

AGENDA
ANNUAL COUNTY BEUDGET HEARING- November 14, 2017
& EXECUTIVE COMMITTEE MEETING 8:30 a.m.
WOOD COUNTY BOARD ROOM

- 1) Presentation of 2018 Wood County Budget
- 2) Consideration of 2 Resolutions – Set tax levy and Approve 2018 Budget
- 3) Public Comment
- 4) Adjourn

AGENDA FOR NOVEMBER 14, 2017 – 9:30 A.M.
WOOD COUNTY BOARD OF SUPERVISORS
WOOD COUNTY BOARD ROOM

CALL TO ORDER

ROLL CALL

INVOCATION: Supervisor Fischer

READING OF THE MINUTES OF THE PREVIOUS MEETING

EXCUSALS: none

RESIGNATIONS: none

APPOINTMENTS/Re-APPOINTMENTS:

South Central Library Board– Francis Cherney (three year term)
Health & Human Service Committee - Eric Quivers MD (to fill unexpired term of physician position)

COMMENTS FROM THE PUBLIC REGARDING AGENDA ITEMS

ACKNOWLEDGEMENTS AND RECOGNITIONS:

Mike Martin-Finance Director – Certificate and Award of Financial Reporting Achievement for the CAFR 2016 from the GFOA

READING OF MINUTES OF COMMITTEE MEETINGS, RESOLUTIONS. RESOLUTIONS INTRODUCED BY COMMITTEES SHALL BE PRESENTED IMMEDIATELY FOLLOWING THE READING OF THAT COMMITTEE'S MINUTES.

SPECIAL ORDERS OF BUSINESS:

none

PRESENTATION OF LETTERS, PETITIONS, REMONSTRANCES, COMMUNICATIONS AND OTHER DOCUMENTS.

SET DATE FOR NEXT COUNTY BOARD MEETING – December 19, 2017

ADJOURN

PROCEEDINGS OF WOOD COUNTY BOARD OF SUPERVISORS

October 17, 2017 - 9:30 a.m.

The Wood County Board of Supervisors composed of nineteen members convened at the Wood County Boardroom in Wisconsin Rapids, Wisconsin on October 17, 2017.

Chairman Pliml called the meeting to order at 9:35 a.m.

Supervisors present were: Ashbeck, Breu, Clendenning, Curry, Feirer, Fischer, Henkel, Hokamp, Kremer, LaFontaine, Leichtnam, Pliml, Polach, Rozar, Wagner, Winch, Zurfluh.

Excused were: Supervisors Hamilton and Machon

Supervisor Zurfluh gave the invocation and led the Pledge of Allegiance.

Motion by Feirer/Curry to approve the minutes of the previous meeting. Motion carried by voice vote.

Motion by Zurfluh/Leichtnam to approve the resignations of county appointed representatives to open TID/TIF districts. Mike Martin – County Representative for C/Marshfield TID # 2, 4, 5, 7, 9, 10 & 11 and C/Pittsville TID #3, Al Breu – County Representative for V/Auburndale TID District #2, Wm Winch – County Representative for V/Vesper TID District #1. Motion carried by voice vote.

Motion by Rozar/Clendenning to approve the appointment of the Wood County Finance Director as the county representative to active TID/TIF districts - V/Auburndale TID #1 & 2; V/Biron TID #1, 2, & 3; V/Port Edwards TID #2; V/Vesper TID #1; C/Marshfield TID # 2, 4, 5, 7, 9, 10, & 11; C/Nekoosa TID #1,2 & 3; C/Pittsville TID #3; C/Wisconsin Rapids TID #6 & 7. Chairman Pliml explained that the resignations/appointment of the Wood County Finance Director makes it clearer/cleaner than having specific persons named. Motion carried by voice vote.

There were no public comments.

SPECIAL ORDER OF BUSINESS FARM TECHNOLOGY DAYS

Dennis Bangart, Chair of the FTD Executive Committee and Scott Larson, MACCI Executive Director gave the board information about the upcoming Farm Technology Days that will be held in Wood County on July 10-12, 2018 at the D&B Sternweis Farms and Weber's Farm Store-Heiman Holsteins. This event is expected to draw attendance of 40,000 or more. Expected attendees or 70% will originate from within a 100 mile radius of the site. A preliminary site map was displayed and the land requirements to be selected were highlighted. Over 600 vendors will be set up in tent city on that site. The Executive Committee, as well as the eighteen sub-committees, are all volunteers. Dennis explained the huge economic impact to Wood County by hosting this event. He highlighted expected tourism dollars to be brought into our area by attendees and vendors. This is a major event in our county and will need a massive amount of volunteers. Farm Technology Days has a Facebook page where more information can be obtained.

SPECIAL ORDER OF BUSINESS UW SYSTEM REORGANIZATION

Regional Executive Director and Dean, Keith Montgomery appeared before the board to explain some of the recent changes to the UW System that was recently released in the news. This proposed realignment of partnering two year campuses with baccalaureate campuses will ensure sustainability of those two year

campuses. Tuition will not change for UW Marshfield/Wood County. Benefits and programs from UWSP will be a benefit of this realignment. Dean Montgomery answered questions from those assembled.

Committee minutes presented: Executive. Supervisor Clendenning was recognized. He expresses dismay that the county did not allocate funds for the upcoming Business After Hours event at River Block. Motion by Clendenning/Leichtnam to allow up to \$300 from the Committee/Commissions budget to offset costs. Motion carried by voice vote.

RESOLUTION 17-10-1

Introduced by: Executive Committee

INTENT & SYNOPSIS: Awarding the sale of \$5,415,000 general obligation promissory notes, Series 2017A.

Motion by Feirer/Henkel to adopt Resolution 17-10-1. Finance Director Mike Martin and Joe Murray from Springsted were called forward and gave information regarding the number of bids and question regarding the reoffering schedule. Motion to adopt Resolution 17-10-1 carried. Voting no was Winch. Excused were Machon and Hamilton.

RESOLUTION 17-10-2

Introduced by: Executive Committee

INTENT & SYNOPSIS: To amend the 2017 budget for Human Services Administration (54500) for the purpose of funding the cost of architectural services.

FISCAL NOTE: To transfer \$8,665 from available balance in contingency (51590) to the Human Services Community Administration (54500). At the time of this request, the funds available in contingency are \$419,870. The adjustment to the budget is as follows:

<u>Account</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
54500	Community Administration		\$8,665
51590	Contingency	\$8,665	

Motion by Wagner/Breu to adopt Resolution 17-10-2. Questions raised and answered by multiple supervisors. Motion to adopt Resolution 17-10-2 carried. Voting no were Winch, Clendenning and Zurfluh. Excused were Hamilton and Machon.

RESOLUTION 17-10-3

Introduced by: Executive Committee

INTENT & SYNOPSIS: To authorize the grant of an easement to the Marshfield YMCA to build and maintain a driveway on county land adjacent to the Wood County Annex and Health Center (a/k/a Norwood).

FISCAL NOTE: No county costs.

Motion by Clendenning/Fischer to adopt Resolution 17-10-3. Discussion regarding the 20 year clause in the lease. Corporation Counsel was called upon to clarify. Motion to adopt Resolution 17-10-3 carried. Voting no was Polach. Excused were Hamilton and Machon.

RESOLUTION 17-10-4

Introduced by: Executive Committee

INTENT & SYNOPSIS: To authorize the negotiations for and entry into a lease extension with the City of Marshfield for Human Services office space in the Marshfield City Hall.

FISCAL NOTE: Use of budgeted funds only.

Motion by Clendenning/Feirer to adopt Resolution 17-10-4. Motion carried unanimously. Excused were Hamilton and Machon.

Committee minutes presented: Health and Human Services, North Central Community Action Program, Public Safety, Conservation, Education & Economic Development, ITBEC Tourism Advisory, Judicial and Legislative, Criminal Justice Task Force.

RESOLUTION 17-10-5

Introduced by: Judicial & Legislative Committee

INTENT & SYNOPSIS: To request the state legislature to modify the public records law such that performance evaluations of department heads are not open to the public.

FISCAL NOTE: None.

Motion by Breu/Clendenning to adopt Resolution 17-10-5. Motion carried. Voting no were Fischer, Kremer and Zurfluh. Excused were Machon and Hamilton.

Committee minutes presented: Highway, Infrastructure & Recreation

RESOLUTION 17-10-6

Introduced by: Highway, Infrastructure & Recreation Committee

INTENT & SYNOPSIS: To allow the Parks and Forestry Department to retain excess revenue, in years where the actual revenue exceeds the budgeted revenue.

FISCAL NOTE: The amount retained shall be limited to revenues that exceed the (5) five year average, of the total sum, of the Parks user fee revenue account (101-2101-46721-000), and the Forestry timber sales revenue account (101-2101-46813-000).

Motion by LaFontaine/Feirer to adopt Resolution 17-10-6. Motion carried. Voting no were Wagner, Fischer, Ashbeck, Kremer, Winch, Curry. Excused were Machon and Hamilton.

Chairman Pliml explained the situation regarding this resolution and whether the board wished to suspend the rules in order to bring this resolution to the floor without going through the procedural motions and votes. No objection was heard.

RESOLUTION 17-10-7

Introduced by: Judicial and Legislative and Highway Infrastructure and Recreation

INTENT & SYNOPSIS: Initial resolution authorizing the issuance of general obligation promissory notes

FISCAL NOTE: Not to exceed \$1,000,000

Motion by LaFontaine/Breu to adopt Resolution 17-10-7. Discussion ensued. Motion to adopt Resolution 17-10-7 lost. Voting no were Wagner, Fischer, Kremer, Winch, Henkel, Curry, Pliml, Zurfluh. Excused were Hamilton and Machon.

Committee minutes presented: Aging & Disability Resource Center of Central Wisconsin, Ethics, Central Wisconsin State Fair, McMillan Memorial Library, University Commission

RESOLUTION 17-10-8

Introduced by: Wood County Board of Supervisors

INTENT & SYNOPSIS: Relating to the life and public service of Bernice Weiland

Motion by Kremer/Rozar to adopt Resolution 17-10-8. Motion passed unanimously. The board stood in silence for one minute in respect to her passing.

Dispatch Director Lori Heidiman, gave the board brief instructions about the tour of the new Dispatch Center that will take place immediately upon conclusion of this meeting.

Motion by LaFontaine/Henkel to adjourn at 11:00 a.m. Next scheduled county board meeting is November 14, 2017. It was noted that in the minutes from the September meeting, the next scheduled date for the county board meeting was incorrectly listed at November 17, 2017.

Respectfully Submitted
Cynthia Cephress
County Clerk

REFERRALS FOR NOVEMBER 14, 2017 – COUNTY BOARD

- Resolution from Outagamie County opposing any mining project which does not implement sufficient safeguards to mitigate the potential negative impacts of the mining project on the natural resources, public health, cultural heritage, and economy of Wisconsin. Referred to Supervisor Henkel.
- Resolution from Door County opposing 2017 Senate Bill 395 and 2017 Assembly Bill 499 and supporting existing laws and regulations including Chapter 293 Wisconsin Statutes and Chapter NR 130, Wisconsin Administrative Code, re: nonferrous metallic mineral prospecting and mining. Referred to Supervisors Henkel & Clendenning.
- Resolution from Trempealeau County opposing Section 7 of Senate Bill 387 and companion Assembly Bill 479, re: eliminating public comment regarding zoning decisions at the local governing body level. Referred to Supervisor Henkel and Planning & Zoning Director Grueneberg.
- Resolution from Village of Sister Bay opposing Aquila Resources, Inc. Back Forty Mine Project and urging the Michigan Dept. of Environmental Quality to deny a mining permit for the project. Referred to Supervisor Henkel and County Conservationist Wucherpennig.
- Resolution from Portage County opposing passage of 2017 Senate Bill 54 and 2017 Assembly Bill 94, re: revoking a person's extended supervision, probation, or parole if the person is charged with a crime while on extended supervision, probation or parole. Referred to Supervisors Feirer and Clendenning, Sheriff Reichert, and District Attorney Lambert.
- Resolution from Door County opposing the elimination or any reduction of the J-1 visa program. Referred to Supervisor Clendenning.

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**AD HOC PROPERTY COMMITTEE
MINUTES**

DATE: Thursday, October 26, 2017
TIME: 3:00 p.m.
PLACE: Room 114, Wood County Courthouse
PRESENT: Al Breu, Ken Curry, Brad Kremer
OTHERS PRESENT: Reuben Van Tassel, Lance Pliml, Bill Clendenning, Jason Grueneberg

The meeting was called to order by Chairman Breu.

Public Comments – None

The Committee discussed delineation of wetland on 17th Avenue property. Grueneberg contacted two firms regarding wetland delineation which should be completed prior to sale of property. This may have to be done next year during the growing season. Grueneberg will continue checking into options for the delineation process. Pliml provided some value ranges for the 21 acres with the maximum value being close to \$194,000. The property was originally purchased for \$125,000. Discussion held regarding selling the entire property or smaller parcels. This property will be discussed further at the next Ad Hoc Property meeting.

Discussion was held regarding the property at 1010 Airport Avenue in Wisconsin Rapids. The original purchase price paid by the County was \$141,000; the Wisconsin Rapids City Assessor provided an approximate current value of \$182,600. This property will likely be the easiest to sell of those being considered.

Motion (Kremer/Curry) to ask the Executive Committee to direct Van Tassel to work with Emergency Management and the Treasurer to clean, paint and list the property for sealed bids with a reserve of \$150,000. Motion carried.

The property located at 2611 12th Street South in Wisconsin Rapids (formerly Unified Services) was discussed. This may be a difficult property to market; the value of the property needs to be determined.

Motion (Curry/Kremer) to ask the Executive Committee to direct Van Tassel to obtain a commercial appraisal on the property at 2611 12th Street South for an amount not to exceed \$2,000. Motion carried.

Discussion was held regarding the two CBRF properties in Marshfield, those being 613 West 11th Street and 2401 South Peach Avenue. Appraisals had been done in 2009 and showed a

value of \$250,000 per property. Clarity Care has been leasing both homes and may be interested in purchasing them.

Motion (Curry/Kremer) to direct Van Tassel to contact Clarity Care and inquire of their interest in the properties and if they would like to make an offer to purchase. Motion carried.

Agenda items for next meeting: Ongoing space needs for Courthouse and buildout options for River Block third floor.

Chairman Breu declared the meeting adjourned at 4:31 p.m.

Minutes in draft form until approved at the next meeting of the Ad Hoc Property Committee. Minutes reviewed by Chairman Breu, taken by Reuben Van Tassel/Brenda Nelson.

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Comments from the County Clerk
November 2017 Executive Committee Meeting

Business after hours on October 18th went splendidly. Almost 150 people visited the River Block and saw how much was accomplished in such a short time frame. Many complimentary comments were heard throughout the event. Department heads and staff gave tours and then attendees enjoyed refreshments. We provided a lovely spread for VERY little money. I've attached a spreadsheet which outlines the donations and their exact or estimated costs and from whom, along with the actual cost of items purchased. The awesome amount of donated items and personal time contributed is what made this event so successful. Many thanks to everyone who contributed and attended.

Friday, October 20th, I hosted a meeting for my district clerks. Area clerks attended. I invited the chairperson of our association's Website and Publicity Committee to update us on format changes and change of responsibility and roles within that committee regarding our association website. We discussed the upcoming 2018 election year and changes that are on the horizon in the election world and their impact to us. With recent changes in Domestic Partnerships, that was a major topic of conversation. Courthouse Security was also a focus. We discussed the level of security at each of our courthouses and any plans for the future. And of course, many other topics related to our jobs.

On November I will be teaching a municipal clerk certification class here. This class is open to any municipal clerk in the state. The spring election brought four new clerks out of our 34 municipalities. This certification class is required before they can administer an election. With four elections next year, they need to start learning what is expected of them. Over 30 municipal clerks are signed up. I had to limit attendance due to room size. I'm looking forward to having a larger meeting space available at River Block someday.

Business After Hours 10/18/2017 Donations and Expenses				
	Donations		Expenses	
Cindy Cepress	popcorn supplies/condiments	\$ 20.00	ham/buns/cheese trays	\$ 97.09
Jason Grueneberg	homemade salsa	\$ 10.00	crackers/plates/tortilla chips/fork	\$ 22.89
Health Dept. employees	desserts	\$ 50.00		
Parks Dept.	4 tow tickets/2 nights camping	\$ 82.00		
Hotel Mead	2- \$25 gift certificate	\$ 50.00		
CW Solutions	Mug/Minion/Thermos/Frisbee	\$ 20.00		
County Clerk	2 - Sesquicentennial books/4 wooden nickels	\$ 15.00		
UWEX	Plat Book	\$ 30.00		
Edgewater Haven	Reusable shopping bag	\$ 5.00		
??	\$10 Kwik Trip gas card	\$ 10.00		
Venus	bottled water	\$ 20.00		
Gardner Trucking/Cold Storage	Sweetened Dried Cranberries	\$ 75.00		
HayCreek Pallet	Crate like notepads	\$ 30.00		
		\$ 417.00		\$ 119.98
Donna Rozar	Cash of \$60			
Lance Plimi	Cash of \$60			



Wood County

WISCONSIN

MAINTENANCE
DEPARTMENT

Maintenance Monthly Comments From the Desk of Reuben Van Tassel

November 7, 2017

The north side River Block sidewalk was removed and replaced the week of October 16th.

Attended Business After Hours at the River Block on October 18th.

Maintenance staff continues to work on the remodeling of the space on second floor being taken over by the Sheriff's Department.

Maintenance Manager and Technicians completed forklift safety training.

Participated in web meetings with representatives from Dude Solutions. Traveled to Lincoln County on October 19th to see their facility management program in use.

Participated in web meetings with representatives from AkitaBox. Traveled to St. Croix County on October 20th to see AkitaBox facility management program in use.

Attended Executive Committee, County Board, Employee Feedback, Health and Human Services Committee and Executive Committee Ad Hoc Committee meetings.

Attended meeting with Jason Grueneberg (Planning and Zoning), Joe Eichstead (City Engineer), Ryan Lavin & Ken Brekke (We Energies). We Energies is proposing to relocate some of their equipment from the Riverbank near Jackson Street over to an area along the eastern edge of the Baker Street parking lot. They will be working with the City on the precise location and will likely be in need of an access easement from the County. This equipment relocation would provide safer and more reliable natural gas supply to many customers in that vicinity.



Wood County WISCONSIN

SAFETY & RISK MANAGEMENT

Safety & Risk Management Letter of Comments – October 2017

Safety/Risk/Insurance/Work Comp - News & Activities:

- Updating property lists for insurance renewals.
- Processing insurance renewals for 2018.

Lost Time/ Restricted Duty/Medical Injuries: 8

- 09/25/2017 – Norwood HC – Employee sustained a contusion and concussion when a combative resident attacked him. Lost time injury.
- 09/25/2017 – Norwood HC – Employee sustained a contusion to the right hand while restraining a combative resident. Medical only.
- 9/29/2017 – Norwood HC – Employee sustained a back strain loading pipes onto truck. Lost Time.
- 9/27/2017 – Emergency Mgmt. – Work release employee sustained a strain to the left wrist while stacking wood. Medical only.
- 10/7/2017 – Norwood HC – Employee sustained a laceration to the right index finger when reaching out for a falling metal food container. Medical only.
- 10/10/2017 – Highway – Employee sustained a strain to the right arm while working concrete. Medical with restrictions.
- 10/13/2017 - Edgewater – Employee sustained a left shoulder strain while rolling a resident. Lost time injury.
- 10/16/2017 – Highway – Employee sustained a low back strain while operating an asphalt roller. Medical only.

First Aid Injuries: 2

- 10/09/2017 – Norwood HC – Employee sustained a contusion to the face from a combative resident.
- 10/16/2017 – Human Services – Employee sustained contusion to the left hand and wrist while adjusting a van seat.

Property/Vehicle Damage Claims: 2

- 09/23/2017 – Sheriff's – Squad #6 vs. deer. Loss of \$4603.93.
- 10/05/2017 – Sheriff's – Squad #23 windshield vs. stone. Windshield replacement. Loss of \$341.89.

Liability – Wood County - Notice of Injury and Claim: 0

- 00/00/2017 – Dept. – Claim

Liability – Active Lawyer Notice of Injury and Claim / Lawsuits/ Court Cases/ EEOC claims/ etc.:

- Engen vs. Wood County Highway. 9/27/2011. Trial scheduled in May has been delayed until 2018.
- Waite retaliation claim. 10/04/2014. No updates.
- Suicide claim 5/6/2017 – Glodowski.

2017 Goals: Wood County Pro Active Injury and Loss Prevention initiatives.

Distributed sharps containers for Deputies to prevent BBP exposures.

Evacuation plan updates for Wood County River Block building.

TREASURER'S REPORT

11-07-2017

By: H. Gehrt

- I went around with a Sheriff's Deputy and locksmith and secured properties that were taken by tax deed on October 2.
- I participated in the Executive Committee Meeting on October 3.
- I participated in the United Way Campaign report meetings on October 5 and October 24.
- I participated in the annual fall Treasurer's Conference at the Great Wolf Lodge in Wisconsin Dells October 11-13.
- I participated in the Executive Committee Meeting on October 17.
- I participated in the County Board Meeting on October 17.
- I participated in the open enrollment meeting for insurance at River Block on October 18.
- I held a new treasurer and refresher trainer class with our tax software system provider for all municipal treasurer's in the evening on October 19.
- Andrew Smith, from US Bank, will be presenting to the Committee information on a county wide purchase card program option.
Currently, there are 20 departments out of 30 that are using credit cards from 3 different financial institutions.



Wood County

WISCONSIN

HUMAN RESOURCES DEPARTMENT

Interdepartmental Memo

October 30, 2017

To: Ed Wagner, Donna Rozar, Hilde Henkel, Al Breu, Mike Feirer, Bill Clendenning
and Lance Pliml

From: Warren Kraft, Director of Human Resources

Subject: Human Resources (HR) Monthly Letter of Comments – October 2017

General Highlights:

- As of this writing, preparing to welcome our choice to succeed Paula Tracy as Human Resources Administrator. The successful candidate will begin on Monday, November 6 and will be introduced to the Executive Committee. In deference to the candidate's current employment, even as appropriate notice has been given, we will announce the person's employment to all staff on Monday.
- Continued efforts, with the Executive Committee chairperson, the Finance Director and Deputy, and the IT Director, to transition payroll from Human Resources to Finance, including the review of a Job Description Questionnaire, drafted as the first step in the county's process to create a new position description. And, even as one staff member remains on intermittent medical leave, attempting to schedule conferences to sort through which specific payroll and human resources functions will reside in which software program and how to engage the Wipfli consultant in developing the appropriate integrations back and forth.
- With one staff member remaining on intermittent medical leave and Paula's retirement, continued adjusting and distributing work responsibilities on a temporary basis and employed a temporary office assistant whose service ended October 27.
- Counseled Sheriff's Department administration regarding grievance filed by Wood County Deputy Sheriffs' Association (WPPA/LEER) regarding court call-in time. The grievance has proceeded to Step 3 of the process (before the Human Resources director. If the grievance is denied, the next step is to send the matter to arbitration.)
- Market Review underway for Wood County Compensation Plan. Scheduled consultant on-site appointments with department heads for October 31-November 1 to review each department's specific recruitment and retention concerns as those may have developed under the Compensation Plan. As of this writing, 15 of the 30+ department heads have scheduled such conversations. So far, seven department heads declined the opportunity for various reasons. Continued review of potential implementation ideas with Committee chairperson.
- Responding to a records request from an investigative reporter for the USA Today Network (Gannett) the request seeks discipline and roster records from the Sheriff's Department. Quentin Ellis responded on the Department's behalf and referred the reporter to the Human Resources Department for follow up records requests.

- Consulted extensively with Corporation Counsel regarding two personnel matters. Followed up with oversight committee chair and department directors. Provided updates to reporting individuals as needed
- Participated in October Employee Feedback Group meeting. Amongst the topics discussed: progress report on River Block and Courthouse remodeling, wellness update, solar panel installation and other energy saving ideas, red-lined employees and the market review of the Compensation Plan, update on the Employee Handbook revision project and specifically the draft Educational Assistance Program policy now pending before the Committee, reminders of important year-end payroll dates and related information (draft email distributed at meeting, then emailed to all Outlook users and included in the Executive Committee packet for this meeting), and update on the HR Department's paperless project; and, a department-by-department roundtable of news and information provided by the attendees.
- Participated in the annual supervisory training day, sponsored by the Wisconsin Public Employers Labor Relations Association. This presentation followed the careers of a general municipal employee and a public safety employee from an evaluative performance and discipline documentation standpoint, including matters the front-line supervisor should undertake beginning at the inception of the hiring process and time the employee is hired all the way through the end of the employee's employment, whether voluntary or involuntary. Discussion about the complex legal and practical issues involving disciplinary documentation, evaluative documentation, FMLA, WFMLA, ADA, WFEA and federal anti-discrimination principles, pay equity issues, industrial and constitutional due process, and other matters to help the front-line supervisor defend one's legitimate, nondiscriminatory decisions in the event of litigation or other legal challenges.
- Participated in a monthly teleconference with representatives of The Horton Group. Discussion points: evaluation of the open enrollment meetings that occurred during the week of October 16 and any follow-up questions still outstanding, review of outstanding claims for benefits and preliminary conversation about future benefit proposal and changes for 2019, development of a documents to be presented to the Executive Committee concerning year-to-date claims history for 2017 and a three-plus year monthly look back at health and pharmacy claims.
- Continuous consultation with several department heads and supervisors concerning employee performance issues and developed strategies for resolution. Consulted with department heads regarding FLSA hours-worked provisions and County policy for compensatory time for certain exempt employees. Assisted department head and frontline manager in a disciplinary meeting with employee who had legal representation. Provided additional guidance to department head regarding work performance issues arising in unemployment matter of former employee.
- Assisted in the development of Responses to Interrogatories in an EEOC matter involving a former jailer. The State of Wisconsin dismissed the Equal Rights Division complaint earlier this year, and the Equal Employment Opportunity Commission found no "probable cause" during the summer. This enabled for the former employee to file a lawsuit in Federal District Court and pretrial discovery has been underway including depositions of former County employees. The matter is scheduled for trial during the week of December 11 in Madison. Although the County is represented by outside counsel, staff from Sheriff and HR have been assisting with this pretrial work.

- Met with UW-Extension director and the incoming regional director regarding recruitment strategies for current vacancies and for filling the director's position upon his retirement in January 2018.
- Participated in two webinars, one concerning Transgendered Rights in the Workplace and the other regarding Fair Labor Standards Act compliance.

Administrative – vacant

Payroll and Benefits – Jodi Pingel

WPK note: Limited staff time and the impact of redistributed duties do not permit going through Jodi's activity logs to itemize her tasks prior to medical leave. Though these are from her August report to the Committee, essentially these are the same tasks that she performed until medical leave and are provided for the Committee's information. (Dates withstanding.) Thank you for your understanding.

Updated with working limited hours while on medical leave

- Create and test new insurance plans and pay codes for changes in premiums due to Wellness premium incentive. Also, new plan and code for Short-term disability plan effective 1/1/18.
- Training and assisting Human Resources Admin Assistant on payroll and benefits process while on leave of absence
- Processing Family Medical Leave requests.
- Updated earnings distributions to reflect the new earnings codes to replace vacation, sick and comp pay codes
- Vacation awards.
- Terminations – Cancel insurance benefits, COBRA notification, report final earnings and hours to WRS, PEHP.
- September & October COBRA remittance and vendor payments.
- Unemployment charges for August & September 2017.
- Update Reusable timecards in HRMS with Basic Life enrollments.
- Update Benefit Guide with insurance changes for 2018.
- Create Benefit Enrollment form for Open Enrollment 2018
- Answer employee questions on concerns related to 2018 insurance plans including the new option for short-term disability
- Attended Benefit Open Enrollment Meeting
- TimeStar
 - Assisting with employee and supervisor questions related to the usage of TimeStar
 - Working with IT on configuration updates and verifying data export

Recruitment – Angel Butler-Meddaugh

- Recruited successfully for Paula's replacement! As difficult as I thought it might be; we were able to select a candidate who is well qualified and will be a great asset to Wood County! Kimberly McGrath will be joining our Human Resources team on Monday, November 6, 2017. She is coming from Renaissance Learning as a HR Representative. She has been employed with them since January, 2006. She holds a Bachelor's Degree from the University of WI – Milwaukee, her major being Human Resources Management. Please welcome Kim as she joins our team!

- With a staff member out for medical reasons and due to Paula's retirement, I have been assisting wherever I can with Payroll/Benefit Administration, Administrator and Administrative Assistant duties.
- Attended the Employee Feedback meeting. Including myself and Warren, there were 20 participants. Since being promoted to Recruitment Coordinator, I had not attended one since this was now one of Kelli's duties. I found it be informative and interesting. I do miss attending those.
- Due to the shortfall in our office, we hired a temporary employee who assisted us with answering phones, counter work, various projects and filing. She was here from October 4th through October 27th. She was a tremendous help.
- Worked with an attorney from the von Briesen & Roper, s.c. law firm located out of Milwaukee regarding a current EEOC complaint.
- A Deputy Finance Director has been recruited for and selected. Start date is pending.
- We had a Truck Operator vacancy in the Highway Department; however, it was filled very quickly since keeping an eligibility list. The employee was hired as an LTE Truck Operator; therefore, we had knowledge of his work ethic. We were also able to fill the Mechanic position, which has shown to be a more difficult position to fill.
- Two new FSET Case Managers were approved by Resolution # 17-9-7. Both positions are in the process of being filled. Two final candidates were selected and backgrounds and references are being completed.
- The IT Department is once again fully staffed.
- Ongoing recruitment for Part-time (Reserve) Deputies. Position has been posted for nearly 30 days and it has been well received.
- The following chart shows position activity during the month. Positions that are filled are dropped from the list the following month.

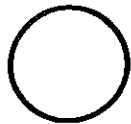
Refilled Position	Department	Position	Status
Refilled	Child Support	Case Worker – Paternity	Deadline 11/17/17
Refilled	Edgewater	CNA (1 FT, 1 PT, Multiple Casual)	Recruitment by Edgewater
Refilled	Edgewater	Dietary Aide (2 Casuals)	Recruitment by Edgewater
Elig List	Edgewater	RN's (1 PT, 1 Casual)	Recruitment by Edgewater
Refilled	Finance	Deputy Finance Director	Filled
Refilled	Health	WIC Nutritionist/Educator-LTE (PT)	Reviewing applications
Refilled	Highway	Mechanic	Filled
Refilled	Highway	Truck Operator	Filled
Refilled	Human Resources	HR Administrator	Filled
Refilled	Human Services	Residential Aide (1FT & Casual)	Filled
Refilled	Human Services	Crisis Interventionist (Casual)	Filled
Refilled	Human Services	Birth to Three Program Coordinator	Deadline 11/5/17
Refilled	Human Services	Family Resource Coordinator	Filled
New	Human Services	FSET Case Managers (2)	Refs/Backgrounds
Refilled	IT-Systems	PC Technician	Filled
Refilled	Norwood	Dietary Aide (2 PT, 2 Casual)	Recruitment by Norwood
Refilled	Norwood	RN (2 FT, 1 PT – Establishing Elig List)	Recruitment by Norwood
Refilled	Norwood	CNA (2 FT, 2 PT, 3 Casual)	Recruitment by Norwood
Refilled	Register of Deeds	Administrative Services 5	Filled
Refilled	Sheriff	Corrections Officers (Male)	Filled
Refilled	Sheriff	Part-Time (Reserve) Deputies	Deadline 10/31/17
Refilled	Sheriff	Secretary (Casual)	Filled

Administrative Services – Kelli Quinnell

WPK addition: As her time permits, Kelli is also providing her usual administrative services to the Department.

- With a staff member now on medical leave, I am devoting most of my time to payroll and benefits.
- Presented nine Open Enrollment meetings at five separate County locations along with representatives from The Horton Group and WPS/Aspirus Arise October 17-19, 2017.
- Responding to many employee inquiries regarding benefits.
- Continue to award vacation in TimeStar, make necessary adjustments, and educate employees on how to use the system, along with assistance from IT.
- Completing HR Administrator functions as necessary.
- Continue work on IMS-21 Electronic Filing with IT as time permits.

For specific information on HR activities, please contact the HR Department.



RESOLUTION#

ITEM#

1- /

DATE

November 14, 2017

Effective Date

Upon passage and publication

Introduced by

Executive Committee

Page 1 of 1

Committee

MM

INTENT & SYNOPSIS: To establish Wood County's Tax Levy for 2017 collectable in 2018

FISCAL NOTE: \$25,645,546

WHEREAS, the 2018 Wood County Budget is projected to maintain working capital cash reserves of 15% based on governmental type expenditures and levy subsidies to the enterprise funds (Highway and Edgewater), and

WHEREAS, Wood County must comply with the lesser of:

- the tax rate limits (\$5.51 operating and \$.43 debt service) imposed in 1993 and reduced by 50% of expected County Sales Tax proceeds. Debt service tax rates can be increased for any debt authorized after June 1, 2005.

- increase in the levy limited to the net new construction percent increase of 0.967%

WHEREAS, Wood County continues to provide property tax relief through the application of County sales tax proceeds, and

WHEREAS, prudent budgeting by all departments permitted the County to meet its expenses within the mandated levy limits.

THEREFORE, BE IT RESOLVED BY THE WOOD COUNTY BOARD OF SUPERVISORS, that the sum of \$25,645,546 be and hereby is levied on taxable property in Wood County for 2017, collectable in 2018 for the following purposes:

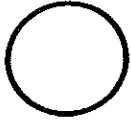
Demonstrating Tax Rate Limit Compliance

Operating Levy (using \$5.51 limitation)	\$26,574,480
Less 50% of anticipated County Sales Tax	(3,023,241)
Less reduction in compliance w/levy limits	(1,920,920)
Net Operating Levy (over all of County)	21,630,319
Debt Service Levy (rate of \$.546495)	3,124,083
Subtotal (over all of County)	\$24,754,402
County Aid to Libraries (over part of Co)	891,144
Total County Tax	\$25,645,546

Demonstrating Levy Limited to Net New Construction

2017 Actual Levy	\$24,885,936
Less Library	(887,103)
2017 Debt Service	(2,575,612)
Net Levy subject to limit	\$21,423,221
Increase for net new construction	207,098
Subtotal	21,630,319
Debt Service for 2018	3,124,083
Co Aid to Libraries	891,144
Allowable Levy	25,645,546
Final adjustments	(-0-)
Total actual Tax Levy	\$25,645,546

BE IT FURTHER RESOLVED, that a rate of \$5.132948 per thousand be levied on an equalized valuation of \$4,822,648,200 for the entire County. The County Aid to Libraries will be levied over the districts not participating in library operations at a rate of \$0.384415 per thousand of equalized valuation of \$2,318,179,800 for those districts.



RESOLUTION#

Introduced by

Executive Committee

Page 1 of 1

Committee

MM

INTENT & SYNOPSIS: To approve year 2018 budget

FISCAL NOTE:

	<u>USES</u>	<u>SOURCES</u>
Budgeted Expenditures	\$109,822,712	
Anticipated Revenues		\$78,120,058
Unencumbered Fund, Applied		6,057,108
Tax Levy		25,645,546
	\$109,822,712	\$109,822,712

WHEREAS, every department and oversight committee has worked to develop departmental budgets that will allow for the department to effectively perform its functions, yet within the general fiscal restraints suggested by the Executive Committee, and

WHEREAS, the Executive Committee has tried to balance the needs of the departments in their varied public service functions with the need to limit the tax levy, and in doing so has developed the proposed budget submitted to the Board this day, and

WHEREAS, pursuant to Wisconsin Statutes, a summary of the proposed budget has been published as a class 1 notice,

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE WOOD COUNTY BOARD OF SUPERVISORS that the year 2018 budget, as detailed in the accompanying schedules of expenditures by function and revenues by funding source, is hereby adopted.

Motion:	Adopted: <input type="checkbox"/>
1 st	Lost: <input type="checkbox"/>
2 nd	Tabled: <input type="checkbox"/>
No: <input type="checkbox"/> Yes: <input type="checkbox"/>	Absent: <input type="checkbox"/>
Number of votes required:	
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds
Reviewed by: <u>PAK</u> , Corp Counsel	
Reviewed by: <u>SAFA</u> , Finance Dir.	

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Kremer, B			
9	Winch, W			
10	Henkel, H			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

**WOOD COUNTY - 2018 BUDGET
REVENUES BY FUNDING SOURCE**

Account Number	ACCOUNT TITLE	AMOUNT	CATEGORY TOTALS	FUND TOTALS
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GOVERNMENTAL FUND TYPES

GENERAL FUND (101)

TAXES (OTHER THAN PROPERTY TAXES)

41150	Taxes - County Share of Managed Forest Land	\$ 20,000		
41220	Taxes - General Sales and Retailers' Discount	180		
01-41230	Real Estate Transfer Fees	85,000		
41800	Taxes - Interest and Penalties on Taxes	405,000		
41910	Taxes - Payments in Lieu of Taxes	18,500		
	TOTAL TAXES		\$ 529,040	

INTERGOVERNMENTAL

01-43528-000	State Aid-SARA Title III	33,250		
43410	State Shared Taxes-Shared Revenue	3,059,556		
43430	Other State Shared Taxes	291,141		
02-43210	Victim Witness- State Aid	1,200		
01-43511	State Aid-Victim Witness	81,150		
01-43512	State Grants-Courts	59,806		
01-43512	State Grants-Courts	59,852		
02-43512	Adult Drug Treatment State Aid-BRANCH III-Drug Cou	140,000		
43512-000-000	State Grants-Courts	59,806		
03-43512	State Grants-Courts	59,000		
03-43514	Clerk of Courts State Aid Court Support Services-C	57,000		
01-43521	State Aid - Law Enforcement	14,000		
04-43521	State Aid-Traffic	7,500		
06-43521	State Aid - Corrections	115,000		
06-43211	SCAAP Grant	800		
03-43523	State Aid-Indian Law Enforcement	18,000		
02-43528-001	State Grants-Emergency Management	60,000		
10-43531	State Aids-Transportation	1,823,120		
01-43551	State Grants-Health Other	65,078		
02-43554	State Grants-Health WIC Program	354,641		
03-43557	State Aid-Health Consolidated Grant	64,895		
05-43567	WDVA Grants Veterans	11,500		
01-43571	State Grants-UW Extension	2,500		
04-43571	State Aid-Clean Sweep	9,000		
01-43581	State Grants-Forestry	45,718		
03-43586-481	State Grants-Wildlife Damage Abatement	59,785		
43640	State Aid- Managed Forest Lands	20,000		
	TOTAL INTERGOVERNMENTAL		6,573,298	

LICENSES

01-44100	Licenses/Permits - Business and Occupational	176,410		
10-44101	Licenses/Permits - Hwy Gov't Utility	1,050		
10-44102	Licenses/Permits - Hwy Gov't Driveway	860		
10-44260	Licenses/Permits - Hwy Gov't Moving	1,025		

**WOOD COUNTY - 2018 BUDGET
REVENUES BY FUNDING SOURCE**

Account Number	ACCOUNT TITLE	AMOUNT	CATEGORY TOTALS	FUND TOTALS
01-44200	Licenses/Permits - ML & DP Fees	12,500		
01-44201	Licenses/Permits - Dog License Fund	1,000		
44200	Licenses/Permits - Humane Officer Nonbusiness	10,000		
06-44100	Licensing & Permits-Adams/Juneau	166,514		
06-44410	Licensing & Permits-Adams/Juneau MOU	52,000		
44411	Plat Review Fees P&Z	2,500		
01-44413	Licenses/Permits - Animal Waste Ordinance Permit	600		
07-44413	Licenses/Permits - Land/Water Conserv Nonlapsing	1,000		
44413	Shoreland zoning fees & permits	2,650		
	TOTAL LICENSES		428,109	

FINES & FORFEITURES

01-45110	Fines/Forfeitures - Circuit Court Branch I Violat	1,700		
01-45120	Fines/Forfeitures - Share of State Victim Witness	10,000		
03-45115	Fines/Forfeitures - Share of Occupational Driver	200		
03-45120	Fines/Forfeitures - Share of State County	135,000		
45120	Fines/Forfeitures - Share of State District Atty	15,000		
01-45123	Fines/Forfeitures - County Parks Violation Fee	750		
03-45130	Fines/Forfeitures - County Revenue	110,000		
	TOTAL FINES & FORFEITURES		272,650	

PUBLIC CHARGES FOR SERVICES

01-46110	Public Charges-County Clerk Passports	20,000		
01-46191	Public Charges-Clerk	8,000		
01-46192	DMV Services	7,000		
01-46194	County Clerk Copy Fees	400		
03-46141	Public Charges-Clerk	5,200		
01-46130	Public Chgs-Reg of Deeds	309,000		
01-46144	Court Fees and Costs-Circuit Court Br I	28,600		
02-46146	Public Charges for Services-Drug Court	5,817		
03-46140	Public Charges-Court Fees	170,000		
02-46141	Family Counseling Fees Filing Fees-CLERK OF COURTS	7,100		
03-46142	Clerk of Courts Attorney Fee Reimbursement-CLERK	20,000		
02-46143	Other Prof Reim-Clerk of Courts-Family Counseling	5,300		
46143-000-000	Other Professional Reimbursements-BRANCH II----	320		
01-46210	Sheriff-Public Charges	400		
01-46211	Sheriff Revenue-Civil Process Fees	60,000		
01-46212	Sheriff Cost Reimbursement/Witness Fees	52,000		
01-46214	Reserve Deputy Revenue	12,000		
04-46215	Public Charges-Sheriff Prisoner Bounties	29,000		
01-46216	Restitution	300		
01-46217	OWI Restitution	1,600		
10-46241	Jail Surcharge	38,000		
01-46143	Other Professional Reimbursements	500		
06-46242	Jail-Board of Prisoners Meals	70,000		
06-46243	Inmate Booking/Processing Fee	21,000		
08-46242	Electronic Monitoring-Public Charges	182,044		

**WOOD COUNTY - 2018 BUDGET
REVENUES BY FUNDING SOURCE**

Account Number	ACCOUNT TITLE	AMOUNT	CATEGORY TOTALS	FUND TOTALS
06-46244	Jail-Other County Transports	23,000		
06-46245	Jail Stay Fee	50,370		
01-46510	Public Charges-Health	11,500		
04-46510	Public Charges Public Health	58,000		
01-46721	County Parks Revenue	475,000		
01-46813	County Forest Revenue	385,000		
46143	District Attorney Public Charges	9,000		
46194	Co Treas-Copy and Fax Fees	25		
46140	Court Fees and Costs-CORP COUNSEL---	4,500		
46196	Public Charges-Human Resources	400		
46121	Treasurer Fees-Redemption Notices	3,000		
46122	Public Charges-Property Conversion Charges	100		
04-46772-001	UW-Extension Project Revenue-Soils	2,000		
04-46772-007	UW-Extension Project Revenue-Groundwater	50		
04-46772-008	UW-Extension Project Revenue-Master Gardener	1,000		
01-46772-010	BELL	1,000		
46221	Public Chgs-Cremation	60,000		
46230	Public Chgs-Death Certificates	15,000		
01-46825-001	Public Charges-Land Cons HSWS	2,000		
	TOTAL PUBLIC CHARGES		2,154,526	

INTERGOVERNMENTAL CHARGES

01-47210	State Chgs-Interpreter Reimbursement	700
02-47310-002	Intergov Chgs Drug Court Mfld-BRANCH III-Drug Cour	22,000
10-47231-101	Intergov Charges-State Supervision	108,835
10-47231-102	Intergov Chages-State Records & Reports	66,905
10-47470	Intergov Charges-Dept Bituminous	1,809,950
50-47332	Revenue from Districts-Roads	403,360
60-47333	Revenue from Districts-Bridges	27,440
02-47415	Local Department Charges-Systems	135,000
01-47320	Local Government Charges-Public Safety	29,000
01-47350	Intergovernment Charges-Sanitation	21,050
06-47350	Intergov Charges-Adams/Juneau	48,000
47351	Local Govmt Chgs-Planning Assistance	2,000
03-47391-000	Local Government Chgs-BNI(Mat'ls)	3,200
03-47392-000	Local Government Chgs-BNI(Staff)	800
04-47393-000	Local Government Chgs-Work Relief	5,000
02-47395-000	Intergovernment Chgs-EM Vehicles	5,000
02-47396-000	Intergovernmental Chgs-EM Equipment	800
47410	Local Department Charges-Gen Government	500
04-47410	Family Court Commissioner Local Dept Charges-CLERK	3,000
03-47411	Local Dept Charges-Clerk of Courts	10,903
2302-47412	Local Dept Chgs-Ins	475,000
47413	Corporation Counsel Local Department Charges-CORP	12,000
01-47415	Local Department Charges-Systems	7,920
47421	Local Department Charges	3,000
01-47421	Local Department Charges-Public Safety	8,000

**WOOD COUNTY - 2018 BUDGET
REVENUES BY FUNDING SOURCE**

Account Number	ACCOUNT TITLE	AMOUNT	CATEGORY TOTALS	FUND TOTALS
04-47421	Departmental Charges-Traffic	10,000		
01-47440	Local Department Charges-Sanitation	3,400		
	TOTAL INTERGOVERNMENTAL CHARGES		3,222,763	
<u>MISCELLANEOUS</u>				
01-48200	Forestry DNR Lease Revenue	16,311		
01-48100	Register of Deeds Interest Revenue	20		
48113	Unrealized Gain/Loss on Investment-ICM	40,000		
48114	Investment Income	80,000		
48115	Interest-General Investment	25,000		
48116	Interest-Section 125	3		
03-48117	Interest-Clerk of Courts	300		
48200	Tower Rental Income-EMER MGMT-Radio Engineer---	78,000		
48300	Gain on Sale of Prop-Tax Deed	20,000		
04-48300-000	Wood Sales	3,000		
02-48320-000	Property Sales-Surplus Property	500		
06-48500-000	Donations & Contributions-Highway Safety	1,500		
03-48500	Vets Donations for Outreach & Grave Flags/holders	250		
2302-48440	Insurance Recoveries-Other	12,000		
04-48500	Dental Sealants Donations & Contributions	32,000		
01-48540	Public Health Private Grants-Other	20,000		
48900	Miscellaneous Revenue	1,875		
10-48340	Sale of Salvage & Waste-Culverts	3,500		
	TOTAL MISCELLANEOUS		334,259	
<u>OTHER FINANCING SOURCES</u>				
06-49210	Transfer from General Fund	260,000		
49220	Transfer from Special Revenue Fund	6,046,482		
01-49220	Transfer from General Fund	26,263		
	TOTAL OTHER FINANCING SOURCES		6,332,745	

TOTAL GENERAL FUND

\$ 19,847,390

SPECIAL REVENUE FUNDS

HUMAN SERVICES (211)

INTERGOVERNMENTAL

17-43561-684	Crisis Stabilization-State Aid FFP	60,000
01-43561-306	State Aid BCA OPC MH	47,586
01-43561-341	CW Post-Reunificaiton Support	50,000
01-43561-396	CW Foster Parent IV Foster Parent Training	6,916
01-43561-377	State Aid-Basic County Allocation	236,902
01-43561-380	CW Kinship Care Assessments	19,080
01-43561-561	CW Children & Families Allocation	1,190,415
05-43560-400	Youth Aids Capacity Intervention	36,780
05-43561-415	Youth Aids Community Allocation	1,212,766
05-43561-418	Youth Aids AODA Counseling	21,230

**WOOD COUNTY - 2018 BUDGET
REVENUES BY FUNDING SOURCE**

Account Number	ACCOUNT TITLE	AMOUNT	CATEGORY TOTALS	FUND TOTALS
10-43561-831	ChildCare Certification	63,000		
10-43561-852	ChildCare Admin & Operations	93,000		
13-43567-472	State Grants-Aging Transportation	127,191		
13-43567-572	State Grants-Aging Transp	64,745		
20-43561-283	ESS IM GPR Available Allocation	361,413		
20-43561-291	State - FS/MA Fraud Investigation	46,000		
20-43561-294	ESS IM 50% Fed Match MA/FS	772,500		
20-43561-297	ESS PPACA	122,700		
25-43561-200	ILS-ETV Contract	247,718		
25-43561-230	FSET Contract	2,720,900		
35-43561-442	Mobile Crisis-Insurance	152,400		
40-43561-684	Mobile Crisis-Insurance	23,000		
40-43561-550	State Aid-Birth to Three	116,173		
45-43561-377	State Aid - HS CCOP	91,595		
45-43561-684	State Aid-FSP CM FFP	8,800		
45-43561-810	Community Support Team	60,000		
50-43561-830	CLTS Admin, Autism - 879	4,000		
50-43561-833	CLTS Admin, DD & PD - 876	24,000		
55-43561-561	Ho Chunk Donations	216,904		
55-43561-603	State Aid - Mental Health Block Grant	23,516		
55-43561-684	State Aid - CSP Case Management FFP	90,000		
60-43561-561	Outpatient Clinic MH-BCA	231,713		
60-43561-684	State Aid - FFP	29,000		
65-43561-561	CCS BCA	137,773		
65-43561-684	State Aid - CCS FFP	200,000		
70-43560-000	GWAAR Elder Abuse Grant	29,537		
70-43561-684	Human Services- -State Aid-FFP	30,000		
70-43561-312	State Aid-APS	73,435		
70-43561-561	Crisis Legal Services State Aid	268,534		
75-43561-516	State Aid - HS CMHP	282,064		
75-43561-561	State Aid Basic County Allocation	396,522		
75-43561-569	State Aid-MH Block Grant	15,677		
80-43561-561	Outpatient Clinic-AODA BCA	99,397		
80-43561-567	Outpatient Clinic-AODA IDP State Aid	112,000		
80-43561-570	Outpatient Clinic-AODA Block Grant	64,281		
80-43561-684	State Aid - FFP	14,600		
85-43561-561	Outpatient Clinic-Day Tx Basic County Allocation	71,754		
85-43561-684	State Aid - FFP	8,100		
95-43561-561	State Aid Basic County Allocation	46,557		
95-43561-570	Human Services-State Aid-DCF	64,281		
99-43561-561	State Aid-Administration BCA	1,064,453		
	TOTAL INTERGOVERNMENTAL		11,550,908	

PUBLIC CHARGES FOR SERVICES

17-46510-000	Public Charges-Bridgeway Crisis Stabilization	607,725
17-46537-000	C/A-Bridgeway -Crisis Stabilization	(196,115)
24-46526-000	SNF CMI Medicaid	774,118

**WOOD COUNTY - 2018 BUDGET
REVENUES BY FUNDING SOURCE**

Account Number	ACCOUNT TITLE	AMOUNT	CATEGORY TOTALS	FUND TOTALS
24-46526-026	SNF CMI Subsidized Services	47,644		
24-46530-000	SNF CMI Private Pay	94,900		
24-46536-000	Third Party Awards & Settlements State	232,688		
25-46526-000	SNF BI Medicaid	939,217		
26-46525-000	Inpatient Medicare	1,645,649		
26-46525-025	Inpatient Medicare Ancillaries	307,722		
26-46526-000	Inpatient Medicaid	921,068		
26-46526-026	Inpatient Medicaid Ancillaries	303,018		
26-46526-096	Inpatient Medicaid Adolescent	144,493		
26-46530-000	Inpatient Private Pay	31,004		
26-46530-030	Inpatient Private Pay Ancillaries	32,139		
26-46531-000	Inpatient Insurance	1,301,449		
26-46531-031	Inpatient Insurance Ancillaries	388,013		
26-46531-091	Inpatient Insurance Adolescent	135,050		
26-46532-000	Inpatient Wood County	129,085		
26-46532-032	Inpatient Wood County Ancillaries	13,390		
26-46533-000	Inpatient Other County	256,775		
26-46533-033	Inpatient Other County Ancillaries	62,689		
26-46534-025	Inpatient Managed Care/HMO Medicare	61,919		
26-46534-026	Inpatient Managed Care/HMO Medicaid	819,331		
26-46534-034	Inpatient Managed Care/HMO Ancillaries	285,753		
26-46534-094	Inpatient Managed Care/HMO Adolescent	92,482		
26-46534-096	Inpatient Managed Care/HMO Medicaid Adolescent	51,637		
26-46537-025	Contractual Adj Inpatient Medicare	(795,147)		
26-46537-026	Contractual Adj Inpatient Medicaid	(651,620)		
26-46537-031	Contractual Adj Inpatient Insurance	(417,056)		
26-46537-032	Contractual Adj Inpatient Wood County	(142,476)		
26-46537-033	Contractual Adj Inpatient Other County	(51,278)		
26-46537-034	Contractual Adj Managed Care/HMO	(604,635)		
01-46530-560	CW Alternate Child Care Support Collections	65,000		
01-46530-561	CW Alternate Care SSI/Soc Security Collections	65,000		
01-46530-564	Public Charges for Svcs-CW	4,000		
01-46537-026	C/A Childwelfare Medicaid	(1,500)		
05-46530-430	Youth Aids Alternate Care Child Support Collection	65,000		
05-46530-440	Youth Aids Alternate Care SSI/Soc Sec Coll	15,000		
10-46530-833	Daycare Certification/Recertification Fees	1,000		
13-46530-572	State Aid/County Match	20,000		
13-46530-572-999	State Aid/County Match	9,500		
13-46531-572	Transportation Jitney-Insurance	70,000		
13-46531-572-999	Transportation Escort-Insurance	42,000		
40-46530-550	Public Charges for Services-B23	358,577		
40-46537-026	B23 C/A MA	(150,532)		
40-46537-030	B23 C/A Private Pay	(50,000)		
40-46537-031	B23 C/A Ins	(27,000)		
45-46537-026	FSP C/A Case Management MA	(9,522)		
45-46537-810-026	Case Management-CA/CST MA	(40,960)		
45-46537-030	FSP C/A - PRIVATE PAY	(3,721)		

**WOOD COUNTY - 2018 BUDGET
REVENUES BY FUNDING SOURCE**

Account Number	ACCOUNT TITLE	AMOUNT	CATEGORY TOTALS	FUND TOTALS
45-46530-577	Public Charges for Services-FSP	32,811		
45-46530-810	Public Charges for Services-CST	46,939		
45-46537-810	C/A CST - MA	(10,001)		
50-46530-830	Public Charges for Services-CLTS	204,000		
55-46530-561	Public Charges for Services-CSP/CTT/TCM	367,981		
55-46537-026	Case Management-CA/MA	(198,000)		
55-46537-030	C/A, CSP-Private Pay	(78,000)		
60-46537-000	C/A Outpatient Clinic MH Sliding Fee	(54,914)		
60-46530-561	Public Charges for Services-OPC MH	914,404		
60-46537-025	C/A Outpatient Clinic MH Medicare	(14,573)		
60-46537-026	Case Management CA/MA	(324,816)		
60-46537-030	C/A, PP & Ins	(19,983)		
60-46537-031	C/A Outpatient Clinic MH Private Insurance	(6,650)		
65-46530-561	Public Charges for Services-CCS	1,618,973		
65-46537-026	C/A, CCS Medicaid	(147,516)		
65-46537-032	C/A, CCS Private Pay	(24,203)		
70-46530-312	Legal Fees for Service	1,500		
70-46530-561	CA Private Pay-Day TX	157,450		
70-46537-026	Mobile Crisis C/A MA	(58,000)		
70-46537-030	Mobile Crisis C/A Private Pay	(51,000)		
75-46330-000	Ho Chunk AODA/MH Grant	27,500		
75-46526-561	Client Fees-CRS, MA	450,000		
75-46537-026	C/A-CRS	(202,500)		
80-46530-000	Charges of Services-OWI Assessments	90,000		
80-46530-561	Public Charges for Services-OPC AODA	383,896		
80-46537-026	Contractual Adjustment-Medicaid	(145,081)		
80-46537-030	C/A AODA OPC-Private Pay	(8,926)		
80-46537-031	C/A Outpatient Clinic-AODA Private Insurance	(2,970)		
85-46530-000	Charges for Services-OWI Surcharge	54,000		
85-46530-561	Public Charges for Services-OPC DAY TX	240,650		
85-46537-026	C/A Outpatient Clinic-Medicaid	(146,922)		
85-46537-030	C/A Outpatient Clinic Private Pay	(5,595)		
85-46537-031	C/A Outpatient Clinic-Insurance	(2,690)		
99-46532-561	Past Due Accounts - Collection Agency	75,000		
	TOTAL PUBLIC CHARGES		10,415,237	
<u>INTERGOVERNMENTAL CHARGES</u>				
50-47210-100	Congregate Meals	580,000		
95-47460-900	Intergovernmental Charges-Drug Court	73,000		
	TOTAL INTERGOVERNMENTAL CHARGES		653,000	
<u>MISCELLANEOUS</u>				
50-48860-000	Dietary-Revenue from Meals	20,000		
50-48880-000	Dietary Revenue from Vending	4,500		
50-48940-000	Dietary Revenue from Canteen	500		
51-48970-000	Tenant Rents	17,508		
65-48830-000	Recovery of PYBD & Contra Adjs	46,500		

**WOOD COUNTY - 2018 BUDGET
REVENUES BY FUNDING SOURCE**

Account Number	ACCOUNT TITLE	AMOUNT	CATEGORY TOTALS	FUND TOTALS
65-48980-000	Miscellaneous Other Revenue	100		
65-48990-000	Other Operating Revenue	100		
65-48991-000	Copier Revenue	2,000		
99-48200-561	Sublease Revenue	40,620		
99-48900-561	Human Services Miscellaneous Revenue	4,000		
99-48901-561	Miscellaneous/Other Revenue	1,500		
	TOTAL MISCELLANEOUS		137,328	
	TOTAL HUMAN SERVICES			22,756,473
<u>CHILD SUPPORT (230)</u>				
<u>INTERGOVERNMENTAL</u>				
43568	State Aid-Child Support---	928,443		
	TOTAL INTERGOVERNMENTAL		928,443	
<u>PUBLIC CHARGES</u>				
46621	Public Chgs-Child Support Genetic Tests	4,500		
46623	Public Charges-Child Support Filing Fees	200		
46624	Public Chgs-Child Support Service Fees	12,000		
46625	Public Charges-Extradition	500		
	TOTAL PUBLIC CHARGES		17,200	
	TOTAL CHILD SUPPORT			945,643
<u>FORESTRY ROADS (241)</u>				
<u>INTERGOVERNMENTAL</u>				
43690	State Aid-Forestry Roads	3,280		
	TOTAL INTERGOVERNMENTAL		3,280	
	TOTAL FORESTRY ROADS			3,280
<u>WILDLIFE HABITAT (242)</u>				
<u>INTERGOVERNMENTAL</u>				
43581	State Aid-Forestry	1,771		
	TOTAL INTERGOVERNMENTAL		1,771	
	TOTAL WILDLIFE HABITAT			1,771
<u>PARKS STATE AID (244)</u>				
<u>INTERGOVERNMENTAL</u>				
03-43572	State Aid-ATV	6,715		
02-43574	State Aid-Snowmobile Maintenance	67,925		
	TOTAL INTERGOVERNMENTAL		74,640	
<u>MISCELLANEOUS</u>				

**WOOD COUNTY - 2018 BUDGET
REVENUES BY FUNDING SOURCE**

Account Number	ACCOUNT TITLE	AMOUNT	CATEGORY TOTALS	FUND TOTALS
03-48503	Donated Services-ATV Club		6,000	
	TOTAL PARKS STATE AID			80,640
<u>PARKS CAPITAL PROJECTS (245)</u>				
<u>INTERGOVERNMENTAL</u>				
07-43576	Parks & Forestry Capital Proj State Aid		62,500	
<u>MISCELLANEOUS</u>				
07-48300	Proceeds from Sales of Assets	30,000		
07-48500	Parks & Forestry Capital Proj Donations/Contrib	4,330	34,330	
	TOTAL PARKS CAPITAL PROJECTS			96,830
<u>PARKS POWERS BLUSS CAPITAL PROJECTS (246)</u>				
<u>MISCELLANEOUS</u>				
08-48500	Powers Bluff Dev Projectl-Donations		1,500,000	1,500,000
<u>LAND RECORD (261)</u>				
<u>INTERGOVERNMENTAL</u>				
02-43516	State Aid-Modernization Grants	58,120		
	TOTAL INTERGOVERNMENTAL		58,120	
<u>PUBLIC CHARGES</u>				
02-46135	Public Charges-Land Record Fees	92,880		
02-46195	Public Charges-Map & Data Sales	100		
	TOTAL PUBLIC CHARGES		92,980	
	TOTAL LAND RECORD			151,100
<u>PRIVATE SEWAGE (262)</u>				
<u>INTERGOVERNMENTAL</u>				
03-43549	State Grant - Private Sewage	20,000		
	TOTAL INTERGOVERNMENTAL		20,000	
<u>LICENSES</u>				
03-44300	Licenses/Permits - Sanitary Permit Fees	45,000		
03-44412	Licenses/Permits - Wisconsin Fund Application Fees	750		
03-44415	Licenses/Permits - Private Onsite Waste Treat Sys	56,000		
	TOTAL LICENSES		101,750	
<u>FINES & FORFEITURES</u>				
03-45191	Fines/Forfeitures - Private Sewage	20,000		
	TOTAL FINES & FORFEITURES		20,000	
<u>PUBLIC CHARGES</u>				

**WOOD COUNTY - 2018 BUDGET
REVENUES BY FUNDING SOURCE**

Account Number	ACCOUNT TITLE	AMOUNT	CATEGORY TOTALS	FUND TOTALS
03-46826	Public Charges Private Sewage-Plan Reviews	3,000		
	TOTAL PUBLIC CHARGES		3,000	
<u>MISCELLANEOUS</u>				
03-48900	Private Sewage Miscellaneous Revenue	3,250		
	TOTAL MISCELLANEOUS		3,250	
	TOTAL PRIVATE SEWAGE			148,000
<u>DATCP GRANTS (264)</u>				
<u>INTERGOVERNMENTAL</u>				
43586-480	State Aid Land Cons--DATCP	214,982		
43586-001	State Aid-DATCP/NMFE	21,591		
	TOTAL INTERGOVERNMENTAL		236,573	
<u>OTHER FINANCING SOURCES</u>				
49220-000	Transfer from Special Revenue	14,020		
	TOTAL OTHER FINANCING USES		14,020	
	TOTAL DATCP GRANTS			250,593
<u>NONMETALLIC MINING (265)</u>				
<u>PUBLIC CHARGES</u>				
46825	Non-Metallic Mining Fees	35,325		
	TOTAL PUBLIC CHARGES		35,325	
	TOTAL NONMETALLIC MINING			35,325
<u>TRANSPORTATION & ECON DEV (267)</u>				
<u>MISCELLANEOUS</u>				
04-48110	CDBG Loan Interest-bank	10		
04-48900	CDBG Loan Repayment	30,000		
	TOTAL MISCELLANEOUS		30,010	
	TOTAL TRANSPORTATION & ECONOMIC DEV			30,010
<u>HO CHUNK DONATIONS (280)</u>				
<u>MISCELLANEOUS</u>				
04-48500	Donations-Ho Chunk Nation		91,720	
	TOTAL HO CHUNK DONATIONS			91,720
<u>SALES TAX (290)</u>				
<u>TAXES (OTHER THAN PROPERTY TAXES)</u>				
01-41221	Taxes - County Sales Tax		6,046,482	
	TOTAL SALES TAX			6,046,482

**WOOD COUNTY - 2018 BUDGET
REVENUES BY FUNDING SOURCE**

Account Number	ACCOUNT TITLE	AMOUNT	CATEGORY TOTALS	FUND TOTALS
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TOTAL SPECIAL REVENUE FUNDS

32,137,867

TOTAL GOVERNMENTAL FUNDS

51,985,257

PROPRIETARY FUND TYPES

ENTERPRISE FUNDS

EDGEWATER NURSING HOME (601)

PUBLIC CHARGES

01-46520-003	Private Pay-Skilled Care	1,027,475	
01-46520-009	Private Pay-Ancillary Billing	4,000	
09-46521-016	Other Pay-Level I Screening	6,000	
08-46521-017	Other Pay-Recreational Activities	800	
01-46520-013	Private Pay-Edgewater-Therapy	18,000	
01-46525-003	Medicare-Skilled Care	1,003,750	
01-46525-009	Medicare-Ancillary Billing	996,450	
01-46525-013	Medicare-Edgewater-Therapy	90,000	
01-46525-016	Contractual Adjustment-Medicare	(500,000)	
01-46526-003	Medicaid-Skilled Care	4,015,000	
01-46590-000	Nursing Bad Debt Expense-EW-NURSING---	(12,000)	
01-46526-009	Medicaid-Ancillary Billing	6,000	
01-46526-013	Medicaid-Edgewater-Therapy	13,000	
01-46526-016	Contractual Adjustment-Medicaid	(1,730,100)	
	TOTAL PUBLIC CHARGES		4,938,375

INTERGOVERNMENTAL CHARGES

01-47250-000	Intergovernmental Transfer Program Revenue-EW-NURS	511,615	
	TOTAL INTERGOVERNMENTAL CHARGES		511,615

MISCELLANEOUS

10-48100-000	Interest Income-EW-ADMINISTRATION---	60	
03-48910-000	Cafeteria Revenue-EW-DIETARY---	9,600	
03-48920-000	Vending Machine Revenue-EW-DIETARY---	4,600	
01-48990-000	Other Operating Income-EW-NURSING---	2,400	
	TOTAL MISCELLANEOUS		16,660

TOTAL EDGEWATER

5,466,650

HIGHWAY (604)

INTERGOVERNMENTAL CHARGES

20-47231-201	State Revenue-Radio/GPL	32,190
20-47231-202	State Revenue-Chloride Storage	100

**WOOD COUNTY - 2018 BUDGET
REVENUES BY FUNDING SOURCE**

Account Number	ACCOUNT TITLE	AMOUNT	CATEGORY TOTALS	FUND TOTALS
20-47231-203	State Revenue-Machinery Storage	42,000		
20-47232	Machinery Revenue-HWY-Machinery Fund---	2,177,319		
70-47230	Local Charges from State Revenue	1,403,610		
70-47300-000	Local Revenue For Charges	561,660		
70-47330	Revenue from Charges-Twns/Ctes/Vlges	1,207,485		
20-47430-000	Fuel Charges to Other Departments-HWY-Machinery Fu	34,745		
20-47470-000	Depart Charges - Bituminous Revenue	128,550		
	TOTAL INTERGOVERNMENTAL CHARGES		5,587,659	
<u>MISCELLANEOUS</u>				
20-48340	Sale of Salvage and Waste-HWY-Machinery Fund---	3,200		
	TOTAL MISCELLANEOUS		3,200	
	TOTAL HIGHWAY			5,590,859
	TOTAL ENTERPRISE FUNDS			11,057,509
<u>INTERNAL SERVICE FUNDS</u>				
<u>WORKERS COMPENSATION (701)</u>				
<u>INTERGOVERNMENTAL CHARGES</u>				
47413	Local Department Charges-Workers Comp	491,569		
	TOTAL INTERGOVERNMENTAL CHARGES		491,569	
	TOTAL WORKERS COMPENSATION			491,569
<u>HEALTH FUND (702)</u>				
<u>PUBLIC CHARGES</u>				
01-46196	Health Fund-Participant Contributions	1,441,317		
	TOTAL PUBLIC CHARGES		1,441,317	
<u>INTERGOVERNMENTAL CHARGES</u>				
01-47410	Health Fund Departmental Charges-HR---	10,062,760		
01-47411	Departmental Charges-Vision	62,400		
	TOTAL INTERGOVERNMENTAL CHARGES		10,125,160	
<u>MISCELLANEOUS</u>				
01-48113	Unrealized Gain/Loss on Investment-HR---	8,430		
01-48114	Investment Income-HR---	35,959		
01-48116	Interest-Health Fund	216		
01-48440	Health Fund-Stop Loss Reimbursement	475,000		
	TOTAL MISCELLANEOUS		519,605	
<u>OTHER FINANCING SOURCES</u>				
05-49270	Transfer from Internal Service	283,903		
	TOTAL OTHER FINANCING SOURCES		283,903	

**WOOD COUNTY - 2018 BUDGET
REVENUES BY FUNDING SOURCE**

Account Number	ACCOUNT TITLE	AMOUNT	CATEGORY TOTALS	FUND TOTALS
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TOTAL HEALTH FUND

12,369,985

MAINTENANCE (703)

INTERGOVERNMENTAL CHARGES

04-47410	Local Department Charges Joint Use Rent	8,000	
01-47430	Local Department Charges-Bldg Rent	884,379	
03-47432	Local Department Charges-Rent Unified	704	
05-47435	Local Dept Charges-Sheriff Rent	16,000	
08-47438	Interdepart Rent-River Block	575,520	
	TOTAL INTERGOVERNMENTAL CHARGES		1,484,603

MISCELLANEOUS

06-48201	CBRF Rental Revenues	50,400	
01-48910	Vending Machine Revenue	1,400	
	TOTAL MISCELLANEOUS		51,800

TOTAL MAINTENANCE

1,536,403

OPEB FUNDING (704)

INTERGOVERNMENTAL CHARGES

47413	Interdepartmental Charges OPEB-FINANCE-OPEB---	500,000	
	TOTAL OPEB FUNDING		500,000

PC REPLACEMENT (705)

INTERGOVERNMENTAL CHARGES

47415	PC Replacement Fund Department Charges	153,135	
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TOTAL PC REPLACEMENT

153,135

TOTAL INTERNAL SERVICE FUNDS

15,051,092

TOTAL PROPRIETARY FUND TYPES

26,108,601

TRUST AND AGENCY FUNDS

LAND CONSERVATION TRUST (819)

PUBLIC CHARGES FOR SERVICES

46825	Land Conservation Trust-Tree Sales	26,200	
	TOTAL PUBLIC CHARGES FOR SERVICES		26,200
	TOTAL LAND CONSERVATION TRUST		26,200

**WOOD COUNTY - 2018 BUDGET
REVENUES BY FUNDING SOURCE**

Account Number	ACCOUNT TITLE	AMOUNT	CATEGORY TOTALS	FUND TOTALS
TOTAL REVENUES				<u>78,120,058</u>
 <u>PROPERTY TAXES</u>				
	General Fund	10,707,819		
	Highway Governmental	1,346,376		
	Human Services-Community	7,503,199		
	Human Services-Institution	1,542,400		
	Aging	198,278		
	Child Support	76,562		
	Transp & Econ Dev	144,145		
	Debt Service	3,124,083		
	Edgewater	<u>1,002,684</u>		
TOTAL PROPERTY TAXES				<u>25,645,546</u>
TRANSFER FROM FUND BALANCE				6,057,108
TOTAL SOURCES				<u><u>\$ 109,822,712</u></u>

WOOD COUNTY - 2018 BUDGET EXPENDITURES

Account Number	ACCOUNT TITLE	OPERATING	CAPITAL OUTLAY	TOTAL
<u>GOVERNMENTAL FUND TYPES</u>				
<u>GENERAL FUND (101)</u>				
<u>GENERAL GOVERNMENT</u>				
<u>CIR CRT BR I</u>				
51212	Circuit Court Branch I	\$ 395,614	\$ -	\$ 395,614
		<u>395,614</u>	<u>-</u>	<u>395,614</u>
<u>CIR CRT BR II</u>				
51213	Circuit Court Branch II	119,902	-	119,902
<u>CIR CRT BR III</u>				
51214	Circuit Court Branch III	124,761	-	124,761
51215	Drug Court	215,817	-	215,817
		<u>340,578</u>	<u>-</u>	<u>340,578</u>
<u>CLERK OF COURTS</u>				
51220	Family Court Commissioner	105,233	-	105,233
51221	Clerk of Courts	1,353,334	-	1,353,334
51217	Child Custody Mediation	17,000	-	17,000
		<u>1,475,567</u>	<u>-</u>	<u>1,475,567</u>
<u>CORONER</u>				
51231	Coroner	139,842	-	139,842
<u>DISTRICT ATTORNEY</u>				
51310	District Attorney	304,049	-	304,049
51315	Victim Witness	156,044	-	156,044
51316	Victim Witness Task Force	900	-	900
		<u>460,993</u>	<u>-</u>	<u>460,993</u>
<u>CORPORATION COUNSEL</u>				
51320	Corporation Counsel	238,146	-	238,146
<u>COUNTY CLERK</u>				
51120	Committees & Commissions	202,513	-	202,513
51420	County Clerk	323,430	-	323,430
51424	Postage Meter	14,300	-	14,300
51440	Elections	94,621	-	94,621
51453	Information & Communication	18,500	-	18,500
		<u>653,364</u>	<u>-</u>	<u>653,364</u>
<u>HUMAN RESOURCES</u>				
51435	Human Resources Administration	517,384	-	517,384
51436	Human Resources Programs	7,097	-	7,097
51433	Labor Relations	28,200	-	28,200
		<u>552,681</u>	<u>-</u>	<u>552,681</u>

WOOD COUNTY - 2018 BUDGET EXPENDITURES

Account Number	ACCOUNT TITLE	OPERATING	CAPITAL OUTLAY	TOTAL
<u>SYSTEMS</u>				
51450	Data Processing	1,494,291	310,000	1,804,291
51451	Voice-Over IP	128,000	-	128,000
		<u>1,622,291</u>	<u>310,000</u>	<u>1,932,291</u>
<u>FINANCE</u>				
51510	Finance	365,313	-	365,313
<u>TREASURER</u>				
51520	Treas,Tax Lister, Deeding	429,490	-	429,490
<u>PURCHASING & INSURANCE</u>				
51550	Central Purchasing	51,970	-	51,970
51931	Property & Liability Ins	612,071	-	612,071
		<u>664,041</u>	<u>-</u>	<u>664,041</u>
<u>REGISTER OF DEEDS</u>				
51710	Register of Deeds	423,055	-	423,055
51711	Register of Deeds-Redaction	32,387	-	32,387
		<u>455,442</u>	<u>-</u>	<u>455,442</u>
<u>GENERAL COUNTY</u>				
51590	Contingency	450,000	-	450,000
	TOTAL GENERAL GOVERNMENT	<u>8,363,264</u>	<u>310,000</u>	<u>8,673,264</u>
<u>PUBLIC SAFETY</u>				
<u>SHARED DISPATCH</u>				
52601	Shared Dispatch	1,784,049	-	1,784,049
<u>SHERIFF</u>				
52110	Sheriff Administration	2,396,278	245,086	2,641,364
52131	Indian Law Enforcement	33,933	-	33,933
52140	Traffic Police	3,065,437	-	3,065,437
52150	Civil Service	1,000	-	1,000
52710	Jail	2,505,702	-	2,505,702
52713	Transport/Safekeeper	1,066,197	-	1,066,197
52712	Electronic Monitoring	123,188	-	123,188
52721	Jail Surcharge	187,571	-	187,571
		<u>9,379,306</u>	<u>245,086</u>	<u>9,624,392</u>
<u>EMERGENCY MANAGEMENT</u>				
52130	Police Radio	232,110	-	232,110
52510	SARA Title III	52,085	-	52,085
52520	Emergency Mgmt	297,272	-	297,272
52540	Work Relief	140,926	-	140,926
52530	Building Numbering	3,000	-	3,000
		<u>725,393</u>	<u>-</u>	<u>725,393</u>
	TOTAL PUBLIC SAFETY	<u>11,888,748</u>	<u>245,086</u>	<u>12,133,834</u>

WOOD COUNTY - 2018 BUDGET EXPENDITURES

Account Number	ACCOUNT TITLE	OPERATING	CAPITAL OUTLAY	TOTAL
<u>PUBLIC WORKS</u>				
<u>HIGHWAY GOVERNMENTAL (104)</u>				
53110	Highway Admin	288,759	-	288,759
53120	Highway Engineering	245,004	-	245,004
53191	Other Administration	335,112	-	335,112
53262	Bituminous Ops Maintenance	1,457,512	-	1,457,512
53310	Maintenance CTHS	3,300	-	3,300
53311	Maintenance CTHS Patrol	1,655,123	-	1,655,123
53312	Maintenance CTHS Snow Rem	912,440	-	912,440
53313	Maintenance Gang	103,004	-	103,004
53340	Co-Aid Road Construction	444,834	-	444,834
53341	Co-Aid Bridge Construction	200,269	-	200,269
TOTAL PUBLIC WORKS		5,645,357	-	5,645,357
<u>HEALTH & HUMAN SERVICES</u>				
<u>HEALTH DEPARTMENT</u>				
54121	Public Health	1,767,378	-	1,767,378
54122	Public Health WIC	354,641	-	354,641
54128	Grants	64,895	-	64,895
54130	Dental Sealants	128,779	-	128,779
54132	Adams/Juneau	266,514	-	266,514
		2,582,207	-	2,582,207
<u>GENERAL COUNTY</u>				
54316	State Special Charges for Institutions	360	-	360
<u>HUMANE OFFICER</u>				
54129	Humane Officer	35,519	-	35,519
<u>VETERANS SERVICE OFFICER</u>				
54710	Veteran's Relief	5,411	-	5,411
54720	Veteran's Service Officer	330,151	-	330,151
54730	Veteran's Relief Donations	300	-	300
54740	Care of Veteran's Graves	2,865	-	2,865
54750	WDVA Grant to Counties	11,500	-	11,500
		350,227	-	350,227
TOTAL HEALTH & HUMAN SVC		2,968,313	-	2,968,313
<u>LEISURE ACTIVITIES & EDUCATION</u>				
<u>PARKS & FORESTRY</u>				
55210	County Parks	1,598,197	-	1,598,197
<u>LIBRARY AID</u>				
55112	Aid to Public Libraries	891,144	-	891,144
<u>UW EXTENSION</u>				
55620	UW Extension	516,662	-	516,662
55650	UW Ext Jr. Fair	32,000	-	32,000
55660	UW Ext Project Accounts	27,700	-	27,700
55661	Farm Technology Days	43,000	-	43,000

**WOOD COUNTY - 2018 BUDGET
EXPENDITURES**

Account Number	ACCOUNT TITLE	OPERATING	CAPITAL OUTLAY	TOTAL
		619,362	-	619,362
<u>FAIRGROUNDS</u>				
55460	Marshfield Fairgrounds	25,000	-	25,000
<u>UW WOOD CO/MARSHFIELD</u>				
55630	UW Wood County/Marshfield	48,082	-	48,082
	TOTAL LEISURE & EDUCATION	3,181,785	-	3,181,785

WOOD COUNTY - 2018 BUDGET EXPENDITURES

Account Number	ACCOUNT TITLE	OPERATING	CAPITAL OUTLAY	TOTAL
<u>CONSERVATION & DEVELOPMENT</u>				
<u>LAND CONSERVATION</u>				
56121	Land Conservation	241,959	-	241,959
56123	Wildlife Damage Abatement	59,785	-	59,785
59210	Permits and Fines	1,858	-	1,858
		<u>303,602</u>	<u>-</u>	<u>303,602</u>
<u>PLANNING & ZONING</u>				
56310	Planning & Zoning	369,261	-	369,261
56340	Surveyor	44,750	-	44,750
		<u>414,011</u>	<u>-</u>	<u>414,011</u>
<u>GENERAL COUNTY</u>				
56740	Payment in Lieu of Taxes	77,345	-	77,345
	TOTAL CONSERVATION & DEV	<u>794,958</u>	<u>-</u>	<u>794,958</u>
<u>OTHER FINANCING USES</u>				
59210-025	Transfer to Jail Operations	260,000	-	260,000
	TOTAL OTHER FINANCING USES	<u>260,000</u>	<u>-</u>	<u>260,000</u>
	TOTAL GENERAL FUND	<u>33,102,425</u>	<u>555,086</u>	<u>33,657,511</u>

**WOOD COUNTY - 2018 BUDGET
EXPENDITURES**

Account Number	ACCOUNT TITLE	OPERATING	CAPITAL OUTLAY	TOTAL
<u>SPECIAL REVENUE FUNDS</u>				
<u>GENERAL GOVERNMENT</u>				
<u>CHILD SUPPORT (230)</u>				
51330	Child Support	1,022,205	-	1,022,205
TOTAL GENERAL GOVERNMENT		1,022,205	-	1,022,205
<u>HEALTH & HUMAN SERVICES</u>				
<u>HUMAN SERVICES (211)</u>				
<u>Community</u>				
54401-05	Family Services	6,917,405	-	6,917,405
54410-35	Economic Support & Employment	4,809,170	-	4,809,170
54440-50	Children's Long-Term Support	1,027,626	-	1,027,626
54455-95	Mental Health/AODA	6,689,342	-	6,689,342
54500-05	Administration	3,236,780	-	3,236,780
TOTAL COMMUNITY		22,680,323	-	22,680,323
<u>Institution</u>				
54317	Crisis Stabilization	466,116	-	466,116
54324	SNF-CMI	1,047,175	-	1,047,175
54325	SNF-TBI	910,060	-	910,060
54326	Inpatient Svc	3,567,009	-	3,567,009
54350	Dietary	1,010,031	-	1,010,031
54351	Plant Operations	680,389	-	680,389
54363	Medical Records	168,904	-	168,904
54365	Administration	1,244,555	-	1,244,555
TOTAL INSTITUTION		9,094,239	-	9,094,239
TOTAL HUMAN SERVICES		31,774,562	-	31,774,562
<u>AGING (220)</u>				
54611	ADRC-CW	198,278	-	198,278
TOTAL AGING		198,278	-	198,278
TOTAL HEALTH & HUMAN SVCS		31,972,840	-	31,972,840

WOOD COUNTY - 2018 BUDGET EXPENDITURES

Account Number	ACCOUNT TITLE	OPERATING	CAPITAL OUTLAY	TOTAL
<u>LEISURE ACTIVITIES & EDUCATION</u>				
<u>PARKS STATE AID (244)</u>				
55441	Maint of Snowmobile Trails	67,925	-	67,925
55442	ATV Maintenance	12,715	-	12,715
		<u>80,640</u>	<u>-</u>	<u>80,640</u>
<u>PARKS CAPITAL PROJECTS (245)</u>				
56913	Parks & Forestry Capital Projects	8,800	130,000	138,800
	TOTAL LEISURE & EDUCATION	<u>89,440</u>	<u>130,000</u>	<u>219,440</u>
<u>CONSERVATION & DEVELOPMENT</u>				
<u>FORESTRY ROAD ACCOUNT (241)</u>				
56111	State Forestry Road Maint	3,300	-	3,300
<u>WILDLIFE HABITAT FUND (242)</u>				
56911	State Wildlife Habitat Fund	2,500	-	2,500
<u>PARKS CAPITAL PROJECTS (245)</u>				
56913	County Forests State Aid	8,800	130,000	138,800
<u>LAND RECORD (261)</u>				
56320	Land Records	255,729	-	255,729
<u>PRIVATE SEWAGE (262)</u>				
56943	Private Sewage Administration	196,939	-	196,939
<u>DATCP GRANT (264)</u>				
56122	DATCP Grant	250,593	-	250,593
<u>NONMETALLIC MINING (265)</u>				
56125	Nonmetallic Mining Reclamation	40,057	-	40,057
<u>TRANSPORTATION & ECON DEV (267)</u>				
56750	Transportation & Economic Dev	158,575	-	158,575
56780	CDBG-Economic Development	30,000	-	30,000
		<u>188,575</u>	<u>-</u>	<u>188,575</u>
<u>HO CHUNK CONTRIBUTIONS (280)</u>				
53312-280	Highway Snow Removal	27,500	-	27,500
54121-280	Health	9,220	-	9,220
54315	Human Services MH/AODA	27,500	-	27,500
55210-280	Parks-Powers Bluff	-	27,500	27,500
		<u>64,220</u>	<u>27,500</u>	<u>91,720</u>
	TOTAL CONSERVATION & DEV	<u>1,001,913</u>	<u>27,500</u>	<u>1,029,413</u>

WOOD COUNTY - 2018 BUDGET EXPENDITURES

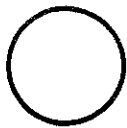
Account Number	ACCOUNT TITLE	OPERATING	CAPITAL OUTLAY	TOTAL
TRANSFERS				
59210	Transfer Sales Tax to Gen Fund	6,046,482	-	6,046,482
59220	Transfer Parks Capital to Gen Fund	26,263		26,263
	TOTAL TRANSFERS	<u>6,072,745</u>	<u>-</u>	<u>6,072,745</u>
	TOTAL SPECIAL REVENUE	<u>40,159,143</u>	<u>157,500</u>	<u>40,316,643</u>
DEBT SERVICE				
58110	Principal-Highway	1,510,000	-	1,510,000
58120	Principal Edgewater	320,000	-	320,000
58130	Principal General Capital	1,910,000	-	1,910,000
58140	Principal-UW STEM	110,000	-	110,000
58150	Principal-Radio Infrastructure	185,000	-	185,000
58160	Principal-Dispatch Equipment	465,000	-	465,000
58170	Debt Service 2018 Capital	105,000	-	105,000
58210	Interest-Highway	318,147	-	318,147
58220	Interest-Edgewater	26,100	-	26,100
58230	Interest-General Capital	103,470	-	103,470
58240	Interest-UW STEM	16,800	-	16,800
58250	Interest-Radio Project	21,725	-	21,725
58260	Interest-Dispatch Equipment	71,575	-	71,575
	TOTAL DEBT SERVICE	<u>5,162,817</u>	<u>-</u>	<u>5,162,817</u>
CAPITAL PROJECTS				
57120	Cap Projects-Systems	-	93,000	93,000
57140	Cap Projects-Gen Gov Land	-	29,000	29,000
57141	Cap Projects-Gen Gov Bldgs	-	-	-
57210	Cap Projects-Public Safety	-	40,000	40,000
57310	Cap Projects-Highway Construction	-	2,500,000	2,500,000
57410	Cap Projects-Police Radio	-	225,000	225,000
57412	Cap Projects-Edgewater	-	492,000	492,000
57620	Cap Projects-Leisure & Rec	-	140,000	140,000
57640	UW Remodeling/Construction	-	111,000	111,000
	TOTAL CAPITAL PROJECTS	<u>-</u>	<u>3,630,000</u>	<u>3,630,000</u>
	TOTAL GOVERNMENTAL	<u>78,424,385</u>	<u>4,342,586</u>	<u>82,766,971</u>

**WOOD COUNTY - 2018 BUDGET
EXPENDITURES**

Account Number	ACCOUNT TITLE	OPERATING	CAPITAL OUTLAY	TOTAL
<u>PROPRIETARY FUND TYPES</u>				
<u>ENTERPRISE FUNDS</u>				
<u>PUBLIC WORKS</u>				
<u>HIGHWAY ENTERPRISE (604)</u>				
53220	Field Tools	13,237	-	13,237
53230	Shop Operations	280,245	-	280,245
53232	Fuel Handling	12,100	-	12,100
53240	Machinery Operations	1,026,431	687,185	1,713,616
53260	Bituminous Ops	224,203	-	224,203
53270	Buildings & Grounds	164,133	-	164,133
53320	Maintenance STHS	1,416,711	-	1,416,711
53330	Local Roads	1,187,637	-	1,187,637
53490	Other Services	552,901	-	552,901
	TOTAL HIGHWAY	4,877,598	687,185	5,564,783
	TOTAL PUBLIC WORKS	4,877,598	687,185	5,564,783
<u>HEALTH & HUMAN SERVICES</u>				
<u>EDGEWATER NURSING HOME (601)</u>				
54210	Nursing\Rehabilitation	4,134,094	-	4,134,094
54211	Housekeeping	131,548	-	131,548
54212	Dietary	723,423	-	723,423
54213	Laundry	150,061	-	150,061
54214	Maintenance	382,204	-	382,204
54217	Activities	169,940	-	169,940
54218	Social Services	156,283	-	156,283
54219	Administration	621,781	-	621,781
	TOTAL EDGEWATER	6,469,334	-	6,469,334
	TOTAL HEALTH & HUMAN SVCS	6,469,334	-	6,469,334
	TOTAL ENTERPRISE FUNDS	11,346,932	687,185	12,034,117

WOOD COUNTY - 2018 BUDGET EXPENDITURES

Account Number	ACCOUNT TITLE	OPERATING	CAPITAL OUTLAY	TOTAL
<u>INTERNAL SERVICE FUNDS</u>				
<u>WORKERS COMPENSATION (701)</u>				
51933	Worker's Comp Ins	491,569	-	491,569
	TOTAL WORKERS COMP	491,569	-	491,569
<u>HEALTH BENEFITS (702)</u>				
51430	Health Benefit Payments	11,678,993	-	11,678,993
51431	Wellness	283,903	-	283,903
59720	Transfer from Hlth Ben to Wellness	283,903	-	283,903
	TOTAL HEALTH BENEFITS	12,246,799	-	12,246,799
<u>MAINTENANCE (703)</u>				
51611	Courthouse & Jail	602,870	295,000	897,870
51630	Unified Services Bldg	704	-	704
51640	Joint Use Building	8,000	-	8,000
51650	Sheriff Lockup	16,000	-	16,000
51660	CBRF's	50,400	-	50,400
51670	River Block	575,520	-	575,520
	TOTAL BUILDING MAINTENANCE	1,253,494	295,000	1,548,494
<u>OPEB FUNDING (704)</u>				
51934	Sick Leave Conversion	500,000	-	500,000
	TOTAL OPEB FUNDING	500,000	-	500,000
<u>PC REPLACEMENT (705)</u>				
51452	PC Replacement	89,000	111,600	200,600
	TOTAL PC REPLACEMENT	89,000	111,600	200,600
	TOTAL INTERNAL SERVICE	14,580,862	406,600	14,987,462
	TOTAL PROPRIETARY	25,927,794	1,093,785	27,021,579
<u>TRUST AND AGENCY FUNDS</u>				
<u>CONSERVATION & DEVELOPMENT</u>				
<u>LAND CONSERVATION TRUST (819)</u>				
56127	Land Conservation Trust	22,000	-	22,000
59900	Transfer to General Fund	12,162	-	12,162
	TOTAL CONSERVATION & DEV	34,162	-	34,162
	TOTAL TRUST AND AGENCY	34,162	-	34,162
	TOTAL COUNTY	\$ 104,386,341	\$ 5,436,371	\$ 109,822,712



RESOLUTION#

Introduced by EXECUTIVE COMMITTEE
Page 1 of 2

Committee

CAK

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
No: _____	Yes: _____	Absent: _____
Number of votes required:		
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds	
Reviewed by: <u>PAK</u> , Corp Counsel		
Reviewed by: <u>MMH</u> , Finance Dir.		

INTENT & SYNOPSIS: Tax deed eligible property – authorize the tax deeding of property in compliance with Section 75.14, Wisconsin Statutes.

FISCAL NOTE: TAXES 2010 – 2016	\$13,506.02
DEL UTILITIES	526.63
SPEC. ASSESSMENTS	31,971.48
PUBLICATION FEES	680.90
TAX DEEDING EXP.	618.00

TOTAL \$47,303.03

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Kremer, B			
9	Winch, W			
10	Henkel, H			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

WHEREAS, Wood County holds tax certificates which have not been Redeemed as provided by law on the described land, and,

WHEREAS, there are delinquent taxes and special charges owing since **2010**. It is in the best interest of the County to tax deed this property so it may be sold and put back on the tax roll.

WHEREAS, Notice of Application for taking Tax Deed has been served on owners of record as provided by Section 75.12, Wisconsin Statutes.

NOW THEREFORE BE IT RESOLVED by the Wood County Board of Supervisors, that the land described be taken by tax deed pursuant to Section 75.14, Wisconsin Statutes.

21-00588B All of Wood County Certified Survey Map No. 4386 (recorded in Volume 15 of Survey Maps at Page 186) being part of the Northwest one-quarter of the Southwest fractional one-quarter of Section 30, Township 23 North, Range 5 East, Town of Sigel, Wood County, Wisconsin.

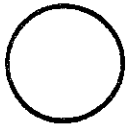
Taxes 2010-2016	\$3,406.46
Publication Fees	\$195.95
Tax Deed Expense	\$235.00

Property is located at 5488 County Rd D, Town of Sigel.

34-07377 Lot 2 of East Side Assessor's Plat No. 29, City of Wisconsin Rapids, Wood County, Wisconsin.

Taxes 2012-2016	\$8,072.12
Del. Utilities	\$526.63
Publication Fees	\$96.99
Tax Deed Expense	\$75.00

Property is located at 321 10th St S, City of Wisconsin Rapids.

**RESOLUTION#** _____

Introduced by _____

Page 2 of 2

Committee _____

34-10116 Lots 13 & 14 of Block 1 of Amundson's Subdivision, City of Wisconsin Rapids, Wood County, Wisconsin.

Taxes 2012-2016	\$506.86
Special Assessments	\$7,992.87
Publication Fees	\$96.99
Tax Deed Expense	\$81.00

Property is located at 1621 29th St N, City of Wisconsin Rapids.

34-10123 Lots 3 & 4 of Block 2 of Amundson's Subdivision, City of Wisconsin Rapids, Wood County, Wisconsin.

Taxes 2012-2016	\$506.86
Special Assessments	\$7,992.87
Publication Fees	\$96.99
Tax Deed Expense	\$77.00

Property is located at 1520 29th St N, City of Wisconsin Rapids.

34-10125 Lots 5 & 6 of Block 2 of Amundson's Subdivision, City of Wisconsin Rapids, Wood County, Wisconsin.

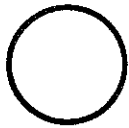
Taxes 2012-2016	\$506.86
Special Assessments	\$7,992.87
Publication Fees	\$96.99
Tax Deed Expense	\$75.00

Property is located at 1540 29th St N, City of Wisconsin Rapids.

34-10127 Lots 7 & 8 of Block 2 of Amundson's Subdivision, City of Wisconsin Rapids, Wood County, Wisconsin.

Taxes 2012-2016	\$506.86
Special Assessments	\$7,992.87
Publication Fees	\$96.99
Tax Deed Expense	\$75.00

Property is located at 1620 29th St N, City of Wisconsin Rapids.



RESOLUTION#

Introduced by Executive Committee
Page 1 of 1

Committee

CAK

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
No: _____	Yes: _____	Absent: _____
Number of votes required:		
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds	
Reviewed by: <u>PAK</u> , Corp Counsel		
Reviewed by: <u>MMB</u> , Finance Dir.		

INTENT & SYNOPSIS: Authorize the sale of tax deed property back to former owner.

FISCAL NOTE: Paid Amount **\$3,260.00**

WHEREAS, by Resolution No. 17-8-4, the Wood County Board of Supervisors authorized the taking of a tax deed on parcel number 07-03151, more particularly described as:

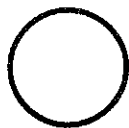
Lot 15 of Merry Manor, Town of Grand Rapids, Wood County, Wisconsin.

WHEREAS, Wood County Ordinance 904 and Wis. Stat. § 75.35(3) authorizes Wood County to sell tax deed property back to the former owner upon payment of all taxes, interest, fees, and special charges and assessments,

WHEREAS, it is beneficial for Wood County to sell to the former owner of this property because the funds received on October 31, 2017 will compensate the County in full for the amounts due and owing,

THEREFORE BE IT RESOLVED, that the Wood County Board of Supervisors authorize the County Clerk to sell the above referenced property back to the former owner by Quit Claim Deed.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Kremer, B			
9	Winch, W			
10	Henkel, H			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			



RESOLUTION#

Introduced by Executive Committee
Page 1 of 2

Committee

CAK

Motion:	Adopted: <input type="checkbox"/>
1 st _____	Lost: <input type="checkbox"/>
2 nd _____	Tabled: <input type="checkbox"/>
No: _____ Yes: _____	Absent: _____
Number of votes required:	
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds
Reviewed by: <u>PAK</u> , Corp Counsel	
Reviewed by: <u>MM</u> , Finance Dir.	

INTENT & SYNOPSIS: To accept offer of sale of tax deeded property.

FISCAL NOTE:

Offered Amount	\$38,702.00
R.E. Taxes	(11,026.56)
Publication fees	(231.24)
Tax Deed fees	(587.00)
Special Charges	(7,445.97)
Del Utilities	(431.36)

GAIN \$18,979.87

WHEREAS, an open bid process was held and this was the best offer received on the below mentioned property, and,

WHEREAS, it is beneficial for Wood County to sell tax deed property so as to obtain deficient tax revenues and to place the property back on the tax roll:

THEREFORE BE IT RESOLVED, that the following offer be accepted

Town of Dexter

06-00483N Lot 2 of Wood County Certified Survey Map No. 539 (recorded in Volume 2 of Survey Maps at Page 239)(Robert C. Schroeder Certified Survey Map #1) being part of the Northeast one-quarter of the Southwest one-quarter of Section 26, Township 22 North, Range 3 East, Town of Dexter, Wood County, Wisconsin.

APPRAISED
\$3,000.00

OFFER
\$3,600.00

Property is located at 3059 Pine Lane, Town of Dexter.

Town of Remington

14-01221 Lot 3 of Block 16 of Babcock, Town of Remington, Wood County, Wisconsin.

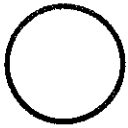
APPRAISED
\$3,100.00

OFFER
\$5,101.00

Property is located at 1632 Oak St, Town of Remington.

City of Marshfield

33-03137J A part of Lot 1 of Tuttrup Addition to the City of Marshfield, Wood County, Wisconsin described as follows, to wit: Beginning at a point on the East line of Cedar Street which is 154 feet South of the point where the East



RESOLUTION#

Introduced by Executive Committee
Page 2 of 2

Committee

line of Cedar Street intersects with the South line of Grant Street, and running thence Southerly along the East line of Cedar Street a distance of 44 feet, thence Easterly, at right angles to Cedar Street 165 feet; thence Northerly, parallel with Cedar Street, 44 feet; thence Westerly at right angles to Cedar Street 165 feet to the point of beginning.

APPRAISED
\$21,000.00

OFFER
\$30,001.00

Property is located at 717 N Cedar Ave, City of Marshfield.

HEALTH AND HUMAN SERVICES COMMITTEE

DATE: October 26, 2017

PLACE: Edgewater Haven Conf Room 110/Admin Building - Port Edwards

PRESENT: Donna Rozar, Adam Fischer, Dennis Polach, Jessica Vicente, Marion Hokamp, Brad Kremer, Lori Slattery-Smith, R.N., Tom Buttke

EXCUSED: ---

ALSO PRESENT (for all or part of the meeting): Brandon Vruwink, Jordon Bruce, Cindy Robinson, Jo Timmerman, Elizabeth Ferdon, Steven Budnik, Shelli Peters, Ann La Chapalle (Human Services Department); Sue Kunferman, Kathy Alft (Health Department); Rock Larson (Veteran Services); Peter Kastenholz (Corporate Counsel); Reuben Van Tassel (Maintenance); John Nystrom (YMCA); Lance Pliml (County Board Chair); Bill Clendenning (County Board Supervisor); Eric Quivers MD

1) Call to Order

Meeting called to order at 5:00 p.m. by Chair Rozar.

2) Quorum

The Chair declared a quorum present.

3) Public Comments

- Chair Rozar shared comments from credit report issued by Moody's Investors Service for Wood County regarding Edgewater Haven.
- Bill Clendenning shared concerns with groundwater education in follow-up to the Southwest Waters Committee meeting he attended. He also expressed appreciation for representation from Brandon Vruwink, Steve Budnik, and Rock Larson at the WCA County Ambassador day in Madison.

4) Approval of Marshfield YMCA Easement Agreement

An access easement was reviewed by Committee members. Motion (Kremer/Fischer) to approve the Access Easement. Chair Rozar asked Mr. Nystrom for clarification about any damage occurring to the property as a result of snowplowing. He explained that any damage done as a result of snowplowing would be repaired by the YMCA with grading and reseeding. All ayes. Motion carried.

5) Consent Agenda

Motion (Hokamp/Vicente) to approve the consent agenda. All ayes. Motion carried.

6) Discussion and consideration of items removed from consent agenda

N/A

**7) Financial Statements – Edgewater Haven, Human Services, Norwood Health Center
Quarterly Reports – Veterans Service, Health Department**

Financial statements and quarterly reports were reviewed with specific questions answered by appropriate department staff.

8) Update from Ad Hoc Committee (out-of-home placement research)

Ad Hoc Committee Chair Adam Fischer shared outcomes of the first Ad Hoc Committee meeting. Minutes of that meeting were distributed to Committee members.

9) Update from Chair on Medical Advisor vacancy

Chair Rozar read a letter of interest from Eric Quivers, MD, to serve the role of Medical Director for the Health & Human Services Committee. Dr. Quivers was introduced to the Committee. Motion (Fischer/Vicente) to recommend appointment of Eric Quivers MD by the County Board Chair to the Health & Human Services Committee. All ayes. Motion carried.

10) Human Services educational reimbursement request

Brandon Vruwink introduced Ann La Chapalle and Shelli Peters. Ann explained the request for educational reimbursement and how Shelli was promoted to a new position requiring a Social Work Certification (which she did not have). Shelli provided an update with the classes she has been taking and requests educational reimbursement for those. Brad Kremer commented that months ago this Committee passed a stay on any educational reimbursement requests while Human Resources worked on finalizing the Employee Handbook which will be approved by the Executive Committee. Motion (Kremer/Fischer) to table this request until such time the Employee Handbook is finalized which will define the criteria and the process for educational reimbursement for Wood County employees. All ayes. Motion carried. It is recommended by this Committee that any educational reimbursement updates be emailed to employees.

11) Edgewater Haven discussion of contracted services

Cindy Robinson described cost savings of approximately \$90-\$95,000 with using contracted services for laundry. Cindy was told employees being displaced would be offered comparable positions with the contractor. In addition to these savings, the contractor has agreed to reduce cleaning services costs. Motion (Kremer/Slattery-Smith) to approve the contract with BSG Services for both cleaning and laundry services at Edgewater Haven and forward the contract to Corporate Counsel for review, adding a 60 day without cause termination clause. All ayes. Motion carried.

12) Edgewater Haven marketing proposal

Brandon Vruwink described the process to date with preliminary discussions surrounding a name change with Edgewater Haven Nursing Home. Cindy Robinson solicited input from staff. Edgewater Haven Nursing and Rehabilitation Center was recommended by staff and supported by Cindy. Motion (Fischer/Polach) to officially name this facility as Edgewater Haven. 6 ayes, 2 opposed (Rozar and Vicente opposed, both stating they prefer the name to be more descriptive). Motion carried.

13) Edgewater Haven discussion of CIP

Cindy Robinson, Jordon Bruce, Brandon Vruwink, and Reuben Van Tassel have pursued options for renovations involved in moving TBI unit to Edgewater Haven and updating bathrooms. Brandon described priorities and challenges involved. Reuben shared some planning phases with State involvement. It was stated that the purpose of thorough planning and discussion is to make certain the CIP money is used to its best advantage. Additional information will be shared with the Committee as it becomes available.

14) Human Services resolution to approve FTE with Income Maintenance Fraud Funding

This position was incorporated into the 2018 budget. A resolution is not necessary.

15) Human Services request to solicit donations for Foster Care Winter and Spring events

Brandon Vruwink provided an explanation for this request, noting County Board Rules require oversight committee approval to solicit donations. Motion (Fischer/Hokamp) to allow Human Services to solicit donations for Foster Care winter and spring events. All ayes. Motion carried.

16) Human Services out-of-state travel request to attend the Martin Brothers "Ignite Your Success" Food Show in Waterloo IA, November 15-16, 2017

Chair Rozar explained the request for out-of-state travel would come from tax levy, and how timing of the request doesn't allow for a resolution to County Board. Motion (Kremer/Vicente) to approve the travel request and forward recommendation to County Board Chair for approval. All ayes. Motion carried.

17) Health Department branding update

Sue Kunferman shared how branding is part of the Health Department's reaccreditation requirements with the Public Health Accreditation Board Standards and Measures. A new logo was created; a blank letterhead and sample power point template were shared with Committee members.

18) Health Department presentation on Public Health Legal Authority

Sue Kunferman provided an overview of Public Health Legal Authority for the Health & Human Services Committee.

19) Legislative Issue Updates

Department heads provided updates regarding issues pertaining to their departments.

20) Items for Future Agenda

The Chair noted items for future agendas.

21) Next Meeting(s)

- November 16, 2017, 5:00 pm, Wood County Annex & Health Center Classroom – Marshfield ... **this is 3rd Thursday due to Thanksgiving holiday**
- **NOTE: the December meeting will also be moved to the 3rd Thursday due to the holiday season**

22) Closed Session

Motion (Kremer/Hokamp) to convene into closed session pursuant to 19.85(1)(c) Wis. Stats. to discuss annual evaluations of Health Department Director, Human Services Director, and Veterans Service Officer. Rozar: Aye, Fischer: Aye, Kremer: Aye, Hokamp: Aye, Polach: Aye, Slattery-Smith: Aye, Buttke: Aye, Vicente: Aye. Motion carried. The Committee went into closed session at 7:06 p.m.

23) Open Session

Motion (Kremer/Fischer) to return to open session at 8:00 p.m. All ayes. Motion carried.

24) Adjourn

Chair Rozar declared the meeting adjourned at 8:01 p.m.

Minutes taken by Kathy Alft and reviewed by Marion Hokamp, Secretary.

Minutes subject to Committee approval

Marion Hokamp, Secretary
Health and Human Services Committee

WOOD COUNTY HUMAN SERVICES DEPARTMENT REPORT October 18, 2017

Director's Report by Brandon Vruwink

On October 3rd, Department of Children and Families Secretary Eloise Anderson, Deputy Secretary Brad Wassink and Area Administrator Tonja Fischer visited Wood County Human Services. They toured the River Block building and then spent some time discussing our Independent Living and Child Welfare Programs. Secretary Anderson was impressed by our approach to providing services to youth that are aging out of Foster Care.

I, along with Family Services Division Administrator, Beth Ferdon met with Craig Broeren, who is the Superintendent of Wisconsin Rapids Public Schools. We discussed opportunities for future collaboration and the importance of working together. Craig shared that the state budget included funding for school districts to provide additional services to at risk youth. The hope is that this may result in an opportunity for the WRPS and the Human Services Department to work together to provide preventative services in the schools. We look forward to working with Craig and his team at the Wisconsin Rapids Public Schools.

The Wisconsin Counties Human Services Association (WCHSA) is in the process of reviewing the job description for the vacant Executive Director position. This position was vacated when the previous Executive Director resigned in August. I have shared my vision for the position with WCHSA leadership and will stay engaged as the recruitment process moves forward.

In November I will begin holding listening sessions with our staff at Edgewater Haven. This will be an opportunity to share information about the Human Services Department as well as receive feedback on how we can coordinate and support each other in a positive way.

On October 25th, I will be traveling to Madison to participate in the County Ambassador Program (CAP). This program is organized by WCA and allows counties an opportunity to advocate for change with our legislators. While the state budget was just passed, it is important that we continue to update our legislators on what is happening in Wood County. I will continue to share the successes that we have enjoyed as well as the challenges that we are facing.

Behavioral Health/Long Term Support Services Update by Stephanie Gudmunsen

Personnel Updates: Elizabeth LeMoine has been hired for the position of Legal Services/APS Coordinator in Marshfield. Elizabeth's first day will be 10/23/17.

Bridgeway: We now have seven contracts with other counties for Bridgeway as well as a contract with Inclusa (formerly Community Link). Five additional counties and Lakeland Care are currently reviewing the contract.

Month- 2017	# Clients served	Total # Days	Crisis Stabilization hours	# Out of county
March	2	10	39	0
April	7	76	212	1
May	13	104	340	0
June	9	96	339	0
July	15	120	395	0
August	18	184	614	2
September	18	143	498	4

March- September 2017 financial savings:

Number days of institutional or group home placement prevented: 225

Number days stayed at Bridgeway after discharge from Norwood Admissions: 312

Children's Long Term Support: CLTS had its onsite review on October 9th, 10th and 11th. The Bureau of Children's Long Tern Support Services contracts with Metastar to complete the records reviews. Metastar reviewed 30 client records as well as other required documentation for service providers. The feedback from the review was overall very positive.

Wisconsin's 2017-2019 budget includes eliminating the waiting list for long term supports for all children with developmental disabilities, physical disabilities and severe emotional disturbances. We submitted a plan to the Department of Health Services (DHS) to eliminate our waiting list of 40. This plan has been accepted and additional funding for the 2017 portion of the plan has been approved. This will include admitting two children per month in October, November and December of 2017.

The Department of Health Services continues to evaluate CY 2018 CLTS wait list elimination submissions. Each county will receive a separate CLTS wait list elimination plan approval for CY 2018. At that time, DHS will adjust CY 2018 CLTS-Waiver allocations accordingly.

Family Services Update by Beth Ferdon

October has continued to be a busy month in Family Services Division as we are still experiencing an increased level of referrals, both in the Initial Assessment and Juvenile Justice units. We are monitoring this trend, which may be due, in part, to a normal annual pattern in child welfare. At this point the increases are within our ability to provide quality services to clients; however we are experiencing some challenges in being able to match youth in need of out of home placement to appropriate resources. We have also continued to cooperate with statewide efforts to support us in recruiting more foster parents as the need for qualified and skilled foster parents continues to grow. We have identified some foster parents who will be trained to assist us in recruitment efforts and are developing a more comprehensive recruitment plan.

Family Services is also working on our transition to bring the services provided by Professional Services Group (PSG) in-house by 11/01/17, as they will be ending their services to us as of 10/31/17. This is slightly in advance of our original plan; however we have developed a plan to provide the same level of service which PSG is currently offering us for the next few months and then begin expanding the services to provide more intensive supervision starting in January. Starting 11/1/17, we will be switching to different providers for drug testing and electronic monitoring which we believe will provide more timely and cost effective service. We believe that staff will begin to experience an improved level of service almost immediately due to these changes.

Personnel Updates: We welcome Family Resource Coordinator, Kelli Flesiner, to our Division as of 10/9/17 and look forward to having her as part of our team!

Our Foster Care Program is also continuing to plan the Winter Event for foster parents and children which is schedule for 12/5/17. The theme is "The Night before Christmas". We are excited to be able to provide this fun time for our foster parents and look forward to planning the details over the next few weeks!

Administrative Services Update by Jo Timmerman

Norwood: We have received an amended TBI unit rate for 2016. The new rate for 2016 after desk audit review is \$650.49. This adjusted rate now includes the consideration of our County Cost Allocation. The new rate is retroactive to 1/1/16 as the settlement rate for 2016 services, and then becomes the interim rate for 2017 services. Payments will be adjusted by Forward Health for all dates of service back to 1/1/16.

Norwood is still experiencing problems with payroll numbers in the General Ledger not matching the payroll reports. There are also errors outstanding with WRS related to vacation, holiday and sick time from the September 28th payroll. We are working with the appropriate departments to resolve these issues.

Community: WIMCR/CCS cost reports for 2016 Outpatient Mental Health, Day Treatment, Case Management and Crisis Intervention services remain in the desk review phase; with no word yet on settlement payments.

Personnel: Our part time receptionist resigned from her position at Cornerstone. We are currently evaluating this position and the vacant receptionist position at River Block in an effort to best meet the needs of the Department.

Edgewater: Edgewater experienced additional technical problems while processing the October 12th payroll. Both Human Resources and IT Department were consulted for resolution of the problem.

Employment & Training Update by Lacey Piekarski

On October 3, 2017, we hosted the Wisconsin Secretary of Children and Families, Secretary Eloise Anderson, in our Wood County Human Services Department – Wisconsin Rapids River Block location. Secretary Anderson and her team met with Brandon Vruwink, Wood County HSD Director; Tom Prete, CW Solutions President/FSET Regional Manager, and myself. It was an exciting honor to meet with Secretary Anderson to hear her vision for Wisconsin children and families, specifically discussing our local, Wood County programs including the Independent Living Program and Food Share Employment & Training (FSET), as well as additional Wood County programming such as child welfare and mental health services. We look forward to collaborating with her and her team in the future!

FoodShare Employment & Training Program (FSET): The 2018 FSET Program budget began October 1, 2017 and with the 2018 plan, additional members of our team started employment in October. We are excited to welcome two new Employment Skills Specialists to our North Central FSET Program, serving the nine-county region's employers and connections with our customers to connect directly with sustainable, permanent employment. We also have two new FSET Case Manager positions in the interview process, both located in Wood County – Wisconsin Rapids.

Independent Living Program (IL Program): The 2018 Independent Living Program plan is due in mid-November. Our IL Program team consists of our Regional Manager, Employment & Training Manager, two IL Coordinator – Social Workers, and two UWSP interns, working together to create the 2018 plan based on our first year in service.

Additional program updates include continued community outreach including a landlord event hosted in Wausau on October 23, 2017 to invite local housing representatives to meet with and

discussing housing concerns with IL advocates in the program, formulating a plan of action to assist in sustainable, long-term housing for our youth. We hope to continue expanding community outreach, specifically in housing, to our counties throughout the region after reviewing the outcome of our pilot landlord housing event.

Norwood Health Center Update by Jordon Bruce

We had a great visit in September from a Psychiatrist and his family. After his visit an offer was made to this candidate for the full-time Inpatient Treatment Director. This candidate has until the end of October to accept the offer. We have seen an increase in candidate response since we restructured our compensation package and advertised this change. We have Psychiatrist interviews scheduled for the last Friday in October and second week in November.

Pathways Update: The month of September we averaged 3.0 overflow mental health patients and 3.6 TBI patients. We had two TBI referrals in September.

Our Crossroads census maintains at capacity and our census was full at 16 the entire month.

We are currently setting up meetings with the State Engineer to plan a timeline for the TBI unit move to Edgewater. Once we identify a timeline it will give us a better idea of when we will have the other space available and we can have discussions with our committee on potential service lines to replace the TBI unit at the Annex.

Norwood Nursing Department by Liz Masanz

We are looking into training programs for our staff on dealing with violent patients due to the increase in behaviors and staff injuries in dealing with these behaviors. This should help decrease work injuries, lost time and staff turnover.

Norwood Maintenance Department by Lee Ackerman

We have submitted an Incentive Application with Focus on Energy for the control work we did not do for three fans. Incentive amount will be \$5,585.79; 15% return within the first year besides an annual savings of \$9,451.68 (as reported by Energy Audit performed by Complete Control in 2016) which shows a 3.3 year payback. The incentive rebate will be used towards funding the last phase of control work yet this year.

To be prepared for the 2018 budget year, I have obtained two estimates for a new lawn tractor/broom/snow blower which will, hopefully, create some competitive pricing.

I contacted our sprinkler contractor to seek assistance with new testing requirement for stand pipe valves (all must be fully opened and closed annually). They will be creating a special cap for the valves so that we can do test without spraying water inside of the building. I also spoke with the Marshfield Fire Department to clarify whether they still required stand pipe stations within the building to fight a fire. They do.

I attended the Health and Human Services Committee meeting on September 28th. I restated the position that we will try to utilize 'local' businesses when possible, but will still use best pricing as the main criteria for purchase choices. The issue of giving easement privileges to the YMCA for a driveway was brought up with the YMCA Director present. There was a motion passed to recommend that Wood County move forward with negotiating an easement.

Norwood Dietary Department by Larry Burt

Congregate meals for the month of September totaled 10,099. Year-to-date totals are 96,769 meals. Total revenues through August: \$437,354.

Norwood Health Information Department by Jerin Turner

For QAPI, all indicators have been made up for each department. I have assigned QAPI Relias training to all employees to start introducing the facility to QAPI.

In medical records, we have started indexing the card catalog into Matrix, to make it easier to look up patients when they are admitted to see if they have been here before. This should also help reduce duplicate entries and keep our records more complete.

September 2017 Referrals for TBI Unit

Date	From	Patient	Status	Additional Info (Insurance/appropriate)
9/11/2017	Select Specialty	70 male	denied	Medicare, cardiac pt
9/14/2017	Thedacare	57 female	denied	CVA, encephalopathy, no rehab potential

Edgewater Haven Update by Cindy Robinson

In the month of September we had 16 admissions and 4 readmissions. Current census on the Behavior Wing is 8 residents. Census comparison to last year:

September 2016 – 53.16 average census with 7.6 rehab
September 2017 – 55.50 average census with 9.50 rehab

Admissions/Discharges Comparison:

September 2016 – Admissions 13/Discharges 13/Readmissions 4
September 2017 – Admissions 16/Discharges 14/Readmissions 4

Monster Tree Service removed 12 unhealthy trees and also provided stump grinding for a reduced fee of \$4,000. Private parties have been picking up the wood. Ron will resolve remaining debris.

Walkie-Talkies have been purchased for floor staff. They have not only enhanced communication, but have proven to be a cost savings by eliminating one CNA on the Five North wing and one less CNA on the NOC shift. This has resulted in reduced mandating, overtime and employee burnout.

Marketing September 2017: Edgewater sponsored and hosted Bingo at the ADRC in September in addition to our monthly blood pressure checks and weekly cafes.

On-sites and building relationships with referral sources continue.

We continue our lighting upgrade and re-painting project. The improvement of better lighting has been noticed and complimented by residents, family and community members, as well as staff. Thank you to Ron and Jason for their diligence to the project.

Office furniture from the closing of the 12th building was utilized to upgrade some of our offices. Especially noticed were the Social Services, much needed and much improved.

CVSO Report to the Wood County Health and Human Services Committee

Meeting Date: October 26, 2017

Caseload activity for September - 37 new veterans served. During the month of September we completed 303 federal forms:

- 23 intent to file a claim (this marks the effective date while we assist the veteran in gathering all the required supporting documentation)
- 3 Notice of Disagreement (appeal)
- 19 new claims for disability compensation
- 1 new claim for pension
- 1 new claim for surviving spouse benefits (DIC or surviving spouse pension)
- 2 new applications for VA Healthcare
- 29 Appointment of Claimants Representative (POA for American Legion, VFW, DAV etc.)
- 14 Burial and marker applications

Activities:

1. Completed as of October 19, 2017:
 - a. September 18-22 – CVSO Association of Wisconsin fall Training Conference in Oshkosh.
 - b. September 27 – Wisconsin Rapids Hero's Café Second Anniversary.
 - c. October 6 – Marshfield Senior Fair (We will have a table).
 - d. October 12-15 Disabled American Veteran Fall Conference (CVSO Association of WI).
 - e. October 14 – Military Service Academy nomination Committee for Sen. Baldwin.
 - f. October 17 – Wood County Comprehensive Community Services (CCS) Coordination Committee meeting.
 - g. October 18 – Southern Wood County Homeless Coalition meeting.
2. Near Future:
 - a. October 20 – QPR (Question, Persuade, Refer) suicide prevention training in Waupaca for two staff members.
 - b. October 25 – Wisconsin Counties Association's Counties Ambassador Program (CAP) day in Madison.
 - c. October 26 – Outreach event at the Atrium- Veterans program to support the Never Forgotten Honor Flight.
 - d. November 11 – Wood County Veterans Memorial ceremony/dedication program.

Office updates:

1. Wood County veteran hiring initiative: No progress in this reporting period
2. The Veterans Representative 5 position was filled and Air Force Veteran Ben Sheppard started on September 25. An internal training program has begun. The formal training options required to receive Federal VA accreditation have become limited the next event available will be June of 2018. This will inhibit his ability to serve our veterans as he will not be able to access VA systems until late summer of 2018. He will have to work through other staff members for up-to-date status of a veterans claim.

Agenda Item 4b – Consent Veterans Department Head Narrative page 2

3. New Veterans Office remodel goes into phase II. With the move of the data center to the second floor phase II of our office build out is beginning. First step will be to remove the air handler which will make it quieter in our office. Then the construction of our third office and the file room which will temporarily make it louder in our section.

Health Department Report

October 26, 2017

If you have any questions about this report, please contact Sue Kunferman at 715-421-8928 (W) or 715-213-8493 (Cell) or skunferman@co.wood.wi.us

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ADMINISTRATIVE REPORT – SUE KUNFERMAN, RN, MSN

- We have selected a new Performance Management System called VMSG that was developed specifically for public health departments. It is a comprehensive, strategic and operational planning and execution system and is based on the Deming/PDSA (Plan, Do, Check, Adjust) Cycle. It will allow us to bring our Workforce Development Plan, Strategic Plan, Community Health Improvement Plan, Quality Improvement Plan, and other operational plans together into one space. It's a secure, cloud-based, multi-user system. All health departments using this system have been rated as "fully demonstrated" by the Public Health Accreditation Board for Standard 9.1. We can enter all of our performance measures for each program into the system and staff will receive automatic email messages when it is time for them to enter their updated performance data. It works as a dashboard to allow us to quickly visualize each of our performance measures with a red, yellow, or green light indicating our progress on meeting that performance measure. It is a robust system and has been reviewed and approved by our IT Department. We are using grant funds to pay the \$100/user fee and are starting with 15 users department-wide.
- We provided free flu shots to all staff that chose to receive one on October 18. As an incentive, any staff member who received a flu shot is allowed to wear blue jeans for the month of November. We typically have about 90% of our staff who chose to receive the vaccine.
- Students: We currently have five UW Eau Claire nursing students with us working on projects that include reducing tobacco use by pregnant women, biking and walking assessments throughout the county, and research on the merits of a soda tax. We also have two dietetic interns from UW Green Bay doing clinical rotations in WIC. Finally, we have a graduate student working on her Masters in Social Work from Indiana University. She will be with us from Sept 2017 to April 2018 focusing on mental health and alcohol and other drug abuse (AODA) work.

COMMUNITY HEALTH IMPROVEMENT PLANNER REPORT – KRISTIE RAUTER EGGE, MPH

Healthy People Wood County (HPWC)

HPWC coalitions will be hosting a summit on January 30th from 9am-2pm at Hotel Mead. Participants will learn how HPWC is addressing identified community health priorities. Training will also be provided on health equity. Lunch will be provided. RSVP to healthypeoplewoodcounty@gmail.com.

Brighter Futures

The county-wide Online Youth Risk Behavior Surveys (OYRBS) will be switching to an every other year cycle in an effort to have adequate time and resources to assess data that is collected and implement action plans. The next survey will be administered in early 2019.

Mental Health Matters

The month of September held the second round of sub-committee meetings for the Mental Health Matters Coalition. The attendance appeared slightly lower than before, but can be primarily attributed with the start of the school year. Action diagrams were discussed and specified pathways were selected to move forward with for most of the sub-committees. The Healthcare Integration sub-committee is still at a slow start, but movement by both Aspirus and Marshfield Clinic should help revitalize the sub-committee. The sub-committees are still looking to find ways to address the objectives and goals as specified during the Community Health Assessment and the Community Health Improvement Plan. During the sub-committee meetings, the action plan that was developed during the strategic planning step was discussed. There appeared to be support around implementing suggested action items from the action plan into the action diagrams that are currently being developed. Afterwards, we hope to finalize the original action plan to make it into a comprehensive view of what the sub-committees and Mental Health Matters Coalition will do as a whole.

To end September on a high note, Sara Daniels, who is a presenter from SaintA, presented on the 7 essential ingredients of trauma informed schools. The presentation was well attended with over 100 participants who gave very positive feedback. Those who attended were either educators or other professionals working in the field.

AOD Prevention Partnership

The AOD Steering Committee has been meeting bi-monthly in conjunction with Wood County Drug Task Force meetings, while pillar chairs of the Drug Task Force meet in opposite months prior to meetings. The full coalition plans to meet quarterly, with the next meeting taking place November 2nd. A 2018 meeting schedule is being reviewed to allow coalition members adequate time to plan for meetings.

The Wood County Drug Task Force continues to meet each month with report outs from the five pillars (Prevention/Education, Harm Reduction, Law Enforcement, Treatment, and Workplace). The task force is planning monthly presentation topics for meetings.

- The Workplace Pillar wrapped up a survey to employers and is analyzing the data to guide their work. They plan to host business tours and provide job skills coaching to Wood County Drug Treatment Court participants and anyone who self-identifies as needing assistance.
- The Harm Reduction Pillar is planning a Call to Action Summit and hopes to start Peer Recovery Coaching in Wisconsin Rapids.
- The Prevention/Education Pillar continues to plan community presentations and public awareness through the Call to Action Summit in conjunction with the Harm Reduction Pillar and media articles.

There is an upcoming presentation by the Wood County Drug Task Force November 13th titled *Your Choice to Live: A Family's Journey from Addiction to Recovery*. There will be two opportunities to view a mock bedroom tour (*Wake Up Call*), in which common items are pointed out and identified as drug paraphernalia, hiding places, or clues that may point to drug use. The family of 4 will share their story in the evening.

The Alcohol Workgroup brainstormed ways to provide valuable resources to liquor license establishments and address alcohol advertising. A questionnaire is being developed to gauge the need for more community resources related to alcohol serving. A document was created for Temporary 'Picnic' license holders to provide best practice recommendations for serving alcohol at community festivals.

ENVIRONMENTAL HEALTH REPORT – NANCY EGGLESTON, R.S.

Complaints

Twenty one complaints were received and investigated in Wood County in September:

- 3 mold complaints in progress. Landlords have been contacted.
- 3 bed bug complaints for same apartment complex in Marshfield. Landlord is heat treating the rooms. We are monitoring the situation.
- Sewer pipes and water issue at an apartment in Nekoosa was repaired by the landlord. Case Closed.
- Electrical issues at apartment in Marshfield. Referred to city building inspector. Case Closed.
- Housing complaint in Wisconsin Rapids. No health hazards noted during onsite visit. Case closed.
- Sewage on basement floor of rental unit in Wisconsin Rapids. Landlord was contacted and sewage issue was addressed and cleanup done. Case closed.
- Meth cleanup referred to us by the Department of Justice. The drug activity was outdoors in a confined area. No home cleanup required. Case closed.
- Fleas reported inside and outside a mobile home in Marshfield. The owner has 12 flea infested cats in the home. This was referred to the Ordinance Officer in Marshfield and flea control information was provided to the tenant. Case closed.
- Hoarding issue at apartment in Wisconsin Rapids. Tenants are being evicted. Relatives were given information on how to help with cleanup. Case closed.
- Fleas in an apartment in Wisconsin Rapids. Owner was given information on flea control and elimination for the home and pets. Case Closed.
- Rabid kitten in Town of Saratoga. People that had contact with the kitten completed the rabies shot series. The Health Department distributed flyers in the neighborhood to attempt to find the rest of the litter that may have been infected.
- 2 mold complaints in private homes. Complainants were provided with information on how to eliminate water issues, how to clean moldy areas, and the use of dehumidifiers. Cases Closed.
- Mold complaint in a mobile home park was unfounded. Tenant will not allow landlord in to check for repairs. Complainant was not specific in stating her concerns and needs to report issues to her landlord. Case Closed.
- Marshfield apartment does not have adequate heat. Provided administrative code requirements for heat and she will show the landlord. Case closed.
- Complaint of a hand washing issue at a Wisconsin Rapids restaurant. We spoke with the manager. This person does not handle food, but owner will discuss it with the employee. Case closed.
- Complaint regarding mold in a broken down cooler at a restaurant in Marshfield. Cooler is not being used and will be replaced. Complaint dropped.

Maple Fall Fest

Fourteen food booths were inspected at Maple Fall Fest in Marshfield. All stands were in good condition at the time of the inspection.

WSAW morning show

Greg spoke about food safety for bagged school lunches. He also covered how to handle food allergens in the school setting.

DNR Enforcement Conference

A food establishment in Marshfield had a number of unsafe water samples and the case was referred to the Department of Natural Resources for enforcement. An enforcement conference was held with the owner in September. They are required to bring their well up to code and comply with the safe drinking water standards.

Clean Sweep Event

A Clean Sweep event was held in the Town of Saratoga. The event was successful with 175 residents attending. We provided information on recycling, the pharmaceutical collection drop off sites, and places within Wood County that accept computers, tires, appliances, oil and antifreeze. If funding is approved, the event will move to the Marshfield area next year.

Rabid Kitten

A 5-week-old kitten was found in the Town of Saratoga, and adopted by another family in the town. The family had the kitten for two weeks when it began to act aggressively, became ill, and was euthanized. The animal tested positive for rabies. The rabies came from a skunk. Human rabies is considered an incurable fatal disease. The incubation period for rabies can vary widely in cats depending upon where the animal was bitten, and the amount of viral load they took in. It can take from 1 to 3 months for a cat to show signs of rabies once bitten. We are concerned about other kittens from this litter possibly being still alive and living with a family. Flyers were distributed in the neighborhood in an attempt to find the rest of the litter that may have been infected.

Training

Kate attended the annual Radon conference in Green Lake. The conference covered the cancer risks associated with radon in the home, basic radon information, and mitigation techniques. Kate and Nancy attended the FDA Central Region Retail Food Protection Seminar and the NEHA Region IV Educational Conference in Minneapolis. The conference costs were covered by an FDA grant. Educational sessions included the Retail Food Safety Program Standards, Federal Food Code, Food Defense, Risk Communication, ethnic foods, viruses in groundwater, Food Code Standardization and other topics. This was an excellent opportunity and a great learning experience.

HEALTH PROMOTION AND CHRONIC DISEASE TEAM REPORTS

Oral Health Program - Wendy Ruesch, RDH, CDHC

Initial screening and fluoride varnish for all Head Start Centers is complete. Two more visits to all of the centers will be provided during the 2017/2018 school year. The sealant program for North Wood County is in progress. The expansion program to Wisconsin Rapids Area Middle School is also in progress. I attended the Wisconsin Oral Health Conference in Stevens Point.

COMMUNICABLE DISEASE TEAM REPORTS

Communicable Disease Update – Jean Rosekrans & Alecia Pluess

- During the month of September, Wood County had 24 cases of chlamydia and 8 cases of gonorrhea reported. Six cases of Hepatitis C and two cases of Hepatitis B were also investigated.
- In addition, 4 cases of campylobacter, 2 cases of salmonellosis, and 1 case of E. coli were investigated.
- During September, Wood County had 18 suspect, 1 probable, and 5 confirmed cases of Lyme disease. There was also 1 probable case of anaplasmosis, 1 case of babesiosis, and 1 suspect case of Jamestown Canyon investigated.
- Wood County had 2 cases of confirmed pertussis and 2 cases of suspect pertussis during September.
- Wisconsin has identified increased levels of influenza activity during September. Influenza vaccine began to be administered through the Vaccines for Children Program to those children 6 months through 18 years who qualify to receive vaccine at the health department.

- Jean and Alecia accompanied Environmental Health Staff on a home visit on September 11th for a child with an elevated lead level.
- Communicable Disease staff assisted Portage County with a suspect Norovirus outbreak investigation during September in a group of employees that became ill during a four-day training, which was held in Portage County. Some of the employees in attendance live in Wood County.
- A presentation was done for participants in the Human Services Day Treatment Program on the topics of Hepatitis C and sexually transmitted infections.

FAMILY HEALTH AND INJURY PREVENTION TEAM REPORTS

Caring Hands – Erica Sherman

This fall's Caring Hands training will be presented by Dr. Richelle Hoekstra-Anderson and is entitled *4 Steps to Creating a Balance in an Unbalanced World*. The training will focus on creating balance in life and maintaining mindfulness in the stress of work and home. Presentations will be offered on November 1st from 6:30-8:30pm at Mid-State Technical College Auditorium in Wisconsin Rapids and again on November 14th from 6:30-8:30pm at the Streitel Conference Center at Marshfield Medical Center (formerly St. Joseph's Hospital). Pre-registration is required (715-423-4114).

Lactation – Amber France

The Wood County Health Department created a Breastfeeding Friendly Business Toolkit that will help facilitate policy, systems, and environmental changes around breastfeeding with local business. The toolkit is being adopted by the Department of Health Services and will be shared through the Maternal Child Health Division.

WOMEN, INFANTS AND CHILDREN (WIC) REPORT – AMBER FRANCE, MS, MPH, IBCLC

Wood County WIC was highlighted by the Wisconsin WIC Program for its outreach activities, specifically with the farmer's market and provider referral system that was put into place. The Wood County WIC program also created a WIC 101 online module with voiceover that can be shared with providers and other agencies for training on what WIC is and what WIC provides.

Lynz Jordan was voted onto the board of the Wisconsin WIC Association. Betsy Mancl was voted onto the National WIC Association Board of Outreach.

Caseload for 2017 (Contracted caseload 1382)

	<u>Dec</u> <u>2016</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>Jun</u>	<u>Jul</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>Nov</u>
<u>Active</u> <u>(initial)</u>	<u>1336</u>	<u>1348</u>	<u>1368</u>	<u>1394</u>	<u>1371</u>	<u>1368</u>	<u>1388</u>	<u>1367</u>	<u>1454</u>	<u>1444</u>		
<u>Active (final)</u>	<u>1343</u>	<u>1368</u>	<u>1380</u>	<u>1394</u>	<u>1371</u>	<u>1391</u>	<u>1389</u>	<u>1423</u>	<u>1454</u>			
<u>Participating</u>	<u>1411</u>	<u>1439</u>	<u>1474</u>	<u>1467</u>	<u>1475</u>	<u>1482</u>	<u>1472</u>	<u>1496</u>	<u>1539</u>	<u>1512</u>		

Minutes of the Wood County Public Safety Committee

DATE: October 9, 2017

PRESENT: Mike Feirer, Dennis Polach, Joe Zurfluh, Brad Hamilton

EXCUSED: Bill Winch

OTHERS Bill Clendenning, Lori Heideman, Randal Dorshorst, Dara Hamm, Kelli Trzinski,

PRESENT: Nanci Kinney, Lance Pliml

LOCATION: Wood County Courthouse – Room 114

1. Call to Order:

Mike Feirer called the meeting to order at 1:00 p.m.

2. Review minutes of September 11, 2017 and September 19, 2017:

Motion by Hamilton, second by Polach to approve the minutes of the September 11, 2017 and September 19, 2017 meetings as presented. Motion carried unanimously.

3. Public Comments:

Bill Clendenning talked about items discussed at the Judicial and Legislative Committee.

4. Emergency Management Department:

a. Communications September 2017 Claims:

The Committee reviewed the Communications September 2017 claims.

b. Communications Report:

Steve Kreuser was not present at the meeting.

c. Emergency Management September 2017 Claims:

The Committee reviewed the Emergency Management September 2017 claims.

d. Emergency Management Activity Report:

Steve Kreuser was not present at the meeting.

5. Dispatch Department:

a. Dispatch September 2017 Claims:

The Committee reviewed the Dispatch September 2017 claims.

b. Dispatch Report:

The Committee reviewed the Dispatch Report as presented.

c. Staff Update:

Lori stated they hired two people. Of the two people, one started on October 2, 2017 and the other one started on October 9, 2017. They are fully staffed at this time. Lori discussed the potential loss of another staff member in the next couple of months.

d. Old Equipment to Norwood:

Lori discussed taking some of the old dispatch equipment from the basement and potentially moving it to Norwood. The current location at the Highway Department does not have any running water. Chairman Feirer asked Lori to look into the cost of moving to Norwood.

The Committee also discussed the possibility of having a mobile dispatch center, such as a trailer, so the dispatch center could go where it was needed.

6. Set date, time and location of next meeting:

November 13, 2017

1:00 pm

Wood County Annex-Marshfield

7. Humane Officer:

a. Humane Officer Report:

The Committee reviewed the Humane Officer report.

b. September 2017 Claims:

The Committee reviewed the Humane Officer September 2017 claims.

8. Coroner:

a. Coroner Report:

The Committee reviewed the Coroner report.

b. September 2017 Claims:

The Committee reviewed the Coroner September 2017 claims.

9. Sheriff's Department:

a. Correspondence:

Chief Deputy Dorshorst shared with the Committee that Sheriff Reichert received the Officer of the Year Award from the Family Center.

The remodeling of the Sheriff's Department has started. Chief Deputy Dorshorst said Sheriff Reichert is quite pleased with the progress of it. He further relayed that Reuben Van Tassel and the Maintenance Department are doing an excellent job.

b. September 2017 Claims:

The Committee reviewed the Sheriff's Department September 2017 claims.

c. Bond Electronic Monitoring:

The Sheriff's Department is using electronic monitoring in other areas. They have created a partnership with Probation and Parole, releasing Probation and Parole prisoners. Probation and Parole is quite happy with the partnership as they have somewhat of an antiquated system in comparison to the Sheriff's Department. The Electronic Monitoring numbers are on the rise as the Jail is currently releasing more Huber inmates out on electronic monitoring.

d. Updates:

Crimestoppers: See report.

Safe Ride Initiative: None.

Criminal Justice Task Force: None.

K9: See Report

Courthouse Security: See Report.

e. Jail Items:

All jail reports were reviewed.

Chief Deputy Dorshorst noted the Electronic Monitoring is going great this year and has eclipsed the 2016 total through September.

10. September 2017 Claims: Dispatch, Communications, Emergency Management, and Sheriff:

Motion by Hamilton, second by Zurfluh to approve the September 2017 claims of all Public Safety Committee Departments. Motion carried unanimously.

11. Agenda Items:

12. Adjourn:

Motion by Hamilton, second by Polach to adjourn at 1:32 p.m. Motion carried unanimously.

Minutes taken by Wood County Sheriff's Department.

Signed Electronically by Michael Feirer

Michael Feirer, Chairman
Public Safety Committee

MINUTES
 CONSERVATION, EDUCATION & ECONOMIC DEVELOPMENT COMMITTEE
 WEDNESDAY, NOVEMBER 1, 2017
 WOOD COUNTY COURTHOUSE, ROOM #115, WISCONSIN RAPIDS WI

Members Present: Hilde Henkel (via phone), Ken Curry, Bill Leichtnam, Robert Ashbeck, Adam Fischer, Harvey Petersen

Staff Present:

Planning & Zoning Staff: Jason Grueneberg and Kevin Boyer

Land & Water Conservation Staff: Shane Wucherpfennig

UW Extension Staff: Peter Manley, Jason Hausler, Katie Tomsyck, Laura Huber.

Others present: Bruce Dimick, Bill Clendenning, Nancy Eggleston, Lance Pliml, Dennis Polach

1. Call to Order- Vice Chairperson Robert Ashbeck called the meeting to order at 9:02 am.

2. Public Comments. No public comments.

3. Review Correspondence-

A. Jason Grueneberg shared that the Marshfield CVB requested their reimbursement for the State Fair booth.

B. Jason Grueneberg shared that a Hatch Event, an Economic Development competition will take place on November 9th from 6:00-9:00pm. A local resident will be competing for \$10,000 in startup cash.

4. Consent Agenda. The Consent Agenda included the following Items: 1) minutes of the October 4, 2017 and October 6, 2017 CEED meetings, 2) bills from Planning & Zoning, Land & Water Conservation and UW Extension and 3) staff activity reports from Jason Grueneberg, Adam DeKleyn, Justin Conner, Jeff Brewbaker, Stevana Skinner, Kim Keech, Victoria Wilson, Shane Wucherpfennig, Tracy Arnold, Adam Groshek, Emily Salvinski, Lori Ruess, Peter Manley, Matt Lippert, Jodi Friday, Chris Viau, and Laura Huber.

A. Minutes of October 4, 2017 and October 6, 2017. No additions or corrections needed.

Motion by Ken Curry to approve and accept the October 4th and 6th CEED Minutes as presented. Second by Bill Leichtnam. Motion carried unanimously.

B. Department Bills. No questions or comments.

C. Staff Activity Reports. No questions or comments.

Motion by Adam Fischer to approve and accept the bills from Planning & Zoning, Land & Water Conservation and UW-Extension, and staff activity reports as presented. Second by Harvey Peterson. Motion carried unanimously

D. Wisconsin Legislative Council Amendment Memo: Bill Leichtnam shared his concerns with what happened at the October 13th Legislation Council Meeting on Senate Bill 387, which differed from the memo included in the packet by Hilde Henkel. Bill passed out a 4-page document of an overview of that meeting to the committee. Lengthy discussion followed.

Motion by Bill Leichtnam to include the WCA Lobbying Priorities regarding Water Quality and Quantity as an agenda item at the next CEED committee meeting and to invite Dan Bar from the WCA to speak at the meeting. Second by Ken Curry.

Voting Ayes: Ken Curry, Bill Leichtnam

Voting Nays: Robert Ashbeck

Hilde Henkel- stated that the committee needs to focus on the things that have a better possibility of being worked on.

Adam Fischer-believes the Assembly will be busy campaigning

Robert Ashbeck and Harvey Peterson opposed due to the repetitive nature of the motion

Discussion: Lance Pliml stated that the committee should narrow down their exact priorities, and then give input to the Land Use and Environment Steering Committee. Bill responded that until there is something done state-wide he would like to continue the pressure on the state.

5. Risk and Injury Report. Nothing new to report this month.

6. Land & Water Conservation Department

- A. Review change to #801 - Animal Waste Storage & Nutrient Management Ordinance. Shane Wucherpennig passed out a revision of the pages in the packet and reviewed those changes. Adam Fischer stated that he would like more time to review the changes before they cast a vote. The committee asked Shane to revise the language on page 11 for better clarification. Discussion followed.

Motion by Adam Fischer to delay item this to the Nov 29th meeting and to add it to agenda. Second by Ken Curry. Motion carried unanimously.

- B. Review change to #802 - Nonmetallic Mining Reclamation Ordinance. Shane Wucherpennig gave an overview of the changes. Brief discussion followed.

Motion by Hilde Henkel to approve the changes to the #802 Nonmetallic Mining Reclamation Ordinance. Second by Ken Curry. Motion passed unanimously.

- C. Update on the Food, Land & Water Conference. Shane Wucherpennig gave a report on the conference. Bill Leichtnam also passed out handouts from that conference to the committee.
- D. Update on the 9-Key Element Planning Grant process for Mill Creek Watershed & 14 Mile Watershed. Shane Wucherpennig gave a brief historical overview of the grant. He explained that in order for counties to be eligible for Federal 319 funds or TMDL money from state, they must have a 9-Key Element Plan developed. Shane was contacted by the DNR to apply for a grant in which grant funds can be used to help offset the writing costs for the 9-Key Element Plan. He submitted two grant applications, one for the 14-Mile Creek and one for Mill Creek, and the grants were approved. There will be \$22,000 available for the Mill Creek plan and \$25,000 for 14-Mile Creek plan. Shane explained that if those plans are accepted, it could open up substantial funding from the EPA. Shane also shared that January 1st, 2018 is the deadline to apply for state MDV funds, in which we are earmarked for \$80,000 in 2018. If the LWCD applies for these funds, they will most likely use the grant funding to contract someone to write the plans.
- E. Update on the Land & Water Management Plan – 5 year review. Shane Wucherpennig shared that the next 5-year review has been scheduled for February 5th 2019.

- F. Discuss #3 and #4 of Supervisor Leichtnam's recommendations. Bill Leichtnam introduced Recommendation #3.

Bill Leichtnam made a motion for Shane Wucherpennig to do a presentation to the County Board about the dangers of nitrates on sandy soils in the southeastern part of the county, and how the soil differs from the -northwestern part of the county. Ken Curry seconded the motion.

Discussion: Adam Fischer asked that Shane do the presentation for the CEED committee, and then if the committee believes there is merit; give the presentation to the County Board. Bill Leichtnam agreed and Adam Fischer asked to amend the motion to give the presentation to CEED instead. They will also invite the director from the Water Treatment plant and the Groundwater Guardians to the meeting. Hilde Henkel suggested adding this to the January CEED meeting agenda. Peter Manley stated that he could ask Kevin Masarik to help with the presentation.

Amended motion: Motion by Bill Leichtnam for Shane Wucherpennig to give a presentation at the January CEED committee meeting about the differences of the dangers of nitrates in the sandy soils of the southeastern part of Wood County versus the soils of the northwestern part of the County. Second by Ken Curry. Motion passed unanimously.

In recommendation #4 Bill Leichtnam explained that contaminated private wells are preventing landowners from selling their property. He recommends that a study be done by gridding the county into two-mile squares and taking water samples from each unit. Nancy Eggleston shared the data from well water samples taken in the northern part of the county. Citizen Bruce Dimick suggested that if a study be done, he would recommend using UW-Stevens Point's homeowners package. Lance Pliml stated that he has no problem with individual testing their water, but disagrees with the County paying for or forcing people to test their water. Discussion followed. Lance Pliml then suggested doing a public service announcement about well water testing in the areas that are testing positive for high nitrates. Discussion followed.

Harvey Petersen and Hilde Henkel were excused for the remainder of the meeting.

7. UW Extension

- A. Budget Update. No updated needed at this time.
- B. UW System Restructure. Jason Hausler passed out an article from the Milwaukee Journal Sentinel about the UW-Extension restructure to the committee. He explained that UW-Extension will become part of UW-Madison, and that this decision still needs to be voted on by the University Board of Regents. Jason shared that he doesn't anticipate any changes to Cooperative Extension outside of administrative changes. He assured that county contracts with cooperative extension will be maintained.
- C. Staffing Updates & nEXT Gen. Jason Hausler shared that the 4-H Program Coordinator Position has been posted. The anticipated start date for the position is February 1st.
- D. Visioning Session Update. The Visioning Session will be held on November 29th at 12:00pm at the McMillan Library. A small lunch will be provided. Following the session, there will be a short, formal meeting of the CEED committee.
- E. Wood County 4-H Introduces Youth to Electricity. Laura Huber gave an overview of the STEM grant. With grant funds, she started a 4-H STEM SPIN Club and explained that

youth do not have to belong to a traditional 4-H club to participate. Youth are learning technical skills with electricity and soft skills while presenting their projects. Each youth who participated also received a Learn to Solder Kit. Laura also highlighted the need for understanding math concepts with projects like this. Adam Fischer wanted to applaud this effort towards workforce development.

8. Economic Development

- A. Update from Marshfield Economic Development Board – Jason Angell was not present to present. Jason Grueneberg shared Jason Angell is taking an opportunity in Arizona, and that his last day will be at the end of December. Jason Angell asked to be put on the agenda for the December meeting.

9. County Surveyor

- A. County Surveyor Annual Report – Kevin Boyer shared his annual report with the committee. He stated that Wood County is now 100% monumented. This makes private surveying properties much more affordable for county residents. Brief discussion followed.

10. Planning

- A. Discussion and possible action on Senate Bill 387 (Homeowner Bill of Rights). Jason gave an overview of the bill and shared a handout showing the summary of the hearing on October 19th. He shared that there is an option for the County to pass a resolution in support or against the bill. Jason believes this will pass. Bill Leichtnam believes the committee should wait to take any action.

11. Schedule Next Meeting

The next regular CEED meeting is scheduled for Wednesday, December 6th at 9:00 a.m. at the Wood County Courthouse in Room #115.

12. Agenda items for next meeting

- A. #5 and #6 of Supervisor Leichtnam's 9 recommendations for clean water in Wood County.

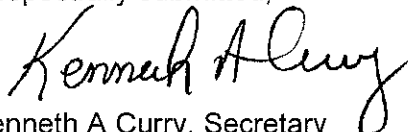
13. Schedule any additional meetings if necessary.

A special CEED meeting will be held immediately following the UW-Extension Visioning Session on November 29th.

14. Adjourn.

Motion by Bill Leichtnam to adjourn at 12:25 pm. Second by Ken Curry. Motion carried unanimously.

Respectfully submitted,



Kenneth A Curry, Secretary

Minutes by Katie Tomsyck, UW-Extension

Review for submittal to County Board by Ken Curry (approved on November 07, 2017)

4

Golden Sands Resource, Conservation & Development Council, Inc.
Personnel/Finance Committee Meeting Minutes
September 21, 2017
Golden Sands Office, Stevens Point, WI

Call to Order: Ed Hernandez called the meeting to order at 9:04 a.m.

Attendance: Al Barden; Gary Beastrom; Reesa Evans; Ed Hernandez; Denise Hilgart; Joel Kuehnhold; Hugh O'Donnell; Amy Thorstenson. Ed Miller and Deb Jakubek were not present.

Minutes: Motion made by Barden, seconded Beastrom, to approve minutes of the last meeting. Motion carried unanimously.

Closed Session: None necessary.

Treasurer's Report: Hilgart passed out the treasurer's report, along with separate sheets outlining credit card specifics. The \$10,000 transfer previously voted to be moved to the contingency account was completed. Some of the reimbursements from the WDNR have been received. Two large expenses occurred in the last two months: \$3380 for restocking bobbers and \$1915.90 for a shoreland mailing. The plant sale project with Paul Skawinski resulted in \$231 income for GS. Motion by Barden, seconded by O'Donnell, to forward to the full council. Motion carried unanimously.

Financial Procedures:

Joe Piechowski Memorial Fund: The interpretive sign design has been approved; the sign is being prepared. It will be about 2 feet by 3 feet. There is a temporary interpretive sign in place. The smoke tree was also planted and is marked by an orange ribbon and a green flag.

Development and Fundraising: The plant sale was already discussed. Nothing new for the direct marketing project. Kuehnhold has been to all county LWCC meetings except Adams and may wait until 2018 for it. The annual appeal will go out this afternoon. Press releases were sent out for the 45th Anniversary open house today.

Staff & Membership:

Membership Dues: All counties except Marathon, Monroe and Outagamie have been received. Amounts varied from \$350 up to the full \$1900 dues level.

Council Purchases: There was discussion about how to reimburse Hamerla for the use of his motorboat for GS activities. Thorstenson will look into it further. One option would be to use the schedule put out by the Wisconsin DOT for equipment use. New GPS units will be needed. A donor database is being prepared. No further action on Mail Chimp.

Insurance & Benefits: Discussion was had about the benefit regular employees currently receive to use toward purchase of health insurance. Motion made by Evans, seconded by Barden, to

bump up the payments from \$100 per paycheck to \$150 per paycheck for those employees qualified.
Motion carried unanimously.

Personnel Policy & Procedure Handbook:

Quarterly Newsletter: A framework has been developed, and a draft is in process.

Website: Nothing new.

Other Business: None.

Adjournment: The meeting was adjourned at 9:46 a.m. upon motion made by Beastron, seconded by Barden.

Respectfully submitted,

Reesa Evans
Secretary, Golden Sands RC & D

4

Golden Sands Resource Conservation & Development Council, Inc.
Forestry / Agriculture / Wildlife Committee Meeting Minutes

September 21, 2017

Golden Sands RC&D Office
Learning Landing– 1st Floor
1100 Main Street
Stevens Point, WI

10:00 – 11:00 AM

Call to Order -----Barden
Those in attendance included Ben Stanfly, Al Barden, Hugh O'Donnell, Gary
Beastrom, Joel Kuehnhold, Denise Hilgart. Meeting was called to order by
President Barden at 10:03

Introductions -----Committee
Introductions were skipped since it was such a small group
Approve Minutes -----Committee
Hugh moved to approve, 2nd by Ben
Project Updates-----Staff

- EAB project-has been concluded and are working on closing the grant. No new communities have expressed interest in EAB planning.
- Bluebird/Bathhouses-scheduled meeting with tech ed teacher at Tomorrow River High School to discuss supplies needed and timeline for the project.
- Tree Shelter Sales-Mailing is ready for over 500 people to get the word out regarding the sale, ahead of the county mailings.
- Neighborhood Gardens-Franklin St. site has been doing really well, kept up and organized. Garden manager at the Cornell/Whitney St. dropped the ball, received complaints that the lawn wasnt mowed, tree branches were in the gardens, and general unkemptness. Joel talked with the manager, made arrangements to have the lawn mowed. Still looking for funds for the upgrades needed at the garden.
- Technical Service Provider Work-Have at least 6 plans going right now. New plan in Clark county, excited to see the partnerships we can make there.

- Downtown Greenspace-A sign prototype is posted in the greenspace today. We were hoping to have the sign done, but we are waiting on Jennifer Glad and Mike Beacom
- Woods & Wildlife for Today & Tomorrow-Have met with Josh Benes and he is interested and ready to take the project over.
- Grassworks Grazing Grant-The Grazing for Professionals workshop was well attended and went over really well. Bill Kolodziej was the speaker, we were the host. A scheduled pasture walk for 9/22 and 11/12. More information to follow as it gets closer.

New Projects Ideas/Approval-----Committee
 Other Business -----Open

- Adjourn ----- Committee
 Hugh moved, Gary seconded at 10:40

4

Golden Sands Resource, Conservation & Development Council, Inc.
Water Committee Meeting Minutes
September 21, 2017
Golden Sands Office, Stevens Point, WI

Call to Order: Al Rosenthal, acting chair, called the meeting to order at 10:00 a.m.

Attendance: Anna Cislak; Paul Daigle; Reesa Evans; Chris Hamerla; Brian Haase; Ed Hernandez; Bill Leichtnam; Paul Pisellini; Al Rosenthal; Amy Thorstenson;

Addition to Agenda: Water Quality Credit Trading activities was added to the agenda.

Minutes: Motion made by Leichtnam, seconded by Hernandez, to approve minutes of the last meeting.
Motion carried unanimously.

New Projects: Thorstenson announced that GS intends to apply for a WDNR grant for funds to cover a Regional AIS Coordinator for 8 counties. She was told that what did get funded last time barely made it, so she needs to know from the counties the status of the in-kind match and cash contributions from each county. The WDNR appears to be putting more emphasis on cash contributions as a way of measuring the depth of county commitments to such projects.

Water-Quality Credit Trading: Considerable discussion was had about various aspects of water quality credit trading, partly because GS was approached about being an agent for water quality credit trading. This could involve watershed planning issues, liability, and multi-discharge variance projects. It appears that the Wisconsin River TMDL, which was originally due out in 2017, is more likely to be released in 2019 or so. Ultimately, the consensus was that there were still too much information lacking to make any decisions about GS to these issues, but several possible supporting roles for GS were discussed, as counties see increased needs for certain services coming in the future.

Staff Updates:

Hamerla: (Golden Sands): Hamerla showed the trappers AIS brochure he developed with a GS intern. The WDNR will print up about 2000 to see how they are received this year. If successful, the WDNR may print more. He will continue to work on AIS outreach to trappers.

Cisar (Golden Sands): She has been working on flowering rush identification and removal, especially on Weyawega Lake. Green Lake wants to install some boat washing stations, so she is looking into those issues. Asian claims were discovered in Stratton Lake.

Thorstenson (Golden Sands): A Waupaca Field Day is coming up for some 330 students with 15 stations. She is also seeking divers who can hand-pull EWM in deeper water for 2018.

Leichtnam (Wood): The governor is due to sign the state budget today; it is unknown whether he intends to veto any of the groundwater-related parts. \$400,000 is proposed for a study of the Central Sands Hydrology.

County Reports: Due to the discussion about water quality credit trading, there wasn't time to get updates from the counties.

Adjournment: Upon motions by Haase/Leichtnam, the meeting was adjourned at 10:59 a.m.

Respectfully submitted,

Reesa Evans
Temporary Recording Secretary

Golden Sands Resource, Conservation & Development Council, Inc.
Regular Business/Executive Committee Meeting Minutes
September 21, 2017
Golden Sands RC & D Office, Stevens Points, WI

Attendees: Al Barden (Member-at-Large); Gary Beastro (Marathon); Steve Bradley (Portage); Paul Daigle (Marathon); Reesa Evans (Member-at-Large); Ed Hernandez (Waushara); Brian Haase (Waupaca); Denise Hilgart (Golden Sands); Matt Komiskey (Juneau); Joel Kuehnhold (Golden Sands); Bill Leichtnam (Wood); Hugh O'Donnell (member-at-large); Paul Pisellini (Adams); Al Rosenthal (Marquette); Ben Stanley (Taylor); Amy Thorstenson (Golden Sands).

CALL TO ORDER: The meeting was called to order by President O'Donnell at 11:08 a.m.

INTRODUCTIONS: At the request of O'Donnell, everyone attending verbally identified himself or herself and named the organization and/or county being represented.

APPROVAL OF MINUTES: Motion made by Clendenning, seconded by Rosenthal, to accept the minutes of the July 2017 meeting as written. Motion carried unanimously.

TREASURER'S REPORT: The treasurer's report for July and August 2017 was passed around. Hilgart indicated the only out-of-the-ordinary expenses were a large payment for a reordering of bobbers and shoreland mailing. Otherwise, dispersals and receipts were fairly standard. \$10,000 was transferred to the contingency fund. No use of the contingency fund. Motion made by Evans, seconded by Barden, to accept the treasurer's reports and place them on file for review. Motion carried unanimously.

OLD BUSINESS:

Wisconsin RC & D Update: Barden reported on the July 21, 2017 state meeting which 4 councils attended. Taglines for the branding initiative and qualifications for WDNR grant eligibility were discussed and will be reported on at the next meeting on October 27, 2017. The MOU with the NRCS has been signed by all the parties.

3-Year Plan Steering Committee: Kuehnhold will be forwarding a draft of the plan and looking for input, so that it may be finalized at the November meeting. It would not go into effect until next year.

Joe P Memorial: The final sign design has been approved, includes memorial text about Joe. The 2 foot by 3 foot sign is in the process of being prepared. Currently there is a temporary sign. The smoke tree to honor Joe Piechowski has been planted. It is not certain that there are funds left for an individual brass sign for the tree honoring Joe.

Update on Groundwater Legislation: Leichtnam reported that there has been little activity of water-related legislation. However, the governor is due to sign the state budget today, with it unknown as to whether he will veto any of the groundwater portions. (*It was later reported in the meeting that the governor had only vetoed one groundwater-related item.) This includes \$400,000 earmarked for a study of Central Sands Hydrology.

Branding Initiative: The branding tagline (Conservation That Works!) has now been trademarked for state RC & Ds—there is some discussion that it may be taken nationwide.

NEW BUSINESS

45th Anniversary Celebrations: The open house for the 45th Anniversary of RC & Ds will be held in the Golden Sands office today after the meeting. Cake and coffee will be available.

COMMITTEE REPORTS:

Personnel/Finance Committee Report: Evans reported on the meeting this morning. Hilgart distributed the most recent treasurer's report. The \$10,000 transfer to the contingency fund was completed. The largest expenses were for bobber purchase and a shoreland mailing. The committee voted to pass the treasurer's report on to full council. The sign design for the green space, which includes notation about Joe Piechowki, has been approved. The sign is being prepared. The smoke tree has been planted. It is currently marked by an orange ribbon and green flag. Over \$230 were cleared for GS from the plant sale done in conjunction with Paul Skawinski. It may be repeated next year. No new activity for the direct marketing project. Kuehnhold has appeared at all county LWCC meetings except Adams; he may wait until next year for that one. The annual appeal is scheduled to go out this afternoon. A press release was sent out for the 45th Year Anniversary open house set for later today in GS offices. The only counties who haven't paid any dues for 2017 are Marathon, Monroe and Outagamie. The others paid from varying amounts from \$350 up to the current dues level of \$1900. Reimbursement options for the use of Chris Hamerla's boat for GS activities was discussed. Using the DOT rates may be the easiest option. New GPS units will be needed soon. The donor database is still being developed. The PF Committee voted to increase the payments made to regular employees each paycheck towards medical insurance from \$100 each to \$150 each paycheck. A newsletter framework has been developed, with preparing a draft in progress. Nothing new on the website.

Forestry/Agriculture/Wildlife Committee Report: Kuehnhold outlined today's meeting. Students at the Tomorrow River High School will prepare bluebird kits. Tree shelter information will go out to counties soon so that information can be included in county tree sale brochures. A fuss about one of the neighborhood gardens was settled. Kuehnhold is trying to finish outstanding grazing planes, especially in Clark County. A good candidate to take over the Woods & Wildlife project has been found. Pasture walks are planned for Almond and Rosholt. Work on EAB projects is wrapping up.

Water Committee Report: Evans reported on today's water meeting. A discussion in Water Quality Credit Trading was added to the agenda. Thorstenson reported that GS will apply for an AIS Regional Coordinator grant in December 2017. Counties still interested in participating need to let her know their level of commitment—this should include both in-kind and cash contributions they are willing to make. The WDNR reported to her that the GS application was barely funded last time because it was looking for more cash match commitments from the counties and lakes. A long discussion on various aspects of the proposed Water Quality Credit Trading program was held. Apparently, GS was recently approached about being a water quality crediting agent for various entities. Ultimately it was decided by consensus that there were still too many holes in information available to make any decisions at this time. Hamerla showed the trappers brochure he and an intern prepared. The WDNR is printing 2000 to be distributed

this year. If there is a positive reaction, more printing may occur. Cisar has been training volunteers on flowering rush identification and removal and is looking into boat washing stations for Green Lake. Asian clams were found in Stratton Lake. A Waupaca County Field Day is coming up for about 330 students with 15 stations. Leichtnam reported that the governor is due to sign the state budget today; it is unknown whether he will veto any of the groundwater-related items.

Motion made by Rosenthal, seconded by Beastrom to approve reports. Motion carried unanimously.

NEW PROJECTS: None.

STAFF/PROJECT UPDATES: Written staff reports are available today for anyone who wants to take a copy.

AGENCY/PARTNER REPORTS: None.

OTHER REPORTS: A card for Ed Miller and his wife, who are currently in a rehabilitation center recovering from an automobile accident, was passed around for signing.

NEXT MEETING: The next meeting will be November 16, 2017.

ADJOURNMENT: The meeting was adjourned at 11:37 a.m. on motion by Barden, seconded by Beastrom.

Respectfully submitted,

Reesa Evans
Secretary, Golden Sands RC & D

H

Activities Report for Adam Groshek – October 2017

Land and Water Resource Management Program/Animal Waste Storage Ordinance/CREP Activities:

~Well decommissioning plan for Chris Pupols.

~CREP environmental benefit reports, scheduling office visits, contract signing and discussion, and GIS field tracking and documentation for Steven Wehling, Brockman's, Triple P Dairy, Richardson's, and Glen Peplinski.

~Stakeout, construction inspection for concrete/clay liner, alleviation of construction issues due to rain, redoing some of the clay liner, elevation discrepancies, etc of Tom Hamus's newly reconstructed manure storage facility.

~Attendance of the CEED tour to showcase Land & Water Conservation, Planning & Zoning, Surveying, & Economic Development projects throughout Wood County.

~UW-Extension wetland/un-productive farm field areas to take advantage of water control to prevent flashy runoff and flashy nutrient delivery to surface waters.

~DNR TMDL webinar discussing the TMDL process and tools available to view all collected data on impaired waters in the state.

~Review of the new 313 standard-Waste Storage Facility that was adopted in October to coincide with the updated National 313 standard last year. New standard puts more restrictions of building waste storage facilities in environmentally sensitive areas.

~Filling in for Shane for the "Business after 5" supper and tours to showcase the LWCD office in the RiverBlock building.

**Activities Report for Emily Salvinski
October 2017**

- **Monday, October 2.** Updated numbers for NMFE report (for DATCP), plugged in numbers for final NMFE reimbursement request, started putting together NMFE extension request.
- **Tuesday, October 3.** Created mailing list for 2018 NMFE mailing
- **Wednesday, October 4.** Completed mailing list, merged into Publisher. Created shapefile for NMFE participants. Searched for and downloaded Portage aerial for GIS for fields extending to other side of boarder.
- **Thursday, October 5.** Added 2016 info to new NMFE shapefile. Organized website info. Attended staff meeting.
- **Friday, October 6.** Attended CEED Tour
- **Monday, October 9.** Vacation Day
- **Tuesday, October 10.** Learned how to reserve rooms in outlook, sent Environmental Education webpage materials to IT, listened to Tracy's radio spot, worked with AutoCad, started working on Wildlife Damage webpage.
- **Wednesday, October 11.** Helped Tracy with deer damage program.
- **Thursday, October 12.** Attended Technical Tour in Sheboygan Falls.
- **Friday, October 13.** Created new database for well info use, sent further website edits to It, listened to legislature meeting.
- **Monday, October 16.** Helped Tracy with wildlife damage program, read through manure ordinance to make edits.
- **Tuesday, October 17.** Put together office chairs. Added parsnip site found while walking fields to database, helped asses soybean damage.
- **Wednesday, October 18.** Matched parsnip IDs in database to document/form, worked on webpage.
- **Thursday, October 19.** Streamflow monitoring and seed collection for pollinator project.
- **Friday, October 20.** Went on a complaint investigation. Continued seed collection. Added new NMP acres to database and other files.
- **Monday, October 23.** Meeting with Golden Sands RC&D on newish program. Worked on seed packets, collected seed from landowner.
- **Tuesday, October 24.** Assisted with test hole dig, discussed cost share with landowner. Attended Central Sands groundwater group meeting.

Activities Report for Lori Ruess – October 2017

- Answered telephone and front desk questions.
- Mail pickup/delivery - Courthouse.
- Reviewed general ledger and payroll registers and completed journal entries to correct September payrolls.
- Completed September sales tax report and submitted report to Finance.
- Assisted Tracy with CEED tour preparation.
- Attended October 5th staff meeting and typed minutes.
- Attended October 6th CEED meeting and tour and typed minutes.
- Submitted the following CREP agreements along with necessary attachments to DATCP:
 - Russel & Arlene Brockman
 - Jeffrey & Susan Richardson
 - Glen Peplinski
- Completed cost-share contract for Nathan & Lynette Wolosek – Cover Crops & Residue Management.
- Completed cost-share contract for James Coenen – Cover Crops.
- Collected wildflower seeds for pollinator project with Tracy and Emily.
- Assisted Tracy with October stream flow monitoring.
- Completed draft of Wildlife Damage third quarter reimbursement request.
- Completed CREP Annual Report and mailed to DATCP.
- Worked with Scott Karel, DATCP, on requested recorded FPP documents for Mark & Donna Feirer.
- Working on Conservation Connection newsletter and the 2018 tree and shrub order form.
- Contacted Kelli in HR regarding errors on payroll register report.
- Completed journal entry request for monthly fuel charges and vehicle maintenance/repair from Highway Dept. and forwarded to Finance.
- Updated Nonmetallic Mining Reclamation Ordinance with proposed changes.
- Organized County Board and CEED packet information and took to County Clerk's office.
- Attended Benefits Open Enrollment meeting.
- Attended October 25th Employee Feedback meeting.

Activities Report for Tracy Arnold 10-2017

Wildlife Damage Abatement and Claims Program

- Maintaining DNR database with current Wood County information
- Continue to enroll landowners for the 2017 year
- Working to start/complete Ken Rezin Cranberry permanent woven wire fence
- 2 fences failed inspections for the year, working on getting those back into compliance
- Met with numerous landowners about shooting permits to evaluate crop damage amounts
- Justifying wildlife damage on numerous fields requesting shooting permits
- Met with 1 additional landowners interested in permanent fences
- Completed 800 acres of corn appraisals
- Completed 450 acres of soybean appraisals
- Conducted site visit for a failed fence, repairs were made and it now passes. Submitted required paperwork
- Numerous landowner calls about damage now that they are in the fields harvesting. Site visits to discuss program

Non-metallic mining reclamation program

- No forfeiture payment from B & R Excavating to date (since June 12, 2013)
- Updating NMM databases
- Site visit to Badger Sandstone, numerous discussion with Andy Nelson from ERC
- Investigated several complaint calls that came in regarding mining
- Preparing for 2017 NMM inspections
- Reviewed Wood County ordinance 802 for changes, presented to Shane Lori

Land and Water Conservation

- Entering stream flow data into the SWIMS database for 16 sites (authorized by state to enter data)
- Completed stream flow on Two Mile, Blood Run and Five Mile
- Chair of the Youth Education Committee for the WI Land+Water
- Secretary of the North Central Land and Water Conservation Area Association
- Continue planning the North Central Land and Water Conservation Area Association February meeting in Wisconsin Rapids.
- Facilitated the 2018 Fall CEED Tour with Land & Water, UWEX and Planning and Zoning
- Highlighted the Pittsville Rusty Crayfish Trapping Program on both WDLB in Marshfield and WFHR in Rapids with 4 high school students
- Collected numerous species of wildflower seeds for the 8 County wide Regional Pollinator Partnership
- Wrote a letter of support for Golden Sands RC&D, per Shane request
- Coordinating meeting with Golden Sands RC&D a new program they would like to work on in Wood County, per Shane request
- Created a PowerPoint presentation of our department for the special CEED meeting with local legislators
- Met with RC&D, DNR regarding the Woods and Wildlife for Today and Tomorrow Project
- Working on order forms and tree descriptions for the 2018 tree sale
- Requested new tree sale program from IT, current one is from 1995



Activities Report for Shane Wucherpennig October 2017

- **October 2** – Attended judicial & Legislative meeting.
- **October 2** – Worked on Construction plans for 2017 projects.
- **October 3** – Attended Executive Committee meeting.
- **October 4** – Attended CEED meeting.
- **October 5** – Held Department Staff mgt.
- **October 6** – Attended 2017 CEED Conservation
- **October 9** – Worked on Construction plans for 2017 projects.
- **October 10** – Wetland Field Day and Focus Group and tour of Mill Creek Watershed.
- **October 11** – Met with Jessica & Craig Brandl to sign CSA, Permit & discuss projects.
- **October 12** – Attended WI Land + Water 2017 Fall Technical Tour in Sheboygan County.
- **October 13** – Meet with Legislators at The Wood County LWCD Office.
- **October 15-17** – Attended Food, Land & Water Conference in Elkhart Lake
- **October 14** – Worked on Construction plans for 2017 projects.
- **October 15** – Inspection of work with Badger Sandstone Site.
- **October 15** – Took Silver truck in for repairs.
- **October 18** – Worked on Construction plans for 2017 projects.
- **October 19** – Worked on Construction plans for 2017 projects.
- **October 20** – Attended a PACRSD Mgt.
- **October 23** – Hosted The Woods and Wildlife for Today and Tomorrow Project at LWCD Office.
- **October 23** – Working Lunch with Adams, Wood & Waushara County Cons.
- **October 23** – Fourteen mile Creek 9-Key Plan Development mgt. with DNR & Wood, Adams, Waushara Counties
- **October 24** – Test hole Dig for Jim & Leslie Jagodzinski farm.
- **October 24** – Met with James & Leslie Jagodzinski to discuss robot barn expansion.
- **October 25** – Attended Central Sands Lakes Study County Conservationist Meeting in Waushara County.

October 13, 2017
Face to face with legislators

At the May special CEED meeting, Jon Hochhammer offered to set up a meeting with legislators to convey concerns about water issues. This meeting was delayed until after the budget was set, but the date of October 13 was offered.

WCA's Dan Bahr, Senator Patrick Testin and Rep. Scott Krug came to L & WCD for the discussion, which started with a 2 page list of concerns and proposed solutions which Supervisor Bill Leichtnam had prepared. Bahr noted that some of the items would not pass even in previous administrations and had no chance now. He also pointed out that extreme statements of dire outcomes discredit the legitimate activists.

Krug clarified the legislative process and suggested that incremental efforts where bipartisan support could be found were the most effective. It is important that some environmental groups testify in support of any bill to get it passed. He discussed the Kohls Krug bill from previous session which could come back with environmental support.

I really appreciated the time given by the legislators and WCA and the practical advice on how the process for legislation works. Both of them seemed well informed on the issues and open to conversation.

Hilde Henkel

Conservation, Education & Economic Development Committee Report for the month of October 2017

PETER MANLEY

Wood County UW-Extension, Community Resource Agent

- I attended and processed paperwork related to the October 4 CEED meeting. I have also been transferring duties to Jason Hausler, Area Extension Director.
- I co-taught a COLORS workshop for the annual conference of Child Support workers.
- I facilitated a leadership retreat, October 19-20, in Roholt. This begins a 9-month experience for younger workers.
- We have a Civil Rights Review in November and on three separate days we began preparing for this review.
- I met with Madeline Pelz, Wisconsin Rapids Planning Department to discuss projects. I conducted several strategic planning efforts.
- The planning for the Marshfield Area Pet Shelter drew to a close and I forwarded them a report. The first strategic issue they are addressing is their organizational structure.
- I continued to meet with Nekoosa community leaders on their community strategic plan. They have identified and prioritized strategic issues. Adam Dekleyn from the Planning and Zoning Department is also working with them on a community survey.
- I also met with Marsfield Clinic staff for an annual update of the Healthy Lifestyles strategic plan.
- I facilitated a meeting of the Central Sands Groundwater Group, where we learned about nearby wetland projects from Tracy Hames, Wisconsin Wetlands Association.
- I facilitate an Employee Feedback meeting, October 25.
- I conducted a live WDLB call-in radio show, October 31.
- On the state level, I made input into the Standards Rank and Promotion Committee regarding tenure. I listened in on a teleconference regarding benefits.

MATT LIPPERT

Wood County UW-Extension, Agriculture Agent

- The Wisconsin State Cranberry Growers Association after several years of planning and fund raising has purchased a cranberry marsh in the Black River Falls area to serve as a research station for our state. I attended a meeting with specialists from UW-Madison as we toured the new marsh and made plans on how to best use this resource.
- I interviewed on WDLB and WFHR.
- I coordinated the all committee meeting; now happening monthly for Farm Technology Days.
- I attended the fund raising committee meeting for Farm Technology Days
- I attended the Executive committee meeting for Farm Technology Days
- I attended and assisted in the show ring for World Dairy Expo held in Madison, Wisconsin.

- I hosted the UW-Extension Department of Agriculture and Life Sciences, Standards, Rank and Promotion committee the committee met over two days to review portfolios considered for granting of tenure. We reviewed five applicants in October after having reviewed some of this also in August and September.
- I prepared along with colleagues plans for our upcoming civil rights review.
- I attended a program about farmland prices and rental rates for central Wisconsin.
- I plan to attend a session of the Central Wisconsin Ground Water Committee.
- I organized a pasture walk in conjunction with the USDA-NRCS. We had about 30 people attend.

JODI FRIDAY

Wood County UW-Extension, FoodWise Nutrition Educator

- Participated in the UWEX Wood County Civil Rights Training call (10/2)
- Supported the Courthouse United Way Walking Taco Fundraiser (10/5)
- Attended the Mead Healthy Families Committee meeting (10/6)
- Listened to the Shopping Matters Store Tour Wisline (10/9)
- Meet with mentee Zina Soltis from Waushara County to provide direction on the Title Review Process (10/11)
- Taught the first lesson in the new series Eating Smart Being Active. Lessons will continue Wednesday evenings for the next 9 weeks. (10/11, 18 & 25)
- Completed Pre-Evaluations with 5th Graders from Mead, Grove & Howe Elementary (10/12&13)
- Presented at FoodWise New Colleague Training in Madison focusing on Classroom Management Techniques and Effective Communication with Schools (10/16)
- Taught "Saving Money at the Store" to South Wood County Emerging Pantry clients for my Healthy Cents series. Participation continues to grow for these lessons (10/17)
- Participated in Civil Rights Prep meetings to prepare for our November Civil Rights Review (10/18 & 30)
- Attended the quarterly Recreate Health meeting (10/19)
- Taught in 11 classrooms to over 200+ 5th graders at the end of the month. The lesson series will continue into December for 5th graders.
- Participated in the Wood/Portage County FoodWise team meeting (10/23)
- Attended the Community Food System meeting (10/25)
- Participated in the Area 7 planning meeting. A meeting will be held in February to bring all of Area 7 together for our first face-to-face combined meeting. (10/26)
- Participated in weekly Wood County Staff meetings (10/2, 9, 16, 23 & 30)

CHRIS VIAU

Wood County UW-Extension, 4-H Youth Development Educator

The following is a summary of Youth Development activities:

4-H Club and Program Management:

- 4-H Leader Training- National E-Forum Series, Session 1

- Leadership Washington Focus Trip Planning and Logistics
 - 2018 program start-up. Answer questions, Reservations
- 4-H Club and Volunteer Management concerns
 - Annual Enrollment
 - Volunteer Background Check support (new process implementation)
 - 4-H Club transitions
 - Leadership changes and club dissolution
 - New Volunteer Training-6 attendees

Central WI State Fair

- Work with office staff to ensure completion of Jr. Fair Tasks
- Premium Check Processing
- Post-Fair Reports
- October Jr. Fair Board Meeting
 - 2017 Fair evaluation, judge selection process, potential schedule changes

Other

- Real Colors workshop at WSCSEA Conference- Host by Wood Co. Child Supporter

Administrative

- State and Regional Phone Conferences and Meetings
- Reorganization Updates
- 4-H Program Coordinator Hiring Process
- 4-H Youth Development Liaison Responsibilities- 25% FTE

Laura Huber

Wood County UW-Extension, 4-H Program Assistant

- Coordinated National 4-H Week promotion for Wood County 4-H which included a lawn display contest and a month-long display at the Everett Roehl Marshfield Public Library
- Taught electricity project meetings for the new SPARKS SPIN club (1,8, 15, 22, and 29 October.)
- Attended the Kids Yoga SPIN Club meetings on 12 and 26 October.
- Prepared materials for and edited the Youth Connections Wood County 4-H newsletter.
- Attended the Farm Technology Days meeting and the Junior Fair Board meeting on Wednesday, 18 October
- Co-taught the Volunteer in Preparation course for new adult 4-H volunteers on 19 October.
- Planned a tour of the Marshfield Fire Department for Wood County Cloverbuds on October 21. Ten Cloverbuds and four PALS members participated.
- Assisted office in preparing for the upcoming Civil Rights review.
- Attended a webinar to prepare for the November 4-H adult leader training "STEMming into Agriculture" on 23 October.

TO: Conservation, Education & Economic Development Committee

FR: Jason Grueneberg, Planning & Zoning Director
Adam DeKleyn, County Planner
Justin Conner, GIS Specialist
Jeff Brewbaker, Code Administrator
Stevana Skinner, Code Technician
Kim Keech, Admin Services 5
Victoria Wilson, Admin Services 4

RE: Staff Report for November 1, 2017

1. Economic Development (Jason Grueneberg)

- a. Marshfield Business Council – On October 31st, I attended the Marshfield Business Council meeting. Items that were discussed included Wenzel Family Plaza progress, and an update on Workforce and Economic Development issues.
- b. Marshfield Economic Development Board – On October 5th, I attended Marshfield Economic Development Board meeting. Some of the items discussed included progress of the Wenzel Family Plaza, advancing redevelopment plans in targeted areas of the city, and discussion of Job Center funding allocation.
- c. Central Wisconsin Economic Development (CWED) Fund Board Meeting – On October 18th, I attended the CWED board meeting. At the meeting one loan request was approved, current financials were reviewed, and a loan fund administrator update was provided.
- d. River Block Business After Hours – On October 18th, I attended and helped to host the ribbon cutting and Business After Hours event at River Block. The event was well-attended and County Supervisors and Staff did an outstanding job planning and hosting the event.
- e. Wisconsin Rapids Triangle Development Meeting – On October 23rd, I attended a meeting to discuss development ideas for the “Triangle Development” which is located directly west of the Courthouse. Market-rate residential along with other commercial and retail uses are anticipated on the property. There is hope that new market tax credits can be applied to the project to help offset some of the costs. More discussion regarding this development will take place in the future.
- f. Nekoosa Strategic Plan Meeting – On October 23rd, I attended the Nekoosa strategic planning meeting. Primary focus of this meeting was to take a first shot at identifying strategic issues in the City.

- g. Marshfield Downtown Meeting – On October 24th, I attended a meeting hosted by the Marshfield Convention and Visitors Bureau. The meeting was held at Rogers Cinema and the purpose was to view an assessment of the downtown from the perspective of a downtown redevelopment professional, Robert Brooks. The assessment highlighted deficiencies, positive examples, and ways to improve downtown retail activity and foot traffic. More discussions will follow regarding this assessment.
- h. Central Wisconsin Economic Development Fund Finance Committee Meeting – On October 25th, I chaired the CWED Finance Committee meeting. At the meeting we began review of the investment policy, reviewed invested idle funds, initiated the annual audit, and reviewed a potential nonperforming loan and its impact to loan loss reserve allocation.
- i. Wood County Public Property Meeting – On October 26th, I attended the Wood County Ad Hoc Property Committee meeting to discuss a strategy for selling County-owned property that is no longer needed.

2. Planning (Adam DeKleyn)

- a. City of Nekoosa Comprehensive Outdoor Recreation Plan (C.O.R.P.) – Planning committee met to review development standards for future park projects based on state and national guidelines. The common council has recently requested the committee to have discussion on potential ATV/UTV routes in the city. Plan is nearing completion.
- b. Plat Review Officer – (8) CSM's were submitted for review/approval. (3) CSM's were approved/recorded. (6) CSM's are pending approval.
- c. Wood County Parks, Recreation, and Open Space Plan – Community survey is being finalized. Tentative date for survey distribution is the beginning of the year. County park and recreation areas section of plan is being developed.
- d. Nekoosa Strategic Planning – Finalized the community survey that will be sent out towards the end of October to gather community input. The plan is intended to guide the future of Nekoosa over the next several years.
- e. REGI Municipal Forum – Represented the Wood County P&Z Department and provided an update of current projects at the county level.
- f. WI County Code Administrators (WCCA) Fall Conference – Attended WCCA fall conference. Topics covered: Legislative updates, DOT setbacks, PLSS re-monumentation, Shoreland/floodplain zoning, POWTS, WCA update, and BOA education.
- g. Future of Downtown Marshfield – Attended a presentation of a study that was performed in the City of Marshfield. The study assessed the current

strengths and weaknesses of the downtown area related to tourism, economic development, and community development.

- h. Heart of Wisconsin (HOW) Leadership Training Program – Attended the HOW leadership retreat to discuss leadership themes/strengths and participated in a land use planning education activity.
- i. CDAC – Council reviewed public feedback on preliminary objectives and recommendations. DMU boundary was reviewed and the council proposed a boundary modification west of the City of Pittsville.
- j. City of Marshfield Ordinance No. 1044 – Review and comment on proposed well abandonment and well operation permit ordinance.

3. Land Records (Justin Conner)

- a. Supervisory District Map – (<http://www.co.wood.wi.us/CountyBoard/>) Developed an interactive Supervisory District Map. Provides detailed access to district lines, pertinent election information and printable district maps.
- b. Healthy Wisconsin Leadership Community Leadership Program – Participation in leadership program through UW-Madison.
- c. Recreate Health – Health Dept. committee working on health promotion and infrastructure improvements.
- d. CEED Tour – Tour highlighting CEED committee activity.
- e. Property research – Worked with a couple different landowners on property line questions require deed and survey research.
- f. Parcel Mapping – Parcel mapping is caught up. Parcel changes are updated on the GIS web map within a week, on average, of being recorded in the ROD office.

4. Code Administrator's (Jeff Brewbaker and Stevana Skinner)

- a. Private Sewage Program, Permitting, Maintenance and Violations
 - i. **(46)** on-site investigations/inspections/compliances
 - ii. **(1)** septic system verification letters & failing system investigations
 - iii. **(0)** failing septic system orders, **(0)** holding tank maintenance violations & settlements
 - iv. **(25)** soil tests reviewed, **(3)** soil on-sites, **(8)** hydrograph reports reviewed, **(1)** interpretive soils report reviewed
 - v. **(3)** holding tank plan reviews, **(9)** conventional plan reviews, **(9)** mound plan review
 - vi. **(19)** sanitary permits reviewed

- vii. (0) court cases for malfunctioning septic system and overfull holding tanks (0) referrals servicing, (0) referrals invoices
- viii. (1) sanitary system easements
- ix. (0) camper complaints
- x. Continued training Stevana Skinner for her Certified Soil Tester License Exam that will be given on December 6.
- xi. Answered phone calls, emails and met in office regarding permitting and inspection questions.

b. Floodplain Ordinance Investigations and Permitting

- i. (4) site inspections, meetings or enforcement
- ii. (3) permit issued, screening sites or Letter of Map Amendment (LOMA)
- iii. (0) DNR Approved flood studies reviewed
- iv. (0) Cranberry farm certification
- v. (0) Updated Community Assistance Visit Violations
- vi. Answered questions from citizens regarding building in floodplain and shoreland areas.

c. Shoreland Ordinance Investigations and Permitting

- i. (4) general shoreland permits reviewed & issued
- ii. (0) mitigation plans reviewed, (1) exempt structure affidavit
- iii. (9) onsite pre-construction inspections, meetings & enforcement, compliances
- iv. (0) navigability determinations
- v. (2) wetland determination
- vi. Answered phone calls and met with various people at the counter regarding shoreland zoning requirements.

d. Attended Wisconsin County Code Administrators Fall Conference

There were a total of 10 different training sessions offered and well received at the conference held at Devil's Head Resort. The dates were 10/11 – 10/13.

5. Office Activity (Kim Keech and Victoria Wilson)

- a. Monthly Sanitary Permit Activity – There were 16 sanitary permits issued in September 2017 (4 New, 11 Replacements, 1 Reconnect and 0 Non-Plumbing) with revenues totaling \$7,675. There were 16 sanitary permits issued in September 2016 (8 New, 10 Replacements, 0 Reconnects and 0 Non-Plumbing) with revenues totaling \$6,200.

There were 142 sanitary permits issued through September 2017. For comparison purposes, following are totals through the same period for the previous five years: 2016 – 127, 2015 – 140, 2014 – 136, 2013 – 149 and 2012 – 139.

- b. 2017 Tax Refund Intercept Program (TRIP) – To date, Wood County has received \$5,458.69 on eight outstanding cases.
- c. 2017 Maintenance Notices
 - i. Septic Maintenance Notices, ATU (Aerobic) Maintenance Notices, White Knight Maintenance Notices and Farmer Exempt Holding Tank Maintenance Notices were mailed on Monday, April 24th with a due date of Friday, August 11th. There were 2,413 mailed between the four notices.
 - ii. On September 18th, 387 2nd notices were mailed to those owners who did not meet the August 11th deadline.
 - iii. On November 14th, Wood Co Corp Counsel letters are tentatively scheduled to be mailed to those owners for failure to provide servicing documentation. As of 10/25/17, there are 92 property owners who haven't serviced for 2017.
- d. 2017 Program Fee Notices – The approximately 4,547 program fee notices are tentatively scheduled to be mailed Friday, November 3rd with a due date of Wednesday, December 6th. A new exciting feature this year is that the \$20 program fee can be paid online with an electronic check, debit card or credit card. There will be a convenience fee if making payment this way. Cash or check is available for those property owners who want to avoid paying the convenience fee.
- e. Sanitary Permit Document Imaging Project Status – Sanitary permits for the years 1982 – 2016 are available for viewing on the Wood County's website www.co.wood.wi.us/Departments/PZ. 2017 Sanitary Permits will be prepped and scanned in fall 2018.
- f. Survey Document Imaging Project Status – Survey documents are being prepped and scanned tentatively scheduled for completion by the end of 2017.
- g. Enforcement Activities Update.
 - i. Small Claims Nothing scheduled.
 - ii. Contempt Hearing Nothing scheduled.
- h. Wisconsin Fund Grant Program – The Joint Finance Committee on Thursday, May 11th on a 12-4 vote adopted ongoing funding for the Wisconsin Fund Grant Program through June 30, 2021. Please encourage those who may qualify to complete and submit applications for funding.
 - i. (4) Wisconsin Fund Applications FY2018
 - ii. (3) Wisconsin Fund Applications FY2019

Wood County

Proposed 2018 Economic Development Grant Requests

<i>Marshfield Area Chamber of Commerce & Industry</i>	<i>\$19,500</i>
<i>Marshfield Economic Development Board</i>	<i>\$30,500</i>
<i>Marshfield Residential Incentive (MRI) Program</i>	<i>\$31,250</i>
<i>Heart of Wisconsin Chamber</i>	<i>\$19,500</i>
<i>Regional Economic Growth Initiative</i>	<i>\$30,500</i>
<i>State Fair Booth</i>	<i>\$2,500</i>
<i>Alexander Field</i>	<i>\$10,000</i>
<i>Roy Shwery Field</i>	<i>\$7,500</i>
Total Requested	\$151,250

jrg 8-1-17



Wood County Planning & Zoning Office
Courthouse - 400 Market Street
P.O. Box 8095
Wisconsin Rapids, WI 54495-8095

2018 Wood County Economic Development Funding Request

Questions regarding eligible funding or this application should be directed to:

Jason R. Gruenberg, Director at 715-421-8478 or jgruenberg@co.wood.wi.us

Applicant Organization: Marshfield Area Chamber Foundation

Mailing Address: 700 South Central Avenue

Marshfield WI 54449

Street Address (if different): 700 South Central Avenue

Web Site: www.marshfieldchamber.com

Organization Telephone: 715-384-3454

Contact Person/Title: Scott Larson/Executive Director

Contact Person Telephone: 715-384-3454 Email: larson.scott@marshfieldchamber.com

Wood County Economic Development Mission Statement:

Through collaboration and coordinated planning efforts with local and state partners, the Wood County CEED Committee will grow our economy by,

- *fostering a business friendly environment with a skilled workforce,***
- *maintaining and enhancing our quality of life,***
- *creating awareness of recreation opportunities,***
- *and promoting the County as a tourism destination.***

Request Overview - Provide a summary overview of your program or project and explain how it is consistent with the Wood County Economic Development Mission Statement.

(If you require additional space, attach separate sheet.)

Please refer to Attachment #1

Return on Investment - Explain how the proposed program or project will provide a Return on Investment (ROI) to Wood County. Please be as specific as possible. *e.g. County funding allowed us to conduct 25 business prospects leading to the establishment of 2 new local businesses creating 10 full time jobs; County funding contributed to funding an entrepreneurial boot camp that led to the development of 12 business plans and the creation of 2 businesses employing 6 people.*

(If you require additional space, attach separate sheet.)

Please refer to Attachment #2.

Funding Request Summary – Program/Project

(If you require additional space, attach separate sheet.)

	Requested Funding	Total Organization Budget	Other Funding – e.g. grants, volunteers, donations
Wages & Benefits	\$0.00	\$120,255.00	\$120,255.00
Office Supplies & Expenses	\$2,900.00	\$7,700.00	\$4,800.00
Professional Services	\$8,000.00	\$78,000.00	\$70,000.00
Conferences & Dues	\$5,000.00	\$15,800.00	\$10,800.00
Misc. or Other	\$3,600.00	\$6,850.00	\$3,250.00
Total	\$19,500.00	\$228,605.00	\$209,105.00

Project Reporting Requirement - As a reporting requirement of receiving a Wood County Economic Development Grant, a 1-page summary program or project report will be prepared and presented to the Wood County Conservation, Education, and Economic Development Committee in 2018. Funding will not be released to the applicant prior to the reporting requirement being met.

This reporting requirement can be coordinated by contacting **Jason R. Gruenberg, Director at 715-421-8478 or jgruenberg@co.wood.wi.us**

2018 North/West Wood County Funding Request

Request Overview: (Attachment #1)

Through the continued coordinated efforts with northern and western Wood County economic development partners. The Marshfield Area Chamber of Commerce & Industry/Marshfield Area Chamber Foundation requests \$19,500 to continue to support Wood County's economic development mission of fostering a business friendly environment with a skilled workforce, maintaining and enhancing our quality of life, creating awareness of recreation opportunities and promoting the County as a tourism destination. Those efforts promote and encourage growth in the northern Wood County area, which includes communities such as Marshfield, Auburndale, Milladore and Pittsville, just to name a few. The vast array of growing MACCI and Chamber Foundation workforce development initiatives continue to assist and work with state, regional and local programs, educational institutions and businesses to attract and retain qualified workforce. Additional programs work to enhance the quality of life in the area. Aided by highlighting the many recreational opportunities, the promotion and development of tourism opportunities and assets; such as:

- Videos, websites, and other materials promoting Marshfield as a great place to live and work.
- Promotional efforts showcasing the variety of businesses, careers, and lifestyles available in the county.

These efforts in Marshfield alone, provide over \$1 billion dollars in assessed property tax value to Wood County, over \$6.8 million of tax levy and major retailers, such as Fleet Farm, Target and Shopko generate significant sale tax revenue for the county. When combined with the efforts of our other county partners such as the Heart of Wisconsin Chamber of Commerce we're able to leverage even more economic development value to Wood County.

2018 North/West Wood County Funding Request

Return on Investment: (Attachment #2)

The following project and programming specifics, detail the return to the County for investment.

➤ **Workforce Development:**

- Continue the efforts being made to work with K-12 leadership to identify ways to promote career opportunities & to encourage business engagement and the incorporation of technical training in K-12 curriculum.
 - Inspire. This software tool being implemented throughout Wisconsin and specifically the central Wisconsin region. The goal of Inspire is to bring career decision makers and local employers together to help individuals achieve their career goals and address the workforce development needs of our communities. The online program that allows school children, grades 6 through 12, to find and investigate career paths that appeal to their interests and long-term plans. Inspire helps students make a successful transition to the workforce, creates student engagement and achievement, and gives every student the ability to be future ready. Goal – enroll at least twenty-five businesses into the Inspire software.
 - Youth Apprenticeship program coordinator. This program is available to high school juniors and seniors to gain vocational experience. (Marshfield (public and private), Pittsville and Auburndale schools are eligible to participate). Goal – continue to grow student enrollment from the current level of 40 students.
 - Health Career Connections program coordinator. This program is available to high school juniors and seniors to gain experience in healthcare careers. (Marshfield (public and private), Auburndale and Pittsville schools are eligible to participate). Goal – continue to grow student enrollment from the current level of 8 students.
 - Reality Store program coordinator. This program exposes 8th grade students to real-life work scenarios and the expenses that go along with those scenarios. (Marshfield (public and private), Auburndale and Pittsville schools are eligible to participate). Over 600 students served in the program.
- Conducting business tours for area students to visit and meet area manufacturers to promote career opportunities.
 - Worked with NCWWDB to expand the Heavy Metal tour to Marshfield and the surrounding area. Nearly 400 students participated in the north Wood County area.
 - Offering business tours to K-12 counseling staff as an effort to provide a better understanding of career opportunities available locally.
 - Employer recognition programs were held to emphasize the employer participation and promote the programming opportunities to other employers.
- Collaborate with Higher Education to identify and support issues that will improve their ability to respond to the on-going business needs for workforce improvements.

- Collaborating with area universities and technical colleges to develop and enhance workforce development programs and incumbent worker training opportunities. Program options available through UW-Office of Corporate Relations, WiSys and UWSP-School of Business & Economics, to name just a few.
- Collaborate with Workforce Development, Higher Education & Business Leaders in the area to promote new career opportunities.
 - Collaborating on the implementation of the Regional Talent Development Initiative to increase the effectiveness of talent development resources and services.
 - Collaborating with the Information Technology Alliance to improve the ability to develop, attract and retain a sufficient qualified workforce to allow the IT sector to continue to grow in this area.
 - Collaborating with the Healthcare Alliance to improve the conditions for the healthcare industry and its ability to attract and retain a qualified workforce.
 - Collaborating with the Advanced Manufacturing Alliance to improve the conditions for the manufacturing sector, its ability to attract and retain a qualified workforce and the opportunity to expand markets and supply chains.

Key Metrics for 2018

- *600 students exposed to available careers in the region.*

➤ **Regional & County Development:**

- Actively work with local, county and regional stakeholders to align and coordinate economic development strategies.
 - Working with Centergy, NCWWDB, HOW Chamber and municipal partners, we have advocated on behalf of pro-Wood County issues with state and federal representatives and agencies through events like Central Wisconsin Days, to name one.
 - Working with State of Wisconsin, regional and county partners to enhance broadband coverage within under-served areas.
- Utilize state-wide and regional tools to enhance economic development efforts.
 - MACCI/MACFI has been an active participant in transportation infrastructure development through roads, bridges, railroad and air enhancements.
 - MACCI/MACFI looks to continue to assist in rolling out WEDC economic development tools and strategies at the local level. Meeting with local communities to inform local stakeholders of the tools, programs and incentives available for development projects.
- Seek new resources and opportunities for key industry sectors by the development of new and expanded markets and supply chains.
 - Redesign of regional website to "unite resources to stimulate regional economic development by marketing the region, convening resources and supporting collaboration through economic competitiveness, talent development, and innovation and entrepreneurship. The mission is to promote the region, retain and attract thriving businesses, align regional talent development resources and initiatives, and support innovation and entrepreneurship to inspire continuous improvement in our region's economic vitality.

- Working with HOW Chamber and other regional partners in arranging for the exposure of Wood County properties to national retail developers through such venues as the International Council of Shopping Centers, to name just one.
- Partnering with the State (WEDC), local businesses and other regional partners to promote county business opportunities through the development of a regional supply chain database.
- Continued marketing and promotional efforts in the rapidly growing biotech industry sector. This sector employs over 23,000 workers and generates over \$6 billion in earnings annually in Wisconsin. Agri-business and advanced manufacturing are key components to this sector and are primary industries in Wood County.

Key Metrics for 2018

- *Implementation of Supply Chain Marketplace makes it possible for 15 Wood County businesses to establish new regional business partners.*
- *Participation in Central Wisconsin Days and Legislative Breakfasts result in at least 2 pro-Wood County actions.*

➤ **Marketing/Promotion/Advertising:**

- Attend/represent the County at identified conferences & events:
 - ICSC (Int. Council of Shopping Centers)
 - Entrepreneur's event
 - Centergy events related to regional economic development
 - WEDA's Governor's conference
 - Industry sector show/events
- Website updates/additions as needed in areas of Economic Development, Workforce & Properties sections.
- Promote Regional RLF and other incentives to businesses.
- Create specific marketing materials and utilize various media to promote the Marshfield area such as:
 - Annual Economic Development report
 - Updated economic profile
 - Magazine focusing on Marshfield area's strengths for economic development and workforce attraction
 - Ads in trade publications as agreed upon (Business news, others)
 - Flyers and marketing tools/equipment for trade shows, mailings etc.
- Respond to site selector, local business, and state RFI requests.
- Speak to various groups and participate in programs related to Economic Development efforts (such as Leadership Marshfield ED Day, organizational groups- YPs, Kiwanis etc.)
- Continue to develop consistent, industry targeted campaign including ads and flyers, website enhancements, social media etc. to attract new or relocating businesses as well as promote positive, good things happening in north Wood County area.
- Partner with realtors and developers to market development and redevelopment opportunities.

Key Metrics

- *Upgrades to regional website and linking to local websites, would increase visits by 10% resulting in attraction of qualified workers to Wood County employers.*

➤ **Prospect/Client Visits & Trade shows:**

- Facilitate business recruitment and retention efforts promoting in northern Wood County to development opportunities in health care and research, advanced agricultural industries, IT development and advanced manufacturing.
 - Continue to work with prospects and existing businesses to find location opportunities through are knowledge of available sites and relationships with area realtors.
- Preparing and hosting community presentations highlighting northern Wood County's high tech opportunities, low utility costs, skilled workforce and strong quality of life.

Key Metrics

- *Promote area land and building opportunities to over 1,500 national developers.*

➤ **Business & Entrepreneurial Support:**

- Continuation of Hatch Event a community-based startup pitch platform that aims to convert strong "napkin" ideas into business plans that launch new companies in central Wisconsin. Winners received \$2,000 in cash and an invitation to attend the end-of-year finale to compete against the other winners from previous programs. The winners' event will offer the opportunity for the four semi-finalists to pitch their concepts, hopefully with more articulation, and attempt to win a \$10,000 grand prize. In addition, if any of the pitch participants throughout the four events further their idea, they could be selected as a "wild card" semi-finalist to compete for the grand prize as well.
- Continue to identify issues to new business development and create strategies to promote business start-ups.
- Provide counseling, education and forums to entrepreneurs to assist with business formations.
 - Specifically, area businesses have and continue to be eligible to participate in all business programming.
 - Employee skills development programs.
 - Incumbent workforce development programs.
 - Opportunity to meet with local, state and federal elected officials and department secretaries.
 - Business Succession updates
- Coordinate data collection and analysis.
 - Develop general economic profile data.
 - Specific data available upon request.
- Promote utilization of the low-interest loan programs and other incentives.
- Identify research and development trends as they relate to economic development.

Key Metrics for 2018

Assist over 150 clients with business start-ups and expansions through one-on-one counseling and training seminars.

We hope this brief summary has provided the committee with a better understanding of economic development services and business assistance programming available to northern and western Wood County. The funding amount requested remains the same as 2017's request. We continue to be mindful of the County's limited resources and would appreciate continued support of economic development efforts for northern and western Wood County.

2018 Budget Request for Wood County Funding

Requested by: Wood County

	Wood County Funding	Total Organization Budget	Other Funding
Wages & Benefits			
Business & Workforce Development positions	\$0	\$120,255	\$120,255
S/T	\$0	\$120,255	\$120,255
Office Supplies & Expenses	\$0	\$0	\$0
Marketing/Promotional Materials	\$2,400	\$6,200	\$3,800
Entreprenuerial Business Promotion Materials	\$500	\$1,500	\$1,000
S/T	\$2,900	\$7,700	\$4,800
Professional Services	\$0	\$0	\$0
K-12 Workforce Development Initiatives	\$5,000	\$74,000	\$69,000
Higher Education Career Development	\$2,000	\$2,500	\$500
Incubant Worker Collaboration	\$1,000	\$1,500	\$500
S/T	\$8,000	\$78,000	\$70,000
Conferences & Dues			
Industry Conferences/Tradeshows (ICSC, Tech Council, etc)	\$2,500	\$8,800	\$6,300
Site Selector Conferences	\$500	\$1,300	\$800
Prospect/Client Recruitment/Retention Visits	\$500	\$1,900	\$1,400
Central WI Days Event	\$500	\$1,300	\$800
Entrepreneurial Counseling, Education, Programs and Forums	\$500	\$2,000	\$1,500
Promotion of Business Loan and Incentive Programs	\$500	\$500	\$0
S/T	\$5,000	\$15,800	\$10,800
Misc. or Other			
Regional/County Initiatives & Alliances	\$3,100	\$5,350	\$2,250
• Special Projects (Inspire, RETAIN & Supply Chain)			
• Health Care, IT, Metals Alliances			
Research, Indentify and Develop Data Trends	\$500	\$1,500	\$1,000
S/T	\$3,600	\$6,850	\$3,250
Total	\$19,500	\$228,605	\$209,105



Wood County Planning & Zoning Office
Courthouse - 400 Market Street
P.O. Box 8095
Wisconsin Rapids, WI 54495-8095

2018 Wood County Economic Development Funding Request

*Questions regarding eligible funding or this application should be directed to:
Jason R. Gruenberg, Director at 715-421-8478 or jgrueneberg@co.wood.wi.us*

Applicant Organization: Marshfield Economic Development Board
Mailing Address: 630 S. Central Ave. Suite 602
Marshfield, WI 54449
Street Address (if different): Click here to enter text.
Web Site: Click here to enter text.
Organization Telephone: 715-486-2074
Contact Person/Title: Jason Angell, Director of Development Services
Contact Person Telephone: 715-486-2074 Email: jason.angell@ci.marshfield.wi.us

Wood County Economic Development Mission Statement:

Through collaboration and coordinated planning efforts with local and state partners, the Wood County CEED Committee will grow our economy by,

- *fostering a business friendly environment with a skilled workforce,***
- *maintaining and enhancing our quality of life,***
- *creating awareness of recreation opportunities,***
- *and promoting the County as a tourism destination.***

Request Overview - Provide a summary overview of your program or project and explain how it is consistent with the Wood County Economic Development Mission Statement.

(If you require additional space, attach separate sheet.)

The Marshfield Economic Development Board wishes to continue the partnership with Wood County to help foster and strengthen economic development through-out Wood County. Funding from Wood County will be pared with EDB funding and other partner organizations to maximize efforts.

Professional Services – the \$1,500 requested is to help fund a Housing Study Update. Marshfield completed their housing study in 2014. Since that time a number of rental units have been constructed. The total estimated cost of the project is \$10,000.

Miscellaneous or Other – \$28,000 is requested to support a variety of efforts. These funds will help to support entrepreneurial development, marketing/promotions, workforce development as well as programming and maintenance for the Wenzel Family Plaza.

Investment (ROI) to Wood County. Please be as specific as possible. *e.g. County funding allowed us to conduct 25 business prospects leading to the establishment of 2 new local businesses creating 10 full time jobs; County funding contributed to funding an entrepreneurial boot camp that led to the development of 12 business plans and the creation of 2 businesses employing 6 people.*

(If you require additional space, attach separate sheet.)

Funding from Wood County will allow Marshfield EDB and staff to continue to coordinate and advance projects that are focused on growing the tax base – both property and sales.

Updating the Housing Study will help to identify where the housing “gaps” remain in the community and where additional funding may be necessary. Likewise, if a “gap” has been filled, then the EDB can redirect funding from one area to another.

Other funding will allow staff to continue to market the area to prospective businesses, while also assisting existing businesses with their needs.

Wenzel Family Plaza will be completed in early 2018. This new downtown gathering space will provide a community social space within the heart of the community. Through programming efforts, we hope to draw several hundred people downtown on a weekly basis to help support existing businesses and eventually attract new ones as well.

Funding Request Summary – Program/Project

(If you require additional space, attach separate sheet.)

	Requested Funding	Total Organization Budget	Other Funding – e.g. grants, volunteers, donations
Wages & Benefits		\$52,500	\$46,000 – MACCI; \$118,000 City; \$42,000 Main Street
Office Supplies & Expenses		\$1,000	

Professional Services	\$1,500	\$3,500	\$5,000 - City
Conferences & Dues	\$1,000	\$12,525	\$7,500 City; \$3,000 MACCI; \$2,500 Main Street
Misc. or Other	\$28,000	\$151,800	Additional funding provided for various projects
Total	\$30,500	\$221,325	

Project Reporting Requirement - As a reporting requirement of receiving a Wood County Economic Development Grant, a 1-page summary program or project report will be prepared and presented to the Wood County Conservation, Education, and Economic Development Committee in 2018. Funding will not be released to the applicant prior to the reporting requirement being met.

This reporting requirement can be coordinated by contacting *Jason R. Gruenberg, Director at 715-421-8478 or jgrueneberg@co.wood.wi.us*



Wood County Planning & Zoning Office
Courthouse - 400 Market Street
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2018 Wood County Economic Development Funding Request

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Jason R. Gruenberg, Director at 715-421-8478 or jgruenberg@co.wood.wi.us*

Applicant Organization: Marshfield Economic Development Board
Mailing Address: 630 S. Central Ave. Suite 602
Marshfield, WI 54449
Street Address (if different): 1T
Web Site: 1T
Organization Telephone: 715-486-2074
Contact Person/Title: Jason Angell, Director of Development Services
Contact Person Telephone: 715-486-2074 Email: jason.angell@ci.marshfield.wi.us

Wood County Economic Development Mission Statement:

Through collaboration and coordinated planning efforts with local and state partners, the Wood County CEED Committee will grow our economy by,

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- *creating awareness of recreation opportunities,***
- *and promoting the County as a tourism destination.***

Request Overview - Provide a summary overview of your program or project and explain how it is consistent with the Wood County Economic Development Mission Statement.

(If you require additional space, attach separate sheet.)

The Marshfield Economic Development Board wishes to continue the partnership with Wood County to help foster and strengthen economic development through-out Wood County. Funding from Wood County will be pared with EDB funding and other partner organizations to maximize efforts.

This request for funding will directly support the newly created Marshfield Residential Incentive Program. See the attached memo and brochure for additional details.

Return on Investment - Explain how the proposed program or project will provide a Return on Investment (ROI) to Wood County. Please be as specific as possible. *e.g. County funding allowed us to conduct 25 business prospects leading to the establishment of 2 new local businesses creating 10 full time jobs; County funding contributed to funding an entrepreneurial boot camp that led to the development of 12 business plans and the creation of 2 businesses employing 6 people.*

(If you require additional space, attach separate sheet.)

Based upon the following assumptions, the return on investment for Wood Co. would be less than 2 years.

1. All parties provide funding at the requested level.
2. 42 homes constructed
3. Average assessed value of \$160,000
4. Wood Co. tax rate remains flat at \$5.15/1,000

Funding Request Summary – Program/Project

(If you require additional space, attach separate sheet.)

	Requested Funding	Total Organization Budget	Other Funding – e.g. grants, volunteers, donations
Wages & Benefits			
Office Supplies & Expenses			
Professional Services			
Conferences & Dues			
Misc. or Other	\$31,250	\$146,875	EDB: \$31,250; City: \$50,000; Mfid Utilities: \$18,750; Mfid Waste Water: \$15,625
Total	\$31,250	\$146,875	

Project Reporting Requirement - As a reporting requirement of receiving a Wood County Economic Development Grant, a 1-page summary program or project report will be prepared and presented to the Wood County Conservation, Education, and Economic Development Committee in 2018. Funding will not be released to the applicant prior to the reporting requirement being met.

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City of Marshfield Memorandum

TO: Wood County CEED Committee
FROM: Jason Angell, Director of Development Services
DATE: July 24, 2017
RE: Marshfield Residential Incentive (MRI) Program
2018 Budget Request

Since the completion of the 2014 Marshfield Housing Assessment Report, the Marshfield Economic Development Board has been working hard to try and find ways to fill the identified housing gaps within the community. Recent discussions by the EDB have focused on increasing the new home construction starts with a focus on getting back to levels of the late 90's and early 2000's when the community issued around 50 new home permits annually.

After several months of discussions, the EDB on March 30th approved the creation of the Marshfield Residential Incentive (MRI) Program. The approval came with the direction to staff to finalize the program materials; a "go live date" of June 1, 2017; and to also proceed with making a request to other investing partners to secure additional funding support.

The investing partners for the MRI Program are those same entities that expressed support for the City Subdivision proposal in 2015. Whether it is through a tax payment or a monthly utility bill, every one of the investing partners would have a clear return on investment (ROI), with the exception of the EDB.

The following information is what was used to help the EDB in the formation of the program:

To better understand the new housing trends of the community, staff has put together the attached table for 2014 and 2015 "Single and Two Family Homes". Each table shows the number and type of unit that was constructed in each year and breaks down the value of each. Staff believes that this information will prove very beneficial in justifying our request to partners to invest in the program. Staff will be happy to further explain these tables during the meeting and address any questions the Board may have.

The next thing staff looked at was how to increase the pool of funding that would be available for the program. The following two options were developed with three things in mind:

1. Establish enough funding to support the development of 30-40 homes.
2. Provides a ROI within a reasonable timeframe for investing partners (typically 3-5 years)
3. Respecting the budget constraints, an option was developed to allow payments to be made over two years.

	2 Year Investment Option	
	<u>2018</u>	<u>2019</u>
Marshfield Economic Development Board	\$31,250	\$31,250
City of Marshfield (Common Council)	\$50,000	\$50,000
Wood County (CEED Committee)	\$31,250	\$31,250
Marshfield Utilities	\$18,750	\$18,750
Marshfield Waste Water	<u>\$15,625</u>	<u>\$15,625</u>
	\$146,875	\$146,875

"2 Year Investment" – this option allows the investor to spread the payment over two years. For example the City would contribute \$50,000 each year over the next 2 years to satisfy their commitment. Under this scenario it is estimated that we would be able to support approximately 42 new homes, which is about a 4 year buildout (single-family only).

The 2 year option would result in less funding being available in year one (\$146,875), but provides more funding in the end (\$293,750). However staff favors this option as it not only results in more funding for the program, but it provides enough funding each year to support significant growth in residential development.

$$\$146,875 / \$7,000 \text{ per unit ave.} = 20.9 \text{ units}$$

After discussing things at great length, the EDB decided to proceed with the "2 Year Investment" option. Not only would we be able to achieve a higher level of funding, which in turn means more homes being built, but more importantly it allows the investing partner's time to plan for their investment and spread it over two budgets.

City tax rate: \$9.12/1,000
 Wood County tax rate: \$5.15/1,000
 Marshfield Utilities – Residential (2016)
 Average annual Electric bill - \$855
 Average annual Water bill - \$218
 Marshfield Waste Water – Residential (2016)
 Average annual bill - \$502

Example:

\$160,000 assessed value = \$6,400 incentive

Annually:

City collects \$1,459 in taxes.

Wood Co. receives \$824
Electric bill of \$855*
Water bill of \$218*
Waste water bill of \$502

Wood Co. ROI (based on \$160,000 average assessed value)
 $\$824 \times 42 \text{ homes} = \$34,608$ (less than 2 yr ROI)

Recommendation

Marshfield EDB request \$31,250 from Wood County to support the Marshfield Residential Incentive Program in 2018.

F.A.Q.

- **Is the incentive a loan or a grant?** The incentive is a grant and does not need to be paid back.
- **When is the incentive applied?** The payment is made after a clean occupancy permit has been granted and an improvement value has been determined by the City Assessor Office. Funds may not be paid out until the following calendar year.
- **Does the newly constructed home have to be owner-occupied?** No. Developers building spec homes or rental developments may still qualify for the MRI program.
- **Are there any restrictions to how the awarded incentive is used?** No. The City will not regulate how the money is spent after it has been awarded. The purpose is to offset the cost of construction and encourage new development.
- **Is there anything that would cause the City not to release an incentive?** Failure to comply with all regulations, inspections, and orders, could cause the City to void incentive
- **Does the incentive apply to previous developed sites where an old dilapidated home was removed?** Yes.



Marshfield Residential Incentive (MRI) Program is made possible by the Marshfield Economic Development Board and Marshfield Utilities



CITY OF MARSHFIELD

Development Services Department
Jason Angell—Director of Dev. Services
630 S Central Ave, Suite 602
Marshfield, WI 54449

Phone: 715-486-2016

Fax: 715-384-7631

E-mail: jason.angell@ci.marshfield.wi.us

CITY OF MARSHFIELD

Marshfield Residential Incentive Program

Let us help.



Program Goals

Based upon the findings of the 2014 Housing Study, there is an inadequate supply of desirable owner-occupied housing in the City under \$200,000. While there is an abundance of homes in this range, many are deemed unacceptable due to their condition. The Marshfield Residential Incentive (MRI) program is a grant program with the purpose of encouraging developers and/or residents to invest or rehabilitate the City's housing stock by providing financial incentives to new single family and two family residential dwelling units.

Examples of Payment

• Assessed value \$0.00—\$150,000	5% incentive	\$0.00—\$7,500
• Assessed value \$150,001—\$175,000	4% incentive	\$6,000—\$7,000
• Assessed value \$175,001—\$200,000	3% incentive	\$5,250—\$6,000
• Assessed value \$200,001+	2% incentive	\$4,000—\$7,500 max

How to Apply

- When submitting a building permit application, also complete the MRI program application located with the Development Services Department
- **Only building permits for new single family and two family residential dwellings units issued after June 1, 2017 are eligible for incentive**

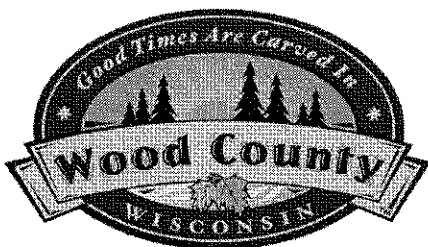
Restrictions

- The permit must be for a new single family or two family construction following the WI UDC standards
- The incentive payment does not apply to additions, remodeling or construction of accessory buildings/uses
- New multifamily developments (3+units) are not eligible for an incentive payment

Program Award

The incentive payment can be applied to any new single family or two family residential construction.

- An award shall not be granted until an Occupancy Permit is granted by the Building Inspector
- The incentive payment will be calculated based upon the improvement value as determined by the City Assessor's Office (land value not included)
- Maximum amount of the incentive payment is \$7,500 per property (two family duplexes/twin homes are considered one property)
- Awards made are also based on available funding
- Payment/actual incentive will be made to the owner of record
- An award shall not be granted if there are any outstanding charges or violations against the property



Wood County Planning & Zoning Office
Courthouse - 400 Market Street
P.O. Box 8095
Wisconsin Rapids, WI 54495-8095

2018 Wood County Economic Development Funding Request

Questions regarding eligible funding or this application should be directed to:

Jason R. Gruenberg, Director at 715-421-8478 or jgrueneberg@co.wood.wi.us

Applicant Organization: Heart of Wisconsin Chamber of Commerce

Mailing Address: 1120 Lincoln Street Wisconsin Rapids, WI 544494

Click here to enter text.

Street Address (if different): Click here to enter text.

Web Site: www.wisconsinrapidschamber.com

Organization Telephone: 715.423.1830

Contact Person/Title: Melissa Reichert/President

Contact Person Telephone: 715.213.1319 Email: president@wisconsinrapidschamber.com

Wood County Economic Development Mission Statement:

Through collaboration and coordinated planning efforts with local and state partners, the Wood County CEED Committee will grow our economy by,

- *fostering a business friendly environment with a skilled workforce,***
- *maintaining and enhancing our quality of life,***
- *creating awareness of recreation opportunities,***
- *and promoting the County as a tourism destination.***

Request Overview - Provide a summary overview of your program or project and explain how it is consistent with the Wood County Economic Development Mission Statement.

(If you require additional space, attach separate sheet.)

See Attachment #1

Return on Investment - Explain how the proposed program or project will provide a Return on Investment (ROI) to Wood County. Please be as specific as possible. *e.g. County funding allowed us to conduct 25 business prospects leading to the establishment of 2 new local businesses creating 10 full time jobs; County funding contributed to funding an entrepreneurial boot camp that led to the development of 12 business plans and the creation of 2 businesses employing 6 people.*

(If you require additional space, attach separate sheet.)

See Attachment # 2

Funding Request Summary – Program/Project

(If you require additional space, attach separate sheet.)

	Requested Funding	Total Organization Budget	Other Funding – e.g. grants, volunteers, donations
Wages & Benefits	\$0.00	\$96,000.00*	\$96,000.00*
Office Supplies & Expenses	\$3,000.00	\$13,000.00	\$10,000.00
Professional Services	\$7,500.00	\$48,000.00	\$40,500.00
Conferences & Dues	\$5,200.00	\$15,600.00	\$10,400.00
Misc. or Other	\$3,800.00	\$6,500.00	\$2,700.00
Total	\$19,500.00	\$179,100.00	\$159,600.00

*Workforce and Business Development

Project Reporting Requirement - As a reporting requirement of receiving a Wood County Economic Development Grant, a 1-page summary program or project report will be prepared and presented to the Wood County Conservation, Education, and Economic Development Committee in 2018. Funding will not be released to the applicant prior to the reporting requirement being met.

This reporting requirement can be coordinated by contacting **Jason R. Gruenberg, Director at 715-421-8478 or jgrueneberg@co.wood.wi.us**

2018 Wood County Funding Request

Attachment #1 Request Overview

The Heart of Wisconsin Chamber of Commerce (HOW) respectfully requests, \$19,500 to promote and encourage development in South Wood County. The mission of the Heart of Wisconsin is to Empower, Network and Promote~ People, Businesses and Resources and is in direct alignment with the goals of the Wood County CEED committee. Our programs support entrepreneurial development by providing technical assistance to potential business owners and serve as a connection to funding resources. Student bus tours engage the youth in our community in exploring the great careers available in Wood County. Our business and community events provide a venue for the community to engage with our elected officials to have conversations about the priorities of community members. In addition, the HOW offers many quality of life enhancements for the community such as hosting Lunch by the River, Rekindle the Spirit, Nekoosa Hometown Christmas, Nekoosa Easter Event, Rendezvous by the River- Nekoosa, and the Grand Affair. These events and the Wood County Parks & Campgrounds are promoted to residents and tourists through our office. Although, our primary focus is South Wood County (Nekoosa, Port Edwards, Grand Rapids, Wisconsin Rapids, Biron, Rudolph, and Vesper) we collaborate with the Marshfield Area Chamber of Commerce to leverage benefits to all of Wood County.

2018 Wood County Funding Request

Heart of Wisconsin Chamber of Commerce

Return on Investment- Attachment #2

✓ Business & Entrepreneurial Support:

- Host Entrepreneurial Boot Camp and Entrepreneur Conference to stimulate business start-up
- Provide counseling, education, and forums to entrepreneurs to assist with business formations.
- Promote and facilitate business growth and development through access to capital with our Revolving Loan Funds
- Foster youth entrepreneurship

Key Metrics for 2018

Provide Technical Assistance to 75 entrepreneurs resulting in 8 new business start-ups

✓ Facilitate the Growth of Local Businesses:

- Host events that allow local business to business connections to prosper
- Promote businesses in the community
- Provide training opportunities for skills enhancement of local business
- Host local Leads Group
- Lead Business Retention & Expansion visits

Key Metrics for 2018

Provide 50 networking events with total attendance of over 1000 Wood County residents resulting in over \$200,000 of business to business activity

Provide 6 training events resulting in 120 Wood County residents reporting increased knowledge on the training topic

✓ Workforce Development:

- Coordinate a Hospitality & Tourism, Spring Manufacturing, IT, and Health Care Bus Tour. These manufacturing and business facility tours encourage our area youth to look at the careers available locally and make decisions to allow them to gain the skills necessary to contribute to our local economy as adults. Parents are also being encouraged to attend.
- Inspire- this software tool being deployed regionally works with educators, businesses and students to help students explore careers with the goal of developing relationships with local employers so the employer becomes their first choice when ready to enter the workforce.

- Collaborate with Workforce Development, the Business & Education Alliance, Higher Education & Business Leaders in the area to promote new career opportunities.
- Collaborate to implement the Regional Talent Development Initiative to coordinate talent development

Key Metrics for 2018

500 students report increased awareness of careers available in the region

✓ **Regional & County Development:**

- Work with local, county and regional stakeholders to align and coordinate economic development strategies.
 - Central Wisconsin Days is a prime example of partners in the region including Marshfield Area Chamber of Commerce and Industry, Centergy, municipal and business leaders coming together to advance Wood County.
 - Legislative breakfasts give residents a voice with elected officials.
- Utilize state-wide and regional tools to enhance economic development efforts.
- Seek new resources and opportunities for key industry sectors by the development of new and expanded markets and supply chains.
 - Implement Supply Chain Marketplace
- Host Legislative Breakfasts to facilitate communication between elected officials and citizens

Key Metrics for 2018

80 residents, business and municipal representatives from Wood County take part in Central Wisconsin Days and Legislative Breakfasts resulting in 5 pro-Wood County actions

Supply Chain Marketplace results in 15 Wood County businesses buying and selling to regional business partners

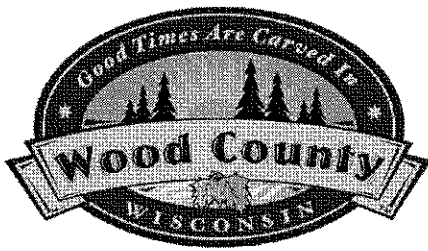
✓ **Marketing/Promotion/Advertising:**

- Supporting and implementing strategic economic development marketing and branding efforts within the service area by developing new and leveraging existing local, regional and state marketing assets. These marketing activities will include the utilization of assets such as, websites, brochures, proposals and videos, to name a few.
 - Redesign of regional website to “unite resources to stimulate regional economic development by marketing the region, convening resources and supporting collaboration through economic competitiveness, talent development, and innovation and entrepreneurship.”

- Create and distribute economic profile.
- Partner with MACCI, REGI and other organizations to arrange for the exposure of Wood County properties to national retailers.

Key Metrics

Visits to regional website increase by 10% resulting in attraction of 50 qualified workers to Wood County employers



Wood County Planning & Zoning Office
Courthouse - 400 Market Street
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2018 Wood County Economic Development Funding Request

***Questions regarding eligible funding or this application should be directed to:
Jason R. Gruenberg, Director at 715-421-8478 or jgrueneberg@co.wood.wi.us***

Applicant Organization: REGI, Regional Economic Growth Initiative
Mailing Address: 1120 Lincoln Street, Wisconsin Rapids, WI 54494
Street Address (if different)
Web Site: www.cwregi.com
Organization Telephone: 715-570-5633
Contact Person/Title: Rick Bakovka, President
Contact Person Telephone: 715-570-5633 Email: rsbakovka@cwregi.com

Wood County Economic Development Mission Statement:

Through collaboration and coordinated planning efforts with local and state partners, the Wood County CEED Committee will grow our economy by,

- *fostering a business friendly environment with a skilled workforce,***
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- *and promoting the County as a tourism destination.***

Request Overview - Provide a summary overview of your program or project and explain how it is consistent with the Wood County Economic Development Mission Statement.

(If you require additional space, attach separate sheet.)

REGI is an economic development organization that provides assistance to businesses, investors, and site selectors in collaboration with municipalities and other regional partners.

REGI is currently a working partner with NCWRPC, CENTERGY, ACED, Wood County CEED, South Wood County Airport, Portage County Business Council, MSTC, In courage Foundation and all of the local Chambers of Commerce.

REGI has also partnered with Nekoosa, Saratoga, Port Edwards, Grand Rapids, Rome, Adams, Biron and Wisconsin Rapids in Strategic Planning, CORP and facilitation projects.

Return on Investment - Explain how the proposed program or project will provide a Return on Investment (ROI) to Wood County. Please be as specific as possible. *e.g. County funding allowed us to conduct 25 business prospects leading to the establishment of 2 new local businesses creating 10 full time jobs; County funding contributed to funding an entrepreneurial boot camp that led to the development of 12 business plans and the creation of 2 businesses employing 6 people.*

(If you require additional space, attach separate sheet.)

See attached Document.

Funding Request Summary – Program/Project

(If you require additional space, attach separate sheet.)

	Requested Funding	Total Organization Budget	Other Funding – e.g. grants, volunteers, donations
Wages & Benefits	00	103,996	Other municipal and private donations
Office Supplies & Expenses	1360	6699	As Above
Professional Services	15,800	29,556	As above
Conferences & Dues	5700	6000	As above
Misc. or Other	7640	8298	Ac above
Total	\$30,500	\$159,549	

Project Reporting Requirement - As a reporting requirement of receiving a Wood County Economic Development Grant, a 1-page summary program or project report will be prepared and presented to the Wood County Conservation, Education, and Economic Development Committee in 2018. Funding will not be released to the applicant prior to the reporting requirement being met.

This reporting requirement can be coordinated by contacting Jason R. Gruenberg, Director at 715-421-8478 or jgruenberg@co.wood.wi.us

Thank you for taking the time to learn more about REGI (Regional Economic Growth Initiative) of Central Wisconsin and how your investment would be utilized within our community. We hope that you have already heard great things about the impact of REGI but if you are not familiar with us, REGI is a nonprofit 501(c)(3) public/private funded organization targeting the economic development needs of Central Wisconsin. Our economic development emphasis is to provide a variety of informational, educational, and financial assistance to businesses, investors and site selectors while collaborating with municipalities and other regional partners.

Since recruiting our executive director in 2016, we have already been successful on a variety of fronts. The following are examples of some of our significant successes:

- Facilitated the location of and TID (Tax Increment District) financing for Cyber One Data Center in Port Edwards
- Advanced and supported the development of a State Budget request for the South Wood County Airport capital improvement plan, initial reports have identified up to \$4.4 million to address critical infrastructure needs
- Guided a study to investigate the viability of a hotel in Nekoosa
- Launched the Municipal Forum- a key gathering of leaders designed to encourage municipal collaboration on economic development projects
- Organized and led a study trip to Bandon Dunes to fully understand the potential of Sand Valley and how to leverage relationships for the maximum benefit of our local businesses
- Assisted in the funding and development of a feasibility plan to expand YMCA services into neighboring Adams County
- Supported the expansion of key transportation connectors between municipalities, including aiding negotiations on the bike path extension between the City of Wisconsin Rapids and Village of Biron

Ongoing efforts to build upon our successes include facilitating strategic planning in Nekoosa and leveraging technical assistance from UW-Extension, furthering our technical assistance regarding TID's in the Town of Rome and Village of Port Edwards, and continuing to provide key economic development information at multiple meetings in Central Wisconsin. We strive to strengthen trust and awareness of opportunities for working with municipalities on strategic land use projects.

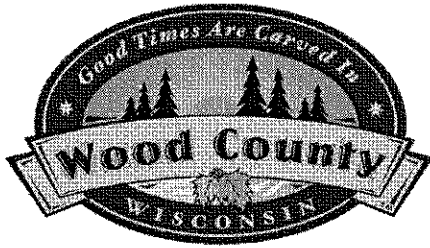
REGI is growing partnerships locally and in the region including engagement with the Ho-Chunk Nation, hosting of delegations such as the Stevens Point Area Convention and Visitors Bureau, and hosting hotel developers interested in the region. Our staff sought out leadership opportunities on the CENTERGY board, North Central Regional Planning Commission, Rome Town Board, and Adams County Economic Development Commission to deepen our reach and further promote regional development.

Investments in REGI do more than simply help maintain the services REGI currently provides. The organization is able to further its impact by leveraging investments to realize important infrastructure and business development projects, to facilitate the relocation of current businesses, and to repurpose available spaces in the region. Your investment and support of REGI is a key catalyst to successful collaboration and community growth within Central Wisconsin.

REGI would like to acknowledge and thank Wood County for their past and continued support for economic development in Central Wisconsin. Wood County funding has allowed REGI to become a valuable and vital component of that process.

Thank you for your consideration.

Rick Bakovka
REGI, Regional Economic Growth Initiative



Wood County Planning & Zoning Office
Courthouse - 400 Market Street
P.O. Box 8095
Wisconsin Rapids, WI 54495-8095

2018 Wood County Economic Development Funding Request

*Questions regarding eligible funding or this application should be directed to:
Jason R. Gruenberg, Director at 715-421-8478 or jgrueneberg@co.wood.wi.us*

Applicant Organization: Central Wisconsin Tourism Association

Mailing Address: Marshfield CVB

Click here to enter text.

Street Address (if different): 700 South Central Ave. Marshfield, WI 54449

Web Site: <http://www.centralwisconsin.org/>

Organization Telephone: 715-384-4314

Contact Person/Title: Matt McLean

Contact Person Telephone: 715-384-4314 x2 Email: mclean.matt@visitmarshfield.com

Wood County Economic Development Mission Statement:

Through collaboration and coordinated planning efforts with local and state partners, the Wood County CEED Committee will grow our economy by,

- *fostering a business friendly environment with a skilled workforce,***
- *maintaining and enhancing our quality of life,***
- *creating awareness of recreation opportunities,***
- *and promoting the County as a tourism destination.***

Request Overview - Provide a summary overview of your program or project and explain how it is consistent with the Wood County Economic Development Mission Statement.

(If you require additional space, attach separate sheet.)

The Central Wisconsin Tourism Association (CWTA) made up of the Marshfield CVB, Wisconsin Rapids CVB, and Stevens Point CVB host a booth each year at the Wisconsin State Fair in Milwaukee the 1st and 2nd week of August for 10 days. We have 20 work shifts (1-2 people per shift) plus set up and tear down with over 150 hours of time at the show with 20-30 staff and volunteers. The state fair attracts over 1 million people each year and we are 1 of only 2 tourism information booths (the other is the State Department of Tourism) and estimate we have foot traffic of 100,000 or people in the Wisconsin products pavilion building. Each destination passes out approximately 1,000 pieces of Tourism literature and talks to thousands of potential visitors. We also collect emails for a contest and average 2,000 – 3,000 entries and email them more info about our area. This meets the mission of the WCED as it creates awareness of Wood county recreation areas and promotes the county as a tourism destination.

Return on Investment - Explain how the proposed program or project will provide a Return on Investment (ROI) to Wood County. Please be as specific as possible. *e.g. County funding allowed us to conduct 25 business prospects leading to the establishment of 2 new local businesses creating 10 full time jobs; County funding contributed to funding an entrepreneurial boot camp that led to the development of 12 business plans and the creation of 2 businesses employing 6 people.*

(If you require additional space, attach separate sheet.)

The CWTA booth at Wisconsin State Fair costs our organization approximately \$10,000 a year in booth fees, travel expenses, volunteer stipends for lodging, and other resources. The Marshfield CVB & Wisconsin Rapids CVB pay for \$6,666 of these costs. The \$2500 funding from WCED has helped offset 37% of our costs to do the show. A conservative estimate of 500 overnight stays in Wood County can be contributed to the marketing efforts at our booth and using the state department of Tourism calculators of value for an overnight visitor at \$180 of economic impact, would total \$90,000 of economic impact. So it would be fair to say 37% of the \$90,000 economic impact, or \$33,300 of economic impact comes from the \$2500 investment from WCED.

Funding Request Summary – Program/Project

(If you require additional space, attach separate sheet.)

	Requested Funding	Total Organization Budget	Other Funding – e.g. grants, volunteers, donations
Wages & Benefits			
Office Supplies & Expenses			
Professional Services			
Conferences & Dues			
Misc. or Other	\$2500	\$10,000	
Total	\$2500	\$10,000	

Project Reporting Requirement - As a reporting requirement of receiving a Wood County Economic Development Grant, a 1-page summary program or project report will be prepared and presented to the Wood County Conservation, Education, and Economic Development Committee in 2018. Funding will not be released to the applicant prior to the reporting requirement being met.

This reporting requirement can be coordinated by contacting Jason R. Gruenberg, Director at 715-421-8478 or jgruenberg@co.wood.wi.us



Wood County Planning & Zoning Office
Courthouse - 400 Market Street
P.O. Box 8095
Wisconsin Rapids, WI 54495-8095

2018 Wood County Economic Development Funding Request

Questions regarding eligible funding or this application should be directed to:

Jason R. Gruenberg, Director at 715-421-8478 or jgrueneberg@co.wood.wi.us

Applicant Organization: South Wood County Airport Commission

Mailing Address: 3620 1st. St. South Wisconsin Rapids

Street Address (if different):

Web Site: <https://www.wirapids.org/departments/?fDD=27-0>

Organization Telephone: 715-423-0330

Contact Person/Title: Jeremy Sickler

Contact Person Telephone: 715-423-0330 Email: jsickler@wirapids.org

Wood County Economic Development Mission Statement:

Through collaboration and coordinated planning efforts with local and state partners, the Wood County CEED Committee will grow our economy by,

- *fostering a business friendly environment with a skilled workforce,***
- *maintaining and enhancing our quality of life,***
- *creating awareness of recreation opportunities,***
- *and promoting the County as a tourism destination.***

Request Overview - Provide a summary overview of your program or project and explain how it is consistent with the Wood County Economic Development Mission Statement.

(If you require additional space, attach separate sheet.)

Alexander Field is quickly becoming a busier destination airport for clients of nearby Sand Valley Golf Resort. Those who choose private air travel expect and rely on well-maintained surfaces for landing their aircraft. South Wood County Airport Commission is planning a massive \$80,000 crackfilling overhaul of the main runway and possibly the apron area to preserve useful life and smooth the surfaces for users. State funding for the project is available and the local share is estimated to be \$16,000. The Wood County contribution would be used as part of the local share of the cost of that project which will most likely be finished in the fall of 2017.

Return on Investment - Explain how the proposed program or project will provide a Return on Investment (ROI) to Wood County. Please be as specific as possible. *e.g. County funding allowed us to conduct 25 business prospects leading to the establishment of 2 new local businesses creating 10 full time jobs; County funding contributed to funding an entrepreneurial boot camp that led to the development of 12 business plans and the creation of 2 businesses employing 6 people.*

(If you require additional space, attach separate sheet.)

The economic impact of the transient aircraft activity at Alexander Field is hard to quantify. In general, the Sand Valley clients hire local transportation or rent vehicles to go directly to the resort and spend most of their time there. The pilots typically are the ones which spend the day or days in Wisconsin Rapids and the surrounding areas. These pilot crews rent cars, stay in hotels, eat, socialize, and consume other goods and services while awaiting the return of their passengers. In some cases, these stays are merely hours and in some cases several days. The most recent Economic Impact Study of the Airport based on 2011 data concluded the Airport's local and State economic contribution to be 20 FTE positions and over \$2.58M.

Funding Request Summary – Program/Project

(If you require additional space, attach separate sheet.)

	Requested Funding	Total Organization Budget	Other Funding – e.g. grants, volunteers, donations
Wages & Benefits		Please see financial statements	
Office Supplies & Expenses		Please see financial statements	
Professional Services		Please see financial statements	
Conferences & Dues		Please see financial statements	
Misc. or Other	\$10,000	Please see financial statements	
Total	\$10,000	\$220,869	

Project Reporting Requirement - As a reporting requirement of receiving a Wood County Economic Development Grant, a 1-page summary program or project report will be prepared and presented to the Wood County Conservation, Education, and Economic Development Committee in 2018. Funding will not be released to the applicant prior to the reporting requirement being met.

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Wood County Planning & Zoning Office
Courthouse - 400 Market Street
P.O. Box 8095
Wisconsin Rapids, WI 54495-8095

2018 Wood County Economic Development Funding Request

*Questions regarding eligible funding or this application should be directed to:
Jason R. Gruenberg, Director at 715-421-8478 or jgrueneberg@co.wood.wi.us*

Applicant Organization: City of Marshfield: Marshfield Municipal Airport, Roy Shwery Field

Mailing Address: 400 West 29th Street

Click here to enter text.

Street Address (if different): Click here to enter text.

Web Site: www.flymfi.com

Organization Telephone: 715-384-3149

Contact Person/Title: Jeffrey Gaier

Contact Person Telephone: 715-387-2211 Email: jeff@duffysaircraft.com

Wood County Economic Development Mission Statement:

Through collaboration and coordinated planning efforts with local and state partners, the Wood County CEED Committee will grow our economy by,

- *fostering a business friendly environment with a skilled workforce,***
- *maintaining and enhancing our quality of life,***
- *creating awareness of recreation opportunities,***
- *and promoting the County as a tourism destination.***

Request Overview - Provide a summary overview of your program or project and explain how it is consistent with the Wood County Economic Development Mission Statement.

(If you require additional space, attach separate sheet.)

The Marshfield Municipal Airport is a gateway into the community of Marshfield and the surrounding communities. The airport is a bridge into the community allowing people and goods to come into and out of the community. It is used as an economic tool for business development, trade, and individual services.

Return on Investment - Explain how the proposed program or project will provide a Return on Investment (ROI) to Wood County. Please be as specific as possible. *e.g. County funding allowed us to conduct 25 business prospects leading to the establishment of 2 new local businesses creating 10 full time jobs; County funding contributed to funding an entrepreneurial boot camp that led to the development of 12 business plans and the creation of 2 businesses employing 6 people.*

(If you require additional space, attach separate sheet.)

While an airport the size of Marshfield or Wisconsin Rapids may never be self sustaining, it creates a trickle effect that is felt in the community. A 1980 survey by the Wisconsin Bureau of Aeronautics found that most businesses develop within a 15 mile radius of an airport. The reason this is to allow for quick and easy transfer of goods and services. An economic impact statement of the Marshfield Municipal Airport generated \$3.84 million in economic output, supported 77 jobs and contributed \$1.61 million in wage income to the local and state economy in 2000.

Marshfield Municipal Airport has a typical annual budget of \$160,000.00. Funding received from Wood County is used towards maintaining the instrument approaches at Marshfield.

Funding Request Summary – Program/Project

(If you require additional space, attach separate sheet.)

	Requested Funding	Total Organization Budget	Other Funding – e.g. grants, volunteers, donations
Wages & Benefits			
Office Supplies & Expenses			
Professional Services			
Conferences & Dues			
Misc. or Other	7500		
Total	7500		

Project Reporting Requirement - As a reporting requirement of receiving a Wood County Economic Development Grant, a 1-page summary program or project report will be prepared and presented to the Wood County Conservation, Education, and Economic Development Committee in 2018. Funding will not be released to the applicant prior to the reporting requirement being met.

This reporting requirement can be coordinated by contacting Jason R. Gruenberg, Director at 715-421-8478 or jgruenberg@co.wood.wi.us

Economic Impact

Marshfield Municipal Airport/Roy Shwery Field (MFI)
Marshfield, WI

Airports and economic development

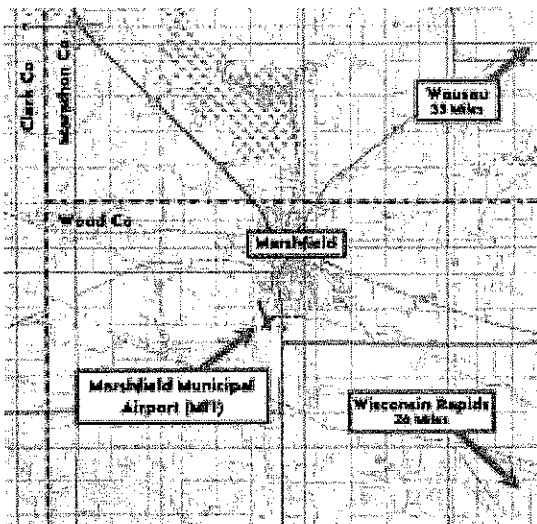
The local general aviation airport is fast becoming the principle access route from a community to the nation and world.

As an important part of our statewide transportation network, local airports such as Marshfield Municipal Airport/Roy Shwery Field play a critical role in fostering business growth and economic development.

Convenient access to air transportation allows businesses to quickly move key personnel from one site to another, saving valuable time and increasing their productivity.

A recent study by the Wisconsin Department of Transportation (WisDOT) shows that between 1997 and 2001, over 85% of new or expanded manufacturing businesses were located within 15 miles of an airport capable of handling corporate jets. These manufacturers provided 34,064 jobs for Wisconsin residents.

The local airport also provides facilities for emergency medical flights, law enforcement, agricultural spraying, pilot training, recreational flying and many other important community services.



Wisconsin Bureau of Aeronautics

Communities that are readily accessible by air transportation are at a competitive advantage and may realize economic and quality of life benefits that can affect every citizen.



Airport location

Located in the northwest corner of Wood County, Marshfield Municipal Airport/Roy Shwery Field is 164 miles from Minneapolis/St. Paul, 184 miles from Milwaukee and 138 miles from Madison.

The City of Marshfield is home to Marshfield Clinic, St. Joseph's Hospital (the city's two largest employers), and the Marshfield Medical Research Foundation. Together, they offer Wisconsin's most comprehensive health care system with 660 physicians in more than 80 medical specialties serving patients in Marshfield and 39 regional centers throughout central, western and northern Wisconsin.

Marshfield also offers excellent continuing educational resources at either the University of Wisconsin - Marshfield/Wood County or Mid-State Technical College, numerous recreational opportunities, a diverse retail sector, and strong economic growth.

Manufacturing (10%), services (15%), and retail trade (8%) represent the largest employment sectors in Wood County.

To encourage economic growth in the area, the City of Marshfield developed the state's first airport business park in 1976, "Marshfield Air Business Park." Located adjacent to the airport



Economic Impact

Marshfield Municipal Airport/Roy Shwery Field (MFI) Marshfield, WI

on WIS 13, the business park provides easy access for local businesses to all transportation modes and serves as an excellent example of compatible land use planning around airports.

Marshfield profile

Area population

City of Marshfield – 18,468

Wood County – 75,555

Marathon County – 126,743

Service area (35 miles) – 128,750

Wood County employment – 45,821

Per capita income - \$22,702

Median household income - \$39,857

Major employers

- Marshfield Clinic
- St. Joseph's Hospital
- Roehl Transport
- Marshfield Door Systems
- Wick Building Systems
- DeBoer, Inc.
- Land O' Lakes
- V&H, Inc.
- Figi's, Inc.

Sources: U.S. Census Bureau and the WI Department of Administration.

Marshfield Municipal Airport/Roy Shwery Field is a key ingredient to the region's economic growth and quality of life. Located in the southwest corner of the city, the airport is home to 45 single and multi-engine aircraft and recorded over 18,000 operations in 2000.

Owned and operated by the City of Marshfield, Roy Shwery Field is a public-use airport and is classified as a Transport/Corporate airport in the *Wisconsin State Airport System Plan: 2020*. Transport/Corporate airports are designed to

serve high-performance aircraft, such as large business jets, under all weather conditions.

Marshfield Municipal Airport is located on 552 acres and has two paved runways, one access taxiway, public apron areas, a fixed base operator area and hangar areas.

The airport is home to Duffy's Aircraft Sales and Leasing, Inc. which provides airport management services, aircraft fueling, flight training, full service aircraft maintenance, rental, charter, sales and leasing.

The primary runway (16/34) is 5,000 feet long by 100 feet wide and is constructed of bituminous concrete. It has a Medium Intensity Runway Lighting system (MIRLs) with a Medium Intensity Approach Lighting system (MALSR) on Runway 34, Runway End Identifier Lights (REILs) on Runway 16, and a Visual Approach Slope Indicator (VASI) on Runway 16 and 34.



The crosswind runway (04/22) is 3,600 feet in length with a width of 100 feet and is constructed of bituminous concrete. Lighting aids on this runway include MIRLs and REILs on Runway 04. Instrument approaches to the airport include a Simplified Directional Facility to Runway 34, Non-directional Radio Beacon approach to Runway 04 and 16 and a Very High Frequency Omnidirectional Radio Range.



Economic Impact

Marshfield Municipal Airport/Roy Shwery Field (MFI)
Marshfield, WI

Marshfield Clinic has a full time emergency helicopter based at the clinic that uses the airport on a nearly daily basis.

Other medical facilities that frequently use Marshfield Municipal Airport include UW Hospital and Clinics, Madison (MedFlight); Gunderson Lutheran Hospital, La Crosse (Medlink); Luke One Medical Helicopter, Superior; Life Flight Medical Helicopter, Duluth, MN; and Theda Clark Medical Center, Neenah (Theda Star).

The economic impact of Marshfield Municipal Airport/Roy Shwery Field

WisDOT's Bureau of Aeronautics recently completed a study of the contribution of Marshfield Municipal Airport/Roy Shwery Field to the local and state economy.

The economic impact of Marshfield Municipal Airport/Roy Shwery Field is the *economic output (sales), employment and wage income* that can be attributed directly and indirectly to the Airport.

Economic impacts measure the importance of an airport as a business in terms of the employment that it supports and the goods and services that it consumes.

The results of the study indicate that Marshfield Municipal Airport/Roy Shwery Field provided \$3.84 million in economic output, supported 77 jobs and contributed \$1.61 million in wage income to the local and state economy in 2000.

The methodology used to estimate the contribution of the airport to the local and state economy is the WisDOT Airport Benefit-Cost (ABC) System.

The WisDOT ABC System is a Microsoft Access database application for evaluating the economic impact of airports and airport improvement projects.

ABC Airport Benefit-Cost System

The WisDOT ABC System was developed based on guidelines established by the FAA in the document "*Estimating the Regional Economic Significance of Airports*", U.S. DOT, September 1992.

The WisDOT ABC System uses data from the following three primary sources:

- Airport activity and business survey data obtained from airport management and the fixed base operator (FBO).
- Data from the U.S. Bureau of Economic Analysis on industry employment, wages and sales.
- Regional economic multipliers obtained from the industry transaction tables in the Impact Analysis for Planning Model (IMPLAN) computer model.

IMPLAN is a computer model, produced for WisDOT by the Minnesota IMPLAN Group, Inc., that estimates purchases and sales between various sectors of the Wisconsin economy.

The model can produce statewide results or focus on specific counties and groups of counties. Multipliers for two sectors were used in the analysis.

The regional economic multipliers used in this study for the Air Transportation sector are 1.3 (sales), 1.37 (employment) and 1.32 (wages).

Multipliers used for the Retail/Hotel/Restaurant sector are 1.29 (sales), 1.14 (employment) and 1.27 (wages).

The economic contribution of Marshfield Municipal Airport/Roy Shwery Field is comprised of three types of impacts: *Direct*,



Economic Impact

Marshfield Municipal Airport/Roy Shwery Field (MFI)
Marshfield, WI

Indirect (Visitor Spending) and Induced (Multiplier Effect). Each of these impacts is expressed in terms of their effect on economic output (sales), employment (jobs) and wage income.

Direct impacts

The direct effect of Marshfield Municipal Airport on the local economy reflects the jobs, payroll and sales associated with activity at the airport. This includes the management and operation of the airport as well as the businesses providing aircraft maintenance, fueling, storage, rental, charter sales and leasing activities.

In 2000, the direct effect of the airport on the local economy totaled 20 employees, a payroll of over \$551,400 and \$1.4 million in economic output.

Indirect impacts

The visitor spending, or indirect effect of the airport, is the amount of money flowing into the local economy from air passengers who reside outside the county. These visitors spend money on lodging, meals, ground transportation and retail purchases within the county.

The \$900,000 of visitor spending (sales) in 2000 supported 30 additional jobs with a payroll of \$402,000.

Induced impacts

The multiplier or induced effect represents the downstream effect of airport operation and visitor spending throughout the local and state economy.

This impact includes the activity of suppliers to the businesses at the airport (including electricity, office supplies, aircraft parts, fuel for resale) and suppliers to the businesses serving visitors (including sheets, towels, wholesale food, etc.). It also includes the activity generated by the airport workers re-spending

their income (clothes, groceries, entertainment, and other necessities).



Employment (FTE jobs)

Direct	20
Indirect (visitor spending)	30
Induced (multiplier effect)	12

Total employment impact 62 Jobs

Wage income/payroll

Direct	\$0.55 million
Indirect (visitor spending)	\$0.4 million
Induced (multiplier effect)	\$0.29 million

Total payroll impact \$1.24 million

Economic Output/Sales

Direct	\$ 1.4 million
Indirect (Visitor Spending)	\$ 0.9 million
Induced (Multiplier Effect)	\$ 0.7 million

Total Economic Output \$3 million

Other benefits



Economic Impact

Marshfield Municipal Airport/Roy Shwery Field (MFI)
Marshfield, WI

The study also measured the public revenue generated at both the local and state level from airport and aviation related fees.

In 2000, Marshfield Municipal Airport generated \$39,301 in revenue for the city from fuel flowage fees, aircraft storage, agricultural leases and local taxes on privately owned property.

The airport also generated \$13,165 in state revenue from general aviation fuel taxes and aircraft registration fees for a total of \$52,466 in direct local and state public revenue.

Public revenue – direct impact

City of Marshfield	State	Total
\$39,301	\$13,165	\$52,466

The activity at Marshfield Municipal Airport/Roy Shwery Field in 2000 also generated an additional \$840,000 in sales, 15 jobs and \$370,000 in payroll to the state economy.

When combined with the local impact, the total contribution of Marshfield Municipal Airport/Roy Shwery Field to the local and state economy in 2000 is \$3.84 million in sales, 77 jobs and \$1.61 million in wage income.

Contribution of Marshfield Municipal Airport to the local and state economy

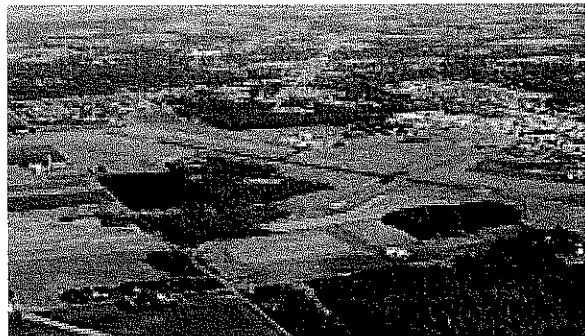
FTE jobs	Wage income/ payroll	Economic output/sales
77	\$1.61 million	\$3.84 million

Local economic impact

The results of the study indicate that Marshfield Municipal Airport/Roy Shwery Field provided \$3 million in economic output, supported 62 jobs and contributed \$1.24 million in wage income to the local economy in 2000.

Contribution of Marshfield Municipal Airport to the local economy

FTE jobs	Wage income/ payroll	Economic output/sales
62	\$1.24 million	\$3 million



Local and state economic impact



MINUTES OF THE JOINT MEETING OF JUDICIAL AND LEGISLATIVE
AND
HIGHWAY INFRASTRUCTURE & RECREATION COMMITTEES

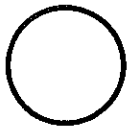
DATE: October 17, 2017
 TIME: 9:15 a.m.
 PLACE: Room 317A, Wood County Courthouse
 TIME ADJOURNED: 9:20 a.m.
 MEMBERS PRESENT: Judicial Chairman Bill Clendenning, HIRC
 Chairman Al Breu, Ed Wagner, Bill Leichtnam, Ken
 Curry, Dave LaFontaine, Joseph Zurfluh, Marion
 Hokamp, William Winch
 OTHERS PRESENT: Peter Kastenholz, John Peckham, Dennis Polach,
 Chad Schooley, Donna Rozar, Adam Fischer, Doug
 Passineau

1. At 9:15 a.m., Chairman Clendenning called the meeting to order.
2. Public comments. None.
3. Moved by LaFontaine, seconded by Leichtnam, to co-sponsor the resolution for borrowing, not to exceed \$1 million, for highway construction. 3 ayes; 2 nays (Curry & Wagner). Only the Judicial & Legislative Committee voted on this resolution as HIRC previously voted at its meeting.
4. HIRC members reviewed a resolution on Park & Forestry revenues. Moved by LaFontaine, seconded by Zurfluh, to sponsor a resolution to allow the Park & Forestry Department to retain revenues in excess of budgeted amount. 4 ayes; 1 nay (Winch).
5. Moved by LaFontaine, seconded by Wagner, to adjourn. All ayes. Meeting adjourned at 9:20 a.m.

Minutes taken by Peter Kastenholz.

Kenneth Curry
 Approved by Kenneth Curry
 Judicial & Legislative Secretary (signed electronically)

Marion Hokamp
 Approved by Marion Hokamp
 HIRC Secretary (signed electronically)



RESOLUTION#

Introduced by

Judicial & Legislative Committee

Page 1 of 1

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
No: <input type="checkbox"/> Yes: <input type="checkbox"/>	Absent:	<input type="checkbox"/>
Number of votes required:		
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds	
Reviewed by: <u>PAK</u> , Corp Counsel		
Reviewed by: _____, Finance Dir.		

LAD

INTENT & SYNOPSIS: To commence the final phase of recodifying the Wood County Code of Ordinances.

FISCAL NOTE: None. If this resolution is approved, then next month an ordinance recodifying the Wood County Code of Ordinances would be presented to the board and if that is approved, there would be a publication fee for that document but it would save the county the cost of publishing all of the revisions being made to the code of ordinances.

WHEREAS, the Wood County Code of Ordinances was last recodified in full in late 2007 and since then small changes have been made to a number of ordinances as well as the enactment of several completely new ordinances, and

WHEREAS, the adoption of a new ordinance as well as the modification of an existing ordinance requires that the document creating or modifying the ordinance be published in full before it takes effect and this can be an expensive proposition, and

WHEREAS, Wis. Stat. s. 66.0103 provides that changes to an ordinance need not be published when the local governmental entity goes through the ordinance codification process, and

WHEREAS, since the fall of 2016 those county departments with ordinances have been working to update the ordinances they deal with and get oversight committee approval of the proposed changes in anticipation of a recodification of the code of ordinances this fall, and all of those changes have now been routed to the county clerk's office, and

WHEREAS, the statutory recodification process requires that the updated ordinances be available for public inspection not less than two weeks before they are enacted.

NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES to commence the final phase of the recodification of the Wood County Code of Ordinances and directs the Wood County Clerk to make available for public inspection the proposed updated code of ordinances by December 1, 2017.

6

MINUTES OF THE HIGHWAY, INFRASTRUCTURE & RECREATION COMMITTEE

DAY & DATE: Thursday, November 2, 2017

PLACE: Wood County Highway Department, 555 17th Ave North,
Wisconsin Rapids, WI 54495

MEETING TIME: 8:00 AM

ADJOURNMENT TIME: 11:15 AM

MEMBERS PRESENT: Chairman Al Breu, Supervisor Marion Hokamp, Supervisor David LaFontaine, Supervisor William Winch, Supervisor Joseph Zurfluh

OTHERS PRESENT: Dennis Polach, Wood County Board Supervisor; Bill Clendenning, Wood County Board Supervisor; Chad Schooley, Parks & Forestry Director; Douglas Passineau, Highway Commissioner; Sandra Green, Parks & Forestry Office Supervisor;

1. Call the meeting to order. Meeting called to order at 8:00 am by Chairman Breu.
2. Public Comments. None.
3. Approve minutes of the October 5, 2017 Highway, Infrastructure and Recreation Committee meeting(s) as well as the HIRC portion of the Joint HIRC and Judicial & Legislative Committee minutes from October 17, 2017.

Motion to approve both minutes by J. Zurfluh and second by M. Hokamp. Motion Carried.

4. Parks Construction Supervisor Report.

Motion to approve the Parks Construction Supervisor report by M. Hokamp, second by B. Winch. Motion carried.

5. Office Supervisor Report.

Motion to approve the Office Supervisor report by D. LaFontaine, second by M. Hokamp. Motion carried.

6. Park and Forestry Director Report.

Dexter Shop Bid. One bid that came in from Roger Kress in Arpin for \$41,550. This bid meets our minimum bid and the required 10% cashier's check was included. Chad sent around a draft of the resolution that will need to go to County Board in order to approve it. Chad stated if needed, this would be approved at a special HIRC meeting prior to the

County Board meeting on November 14, 2017 and then will go directly to County Board for final approval. Consensus of Committee was to approve resolution as is, and forward to November County Board. **Motion to approve the resolution for sale of the Dexter Maintenance Shop and property and forward to December county board, D. LaFontaine, Winch. Motion carried.**

- a) Special Use Permits: January 20, 2018, Kiwanis Club, Annual Winter Outdoor Skills Sporting Event at Nepco Shelter Building, lake and ski trails, combined with the Nordic Ski Club open house event. 8am-4pm.
- b) A couple would like to start a Blue Grass Annual Music Family Event to be held at the South Park Enclosed shelter. This initial event they are looking at hopefully 250 people. It would run Friday and Saturday with Sunday clean-up. The dates are June 8-10, 2018. They would have live music in the shelter building itself, with some tents outside, catered food, catered alcohol sales. We would need the town and health department permits for this as well.
- c) Jeremiah's Crossing is an annual fundraiser utilizing the Dexter Shelter building for August 18th and 19th. The 18th is set-up and the 19th is the actual event.

Motion to approve the Special Use Permits by J. Zurfluh, second by M. Hokamp. Motion carried.

Motion to approve the Parks and Forestry Director report by D. LaFontaine, second by J. Zurfluh. Motion carried.

- 7. Forest Administrator report. Sandra Green, Office Supervisor went over the October report with the committee. **A motion was made to approve by D. LaFontaine, second by M. Hokamp. Motion carried.**

Fall Timber bid opening will be November 9, 2017. Timber bids will hopefully be approved prior to county board meeting in November.

B. Winch made contact with Dexter Town Chairman about grading Swallow Road. He will get in touch with F. Schubert to let him know of a date. They will try to do it at the same time they grade Park Road.

- 8. Correspondence. Sandra Green discussed small scale fundraising for Powers Bluff with Rubi Reds. Informational Only. The committee had no issue moving forward with this.
- C. Schooley informed the committee that the WI Outdoor Recreational Grant application was denied funding for the two projects he applied for earlier in the year. He will apply once again in May 2018.

General discussion regarding large scale fundraising for the Powers Bluff Development Project and how this will move forward. Chad is looking at smaller steps in the process

such as working on the hiking trails at Powers Bluff and signage. The challenge we have right now is not having a dedicated person or group to handle the fundraising aspect for this project, as well as a lot of competition with Capital Projects in Marshfield and Wisconsin Rapids.

9. Approve payment of bills. **Motion to approve payment of bills D. LaFontaine, second by J. Zurfluh. Motion carried.**
10. Revenue report. Parks revenue is doing well and is over the 2017 budgeted amount. This will offset the lack of forestry revenue at this time. **Motion to approve the revenue report by D. Lafontaine, second by J. Zurfluh. Motion carried.**
11. Sign State RMA with Kevin Garrigan. This year the statewide budget went up 2.8%. So Wood County will receive an additional \$44,100 K for RMA. Discussion took place for Highway 13 South and Highway Z about a bypass to enhance the safety on 8th street and would save money if they built a bypass from Home Depot. This would help the economic growth in Wood County. County Trunk A was also discussed.
12. Discuss water truck. Maintenance on roads. Kevin Garrigan, WI DOT, gave an explanation of the usage of salt and plowing in Wisconsin and Wood County compared to other states. Comparisons between using salt and salt brine solution on the roadways during the winter. The state is trying to get more counties to use this method. The state would like to start using only one section of a roadway at a time to use the liquid form and compare to another highway where only salt is being used showing the difference in cost and salt usage. The Highway Department would like to take one of the trucks and place a tanker on it leaving the wing and plow on it and making 100% salt brine solution for this truck only. They would replace that truck with a quad axle truck. The committee agrees this all makes sense and the county should move forward with this. This would work well on packed snow but not during ice storms. That's where the regular rock salt would be distributed. The state is asking the county to be open to this small change and D. Passineau is open to this and would like to move forward. D. Passineau will bring back quotes and numbers to the committee. The committee will support this project but will move forward with approval after dollar amounts are shown.
13. Discuss mastic machine. Most likely next month the committee will be seeing a bid on this. A mastic machine is a machine that repairs concrete and is used a lot on state highways. It's also used on asphalt. It is similar to rubber but the material has aggregates and polymers so its petroleum based. It shoots out like concrete, comes out hot and cools very quickly.

14. Discuss additional road projects. Just finished last five miles of paving. Completed about ~~25~~ 29.5 miles this year.
15. Discuss Winter Road School. January 15-17, 2018 at Chula Vista. D. Passineau invites the committee to attend. If interested, get in touch with him.
16. Discuss possible use of CTH V by frac sand company. Discussed.
17. Frac Sand update. Discussed.
18. Current projects update. Discussed.
19. Approve payment of bills. Discussed. **Motion to approve payment of bills by D. LaFontaine, second by M. Hokamp. Motion carried.**
20. Accounting Supervisor's report. Discussed. **Motion to approve the accounting supervisor's report by J. Zurfluh, second by M. Hokamp. Motion carried.**
21. Correspondence. D. Passineau discussed the survey for the Pittsville Highway Shop. The next step would be put this out for bids. **Motion to approve correspondence by D. LaFontaine and second by M. Hokamp. Motion carried.**
22. Next meeting date. The next meeting is schedule before the County Board on November 14, 2017 at 8:15 in Room 317A at the Wood County Courthouse. The next regular meeting is scheduled for December 7, 2017 at 8:00 am at the Wood County Highway Department.
23. Motion to adjourn. **Motion to adjourn at 11:15 am by D. LaFontaine, second by J. Zurfluh. Motion carried.**

Signed by, Secretary Marion Hokamp

Marion Hokamp

Minutes taken by Sandra Green, Parks & Forestry Office Supervisor

PARKS CONSTRUCTION SUPERVISOR REPORT

November 2, 2017

By D. Quinnell

CURRENT PROJECTS

- The Nepco vault toilet is completed. Remodel included new tile, partitions, urinal, and doors.
- Crack filling and striping asphalt areas within Dexter Park is completed.
- With assistance with E.M. and IT, we are installing equipment (poles, antennas and equipment in the new Dexter shop) to allow for telephones and Wi-Fi in the shop to be operated using the communications tower in Dexterville. (Still ongoing).
- We will work on the North Park stone walk bridge foundations.
- South Park will be getting 3rd loop sites ready for 50amp upgrade. New wire and peds will be installed in the spring.

MAINTENANCE OPERATIONS

- As of October 31st South Park and North Park campgrounds are closed for the season. Dexter will stay open until after deer rifle season.
- All maintenance personnel will begin to work on dead tree removal, trail maintenance, and repairs of buildings and tables not completed during summer operations.

EMPLOYEE MATTERS

- All LTE's are done for the season.
- All full time maintenance workers will be attending a tree trimming and pruning class in Plover on Nov. 8th.

OTHER

- The "big and ugly" logs were sold for \$1,146.00 on the Wisconsin Surplus auction.
- The old Dexter shop is advertised for sale.

WOOD COUNTY PARKS & FORESTRY
OFFICE SUPERVISOR REPORT

November 2, 2017

By: Sandra Green

SNOWMOBILE:

- The AWSC is looking at making new snowmobile trail maps for 2018-2019.
- Attended snowmobile meeting on October 2nd in Milladore. Discussion was held regarding the county ride. Scheduled for February 10, 2018 on the same day as the Kellner Knights Radar Run.
- Easement contract renewal has been received from Meteor Timber. Still waiting on Verso. Current contract expires 10/31/2017. All signed contracts and easement information is due back at the November meeting.
- Received half of supplemental payment. Will distribute to the clubs accordingly.

OFFICE:

- Worked with Rangers every Monday morning to reconcile campground money.
- Provided Wellness materials to employees in the field and office.
- Attended Wellness Committee meeting on October 17th.
- Attended and took minutes at the October HIRC meeting and annual tour.
- Finalized the Wood County Parks & Forestry winter brochure and sent to print. Uploaded the brochure to our Facebook page and our website.
- Sent out News Release to media, our website and Facebook regarding closing of campgrounds end of October.
- Working with IT on the Social Media Policy making sure our pages on Facebook and the county website abide by the policy.
- Attended the WPRA Office Support Workshop on Friday, October 27th in Ashwaubenon.
- Worked with two employees to complete their Health Risk Assessment.
- Attended a Benefit Open Enrollment meeting on Thursday, October 19th at River Block.
- Worked with Chris Markworth in IT to upload a printable Powers Bluff Project Donation Sheet on our website.
- On October 9th, sent out a "Notice of Bids" regarding the sale of the old Dexter Maintenance Shop.
- Prepared a Prospectus packet for Fritz for upcoming timber sales. Mailed one to each customer in our database. Uploaded to our Facebook page and our website as well as sent out a News Release on October 20th. Bid opening to be held on November 9th at 8:30 am.
- Worked with Chad, Dennis and Justin Connor in Planning & Zoning on updating the South Park Campground map to reflect the new 50-amp sites which will be upgraded in the spring.

Parks and Forestry Director Report

By Chad Schooley, Parks and Forestry Director

November 2, 2017

HIRC meeting

- The bids for the old Dexter Shop are due on Wednesday, November 1. Results will be brought to the Committee for their review and possible approval to forward to County Board.
- I have included an update/summary of my 2017 goals in the packet.
- I will be meeting with the International Mountain Biking Association (IMBA) trail designer at Powers Bluff on Monday, October 30, to begin the conceptual design process for the single track and cross country ski trail.
- Met with Adam D., County Planner, to continue with the Parks, Recreation, and Outdoor Spaces Plan update.
- Met with Pam Ironside and Sandy Behrend to continue discussing possible improvements at South Wood County Park.
- I gave a presentation on the Powers Bluff Development Project to the Marshfield Area Young Professionals group, and the Marshfield Noon Rotary club. I also met with a local foundation regarding the project.
- I have been assisting the trails group at Nepco on improving the signage of the trail and trailhead.

October events – 36 shelter reservations

Special Use Permits

- June 8-9, 2018, Bluegrass Music Family Event. South Wood County Park enclosed shelter building and surrounding area.
- August 19, 2018, Jeremiah's Crossing fundraiser. Dexter Park shelter building and surrounding areas.

FOREST ADMINISTRATOR REPORT

November 2, 2017

By: F.Schubert

Timber Sale Activity

TIMBER SALE BALANCES AS OF 10/31/2017

JOB NUMBER	CONTRACTOR	ENDING MONTH BALANCE	CONTRACT AWARD	PAYMENTS RECEIVED THIS MONTH	YEAR AWARDED
721	FUTUREWOOD	\$0.00	\$53,265.10	\$22,278.75	2013
742	FUTUREWOOD	(1,950.00)	34,626.30	0.00	2016
Payments Received This Month:				\$ 22,278.75	
2017 Forestry Revenue:		\$ 181,352.66			

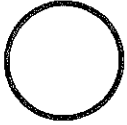
Timber Sale Activity (October)

Jobs Started: None

Jobs Continuing/Reactivated: #742 Futurewood

Jobs Gone Inactive: None

Jobs Finished: #721 Futurewood



RESOLUTION#

Introduced by
Page 1 of 1

Highway Infrastructure & Recreation Committee

SMG

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
No: <input type="checkbox"/>	Yes: <input type="checkbox"/>	Absent: <input type="checkbox"/>
Number of votes required:		
<input checked="" type="checkbox"/> Majority <input type="checkbox"/> Two-thirds		
Reviewed by: _____, Corp Counsel		
Reviewed by: _____, Finance Dir.		

INTENT & SYNOPSIS: To authorize the Wood County Clerk to execute a Quit Claim Deed transferring Parks & Forestry property (old Dexter Maintenance Shop and property) to the bidder approved by the Highway, Infrastructure & Recreation Committee on November 2, 2017.

FISCAL NOTE: The County will receive \$41,550.00 for sale of the property. Proceeds will be placed into the Parks & Forestry non-lapsing Capital Projects account 245-2107-48300-000-000.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Kremer, B			
9	Winch, W			
10	Henkel, H			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

WHEREAS, Wood County Parks & Forestry Department advertised for bids on the old Dexter Maintenance Shop & property in October, 2017 and,

WHEREAS, bids were received and opened on November 1, 2017 at the Parks & Forestry office and,

WHEREAS, the Highway, Infrastructure & Recreation Committee instructed that the Parks & Forestry Department award the highest bidder and,

WHEREAS, Roger Kress, Arpin, WI had the highest bid of \$41,550.00 and,

WHEREAS, funds used to construct the new Dexter Maintenance/Forestry shop were taken from the non-lapsing Parks & Forestry Capital Projects account and,

WHEREAS, the Highway, Infrastructure & Recreation Committee requests that proceeds from the sale of the old Dexter Maintenance shop and property be placed back into this account,

NOW, THEREFORE, BE IT RESOLVED, that the Wood County Clerk is authorized and directed to execute the Quit Claim Deed, thereby authorizing the conveyance of the old Dexter Maintenance Shop and property to Roger Kress, Arpin, WI, with compensation placed into the Parks & Forestry Capital Projects account 245-2107-48300-000-000.

7

AGING AND DISABILITY RESOURCE CENTER OF CENTRAL WISCONSIN
ADRC-CW

Finance Committee Minutes
Location: 1225 Langlade Road Antigo, WI
September 14, 2017

Finance Committee Members Present: Larry Lebal, Will Hascall, Jim Hampton, Tim Buttke

Absent: None: None

Others Present: Steve Prell

1. Call to Order:

Meeting was called to order at 8:50 a.m. by Larry Lebal

2. Public Comments:

None

3. Approval of Minutes:

Motion by Jim Hampton, second by Will Hascall to approve minutes from 8/10/17.
Carried.

4. Financial Report:

The committee reviewed the June reports. No questions

5. Review monthly disbursements:

The committee reviewed the reports. Question on Nieman's Service Inc check 698885. Steve explained that we had a volunteer driver in our nutrition program get his car stuck in deep sand while on a meal delivery route. We had Neimann's come and pull the car out. We paid for this incident however after review we will not do this in the future. Dan's Service Plus check 699148 is a new water heater in our Wausau Meals on Wheels prep site. The cost of the new water heater was split between ADRC CW and the landlord as we needed a larger capacity than normal so the landlord agreed to split the cost with us.

6. Update – 2018 Budget

Steve updated the committee on the progress made writing the 2018 budget. Steve had just received preliminary payroll amounts from Marathon County Finance and noted that we would no longer be paying a higher rate for Workers Comp coverage.

7. Adjournment:

Motion to adjourn made by Tim Buttke; seconded by Will Haskal. Motion carried, meeting ended at 9:10.

Board Meeting Minutes

Aging & Disability Resource Center of Central Wisconsin

Location: Antigo ADRC-CW Conference Room, 1225 Langlade Road, Antigo,
Wisconsin

September 14, 2017

Board members present: Chairman – Doug Machon, Jim Hampton, Vern Cahak, Mike Feirer, Larry Lebal, Will Hascall, Danielle Yuska, Tim Buttke, Bob Reichelt, Julie Webb, Kirby Crosby, and Jean Doty.

Board members excused: Sharon Rybacki

Board members absent: Joel Lewis

Others present: Linda Weitz, Steve Prell, Billy Littlejohn, Mike Rhea, Hannah Larkin, and Angela Hansen.

1. Call to order:
 - a. Meeting was called to order by Chairman Doug Machon, at 9:32am.
2. Public comments:
 - a. Introduction of the Hannah Larkin, new Clerical Assistant and Billy Littlejohn, Dietary Intern.
3. Approval of minutes:
 - a. July 13, 2017 and August 10, 2017
 - b. Motion to approve both minutes by Tim Buttke, second by Mike Feirer. Motion carried, minutes approved.
4. Discussion/possible action – Decision on three strategic issues for strategic plan:
 - a. Supporting document in board packet.
 - b. Motion to approve ADRC-CW identified strategies by Danielle Yuska, second by Will Hascall. Motion carried, strategies approved.
5. Discussion/possible action – Board minutes defining “absent” and “excused” board members:
 - a. Motion to include the terms “absent” and “excused” as part of the attendance listed on the board minutes as of today by Danielle Yuska, seconded by Kirby Crosby. Motion carried, attendance will now reflect “absent” and “excused.”
 - b. Motion to refer the drafting of a policy regarding board member attendance to the Executive Committee by Danielle Yuska, seconded by Will Hascall. Motion carried, Executive Committee will draft an attendance expectation policy for board members.
6. Discussion/possible action – report from the Finance Committee:
 - a. Report presented by Larry Lebal.
 - b. Motion to accept the report by Tim Buttke, seconded by Bob Reichelt. Motion carried, report accepted.
7. Discussion/possible action – Budget adjustments:

- a. Budget adjustments presented by Steve Prell.
 - b. Motion to accept the budget adjustments by Larry Lebal, seconded by Tim Buttke. Motion carried, adjustments accepted.
- 8. Discussion/possible action – Placing final 2016 audit on file:
 - a. Audit draft was included in the August board packet. No changes were made to the final audit.
 - b. Motion to file the 2016 audit by Mike Feirer, seconded by Kirby Crosby. Motion carried, 2016 audit filed.
- 9. Discussion/possible action – 2018 Budget summary and overview:
 - a. Budgeting explanations and education, no action needed.
- 10. Discussion/possible action – Preliminary nutrition survey results-program review:
 - a. Nutrition survey data presented for information in board packet. No action needed.
- 11. Executive Director's report:
 - a. Full report in the board packet.
 - b. Linda Weitz highlights the recruitment for a resource specialist in the Antigo office and the dementia friendly training.
- 12. Future agenda items and location:
 - a. 9:30 am, October 12, 2017.
 - b. Lincoln County services building, 801 N. Sales Street, room 247/248 Merrill, Wisconsin.
- 13. Adjournment
 - a. Meeting adjourned by Chairman Doug Machon at 10:47am

MINUTES

McMillan Memorial Library
Board of Trustees
September 20, 2017

DRAFT

Subject to
Approval

President Galvan called the regular monthly meeting of the McMillan Memorial Library Board of Trustees to order at 4:05 p.m.

ROLL CALL ATTENDANCE:

Present: Andrea Galvan, Anne Zacher, Kevin Finbraaten, Craig Broeren, Susan Bovee, William Clendenning, and Scott Kellogg.

Absent: David Farmbrough

Administration: Andrew Barnett, Vicki Steiner, and Brian Kopetsky

Others in attendance: Tyler Schultz

CORRESPONDENCE: There were no items of correspondence.

MINUTES: **A motion to approve the Minutes of the August 16, 2017 Library Board meeting was made by Mr. Clendenning, second by Mr. Finbraaten. Motion carried.**

TREASURER'S REPORT: Mr. Barnett presented the financial reports for September 2017. **A motion to approve the financial reports and payment of the Operating and Endowment Fund bills was made by Mr. Clendenning, second by Mr. Broeren. Motion carried.**

DIRECTOR'S REPORT:

- Library Use and Events – This is a busy week, with the Solar Celebration just before the Board meeting and a chamber music concert on Thursday. The clock tower display has been replaced by a Country School display, which is the final piece in fulfilling our LSTA makerspace grant. We have recorded four oral histories and they are now online at Recollection Wisconsin. The South Wood County Historical Museum assisted us and has loaned some items for the display. The Library showed the film Nefarious in cooperation with the Family Center and there was an additional program on human trafficking yesterday (80 attended). We successfully streamed a Netflix title (the award winning documentary 13TH) last week. There are two Harry Potter trivia events, one for teens and another for tweens. We will be hosting the VSA art display in October and November with a concert and artist talk accompanying the display.
- Budget – The budget was sent to the City. The City's Human Resources Committee has acted on health insurance for employees. Rising insurance costs are squeezing other priorities and have resulted in operational cuts in past years.
- Building & Grounds – The remodeling of the staff lounge will begin September 27th. Once it is complete, we will proceed to a remodel of the Processing room and the move of the service desk. These moves are based on our Lean Six Sigma analysis of staff functions, but will cause short term disruption. A part for the fountain is on back order so the fountain will be repaired and then shut down for the year.

- Solar Project –The project was online for about half of August. Even so, it produced 1/3 of our electricity for the month. We are part of the nation-wide Solar Tour on October 7th. In parallel, we are continuing to work through the items on the energy audit list as time and funds allow. A proposal for fundraising is attached and is on the agenda.
- Miscellaneous – An arbor has been completed by local Boy Scout Tyler Schulz, who is working on his Eagle Scout badge. I recommend that the funding for this come from the Operations line, so we can focus fundraising on other subjects. We are in the prototype phase of developing a city-wide community calendar in cooperation with the City and Chamber. It is available at mcmillanlibrary.org/community-calendar. We continue to work with the City and In courage on a TEDxWisconsin Rapids, though that is in an early stage of development. UW-Stevens Point is undertaking a similar project and we are observing their process. Brian, Jennie and Colin have successfully recruited a number of volunteers and will be employing them on tasks that don't involve patron confidentiality or money.

COMMITTEE REPORTS: There were no committee meetings held during the month.

OLD BUSINESS: There were no items of Old Business. Anne noted that she had a great customer service experience here yesterday.

NEW BUSINESS: Mr. Barnett presented information on fundraising for the solar project and a possible maker space expansion. **A motion to move the fundraising proposal to the Finance Committee was made by Mr. Clendenning, second by Ms. Zacher. Motion carried.**

A motion to adjourn was made by Ms. Zacher, second by Ms. Bovee. Motion carried and the meeting adjourned at 4:50 p.m.

The next regular monthly meeting of the McMillan Memorial Library Board of Trustees will be held in the McCourt Conference Room on October 18, 2017 at 4:00 p.m.

Respectfully submitted,
Vicki Steiner, Secretary

7

DRAFT
Subject to
Approval

MINUTES
McMillan Memorial Library
Board of Trustees
October 18, 2017

President Galvan called the regular monthly meeting of the McMillan Memorial Library Board of Trustees to order at 4:00 p.m.

ROLL CALL ATTENDANCE:

Present: Andrea Galvan, Anne Zacher, David Farnbrough, Kevin Finbraaten, Craig Broeren, Susan Bovee, William Clendenning, and Scott Kellogg.
Administration: Andrew Barnett, Vicki Steiner, and Brian Kopetsky.
Others in attendance: Rick Potter

CORRESPONDENCE: A note of thanks was received from Grantsburg School for use of our meeting room for their IForward parents.
A donation of \$1,800 has been received to purchase additional LED Bulbs.

MINUTES: **A motion to approve the Minutes of the September 20, 2017 Library Board meeting was made by Ms. Bovee, second by Mr. Finbraaten. Motion carried.**

TREASURER'S REPORT: Mr. Barnett presented the financial reports for October 2017. **A motion to approve the financial reports and payment of the Operating and Endowment Fund bills was made by Mr. Clendenning, second by Mr. Kellogg. Motion carried.**

DIRECTOR'S REPORT:

- **Library Use and Events** – Our Rural School project was an example of the integrated efforts we are working toward. We digitized four oral histories and loaded them on Recollection Wisconsin. We showed the movie *Country School: One Room-One Nation*, brought in Jerry Apps to speak on the topic and prepared a display in cooperation with the Museum. We had a large attendance for the Suzuki Recital, which we co-sponsored. Tech Tuesdays have resumed with the start of the school year.
- **Budget** – The County part of the budget passed committee and will be voted on at their meeting on November 14th. I discussed the budget with the Mayor and Finance Director. The Mayor's Executive Budget proposal includes no revision of our budget and approval of the proposed bathroom remodel. This now moves to the Common Council.
- **Building & Grounds** – The ceiling, lighting and flooring of the repurposed Lower Level workroom are done and we will start moving into the area soon. The new lighting uses ¼ of the electricity of the replaced fixtures. I hope to start soon on renovating and splitting the current Processing Room to replace the lost staff lounge. New shades replaced the original 1970 curtains in that space, two Adult Room window bays and a staff office. A rose expert has evaluated our rose

garden on the corner of Lincoln and Grand and recommends its complete replacement.

-
- **Solar Project** – We were part of the state and nation-wide Solar Tour, but rainy weather held down our attendance.
-
- **Miscellaneous** – The Community Calendar continues to expand. Our Internet was upgraded with much higher upload speeds and new equipment. The 2018 concert schedule is completed but will not be publicly announced until we hear about possible Mead Witter Foundation sponsorship.

COMMITTEE REPORTS: The Finance Committee met on October 11, 2017.

Ms. Bovee reported on discussions and ideas for fundraising for the solar project. Discussion followed.

Further discussion will take place under New Business.

OLD BUSINESS: There were no items of Old Business.

NEW BUSINESS: A motion to approve the Finance Committee report regarding fundraising for the solar project and authorization to proceed with fundraising was made by Mr. Kellogg, second by Ms. Zacher. Motion carried.

A motion to adjourn was made by Ms. Zacher, second by Mr. Clendenning. Motion carried and the meeting adjourned at 4:38 p.m.

The next regular monthly meeting of the McMillan Memorial Library Board of Trustees will be held in the McCourt Conference Room on November 15, 2017 at 4:00 p.m.

Respectfully submitted,
Vicki Steiner, Secretary

7

**Draft
MINUTES
SCLS BOARD OF TRUSTEES
September 28, 2017 12:15 p.m.
SCLS Headquarters**

Present: J. Ashford, P. Behling, N. Brien, F. Cherney, P. Cox, M. Furgal, J. Harrington, J. Healy-Plotkin, K. Michaelis, M. Nelson, P. Nelson, R. Owens, R. Seltzer, L. Sipiorski, A. Weier

Also Present: K. Goeden, M. Van Pelt

Absent: A. Bhasin, M. Hokamp, A. Pawlak,

Excused: N. Long,

Call to Order: K. Michaelis, President, called the meeting to order at 12:15p.m.

- a. Introduction of guests/visitors: Bill Zimdars was introduced.
- b. Changes/additions to the agenda: Move budget & finance and personnel committee action item and action item b c and d up in agenda.
- c. Requests to address the board: None

Minutes: N. Brien moved approval of the August 24, 2017 minutes. M. Nelson seconded. Motion carried.

Bills for Payments: N. Brien reviewed the bills for payment in the amount of \$97,156.59 and moved approval. Motion seconded and carried.

Financial Statements: K. Goeden

Presentation: Annual 2018 Budget & 2018 System Plan - M. Van Pelt & K. Goeden

There were two changes made to the budget since the committee met. The LSTA technology grant has been removed because it is no longer available. An extra column was created for the alternate budget with the additional state aid in the amount of \$68,693 which was signed by the Governor last week.

Committee Reports:

- a. Advocacy: M. Nelson noted at the federal level the full house moved approval of federal funding for IMLS. The appropriations committee approved and included LSTA funds. Please send hand written thank you cards to your state legislators for the approval of the additional \$1.5 million system money. Should the SCLS Board send a hand written thank you note to the Governor? Yes.
What part of the state budget includes \$125 for personal computers... don't want to compete with schools.
- b. Budget & Finance and Personnel Committee:
On behalf of the Budget & Finance and Personnel committee, a recommendation was made to approve the Organizational Chart, Salary Schedule, 1.2% cost of living raise for System Director (same as for all staff) and the 2018 Budget. Motion Carried.
- c. Bylaws: Will meet following the board meeting.

Action Items:

- a. Purchase Certificates of Deposit: On behalf of the Budget & Finance committee, Mike Furgal moved approval of purchasing certificates of deposit. Motion carried.
- b. Organizational Chart: Approved
- c. Salary Schedule: Approved
- d. 1.2 % Cost of Living raise for system director (same as for all staff): Approved
- e. 2018 Budget: Approved
- f. 2018 System Plan: R. Owens moved approval of the 2018 System Plan. P. Behling seconded. Motion carried.
- g. CE Agreement with Arrowhead Library System: A. Weier moved approval of the CE Agreement with ALS. R. Seltzer seconded. Motion carried.

SCLS Foundation Report: M. Van Pelt noted the Foundation board will meet following the SCLS Board meeting to select the four library winners for the Cornerstone Event.

System Director's Report: M. Van Pelt noted she will be out of the office until November 27th for a knee replacement. Hopes to work from home. Kerrie G. will be in charge.
J. Healy Plotkin and K. Michaelis attended the PLSR meeting in Sun Prairie with M. Van Pelt. They shared a few thoughts about their opinion of the meeting.

Discussion Items: M. Nelson inquired about contract language for the appropriations authority. The Finance committee discussed it and will follow up in the future.

Administrative Council (AC) Report: Met September 21, 2017. You may view the minutes here:
<http://www.scls.info/committees/ac/index.html>
They recommended the budget and plan to the board. Also approved the Flipster purchase.

Other Business:

- a. Nomination Committee for 2018 Board Officers: P. Behling volunteered to chair the Nomination Committee. Please contact Pat if interested in serving on the committee or as an officer.

Bylaws:

Section 1—Officers of the System Board shall be President, Vice-President, Secretary and Treasurer, elected for one-year terms by the System Board from its membership. A nominations committee, with each member from a different county insofar as is practicable, shall be appointed by the President of the Board and approved by the full Board no later than November of each year to propose a slate of officers to be considered for election at the January meeting.

Section 2—The President of the System Board shall not serve for more than two consecutive years in the same office after the adoption of these By-Laws, unless continuance in such office is recommended by the nominating committee. No other member of the System Board shall serve for more than four consecutive years in the same office after the adoption of these By-Laws, unless continuance in such office is recommended by the nominating committee.

Information Sharing:

F. Cherney noted the Wood County Library Board approved a slight raise in their 2018 appropriations. He also mentioned the new solar panels that were installed at the McMillan Library.

P. Behling invited members to attend the Drinking Liberally group that meets at the Rigby Bar on the first Wednesday of the month in the evening.

M. Furgal shared that October 7-28 the Monroe Public Library will be hosting a display and programs entitled Faces for Every Name. This is a partnership between the library, senior service center and local veteran groups.

The next board meeting will be held on October 26, 2017

Meeting adjourned at 1:00 p.m.

Heidi Moe, Recorder

BOT/Minutes/9-28-2017