

## Wood County Employee Wellness Board Meeting Minutes

Tuesday, June 6, 2017

Wood County Courthouse, Room 115

**Board members present:** Amy Kaup, Donna Rozar, Dawn Schmutzer, Warren Kraft (HR Director—ex-officio), Jordan Bruce, Sue Kunferman

**Also present:** Amanda Handrahan (Aspirus Business Health by phone), Adam Fandre (Wellness Coordinator), Lisa Keller (IT), Tim Deaton (Horton Group)

1. Chair Kunferman called the meeting to order at 10:55 a.m.
2. Introductions were made around the table
3. Public comments: none
4. Motion (Kaup/Jordon) to receive and place on file the minutes from the May 30, 2017 meeting as presented. All ayes. Motion carried.
5. It was reported that the Executive Committee approved the recommendation made by the Wellness Board regarding cash and health insurance premium incentives. The employee premium portion will go from 20% to 10% with wellness participation. There was general discussion on the details of employee participation and the cost-savings as well as to how to communicate this approval to the employees. The information needs to be disseminated the new hires and employees who did not participate in the biometric screening, HRA, and health coaching can do so by October 31st to receive the discounted premium for 2018. The wellness program needs to be clearly explained as well as a clear explanation of the incentivize premium payment. Talking points need to be developed with communication with employees. A quick update with an indication that more information is to come will be sent out to employees.
6. There was no update from the Wellness Committee at this time.
7. General employee wellness updates will be done at the next regularly scheduled meeting.
8. Future agenda items were noted.
9. Next meeting: August 7<sup>th</sup>, 1-3 pm, EOC Room, Wood County River Block Building
10. The Chair declared the meeting adjourned at 11:20 a.m.

Respectfully submitted,

*Donna M. Rozar*

Donna Rozar, secretary (electronically signed)

Minutes in draft form until approved at the next Wood County Wellness Board meeting