

**Golden Sands Resource Conservation & Development Council, Inc.**  
Finance/Personnel Committee Meeting Agenda

**November 15th, 2018**

**Golden Sands RC&D Office**

**CWCM Community Mtg Rm (Learning Landing-Front Window Area) – 1<sup>st</sup> Floor**

1100 Main Street

Stevens Point, WI

**9:00 AM – 10:00 AM**

Call to Order ----- Hernandez  
Introductions ----- Hernandez  
Minutes Approval ----- Committee

**\*\*\*CLOSED SESSION\*\*\***

*The committee may enter into closed session to consider personnel matters, legal advice or activities, or other issues of a confidential nature.*

**\*\*\*RECONVENE OPEN SESSION\*\*\***

1. Discussion and Possible Action – Treasurer’s Report
2. Discussion and Possible Action – Financial Procedures
  - a. Update on endowment funds - Next steps, promoting giving
  - b. Update on Development and Fundraising Plan
    - i. Direct marketing of services
    - ii. LCC meeting presentations
3. Discussion and Possible Action – Staff & Membership
  - a. Staffing changes - Benes, Assistant Director
  - b. Career Ready Internship update
  - c. Personnel reviews
4. Discussion and Possible Action – Council Purchases
  - a. Video
  - b. Other
5. Discussion and Possible Action – Insurance & Benefits
  - a. Other updates
6. Discussion and Possible Action – Personnel Policy & Procedure Handbook
  - a. Communications/Marketing Strategies
    - i. Quarterly newsletter
    - ii. Website updates - NEW site is live!
7. Other Business
8. Adjourn