

MINUTES

EXECUTIVE COMMITTEE SUBCOMMITTEE ON WISCONSIN RAPIDS ANNEX, RIVER BLOCK BUILDING, AND RELOCATION OF COURTHOUSE DEPARTMENTS

Date: Wednesday, July 6, 2016

Time: 10:00 a.m.

Place: Room 1103, Wood County Courthouse

Committee members present: Bill Clendenning, Ed Wagner, Donna Rozar, Doug Machon

Others present for all or part of the meeting: Jason Grueneberg, Rueben Van Tassel, Kristi Anderson (Incourage), Kathy Alft (Health Department), Mike Martin (Finance), Susan Feith (Mead-Witter Foundation), Amy Kaup (IT), John Cain (Venture Architects) and Randy Sikkema (Harwood Construction) by phone

1. Chair Clendenning called the meeting to order at 10:00 a.m.
2. There were no members of the public present to provide public comments.
3. Minutes from the previous minutes: Motion to approve (Wagner/Rozar). Motion carried unanimously.
4. Discussion of the validated recommendations presented at the joint meeting of the Executive Committee and this Subcommittee were reviewed and prioritized.

Motion (Wagner/Rozar) to proceed with the installation of a gas boiler in the River Block building. Payback for this installation will be under 10 years. This will replace the current electric heat in the building. **All ayes. Motion carried.**

The recommendations presented by Miron were discussed along with IT costs and already incurred owner costs. Also needing consideration are moving costs, printing costs of bid documents, plan review fees, and parking lot resurfacing costs. Considering the \$3 million budget from the resolution, further discussion will need to take place at the next meeting to stay within that \$3 million or options for funding beyond that amount. Decisions will need to be made at the next meeting regarding the scope of the project so bids can be solicited. The timeline of the project should start falling into place soon as the scope of the project becomes more defined.

An electric service provider was discussed. Roland continues to research the 2 options. All information will be considered before a decision is made regarding a provider. The uncommon voltage and age of the current transformer will be part of that consideration.

John Cain and Randy Sikkema left the meeting at 11:30 a.m.

5. Construction for the relocation of the County Clerk's office is making good progress. Room 114 will be completed by July 11th for meeting use. Projection capabilities will be added in the future. Designs are being drafted for the IT and Dispatch spaces with cost estimates to follow. Funds to pay for the courthouse construction and relocation will be discussed after those cost estimates are known. Because of the domino effect of relocating departments to the River Block building and within the Courthouse, projects will fall into place as work continues with relocations and construction. This is indeed a "work in progress".
6. Next meeting will be held on Wednesday, July 13th at 9 a.m. Meeting room will be announced. The secretary will put an agenda together for this meeting. Updates will be given by Jason at the next County Board meeting.
7. The Chairman declared the meeting adjourned at 12:05 p.m.

Respectfully submitted,

Donna Rozar, secretary