

**Golden Sands Resource Conservation & Development Council, Inc.**  
Finance/Personnel Committee Meeting Agenda

**Jan 18th, 2018**

**Golden Sands RC&D Office**  
**CWCM Community Mtg Rm (Learning Landing-Front Window Area) – 1<sup>st</sup> Floor**  
1100 Main Street  
Stevens Point, WI

**9:00 AM – 10:00 AM**

Call to Order ----- Hernandez  
Introductions ----- Hernandez  
Minutes Approval ----- Committee

**\*\*\*CLOSED SESSION\*\*\***

*The committee may enter into closed session to consider personnel matters, legal advice or activities, or other issues of a confidential nature.*

**\*\*\*RECONVENE OPEN SESSION\*\*\***

1. Discussion and Possible Action – Treasurer’s Report
2. Discussion and Possible Action – Financial Procedures
  - a. Tax filing/Accountant Compilation Report (instead of Review)
  - b. Update on Memorial for Joe Piechowski
  - c. Update on Development and Fundraising Plan
    - i. Direct marketing of services
    - ii. LCC meeting presentations
3. Discussion and Possible Action – Staff & Membership
  - a. Conflict of Interest Disclosure, updated from Reesa Evans
  - b. Personnel Reviews
4. Discussion and Possible Action – Council Purchases
  - a. Update on “Constant Contact” or other public communications software
5. Discussion and Possible Action – Insurance & Benefits
  - a. Other
6. Discussion and Possible Action – Personnel Policy & Procedure Handbook
  - a. Communications/Marketing Strategies
    - i. Quarterly newsletter
    - ii. Website updates
7. Other Business

Adjourn