

CONSERVATION, EDUCATION AND ECONOMIC DEVELOPMENT COMMITTEE AGENDA

DATE: Wednesday, December 2, 2020
TIME: 9:00 a.m.
LOCATION: Wood County Courthouse, Room 114

1. Call meeting to order.
 2. Declaration of Quorum.
 3. Public Comments (*brief comments/statement regarding committee business*)
 4. Review Correspondence.
 5. Consent Agenda.
 - a. Approve minutes of previous meeting
 - b. Approve bills
 - c. Receive staff activity reports
 6. Review items, if any, pulled from Consent Agenda.
 7. Risk and Injury Report
 8. Land & Water Conservation Department
 - a. Discuss Engineering Technician position.
 - b. Open bids for Jake Gropp's waste storage facility closure.
 - c. Approve Jeremy Kring's CREP Grazing Plan.
 - d. Review County Conservationist's 2021 Goals.
 - e. Consider clean water non-binding referendum on April 2021 County ballot.
 - f. Committee Reports:
 - i. Citizens Groundwater Group meeting.
 - ii. Health Committee report.
 - iii. Central Sands Groundwater County Collaborative (CSGWCC) committee report.
 - iv. Golden Sands RC&D report.
 9. Private Sewage
 10. Land Records
 11. County Surveyor
 - a. Presentation of County Surveyor Annual Report
 - b. Consider 2-year renewal of County Surveyor contract with Kevin Boyer.
 12. Planning
 - a. Request to Approve (2) Zoning Map Amendments/Rezoning – Town of Grand Rapids.
 - b. Review Planning & Zoning Director 2021 Goals.
 13. Economic Development
 - a. Update on the Rural Economic Development Innovation Initiative.
 - b. Consider Memorandum of Understanding (MOU) for South Wood County bicycle and pedestrian trail wayfinding signage project.
 - c. North Central Wisconsin Regional Planning Commission update.
 14. Extension
 - a. General Office Update
 - b. Educator Presentation – Jackie Carattini, Human Development & Relationships Educator
 15. Requests for per diem for meeting attendants.
 16. Schedule next regular committee meeting.
 17. Agenda items for next meeting
 18. Schedule any additional meetings if necessary
 19. Adjourn
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Join by phone

+1-408-418-9388 United States Toll
Meeting number (access code): 146 275 7427

Join by WebEx App or Web

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=m5419524048ba740eab41d6d5ca62e42c>
Meeting number (access code): 146 275 7427
Meeting password: CEED1202

MINUTES
 CONSERVATION, EDUCATION & ECONOMIC DEVELOPMENT COMMITTEE
 WEDNESDAY, NOVEMBER 4, 2020
 WOOD COUNTY COURTHOUSE, ROOM #114, WISCONSIN RAPIDS WI

Members Present: Kenneth Curry, Robert Ashbeck, Jake Hahn, Dave LaFontaine, Bill Leichtnam, and Carmen Good (arrived at 9:06 a.m. left at 11:50 a.m.)

Staff Present:

Planning & Zoning Staff: Jason Grueneberg

Land & Water Conservation Staff: Shane Wucherpfennig, Rodney Mayer, Lori Ruess

UW Extension Staff: Jason Hausler, Nancy Turyk

Others Present: District #14 Supervisor Dennis Polach, District #15 Supervisor Bill Clendenning, District #16 Supervisor Lance Pliml, Angel Whitehead (Heart of Wisconsin Chamber Of Commerce), Ray Bossert, (Administrator, Village of Port Edwards) and Jeff Gaier (General Manager of Roy Shwery Field, Marshfield) .

1. **Call to Order.** Chairperson Curry called the CEED meeting to order at 9:00 a.m.
2. **Public Comment.** None
3. **Review Correspondence.** None
4. **Consent Agenda.** The Consent Agenda included the following Items: 1) minutes of the October 7, 2020 and October 20, 2020 CEED meetings, 2) bills from Planning & Zoning, Land & Water Conservation and UW Extension and 3) staff activity reports from Jason Grueneberg, Adam DeKleyn, Paul Bernard, Jeff Brewbaker, Kim Keech, Victoria Wilson, Shane Wucherpfennig, Caleb Armstrong, Adam Groshek, Rodney Mayer, Emily Salvinski, Lori Ruess, Matt Lippert, Nancy Turyk, Allison Jonjak, Jackie Carattini, Hannah Wendels, Kelly Hammond, Rachael Whitehair, Janell Wehr and Laura Huber
5.
 - A. Minutes of October 7, 2020. No additions or corrections needed.
 - B. Minutes of October 20, 2020. No additions or corrections needed.
 - C. Department Bills. No additions or corrections needed.
 - D. Staff Activity Reports. No additions or corrections needed.

Motion by Dave LaFontaine to approve and accept the October 7, 2020 and October 20, 2020 CEED minutes, bills from Planning & Zoning, Land & Water Conservation and UW Extension, and staff activity reports as presented. Second by Bill Leichtnam. Motion carried unanimously.

6. **Review items, if any, pulled from Consent Agenda.** No items pulled for review.
7. **Risk and Injury Report.** No injuries to report.
8. **Land & Water Conservation Department.**
 - A. Open bids/approve low bid for closure of Enos and Alma Yoder's waste storage facility.
 Chairperson Curry opened the four bids received for the Enos and Alma Yoder waste storage facility closure project. Bids were as follows: Pankratz Trucking & Excavating - \$22,200, Kolo Trucking & Excavating - \$ 15,697, Dale Ladick Trucking & Excavating - \$12,763.55 and Becker Trucking - \$20,355.50. Wucherpfennig shared that Adam Groshek's estimate of \$8,250 seemed a bit low. He added that excavators may still be busy, but it is a good time of year to do a pit closure. If the committee is not comfortable approving the low bid received, the project can be rebid in spring 2021.

Motion by Dave LaFontaine to approve the bid for Enos and Alma Yoder's waste storage facility that is most advantageous to the County, which would be the low bid from Dale Ladick Trucking & Excavating in the amount of \$12,763.55. Second by Ken Curry. Motion carried unanimously.

- B. Crop prices for the Wildlife Damage Claims Program. Rod Mayer explained the 2020 statewide and local crop prices were included in the CEED packet. The proposed Wood County prices are an average compiled from various newspapers, co-ops and reports. The approved prices will be used for claims paid on crops in Wood County damaged by a hunt-able wildlife species. Proposed prices: Field Corn - \$3.45/bushel, Soybeans - \$8.71/bushel, Alfalfa - \$166.89/per ton.

Motion by Kenneth Curry to accept and approve the 2020 crop prices for Wood County damage claims as presented. Second by Dave LaFontaine. Motion carried.

- C. Discuss Carlson GPS replacement. Shane Wucherpennig shared he recently learned that the department's GPS survey grade instrument has reached its end of service life, therefore, parts and technical support will no longer be available January 1, 2021. The company is currently offering a \$3,000 trade-in credit for government entities who purchase a new unit by December 31, 2020. The cost of a new unit is \$13,000/\$10,000 with trade in.

The Operations Committee approved the purchase from unused 2020 funds at the November 3rd meeting. Bill Clendenning asked where it stated in rules a shift in money needs approval from the Operation Committee. Chairperson Curry explained Finance is not allowed to move dollars without their oversight committee's approval.

Lance Pliml explained Wucherpennig had contacted him regarding taking this issue to the Operations Committee before CEED and this was done due to the timing of the meetings and also the timing of finalizing budgets. He added that if the CEED were not in favor, the Operations Committee would rescind their motion.

Motion by Dave LaFontaine to allow the Land & Water Conservation Department Head to purchase a new survey grade GPS unit using unused dollars in the 2020 Land & Water Conservation Department budget. Second by Robert Ashbeck. Motion carried.

- i. Citizens Groundwater Group meeting. Bill Leichtnam gave a brief report on the October 19th Citizens Groundwater Group meeting. Rachael Whitehair, Wood County Natural Resource Educator, spoke on nitrate reduction. Speaker at the November meeting is Don Ystad, 14-Mile Creek Watershed and December meeting is Allison Werner, River Alliance of Wisconsin. The next meeting is Monday, November 16, 2020 at 2:00 p.m. (virtual).
 - ii. Health Committee report. No report from the Health Committee.
 - iii. Central Sands Groundwater County Collaborative (CSGWCC) Committee report. Bill Leichtnam shared people from the six counties in the CSGWCC have worked extensively with Nancy Turyk and did a phenomenal job on the Joint Solicitation Grant. The grant request is for \$60,000. We will be notified after the first of the year if we are a grant recipient.
 - iv. Golden Sands RC&D report. Bill Leichtnam attended the Bi-laws meeting; Bill Clendenning was not able to attend. Joshua Benes, Golden Sands RC&D Executive Director will be leaving; a new director has been hired.
9. **Private Sewage.** Jason Grueneberg shared; 4,622 program fee notices were mailed on Monday, October 19th. The fee recently increased from \$20 to \$25. If CEED members receive a call regarding the fees, please refer them to the Planning & Zoning Office.

10. Land Records. The Wood County Land Records Viewer has been update with the new aerial photos taken in spring.

11. County Surveyor. The County Surveyor will give an annual update at the December meeting.

12. Planning. Adam DeKleyn is working with the Town of Grand Rapids on their Comprehensive Plan and the City of Marshfield on their Sewer Service Area Plan.

13. Economic Development

- A. Consider resolution authorizing Wood County to participate in Wisconsin Public Service Commission broadband grant funding applications in partnership with Hilbert Communications, LLC. Jason Grueneberg presented a resolution to authorize the Planning and Zoning Director to make application for broadband grants in partnership with Hilbert Communications, LLC and to contract with Hilbert for assisting in the grant application process. Jason shared that Hilbert Communications, LLC would assist in the grant application process for two Public Service Commission Grants for broadband projects. One for the Pittsville School District and the second is for rural areas in Wood County that are unserved or underserved with broadband access. Over 1 million of county funds will be used for infrastructure – towers, etc. Fine details of the county funding still need to be worked out; structuring it as a loan to Hilbert Communications, LLC so the County would make some interest. A handout that answered questions about Hilbert Communications, LLC was provided for the CEED Committee. Both the Operations Committee and the Property & Information Technology Committee have approved the resolution. Discussion followed.

Motion by Dave LaFontaine to approve and forward to County Board the resolution authorizing participation in Wisconsin Public Service Commission broadband grant funding in partnership with Hilbert Communications, LLC. Second by Bill Leichtnam. Motion carried unanimously.

- B. Update from Roy Shwery Field, Marshfield and consider release of 2020 economic development grant funds. Jeff Gaier, General Manager of Roy Shwery Field gave a brief report. Due to COVID-19, flight activity has declined; medical and private flights still took place, business flights declined greatly. Fuel sales have also decreased due to the down turn in aviation. It was the best year for testing; administered close to 170 exams. Some employees decided to take off during the “safer at home” order, but staff is back and staying busy.

Motion by Kenneth Curry to release the 2020 economic development funds to the Roy Shwery Field Airport. Second by Dave LaFontaine Motion carried unanimously.

- C. Update on the Rural Economic Development Innovation Initiative. Nancy Turyk gave a brief update on the REDI initiative. Having monthly meetings with Purdue University Extension with drafting of plan. Looking at plan completion by end of the year and then focusing on implementation.
- D. General Economic Development update and discussion of 2020 and 2021 economic development project funding. Jason Grueneberg handed out a copy of the proposed 2020 Economic Development Grant requests. Three of the projects listed were not funded, but \$3,000 went to the Marshfield bike share program and \$10,000 to ATV/UTV signage, leaving a balance of \$19,500 unexpended in the 2020 Economic Development Grant budget. Jason explained that cuts were made in the 2021 budget to help the budget deficit, but he did not touch the unexpended 2020 dollars. One project that there is a great need for in South Wood County is way-finding signage. Ray Bossert, Village of Port Edwards Administrator, explained what Port Edwards is doing for way-finding signage. Some key points he suggested to keep the project costs down included purchasing signs from local vendors, look at low costs ways to implement

signs such as using municipal resources to install, and county assistance with consolidation of mapping. Lengthy discussion followed.

Motion by Bill Leichtnam that the County join with area communities to develop an integrated plan for mapping and signage. Second by Dave LaFontaine Motion carried with Robert Ashbeck opposed – Not in favor of giving money to individual communities for projects like this; should have money within their own communities.

Motion by Kenneth Curry to instruct the Planning and Zoning Director to create a resolution to carryover \$19,500 of unspent 2020 dollars to 2021 for use specific to way-finding signage for bicycle and pedestrian trails. Second by Dave LaFontaine Motion carried with Robert Ashbeck opposed.

Carmen Good commented as a taxpayer and Wood County citizen, she supports use of the money for way-finding signage. With the COVID-19 pandemic people are doing more outdoor activities and she feel this would be very beneficial and money well spent.

- E. North Central Wisconsin Regional Planning Commission update. Dave LaFontaine gave a brief update on the North Central Wisconsin Regional Planning Commission meeting he attended. The main agenda item was approving the budget and 2021 projects.

Jason Grueneberg handed out the North Central Regional Plan Commission 2021-2026 Work Program potential projects. He hopes to fine-tune the list with help from Dennis Lawrence, NCRPC Executive Director.

Jason also gave a brief update on the VERSO closure and shared it is challenging to help the site not knowing what exactly is going to happen.

14. Extension

- A. General Office Update. Jason Hausler shared; it is annual review time for Wood County staff. Kelly Hammond gave birth to a baby girl and is currently on maternity leave. Jill Sanders the Regional Program Manager for FoodWise North State will be the point of contact for coordinator questions until Kelly returns.
- B. UW Budget Update. Jason Hausler mentioned the recent news release regarding the University of Wisconsin - Madison furloughs effective January 1 through June 30, 2021. Furloughs range from three monthly furlough days with a 2.5% pay reduction to six monthly furlough days with a 4.6% pay reduction. This will affect UW Extension state paid employees. He reminded the CEED that these are non-working days for the UW Extension employees. It is illegal to work during mandatory unpaid time off.

The State has implemented a soft release of the hiring freeze, based on positions.

Wood County UW Extension is holding steady with virtual programs.

- C. Educator Presentation – Janell Wehr, Horticulture Educator. This presentation take place at a future meeting.

The Committee recessed for a short break at 11:10 a.m.

The Committee reconvened at 11:20 a.m.

- 15. CLOSED SESSION.** Motion by Bill Leichtnam to go into closed session pursuant to Wisconsin State Statutes 19.85 (1) (c) for the purpose of discussing performance reviews of the Land & Water Conservation Director and the Planning and Zoning Director. Second by Dave LaFontaine. Curry: Aye, Ashbeck: Aye, Hahn: Aye, Good: Aye, LaFontaine: Aye, Leichtnam: Aye. Motion carried unanimously. The Committee went into closed session at 11:20 a.m.

Carmen Good left the meeting at 11:50 a.m.

16. Return to OPEN SESSION. Motion by Dave LaFontaine to return to open session at 12:15 p.m.
Curry: Aye, Ashbeck: Aye, Hahn: Aye, LaFontaine: Aye, Leichtnam: Aye. Motion carried
unanimously.

17. Requests for per diem for meeting attendants. There were no requests.

18. Schedule Next Meeting.

The next regular CEED meeting is scheduled for Wednesday, December 2, 2020 at 9:00 a.m. at the
Wood County Courthouse in Room 114.

19. Agenda items for next meeting.

a. Department Head Goals for 2021

20. Schedule any additional meetings if necessary. No additional meetings were scheduled at this
time.

21. Adjourn.

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| <i>Motion by Kenneth Curry to adjourn at 12:20 p.m. Second by Dave LaFontaine. Motion carried unanimously.</i> |
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Minutes by Lori Ruess – Wood County Land & Water Conservation Department.

Committee Report

County of Wood

Report of claims for: EXTENSION

For the period of: NOVEMBER 2020

For the range of vouchers: 30200115 - 30200122

| Voucher | Vendor Name | Nature of Claim | Doc Date | Amount | Paid |
|---------------------|--------------------------------|--------------------------------|------------|-----------------|------|
| 30200115 | UW MADISON ACCOUNTING SERVICES | FOOD PRESERVATION PUBLICATIONS | 11/03/2020 | \$48.28 | P |
| 30200116 | STAPLES ADVANTAGE | OFFICE SUPPLIES | 11/03/2020 | \$168.04 | P |
| 30200117 | AMAZON CAPITAL SERVICES | OFFICE SUPPLIES | 11/03/2020 | \$23.99 | P |
| 30200118 | US BANK | NOVEMBER STATEMENT | 11/24/2020 | \$18.00 | |
| 30200119 | UW SOIL TESTING LAB | UW SOIL TESTING CHARGES | 11/24/2020 | \$98.00 | |
| 30200120 | AMAZON CAPITAL SERVICES | OFFICE SUPPLIES | 11/24/2020 | \$24.99 | |
| 30200121 | JONJAK ALLISON | JONJAK NOVEMBER EXPENSES | 11/24/2020 | \$130.00 | |
| 30200122 | HUBER LAURA | HUBER NOVEMBER EXPENSES | 11/24/2020 | \$27.96 | |
| Grand Total: | | | | \$539.26 | |

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Report

County of Wood

Report of claims for: LAND & WATER CONSERVATION DEPT

For the period of: November 2020

For the range of vouchers: 18200275 - 18200287

| Voucher | Vendor Name | Nature of Claim | Doc Date | Amount | Paid |
|---------------------|-------------------------------|--------------------------------|------------|--------------------|------|
| 18200275 | STAPLES ADVANTAGE | LWC/WLD/NMM - OFFICE SUPPLIES | 10/23/2020 | \$273.30 | P |
| 18200276 | TOMFOHRDE GILBERT JR OR CAROL | SWRM - CS WELL DECOMMISSIONING | 10/05/2020 | \$595.00 | P |
| 18200277 | DORSHORST CHARLES | MC - CS COVER CROPS & RESIDUE | 11/11/2020 | \$1,970.45 | P |
| 18200278 | JOLING PETER | SWRM-CS RESIDUE & NUTIRENT MGT | 11/11/2020 | \$13,180.05 | P |
| 18200279 | PEASLEE JEFFREY C | MC - CS COVER CROPS | 11/11/2020 | \$994.25 | P |
| 18200280 | US BANK | LWC - WATER TESTING & SUPPLIES | 11/17/2020 | \$38.31 | |
| 18200281 | WISCONSIN MEDIA | WLD - PUBLIC NOTICE- FENCES | 09/30/2020 | \$128.58 | P |
| 18200282 | WEILER ALAN K | MDV-LD - COST SHARE COVER CROP | 11/17/2020 | \$967.50 | P |
| 18200283 | QUALITY PLUS PRINTING INC | LWC/WD - NEWSLETTER PRINTING | 11/18/2020 | \$680.00 | |
| 18200284 | POSTMASTER - WISCONSIN RAPIDS | LWC/WD - NEWSLETTER POSTAGE | 11/20/2020 | \$243.03 | |
| 18200285 | STAPLES ADVANTAGE | LWC/WD - OFFICE SUPPLIES | 11/20/2020 | \$61.27 | |
| 18200286 | TURNING POINT SYSTEMS GROUP | LWC - SURVEYING EQUIPMENT | 11/13/2020 | \$10,000.00 | |
| 18200287 | VERSO CORPORATION | NMM - RETURN OF OVERPAYMENT | 11/25/2020 | \$375.00 | |
| Grand Total: | | | | \$29,506.74 | |

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Report

County of Wood

Report of claims for: Planning & Zoning Department

For the period of: November 2020

For the range of vouchers: 22200097 - 22200104 38200010 - 38200010

| Voucher | Vendor Name | Nature of Claim | Doc Date | Amount | Paid |
|---------------------|-----------------------------------|--------------------------------|------------|--------------------|------|
| 22200097 | OPPORTUNITY DEVELOPMENT CENTER | PS-Program Fee Process 4622 ea | 10/29/2020 | \$512.79 | P |
| 22200098 | INDUSTRY SERVICES DIVISION | PS-State Sanitary Permit (Oct) | 10/31/2020 | \$1,400.00 | P |
| 22200099 | CARMODY SOFTWARE INC | PS-Upgrades/Services (Nov) | 11/02/2020 | \$299.00 | P |
| 22200100 | BOYER KEVIN | SU-Services Per contract (Nov) | 11/04/2020 | \$833.00 | P |
| 22200101 | RAPIDS FORD LINCOLN MERCURY | PS-Truck Maintenance | 10/31/2020 | \$84.77 | P |
| 22200102 | AYRES ASSOCIATES INC (Eau Claire) | LR-2020 Aerial Orthoimagery | 11/16/2020 | \$22,624.00 | P |
| 22200103 | HANDS ON CLASSIC CAR WASH | PS-Truck Detail | 11/05/2020 | \$220.00 | P |
| 22200104 | US BANK | Credit Card Charges | 11/17/2020 | \$21.68 | |
| 38200010 | MARSHFIELD AIRPORT | ED-2020 Grant Request(Airport) | 11/04/2020 | \$10,000.00 | P |
| Grand Total: | | | | \$35,995.24 | |

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:



CEED Committee Report

November 2020

LAURA HUBER

Extension Wood County, 4-H Program Coordinator

- Facilitated LEGO Club meeting (1, 8, 15, 22, 29 November)
- Facilitated Art Club meeting (1 and 15 November)
- Helped plan and support WI 4-H Fall Forum program preparations (2-6 November)
- Taught and facilitated program sessions at WI 4-H Fall Forum (6, 7 November)
- Continued to work on revising and developing state 4-H policy as part of the WI 4-H Policy Advisory Standing Committee (9, 30 November)
- Attended the United Way's ALICE presentation (9 November)
- Contributed to state efforts to offer virtual programs for youth with the WI 4-H Virtual Educational Programming Team (9 November)
- Appeared on WFHR to discuss staying connected with family and friends throughout the holidays and winter months (12 November)
- Met with members of the Youth and Early Years Coalitions to plan the South Wood County "Cabin Fever" program (12 November)
- Staffed the Wood County Extension office (12, 17 November)
- Assisted in 4-H Club and Group charter review and filed club and group taxes (many dates throughout month)
- Surveyed 4-H members then met with colleagues to brainstorm possibilities for Winter Leadership Camp (17 November)
- Met with Central WI 4-H Shooting Sports Board of Directors to discuss possibilities for the upcoming program season (18 November)
- Enjoyed a quiet week of vacation at home (23-28 November)
- Hosted Wood County 4-H Virtual Game Night (30 November)

Special COVID-19 Educational Programs:

- Worked with clubs to plan, write, submit, and modify in-person meeting proposals for state approval.
- Lego Club, a teen-led virtual club. I attend to ensure safety of participants and to support the teen leader.
- Art Club, a teen-led virtual club. I attend to ensure safety of participants and to support the teen leader.

Ongoing Responsibilities:

- Working cooperatively with state programs and club leaders and volunteers to address insurance and other logistical questions
- Updated and maintained the Wood County 4-H, WI Facebook page which currently has 977 followers.
 - Assisted with maintenance of the Central WI 4-H Shooting Sports Facebook page which has 362 followers
- Updated and maintained the Wood County 4-H Instagram page with currently has 38 followers

- Responded to communications to the office including general questions, 4-H enrollment, planning meetings, etc.
- Ongoing assistance for new leaders and the volunteer background checks.

MATT LIPPERT

Extension Wood & Clark Counties, Agriculture Agent

- I interviewed on the Extension hour on WDLB and WFHR radio.
- I assisted with preparing zoom programs for the dairy program nutrition and genetic presentations to begin in December.
- I answered phone calls about land rent, household pests, weed and plant identification.
- People looking for self-employment opportunities due to the closing of the paper mill have been seeking information on value added agriculture and beginning farming.
- A postcard with information on upcoming virtual programming in farm management, livestock production, crops and soils and dairy production went out to farmers in the county.
- There is a discussion group sponsored by our AED, Jason Hausler on the book by Stephen Covey, "Seven habits of highly effective people." I have been participating in this group.
- I covered the office staffing weekly during the month.
- I assisted with the broadband county grant applications, providing information on the level and type of agriculture in the county.
- I participated in an in-service on physical properties contributing to good soil health.
- I have advised beginning farmers on budgets and benchmarks of productivity for dairy and crop farmers.
- I have updated producers about upcoming deadlines for USDA-FSA stabilization programs related to the coronavirus pandemic.
- I have provided materials to high school agriculture instructors to utilize in their classes such as virtual tours of the new UW- Meat laboratory, updated pedigrees on cattle for genetic training for livestock classes, and farm management information.

ALLISON JONJAK

Extension Wood County, Cranberry Outreach Specialist

- Sought a grower panel for the November Virtual Brown Bag featuring post-harvest, flood, and winter strategy for cranberry growers.
- Planned Grower Panels for each segment of the annual (this year, virtual) Cranberry School, focusing on entomology, plant pathology, weed management, and cranberry genetics.
- Participated as a face of Extension in the Virtual Groundbreaking of the new Wisconsin Cranberry Research Station, attended by national, state, and local elected officials who supported the project.
- Planned and hosted a virtual Research Round Table, a 2-hour discussion focusing on growers telling researchers about their deepest unmet needs in cranberry science.
- Worked with University of Wisconsin and DATCP officials to find a way for cranberry growers with expiring Pesticide Applicator licenses to renew their training and certification, given that Cranberry School will be virtual this year.
- Presented on the successes of the Cranberry Outreach Specialist position to the Division of Extension Agriculture Institute.
- Participated in WSCGA Research Station Advisory Committee meeting.



- Presented action items from the Research Round Table to the WCREF Board to inform their funding of grower-requested research projects.
- Will host November Virtual Brown Bag on Friday Nov 20.
- Planned and found speakers for the December Virtual Brown Bag "National Round-Up" featuring Blunt Nose Leaf Hopper research, plant physiology research, and microbial rhizosphere research.

JACKIE CARATTINI

Extension Wood County, Human Development and Family Relationships Educator

- Attended HDRI (Human Development and relationships Institute) monthly colleague connect
- Attended a Heart of the Farm planning meeting (11-2)
- Attended a UW-Madison Faculty Senate meeting virtually (11-2)
- Attended the Central WI Partnership for Recovery meeting (11-3)
- Coordinated and hosted daily "Extension Wellness Moments" and taught 2 sessions in the month of November
- Attended the "Racism is a Public Health Crisis Capacity Building" bi-monthly meeting
- Attended 2 phone planning meetings with HCE members
- Attended 2 check-ins with Program managers on programming needs
- Attended a planning meeting for the Aging Mastery program with will launch in January 2021 (11-9)
- Attended a Trauma Informed Care State meeting (11-10)
- Presented "Coping with Stress during the Holidays" on WDLB radio on 11-10
- Attended a Wood County I-team meeting (11-10)
- Attended 2 4-H baking project sessions (presented on tips and judging expectations)
- Attended a "Money as You Grow" planning meeting
- Attended a United Way winter activity subcommittee meeting
- Attended a Department of Extension Administrative committee meeting
- Attended a meeting with the Family Development section
- Taught 2 sessions of the November Virtual Rent Smart program (this is a monthly 6-session series and I teach/co-pilot 2 sessions per month) (11-11 and 11-20)
- Taught a 8-week series of "Taking Care of You-Highlights" in partnership with Childcaring for childcare providers. The series runs October 14- December 9th at 7pm.
- Attended virtual coalition meetings with United Way of South Wood and Adams County (Financial Stability Coalition and Early years Coalition)
- Attended bi-weekly meetings to present recently authored module on Advanced Directives for a new preplanning for the loss of a loved one curriculum. (met with publishing about graphic editing) The launch of the curriculum has now been pushed to the Spring of 2021 due to need for edits and production of materials.
- Attended the "Trends in Housing Affordability Training". This is a monthly series that focuses on affordable housing. This session was on Housing and Homelessness. (11-17)
- Attended the "Extension Learning Community Steering Committee" meeting (11-17)
- Attended weekly meetings of the "Stress and Coping Team about new curriculum
- Attended the virtual Health Aging Wood County Meeting
- Presented "Coping with Holiday Stress" on WFHR (11-19)
- Attended the United Way of South Wood and Adams Counties Financial Stability coalition subcommittee on budgeting. Planning programs for January 2021.



Attended multiple zooms on:

- Department of Extension Administrative Committee
- Extension Wellness moments (M-W-F at 8:15am and T-Th at 12:15pm)
- Financial Education in the time of Covid team meeting zoom
- Racism as a Public Health Crisis weekly series
- Taking Care of You- Highlights
- Rent Smart Team virtual learning
- Pre-planning for the death of a loved one team
- Life Span program check-in
- Free Throw Fridays (institute weekly zoom)
- Institute meetings on changes and programming
- Behavioral health team meeting
- Department/Institute and Associate Dean monthly check-ins
- Weekly stress and coping team meetings

HANNAH WENDELS & KELLY HAMMOND

Extension Wood County, FoodWise Nutrition Educator and Coordinator

- Continue teaching virtual elementary school lessons in Wood County for 5th grade classes at Mead and Howe, classes begin 10/20 and run for 4 weeks, end first week of December (Hannah, 11/3, ongoing)
- Planning virtual family nights for Mead and Howe elementary schools for parents and 5th grade students to join us on a Zoom and cook dinner with their families led by myself and Portage County educator, begin first week of December (Hannah, 11/16, ongoing)
- Planning and finishing lessons/material for indirect education virtual lessons to be sent to the 5th grade students in Wood County who are learning from home all year in the WRPS system, will be sent beginning of December (Hannah, 11/3)
- Began teaching virtual Yuck to Yum class on Tuesday evenings at 8pm – series of 3 lessons (Hannah, 11/17)
- Continue co-teaching Strong Bodies class in both Wood and Portage County that is completely virtual and includes nutrition education as well as strength building (Hannah, 10/19, ongoing)
- Presented work on adult curriculum workgroup to the State FoodWise team – Seniors Eating Well – revamped lessons for virtual and phone education lessons (Hannah, 11/17)
- Completed the Summary Probation Evaluation for Hannah's 1 year of working with Extension and FoodWise (Hannah & Kelly, 11/23)
- Continue work with "Physical Activity/Nutrition for Colleagues in FoodWise" workgroup (ongoing, Hannah)
- Attend virtual FoodWise North Region check in calls (ongoing, Hannah & Kelly, Tuesdays)
- Attend virtual FoodWise State check in calls (ongoing, Hannah & Kelly, every other Tuesday)
- Attend virtual Wood County Extension check in calls (ongoing, Hannah & Kelly, Mondays)
- Attend virtual Extension Area 7 check in calls (ongoing, Hannah & Kelly, every other Wednesday)



RACHAEL WHITEHAIR

Extension Wood County, Natural Resources Educator

- Met with Jeremy Freund of Outagamie Co. L&W and Greg Olson of Sand County Foundation to discuss presentation ideas for the 2021 WI L&W Conference in March, the three of us will give a presentation on innovative runoff mitigation techniques including restored edge of field wetlands and native prairie strips (11/2)
- Facilitated a planning meeting for the Central WI Farm Profitability Expo, the kick-off event begins Dec. 2nd with Farmer Rick Clark talking about his experiences and strategies using cover crops and no-till to reduce inputs and improve profitability (11/3)
- Completed an outreach video on behalf of Farmers of Mill Creek Programming, A visit to the Roth farm to interview the farmers about their transition to cover crops and no-till (11/4)
- Hosted an educational event for the 14-mile Watershed Committee, a virtual showing of the movie Kiss the Ground, a movie about agriculture's role in achieving climate health and sustained food production (11/5)
- Attended the South Wood County United Way ALICE Report Presentation to learn about the program and collect resources and information for learning about community needs and socioeconomic statistics for Wood County that could be applied to programming (11/9)
- Served as a zoom host for the 14-Mile Watershed Board Meeting and gave a report on the Kiss the Ground Showing (11/9)
- Met with John Exo of UW-Madison to share updates on ground and surface water programming and work throughout the state (11/10)
- Met with Joe Bonnell and Amulya Rao, Natural Resource Institute colleagues to finish and pilot a survey for a multi-part evaluation intended to describe Extension's and partner roles in the success of farmer networks and describe the organizational strengths and limitations of these networks (11/11)
- Participated in a workshop: Foundations of Internalized Racism, led by August Ball (11/12)
- Attended a webinar on well water safety and protection provided by forestrywebinars.net (11/12)
- Attended a webinar on Tribal Lands and their management provided by forestrywebianrs.net (11/13)
- Hosted a zoom meeting for the 14-mile watershed committee and partook in a discussion to review their group's mission and goals (11/13)
- Attended the Citizens Groundwater Group meeting via Webex to hear Don Ystad of the 14-mile present on their group's programming successes (11/16)
- Attended the GOLD (Guardians of Lake Decorah) monthly Board meeting (11/16)
- Attended the Virtual National Cover Crop Summit (11/17-18)
- Attended a webinar from Georgia State: Digging Deeper into Silvopasture, I am interested in bringing this topic to the Central WI Farm Profitability Expo learning series as a potentially new avenue of farm income (11/17)
- Met with Heather Schlessor of Marathon Co. Extension to discuss a potential research collaboration between UW-Madison Extension, Marathon County farmers, and Mid-state Technical College to monitor nutrient contents of field and ditch runoff when using various farm management techniques (11/17)
- Went on WDLB Radio to share news about the Central WI Farm Profitability Expo and the various topic areas that will be covered including no-till, cover crops, managed grazing, silvoculture/silvopasture, and regenerative farming systems (11/24)



JANELL WEHR

Extension Marathon & Wood Counties, Horticulture Educator

- **Foundations in Horticulture (FIH)**- I continue to co-facilitate the pilot program, Foundations in Horticulture. FIH is a survey course which introduces the student to the fundamentals of horticulture. FIH will replace Master Gardener training and will be open to all interested individuals, regardless of desire to become a Master Gardener Volunteer. I look forward to bringing this program to Wood County as an entry point for individuals interested in working in the green industry.
- **Heirloom Biographies**- I developed and delivered "Heirloom Biographies" in which participants learned about the decreasing genetic diversity of vegetable crops. I shared the historical, cultural, and economic significance of old, open pollinated cultivars of garden vegetables, most of which hailed from Wisconsin families. There were 43 participants in all. Of the participants that answered the evaluation, 68% stated that as a result of the program, they now understood historically there was a wider diversity of genetics in garden vegetables, while 29% stated they were already aware. 74% of the participants stated that as a result of the program, they now understood the difference between open pollinated and hybrid plants, while 19% already understood the difference.
- **Wood County Master Gardeners**- I maintain frequent communications with the WCMG Volunteers on changes coming to the Master Gardener Program and volunteer development, including recognition.
- **Diagnostics** - I continue to answer horticulture questions from county residents.
- **Master Gardener State Steering Committee** -I serve on the Master Gardener State Steering Committee. We are overhauling the program to match the strategic priorities with the individual needs of the counties. Current efforts include working on MOUs with partner organizations, associations, and standardized project approval.

Activities Report for Adam Groshek –November 2020

Land and Water Resource Management Program/Animal Waste Storage Ordinance/CREP Activities:

- ~Site checks at various CREP sites that were newly planted, managed, or maintained within the last year.
- ~Krings CREP/WRP grazing plan discussions with landowner, NRCS, and DATCP.
- ~Notary signatures for multiple cost-share contracts.
- ~Site check and asbuilt construction documentation for Koback well abandonment.
- ~LWCD vehicle oil change and maintenance.
- ~Grassl CREP conservation plan edit discussions in order to allow some possible haying or grazing on the permanent CREP easement while continuing to protect the surrounding waterways from nutrient and sediment runoff.
- ~Final site check of the Reber manure abandonment. The site vegetation came up well with the recent warm weather.
- ~Assistance with the Fall 2020 LWCD newsletter editing and article writing.
- ~Mill Creek/Bear Creek Phosphorus sampling as part of the 6-time-per-year sampling plan.
- ~Paternity leave of 2 weeks, daughter was born October 29th. Will have 2 days per week of FMLA time off through end of the year.
- ~Planning for creek crossing for Schreiner farmland near Bakerville. Will do survey before end of year.
- ~Enos Yoder manure storage abandonment planning, survey, design, bid document prep, and bid papers mailed out. Bids opened and discussed at November CEED meeting. Landowner is planning on demolishing nearby concrete silos first and using concrete as fill to avoid the high cost of hauling in fill and therefore reduce the price of this manure storage abandonment project. Abandonment expected in Spring/Summer 2021.

Caleb Armstrong
Staff Report for November

- Implemented the remaining of Roth's soil samples into their SnapPlus file for their nutrient management plan.
- GPS mapped Luke Kuefer's fence perimeter with Shane for their cost share on keeping the cattle out of nearby stream. Also took pictures of the ditch and waterways that have been seeded and mulched.
- Collected and added Luke Kuefer's cropping record for the upcoming 2021 into SnapPlus for his nutrient management plan and for cost-share contract purposes.
- Delivered and pickup No-till drill to Jim Orth. He planted a pollinator mix into a cut grass field.
- Attended the award give away to Tom and Bill Roth for the Outstanding Conservation Award. This award was nominated by the LWCD and the PACRS (Petenwell and Castle Rock Stewards.) We were given a tour around their land to show the conservation practices that were being implemented along with future practices that are getting planned to be put into place.
- Did a cover crop check on Alan Weiler for cost-share the implementation of fall covers. He planted winter rye into cut corn. Also assisted him on soil sampling his land for his future nutrient management plan.
- Shane and I visited Alan Weiler for future plans where he no-tills and roll crimps all his acres of farmed land.
- Attended a drone fly over for Luke Kuefer's to observe the difference it makes from spring 2020 to fall 2020 from having a buffer and the cattle 100% out of the nearby creek.
- Attended the monthly citizen's groundwater meeting.
- Did CREP inspections with Adam Groshek on the 4 big parcels of CREP land in the county.
- Did well abandonment inspections with Adam Groshek to make sure construction went as planned.
- Attended a virtual field tour on fall and winter grazing. This was a very good informational video since implementing more grazing into the county is my Smart Goal.
- Attended a virtual field tour on sustainability and the changing throughout time.
- Did the monthly stream flow assessment with Emily on 2 mile, 5 mile, 7 mile and Bloody lane creeks.

Activities Report for Emily Salvinski

November 2020

- **Wednesday, November 4.** Attended DATCP Nutrient Management Meeting.
- **Thursday, November 5.** Wrote up multiple contracts for cover crop cost-sharing. Field checked multiple fields for cover crop plantings.
- **Friday, November 6.** Met with farmer to sign cover crop contract, field checked cover crops. Updated cost-share tracking GIS database.
- **Wednesday, November 11.** Went to pick up soil test probe from farmer. Entered stream flow results from 6 sites into DNR's online database (SWIMS).
- **Thursday, November 12.** Attended Pest Management Update Meeting. Got final phosphorus monitoring results and worked on report brochure.
- **Monday, November 16.** Worked on Mill Creek contracts and put that info into tracking database. Attended staff meeting. Worked on total phosphorus report/brochure.
- **Tuesday, November 17.** Worked on Mill Creek and MDV contracts, updated the tracking gis database. Attended webinar.
- **Wednesday, November 18.** Took streamflow measurements at 6 sites.

Activities Report for Lori Ruess – November2020

- Answered phones and replied to emails
- Deposited checks for NMM and tree sale checks.
- Reviewed general ledger.
- Reviewed payroll reports and payroll registers.
- Completed October sales tax report and forwarded to Finance.
- Attended November 4th CEED meeting and completed minutes
- Compiled CREP four contracts and information and emailed to DATCP for processing.
- Completed cost-share contract for manure storage closure - Gropp
- Completed LWCD payroll percentages and forwarded to Finance prior to the November 5 and November 19 payrolls.
- Completed the Fall Conservation Connection newsletter, stuffed over 1300 envelopes with copies of the newsletter and emailed 235 copies.
- Attended Health Coaching session.
- Completed benefits open enrollment.
- Assisted Emily with streamflow monitoring.
- Assisted Rod with nonmetallic mining inspection letters.
- Assisted Shane bid letters/packet for Gropp manure storage closure.
- Attended the November 16th staff meeting.
- Meeting with Shane for annual employee evaluation.
- Organized County Board packet and submitted to the County Clerk's office.
- Electronically submitted staff reports and packet materials to the County Clerk's office for the November CEED packet.

Activities Report for Rod Mayer

NOVEMBER 2020

- Completed field inspections on 56 non-metallic mines throughout Wood County.
- Sorted pics from each mine into digital files including picture maps.
- Correspondence with Coulee/Carbo about permit transfer for the Macarthur pit – multiple phone calls, emails, etc.
- Prepared and presented crop prices for 2020 claims to CEED committee.
- Completed 3rd quarter Wildlife reimbursement report to DNR.
- Completed updated active acre maps for all 56 active non-metallic mine sites.
- Completed Fee amount letters and active acre letters with financial assurance computations (2 letters) for all 56 non-metallic mine sites.
- Updated non-metallic spreadsheets to track fees paid and financial assurance increases, expiration dates, etc.
- Correspondence with DNR (phone meetings & emails) for multiple issues found in mine sites. Including Reclamation Coordinator, Wetlands Specialist, and Storm Water/Runoff Specialist.
- Trouble shot and corrected issues with GPS unit and transfer of polygons.
- Correspondence with Twin Lakes Cranberries for issues with deer in fence.
- Correspondence with Wood Trust Bank for financial assurance renewal for one of the mine sites.
- Put procedure listing together for exporting from GPS to GIS shape file.
- Research on fill site vs mine site issues.
- Completed termination letter for Non-metallic mine – Coulee/CARBO Macarthur site – located in Town of Rock – Never opened nor ground broken – terminated with request from permittee and landowner.
- Complete Land and Water Conservation Poster Contest email and sent to Wood County schools.
- Begin Hemlock Trails wildlife fence build – inspect materials delivery.
- Created new spreadsheet to track NMM financial assurance expiration dates and increases needed.
- Begin tracking NMM financial assurance expirations and needed increases – begin reminder calls as needed.
- Process/review financial assurance as comes in – update spread sheets for financial assurance and fees as receive.
- Input approved crop prices into DNR Wildlife database for each claim.



Activities Report for Shane Wucherpennig – November, 2020

- **November 1** – ArcGIS virtual training, mapping projects.
- **November 3** – Attended Operations Committee meeting.
- **November 4** – CEED Meeting.
- **November 5** – Drone flight of Luke Keuffer restored Streambank site on Rocky Creek.
- **November 6** – No-Till Drill delivery, Russ Haffenbredl contract for cover crops & presented Roth Golden Acres with the Outstanding Land & Water Conservation award.
- **November 9** – Emails, Staff updates, Phone Calls and correspondence, Zoom Meeting.
- **November 10** – County Board.
- **November 11** – Working Remotely: Emails, Staff updates, Phone Calls and correspondence, Zoom Meeting.
- **November 12** – Field visits, mapping and landowner contacts.
- **November 13** – Emails, Staff updates, Phone Calls and correspondence, Zoom Meeting.
- **November 16** – Staff Meeting, CSGCC meeting to discuss the State of Wisconsin Joint Solicitation for Groundwater Research and Monitoring grants, virtual Citizen's Groundwater group meeting.
- **November 17** – Met with Carl Baltus to discuss Cover Crops and No-Till. Signed contracts on rented ground.
- **November 18** – CWWP Advisory Committee
- **November 19** – Virtual RC&D meeting.
- **November 20** – Conducted Staff annual Evaluations. Worked on email list for upcoming CWFPE series starting on Dec. 2.
- **November 16** – Phone calls, emails and correspondence. NM fall Planning meeting in Spencer.
- **November 19** – Field work, WebEx meeting invitation: Citizens (Wood County) Groundwater Group
- **November 20** – Special CEED Meeting, ArcGIS projects.
- **November 21** – Maps for contracts, emails and correspondence. Field work.
- **November 22** – Field visit to Chester Eron Site to contract for Cover crops. Emails, Phone Calls and correspondence.
- **November 23-27** – Vacation
- **November 28-29** – Holiday
- **November 30** – Emails, Phone correspondence, recruitment preparation to fill LWCD engineering Tech. Position.

TO: Conservation, Education & Economic Development Committee

FR: Jason Grueneberg, Planning & Zoning Director
Adam DeKleyn, County Planner
Paul Bernard, Land Records Coordinator
Jeff Brewbaker, Code Administrator
Scott Custer, Code Technician
Kim Keech, Admin Services 5
Victoria Wilson, Admin Services 4

RE: Staff Report for December 2, 2020

1. **Economic Development** (Jason Grueneberg)

- a. Wood County Economic Development Roundtable – I facilitated Wood County Economic Development Roundtable meetings on November 5th, 17th and 19th. The purpose of the meetings is to coordinate response efforts to the economic impact of COVID-19 in the County. Notes from those meetings are included as an attachment to this report.
- b. Central Wisconsin Economic Development (CWED) Fund Advisory Committee – On November 12th, I participated in a CWED Advisory Committee meeting to discuss allowing 3 additional counties to join the CWED Fund. A recommendation to allow additional counties to join was forwarded to the CWED Board for consideration.
- c. Broadband Exploratory Group – On November 16th, I participated in the Broadband Exploratory Group meeting. At the meeting updates on the County resolution, grant application, and letters of support were discussed.
- d. Central Wisconsin Economic Development Fund - Board of Directors' Meeting – On November 15th, I participated in the CWED Board of Directors' meeting. Agenda items included considering allowing 3 additional counties to join CWED, review of financial reports, and fund/administrator report. Following the Board meeting a planning session was facilitated to develop a strategic plan for CWED.

2. **Planning** (Adam DeKleyn)

- a. Land Subdivision - Plat Review – CSM: (5) CSMs were submitted for review/approval. (4) CSMs were approved/recorded. (7) CSMs are pending approval. SUBDIVISION: (1) Final subdivision plat submitted for review/approval – Hidden Chapel Subdivision, Town of Saratoga, 12 lots.
- b. Town of Grand Rapids Comprehensive Plan – Economic Development Element was prepared and presented at last PC meeting. Intergovernmental Cooperation Element is being prepared for next PC meeting.
- c. City of Marshfield Water Quality Management (WQM)/Sewer Service Area (SSA) Plan Update – Plan update completed by City and NCWRPC. Public

hearing is scheduled for November. Final step is PC recommendation and City Council action. P&Z is the designated administrative agent for SSA reviews and amendments.

- d. Zoning Administration – The Town of Grand Rapids submitted (2) zoning map amendments/rezones for review/approval. Requests were reviewed and a staff memorandum is included in this packet for CEED and CB review/action.
- e. Town/County Planning and Zoning Assistance – Provided planning and zoning assistance to the general public and town officials.
- f. COVID-19 Operational Planning – Working remotely in response to the COVID-19 pandemic. County Planner functions and programs will remain operational as normal. I will be available by phone: (715) 421-8568 or email: adekley@co.wood.wi.us.

3. Land Records (Paul Bernard)

- a. Parcel Mapping Backlog – We recently moved to a new model for the parcel mapping, while I got learned the new system, about 60 new tax parcels were created. These have all been mapped and we are all caught up.
- b. Land Cover Mapping – Digitizing land cover to create nice and detailed base maps for mapping, specifically for parks and forestry applications.
- c. NG911 mission – Met with Dispatch and Geo-Comm to go over GIS data checks and the readiness for NG911.

4. Code Administrator (Jeff Brewbaker)

10-29-2020 – Inspection new mound <24" plow, tank & absorption cell TN: 04; inspection new mound A+0 tank TN: 02, inspection replacement conventional (Eljen) tank & absorption cell TN: 07, inspection new mound (GeoMat) A+0 plow TN: 03

10-30-2020 – Inspection replacement conventional tank & absorption cell TN: 07; soils evaluation, plan review & issued replacement HT TN: 17

11-02-2020 – Soils evaluation, plan review & issued replacement mound <24" TN: 22 (replacing HT); soils evaluation, plan review & issued replacement mound >24" TN: 17

11-03-2020 – Follow-up on emails, soils evaluation replacement mound <24" TN: 12

11-04-2020 – Inspection replacement mound <24" TN: 16; inspection new mound A+0 plow TN: 15; inspection replacement HT tank TN: 17

11-05-2020 – Teleconference meeting RE: new garage in shoreland TN: 17; inspection new mound >24" tank TN: 10; inspection replacement mound <24" plow, tank & absorption cell TN: 16

11-06-2020 – Inspection new HT TN: 10; inspection replacement HT TN: 02

11-09-2020 – First day of employment for Scott Custer. Inspection replacement conventional tank & absorption cell TN: 13

11-10-2020 – Plan review & issued replacement mound <24" TN: 15; soils evaluation & plan review replacement mound A+0 TN: 02; new employee training

11-11-2020 – New employee training

11-12-2020 – Inspection replacement conventional tank & absorption cell TN: 18; new employee training

11-13-2020 – Inspection reconnect conventional TN: 14; inspection shoreland mitigation consult & onsite TN: 17; inspection replacement conventional absorption cell TN: 07; new employee training

11-16-2020 – Inspection new HT TN: 16; plan review, interpretive report & issued replacement mound A+0 TN: 12; new employee training

11-17-2020 – Inspection replacement mound >24" absorption cell TN: 17; inspection report conventional TN: 18; new employee training

11-18-2020 – Soils evaluation, hydrograph, plan review & issued new conventional TN: 18; soils evaluation, hydrograph, plan review & issued new conventional TN: 07; inspection new HT TN: 21; new employee training

11-19-2020 – Vacation (Jeff)

11-20-2020 – Vacation (Jeff)

11-23-2020 – Vacation (Jeff)

11-24-2020 – Vacation (Jeff)

5. Code Technician (Scott Custer)

11-09-2020 – First day of employment for Wood County. Orientation with HR and office tour. Set up computer with IT.

11-10-2020 – Reviewed shoreland permit. New employee training. Set up computer with IT.

11-11-2020 – New employee training. Completed KNOW B4 security training. Compiled POWTS inspector study material.

11-12-2020 – Inspection replacement conventional tank & absorption cell TN: 18; new employee training. Reviewed POWTS inspector study material.

11-13-2020 – Inspection reconnect conventional TN: 14; inspection shoreland mitigation consult & onsite TN: 17; inspection replacement conventional absorption cell TN: 07. County Tour.

11-16-2020 – Inspection new HT TN: 16; plan review, interpretive report & issued replacement mound A+0 TN: 12. Prepared shoreland affidavit.

11-17-2020 – Mound inspection; Inspection report.

11-18-2020 – Holding tank inspection and shoreland site plan review.

11-19-2020 – Board of Adjustment file review, Floodshadow study review, hydrograph spreadsheet and studied for POWTS inspector exam.

11-20-2020 – Reviewed court cases. Studied for POWTS inspector exam.

11-23-2020 – Site Inspection TN: 07 new conventional system. Studied for POWTS inspector exam.

11-24-2020 – Reviewed court case files, reviewed shoreland and floodplain ordinances and permits. Reviewed soil handbook.

6. Office Activity (Kim Keech and Victoria Wilson)

- a. Monthly Sanitary Permit Activity – There were 14 sanitary permits issued in October 2020 (6 New, 8 Replacements, 0 Reconnects and 0 Non-Plumbing) with revenues totaling \$9,200. There were 24 sanitary permits issued in October 2019 (8 New, 15 Replacements, 1 Reconnects and 0 Non-Plumbing) with revenues totaling \$13,025.

There were 164 sanitary permits issued through October 2020. For comparison purposes, the following are through the same period for the previous five years: 2019 – 162, 2018 – 151, 2017 – 176, 2016 – 141 and 2015 – 163.

- b. 2020 Tax Refund Intercept Program (TRIP) – As of November 24th, Wood County received two additional payments \$1,082.56 for a total of \$9,863.03 on thirteen (15) outstanding cases for 2020.
- c. 2020 Maintenance Notices – Septic Maintenance Notices, ATU (Aerobic) Maintenance Notices, White Knight (Aerobic) Maintenance Notices and Farmer Exempt Holding Tank Maintenance Notices are scheduled to be mailed approximately Friday, April 24th with a due date of Friday, August 14th. There were 2,583 mailed between the four notices. Septic maintenance 2nd reminders were mailed on Friday, September 25th. There were 412 2nd reminder postcards mailed. The Corporation Counsel letters (3rd reminders) were mailed on Friday, November 13th. As of November 13th, there are 117 septic systems that have not completed servicing for 2020.
- d. 2020 Program Fee Notices – There are /4,622 program fee notices mailed on Monday, October 19th with a payment due date of Monday, November 23rd. The \$25 program fee can be paid online with an e-check, debit card or credit card. There will be a convenience fee if making payment by e-check, debit card or credit card. The \$25 program fee can also be paid by cash or check.

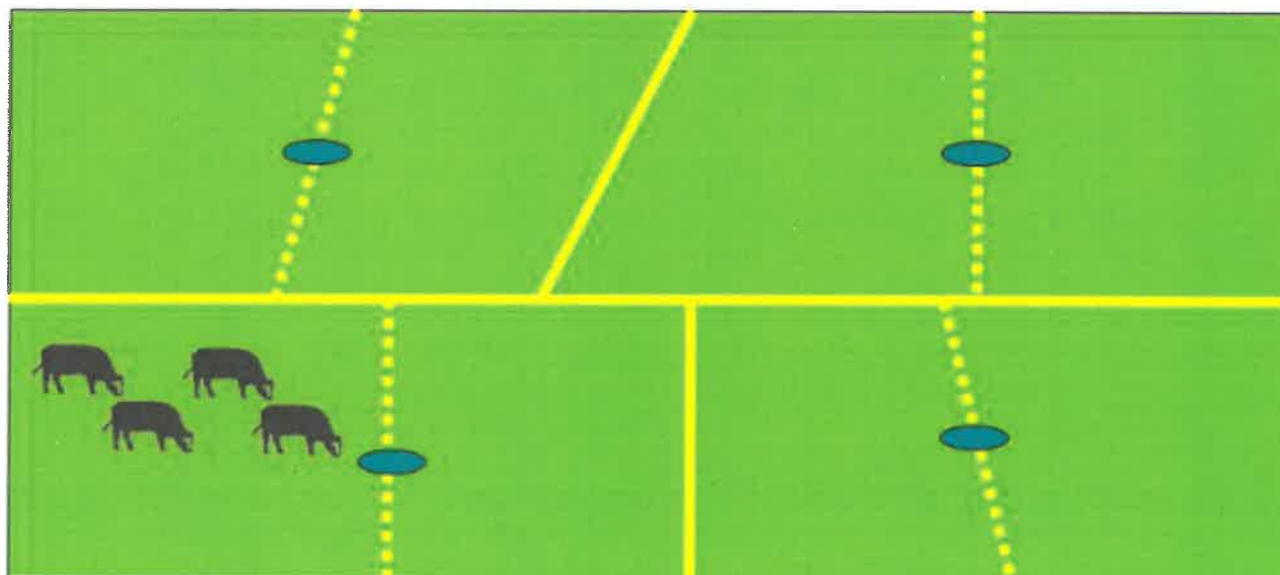
As of November 24th, there are 914 property owners that have not paid the \$25 program fee for 2020.

- e. Enforcement Activities Update (Small Claims) – None scheduled.
- f. Wisconsin Fund Grant Program – 2017 Wisconsin Act 59, the 2017 biennial budget act, repealed, effective June 30, 2021 the Wisconsin Fund Grant Program for failing septic systems. 2019 Wisconsin Assembly Bill 791 delayed the elimination of the Wisconsin Fund Grant Program to June 30, 2023 passed on February 18, 2020. 2019 Wisconsin Senate Bill 791 was scheduled for consideration late March but has not been considered due to COVID-19. No extension yet for the Wisconsin Fund Grant Program. Office Staff continues to take applications for the program.
 - i. (5) Wisconsin Fund Applications FY2022 – Office Staff continue to accept Wisconsin Fund Grant Applications pending passage of 2019 Wisconsin Senate Bill 791.
- g. Sanitary Permit Database System Project – The next phase for the sanitary permit system database will consist of creating a service provider and comments interface. Information Technology Department continues work on the design phase of the project.
- h. Survey Document Indexing Project – There are over 4,000 survey documents that are being indexed with a tentative completion by the end of 2021.
- i. ArcGIS Software Project – Editing addresses in 22 townships.
- j. Kim attended the following meetings/trainings:
 - i. Wellness Committee Meeting on November 10th.
 - ii. Citizens (Wood County) Groundwater Group on November 16th.
- k. Victoria attended the following meetings/trainings:
 - i. Economic Development Meeting (COVID-19 Recovery) on November 5th & November 19th.
 - ii. Personal Protective Equipment Meeting on November 3rd & November 17th.
 - iii. Broadband Meeting on November 16th

Jeremy Krings Sec. 35 T.24 N. R.4 E. Wood County, WI Managed Grazing Plan

Management Objective: Develop farm into a grazing based livestock, primarily beef operation for about 71 animal units consisting of 30 Cows, 20 heifers and 12 steers seasonal grazed. Objective is to take maximum advantage of grazing days available on 140 acres and utilize maximum managed pastures for environmental benefit and maximum economics. Winter forage will be produced on existing MIG area and produced on other land off the MIG system or purchased if livestock are overwintered.

Existing forage: Existing fields are seeded to a pasture/grass mix and existing cropland will be converted to pastures in 2020/2021. Existing pastures will need to be inter-seeded to perennial grasses and legumes periodically to ensure forage demands are met. Follow the seeding recommendations that are given in your plan for inter-seeding. Follow the Grazing Template/Residency provided for approximately 4.8 acres per 2 days under ideal growing conditions with 71 animal units. The grazing areas have been identified on the MIG Map provided. Drought is one of many conditions that may vary the paddock size through the growing season. Daily inspection of plant material left after the grazing pass will ensure proper paddock sizing. Renovate pastures as needed to maintain high productivity.



Soils of the farm: The soils of the farm for this Grazing Plan consist of Kart silt loam, Vesper silt loam and Milladore silt loam. The Kart soils are somewhat poorly drained, very low to moderately high permeable soil with moderate available water capacity. The Vesper soils are poorly drained, moderately low to moderately high permeable soil with moderate available water capacity. The Milladore soils are somewhat poorly drained, moderately low to moderately high permeable soil with high available water capacity. The soils on the existing fields have the potential of producing 3-4 tons of dry matter on average per acre under proper management and fertilization.

Evaluating of Current Field/Pastures:

Pasture productivity and the stability of existing plants, plant community diversity and soil conditions for addressing environment conditions are good on existing pastures due to low cattle numbers and on existing cropland not rated due to current cropping conditions and tillage. Pasture Condition Score Sheet Rating has been completed on existing pastures and will be completed in the future on new established pasture upon request. Once cattle populate the new fields and MIG treatments are completed, a re-evaluation will be conducted and if any changes are needed, they will be identified. Sustainable and environmentally sound agricultural production of Managed Grazing System (MIG) will be addressed in this plan.

Priorities:

Fencing and Watering Systems

- ◆ Remove all existing fences that are in poor shape and install a minimum 3 strand high tensile perimeter fence around grazing acreage. 4-strand is recommended due to road traffic adjacent to proposed pasture and adjacent residential property owners within close proximity to grazing system. Install a minimum one strand interior fence, and watering system pipeline. See plan map for layout details. All fencing must meet the High Tensile rating and be a specific strength or psi for Cost Sharing. Fencing must meet practice standard 382 – Wisconsin Construction Specification 10 section IV- FOTG.



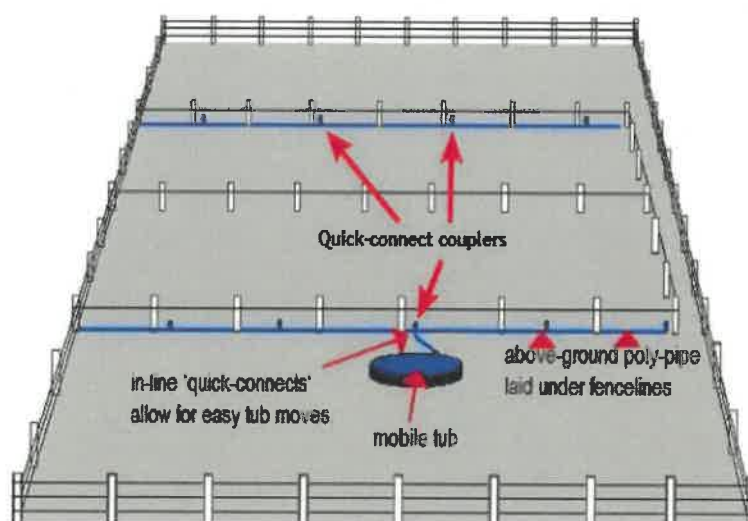
- ◆ Installation of a low-impedance electric fence energizer is strongly suggested. Energizers should have a joule rating of at least 8, and at least 3 galvanized ground rods 8 feet long and 10 feet apart. Fences should be tested regularly, especially during dry periods. Use a digital voltmeter designed for checking an energizer system. A desire voltage of 5000 is recommended at all times livestock are present. Lightning and surge protection are required.
- ◆ Use portable fencing to subdivide larger fields into paddocks sized appropriately for the day's grazing. Poly-wire is recommended and must have a minimum of 6 strands of stainless-steel filament and made with UV resistant polyethylene. Step in posts approximately every 30' are recommended for wire support. Closer spacing may be needed where terrain is irregular.



Summer Watering System:

- It is recommended that an above ground seasonal watering system be installed with a pressurized 1-inch diameter HDPE waterline-100 psi, ASTM D2239 rating. Couplers should be placed at 250 ft. intervals so water tanks can be located to serve several paddocks at one time. Install the watering system as shown on the plan map. Anti-backflow valves must be installed between all hydrants and pipeline connections. All surface pipeline is recommended to be black ASTM D2239 HDPE and have a "C" 2% carbon black content. Buried water line is recommended to be ASTM D2239 HDPE and rated at 160-180 psi. If water line is buried it must be a minimum of 6" below the soil surface.





Mineral Supplements:

- ◆ Free choice supplements allow minerals to be taken in without reducing the livestock's ability to continually graze. Supplemental Iodine may reduce the potential for pink eye in your livestock. If health issues arise contact your local veterinarian early on to reduce long term effects.

Soils, Carrying Capacity and Nutrition:

- ◆ Soil test all fields and pastures. Refer to UW-Extension Publication A2100 for proper soil sample collection. Prepare and follow a nutrient management plan, to allow for optimum forage production for your livestock. Apply fertilizer and manures at recommended rates to meet crop needs.
- ◆ Inter-seeding: Since nitrogen is very costly, you may choose to inter-seed with red clover (6-8 lbs./acre) and white or ladino clovers (2-3 lbs./acre) to provide nitrogen to your pastures. You may also thicken existing stands by adding 5-10# per acre of Meadow Fescue. A no-till drill can be used (they can be rented) or a conventional drill with a disk opener can also be used. This is best done as early as possible in the spring. Pastures should contain a minimum of 30% legume to grass mix. Utilize the Forage Biomass recommendation for seed choices. Consider inter-seeding 1/3 of your pastures annually with a legume mix to maintain stand density.
- ◆ Pastures: When the 83 acres of managed pastures for the beef animals are at full production and are being properly managed, they should provide about 191 tons of forage annually. This will provide approximately 100% of the forage needs for the 71 animal units during the grazing season. The assumed intake of dry matter is 4% of body weight per day. Under ideal growing conditions approximately 0 tons of excess forage could be produced. If excess forage was produced this can be machine harvested for winter feed early in the summer when the grazing animals cannot keep up with the grass growth. NOTE: Cattle will need supplemental feed during times of low production (summer and fall) and through the winter.
- ◆ Concentrate on improving the fertility and management of your property. This will improve the



production and carrying capacity of your land. Broadcasting nutrients can ensure more even distribution of plant forage across your pastures. Develop a history of nutrient availability and application through soil testing and tissue testing.

- ◆ Develop a feed budget on the farm to help dictate your management and ration out your feed properly. A minimum of a 30-day rest period is recommended to ensure plant recovery from the last grazing event and to reduce potential parasite issues. Out wintering of cattle should be considered if you are going to over winter livestock. Proper feeding layout will ensure good nutrient distribution and reduce environmental concerns. Stay away from concentrated areas when out wintering and ensure livestock movement throughout the winter months just as you ensure continual movement during the summer months for nutrient distribution.

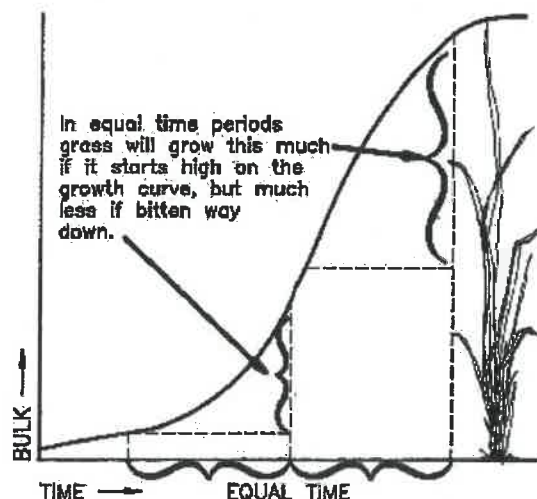
Lanes:

- ◆ A constructed and raised lane is desired to aid movement of cattle to pasture areas through low area. The raised lanes would be designed for livestock and will be raised, crowned and capped with quarry screenings to provide good access to pastures. Consult with NRCS or LWCD for proper design considerations and placement. Raised Lane provides access to buildings and ensures cattle access to additional MIG acreage for completion of plan land base for number of animal units.



Pasture Management:

- ◆ Beef animals: Rotate livestock to new paddocks every 2 days. (Approximately 4.8 acres per 48 hours). Rotation length will vary throughout the grazing season depending on growing conditions. The general rule is to size the paddock so they can graze the top half of the grass and leave the bottom half of the grass (put animals in paddock when grass is 12-14 inches tall and remove them when it is grazed down to 4-5 inches tall). **WRP & CREP area grazing to a minimum height of 6-7" is required per NRCS & DATCP requirements. In designated WRP no grazing between May 25th –August 5th. Additional requirements need to be followed for nesting bird habitat and environmental initiatives. CREP area grazing events will occur after July 15 to protect nesting bird habitat. The current CREP area will have approximately 16 day of grazing time after a 30-day rest period as recommended in a Managed Intensive Grazing Plan. The grazing events for this area will commence after July 15th with approximately 3 grazing events to occur. No commercial fertilizer or spreading of manure may be applied to the CREP or WRP areas. Gleaned manure application is acceptable and will be monitored for even application via MIG grazing events. An additional map has been developed to identify the approximate grazing day events that would be allowed if forage**



volumes and quality are present in the CREP area. In addition to grazing the CREP area an improved access lane has been identified as essential for utilization of the existing cattle housing facilities during inclement weather, out wintering grazing events and winter housing. The improved access lane will be fenced on both sides to ensure cattle are confined to the lane when use of the lane is required to access the additional paddocks. Additional benefits to the CREP area will be the reduction of invasive/non desirable plant species and the revitalization of the planted prairie/warm season grasses if the seed bank still exists. Haying nor food plots are permitted within the CREP easement area unless specified in an amended conservation plan. Haying can be allowed once every 12 months, cut no lower than 6" and before or after the nesting season (May 25-August 5) per section 3.L.(4) and food plots section 3.L.(2). Special Conditions have been noted for Warm Season grass management and additions have been attached Per NRCS (APPENDIX-A & APPENDIX-B). All livestock should be moved within 48 hours from any paddock. Residual height is critical to keep your animals producing at acceptable rates and your pastures producing at high levels. Do not over graze. If you are going to clip, clip high and do it immediately before or after grazing the paddock.

- ◆ Make available a planned sacrifice area for drought or excess water conditions. CREP & WRP areas cannot be used as a sacrifice or out wintering area due to environmental contract requirements. Sacrifice a small area away from any streams or drainage ways, where you can feed stored feed during these times. During wet times choose a higher sloped area to reduce muddy areas or give animals a much smaller paddock and move them every 4-6 hours.



Networks:

- ◆ Attend as many pasture walks as you can, this will allow you to continually develop your grazing management skills. I recommend at least two per year as a minimum.
- ◆ There are several newspapers and websites available to increase your awareness of grazing methods, forage guides and animal and health concerns. Graze Magazine (www.grazeonline.com), Stockman Grass Farmer (www.stockmangrassfarmer.com) www.grassworks.org, www.grassfarmer.com, and www.uwrf.edu/grazing/ are just a few available.
- ◆ **Environmental Concerns:** The slopes on the farm vary from flat to moderate in grazing areas. Utilizing managed grazing, very little if any erosion should occur when the pastures are established. During winter months animals can be fed stored feed on pastures. To avoid any runoff problems from the wintering sites, keep feeding areas out of the major drainage ways, and wet areas subject to concentrated runoff. Also be sure to spread out feeding areas so that manure does not become over

- ◆ Manage pastures as described in the Beginner Graziers Guide that can be purchases from GrassWorks. Specific management problems can be dealt with on an individual basis by contacting me.



concentrated. Feed on the pastures with the lowest nutrient levels to take maximum advantage of the fertility from the manure. Any feeding areas that kill the grass must be reseeded to keep the grazing area needed for your livestock. CREP grazing area will need to be monitored periodically for compliance with established requirements and revitalization of warm season grasses.

- ◆ **Woodland Management:** Woodlands are working lands. Manage your woods to meet your goals, which may include, timber management, recreation, wildlife management etc. Keep livestock out of your woods to prevent damage to trees, grazing of tree seedlings, compaction etc. To better manage your woodlands, contact a private forester of your choice or contact the DNR and ask for a licensed Forester.
- ◆ **Agricultural Prohibitions and Performance Standards:** Consult your local County NRCS or Land and Water Conservation Department for prohibitions and performance standards. Upon execution of a cost share contract and implementation of your managed grazing plan you should be in compliance with both the prohibitions and performance standards, except for the nutrient management requirement and may be certified by the County to be in compliance.

| <u>INVESTMENT FOR GRAZING DEVELOPMENT</u> | | | |
|---|----------------|----------------|--------|
| Item | Total Units | Price Per Unit | Total |
| Perimeter Fencing = feet | 15,600 | 0 | \$0.00 |
| Interior Fencing = feet | 5,500 | 0 | \$0.00 |
| Portable Fencing | Misc. Supplies | 0 | \$0.00 |
| Water Line - 1" dia.=feet | 7,900 | 0 | \$0.00 |
| Raised Lane | 850 | 0 | \$0.00 |
| Inter-seeding - acres | 36 | 0 | \$0.00 |
| Cropland seeding to MIG | 55 | 0 | \$0.00 |
| Total | | | \$0.00 |
| | | | |

Remember: One of the keys to managed grazing is simplification.

Keep in mind Forage +livestock =milk or meat. Anything in between are costs. Anything you can do to improve forage or meat yield while holding costs in line can improve the bottom line.

I have read the above managed grazing plan. Updates and changes to this plan will be made as practices are implemented and grass stands are developed.

Producer Signature

10/24/20

Date

Conservation Specialist (TSP)

10-24-2020

Date

County Agency Representative

Date

Revision dates: 9/16/2020

10/24/2020

Plan developed by Wally Sedlar 2020

Managed Grazing Assessment Worksheet

Farmer/Landowner: Jeremy Krings Sec. 35 T 24 R 4E County Wood
 Name of Interviewer: Wally Sedlar Date: Jul-19

LIVESTOCK CHARACTERIZATION

| Animal Type: Management Group | Housing & Bedding Type | Feeding System Used | Waste Type | Animal Numbers: Total Head | Average Weight per Head | Animal Units: A.U. = 1000# |
|----------------------------------|---------------------------|------------------------|------------|----------------------------------|----------------------------|-------------------------------|
| Beef Cows | Loafing Shed | Grazing/bales | Solid | 30 | 1400 | 42 |
| Steer/Heifer | Loafing Shed | Grazing/bales | Solid | 20 | 1000 | 20 |
| Beef Calves | Loafing Shed | Grazing/bales | Solid | 12 | 750 | 9 |
| Total A.U. | | | | | | 71 |

Acres accessible for grazing:

Existing Cropland: Owned acres 81 0 Total acres 81

Existing Pasture: Owned acres 60 0 Total acres 60

Acres accessible for crops:

Owned acres 160 0 Total acres 141

MANURE HANDLING SYSTEM

Present system: Dry Manure hauled as needed

Future changes: MIG for nutrient distribution to meet 590 standard

71 Animal units used for calculation (leader - follower or Separate)

180 Days of grazing

60 Acres of pasture

3 Tons/Acres productivity (from soil survey)

2 Length of Grazing Period (e.g. 0.5 day, 1 day, 2 days)

GRAZING FORAGE NEEDS

1.065 Tons of forage needed per day

191.7 Tons of forage needed/season

180 Tons Productivity per season

-11.7 Tons of excess forage Excess forage produced will need to be mechanically harvested

63.9 Acres Needed

83.07 Minimum acreage needed to be fenced to meet needs

This increase will compensate for varied growth rates during the grazing season as well as wasted forage

1.3845 Tons of forage needed/day including waste

2.769 Tons of forage needed per grazing period

2.3075 Acres needed per grazing period

Soil Types Kert Silt Loam Vesper Silt Loam Milladore Silt Loam Withee Silt Loam

OTHER ASSESSMENTS/CONCERNS

Layout of farm: Adjacent to existing Grazing systems Management Maximize grazing system

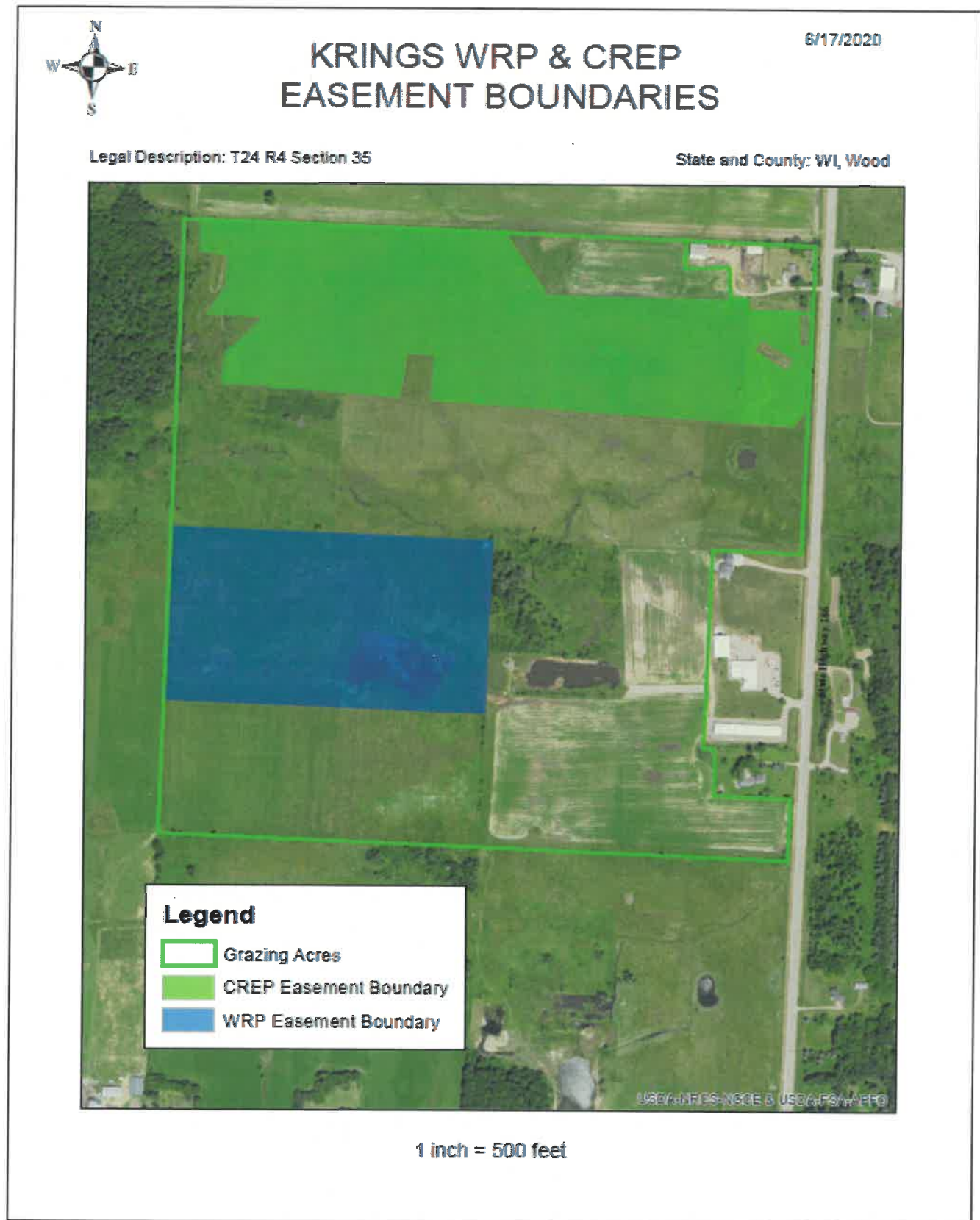
Environmental concerns: Wetland CREP Area, out winter Future goals: Maximum Capacity

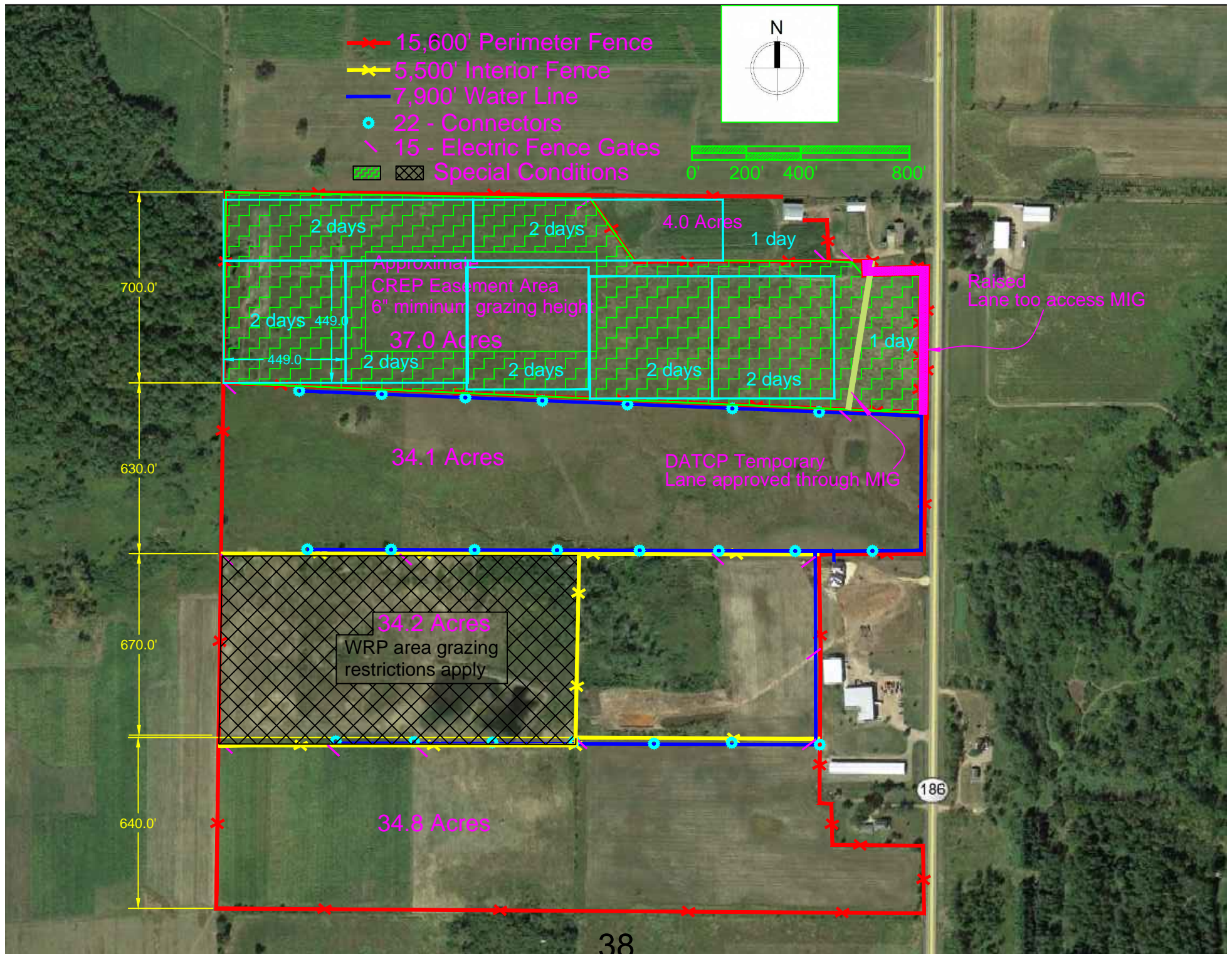
| Practices for Managed Intensive Grazing (MIG) Site Specific Conditions: | | | | |
|--|---------------------------|-----|----|----------------|
| Code | Practice Name | Yes | No | Year Installed |
| 314 | Brush Management | | | |
| 315 | Herbaceous Weed Control | | | |
| 382 | Fence | X | | 2021 |
| 511 | Forage Harvest Management | | | |
| 512 | Forage Biomass Planting | X | | 2021 |
| 528 | Prescribed Grazing | X | | 2021 |
| | | | | |
| | | | | |

| Additional Practices for Planning Consideration: | | | | |
|---|-------------------------------------|-----|----|----------------|
| Code | Practice Name | Yes | No | Year Installed |
| 338 | Prescribed Burning | | | |
| 342 | Critical Area Planting | | | |
| 382 | Fence | X | | 2021 |
| 472 | Access Control | | | |
| 516 | Pipeline | X | | 2021 |
| 561 | Heavy Use Protection | | | |
| 574 | Spring Development | | | |
| 575 | Animal Trails & Walkways | | | |
| 580 | Streambank & Shoreland Protection | | | |
| 590 | Nutrient Management | X | | 2021 |
| 595 | Integrated Pest Management | | | |
| 614 | Watering Facilities | X | | 2021 |
| 642 | Watering Well | | | |
| 644 | Wetland Wildlife Habitat Management | | | |
| 645 | Upland Wildlife Habitat Management | | | |

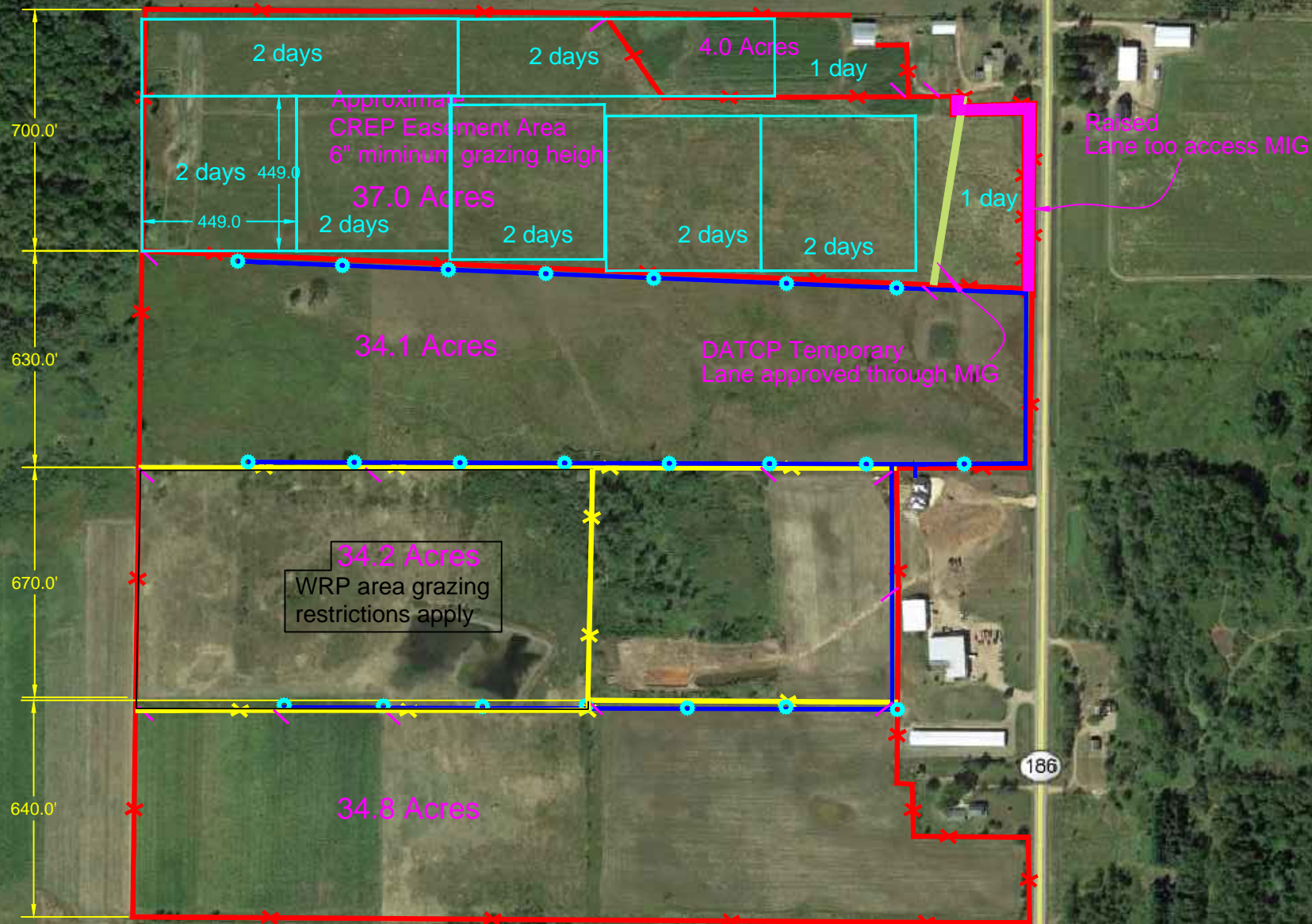
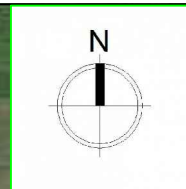
Guidelines for grazing warm seasons:

- Warm season grass establishment is key - It may take 2-3 years to establish the field/pasture.
- Once established, cool season grasses can be suppressed by grazing early in the spring (or just after green up); this will suppress the cool seasons and give the competitive edge to the warm season grasses.
- Do not graze warm season grasses until they are ready; this will usually be late June or early July.
- Graze High – Take animals out immediately once the average height of 6-7 inches has been reached.
- Expect to graze a particular area only 2 times per season (maybe 3 times in really good years).
- Do not graze warm season grasses after the middle of August, this allows adequate growing season to build up carbohydrates for the winter.
- Stockpiling Forages - After the growing season and the plants are dormant; it is ok to graze. But, do not graze down to the crown of the plants.





- 15,600' Perimeter Fence
- 5,500' Interior Fence
- 7,900' Water Line
- 22 - Connectors
- 15 - Electric Fence Gates
- Special Conditions



CITIZENS (WOOD COUNTY) GROUNDWATER GROUP MEETING

DATE: Monday, November 16, 2020
TIME: 2:00 p.m.
LOCATION: Teleconference via WebEx

Present: Caleb Armstrong, Ray Bossert, Rhonda Carrell, Bill Clendenning, Bruce Dimick, Nancy Eggleston, Gordon Gottbeheut, Kim Keech, Bill Leichtnam, Katrina Shankland, Allison Werner, Rachael Whitehair, Ken Winters, Shane Wucherpennig and Don Ystad.

1. **Call Meeting to Order:** Chairman Bill Leichtnam called the meeting to order at 2:01 p.m.
2. **Public Comment:** None
3. **Speaker: Don Ystad, 14-Mile Watershed & Tri Lakes, "Our Clean Water Efforts in the 14-Mile Watershed"**
Highlights of the presentation:
 - Man-made lakes created 1969-1973.
 - Tri Lakes – Lake Arrowhead, Lake Camelot and Lake Sherwood.
 - Population mainly weekenders.
 - 1979 Watershed Study warned of potential pollution issues with increased agriculture & lake homes.
 - 2002 Watershed Study confirmed 1979 warnings.
 - 2016 – Blue Green Algae present. Pets died.
 - Annual meeting held every Labor Day weekend.
 - Tri Lakes Committee formed with two members per lake (Arrowhead, Camelot, Sherwood & Petenwell), Town of Rome, DNR and Adams County Conservation.
 - Focus on impact on water quality, water tests, soil tests, and fertilizer ordinance and citizen education program.
 - Build relationships with neighbors.
 - 9 Key Element Plan – Study of the lakes with a long-term improvement plan.
 - 2020 Year of Recognition – DNR Secretary/Director Award and EPA approval of 9 Key Element Plan
 - Co-funding grant for Adams County 9 Key execution resource.
 - Biggest issues – Switch "tail of the dog" to strong stakeholder advocate member of 4 county 9 Key Element Plan. Build relationships and take direction from groups beyond just our Tri Lakes/Rome Community (less than 25% of watershed).
 - Be a stronger voice in our own community.
 - Find a way to work cooperatively with our neighbors upstream (primarily agriculture). Find a way to work together.
4. **Correspondence/Updates/Handouts/Reports:**
Bill Leichtnam shared the following at the meeting:
 - A. Katrina Shankland will let the group know if there is any movement on the Wisconsin 13 "Water Bills".
 - B. Allison Werner of River Alliance will share information on a referendum.
 - C. Test wells are being dug in the Town of Armenia as part of the Memorandum of Understanding (MOU) with the Armenia Growers Coalition. More data forth coming after the fall harvest.
 - D. Wood County Resolution 20-60-1 "The Wood County Board of Supervisors requests the State Senate to convene in "extraordinary session" to address the 13 "Water Bills" passed in the Assembly earlier this year". This resolution has been extended to other counties: Waushara, Eau Claire, Pepin, Brown, Adams, Juneau, Walworth, Green, Langlade, Kewaunee, Bayfield and Ashland.
 - E. "State Health Officials Propose Groundwater Standards for 22 Substances" handout – Agency recommends standards for 16 PFAS chemicals and 6 pesticides. Gov. Tony Evers' administration is proposing new groundwater quality standards for 22 substances that pose a risk to public health.
 - F. Golden Sands Resource Conservation & Development Council is meeting by teleconference on Thursday, November 19th to discuss groundwater and other issues.

5. **Action Items:**

A. Next Steps

Where do we go from here? What are the next steps?

B. Protecting our ground & surface water with or without legislative support

Allison Werner of River Alliance shared that there will be a Clean Water Referendum placed on the April 2021 ballot. For more information: <https://voteformcleanwater.com/>

6. **Roundtable**

A. Bill Clendenning – Has been associated with River Alliance for many years. Glad to see River Alliance part of the Citizen's Groundwater Group. Looking forward to Allison Werner of River Alliance presentation in December.

B. Ray Bossert – Would like information on Clean Lake grants and how to apply for grants for the Village of Port Edwards.

C. Shane Wucherpfennig – This has been a phenomenal year for the growing season for the agriculture producers. Have seen water quality improvements. Producers have been coming on board for no till drill and cover crops which means a positives for the lakes downstream to reduce phosphorus and nitrates. The Mill Creek 9 Key Element Plan requires baseline water quality testing on an annual basis throughout the implantation phase of the watershed. This is the 2nd year of implementation Too early to tell but has seen some progress with water quality improvements. Too early to tell to make any conclusions. There is a farm that has gone totally to cover crop. This farm has been nominated for an award from the PACRS group for signage. Check out videos on the Wood County Land & Water Conservation webpage.

D. Rachael Whitehair – Roth Farm Visit: <https://www.youtube.com/watch?v=sJF9NmIclq8>

E. Allison Werner – River Alliance is looking for nominations for farmers who are doing those great practices.

F. Ken Winters – A farmer is experimenting with no till and cover crops with mustard plants.

G. Rhonda Carrell – Looking forward to Allison Werner presentation in December.

H. Nancy Eggleston – Would like an update on the UW and DNR study through AGC program.

I. Katrina Shankland – Thank you to Don Ystad and his presentation. These partnerships make a long lasting impact on water quality. Shared that the state legislature changed slightly with the November election. Interim period where people look at committee assignments and what committees are formed. Has asked for a Water Quality Task Force committee be part of the 2021-2023 legislature session. Watch the DATCP and DNR budget sessions. Listening Session on Environment, Infrastructure, and the Economy is on Wednesday, December 2, at 6 p.m. Registration will be live one week before the listening session date. For more information on the Listening Sessions: <https://evers.wi.gov/Pages/BudgetListeningSessions.aspx>

J. Gordon Gottbeht – Has seen test wells.

7. **Announcements of members / visitors (upcoming parallel events / meetings)** Announcements shared throughout the meeting.

8. **Future Speakers:**

December – Allison Werner, River Alliance

January – Open

9. **Agenda Items for next meeting**

Agenda items should be submitted to Bill Leichtnam. Discuss Bylaws.

10. **Next Meeting** Monday, December 14th, 2:00 p.m. (VIRTUAL)

11. **Adjourn Groundwater Group Meeting** Bill Leichtnam adjourned @ 3:26 p.m.

Notes by Kim Keech, Planning & Zoning Office

County Surveyor's 2020 Year End Report

1. Maintenance Work
 - a. 2020 County Contract 1, Rutzen Survey Services (Same contractor as 2019)
 - i. 206 corners under contract
 1. Less than 2019 due to lack of base budget grant
 2. Base budget grant will return for 2020
 - ii. Locations
 1. Town of Remington (east)
 2. Town of Cranmoor
 3. Town of Port Edwards
 4. Town of Saratoga
 5. Town of Hiles
 6. Town of Dexter
 7. Town of Seneca
 - iii. Corner dates were 1998-2009
 1. The age of our corners is dramatically reduced
 - iv. The contract has been delivered
 1. A few minor revisions, nothing concerning
 - b. 2020 Town/Highway Contract 1, Central Staking (Same as 2019)
 - i. 28 corners
 - ii. Process
 1. Notification sent to Central Staking for each project location
 2. Central Staking visits each corner prior to construction
 3. Upon completion of construction Central Staking resets the monument and files a new tie sheet
 - iii. This is a VERY important step in maintaining PLSS corners
2. Office work
 - a. 2020 has been a mix of in office and remote due to Covid-19
 - b. All CSMs are reviewed off site
 - i. Over 50 maps reviewed
 - c. Map data checking is done as requested by Zoning Staff
 - d. All incoming maps are scanned and posted for Zoning staff to upload to online
 - i. During Covid, Kim has been amazing scanning maps for the County Surveyor's Office
 - ii. This allow remote working for County Surveyor in this unusual year
 - e. Public outreach
 - i. During Covid, there has been limited assess for face to face meetings
 - ii. Calls and emails continue to be the primary contact platform
3. 2021 outlook
 - a. Nationally, surveyor's and land data fields are beginning to prepare for a datum change for all coordinates in the Country
 - i. There has been no datum change since 1983
 - ii. NGS and NOAA see the need for a national change to better meeting international needs

- iii. In 2021, part or all of the maintenance budget may need to apply to control network observations to ensure the accuracy of Wood County Data when the new datum goes live.
- iv. The County Surveyor is working with WisDOT to establish control point locations and specifications for an RFP to acquire survey observations
- v. This task will but into PLSS maintenance
 - 1. We have been able to catch up and maintain
 - 2. A 1-year pause will not be detrimental



Wood County WISCONSIN

OFFICE OF PLANNING
AND ZONING
Land Information Office

Contract for County Surveyor Services

This contract is made and entered into this 2nd day of December, 2020, by and between **Wood County**, 400 Market Street, Wisconsin Rapids, WI 54494, hereinafter referred to as "County" and **Kevin C. Boyer**, hereinafter referred to as "Contractor."

The Contractor is an Independent Contractor and as such has made a written proposal to the County to do the work described in the Scope of Services, for the total price listed in Payment for Services, and for the duration identified in the Contract Terms.

1) Scope of Services

The Contractor shall be required to perform the following duties:

- a. Catalog and file surveys and section summary sheets submitted by surveyors.
- b. Maintain survey files at the County Surveyor's Office.
- c. Coordinate the perpetuation of PLSS corner locations in preparation for proposed construction and other activities including street and highway construction activities that would otherwise lead to destruction of corner monuments and loss of true corner locations.
- d. Receive requests for PLSS remonumentation and maintenance, review same and authorize if appropriate. *No self authorization will be permitted.*
- e. Keep records of all PLSS remonumentation and maintenance requests.
- f. Receive invoices for PLSS remonumentation and maintenance by surveyors, review and authorize payment when appropriate. *No self authorization will be permitted.*
- g. Review all certified survey maps and subdivision plats submitted for review to the Wood County Planning and Zoning Department, or recorded in the Register of Deeds Office.
- h. Services for other departments as requested.
 - i. Serve in advisory capacity for ordinance revisions that affect land subdivision practices in the County.
 - ii. Serve in advisory capacity to Register of Deeds, Treasurer's, Planning & Zoning Departments, and other County departments where guidance is needed pertaining to general land surveying practices.
 - iii. Assist the Planning and Zoning Department with questions regarding certified survey map and subdivision plat review.
- i. Perform duties under Wisconsin Statutes Section 59.45. *Survey field work is not a requirement of this position.*
- j. Attend Conservation, Education and Economic Development (CEED) Committee meetings at the request of the Committee, and prepare a monthly activity report.
- k. Advise the CEED Committee on preparation of the Wood County Surveyor annual budget.
- l. Perform 208 hours annually (4 hours per week on average) of County Surveyor Services. Weekly regular posted office hours should be conducted as often as practicable.
- m. Respond to questions and requests from customers regarding survey records.

- n. Prepare an annual report to be presented at the December monthly CEED Committee meeting including:
 - i. Activity of the County Surveyor for the year.
 - ii. Status of County records pertaining to PLSS and survey records.
 - iii. Status of the PLSS monuments of the County.
- o. Improve accessibility, quality, completeness and longevity of survey records.

2) **Liability Insurance**

Based on the ability of Wood County to obtain the recommended level of liability insurance at a cost of less than \$100 annually, both parties agree to Wood County covering the cost of liability insurance.

3) **Contract Terms**

- a) This contract is for a term of 2 years with additional 2 year renewal options at the discretion of the parties.
- b) Failure of either party to comply with any part of this Contract may be considered adequate cause for termination by the other party.
- c) If County finds it necessary to terminate this Contract prior to the completion of the terms set forth herein, for a reason other than violation of the Contract by Contractor, then the actual costs incurred by the Contractor shall be the stipulated damages for said termination.
- d) Revision of this Contract must be agreed to in writing by an addendum signed by the authorized representative of each party.
- e) Contractor shall notify County immediately whenever it is unable to provide the required services or materials described herein. Upon such notification, County and Contractor shall determine whether such inability will require a revision or cancellation of the Contract.
- f) Contractor shall not assign this Contract or any interest therein, nor sublet the work described herein, or any part thereof, without the consent in writing of the County's authorized representative, first endorsed hereon.

4) **Payment for Services**

The total amount to be paid to Contractor for the work performed in accordance with this agreement shall be **\$9996** annually. Payment by County to Contractor shall be made in 12 equal monthly payments.

5) **Vendor Indemnity**

Contractor agrees at all times during the term of this Contract to indemnify, save harmless and defend the County, its Boards, Officers, Employees and Representatives against any and all liability, losses, damages, costs or expenses which the County, its Boards, Officers, Employees and Representatives may sustain, incur or be required to pay by reason of bodily injury, personal injury or property damage or other cause of action of whatsoever nature or kind arising out of or as a result of any negligent failure to act in connection with the operations of the Contractor, or their agents, in performing work under this contract, however, that the provisions of this section shall not apply to liabilities, losses, charges, costs or expenses caused by or resulting from the acts or omissions of the County, its Agencies, Boards, Officers, Employees or Representatives.

6) **Equal Opportunity, Affirmative Action Employer**

Wood County is an Equal Opportunity, Affirmative Action Employer.

Date _____
Director, Wood County Planning and Zoning

Date _____
Contractor



Wood County WISCONSIN

OFFICE OF PLANNING
AND ZONING

DATE: December 2, 2020 Meeting
TO: Conservation, Education & Economic Development Committee (CEED)
County Board of Supervisors
FROM: Adam DeKleyn, County Planner *AD*
RE: Request to Approve (2) Zoning Map Amendments - Town of Grand Rapids

STAFF MEMORANDUM

Introduction:

The Town of Grand Rapids adopted and administers their own town zoning ordinance. On November 10, 2020 the town submitted (2) zoning map amendments/rezones to the Wood County Department of Planning and Zoning (DPZ) for review and approval. Requests are further discussed herein.

Background:

Wood County adopted the Wood County Zoning Ordinance #700. This ordinance is in effect in all 22 towns within its jurisdiction. In counties having a county zoning ordinance, no town zoning ordinance or amendment of a zoning ordinance may be adopted unless approved by the County Board of Supervisors *Wis. Stat. §60.62(3)(a)*. This rule also applies to town zoning map amendments, also known as rezones.

Analysis:

- (1) Zoning Map Amendment/Rezone: Lot 1 of CSM 10790, (S1, T22N, R6E), Parcel #0700003B
Existing zoning on Lot 1 of newly created CSM: 10790, is Commercial (B-1) and Agricultural (A) (*Attachment 1*). The request is to rezone all of Lot 1, an approximately 19 acre parcel, to Commercial (B-1). (*Attachment 2*). The purpose of the amendment is to allow for the siting of a future storage unit facility. In addition, the rezone resolves the issue of a double zoned parcel. There is no county floodplain or shoreland zoning on the parcel under discussion.
- (2) Zoning Map Amendment/Rezone: Lot 1 of CSM 3892, (S23, T22N, R6E), Parcel #0700677
Existing zoning on Lot 1 of CSM: 3892, is Commercial (B-1) (*Attachment 3*). The request is to rezone all of Lot 1, an approximately 9 acre parcel, to Agricultural (A). (*Attachment 4*). The purpose of the amendment is to allow for the siting of agricultural animals. There is no county floodplain or shoreland zoning on the parcel under discussion.

The Town Plan Commission recommended to approve both of the aforementioned zoning amendments on October 12, 2020. Subsequently, the Town Board held public hearings and approved both zoning amendments on October 13, 2020. The final step in the process is approval or disapproval by County Board.

(ZA-2020-003) (ZA-2020-004)



Wood County WISCONSIN

OFFICE OF PLANNING
AND ZONING

Conclusions & Recommendations:

County review and decision concerning approval or disapproval of a town zoning amendment is limited to cases of abuse of discretion, excess of power, or error of law.

Based on the information submitted to the DPZ, the Town of Grand Rapids adhered to the process for zoning amendments as outlined in the Wis. Stats. Additionally, I find no conflict with any county planning and zoning programs or ordinances.

DPZ has reviewed both requests and recommends forwarding the attached resolution (*Attachment 5*) to the County Board of Supervisors, approving (2) zoning map amendments to the Town of Grand Rapids Zoning Map, with a favorable recommendation.

Attachments:

1. Existing Zoning Map (ZA-2020-003)
2. Proposed Zoning Map (ZA-2020-003)
3. Existing Zoning Map (ZA-2020-004)
4. Proposed Zoning Map (ZA-2020-004)
5. Resolution: Approving (2) Zoning Map Amendments

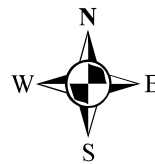
(ZA-2020-003) (ZA-2020-004)

Attachment 1: Existing Zoning

Town of Grand Rapids, Wood County, WI
(ZA-2020-003)

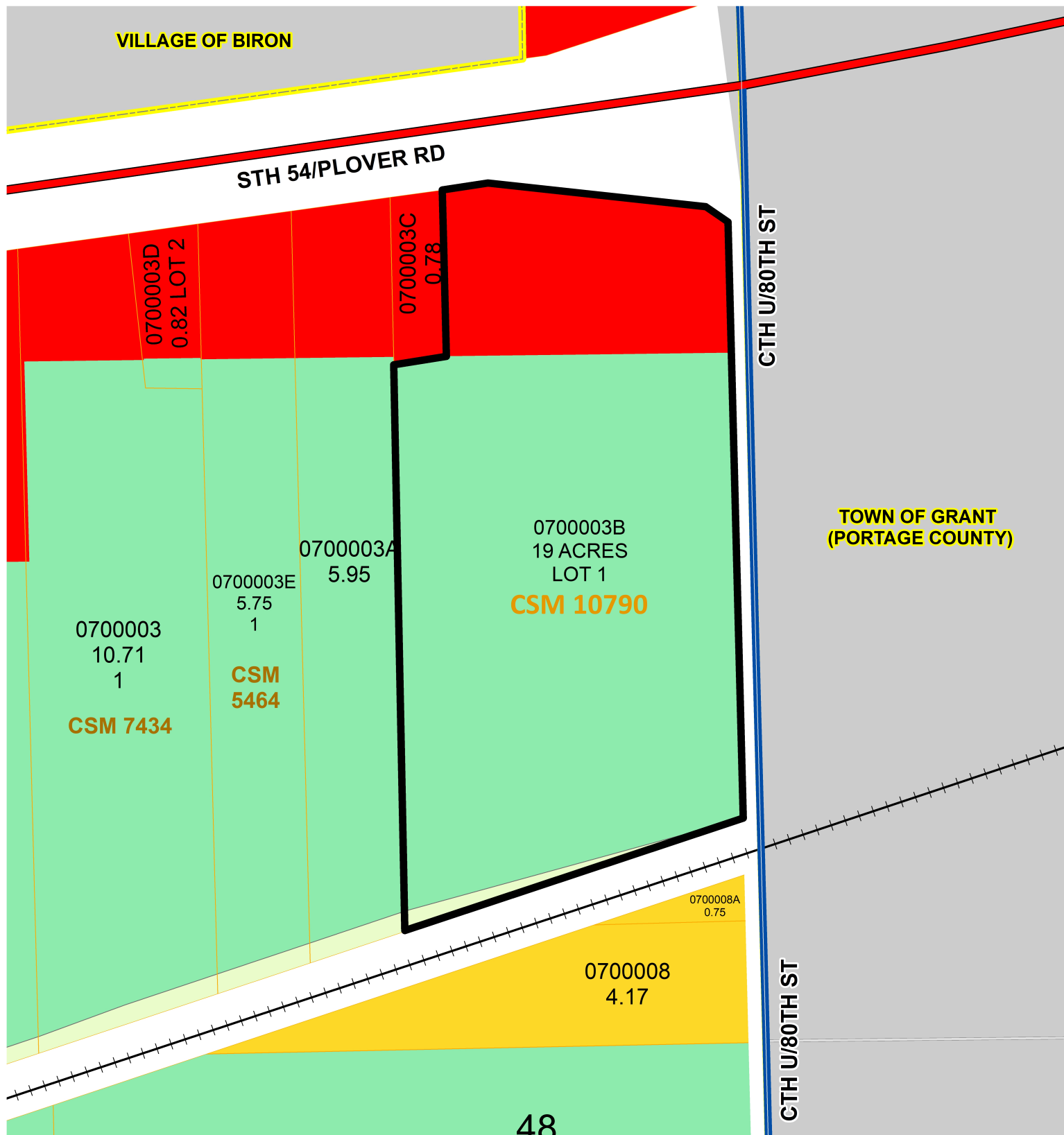
Legend

-  Agricultural (A)
-  Commercial (B-1)
-  Residential (R-2)
-  Rezone Area



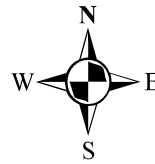
0 125 250 500 Feet

Map produced by the Wood County Department of Planning and Zoning for reference purposes only (AD-2020)



Attachment 2: Proposed Zoning

Town of Grand Rapids, Wood County, WI
(ZA-2020-003)

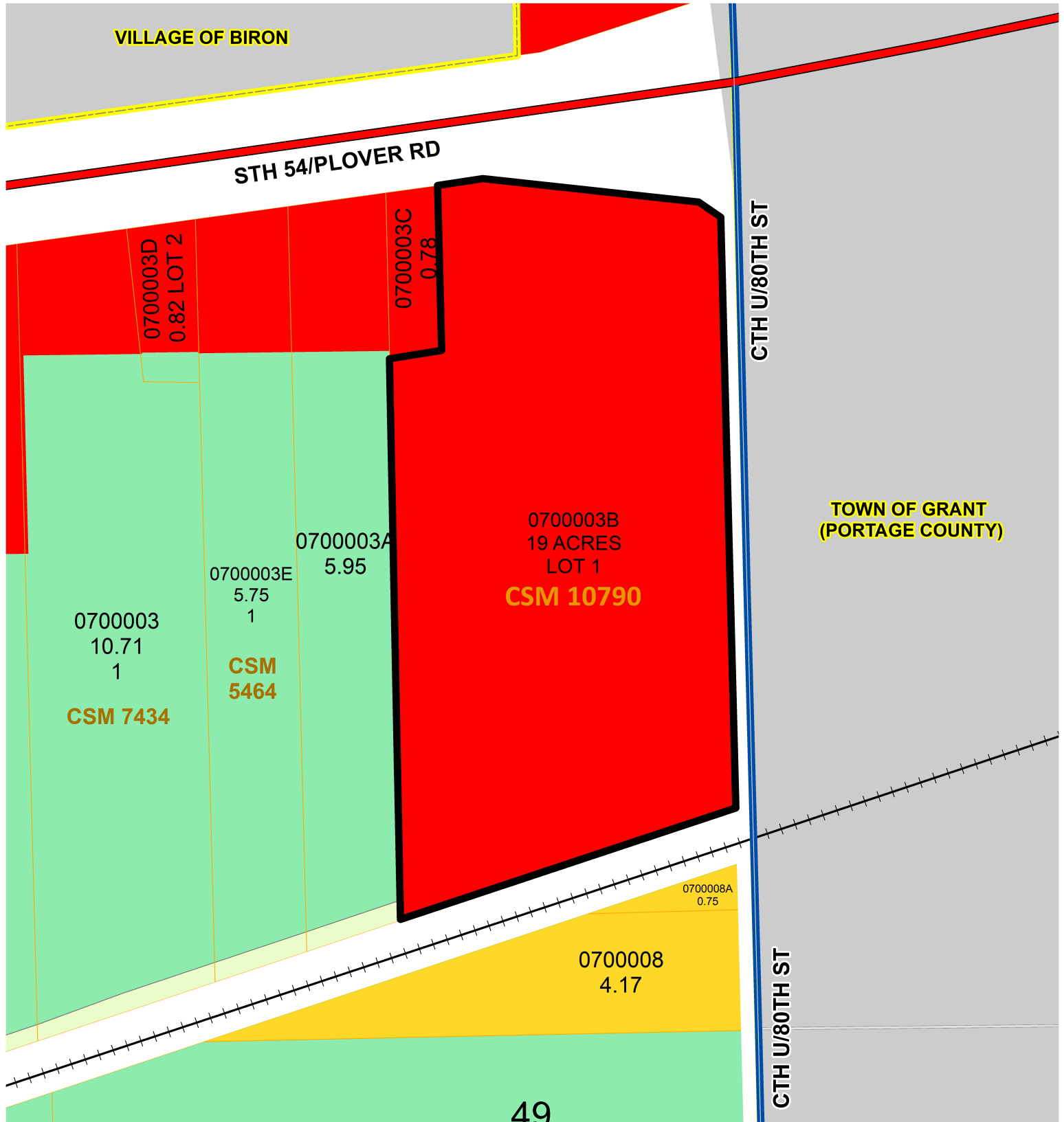


Legend

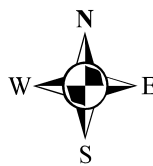
- Agricultural (A)
- Commercial (B-1)
- Residential (R-2)
- Rezone Area

0 125 250 500 Feet

Map produced by the Wood County Department of Planning and Zoning for reference purposes only (AD-2020)



Town of Grand Rapids, Wood County, WI
(ZA-2020-004)

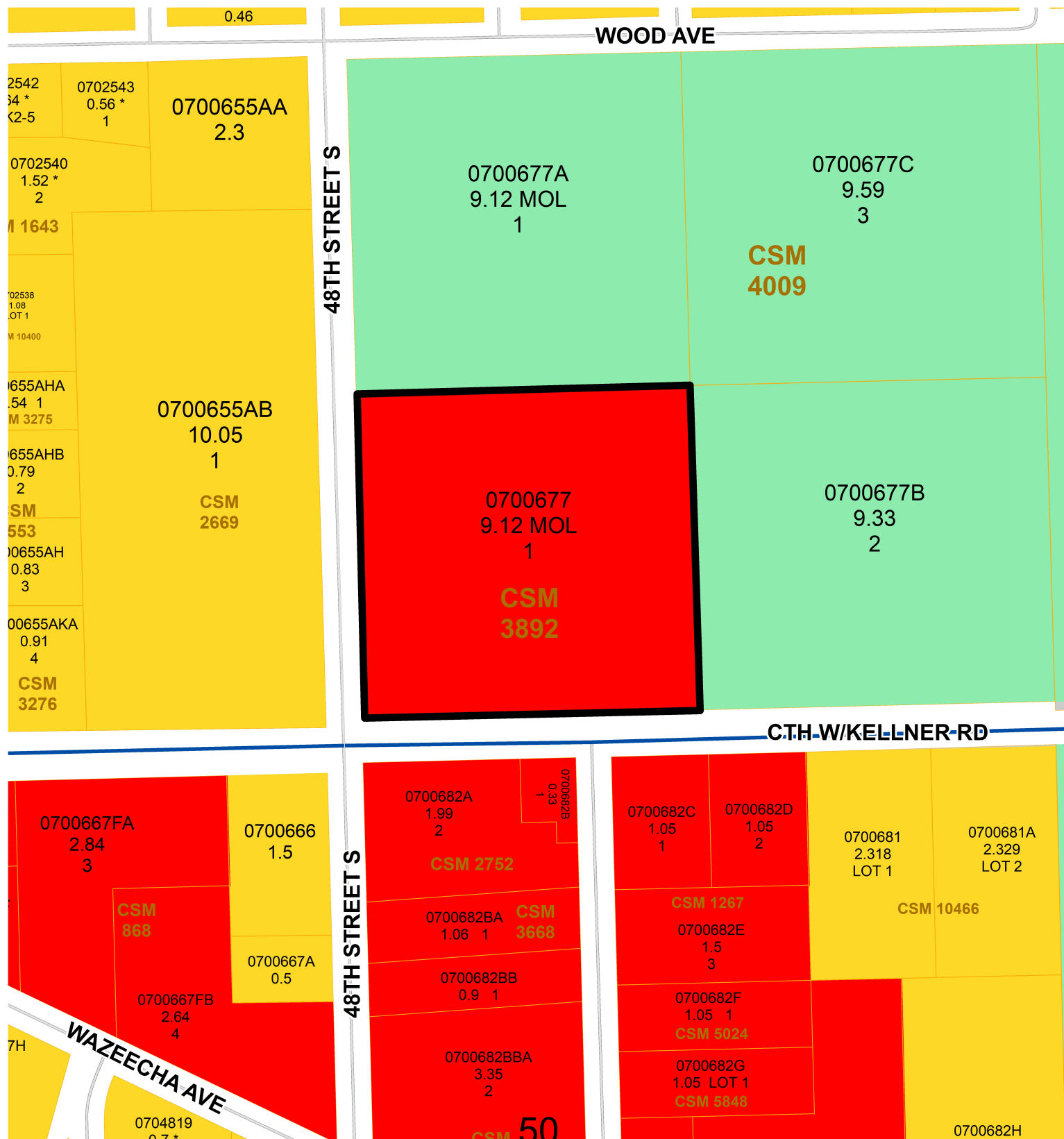


 Agricultural (A)
 Commercial (B-1)

 Residential (R-2)
  Rezone Area

A horizontal scale bar with a black background and white markings. The markings are labeled '0', '125', '250', and '500 Feet' from left to right. The bar is divided into four equal segments by white vertical lines.

Map produced by the Wood County Department of Planning and Zoning for reference purposes only (AD-2020)





RESOLUTION#

Introduced by CEED Committee
Page 1 of 1

ITEM#
DATE December 15, 2020
Effective Date December 15, 2020

Motion: Adopted: ☐
1st _____ Lost: ☐
2nd _____ Tabled: ☐
No: _____ Yes: _____ Absent: _____

Number of votes required:
☒ Majority ☐ Two-thirds
Reviewed by: PAK, Corp Counsel
Reviewed by: _____, Finance Dir.

ARD

INTENT & SYNOPSIS: Approve (2) zoning amendments to the Town of Grand Rapids Zoning Map.

FISCAL NOTE: No cost to Wood County. The Town of Grand Rapids is responsible for any costs associated with administering their town zoning ordinance.

| | | NO | YES | A |
|----|----------------|----|-----|---|
| 1 | LaFontaine, D | | | |
| 2 | Rozar, D | | | |
| 3 | Feirer, M | | | |
| 4 | Wagner, E | | | |
| 5 | Fischer, A | | | |
| 6 | Breu, A | | | |
| 7 | Ashbeck, R | | | |
| 8 | Hahn, J | | | |
| 9 | Winch, W | | | |
| 10 | Thao, L | | | |
| 11 | Curry, K | | | |
| 12 | Valenstein, L | | | |
| 13 | Hokamp, J | | | |
| 14 | Polach, D | | | |
| 15 | Clendenning, B | | | |
| 16 | Pliml, L | | | |
| 17 | Zurfluh, J | | | |
| 18 | Hamilton, B | | | |
| 19 | Leichtnam, B | | | |

WHEREAS, the Town of Grand Rapids adopted and administers a zoning ordinance to promote the health, safety, aesthetics, comfort, prosperity, and general welfare of the town; and

WHEREAS, pursuant to § 60.62(3)(a) Wis. Stats., in counties having a county zoning ordinance, no town zoning ordinance or amendment of a zoning ordinance may be adopted unless approved by the County Board of Supervisors; and

WHEREAS, on November 10, 2020 the Town of Grand Rapids submitted (2) zoning map amendments to the Wood County Department of Planning and Zoning for review and approval pursuant to the Wis. Stats.; and

WHEREAS, county review and decision concerning approval or disapproval of a town zoning amendment is limited to cases of abuse of discretion, excess of power, or error of law; and

WHEREAS, the Wood County Department of Planning and Zoning reviewed the information submitted by the Town of Grand Rapids and finds the town adhered to the process for zoning amendments as outlined in the Wis. Stats.; and

WHEREAS, the Wood County Department of Planning and Zoning finds no conflict with any county planning and zoning programs and ordinances; and

WHEREAS, on December 2, 2020 the Conservation, Education and Economic Development Committee (CEED) reviewed the request and recommended approval; and

THEREFORE BE IT RESOLVED, that the Wood County Board of Supervisors, pursuant to § 60.62(3)(a) Wis. Stats., hereby approves the following Town of Grand Rapids zoning map amendments:

- (1) Lot 1 of CSM: 10790, (S1, T22N, R6E), Parcel #0700003B
Rezone from Agricultural (A) to Commercial (B-1)
- (2) Lot 1 of CSM: 3892, (S23, T22N, R6E), Parcel #0700677
Rezone from Commercial (B-1) to Agricultural (A)

BE IT FURTHER RESOLVED, that the Wood County Department of Planning and Zoning forward a certified copy of this resolution to the Clerk of the Town of Grand Rapids for inclusion in their records.

()

KENNETH CURRY, (Chair)
BILL LEICHTNAM
JAKE HAHN
ROBERT ASHBECK
DAVE LAFONTAINE

Adopted by the County Board of Wood County, this 15th day of December 20 20 .

County Clerk County Board Chairman

Via: Teleconference

Jason Grueneberg, Wood County Planning & Zoning Director, as facilitator

In Attendance: Angel Whitehead-President-Heart of Wisconsin Chamber of Commerce; Matt McLean-Director-Visit Marshfield; ; Betsy Wood-Managing Director-Incourage; Scott Larson-Executive Director-MACCI; Eric Sonnleitner-Planner-North Central Wisconsin Regional Planning Commission; Josh Miller-Development Services Director-City of Marshfield; Craig Bernstein-Manager-Workforce Development-MSTC; Kristie Rauter-Egge-Community Health Planner-Wood County; Jennifer Resch-Director Economic & Community Development-UWSP; Kyle Kearns-Director of Community Development-City of Wisconsin Rapids Jodi Friday-Community Impact Director-United Way; MaryAnn Lippert-Broadband Consultant; Victoria Wilson-Administrative Services-Wood County Planning & Zoning

Jason Grueneberg-Wood County Planning & Zoning:

- Active cases in Wood County are at about 255 cases right now.
- Contact tracing is becoming overwhelming for the Health Department.
- We have seen Executive Order #3, limiting public gatherings to 25% capacity, put in place on October 8th, thrown out and then put back in place, all in the last couple of weeks.
- The State of Wisconsin is seeing a jump in COVID-19 cases. The hospital in West Allis has admitted its first patient.
- Phase 2 of the “We’re All In” grant is a Small Business Grant that is available – Phase 2 makes CARES Act funding available to Wisconsin small businesses that were unable to apply for Phase 1 of the program. And, it makes additional funds available to companies that were awarded Phase 1 grants.

Scott Larson-MACCI (Update provided via email):

- Regarding PPE, we are not seeing or hearing of an issue of supply for PPE, however, the cost is higher due to demand.
- Locally, we worked with Josh Miller, Karen Olson and Kaelie Gomez to provide a presentation to the city’s plan commission regarding the status of our local business economy. We have not seen a lot of closures due to COVID-19. Four businesses in our downtown area have closed but only one or two of those are directly related to the virus.
- We are spending a lot of time following incentive programs so we can push the information out.
- We are following the legal issues regarding the 25% rule, the release of business names of positive COVID-19 tests and the mask mandate, so we can provide updates as they come through.

Josh Miller-City of Marshfield:

- I will be meeting shortly with our Sewer Service Area Plan Policy Advisory committee. This will ensure we have enough land in our sewer service area to be able to provide enough industrial land and business development land. We got approval from our finance committee to seek professional services in order to create a TIF district for our industrial land. UW has 120 acres on the east side of Marshfield we are looking to purchase.
- Work continues with the UW on the West 2nd Street corridor redevelopment project.
- We are working closely with MACCI, Main Street Marshfield, Visit Marshfield and our communications department to promote Marshfield and the surrounding area.

Matt McLean-Visit Marshfield:

- We received a travel CARES Act grant for Visit Marshfield of a little over \$106,000. This will cover about half to two thirds of our projected losses for 2020.
- We are moving forward with our visitor guide.
- We are pushing out information on a \$20 million dollar grant that is available to help hotels.

- There are also arts and theater grants available as well that we are pushing information out on so they can apply.
- Marshfield does plan to have the Rotary Winter Wonderland. It will focus more this year on drive through elements.

Kristie Rauter-Egge-Wood County Health Department:

- National Guard testing will take place today from 9:00 to 3:00 at St Johns Church. We will have testing every Thursday except for the week of Thanksgiving. Promotion will upcoming with locations and dates that testing will be available. Three hundred tests will be available on these days and test results are expected within 24 to 72 hours.
- We have provided information regarding Halloween and other upcoming holidays.
- We are changing our reopening plan. It has shifted into more of a mitigation plan. This can be found on our website: <https://www.co.wood.wi.us/Departments/Health/CovidGatingMetrics.aspx>.
- We are closer than ever in being able to expand our bike share program to the Marshfield area.

Angel Whitehead-Heart of Wisconsin:

- We are helping to support businesses during phase 2 as they apply for additional CARES Act funding. We are trying to get as much funding locally as we can.
- Many nonprofit businesses are not receiving or do not have access to additional funding although they continue to support the local community. Because of this, the chamber is doing a Chamber Charity Drive. The Chamber Charity Drive is a Tip Jar that businesses and community members can donate to a charity. Each week of November and December (until the 28th) the Chamber will have a featured non-profit that will receive the donations.
- Tomorrow (10-23-2020) will be our Legislative Breakfast at Bull's Eye Golf Club from 7:00 to 9:00.
- I have had many calls with local businesses regarding next steps and what to do with the limit on capacity for their business. We are going to work closely with them on ensuring they have a virtual presence in the community and continue to thrive.
- The Heart of Wisconsin has partnered with Scott Larson and MACCI to produce and promote a video highlighting Wood County. We have seen the first cut and are pleased with it at this point.

Kyle Kearns-City of Wisconsin Rapids:

- The City of Wisconsin Rapids was recently featured in a Business In Focus magazine article. <https://www.businessinfocusmagazine.com/2020/10/investing-in-community/>. The article highlights how we have invested in our downtown area, aquatic center and park areas.
- We have recently amended our zoning code to allow light industrial within our Woodlands Business Center.
- In collaboration with Meredith Kleker and Angel Whitehead, we have met with a student group out of Madison through the University Year program to promote and market our downtown area. The student group will work to create a marketing and branding strategy.
- The budgeting process continues. We will get funding through room tax collection for phase one of our wayfinding project.

Craig Bernstein-Mid-State Technical College:

- The Department of Workforce Development's Office of Skills Development announced the opening of another round of Wisconsin Fast Forward (WFF) grant funding available to Wisconsin employers.

This grant opportunity is for employers who can demonstrate a critical need for skilled workers and are seeking WFF training grants for developing and implementing a business-led skills training program. The long-term goal of the WFF training grant program is to encourage statewide economic growth by assisting employers to train workers and fill positions, as well as to ensure meaningful economic advancement for trainees.

Key Highlights:

- The online portal will begin accepting applications on Oct. 28 and will close on Nov. 30.
- This round of funding has \$4 Million available in grant awards from \$5,000 to \$400,000.
- Employers will be responsible for a cash or in-kind match of 50% of the grant award
- At least 85% of participants must complete the training
- At least 65% of trainees must be placed in positions that require the skills taught in the funded training

Please join us for an online informational presentation on how the WFF grant funding may benefit your organization on Tuesday, Oct. 27 from 1:00 – 2:00 PM. RSVP by emailing craig.bernstein@mstc.edu and you will be sent a link to the meeting.

Betsy Wood-Incourage:

- We have seen an increase in our bridge grants.

Incourage provides resources to advance equity, opportunity, and shared stewardship in the south Wood County area of Wisconsin. We envision a community that works well for all people.

Bridge Grants are intended to address unforeseen emergencies.

Who May Apply?

- Incourage accepts applications from local tax-exempt organizations in good standing with the Internal Revenue Service, and:
 1. Effectively and efficiently deliver programs/services that further the vision and values of Incourage.
 2. Ensure that 100% of grant funding is used for purposes outlined in the grant application form.
 3. Demonstrate additional financial support from sources other than Incourage.

Guidelines

- You may apply for a Bridge Grant for unforeseen emergencies or where a small grant makes a difference.
- Requests may be up to \$2,500. Complete the application on the following page.
- Grant application may be submitted at any time; only one from an organization is generally accepted within a 12-month period.
- All grant recipients must report on expenditure of grant dollars, and results of the program/service, within one year of the grant award.

Lodging Impact Reports Discussion w/Eric Sonnleitner-NCWRPC:

- At the end of these notes you can find reports indicating the possible impacts of COVID-19 on the hospitality industry.
- Hotels in Marshfield are running at 30 to 40% occupancy. If they are getting a decent rate, they can break even with this low occupancy. If we continue at this pace, however, we will lose a hotel or two.

Verso Discussion:

- Verso announced yesterday that they will not be marketing the mill for sale due to the economy with COVID-19.
- Even though they are not actively marketing the mill, they stated if the right buyer comes along, they would still consider selling.
- The severance packages are finalized with regard to the unions. The state will be providing information to employees for aid programs within the next week or two.

Broadband discussion (MaryAnn Lippert):

- Much of Wood County is underserved or unserved by broadband. Wood County is looking at applying for a broadband grant in December.
- Several rural towns have expressed interest in getting better broadband service to their area. We have a small group of people that have been meeting and working on this issue. Bug Tussel

Wireless out of Green Bay has contacted our group. They are looking to expand into our area. They are a fixed wireless provider, meaning they place towers strategically to beam out a signal and get real broadband. We will be applying with Bug Tussel Wireless for a broadband expansion grant.

- There are two funding applications from Bug Tussel that will be prepared and filed with the Public Service Commission by December 1st, 2020. One application covers the southwest corner of the county, primarily the Pittsville School area. The other application will cover the balance of the county, excluding Marshfield and Wisconsin Rapids.

On June 8, 2020, Governor Tony Evers and Rebecca Cameron Valcq, Chairperson of the Public Service Commission of Wisconsin, announced key application dates for the next round of grants available from the Broadband Expansion Grant Program.

- Applications are available on September 1, 2020.
- Applications are due on December 1, 2020.

In this grant round, \$24 million has been made available to applicants to help expand broadband internet to unserved areas of the state.

- I am networking to get letters of support for these grants. I am asking for this group's help with the organizations you are involved with as well as those people you serve. Letters of support are very important for this grant application.
- PPE meeting: Tuesday November 3rd, 2020 at 9:00am via teleconference
- Next EDR meeting: Thursday November 5th, 2020 at 9:00am via teleconference

Adjourned at 10:30 am



WI Rapids 25%
Impact_Scenario_20:



Marshfield 25%
Impact_Scenario_17:



WI Rapids 50%
Impact_Scenario_84:



Marshfield 50%
Impact_Scenario_17:

Via: Teleconference

Jason Grueneberg, Wood County Planning & Zoning Director, as facilitator

In Attendance: Angel Whitehead-President-Heart of Wisconsin Chamber of Commerce; Nancy Turyk-Community Development Educator-UWEX; Michelle Boernke-Campus Executive-UWSP@Marshfield; Matt McLean-Director-Visit Marshfield; ; Betsy Wood-Managing Director-Incourage; Scott Larson-Executive Director-MACCI; Josh Miller-Development Services Director-City of Marshfield; Craig Bernstein-Manager-Workforce Development-MSTC; Jodi Friday-Community Impact Director-United Way; MaryAnn Lippert-Broadband Consultant; Victoria Wilson-Administrative Services-Wood County Planning & Zoning

Jason Grueneberg-Wood County Planning & Zoning:

- Active cases in Wood County are at about 515 cases right now. Statewide, Wisconsin has reported 5,935 new cases.
- Governor Tony Evers has designated \$10 million from the federal Coronavirus Aid, Relief and Economic Security (CARES) Act to assist nonprofit organizations whose primary mission is the provision of services to individuals impacted by COVID-19 in the areas of health care, shelter, adult education and other services in direct response to the COVID-19 pandemic whose operations have been negatively affected by COVID-19. Administered through the Department of Administration (DOA), the COVID-19 Pandemic Response Nonprofit Organization Grant Program will provide grants to eligible organizations. For more information go to <https://doa.wi.gov/Pages/COVIDNonprofitGrant.aspx>. The timeline for this grant is very tight. The announcement came out on November 2nd with a deadline of November 9th, 2020.

MaryAnn Lippert-Broadband Consultant:

- We have an opportunity to upgrade broadband access to unserved and underserved areas of the county. We are seeking letters of support from organizations and individuals to be submitted by November 16th. These letters will be submitted along with the application in partnership with Bug Tussell Wireless for the broadband expansion grant to the Wisconsin Public Service Commission. This grant application is due by December 1st, 2020.

Scott Larson-MACCI:

- November is National Family Caregivers month. We are pushing out promotional information on our website, Facebook page and through a video. Follow this link to view the video: <https://www.youtube.com/watch?v=3ZgF5HIIHu0&t=3s>. One of the greatest needs in this area is staffing.
- There are many grant opportunities related to COVID-19 that include a second round of grants from WEDC and grants for agriculture and childcare assistance. We continue to push information on these opportunities out to our partners.

Matt McLean-Visit Marshfield:

- The hotel numbers have slipped down to 30 to 35 % occupancy. This is attributed to the uptick in COVID-19 cases.
- We have wrapped up our "Play Outdoors in Wood County" campaign.
- We are hoping to wrap up our new visitors guide in the next few weeks.
- We are starting to market our Winter Wonderland.

Michelle Boernke-UWSP:

COVID-19 testing options expanding to Wausau, Marshfield campuses

COVID-19 testing will be available soon to employees, students and the community at all three

UW-Stevens Point campuses. Everyone is strongly encouraged to take advantage of the no-cost screening tests.

In partnership with the University of Wisconsin System and U.S. Department of Health and Human Services, UW-Stevens Point will make rapid-results COVID-19 tests available beginning Nov. 9. This Abbott BinaxNOW test is a type of antigen screening test with results available in 15 minutes.

The BinaxNOW testing will be available for approximately six weeks beginning Nov. 9. Testing will be from 8 a.m. to 4 p.m. in a weekly rotation as follows:

- Mondays and Thursdays – UWSP at Wausau fieldhouse
- Tuesdays – UWSP at Marshfield fieldhouse, enter the PE door
- Wednesdays and Fridays – UW-Stevens Point, Champions Hall Multi-Activity Center

Face coverings are required, and physical distancing must be maintained at these sites.

Individuals do not have to be experiencing symptoms or be a close contact of someone with COVID-19 to get a test, nor do they need to live in the community where the testing site is located. The testing sites will be operated by eTrueNorth under contract with the federal government.

While cases continued to be manageable on UW-Stevens Point campuses, UW leaders are leveraging an opportunity to enhance testing in our communities in an effort to slow the spread of COVID-19. It is part of a federal “surge testing” operation to identify people throughout Wisconsin who may have the novel coronavirus.

To register for the new screening, please follow this process:

- Schedule a free test at www.doineedacovid19test.com.
- Go to the testing site on the date selected. You will receive a voucher at check-in.
- The test is a self-administered light nasal swab under the supervision of medical professionals.
- Please wait at the testing site for results, which will be ready in 15 minutes.
- You will receive an email when results are ready. You can retrieve results by logging into the web portal www.doineedacovid19test.com.
- You will receive instructions on next steps, depending on test results and symptoms. Antigen tests need to be confirmed with PCR testing.

Students, faculty and staff members are encouraged to be tested weekly. There is no limit on the number of times individuals can be tested.

Please encourage your family members and friends to participate in this free testing as well. It is available to anyone ages 5 and older.

Josh Miller-City of Marshfield:

- We continue to pursue acquiring agricultural land and creating a TIF district for industrial park expansion. We are hoping to have that TIF district going and land available for development by March.

- We have an Economic Development Board meeting later today. We will talk about some re-development plans.
- We are working on updating our building code with the hope of having it ready for adoption by January 1, 2021. We will also be updating our zoning code.

Angel Whitehead-Heart of Wisconsin:

- Along with MACCI, we are pushing out information on grants that are available. We have made some requests to see if there will be any grant opportunities for some of the organizations that have been left out.
- We are doing our Chamber Charity drive. This kicked off on Tuesday. Eight businesses were randomly selected to receive the tips. More information can be found on the following link: <http://www.wisconsinrapidschamber.com/events/details/2020-chamber-charity-drive-27531>.
- We began pushing out the three videos that were created for Wood County that focus on shopping, hospitality and recreation. Videos can be found on MACCI's and HOW's websites. The videos are available for everyone to use for promotional opportunities.

Craig Bernstein-Mid-State Technical College:

- We are still trying to get the word out on the DWD Fast Forward grant.

Jodi Friday-United Way:

- ALICE is an acronym for Asset Limited, Income Constrained, Employed. There is one upcoming presentation – Monday, November 9th at 1pm. Registration is required and can be found at: <https://www.uwsuac.org/alice-presentations-2020>.
- United Way is selling raffle tickets for November – there is still time to participate. The calendar raffle includes cash prizes drawn every day, Monday through Friday, for the month of November. If selected, your name goes back in the drawing for any subsequent draws. Tickets are available at the United Way office for \$10 each or three for \$20.

Verso Discussion:

- Verso announced that they would not be marketing the mill for sale due to the economy with COVID-19.
- The Rapids Together forum, although a positive group of people showing interest in the Verso closing, is not a great environment to talk about things that potentially need to be kept confidential. Now that the election is over, hopefully we can regain the trust of Verso.
- Kyle Kearns from the City of Wisconsin Rapids is taking the lead on working with NCWRPC to apply for an Economic Development Administration Cares Act grant. Kyle is seeking letters of support for this grant proposal. Kyle can be contacted via email @ KKearns@wirapids.org or phone @ 715-421-8225. He is requesting the letters of support be sent to him by Friday November 6, 2020.
- PPE meeting: Tuesday November 17, 2020 at 9:00am via teleconference
- Next EDR meeting: Thursday November 19, 2020 at 9:00am via teleconference

Adjourned at 9:48 am

Via: Teleconference

Jason Grueneberg, Wood County Planning & Zoning Director, as facilitator

In Attendance: Nancy Turyk- Community Development Educator-UWEX; Matt McLean-Director-Visit Marshfield; Betsy Wood-Managing Director-Incourage; Scott Larson-Executive Director-MACCI; Josh Miller-Development Services Director-City of Marshfield; Craig Bernstein-Manager-Workforce Development-MSTC; Angel Whitehead-President-Heart of Wisconsin Chamber of Commerce; Kristie Rauter-Egge-Community Health Planner-Wood County; Kyle Kearns-Director of Community Development-City of Wisconsin Rapids; Victoria Wilson-Administrative Services-Wood County Planning & Zoning

Jason Grueneberg-Wood County Planning & Zoning:

- COVID-19 cases are rapidly increasing. On average, Wisconsin is seeing 6500 new cases each day. Wood County numbers have not been updated since November 12th due to staffing shortages.
- The overall healthcare system is maxed out at this time. Even if they have enough beds for people, they are experiencing staffing shortages.
- Schools seem to be doing a great job of containing COVID-19 spread at this time. Some schools are convening after Thanksgiving, while some are going virtual. This could change as things move along.
- There are two vaccines available with a possibility of a third that may be available in the spring.
- The holidays are going to look very different for families and businesses this year.
- The mask mandate will likely be extended until January.
- From the Milwaukee Journal Sentinel: Gov. Tony Evers has a new, \$541 million plan aimed at providing relief for Wisconsin residents during the coronavirus pandemic, but top Republicans who control the state Legislature signaled Tuesday they aren't on the same page and haven't drafted any of their own bills.
- There is a lot of uncertainty with *if* and *when* the above package will move forward and how it will look.
- Kelly Borchardt from Childcaring shared that they are experiencing staff shortages with teachers and childcare workers due to illness and are trying to keep the kids healthy. They might be looking at some preschool development grant funding for the coming year.
- They are also focusing on quality and affordability of childcare for the work force.
- Healthcare providers are dealing with a lot of stress due to the long hours and covering for those who are out because of COVID-19. We are looking at possible ways of recognizing those workers and giving them a boost. If anyone has ideas, please feel free to share with anyone in this group.

Scott Larson-MACCI:

- We have put together the short videos highlighting Wood County. I hope that everyone has had a chance to view those.
- We are doing everything we can to promote our small businesses, including gift card promotion, small business bingo and small business Saturday.
- November is National Family Caregivers month. We are pushing out promotional information on our website, Facebook page and through a video. Follow this link to view the video:
<https://www.youtube.com/watch?v=3ZgF5HIIHu0&t=3s>. One of the greatest needs in this area is staffing.
- The broadband project continues with us trying to obtain as many letters of support as possible. Bug Tussel Wireless plans to submit the two grant applications by November 30th.

Matt McLean-Visit Marshfield:

- We are working hard on the visitor guide with hopes of wrapping it up in the next few days. We have a lot of outdoor recreation information and will be including a full-page ATV/UTV map in the guide.
- We are working with our partners to work on a sports tourism study with the aid of a \$5000 grant from the Wood County Conservation Education and Economic Development (CEED) committee and additional funding from the Economic Development Board through the city, the curling, hockey and ice skating groups and Visit Marshfield.
- We are working on the 2021 budget, which will prove to be interesting and challenging.
- There are 8 days, 7 hours, 12 minutes and 30 seconds until the Rotary Winter Wonderland starts.

Angel Whitehead-HOW:

- We went through the grant application with Economic Development Administration for the Verso development and surrounding area. We met with EDA to talk about ideas and things we should add to the application. Dennis Lawrence from NCWRPC is leading that application process.
- I have submitted the application to the Wisconsin Economic Development Corporation for matching funding for capacity building.
- Our chamber charity drive is going well with a great response from the community.
- Our Shop Small Business Saturday event is coming up on the Saturday after Thanksgiving. We have extended it out a few more days (November 28th - December 1st) so people can get out and shop over several days and not crowd the stores.

Kristie Rauter-Egge-Wood County Health Department:

- We are struggling to update the dashboard and our numbers. We are behind due to staffing and other issues.
- We will begin reporting probable cases and deaths as well as confirmed cases and deaths in our new tracking.
- We have added a “testing button” under COVID-19 on our dashboard that gives information on where to go or call and register for getting tested. We also have strike team testing at the Health Department.
- We are working on prepping for vaccination and mass clinics. We are being told we should hopefully have vaccines in January for the vulnerable population and in the spring for the rest of the population.
- We have purchased additional bike share bikes with funding from a grant from the CEED committee. We will now have a fleet of 50 bikes.

Josh Miller-City of Marshfield:

- We will be moving forward with the West 2nd Street redevelopment plan with the help of the grant we received from the CEED committee. We would like to thank the CEED committee for their grant. We are working with the UW landscaping students right now on this project.
- City Hall, as of today, has closed its lobby to the public due to COVID-19. We are encouraging conducting business via email or phone. The public will still be able to schedule appointments to meet with staff. The library is also closed to the public but the drive thru remains open.
- We are hoping to adopt a budget. We recommended a budget to go to a public hearing on November 30th. There is a budget increase for Marshfield’s portion. We have had very little tax increases since 2010.
- We are updating our building code as it has not been updated since 1982.
- I am working with United Way and MACCI on a CDBG-CV grant to help low to moderate-income people that have been dealing with COVID related issues. This includes things like sheltering for homelessness, food pantry issues, childcare assistance and other issues. The letter of intent to apply is due November 20th, 2020.

Craig Bernstein-Mid-State Technical College:

- Mid-State plans to continue in person classes. Many courses require hands on learning. We are hoping to get through the end of the semester and then see what the spring brings.

- We are doing a drive-in graduation on December 13th, 2020. We will honor our spring graduates at 4:00pm and our fall graduates at 6:00pm.

Kyle Kearns-City of Wisconsin Rapids:

- We are meeting with Dennis Lawrence from NCWRPC this afternoon to get the grant application finalized for the Economic Development Administration Cares Act grant we are applying for.
- We are hoping to have additional trail identification and wayfinding signage for our trail system with the help of the grant we received from the CEED committee.

Betsy Wood-Incourage:

- Christopher Gasch was on the panel for Project Hometown that is put on by the Federal Reserve Bank of Chicago. The video can be viewed at <https://www.chicagofed.org/events/project-hometown/wisconsin-rapids>.
- PPE meeting: Tuesday December 1st, 2020 at 9:00am via teleconference
- Next EDR meeting: Thursday December 3, 2020 at 9:00am via teleconference

Adjourned at 10:00 am

Via: Teleconference

Nancy Turyk, Community Development Educator-UWEX, as facilitator

In Attendance: Scott Larson-Executive Director-MACCI; Betsy Wood-Managing Director-Incourage; Jodi Friday-Community Impact Director-United Way; Meredith Kleker-Executive Director-Wisconsin Rapids CVB; Jennifer Resch-Director, Office of Economic and Community Development-UWSP; Victoria Wilson-Administrative Services-Wood County Planning & Zoning

Nancy Turyk-UWEX:

- We are seeing quite a bit of spread of COVID-19 throughout Wisconsin. The UW system is recommending not meeting with anyone, indoors, outside of your immediate family.
- PPE needs do not seem to be a major concern at this time.

Scott Larson-MACCI:

- PPE needs are being met currently; however, the cost of these items is much higher due to the demand.
- The other issue that is being observed right now at assisted living and nursing facilities is a struggle to keep these facilities staffed.

Meredith Kleker-Wisconsin Rapids CVB:

- Update is similar to Scott's. PPE is being found but at higher prices. Some places are having to go to secondary sources to get what they need.

Jodi Friday-United Way:

- The daycare providers received an allotment of PPE and cleaning supplies through DCF through the school districts, to whichever providers that needed items.

Betsy Wood-Incourage:

- We have seen an up rise in emergency grants for COVID-19 needs; some are PPE related, some are not.

Jennifer Resch-UWSP:

- The Marshfield Campus will be holding testing on campus. There are no concerns about spread on campus.
- We are not seeing need for PPE at this time.
- Next PPE meeting: Tuesday November 17th, 2020 @ 9:00am
- Next Economic Recovery meeting is Thursday November 19th, 2020 @ 9:00am
- Adjourned at 9:26 am

Via: Teleconference

Jason Grueneberg, Wood County Planning & Zoning Director, as facilitator

In Attendance: Scott Larson-Executive Director-MACCI; Josh Miller-Development Services Director-City of Marshfield; Angel Whitehead-President-Heart of Wisconsin Chamber of Commerce; Nancy Turyk-Community Development Educator-UWEX; Kristie Rauter-Egge-Community Health Planner-Wood County; Victoria Wilson-Administrative Services-Wood County Planning & Zoning

Jason Grueneberg-Planning & Zoning:

- PPE needs do not seem to be a major concern at this time.
- We are starting to hear news about a possible vaccine.

Scott Larson-MACCI:

- We are hearing that 25 to 30% of healthcare staff is out due to illness. Healthcare staffing was short prior to COVID-19 but has been exacerbated by the pandemic.

Kristie Rauter-Egge-WC Health Department:

- Although hospitals are struggling with capacity, they are doing ok as far as PPE goes. Emergency Management has been able to provide PPE to those that have requested it, within reason.
- The health department has lost some staff and are working seventy-hour weeks right now.

Josh Miller-City of Marshfield:

- We recently ordered masks from Amazon and were given a 10-day timeline for delivery but they came more quickly than that.

Nancy Turyk-UWEX:

- We are not hearing of any PPE needs right now.
- Next PPE meeting: Tuesday December 1st, 2020 @ 9:00am
- Next Economic Recovery meeting is Thursday December 3rd, 2020 @ 9:00am
- Adjourned at 9:25 am