

CONSERVATION, EDUCATION AND ECONOMIC DEVELOPMENT COMMITTEE AGENDA

DATE: Wednesday, December 7, 2022
TIME: 9:00 a.m.
LOCATION: Wood County Courthouse – Room 114

1. Call meeting to order
2. Declaration of Quorum
3. Public Comments (*brief comments/statement regarding committee business*)
4. Review Correspondence.
5. Consent Agenda.
 - a. Approve minutes of previous meeting
 - b. Approve bills
 - c. Receive staff activity reports
6. Review items, if any, pulled from Consent Agenda.
7. Risk and Injury Report
8. Land & Water Conservation Department
 - a. ARPA Funding Updates
 - b. Committee Reports.
 - i. Citizens Groundwater Group meeting.
 - ii. Health Committee report.
 - iii. Central Sands Groundwater County Collaborative (CSGWCC) committee report.
 - iv. Golden Sands RC&D report.
9. Private Sewage
10. Land Records
 - a. ARPA Funding Updates
 - b. Department Funding Request
11. County Surveyor
12. Planning
 - a. Approve amendments to the Town of Marshfield Zoning Map and Zoning Ordinance.
13. Economic Development
 - a. North Central Wisconsin Regional Plan Commission update.
14. Extension
 - a. General Office Update
 - b. 2023 Extension Contract
15. Requests for per diem for meeting attendants
16. Schedule next regular committee meeting
17. Agenda items for next meeting
18. Schedule any additional meetings if necessary
19. Adjourn

Join by phone

+1-408-418-9388 United States Toll
Meeting number (access code): 2491 028 8781

Join by WebEx App or Web

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=me202bed5823c60a91625d759d5eebed2>

Meeting number (access code): 2491 028 8781
Meeting password: 120722

MINUTES
 CONSERVATION, EDUCATION & ECONOMIC DEVELOPMENT COMMITTEE
 WEDNESDAY, NOVEMBER 2, 2022
 WOOD COUNTY COURTHOUSE, ROOM #114, WISCONSIN RAPIDS WI

Members Present: Bill Leichtnam, Tom Buttke, Jake Hahn, Dave LaFontaine, Laura Valenstein,
Members Excused: Carmen Good

Staff Present:

Planning & Zoning Staff: Jason Grueneberg, Paul Bernard, Jeff Brewbaker (WebEx), Scott Larson (WebEx)

Land & Water Conservation Staff: Shane Wucherpfennig, Lori Ruess.

Extension Staff: Jason Hausler, Anna James

Others Present: Dist. # 14 Supervisor Dennis Polach, Dist. #15 Supervisor Bill Clendenning, Dist. #16 Supervisor Lance Pliml (WebEx), Ben Jeffery, Environmental Health Supervisor, (WebEx), Ed Newton, Finance Director, (WebEx), Christine Hollar, Town of Milladore, Ken Bargender, City of Marshfield EDB, Meredith Kleker, Wisconsin Rapids Area Convention & Visitors Bureau, Karen Olson, MACCI – C2 Makerspace, Mark Bowie – C2 Makerspace, Ray Bossert, Town of Port Edwards.

1. **Call to Order.** Chair Leichtnam called the CEED meeting to order at 9:00 a.m.
2. **Declaration of Quorum.** Chair Leichtnam declared a quorum.
3. **Public Comment.** None.
4. **Review Correspondence.** None.
5. **Consent Agenda.** The Consent Agenda included the following Items: 1) minutes of the October 5, 2022 CEED meeting 2) bills from Extension, Land & Water Conservation and Planning & Zoning and 3) staff activity reports from Laura Huber, Jasmine Carbajal, Matt Lippert, Kayla Rombalski, Hannah Wendels, Janell Wehr, Jacki Carattini, Shane Wucherpfennig, Kyle Andreae, Caleb Armstrong, Emily Salvinski, Lori Ruess, Rodney Mayer, Jason Grueneberg, Adam DeKleyn, Paul Bernard, Jeff Brewbaker, Scott Custer, Victoria Wilson and Karoline Whitman.
 - a. Minutes of October 5, 2022. No additions or corrections needed.
 - b. Department Bills. No additions or corrections needed.
 - c. Staff Activity Reports. No additions or corrections needed.

Motion by Dave LaFontaine to approve and accept the October 5, 2022 CEED minutes as presented. Second by Jake Hahn. Motion carried unanimously.

Motion by Dave LaFontaine to approve bills from Extension, Land & Water Conservation and Planning & Zoning and staff activity reports as presented. Second by Jake Hahn. Motion carried unanimously.

6. **Review items, if any, pulled from Consent Agenda.** None.
7. **Risk and Injury Report.** None.
8. **Update on ARPA Funding.** Chair Leichtnam mentioned he put information on the Child Care ARPA funding proposal on the table for each CEED member to review.

At this time with consensus from the Committee, items 13b, 13c, 13d, and 13e were moved up on the agenda. See 13b, 13c, 13d, and 13e.

9. Land & Water Conservation Department.

- a. Approve Wood County 2022 crop prices for the Wildlife Damage Abatement & Claims Program.
The 2022 Wood County Crop prices for the Wildlife Damage Abatement & Claims Program were included in the packet. Prices were arrived by averaging prices from several sources. Prices are as follows: Corn - \$6.18/bushel, Soybeans – 13.96/bushel, Alfalfa - \$170.34/ton.

Motion by Jake Hahn to accept and approve the Wood County 2022 crop prices for the Wildlife Damage Abatement and Claims Program. Second by Dave LaFontaine. Motion carried unanimously.

- b. Approve low bid for Adam Borchert's waste storage facility project.
Shane Wucherpennig explained this is a re-bid of Borchert's project. Previous bids received came back very high (two bids each over \$200,000). He denied the previous bids and requested the project be re-bid. Two new bids were Earth Inc., – Dan DeBoer - \$170,850.40 and Mid WI Concrete & Exc. – Casey Krause - \$171,450.00.

Motion by Tom Buttke to accept and approve the low bid for \$170,850.40 from Earth Inc., for the purpose of basing cost-share dollars for the Adam Borchert's project. Second by Laura Valenstein. Motion carried unanimously.

- c. Approve low bid for Jon & Raeann Gust's streambank & shoreland protection project.
Shane opened the only bid received prior to the CEED meeting. Bid was from Jeff Ertl Trucking and Excavating in the amount of \$4,730.00.

Motion by Jake Hahn to accept and approve the low bid for \$4,730.00 from Jeff Ertl Trucking & Excavating for the purpose of basing cost-share dollars for Jon & Raeann Gust's streambank & shoreland protection project. Second by Laura Valenstein. Motion carried unanimously.

- d. Approve low bid for Todd Karl's waterway system project.
Shane Wucherpennig explained this project was also a re-bid. The CEED approved the original bid of \$60,000 from Jeff Ertl Trucking and Excavating. The landowner requested a re-bid, as he couldn't do the project at the \$60,133.25 cost. Ertl was contacted for the re-bid and stated he wanted to leave his bid at \$60,000 for the re-bid process. New bid were as follows: Earth Inc. - \$56,852.90, Jeff Ertl Trucking & Excavating - \$60,133.25.

Motion by Jake Hahn to accept and approve the low bid for \$56,852.90 from Earth Inc., for the purpose of basing cost-share dollars for Todd Karl's waterway system project. Second by Laura Valenstein. Discussion followed.

Tom Buttke moved to amend the motion on the floor to have the County Conservationist reach out to Corporation Counsel for advice on the re-bid procedure. Following Corporation Counsel's approval of the re-bid procedure, accept and approve the low bid in the amount of \$56,852.90 from Earth Inc., for the propose of basing cost-share dollars for Todd Karl's waterway system project. Second by Laura Valenstein. Motion carried unanimously.

Motion carried unanimously on the amended motion.

- e. Update on ARPA fund proposal.
Shane Wucherpennig reviewed the Land & Water Conservation Department ARPA funding proposal. This was discussed at previous CEED meetings. He reached out to Ed Newton, Lance Pliml and Laura Valenstein on the process to forward the proposal to the ARPA Ad Hoc Committee. Laura explained; priorities need to be ranked by the CEED and the proposal in ranking order needs to be included in the County Board Packet as part of the ARPA Ad Hoc Committee. Chair Leichtnam asked each Committee member for his or her ranking based on the proposal presented. Ranking order by Laura Valenstein, Dave LaFontaine, Jake Hahn and Tom Buttke:

1. Drone
2. Water Quality Improvement Practices
3. Field Test Plots/Training/Field Days
4. Reverse Osmosis Systems

Chair Leichtnam's ranking order:

1. Water Quality Improvement Practices
2. Reverse Osmosis Systems
3. Field Test Plots/Training/Fields Days
4. Drone

Motion by Laura Valenstein to include the Land & Water Conservation Department prioritized ARPA proposal in the November County Board Packet. Second by Tom Buttke. Motion carried unanimously.

f. Committee Reports

i. Citizens Groundwater Group meeting.

Bill Leichtnam gave an overview of the October 17, 2022 CGG meeting. Future meetings will move to the River Block Auditorium. Next meeting is scheduled for November 21, 2022.

ii. Health Committee report.

Ben Jeffrey gave an overview of the October 26, 2022 AGC MOU meeting. This was supposed to be the last meeting, but another meeting is scheduled for January 10, 2023.

Bill Leichtnam read a statement he gave at the October 26, 2022 meeting, which is recorded in the October 26, 2022 meeting minutes.

AGC is not interested in future MOU.

iii. Central Sands Groundwater County Collaborative (CSGWCC) Committee report.

Bill Leichtnam gave an overview of the October 24, 2022 CSGWCC meeting. The next CSGWCC meeting is Monday, November 28, 2022.

iv. Golden Sands RC&D report.

The next Golden Sands RC&D Council meeting is Thursday, November 17, 2022 at the River Block Auditorium.

10. Private Sewage. In packet.

11. Land Records.

a. ARPA Funding Requests

- i. LiDAR – Paul Bernard shared the ARPA funding request for LiDAR can be found on pages 29-40 of the CEED packet. He reviewed the funding breakdown and deliverables for Phase I and Phase II. The ARPA funding request is for Phase III to acquire more layers that will help view, visualize and analyze hydrography data. This phase as presented would cost \$222,800.00. However, Paul received a lower quote, from what is noted on page 32 of the packet, for the Impervious Surfaces and he will be reaching out for additional quotes. Discussion followed.

With consensus from the Committee, this item will be moved to the December 7, 2022 meeting to allow Paul Bernard time to prioritize his request and get additional quotes.

- ii. Facility Mapping. Paul Bernard shared information on facility mapping. He is working with Dispatch on data for mapping of all public and private schools for emergency response. Applying for grants to map all county facilities (Courthouse,

River Block, Edgewater Haven, Norwood Health Center). He will have more information on this ARPA request at the December 7, 2022 meeting.

12. **County Surveyor.** In packet.

13. **Planning.** In packet.

14. **Economic Development.**

a. North Central Wisconsin Regional Plan Commission update.

Jason Grueneberg reported briefly on the October 26, 2022 NCWRPC meeting. All three Wood County representatives were in attendance. Gerald Nelson, past County Board Supervisor, retired from the Commission at the age of 90 and was recognized for serving on the NCWRPC.

b. Update from Town of Milladore and consider release of 2022 Economic Development Grant Funds.

Christine Hollar, Milladore Town Clerk, reported the road repair work on Trestik Drive from Blenker Road to Mayflower Road and Blenker Road from Highway 10 to Trestik Drive in the Town of Milladore was completed the last week of September.

Motion by Dave LaFontaine to release \$7,014.45 in 2022 Economic Development Grant Funds to the Town of Milladore. Second by Laura Valenstein. Motion carried unanimously.

c. Update from Wisconsin Rapids Area Convention & Visitors Bureau and consider release of 2022 Economic Development Grant Funds.

Meredith Kleker, Wisconsin Rapids Area CVB, reported briefly on the Central Wisconsin Tourism booth at the Wisconsin State Fair. Attendance at the Fair was over one million. It is estimated over 16,500 people took information from the booth. The booth promoted the central place initiative in the Wood County REDI plan, the county's outdoor recreation opportunities and provided Wood County Parks and Forestry maps for trails and water access. New at the booth this year, was "spin to win" and "scan to win".

Motion by Laura Valenstein to release the \$3,000 in 2022 Economic Development Grant Funds to the Wisconsin Rapids Area Convention and Visitors Bureau. Second by Tom Buttke Motion carried unanimously.

d. Update from Village of Port Edwards and consider delaying the release of 2022 Economic Development Grant Funds due to lack of contractors and seeking DOMTAR final approval.

Ray Bossert, Village of Port Edwards Administrator, gave a brief update on the progress of the kayak platform/launch sites on the west side of Nepco Lake and the west side of the Wisconsin River. Due to lack of contractors and the delay of DOMTAR final approval, the project will not be completed until spring of 2023. Village crews are currently working on clearing trees. He asked the CEED Committee if they could consider one of the following options:

- 1, Release part of the funds for the work that is complete.
2. Release all funds now.
- 3, Release all funds in the spring.

Motion by Dave LaFontaine to release \$5,000 of the 2022 Economic Development Grant Funds to the Village of Port Edwards and carryover the remaining \$10,000 into 2023. Second by Laura Valenstein.

Discussion followed. Jake Hahn stated he agrees with the \$5,000 but disagrees with carrying over the \$10,000.

Jason Grueneberg mentioned there is a multi-step process that requires a resolution approved by County Board to carryover the funds. Ed Newton stated any of the options would work; a resolution is needed to move funds to 2023.

Jake Hahn moved to amend the motion on the floor to award the \$5,000 for work completed this year and deny the carryover of the remaining \$10,000. Second by Tom Buttke. Voting Aye: Jake Hahn and Tom Buttke. Voting Nay: Bill Leichtnam, Laura Valenstein, and Dave LaFontaine. Motion failed.

Dave LaFontaine moved to amend the motion on the floor to release \$5,000 of the 2022 Economic Development Grant Funds to the Village of Port Edwards and by resolution, carryover the remaining \$10,000 into 2023. Voting Aye: Dave LaFontaine, Bill Leichtnam, Laura Valenstein, and Tom Buttke. Voting Nay: Jake Hahn. Motion carried.

e. Consider release of REDI implementation funds.

Karen Olson and Mark Bowie reported on recent progress at C2 Makerspace and requested REDI funds for their current needs of computers, hardware/storage/materials, robotics and transportation. Discussion followed.

Jason Grueneberg shared there is \$70,000 to \$75,000 REDI implementation funds available this year. Whatever is not spent in 2022 will be carried over to the 2023 budget of \$50,000.

Ribbon cutting and open house at C2 Makerspace is scheduled for Thursday, December 1, 2022.

Motion by Laura Valenstein to release \$32,000 in REDI implementation funds to C2 Makerspace to cover computers & Hardware. Second by Dave LaFontaine. Motion carried unanimously.

15. Extension.

a. General Office Update.

Jason Hausler shared information on the status of the Area Extension Director Position. Received close to 20 applications. Preliminary interviews will be held next week; anticipate having someone on staff by mid to late December.

One administrative support staff person is out on extended leave. She will be returning January 2023.

b. Anna James Introduction.

Anna James, Natural Resource Educator, introduced herself. She transferred from Adams County Land & Water Conservation and has worked with Rachael Whitehair in the past, so she is familiar with the CSGWC and other projects.

c. 2023 Extension Budget.

Jason explained "Budget" was a typo in this agenda item. It should have been 2023 Extension "Contract". The contract is in the CEED packet, deadline for approval is December 12, 2022. Brief discussion followed.

Since action is needed to approve the contract, this item will be put on the December CEED agenda as 2023 Extension Contract.

16. Requests for per diem for meeting attendants.

Dave LaFontaine requested per diem for attending the October 19, 2022 drone demonstration at Marshfield Legion Hall.

Motion by Jake Hahn to approve Dave LaFontaine's per diem request for attending the October 19, 2022 drone demonstration. Second by Tom Buttke. Motion carried unanimously.

17. Schedule next regular committee meeting.

Wednesday, December 7, 2022 at 9:00 a.m., in Room 114

- a. Department Head Evaluations. Shane Wucherpennig handed out his 2023 goals. Jason Grueneberg will send his to the committee before the November 9, meeting.

18. Agenda items for next meeting.

Land Records

- a. ARPA Funding requests.
- b. More on Facility Mapping.

Extension

- a. 2023 Extension Contract.

19. Schedule any additional meetings if necessary. Special CEED Meeting - Wednesday, November 9, 2022 at 9:00 a.m., in Room 114.

20. Adjourn.

Chair Bill Leichtnam declared the CEED meeting adjourned at 11:10 a.m.

Minutes by Lori Ruess, Land & Water Conservation Department and in draft form until approved at next CEED meeting.

MINUTES
 CONSERVATION, EDUCATION & ECONOMIC DEVELOPMENT COMMITTEE
 WEDNESDAY, NOVEMBER 9, 2022
 WOOD COUNTY COURTHOUSE, ROOM 114

Members Present: Bill Leichtnam, Tom Buttke, Jake Hahn, Dave LaFontaine, Laura Valenstein

Excused: Carmen Good

Others Present: Bill Clendenning

Staff Present:

Planning & Zoning Staff: Jason Grueneberg

Land & Water Conservation Staff: Shane Wucherpennig

1. **Call to Order.** Chairperson Leichtnam called the CEED meeting to order at 9:00 AM.
2. **Declaration of Quorum.** Chair Leichtnam declared a quorum.
3. **Public Comment.** There was no public comment.
4. **Review Correspondence.** None
5. **CLOSED SESSION**
 At 9:02 a.m motion by Buttke, second by LaFontaine, pursuant to Wis Stat 19.85(1)© to go into closed session for the purpose of discussing the Land & Water Conservation Department Head's performance and Planning and Zoning Department Head's performance. Roll call taken: Leichtnam – Aye, Buttke – Aye; Hahn – Aye; LaFontaine – Aye; Valenstein – Aye. Motion carried.
6. **RETURN SESSION**
 Motion by LaFontaine, second by Valenstein to return to open session.
7. **Adjourn.** Leichtnam declared the meeting adjourned at 10:30 AM.

Minutes taken by Supervisor Hahn and transcribed by Trent Miner, County Clerk. In draft form until approved at next meeting.

Committee Report

County of Wood

Report of claims for: Extension

For the period of: November

For the range of vouchers: 30220138 - 30220152

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
30220138	AMAZON CAPITAL SERVICES	OFFICE CALENDARS	11/02/2022	\$72.93	P
30220139	BURT TROPHY & AWARDS INC	4-H AWARDS	11/02/2022	\$183.70	P
30220140	HAZARD SKATE AND SPORTS	APPAREL PRINTING	11/09/2022	\$93.38	P
30220141	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	11/16/2022	\$69.27	P
30220142	UW MADISON EXTENSION	NATL CONG ATTENDEES PAYMENT	11/16/2022	\$2,400.00	P
30220143	US BANK	NOVEMBER STATEMENT	11/22/2022	\$1,544.48	P
30220144	STAPLES ADVANTAGE	OFFICE SUPPLIES	11/23/2022	\$49.04	P
30220145	STAPLES ADVANTAGE	OFFICE SUPPLIES	11/23/2022	\$45.66	P
30220146	ST CROIX COUNTY 4-H LEADERS ASSOC	ADVANCED SPACE ACADEMY FEE	11/23/2022	\$2,000.00	P
30220147	I HEART ART STUDIOS LLC	4-H ART LAB	11/23/2022	\$150.00	P
30220148	NATIONAL 4-H COUNCIL / SHOP 4-H	4-H ANNUAL AWARDS	11/23/2022	\$473.01	P
30220149	CARBAJAL JASMINE	CARBAJAL NOVEMBER EXPENSES	11/30/2022	\$610.56	P
30220150	CARATTINI JACKIE	CARATTINI NOVEMBER EXPENSES	11/30/2022	\$286.25	P
30220151	LIPPERT MATTHEW	LIPPERT NOVEMBER EXPENSES	11/30/2022	\$110.63	P
30220152	ROMBALSKI KAYLA-ROSE	ROMBALSKI NOVEMBER EXPENSES	11/30/2022	\$24.31	P
Grand Total:				\$8,113.22	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Report

County of Wood

Report of claims for: LAND & WATER CONSERVATION DEPT

For the period of: NOVEMBER 2022

For the range of vouchers: 18220082 - 18220102

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
18220082	HOFFMAN JACQUELINE MARY	SWRM - CS RESIDUE MGT & C CROP	10/27/2022	\$1,129.60	P
18220083	PEPLINSKI GLEN A	MC - CS COVER CROPS & RESIDUE	11/09/2022	\$10,890.60	P
18220084	PEPLINSKI GLEN A	MC - COST SHARE RESIDUE MGT	11/09/2022	\$567.95	P
18220085	PEPLINSKI GLEN A	MC - CS COVER CROPS	11/09/2022	\$1,217.50	P
18220086	ROTH GOLDEN ACRES LLC	MC - CS - RESIDUE MGT	11/09/2022	\$4,613.90	P
18220087	ROTH GOLDEN ACRES LLC	MC - CS RESIDUE MGT	11/09/2022	\$677.10	P
18220088	ROTH GOLDEN ACRES LLC	MC - CS - RESIDUE MGT	11/09/2022	\$643.80	P
18220089	ROTH GOLDEN ACRES LLC	MC - CS RESIDUE MGT	11/09/2022	\$832.50	P
18220090	ROTH GOLDEN ACRES LLC	MC - CS RESIDUE MGT	11/09/2022	\$1,289.45	P
18220091	ROTH GOLDEN ACRES LLC	MC - CS COVER CROPS	11/09/2022	\$6,365.00	P
18220092	ROTH GOLDEN ACRES LLC	MC - CS COVER CROPS	11/09/2022	\$1,295.00	P
18220093	ROTH GOLDEN ACRES LLC	MC - CS COVER CROPS	11/09/2022	\$1,742.50	P
18220094	ROTH GOLDEN ACRES LLC	MC - CS RESIDUE MGT	11/09/2022	\$915.00	P
18220095	WOOD COUNTY REGISTER OF DEEDS	WD - OFFICE SUPPLIES	10/21/2022	\$60.00	P
18220096	STAPLES ADVANTAGE	LWC - OFFICE SUPPLIES	11/15/2022	\$22.24	P
18220097	STAPLES ADVANTAGE	WLD/LWC - OFFICE SUPPLIES	11/11/2022	\$45.68	P
18220098	GILBERTSON GEORGE & JILL	SWRM - CS CCOVER CROPS	11/17/2022	\$1,385.00	P
18220099	GILBERTSON GEORGE & JILL	SWRM - CS COVER CROPS	11/17/2022	\$180.00	P
18220100	AEGIS CORPORATION	WD - NOTARY BOND - ROD MAYER	11/16/2022	\$30.00	P
18220101	US BANK	LWCD - 4 TRUCK TIRES	11/17/2022	\$1,032.72	P
18220102	STRAIGHT LINE FENCE	WLD - CS WI RIVER CRANBERRY	10/10/2022	\$74,925.00	P
Grand Total:				\$109,860.54	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Report

County of Wood

Report of claims for: Planning & Zoning

For the period of: November 2022

For the range of vouchers: 38220019 - 38220021 22220081 - 22220094

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
22220081	OPPORTUNITY DEVELOPMENT CENTER	PS-Program Fee Notices	10/31/2022	\$780.06	P
22220082	ALBRIGHT KEITH P	PS-WI Fund Grant	11/16/2022	\$7,000.00	P
22220083	BLIVEN KAREN K	PS-WI Fund Grant	11/16/2022	\$5,264.00	P
22220084	BRANDL THOMAS R	PS-WI Fund Grant	11/16/2022	\$7,000.00	P
22220085	ESTATE OF STEVEN M HAVEL	PS-WI Fund Grant	11/16/2022	\$7,000.00	P
22220086	JEPSON STEVEN N	PS-WI Fund Grant	11/16/2022	\$7,000.00	P
22220087	KOHL BEATRICE F	PS-WI Fund Grant	11/16/2022	\$3,930.00	P
22220088	LARSEN DAWN	PS-WI Fund Grant	11/16/2022	\$7,000.00	P
22220089	LODL BARBARA J	PS-WI Fund Grant	11/16/2022	\$7,000.00	P
22220090	MARTEN MARGARET	PS-WI Fund Grant	11/16/2022	\$2,670.00	P
22220091	MIKOLAJCZYK MITCHELL	PS-WI Fund Grant	11/16/2022	\$7,000.00	P
22220092	WERNBERG DALE	PS-WI Fund Grant	11/16/2022	\$7,000.00	P
22220093	RUCHTI BILL H	PS-WI Fund Grant	11/16/2022	\$4,030.00	P
22220094	US BANK	PS/LR Credit Card Charges	11/18/2022	\$112.51	P
38220019	WISCONSIN RAPIDS AREA CVB	ED-Grant Payment	11/02/2022	\$3,000.00	P
38220020	TOWN OF MILLADORE	ED Grant Payment Road Maint	11/03/2022	\$7,014.35	P
38220021	VILLAGE OF PORT EDWARDS TREAS	ED-2022 Grant	11/23/2022	\$5,000.00	
Grand Total:				\$87,800.92	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

4-H POSITIVE YOUTH DEVELOPMENT

Laura Huber, 4-H Program Educator

Jasmine Carbajal, 4-H Associate Educator (Marathon & Wood Counties)

- An interactive educational session in partnership with H2N (Hmong Hispanic Communication Network) for 4-H youth in 7th grade and older, 4-H educators, and 4-H volunteers at 4-H Fall Forum 2022 that taught them how to make tamales and learned tips about working with Latinx communities. One of the goals of 4-H Fall Forum is to promote strategies for youth and adults to reach underserved and underrepresented groups.
- An educational session on Day of the Dead was presented to youth in kindergarten and older at the local library in Wisconsin Rapids to expose participants to the history of day of the dead, key components to the Mexican holiday, and painted sugar skulls.
- An educational booth at the H2N (Hmong Hispanic Communication Network) vaccine clinic event where community youth members participated in making puppets and learned about future local programming. The goal was to increase the community's knowledge of 4-H and other Extension programs.
- A multi-county digital scavenger hunt (the 2022 National 4-H Goosechase) for 4-H members, families, volunteers, and leaders where participants worked as a team to complete missions related to 4-H. The goal was to engage Marathon and Wood Counties participants in fun, educational, and technology-based 4-H programming.
- An educational session where youth 3rd grade and up learned about the importance of reading a recipe, basic knife skills when cutting vegetables, and using naan bread to make a chicken flatbread. The goal of this session is for youth to build confidence when cooking in the kitchen and to try new foods.
- A 4-H Teen Leader's Bowling Party to kick-off the revival of the program itself and increase membership. Participants in this program increase their leadership, communication, and service skills.
- An educational one-time interactive presentation was offered in Wood County to English Language Learners at a local high school to promote new Juntos sessions locally and recruit participants. The goal of Juntos is to help Latinx high school students graduate and learn about post-graduation options.

AGRICULTURE

Matt Lippert, Agriculture Educator

- Planning for a dairy/ livestock production meeting for women farmers. The goal of this effort is to educate women farmers on various production methods, so that they can keep their farms profitable or implement new enterprises to keep their farm profitable.
- A statewide webinar series (Badger Dairy Insight) for dairy farmers, employees, industry representatives promoting the latest research based information.
- Development of a survey of high producing dairy producers to share results with dairy producers interested in increasing productivity.

- Planning for bi-annual Midwest Manure Summit for farmers, managers, agronomists, engineers, nutrient management consultants, manure haulers, consultants, and other agri-business professionals. The goal of this effort is to teach individuals the latest, unbiased, university-based research on manure handling technologies, so that they can improve environmental sustainability and increase farm business viability.
- Live radio interviews on local radio stations where the listeners learned about current agriculture programs and issues. The purpose of this effort is to increase understanding of food production systems.

COMMUNITY DEVELOPMENT

Kayla Rombalski, Community Development Educator

- Sustainment of a collaborative task force [Wood County Child Care Task Force] made up of 13 organizations who are committed to improving access to child care in Wood County. This effort will benefit Wood County families by increasing access and affordability of Child Care providers in Wood County.

FOODWISE

Hannah Wendels, FoodWise Nutrition Educator

Mallory McGivern, FoodWise Administrator

Kelly Hammond, Healthy Communities Coordinator

- A recruitment event (Trunk or Treat) for families where FoodWise Educator, Hannah, and FoodWise Administrator, Mallory, passed out a healthy Halloween snack, children's books, and flyers for upcoming nutrition education lessons to strengthen our relationship with the community and partners of FoodWise/Extension.
- A 5-week series for fifth grade students at Howe Elementary School, where they learn about making healthy food and beverage choices, and about being physically active in order to help them to be healthier in school and at home.
- A monthly meeting of a coalition of local agencies where they learned/discussed how we can establish meaningful and authentic relationships with the community's varied cultural groups, commit resources (human, financial, organizational) to support and encourage community engagements, and work toward and support each other's programs to fulfill our purpose of the coalition. The purpose of this effort is to collaborate with the Wood County Area community to better support, honor and celebrate its unique cultural assets.
- A ten-week series of strength training sessions (StrongBodies) in Wood County, for where older adults learn best practices and learn nutrition and health education as well as mindfulness practices. Participants engage in regular strength training exercises to improve strength, balance, and flexibility so they can stay healthy and socially connected.
- A monthly meeting of a coalition (Wood County Hunger Coalition) of local agencies where they learned/discussed community and program specific updates, how many community members inquired about food insecurity each month, and how to support each other's programs to fulfill our purpose of the





coalition. The purpose of this effort is to reduce hunger by increasing access to food for community members.

- A 5-week series for fifth grade students at Mead Elementary School, where they learn about making healthy food and beverage choices, and about being physically active in order to help them to be healthier in school and at home.
- A partnership with the ADRC, United Way of South Wood and Adams County, and the Wood County Hunger Coalition that provides "Stockboxes for Seniors", a monthly food box service where low-income seniors can receive at least 10 pounds of pantry staples and nutritious foods. The goal of this partnership is to promote the boxes with community partners with the overall goal to improve food security.
- A Healthy Living series for teens (grades 9-12) at the alternative high school (River Cities), where students learn basic life skills such as food preparation and cooking skills, budgeting and finance skills, and mindfulness activities to better prepare them for their future and living on their own.
- A quarterly nutrition education series utilizing the MyPlate for MyFamily curriculum for adults with teenage children as part of the Children's Wisconsin Parents and Teens connecting series where they learn about incorporating healthy eating habits into the family routine, including family meals and eating more fruits and vegetables. The goal of this effort is to encourage healthy eating behaviors at home.
- Interactive research at 7 Central Wisconsin Farmers Markets. Results from this study will help farmers markets to improve access to low-income communities through expanded EBT/FoodShare access.

HORTICULTURE

Janell Wehr, Horticulture Educator

- An educational science event (Science By The River) for Wood County families, in collaboration with local partners where attendees engaged in science demonstrations and presentations in order to spark curiosity and an interest in science and STEM fields.
- A presentation for the general public where participants learned best practices in planning sensory gardens for specific audiences, including an emphasis on co creation and universal design. The goal of this effort was to empower individuals with resources and best practices in garden outreach.
- A presentation for Dodge County Master Gardeners, where participants learned the importance of genetic diversity, the definitions of the terms heirloom, open pollinated, hybrid and GMO through the seed stories of these crops. This effort is designed to increase awareness and knowledge of resources to address environmental contamination and pollution.
- A class for members of the Mosinee community, where participants learned the requirements when planting bulbs for forcing, including the chilling process. The goal of this effort was to increase participants' well-being through successful gardening.
- An interview for WFHR where listeners learned best practices for preparing landscape plants for winter. This effort is designed to increase awareness and knowledge of resources to address environmental contamination and pollution due to overuse of horticulture chemicals in urban and suburban environments.
- An in person horticulture course where Wood County Master Gardener Trainees learn the fundamental principles of integrated pest management based gardening. The goal is to increase awareness and

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knowledge of resources to address environmental contamination and pollution due to overuse of horticulture chemicals in urban and suburban environments.

- A social media outreach campaign for consumer gardeners in Wisconsin, where Facebook and Instagram users engaged with Extension resources, including the UW-Madison Extension Horticulture Topic Hub publications and YouTube videos. This effort is designed to increase awareness and knowledge of resources to address environmental contamination and pollution (due to overuse of horticulture chemicals in urban and suburban environments).
- Planning for a multi county educational program series for community gardeners. The goal of this effort is to increase gardeners' knowledge, promote best gardening practices and provide university based resources to community gardeners, which improves the health and productivity of their garden plots.
- An online course for consumer audiences (home gardeners) where participants learned fundamental knowledge of Wisconsin horticulture with an emphasis in Integrated Pest Management. The goal is to increase decision-making and problem-solving skills, improve the productivity / health of gardens and landscapes, and to implement gardening practices that have a positive impact on the environment.

HUMAN DEVELOPMENT AND RELATIONSHIPS

Jackie Carattini, Human Development and Relationships Educator

- A series of monthly, in-person workshops (Rent Smart) for renters where participants gain knowledge and skills essential for a successful renting experience. This effort is to encourage safe and sober housing stability.
- A 9 session monthly workshop series for high school youth where participants learned to be more financially capable, nutrition and healthy living and other life skills. The goal of the effort is to empower youth to live independently to have more skills that lead to fulfilling lives.
- An online 6-session course for renters where participants learn how to find and apply for rental housing, understand their responsibilities as a renter, how to communicate effectively with their landlords, and manage housing expenses. Through this, homeless populations and those who have negative rental records are able to increase their ability to find and keep safe affordable housing, thereby increasing their stability and decreasing their reliance on public supports.
- Planning for the development and distribution of electronic/print resources for parents/guardians and professionals who work with youth ages 5th grade to early adulthood. The goal of this effort is to provide information and tips, so that adults are equipped to support the social emotional and mental well-being of youth in the midst of a continuing pandemic.

NATURAL RESOURCES

Anna James, Natural Resources Educator

- A study to better understand neonicotinoid concentrations in groundwater and surface water in the Central Sands Region of Wisconsin. Results from this study will help farmers, citizens, scientists, local/county/state officials, and regulatory agencies make decisions regarding water-resources.

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- On-boarding training with UW-Madison Division of Extension Human Resources, Information Technology, and Team Lead. The goal of these trainings is to provide new staff with the tools and information they need to navigate becoming a team member of UW-Madison Extension.
- An in-person meeting with UW-Madison Division of Extension colleagues and staff from University of Wisconsin Stevens Point. The goal of this meeting was to discuss future programming for agricultural producers focused on conservation practices and input reduction.
- An in-person meeting with the 14 Mile Watershed Alliance Meeting. The goal of this meeting is to engage more stakeholders with community-based watershed protection groups and providing educational opportunities for group members and the public that focus on watershed protection methods and efforts.
- A check in meeting with producer led watershed protection group in the North Central Region of producer led groups. The goal of this check-in was to discuss long-term goals of the group, future events, and collaboration with other producer led watershed protection groups and other partners.

Staff Report for November

Caleb Armstrong

- Delivered and picked up the last user for the No-Till drill.
 - It was used for a small planting of a pollinator garden which was frost seeded.
- Did some repairs on the no-till drill as we had a ram mount sheer on the drill.
 - Drill is fixed and all stored for winter season.
- Lots of cover crops went into the ground and worked with multiple farmers on putting them in and then checking them for germination.
 - Jackie Hoffman – oats and forage mix
 - George Gilbertson – winter wheat
 - Charles Dorhorst – winter wheat
 - Roth Golden Acres- winter rye
 - Glen Peplinski – cereal rye
 - Barry Richardson – winter rye
- Worked with Paul Daigle a grazing plan writer on establishing a rotational grazing system on two farms in Wood County where the farmers are interested in a grazing system.
 - We met with both of the farmers and are working on designing a fence system along with a water a rotation system.
 - Both farmers will be taking nutrient management as well this upcoming spring.
- Planning a grazing tour down the road with Joe Behlen are established rotational grazer in Wood County.
 - Joe is also moving ahead with a nutrient management plan with the county and taking our class in the upcoming spring.
- Worked on presentation and YouTube video with Dustin Albert a farmer who is trying new and wonderful things in conservation. I was able to capture multiple videos of him harvesting and planting along with some additional photos.
 - We presented together at the farmers of Mill Creek Watershed field day and tour.
 - Planning on putting the YouTube video on the Land and Water department webpage for everyone to view if they would like.
- Worked on figuring out the Wood County nutrient management class days and getting access to laptops from UW-Extension agencies.

Activities Report for Emily Salvinski

-November 2022-

- **Thursday, November 3.** Made up 2 MDV contracts for no-till and covers. Did reduction calculations for some contracts.
- **Friday, November 4.** Took data off streamflow monitor and added to files and SWIMS.
- **Monday, November 7.** Edited 2020 TRM shapefile to match BITS.
- **Tuesday, November 8.** Took streamflow measurements in SW Wood County. Attempted to load 2020 TRM data to BITS.
- **Wednesday, November 9.** Familiarized myself with new arcgis pro by editing shapefile using the program.
- **Wednesday, November 16.** Started updating mailing list for Portage Co for Friends of Mill Creek Meeting. Changed multiple contracts.
- **Thursday, November 17.** Finished updating mailing list. E-mailed BITS coordinator and tried different things to get file upload to work. Added NMP cost-share contracts to tracking.
- **Monday, November 21.** Entered attachments into BITS.
- **Tuesday, November 22.** Entered attachments into BITS.
- **Wednesday, November 30.** Attended Farmers of Mill Creek Watershed Council cover crop field day.

Activities Report for Kyle Andreae – November, 2022

- November 1 – Theil Inspections, Borchert coordination.
- November 2 – Thiel Inspections
- November 3 – Karl contractor coordination, Thiel inspections, Nauman correspondence
- November 4 – Karl site visit, Theil inspections
- November 7 – Kuffer site visit, Armagost site visit, Theil inspections
- November 8 – Borchert contractor communication, Theil inspections, Albertson site visit
- November 9 – Borchert inspections
- November 10 – Borchert inspections, Theil inspections
- November 11 – Borchert inspections, Schill site visit, Theil inspections
- November 14 – Borchert inspections, Schill design, Nauman site visit, Drill retrieval
- November 15 – Borchert inspections
- November 16 – Borchert inspections, Schill site visit, Karl site visit
- November 17 – Schill design, Borchert inspections
- November 18 – Schill test pit, Borchert inspections
- November 21 – Borchert inspections
- November 22 – Schill design, Borchert inspections
- November 23 – Sick
- November 24 – Holiday
- November 25 – Holiday
- November 28 – Borchert inspections
- November 29 – Borchert inspections, Schill test pits
- November 30 – Borchert inspections, Schill Survey

***Activities Report for Lori Ruess
November 2022***

- Answered phones and replied to emails.
- Reviewed payroll reports and payroll registers.
- Completed October sales tax report and forwarded to Finance.
- Completed five CREP Practice payment reimbursement requests and forwarded to DATCP for payment.
- Completed five SWRM reimbursement requests for cover crops, nutrient management, and residue management and forwarded to DATCP for payment.
- Completed the SWRM Grant staff and support reimbursement request in the amount of \$136,517.17 and forwarded to DATCP for payment.
- Completed the Conservation Connection newsletter and emailed to over 700 landowners and snail mailed to over 100.
- Completed LWCD payroll percentages and forwarded to Finance prior to the November 3 and November 17 payrolls.
- Worked on the LWCD office procedure manual.
- Assisted customers who came to the office to completed tree order forms or drop off order forms and payment.
- Processed tree, shrub and wildflower order forms and deposited payments (as received).
- Assisted Rod Mayer with mailing of the nonmetallic mining annual permit fee and financial assurance letters.
- Processed Nonmetallic Mining annual permit fees as received.
- Electronically submitted staff reports and packet materials to the County Clerk's office for CEED packet.
- Organized County Board packet and electronically submitted to the County Clerk's office.
- Attended staff meeting.

Activities Report for Rod Mayer – November 2022

- Completed Non-metallic mine site inspections (53 mine sites) – walked active sites, GPSed all changes, notes, pictures, met with operators, etc.
- Multiple emails for Esser/Bohman pond info – wetland concerns.
- Addressed wildlife damage access complaint on two enrolled landowners from hunter.
- Process Non-metallic mine site inspections: transfer pictures to files, transfer GPS data to GIS mapping, complete updated GIS maps, update file inspection form, complete annual fee letters, complete yearly inspection – fee – financial assurance amount letters with inspection pics, update 2 spreadsheets with inspection & amount data, update software with acres – dates – and amount data, copies in files, update inspection binder. (53 sites)
- Completed Notary test for renewal, completed renewal paperwork, completed bonding paperwork, obtained renewal for notary.
- Reviewed Glacial Lake Wilderness fence design, met with contractor on-site and went over, reviewed requested changes and denied.
- Invoice for Wisconsin River fence build paid.
- Twin lakes Cranberry invoice for erosion netting – addressed multiple tree questions for planning of white pine.
- Completed 2023 Wildlife Damage and Abatement program budget – sent to DNR.
- Completed 2022 Wildlife Damage budget amendment for 2022 fence builds – to DNR.
- Approved exemption for Esser/Bohman pond build.
- Multiple pond questions through email for concerned citizen.
- Processed recorded contracts for Twin Lakes fence modification affidavit and Wisconsin River Cranberry contract. Updated DNR database, copies in file, copy & letter sent to landowners.
- Completed safety & civil rights training.
- Reviewed Earth financial assurance renewals – updated spreadsheet, software, & file.
- Addressed questions for exemption for borrow site expansion in land fill.
- Sent concerns of wetlands on mine site to DNR.



Activities Report for Shane Wucherpennig – November, 2022

- **November 1** – Landowner visits, contracts
- **November 2** – Bid openings for Scott Karl Waterways. Worked on designs and plan sets
- **November 3** – Central Wisconsin Windshed Partnership Advisory Committee meeting
- **November 4** – Landowner visits, contracts. Final inspection Charnwood LLC
- **November 7** – Luke Keuffer/Rick Armagost Grazing Plan/Construction, meet with Paul Daigle
- **November 8** – Dustin Albert Contracts/Hard Practice, Albert Farm
- **November 9** – Special CEED Meeting – Department Head Evals.
- **November 10** – CSGCC Comm Mtg, met with Anna James - Natural Resource Educator
- **November 11** – Randy Schill Farm - Testholes
- **November 14** – Tracking and Database management, Met with Emily to discuss Kevin Heeg Reduced Tillage contracts, Follow-up with CSP forestry contract, Send out CWFPE invite email to planning committee
- **November 15** – County Board Meeting
- **November 16** – Met with Bill Leichnam to go over Department Head Eval. Department Head Meeting
- **November 17**– RC&D meetings
- **November 21 - 23** – Vacation
- **November 24 – 25** – Holiday
- **November 28**– CSGCC All Monthly Meeting
- **November 29**– Test Holes - Randy Schill farm, field visits
- **November 30**– Mill Creek meeting/Presentation & Field Tour

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Wood County WISCONSIN

OFFICE OF PLANNING AND ZONING

TO: Conservation, Education & Economic Development Committee

FR: Jason Grueneberg, Planning & Zoning Director
Adam DeKleyn, County Planner
Paul Bernard, Land Records Coordinator
Jeff Brewbaker, Code Administrator
Scott Custer, Code Technician
Victoria Wilson, Program Assistant
Karoline Whitman, Program Assistant

RE: Staff Report for December 7, 2022

1. Economic Development (Jason Grueneberg)

Jail Project – I continue to meet with the Jail Planning Team and City of Wisconsin Rapids staff on a regular basis. We are currently working on getting approval to use the Triangle property for contractor parking.

Village of Hewitt – The past couple of months I have been working with the village of Hewitt on a variety of projects. I have been working with them on the vacation of a right-of-way and possible property acquisition for park/trail use.

Wisconsin Rapids Mill Reuse/Redevelopment - On November 29th I participated in a planning meeting for reuse/redevelopment of the Wisconsin Rapids Mill. A rough draft of the Recovery and Reuse Plan was reviewed and will be shared with others in late January of 2023.

C2 Makerspace – On November 30th I participated in the ribbon cutting and open house of the C2 Makerspace located on the UWSP Marshfield Campus.

2. Planning & Zoning (Adam DeKleyn)

I hope you all had a wonderful Thanksgiving with family and friends. I told myself no jokes in my report this month, but I just couldn't quit cold turkey...

November was another productive month in the P&Z Office. I have several Town of Marshfield zoning map and ordinance amendments prepared for CEED and CB approval. Information is included in your packet. I completed a review of the City of Nekoosa zoning program and have prepared recommendations for PC review. These recommendations will involve a comprehensive update to the City's zoning ordinance and map. I'm also assisting the Town of Cameron with the development of a community survey, which will guide the direction of the Town's future land use plan. County Plat Review has remained steady this month, with mostly CSMs submitted for review. Additionally, the 2022 updated PLSS tie-sheets and section summaries were completed/submitted. I'm also working with other county planner counterparts in partnership with WCA to identify recommended legislative asks to address housing issues. Let me know if you have any suggestions.

3. Land Records (Paul Bernard)

- a. Data preparation of Street Centerline and Site Address Point Data for NG911
- b. Helping the Health Department create a Radon Testing map for our county as well as Adams & Juneau
- c. Plat indexing into GIS format
- d. Working with Highway Department to get their existing GIS data compiled and into a useful format

4. Code Administrator (Jeff Brewbaker)

10-27-2022- Inspected replacement mound core TN: 15, Investigated (6) waterways at the request of Tetra Tech/Cranberry Creek Landfill Expansion Project

10-28-2022- Inspected mound plow TN: 06, Abandoned septic TN: 16

10-31-2022- Inspected tank, absorption cell for new A+4 mound TN: 06, Insp absorption cell A+4 mound TN:16, (3) vacancy checks

11-01-2022- Issued shoreland zoning permit < 300' to OHWM driveway, worked on going through overfull basket of old site work, organized

11-02-2022- Complaint Investigation TN:22, Inspection report for holding tank re-connect TN: 04, Reviewed and approved (9) preplanned A+0 soil test for the proposed Apsey Acres Subdivision TN: 11

11-03-2022- Inspected new tanks for mound TN: 16, Program fee response TN: 11, (2) inspection reports TN: 18 & 16

11-04-2022- Conventional onsite various Towns

11-07-2022- Tank Replacement inspection City: 31, Reviewed soil eval, hydrograph, plan, TN: 18, Inspection report A+0 replacement mound TN : 20

11-08-2022- Inspected tank and absorption cell replacement A+4 mound TN: 06, Complaint Investigation failing septic system discharging to public ROW TN: 22

11-09-2022- Finished field work for Cranberry Creek Landfill Expansion Project

11-10-2022- Inspected mound plow, tanks, and absorption cell TN: 14, Vacancy checks for maintenance TN: 14

11-11-2022- on-sites, verifications and soil moisture test TN: 17

11-14-2022- Inspected rep A+0 mound install TN: 22, Insp re-connect for A+4 mound TN: 01

11-15-2022- Assessment of stream erosion and retaining wall failure on 4 Mile Creek TN: 07

11-16-2022- Holding tank inspection new construction site TN:16

11-17 & 11-18-2022- Vacation

11-21-2022-Complaint Investigation TN: 08

11-22-2022- Shoreland setback determination TN: 07, (3) site work verifications TN: 07 & 18

11-23-2022- Inspected replacement holding tank TN: 03, Worked on landfill project report

11-24 & 11-25-2022 Holiday

11-28-2022- Reviewed soils evaluation, mound plan, and issued permit A+0 mound TN: 17, Inspected two new tanks for South Wood County Humane Soc. Project

11-29-2022- Inspected absorption cells for South Wood County Humane Society

4. Code Technician (Scott Custer)

10-27-2022– Well permit review and approval X 1. Well permit review and HS letter. Conventional inspection TN-18. Landfill stream navigability approval.

10-28-2022 – Holding tank inspection. TN-04. Dam failure, floodplain, and shoreland requirements outlined for proposed project for landowner. Conventional permit review and approval TN-07.

10-31-2022 – Reviewed and approved mound permit application TN-02. Review and approved well permits X 3. Reviewed and approved conventional permit application X2 TN-18.

11-1-2022 – Mound plow inspection TN-02. Vacancy check TN-21. Holding tank review and approval TN-30.

11-2-2022 – Mound plow inspection TN-20. Mound re-inspection TN-02. Landfill shoreland write up determination.

11-3-2022 – Mound re-inspection TN-20. Mound plow inspection TN-06.

11-4-2022 – Well permit review and approval X 4. Conventional permit review and approval X 2.

11-7-2022 – Out.

11-8-2022 – Complaint onsite TN-22*. Conventional inspections TN-07 X 2. DSPS POWTS training.

11-9-2022 – Well permit review and approval X 6. Mound re-inspection TN-20. Landfill navigability determination onsite TN-21*.

11-10-2022 – Mound inspection TN-11. Well permit review and approval. Phone and computer configuration with IT. Conventional permit review and approval TN-18.

11-11-2022 – Shoreland mitigation plan TN-18. Conventional inspection TN-18.

11-14-2022 – SMART GOALS. WCCA presentations. Well permit review and approval X 1. Conventional permit application review and approval X 2 TN-18.

11-15-2022 – Conventional inspection TN-19. Shoreland erosion site visit TN-07.

11-16-2022 – Conventional inspection TN-07. Conventional permit review and approval TN-07 X 2.

11-17-2022 – Mound tank inspection TN-01. Conventional inspection TN-18. Conventional inspection TN-07.

11-18-2022 – Out.

11-21-2022 – Holding tank inspection TN-19. Holding tank application review TN-12.

11-22-2022 – Conventional permit application review and approval TN-19. Shoreland setback site visit TN-07*. Site work verification X 3 TN-18 and TN-07. Conventional inspection TN-07.

11-23-2022 – Conventional inspection TN-07. Conventional permit review and approval TN-13. Mound permit approval TN-02.

11-28-2022 – Parcel ownership research TN-07. Development in the floodway permitting research X 2 TN-07.

11-29-2022 – Conventional inspections X 2 TN-18. Well permit review and approval X 1.

5. **Office Activity (Victoria Wilson)**

- a. Monthly Sanitary and Well Permit Activity – There were 12 sanitary permits, 1 Shoreland Permit, 1 Floodplain permit and 11 well permits issued in November 2022.
- b. Septic Maintenance Notices – Corporation Counsel Letters went out on November 11th. 162 Septic Maintenance and 12 Holding Tank Maintenance letters were mailed. We will be attempting to reach out to property owners about maintenance. Court action will start in January.
- c. Triennial Program Fees – 4,601 notices were mailed on October 17, 2022 with a due date of November 18, 2022. As of November 23, Karoline, Victoria and Scott have processed over 3,700 of those payments. The volume of calls was very high during this time with residents questioning the purpose of the fee and who is responsible for paying it.
- d. Attended the following meetings/trainings & activities:
 - i. November 2nd CEED meeting (VW-via WebEx)
 - ii. November 21st Citizen's Groundwater Group (KW)

CITIZENS (WOOD COUNTY) GROUNDWATER GROUP MEETING

DATE: Monday, November 21, 2022
TIME: 2:00 p.m.
LOCATION: Wood County Riverblock Building, Conference Room 206 & Teleconference via WebEx

Present (In person or via WebEx): Bill Leichtnam, Bill Clendenning, Rhonda Carrell, Tim Wuebben, Gordon Gottbeheit, Bruce Dimick, Scott Custer, Karoline Whitman

1. **Call Meeting to Order:** Bill Leichtnam called the meeting to order at 2:02 p.m.
2. **Public Comment:**
 - Bruce Dimick would like to hear from Katrina Shankland on where water legislation is going in the next two years. Bill Leichtnam stated that he spoke to her five or six weeks ago, and she was hopeful.
 - Bill Clendenning inquired as to whether or not any of the water groups were going to be requesting any ARPA funds. Bruce Dimick asked if anyone will be taking over the work that was being done by Rachel Whitehair and Carla Romano.
 - Rhonda Carrell asked if there were any MOU updates.
3. **Correspondence/Updates/Handouts/Reports on Meetings Attended:**
 - Rhonda Carrell attended Barbara Gifford's funeral.
4. **Discussion of structural changes & group self-evaluation initiated at last meeting:**
 - Increase number of participants through a possible membership drive.
 - Discussed ways to promote speakers.
5. **"Issue Discussion" & Possible Action:**
 - How to get more citizens to attend meetings, be more vocal and be more heard?
 - Discussion around lack of interest by county board members and public.
 - What criteria needs to be met to attain municipal water in affected areas?
 - Discussion was had around possibly going to Madison to speak with legislative representatives.
6. **Agenda items for next meeting (next agenda comes out one week before):** None.
7. **Next Meeting:** December meeting T.B.D.; but may be a week earlier – 2nd Mon. – due to Holidays.
8. **Adjourn Groundwater Group Meeting:**

Bill Leichtnam declared the meeting adjourned at 3:28 p.m.
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Notes by Karoline Whitman, Planning & Zoning Office



DEPARTMENT OF PLANNING AND ZONING

DATE: December 7, 2022
TO: Conservation, Education & Economic Development Committee (CEED)
County Board of Supervisors
FROM: Adam DeKleyn, County Planner
RE: Town of Marshfield - Zoning Map & Ordinance Amendments

STAFF MEMORANDUM

Introduction:

The Town of Marshfield adopted and administers their own town zoning ordinance. Recently, the Town submitted several zoning map and ordinance amendments to the Wood County Department of Planning and Zoning (P&Z) for review and approval (*Attachment 1*).

Background:

Wood County adopted the Wood County Zoning Ordinance #700. This ordinance is in effect in all 22 towns within its jurisdiction. In counties having a county zoning ordinance, no town zoning ordinance or amendment of a zoning ordinance may be adopted unless approved by the County Board of Supervisors Wis. Stat. §60.62(3)(a). This rule also applies to town zoning map amendments, also known as rezones.

Analysis:

Over the past few months, the Town of Marshfield has been systematically updating their town zoning map and zoning ordinance. I recommended many of these updates during a review of the town's planning and zoning program earlier this year. These updates are essential for administering a successful, effective, and relevant local planning and zoning program. Many of the amendments reduce zoning inconsistencies, nonconformities, and unnecessary regulation, while also addressing new land use issues/concerns.

The request consist of a total of 10 zoning map amendments (rezones). The location of all rezones are shown in (*Attachment 2*). The request also consists of 5 zoning ordinance amendments. Specifics for each of the amendments are further detailed in (*Attachment 1*).

The Town Plan Commission recommended approval of all of the proposed zoning amendments. Subsequently, the Town Board approved the zoning amendments. All required public hearings were held. The final step in the process is approval or disapproval by County Board.

Conclusions & Recommendations:

County review and decision concerning approval or disapproval of town zoning amendments is limited to cases of abuse of discretion, excess of power, or error of law. Based on the information submitted to P&Z, the Town of Marshfield adhered to the process for zoning amendments as outlined in the Wis. Stats. Additionally, I find no conflict with any existing county planning and zoning programs or ordinances.

I recommend forwarding the attached resolution (*Attachment 3*) to the County Board of Supervisors, approving the amendments to the Town of Marshfield Zoning Map and Zoning Ordinance.

Attachments:

1. List of Zoning Amendments
2. Location Map
3. Resolution

(ZA-2022-005)



DEPARTMENT OF PLANNING AND ZONING

ATTACHMENT 1 **Zoning Map Amendments and Zoning Ordinance Amendments:** **Town of Marshfield, Wood County**

Zoning Map Amendments:

- (1) Lot 2 of CSM 10853 (S3 T25N R3E) Parcel #: 1100043
Rezone from Agricultural (A) to Commercial (C)
- (2) Lot 1 of CSM 890 (S3 T25N R3E) Parcel #: 1100042B
Rezone from Agricultural (A) to Single-Family Residential (R-1)
- (3) Lot 2 of CSM 890 (S3 T25N R3E) Parcel #: 1100042CA
Rezone from Agricultural (A) to Single-Family Residential (R-1)
- (4) Lot 3 of CSM 890 (S3 T25N R3E) Parcel #: 1100042D
Rezone from Agricultural (A) to Single-Family Residential (R-1)
- (5) Located in part of the NW1/4 of the NW1/4 (S3 T25N R3E) Parcel #: 1100042A
Rezone from Agricultural (A) to Single-Family Residential (R-1)
- (6) Lot 1 of CSM 3795 (S3 T25N R3E) Parcel #: 1100048AA
Rezone from Single-Family Residential (R-1) to Agricultural (A).
- (7) Lot 1 and Outlot 1 of CSM 9431 (S3 T25N R3E) Parcel #: 1100052
Rezone from Single-Family Residential (R-1) to Agricultural (A)
- (8) Lot 1 of CSM 3144 (S1 T25N R3E) Parcel #: 1100012B
Rezone from Commercial (C) to Agricultural (A)
- (9) Lot 1 of CSM 10352 (S11 T25N R3E) Parcel #: 1100075B
Rezone from Commercial (C) to Agricultural (A)
- (10) Lot 2 of CSM 10352 (S11 T25N R3E) Parcel #: 1100075BB
Rezone from Commercial (C) to Agricultural (A)

Zoning Ordinance Amendments:

- (1) Section 3.05(2): DELETED - "No building permit is required for structures that have a ground area of less than 300 square feet and are not permanently fixed to the ground. This exemption does not apply to roadside stands used for the sale of farm products or other goods or services. Those structures are required to have a building permit." AND CHANGED NUMBERING from (3) to (2).
- (2) Section 3.08: ADDED - "(6) Pond Setbacks. The setback from all public streets and highways shall be 100 feet from the centerline of the highway to the nearest point of the pond and 50 feet from the side lot line." AND CHANGED NUMBERING (6) to (7); (7) to (8); (8) to (9); and (9) to (10).
- (3) Section 3.08(8): ADDED - "(B) Solid Fences. Any solid fence must be no closer than 2 feet from the property line." and CHANGED LETTERING (B) to (C); (C) to (D); (D) to (E).
- (4) Section 5.03(2): ADDED - (P) Solar Panels and (Q) Outdoor Furnaces and CHANGED LETTERING from (P) to (R).
- (5) Update Zoning Ordinance Cover to show current Town Board, Board of Appeals and Plan Commission members and a new amended date.

(ZA-2022-005)

Town of Marshfield, Wood County, WI
(ZA-2022-005)

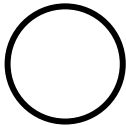


Zoning Map Amendment (Rezone)

Number Corresponds with Attachment 1 List

0 0.5 1 2 Miles

The map displays the Village of Hewitt, outlined in yellow, situated within the Town of Richfield. To the west is the City of Marshfield, to the east is the Town of Auburndale, to the south is the Town of Richfield, and to the southwest is the Town of Cameron. Major roads include Highway 10 running horizontally across the bottom, Highway 13 running vertically on the left, and Highway 100 running horizontally across the top. Local roads shown include Trout Dr, Stadt Rd, Mill Creek Dr, N Galvin Ave, and N Rondivo Rd. A grid system is overlaid with letters T, Y, H, and numbers 1-5, 6, 7, 8, 9 & 10. A dashed line with cross-ticks runs diagonally from the northwest to the southeast, passing through the village boundary.



RESOLUTION#

Introduced by
Page 1 of 2

CEED Committee

ITEM#
DATE December 20, 2022
Effective Date December 20, 2022

Motion:

Adopted:

1st

Lost:

2nd

Tabled:

No: Yes: Absent:

Number of votes required:

X

 Majority Two-thirds

Reviewed by: PAK, Corp Counsel

Reviewed by: , Finance Dir.

ARD

INTENT & SYNOPSIS: Approve several amendments to the Town of Marshfield Official Zoning Map and Zoning Ordinance.

FISCAL NOTE: None.

WHEREAS, the Town of Marshfield adopted and administers a zoning ordinance to promote the health, safety, aesthetics, prosperity, and general welfare of the town; and

WHEREAS, pursuant to § 60.62(3)(a) Wis. Stats., in counties having a county zoning ordinance, no town zoning ordinance or amendment of a zoning ordinance may be adopted unless approved by the County Board of Supervisors; and

WHEREAS, on October 13, 2022 and November 17, 2022 the Town of Marshfield submitted several zoning map and ordinance amendments to the Wood County Department of Planning and Zoning for review and approval pursuant to the Wis. Stats.; and

WHEREAS, county review and decision concerning approval or disapproval of a town zoning amendment is limited to cases of abuse of discretion, excess of power, or error of law; and

WHEREAS, the Wood County Department of Planning and Zoning reviewed the information submitted by the Town of Marshfield and finds the town adhered to the process for zoning amendments as outlined in the Wis. Stats.; and

WHEREAS, the Wood County Department of Planning and Zoning finds no conflict with any county planning and zoning programs and ordinances; and

WHEREAS, on December 7, 2022 the Conservation, Education and Economic Development Committee (CEED) reviewed the request and recommended approval; and

THEREFORE BE IT RESOLVED, that the Wood County Board of Supervisors, pursuant to § 60.62(3)(a) Wis. Stats., hereby approves the following amendments to the Town of Marshfield Official Zoning Map and Zoning Ordinance:

ZONING MAP AMENDMENTS

- (1) Lot 2 of CSM 10853 (S3 T25N R3E) Parcel #: 1100043
Rezone from Agricultural (A) to Commercial (C)
- (2) Lot 1 of CSM 890 (S3 T25N R3E) Parcel #: 1100042B
Rezone from Agricultural (A) to Single-Family Residential (R-1)
- (3) Lot 2 of CSM 890 (S3 T25N R3E) Parcel #: 1100042CA
Rezone from Agricultural (A) to Single-Family Residential (R-1)

{ }

BILL LEICHTNAM, (Chair)

DAVE LAFONTAINE

JAKE HAHN

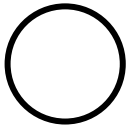
TOM BUTTKE

LAURA VALENSTEIN

Adopted by the County Board of Wood County, this 20th day of December 20 22 .

County Clerk

County Board Chairman



RESOLUTION# _____

Introduced by CEED Committee
Page 2 of 2

- (4) Lot 3 of CSM 890 (S3 T25N R3E) Parcel #: 1100042D
Rezone from Agricultural (A) to Single-Family Residential (R-1)
- (5) Located in part of the NW1/4 of the NW1/4 (S3 T25N R3E) Parcel #: 1100042A
Rezone from Agricultural (A) to Single-Family Residential (R-1)
- (6) Lot 1 of CSM 3795 (S3 T25N R3E) Parcel #: 1100048AA
Rezone from Single-Family Residential (R-1) to Agricultural (A).
- (7) Lot 1 and Outlot 1 of CSM 9431 (S3 T25N R3E) Parcel #: 1100052
Rezone from Single-Family Residential (R-1) to Agricultural (A)
- (8) Lot 1 of CSM 3144 (S1 T25N R3E) Parcel #: 1100012B
Rezone from Commercial (C) to Agricultural (A)
- (9) Lot 1 of CSM 10352 (S11 T25N R3E) Parcel #: 1100075B
Rezone from Commercial (C) to Agricultural (A)
- (10) Lot 2 of CSM 10352 (S11 T25N R3E) Parcel #: 1100075BB
Rezone from Commercial (C) to Agricultural (A)

ZONING ORDINANCE AMENDMENTS

- (1) Section 3.05(2): DELETED – “No building permit is required for structures that have a ground area of less than 300 square feet and are not permanently fixed to the ground. This exemption does not apply to roadside stands used for the sale of farm products or other goods or services. Those structures are required to have a building permit.” AND CHANGED NUMBERING from (3) to (2).
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- (5) Update Zoning Ordinance Cover to show current Town Board, Board of Appeals and Plan Commission members and a new amended date.

BE IT FURTHER RESOLVED, that the Wood County Department of Planning and Zoning forward a certified copy of this resolution to the Clerk of the Town of Marshfield for inclusion in their records.

Adopted by the County Board of Wood County, this _____ 20th _____ day of _____ December _____ 20 _____ 22 _____.

County Clerk

County Board Chairman

**Contract Between Wood County
and
Board of Regents of the University of Wisconsin System**

This contract is by and between Wood County, State of Wisconsin (**County**), and Board of Regents of the University of Wisconsin System, on behalf of the University of Wisconsin - Madison, Division of Extension (**Extension**) and is entered into pursuant to the authority vested in the County Committee on Agriculture and Extension Education by sections 59.22(2)(d) and 59.56(3) of the Wisconsin Statutes.

Whereas, Extension is organized both around geography, as faculty and staff deliver programs in communities throughout the state, and around academic disciplines including Agriculture, Natural Resources, Community Development, Youth, Human Development & Relationships, and Health;

Whereas, Extension is committed to maintaining an office in every county willing to commit to continued funding and space for Extension staff. Extension recognizes the value in keeping a local presence in every county and keeping the shortest distance possible between the people of Wisconsin and the Extension staff delivering programming to them;

Whereas, Extension provides opportunities to additional resources such as statewide specialists and UW-System campus resources to address specific local issues in core areas of expertise;

Whereas, the County is a critical partner in developing and implementing key educational priorities for county residents. In collaboration with Extension leadership, counties will identify local services of priority to their communities. County will agree to co-fund Extension faculty and staff based upon annually established flat fees for positions as defined below; and

Whereas, the parties need to define their respective rights and responsibilities;

Now therefore, the parties agree as follows:

1. Term, Amendment & Termination.

- a. The term of this contract is one (1) year. The term shall run from January 1, 2023 through December 31, 2023, unless amended or terminated as set forth below.
- b. Any additions, changes, modifications or renewals of this contract are subject to the mutual agreement and written consent of authorized representatives of both parties.
- c. Either the County or Extension may cancel this entire Agreement with or without cause upon sixty (60) days' written notice delivered by mail or in person; provided, however, the County shall be responsible for paying a prorated amount of fees

under Section 3.1.a. through the notice period. In addition, if the contract is cancelled before the end of the term, the discount identified in Section 3.1.a. shall be prorated (i.e. the discount amounts to roughly \$834 per month).

2. **Extension Responsibilities.** Extension agrees to:

- a. Hire local Extension staff who will deliver educational services aligned to County priorities. As vacancies occur, and if the County and Extension agree to continue to support the desired program and position, Extension will seek County input when filling vacant positions.
- b. Invoice the County semi-annually, by March 31st and September 30th for amounts due under this agreement.

3. **County Responsibilities**

3.1 In consideration of the programs that Extension provides to County under this contract, the County agrees to:

- a. Pay to Extension the County share of up to \$297,850 for the period of January 1, 2023 through December 31, 2023 as allocated below.

Co-Funded Positions	Fee	FTE	Total
Agriculture Extension Educator (Dairy)	\$44,900	0.5	\$22,450
Agriculture Extension Educator (Cranberry)	\$44,900	0.5	\$22,450
4-H Program Educator	\$44,900	1.0	\$44,900
Human Development & Relationships Extension Educator	\$44,900	1.0	\$44,900
First Educator Discount			(\$10,000)
Subtotal			\$124,700
Proposed or fully-county funded positions and other county contributions	Fee	FTE	Total
Horticulture Extension Educator	\$85,500	0.30	\$25,650
Community Development Extension Educator	\$80,000	1.0	\$80,000
Associate 4-H Extension Educator	\$55,000	0.50	\$27,500
Natural Resources Extension Educator	\$80,000	0.50	\$40,000
Final Total			\$297,850

- b. Provide travel and appropriate job expenses to the staff, office facilities and equipment, office supplies and demonstration materials, salary and fringe benefits for the clerical support staff, and other supporting budgetary items through regular County budgetary procedures in which funds are appropriated for such purposes under applicable Wisconsin law.
- 3.2 Consider and assess opportunities to provide office space with desks and chairs; access to IT support and internet connectivity; and basic operational resources in a manner similar to other Extension colleagues in the office, for FoodWise nutrition education programming to County SNAP/FoodShare eligible residents. Technology for FoodWise positions will be coordinated through the County.
- 3.3 Consider and assess opportunities to provide office space with a desk and chair for fully state funded Extension employees who serve in a regional or statewide capacity. These regional and statewide educators will be provided state-purchased technology and IT support. The opportunity for these positions to access the internet through the county may also be discussed.
- 4. **General Conditions** This contract is established under the following conditions:
 - a. **Notices.** Any notice or demand which must be given or made by a party to this Agreement or any statute or ordinance shall be in writing, and shall be sent via e-mail and certified mail. Notices to the County shall be sent to County Representative(s). Notice to the Extension shall be sent to Area Extension Director.
 - b. **Employer, Personnel Rules, Volunteers and Liability.** Any employees hired by Extension under Section 2.a. of this contract are employees of Extension, and are subject to the personnel rules, policies, and procedures for faculty, academic staff or University staff, as appropriate to the respective appointment in Extension as established by Wisconsin statute, and, or administrative rules; and, or, by policies or procedures adopted by the Board of Regents and the University of Wisconsin - Division of Extension. Any individual who meets Extension's definition of a volunteer and completes all registration requirements will be considered an Extension volunteer. Extension will be responsible for ensuring that its employees and volunteers take affirmative steps to make clear, when entering into relationships with third parties, that they are employees or volunteers of Extension. Extension shall be liable for the acts and omissions of its employees while acting within the scope of such employment. To the extent they are acting as agents of Extension, Extension shall be liable for the acts and omissions of its volunteers while acting within the scope of such agency.

Any individuals who are employed by the County in order to satisfy obligations under Section 3.1.a. of this contract are County employees and are subject to applicable County personnel rules, policies and procedures. Any volunteer engaged by County to further the purposes of this contract will be considered a volunteer of County. County will be responsible for ensuring that its employees and volunteers

take affirmative steps to make clear, when entering into relationships with third parties, that they are employees or volunteers of County. County shall be liable for the acts and omissions of its employees while acting within the scope of such employment. To the extent they are acting as agents of County, County shall be liable for the acts and omissions of its volunteers while acting within the scope of such agency.

- c. **Billing.** For the period January 1, 2023 through December 31, 2023, Extension shall bill the County for the total amount under Section 3.1.a. of this contract. The County will be billed for the first half of the total contract by March 31st and the second half of the total contract by September 30th. If services are not rendered or excess services are provided to the County by Extension during the contract period, the parties will use good faith efforts to adjust the total contract amount and update future bills to coincide with the new agreed upon amount. The County shall pay the amount billed within 30 days of the billing.
- d. **Insurance.** The Board of Regents of the University of Wisconsin System as an agency of the State, and consequently, Extension, is self-funded for liability (both public and property) under ss. 893.82 and 895.46(1), Wis. Stats. As a result, such protection as is afforded under respective Wisconsin Statutes is applicable to officers, employees, and agents while acting within the scope of their employment or agency. Since this is statutory insurance, there is no liability policy as such that can extend protection to any others.

County agrees to maintain appropriate insurance to cover the potential liability of its officers, employees and agents while acting within the scope of their employment or agency. Such insurance may be provided through a self-insurance program. To the extent that an Extension employee is allowed to use a County vehicle, the responsibility for insuring that vehicle lies with the County.

- e. **Nondiscrimination/Affirmative Action.** The County and Extension will comply with all applicable state and federal laws and rules prohibiting unlawful discrimination. During the performance of work under this contract, Extension agrees not to discriminate against any employee or applicant for employment because of race, creed, ancestry, religion, color, sex, national origin, age, disability, arrest or conviction record, marital status, political affiliation, sexual orientation, or membership in the National Guard. This provision shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and, selection for training, including apprenticeship. Extension further agrees to take affirmative action to ensure equal employment opportunities.

By: _____
County Representative

Date:

By: _____
County Representative

Date:

By: _____
County Representative

Date:

By: _____
County Representative

Date:

By: _____
Area Extension Director

Date:

By: _____
County Representative

Date:

UW-Madison, Division of Extension

By: _____
Director of Financial Services
UW-Madison, Division of Extension

Date:

By: _____
On Behalf of Board of Regents of
The University of Wisconsin System

Date: