



**AGING & DISABILITY RESOURCE CENTER OF CENTRAL WISCONSIN BOARD MEETING  
ADRC-CW, 2600 Stewart Avenue, Suite 25, Wausau, WI.**

**Thursday, December 9, 2021  
MINUTES**

Mission: The Aging and Disability Resource of Central Wisconsin promotes choice and independence through personalized education, advocacy, and access to services that prevent, delay, and lessen the impacts of aging and disabilities in the lives of adults.

1. Call to Order: Meeting called to order at 9:30am by Chairman, Tim Buttke
2. Roll Call Attendance: Roll call attendance by Angela Hansen
  - a. Board attendance: Bill Clendenning, Norbert Ashbeck, Dora Gorski, Tim Buttke, Tony Omernik, Doug Curler, Kathy Meyer, Will Hascall, Jim Hampton, Dona Schwichtenberg, Danielle Yuska, Doug Machon
  - b. Board members excused: Sandi Cihlar
  - c. Board member absent: Carol Feller-Gottard
  - d. Staff in attendance: Jennifer Cummings, Erin Wells, Barb Hartwig, Ronda James, Mike Rhea, Kit Ruesch, Steve Prell, Angela Hansen
  - e. Others in attendance: Terry Brand, Travis Spoehr, Roy Dieck, Judy Nagel
3. Public Comments:
  - a. Ronda James provides a public notice of the Subaru Share the Love Event currently going on. The ADRC-CW has received funds through Meals on Wheels America as a result of participating in this event in previous years.
4. Approval of Minutes – 11/11/2021
  - a. Motion to approve 11/11/2021 minutes by Norbert Ashbeck, seconded by Dona Schwichtenberg.
  - b. Motion passes, minutes approved.

<b>Antigo</b> 715-627-6232 1225 Langlade Rd Antigo, WI 54409	<b>Marshfield</b> 715-384-8479 300 S Peach Ave Suite 1 Marshfield, WI 54449	<b>Merrill</b> 715-536-0311 607 N Sales St Suite 206 Merrill, WI 54452	<b>Wausau</b> 715-261-6070 2600 Stewart Ave Suite 25 Wausau, WI 54401	<b>Wisconsin Rapids</b> 715-421-0014 220 3 <sup>rd</sup> Avenue S Suite 1 Wisconsin Rapids, WI 54495
Toll Free: 1-888-486-9545 Email: <a href="mailto:adrc@adrc-cw.org">adrc@adrc-cw.org</a> Website: <a href="http://www.adrc-cw.org">www.adrc-cw.org</a>				
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5. Discussion/possible action – Finance Committee Report
  - a. Presented by Steve Prell, the committee discussed a fiscal policy up for review.
  - b. Full report in the board packet.
  - c. Motion to approve the Finance Committee Report by Dora Gorski, seconded by Doug Curler.
  - d. Motion passes, report approved.
6. Discussion/possible action – 2021 Budget Adjustments
  - a. Presented by Steve Prell, because of COVID grant dollars have been allowed to carry over from 2020 to 2021.
  - b. Due to the late notice of these carryover funds, the unspent dollars can be carried over from 2021 to 2022.
  - c. Full report in the board packet.
  - d. Motion to approve the budget adjustments by Doug Curler, seconded by Jim Hampton.
  - e. Motion passes, adjustments approved.
7. Discussion/possible action – Follow up reporting on architectural outreach for detailed plan/proposal for the property at 902 5th Avenue, Antigo, WI. 54409.

*All activities related to this item are dependent upon seeking and obtaining funding from the Wisconsin Department of Health Services.*

  - a. Discussion led by Mike Rhea. A more detailed estimate of the expenses is not available for the \$6,000 approved by the Board for obtaining the estimate.
    - i. A detailed estimate would require a more detailed architectural plan and more time. The potential landlord and architect are unwilling to put in the extra effort without an assurance the project will be approved.
  - b. Mike Rhea asks the Board for approval to present the current estimate to the State for consideration.
  - c. Motion to approve contacting the State to request funds to renovate the property at 902 5th Avenue, Antigo, WI 54409, seconded by Doug Curler.
  - d. Motion passes unanimously, Mike Rhea will contact the State to request funds for the renovation project.
8. Discussion/possible action – Executive Committee Report on the recruitment of a new executive director.
  - a. Update presented by Tim Buttke on behalf of the Executive Committee.
  - b. Tim Buttke and Jim Hampton met with Boly Vang to post the position on the Marathon County website.
    - i. Position open until January 10, 2022.
  - c. No action taken.



9. Discussion/possible action – Major Three-Year Food Contract for Wausau/Marathon County Service Area

- a. Ronda James provides an update on the results of the request for proposals.
- b. No submissions received and the current caterer has decided not to submit a proposal.
- c. The contract ends December 31, 2021, and the caterer is not likely interested in extending until a new caterer can be found.
- d. Ronda James contacted the corporation council for guidance in soliciting additional proposals.
- e. No action taken.

10. Discussion/possible action- Request for a presentation summarizing ADRC-CW activities over the past year from the Health and Human Services Committee of the Marathon County Board of Supervisors.

- a. Board and leadership discusses postponing presentations to all counties to coincide with the annual report. Target date in May.
- b. No action taken.

11. Director's Report

- a. Highlights presented by Kit Ruesch.
- b. Full report in board packet.
- c. No action taken.

12. Future Agenda Items

- a. Tony Omernik suggests: Role of the ADRC-CW regarding Medicare information.
- b. Jennifer Cummings suggests: Update on the Wisconsin Rapids office.

13. Adjournment

- a. Motion to adjourn by Norbert Ashbeck, seconded by Danielle Yuska.
- b. Motion passed, meeting adjourned at 10:33 am.

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