

MINUTES OF THE HIGHWAY INFRASTRUCTURE & RECREATION COMMITTEE

DAY & DATE: April 03, 2014
PLACE: Wood County Highway Department, 555 17th Avenue
North, Wisconsin Rapids, WI 54495
MEETING TIME: 8:00 AM
ADJOURNMENT TIME: 9:50 AM
MEMBERS PRESENT: Vice-Chairman Trent Miner, Secretary Dennis Polach,
Member Marion Hokamp, and Member Gerald Nelson.
MEMBERS ABSENT: Chairman Allen Breu (excused).
OTHERS PRESENT: Park and Forestry Director Chad Schooley, Forest
Administrator Fritz Schubert, DNR Forestry Liaison Steve
Grant, County Board Chairman Lance Pliml, Highway
Accounting Supervisor John Peckham, Highway County
Engineer Roland Hawk, and Highway Accounting
Technician PaNya Yang.

1. Call meeting to order. Vice-Chairman Trent Miner called the meeting to order at 8:00 AM. The meeting has been properly posted.
2. Public comments: None.
3. Approve minutes of the March 06, 2014 Highway Infrastructure & Recreation Committee meeting.

Moved by Hokamp, seconded by Nelson to approve the above-mentioned minutes. Motion carried unanimously.

PARKS

4. The Parks Construction Supervisor Report was reviewed (see attached report).

Moved by Nelson, seconded by Polach to approve the Parks Construction Supervisor Report. Motion carried unanimously.

5. The Office Supervisor Report was reviewed (see attached report).

Moved by Polach, seconded by Hokamp to approve the Office Supervisor Report. Motion carried unanimously.

6. The Park and Forestry Director Report was reviewed (see attached report).
 - a. The Consolidated Musky Club had requested to use the 2014 County Conservation Funds as matching grant to stock 450 muskies into the Wisconsin River at a cost of \$10 per musky.

Moved by Nelson, seconded by Polach to approve the request of the Consolidated Musky Club to use 2014 County Conservation Funds as matching grant to stock Musky in the Wisconsin River. Motion carried unanimously.

- b. Special Use Permit for YMCA Triathlon at Red Sands Beach on June 21.

Special Use Permit for the Wisconsin State Waterski Show Tournament at Red Sands Beach area from July 11 – July 22, 2014. The show will run from July 17 – 20.

Special Use Permit for In courage Community Foundation Community Picnic and Celebration at Red Sands Beach on August 6, 2014.

Special Use Permit for the Big Pull 2014 World Record Pyramid at Red Sands Beach area on September 20, 2014 from 8:00 am – 4:00 pm. A water-ski pyramid of 72 people will be attempted.

Moved by Hokamp, seconded by Nelson to approve the above-mentioned special use permits. Motion carried unanimously.

- c. The DOT will be working on two bridges on State Hwy 80, adjacent to Lake Dexter, in September of this year. They would like the Parks department to lower the lake water level by 3 feet. They can draw out 6 inches of water level per day, so it will take approximately 6 days to finish the process.

Moved by Miner, seconded by Hokamp to approve the Park and Forestry Director Report. Motion carried unanimously.

FORESTRY

- 7. The Forest Administrator Report was reviewed.
 - a. Timber Sales Update (see attached report).
 - b. County Forest Certification Update – Fritz Schubert sent the draft letter out, and Wood County has been taken off the list for this year's audit.
 - c. The department is planning a large tree planting project. They will plant 98,000 trees over 109 acres of land.

Moved by Nelson, seconded by Polach to approve the Forest Administrator Report. Motion carried unanimously.

8. Correspondence

- a. The department will be co-hosting the 2018 Wisconsin Park and Recreation (WPRA) summer tour with the City of Marshfield.
- b. The department was contacted by Wisconsin Rapids Area CVB regarding assisting in funding a Discover Wisconsin television program showcasing Wood County's water recreation opportunities. They want to highlight areas such as Lake Wazeecha, Nepco Lake, and the Wisconsin River. They would like to start filming next year and air it on PBS television the year after.
- c. Parks Department will be receiving a 50/50 grant from the Dam Grant Program.
- d. Monthly Claims Report – Nothing new to report.

9. Approve payment of bills.

**Moved by Polach, seconded by Hokamp to approve the payment of bills.
Motion carried unanimously.**

10. Revenue Report was reviewed.

**Moved by Nelson, seconded by Hokamp to approve the Revenue Report.
Motion carried unanimously.**

The committee took a break at 8:45 am resuming at 8:50 am.

HIGHWAY

11. Sign LFA contract with WisDOT – Epoxy overlay on a bridge on Hwy 13 and CTH A.

Moved by Nelson, seconded by Hokamp to approve signing the LFA contract with WisDOT. Motion carried unanimously.

12. 13. & 14. – Combined discussion on the Quotes on Bituminous Materials, Milling & Pulverizing, and Natural Sand & Manufactured Sand.

Moved by Polach, seconded by Hokamp to receive the quotes for Bituminous Materials (Item #12), quotes for Milling & Pulverizing (Item #13), and quotes for Natural Sand & Manufactured Sand (Item #14) and to direct the Highway Commissioner to use the vendor and material most advantageous to Wood County. Motion carried unanimously.

15. Quotes on a Quad-Axle patrol truck were discussed.

Moved by Hokamp, seconded by Polach to authorize the Highway Commissioner to purchase the equipment most advantageous to Wood County after review of the specifications by Highway Department staff. Motion carried unanimously.

16. Quotes on Asphalt Pumps were discussed.

County Engineer, Roland Hawk was brought in to explain why the purchase of an asphalt pump would be beneficial to the Highway Department.

Moved by Nelson, seconded by Hokamp to authorize the Highway Commissioner to purchase the equipment most advantageous to Wood County after review of the specifications by Highway Department staff. Motion carried unanimously.

17. Materials quotes were discussed.

18. Long-term financing for the Highway Department was discussed. With the low interest rates, the department would like to receive some funds over the next few years to catch-up on roads that need some fixing and maintenance work.

A request was made by Vice-Chairman, Trent Miner to go to agenda Item # 21.

19. Item # 21 – Update on Marshfield shop

George Lawless from Structures Unlimited will be coming to the Highway Department on April 7th with presentations and proposals regarding storage and salt structures at the Marshfield shop. The department is also looking into possibly purchasing a scale for the Marshfield shop once the consolidation of the other outlying shops is complete.

20. Item # 19 – Discuss Legislative Breakfast

The North Central Region Commissioners will be holding a Legislative Breakfast on April 25th at the Best Western Midway Lodge in Wausau. Any committee members who want to attend were invited to sign up.

21. Item # 20 - Personnel Update

Interviews were conducted for the common laborer positions. Human Resources is in the process of calling references on selected candidates.

22. Current projects update. (see attached sheet)

23. Approve payment of bills.

**Moved by Nelson, seconded by Miner to approve the payment of bills.
Motion carried unanimously.**

24. Accounting Supervisor's Report was reviewed.

**Moved by Hokamp, seconded by Nelson to approve the Accounting
Supervisor's report. Motion carried unanimously.**

25. Correspondence - None

26. The next meeting date is May 01, 2014 at the Wood County Courthouse, Room
115, at 8:00 AM.

27. Motion to adjourn.

**Moved by Nelson, seconded by Hokamp to adjourn at 9:50 AM. Motion
carried unanimously.**

Dennis Polach

Dennis Polach, Secretary

Minutes taken by PaNya Yang, Highway Department Accounting Technician
(Reports attached below)