

MINUTES
 CONSERVATION, EDUCATION & ECONOMIC DEVELOPMENT COMMITTEE
 WEDNESDAY, MAY 1, 2019
 WOOD COUNTY COURTHOUSE, ROOM #115, WISCONSIN RAPIDS WI

Members Present: Kenneth Curry, Robert Ashbeck, Mark Holbrook (via teleconference), Dave LaFontaine, Bill Leichtnam, and Harvey Petersen

Staff Present:

Planning & Zoning Staff: Jason Grueneberg, Adam DeKleyn, Stevana Skinner, Jeff Brewbaker
 Land & Water Conservation Staff: Shane Wucherpennig, Adam Groshek, Lori Ruess.
 UW Extension Staff: Jason Hausler, Kelly Hammond, Janell Wehr

Others Present: Wood County Board Chair Douglas Machon, Dist. #14 Supervisor Dennis Polach, Dist. #15 Supervisor Bill Clendenning, 72 Assembly District Representative Scott Krug.

1. **Call to Order.** Chair Curry called the CEED meeting to order at 9:02 a.m.
2. **Declaration of Quorum.** Chair Curry declared a quorum.
3. **Public Comment.** None.
4. **Review Correspondence.**
 - A. Chair Curry shared information on an interesting article he found in the Milwaukee Journal on lawsuits,

 Mark Holbrook stated he will attend the May 21st CEED meeting via teleconference.
5. **Consent Agenda.** The Consent Agenda included the following Items: 1) minutes of the April 3, 2019 and April 16, 2019 CEED meetings, 2) bills from Planning & Zoning, Land & Water Conservation and UW Extension and 3) staff activity reports from Jason Grueneberg, Adam DeKleyn, Justin Conner, Jeff Brewbaker, Stevana Skinner, Kim Keech, Victoria Wilson, Shane Wucherpennig, Tracy Arnold, Adam Groshek, Lori Ruess, Matt Lippert, Jackie Carattini, Janelle Wehr, Laura Huber, Kelly Hammond, Nancy Turyk.
 - A. Minutes of April 3, 2019. Bill Leichtnam had a question in reference to the motion made under item 8a. He asked why this item was not on the agenda for today's meeting. Shane Wucherpennig stated the omission was an oversight on his behalf. A copy of the letter regarding Wood County's efforts addressing water quality issues was emailed to all County Board members and Shane didn't receive any comments on it. Bill also had a question in reference to the motion made under 8f – regarding the creation of a nitrate workgroup in Wood County. Chair Curry stated he is currently looking into this issue, these two questions will be discussed further under Item number 7 and will be put on a future CEED agenda.
Minutes of April 16, 2019. No additions or corrections needed.
 - B. Department Bills. Harvey Petersen had a question regarding the Todd Bores nutrient management cost-share payment. Lori Ruess explained the amount of cost-share for nutrient management increased from \$28/acre to \$40/acre.
 - C. Staff Activity Reports. Bill Leichtnam commented on the Farm Technology Days grant mentioned in Matt Lippert's staff report. He expressed concerns about the distribution of information regarding this grant, as he was not aware of the grant or application deadline. Jason Hausler explained the parameters of the grant and added the application deadline was in March.

Motion by Dave LaFontaine/Harvey Petersen to approve and accept the April 3, 2019 and April 16, 2019 CEED minutes, bills from Planning & Zoning, Land & Water Conservation and UW Extension, and staff activity reports as presented. Motion carried unanimously.

6. **Risk and Injury Report.** No injuries to report.

7. Land & Water Conservation Department.

- A. Approve low bid for \$21,801.58 from Huffcutt Concrete for Leslie Jagodzinski's Manure Tank and Channel. Adam Groshek reported bids were received from Weiser Construction and Huffcutt Concrete for the manure tank and channel project on the Leslie Jagodzinski farm. Low bid in the amount of \$21,801.58 was received from Huffcutt Concrete. The manure tank and channel will not be cost-shared until the manure storage facility is installed.

Motion by Dave LaFontaine/Harvey Petersen to accept the low bid in the amount of \$21,801.58 from Huffcutt Concrete for the purpose of determining the cost share amount for Leslie Jagodzinski's manure tank and channel. Motion carried unanimously.

- B. Approve Governmental Responsibility Resolutions (GRR) for Mill Creek 9-Key TMDL Project. Shane Wucherpennig presented two Governmental Responsibility Resolutions (GRR) for the Mill Creek 9-Key TMDL Project. One resolution authorized Bill Leichtnam to sign and submit the application to the DNR when Shane Wucherpennig was on vacation. The second GRR authorizes the Wood County Conservationist to sign and submit an application, make cost-share payments to landowners, sign and submit reimbursement claims, submit interim and final reports and other documentation, sign and submit an Environmental Hazards Assessment if required and take necessary action to undertake, direct and complete the approved project.

Motion by Dave LaFontaine/Bill Leichtnam to approve signing the Governmental Responsibility Resolutions for the Mill Creek 9-Key TMDL project. Motion carried unanimously.

- C. Staffing Update and Future Staffing Needs. Shane Wucherpennig gave an update on staffing changes in the Land & Water Conservation Department.
- Emily Salvinski is currently on maternity leave.
 - Tracy Arnold, Conservation Program Coordinator, accepted a position in Portage County; her last day with Wood County is Friday, May 3rd.
 - The Conservation Program Coordinator position is posted with an application deadline of May 19th.
 - Future staffing – with implementation of the Mill Creek 9-Key Element Plan and potential \$400,000 grant funding for three year, Land & Water Conservation will be looking at including a full-time grant funded position in the 2020 budget.
- D. Discuss AB 21 and SB 137. Chair Curry stated that Supervisor Adam Fischer brought SB 137 to his attention. The CEED endorsed AB 21 and moved it to County Board. Chair Curry talked to Peter Kastenholz regarding bringing SB 137 to CEED for review, discussion and possible endorsement.

Representative Scott Krug explained SB 137 is now Assembly Bill AB 148. He explained the role of this bill versus AB 21. AB 148 deals with testing and treating well water that has nitrate levels exceeding 10ppm. It awards up to \$2500 to eligible private well owners (no income limitations) for well testing, installation of an appropriate filtration system, replacement of the well or replacement of the water supply. The bill also requires DHS to distribute up to a total of \$500,000 to counties that apply to participate in the testing program to provide reimbursement for the actual cost of administering the testing and reporting requirements. The Wisconsin Towns Association and Wisconsin Counties Association has endorsed the bill. Lengthy discussion followed.

Bill Leichtnam and Mark Holbrook expressed their concerns with AB 148 being direct competition to AB 21.

Representative Krug commented the budget would happen before you see action on these bills.

Bill Clendenning expressed concerns with endorsement coming from the Wisconsin Towns Association.

Motion by Bill Leichtnam/Mark Holbrook to table this agenda item until the CEED has more information. Motion carried unanimously.

E. Intern Start Date of May 20th. Tate Klauck has accepted the LWCD summer internship position. His start date has changed from May 20th to May 31st per his request.

F. Committee Reports

- i. Citizens Groundwater Group Meeting. Bill Leichtnam gave a brief report on the April 15th Citizen's Groundwater meeting.
- Bruce Dimick gave an update on the Water Quality Task Force meetings.
 - Rick Georgeson, Petenwell and Castle Rock Stewards (PACRS), presented on successful engagement with the Ag Community and gave a brief overview of the progress being made by the PACRS.
 - 30% of the wells recently tested came back with high levels of nitrates.
 - The next Citizen's Groundwater meeting is scheduled for 2:00 p.m. on May 20th in Room 206 of the RiverBlock Building. Jason Fuller from Carbon Cycle Consulting will be the speaker.

At this time, the motion Bill Leichtnam questioned under the consent agenda (8a) was discussed. Shane Wucherpfennig emailed a draft of the letter to all County Board members. Dave LaFontaine stated there are numerous corrections needed before the letter is mailed to Town Chairs. Bill Leichtnam would like to see a wider distribution of the letter. Chair Curry mentioned he was not opposed to more people receiving the information. Discussion on wider distribution options followed. Suggestions for distribution included press releases, social media and including in the UW Extension Report. A special meeting will be held at 9:00 a.m., on May 21st in room 317A to review and approve staff letter to Townships in Wood County.

ii Health Committee Report. Chair Curry gave a brief report on the email he received from Nancy Eggleston. Discussion continues between AGC, farmers group, and the DNR to complete a hydrology study. DNR has agreed to fund half the study. The study would only be in the Armenia/Port Edwards corridor. LWCD not opposed, but would like a countywide study versus just the corridor.

8. Private Sewage.

- A. Consider Waiver for a Holding Tank System for a Low Flow Seasonal Dwelling. Stevana Skinner stated the Planning & Zoning Department received a Request for Waiver of Wood County Holding Tank Limitation from James and Stephanie Carlson. The waiver allows installation of holding tank only as a system of last resort. Wood County Ordinance # 702 requires applicants attend the CEED meeting and ask for Committee approval. However, the Carlson permanent residence is in Tucson Arizona, so Mr. Carlson attended the meeting via teleconference.

Mr. Carlson shared that he purchased the property in Wood County last year and plans to convert the existing structure (garage) to a deer-hunting cabin. Plans are to use the cabin two weeks in November for deer hunting and a few weeks in the summer to do maintenance.

Bill Leichtnam asked about soil types. Stevana stated the soil type was addressed in the holding tank approval. Star Environmental completed the soil testing.

Motion by Dave LaFontaine/Ken Curry to approve the Request for Waiver of Wood County Holding Tank Limitation from James & Stephanie Carlson. Motion carried unanimously.

9. Economic Development. – Nothing to report.

10. County Surveyor. – Nothing to report.

11. Planning.

- A. Review/Action on Town of Grand Rapids Zoning Map Amendments. Adam DeKleyn stated the Planning and Zoning Department received a request to approve several zoning map amendments for the Town of Grand Rapids. Grand Rapids adopted and administers their own town zoning ordinance. In counties having a county zoning ordinance, no town zoning ordinance or amendment of a zoning ordinance may be adopted unless approved by County Board.

Adam explained; over the past several years, the Town of Grand Rapids has been updating their zoning maps. Thirteen rezones have occurred between the years of 2015- 2019. A location map of all 13 rezones was included in the CEED packet. Existing zoning on 10 of the 13 rezone sites is Agricultural. Of those 10 sites; 8 will be rezoned to Residential 2 and 2 will be rezoned to General Commercial. Existing zoning on the remaining 3 of the 13 rezone sites is Residential 2. Of those 3 sites; 2 will be rezoned to Agricultural and 1 will be rezoned to General Commercial. There is no county floodplain or shoreland zoning on these parcels and the Town of Grand Rapids held public hearings and approved all referenced zoning map amendments. Based on Adam's review, he finds no conflict and recommends forwarding the resolution approving the Grand Rapids zoning map amendments to County Board with a favorable recommendation.

Motion by Dave LaFontaine/Ken Curry to approve and forward to County Board the resolution approving the zoning map amendments to the Town of Grand Rapids Zoning Map. Motion carried unanimously.

12. UW Extension.

Motion by Ken Curry/Bill Leichtnam to approve per diem payment to Supervisor Dave LaFontaine for attending the UW Extension meeting in Marshfield. Motion carried unanimously.

- A. General Office Update. Jason updated the committee on the Civil Rights Review and the State audit. He should receive a final report on the State audit within a month.

UW Extension is going through a technology update with Microsoft Office. All state staff licenses are being installed/updated at no cost to Wood County.

In preparation of the 2019 Fair season UW Extension is looking at the roles and responsibilities of staff at local Fairs.

The Wood County Extension staff will be participating in team building activities on Thursday, May 2nd.

- B. May 7th – Joint Extension Meeting. The Joint Extension Meeting will be held on Tuesday, May 7th. CEED member are welcome to attend.

- C. Staffing Update. Jodi Friday, FoodWise Educator, resigned April 1st; Jason and Kelly Hammond are moving forward with refilling the position. The Community Youth Development position is currently on hold until the State budget passes.

Jason discussed a proposed change to the Agriculture Agent position. This position currently covers agriculture and cranberry. There is a need for an agriculture specialist in Clark County and following discussion with Matt Lippert, Jason is looking to change the Agriculture Agent position to focus on dairy production and dairy management in Wood and Clark Counties. An external partner has expressed interest in providing funds for a future Cranberry Specialist/Fruit Crop Specialist position. Jason asked the CEED for feedback on the proposed changes to the position. Following discussion, the CEED agreed that Jason should move forward with the proposed changes.

Bill Leichtnam commented that he would like to see Nancy Turyk add a topic to her bullet point items on future staff reports

- D. FoodWise Program Update. Kelly Hammond gave a short update on the FoodWise Program. She will be moving forward on refilling the vacant FoodWise Educator position. She explained the FoodWise staffing transition and hiring process and presented the FoodWise Federal Fiscal Year 2020 Agreement letter for signature. The agreement states that during the period of October 1, 2019 to September 30, 2020 Wood County agrees to support the delivery of the FoodWise grant by contributing physical space and shared direct and indirect costs & resources.

Motion by Dave LaFontaine/Robert Ashbeck to authorize Chairman Curry to sign the FoodWise Agreement. Letter. Motion carried unanimously.

Kelly also explained the Supplemental Nutrition Assistance Program (SNAP) and proposed changes in FY19 budget proposal.

- E. Horticulture Program Update. Janelle Wehr, Horticulture Coordinator, gave a brief update on the Horticulture Program. She mentioned the Master Gardeners are gearing up for an exciting year. They had a booth at the Marshfield and Wisconsin Rapids Children's Festivals and will have programs/presentations at local libraries.

The Horticulture Program is collaborating with the FoodWise Program and starting a very small community garden (two 6X6 beds) at South Wood County Emerging Pantry Shelf (SWEPS). The idea behind the garden is to not only be an educational component at SWEPS, but also allow participants to give back to SWEPS. Planting day is scheduled for June 3rd; CEED is welcome to attend.

13. Schedule Next Meeting.

- a. Special CEED meeting – May 21, 2019 at 9:00 a.m. in Room 317A
- b. Special CEED meeting (Economic Development) - May 21, 2019 at 1:00 p.m.
- c. The next regular CEED meeting is scheduled for Wednesday, June 5, 2019 at 9:00 a.m. in Room 115 of the Wood County Courthouse
- d. The July regular CEED meeting will be held on Wednesday, July 3, 2019 at 9:00 a.m.

14. Agenda items for special CEED meeting at 9:00 a.m. on May 21, 2019

- A. Review and approve letter to Town Chairs regarding Wood County's efforts addressing water quality issues.

Agenda items for next regular meeting.

- A. Further Discussion of AB 21 and AB 148
- B. Discuss creation of a nitrate workgroup in Wood County
- C. SolSmart update/presentation – Jason Grueneberg and Nancy Turyk

15. Adjourn.

Motion by Robert Ashbeck/ Dave LaFontaine to adjourn at 11:44 a.m. Motion carried unanimously.

Respectfully submitted,



Kenneth Curry, Acting Secretary
Minutes by Lori Ruess, Land & Water Conservation Department
Review for submittal to County Board by Kenneth Curry (approved on 5-14-2019 at 1:57 p.m.)