

EXECUTIVE COMMITTEE MEETING MINUTES

DATE: Tuesday, October 4, 2016

TIME: 8:00 a.m.

PLACE: Room 114, Wood County Courthouse

PRESENT: Hilde Henkel, Lance Pliml

VIA VIDEO CONFERENCE: Trent Miner, Al Breu, Michael Feirer, Ed Wagner, Donna Rozar, Jordon Bruce

OTHERS PRESENT (for part or all of meeting): Reuben Van Tassel, Michael Martin, Brenda Nelson, Terry Stelzer, Samantha Joanis, Amy Kaup, Warren Kraft, Jason Grueneberg, Heather Gehrt, Sue Kunferman, Brandon Vruwink, Brent Vruwink, Joe Zurfluh, Bill Clendenning, Dennis Polach, Lori Heideman, Gus Mancuso, WR Police Chief Kurt Heuer, Anne La Chapelle, Jo Timmerman, Kathy Zellner, Betty Iwanski, Karen Madden, Attorney David Dickmann, Attorney Emily Nolan-Plutchak, Judge Todd Wolf, Pat Arendt, Anna Wheelock, Katie Czys, Michael Kleiber, Dan Schroeder, Kristi Gruebele, Stephanie Gudmunsen, Sue Schueler-Sheveland, Jessica Keyzer, Nate Reblin, Jessica Vicente

The meeting was called to order by Ed Wagner at the request of Chairman Miner.

Public Comment – Bill Clendenning stated he made the motion at the Health and Human Services Committee meeting to eliminate the Airport Avenue CBRF. He also spoke about education reimbursement and career advancement training, reading an excerpt from the Wood County Employee Policy Handbook which states that education reimbursement and career advancement training “is intended to help an employee prepare for future positions or career advancement within Wood County”.

The following people spoke in opposition of closing the Airport Avenue CBRF by citing the growing drug problem within our community and the need for treatment options. Some shared stories about their recovery. Those who spoke were Anne La Chapelle, David Dickmann, Todd Wolf, Pat Arendt, Michael Kleiber, Kurt Heuer, Anna Wheelock, Nate Reblin, Gus Mancuso, Sue Schueler-Sheveland, Katie Czys and Jessica Vicente. Trent Miner stated that the Executive Committee does not have the authority to override the motion to close the CBRF that was made by the Human Services oversight Committee. Ultimately it will be up to the County Board to decide whether or not the CBRF will close.

Jason Grueneberg and Reuben Van Tassel gave updates on the River Block and Courthouse remodel projects. Grueneberg stated that bid requests will be going out in early November for the River Block project. Sidewalks on the west side of the building have been replaced and the parking lot will be done before winter. Van Tassel stated that IT has been relocated to a temporary location in the old County Clerk’s office so that work could be started on the Veterans relocation to first floor. Preliminary numbers show that the County Clerk remodel came in approximately 20 percent under budget. Supervisor Rozar informed the Committee that an agreement has been signed with the Riverview Foundation stating the Health Department will move out of their current location by May 1, 2017.

Consent Agenda

Motion (Wagner/Feirer) to approve the consent agenda as presented. Motion carried unanimously.

Maintenance Manager Van Tassel reviewed his Maintenance Letter of Comments.

Van Tassel presented a resolution to amend the 2016 budget.

Motion (Rozar/Breu) to approve the resolution to amend the 2016 budget of the Building Maintenance Department for additional expenditures that were not anticipated during the original budget process. The resolution will be forwarded to the County Board for consideration. Motion carried unanimously.

Risk Management Director Stelzer reviewed his Letter of Comments.

IT Director Kaup reviewed her Letter of Comments.

Wellness Coordinator Joanis presented updates on the Wellness program. Joanis stated she has resigned her position as the Wood County Wellness Coordinator. Chairman Miner thanked her for all her hard work and taking the Wellness Program to another level.

Treasurer Gehrt handed out her Letter of Comments and reviewed same with the Committee. She is still waiting to get the asbestos testing results back on the 1st Street property so the County can move forward with the demolition.

Gehrt presented a resolution to sell two tax deeded properties in the Village of Vesper.

Motion (Henkel/Pliml) to approve the resolution to sell the tax deeded property. The resolution will be forwarded to the County Board for consideration. Motion carried unanimously.

Gehrt presented a resolution to transfer a tax deeded property to the Town of Marshfield.

Motion (Breu/Feirer) to approve the resolution to transfer a tax deeded property to the Town of Marshfield. The resolution will be forwarded to the County Board for consideration. Motion carried unanimously.

Gehrt presented a resolution to sell a tax deeded property in the Town of Richfield back to the former owner who has paid Wood County in full for all the amounts due and owing on the property.

Motion (Rozar/Pliml) to approve the resolution to sell a tax deeded property in the Town of Richfield back to the former owner. The resolution will be forwarded to the County Board for consideration. Motion carried unanimously.

Break at 8:50 a.m. Meeting reconvened at 9:00 a.m.

Finance Director Martin gave an update on the 2017 budget after making adjustments to capital outlay for IT and Parks as well as estimates for Norwood and Human Services. The shortfall now stands at approximately \$2.3 million. Discussion was held regarding possible action for balancing the budget. Rozar stated she will call a special meeting of the Health and Human Services Committee to attempt to find more cuts in the budgets in the departments that Committee oversees. Jordan Bruce stated he has adjusted revenues in the Edgewater Haven budget to more realistic amounts with a budgeted census of 60. Brandon Vruwink commented that the Human Services budget is close to zero with eliminating the CBRF. Martin suggested possible actions to achieve a balanced budget. Discussion was held regarding the impact of step and COLA increases and increased health care premiums on the bottom line. General consensus of the Committee is to borrow \$1 million, lower the reserve by 1 percent and incorporate the

cuts of \$200,000 from Edgewater Haven and Human Services. Martin pointed out that this would still leave an approximately \$400,000 shortfall. The budget must be published by October 29th to meet required deadlines. Chairman Miner called for a special meeting of the Executive Committee on October 18th at 8:00 a.m. prior to County Board to further discuss the budget.

Finance Department correspondence was discussed as outlined on the agenda.

Motion (Rozar/Feirer) to adjourn the Executive Committee meeting at 9:50 a.m. Motion carried unanimously.

Respectfully submitted and signed electronically,

Donna M. Rozar, secretary

Minutes taken and prepared by Brenda Nelson. All minutes reviewed by the Executive Committee secretary.