

**CRIMINAL JUSTICE COORDINATOR ADHOC COMMITTEE
MEETING MINUTES**

DATE: Wednesday, September 30, 2020
TIME: 1:00 p.m.
PLACE: Wood County Courthouse-Room 114
Wisconsin Rapids, WI

PRESENT: Adam Fischer, Bill Clendenning, Bill Leichtnam, Brent Vruwink and Shawn Becker (in-person); Brad Hamilton and Mary Solheim (video conference)

OTHERS PRESENT: (for part or all of the meeting, in-person or video conference) Kim McGrath, Shannon Lobner, Lance Pliml and Lisa Keller

1. The meeting was called to order at 1:00 p.m. by Chairman Fischer.
2. A quorum was declared.
3. There were no public comments.
4. **A motion was made by Leichtnam and seconded by Hamilton to approve the minutes from the September 23, 2020 meeting. All voted aye, motion carried.**
5. Discussion took place regarding the onboarding timeline and schedule of the newly hired Criminal Justice Coordinator. The Criminal Justice Coordinator is scheduled to begin employment with Wood County on Monday, October 26, 2020. McGrath provided the committee with an overview of personnel items, orientation schedule and the equipment order status for the Criminal Justice Coordinator position. **A motion was made by Clendenning and seconded by Leichtnam to direct McGrath to schedule meetings for the Criminal Justice Coordinator to meet with stakeholders and departments. Discussion ensued as to the purpose and value of meetings, timelines, and departments to be included with the meeting schedule. Motion passed 6-1, with Vruwink voting no.**
6. The next meeting is scheduled for Monday, October 26, 2020 at 1:30 p.m.
7. **A motion was made by Hamilton and seconded by Becker, to adjourn. All voted aye.** The meeting was adjourned at 1:24 p.m.

Minutes taken by Shannon Lobner and are in draft format until approved by the committee at the next meeting.