

## HEALTH AND HUMAN SERVICES COMMITTEE

**DATE:** September 28, 2017

**PLACE:** Wood County Annex & Health Center Classroom – Marshfield

**PRESENT:** Donna Rozar, Adam Fischer, Dennis Polach, Jessica Vicente, Marion Hokamp, Brad Kremer (arrived at 5:07,) Lori Slattery-Smith, R.N. (arrived at 5:10)

**EXCUSED:** Tom Buttke

**ALSO PRESENT (for all or part of the meeting):** Brandon Vruwink, Lee Ackerman, Kathy Zellner, Jo Timmerman, Steven Budnik (Human Services Department); Sue Kunferman (Health Department); Rock Larson (Veteran Services); Warren Kraft (Human Resources); John Nystrom (Marshfield YMCA); Rich Gartner (Big Tuna Financial)

**1) Call to Order**

Meeting called to order at 5:00 p.m. by Chair Rozar.

**2) Quorum**

The Chair declared a quorum present.

**3) Public Comments**

Chair Rozar remembered Dr. Koszczuk and passed around the bulletin from his funeral service. Committee members signed a card to be sent to his family.

**4) Discussion and possible recommendation of Medical Advisor appointment to the committee**

Medical Advisor position is being advertised as required. Chair Rozar and others are also doing outreach to find interested individuals. The Medical Advisor must be a Wood County resident.

**5) Consent Agenda**

Motion (Fischer/Polach) to approve the consent agenda. All ayes. Motion carried.

**6) Discussion and consideration of items removed from consent agenda**

N/A

**7) Financial Statements – Edgewater Haven, Human Services, Norwood Health Center**

Financial statements were reviewed with specific questions answered by appropriate department staff.

**8) Appointment of the Ad Hoc Committee**

Chair Rozar distributed a document listing the membership and charge of the Ad Hoc Committee to research evidence-based, best practices for serving Wood County residents under the age of 18 who require out-of-home placement (on file). There was discussion regarding the timeframe of the Ad Hoc Committee as well as Committee membership in light of the motion made last month forming the Committee. There was consensus that appointed staff would not be voting members of the Ad Hoc Committee and the timeframe could be extended beyond June 2018 if necessary.

**9) Request from YMCA regarding street access off Chestnut Avenue in Marshfield**

Chair Rozar reviewed previous discussions regarding this issue. John Nystrom provided three options to the Committee: 1) provide a perpetual easement to the YMCA to construct a driveway from Chestnut Ave to the YMCA, 2) subdivide a small portion of property and sell or donate it for the driveway, or 3) subdivide a larger portion of property and sell it to the YMCA for possible future growth. Motion (Fischer/Rozar) to refer to Executive Committee to seek County Board approval to begin negotiations for an easement. 6 ayes, 1 no (Polach explained he is unsure what the future holds and perhaps this action could cause future problems). Motion carried.

**10) Report of shopping in Wood County for supplies at the Wood County Annex and Health Center**

Chair Rozar updated the Committee on discussions. Due diligence has been done to assure supplies are purchased in Wood County whenever feasible and cost-effective to do so.

**11) Edgewater Haven discussion of contracted services**

Kathy Zellner briefed the Committee on a laundry bid from one company that would save about \$90,000 annually. Brandon Vruwink stated Jordan Bruce is working to negotiate the possibility of better pricing for a joint agreement with the company for both Norwood and Edgewater. Motion (Kremer/Fischer) to table for one month due to lack of a second bid. All ayes. Motion carried.

**12) Edgewater Haven marketing proposal**

This is in regards to a new name for Edgewater Haven. Staff voted to recommend Edgewater Haven Nursing and Rehabilitation Center. Discussion ensued. Motion (Slattery-Smith/Vicente) to table this item until next month so the Edgewater Haven Administrator can be present for the discussion. All ayes. Motion carried.

**13) Edgewater Haven discussion of call-in time**

Call-in time is \$5,625 for the first 8 months of 2017. The Committee discussed concerns with eliminating call-in pay. There is no recommended policy change at this time.

**14) Human Services discussion of additional Income Maintenance Fraud Funding**

Brandon Vruwink discussed additional funding in state biennial budget for fraud detection. This could fund an additional FTE in this program to process recoupment of funds. Motion (Hokamp/Slattery-Smith) directing Brandon Vruwink to bring a resolution to the meeting next month to add one FTE, fully funded with grant dollars to work with Income Maintenance Fraud. All ayes. Motion carried.

**15) Invitation for Committee members to attend Wisconsin County Human Services Association (WCHSA) Fall Conference, November 30 and December 1, 2017 in Stevens Point**

Committee members were notified of this Conference opportunity. Motion (Fischer/Vicente) to authorize attendance of Committee members to the WCHSA Fall Conference in Stevens Point. All ayes. Motion carried. Individuals interested in attending should let Brandon Vruwink know by early November.

**16) Legislative Issue Updates**

Department heads provided updates regarding issues pertaining to their departments.

**17) Items for Future Agenda**

The Chair noted items for future agendas.

**18) Next Meeting(s)**

- October 26, 2017, 5:00 pm, Edgewater Haven Conf Room 110/Admin Building - Port Edwards

**19) Closed Session**

Motion (Hokamp/Slattery-Smith) to convene into closed session pursuant to Wis. Stat. 19.85(1)(c) and 19.85(1)(f) to discuss performance evaluation data of an employee for whom the committee exercises responsibility, as well as disciplinary data that could have a substantial adverse effect upon the reputation of the subject of the discipline if discussed in public. Rozar: Aye, Fischer: Aye, Kremer: Aye, Hokamp: Aye, Polach: Aye, Slattery-Smith: Aye, Vicente: Aye. Motion carried. The Committee went into closed session at 6:35 p.m.

**20) Open Session**

Motion (Fischer/HoKamp) to return to open session at 7:12 p.m. All ayes. Motion carried.

**21) Adjourn**

Chair Rozar declared the meeting adjourned at 7:13 p.m.

Minutes taken by Sue Kunferman and reviewed by Marion Hokamp, Secretary.

Minutes subject to Committee approval

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Marion Hokamp, Secretary  
Health and Human Services Committee