

**MINUTES OF THE
HIGHWAY, INFRASTRUCTURE & RECREATION COMMITTEE**

DAY AND DATE: Thursday, April 7, 2022, 2022
PLACE: Highway Department, 555 17th Ave N, Wisconsin Rapids, WI 54495
MEETING TIME: 9:00 a.m.
ADJOURNMENT TIME: 11:05a.m.
MEMBERS PRESENT: Chairperson Jake Hahn, Supervisor Dave LaFontaine, Supervisor Al Breu, Supervisor Lee Thao, Supervisor John Hokamp

OTHERS PRESENT: Roland Hawk, Highway Commissioner; Chad Schooley, Parks & Forestry Director; Fritz Schubert, Forest Administrator; Supervisor Bill Clendenning, Supervisor Dennis Polach, Rachel Krause, Highway Program Assistant; Steve Schofield, Batterman Rd; Roger Wilhorn, B&R Cran. Batterman Rd.

OTHERS PRESENT VIA WEBEX: Ed Newton, Finance Director, Lance Pliml, Wood County Board Chairman

1. Call meeting to order
2. Declaration of quorum
3. Public comments: A. Breu inquired about rules about signs in the right of way. R. Hawk explained that signs are not allowed in the right of way and the department will make an attempt to contact the sign owner or move the signs back on private property. If that cannot be done the signs are brought back to the highway shop. B. Clendenning encourages the committee to put the Parks projects before the County Board for funding consideration.
4. Correspondence: R. Hawk states the Highway department has been able to recover about \$35,000 from damages caused by car accidents. Some of this has come from the Tax Revenue Intercept Program through the state. Invoices are now going out sooner than they had in the past.
5. Approve minutes from previous committee meetings: **Motion to approve by D. LaFontaine, second by A. Breu. Motion carried.**
6. ATV Trail/Route system update: New signs are going up and could be complete by the end of May. Sheriff's dept. has some concerns and R. Hawk is working with them to address those.
 - a. Town of Port Edwards – Batterman Road: Town of Port Edwards is requesting assistance with repairing Batterman Rd. because of damage caused by ATV use. Batterman Rd. was designated as part of the mainline route established early on. Residents of Batterman Road state that ATV's are destroying the road and are requesting help in bringing the road back to passable condition. J. Hahn states that enforcement may be the only way to deter the behavior that is causing the damage to the road and he will speak with the Sheriff about increased presence in the area. **Motion to have the County bring Batterman Rd. back to passable condition by A. Breu, 2nd by J. Hokamp amended by L. Thao to not exceed \$7,500 and to be for only one time second by A. Breu.** Discussion. A. Breu states this is why he has been against ATV's on the roadway from the beginning. **Motion carried.**
 - b. Route Designations: **J Hokamp made a motion to eliminate mainline route designations, second by L. Thao. Motion carried.** Discussion. Responsibility for local roads will go to the towns that have chosen to open roads to ATV traffic.
7. **HIGHWAY**
 - a. Highway staff reports: An AED was purchased after offering CPR/AED/First Aide training. The County owned salt shed on Town of Grand Rapids property has been offered to the Town for \$45,000. This salt shed is an asset that the department does not have a use for anymore. With the addition of brine the trucks need to come back to the Rapids shop now. Salt has not been taken from this shed for County use in about 3 years. B. Clendenning states it will be going before the Town's operations committee.
 - b. Highway revenue report. 2021 is close to being wrapped up.
 - c. Highway vouchers. **Motion to approve by D. LaFontaine, second by L. Thao. Motion carried.**
 - d. Mailbox Policy. This reimbursement that has been added to the policy is in line with what other counties do and would only be if the plow actually hit the mailbox. **Motion to approve by J. Hahn, second by A. Breu. Motion carried.**

- e. Quotes
 - i. Asphalt Roller- **Motion to approve purchase of the 2019 roller offered by Airing by A. Breu, second by D. LaFontaine. Motion carried.**
 - ii. Milling and Pulverizing. **Motion to approve the quote most advantageous to the County by D. LaFontaine, second by J. Hokamp. Motion carried.**
 - iii. Aluminum Box Culverts. **Motion to approve what is most advantageous to the County by D. LaFontaine, second by A. Breu.** Discussion: R. Hawk states that if the CTH P and CTH K intersection is approved in the BIL the STP money awarded could be allocated to build a bridge on CTH O. **Motion carries.**
- f. Recognize Work Zone Safety Awareness Week. **Motion by J. Hokamp, second by L. Thao. Motion carried**
- g. CIP. J. Hahn would like to see the projects R. Hawk presented for possible 80/20 match included CIP for additional bonding. R. Hawk also explains that all of the equipment purchased comes from the machinery fund and if funds are not available items will not be purchased. The asphalt plant drum will be paid for over two years. Manufacture this year and installation next year. **J. Hahn made a motion to approve with adjustments made for the 80/20 projects, second by J. Hokamp. Motion carried.**
- h. Project updates
 - i. 2022-2027 STP Local Program Approved Projects. Town of Marshfield had a bridge approved. CTH N bridge and HH & F intersection were also approved. CTH U project submitted for the STP urban grant was not funded. Additional funding for CTH F was received from HoChunk. Other projects that will be submitted will be CTH ZZ bridge deck replacement and CTH B project by Nassonville Dairy.
 - ii. CTH U Resolution with Village of Biron. Map was presented showing the sections and plans for CTH U. Since Segment 2 (shown on the map) was not approved in the 2022 – 2027 STP Urban Program it will be added to a request for BIL funding. Applications for the BIL funding are due June 1, 2022. This resolution clarifies participation and will allow both parties to pursue funding. When the project is complete the Village of Biron has agreed to take over the majority of it as a local road. **Motion to approve by D. LaFontaine, second by A. Breu.** Discussion: B. Clendenning inquired if a letter of support from the Town of Grand Rapids would help in securing funding. R. Hawk believes that would. **Motion carried.**

8. PARKS AND FORESTRY

- a. Parks & Forestry staff reports. C. Schooley would like to recognize two long term employees that are retiring. Ron Gilson was a 15 year employee and Scott Fox was with the department for 42 years. C. Schooley is working with ARC Central for a cost estimate for the construction of a new shop at Powers Bluff. F. Schubert timber bids will go out toward the end of May.
- b. Special Use permits. Kiwanis Youth Outdoor Day June 4th at South Park. **Motion to approve by D. LaFontaine, second by L. Taho. Motion carried.**
- c. Powers Bluff bike trail construction project bid. Summary was presented. Only received one bid by a well known bike trail construction company, Rock Solid. Base cost would be \$279,417 for approximately 7.75 miles of trail. In addition, the builder defined unit cost sheet outlines possible added features, and costs associated with them. The final trail cost will be determined by actual trail length, as well as features that are agreed upon prior to construction. This gives a lot of unknowns about the total cost. In the 2022 budget, \$500,000 was budgeted for Powers Bluff in the capital projects account for the trail head road and parking lot. This project was not awarded the Stewardship grant, so is not occurring this year. C. Schooley consulted with Finance and was advised that the money could be allocated to something else without a resolution with approval from the HIRC. C. Schooley recommends awarding the contract to Rock Solid with the project not to exceed \$450,000. \$80,000 coming from already approved ARPA funds, \$370,000 would come from the capital projects account. **Motion to approve by D. LaFontaine, second by J. Hahn. Motion carried.**
- d. Funding Powers Bluff trail construction project. **J. Hahn made a motion to put out bids for the multi-use trails, second by D. LaFontaine. Motion carried.** Discussion: J. Hahn would like to see updated estimates for completion of the entire project in whatever priority C. Schooley thinks is best.
- e. Draft CIP summary. C. Schooley has included remodeling a bay at the South Park shop which would include adding natural gas heat. Currently only 1 bay of the shop is heated with a wood stove and more heated space is needed. South Park storm shelter looks like it may be moving forward, but nothing has

been made official at this time. **J. Hahn made a motion to approve, second by J. Hokamp. Motion carried.**

f. Timber Sale Contract Extensions : #741, #744, #775. F. Schubert recommends sales #741 and #744 not be extended and #775 to be extended. **A. Breu made a motion to not extend sales #741 and #744 and to extend sale #775, second by L. Thao. Motion carried.**

g. Parks and Forestry revenue reports.

h. Parks & Forestry vouchers. **Motion to approve by D. LaFontaine, second by L. Thao. Motion carried.**

9. Future Agenda Items. Powers Bluff. Marshfield Shared Campus.

10. Set Organizational meeting date and time. Monday April 25, 2022 at 8:45.

11. Set next regular meeting date: May 5, 2022 at 9:00 am at Wood County Highway Department, 555 17th Ave North, Wisconsin Rapids, WI 54495

12. Adjournment. Adjourn. 11:05