

HEALTH AND HUMAN SERVICES COMMITTEE

DATE: October 26, 2017

PLACE: Edgewater Haven Conf Room 110/Admin Building - Port Edwards

PRESENT: Donna Rozar, Adam Fischer, Dennis Polach, Jessica Vicente, Marion Hokamp, Brad Kremer, Lori Slattery-Smith, R.N., Tom Buttke

EXCUSED: - - -

ALSO PRESENT (for all or part of the meeting): Brandon Vruwink, Jordon Bruce, Cindy Robinson, Jo Timmerman, Elizabeth Ferdon, Steven Budnik, Shelli Peters, Ann La Chapalle (Human Services Department); Sue Kunferman, Kathy Alft (Health Department); Rock Larson (Veteran Services); Peter Kastenholz (Corporate Counsel); Reuben Van Tassel (Maintenance); John Nystrom (YMCA); Lance Pliml (County Board Chair); Bill Clendenning (County Board Supervisor); Eric Quivers MD

1) Call to Order

Meeting called to order at 5:00 p.m. by Chair Rozar.

2) Quorum

The Chair declared a quorum present.

3) Public Comments

- Chair Rozar shared comments from credit report issued by Moody's Investors Service for Wood County regarding Edgewater Haven.
- Bill Clendenning shared concerns with groundwater education in follow-up to the Southwest Waters Committee meeting he attended. He also expressed appreciation for representation from Brandon Vruwink, Steve Budnik, and Rock Larson at the WCA County Ambassador day in Madison.

4) Approval of Marshfield YMCA Easement Agreement

An access easement was reviewed by Committee members. Motion (Kremer/Fischer) to approve the Access Easement. Chair Rozar asked Mr. Nystrom for clarification about any damage occurring to the property as a result of snowplowing. He explained that any damage done as a result of snowplowing would be repaired by the YMCA with grading and reseeding. All ayes. Motion carried.

5) Consent Agenda

Motion (Hokamp/Vicente) to approve the consent agenda. All ayes. Motion carried.

6) Discussion and consideration of items removed from consent agenda

N/A

**7) Financial Statements – Edgewater Haven, Human Services, Norwood Health Center
Quarterly Reports – Veterans Service, Health Department**

Financial statements and quarterly reports were reviewed with specific questions answered by appropriate department staff.

8) Update from Ad Hoc Committee (out-of-home placement research)

Ad Hoc Committee Chair Adam Fischer shared outcomes of the first Ad Hoc Committee meeting. Minutes of that meeting were distributed to Committee members.

9) Update from Chair on Medical Advisor vacancy

Chair Rozar read a letter of interest from Eric Quivers, MD, to serve the role of Medical Director for the Health & Human Services Committee. Dr. Quivers was introduced to the Committee. Motion (Fischer/Vicente) to recommend appointment of Eric Quiver,s MD by the County Board Chair to the Health & Human Services Committee. All ayes. Motion carried.

10) Human Services educational reimbursement request

Brandon Vruwink introduced Ann La Chapalle and Shelli Peters. Ann explained the request for educational reimbursement and how Shelli was promoted to a new position requiring a Social Work Certification (which she did not have). Shelli provided an update with the classes she has been taking and requests educational reimbursement for those. Brad Kremer commented that months ago this Committee passed a stay on any educational reimbursement requests while Human Resources worked on finalizing the Employee Handbook which will be approved by the Executive Committee. Motion (Kremer/Fischer) to table this request until such time the Employee Handbook is finalized which will define the criteria and the process for educational reimbursement for Wood County employees. All ayes. Motion carried. It is recommended by this Committee that any educational reimbursement updates be emailed to employees.

11) Edgewater Haven discussion of contracted services

Cindy Robinson described cost savings of approximately \$90-\$95,000 with using contracted services for laundry, Cindy was told employees being displaced would be offered comparable positions with the contractor. In addition to these savings, the contractor has agreed to reduce cleaning services costs. Motion (Kremer/Slattery-Smith) to approve the contract with BSG Services for both cleaning and laundry services at Edgewater Haven and forward the contract to Corporate Counsel for review, adding a 60 day without cause termination clause. All ayes. Motion carried.

12) Edgewater Haven marketing proposal

Brandon Vruwink described the process to date with preliminary discussions surrounding a name change with Edgewater Haven Nursing Home. Cindy Robinson solicited input from staff. Edgewater Haven Nursing and Rehabilitation Center was recommended by staff and supported by Cindy. Motion (Fischer/Polach) to officially name this facility as Edgewater Haven. 6 ayes, 2 opposed (Rozar and Vicente opposed, both stating they prefer the name to be more descriptive). Motion carried.

13) Edgewater Haven discussion of CIP

Cindy Robinson, Jordon Bruce, Brandon Vruwink, and Reuben Van Tassel have pursued options for renovations involved in moving TBI unit to Edgewater Haven and updating bathrooms. Brandon described priorities and challenges involved. Reuben shared some planning phases with State involvement. It was stated that the purpose of thorough planning and discussion is to make certain the CIP money is used to its best advantage. Additional information will be shared with the Committee as it becomes available.

14) Human Services resolution to approve FTE with Income Maintenance Fraud Funding

This position was incorporated into the 2018 budget. A resolution is not necessary.

15) Human Services request to solicit donations for Foster Care Winter and Spring events

Brandon Vruwink provided an explanation for this request, noting County Board Rules require oversight committee approval to solicit donations. Motion (Fischer/Hokamp) to allow Human Services to solicit donations for Foster Care winter and spring events. All ayes. Motion carried.

16) Human Services out-of-state travel request to attend the Martin Brothers "Ignite Your Success" Food Show in Waterloo IA, November 15-16, 2017

Chair Rozar explained the request for out-of-state travel would come from tax levy, and how timing of the request doesn't allow for a resolution to County Board. Motion (Kremer/Vicente) to approve the travel request and forward recommendation to County Board Chair for approval. All ayes. Motion carried.

17) Health Department branding update

Sue Kunferman shared how branding is part of the Health Department's reaccreditation requirements with the Public Health Accreditation Board Standards and Measures. A new logo was created; a blank letterhead and sample power point template were shared with Committee members.

18) Health Department presentation on Public Health Legal Authority

Sue Kunferman provided an overview of Public Health Legal Authority for the Health & Human Services Committee.

19) Legislative Issue Updates

Department heads provided updates regarding issues pertaining to their departments.

20) Items for Future Agenda

The Chair noted items for future agendas.

21) Next Meeting(s)

- November 16, 2017, 5:00 pm, Wood County Annex & Health Center Classroom – Marshfield ... **this is 3rd Thursday due to Thanksgiving holiday**
- **NOTE: the December meeting will also be moved to the 3rd Thursday due to the holiday season**

22) Closed Session

Motion (Kremer/Hokamp) to convene into closed session pursuant to 19.85(1)(c) Wis. Stats. to discuss annual evaluations of Health Department Director, Human Services Director, and Veterans Service Officer. Rozar: Aye, Fischer: Aye, Kremer: Aye, Hokamp: Aye, Polach: Aye, Slattery-Smith: Aye, Buttke: Aye, Vicente: Aye. Motion carried. The Committee went into closed session at 7:06 p.m.

23) Open Session

Motion (Kremer/Fischer) to return to open session at 8:00 p.m. All ayes. Motion carried.

24) Adjourn

Chair Rozar declared the meeting adjourned at 8:01 p.m.

Minutes taken by Kathy Alft and reviewed by Marion Hokamp, Secretary.

Minutes subject to Committee approval

Marion Hokamp, Secretary
Health and Human Services Committee