

DRAFT

Subject to
Approval

MINUTES

McMillan Memorial Library
Board of Trustees
February 15, 2017

Vice-President Galvan called the regular monthly meeting of the McMillan Memorial Library Board of Trustees to order at 4:00 p.m.

ROLL CALL ATTENDANCE:

Present: Andrea Galvan, David Farmbrough, Kevin Finbraaten, Colleen Dickmann, Susan Bovee, William Clendenning, William Jacobs, and Scott Kellogg.

Absent: Anne Zacher

Administration: Andrew Barnett, Vicki Steiner, and Brian Kopetsky

Others in attendance: North Winds Renewable Energy: Kurt Reinholt, Tony Hartmann, and Doug Stingle.

CORRESPONDENCE: There were no items of correspondence to bring before the Board.

MINUTES: A motion to approve the Minutes of the January 18, 2017 Library Board meeting was made by Ms. Bovee, second by Mr. Finbraaten. Motion carried.

TREASURER'S REPORT: Mr. Barnett presented the financial reports for February 2017. A motion to approve the financial reports and payment of the Operating and Endowment Fund bills was made by Mr. Clendenning, second by Dr. Dickmann. Motion carried.

Dr. Dickmann moved to amend the agenda to move Item X: A and B ahead of the presentation by North Wind Renewal Energy. Mr. Barnett presented the 2016 State of Wisconsin Department of Public Instruction Annual Report and Statement of Library System Effectiveness. A motion to approve the Annual Report and Statement was made by Dr. Dickmann, second by Ms. Bovee. Motion carried.

Mr. Barnett presented information on his meeting with Mayor Vruwink and the joint meeting of the Finance and Building and Grounds Committee regarding a presentation by North Winds Renewable Energy.

COMMITTEE REPORTS: The Finance and Building and Grounds Committee met on February 1, 2017 for a presentation by North Wind Renewable Energy. They recommended that North Wind Renewal Energy present to the Board.

Mr. Barnett introduced Kurt Reinholt of North Winds Renewable Energy who gave a presentation on a possible solar energy project for the Library. Discussion followed. A motion to proceed with additional fact finding on a possible solar project for the Library was made by Mr. Kellogg, second by Mr. Clendenning. Motion carried.

The Finance and Building and Grounds committees will meet to discuss facts and bring a recommendation to the Board for action.

DIRECTOR'S REPORT:

Library Use and Events – The concert series resumes with Ken & Brad Kolodner on February 23 and Dervish on March 2. For ARTiGras we will be hosting a children's play on 3/11, showing three movies on 3/13, presenting Amadeus on 3/16 and showing a Jane Austen film on Saturday 3/18. The film series continues to have a Film Festival selection monthly. February featured the Chinese film *Coming Home* and March has the Oscar nominated documentary *The Look of Silence*. As mentioned last month, the Library has been named a Friend of Education by WRPS and will receive the award on February 23rd.

Buildings and Grounds – The new display sign has been installed and we are learning the software. New HVAC controls will be installed starting next Tuesday. An energy audit will take place after we have sufficient data on the new system from the new controls. Retrofit LEDs have been installed in the Commons and Adult Reading Room. We will be monitoring how that affects our electric bill.

Budget – We are waiting for 2016 end of year numbers from the City. The carry-over amount is the only real variable.

Miscellaneous – We will soon start the oral history portion of the rural schools project, which is also part of the LSTA media studio grant. If you know of potential participants, have them contact Jenny Bahnman. We have started loading Consolidated News onto Recollection Wisconsin / DPLA. We also have a project underway to digitize old school yearbooks, with 1914-1919 as the trial. There will be a film showing on April 8th as part of the Prairie Chicken Festival.

OLD BUSINESS: There were no items of Old Business to bring before the Board.

A motion to adjourn was made by Mr. Clendenning, second by Mr. Finbraaten. Motion carried and the meeting adjourned at 5:30 p.m.

The next regular monthly meeting of the McMillan Memorial Library Board of Trustees will be held in the McCourt Conference Room on March 15, 2017 at 4:00 p.m.

Respectfully submitted,
Vicki Steiner, Secretary