

## MINUTES OF THE JUDICIAL AND LEGISLATIVE COMMITTEE

DATE: December 19, 2012  
 TIME: 9:30 a.m.  
 PLACE: Room 115, Wood County Courthouse  
 TIME ADJOURNED: 12:00 p.m.  
 MEMBERS PRESENT: Chairman William Clendenning, Gerald Nelson, Gary Allworden, Ed Wagner, Bill Murphy  
 OTHERS PRESENT: Darlene Cummings, Dennis Polach, Lance Pliml, John Henkelmann, Craig Lambert, Brent Vruwink, Denise Willfahrt

At 9:31 a.m., Chairman Clendenning called the meeting to order.

1. Public comments. Darlene Cummings, bookkeeper for Therapies Plus, LLC discussed their reasoning for terminating their contract with Birth to Three along with dissatisfaction of overdue bill that is owing to them for services rendered for the Birth to Three program.

Corporation Counsel has met with legal counsel retained by Therapies Plus, LLC.

2. Moved by Nelson, seconded by Murphy, to approve the minutes of the November 7 and 14, 2012, Committee meetings. 5 ayes.
3. The Committee reviewed correspondence.

In regard to the frac sand resolution: There is a meeting scheduled for 1/9/13 in Tomah. Ed Wagner is to attend meeting.

Moved by Nelson, seconded by Murphy, to send Supervisor Wagner to attend frac sand meeting in Tomah, WI. 5 ayes.

Roundabout construction that is scheduled to take place at Market Street/Baker Street/First Street intersection was discussed. This is a City project in which 7 feet of County owned property will need to be utilized. There will be ongoing discussion with the City of Wisconsin Rapids in regard to land usage in this matter.

4. Legislative issues were discussed as well as the Wisconsin Counties Association legislative update.

Mr. Clendenning stressed the importance of Wood County's involvement in steering committees and encouraged more involvement.

5. The Committee discussed the County having a medical examiner versus a coroner.

It was noted that this issue is being discussed by the Public Safety Committee. The Judicial and Legislative Committee will issue a memorandum to the Public Safety Committee to convey its agreement on exploring the matter.

6. The Committee reviewed a resolution to appoint an ad hoc committee to study the issue of County Administrator, Executive, or Coordinator.

The words "or County Executive" will be stricken from the resolution under the Intent and Synopsis section. The amended resolution will be signed at the meeting on 1/15/13 at 9 a.m.

Moved by Murphy, seconded by Allworden, to forward the resolution for amendment and signature. 5 ayes.

7. Classification of Victim/Witness Coordinator was discussed.

Mr. Reed was questioned as to what steps can be taken to reevaluate job rating for this position. Mr. Reed stated recommended procedure would be to submit a position description to DMG (David M. Griffith). This is the company Wood County is currently using to evaluate positions and place recommendations on salaries for employees. The position description should be submitted to the employee's Department Head, and then forwarded to DMG. Once DMG's recommendation is received, it will then go to the Executive Committee for decision.

Moved by Murphy, seconded by Wagner, to accept the process for wage evaluation for the Victim/Witness Coordinator position. 5 ayes

8. The wage study was discussed by the Committee. Chairman Pliml will schedule an informational meeting for the entire County Board to attend to discuss all aspects of wage the study.
9. The Committee reviewed department reports and monthly voucher reports:

Brent Vruwink reported for the Child Support Agency. Pending funding should be received in January; budget is on track.

Moved by Wagner, seconded by Allworden, to approve the reports of Branch I, II, and III; Child Support, Clerk of Courts, Register of Deeds, Family Court Commissioner, Corporation Counsel, District Attorney, and Victim/Witness. 5 ayes.

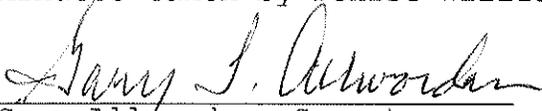
10. A. There was one new notice of injury/claim filed with the County. The claim of Charter Communication was reviewed by the Committee and will be forwarded to County Board.

- B. Moved by Murphy, seconded by Wagner, to disallow the notice of injury/claim of Nancy Vechinski. 4 Ayes, 1 no (Nelson)

There was discussion on the matter. The Committee wanted to further clarify their role on allowing/disallowing claims. Subsequently, Supervisor Murphy rescinded his motion and it was decided that this committee will review the claim procedures and possibly this specific claim at the next scheduled meeting on 1/15/13 at 9:00 a.m.

11. There were no new animal claims against the County.
12. The next Committee meetings will be January 15, 2013, at 9 a.m. and the regular monthly meeting on January 16, 2013, at 9:30 a.m.
13. Agenda items for the January 16, 2013, meeting:
  - Closed Session-Evaluate Non Elective Department Heads
14. Moved by Nelson, seconded by Clendenning, to approve the bills for payment. 5 ayes.
15. Moved by Murphy, seconded by Nelson, to adjourn. 5 ayes.  
Meeting adjourned at 12:00 p.m.

Minutes taken by Denise Willfahrt and approved by Gary Allworden.

  
\_\_\_\_\_  
Gary Allworden, Secretary

C: Kathy Roetter  
Mike Feirer