

***MINUTES OF THE  
HIGHWAY, INFRASTRUCTURE & RECREATION COMMITTEE***

**DAY & DATE:** Tuesday, July 2, 2019  
**PLACE:** South Park Enclosed Shelter, 7111 South Park Rd, WI  
**RAPIDS, WI 54494**  
**MEETING TIME:** 8:00 A.M.  
**ADJOURNMENT TIME:** 9:53 A.M.  
**MEMBERS PRESENT:** Chairman Adam Fischer, Supervisor William Winch,  
Supervisor Lance Pliml, Supervisor Dennis Polach  
Supervisor Marion Hokamp  
**EXCUSED:** Chairman Doug Machon, Wood County Board; Supervisor Al Breu, Wood County Board; Supervisor Bill Clendenning, Wood County Board; Commissioner Roland Hawk, Wood County Highway; Accounting Tech Caitlin Carmody, Wood County Highway; Administrator Fritz Schubert, Wood County Forestry; Jason Grueneberg, Wood County Planning and Zoning; Pete Winistorfer, Town of Rock; Arne Nystrom, Town of Grand Rapids; Patty Lumby, Town of Grand Rapids; James Yetter, Town of Grant; Vicky Zimmerman, Town of Grant; Diana Luecht, Town of Grant; Judi Winch, assisting Supervisor Winch; Sharon Schwab, citizen; Wayne Brody, citizen; Jeff Brown, citizen  
**OTHERS PRESENT:**

1. Call meeting to order. Meeting called to order by Supervisor Fischer at 8:00 am.
2. Fischer declared a quorum.
3. Public comments.

Supervisor Clendenning stated that since there was a quorum of Town of Grand Rapids supervisors, he would not be speaking in that capacity today.

Pete Winistorfer from the Town of Rock stated that if the County is interested in selling low-use properties, he request that those are placed on the municipal website for sale instead of just accepting sealed bids.

4. Correspondence. None.

5. **CONSENT AGENDA**

- a. Approve minutes from previous committee meetings
- b. Department Staff Reports
- c. Department Vouchers
- d. Department Revenue Reports

**Motion to approve the consent agenda removing page 19 for review by L. Pliml and seconded by D. Polach. All in favor. Motion carried.**

6. Review items, if any, pulled from consent agenda.

Polach inquired about Highway Department's check 16191286 on page 19. R. Hawk stated that the department rents the City of Wisconsin Rapids excavator often over the winter. They charge an hourly rate or a daily rate for its use and the agreement is that the

Highway Department will pay for any repairs and fuel required to run it. The excavator was rented for a month.

**Motion to approve the items removed from the consent agenda for review by L. Pliml and seconded by D. Polach. All in favor. Motion carried.**

7. ATV Update

Hawk stated he had received the permit from the state to sign the STH 73 bridge in Nekoosa. Special signs had to be ordered to sign the bridge, however, and those won't be in for another week or two. The County will also be doing a project on the bridge for the Wisconsin Department of Transportation during this time, and then the signs will be posted and the bridge will be opened. He had also requested access for the STH 80 bridge in Babcock and the STH 54 bridge in Dexterville. However, those townships will also have to approve the access in their ordinances in order for the state to approve it.

Hawk stated he had been talking to the Portage County Commissioner, Nathan Check, about an issue between the Town of Grant (Portage County) and the Town of Grand Rapids (Wood County). The Town of Grant is opening their roads to ATV/UTV use, but the bordering Town of Grand Rapids is not going to open their roads. They share jurisdiction on CTH W and it has a speed limit under 35, so according to state statute, the Town of Grant could open that road to ATV/UTV traffic regardless of the County's preference. But because of the respective townships desires, Town of Grant will only be able to open the east side of the road to northbound traffic. No ATV/UTV traffic will be allowed on the west side of the road or for southbound traffic unless the Town of Grand Rapids or Wood County opens it. Hawk stated he has no wish to go against the will of the township, so he would not be opening that road. Township supervisors were present to discuss the matter. A topic of concern was if ATV's could access the gas station located in the SW quadrant of CTH U and Whitrock Ave in the Town of Grand Rapids. After discussion was held, the committee determined it was an issue between two townships to resolve, and so the matter was referred back to the townships.

8. **HIGHWAY**

a. Unused/Low-Low Use County Highway Property

Hawk stated that there is one of the three parcels the Committee is considering selling that has an identified dump on it. He found no record of it being closed. It was indicated that there was rubbish out there, but that doesn't identify what type of rubbish was dumped. He visited it and couldn't locate any. Hawk believes that if the County moves forward with the sale, this information will likely need to be listed on the sale documents.

F. Schubert stated he has done harvests on that property and he believes there is a creek running through there.

P. Winistorfer from the Town of Rock stated that the township has periodically gone in and cleaned up the property. His preference is to see it sold to private hands.

Hawk stated the property is listed on the DNR website as an unused landfill but not closed. The other parcels for sale are clean. Hawk stated he does not have any plans for any of the three parcels in that area and so he would not have a hard time parting with them.

Pliml asked if the County was able to get any cleanup funds for the site. Hawk stated he believed those are only available for superfund sites which require more thorough boring and research.

Fischer asked if the County could sell just a portion of the site. Hawk stated he did not know where on the property the dump was. There is a driveway on the property but the dumping could go beyond that.

Pliml stated the landfill would lower the value of the site, but that he does not believe we would be waiting long to sell anyway. He would like to see the value maximized especially if we do not have to spend much money to improve it.

Fischer asked if we knew when Wood County took ownership of the dump. J. Grueneberg from Planning and Zoning stated he wasn't sure when the County took ownership of it but that he would recommend talking to the DNR about liability.

Hawk stated if the properties were sold, he would like to see that revenue come back to the Highway department.

Hawk stated that he had a request from Winistorfer (in his landowner capacity) to purchase a portion of the Smith Pit land adjacent to his parcel so he could do some site improvements to protect his buildings from flooding when the pit is pumped. Hawk stated there are about 120 acres there and they are currently mining on 40 of them. The parcel that Winistorfer is looking at would be the next one they would move to, but not for another 10 years. If the County decided to sell a portion of that, there would be 3 landowners along there who might be interested. The portion right along the lot line would not be mined anyway because of the site conditions.

Pliml and Fischer both stated they would like it to go out for bids since the value would only really be to the neighboring landowners. Grueneberg recommended making the parcel slightly over ten (10) acres so that a Certified Survey Map is not required. County ordinance requires a CSM when a land division creates two parcels any of which are ten (10) acres or less in size.

**Motion to pursue the sale of the Highway Department properties with parcel identification numbers of 1600671, 1600659, 0400054 and the north plus or minus 10 acres of the parcel 0400005 and direct the Highway Commissioner to bring forth a resolution to such end made by L. Pliml and seconded by W. Winch. All in favor. Motion carried.**

b. Coulee Frac Sand Agreement

Hawk presented a revised agreement. He stated that it was requested by Carbo Ceramics who owns the property that Coulee Frac Sand will be operating on that the agreement state their name, not Coulee Frac Sands. So the agreement was revised to be a Memorandum of Understanding with Carbo Ceramics. He also corrected a typo on page two that indicated that payment was due August 31, 2020. He corrected it to read August 31, 2019.

Fischer asked how the Town of Rock felt about this. Winistorfer stated Coulee Frac Sand would not be using any town roads for hauling. Their permit had divided support, but it did pass.

Hawk stated the agreement would last for 10 years and if in 10 years they are still operating there, the agreement would be renegotiated.

Pliml asked what the haul fee is besides the amount listed in the agreement. Hawk stated that Coulee Frac Sand provided him with a yearly tonnage estimate and he provided them with a lump sum figure off of that. The agreement includes a one time \$85,000 up front fee which is the estimated cost to make 1.25 miles of CTH V south of US 10 a 12-month haul road instead of having seasonal weight restrictions on it.

Breu asked if the Highway Department received all the money from Completion Materials that was due based on their agreement. Hawk indicated they went into bankruptcy and a firm purchased their debt. The Highway Department worked with the firm to get about 80% of that debt back.

Winistorfer stated that their agreement with the Town of Rock laid out a haul route of CTH V to US 10 to STH 80 to CTH AAA. If they needed to take a different route, it would have to be worked out with the County Highway Department.

**Motion to approve the revised memorandum of understanding with Carbo Ceramics as presented made by L. Pliml and seconded by D. Polach. All in favor. Motion carried.**

Winistorfer shared that when mining is completed, they have in their agreement that the property will come back to the Town of Rock as a park with a sustainable lake and park facilities. If the Town of Rock does not want ownership of the property, the County Parks and Forestry Department has first right of refusal.

c. CTH U (Eagle Road) Storm Water Agreement

Hawk shared a letter with the committee from the Village of Biron regarding the \$6,800 that they owe the County. Pliml stated that the end result of the letter and storm water agreement is where we need to be, but the comments in the letter “are ludicrous.”

Motion to approve the CTH U (Eagle Road) Storm Water Agreement made with the Village of Biron made by L. Pliml and seconded by W. Winch. All in favor. Motion carried.

Hawk stated that on the other CTH U project with Bridgewater Development, it was discovered that the paving contractor for the developer did not pave the pavement wide enough. The plan called for 24 feet and the majority of the road was paved at 22 feet. They will pave an additional two (2) feet of standalone shoulder. Hawk is not pleased with that because we will have maintenance issues in the future.

Pliml asked how this could happen. Hawk stated the contractor rushed through their paving on a Friday and Saturday and the foreman didn’t read the plan. County roads were historically 22’, so it wasn’t that far of a stretch.

Polach asked if American Asphalt was picking up the cost. Hawk said yes. Pliml stated they would have that additional cost anyway if they had done the two (2) feet to begin with. Hawk stated the alternative to this would be to repave the portions that weren’t curb and gutter (the curb and gutter sections were correct), and that would have created many joints in the road and that would have been worse.

d. Sign Shop Personnel & Work Load

Hawk stated he had Carmody do a review of the 2017 signing costs. That coupled with the 400 hours that Patrol Superintendent Brandon Dammann estimated he spends on road closures that he would like to transfer back to the sign shop would indicate a need for a second sign shop person. Hawk stated he could not guarantee that 100% of the position would be funded through State and local projects, but that it is a clear need and not having a second person is prohibiting the Department from completing necessary work.

Hawk stated that Dammann's position is funded 50% County, 50% State regardless of how much time he spends on either. He would like to move the lane closures which are required by the state to the sign shop personnel as they would be willing to actually charge out their time to the State for lane closures.

Pliml asked why there is suddenly so much sign work and also stated now isn't a good time to request this as we are in the middle of the budget process. Hawk stated the State has turned over a lot of sign management to the County, Wood County is also a distribution county for the entire region, and there is an additional project this year to replace all the signs on STH 80 from Necedah to Marshfield.

The committee stated they would need to see projected revenue for the position before they could approve the position.

9. PARKS:

- a. 2018 Parks and Forestry Annual Report

Schubert provided a revised page 55 because the pie chart did not display correctly in the first version. Pliml stated many people approached him to talk about the conditions of the park and many people said they look sensational. Fischer stated he would like to know what could account for the drop in shelter reservations over the last 3 years.

**Motion to approve the 2018 Parks and Forestry Annual Report made by D. Polach and seconded by L. Pliml. All in favor. Motion carried.**

- b. Parks Revenue Report - **Motion to approve the Parks Revenue Report made by L. Pliml and seconded by A. Fischer. All in favor. Motion carried.**
- c. Forestry Revenue Report - **Motion to approve the Forestry Revenue Report made by L. Pliml and seconded by D. Polach. All in favor. Motion carried.**

10. Future Agenda Items. – MSA Professionals Powers Bluff Proposal

11. Set next regular meeting date: **August 1, 2019** at the Wood County Highway Department, 555 17<sup>th</sup> Ave North, Wisconsin Rapids, WI 54495

12. Fischer declared the meeting adjourned at 9:53 AM.

Signed by, Secretary Marion Hokamp

*Marion Hokamp*

Minutes taken by Caitlin Carmody, Wood County Highway Accounting Technician