

Minutes of the Wood County Public Safety Committee

DATE: March 11, 2019

PRESENT: Dennis Polach, Joe Zurfluh, Mike Feirer, Jason Zaleski, Bill Winch

EXCUSED:

NOT

PRESENT:

OTHERS Sarah Christensen, Kelli Trzinski, Steve Kreuser, Scott Brehm, Shawn Becker,

PRESENT: Ted Ashbeck, Randy Dorshorst, Erik Engel, Quentin Ellis, Doug Machon, Reuben Van Tassel, Lori Heideman, Kimberly McGrath

LOCATION: Wood County Annex and Health Center

1. Call to Order:

Dennis Polach called the meeting to order at 9:00 a.m.

2. Review minutes of February 11, 2019:

Motion by Feirer, second by Zurfluh to approve the minutes of the February 11, 2019 meeting as presented. Motion carried unanimously.

3. Public Comments:

No Public Comments.

4. Set date, time and location of next meeting:

April 15, 2019

9:00 a.m.

Wood County Courthouse

5. Communications Department:

a. **Communications February 2019 Claims:**

The Committee reviewed the Communications February 2019 claims.

b. **Communications Report:**

The Committee reviewed the Communications report.

6. Emergency Management Department

a. **Emergency Management February 2019 Claims:**

The Committee reviewed the Emergency Management February 2019 claims.

b. Emergency Management Activity Report:

The committee reviewed the Emergency Management report.

c. Capital Improvement Plan

Steve discussed the CIP plan and explained the items. Discussed the Command Post in 2021 and that we put that in there in case we do not obtain the grant funds to purchase it before then.

Motion by Feirer, second by Zurfluh to move the Capital Improvement Plan on to the Executive Committee. Motion carried unanimously.

d. Office Furniture Resolution

Steve discussed the resolution with the Committee. He explained that the office furniture currently in the Department is over 30 years old and has met its useful life. Supervisor Zurfluh stated that it makes no sense to remodel an office and put old outdated furniture in it.

Motion by Zurfluh, second by Feirer to approve the office furniture resolution and to move it on to the Executive Committee. Yes, Zurfluh, Feirer, Winch and Zaleski. No, Polach. Motion Carried.

Supervisor Polach voted no as he believes the cost is too high.

7. Dispatch Department:

a. February 2019 Claims:

The Committee reviewed the Dispatch February 2019 Claims.

b. Dispatch Report:

The Committee reviewed the Dispatch report. Lori presented the Committee with end of the year reports showing the breakdown of calls received, from whom, to whom etc. Lori stated that she should be fully staffed by May 1.

c. Phones:

Lori stated that Zetron bought the phone hardware from Moducom and that they will support their phones at least in regards to the hardware.

8. Coroner:

a. Coroner Report:

The Committee reviewed the Coroner report.

b. February 2019 Claims:

The Committee reviewed the Coroner February 2019 claims.

9. Sheriff's Department:

a. Correspondences:

Sheriff Becker told the Committee a female Corrections Officer is resigning to work for the paper mill. He further stated the Corrections Officer will make more money there. He said the Corrections Officer has been working for Wood County for 10 plus years.

b. Wood County Rescue:

The Committee reviewed the Wood County Rescue report.

c. Crime Stoppers:

The Committee reviewed the Crime Stoppers report.

d. K-9 Project:

Sheriff Becker stated Lt. Charles Hoogesteger visited a K-9 vendor in Dodge County, Wisconsin on March 5, 2019. Sheriff Becker stated Lt. Hoogesteger and K-9 Handler James Pidgeon received good feedback on the vendor. Sheriff Becker estimated a new K-9 will be approximately \$15,000.

e. February 2019 Claims:

The Committee reviewed the Sheriff's Department February 2019 claims.

f. Courthouse Security Resolution:

Motion by Zurfluh, second by Zaleski to amend the 2019 Sheriff budget for additional expenditures for the Sheriff's Office that was unanticipated during original budget process. Motion carried unanimously.

Sheriff Becker thanked Chief Deputy Dorshorst and Finance Director Marla Cummings for putting the resolution together. Sheriff Becker is anticipating a start date in September 2019.

g. Hiring Process:

The Sheriff's Department is accepting applications until Sunday, March 17, 2019 for the Deputy Sheriff eligibility list.

h. Promotions:

i. Public Safety Investigation Lieutenant: Sheriff Becker stated the process for the Investigative Lieutenant has started. Seven applicants took the test on March 8, 2019 with all seven applicants passing. Sheriff Becker stated the test was vetted and came from Wisconsin Personnel Partners. On March 12, 2019 there will be an outside panel coming for interviews and on March 15, 2019 there will be an inside panel doing interviews. Sheriff Becker said whoever finishes in the number one spot will be offered the job as the new Investigative Lieutenant.

i. Snowmobile Patrol:

The Committee reviewed the Snowmobile Patrol report.

j. Jail Items:

i. Inmate Daily Population: Set a record high on Friday, March 8, 2019 of 252 inmates.

ii. Overtime: see report

iii. EMP: Captain Ashbeck stated they are restructuring the program and putting a Lieutenant in charge of the EMP program.

iv. Safekeeper Housing: see report

v. Kitchen Report: see report

vi. Space Needs in Jail: none

vii. Discuss New Jail: Captain Ashbeck talked about several maintenance issues in the Jail and the costs associated with the repairs. He discussed two of these issues at this time. One is a plumbing issue, which will require parts of the jail to be shut down to investigate the problem. He said another issue was the ramp in the sally port. He said ambulance personnel are having problems getting patient lift beds in and out of the facility after have to park the ambulance on the ramp outside the sally port.

10. Humane Officer:

a. Humane Officer Report:

The Committee reviewed the Humane Officer report.

b. February 2019 Claims:

The Committee reviewed the Humane Officer February 2019 claims.

c. Discussion on Monthly Attendance to Meetings

Kimberly McGrath from Human Resources discussed Humane Officer Olson's new job description and the changes made to the job description with the Committee.

Humane Officer Olson wanted the Committee to consider making the position a part-time position instead of a casual position.

Motion by Feirer, second by Zurfluh to approve Humane Officer's new job description as it is printed. Motion carried unanimously.

11. February 2019 Claims: Communications, Emergency Management, Dispatch, Sheriff, Coroner, and Humane Officer:

Motion by Zaleski, second by Winch to approve the February 2019 claims of all Public Safety Committee Departments. Motion carried unanimously.

12. Agenda Items for Next Meeting:

None

13. Adjourn

Meeting adjourned by Vice Chair Polach at 10:15 a.m.

Minutes taken by Wood County Sheriff's Department.

Signed Electronically by Jason Zaleski

Jason Zaleski, Secretary
Public Safety Committee