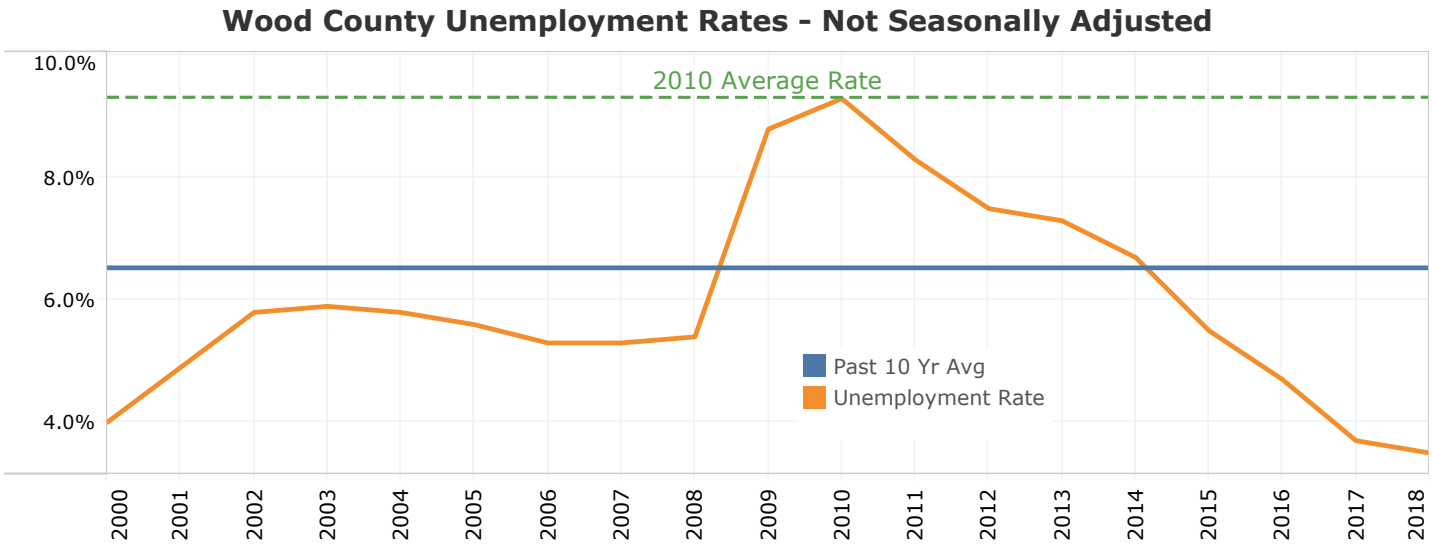
Workers Reside

Looking at which areas supply the greatest number of workers, we see that nearly 72% of those who work in Wood County, are from Wood. This ranks Wood as the 41st highest county in terms of percentage of workers who live in the county. The county supplying the most workers to Wood, outside of the county itself, is Marathon County at roughly 11%. Following this county, those who work in Wood County come from Portage (6%), Clark (5%), and Adams (2%).

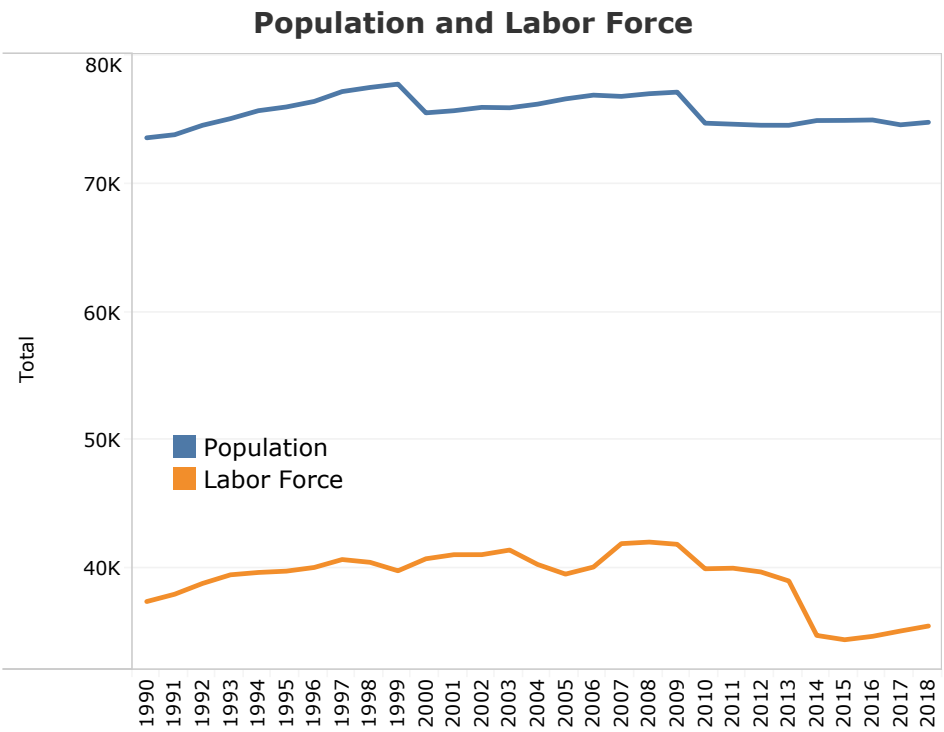
*source: 2011-2015 5-Year American Community Survey Commuting Flows, US Census Bureau

Labor Force Dynamics

The graph displays Wood County's unemployment rate from 2000 to 2018, its past 10-year (2009 to 2018) average trend-line, and its 2010 unemployment rate depicted as a trend-line. Wood's rate of 3.5% in 2018 is considerably low, historically speaking, significantly lower than the 10-year average as seen below. In fact, this rate is similar to the rates experienced during the booming economy of the late 1990s, when many counties hit their previous historical lows. While a growing economy is partially responsible for today's low unemployment rates, the trend of slow labor force growth, or even declines in some counties, due to baby boomers leaving the labor force has a major impact on the rates. You can see this concept illustrated in the population and labor force graph.



Source: Local Area Unemployment Statistics, Bureau of Labor Statistics



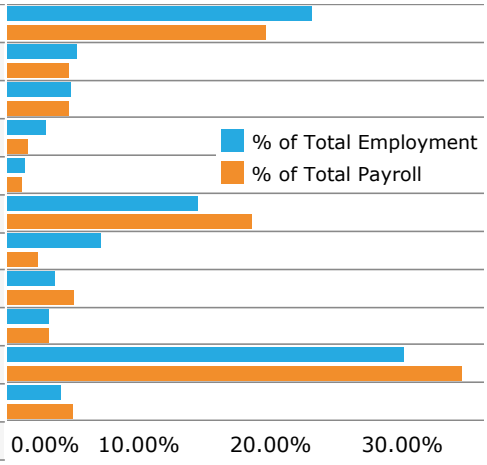
Source: Local Area Unemployment Statistics, Bureau of Labor Statistics and Wisconsin Deparment of Administration

Wood County Labor Force Components

The labor force consists of the employed and unemployed, those who are currently working or are looking for work. Wood's labor force has experienced an overall slow, and at times negative, growth rate. However, this slowing or declining labor force is a worldwide trend likely to continue into at least the next decade. The county's lackluster population growth continues to constrain it's labor force growth. For most counties, population growth is outpacing labor force growth.

Industry Employment and Wages
2018 Employment and Wage Distribution by Industry
Wood County

	2018 Annual Average Employment	1-year change	Total Payroll (2018)
Trade, Transportation, Utilities	8,924	-5	$337,829,135
Public Administration	2,065	28	$80,295,501
Professional & Business Services	1,876	2	$80,564,143
Other services	1,113	12	$27,766,801
Natural Resources	505	-34	$18,559,232
Manufacturing	5,586	96	$319,032,005
Leisure & Hospitality	2,762	66	$39,443,481
Information	1,396	3	$86,240,209
Financial Activities	1,193	-2	$52,994,513
Education & Health	11,612	290	$591,889,035
Construction	1,577	70	$85,905,638
All industries	38,608	525	$1,720,519,693



Source: WI DWD, Labor Market Information, QCEW, June 2019

The table above displays industry employment and total wages. Wood County experienced job growth of roughly 1.38% (525 jobs) from 2017 to 2018, ranking it 24th among the state's 72 counties by percent change. Wood County experienced job declines in three of 11 sectors; Natural Resources (-34), Trade, Transportation, & Utilities (-5), and Financial Activities (-2). The previous county profile displayed a larger gain of jobs (824), but also contained more declining sectors (five) from 2015 to 2016.

Education & Health, the largest industry super-sector in Wood County by employment, gained 290 jobs from 2017 to 2018, displaying the greatest numerical gain of jobs. Construction, the industry super-sector displaying the greatest proportional increase of jobs, gained 70 jobs from 2017 to 2018, increasing at a rate of 4.64%. Natural Resources, the industry super-sector displaying both the greatest numerical decrease and the greatest proportional decrease, lost 34 jobs from 2017 to 2018, decreasing at a rate of -6.31%.

2018 Average Annual Wage by Industry

	Wisconsin Average Annual Wage	County Average Annual Wage	2018 % Wisconsin	1-Year % Change*
Trade, Transportation, Utilities	$41,901	$37,856	90.4%	-1.9%
Public Administration	$47,859	$38,884	81.3%	-2.8%
Professional & Business Services	$60,729	$42,945	70.7%	1.9%
Other services	$30,674	$24,948	81.3%	-4.0%
Natural Resources	$39,444	$36,751	93.2%	-1.6%
Manufacturing	$58,048	$57,113	98.4%	-4.2%
Leisure & Hospitality	$18,757	$14,281	76.1%	1.8%
Information	$73,577	$61,777	84.0%	0.9%
Financial Activities	$71,474	$44,421	62.2%	0.2%
Education & Health	$49,185	$50,972	103.6%	-1.8%
Construction	$61,909	$54,474	88.0%	-0.6%
All Industries	$48,891	$44,564	91.2%	-1.8%

Source: WI DWD, Labor Market Information, QCEW, June 2019
*Difference in the 2018 share of Wisconsin and the 2017 share of Wisconsin

Industry sector wages are listed in the table on the left. Notably, Wood only had higher wages than the state average in one sector, Education & Health (103.6%). We can also see that Wood's all industry wages were 91.2% of the state level, down from 93.8% in 2016. All industry wages decreased in its share to Wisconsin by -1.8% from 2017 to 2018. Wages in Financial Activities had the lowest relative share (62.2%) and wages in Manufacturing had the greatest decrease in relative share (-4.2%).

Industry Employment Projections
North Central WDA - Industry Projections 2016-2026
Adams, Forest, Langlade, Lincoln, Marathon, Oneida, Portage, Vilas, and Wood Counties

Industry	2016 Employment	Projected 2026 Employment	Employment Change	Percent Change
Total All Industries	220,046	236,141	16,095	7.3%
Natural Resources and Mining	6,716	7,185	469	7.0%
Construction	6,768	7,416	648	9.6%
Manufacturing	32,687	32,265	-422	-1.3%
Trade, Transportation, and Utilities	43,110	44,444	1,334	3.1%
Information	2,452	2,460	8	0.3%
Financial Activities	13,836	14,936	1,100	8.0%
Professional and Business Services	13,083	14,732	1,649	12.6%
Education and Health Services	45,081	49,980	4,899	10.9%
Leisure and Hospitality	19,349	20,722	1,373	7.1%
Other Services (except Government)	11,459	12,078	619	5.4%
Public Administration	12,532	13,292	760	6.1%
Self Employed and Unpaid Family Workers	12,973	16,631	3,658	28.2%

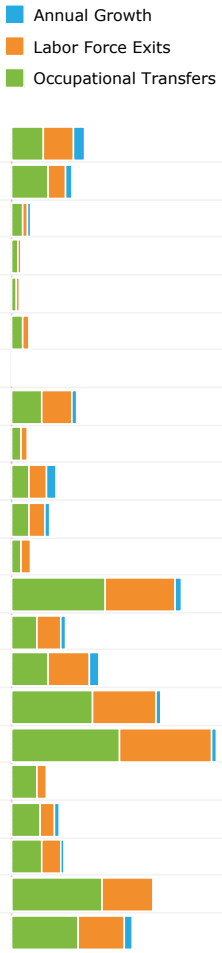
Source: Office of Economic Advisors, Wisconsin Department of Workforce Development, December 2018

While there is much to be gained from studying past trends, DWD's Office of Economic Advisors also produces projections of industry and occupation employment into the future. The State of Wisconsin is split into 11 Workforce Development Areas (WDAs) and the county in this profile falls under the North Central WDA – composed of Adams, Forest, Langlade, Lincoln, Marathon, Oneida, Portage, Vilas, and Wood Counties. The projections provided in this profile are for North Central and are produced every two years, following the Bureau of Labor Statistics (BLS) methodology. New for the 2016 to 2026 projections, the Bureau of Labor Statistics has changed their methodology to better project the workforce of the dynamic new economy in which a worker will likely have many occupations in a lifetime. The workforce is constantly evolving, and workers leave an occupation for reasons other than retirement or death, such as changing careers, being promoted to management or completing a retraining program. The separations methodology accounts for these different types of job changes.

Total industry employment is expected to grow by about 7.3% over the 10 year period, or almost 16,100 workers. Most industries are expected to grow over this period. This projection only forecasts levels of filled positions rather than potential demand. This further illustrates the issues associated with the aging population—while growth in the labor force is slowing, and in some counties even declining, job growth is expected to continue. So while businesses are already having difficulty filling the job openings vacated by retirees, increasing difficulty will be felt filling new openings as well, possibly constraining job growth by limiting expansions. Solutions to this will be different for each business, but will likely include a combination of possibilities like talent pipeline development (e.g. Wisconsin Fast Forward training grants and business alliances aimed at marketing specific careers), increased focus on talent attraction and retention, engaging under-utilized workforces (like those with barriers to workforce entry), increased automation, and retaining retirees in non-conventional work arrangements.

Occupational Employment Projections
North Central WDA - Occupation Projections 2016-2026
Adams, Forest, Langlade, Lincoln, Marathon, Oneida, Portage, Vilas, and Wood Counties

Occupation Title	2016 Employment	2026 Projected Employment	Occupational Openings	Percent Change (2016-2026)
Total, All	220,050	236,140	26,740	7.3%
Management	14,110	16,320	1,370	15.7%
Business and Financial Operations	10,810	11,920	1,120	10.3%
Computer and Mathematical	4,260	4,920	370	15.5%
Architecture and Engineering	2,550	2,700	210	5.9%
Life, Physical, and Social Science	1,400	1,580	160	12.9%
Community and Social Service	2,780	3,120	350	12.2%
Legal	790	860	60	8.9%
Education, Training, and Library	12,710	13,390	1,200	5.4%
Arts, Design, Entertainment, Sports, and Media	2,790	3,020	310	8.2%
Healthcare Practitioners and Technical	11,300	13,100	840	15.9%
Healthcare Support	5,380	6,090	700	13.2%
Protective Service	3,170	3,380	370	6.6%
Food Preparation and Serving Related	17,510	18,630	3,160	6.4%
Building and Grounds Cleaning and Maintenan..	7,140	7,850	1,000	9.9%
Personal Care and Service	9,410	11,010	1,610	17.0%
Sales and Related	19,080	19,880	2,760	4.2%
Office and Administrative Support	32,820	33,530	3,790	2.2%
Farming, Fishing, and Forestry	4,230	4,480	680	5.9%
Construction and Extraction	7,550	8,440	900	11.8%
Installation, Maintenance, and Repair	9,370	10,050	980	7.3%
Production	23,600	23,200	2,580	-1.7%
Transportation and Material Moving	17,290	18,690	2,230	8.1%

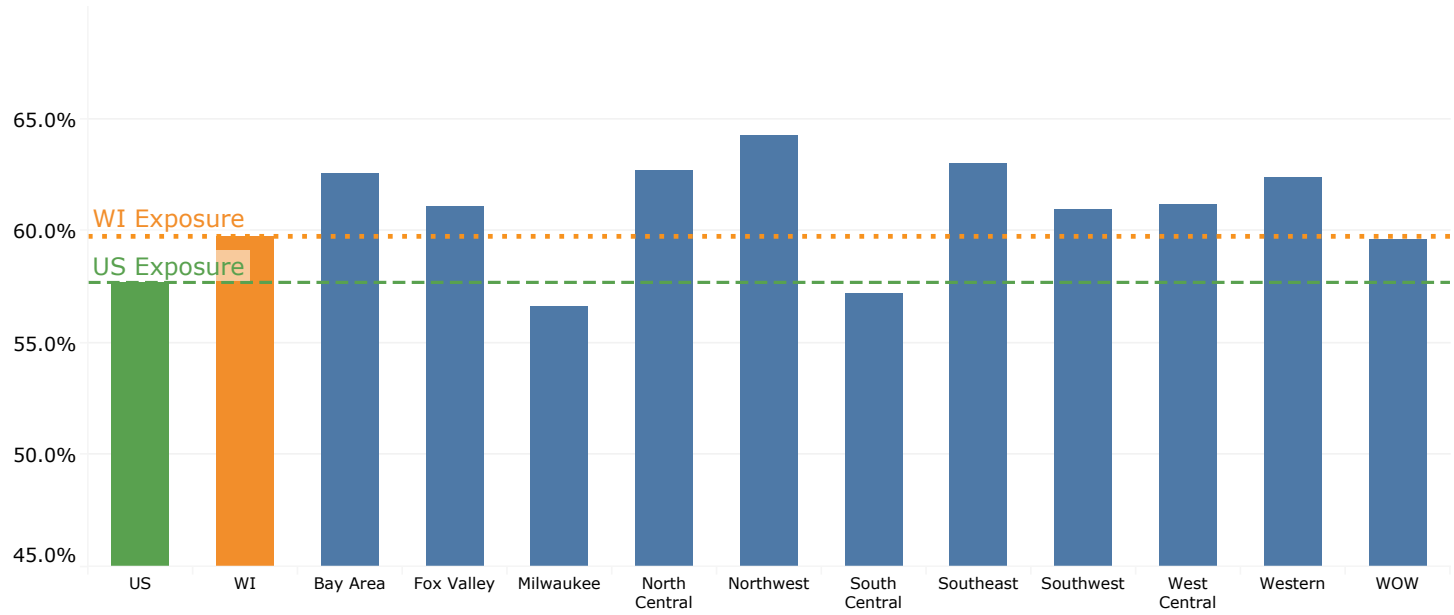


Source: Office of Economic Advisors, Wisconsin Department of Workforce Development, December 2018

While industry projections have their uses, a more functional approach is occupational projections. An examination of projected occupational employment growth reveals a possible explanation for the moderate growth rates anticipated in a number of the region's largest industry sectors. We first see that the most significant occupational growth can be observed in a number of occupational categories largely concentrated in the Health Services sector, including Healthcare Practitioners, Healthcare Support, and Personal Care and Service workers. Secondly, we see that projected employment in 2026 will be the highest in Office and Administrative Support, Production, and Sales.

Significant growth is also anticipated in many other occupational groups, supporting the narrative of long-range stability in many of the region's largest industries. The other trend is that of labor constraints - as openings created by replacement needs (of labor force exits and occupational transfers) outnumber those generated by new growth in the region. This is the reason for the increased importance placed on the availability and skill sets of young workers entering the region's workforce. It is vitally important to realize that slow growth or declines in employment are likely influenced by increased automation and productivity and may not indicate poor industry health. There will be many openings simply due to retirements.

Automation Exposure by Workforce Development Area



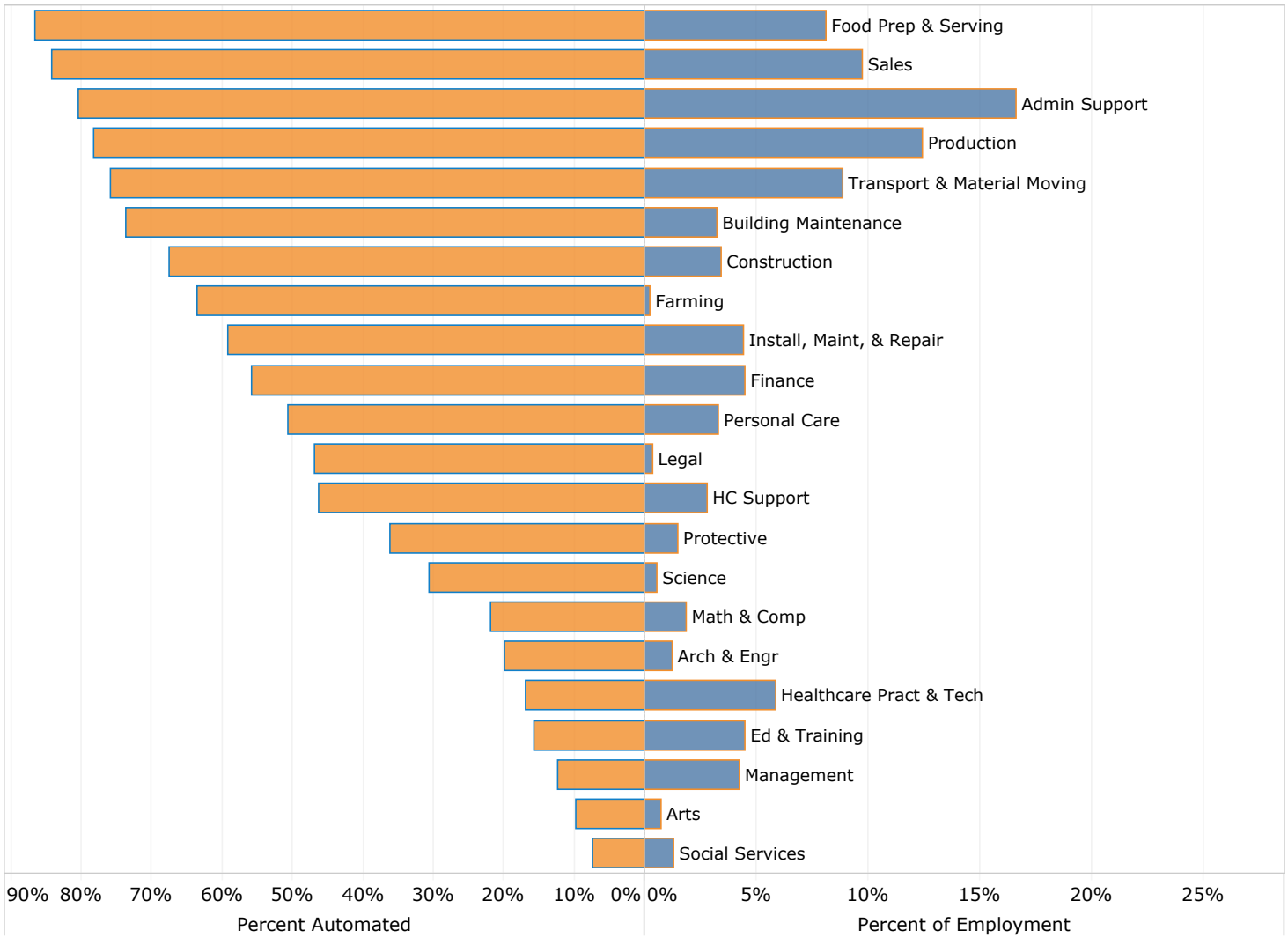
Source: The Future of Employment: How Susceptible are Jobs to Computerisation, C.B. Frey and M.A. Osborne, September 17, 2013, Oxford Martin School, University of Oxford; OES

Technological advancements are changing the occupational landscape of the nation and Wisconsin is no exception. Developments in the fields of artificial intelligence, the internet of things (ability of electronic devices to communicate with each other), autonomous transportation, and many others are widely expected to have significant impacts on the nature of work, both in terms of the job mix and the skillsets needed to succeed in the labor market. By merging occupational-level probabilities of automation from a 2013 Oxford study with employment data from the Occupational Employment Statistics data set, we are able to estimate the overall level of exposure to automation and compare it across different geographies, which is identified in the chart above.

The graph above shows the overall exposure to future automation for Wisconsin's 11 Workforce Development Areas. Wisconsin has a higher exposure than the national average, which is directly related to the industry/occupation mix prevalent in the state. Wisconsin has one of the highest concentrations of manufacturing jobs in the country. It is a strength in some ways, but it is also an industry highly exposed to automation. The Transportation and Material Moving sector, typically linked to manufacturing, is at greater exposure to automation (especially truck drivers). Agriculture, another major industry in Wisconsin, has already seen a significant amount of automation, which may hint at things to come for other industries. Note that in the Oxford study, the authors do not offer predictions about the creation of new occupations or a strict timeline as to when automation will occur.

Further analysis of the interactions between automation and other occupational characteristics yields some interesting conclusions that have broad implications on the labor market. Automation exposure is anticipated to continue contributing to inequality both in terms of wages and education. In other words, automation exposure has a strong tendency to decrease as wages and educational requirements associated with the job increase. Technological advancements can also help mitigate the workforce quantity challenge by enhancing labor productivity, which is essential for continued economic prosperity without increasing labor force. Of note, these developments are also anticipated to accelerate the evolution of workplace skills, which puts additional emphasis on the roles of postsecondary education and upskilling while still on the job.

Automation Exposure by Occupation Group
for North Central WDA
Adams, Forest, Langlade, Lincoln, Marathon, Oneida, Portage, Vilas, and Wood Counties



Source: The Future of Employment: How Susceptible are Jobs to Computerisation, C.B. Frey and M.A. Osborne, September 17, 2013, Oxford Martin School, University of Oxford; OES

The chart on this page examines job automation by occupations. Both the level of automation exposure and share of local employment are provided for each of the 22 occupational groups. The entries are sorted by automation exposure in descending order, so the occupational groups near the top are the ones most likely to experience changes. One particularly noteworthy observation is that the jobs with the highest shares of employment (such as those involved with production and administrative support) are also the ones most exposed to automation. Going down the list we see that, in general, occupations with lower shares of employment are also less exposed to automation. These differences are mainly due to the skill sets needed to do the various jobs. For example, repetitive occupations that do not require a high degree of manual dexterity, problem solving, creativity, or adaption are more likely to be automated. The impacts of automation are not expected to be evenly distributed across different sectors of the economy, which helps explain regional variation in automation exposure that we see across Wisconsin. In addition, the ability of the workforce to adapt to these rapid changes will be an essential ingredient of continued economic progress going forward.

WOOD COUNTY

ITEM# 4-1

DATE February 18, 2020

RESOLUTION# _____ Effective Date February 18, 2020

Introduced by Conservation, Education, and Economic Development

Page 1 of 1

JRG

Motion:	Adopted:	
1st _____	Lost:	
2nd _____	Tabled:	
No: ____ Yes: ____	Absent:	

Number of votes required:

[X] Majority [ ] Two-thirds

Reviewed by: PAK, Corp Counsel

Reviewed by: _____, Finance Dir.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Urban, D			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Holbrook, M			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

INTENT & SYNOPSIS: To authorize Wood County Director of Planning & Zoning, Jason Grueneberg to apply for a Wisconsin Department of Transportation (WisDOT) 2020-2024 Transportation Alternatives Program (TAP) grant to update the Wood County Bicycle and Pedestrian Plan.

FISCAL NOTE: Total project cost is $80,000. This is an 80%/20% local match grant program where WisDOT TAP funds will total $64,000 and the 20% match of $16,000 will be covered by the North Central Regional Planning Commission local planning funds reserve account. Wood County will incur approximately $500 of WisDOT charges in processing this application if grant funding is awarded.

WHEREAS, Wood County Board of Supervisors recognizes the benefits of multimodal transportation choices for its residents and visitors such as bicycle and pedestrian options; and

WHEREAS, Wood County is a member of the North Central Wisconsin Regional Planning Commission (NCWRPC), which provides the County with access to professional staff and other resources to plan for such options; and

WHEREAS, Wood County supports the TAP application prepared and submitted to WisDOT by NCWRPC for the 2020-2024 award cycle. The application is to develop a county-wide bicycle and pedestrian alternative transportation plan; and

WHEREAS, Wood County recognizes that WisDOT reimburses project sponsors for the federal share of 80% of the approved TAP project costs, up to the limit of the federal award amount. In light of the minimum twenty (20) percent match requirement, the County has secured a commitment of matching funds from the North Central Wisconsin Regional Planning Commission; and

NOW, THEREFORE, BE IT RESOLVED, the Wood County Director of Planning & Zoning, Jason Grueneberg, is authorized to sign documents associated with the application and potential award, including all necessary agreements with WisDOT and NCWRPC for the above-referenced project; and

BE IT FURTHER RESOLVED, Wood County agrees to comply with all applicable laws, requirements, and regulations as outlined in the WisDOT 2020-2024 TAP application materials, the state-municipal agreement between WisDOT and Wood County, and any other program and/or project documentation.

MINUTES OF THE JUDICIAL AND LEGISLATIVE COMMITTEE

DATE: February 6, 2020
TIME: 10:30 a.m.
PLACE: Room 114, Wood County Courthouse
TIME ADJOURNED: 12:17 p.m.
MEMBERS PRESENT: Chairman William Clendenning, Bill Leichtnam, Brad Hamilton, Jake Hahn, Kenneth Curry (excused for first part of meeting)
OTHERS PRESENT: Peter Kastenholz. See attached list.

1. At 10:30 a.m., Chairman Clendenning called the meeting to order.

2. Public comments. None at this time.

3. The minutes for the January 3, 2020, meeting were reviewed. There being no objections, the minutes were deemed approved by the Chair.

4. The Committee reviewed the claims of Annette Conery, Carla Panosh, and Shelby Weister. These claims will be provided to the county board.

5. There was one new animal claim from South Wood County Humane Society for quarantine costs. **Moved by Hamilton, seconded by Leichtnam, to approve payment of $300 to the South Wood County Humane Society to cover quarantine costs of a dog on 7/8/2019. All ayes.**
   The Corporation Counsel will attempt recovery from the owner of the dog for the funds being taken from the dog license fund to pay the claim.

6. Committee reviewed monthly voucher and department reports of the departments it oversees. **Moved by Hamilton, seconded by Leichtnam, to approve the reports and payment of department vouchers. All ayes.**

7. The Committee reviewed correspondence and legislative issues. Amy Sue Vruwink reported on what is going on at the federal level.
   a. Report of Citizens Groundwater Group. Supervisor Leichtnam gave an update.

8. Register of Deeds compensation for next term. Register of Deeds Tiffany Ringer spoke about the proposed increase in compensation. **Moved by Hahn, seconded by Hamilton, to support the $41.23/hr. wage with COLA proposed by the Executive Committee for the Register of Deeds and to submit a resolution to this effect to the county board. 3 ayes, 2 nays.** Leichtnam voted no, as he does not see the need to hurry this. Curry voted no, but had no comment.

9. County Board rules.

   a. Department alignment in committee structure. The Committee Chair presented three options for realigning the departments and which committee they report to. **Moved by Leichtnam, seconded by Hahn, to consider those options at a separate meeting. All ayes.** The meeting will be on February 12, 2020, at 10 a.m.

   b. County Board organizational meeting. Chairman Clendenning encouraged having a second vice chair of the county board. **Moved by Clendenning, seconded by Hamilton, to create a second vice chair position. 4 ayes.** Supervisor Hahn voted no, as he sees no purpose for the position.

10. Criminal Justice Coordinator Committee update. The minutes are attached. The subcommittee met with Dunn County and will be going to Marathon County next to check out its operations.

11. Courthouse security committee update. The minutes will be placed in the county board packet. The next meeting will be over the summer.

12. Attendance at meetings. Chairman Clendenning gave an update on the recent WCA legislative update meeting. Supervisor Leichtnam and the Child Support Director shared their thoughts as well.

    Moved by Hamilton, seconded by Hahn, to authorize committee members to attend jail study meetings. All ayes.

    Moved by Hamilton, seconded by Hahn, to authorize committee members to attend the Centergy Central Wisconsin Days. All ayes.

13. Agenda items for the March 2020, meeting: Nothing specific identified. The Chair encouraged committee members to contact him with topics.

14. The next regular committee meeting will be March 6, 2020, at 9:30 a.m.

15. Meeting adjourned without objection by the Chairperson at 12:17 p.m.

Minutes taken by Peter Kastenholz.

Judicial & Legislative Committee Meeting

WC Court House **Date:** Feb 6, 2020 Room 114

NAME (PLEASE PRINT)	REPRESENTING
JOSEPH H. ZURFLUH	WCB-D17
Amy Sue Vruwink	U.S. Rep. Ron Kind
DENNIS POLACH	WCB-14
Adam G. Fischer	WCB #5
REUBEN VANTASSEL	WC MAINT.
Heather Gehrt	Treasurer
Tiffany Ringer	ROD
CRAIG LAMBERT	D.A.
Kim McGraw	HR
Shawn Becker	WDSO
Brent Vruwink	CSA
Cindy Doerster	COC

MINUTES OF THE JUDICIAL AND LEGISLATIVE COMMITTEE

DATE:	February 12, 2020
TIME:	10:00 A.M.
PLACE:	Room 115, Wood County Courthouse
TIME ADJOURNED:	11:02 A.M.
MEMBERS PRESENT:	Chairman William Clendenning, Bill Leichtnam, Brad Hamilton, Jake Hahn, and Kenneth Curry
OTHERS PRESENT:	See attached list

1. The meeting was called to order at 10:00 a.m. by Chairman Clendenning

2. There were no public comments

3. The committee discussed Department alignment in committee structure and the four options that were presented at the meeting. The committee listened to feedback from department heads that were present. **A motion was made by Hahn and seconded by Leichtnam to exclude the Communications Department from any further organizational restructure discussions. All voted aye, motion carried.**

   Discussion ensued and Wood County Board Restructure Option # 1 was refined to rename the proposed 7th committee as the Property and Technology Committee and to remove the communications department from the realignment structure. **A motion was made by Hamilton and seconded by Leichtnam to approve the Wood County Board Restructure Option # 1 with the proposed changes. Curry made an amendment to the motion, seconded by Hamilton, to move the Parks and Forestry Department to the Property and Technology Committee. Voting aye were Curry, Hamilton and Clendenning. Voting nay were Hahn and Leichtnam. Motion carried. Committee members then voted on original motion to approve the Wood County Board Restructure Option # 1 with the proposed changes. Curry, Hamilton, Leichtnam and Clendenning voted aye. Voting nay was Hahn. (Believes the Park and Forestry Department should remain under the Highway Committee and the committee structure should remain as 6 committees) Motion carried.**

4. The next meeting will be scheduled at 9:15 a.m. on 02/18/2020 prior to the monthly County Board meeting.

5. The meeting was adjourned at 11:02 a.m. by Chairman Clendenning

Minutes taken by Shannon Lobner, Wood County Child Support Agency, and are in draft format until approved by the committee at the next meeting.

J+L Meeting 2/12/20 - Attendees

Dennis Polach	WCB-14
Lori Heideman	WC dispatch
Reuben VanTassel	MAINT.
Ed Newton	Finance
Amy Knup	IT
Peter Vastenholz	Corp Counsel @ 10:30 A.M.
Shannon Donner	Child Support

CRIMINAL JUSTICE COORDINATOR ADHOC COMMITTEE
MEETING MINUTES

DATE:	Thursday, January 23, 2020
TIME:	10:00 a.m.
PLACE:	Wood County Courthouse-Room 115 Wisconsin Rapids, WI
PRESENT:	Adam Fischer-via video conferencing; Bill Clendenning, Brent Vruwink and Kim McGrath-in person
OTHERS PRESENT:	(for part or all of the meeting): Shannon Lobner, Wood County Child Support; Doug Machon, Wood County Board Chair; Bill Leichtnam, Wood County Board Supervisor; Peter Kastenholz, Wood County Corporation Counsel; Shawn Becker, Randy Dorshorst, and Ted Ashbeck, Wood County Sheriff's Department-in-person; and Brandon Vruwink, Wood County Human Services-via telephone

1. The meeting was called to order at 10:00 a.m. by the committee chair, Supervisor Fischer.

2. A quorum was declared as all committee members were present at the meeting.

3. There were no public comments.

4. A motion was made by Clendenning and seconded by Vruwink to approve the minutes from the January 8, 2020 meeting. All voted aye, motion carried.

5. The committee traveled to Dunn County on January 22, 2020 to observe diversion court processes and met with the Justice Coordinator to ask questions and gather information. Committee members spoke highly of the Dunn County Program and provided an overview of the experience.

6. The committee will travel to Marathon County to observe diversion court and meet with the Justice Coordinator on February 27, 2020. McGrath will coordinate the departure and meeting times, and will email confirmation to the committee members.

7. Discussion of the Criminal Justice Coordinator wage and job description took place to determine if any changes need to be made prior to implementation of the position in July 2020. This item is on-going and will continue to be discussed at the Adhoc committee level before recommendations are made to the Judicial and Legislative committee.

8. Discussion of the Criminal Justice Coordinator oversight took place to determine if the position should be its own department or under another department within the County. Background information was provided to those present.

   Chairman Fischer recessed the meeting at 10:46 a.m. and reconvened at 11:02 a.m. Chairman Fischer turned the meeting over to Vice Chairman Clendenning due to technical issues with the video-conferencing connection, but remained on the telephone.

   Motion was made by Clendenning to table further discussion on the oversight of the position until additional information could be gathered and reported back to the committee. Motion failed due to a lack of a 2nd.

Discussion ensued to determine the appropriate placement of the position within the county. Sheriff Becker expressed an interest in taking the position under their department and collaborating with other departments to develop a successful coordinator position for the county. Corporation Counsel Peter Kastenholz concurred that the Sheriff's Department would be a logical choice for the coordinator position. Human Services Director Brandon Vruwink and Child Support Director Brent Vruwink both offered assistance in providing case management training and mentoring for the new position. Clendenning asked that the departments share this information on their monthly oversight committee reports.

9. The next step for the committee will be to tour the Marathon County diversion court process on February 27, 2020.

10. Future agenda items include:
    - Overview of Marathon County Tour
    - Criminal Justice Coordinator Wage and Job Description

11. The next scheduled Adhoc Committee Meeting will be the tour in Marathon County on **February 27, 2020**.

12. Vice-Chairman Clendenning declared the meeting adjourned at 11:14 a.m.

Minutes taken by Shannon Lobner and are in draft format until approved by the committee at the next meeting.

RECEIVED
JAN 21 2020 TM
cc: HR
Corp Counsel
Mtnce

NOTICE OF INJURY AND CLAIM

To: Wood County Clerk
400 Market Street
Wisconsin Rapids, WI 54494

Pursuant to sec. 893.80, Wis. Stats., you are hereby notified of this claim for damage against Wood County.

THE INCIDENT

RECEIVED
JAN 21 2020
WOOD CO. CORP. COUNSEL

Date: 11/13/2019

Time: approximately 9:30 AM

Place: Front of Court House

The circumstances giving rise to my claim are as follows:
I stepped wrong on the uneven pavement / blocks. I twisted my left ankle, knee and hip. Also scrapped my right pinky finger. My ankle swelled, my knee hurt and my hip was locked up. I was afraid to move my hip. My daughter went into get help. The deputies stayed with me until the ambulance arrived. The ambulance took me to the hospital to ensure nothing was broke.

The names of county personnel involved are: Deputy McCormmick and Deputy Budderman Responded.

The names of other witnesses are: Jalena Sprague

THE CLAIM

I request the following monetary or other relief: $ 945.90 ~~ambulance~~ ambulance charge, $ 1966.00 hospital fee, $ 2,757.00 ~~chario~~ chiropractic fee,

1/21/2020
Date

Annette M. Conery
Signature

Print Name: Annette M. Conery
Address: W 3277 Third St. E
Nekoosa, Wisconsin
54457
Phone: 757-513-8128

(Rev. Jan. 18) L:\CLERK\WP\FORMS\Claim and Injury Form.doc

RECEIVED
JAN 16 2020 M
cc: HR
Corp Counsel
Hwy

RECEIVED
JAN 16 2020
WOOD CO. CORP. COUNSEL

NOTICE OF INJURY AND CLAIM

To: Wood County Clerk
400 Market Street
Wisconsin Rapids, WI 54494

Pursuant to sec. 893.80, Wis. Stats., you are hereby notified of this claim for damage against Wood County.

THE INCIDENT

Date: 1/5/2020 (Sunday)

Time: 1:42 pm

Place: Cty Tk "F" just west of "S" turnoff

The circumstances giving rise to my claim are as follows:
I was heading west on "F" just past the "S" turnoff (towards Vesper). I saw a County Dump Truck/Plow truck coming towards me, tires over the centerline, spreading salt (there was nothing on the roads from earlier snow showers that morning) and kicking up a lot of debris. He appeared to be going very fast. I pulled as far right as I could and slowed way down, but there was nowhere to go, really. Salt came up all over my vehicle & one piece hit my windsheild & chipped it.

The names of county personnel involved are: unknown driver. I spoke to Brandon @ Hwy dept on Monday, 1/6/2020.

The names of other witnesses are: None

THE CLAIM

I request the following monetary or other relief: Repair to windsheild. I received a verbal quote of $139.99 plus tax.

1/13/2020
Date

Signature

Print Name: Carla Panosh
Address: 6141 Swedish Rd
Wisc. Rapids WI
54495
Phone: 715-459-1559 W - 715-422-0281

(Rev. Jan. 18) L:\CLERK\WP\FORMS\Claim and Injury Form.doc

1/16/2020

NOTICE OF INJURY AND CLAIM

RECEIVED
JAN 21 2020 ML
cc: HR
Corp Counsel
Hwy

To: Wood County Clerk
400 Market Street
Wisconsin Rapids, WI 54494

Pursuant to sec. 893.80, Wis. Stats., you are hereby notified of this claim for damage against Wood County.

RECEIVED
JAN 21 2020
WOOD CO. CORP. COUNSEL

26 w 21

THE INCIDENT

Date: Dec ? 2019

Time: night - early morning -

Place: 8427 County Rd Y E my home

The circumstances giving rise to my claim are as follows:

I have lived at 8427 County Rd Y for or since 1972? or so - first damage to my mail box - My ~~to~~ mail box is installed per your instruction that you (or your) enclosed -

S J Weister

The names of county personnel involved are: don't know who was driving plow truck!

The names of other witnesses are: none

No chg. board/screws supplied 21.00

THE CLAIM

I request the following monetary or other relief: $50.00 - had to put board on or under box (no chg to you) - Labor & time

Jan 16, 2020
Date

Shelby J. Weister
Signature

Print Name:
Address: Shelby J. Weister
8427 County Road Y
Marshfield, WI 54449-8539

Phone: 715 305 5901

(Rev. Jan. 18) L:\CLERK\WP\FORMS\Claim and Injury Form.doc

South Wood County Humane Society
3621 64th St N
Wisconsin Rapids, WI 54494 US
715-423-0505
swchs@swchs.com
www.swchs.com

Invoice

BILL TO
Nanci Olson
WOOD COUNTY SHERIFF'S DEPARTMENT
400 Market Street #2
Wisconsin Rapids, Wisconsin
54494

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
441	07/08/2019	$300.00	08/07/2019	Net 30	

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
07/08/2019	Services	Loretta Keenlance (Harley) Bite Quarantine	1	300.00	300.00

Thank you for working with the South Wood County Humane Society
"Working together to build a better community"

BALANCE DUE **$300.00**

If you have any question about this invoice please contact Beth Peabody Executive Director

Wood County
WISCONSIN

CHILD SUPPORT
AGENCY

FEBRUARY 2020

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE
Prepared by Child Support Director Brent Vruwink

- On January 21st the State Assembly passed SB 158. This is the Administrative Paternity Legislation that we have been working on for several years. The bill will now move to the Governor's desk. It was through a lot of advocacy that we were able to get the legislation passed. I wish to express my gratitude to Supervisors Clendenning and Fischer for their involvement in advocating for the legislation at WCA CAP days. County Board Supervisor involvement is critical when working with state legislators.

- Shannon Lobner continues to attend monthly meetings with the Finance Department.

- We started enrolling participants in the Elevate Program. This has been a huge undertaking and we are very optimistic that all the work will be a huge benefit to the population that we serve. We have been meeting with community partners to explain the program to see how we can collaborate to best serve our customers.

- I will be attending WCA's Legislative Exchange on February 4th and 5th.

- Everyone in the agency has been busy completing their JDQ's for the wage study.

- I will be attending WCSEA meetings on February 20th and 21st.

- Vicki Stoflet, Emily Pearcy, Gabrielle Johnson and I will be presenting at Jackson Correctional on February 24th.

- Wood County's Children First Plan was approved. We were awarded the 30 slots that we requested. Wood County is one of 15 Counties that have a Children First Program.

- The cooperative agreements have been signed by all departments and were submitted to the state for review.

- I reviewed the December Performance Numbers. The arrears collection numbers are down 1.03% from last year, the current support collection rate is up slightly and the other numbers are comparable to past years.

- The current IV-D case count is 3,837.

400 Market Street • P.O. Box 8095 • Wisconsin Rapids, Wisconsin 54495-8095 • Telephone (715) 421-8430 • Facsimile (715) 421-8418

Wood County
WISCONSIN

CORPORATION COUNSEL OFFICE

Peter A. Kastenholz
CORPORATION COUNSEL

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE
January 29, 2020

Residential Options Committee. The ROC is currently waiting to see if our selected vendor can purchase the home we have identified such that it can be leased out to the State and the subject placed there in about a month. If so, the County will be in a good position and I will update the Marathon County court overseeing this matter accordingly. If things fall apart, again, I will be putting together a comprehensive communication to the court explaining all we have done to comply with the law and how we plan to proceed. Hopefully I will have some positive news to share with the committee when it meets.

Saratoga Solar Farm. There haven't been any developments on my end but I do have a meeting scheduled with the developer prior to the committee meeting and I will provide an oral update at that time.

Armenia Growers Coalition (AGC) Memorandum Of Understanding (MOU). David Lasker (Juneau County Corporation Counsel) and I have been pushing Cameron Fields (counsel for the AGC) to set up a meeting with the AGC and other interested parties as called for in our MOU. It hasn't happened. It is problematic from a professional licensing standpoint for us to communicate directly with Cameron's clients, the members of the AGC, and so I haven't done so even though the Judicial & Legislative Committee asked me to. A few weeks ago, Charles Mikalian (the EPA's counsel) sent a few of us an email asking what has been going on. I don't know if anyone else got back to him or not but I shared our predicament and our frustration and asked for his help. Charles has since communicated with Cameron. Maybe that will get things moving. It is worth noting that although as counsel we cannot communicate directly with the members of the AGC, as county board supervisors there are no impediments to your communicating with the AGC your concerns for the County. Update: the state DNR representatives have initiated the scheduling of a meeting, which we hope the AGC will attend.

Goals. It has been rather busy so although I have done some work on my goals in updating the contract templates on the County's intranet site over the past month, I haven't spent as much time on it as I had hoped to for this time of year.

Criminal Justice Coordinator. The subcommittee looking at getting the Coordinator position off the ground has inquired as to whether the position might be a fit within various departments including the Corporation Counsel's Office. I have opined that it makes sense to combine the office with an existing department, but from my perspective, attaching the position to this department wasn't the best option. Update: it looks like the consensus is to tie the position into the Sheriff's Department at least for a while.

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Wood County
WISCONSIN

REGISTER OF
DEEDS OFFICE

Tiffany R. Ringer
Register of Deeds

FEBRUARY 2020

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

1. I attended the Judicial and Legislative committee meeting on January 3rd.

2. On January 3rd, I had a conference call with Fidlar representatives regarding a new product we are going to offer. "Monarch" will allow folks to purchase watermarked images in bulk. The addition of the new product is at no cost to the county.

3. On January 7th, I testified on AB-598 Condominium Law in Madison. This bill will provide clarity and consistency throughout Chapter 703 for our association, real estate partners and constituents.

4. The Heart of Wisconsin Leadership group toured our office as part of their Government Day on January 9th.

5. On January 10th, I attended a conference call with Fidlar and Wendy Markworth from IT, to discuss the upcoming schedule for system upgrade in February.

6. I attended the WRDA study group for mandatory electronic recording of all documents conference call on January 10th.

7. Angela Breunig and Deb Kaminski attended the Classification & Compensation Study Informational meeting on January 14th. Deb Killian and Rita Eichsteadt plan to watch the presentation when the link is posted.

8. On January 21st, I attended the Wood County Board meeting.

9. On January 23rd, I testified on SB-550 Condominium Law in Madison.

10. On January 24th, I attended a conference call for the WRDA study group for mandatory electronic recording of all documents.

11. I attended the WRDA District 7 meeting on January 29th.

12. I will be attending the WRDA Legislative committee conference call on January 31st. We will be discussing our legislative report and legislative chart.

13. I will be attending WCA Legislative Exchange in Madison on March 4th and 5th.

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WOOD COUNTY

ITEM# 5- 1

DATE February 18, 2020

RESOLUTION# _____ Effective Date January 4, 2021

Introduced by Judicial & Legislative Committee

Page 1 of 1

Motion:	Adopted:	
1st _____	Lost:	
2nd _____	Tabled:	
No: ____ Yes: ____	Absent:	

Number of votes required:

[X] Majority [ ] Two-thirds

Reviewed by: PAK , Corp Counsel

Reviewed by: _____ , Finance Dir.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Urban, D			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Holbrook, M			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

LAD

INTENT & SYNOPSIS: To set the compensation package for the Register of Deeds for the next term of office beginning January 4, 2021.

FISCAL NOTE: The 2021 base rate shall be set at $41.23/hour, for a total of 2,015 hours annually, equating to an annual salary of approximately $83,078.45 per year. In each subsequent year, this official would be granted the same cost of living increase or decrease (COLA) that is awarded to the Wood County Wage Plan then in effect for non-elected department heads.

2021 Gross Wages	$83,078.45
Benefits*	$29,852.15
Total	$112,930.60

*Benefits include the employer-provided portion of FICA/Social Security, Retirement/WRS, Health, Vision, and Life Insurance premiums. All benefits are calculated using the 2020 rates and may be subject to change annually. The PEHP is not an included benefit.

WHEREAS, the compensation package for the Register of Deeds needs to be set by the county board prior to the date nomination papers can first be circulated for this office on April 15, 2020, and

WHEREAS, this elected position is presently a part of the current Wood County Pay Plan but it is likely that this pay plan will be revised within the next year and so using a fixed dollar amount for setting the starting pay is appropriate and then granting the office holder the same COLA granted other employees is fair, and

WHEREAS, a per hour pay rate of $41.23/hour for 2015 hours/year would result in a similar rate of pay as that paid to the Clerk of Courts, which position is on a different election cycle.

NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES to set the compensation package for the Register of Deeds as set forth in the fiscal note, above, commencing January 4, 2021.

WOOD COUNTY

ITEM# 5- 2

DATE February 18, 2020

RESOLUTION# _____

Effective Date April 21, 2020

Introduced by Judicial & Legislative Committee

Motion:	Adopted:	
1st _____	Lost:	
2nd _____	Tabled:	
No: ____ Yes: ____	Absent:	

Number of votes required:

[X] Majority [ ] Two-thirds

Reviewed by: PAK , Corp Counsel

Reviewed by: _____ , Finance Dir.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Urban, D			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Holbrook, M			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

LAD

INTENT & SYNOPSIS: To establish the position of Second Vice-Chairperson of the Wood County Board of Supervisors.

FISCAL NOTE: None

WHEREAS, for many years the county board had a second vice-chairperson position and the norm was to have the second vice-chairperson move up after two years to become the first vice-chairperson and the first vice-chairperson then become the county board chairperson, and

WHEREAS, it is possible that this rotation of county board chairs will start again and it is worthwhile to have a second vice-chairperson elected so as to give that person four years of training before becoming the county board chairperson, and

WHEREAS, there would be no specific duties automatically assigned to the second vice chairperson position.

NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES to establish the position of Second Vice-Chairperson of the Wood County Board of Supervisors and that current County Board Rule 35 be amended to read: "The election of the county board chairperson, first and second vice-chairpersons shall be by secret ballot."

WOOD COUNTY

ITEM# 5- 3

DATE February 18, 2020

Effective Date April 21, 2020

RESOLUTION# _____

Introduced by Judicial & Legislative Committee

Motion:	Adopted: ☐
1st _____	Lost: ☐
2nd _____	Tabled: ☐
No: ____ Yes: ____	Absent: ____

Number of votes required:

☒ Majority ☐ Two-thirds

Reviewed by: PAK , Corp Counsel

Reviewed by: _____ , Finance Dir.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Urban, D			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Holbrook, M			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

LAD

INTENT & SYNOPSIS: To realign the committee structure to better serve the county's interests.

FISCAL NOTE: Minimal increase in per diems.

WHEREAS, it is the responsibility of the Judicial and Legislative Committee to study the organizational needs of the county board and the Committee has spent significant time considering the responsibilities of the various oversight committees, and

WHEREAS, the Committee has determined that it is appropriate to establish a separate committee overseeing the Maintenance Department/Facilities Manager, Park & Forestry Department, and Information Technology Department as well as to handle the responsibilities previously dealt with by the Renewable and Sustainable Ad Hoc Committee, and

WHEREAS, there is concern that not enough attention is being given at the committee level to the matters handled by the departments that would come under the new committee and, therefore, it is appropriate to create such a committee.

NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES to amend the Rules and Committees of the Wood County Board of Supervisors as set forth in the attached Wood County Board Restructure Option 1 and the Wood County Committee Structure Organizational Chart.

WOOD COUNTY BOARD RESTRUCTURE OPTION 1

1. Operations-The committee will oversee the County Treasurer, Finance Department, County Clerk and Human Resources Department.

2. Health and Human Services-The committee will oversee the Health Department, Human Services Department, and Veterans Department.

3. Highway Committee-The committee will oversee the Highway Department.

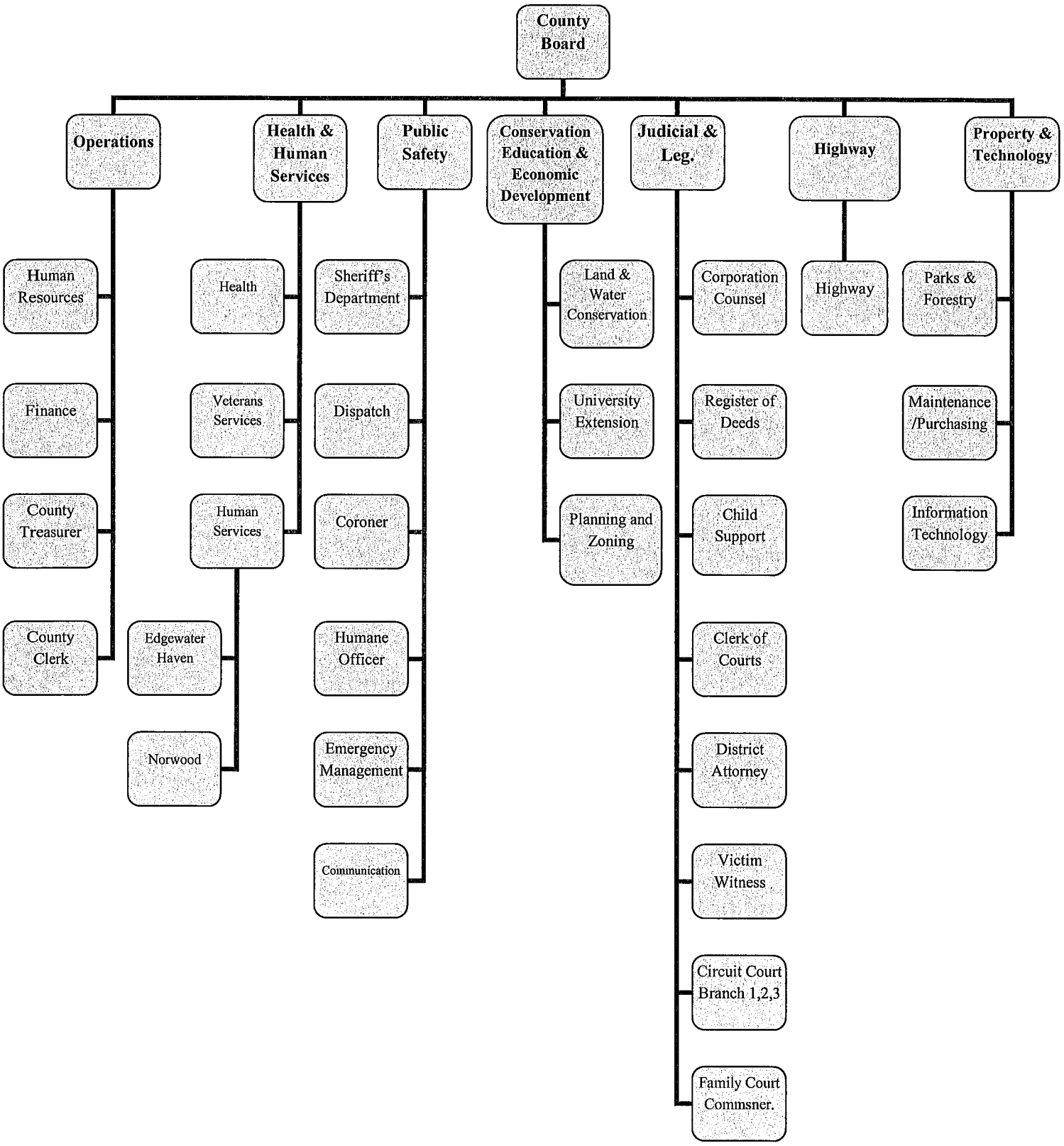
4. Conservation, Planning, Zoning and Education-The committee will oversee the Land and Water Conservation Department, UW Extension, Surveyor and Planning & Zoning Department.

5. Judicial and Legislative-The committee will oversee the Corporation Counsel, Child Support, Clerk of Courts, Register of Deeds, Victim Witness, District Attorney, Circuit Court Branches 1, 2 and 3, Family Court Commissioner and the Register in Probate.

6. Public Safety-The committee will oversee all departments relating to public safety. Includes Sheriff's Department, Dispatch, Coroner, Humane Officer, Emergency Management and Communications.

7. Property and Technology-The committee will oversee the Maintenance Department including the Facilities Manager, Information and Technology Department and Parks and Forestry Department. We recognize the good work the Renewable and Sustainable Adhoc Committee has done and feel the work should continue in a more formal fashion. This allows one committee the ability to best plan for the needs of the county while making the count a leader in renewable and sustainable projects.

WOOD COUNTY COMMITTEE STRUCTURE ORGANIZATIONAL CHART



MINUTES OF THE
HIGHWAY, INFRASTRUCTURE & RECREATION COMMITTEE

DAY & DATE:	Thursday, February 6, 2020
PLACE:	Wood County Highway Department, 555 17th Ave N, Wisconsin Rapids, WI 54481
MEETING TIME:	8:00 A.M.
ADJOURNMENT TIME:	8:44 A.M.
MEMBERS PRESENT:	Chairman Adam Fischer, Supervisor William Winch, Supervisor Marion Hokamp, Supervisor Lance Pliml, Supervisor Dennis Polach
EXCUSED:	Not applicable.
OTHERS PRESENT:	Commissioner Roland Hawk, Wood County Highway; Accounting Tech Caitlin Carmody, Wood County Highway; Forest Administrator Fritz Schubert, Wood County Parks and Forestry; Office Manager Sandra Green, Wood County Parks and Forestry; Forester Gavin Hutchinson, Wisconsin Department of Natural Resources; Jeffrey Masephol, Central Wisconsin ATV Club

1. Call meeting to order. Meeting called to order by Supervisor Fischer at 7:59 am.
2. Fischer declared a quorum.
3. Public comments.

   Jeffrey Masephol from the Central Wisconsin ATV Club thanked the committee and department representatives for all their work with the different ATV groups to get County Road access for ATVs so they could travel from point A to point B on their routes. Supervisor Pliml asked when the statewide maps would be updated to show the routes open in the county. Masephol said there is an app being developed by a larger multi-county ATV club conglomerate that will show ATV routes and trails on it and that is due to be released soon.

4. Correspondence. None.
5. **CONSENT AGENDA**
   a. Approve minutes from previous committee meetings
   b. Department Staff Reports
   c. Department Vouchers
   d. Department Revenue Reports

   Motion to approve the consent agenda by L. Pliml and seconded by M. Hokamp. All in favor. Motion carried.

6. Review items, if any, pulled from consent agenda
7. ATV Update

   Supervisor Fischer reminded the committee of a request by Supervisor Jake Hahn to have the committee discuss opening all county roads to ATV use. The direction that had been decided on previously was to address it at an early 2020 HIRC meeting. Fischer stated he will be putting it on the March or April meeting to discuss and he wants both department heads to be present for that conversation. Roland Hawk stated that as of this point, all routes that had come before the Highway department have been approved. He stated that

they have a checklist of criteria that the section has to meet before he would approve it and so far, all of the requests have met that criteria.

8. **HIGHWAY**
   a. Wind Shed presentation

      Hawk stated that at a previous meeting, Supervisor Bill Clendenning had requested that the committee have a presentation by the Wind Shed organization regarding planting of wind rows along county highways to reduce the need for snow fencing and reduce soil erosion. The Wind Shed organization contacted Hawk a few weeks ago asking if the committee was still interested. There was a consensus by the committee to invite the organization to send a presenter to a future meeting.

   b. WCHA updates

      Hawk advised that he was elected to the Secretary of the Wisconsin County Highway Association (WCHA) position in January. The position has exposed him to a lot of the political aspects of county highway government. WCHA will be paying for him to attend the Transportation Development Association's Fly-in to Washington D.C. in May 2020. He is aware that he needs to get board approval for any out of state travel, but he was concerned about being able to travel with his counterparts, so he booked the flight and hotel, both of which can be canceled if he does not obtain board approval for the travel. He will be bringing a resolution to committee for that trip next month. Pliml spoke in support of the travel, indicating that he believes the Secretary position will be very beneficial to the county because of the amount of first hand knowledge Hawk will obtain on various matters and his influence on various legislative and funding projects at the State level.

      The committee extended their congratulations on being elected Secretary.

   c. Flagger Certification Policy for County Highways

      Hawk stated that the Wisconsin Department of Transportation got a bill passed at the state level that requires any construction crew on a state highway to have certified and trained flaggers. Hawk stated that all personnel at the Highway Department who might be in a work zone have completed the certified flagger training course and passed. County highway departments are being encouraged to adopt a similar policy applicable to county highways. This would mean that any utility, contractor, etc. would be required to have certified flaggers. Many of the contractors and utility authorities already have. The biggest push back to the policy would likely come from townships or municipalities who would also be required to get their staff trained if they are doing work in the county highway right of way.

      The DOT informed county highways that DOT and Department of Safety and Professional Services staff are authorized to stop at any work zone and check certification of our staff.

      Supervisor Polach asked if the county highway department would be able to provide certified flaggers to contractors or municipalities, for example, if needed.

Hawk stated that when they have staff available, they already do. However, if the County Highway Department doesn't have staff available, the requesting organization would have to provide their own. Pliml asked who training was provided through. Hawk stated WCHA devised the training program, but that the Highway Department's sign staff are certified trainers and trained all of their staff. Hawk stated they could provide that training to municipalities and townships if desired.

Hawk requested to bring a policy back next month for the committee to review. Fisher stated he would like to see the Highway Department communicate those potential changes to various stakeholders prior to the policy being enacted.

9. **PARKS:**
   a. Parks Revenue Report
   b. Forestry Revenue Report

The committee reviewed the Parks and Forestry Revenue Reports together. F. Schubert stated that there would likely be contract extensions for many of the timber harvests as this winter has proven difficult for harvesting conditions.

Motion to approve both the Parks Revenue Report and the Forestry Revenue Report made by L. Pliml and seconded by D. Polach. All in favor. Motion carried.

c. Snowmobile & ATV Resolutions for 2020-2021

Motion to take both the Snowmobile and ATV funding resolutions' approvals in one motion made by L. Pliml and seconded by M. Hokamp. Motion to approve both the Snowmobile and ATV funding resolutions made by L. Pliml and seconded by M. Hokamp. All in favor. Motion carried.

d. Wood County Forest 15-Year Comprehensive Land Use Plan – Draft Chapters: 100, 200, 300.

Schubert reminded the committee that he would be presenting draft chapters of the Wood County Forest 15-Year Comprehensive Land Use Plan monthly, by chapter(s), throughout the year, hopefully completing the process and requesting board approval by November. The chapters submitted this month are in draft form and are available for the committee and the public to review and comment on.

Pliml asked if there were any drastic changes from the last time the land use plan was completed. Schubert said no, and that they worked off a template very similar to the last edition of the plan. They have had it out for public comment in survey and online and anyone is free to comment on it. Fischer requested that if there were a significant change from last time that it be highlighted in the report. Schubert explained that both Department of Natural Resource and county personnel got together to revise the plan template and some sections got rearranged. Schubert agreed to highlight any new or significant changes of information.

Pliml stated he was most interested in the trends in forest type. Schubert explained that there were areas that were previously mature aspen that were hard to access and harvest. Those areas have had aspen die off and maple take over. White pine is

regenerating naturally and becoming established in many locations, and is likely to become a greater component of our county forest in the future. We will see the percentage of red pine decrease as it is not being replanted at as great a rate as it was years ago. In many cases natural regeneration of other species (oak, white pine, red maple) is becoming established and will most likely become the next forest type in these locations. Pliml asked if this would equate to a change in revenue from harvest. Schubert stated red pine tends to be the big money maker now, but there is a significant cost for planting and management of it. Schubert said that further on in the plan, trends will be shown. If there is something the committee wished to see specifically represented there, he can do that. Pliml indicated he was interested in seeing the long term effects of the decisions made and to know if it would be of value for the county to invest in something now to see a greater return years down the road. Schubert said access is his biggest concern and has the greatest impact on yearly forest revenue. The last few years have been very challenging for access for harvests and if that continues, it could really be detrimental to the program. Schubert said if he were to make an investment now for greater returns in the future, he would like to see some consideration for investment in obtaining more accessible dry land well suited to timber management.

10. Future Agenda Items.

    Hawk stated he would be bringing back a site plan for the Marshfield shop in the next month.

11. Set next regular meeting date: March 12, 2020 at 8:00 AM at the Wood County River Block Building, 2nd Floor, Auditorium, 111 W. Jackson St, Wisconsin Rapids, WI 54495
12. Fischer declared the meeting adjourned at 8:44 AM.

Minutes taken by Caitlin Carmody, Highway Accounting Technician

Wood County
WISCONSIN

OFFICE OF
HIGHWAY COMMISSION

Roland Hawk
COMMISSIONER

February 6, 2020

To: Highway, Infrastructure & Recreation Committee

From: Roland Hawk, Highway Commissioner

Subject: Commissioner Report for February 6, 2020 HIRC meeting

Department Activities

Personnel

Commissioner has been selected by Secretary of Transportation, Craig Thompson to serve on the 2020-2021 Statewide County Multimodal Local Supplement (MLS) Committee. This committee will review and rate MLS project applications from counties throughout Wisconsin and recommend projects for funding to the Wisconsin DOT. Commissioner met on Wednesday January 29, 2020 in Madison to complete rating and recommend project list.

Commissioner was elected WCHA secretary January 15, 2020 at WCHA winter conference. This position has a six year commitment. As a WCHA Executive member most travel expenses are reimbursed by WCHA for meetings and conferences to include the NACE conference in Alabama in April.

Commissioner will meet with WisDOT Bureau of Highway Maintenance & WCHA Executive Committee in Madison February 3, attend WCA Legislative Conference on February 4, and attend Winter Best Management Practices Technical Advisory Committee meeting on February 5 in Baraboo.

Commissioner posted notice for open truck operator position.

Department held Reclassification (JDQ) information meeting January 15 and working with employees to complete updated surveys.

Department has completed Flagger Certification Training for all employees who will be or could flagging on County of State highway projects. WCHA is encouraging counties to adopt the State's certification training for County highways. *Agenda Item*

Highway Projects

Engineering staff are working on development of 2020 construction projects. List of projects include:

CTH BB	(US 10 – CTH B)
CTH N	(CTH F – CTH S)
CTH V	(US 10 – Yellow River Bridge)
CTH Y	(CTH V – Marshfield City Limits)
3 Bridges	CTH V south of Cary-Rock Road
	2 - CTH N both located between CTH F – CTH S

555 17th Avenue North • Wisconsin Rapids, Wisconsin 54495-1966 • Telephone (715) 421-8875 • Facsimile (715) 421-8874

The three bridges listed above are currently advertised for contractors to bid. The bids will be presented to the committee for approval in March.

Highway Maintenance

The 2019 Winter Budget ended approximately -$350,000. The Department has produced 343,000 gallons of brine since October 2019. This required 750,000 lbs. of salt. The use and effectiveness is being tracked and a report will be generated in May.

Patrol Superintendents are working on 2020-2021 maintenance schedule and project list. The list of chip seal and GSB 88 seal coat projects include:

Chip Seal Projects
CTH N (CTH A – CTH E)
CTH N (STH 80 – CTH A)
CTH EE (STH 80- CTH T)
CTH Q (CTH D – STH 73)
CTH Z (STH 73 – Adams Co Line)

GSB 88 Seal Coat Projecs
CTH P - Village of Auburndale
CTH N – Village of Arpin
CTH S (CTH P – US 10)

ATV Plan

Signs will be installed soon on STH 80 from Necedah Road to CTH X. Commissioner will then open CTH X from STH 80 to Ball Road in Town of Remington.

On Line Permitting

Department is working with RTVision to implement on-line permitting. Anticipate having segments go live early 2020.

Due to Revised Access Policy, new driveway permits are increasing.

Accounting Supervisor Report

By John Peckham, Wood County Highway Department Accounting Supervisor

HIRC Meeting

Revenues

Revenues are as anticipated.

We have received the first General Transportation Aids payment of $630,897.20. We will receive two more payments this year; one in July for $1,261,794.40 and one in October for $630,897.20. Those monies are the main source of funding for the Maintenance Fund.

Expenses

Expenses are as anticipated.

We are chiefly engaged in Snow Removal and Shop Operations at this time of year.

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
Highway Departmentwide
Friday, January 31, 2020

		Actual	2020 Budget	Variance	Variance %
	REVENUES				
	Intergovernmental Revenues				
43531	State Aid-Transportation	$630,897.20	$2,194,425.00	($1,563,527.80)	(71.25%)
43534	State Aid-LRIP		218,258.00	(218,258.00)	(100.00%)
	Total Intergovernmental	630,897.20	2,412,683.00	(1,781,785.80)	(73.85%)
	Licenses and Permits				
44101	Utility Permits	25.00	1,050.00	(1,025.00)	(97.62%)
44102	Driveway Permits	20.00	860.00	(840.00)	(97.67%)
44260	Moving Permits		1,025.00	(1,025.00)	(100.00%)
	Total Licenses and Permits	45.00	2,935.00	(2,890.00)	(98.47%)
	Intergovernmental Charges for Services				
47230	State Charges		1,702,757.00	(1,702,757.00)	(100.00%)
47231	State Charges-Highway		232,838.00	(232,838.00)	(100.00%)
47300	Local Gov Chgs		594,327.00	(594,327.00)	(100.00%)
47330	Local Gov Chgs-Transp		1,277,200.00	(1,277,200.00)	(100.00%)
47332	Local Gov Chgs-Roads		420,187.00	(420,187.00)	(100.00%)
47333	Local Gov Chgs-Bridges	(11,773.74)	78,103.00	(89,876.74)	(115.07%)
	Total Charges to Other Governments	(11,773.74)	4,305,412.00	(4,317,185.74)	(100.27%)
	Interdepartmental Charges for Services				
47470	Dept Charges-Highway		2,169,804.00	(2,169,804.00)	(100.00%)
	Total Interdepartmental Charges		2,169,804.00	(2,169,804.00)	(100.00%)
	Total Intergovernmental Charges for Services	(11,773.74)	6,475,216.00	(6,486,989.74)	(100.18%)
	Miscellaneous				
48300	Gain/Loss-Sale of Property	185,060.00		185,060.00	0.00%
48340	Gain/Loss-Sale of Salvage and Waste	170.30	6,700.00	(6,529.70)	(97.46%)
	Total Miscellaneous	185,230.30	6,700.00	178,530.30	2,664.63%
	Other Financing Sources				
49110	Proceeds from Long-Term Debt		2,300,000.00	(2,300,000.00)	(100.00%)
	Total Other Financing Sources		2,300,000.00	(2,300,000.00)	(100.00%)
	TOTAL REVENUES	**804,398.76**	**11,197,534.00**	**(10,393,135.24)**	**(92.82%)**
	EXPENDITURES				
	Public Works-Highway				
53110	Hwy-Administration	22,642.28	351,879.80	329,237.52	93.57%
53120	Hwy-Engineer	15,672.35	254,866.05	239,193.70	93.85%
53191	Hwy-Other Administration	24,065.54	335,532.33	311,466.79	92.83%
53210	Hwy-Employee Taxes & Benefits	(842,240.44)	1,753,982.36	2,596,222.80	148.02%
53220	Hwy-Field Tools	352.72	(1,839.92)	(2,192.64)	119.17%
53230	Hwy-Shop Operations	21,105.43	247,343.16	226,237.73	91.47%
53232	Hwy-Fuel Handling	1,295.00	(23,105.00)	(24,400.00)	105.60%
53240	Hwy-Machinery Operations	(211,299.64)	92,274.18	303,573.82	328.99%
53260	Hwy-Bituminous Ops	1,781.17	230,793.04	229,011.87	99.23%
53266	Hwy-Bituminous Ops	150.07	1,856,661.62	1,856,511.55	99.99%
53270	Hwy-Buildings & Grounds	13,204.93	181,404.12	168,199.19	92.72%
53290	Hwy-Salt Brine Operations	(4,334.14)		4,334.14	0.00%
53291	Hwy-Salt Brine Operations	12,163.17	150.00	(12,013.17)	(8,008.78%)
53281	Hwy-Acquistion of Capital Assets	71,176.00		(71,176.00)	0.00%
53310	Hwy-Maintenance CTHS		21,950.55	21,950.55	100.00%
53311	Hwy-Maint CTHS Patrol Sectn	78,417.47	1,907,786.45	1,829,368.98	95.89%
53312	Hwy-Snow Remov	179,524.40	802,481.54	622,957.14	77.63%
53313	Hwy-Maintenance Gang		103,111.16	103,111.16	100.00%
53314	Hwy-Maint Gang-Materials	1,495.00	2,900.00	1,405.00	48.45%
53320	Hwy-Maint STHS	157,798.99	1,442,910.19	1,285,111.20	89.06%
53330	Hwy-Local Roads	12,648.87	1,195,139.14	1,182,490.27	98.94%
53340	Hwy-County-Aid Road Construction		456,930.91	456,930.91	100.00%
53341	Hwy-County-Aid Bridge Construction		131,193.61	131,193.61	100.00%
53490	Hwy-State & Local Other Services	4,189.59	555,188.46	550,998.87	99.25%
	Total Public Works-Highway	(440,191.24)	11,899,533.75	12,339,724.99	103.70%

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
Highway Departmentwide
Friday, January 31, 2020

		Actual	2020 Budget	Variance	Variance %
	Capital Outlay				
57310	Highway Capital Projects		2,132,862.32	2,132,862.32	100.00%
	Total Capital Outlay		2,132,862.32	2,132,862.32	100.00%
	TOTAL EXPENDITURES	**(440,191.24)**	**14,032,396.07**	**14,472,587.31**	**103.14%**
	NET INCOME (LOSS) *	**1,244,590.00**	**(2,834,862.07)**	**4,079,452.07**	**(143.90%)**

FOREST ADMINISTRATOR
REVENUE REPORT & TIMBER SALE BALANCES
JANUARY, 2020

CONTRACT	TRACT	CONTRACTOR	CONTRACT AWARD AMOUNT	CONTRACT AWARD DATE	CONTRACT EXPIRATION DATE	$ RECEIVED CURRENT MONTH	AMOUNT BILLED TO DATE CURRENT YR	AMOUNT RCVD TO DATE CURRENT YR	ENDING MONTH BALANCE
719	9-13	SCHREINER	47,060.00	10/03/13	03/31/20		$0.00	$0.00	**$0.00**
724	14-13	FUTUREWOOD	28,856.00	06/05/14	03/31/20		$0.00	$0.00	**$0.00**
741	8-15	THURS LOGGING	23,936.00	04/07/16	03/31/20		$3,417.68	$3,417.68	**$0.00**
744	2-16	DELANEY FP	26,079.50	04/07/16	03/31/20		$0.00	$0.00	**$0.00**
[redacted]							$0.00	$0.00	**$0.00**
748	5-16	FUTUREWOOD	18,522.10	10/06/16	12/31/20		$0.00	$0.00	**$0.00**
749	6-16	FUTUREWOOD	33,638.00	10/06/16	12/31/20		$0.00	$0.00	**$0.00**
758	13-16	FUTUREWOOD	37,074.50	11/14/17	12/31/20		$14,768.80	$15,407.25	**$638.45** CR
759	15-16	VERSO	35,935.00	04/04/18	03/15/21		$8,081.67	$0.00	**-$8,081.67**
761	4-18	VERSO	36,625.00	07/07/18	06/01/20		$14,485.03	$14,485.03	**$0.00**
762	4-17	FUTUREWOOD	14,431.60	11/14/17	12/31/20		$0.00	$0.00	**$0.00**
763	5-17	LAMBERT FP	27,582.50	11/14/17	12/31/19	**$431.11**	$25,969.98	$25,969.98	**$0.00**
764	6-17	FUTUREWOOD	14,091.00	11/17/17	12/31/20		$0.00	$0.00	**$0.00**
765	2-17	FUTUREWOOD	16,850.05	07/02/18	06/01/21		$23,420.66	$23,420.66	**$0.00**
766	7-17	YODER LOGGING	6,120.00	07/02/18	06/01/20		$0.00	$0.00	**$0.00**
767	2-18	WIITALA & VOZKA	37,800.04	07/07/18	06/01/20		$0.00	$0.00	**$0.00**
769	1-18	LAMBERT FP	33,543.20	07/07/18	06/01/20		$40,019.45	$40,019.45	**$0.00**
[redacted]							$0.00	$0.00	**$0.00**
[redacted]							$0.00	$0.00	**$0.00**
773	7-18	KOERNER	22,990.00	03/29/19	04/01/21		$0.00	$0.00	**$0.00**
774	8-18	LANDWEHR	33,736.00	03/29/19	04/01/21	**$16,699.29**	$42,712.24	$42,712.24	**$0.00**
775	9-18	COUNTRY F.P.	37,260.00	03/29/19	04/01/21		$0.00	$0.00	**$0.00**
776	10-18	FUTUREWOOD	15,998.00	03/29/19	04/01/21		$1,553.73	$1,553.73	**$0.00**
777	1-19	KOERNER	38,680.50	03/29/19	04/01/21		$0.00	$0.00	**$0.00**
778	7-19	FUTUREWOOD	19,650.20	08/21/19	03/31/20	**$3,487.00**	$23,779.35	$23,779.35	**$0.00**
							$7,186.64	$904.97	
755		FIREWOOD				**2,443.50**		250.00	
					Payments Received This Month:	**$ 23,060.90**			**(7,443.22)**

2020 Budgeted Total Revenues ***$385,000***

2020 Total County Forestry Revenues To Date (90%) $ 20,754.81

2020 Total Township Revenues To Date (10%): $2,306.09

Jobs Finished
[redacted]
Jobs Continuing
Jobs Gone Inactive

2020 TOTAL GROSS FORESTRY REVENUE TO DATE: $ 20,754.81

Parks & Forestry Committee Reports

Thursday, February 6, 2020

Director Report, by Chad Schooley

- Department staff have been working through the JDQ process for the Carlson/Dettman wage and benefit study. This process is challenging for departments with field staff who do not have workstations with computer access. We are working with staff on completing them by the deadlines given.
- Continue discussions with Ho-Chunk Gaming-Nekoosa regarding signing and promoting Central Wisconsin ATV trails/routes.
- I will be attending the Wisconsin Park & Recreation Association (WPRA) Leadership Academy on February 5-7 in Oshkosh. I will not be attending the Feb. HIRC due to this. I have included the brochure in the packet.
- I have met with all P&F FTE's to get feedback on department operations; specifically on staffing needs for current and future operations. Information compiled from these meetings will be used for future staffing requests. As our parks and forestry operations grow (ATV trails, biking trails, shelter buildings, etc.), current staffing levels cannot keep up. In addition to staffing, equipment will need to be purchased and/or replaced in order to work efficiently. I would like to discuss this in more detail at a future HIRC meeting.
- Attended a planning meeting with the City of Wisconsin Rapids, who hired a consultant to design wayfinding signage in the city, specifically for the biking trails in the city. The City has asked adjacent communities to be involved in the planning so that the final product can promote the entire region for biking. As this project evolves, I would like to incorporate this wayfinding into the route that goes to South Park.
- Attended the Region 1 Wisconsin Park and Recreation Association quarterly meeting in Stevens Point on January 16th.
- Attended meeting with R. Hawk, F. Schubert, and town representatives on January 28th, as instructed by HIRC at the December meeting. Attendees discussed current town and county practices regarding road ROW maintenance, specifically tree debris cleanup. As a result of the meeting, I will be putting together a "Recommended Procedure" that will outline town and county responsibilities when trees need to be removed from the ROW. Once both parties review and agree on this, we will bring to the HIRC for review and approval.
- I have included an expense/revenue summary of campground firewood sales in 2019.
- **January:** 14 shelter reservations
- **Special Use Permits**
    - Aqua Skiers 2020 State Waterski Show Tournament (set up and tear down) July 11-22, 2020.
    - Wood County Sheriff's Rescue. Use of south shore during state ski show. July 15-20, 2020

Construction Supervisor Report, by Dennis Quinnell

Current Projects

- White Beach Remodel: The kitchenette area has been completed. We will be remodeling the women's restroom next.

- I am looking to get quotes for the construction of the North Park wood fence and the remodeling of the Willow Run toilet.

Maintenance Operations

- Crews are cutting dead trees, doing trail work, repairing tables and plowing snow as needed.
- Powers Bluff Winter Recreation Area is operating on weekends and for weekday parties.

Employee Matters

- I have an advertisement out for a Camp Ranger for Dexter Park.
- I am working with the Highway Dept. to get a plan and cost estimate to apply for a snowmobile bridge re-habitation grant. The bridge is located on the East Fork of the Yellow River near Bakerville.

Other

- Working on and assisting staff on JDQ's

Office Supervisor Report, by Sandra Green

Snowmobile

- Attended the 5th Snowmobile meeting in Milladore on January 6, 2020.
- Completed the State of WI Snowmobile Trail Aids reimbursements to four clubs.
- Continued to work with the clubs on how to report storm damage.
- Completed resolutions for Snowmobile Trail Aids for 2020-2021.
- Clubs continued to clean up storm damage quickly in order to get their trails open.
- Opening of snowmobile trails:

  Bakerville Sno Rovers opened on January 18th.
  Auburndale opened on January 20th.
  Rudolph River Rovers and Vesper Snow Drifters opened on January 22nd.
  The Kellner Knights, Yellow River Riders and Sunset Drifters opened on January 24th.
  The Sunset Drifters closed on Monday, January 27th due to deteriorating conditions.

  At this time, January 28th, all other snowmobile trails remain open.

ATV

- Attended a planning meeting on January 6, 2020 with Chad at the Ho-Chunk Gaming Nekoosa in with Jim Webster, Tara Chapman, Jon Schweitzer (Jackson County) and Jason Gruenberg regarding future ATV/Snowmobile Trail and Powers Bluff trail wayfinding signage.
- Completed resolutions for Snowmobile Trail Aids for 2020-2021.
- I received a request from Tanya Hermann, the CSR Manager at National Motorsports in Sheboygan to help gather information of business that are on the ATV trails and routes and provide them information on "TrailTown". I worked with Paul in the Planning & Zoning office to obtain this information.
- Corresponded with Randy Harden at WATVA to ask if he or a representative could attend the next Ho-Chunk Wayfinding meeting in February. He also mentioned they are "re-launching TrailTown". This will be the perfect marketing tool for our area. He will bring information along about this as well. https://www.facebook.com/TrailTown/

Office

- Worked with HR to onboard our new First Responder.
- Updated Travel Wisconsin regarding snowmobile trails and Powers Bluff as needed.
- Printed Wellness bulletin board documents and posted as well as placed coupons, & distributed these documents to our field employees.
- Put together a spreadsheet report for the Treasurer that shows PAYPAL fees in 2019.
- Worked with Wendy in IT in fixing the broken link on our snowmobile map.
- Attended the January 2, 2020 HIRC meeting and recorded minutes.
- Scheduled employees for Powers Bluff Winter Recreation Area Tubing & Skiing.
- Completed the grant paperwork for the Forest Administrator Grant for 2020 & Resolution.
- Our office ran two specials during the month of January. The first was January 6, 2020, which was waiving the $10 reservation fee. We had six people take advantage of the special by calling or stopping in at the office. Six people could have benefited from the special, but made their reservations online. The other special was the week of January 20-24, 2020, which was a discount on the Wood County Cross Country Ski Trail Pass. We sold 25 annual passes at a discounted rate of $10 each and 9 family passes at a discounted rate of $30.
- I attended the JDQ Carlson Dettman meeting on January 15, 2020 from 10-11am.
- Assisted the Forest Administrator in proofing various documents on the new "15 Year Plan".
- Created a survey on "Survey Monkey" for the Forest Administrator/15-year Plan.
- Mail merged from Excel to Word over 100 addresses and mailed 15-year plan.
- I attended the Accountant's meeting on January 16, 2020 at 1pm.
- I met with C. Schooley regarding P&F operations and JDQ information on January 17, 2020.
- We met with Chris Markworth in IT on January 15, 2020 to discuss progress on camping reservation system and improvements going forward.
- Completed the Fixed Assets information for Finance for 2019.
- Worked many hours on JDQ paperwork.
- In January, Sue and I processed payments for 47 shelter reservations that yielded over $10K.
- Processed several registrations for our 5th Powers Bluff Boutique & Shopping Event on 11/14/20.

Forest Administrator, by Fritz Schubert

- Checked ground conditions on several winter access timber sales. Several contractors have inquired about status and are hoping to start freezing winter access soon.
- Routine Timber sale administration (3 active sales).
- Continued planning, research, writing Wood County Forest 15-Year Plan.
    - Developed contact/stakeholders list
    - Drafted "stakeholder notification letter"
    - Developed Forest User Survey/Comment Form
    - Drafted Chapters 100,200,300
- Attended JDQ meeting.
- Began writing JDQ for Forest Administrator position.
- Forestry Tech began writing JDQ for that position.
- Corresponded with DNR and WCFA in relation to Karner Blue Butterfly SCHA problems.

WOOD COUNTY

ITEM# 6 - /

DATE February 18, 2020

RESOLUTION# _____

Effective Date Upon passage of publication

Introduced by Highway Infrastructure & Recreation Committee

Motion:	Adopted:	
1st _____	Lost:	
2nd _____	Tabled:	
No: ____ Yes: ____	Absent:	

Number of votes required:

[X] Majority [ ] Two-thirds

Reviewed by: PAK, Corp Counsel

Reviewed by: EN, Deputy Finance Dir.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Zaleski, J			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Holbrook, M			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

SMG

INTENT & SYNOPSIS: To become eligible for maintenance monies on the existing

a) Wood County ATV Intensive Use Area (All-Terrain Vehicle) trail, in the designated area of T.22N.-R.35E., Section 31 & 32 and;

b) the Kimball & Hazelnut Connector Trail of 5.1 miles at T22N, R5E, S32 and T21N, R4E, S18, 19, 30, 13, 24, 25

FISCAL NOTE: No cost to Wood County. Total reimbursement from the State Aid Registration Fund, account #55442, and for the ATV Intensive Use Area, donated services by the Central Wisconsin ATV Riders Club, account #48503.

WHEREAS, Wood County will be responsible for the maintenance of the area known as the Wood County ATV Intensive Use Area, as well as the 5.1 miles of County Forest land, ATV trails named East Hazelnut & Kimball Connector, and

WHEREAS, there is a demand to continue the maintenance of these areas within Wood County, and

WHEREAS, the Central Wisconsin ATV Riders (an incorporated club) is willing to participate in maintenance of the Wood County Intensive Use Area, and

WHEREAS, the existing areas in the Townships conform to trail standards established in Chapter NR64, Administrative Code, and

WHEREAS, funds have been budgeted in the amount of $15,570 for the maintenance of this area by Wood County, with reimbursement from the State ATV registration fund, and

WHEREAS, $15,570 is the true total cost to maintain these areas ($9,570 State Aid and $6,000 ATV Club), and

WHEREAS, to become eligible for ATV trail maintenance, the areas listed above must remain a county area.

THEREFORE BE IT RESOLVED, by the Wood County Board of Supervisors, that Wood County Parks & Forestry Department will maintain the existing 10 miles of Wood County ATV Intensive Use Area and 5.1 miles of county forest all-terrain vehicle trails, (pending reimbursement from the State ATV registration fund) for the enjoyment of the citizenry of Wood County and the State of Wisconsin.

AND BE IT FURTHER RESOLVED, that the Wood County Parks & Forestry Department be authorized to sign necessary maintenance agreements for the existing Wood County ATV Intensive Use Area and 5.1 miles of County Forest land, ATV trails named East Hazelnut & Kimball Connector.

WOOD COUNTY

ITEM# 6-2

DATE February 18, 2020

RESOLUTION# _____ Effective Date Upon passage of publication

Introduced by Highway Infrastructure & Recreation & Executive Committees

Committee

SMG

Motion:	Adopted:	
1st	Lost:	
2nd	Tabled:	
No: ____ Yes: ____	Absent:	

Number of votes required:

[ ] Majority [X] Two-thirds

Reviewed by: PAK, Corp Counsel

Reviewed by: EN, Deputy Finance Dir.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Urban, D			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Holbrook, M			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

INTENT & SYNOPSIS: To become eligible for snowmobile trail maintenance monies on the existing trails on County and private lands for the 2020-2021 snowmobile season.

FISCAL NOTE: No cost to Wood County--Total reimbursement from State Snowmobile Aid account #55441.

WHEREAS, Wood County will be responsible for the maintenance of 271.7 miles of previously constructed snowmobile trails in the Towns of Arpin, Auburndale, Cameron, Cary, Cranmoor, Dexter, Grand Rapids, Hansen, Hiles, Lincoln, Marshfield, Milladore, Port Edwards, Remington, Richfield, Rock, Rudolph, Saratoga, Seneca, Sherry, Siegel, and Wood, and

WHEREAS, there is a demand to continue the maintenance on these existing trails, and

WHEREAS, these existing trails conform to the Comprehensive Snowmobile Trail Plan, and

WHEREAS, easements for these trails, which cross private lands have been received, and

WHEREAS, funds in the amount of $81,510 have been budgeted to maintain these trails by Wood County, with reimbursement from the State Snowmobile Aids Funds, and

WHEREAS, to become eligible for snowmobile trail maintenance aid the trails listed above must remain county trails.

THEREFORE BE IT RESOLVED, by the Wood County Board of Supervisors, that Wood County maintains existing trails on County and private lands for the 2020-2021 season (pending reimbursement from the Snowmobile State Aid Program) for the enjoyment of the citizenry of Wood County and hereby authorize the Wood County Parks and Forestry Department to act on behalf of Wood County to sign necessary maintenance agreements.

7

Central Wisconsin State Fair

Board of Directors Meting Minutes
Monday, December 16, 2019 at 7:00 PM

ROLL CALL: Dale Christiansen, Peggy Sue Meyer, Vicki Selz, Scott Karl, Ken Bargender, Bob Ashbeck, Eric Voight, Kara McManus, Brain Varsho, Megan Kundinger, Julie Schooley, and Nick Wayerski.

The meeting of the Central Wisconsin State Fair Board was called to order at 7:02 PM in the Fair office building at the Central Wisconsin State Fair Grounds in Marshfield, WI.

Public Comment: No public was present.

Approval of Minutes: Minutes from the November meeting were presented. Eric Voight made a motion to accept the minutes from the 11/18/19 board meeting and Scott Karl seconded, all approved. Ken Bargender requested that the City be added to future agendas. Peggy Sue reminded everyone to view the agenda before the meeting and make any requests for additions to the agenda be emailed back to the office before it was sent out to the City and County. The Agenda should be sent out at least 24 hours in advance so it can be posted.

Financial Report: Vicki will have her name added to the bank accounts as board treasurer to replace Jeremy Carolfi. The board discussed the CWSF accountant's dates and times in the office.

Executive Director's Report: Dale Christiansen updated the Fair Board on working out a new contract and copier deal with EO Johnson to get a newer machine and other refurbished office printers, as the past contract will expire soon. Dale also had a meeting with Pepsi to renegotiate a new contract, as the past contract had expired. Other fairgrounds entertainment was discussed for the Fair. Dale did have a meeting with UW Extension staff in which he learned that the fair office will now responsible for Junior Fair exhibit entries. The extension office will work with us this year in an on-boarding process during this state-wide change.

Jr. Fair Report: Megan Kudinger reported that the Jr. Fair board is looking into who can show at the Fair since kids from other counties are showing due to success of their market sale. She also confirmed the changes with the UW Extension Office.

Commission Report: No new news at this time. County meeting was postponed until January.

City Report: Ken stated there was no new news at this time.

Committee Reports:

1. Executive Committee: The Executive Committee met and discussed grounds entertainment and other Fair-time needs.
2. Fairest of the Fair: No new news at this time. Fairest Breakfast for the program is on Sunday, April 19th at the American Legion Post in Marshfield. Looking for donations for

the WAF Annual Convention basket which gets auctioned off at the convention to raise money for the program.

3. Buildings & Grounds: Dale has received quotes for Round Barn windows and Junior Fair roof for the Fair Commission. There was a gun show and consignment auction held in the Junior Fair Building that went well. During the consignment auction weekend, the roof was leaking. The CWSF Maintenance manager went on the roof to push off the ice from roof which is in bad shape.

Old Business:

1. Strategic Plan: The CWSF office staff are currently working on updating the On-Boarding Manual. They will be completed by the next CWSF Board Meeting.
2. Steak Feed: It was brought up that there should be a committee created for planning the Steak Feed.

New Business:

1. Fair Emails: Nick Wayerski will be setting up a domain for the Fair for Board Member emails.
2. Other Fair Ideas: Gaming event, corn hole tournaments, inflatables, etc. The Board was encouraged to bring one idea/suggestion of an event we could add to the Fair and other fairgrounds events.

Agenda items for next meeting:

1. Fair Ideas – events to bring to Fair or other events.
2. 2020 CWSF Raffle Report

Adjournment: Bob Ashbeck made a motion to adjourn the meeting and Nick Wayerski seconded the motion, all approved. The meeting was adjourned at 8:02 PM.

Respectfully submitted by,

CWSF Board Secretary
Julie Schooley

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MARSHFIELD FAIRGROUNDS COMMISSION
Thursday, January 16, 2020 Meeting Minutes

1. **CALL TO ORDER:**
Meeting was called to order by Chairperson Chris Jockheck at 6:25 p.m. at the Central Wisconsin State Fair Office.

ROLL CALL:
Present: Commissioners Ken Curry, Tom Buttke, Mike Feirer & Chris Jockheck.
Excused: Commissioners Bob Ashbeck & Bill Winch
Also Present: Justin Casperson, Parks & Recreation Director; Dale Christianson, CWSFA Manager; Steve Barg City Adminstrator; Ken Bargender, City Alderman

2. **APPROVAL OF MINUTES:**
Motion by Curry, seconded by Buttke to approve the October 10, 2019Fairgrounds Commission meeting minutes; motion carried.

3. **CONFLICT OF INTEREST:** None.

4. **PUBLIC COMMENT:** None.

5. **FINANCIAL REPORT / PAY BILLS:**
   A. Financial Report: The Commission has a balance of $24,650.33 in their account. The loan is scheduled to end at the end of 2022.
   B. Approval of Bills: ***Motion by Buttke, seconded by Feirer to approve the invoice from Comfort Systems in the amount of $1,256.00 for repairs to the Jr. Fair Expo Building condensing unit from snow load damage; motion carried.***
   C. Fairground Commission Checking Account Signee: ***Motion by Curry, seconded by Feirer to transfer signees for the Fairgrounds Commission checking account from Marla Cummings to Heather Gehrt, Wood County Treasurer; motion carried.***

6. **CWSF REPORT:** Christianson reported the board election took place with two new members joining the board; 2020 fair dates August 25-30; At this point last year, 2020 fair planning is ahead of the 2019 planning; CWSF is working with more groups to volunteer at admission gates; Sponsorships are progressing well.

7. **FAIRGROUNDS MANAGEMENT UDATE ON ROUND BARN WINDOWS:** Christianson handed out proposals from Kolbe and Lincoln, window companies;. Their quotes were for the windows only, not installation; No action was taken; Direction was provided to have Christianson reconnect with the companies about their proposals to see if there is any change.

8. **PARKS & RECREATION:** None.

9. **BUILDING IMPROVEMENTS AND REPAIRS/SHORT TERM, LONG TERM:**
   A. **JUNIOR FAIR BUILDING ROOF:** Christianson handed out proposals from Seamless Roofs, Yutzy Roofing Services; Over the Top Roofing; & Miller Roofing Services on replacement options for the Jr. Fair building's roof. The leaks are caused by failing nails. There was some discussion as to the entire buildings condition and as to whether or not spending a lot of money on a new roof is a good investment. Christianson suggested replacing the building and moving the fair offices into it, to accommodate the need for ADA access. The item was tabled until monies become available to address the building.
   B. **FACILITY NEEDS:** Christianson handed out a list of facilities and their needs. The Commission made the suggestion to extend & refinance the current loan to address some of the building needs. Barg will work with the City's finance director on options and bring back for their direction.

10. **FAIRGROUNDS MANAGEMENT AGREEMENT:** There was much discussion on the role and responsibility of the Fairgrounds Management Agreement. At the conclusion it was recommended the Commission review the agreement in whole and bring back any suggestions, comments or concerns at their next meeting.

11. **ITEMS FOR FUTURE AGENDAS:** None.

12. **NEXT MEETING:** 5:00pm, Tuesday, February 18th at the CWSF offices.

13. <u>ADJOURNMENT</u>: Meeting adjourned at 7:57pm

Respectfully Submitted: Justin Casperson, Director of Parks & Recreation

7

Draft
South Central Library System Board of Trustees Minutes
12/20/2019, 12:15 p.m.
4610 S. Biltmore Lane, Suite 101, Madison, WI 53718
Badger and Chester Rooms

Action Items:
Approved the 2020 Technology Plan

Present: F. Cherney, P. Cox, N. Foth, J. Healy-Plotkin, N. Long, M. Nelson, G. Poulson, T. Walske, A. Weier, C. Whitsell, K. Williams
Absent: N. Brien, M. Hokamp
Excused: A. Bhasin, M. Furgal, J. Honl, M. Meloy, K. Michaelis, P. Nelson, M. Van Pelt
Recorder: H. Moe
SCLS Staff Present: K. Goeden

Call to Order Time: 12: 15 p.m. J. Healy-Plotkin, President

a. Introduction of guests/visitors: None
b. Changes/additions to the agenda: None
c. Requests to address the Board: None

Approval of previous meeting minutes: 11-22-2019

a. Motion: K. Williams moved approval. P. Cox seconded.
b. Changes or corrections: None
c. Vote: Motion carried.

Bills for Payments:

a. Motion: C. Whitsell reviewed the bills for payment in the amount of $205,563.81 and moved approval. G. Poulson seconded.
b. Discussion: None
c. Vote: Motion carried.

Financial Statements: K. Goeden reviewed the financial statements and reminded the board that there were planned expenditures from both the technology and general/delivery carryover funds this year, for the statewide back up project and the purchase of Delivery vehicles and video conferencing equipment, respectively. Therefore these funds are anticipated to decrease at year-end.

Presentation: J. Hoesly – Data Dashboards: You may view the presentation in the board documents online. If the board has any ideas for a dashboard they feel would be useful, please contact Jody Hoesly.

Committee Reports:

a. Finance & Budget: Will meet with the auditor at 11:00 a.m. 1/23/20
b. Advocacy: ALA Legislative Day – Applications Due today. Two applications were received and the committee will present its selection to the board in January. The Wisconsin Library Legislative day is February 11, 2020 at the Concourse Hotel in Madison. Please register to attend.
c. Nomination: Candidates for 2020 slate of officers: The board will vote for the slate of officers in January.
    a. President: J. Healy-Plotkin

b. Vice President: G. Poulson
c. Secretary: A. Weier
d. Treasurer: K. Michaelis

Action Items:

a. Approval of 2020 Technology Plan: V. Teal Lovely provided a summary of the 2020 technology plan.

i. Motion: C. Whitsell moved approval of the 2020 Technology Plan. A. Weier seconded.
ii. Discussion: None
iii. Vote: Motion carried.

SCLS Foundation Report: K. Goeden noted the Foundation Board will meet in January.

System Director's Report: You may view the report online. K. Goeden noted a BNAW meeting was held yesterday and 3 more construction companies provided presentations. There are two more design/build companies that will provide a presentation at the January 9th BNAW meeting. K. Williams noted the companies have been impressed with the prior work SCLS has put into the needs of the building.
Has the focus shifted to new construction or renovation? Most of the builders prefer new construction. The general consensus is that there is not a lot of cost savings to renovate a building plus you're restricted to the original footprint.

Discussion: None

Migration Update: V. Teal Lovely noted the libraries went live 12/9 and SCLS staff were onsite at each library when they went live.
Some bugs were discovered and SCLS staff are working through them as quickly as possible. There are many elements of a migration and it's difficult to anticipate what may go wrong, but everyone is dedicated to the process.
How did this migration compare to the last migration? The AC felt things went much more smoothly and SCLS did a great job of communicating with the libraries.
P. Cox noted that books are showing up as being overdue on the day it's due. He also noted that he is unable to see when a book will become available from a patron that currently has it checked out. SCLS is aware and is making sure to prioritize items as necessary.
The board noted it's been a wonderful process and they are happy that SCLS is not receiving negative feedback from the member libraries.
K Goeden acknowledged all the work that the staff have put into the migration prior to the day and the execution of the process. It was a lot of work and SCLS is very appreciative.

Administrative Council (AC) Report: Met December 19, 2019. You may view the minutes online.

Other Business:

a. All mileage reimbursements for 2019 must be submitted in the next 2 weeks for payment before the books are closed for the audit. Forms submitted after the deadline will not be paid.

b. Reminder that the SCLS staff will provide the board with a potluck lunch at 11:30 a.m. on 1/23/20

Information Sharing:
Nancy Foth, A. Mueller and M. Nelson have been reappointed to the SCLS Board. A. Bhasin, P. Nelson, and C. Whitsell are not seeking re-appointment.

Adjournment: 1:24 p.m.

For more information about the Board of Trustees, contact Martha Van Pelt

BOT/Minutes/12-20-2019

Wood County Wisconsin Strategic Plan

EXECUTIVE COMMITTEE
MEETING MINUTES

DATE: Tuesday, November 6, 2018
TIME: 8:00 a.m.
PLACE: Health Dept. EOC
River Block Building
Wisconsin Rapids, WI

PRESENT: Doug Machon, Bill Clendenning, Ken Curry, Dennis Polach, Bill Winch, Donna Rozar, Adam Fischer

Motion (Fischer/Machon) to approve creating a process to start planning a County Strategic Plan with the County Board Vice Chair as a liaison to work with Nancy Turyk and to provide monthly reports to the EC. Motion carried unanimously.

Wood County Mission: *A brief description of the County's purpose.*

To provide quality, innovative, and cost-effective services that enhance quality of life, health, and safety, by a team committed to excellence, integrity, accountability, and respect.

Vision: *What will Wood County look like in the future?*

Our local government provides outstanding service, making Wood County a community of choice with safe and vibrant neighborhoods; business, educational, and cultural opportunities; connectedness; and vitality.

Guiding Principles and Operational Foundations

Respect and Collaboration

Wood County officials and employees treat residents, visitors, businesses, government representatives, and one another impartially and with dignity and civility.

Professional Service

Wood County conducts its business in an ethical, reliable, honest, and transparent manner by qualified and knowledgeable people.

Fiscally Responsible

Wood County operates efficiently and with integrity.

Leadership

Wood County anticipates change. It responds to current circumstances while preparing for the future.

Environmental Stewardship

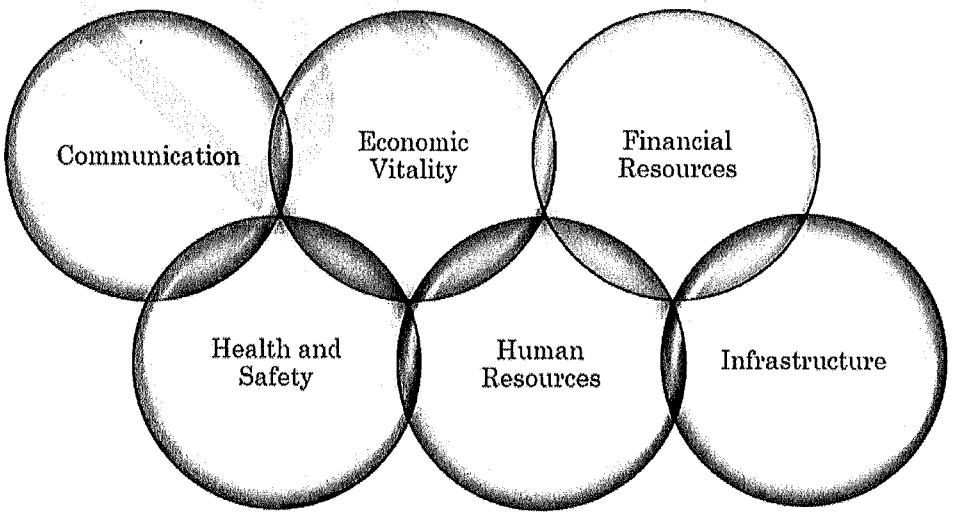
Wood County is fortunate to have a variety of natural resources that benefit residents, visitors, and businesses through community resiliency and improved quality of life. Through stewardship, these natural resources will provide recreation, sustainable assets, and healthy living conditions for current and future generations.

Purpose

The development of this plan was initiated by a unanimous vote of the Executive Committee of the Wood County Board of Supervisors on November 6, 2019. Its content was developed from input from County department heads, elected officials, and relevant plans approved by County committees. This plan was prepared by Donna Rozar, Vice Chair, Wood County Board of Supervisors; Nancy Turyk, Wood County Community Development Extension Educator; and the following department heads: Jason Grueneberg, Planning and Zoning; Sue Kunferman, Health Department; Kim McGrath, Human Resources; Brandon Vruwink, Human Services. This plan is intended to complement, not supersede, department plans.

The Wood County strategic plan has been developed to provide strategic guidance to Wood County operations to enhance efficiency while carrying out the County's mission and providing pathways to the achievement of its vision. Six overarching categories were used in the strategic plan which cross-cut departmental boundaries. Within each category, overarching strategies were identified. In many cases, the actions by multiple departments along with partnering organizations will be needed to fully attain the strategy. It is recommended each department review the strategies and if relevant, identify actionable items that contribute to the achievement of the strategy.

The success of this plan is dependent on departments, stakeholders, and elected officials to identify and implement their respective actionable items needed to achieve these strategies. To remain relevant, this five-year plan should be reviewed annually and updated as needed, with a comprehensive review by the Executive Committee (Operations Committee) in 2024.



Goals and Strategies

Communication

Effective communication is essential to the successful implementation of the County's mission and all the strategies identified in this plan. How communication occurs within the County is part of its culture. Frequently, internal efficiencies can be enhanced through interdepartmental communication and collaborations. Developing and cultivating external partnerships is also critical to County operations and services.

Collaboration

1. Expect a culture of collaboration by all within county government.
2. Intentionally and respectfully engage members of the populations we intend to serve.
3. Enrich partnerships with local, state, federal, and tribal governing bodies and organizations with common service goals.

Messaging and Marketing

1. Maintain a welcoming environment in County facilities.
2. Recognize the value of Wood County and express it to others. Frame messages to attract and retain residents, businesses, and tourists.

Economic Vitality

From economic and social perspectives, economic vitality is essential to the stability of Wood County. Many of the services provided by the County enhance aspects of quality of life, which makes living, visiting, and doing business in the County more desirable. Career opportunities, strong schools, parks and recreation, housing, and diverse transportation options all contribute to economic vitality.

Countywide Strategies for Economic Development

1. Coordinate the development of the USDA Rural Economic Development Initiative (REDI) plan including strategies and timelines for implementation.
2. Identify the role of Wood County in economic development and implement strategies to support it.
3. Develop and nurture partnerships. Establish strategies for efficient communication and cooperation with local and regional economic development partners.
4. Improve housing options in the County for diversity, quality, and efficiency.

Financial Resources

It is essential for the County to manage financial resources in a fiscally responsible manner. Decision-making related to expenditures and investments, developing long-term plans and budgets, proper tracking and management of funds, and seeking additional funding are all part of being fiscally responsible.

Financial Sustainability and Planning

1. Develop long-term budget plans and strategies.
2. Develop new revenue streams through expansion of partnerships/collaborations, participation in grant and rebate programs, and other sustainable financial opportunities.
3. Increase tax revenues through investments that will attract people to live, play, and work in Wood County.
4. Lobby state and federal legislators on importance of sustainable reimbursement models.

Health and Safety

The Health and Safety of our residents is the foundation to creating a prosperous and engaged county. The goals outlined in this strategic plan emphasize the need for prevention and treatment options to ensure residents are well informed and have access to necessary health services. Wood County is a beautiful place to live; protecting our air, water, and other natural resources is essential to improving our excellent quality of life.

Well Being

1. Promote conditions that foster the healthy growth and development of Wood County children.
2. Expand prevention and treatment strategies to address substance abuse in Wood County.
3. Continue to build capacity to meet the County's mental health needs.

Environmental Health

1. Protect and enhance the quality of surface and groundwater in Wood County.
2. Increase residents' awareness of the quality of their drinking water.
3. Reduce the incidence of childhood lead poisoning.
4. Protect, enhance, and monitor air quality in Wood County.

Public safety

Forthcoming from Sheriff's Dept. and Dispatch

Emergency management

Forthcoming from Emergency Management

1. County has a coordinated continuity of operations plan.
2. Central records?

Human Resources

In Wood County, our human capital is our most important asset. Attracting and retaining exceptional talent is integral in supporting the County's programs and services. This involves providing competitive salary, benefits, and professional opportunities as well as a welcoming and collaborative culture.

Recruitment and Retention

1. Sustain an equitable and competitive compensation program and structure.
2. Maintain benefit programs that enhance the well-being of our employees and their families.
3. Support an environment of flexibility to promote a healthy work-life balance for our employees.

Training and Development

1. Empower innovative leadership and provide opportunities for enhancing managerial effectiveness.
2. Encourage employee growth and development and champion opportunities to enhance employee skills and qualifications.
3. Encourage and support internships and other opportunities to develop future professionals.

Inclusive and Collaborative Workplace Culture

1. Build a culture of employee engagement, empowerment, and involvement.
2. Cultivate a collaborative environment where employees are encouraged to reach across organizational lines to enhance programs and services.
3. Foster a diverse environment where everyone is valued and supported to reach their highest potential.

Infrastructure

Wood County's infrastructure is critically linked to the County's economic vitality, quality of life, and resiliency. Infrastructure includes transportation systems, water resources, and County-owned facilities, land, and equipment. Due to the scale of investment and availability of funding assistance, strategic long-term planning is essential to ensure this infrastructure is maintained, efficient, meets future needs, and employs modern technologies.

Resiliency

1. Develop resiliency strategies to mitigate the extent of impacts from severe weather and other unpredictable events.

Efficiency

1. Provide a variety of transportation system enhancements to attract and serve residents, businesses, and visitors. Ensure connections are made to other areas in this region.
2. Explore implementation of fleet vehicles in the county.
3. Implement the County's energy plan to reduce short- and long-term energy expenses.
4. Continue to support Lean Process Improvement funding.

Recreational Infrastructure

1. Support existing Wood County recreational opportunities.
2. Explore future Wood County recreational opportunities.
3. Initiate strategies that improve and maintain water quality related to recreational spaces in Wood County.