

EXECUTIVE COMMITTEE MEETING MINUTES

DATE: Tuesday, February 19, 2019
TIME: 8:30 a.m.
PLACE: Wood County Courthouse, Room 317A
Wisconsin Rapids, WI

PRESENT: Doug Machon, Bill Clendenning, Ken Curry, Dennis Polach, Donna Rozar,
Adam Fischer

EXCUSED: Bill Winch

OTHERS PRESENT (for part or all of the meeting): See attached list.

The meeting was called to order by Chair Machon.

Public Comment – None

IT Director Kaup presented a Resolution to centralize the Administration of Wood County's printer and copier fleet. Supervisor Clendenning asked if IT is not pleased with the new vendor, what are the County's options? Kaup indicated protections are built into the contracts to cover various situations. Supervisor Rozar stated she is hopeful there will be future cost savings with this consolidation.

Motion (Clendenning/Rozar) to accept the resolution to centralize the Administration of Wood County's printer and copier fleet and send to County Board. Motion carried unanimously.

HR Director McGrath presented a Facility Manager job description she worked with Maintenance Manager Van Tassel to create. This job description would replace the current Maintenance Manager job description and change Van Tassel's job title to Facility Manager, taking on some additional maintenance planning duties with other County facilities. Supervisor Fischer questioned who the Facility Manager would oversee. McGrath explained the current structure would stay the same, aside from potentially transitioning a current maintenance department employee to a lead maintenance technician to oversee the Courthouse and River Block. McGrath explained this position would create collaboration between the maintenance departments of other buildings, specifically Edgewater and the Wood County Annex in Marshfield. The Facility Manager would not oversee the maintenance staff at other facilities but provide planning input and suggestions. It was questioned where final authority would reside with when it comes to maintenance decisions at the health care facilities. That authority would reside with the Administrator of the facility, with the oversight committee having final authority. Supervisor Clendenning stated he is opposed to this change as he believes this decision is being made too quickly and that the duty of maintenance planning is the job of the Administrative Coordinator. Supervisor Fischer asked if this change would result in an increase in pay. McGrath stated that changing this job title and description would not result in a step or grade change.

Motion (Clendenning/Fischer) to table the Facility Manager job description until the March 5, 2019 Executive Committee meeting. Motion carried. Voting no: Rozar, Machon.

County Conservationist, Shane Wucherpennig, presented a Resolution to amend the 2019 Land and Water Conservation Department budget for the purpose of funding a County-wide nitrate sampling effort. Discussion ensued.

Motion (Clendenning/Curry) to accept the resolution to amend the 2019 Land and Water Conservation Department budget for the purpose of funding a County-wide nitrate sampling effort and send to County Board. Motion carried unanimously.

Jason Grueneberg presented information regarding a request to rezone the 17th Avenue property owned by Wood County. Grueneberg indicated there have been some changes in Wisconsin Rapid's processes since the last time this was presented. Clendenning stated he disagrees with this rezoning request and asked why it is being rushed. Fischer questioned if this issue is approved at the Executive Committee, does it need County Board approval? Corporation Counsel, Peter Kastenholz, indicated the Executive Committee has oversight over property and the decision would not need County Board approval, but advised that if the Committee is not comfortable with making the decision at the Committee level, it certainly can go to the County Board.

Motion (Fischer/Rozar) to allow Planning & Zoning Director Grueneberg to go to the City of Wisconsin Rapids to request rezoning of the 17th Avenue property.

Motion (Fischer/Clendenning) to amend the motion to take the request to County Board for final approval. Motion carried. Voting no: Rozar, Curry

Vote on the amended motion which is "to take the request to allow Planning & Zoning Director Grueneberg to go to the City of Wisconsin Rapids to request rezoning of the 17th Avenue property for approval". Motion carried. Voting no: Rozar (Believes the Executive Committee has authority over this matter and it isn't necessary to have County Board approve the request.).

The Chair adjourned the meeting at 9:22 a.m.

Respectfully submitted and signed electronically,

Donna M. Rozar

Donna M. Rozar
Secretary

Minutes taken and prepared by Nicole Gessert. All minutes reviewed by the Executive Committee (EC) secretary. Minutes in draft form until approved at the next EC meeting.