

JUDICIAL AND LEGISLATIVE COMMITTEE

DATE: Friday, July 5, 2019

TIME: 9:00 a.m.

LOCATION: Room 115, Wood County Courthouse

1. Call meeting to order.
2. Public comments. Now or at the time the item is taken up. Rules may apply.
3. Review minutes of previous meeting.
4. Review for approval the vouchers and monthly reports of departments the committee oversees.
 - a. Review Corporation Counsel's memorandum entitled "Sexual Harassment – Hostile Work Environment."
5. Review any claims and notices of injury against the County, as necessary.
6. Review any Dog License Fund claims.
7. Presentation of correspondence and legislative issues or referrals and recognition of Legislators who may be present.
 - a. Report of Citizens Groundwater Group.
8. Discuss having local control of CAFO livestock siting.
9. Courthouse security committee update.
10. Mentoring for new county board supervisors.
11. Review of County Board Rules.
 - a. County Board Committee restructuring commencing 2020
 - b. Resolution on Rule on the role of a Committee Chair.
 - c. Per diems and salary of county board supervisors.
 - d. Meal allowances.
 - e. Consideration of staggered terms.
 - f. Committee Secretary elimination
12. Consideration of agenda items for next meeting.
13. Set date and time of next meeting.
14. Adjourn.

MINUTES OF THE JUDICIAL AND LEGISLATIVE COMMITTEE

DATE: June 7, 2019
 TIME: 9:00 a.m.
 PLACE: Room 115 Wood County Courthouse
 TIME ADJOURNED: 11:50 a.m.
 MEMBERS PRESENT: Chairman William Clendenning, Bill Leichtnam,
 Kenneth Curry, Brad Hamilton, Jake Hahn
 OTHERS PRESENT: Peter Kastenholz, see attached list of attendees.

1. At 9:00 a.m., Chairman Clendenning called the meeting to order.
2. Public comments. None at this time.
3. The minutes for the May 3, 2019, meeting were declared approved without objection and there were no objections.
4. The Committee reviewed monthly voucher and department reports of the departments it oversees. Moved by Hamilton, seconded by Hahn, to approve the reports and payment of department vouchers. All ayes.
 - a. Supervisor Leichtnam mentioned that he likes the idea of new county board supervisors having a mentor. General discussion on the need of enhancing county board supervisor training. WCA and UWEX seminars are available for new supervisors. Moved by Leichtnam, seconded by Curry, to discuss county board supervisor unstructured mentoring at the next meeting. All ayes.
 - b. Child Support Director Vruwink updated the committee on budgeting at the state level for child support.
5. There were no claims or notices of injury.
6. There were no new animal claims against the County.
7. The Committee reviewed correspondence and legislative issues.
 - a. Report of Citizens Groundwater Group. The report of the group, which is dated May 20, 2019, is attached. Supervisor Leichtnam discussed the value of composting and its extensive use elsewhere and its environmental advantages versus liquid manure spreading.
 - b. Medicaid Expansion resolution was discussed. Moved by Hamilton, seconded by Leichtnam, to approve the resolution encouraging support of Medicaid Expansion. All ayes.

- c. Marijuana Referendum of April 2, 2019. Ashley Normington of Healthy People of Wood County spoke on the legalization of recreational marijuana. The results of the recent referendum opposed recreational marijuana and supported legalization of medical marijuana. Moved by Leichtnam, seconded by Hamilton, to approve the draft resolution presented by Ms. Normington. 3 ayes, 2 nays. Hahn and Curry voted no. Hahn supports legalization of recreational marijuana. From taxes to jail costs he feels it makes sense to legalize. Curry supports medical but not recreational marijuana. Sheriff's Department opposes legalization of recreational marijuana. They see marijuana as a gateway drug.
- d. Discussion on Wood County Resolution 19-4-9 (supporting AB21) being forwarded to WCA. See attached Legislative Reference Bureau comparison of the current law, AB21, and SC137 prepared by Supervisor Leichtnam. Moved by Hamilton, seconded by Clendenning, to send a resolution to the WCA conference committee that Wood County supports AB21. 4 ayes, 1 nay. Curry voted no as the county board has already acted upon this.
- 8. Discussion on Criminal Justice Task Force Coordinator position. No one showed up to discuss or advocate for the resolution that was referred back to the committee. Moved by Hamilton, seconded by Hahn, to send the resolution back to the county board for consideration. All ayes. The committee expressed a desire to have this matter set as a special order of business and allow Judge Brazeau the time he needs to explain the need for the position.
- 9. Courthouse security committee update. Implementation will be October 1, 2019, for staffing the security apparatus at the main door to the Courthouse. Policies, procedures, and hiring are being worked on.
- 10. County Board rules.
 - a. Resolution on reformation of committees commencing 2020. Lots and lots of discussion on Chairman Clendenning's proposal to modify the committee structure. Thoughts shared. This will be discussed again at next month's meeting.
 - b. Rule on the role of a committee chair. A thorough review was made of the draft rule. The draft will be included with the minutes and the Corporation Counsel will prepare a resolution enacting a County

Board rule that sets forth the authority of county committee chairs. The resolution will be addressed next month along with the deletion of Rule 18.E. that permits a committee chair to cancel a committee meeting.

- c. Discussion on appeal process for Employee Wellness Program.
Chairman Clendenning expressed concern about the lack of an appeal process for those who are denied the 10% insurance premium benefit. Amy Kaup is on the Wellness Board and explained a policy is being developed. Quentin Ellis advised the Sheriff's Department has concerns about the current lack of policy governing this. Concern expressed about effectiveness of any wellness program.
- 11. Agenda items for the July 2019, meeting:
 - Discuss mentoring for new County Board Supervisors.
 - Per diems and salary of County Board Supervisors.
 - Meal allowances. Consideration of staggered terms.
 - Review resolution on Committee Chair authority.
 - County Board committee restructuring.
 - Meeting on County Board day will be held to review the marijuana resolution.
- 12. The next committee meeting will be July 5, 2019, at 9:00 a.m.
- 13. Meeting adjourned without objection by the Chairperson at 11:50 a.m.

Minutes taken by Peter Kastenholz and approved by Kenneth Curry.

Kenneth Curry

Kenneth Curry, Secretary (signed electronically)

Judicial & Legislative Committee Meeting

A 115

Date: June 7, 2019

[illegible]

MINUTES OF THE JUDICIAL AND LEGISLATIVE COMMITTEE

DATE: June 18, 2019
 TIME: 9:00 a.m.
 PLACE: Room 317A, Wood County Courthouse
 TIME ADJOURNED: 9:07 a.m.
 MEMBERS PRESENT: Chairman William Clendenning, Bill Leichtnam,
 Kenneth Curry, Brad Hamilton, Jake Hahn
 OTHERS PRESENT: Peter Kastenholz. See attached list.

1. At 9:00 a.m., Chairman Clendenning called the meeting to order.
2. Public comments. None.
3. The Committee reviewed the resolution opposing legislation that would legalize the recreational use of marijuana. **Moved by Leichtnam, seconded by Hamilton, to approve the resolution to communicate with state legislators the opposition of the residents of Wood County to the legislation that would legalize the recreational use of marijuana. 3 ayes, 2 nays.** Supervisor Hahn doesn't support the resolution in its current form as it doesn't address the use of medical marijuana, which he supports. Chairman Clendenning felt the resolution did not reflect the true sense of the referendum so he voted no.
4. Meeting adjourned without objection by the Chairperson at 9:07 a.m.

Minutes taken by Peter Kastenholz and approved by Kenneth Curry.

Kenneth Curry

Kenneth Curry, Secretary (signed electronically)

Committee Report

County of Wood

Report of claims for: BRANCH 1 / PROBATE

For the period of: JUNE 2019

For the range of vouchers: 03190030 - 03190033

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
03190030	CENTRAL STATES INVESTIGATION AGENCY LLC	PROCESS SERVICE 18GN63	06/21/2019	\$55.00	
03190031	SWITS LTD	INTERPRETER FEES	06/12/2019	\$51.00	
03190032	TOELLNER CHRISTINE	TRANSCRIPT FEE 17CF569	05/15/2019	\$38.00	
03190033	TOELLNER CHRISTINE	TRANSCRIPT FEE 18CF245, 19CF16	05/15/2019	\$46.00	
Grand Total:				\$190.00	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Report

County of Wood

Report of claims for: BRANCH 2

For the period of: JUNE 2019

For the range of vouchers: 04190028 - 04190030

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
04190028	SWITS LTD	INTERPRETER FEES	06/12/2019	\$160.50	
04190029	PETERSON MICHELLE L	TRANSCRIPT FEES	05/29/2019	\$50.00	
04190030	PETERSON MICHELLE L	TRANSCRIPT FEE 18CF61	06/03/2019	\$82.00	
Grand Total:				\$292.50	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Report

County of Wood

Report of claims for: BRANCH 3 / DRUG COURT

For the period of: JUNE 2019

For the range of vouchers: 05190044 - 05190048

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
05190044	ATTIC CORRECTIONAL SERVICES INC	DRUG COURT STAFF & REVENUE	06/06/2019	\$4,741.16	P
05190045	ATTIC CORRECTIONAL SERVICES INC	DRUG COURT STAFF ENHANCED	06/06/2019	\$1,833.33	P
05190046	COLONIAL SCIENTIFIC INC	SUPPLIES	05/23/2019	\$165.00	P
05190047	CORDANT HEALTH SOLUTIONS	DRUG TESTING	05/31/2019	\$3,040.75	P
05190048	PETERSON MICHELLE L	TRANSCRIPT FEE 16CF174, 18CM62	06/25/2019	\$38.00	
Grand Total:				\$9,818.24	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Report

County of Wood

Report of claims for: CHILD SUPPORT

For the period of: 06/2019

For the range of vouchers: 02190042 - 02190051

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
02190042	AMAZON CAPITAL SERVICES	6-BOXES OF FILE FOLDERS	06/25/2019	\$146.76	
02190043	CW SOLUTIONS LLC	5/2019-SHARED EMP. COST-BROWN	06/25/2019	\$166.64	
02190044	DNA DIAGNOSTICS CENTER	13-IND. GENETIC TESTS	06/25/2019	\$299.00	
02190045	FIELDPRINT INC	11-CS STAFF-FINGERPRINTING	06/25/2019	\$85.25	
02190046	LANCASTER COUNTY SHERIFF	1-PROCESS OF SERVICE FEE	06/25/2019	\$35.00	
02190047	LEGAL LOGISTICS LLC	17-PROCESS OF SERVICE FEES	06/25/2019	\$1,010.00	
02190048	PORTAGE COUNTY SHERIFF'S DEPT	1-PROCESS OF SERVICE FEE	06/25/2019	\$60.00	
02190049	RIVER CITY PROCESS SERVERS	21-PROCESS OF SERVICE FEES	06/25/2019	\$800.00	
02190050	WI DEPT OF JUSTICE	FINGERPRINT-DOJ COST-BROWN	06/25/2019	\$28.25	
02190051	WOODTRUST BANK	2-BOXES OF AGENCY CHECKS	06/25/2019	\$34.50	
Grand Total:				\$2,665.40	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Report

County of Wood

Report of claims for: CLERK OF CIRCUIT COURT

For the period of: JUNE

For the range of vouchers: 07190902 - 07190997

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
07190902	WEYMOUTH RICHARD D	Services as FCC - May 2019	05/29/2019	\$4,166.66	P
07190903	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 19ME74	05/22/2019	\$195.00	P
07190904	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 19ME75	05/22/2019	\$195.00	P
07190905	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 19ME77	05/22/2019	\$195.00	P
07190906	ELWOOD RICHARD W	Med Exam - 01CI01	05/15/2019	\$2,400.00	P
07190907	HILL & WALCZAK ATTYS	Atty Fee - 19JG7 - 10	05/21/2019	\$770.00	P
07190908	HILL & WALCZAK ATTYS	Atty Fee - 18JC43 & 44	05/21/2019	\$462.00	P
07190909	SCHMIDT & GRACE	Atty Fee - 18CF609	05/23/2019	\$616.15	P
07190910	SCHMIDT & GRACE	Atty Fee - 17CF406	05/23/2019	\$1,727.49	P
07190911	WCCCA	Registrn - COC summer conf	05/28/2019	\$85.00	P
07190912	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 19GN46	05/24/2019	\$500.00	P
07190913	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 19GN52	06/06/2019	\$500.00	P
07190914	BEHAVIORAL CONSULTANTS	Med Exam - 13CF271	05/30/2019	\$702.00	P
07190915	LA CHAPELLE KRYSHAK & NETTESHEIM LLP	Atty Fee - 19CM22	06/03/2019	\$402.17	P
07190916	BRUETT TERRILL L ED D	Med Exam - 11GN50	05/21/2019	\$660.00	P
07190917	BRUETT TERRILL L ED D	Med Exam - 12GN50	05/21/2019	\$660.00	P
07190918	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam - 19ME75	05/22/2019	\$650.00	P
07190919	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam - 19ME77	05/22/2019	\$575.00	P
07190920	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam - 18ME168	05/20/2019	\$845.00	P
07190921	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam - 19ME74	05/22/2019	\$770.00	P
07190922	FLEXSTAFF	Contracted Clerical Svcs	05/08/2019	\$353.17	P
07190923	FLEXSTAFF	Contracted Clerical Svcs	05/15/2019	\$353.17	P
07190924	FLEXSTAFF	Contracted Clerical Svcs	05/22/2019	\$353.17	P
07190925	FLEXSTAFF	Contracted Clerical Svcs	05/29/2019	\$235.45	P
07190926	FLEXSTAFF	Contracted Clerical Svcs	06/05/2019	\$353.17	P
07190927	GEBERT LAW OFFICE	Mediation Svcs - May 2019	06/10/2019	\$1,600.00	P
07190928	GEBERT LAW OFFICE	Atty Fee - 18CF151	05/29/2019	\$98.00	P
07190929	GEBERT LAW OFFICE	Atty Fee - 19JG12	05/29/2019	\$84.00	P
07190930	GEBERT LAW OFFICE	Atty Fee - 18JC114	05/29/2019	\$84.00	P

Committee Report - County of Wood

CLERK OF CIRCUIT COURT - JUNE

07190902 - 07190997

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
07190931	GEBERT LAW OFFICE	Atty Fee - 19JC49	05/29/2019	\$84.00	P
07190932	GORSKI KENNETH	Services as Crt Comm -May 2019	06/04/2019	\$1,250.00	P
07190933	GORSKI & WITTMAN SC	Atty Fee - 93GN252	06/08/2019	\$155.39	P
07190934	GORSKI & WITTMAN SC	Atty Fee - 95GN21	06/09/2019	\$126.00	P
07190935	GORSKI & WITTMAN SC	Atty Fee - 98GN60	06/08/2019	\$155.10	P
07190936	LLOYD PETER C LLC	Atty Fee - 18JC57-59 & 18JC122	05/17/2019	\$70.00	P
07190937	MUSUNURU J R MD	Med Exam - 18ME132	05/31/2019	\$420.00	P
07190938	NASH LAW GROUP	Atty Fee - 19CF90 & 91	05/30/2019	\$290.62	P
07190939	NASH LAW GROUP	Atty Fee - 18CT491	05/30/2019	\$102.78	P
07190940	NASH LAW GROUP	Atty Fee - 18JC8 - 10	06/05/2019	\$56.00	P
07190941	NASH LAW GROUP	Atty Fee - 19GN43	06/05/2019	\$343.00	P
07190942	NASH LAW GROUP	Atty Fee - 14JG10 & 11	05/21/2019	\$405.00	P
07190943	PSYCHIATRIC ASSOCIATES	Med Exam - 12GN85	05/29/2019	\$1,625.00	P
07190944	STEVNING-ROE LAW FIRM LLC	Atty Fee - 87GN212	06/07/2019	\$35.00	P
07190945	TRANSUNION RISK & ALTERNATIVE DATA SOLUTIONS	May 2019 Person Search-SDC	06/01/2019	\$77.10	P
07190946	WEILAND LEGAL SERVICES	Atty Fee - 19GN41	04/24/2019	\$284.40	P
07190947	WEST PAYMENT CENTER	LL Interent Access - May 2019	06/01/2019	\$1,402.50	P
07190948	JOOSTEN CINDY	Summer Conf expenses	06/14/2019	\$467.60	
07190949	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 19ME85	06/06/2019	\$690.00	
07190950	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 19GN36	06/06/2019	\$500.00	
07190951	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 19ME89	06/17/2019	\$540.00	
07190952	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 19ME91	06/19/2019	\$345.00	
07190953	ARENDET DUSTIN	Witness Fee - 18CF312	05/31/2019	\$19.00	
07190954	BANUELOS BRANDON L	Witness Fees - 18CF312	05/13/2019	\$22.00	
07190955	BENSON STEVEN A PH D LLC	Med Exam - Spindler et al	06/10/2019	\$448.00	
07190956	LA CHAPELLE KRYSHAK & NETTESHEIM LLP	Atty Fee - 03GN54	06/18/2019	\$175.00	
07190957	CLEVELAND LAMBERT	Witness Fee - 18CF312	05/31/2019	\$16.00	
07190958	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam - 19ME89	06/17/2019	\$845.00	
07190959	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	MedExam - 19GN55	06/18/2019	\$575.00	
07190960	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam - 19ME91	06/20/2019	\$575.00	
07190961	DEMEYER ELIZABETH	Witness Fee - 18CF658	06/13/2019	\$23.60	
07190962	ENDRES COURTNEY A PSY D	Med Exam - 16CI01	06/06/2019	\$3,678.12	
07190963	FLATOFF-KORSLIN RENEE	Witness Fee - 18CF658	06/13/2019	\$16.80	
07190964	FLATOFF DAWN	Witness Fee - 18CF658	06/13/2019	\$33.60	
07190965	FLATOFF DIANA	Witness Fee - 18CF658	06/13/2019	\$23.20	
07190966	GALLI MICHAEL PHD	Med Exam - 19ME69	06/21/2019	\$585.00	
07190967	GEBERT LAW OFFICE	Atty Fee - 11GN20	06/17/2019	\$98.00	
07190968	GEBERT LAW OFFICE	Atty Fee - 14GN37	06/17/2019	\$98.00	
07190969	GEBERT LAW OFFICE	Atty Fee - 14GN12	06/17/2019	\$98.00	

Committee Report - County of Wood

CLERK OF CIRCUIT COURT - JUNE

07190902 - 07190997

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
07190970	GEBERT LAW OFFICE	Atty Fee - 18JC123	06/19/2019	\$77.00	
07190971	GORSKI & WITTMAN SC	Atty Fee - 15GN33	06/08/2019	\$155.39	
07190972	GORSKI & WITTMAN SC	Atty Fee - 17GN32	06/08/2019	\$167.47	
07190973	HILL & WALCZAK ATTYS	Atty Fee - 19CV176	06/19/2019	\$325.50	
07190974	HILL & WALCZAK ATTYS	Atty Fee - 18GN58	06/12/2019	\$273.50	
07190975	HILL & WALCZAK ATTYS	Atty Fee - 18GN57	06/12/2019	\$259.00	
07190976	HILL & WALCZAK ATTYS	Atty Fee - 18GN55	06/12/2019	\$294.00	
07190977	HILL & WALCZAK ATTYS	Atty Fee - 09GN19	06/12/2019	\$294.00	
07190978	HILL & WALCZAK ATTYS	Atty Fee - 18JC101-103	06/17/2019	\$903.00	
07190979	HILL & WALCZAK ATTYS	Atty Fee - 19JC46	06/12/2019	\$423.50	
07190980	HILL & WALCZAK ATTYS	Atty Fee - 19JC12	06/18/2019	\$752.50	
07190981	HILL & WALCZAK ATTYS	Atty fee - 18JC53	06/18/2019	\$406.00	
07190982	HILL & WALCZAK ATTYS	Atty Fee - 19GN40	06/18/2019	\$504.00	
07190983	HILL & WALCZAK ATTYS	Atty Fee - 18JC54	06/17/2019	\$287.00	
07190984	HILL & WALCZAK ATTYS	Atty Fee - 19JG13	06/18/2019	\$273.00	
07190985	HILL & WALCZAK ATTYS	Atty fee - 19JC51	06/18/2019	\$269.50	
07190986	HILL & WALCZAK ATTYS	Atty Fee - 19JC52	06/18/2019	\$455.00	
07190987	NASH LAW GROUP	Atty Fee - 19CF41	06/18/2019	\$389.97	
07190988	NASH LAW GROUP	Atty Fee - 18CT486	06/18/2019	\$91.00	
07190989	NASH LAW GROUP	Atty Fee - 19CF106	06/19/2019	\$716.68	
07190990	NASH LAW GROUP	Atty Fee - 19CF49	06/21/2019	\$613.58	
07190991	ENDRES COURTNEY A PSY D	Med Exam - 16CI01	06/21/2019	\$1,675.12	
07190992	NASH LAW GROUP	Atty Fee - 19CM08	06/21/2019	\$317.11	
07190993	STAFFORD KAELYN	Witness Fee - 18CF658	06/13/2019	\$35.60	
07190994	WEILAND LEGAL SERVICES	Atty Fee - 19GN46	06/14/2019	\$77.00	
07190995	WEILAND LEGAL SERVICES	Atty Fee - 18GN52	06/13/2019	\$70.00	
07190996	WHITEHEAD SHARON	Witness Fee - 18CF312	05/31/2019	\$19.86	
07190997	WEYMOUTH RICHARD D	FCC Services - June 2019	06/26/2019	\$4,166.66	
Grand Total:				\$51,636.35	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

PREPARED BY: JANFL TEPP

MEETING DATE: JULY 05, 2019 @ 9AM

Report Run: 6/26/2019 10:05:41 AM

Committee Report

County of Wood

Report of claims for: Corp Counsel

For the period of: June 2019

For the range of vouchers: 09190010 - 09190010

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
09190010	WEILAND LEGAL SERVICES	Outside Counsel	06/25/2019	\$160.00	
Grand Total:				\$160.00	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Report

County of Wood

Report of claims for: DISTRICT ATTORNEY

For the period of: JUNE 2019

For the range of vouchers: 11190004 - 11190007

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
11190004	COLLINS KIMBERLY	TRANSCRIPTS 18CF532	06/11/2019	\$40.00	P
11190005	STATE BAR OF WISCONSIN	STATE BAR DUES - KEITEL	06/14/2019	\$480.55	P
11190006	STATE BAR OF WISCONSIN	STATE BAR DUES - KNAAPEN	06/14/2019	\$511.55	P
11190007	STATE BAR OF WISCONSIN	STATE BAR DUES - LAMBERT	06/14/2019	\$480.55	P
Grand Total:				\$1,512.65	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Report

County of Wood

Report of claims for: REGISTER OF DEEDS

For the period of: JUNE 2019

For the range of vouchers: 24190021 - 24190021

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
24190021	FIDLAR TECHNOLOGIES INC	MAY 2019 LAREDO USAGE	06/14/2019	\$25.13	P
Grand Total:				\$25.13	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:



Wood County WISCONSIN

CHILD SUPPORT
AGENCY

JULY 2019

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Child Support Director Brent Vruwink

- The Bureau of Regional Operations was in the agency on June 11th to complete Children First monitoring.
- I attended the Northern Regional Directors' meeting in Rhinelander on June 18th.
- On June 20th we were notified that Wood County was one of three counties selected to be part of the Five County Demonstration Project to provide enhanced services to families in Wood County. We were pleased and honored that the State selected Wood County to be one of five counties that will take part in this program. We will learn more about the process at the "Kick Off" meeting on July 17th in Madison.
- I attended the Joint Legislative Meeting in Mosinee on June 24th.
- Shannon Lobner attended budget training on June 25th that was facilitated by the new budget software company.
- I will be attending the WCSEA board meeting in Racine on July 11th.
- All agency staff members have completed Civil Rights Training.
- I currently serve on the WCA Judicial and Public Safety and Health and Human Services Steering Committees, both committees will be meeting on July 19th.
- The May performance numbers are down a bit from last year but we are still on track to meet all the federal performance measures.
- The current IV-D case count is 3,943.

**CLERK OF COURT COLLECTED
COUNTY REVENUES
FOR THE MONTH OF MAY 31, 2019**

Which Dept. Receives Revenue	Account Title	Current Month Totals	Previous Month Totals	Difference
Clerk of Courts	County Forfeitures	\$ 7,868.51	\$ 6,951.73	\$ 916.78
Clerk of Courts	Occupational Lic Fee Due Co	\$ 40.00	\$ 80.00	\$ (40.00)
Clerk of Courts	County Share State Fines	\$ 10,307.61	\$ 12,729.28	\$ (2,421.67)
Clerk of Courts	Attorney Fees	\$ 1,481.62	\$ 2,552.86	\$ (1,071.24)
Clerk of Courts	Interest (from A/C # 2299-851)	\$ 22.26	\$ 23.37	\$ (1.11)
Clerk's Fees				
Clerk of Courts	Clerk of Courts Fees	\$ 10,071.22	\$ 11,008.24	\$ (937.02)
Clerk of Courts	Bond Forfeitures	\$ 650.00	\$ 1,150.00	\$ (500.00)
Clerk of Courts	Payment Plan Fees	\$ 1,044.00	\$ 1,025.00	\$ 19.00
Clerk of Courts	Muni Disposal Fees	\$ 70.00	\$ 25.00	\$ 45.00
COC Div. Mediation	Family Counseling Service Fees	\$ 490.00	\$ 470.00	\$ 20.00
COC Div. Mediation	Family Counseling Reimbursement	\$ 445.00	\$ 420.00	\$ 25.00
Subtotal of Clerk of Courts Revenue		\$ 32,490.22	\$ 36,435.48	\$ (3,945.26)
Branch I	Juvenile Legal Fees	\$ 210.25	\$ 205.12	\$ 5.13
District Attorney	District Attorney Witness Fees	\$ -	\$ -	\$ -
District Attorney	District Attorney Service	\$ -	\$ 14.41	\$ (14.41)
District Attorney	District Attorney 10%	\$ 330.66	\$ 1,031.52	\$ (700.86)
Victim Witness	Victim Witness 10%	\$ 330.66	\$ 1,031.51	\$ (700.85)
Human Services	Custody Study Fees	\$ -	\$ -	\$ -
Human Services	Driver Improvement Surcharge	\$ 3,644.15	\$ 4,253.03	\$ (608.88)
Sheriff's Dept.	Warrant Fees	\$ 3,525.15	\$ 2,632.55	\$ 892.60
Sheriff's Dept.	Jail Surcharge	\$ 2,545.90	\$ 2,543.89	\$ 2.01
Sheriff's Dept.	Blood Tests	\$ 160.02	\$ 92.30	\$ 67.72
Sheriff's Dept.	Extradition Costs	\$ 915.86	\$ 107.36	\$ 808.50
Finance Dept	Sales Tax	\$ -	\$ -	\$ -
COUNTY REVENUE		\$ 44,152.87	\$ 48,347.17	\$ (4,194.30)
0700-24241 STATE REVENUES		\$ 140,206.52	\$ 139,172.29	\$ 1,034.23
SUBTOTAL		\$ 184,359.39	\$ 187,519.46	\$ (3,160.07)
Municipal Pass Through Revenues		\$ 1,416.69	\$ 1,493.40	\$ (76.71)
TOTAL		\$ 185,776.08	\$ 189,012.86	\$ (3,236.78)

For the Judicial & Legislative Committee Meeting dated: July 5, 2019
Prepared by Cindy L. Joosten, Clerk of Circuit Court

ANNUAL REVENUE COMPARISON

2018					2019				
	Total	State	County	Muni		Total	State	County	Muni
Jan	202,024	152,601	49,083	339	Jan	179,852	136,758	42,461	633
Feb	213,995	156,381	56,060	1,554	Feb	212,467	158,150	52,379	1,939
Mar	200,318	147,209	51,352	1,756	Mar	194,299	142,536	49,778	1,984
Apr	216,658	157,104	58,444	1,110	Apr	189,013	139,172	48,347	1,493
May	206,201	151,893	53,396	912	May	185,776	140,207	44,153	1,417
Jun	191,610	143,283	47,584	742	Jun	-			
Jul	195,758	149,266	45,605	887	Jul	-			
Aug	225,595	175,731	48,846	1,017	Aug	-			
Sep	176,068	132,213	42,179	1,676	Sep	-			
Oct	199,817	149,706	49,186	925	Oct	-			
Nov	188,187	144,071	42,778	1,339	Nov	-			
Dec	176,356	135,413	39,447	1,496	Dec	-			
	2,392,586	1,794,871	583,961	13,754		961,407	716,823	237,118	7,465
2018 YEAR TO DATE REVENUE:						1,039,195	765,188	268,335	5,672
INCREASE (Decrease)						(77,789)	(48,365)	(31,217)	1,794

COLLECTION ACTIVITY SUMMARY FOR 2019

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Warrants Issued	84	78	65	68	129							
Suspensions Issued	27	5	26	17	15							
Payment Plans Created	74	70	75	75	80							
Receivables in Payment Plans	7633	7592	7583	7596	7591							
Payment Plans Due	\$73,847	\$70,303	\$66,774	\$64,327	\$67,816	\$64,199						
# of Payment Plans PIF	66	93	93	74	58							
Fines worked off through Community Service	24	28	15	12	27							
\$ Worked off through Community Service	\$11,962	\$11,711	\$6,332	\$4,089	\$8,666							
State Debt Collection Agency Payments	\$577	\$1,915	\$2,829	\$2,534	\$1,105							
Electronic Payments	\$86,974	\$89,769	\$127,966	\$82,845	\$93,777							

Wood County Circuit Court
Active Non-Escrow Receivables Audit Summary (DOC/Other Collects Included)
For Month Ending 05-31-2019
Preliminary

06-07-2019
03:26 pm

Account	0-1 Month	1-2 Months	2-3 Months	3-6 Months	6-12 Months	1-2 Years	2-3 Years	3-4 Years	4-5 Years	Over 5 Years	Total
Fees	39197.92	28789.99	17192.83	68359.21	120076.25	160363.02	118292.00	75064.66	43428.97	205799.01	876563.86
Traffic	78576.93	18370.39	12207.50	34779.12	67117.56	77751.33	53744.66	45420.67	24694.55	206991.24	619653.95
Criminal	71476.03	64375.89	36416.65	150752.29	271408.75	406669.04	321765.22	223050.74	145932.73	571132.52	2262979.86
Restitution	5546.38	23427.29	4788.13	10414.49	32441.13	50257.44	54958.54	49392.79	48406.13	290513.50	570145.82
TOTAL	\$ 194,797.26	\$ 134,963.56	\$ 70,605.11	\$ 264,305.11	\$ 491,043.69	\$ 695,040.83	\$ 548,760.42	\$ 392,928.86	\$ 262,462.38	\$ 1,274,436.27	\$ 4,329,343.49

Wood County Circuit Court
Active Non-Escrow Receivables Audit Summary (DOC/Other Collects Omitted)
For Month Ending 05-31-2019
Preliminary

06-07-2019
03:27 pm

Account	0-1 Month	1-2 Months	2-3 Months	3-6 Months	6-12 Months	1-2 Years	2-3 Years	3-4 Years	4-5 Years	Over 5 Years	Total
Fees	37211.84	27782.89	17014.83	68009.21	113556.30	153144.90	113798.29	72561.53	37171.42	152537.17	792788.38
Traffic	78576.93	18370.39	12207.50	34779.12	67003.06	77751.33	53744.66	45420.67	24694.55	206175.74	618723.95
Criminal	67741.03	60947.20	25761.65	125306.29	232549.48	321403.80	258315.40	164237.48	104191.43	397965.59	1758419.35
Restitution	3091.77	1660.11	97.60	8232.99	20074.04	16820.90	4818.29	6158.36	25081.91	55116.08	141152.05
TOTAL	\$ 186,621.57	\$ 108,760.59	\$ 55,081.58	\$ 236,327.61	\$ 433,182.88	\$ 569,120.93	\$ 430,676.64	\$ 288,378.04	\$ 191,139.31	\$ 811,794.58	\$ 3,311,083.73



Wood County

WISCONSIN

CORPORATION COUNSEL OFFICE

Peter A. Kastenholz
CORPORATION COUNSEL

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE June 2019

1. Rodeghier Appeal. Attorney Sharon Mollman, the county's counsel in the Rodeghier administrative discrimination action, has advised that the Administrative Law Judge has rendered a decision affirming that there is no probable cause to believe that Rodeghier's termination of employment by Wood County was based upon any type of discriminatory reasoning. (As you may recall, Rodeghier is the former Norwood employee who was terminated for refusing to leave the lobby and go to work. He appealed his termination through the County's complaint resolution process and ultimately his appeal was denied by the county board.) Norwood had a legitimate reason for requiring males on each shift, he was assigned to Crossroads because Jordan thought it would be less stressful after Rodeghier complained of stress, and Jordan fired him for failing to report as directed.

Mollman further writes that Rodeghier previously stated his intent to appeal and he has 21 days to file a petition for review. If he does so, the county will have another 21 days to file an answer opposing his petition for review. The full Labor and Industry Review Commission will then review the written record to determine if the ALJ was correct that there is no reason to hold a hearing on the merits. If Rodeghier doesn't like the Commission's decision either, he can seek judicial review of the Commission's decision. At that level, however, he will be suing the Commission, not the County, so the County will have no obligation to respond.

2. Labor Negotiations. The County is again in the process of negotiating a new labor agreement with our lone group of represented employees, the Sheriff's Deputies union. HR Director Kim McGrath is heading the negotiations with assistance from Sheriff Becker, Chief Deputy Dorshorst, and HR Specialist Jodi Pingel. Previous HR directors would retain outside counsel to lead the negotiations but McGrath and the Sheriff's Administration felt that collectively they could handle this responsibility. I wanted to take the opportunity to point out that from my observer status it is clear not only is this group doing a great job but at a great savings to the county. Kudos to all of them!
3. Open Meetings Law. County Clerk Trent Miner has asked me to point out that when a committee goes into closed session it is at times appropriate and sometimes necessary to make motions in closed session and when that is done, the minutes of the closed session are to be retained separately from the open session minutes. The open session minutes would note that closed session minutes were prepared and are kept in the county clerk's office. A sealed copy of the closed session minutes should then be provided to the county clerk with a notation on the exterior of the envelope stating when the minutes are from and the general subject matter. The Clerk will retain the minutes for the standard seven-year period and should anyone need to see the closed session minutes the normal open/public records process will be gone through with the relevant department head and corporation counsel assisting in the process.
4. Court Appointed Attorney Costs. The current Public Defender (PD) rate for private counsel is \$40/hr. and the current rate for court appointed counsel is \$70/hr. The state legislature controls the PD rate for private counsel and is considering legislation that would increase this for the first time in over 30 years. The state Supreme Court controls the court appointed rate for private counsel and has increased the rate to \$100/hr. effective 1-1-20. Due to recent problems in locating private counsel to represent indigent criminal defendants who are waiting in jail, the local circuit courts have appointed counsel to

represent some defendants when the PD has failed to timely do so or to assign in-house staff to handle the case. The PD has refused to reimburse the county for even partial payment on these cases and so I have sent the email below to the listserve for corporation counsel:

Good Morning Counsel,

Our circuit court judges have started appointing counsel at county expense for indigent defendants who qualify for PD (Public Defender) counsel but the PD is unable to timely locate counsel willing to accept the case. The courts have notified me of these appointments and the Clerk of Courts' Office has been sending bills to the PD seeking partial reimbursement of the county's costs. In other words \$40 per hour despite the county paying out at the rate of \$70 per hour. I have also written to the regional public defender asking for reimbursement and have received a letter back from Devon Lee, Legal Counsel for the PD. Mr. Lee advises that the PD is not statutorily authorized under Ch. 977 to reimburse counties for county-appointed counsel. I guess that I don't see it the same way as Mr. Lee and am planning to commence action for reimbursement for several such cases. As a one attorney office, I am concerned that I lack the time and resources to bring such a case to full fruition as I fear it will get appealed and ultimately heard by the state supreme court. So, I am wondering, have any of you brought such a case and if so, what were the results and what is the status of the case? If there are no cases in the appellate pipeline, is there interest in having a declaratory judgment action brought by the association or one of its members such that we collectively don't risk having a small office such as mine create bad case law that impacts many of us? Should we be getting the WCA involved in this?

Thank you for your help.

Peter Kastenholz
Wood County Corporation Counsel

There have been a few responses to the email but no one advises that they have brought an action against the PD's office. Currently, the \$40/hr. reimbursement from the PD's office only comes to about \$1,100 that is owed to us on the cases. I do think the law supports the county's right to recover. If the case gets appealed, though, we are talking up to a few hundred hours in time invested in the recovery action. As a result, at this point in time I am recommending not bringing suit and instead having me continue to update the committee on any additional cases and their value. In that this is a funding issue that crosses department lines and may have political overtones to it, I thought it best to bring the issue to your attention.

5. Sexual Harassment in the Workplace. As County Board Supervisors, you were all recently asked to attend a civil rights program put on by the WCA. The county employees were to attend the same program. That presentation reminded me of a memo I was asked to prepare for the Health and Human Services Committee back in 2010 when some questions came up about sexual harassment in the workplace. Even though I am not doing periodic memos as a part of my goals this year, I thought it would be appropriate to brush off and update the old memo so that you folks had a specific explanation available to you now and in the future as to what constitutes sexual harassment in employment under state and federal laws. That updated memo is attached.



Wood County

WISCONSIN

REGISTER OF DEEDS OFFICE

Tiffany R. Ringer
Register of Deeds

JULY 2019

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

1. Attended WRDA Summer Conference from June 5-7. It was a packed agenda with excellent education pieces. I am currently serving on the legislative committee and the logo committee. Our logo and PR committees are coming together with a software vendor to create a video for the WRDA. We are very excited for what's to come and I'll be happy to share the video with you when it's complete.
2. The WRDA legislative committee met and we contacted several legislators to sign on to the HT110 Eliminate death certificate, AB664. This will allow the Termination of Decedent's Interest document to be eRecorded as it will no longer require the death certificate.
3. Angela Breunig and Deb Kaminski attended the required civil rights training on June 11th
4. Met with Planning and Zoning Director, Jason Grueneberg, regarding the GIS position opening and interviews.
5. I attended the Wood County board meeting on June 18th
6. Completed IT training: Risks of Social Media Sharing
7. On June 20th, I attended the first PRIA Local Chapter meeting in Weston. This consisted of Registrars, and title companies. The topic of discussion was recording and rejecting documents.
8. Along with Supervisor Clendenning and Supervisor Leichtnam, I attended the Joint Legislative Committee meeting in Mosinee
9. June 26th, I attended the required civil rights training

MEMORANDUM

TO: Wood County Board of Supervisors

FROM: Peter A. Kastenholz, Corporation Counsel

DATE: July 16, 2019

RE: Sexual Harassment – Hostile Work Environment

This memo is a revised version of a communication to the Health and Human Services Committee several years ago and is intended to provide the reader a very basic legal understanding of what constitutes illegal sexual harassment in the form of a “hostile work environment” and what obligations an employer has when it learns that such an environment exists.

The first portion of this memo is culled from a State Bar publication entitled “Wisconsin Employment Law.” We can start with the principle that sexual discrimination in employment is illegal under both state law (the Wisconsin Fair Employment Act – WFEA) and under federal law (Title VII). In most ways, the federal and state laws are the same and differences between them go beyond the scope of this memo. The laws recognize different forms of sexual discrimination, one of which is sexual harassment. Sexual harassment is then broken down into two types: “quid pro quo” harassment and “hostile work environment” harassment. In quid pro quo harassment, the employer is implicitly or explicitly making acquiescence in or submission to sexual harassment a term or condition of employment or an employment decision. The phrase *hostile work environment* refers to situations where an employee is subject to unwelcome sexual conduct typically on the job or impacting the employee’s job.

There are four elements to both quid pro quo and hostile work environment harassment. They are:

1. The employee belongs to a protected group. The fact that the employee is a man or woman can be sufficient to prove this element.
2. The alleged acts of harassment are unwelcome. The employee must show that they did not invite the harassing conduct and said conduct was unwelcome.
3. The alleged harassment was based upon the employee’s sex. To show this element, the employee must show that but for the employee’s sex, the employee would not have been the subject of harassment.
4. The harassment affected a term, condition, or privilege of employment.

The first three elements apply equally to quid pro quo and hostile-environment harassment claims. Proof of the fourth element differs depending upon the type of sexual harassment alleged.

To establish the fourth element in a quid pro quo case, the complaining employee needs to show that their submission to sexual advances was an express or implied condition for their receipt of a specific job benefit (such as continued employment or a promotion) or that the employee's rejection of one or more sexual advance was the cause of the loss of a job benefit.

To establish the fourth element in a hostile environment case, the employee must prove that the harassment was pervasive enough to alter the employee's conditions of employment and create a hostile work environment. This is established when the employee shows "that a reasonable person under the same circumstances as the employee would consider the conduct sufficiently severe or pervasive to interfere substantially with the person's work performance or to create an intimidating, hostile or offensive work environment." Wis. Stat. s. 111.36(1)(b). Whether the harassment is severe enough to create a hostile environment is based upon a case-by-case analysis. In making that analysis, the courts have set forth the following criteria for consideration: a) the nature of the unwelcome sexual acts and words; b) the frequency of the offensive behavior; c) the time period over which the offensive behavior took place; and d) the context within which the sexually harassing conduct took place.

Generally, under both state and federal law, the employer is vicariously liable to the harassed employee for the existence of the hostile work environment.

According to the federal government's EEOC: Policy Guidance on Sexual Harassment, the Equal Employment Opportunity Commission gives this advice to employers when they identify sexual harassment in employment.

2) Remedial Action – Since Title VII

"affords employees the right to work in an environment free from discriminatory intimidation, ridicule, and insult" (Vinson), 106 S. Ct. at 2405), an employer is liable for failing to remedy known hostile or offensive work environments. See, e.g., Garziano v. E.I. DuPont de Nemours & Co., 818 F.2d 380, 388, 43 EPD ¶ 37,171 (5th Cir. 1987) (Vinson holds employers have an "affirmative duty to eradicate 'hostile or offensive' work environments"); Bundy v. Jackson, 641 F.2d 934, 947, 24 EPD ¶ 31,439 (D.C. Cir. 1981) (employer violated Title VII by failing to investigate and correct sexual harassment despite notice); Tompkins v. Public Service Electric & Gas Co., 568 F.2d 1044, 1049, 15 EPD 7954 (3d Cir. 1977) (same); Henson v. City of Dundee, 682 F.2d 897, 905, 15 EPD ¶ 32,993 (11th Cir. 1982) (same); Munford v. James T. Barnes & Co., 441 F. Supp. 459, 466 16 EPD ¶ 8233 (E.D. Mich. 1977) (employer has an affirmative duty to investigate complaints of sexual harassment and to deal appropriately with the offending personnel; "failure to investigate gives tacit support to the discrimination because the absence of sanctions encourages abusive behavior")

When an employer receives a complaint or otherwise learns of alleged sexual harassment in the workplace, the employer should investigate promptly and thoroughly. The employer should take immediate and appropriate corrective action by doing whatever is necessary to end the harassment, make the victim whole by restoring lost employment benefits or opportunities, and prevent the misconduct from recurring. Disciplinary action against the offending supervisor or employee, ranging from reprimand to discharge, may be necessary. Generally, the corrective action should reflect the severity of the conduct. See Waltman v. International Paper Co., 875 F.2d at 479 (appropriateness of remedial action will depend on the severity and persistence of the harassment and the effectiveness of any initial remedial steps.) Dornhecker v. Malibu Grand Prix Corp., 828 F.2d 307, 309-10, 44 EPD ¶ 37,557 (5th Cir. 1987) (the employer's remedy may be "assessed proportionately to the seriousness of the offense"). The employer should make follow-up inquiries to ensure the harassment has not resumed and the victim has not suffered retaliation.

If you have any questions in regards to the above or the law relating to sexual discrimination in general, please feel free to contact the Human Resources Department or the Corporation Counsel.

RESOLUTION NO. _____

TO: THE HONORABLE CHAIRMAN AND MEMBERS OF THE _____
COUNTY BOARD OF SUPERVISORS

RE: RESOLUTION SUPPORTING LOCAL CONTROL FOR LIVESTOCK SITING

WHEREAS, the number of Concentrated Livestock Feeding Operations (CAFOs) in Wisconsin is increasing (between 2005 and 2016, the number of CAFOs nearly doubled - from 146 to 295); and

WHEREAS, State law preempts local governments from regulating CAFOs more stringently than required the Livestock Facility Siting Law (ATCP 51), and

WHEREAS, opportunity for stronger local siting standards based on “reasonable and scientifically defensible findings of fact” that “clearly show that the standards are needed to protect the public health or safety.” remains very limited; and

WHEREAS, the Department of Natural Resources (DNR) issues water pollution discharge permits to CAFOs, and more stringent local regulation of issues related to water quality may also prove difficult; and

WHEREAS, the unique geographic features throughout Wisconsin make it necessary to assess the environmental impacts of CAFO's on a county-by-county basis; and

WHEREAS, the Department of Revenue adjusted downward a Kewaunee County landowner's property taxes because of the property's proximity to a large CAFO and in 2016 the Department of Revenue did the same for a property in Green County; and

WHEREAS, in addition to affecting landowners, this also impacts local governments, which are seeing a deterioration of their property tax base because existing state siting standards are insufficient to protect neighboring properties; and

WHEREAS, per state statute 93.90(2)(a) Department of Agriculture, Trade, and Consumer Protection (DATCP) shall appoint a Technical Committee to review ATCP 51 and make recommendations at least every four years; and

WHEREAS, DATCP convened the first Technical Committees in 2010, 2014, and 2018 but has made no changes to ATCP 51 despite the committee's work or summary reports; and

WHEREAS, state statute 93.90 fails to provide guidance for implementation of the Technical Committee's recommendations;

THEREFORE, BE IT RESOLVED that _____ County Board of Supervisors recognizes the authority of ATCP 51 to set statewide, minimum standards and procedures for CAFOs but supports lifting the preemption of local control in ATCP 51 and allowing local governments to pass more stringent standards and procedures that are based on reasonable and scientifically defensible findings of fact that clearly show that the standards are needed to protect surface water and groundwater, air quality, and public health or safety without seeking DATCP or DNR approval; and

BE IT FURTHER RESOLVED, that _____ County Board of Supervisors urges the legislature to amend the statute to require that the findings of the Technical Committee must be presented in writing to the Dept of Agriculture, Trade and Consumer Protection (DATCP), and that the Board of DATCP must present a scope statement to the Wisconsin Secretary of Agriculture within 90 days, and if DATCP fails to take action on the scope statement within 6 months, the scope statement must be sent to the Joint Committee for Review of Administrative Rules and scheduled for a public hearing; and

BE IT FURTHER RESOLVED that the _____ County Clerk is hereby directed to send a copy of this resolution to the Governor of the State of Wisconsin, the Wisconsin Counties Association, the Wisconsin Towns Association, the Wisconsin League of Municipalities, all members of the state legislature, and to each Wisconsin County.

Dated this _____ day of _____, 201__

Respectfully submitted,

County passes resolution to support local CAFO control

BY JOE BACHMAN
CITY/MULTIMEDIA
EDITOR

STEVENS POINT — Portage County officials have passed an advisory resolution in support of controlling livestock on Controlled Animal Feeding Operations (CAFO).

Under Wisconsin's livestock siting law, local governments are not required to have permits for livestock operations, both new or expanding. However, under a resolution, local governments can set standards and procedures for operations to use.

According to the resolution, CAFOs have increased in size from 146 to 295 between 2005 and 2016. Officials are calling for more "stringent" control of these operations. As stated in the resolution: "...opportunity for

stronger local siting standards based on "reasonable and scientifically defensible findings of fact" that "clearly show that the standards are needed to protect the public health or safety."

The Wisconsin Department of Health Services have stated that the improper management of CAFOs can lead to nuisance odors, noise, changes to air quality, and most notably, changes to groundwater use. This can negatively impact the quality of some groundwater and drinking water wells if mismanaged.

Tommy Enright, communications associate at Wisconsin Farmers Union, spoke out in favor of the resolution, "What I'm trying to get at and what I'd like to reiterate is that as citizens of Portage County

we know what's best for our communities. Wisconsin towns and counties should have control over what's going on in our own backyards. This is an opportunity for Portage County to take the lead on the issue."

Rep. Katrina Shankland (D-Stevens Point) has also voiced support of the resolution, "I believe the state should take a look at this for livestock siting. When it comes to CAFOs and the state's ability to regulate them; it's important to recognize that in past years, the DNR did not follow its own water quality rules 94 percent of the time, according to a 2016 audit. That suggests a need for additional oversight and protections on the local level."

The resolution passed by a 21-2 vote.

DRAFT June 7, 2019

Wood County Board Restructure

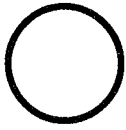
The Wood County Board will elect every two years at the organizational meeting both a County Board Chair and Vice Chair. The County Board Chair will also serve as the County Administrative Coordinator. The County Board Vice Chair will be the Chairperson of the Operations Committee.

The Executive Committee will no longer exist. The Executive Committee over time has come to serve as the oversight committee of the other standing committees thus giving members of the Executive Committee more formal and informal power. Good Government cannot exist without a true balance of power. The board will be comprised of 6 standing committees.

1. Operations - The committee will oversee the County Treasurer, Finance Department, County Clerk, Information Technology Department, and the Human Resources Department.
2. Health and Human Services- The Committee will oversee the Health Department, Human Services Department, and Veterans Department.
3. Highway, Infrastructure and Recreational Committee- The committee will oversee the Highway Department, Risk Management Department, Maintenance Department, Public Property, and Parks/Forestry Department.
4. Conservation, Planning, Zoning, and Education- The committee will oversee the Land and Water Conservation Department, UW Extension, Surveyor, the Planning/Zoning Department, and Economic Development.
5. Judicial and Legislative- The committee will oversee Corporation Counsel, Child Support, Clerk of Courts, Register of Deeds, Victim Witness, District Attorney, Circuit Court Branches 1, 2, and 3, the Family Court Commissioner, and the Register in Probate.
6. Public Safety- The committee will oversee all departments relating to public safety (Sheriff's Department, Dispatch, Coroner, Humane Officer, Emergency Management, and Communications)

All members of each committee will be appointed by the County Board Chair with confirmation by the County Board. The committees will elect their own committee chair. The county board will be the governing authority over all the oversight committees. All decisions made by the standing committees will go directly to the county board for approval (no approval of another committee is necessary).

There will be no limit as to how many standing committees a supervisor can be appointed to, but all supervisors must have at least one appointment to a standing committee. A Supervisor will only be allowed to chair one standing committee.



RESOLUTION#

Introduced by Judicial and Legislative Committee
Page 1 of 3

Motion:	Adopted: <input type="checkbox"/>
1 st	Lost: <input type="checkbox"/>
2 nd	Tabled: <input type="checkbox"/>
No: <input type="checkbox"/> Yes: <input type="checkbox"/> Absent: <input type="checkbox"/>	
Number of votes required:	
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds
Reviewed by: <u>PAK</u> , Corp Counsel	
Reviewed by: _____, Finance Dir.	

LAD

INTENT & SYNOPSIS: To create new language in the county board's rules that defines the role of a committee chairperson.

FISCAL NOTE: None.

WHEREAS, Wood County keeps its internal operating rules within the "Rules and Committees of the Wood County Board of Supervisors" (Rules), and

WHEREAS, the Rules don't set forth the duties of a committee chair or the limitations of those duties, and

WHEREAS, this lack of clarity of a committee chair's responsibilities sometimes causes confusion and hard feelings and detracts from the normal collegial workings at the committee level, and

WHEREAS, the Judicial and Legislative Committee determined that it be both logical as well as an enhancement to communications by committee members to spell out what the role of a committee chair is, and

WHEREAS, the Judicial and Legislative Committee has considered this matter and suggests the addition of the language set forth in bold text, below, to the existing (regular text) contents of Rule #4 so as to make clear to all the role of a committee chair, and

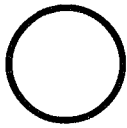
WHEREAS, current language in Rule #18 E. allows a committee chair to determine not to call a regular monthly meeting when there is insufficient business to need one and then to also review and act on the bills that would have come before the committee that month, and

WHEREAS, the Judicial and Legislative Committee feels that since Rule 18 E. is rarely used and lends itself to at least the appearance of impropriety, it is best to rescind this rule.

NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES to adopt 'County Board Rule' 4, as amended and set forth below and to repeal 'County Board Rule' 18 E.

Authority of County Board **and Committee Chairs**

- A. 1. The County Board Chairperson shall preserve order and decorum, and shall decide all questions of order, subject to an appeal to the board.
2. The County Board Chairperson may appoint a board member or members to represent the interests of Wood County at any meeting within the state.

**RESOLUTION#**

Introduced by Judicial and Legislative Committee
 Page 2 of 3

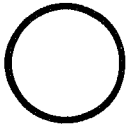
3. Whenever, in the opinion of the County Board Chairperson, an occasion arises which in the Chairperson's judgment is of sufficient importance to require certain county offices to be closed, the Chairperson may so order.

B. Chairpersons of committees, commissions and boards of the county (hereafter, committees) shall have the following authority:

1. With respect to the agenda of the committee, the committee Chair shall:
 - a) Include on the agenda referrals made by the County Board.
 - b) Include on the agenda matters the committee directed to be placed there.
 - c) Include on the agenda matters referred to the Chair by department heads, as the Chair deems appropriate. It is proper for the Chair to communicate with department heads over such matters and to ascertain the issues that will be presented to the committee for decisions.
 - d) Include on the agenda matters brought to the Chair's attention by other supervisors, staff, and members of the public that the Chair feels should come before the committee.
2. The Committee Chair shall run the committee meetings, this includes:
 - a) Calling the meeting to order at the appropriate time and with the presence of a quorum.
 - b) To announce the matters to be addressed by the committee.
 - c) To state motions made, seek and participate in discussion, and then have the committee vote on matters before it. The Chair shall then announce the results of the vote. The Chair may, if there are not objections, state matters the committee has come to consensus on without a vote such that the matters may be contained in the minutes.
 - d) Preserving order and decorum, and deciding all questions of order, subject to an appeal to the committee.
 - e) To adjourn the meeting when appropriate by motion or upon directive of the Chair if there are no objections.
3. The Committee Chair shall be familiar with the positions of the committee with respect to matters the committee has addressed and be prepared to explain the pros and cons of such matters at county board meetings.

C. Chairpersons of committees do not have authority to take the following actions unless granted to them by the committee and reflected in the minutes of the committee:

1. Speak to the news media or take ³⁴other formal action on behalf of the committee.



ITEM# 5

DATE July 16, 2019

RESOLUTION# _____ Effective Date: July 16, 2019

Introduced by Judicial and Legislative Committee
Page 3 of 3

2. Conduct a formal evaluation of a department head or implement discipline of a department head.
3. Direct a department head (or their staff) on actions that they will or should take.
4. Approve or disapprove of policy proposals.
5. Approve or disapprove of expenditures by a department.




Wood County

WISCONSIN

11f
OFFICE OF THE
COUNTY CLERK

Trent Miner

DATE: July 5, 2019
TO: Judicial & Legislative Committee
FROM: Trent Miner, County Clerk 
RE: Committee Secretary & Minutes

Gentlemen,

There are times when frustration has been expressed on the County Board floor about the lateness, or lack, of minutes from committees being put in the county board packet. Sometimes this is attributable to the timing of the committee meeting and the deadline for items to be submitted to our office for inclusion in the packet. Sometimes it is because the staff person doing the minutes has been unable to get in contact with committee secretary to approve them.

In order to streamline and speed up the process between the preparation of the minutes and inclusion in the packet, I recommend the Judicial & Legislative Committee propose a rule change to the County Board.

The County Board rule that discusses the role of the committee secretary is Rule 29, which says in part:

- *Every effort shall be given by the secretary to review and approve, with evidence on the minutes reflecting the method of approval, the committee minutes prior to their submission to the County Board. If the secretary does not sign the minutes in advance, an explanation shall be given to the County Board as to the reason why.*

I recommend striking this portion of Rule 29.

There are 2 places in Rule 40, Committee Officers, that talk about a Secretary and those are spelled out below.

- *A vice-chairperson and a secretary shall be elected at the first committee meeting. When not a unanimous vote, the vote must be recorded.*
- *Committees may, by a two-thirds vote, remove and replace the vice-chairperson and secretary, for non-punitive reasons, with the reasons for removal being clearly set forth in the minutes.*

I recommend striking "secretary" from Rule 40.

There are 6 other mentions of the committee secretary position within the Main Committee Description section of the rules that lay out the membership requirement of each committee. I recommend striking the secretary from each of the 6 main committees.

So, why am I asking you to consider this rule change?

There are a few reasons.

First, when we look at the minutes as a document, I contend that they belong to the committee. The committee is the final arbiter of those minutes. Their approval is committee dependent and not secretary, or even county board, dependent. If there are changes in content that need to be made, those can be made at the following committee meeting, and appropriately so.

Second, the job of taking the minutes is probably not the main focus of the staff person taking the minutes. In fact, it is probably pretty low on the totem pole, priority wise. The faster they can clear those off their desk, the more productive use of time this becomes, and the faster the minutes can get to their destination.

Will there still be minutes missing from the county board packet? Yes. The timing of meetings vs. the county board meeting will still be an issue. This recommendation just removes a “layer” of unneeded approval to speed up the process. Once the minutes are completed by the minute taker, they can be loaded onto the county website, and distributed as required.

This proposal just deals with the main committees of the county board, and not the subsidiary committees. The County Board Rules only deal with the main committees and not the subsidiary committees.

When it comes time to discuss county board salary and per diem, I would not recommend eliminating the additional per diem allowed for a secretary who actually takes the minutes. There are times when it makes sense for a committee member to take those minutes. For example, closed session minutes, subsidiary committee minutes, and those short little meetings prior to county board. The committee, or committee chair, could appoint a committee member to take the minutes and they would subsequently be allowed the extra per diem. It should be noted that per diem amounts are not addressed in the rules.

I appreciate your consideration of this proposal and look forward to answering any questions you may have.

Thank you.