

**MINUTES**  
McMillan Memorial Library  
Finance Committee  
January 4, 2022

**DRAFT**  
Subject to  
Approval

Chairperson Feith called the meeting of the McMillan Memorial Library Finance Committee to order at 4:09 p.m.

Ms. Feith established that this was a public meeting and appropriate public notice was given.

ROLL CALL ATTENDANCE:

Present: Susan Feith, Craig Broeren and William Clendenning

Absent: Kim Heniadis and Andrea Galvan

Administration: Andrew Barnett and Vicki Steiner

Others in attendance: Eric Montag

A motion to approve the Minutes of the December 9, 2021 meeting was made by Mr. Clendenning, second by Mr. Broeren. Motion carried.

Ms. Feith spoke with the Mayor on engagement with the City regarding the future budget cycle. Discussion followed. The Mayor will follow up with the committee. Further discussion will take place at a future meeting.

Ms. Feith opened discussion on Board consideration of a 501(c)(3) status for Endowment Funds. Attorney Flanagan will attend the Library Board meeting on January 19, 2022. Discussion followed.

Ms. Feith open discussion on the Policy Review and Development – Financial Procedures. Disposal of items is one topic for future discussion. Accounts payable and other policies and procedures will also be discussed at a future meeting.

Old Business: Ms. Feith requested a Learning Futures Surplus Property list. Expansion of grant writing and programming statistics requested. Documentation and Learning Futures grant follow-up requested. Discussion followed.

**A motion to adjourn was made by Mr. Broeren, second by Mr. Clendenning. Motion carried and the meeting adjourned at 4:45 p.m.**

The next meeting of the Finance Committee will be held on February 1, 2022 at 4:00 pm.

Respectfully submitted,  
Vicki Steiner, Secretary