

AGENDA FOR DECEMBER 15, 2020 – 9:30 A.M.
WOOD COUNTY BOARD OF SUPERVISORS
WOOD COUNTY BOARD ROOM

CALL TO ORDER

ROLL CALL

INVOCATION: Supervisor Fischer

READING OF THE MINUTES OF THE PREVIOUS MEETING

EXCUSALS:

RESIGNATIONS:

APPOINTMENTS/Re-APPOINTMENTS:

COMMENTS FROM THE PUBLIC REGARDING AGENDA ITEMS

ACKNOWLEDGEMENTS AND RECOGNITIONS

READING OF MINUTES OF COMMITTEE MEETINGS, RESOLUTIONS. RESOLUTIONS INTRODUCED BY COMMITTEES SHALL BE PRESENTED IMMEDIATELY FOLLOWING THE READING OF THAT COMMITTEE'S MINUTES.

PRESENTATION OF LETTERS, PETITIONS, REMONSTRANCES, COMMUNICATIONS AND OTHER DOCUMENTS.

SET DATE FOR NEXT COUNTY BOARD MEETING – January 19, 2021

ADJOURN

Join by phone

+1-408-418-9388 United States Toll

Meeting number (access code): 146 958 8869

Join by WebEx App or Web

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=mac5b1c3d5eb41d6f1bdbdf1e0c3dbe48>

Meeting number (access code): 146 958 8869

Meeting password: CB1215

PROCEEDINGS OF WOOD COUNTY BOARD OF SUPERVISORS

November 10, 2020 – 9:30 a.m.

The Wood County Board of Supervisors composed of nineteen members convened at the Wood County Boardroom in Wisconsin Rapids, Wisconsin on November 10, 2020.

Chairman Pliml called the meeting to order at 9:30 a.m.

Supervisors present were: Ashbeck, Breu, Clendenning, Curry, Feirer, Fischer, Hahn, Hokamp, Hamilton, LaFontaine, Leichtnam, Pliml, Polach, Rozar, Thao, Valenstein, Wagner, Winch, and Zurfluh.

Supervisor Hahn gave the invocation and led the Pledge of Allegiance.

Motion by Hamilton/LaFontaine to approve the minutes of the previous meeting. Motion carried by voice vote.

Motion by Hamilton/LaFontaine to approve the following appointment: Wood County Wildlife Area Advisory Committee, Marie Luchterhand. Motion carried by voice vote.

There was no public comment.

All veterans in the room were acknowledged for their service in commemoration of Veterans Day.

Referrals were noted.

Committee minutes presented: Operations.

RESOLUTION 20-11-1

Introduced by: Operations Committee

INTENT & SYNOPSIS: To establish Wood County's Tax Levy for 2020 collectable in 2021.

FISCAL NOTE: This resolution establishes the tax levy for the 2021 Wood County Budget. The total levy is \$28,165,064, the components of which are the following:

Operating	\$22,425,185
Debt service	4,628,540
Aid to libraries*	1,111,339
Total Levy	\$28,165,064

Motion by Wagner/Feirer to adopt Resolution 20-11-1. Motion carried unanimously. Rozar was not present for this vote.

RESOLUTION 20-11-2

Introduced by: Operations Committee

INTENT & SYNOPSIS: Adoption of the 2021 Wood County Budget.

FISCAL NOTE: This resolution adopts the 2021 Wood County Budget of \$110,628,248 including the appropriations, revenues and use of fund balances proposed by the Operations Committee as outlined in the

2021 Wood County Proposed Budget document.

Motion by Feirer/LaFontaine to adopt Resolution 20-11-2. Motion carried unanimously.

RESOLUTION 20-11-3

Introduced by: Operations Committee

INTENT & SYNOPSIS: Authorize the sale of tax deed property back to former owner.

FISCAL NOTE: Paid Amount of \$2,510.00.

Motion by Hamilton/Zurfluh to adopt Resolution 20-11-3. Motion carried unanimously.

RESOLUTION 20-11-4

Introduced by: Health & Human Services and Operations Committees

INTENT & SYNOPSIS: To amend the 2020 Public Health budget for additional revenue and expenditures unanticipated during the original budget process.

FISCAL NOTE: No cost to Wood County. The adjustment to the budget is as follows:

<u>Function</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
43551	State Grants		913,459
54121	Wages	722,859	
54121	Program Supplies	190,600	

Motion by Feirer/Hamilton to adopt Resolution 20-11-4. Motion carried unanimously.

Committee minutes presented: Health & Human Services, Conservation, Education, & Economic Development.

RESOLUTION 20-11-5

Introduced by: Conservation, Education, & Economic Development, Property & Information Technology, and Operations Committees

INTENT & SYNOPSIS: To authorize the Planning and Zoning Director to make application for broadband grants in partnership with Hilbert Communications, LLC and to contract with Hilbert for assisting in the grant application process.

FISCAL NOTE: The County is not making an actual financial commitment by means of this resolution but is expressing an intention to pursue broadband internet expansion in the county if funding from the state in support thereof is received.

Motion by Hamilton/Valenstein to adopt Resolution 20-11-5. Motion carried unanimously.

Committee minutes presented: Criminal Justice Coordinator Adhoc.

RESOLUTION 20-11-6

Introduced by: Judicial & Legislative Committee

INTENT & SYNOPSIS: To support an increase in Child Support Funding from the State of Wisconsin to County Child Support Agencies.

FISCAL NOTE: No cost to the County.

Motion by Hamilton/Fischer to adopt Resolution 20-11-6. Motion carried unanimously.

Committee minutes presented: Property & Information Technology, Renewable & Sustainable, McMillan Library Board of Trustees, South Central Library System Board of Trustees, Wood County Library Board.

RESOLUTION 20-11-7

Introduced by: County Board of Supervisors

INTENT & SYNOPSIS: Relating to the Life and Public Service of John Dove, Jr.

Motion by LaFontaine/Hamilton to adopt Resolution 20-11-7. Motion carried unanimously by voice vote. The board stood in silence in honor of former Supervisor Dove.

Without objection, Chairman Pliml adjourned the meeting at 10:02 a.m. Next scheduled county board meeting is December 15 2020.

Trent Miner
County Clerk

REFERRALS FOR DECEMBER 15, 2020 – COUNTY BOARD

- Thank you note from the family of the former Chairman Gordy Stargardt, thanking the board for the resolution honoring his life and service after his passing. Referred to the County Board of Supervisors.
- Resolution from Eau Claire County requesting the State Legislature to convene in special session to provide COVID-19 direction for the State of Wisconsin. Referred to Judicial & Legislative Committee, Health & Human Services Committee, and Health Officer Kunferman.

**PUBLIC BUDGET HEARING &
OPERATIONS COMMITTEE
MEETING MINUTES**

①

DATE: Tuesday, November 10, 2020
TIME: 8:30 a.m.
PLACE: Wood County Courthouse – County Board Room

PRESENT: Ed Wagner, Donna Rozar, Lance Pliml, Mike Feirer, Adam Fischer

OTHERS PRESENT : Other County Board Supervisors and Dept. Heads in the room.

The meeting was called to order by Chairman Wagner at 8:30 a.m.

The public hearing was opened and public comment was called for.

Wagner highlighted that with the passage of this budget no core services were cut, levy and tax rates are down and cash reserves remain strong.

He stated that operations and future budgets will need to be scrutinized to avoid non-sustainable uses of the general fund balance used to balance structural deficits.

Supervisor questions followed.

Motion by Rozar/Feirer to approve the levy resolution and send onto county board for their consideration. Motion carried unanimously.

Motion by Feirer/Pliml to approve the budget resolution and send onto county board for their consideration. Motion carried unanimously.

Chairman Wagner declared the meeting adjourned at 8:45 a.m.

Minutes recorded and prepared by Trent Miner, County Clerk. Minutes in draft form until approved at the next meeting.

**OPERATIONS COMMITTEE
MEETING MINUTES**

DATE: Tuesday, December 1, 2020
TIME: 9:00 a.m.
PLACE: Wood County Courthouse – Conference Room 114

PRESENT: Ed Wagner, Donna Rozar, Lance Pliml, Adam Fischer, Mike Feirer

OTHERS PRESENT (for part or all of the meeting, in person or via Webex): Bill Clendenning, Dennis Polach, Kim McGrath, Kelli Quinnell, John Peckham, Adam Fandre, Trent Miner, Al Thurber, Ed Newton, Amy Kaup, Lisa Keller, Heather Gehrt, Kim McGrath, Nick Flugaur, Reuben Van Tassel, Jordon Bruce, Marissa Laher,

The meeting was called to order by Chair Wagner at 9:00 a.m.

There were no public comments.

There was no discussion on any items in the Consent Agenda.

Motion (Feirer/Fischer) to approve the Consent Agenda. Motion carried unanimously.

Treasurer Gehrt presented two resolutions to sell tax deeded property. Gehrt gave background information on one of the properties located in Nekoosa that was relevant to the resolutions.

Motion (Rozar/Fischer) to approve both of the resolutions presented for the sale of tax deeded properties. Motion carried unanimously.

Gehrt explained that many municipal treasurers are not going to collect taxes in-person this year. She further explained that the majority of municipalities do not take credit card payments. Gehrt discussed the option of covering the fees associated with online credit card payments for tax payers so that the County could collect the taxes and then transfer the payments to municipalities without having to charge the processing fees back to the tax payer. Discussion ensued at length. The consensus of the Committee was that they would not move forward with covering the fees of online payments for taxes at this time due to the unknown volume of tax payers that would potentially utilize the system, resulting in an unknown cost to the County in fees.

Wellness Coordinator Fandre gave a brief updated of Wellness Program activities to the Committee.

Finance Director Thurber provided an update to the Committee on Finance activities. Thurber explained that he has been working on the justice center financial analysis and that he had the opportunity to tour the jail with Sheriff Becker and Jail Captain Ashbeck as well as review the study from the consultant. Wagner stated that he is working with Thurber and Human Resources Director McGrath to create a process/procedure to evaluate the efficacy and priority of positions within the County. Discussion ensued.

Thurber presented four 2020 budget reallocation resolutions. The resolutions were for the Human Services, Highway, Humane Officer, and UW Extension offices. Thurber explained that these budget reallocation resolutions are done every year.

Motion (Rozar/Fischer) to approve the four 2020 budget reallocation resolutions. Motion carried unanimously.

Supervisor Clendenning questioned why the budget allocation resolutions needed to come to the Operations Committee and could not go directly from the oversight committees to the County Board. Fischer stated that it is common practice that the resolutions come through the Operations Committee, however, there is no rule in writing regarding it. Discussion ensued.

Motion (Feirer/Pliml) to go into closed session at 9:29 a.m. pursuant to Wisconsin Stats. §19.85(1)(c) for the purpose of conducting the annual evaluations for the Human Resources Director and the Finance Director.

Roll call vote. Wagner: Yes; Rozar: Yes; Pliml: Yes; Fischer: Yes; Feirer: Yes. Motion carried.

Motion (Rozar/Fischer) to return to open session at 9:55 a.m. Motion carried unanimously.

Agenda items for next meeting: Carryover of CIP project at Edgewater

The next regular Committee meeting is scheduled for January 5, 2021 at 9:00 a.m.

Chair Wagner adjourned the meeting at 10:00 a.m.

Minutes recorded and prepared by Kelli Quinnell. Minutes in draft form until approved at the next meeting.



Wood County WISCONSIN

OFFICE OF THE
COUNTY CLERK

Trent Miner

1

Letter of Comments – December 2020

The Presidential race in Wisconsin was, as expected, a close contest. Because it fell under a 1% difference, but over 0.25% difference, a recount could be requested as long as the aggrieved party (Trump) paid for it.

Although in the media, the campaign stated they were going to petition for a recount, no official paper work was filed until the last possible day. After the initial results were posted, we were off to the races trying to come up with estimates on how much a recount would cost in Wood County if one was requested. We also started to have the municipal clerks gather up their copies of the information required and get them to me in short order.

Because the county lacks any sort of large meeting area anymore, I ended up settling on the recount venue in Pittsville at the Community Hall. I am so very thankful to the City Clerk for bending over backwards in allowing me to commandeer that building. She went to work moving pre-existing reservations for the hall over that period around Thanksgiving. The Pittsville Community Library was super to work with as well. They use the Community Hall space, which is attached to the library, for their programming. Tammy Hardinger, the library director, was extremely cooperative and accommodating.

After the 2016 recount, the state law changed on when and how long a recount could take place and it really shortened up the timeframe. Once that deadline hit (November 18th at 5:00 p.m.), the Chair of the Elections Commission signs the order to begin that very next day (November 19th). You have 13 days from that point to complete the recount. So, you absolutely cannot wait until after the paperwork is filed to get your ducks in a row. We starting acquiring supplies, calling NUMEROUS people to see if they could work during the timeframe, including Thanksgiving Day and set up the Community Hall so that we could be ready to rock on November 20th. On November 18th in the morning, I went to the Pittsville Community Center to get tables, chairs and Plexiglas shields borrowed from the Town of Grand Rapids, City of Pittsville, and City of Wisconsin Rapids placed, along with an area for observers, and a locked room for storage. I worked with Health Officer Kunferman prior to setup in going over my plan, making sure I had as safe of a recount as I could set up for both tabulators and observers. My staff and I ran copies of all the various forms needed to conduct a recount and started boxing up all of the supplies we needed. When we were able to do it here at the courthouse, it was easy because you could just bring down the items you needed at any given time. When you are 20 miles away, you need to have all of your supplies and materials there at the beginning. I had just gotten into my truck after setting up the hall, when the Deputy County Clerk called me and stated that there was a wire transfer of money into the Elections Commission account for less than the entire statewide estimate. A few hours later, the petition was filed for Dane and Milwaukee Counties only.

Recounts are not a simple process of just counting ballots. It is much more in-depth that

that, pursuant to state statutes. There is the process of reconciling 2 sets of poll books, reconciling absentee ballot applications/envelopes to the quantity of absentee ballots cast, a reconciling of the total number of ballots per reporting unit, etc. Add to the mix the enormous increase of absentee ballots that need to be reconciled during a recount, trying to maneuver and keep people safe during a pandemic, it was challenging to organize and implement a workable solution. Truly, the easiest and fastest part of the whole thing is hand counting the ballots.

So, while money was expended that will not be reimbursed, you can see why you cannot wait until the facts are known to start preparation. The timeline does not allow for taking days to do setup and implementing a successful recount. I was very concerned about being able to get it all done, even with working Thanksgiving Day.

So, after this wordy diatribe, the recount did not happen. However, we were ready to go if it had been.

Since the recount did not happen, the mandatory audit of tabulating machines had to go forward, with a MUCH shorter timeline for completion. This audit is federally mandated as a result of the Help America Vote Act of 2002. Four of our reporting units were randomly chosen to conduct the audit, including the Town of Saratoga, the Villages of Hewitt and Vesper, and the City of Marshfield, Wards 7, 16, & 27. This audit included 4 races for each reporting unit. The audit requires a hand count of 4 races per reporting unit. This amounted to hand counting 4,812 ballots. While the job of the actual audit belongs to the municipality, I help coordinate and conduct those audits. We did these all the week of Thanksgiving, starting on Sunday afternoon with the Town of Saratoga.

The day after the election, the Elections Commission sent out another grant opportunity to counties to recoup some of their pandemic driven, non-budgeted, election costs. This grant was capped at \$10,000/county. I applied and am hopeful we will receive that funding to help buffer the bottom of the gaping hole that is the Elections budget. This grant is funded with the Elections Commission share of the CARES Grant. Once all expenses have been paid out for 2020, we will look to do a budget amending resolution.



Wood County WISCONSIN

HUMAN RESOURCES DEPARTMENT

November 30, 2020

To: Wood County Operations Committee

From: Kimberly McGrath, Director- Human Resources

Subject: Human Resources (HR) Monthly Letter of Comments – November 2020

Human Resources Activity

	November 2020	2020 Year-to-Date
Applications Received	95	3,952
Positions Filled	19	195
Promotions/Transfers	3	33
New Hire Orientations	19	115
Terminations, Voluntary	12	117
Terminations, Involuntary	1	22
Retirements	0	12
Exit Interviews	3	41

Human Resources Narrative

General Highlights

1. We continue the post-Compensation and Classification Study Appeals Process in which employees may request to appeal the grade placement of their position. Employees who submitted an Intent to Appeal form by the deadline were provided with a rating letter from Carlson Dettmann on November 13th. Formal appeals are due to Human Resources by December 4th.
2. Presented the third of four Manager Training sessions to the Human Services management team on November 3rd. The session presented was "Coaching, Mentoring, & Providing Effective Feedback". We have enjoyed the opportunity to participate in these monthly training sessions.
3. Open enrollment is now complete for the 2021 plan year. As of current, over 580 employees submitted their electronic forms via the new process in Employee Self Service (ESS). We continue to be very grateful to the IT Department for creating the electronic benefit enrollment process. All enrollment data is currently being processed with our various vendors to ensure a successful January implementation.
4. All Annual Performance Evaluations are due to HR by December 18th. All departments and committees were provided with the information for evaluations that are outstanding.
5. With regards to a former Wood County employee appealing their termination, Human Resources completed the investigation of the claims presented and issued a letter to the former employee on November 5th to uphold the termination. The former employee has provided proper notice that they will appeal the decision before an Impartial Hearing Officer.

Meetings & Trainings

1. Attended the Operations Committee on November 3rd and November 10th.
2. Attended the Public Safety Committee on November 9th.
3. Attended County Board on November 10th.
4. Attended the Central WI City/County HR Roundtable virtually on November 19th. Topics discussed included 2021 budgets, compensation plans and anticipated wage adjustments, insurance/benefit changes, and union contracts.
5. Attended the weekly COVID-19 calls facilitated by Emergency Management.
6. Held individual staff meetings to discuss and provide updates on the department's progress towards our 2020 goals.
7. Staff attended various meetings including:
 - a. Wellness Committee Meeting on November 10th
 - b. Kids at Hope webinar on November 18th

Benefits

1. Processed Family and Medical Leave requests, address changes, beneficiary designations, qualifying events, benefit elections or contributions for new hires, terminations, and cancellation/reporting of benefits.
2. Processed and prepared monthly COBRA remittance, TASC admin fees, quarterly EAP fees, and turnover reports.
3. Reconciled monthly invoices for health, dental, vision, life, and disability insurances.
4. Updated the Health Fund Balance document for October.
5. Tracked hours used under the FFCRA and processed approvals.
6. Tracked vacation accruals lost during bi-weekly accruals for essential departments due to reaching the maximum hours. This is due to the COVID-19 pandemic and many departments having to restrict staff vacation and/or time off.
7. Assisted multiple employees with open enrollment election questions.
8. Approved/Denied over 500 elections for Open Enrollment.
9. Worked with multiple employees with questions on retirement and PEHP.

Recruitment

1. Updated the Status of Open Positions and Headcount Sheet (FTE Control) spreadsheets daily.
2. Reported new hires with the Wisconsin New Hire Reporting Center.
3. Closed multiple positions in Cyber Recruiter upon successful acceptance of an offer and notified all remaining applicants of position status.
4. Communicated with multiple applicants, employees, and supervisors regarding varying issues.

The following chart shows position activity during the month. Positions that are filled are dropped from the list the following month.

<u>Refilled Position</u>	<u>Department</u>	<u>Position</u>	<u>Status</u>
Replacement	Branch I	Legal Administrative Assistant – Floater	Position posted, applications reviewed, interviews conducted. Final candidate selected, references conducted. Filled 11/16/20.
Replacement	Clerk of Courts	Small Claims Clerk	Position filled internally 12/2/20.
Replacement	Clerk of Courts	Court Clerk	Position posted, applications being reviewed, deadline 11/23/20.
Replacement	District Attorney	Legal Administrative Assistant	Position posted, applications reviewed. Interviews to be conducted 12/1/20.

Replacements	Edgewater	CNA, RN, LPN and Dietary Assistant – (Multiple)	Ongoing recruitment- positions posted, applications reviewed, interviews, references, backgrounds, onboarding. Deadline 1/24/21.
Replacement	Edgewater	Certified Dietary Supervisor	Position posted, applications being reviewed, deadline 11/30/20.
New-Grant funded	Health	COVID Response Interviewers (10)	Position posted. Multiple telephone interviews conducted. Final candidates selected. Attended orientation and filled on 10/29, 11/19 & 11/24/20.
Replacement	Health	Public Health Nurse	Position posted, applications reviewed, interviews conducted. Final candidate selected, references and background completed. Offer extended, filled 11/23/20.
Replacement	Health	WIC-Health Educator/ Nutritionist	Position posted, applications reviewed, interviews conducted. Final candidate selected, references and background completed. Offer pending as of 11/20/20.
Replacement	Highway	Administrative Services	Position posted, applications being reviewed, interviews to be scheduled.
Replacements	Human Services	Social Worker – Initial Assessment (1)	Vacancy is on hold due to hiring freeze.
Replacement	Human Services	Secretary – Marshfield City Hall	Vacancy is on hold due to hiring freeze.
Replacements	Human Services	Bus Driver (One casual, one full-time)	Positions posted, deadline 12/3/20.
New – Approved by CB	Human Services	Discharge Case Manager	Position posted, interviews conducted. Final candidate selected, references/background conducted. Filled 11/16/20.
Replacement	Human Services	Family Interaction Workers (2)	Position posted, deadline 12/7/20.
Replacement	IT	IT Intern	Position posted, deadline 11/22/20.
Replacement	Maintenance	Maintenance Technician II	Position posted, deadline 12/6/20.
New/Replacement	Norwood	COTA, Occupational Therapist, Therapy Asst., Dietary Aide, RN, LPN and CNA's Multiple	Ongoing recruitment by Norwood.
Replacement	Norwood	Head Nurse	Position posted. Filled internally 11/1/20.
Replacement	Norwood	Receptionist (Casual)	Position posted, deadline 11/30/20.
Replacements	Sheriff	Part-time Deputies (Reserves)	Position continually posted, deadline 1/18/21. Eligibility list being established. Interviews held on 11/18, backgrounds being conducted.
Replacement	Sheriff	Deputy Sheriff	Position posted. Civil Service Commission & Sheriff's Department reviewing applications. Testing scheduled for 10/24/20 at WCSO. Backgrounds being conducted.

Safety/Risk Management – News and Activities

1. Continuing the process of updating the Written Programs and Safety/Risk Manual appendices/forms (expected completion is January 2021).
2. Managed open claims with Aegis throughout the month.

3. Continuing process of updating various insurance policies with Aegis/County Mutual and other providers.
4. Submitted subrogation letters to debtors to recover damages from incidents involving Sheriff's Department vehicles.

NEW Workers' Compensation Claims (2)

1. 10/19/20 – Sheriff's – Employee contracted COVID-19 while in close contact during field training (delayed reporting).
2. 11/13/20 – Sheriff's (Jail) – Employee was struck in the face while attempting to restrain combative inmate.

OPEN Workers' Compensation Claims (5)

1. 8/4/20 – Highway – Employee fractured L elbow in fall at asphalt plant (surgery required).
2. 8/18/20 – Highway – Patrol truck tailgate dropped onto employee's R foot on roadside after it became detached from truck bed.
3. 8/22/20 – Sheriff's Rescue – Employee injured R knee at accident scene performing extrication (surgery required).
4. 9/3/20 – Highway – Employee strained lower abdominal muscles pulling posts at roadside (surgery required)
5. 10/10/20 – Sheriff's Rescue – Employee had bloodborne pathogen exposure from lacerated forearm at accident scene.

CLOSED Workers' Compensation Claims (1)

1. 10/2/20 – Edgewater – Employee had bloodborne pathogen exposure from accidental needlestick.

First Aid Injuries (3)

1. 11/3/20 – Human Services – Employee fell on L hip/shoulder when office chair broke.
2. 11/8/20 – Norwood – Employee slipped on water in kitchen.
3. 11/16/20 – Highway – Employee strained L shoulder assembling culvert.

Property/Vehicle Damage Claims (2)

1. 10/4/20 – Sheriff's – Squad was struck at scene of accident while performing traffic control duties (actual \$2,752.54) – to be subrogated.
2. 11/10/20 – Sheriff's – Squad struck deer while on patrol near Arpin (est. \$2,226.12).

Liability Claims (0)

OPEN EEOC/ERD Claims (2)

1. 6/21/19 - Related to a 2016 claim alleging violation of the Wisconsin Fair Employment Act- Wood County successfully defended the claim at the Initial Determination stage and again after a four-day Hearing to Determine Probable Cause. The Complainant has appealed to the Labor and Industry Review Commission (LIRC). On October 4, 2019 Counsel submitted the County's Reply Brief in Opposition to the Petition for Review.
2. 6/1/20 - Former Human Services employee submitted a claim alleging violation of the Wisconsin Fair Employment Act. Our position statement was submitted to the Equal Rights Division by counsel on July 1, 2020.

Notice of Circumstances of Claim (1)

1. 9/8/20 - We received notice of a former Wood County employee seeking damages related to the denial of Post Employment Health Plan benefits.

Other

1. Continued to work with Human Services Deputy Director on various culture-related initiatives.
2. Distributed lists to Department Heads with performance evaluations that need to be completed prior to the December 18th deadline.
3. Worked with UI to provide additional information regarding multiple claims. Worked with various departments to compile information needed.
4. Worked with multiple departments to develop new job descriptions or to revise existing descriptions.
5. Received and processed multiple invoices for HR, Safety & Risk, and Wellness.
6. Facilitated New Hire Orientation on November 2nd, 9th, 19th, and 23rd.
7. Facilitated New Hire Orientation for Health LTE's on November 19th and 24th.
8. Conducted exit interviews on November 3rd, 18th, and the 24th including the benefit and payout information.
9. Reconciled and processed the October Unemployment Insurance payment.
10. Responded to various verifications of employment.
11. Replied to multiple requests from surrounding counties with varied information.
12. Met with several County employees and managers individually over the month to listen to concerns, provide advice, counsel, resources, and appropriate follow-up.

TREASURER'S REPORT

December 1, 2020

By: H. Gehrt

1. Attended Operations Committee meeting on November 3.
2. Attended Operations Committee budget meeting on November 10.
3. Attended County Board on November 10.
4. Met with the current clerk and the new clerk of the Town of Milladore to go over all the forms that are required with our office and how to fill them out in order to get the tax bills calculated and printed on November 10.
5. Attended Treasury Management Best Practices Zoom meeting put on by the Government Finance Officers Association on November 16-18.
6. Attended Zoom meeting with the State Treasurer and Homeowner's Task force on November 19.
7. Attended Zoom meeting with the WCA Personnel, Finance, and County Organization Steering Committee on November 20.
8. In a final effort to get delinquent tax payers to pay before the new tax bills come out, there were 688 delinquent notices sent out (down 68 from last year) with the November payoff amounts.
9. All the remaining numbers from the State came out on November 20 and we started calculating and running tax bills. There are about 12 municipalities that are holding their budget hearings very late and so those bills won't get run until December.
10. There were 13 properties that were on sealed bid this month. Bids were opened on November 23 and 7 of the properties sold. (see resolution) The remaining properties will now be offered as over the counter sales. This leaves 2 houses and 4 vacant properties.
11. I have been reviewing wage plan appeal documents from staff.
12. As time allows, I have begun to work on staff end of year reviews that are due in December.



Wood County

WISCONSIN

Employee Wellness

Adam Fandre

Letter of Comments – December 2020

- November 23 marked the start of the quarter 4 Wellness Challenge, *Bounce Back*. This challenge is 5 weeks long and focuses on developing stress management techniques and resiliency through optimizing various dimensions of wellness. Topics of focus include nutrition, financial well-being, sleep hygiene, physical well-being along with an introduction to what resiliency is. A total 98 participants have signed up for this challenge.
- I am continuing to prepare for next year's Wellness Program through making various changes to the Wellness portal based on participant feedback. I have also continued to work with various departments and locations to reserve rooms for the on-site biometric screenings that will take place between January and March. I am awaiting the final version of the 2021 Wellness mailing and hope to send this to participants no later than mid-December.
- The Wellness Committee and I have continued to review various Wellness activities and challenges to determine what the most appropriate focus would be for participants at this time. Likewise, in response to the feedback received through coaching we continue to brainstorm additional communication strategies for 2021 to continue keeping employees engaged and involved with the various activities offered through the Wellness Program.
- I am continuing to meet with participants for follow-up health coaching. During these meetings I touch-base with participants on the goals they set earlier in the year, assess progress, discuss ways to overcome challenges they are facing, and set new goals if needed. A total of 77 participants have completed an appointment with me and an additional 54 have an appointment scheduled.
- I did have a few employees reach out after the flu shot clinics were completed to request a flu shot. Thankfully, we did have additional vaccine left over and I was able to do this. The remaining vaccine was delivery to the Annex & Health Center for staff and residents.
- I am working with the presenter for the December Lunch & Learn to get a WebEx recording completed so it is available for participants to complete come December 1, 2020.



RESOLUTION#

Introduced by
Page 1 of 2

Operations Committee

ITEM#

1 - 1

DATE

December 15, 2020

Effective Date

Upon Passage & Publication

JMT

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
No: <input type="checkbox"/>	Yes: <input type="checkbox"/>	Absent: <input type="checkbox"/>
Number of votes required:		
<input type="checkbox"/> Majority	<input checked="" type="checkbox"/> Two-thirds	
Reviewed by: <u>PAK</u>	, Corp Counsel	
Reviewed by: <u>[Signature]</u>	, Finance Dir.	

INTENT & SYNOPSIS: To amend the 2020 budget for the Human Services, Norwood Health Center and Edgewater Haven programs for transfer of available appropriations to functions where actual expenditures are recorded.

FISCAL NOTE: No additional cost to Wood County. The additional appropriations needed for transfers in are available and are not anticipated to be spent in the appropriations to be transferred out. The adjustment to the budget is as follows:

		Account	Account Name	Debit	Credit
		54213	Edgewater Laundry		\$35,000
		54218	Edgewater Social Services		8,000
		54319	Edgewater Administration		60,000
		54220	Edgewater TBI	\$103,000	
		54324	Norwood SNF-CMI		90,000
		54350	Norwood Dietary		15,000
		54351	Norwood Maintenance		7,000
		54363	Norwood Med Records		4,000
		54365	Norwood Administration		25,000
		54326	Norwood Inpatient	141,000	
		54410-35	Community Resources		
			Division		250,000
		54440-50	Children's Services		
			Division		17,000
		54500	Community Administrative		
			Division		97,000
		54455-95	Mental Health/AODA		
			Division	267,000	
		54401-05	Family Services		
			Division	97,000	

WHEREAS, the programs requiring transfers in Edgewater Laundry (54213), Edgewater Social Services (54218), Edgewater Administration (54319), Norwood SNF-CMI (54324), Norwood Dietary (54350), Norwood Maintenance (54351), Norwood Med Records (54363), Norwood Administration (54365), Community Resources Division (54410-35), Children's Services Division (54440-50), and Community Administrative Division (54500) are in fact where expenditures appropriated during the adoption of the 2020 budget will be recorded, and

WHEREAS, the programs making the transfers out Edgewater TBI (54220), Norwood Inpatient (54326), Mental Health/AODA Division (54455-95), and Family Services Division (54401-05) are not expected to expend all amounts appropriated during the adoption of the 2020 budget, and

WHEREAS, rule 26 of the Wood County Board of Supervisors states that "an amendment to the budget is required any time the actual cost will exceed the budget at a function level", and



RESOLUTION# _____

ITEM# _____

DATE _____

Effective Date: _____

Introduced by _____
Page 2 of 2 _____ Committee

THEREFORE BE IT RESOLVED, to amend the Wood County Budget for Norwood, Edgewater and Community programs to reflect the transfers out of appropriations from Edgewater TBI (54220) of \$103,000; Norwood Inpatient (54326) of \$141,000; Mental Health/AODA Division (54455-95) of \$267,000; and Family Services Division (54401-05) of \$97,000; and the transfer in of appropriations of \$35,000 to Edgewater Laundry (54213); \$8,000 to 54218 Edgewater Social Services; \$60,000 to Edgewater Administration (54319); \$90,000 to Norwood SNF-CMI (54324); \$15,000 to Norwood Dietary (54350); \$7,000 to Norwood Maintenance (54351); \$4,000 to Norwood Med Records (54363); \$25,000 to Norwood Administration (54365); \$ 250,000 to Community Resources Division (54410-35); \$17,000 to Children's Services Division (54440-50); and \$97,000 to Community Administrative Division (54500), and

BE IT FURTHER RESOLVED, that pursuant to Wis. Stats. 65.90 (5) the County Clerk is directed to publish a Class 1 notice of the budget change within 10 days.



RESOLUTION#

Introduced by
Page 1 of 1

Operations Committee

ITEM#

1-2

DATE

December 15, 2020

Effective Date

Upon Passage & Publication

AST

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
No: <input type="checkbox"/>	Yes: <input type="checkbox"/>	Absent: <input type="checkbox"/>
Number of votes required:		
<input type="checkbox"/> Majority	<input checked="" type="checkbox"/> Two-thirds	
Reviewed by: <u>PAK</u> , Corp Counsel		
Reviewed by: _____, Finance Dir.		

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Curry, K			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

INTENT & SYNOPSIS: To amend the 2020 budget for Humane Officer (54129) for the purpose of funding higher than anticipated expenditures.

FISCAL NOTE: To transfer \$5,500 from available balance in contingency (51590) to Humane Officer (54129). At the time of this request the funds available in contingency are \$435,000. The adjustment to the budget is as follows:

Account	Account Name	Debit	Credit
54129	Humane Officer		\$5,500
51590	Contingency	\$5,500	

WHEREAS, the Wood County Humane Officer incurred a higher number of calls that were not anticipated during the 2020 budget; and

WHEREAS, rule 26 of the Wood County Board of Supervisors states that "an amendment to the budget is required any time the actual costs will exceed the budget at the function level", and

WHEREAS, the budget for the contingency account was adopted for the purpose of funding unanticipated expenditures, and

THEREFORE BE IT RESOLVED, to amend the Wood County budget for 2020 to transfer \$5,500 from the Contingency Account (51590) to the Humane Officer (54129) function, and

BE IT FURTHER RESOLVED, that pursuant to Wis. Stats. 65.90 (5), the County Clerk is directed to publish a Class 1 notice of this budget change within 10 days.



RESOLUTION#

Introduced by
Page 1 of 1

Operations Committee

ITEM#

1-3

DATE

December 15, 2020

Effective Date

Upon Passage & Publication

AST

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
No: <input type="checkbox"/>	Yes: <input type="checkbox"/>	Absent: <input type="checkbox"/>
Number of votes required:		
<input type="checkbox"/> Majority	<input checked="" type="checkbox"/> Two-thirds	
Reviewed by: <u>PAK</u>	, Corp Counsel	
Reviewed by: _____	, Finance Dir.	

INTENT & SYNOPSIS: To amend the 2020 budget for UW Extension - Projects (55660) for the purpose of funding higher than anticipated expenditures.

FISCAL NOTE: To transfer \$6,500 from available balance in Fund Balance (34300) to UW Extension - Project (55660). The adjustment to the budget is as follows:

<u>Account</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
55660	UW Extension - Projects		\$6,500
34300	Fund Balance	\$6,500	

WHEREAS, the Wood County UW Extension unanticipated expenditures in clean sweep were not anticipated during the 2020 budget; and

WHEREAS, the amount is in their projects carryover account to cover unanticipated expenditures, and

WHEREAS, rule 26 of the Wood County Board of Supervisors states that "an amendment to the budget is required any time the actual costs will exceed the budget at the function level", and

THEREFORE BE IT RESOLVED, to amend the Wood County budget for 2020 to transfer \$6,500 from the Fund Balance (34300) to the UW Extension - Projects (55660) function, and

BE IT FURTHER RESOLVED, that pursuant to Wis. Stats. 65.90 (5), the County Clerk is directed to publish a Class 1 notice of this budget change within 10 days.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Curry, K			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			



RESOLUTION#

Introduced by Highway Infrastructure and Recreation and Operations
Page 1 of 2

Committee

jbp

Motion:	Adopted: <input type="checkbox"/>
1 st _____	Lost: <input type="checkbox"/>
2 nd _____	Tabled: <input type="checkbox"/>
No: _____ Yes: _____	Absent: _____
Number of votes required:	
<input type="checkbox"/> Majority	<input checked="" type="checkbox"/> Two-thirds
Reviewed by: <u>PAK</u> , Corp Counsel	
Reviewed by: <u>[Signature]</u> , Finance Dir.	

INTENT & SYNOPSIS: To amend the 2020 budget of various Highway functions listed below for additional expenditures of \$1,112,239 not anticipated during the original budget process.

FISCAL NOTE: No additional cost to Wood County.

Source of Money: Available appropriations in revenues in excess of budget of \$1,067,183 and functions under budget of \$45,056.

The adjustment to the budget is as follows:

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E.			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Thao, L.			
11	Curry, K			
12	Valenstein, L.			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

Account	Account Name	Debit	Credit
43531	State Aid – Transportation	47,970	
47470	Dept Charges – Highway	186,166	
47330	Local Gov Chgs-Roads	764,960	
47333	Local Gov Chgs-Bridges	68,087	
53240	Hwy-Machinery Operations	45,056	
53230	Hwy – Shop Operations		10,223
53266	Hwy – Bituminous Ops		186,166
53313	Hwy – Maint. Gang		30,505
53314	Hwy – Maint Gang – Materials		4,328
53330	Hwy-Local Roads		767,366
53341	Hwy-County-Aid Bridge Construction		113,651



RESOLUTION#

Introduced by
Page 2 of 2

Highway Infrastructure and Recreation and Operations

ITEM#

DATE

December 15, 2020

Effective Date

Upon Passage & Publication

Committee

WHEREAS, final funding of expenditures for highway shop operations, bituminous operations-maintenance, highway maintenance-gang, highway maintenance – gang materials, highway local roads, and highway county bridge aid construction are able to be funded by higher than anticipated revenues, as well as functions under budget, and

WHEREAS, Rule 26 of the Wood County Board of Supervisors states than “an amendment to the budget is required any time the actual costs will exceed the budget at the function level,” and

THEREFORE, BE IT RESOLVED, to amend the Wood County Highway budget for 2020 by appropriating unanticipated revenues of \$1,067,183 and functions under budget funds of \$45,056, and

BE IT FURTHER RESOLVED that pursuant to Wis. Stats. 65.90 (5), the County Clerk is directed to publish a Class I notice of this budget change within 10 days.



RESOLUTION#

Introduced by Operations Committee
Page 1 of 2

Committee

CAK

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
No:	Yes:	Absent:
Number of votes required:		
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds	
Reviewed by: <u>PAK</u>	, Corp Counsel	
Reviewed by: <u>[Signature]</u>	, Finance Dir.	

INTENT & SYNOPSIS: To accept offer of sale of tax deeded property.

FISCAL NOTE:

Offered Amount	\$133,560.00
R.E. Taxes	(18,185.95)
Special Charges	(450.00)
Delinquent Utilities	(810.99)
Special Assessments	(495.39)
Publication Fees	(555.52)
Tax Deed Expense	(1,171.00)

GAIN **\$111,891.15**

WHEREAS, a sealed bid process was held and these were the best offers received on the below mentioned properties, and,

WHEREAS, it is beneficial for Wood County to sell tax deeded property so as to obtain deficient tax revenues and to place the property back on the tax roll:

THEREFORE BE IT RESOLVED, that the following offers be accepted

Town of Rudolph

17-00609C That part of the NW ¼ of the NE ¼ of Section 33, Township 23 North, Range 6 East, Town of Rudolph, Wood County, Wisconsin lying Northerly of Meadowview Avenue, Southerly of Lot 1 of Wood County Certified Survey Map No. 239, Westerly of the lands described in Volume 259 of Deeds Page 375, and Easterly of the lands described in Volume 229 of Deeds Page 163, Wood County Records.

MINIMUM BID
\$500.00

OFFER
\$800.00

Property is vacant land on Meadowview Ave, Town of Rudolph.

Town of Saratoga

18-00551 Lot 1 of Wood County Certified Survey Map No. 1445 (recorded in Volume 5 of Survey Maps at Page 245 as Document No. 553453) being part of the SW ¼ of the NE ¼ of Section 32, Township 21 North, Range 6 East, Town of Saratoga, Wood County, Wisconsin. AND the North 33 feet of the SW ¼ of the NE ¼ of Section 32, Township 21 North, Range 6 East, Town of Saratoga, Wood County, Wisconsin.

MINIMUM BID
\$30,000.00

OFFER
\$45,100.00

Property is vacant land on Highway 13 & Silver Creek Tr, Town of Saratoga.



RESOLUTION# _____

 Introduced by _____
 Page 2 of 2

ITEM# _____

DATE _____

Effective Date: _____

Committee _____

Village of Arpin

32-00005 The Southerly 125 feet of Lot 1 of WCCSM No. 7582 (recorded in Volume 26 of Survey Maps at Page 82 as Document No. 905984) being part of the SE ¼ of the SW ¼ of Section 21, Township 24 North, Range 4 East, Village of Arpin, Wood County, Wisconsin, intending to describe that portion of Lot 1 of said Survey Map lying within the boundaries of the Village of Arpin AND Outlot 1 of WCCSM No. 7582 (recorded in Volume 26 of Survey Maps at Page 82 as Document No. 905984) being part of S21, T24N, R4E, Village of Arpin, Wood County, Wisconsin.

MINIMUM BID
 \$5,000.00

OFFER
 \$7,500.00

Property is located at 8167 Church Rd, Village of Arpin.

City of Wisconsin Rapids

34-03552 Lot 3 of Block 1 of Schingo Addition, City of Wisconsin Rapids, Wood County, Wisconsin.

MINIMUM BID
 \$2,500.00

OFFER
 \$2,500.00

Property is located at 2120 Chase St, City of Wisconsin Rapids.

City of Wisconsin Rapids

34-03553 Lot 4 of Block 1 of Schingo Addition, City of Wisconsin Rapids, Wood County, Wisconsin.

MINIMUM BID
 \$15,000.00

OFFER
 \$15,010.00

Property is located at 2110 Chase St, City of Wisconsin Rapids.

City of Wisconsin Rapids

34-04583 Lots 13, 14, 15, 16, and 17 in Block 4 of Wickhams Subdivision together with the South half of vacated Conley Street lying immediately North of said lands, City of Wisconsin Rapids, Wood County, Wisconsin.

MINIMUM BID
 \$30,000.00

OFFER
 \$30,000.00

Property is located at 1420 18th Ave S, City of Wisconsin Rapids.

City of Wisconsin Rapids

34-06047 Lot 8 of East Side Assessor's Plat No. 35, City of Wisconsin Rapids, Wood County, Wisconsin.

MINIMUM BID
 \$15,000.00

OFFER
 \$32,650.00

Property is located at 350 16th St N, City of Wisconsin Rapids



RESOLUTION#

Introduced by Operations Committee

Page 1 of 1

ITEM#

1-6

DATE

December 15, 2020

Effective Date

December 15, 2020

Committee

CAK

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
No: _____	Yes: _____	Absent: _____
Number of votes required:		
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds	
Reviewed by: <u>PAK</u> , Corp Counsel		
Reviewed by: <u>AK</u> , Finance Dir.		

INTENT & SYNOPSIS: To accept offer of sale of tax deed property.

FISCAL NOTE:

Offered Amount	\$7,500.00
R.E. Taxes	(19,017.88)
Tax Deed Expense	(246.38)
Delinquent Utilities	(1,344.73)
Special Charges	(488.80)

LOSS (\$13,597.79)

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Curry, K			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

WHEREAS, during the sealed bid process no offer was received on the below mentioned property, and,

WHEREAS, an open bid process was held and this was the best offer received on the below mentioned property, and,

WHEREAS, it is beneficial for Wood County to sell tax deed property so as to obtain deficient tax revenues and to place the property back on the tax roll:

THEREFORE BE IT RESOLVED, that the following offer be accepted

City of Nekoosa

30-00289 Lot 10, Block 11, City of Nekoosa, Wood County, Wisconsin.

OFFERED AMOUNT

\$7,500.00

APPRAISED AMOUNT

\$20,000.00

Property is located at 311 1st St, City of Nekoosa.

HEALTH AND HUMAN SERVICES COMMITTEE

DATE: November 19, 2020

PLACE: River Block Building, Room 206 – Wisconsin Rapids (meeting also accessible via WebEx)

PRESENT: Donna Rozar, Adam Fischer, Laura Valenstein, Kristen Iniguez, DO, Tom Buttke, Lee Thao; Jessica Vicente; John Hokamp

ABSENT: Heather Wellach, RN

EXCUSED: - - -

ALSO PRESENT (for all or part of the meeting): Brandon Vruwink, Marissa Laher, Mary Solheim, Jo Timmerman, Mary Schlagenhaft, Jordon Bruce (Human Services); Rock Larson (Veterans Service); Sue Kunferman, Kathy Alft (Health Department); Reuben Van Tassel (Maintenance); Lisa Keller (IT); Bill Clendenning, Bill Leichtnam (County Board Supervisors); Craig Lambert (District Attorney); Ali Benda (MS-4 student); Justin Pluess (City of Wisconsin Rapids Fire Department); Ryan Christianson (Marshfield Schools); Dr. Amy Falk, Dr. Lisa Olson (*Some of these attendees were in the room and others joined by WebEx.*)

1) Call to Order

Meeting called to order at 5:00 p.m. by the Chair.

2) Quorum

Rozar declared a quorum.

3) Public Comments

- n/a

4) Consent Agenda

Pulled from consent agenda – page 16

5) Discussion and consideration of items removed from consent agenda

- Page 16 – Chair Rozar read email from Jordon Bruce regarding request to carryover unexpended funds from Crossroads Renovation CIP into 2021, caused by delays in the project due to pandemic response and restrictions. Motion (Buttke/Hokamp) to support the request of carrying over remaining funds of CIP project and forward to Operations Committee for approval. All ayes. Motion carried.

Motion (Thao/Valenstein) to approve the consent agenda. All ayes. Motion carried.

6) Health Department COVID-19 update

Sue Kunferman referred the Committee to page 4 in her narrative, and shared additional information around COVID data. Dr. Lisa Olson and Dr. Amy Falk were introduced and provided additional insight with COVID facts. A community hospital update was shared with COVID census. Long-term health consequences were described. Both Dr. Olson and Dr. Falk asked for stronger action by the Committee. Dr. Falk shared her opinion that we should get on board with wearing masks, they are going nowhere. Dr. Iniguez provided additional data with the seriousness of COVID illness, and described the painful experience associated with those who die. Committee members shared their thoughts with measures they feel could or should be taking place. Evidence-based packets were made available to all who wanted a copy. Craig Lambert shared enforcement concerns. Chair Rozar and Sue Kunferman will meet to draft a public statement that will be released on behalf of the Health & Human Services Committee. They will discuss other potential action items, such as resolutions, and will discuss scheduling a meeting with law enforcement and the District Attorney's office.

7) Financial Statements – Edgewater Haven, Human Services Community, Norwood Health Center

Department staff answered questions regarding information in the financial statements.

8) Discussion of Norwood additional funding

Jordon Bruce provided an update with funding expenditures.

9) Discussion regarding Remaining 2020 Capital Funds at Edgewater Haven

Reuben Van Tassel led discussions surrounding Edgewater Haven projects, and potential use of remaining 2020 capital funds. Motion (Buttke/Valenstein) to support the request of carrying over remaining funds of CIP project and forward to Operations Committee for approval. All ayes. Motion carried.

10) Legislative Issue Updates

Department heads provided updates regarding issues pertaining to their departments.

11) Future Agenda Items

The Chair noted items for future agendas.

12) Next Meeting(s)

- December 17, 2020, 5:00 pm, 111 W Jackson Street, 2nd Floor Auditorium (meeting will also be accessible via WebEx)

13) Closed Session

Motion (Buttke/Fischer) to convene into closed session pursuant to 19.85(1)(f) Wis. Stats. to consider two leave of absence requests. Rozar: Aye, Fischer: Aye, Hokamp: Aye, Thao: Aye, Valenstein: Aye, Buttke: Aye, Vicente: Aye, Iniguez: Aye. Motion carried. The Committee went into closed session at 6:13 p.m.

14) Return to Open Session

Motion (Valenstein/Hokamp) to return to open session at 6:20 p.m. All ayes. Motion carried.

15) Adjourn

Rozar declared the meeting adjourned at 6:21 p.m.

Minutes taken by Kathy Alft and subject to Committee approval.

The regular meeting of the Board of Directors of North Central Community Action Program, Inc. was held on Monday, October 12, 2020 via Zoom at the Wausau office location as well as individual Board members and staff logging in from their remote locations. The meeting was called to order at 6:00 pm by President Jennifer Lemmer.

Pam took roll:

Present	Absent	Staff
Rozar	Clark (ex)	Diane
Breit	McGivern (ex)	Pam
Robinson		Tony
Panfil		
Rotter		
Kieper		
Nyen		
Lemmer		
Ashbeck		
Fischer		
Sippel		
Yang		
Lorge		
West		

Guests:

Membership: Shane Blaser, Mayor of Wisconsin Rapids, joined our meeting and is interested in joining our Board. Mayor Blaser introduced himself and discussed his background.

Minutes: Jennifer Lemmer asked if there were any changes or questions. Jennifer Lemmer declared the August minutes as accepted.

Finance Committee: Pam reviewed the reports and Wendy Fischer, Secretary/Treasurer, made the recommendation from the Committee to approve the year to date financial statements. Second was made by Peter Rotter. Motion carried.

Update on Current Covid Funding: Diane reported we are still utilizing Wisconsin Rental Assistance from DEHCR- we have served 176 households to date with \$385,185.00 in rental assistance. 45 households have been helped with CSBG in the amount \$85,032.

Diane reviewed other current housing programs- Diane discussed in 2018 she spoke of the need of permanent supportive housing growing in our communities as evidenced by statistics captured by the shelters and NCCAP case managers. This meant we would be losing our transitional housing program designed to assist homeless families. The need for homeless families did not go away, but the growing need was identified as the single male, with addiction and/or mental health issues. The HUD grant traditionally written by NCCAP had to be re-written to fit the current need. NCCAP was awarded the Permanent Supportive Housing grant and this grant began in July of 2019. During the first year of this grant our successes have been:

10% of households have obtained employment. Four households have been connected to SSI.
100% of households are receiving Food Share and have health insurance.
Increased awareness of services and programs available to those suffering from chronic homelessness and substance abuse; including referrals for necessary treatment.
All households have been offered additional services and supplies throughout the COVID 19 pandemic.

There is approximately another 15 individuals who are chronically homeless with addiction issues. They are all in the Wausau area.

Diane reported while all of you acknowledged the need for the permanent supportive housing program when she spoke of it two years ago, concern was expressed about the need to assist families as our prior HUD grant was for Transitional Housing, helping basically families. After discussion with the NCCAP case managers and our sub-recipients we knew the need to help with the housing situation for families was still great.

Diane discussed the TBRA grant. NCCAP wrote for the Tenant Based Rental Assistance grant and received the grant in April of 2019 to begin in July of 2019 and extend to June 30, 2021. In May of 2020, NCCAP was again awarded another 2 year TBRA grant to run concurrently. This has been a great help in all of the Counties we service and fills the need of lower income families who are in need of assistance longer than one month. We have 15 families currently enrolled with 12 of them paying a portion of their rent, getting caught up on debt due to medical issues, loss of employment, loss of family, and or reduction of income because of divorce, death, or domestic abuse.

Diane reviewed our EHH grant. Our EHH grant is still in place and 60 % of that funding or \$68,400 is distributed to 4 area shelters, 3 of which typically operate at full capacity year round. These shelters can provide the entry point to NCCAP's housing programs in addition to the clients our 5 case managers see on a daily basis. We are all required to use Coordinated Entry. This involves screening clients who are literally homeless or near homeless with a scoring tool (thereby defining the need in our communities and recording it in Service Point) and then staff refer clients to the Prioritization List. Katie Schumer our Coordinated Entry Specialist then runs the list when we have an opening in one of our housing programs and connects these potential clients to a case manager to begin the process of enrolling them in a housing program such as Rapid Re-Housing, Prevention Programming (longer term than our eviction prevention through the Local United Ways), as well as TBRA. The collaboration with our community partners, faith based organizations, government and city officials also give us insight to the needs in our communities. Many give us referrals and many sit on committees with me. The variety of funding NCCAP seeks allows us to help fill the needs identified. Lenore Breit asked if North Central Health Care had a plan to help these people and Diane discussed barriers and additional housing needs. Donna Rozar reported the Hope Lodge the American Cancer Society families stayed in while loved ones were going thru chemotherapy is now empty. The ACS is no longer funding it. Diane discussed addiction issues and that people need more than 30 days assistance. Sue Sippel reported she was contacted by someone with a former CBRF – Bethel Nursing Home in Arpin and were willing to rent it as a shelter or some type of housing.

Annual Report: Diane discussed the 2019 annual report. The annual report reflects figures collected from January 1st through December 31st 2019. Some of these numbers are also reflected on our Annual CSBG report that Diane completes for DCF in April of every year and seeks the board's approval on. You'll notice our weatherization numbers have increased considerably and this is due to NCCAP

receiving Rusk, Price, Taylor, and Sawyer Counties back in July of 2018 when Indianhead lost their weatherization contract with the State. Even though NCCAP does not operate a food pantry, we write the grant that funds 4 food pantries in Marathon County, so NCCAP captures those statistics as well to report to the funder. It is difficult not to have duplicates when it comes to food since those visiting the pantries often go at least once or twice a month. Clients served in the Skills program is down. As indicated in the past, because of the work requirement of 20 hours, this program is difficult to fill. Most clients are able to get student loans to fully pay for coursework and a living expenses. We are not getting student follow thru on referrals because the funding isn't needed.

CSBG 2021: Diane reviewed the 2021 Community Services Block Grant application. Diane is seeking board approval of our 2021 CSBG application for funding. Without this grant we would not be able to operate our housing programs along with our advocacy and referrals in the communities we serve. The second page outlines our anticipated funding for 2021, but due to COVID, we are very uncertain as to what we will receive from the United Ways and Marathon County Government.

Page three identifies the need in our communities via the 2019 community needs assessment. Affordable housing, employment, and transportation are the top three needs and barriers identified. Page four and five list our board members and compliance with the board requirements as outline in our bylaws, which we will be discussing later in the meeting. Pages 6, 7, 8 address our compliance with CSBG requirements regarding use of the CSBG funding received. Page 9 lists the types of programs we have collaborative relationships with. Page 10 shows directly how CSBG funding will be used in our organization. Page 11 describes the programs, projected numbers served, and the measurable outcomes that we can show. We capture these through Service Point where we must enter all client data, in addition to two other spreadsheets our case managers use daily for capturing referrals and other data. Service Point does not have the capability to report out referrals so we need to use excel to capture this data. Page 12 is the actual Budget breakout of each program CSBG funding is critical to. I have tried to provide more information in the Housing area for greater understanding of the duties our housing staff/case managers perform daily.

Motion was made by Donna Rozar to approve the 2021 CSBG application. Second was made by Sue Sippel. Motion carried.

By-Law Review: Diane reviewed the proposed by-law changes. Sue Sippel suggested a wording change. Donna Rozar suggested consistency in the North Central Community Action Program, Inc. wording. Sue Sippel recommended changing the wording to list county representatives and not designate which government offices. There was much discussion about public officials. Peter Rotter suggested tabling the by-laws and coming back to the by-law changes after Diane talks with the State CSBG staff.

Annual Conflict of Interest Forms: Pam asked Board members to complete the forms and mail or scan/email back to her.

Weatherization Report: Tony discussed the concern about starting production on the new contract late but he stated we do have an independent contractor that can help us meet our goals.

Next Meeting Date: Our next meeting will be December 14, 2020 via Zoom Meeting.

Adjourn: Jennifer Lemmer declared the meeting adjourned at 6:57 pm.

If you have any questions about this report, please contact Sue Kunferman at 715-421-8928 (W) or 715-213-8493 (Cell) or skunferman@co.wood.wi.us

ADMINISTRATIVE REPORT – SUE KUNFERMAN, RN, MSN

On Sunday, November 1, I was watching the news. On that day, they reported that Wisconsin had more new cases of COVID-19 in the past seven days than California and Florida, being third among U.S. states, following Texas No. 1 and Illinois No. 2. We were fourth among the 50 states for the number of deaths that occurred. That's Wisconsin and not our experience in Wood County, right? As I'm writing this, we've had 400 new cases and five members of our community have died in the last week from COVID. Our positivity rate for tests was 12.7% on October 1. It is 41.6% currently.

Like you, I ask the question how will we get control of this virus? We will gain control of this virus by continuing to take personal responsibility to protect ourselves and our loved ones. We can...

- host gatherings for birthdays, showers, weddings, and athletic events virtually,
- use technology to stay connected with friends and family,
- stay home more with our household members, and
- wear a mask and get tested if exposed to someone with COVID or if you have symptoms.

Some say we've lost the battle. Not yet. It will depend on the choices we make in the coming days and weeks. Let's make history for something positive. If we all do our part, we can regain control.

Someone asked me if I could tell people one thing, what would it be? My answer? Love Thy Neighbor, and act accordingly.

One last thing...there's no place like home for the holidays.

For a current case count, please see:

<http://woodwi.maps.arcgis.com/apps/opsdashboard/index.html#/da7f0d6815494e4b85e614e042671b14>

Here is an update on our larger scale efforts:

- Communication – We continue to report data and information on our website and Facebook page. We have been focusing on ideas to make the holidays meaningful without having large gatherings.
- Disease Reporting and Contact Tracing – We continue to bring additional contact tracers and disease investigators on board. We have over 30 limited term employees working with us now. We have scaled back our case interview processes and data collection. We attempt to contact everyone within 24 hours. This happens most of the time, but there are spikes where this does not occur. We provide the information and education they need, answer questions, and provide their isolation or quarantine release dates. We always advise them to contact us if they develop worsening symptoms or to call 9-1-1 if they develop severe symptoms.
- Testing – We have stood up strike teams that provide testing for individuals we identify as close contacts or for individuals with symptoms (Mon/Wed Marshfield, Tue/Fri Rapids). We also have National Guard testing in Wisconsin Rapids every Thursday through mid-December. So testing is available every day of the week. School staff are also doing testing in the schools. Of course our health systems also continue to test.
- School Planning – Our schools continue to do an amazing job. We have not seen outbreaks resulting from positive students or staff. That says a lot about what our schools are doing to prevent spread within the school walls. Their staff conduct the in-school contact tracing and provide letters and educational materials for those who are close contacts. This is extremely helpful to us. Some are beginning to see staffing issues due to the numbers of teachers in quarantine. Port Edwards recently went all virtual for middle and high school students.
- Long-Term Care Facilities – Each skilled nursing facility (SNF) has been assigned a specific lab to work with on meeting their required testing frequency. They have also signed up to be able to receive vaccine for residents and staff when vaccine becomes available.
- Vaccination Clinics – We continue to plan for mass vaccination clinics in an effort to be prepared immediately when the vaccine becomes available. Once this occurs, this will tax the public health system beyond what we are seeing now as we attempt to continue our disease follow up and contact tracing while at the same time administer vaccinations to as many people as possible as quickly as possible. We know that this will likely be a two-dose vaccine, so mass clinics will be intense for a longer period of time. Current timeline is March/April.

COMMUNITY HEALTH IMPROVEMENT PLANNER REPORT – KRISTIE RAUTER EGGE, MPH

COVID-19 Response

Daily contact tracing and disease investigations for COVID-19 continue. Communication pieces are created as questions and topics arise. These are presented in the form of infographics, press releases, flyers, and shared on community TV and radio. Newsletter articles written weekly strive to increase knowledge on a variety of COVID-19 topics.

An important piece of the COVID-19 response is access to testing. Strike team testing is now available to household contacts and other close contacts of people who have tested positive that are contacted by the Wood County Health Department disease investigators. These testing sites are in Marshfield on Monday and Wednesday at the fairgrounds, and in Wisconsin Rapids Tuesday and Friday at St. Johns Church. National Guard WING testing is available every Thursday through the middle of December at the City Garage in Wisconsin Rapids to the community.

Community Needs Task Force

The task force continues to address the gaps between community needs and available resources. The task force is also encouraging residents to get their influenza vaccination in order to reduce the risk of negative health outcomes to contracting the flu and COVID-19 at the same time. There are special outreach efforts to Spanish-speaking and Hmong populations.

Influenza Media Campaign

The flu media campaign's goal is to improve flu vaccination rates in Wood County. The media campaign consists of 22 infographics to post on Wood County Health Department (WCHD) Facebook page. These infographics include education about the flu vaccine, why receiving the flu vaccine is important, and reminders to get the flu shot. The infographics were shared with public TV in Wisconsin Rapids and Marshfield to have a broader reach within Wood County. The campaign will run until the end of November 2020.

AOD Prevention Partnership

The Wisconsin Alcohol Policy Seminar took place virtually on October 8, and partners from around the state were able to hear from one another on best practice approaches to addressing alcohol issues within local communities.

On Saturday, October 24, six law enforcement agencies participated in the national prescription drug take back event. Officers from Grand Rapids Police Department, Wisconsin Rapids Police Department, and Wood County Sheriff's Office once again joined forces to host an event at Pick 'n Save in Wisconsin Rapids. The event brought in 131.8 pounds of medications in 4 hours. As a whole, Wood County turned in roughly 1,990 pounds of medications.

Mental Health Matters

The month of October remained stagnant for progressing the initiatives of Mental Health Matters due to the ongoing demands COVID-19 is having on Wood County Health Department staff. In coordination with the incarceration work, there is continued discussion on how to implement trauma informed initiatives within the jail.

Additionally, UWEC students are working on a project to observe the level of burnout and stress staff are experiencing within the health department and provide self-care mitigation strategies to address burnout. Currently, they are researching tools to measure burnout and stress along with strategies to address these issues. The student group's term goes until December, when they will be delivering a plan to the Health Department. The student group is collecting baseline data to inform their plan.

Incarceration

A Wood County Jail Workgroup meeting was held on October 15 to discuss solutions to address barriers and burdens placed on people who are incarcerated at the Wood County Jail.

Grant Writing

The Health Equity Team and Health Promotion Team had an opportunity to bring in a trainer to have a virtual training to expand knowledge of health equity. Human Impact Partners (HIP) will conduct the virtual training and will provide technical assistance after the training. In order to help fund the cost of the training, grant funding was sought and funded by Incourage, with a total award of \$2,000 through their Bridge Grant funding for the training.

Active Communities

The River Riders Bike Share program will re-launch in spring 2021. This will allow the program to open with 30 bikes and 6 stations in the Wisconsin Rapids area for a full season, spring until fall. Additional conversations have happened with vendors to purchase an additional 20 bikes for the River Riders Bike Share program to expand into the Marshfield area. The launch in spring of 2021 will be with Koloni, Inc. and continued conversations with them will happen through the winter to prepare for this.

Food System / Farmers Market

The Wisconsin Rapids Downtown Farmers' Market was awarded the Bridge Grant from Incurage Community Foundation to purchase an enclosed trailer to protect farmers market supplies from weather and vandalism because the shed donated from Home Depot was damaged in the windstorm in 2019. Having an enclosed trailer will be beneficial to the Health Department in the winter/coming months as they plan and prepare to hold mass immunization clinics for COVID-19.

The 2020 Farmers Market season ended with 46 vendors and in the month of October processed:

- \$818 in Debit/Credit transactions at management's booth.
- \$980 in Food Share EBT at management's booth.
- \$60 in Aspirus Fruit and Veggies RX redeemed at the management's booth.
- We do not track WIC and Senior Farmers Market Vouchers as they are direct deposited by vendors, but are also available to use at the market.
- \$41,141 in total sales was self-reported from the vendors for the month.

ENVIRONMENTAL HEALTH REPORT – NANCY EGGLESTON, R.S.

Port Edwards/Armenia Groundwater Issues-MOU progress

There was no action on the MOU this month.

Staff Training

FDA grant funded in-person training was cancelled in 2020. The training was replaced by online training. Four staff members are eligible to participate in the Special Processing at Retail training in mid-November. It will cover smoking, curing, fermentation and other special processes. A series of webinars is available for staff to review changes to ATCP 75. Dave Joosten continues to work on FDA basic retail inspection training. Mariah and Tim attended Lead Hazard Investigator and Lead Risk Assessor refresher training.

Wisconsin Food Code Changes

The Wisconsin Food Code was updated and WI Chapter ATCP 75 changes went into effect in October 2020. Licensing categories changed and fees will be based on risk to the public. The fee changes will be in effect in January for new establishments and in July 2021 for existing establishments. The Department of Agriculture, Trade and Consumer Protection (DATCP) provided a series of webinars to cover the changes in the code. Fact sheets are being developed and will be provided to our operators as they become available. Logan is participating in the DATCP Pool Code Revision Committee.

COVID-19 Response

Environmental Health staff began working on COVID disease investigations and contact tracing. They are calling positive cases, discussing isolation and quarantine requirements, and handling incoming COVID phone calls throughout the week. Three staff members work on COVID response daily, while three are in the counties handling inspections and complaints, and DNR water sampling and well inspections. DATCP recognizes that Environmental Health staff throughout the state are working on COVID response so they are waiving routine inspection requirements through the end of December 2020 and likely into 2021.

School Food Service Inspections

The fall school food service inspections are taking place in person in all three counties.

New Businesses and Consultations

A pre-licensing inspection was conducted at Arby's in Marshfield due to a change in ownership. A pre-licensing inspection was also conducted at Taco Johns in Marshfield for the addition of a food truck. Brad and Patricia Truel were licensed to operate a Tourist Rooming house in Marshfield.

Complaints

Fifteen complaint investigations were received in the month of October.

- A complaint came in regarding garbage on a property in Wisconsin Rapids. The city code enforcement office is closed at this time.
- A caller complained about pizza that was delivered to his home and placed on his porch floor as part of contactless delivery.
- A caller complained about a store employee who went to work sick with COVID and coughed on a fellow co-worker. Store management was contacted.
- Two complaints came in about bed bugs in a senior living apartment. A pest control company is hired. Some tenants are unable to handle the prep work for pest control to be effective.
- A complaint came in regarding mold in a rental unit.
- Tenants complained of maintenance issues in their rental unit, but they did not want the landlord contacted. They will call back if they change their mind.

- A caller complained about no hot water in their apartment building due to maintenance projects. Work was completed in a week and water and heat was restored.
- Mold and water leaks were reported in a rental unit. Caller did not want the landlord contacted as they had been served an eviction notice.
- A caller complained of unsafe conditions at a restaurant. The manager was contacted. A disgruntled employee may have filed the complaint. The complaints were not valid.
- A caller complained of illness from eating at a chain restaurant. No other complaints were received so a food borne illness investigation was not started.
- A caller is suspicious that there are bed bugs in another apartment in his apartment building. He doesn't feel that his landlord takes them seriously. Complaint is held open to see if additional complaints are received.
- A caller complained about no water at a business due to a water main issue. The business was contacted and only a small section was affected and porta potties and water stations were brought in until repairs were made.
- A caller reported an elderly individual with a hoarding issues and bed bugs. This individual was considered to be competent by Adult Protective Services, and we were advised to call law enforcement for a welfare check if other complaints came in.
- A caller complained of a phone store worker who was picking fingers until they were bleeding and then handling phones.

HEALTH PROMOTION AND CHRONIC DISEASE TEAM REPORTS

Oral Health Program – Erin Fandre, RDH

Healthy Smiles received our Award Letter from Wisconsin Seal-A-Smile for the 2020/2021 school year last month. At the end of October, we started our visits for fluoride varnishes at both the Wood County Head Start Centers and at the elementary schools. We will be going to our first middle school in December.

WOMEN, INFANTS AND CHILDREN (WIC) REPORT – CAMEN HAESSIG, RD, CD, CLC

- WIC continues to complete all appointments over the phone during this time. The physical presence waiver to allow appointments over the phone was extended and currently goes through February 20th. The waiver is now tied to the public health emergency declaration and will allow phone appointments to continue 30 days past the expiration of the public health emergency declaration.
- We welcomed our new Breastfeeding Peer Counselor, Whitney Armour, who started October 5th and our new Program Coordinator, Yesenia Meza, who started Sept 21st.
- I attended the annual WWA (Wisconsin WIC Association) Board all day meeting virtually this year. I was elected for and will serve as the vice-chairperson on the board during 2021.

Caseload for 2020 (Contracted caseload 1433)

	Dec 2019	Jan 2020	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Active (initial)	1397	1413	1365	1393	1408	1382	1402	1431	1419	1444	1463		
Active (final)	1409	1424	1375	1395	1408	1404	1413	1441	1437	1452			
Participating	1402	1422	1371	1395	1410	1403	1402	1440	1420	1448	1463		

WOOD COUNTY HUMAN SERVICES DEPARTMENT REPORT

November 10, 2020

Director's Report by Brandon Vruwink

This month marks the one-year anniversary since our Cornerstone team moved to DC Steinle Plaza. The space continues to work well for our consumers and staff. While the pandemic has changed how we operate, the space design has allowed us to continue meeting consumers' needs while keeping everyone safe. One year later, the move to DC Steinle Plaza continues to work well.

Wisconsin Counties Association President Pliml approved my application to serve on the WCA Health and Human Services Steering Committee. The Steering Committee is scheduled to meet on Friday, November 13. We will be reviewing and discussing the legislative priorities for the 2021-2023 state budget.

With the assistance of Facilities Manager Van Tassel, the preliminary work for the continued renovation of the 300 wing at Edgewater Haven is underway. We expect to begin the project in the spring. The timeline is subject to contractor availability and potential delays related to the pandemic. Once this phase is finished, the entire 300 wing will be complete.

Deputy Director Solheim and I continue to meet with District Attorney Lambert to coordinate and work through challenges related to Chapter 48 matters. All of the conversations have been respectful and collaborative. We understand this process will take time and we are all committed to improving this partnership. Please see Deputy Director Solheim's update below as I was unable to attend the most recent meeting with District Attorney Lambert.

Sheriff Becker, Captain Ashbeck, Pamela Ashbeck, and I completed interviews for the Jail Discharge Case Manager position last month. We interviewed several excellent candidates. Sarah Salewski was identified as our final candidate. Sarah has a background in public health and a strong interest in improving mental health services. We all look forward to working with Sarah as we continue to enhance the services provided within the Wood County Jail. Sarah's first day with Wood County will be on Monday, November 16.

Deputy Director Update by Mary Solheim

Our Adolescent Diversion Program (ADP) continues to build momentum. We have now filled all available spaces within the program, which means we have 13 youth activity engaging with our case managers as well as our interns from the University of Wisconsin-Stevens Point. Our first youth to engage in the program is just over three-fourths of the way through the program with some additional youth not far behind. This will soon leave us prepared to engage additional youth.

In our last ADP update, we reported our case managers and interns had all completed the requisite training for them to begin their work with youth. In the coming months, our case managers and interns will also engage in additional training which includes topics surrounding Fetal Alcohol Syndrome, which is a required component in connection with the grant funding award, and Brief Intervention Tools (BITS). We anticipate learning more about the particulars of the Fetal Alcohol Syndrome training in the near future. As for the BITS training, these tools were created to help corrections professionals effectively address key skill deficits with adult or juvenile offenders in short, structured interventions. BITS addresses six offender skill deficits which have been identified as the most versatile and therefore the most important to teach our youth. This involves the following areas: decision making, overcoming automatic responses, overcoming thinking traps, problem solving, and who youth spend time with. The BITS training will assist our case managers and interns in more effectively working with the youth enrolled in this program.

We have also scheduled our first meeting for our newly created Youth Justice Advisory Council which is set to take place on December 3, 2020. By design, the purpose of the Youth Justice Advisory Council will be to get together and discuss the needs of youth within our community. The cross-system partnership will include the District Attorney's office, law enforcement agencies throughout the county, school districts, health care providers, and other community agencies, in addition to staff here at Human Services. We have received a favorable response to the invite which was sent out and expect engaging conversations at our first meeting.

As indicated by Director Vruwink above, we continue to meet with District Attorney Lambert to address Chapter 48 matters. Our most recent meeting was held on October 14. I was present for that meeting along with District Attorney Lambert and Jenni Egerer who also works with the District Attorney's office in a support role. The core focus of that conversation surrounded the preparation of petitions and legal orders and Human Services' request this responsibility shift to the District Attorney's office. District Attorney Lambert provided some background at that meeting with respect to an agreement reached in 2003 between the District Attorney's Office and Human Services. That agreement outlines the responsibility for drafting petitions and orders, among others responsibilities. District Attorney Lambert does not wish to make any changes at this time to this process. Our conversation instead focused on identified gaps within the current process and how we can work collaboratively to close those gaps. We have started to formulate a plan for additional training and education for Human Services' staff. District Attorney Lambert has identified specific individuals in the District Attorney's Office to assist with this training as well as some Chapter 938 training. Chapter 938 covers the Juvenile Justice Code. Assistant District Attorney David Knaapen and I are also in the infancy stages of coordinating mock hearing sessions to increase our social workers knowledge, comfort, and understanding of the legal process as it relates to the courtroom setting. We will be extending an invitation to attorneys within the community to join us. We plan to continue to meet to close identified gaps and build a stronger partnership well into the future.

Administrative Services Update by Jo Timmerman

I continued my ongoing research of the CARES Act Funding guidance related to use and reporting of use.

I attended the monthly Operations Committee meeting as well as the mid-month meeting regarding the 2021 budget. Earlier, I had also attended the budget discussion meeting held by the Finance Director related to the 2021 projections, and necessary budgetary steps to improve that outlook for the coming year.

I attended weekly SmartCare Core and Billing Setup meetings.

I participated in our Remote Work Guidelines workgroup sessions developing a set of uniform guidelines for staff working from remote worksites during the current pandemic situation.

Other meeting I attended throughout the month included: Bi-weekly Administrative Team meetings, bi-weekly Norwood and Edgewater budget meetings with management teams, Norwood weekly Department Head meetings, the Health and Human Services Committee meeting, and an All Managers' training meeting.

I participated in our kick-off discussion with Wipfli for consultation services related to CARES Act Funding received at both Norwood and Edgewater.

I formed a Succession Plan Team for the Administrative Services Division. Team members assigned are: Mary Schlagenhaft, Angela Wiese, Jan Pelot, Joanne Borski, Kathy Zellner, Bailey Boe, and myself.

I conducted two staff members' annual performance evaluations.

Norwood: Projects worked on by staff are:

- Processed Medicare, Medicaid, HMO, Commercial Insurance, other county and patient responsible billings for hospital services, long-term care services, and doctors' services
- Processed vendor payments
- Held weekly Banking Day with Norwood residents
- Prepared monthly data reports for occupancy, doctors' services units, meals prepared, laundry poundage data for cost reports,
- General Ledger maintenance
- Data reports for Bridgeway Unit
- Attended weekly payer source meetings for patient/resident updates
- Attended bi-weekly budget meetings with Administrator and Norwood Department Heads
- Tracked COVID-19 expenditures
- Worked on Transparency in Pricing project for Norwood

Edgewater: Projects worked on by staff are:

- Processed a total of 108 claims in the amount of \$323,037 for Medicare, Medicaid, HMO, Commercial Insurance, and patient responsible billings and payments
- Processed vendor payments
- Attended daily stand-up meetings for patient/resident care and payer source updates
- Conducted weekly "triple-check" meetings regarding patient accounts and billing issues; as well as other miscellaneous issues that arise
- Attended bi-weekly budget meetings with Administrator and Edgewater Department Heads
- Track COVID-19 expenditures
- General Ledger Maintenance
- Prepared various data reports

Community: Projects worked on by staff are:

Fiscal

- Attended Administrative Services Managers' meeting
- Attended SmartCare Core Meetings (multiple)
- Attended Norwood bi-weekly budget meeting
- Attended Edgewater Stand- up meetings - weekly
- Attended weekly staff one-to-one meeting and update sessions
- Reviewed and approved time off request
- Reviewed and approved staff time cards
- Prepared and reviewed 2021 NIMC budget, combining 12 county reports
- Prepared Wood County's 2021 IM budget for Consortium
- Completed mandatory Relias training for Edgewater location
- Supervised monthly revenue and integration download from TCM to Dynamics
- Attended HHS Committee budget meeting via WebEx
- Attended HHS Committee meeting
- Attended New Manager Orientation Web-Ex
- Attended All Manager Meeting via Web-Ex
- Prepared and conducted employee Annual Review
- Reviewed and approved monthly expense reports for Energy, FSET, DCF & DHS
- Prepared and filed monthly expense report for NIMC
- Prepared and submitted ACH for NIMC expense payments
- Provided NIMC reports for monthly Directors' meeting

- Prepared bi-weekly budget report for Edgewater revenues
- Reviewed and presented YTD data and budget projections to all Community Program Managers (Crisis, Behavioral Health, Long Term Support, Family Services)
- Reviewed and gave feedback for monthly financial reports.
- Provided support and supervision to team members
- Attended TSSF monthly teleconference
- Prepared final WIMCR 2019 Cost Report Response
- Attended Leading Age Web-Ex for Medicare Rate Setting (X3)
- Attended CW Teleconference for out-of- home placement extraordinary payment/funding
- Attended monthly Operations Committee meeting
- Assisted with Title IV E legal funding for Clerk of Courts
- Attended CLTS Teleconferences for upcoming State contract changes
- Prepared and reviewed C-19 funded reports for reimbursement from Routes to Recovery Funding
- Worked with staff for cross training for NIMC county audit reviews
- Worked with staff for cross training for IM & Child Care monthly expense reports
- Worked with staff for cross training for NIMC report summaries

Support Services

- Support Services has one vacant position remaining - the Family Services Secretary at MFLD. We have completed the first round of interviews; recruitment remains on hold due to the county-wide hiring freeze
- Conducted one staff member's annual performance evaluation
- Coordinated support needs for Family Service, B-3/CLTS and Cornerstone interim coverages during staff member's FMLA beginning 9/28/2020 tentatively for 12 weeks
- Ran and analyzed Birth-3 Prior Authorizations reports; work with intake worker to get authorizations requested/approved
- Coordinated upcoming support needs for the Outpatient Clinic Reception interim coverage during staff member's requested LOA beginning 11/5/20 and continuing tentatively for six weeks
- Developed new processes for the new print management program; assisted support staff to work with IT on issues occurring with faxing and printing
- Weekly meetings with new Administrative Assistant staff member to develop a schedule of trainings for multiple programs that are supported by the Support Services Unit; increased interim coverage duties and screening booth scheduled coverage by staff member
- Attend all web meetings for Streamline Implementation of Smartcare: weekly internal planning meetings, and workflows for Smartcare
- Coordinate SmartCare implementation team and Superusers
- Define roles and global codes/data migration for SmartCare planning meetings related to migration of data to alternate software for closed information files
- Worked with Family Services supervisors, Deputy Director, and Support Services staff regarding "GO PAPERLESS" initiative
- Attended meetings and discussions with Deputy Director & support staff related to "GO PAPERLESS" initiative
- Met with Deputy Director and staff on *Drafting Petitions*; additional responsibilities and trainings for support staff and Social Workers
- Investigated and followed up on one HIPAA breach (Family Services)
- Weekly look ahead meetings with Outpatient Clinic group scheduling staff to work through problems with therapy groups starting back up at River Block

- Coordinated coverage for multiple staff holiday/vacation and extended or last minute absences at three locations
- Met with 13 Support Services staff bi-weekly by phone or in person
- Discussed results of wage review and answered questions
- Completed Personnel Action Forms
- Provided direct coverage in Marshfield Reception as needed, and interim records requests and closed files
- Inventoried and order PPE supplies for reception and other areas
- Began inventory and estimates for envelopes and letterhead annual order for department

Behavioral Health Services Update by Stephanie Gudmunson

Personnel Updates: Mike Foley, Alcohol and Drug Abuse Counselor, resigned his position effective 11/6/2020.

The Outpatient Clinic, Crisis Intervention and Comprehensive Community Services Programs all had very successful re-certification visits. Each program received another 2-year certification and had no citations.

Community Resources Update by Steve Budnik

Transportation: In October, we provided 939 rides on our buses. A majority of our rides are for employment (365) and medical (268) trips. We have worked with the Highway Department to secure a space for us to park two of our buses in their garage through a lease agreement. We are thankful for this given it will reduce wear and tear on our bus fleet. Further, it will save drivers time as they will not need to remove snow and ice during the winter months. We continue to make efforts to recruit a part-time bus driver for the Marshfield area.

WHEAP: The 2020-2021 heating season started on October 1. So far, 544 households have received energy and heat assistance. There are currently 769 pending applications. This exceeds where we were at the same time last year. A significant reason for this is that customers can apply for benefits online versus just paper, phone, and in-person. We anticipate being current with applications in the next 30 days.

Parenting Curriculum: As part of a five-County demonstration project which focuses on fostering healthy parenting techniques for children ages 5-10, Alysa Dunn, Childcare/Volunteer Coordinator, and Olivia Stillwell, Family Resource Coordinator, continue to facilitate the School-Aged Parenting Curriculum. Parents in attendance at these classes report they find the curriculum to be both resourceful and supportive. Olivia and Alysa recently held an outdoor class while raking leaves to discuss easy, free, safe, and motivational activities parents can do with their school-aged children. The pictures below are of a 5-year-old and her mother, who participated in the raking activity (authorization for release of the images has been secured).



Edgewater Haven Update by Marissa Laher

In the month of October we had 17 admissions and 2 readmissions with a memory care census is 16 residents.

Census comparison to last year:

October 2019 – 51.10 average census with 5.71 rehab

October 2020 – 50.10 average census with 6.65 rehab

Admissions/Discharges Comparison:

October 2019 – Admissions 7/Discharges 3/Readmissions 3

October 2020– Admissions 17/Discharges 5/Readmission 2

In regards to COVID-19 activity, as of writing this, we have:

- 0 resident cases
- 4 active employee cases
- 6 recovered employee cases

We are in “outbreak” testing, which means all residents are tested weekly. We are currently testing all staff twice a week due to the county positivity rate being well above 10%. We are not having any issues with supply of tests, but rather labs having the capacity to process the volume of tests which impacts turnaround time. We are definitely seeing staffing challenges due to the number of employees needing to be off as a close contact or being positive themselves, but so far we have been able to cover the schedule.

With the holidays and cold weather approaching, we are exploring ways to facilitate visitation between residents and their loved ones in a safe way so they have the ability to celebrate together. We fully recognize the holidays will look very different for everyone this year, but we are doing everything possible to still make them enjoyable for our residents.

Employment & Training Update by Lacey Piekarski

FSET Program: The FSET Program has emphasized outreach with community partnership over the past two months. Printed flyers distributed throughout the 9-county region totaled over 5,000 with a continued emphasis on intentional community outreach, tracking of contact and relationship building through 2021.

The NorthCentral FSET Program has created new platforms for connection including the NorthCentral FSET Facebook page and NorthCentral Programs YouTube channel, which include employment and training videos for customer viewing. (Both platforms are hosted by CW Solutions). With the adaption to virtual case management, these new connections to our customers, employers and community partners allow for on-demand information sharing and access to our internally created trainings, videos and (coming soon!) podcasts.

The NorthCentral FSET Program concluded October 2020 with a net gain of 61 enrolled customers, totaling 874 enrolled customers throughout the region (813 enrolled beginning 10/01/20).

Independent Living Program: As we near the conclusion of the fall school semester, the Independent Living Program has 27 total youth engaged in post-secondary education throughout our nine-county region, utilizing Bright Star Education Training Voucher (ETV) funds. All youth eligible for Independent Living services until age 21 are also eligible for Brighter Star up to age 23, or a maximum of up to five years, if they meet the school type and academic requirements. The IL Program focuses support to

include student study success, budgeting, adaption to virtual learning and review of grades each semester. The goal of Bright Star (ETV) is to increase the number of youth accessing these funds (\$5,000.00/academic year per eligible youth) and services, reducing their financial burdens while pursuing their post-secondary goals. We are excited to support these 27 youth as they complete this fall semester with schools throughout our region including Mid-State Technical College, UW-Stevens Point and North Central Technical College.

IL Program - Youth Success Story: The NorthCentral Independent Living Program is celebrating one of our actively engaged youth's graduation from Army Basic/AIT training this summer, finishing in the top 10 of their class. They have been engaged in services with the NorthCentral IL Program since transitioning from care at the age of 18. This youth and their IL Coordinator have worked on various Independent Living skills with a focus in budgeting, time management, physical and mental health resources, and use of local community resources. They returned to UW – Stevens Point after Army Basic/AIT training, where they continue to be a full-time student maintaining above a 3.0 GPA. This youth lives independently and works part-time in addition to their monthly National Guard duties. While IL eligibility has ended, they will continue to utilize Brighter Star ETV funds to support their post-secondary educational goals until the age of 23. This youth will also continue to be a member of the local Youth Advisory Council to advocate for positive change in the child welfare system based on their lived experience.

Norwood Health Center Update by Jordon Bruce

Norwood is currently in "outbreak" status as we have had a couple of staff test positive. As of this report, no residents have been identified as positive cases. We have identified these positive staff cases during our routine weekly testing, which recently has been twice a week. Norwood continues to screen all staff prior to working and we recently received our rapid point of care tests. We have begun using these tests right away, and will be using these tests with any contractors or visitors who come in the building. The rapid tests will provide us with results in 15 minutes. Due to the community positivity rate and the outbreak status, we are currently allowing compassionate care visits at this time.

Staffing continues to be a major concern. Already faced with the CNA shortage, our staff are also dealing with mandatory quarantine for themselves or their dependents, and this list seems to grow daily. Our staffing agencies are also low on staff to refer to us as we are also competing with other areas of the state and the crisis pay that some health care systems are offering. We have recently brought on a contracted Infection Control Nurse on a LTE basis to help with testing and reporting, since this is a full time job currently. This position is funded through the Provider Relief Funding.

The terms and conditions for the Provider Relief Funds are still evolving. What is seemingly allowed one month, gets excluded the next month through FAQ updates. We have routine calls with Wipfli to stay current with these changes. I will give another update on the PRF projects at our monthly Health & Human Services meeting.

Norwood Nursing Department by Liz Masanz

The admissions unit has continued with telehealth. Dr. Melnyk and Dr. Reimers have continued to see patients every day. We are working on a new location to do the telehealth visits on the unit due to infection control concerns. Krissy and the nursing staff have been entering our COVID data into EM resource as required by CMS. The census has fluctuated around seven in the last month. Of concern has been the increased COVID spread around the state. Since the unit accepts patients from 22 other counties, we are at higher risk for potential positive patients. All patients are screened; any that cannot respond to screening, will not respond, or have screened positive, are being tested prior to acceptance to ensure appropriate placement. We continue to complete enhanced cleaning on the unit. The last week of October, the staff started wearing KN95 as we can purchase them. These masks fit better, gives a

better coverage to staff to patient transmission and we have been in an outbreak due to one positive staff member the last week of October.

Long Term care census is presently 17. We have had several discharges to the community. The most important aspect right now is keeping COVID off the living units. Staff have focused on infection control practices and encouraging infection control practices with residents. Residents were doing outdoor and window visits but those are on hold related to the recent outbreak. We unfortunately will have to cancel our Christmas tea but will be looking at other fun avenues we can explore for the holidays. We are preparing for the vaccination process. Health Direct, our pharmacy, will be managing the administration and reporting of facility vaccinations. All residents that wanted flu vaccine received them. Staff also completed flu vaccination.

Norwood Dietary Department by Larry Burt

Congregate meals for the month of October totaled 9,579. Revenues for October totaled \$44,063. YTD meals are 105,031 and YTD revenues are \$483,143.

Norwood Maintenance Department by Lee Ackerman

Update on 2020 Capital Improvement Projects:

The Level 4 Renovation, Phase 2 –Crossroads: We have installed the cabinets in the first three rooms! This was the only installation day available from the installers due to Covid-19 disrupting our progress. We are planning to do four bedrooms on the next visit now that we have a better understanding of the process. Flooring is still on hold until the cabinets can be completed.

Roof Replacement Phase 4: Roof replacement has completed. As I mentioned earlier, the limited visitation and services due to the pandemic actually worked in our favor by allowing the roofers better access to the building without disrupting daily activity.

Renewable Energy Grant: The Variable Frequency Drives (VFDs) for the circulating pumps have been installed and are controlled by the Desigo HVAC software. We are already seeing the pumps running at 50-60% at times, yet still providing the needed heating for the building, which shows the efficiency of this system.

There has still been no word on whether Norwood will be awarded any further Energy Grant funds yet this year, though we are hopeful that we may still be allowed to do one more energy-saving project in 2020.

Covid-19: Much is being done with the facility and equipment to combat the spread of Covid-19 in our facility. We have begun the process of installing air quality sensors in the HVAC system (which alerts us to the need to adjust the fresh air and humidity levels in the building), touchless light switches are on order, and we are exploring the best options for touchless faucets and toilet flush valves. Also, plans are being reviewed by DHS for creating an indoor meeting space away from the living units, which will protect our residential population while meeting visitation needs.

CVSO Report to the Wood County Health and Human Services Committee

Meeting Date: November 19, 2020

September Activity:

Caseload activity for October 2020 - 9 new veterans served. During the month of October, we completed/submitted 278 federal forms to include:

- 26 intent to file a claim (this marks the effective date while we assist the veteran in gathering all the required supporting documentation)
- 9 Appeals – Higher level review, Notice of Disagreement (appeal)
- 16 new claims for disability compensation
- 2 new claims for pension
- 2 new claims for surviving spouse benefits (DIC or surviving spouse pension)
- 12 new applications for VA Healthcare
- 22 appointment of Claimants Representative (POA for American Legion, VFW, DAV etc.)
- 11 burial and marker applications

Activities:

1. Completed as of October 15:
 - a. October 24 – Interviewed potential United States Service Academy applicants for Senator Baldwin (conducted virtually). This is an addition session to the one conducted Oct 10.
 - b. October 28 – Central Wisconsin Homeless and Housing coalition meeting (conducted virtually).
 - c. November 9 – Tomah VAMC Quarterly CVSO and Legislative Liaison meeting (conducted virtually).
2. Near Future, December 7-9 National County Veteran Service Officer Association Virtual Training on Advanced Appeals.

Office updates:

1. Office and VA response to COVID-19 –
 - a. Marshfield office closed and quarantined with 20 minutes notice on November 11 to relocate a patient COVID-19 positive to a room on same ventilation system. Exploring options on Marshfield staff and resources to support that plan (computer and access).
 - b. Federal VA continues to lag behind on scheduling and completing compensation exams.
2. Office continues to review and reach out to Blue Water Vietnam Navy and Marine personnel. Several veterans have responded and we have submitted claims for compensation. To date Wood County Veterans under this effort have received \$127,959.97 in retroactive payments and monthly increases totaling \$13,606.03 or additional \$163,272.36 per year. Since last month's report:
 - a. Veteran who earlier went from 30% to 40%. Was further evaluated and is now 50% service connected with additional retroactive payment of \$1,696.92. With an additional increase or \$282.82 per month.
 - b. Veteran received an increase from 30 to 50 % resulting in a \$1,373.22 retroactive payment and a monthly increase of \$457.74.

Note these are just ratings we initiated by reviewing our records on file and contacting the veteran. It does not include claims brought in to our office by the veteran.

3. New networking connections. In the past month our office has been in contact with:
 - a. Our new Criminal Justice Coordinator Janelle Krueger (Navy Veteran).
 - i. We have connected her with the Tomah VA Medical Center's Veterans Justice Outreach coordinator.
 - ii. We have started her down the road to apply for VA benefits based on her service.
 - iii. We have also connected the Tomah VAMC Veteran's Justice Outreach Coordinator with the Wood County Jail Officers.
 - b. We have worked limitedly in the past but a renewed partnership with two separate Probation and Parole agents. Assisting them in understanding what VA programs are available to their clients especially those that may assist them in their rehabilitation.
4. National Veteran Service Officer Association is conducting Virtual Appeals Training in December. Cost of the training is \$250.00. Since the Federal VA revamped its Appeals laws in Feb 2019, the procedures and implementation of that new law have been problematic. These problems have improved the VA timeliness numbers (reported to congress). However, have caused denials that require a different level of appeal and loss of retroactive compensation to veterans. I hope that this course will train us to avoid the pitfalls we have experienced this past year. One of the presenters will be a Veterans Law Judge who sits on the Board of Veterans Appeals, which is one of the four appeals avenues available.



RESOLUTION#

Introduced by Health & Human Services Committee
Page 1 of 1

SK

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
No: <input type="checkbox"/> Yes: <input type="checkbox"/>	Absent:	<input type="checkbox"/>
Number of votes required:		
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds	
Reviewed by: _____, Corp Counsel		
Reviewed by: _____, Finance Dir.		

INTENT & SYNOPSIS: To implore Wood County residents to take actions to stop the spread of the deadly COVID-19 virus.

FISCAL NOTE: No fiscal impact

WHEREAS, the levels of COVID-19 in Wood County, the region, and the State of Wisconsin are in crisis and our local hospitals are at capacity; and

WHEREAS, Governor Evers, recognizing this crisis, extended Executive Order No. 1 requiring the use of face coverings to help mitigate the spread of COVID-19 in our state; and

WHEREAS, Wood County COVID-19 activity is designated as “critically high” by the Wisconsin Department of Health Services; and

WHEREAS, as of December 9th, 41 Wood County residents lost their battle with COVID-19 and over 4300 residents have been infected; and

WHEREAS, the need for action by the residents of Wood County is urgent and we must come together to slow down the spread of COVID-19 in Wood County; and

WHEREAS, the consequences of failing to act will continue to be devastating and deadly; and

WHEREAS, Wood County residents have the power to do what it takes to slow the spread of this disease and decrease the number of people suffering and dying; and

WHEREAS, each individual must take responsibility and take actions that mitigate the spread of COVID-19.

NOW, THEREFORE, BE IT RESOLVED THAT, the Wood County Health and Human Services Committee and the Wood County Board of Supervisors do hereby implore Wood County residents to:

- Stay home as much as possible. If you leave home, do so for essentials only. Support for local businesses by ordering take-out or picking up items curbside is encouraged. Avoid businesses or locations that are not following guidelines that include face coverings, physical distancing, and capacity limitations.
- Wear a face covering in compliance with Governor Evers' Emergency Order No. 1 any time you are around someone who does not live with you.
- Practice physical distancing if you must be in contact with others; stay 6 feet apart.
- Wash your hands frequently and avoid touching your face.
- If you have symptoms of COVID-19, stay home while making arrangements for testing and while awaiting test results. To find local testing information, visit: <https://www.co.wood.wi.us/Departments/Health/CovidTesting.aspx>.
- If you test positive for COVID-19, stay home for 10 days from when symptoms began, notify your close contacts and ask them to quarantine for 14 days from the last time they were around you.
- If someone tells you that you were exposed to COVID-19, stay home for 14 days and get tested if symptoms develop.
- If you are an employer, do not allow exposed or sick employees to work. Support Wood County Health Department's enforcement of isolation and quarantine by offering alternative work arrangements and excusing employees from work in accordance with public health requirements.
- Get your annual flu shot. The flu shot does not protect against COVID-19, but by protecting you from the flu, we keep the number of people needing hospitalizations down.

Minutes of the Wood County Public Safety Committee

DATE: November 9, 2020

PRESENT: Dennis Polach, Joe Zurfluh, Mike Feirer, Bill Winch, Brad Hamilton

EXCUSED:

NOT

PRESENT:

OTHERS Steve Kreuser, Scott Brehm, Shawn Becker, Lori Heideman, Kelli Trzinski, Erik

PRESENT: Engel, Bill Clendenning, Lance Pliml, Sarah Christensen, Reuben VanTassel,
Nanci Olson, Ted Ashbeck, Quentin Ellis, Kim McGrath, Randal Dorshorst

LOCATION: Wood County Courthouse

1. Call to Order:

Mike Feirer called the meeting to order at 9:00 a.m.

2. Review minutes of October 12, 2020:

Motion by Winch, second by Polach to approve the minutes of the October 12, 2020 meeting as presented. Motion carried unanimously.

3. Public Comments:

No Public Comments.

4. Set date, time and location of next meeting:

December 14, 2020

9:00 a.m.

Wood County Courthouse

5. Communications Department:

a. Communications October 2020 Claims:

The Committee reviewed the Communications October 2020 claims.

b. Communications Report:

The Committee reviewed the report.

6. Emergency Management Department

a. Emergency Management October 2020 Claims:

The Committee reviewed the Emergency Management October 2020 claims. Steve answered questions on the claims.

b. Emergency Management Activity Report:

The Committee reviewed the Emergency Management report. Steve Kreuser talked about the CARES Grant. Steve stated the County was awarded 1.2 million payable at three different times during the year. We are about ready to hit the submit button on the final round of submissions. Steve stated that we are a bit over at this time, but they are being submitted in case a municipality does not use their entire allotment.

7. Dispatch Department:

a. October 2020 Claims:

The Committee reviewed the Dispatch October 2020 claims.

b. Dispatch Report:

The Committee reviewed the Dispatch report.

c. Covid Contingency:

Reached out to surrounding agencies to ask about their covid contingency. We are doing things pretty much the same as the surrounding counties are doing for contingency plans. Marshfield can dispatch from their department and have 4 people trained for dispatch.

Talked about potential mutual aid for radio repair in the event of covid infection of the Communication Coordinator. Talked about mutual aid from other areas in the event that we go down, and if there are charges from either agency.

8. Coroner:

a. Coroner Report:

The Committee reviewed the Coroner report.

b. October 2020 Claims:

The Committee reviewed the Coroner October 2020 claims.

9. Humane Officer

a. Humane Officer Report:

The Committee reviewed the Human Officer Report.

10. Sheriff's Department:

a. Correspondences:

Sheriff Becker stated the Department has had 12 staff members test positive for COVID-19, 10 of which have recovered.

b. Wage Compression Regarding Sworn Lieutenants:

Sheriff Becker and Captain Quentin Ellis shared with the Committee a wage compression issue involving the Lieutenants and Sergeants. Captain Ellis explained that there are Sergeants that make more per hour in wages than the Lieutenant who supervises them. Sheriff Becker and Captain Ellis provided possible solutions.

The Committee discussed the wage compression concern. The Committee concluded that a resolution should be prepared and presented at the December 2020 meeting, which would address the issue.

c. Wood County Rescue:

The Committee reviewed the Wood County Rescue report.

d. Crime Stoppers:

The Committee reviewed the Crime Stoppers report.

e. K-9 Project:

The Committee reviewed the K-9 report.

f. October 2020 Claims:

The Committee reviewed the Sheriff's Department October 2020 claims.

g. Hiring Process:

Sheriff Becker stated the Department recently held testing for 28 people. He stated the results of the tests are in and have been sent to the Civil Service Commission for interviews. He stated the Department currently has three positions open.

h. Boat/ATV/UTV Patrol:

The Committee reviewed the Boat/ATV/UTV Patrol report.

i. Overtime:

The Committee reviewed the overtime report.

j. Courthouse Security:

The Committee reviewed the Courthouse Security monthly and yearly reports.

k. Jail Items

- i. Inmate Daily Population: Reviewed.
- ii. EMP: Reviewed
- iii. Safekeeper Housing Numbers: Reviewed
- iv. Kitchen Report: Reviewed
- v. Body Scanner-Reviewed
- vi. Maintenance: Nothing to Report
- vii. Inmate Programs: Nothing to Report
- viii. Jail Study-Sheriff Becker and Reuben Van Tassel stated the Property Committee has approved soil boring to determine if locations for the new Jail are viable options. Reuben stated he would also be talking with the Finance Department to see what the burden would be on the tax payers.

11. October 2020 Claims: Communications, Emergency Management, Dispatch, Sheriff, Coroner, and Humane Officer:

Motion by Polach, second by Zurfluh to approve the October 2020 claims of all Public Safety Committee Departments. Motion carried unanimously.

12. Agenda Items for Next Meeting:

None

13. Pursuant to Wisconsin State Statute 19.85(1)(c), the Committee may go into closed Session for performance evaluations of the department heads/employees the committee oversees.

Motion by Feirer, second by Zurfluh to go into closed sessions at 10:14 a.m. Motion carried unanimously. Winch-Yes, Polach-Yes, Zurfluh-Yes, Feirer-Yes

14. Return to open session

Motion by Feirer, second by Zurfluh to return to open sessions at 10:46 a.m. Motion carried unanimously. Winch-yes, Polach-yes, Zurfluh-yes Feirer-yes

14. Adjourn

Meeting adjourned at 10:46 a.m. by Chairman Feirer.

Minutes taken by Wood County Sheriff's Department and Emergency Management

TIME CARD

COUNTY OF WOOD

EMPLOYEE NAME: Nanci Olson

Monthly Time Report

DEPARTMENT: Wood County Humane Officer

11/18/2020 THROUGH 11/1/1931

APPROVED BY: Public Safety Committee

Date	Incident #	Per Diem	Mileage	Start Time	End Time	Total Hours	Description
10/18/20		\$50.00	0	2p	6p	4.00	Reports
10/19/20	WC16151	\$50.00	28	10a	1p	3.00	Dog Bite
10/19/20	WC16174	\$50.00	0	3p	4p	1.00	Welfare Check
10/20/20	WR19712	\$50.00	20	6p	8p	2.00	Cat Bite
10/21/20	WR19712	\$50.00	20	9a	12p	3.00	Cat Bite
10/29/20	WR19712	\$50.00	22	12p	2p	2.00	Cat Bite
10/21/20	WC15302	\$50.00	32	3p	6p	3.00	Welfare Check
10/29/20	WC15302	\$50.00	32	8a	11a	3.00	Welfare Check
10/31/20	WC15302	\$50.00	32	4p	7p	3.00	Welfare Check
10/22/20	WC13856	\$50.00	42	8a	11a	3.00	Sanitation Concerns
10/24/20	WC13856	\$50.00	42	12p	3p	3.00	Sanitation Concerns
10/23/20		\$50.00	0	1p	4p	3.00	Dept. of Ag inspector meeting
10/23/20	WC16390	\$50.00	0	4p	8p	4.00	surrender of dogs
10/24/20	WC16390	\$50.00	23	9a	11a	2.00	surrender of dogs
10/25/20	WC13506	\$50.00	10	4p	6p	2.00	Welfare Check
10/26/20	WC16538	\$50.00	30	8a	11a	2.00	Dog Bite
10/27/20	WC16538	\$50.00	30	4p	6p	2.00	Dog Bite
10/28/20	GR3579	\$50.00	8	4p	7p	3.00	Dog Bite
10/29/20	GR3579	\$50.00	0	1p	4p	3.00	Dog Bite
10/30/20	GR3579	\$50.00	0	3p	5p	2.00	Dog Bite
10/30/20	PE1396	\$50.00	16	4p	7p	3.00	Aggressive Dog
TOTAL		\$1,050.00	387			56.00	\$222.53 (Mileage Check)

Per Diem: 101-3901-54129-000-101

Mileage: 101-3901-54129-000-331

Department Head Humane Officer
Nanci Olson
October 18th - 31st 2020

10-18; Reports

10-19; WC16151 Dog bite was reported @ 5900 block of 5th Ave. Rudolph. The owner, who was treated at a local clinic, stated she was scratched by her dogs paw and it was not a bite. 28

10-19; WC16174 Complaint of several horses that have gone 4 or 5 days without hay. Unfounded. I talked with the complainant about the round bale of hay visible from the road, and not to make a complaint unless she is sure they are out of hay. 0

10-20,21,29; WR19712 A cat bite was reported today that happened yesterday @ 1000 block of 11th Ave. north, WR. On October 19th a teenager caught a cat that had been hanging around the neighborhood and put it in the car so she and her mom could take it to their veterinarian to see if the cat had a microchip or not as they were interested in keeping the cat. When the teen put the cat in the car it bit her hand. The veterinarian did locate a microchip and held the cat at the clinic until the owner came and picked it up after work. According to the victims mother the veterinarian advised the owner to keep the cat inside the house for the next ten days as it bit a child. The following day, October 20th the same teenager stated she found the same cat wondering around the neighborhood, therefore she picked up the cat put it in her car and took it to the humane society. She then went to a clinic to be treated for the bite that happened the day before. I spoke with the owner of the cat and she tried to locate a rabies certificate and also made contact with the prior owner to see if they had one, but was also unable to produce a certificate or a name of a veterinarian either of them may have used in the past. Being the cat was not current with rabies vaccinations the cat would need to be quarantined at the humane society for the remaining 10 days which includes 3 veterinarian checks and a rabies shot on day ten prior to the cat being release back to her. 20,20,22

10-21,29,31; WC15302 Welfare check on farm animals in the township of Sigel, numerous violations with dozens of animals. Open Case. 32,32,32

10-22,24; WC13856 Sanitation concerns, strong cat urine smell, welfare concerns of new cats living in the mobile home @ 6419 Hemlock St. Vesper. 42,42

10-23; I was contacted by two Animal Health Inspectors for the Wisconsin Department of Agriculture, Trade and Consumer Protection. They wanted prior history information for an individual in the town of Rudolph that buys, sells and harbors exotic reptiles and amphibians. I shared with them that I've had several cases with him starting over 10 years ago. Due to mistreatment and sanitation concerns I've removed exotic turtles, large full grown constricting snakes, alligators, even a lemur, a primate that originated from Madagascar. In the past when I've contacted the Dept. of Ag. Health Inspector, they said they were mainly interested in 'pocket pets' and that Wisconsin is the last state that still doesn't regulations owning exotics. At that time he was harboring these exotics but not selling them. This current concern of the Dept. of Ag; is if he has health certificates for the exotics he brought in from out of state to sell here.

10-23,24; WC16390 Initial complaint came from a women who stated her son, who is an over the road truck driver, had let to vagrants live in her garage @ Plover road, WR. The complainant stated that the homeless couple left five days ago leaving behind 2 dogs which she'd like to surrender. During further investigation I found that the two people living in the complainant's garage were her son and his

longtime girlfriend. The complainant stated that they have been hooked on meth and doing meth in her garage. And recently the son and his girlfriend broke up then her son left a few days ago. And today the landlord found out about the two dogs and said they have to leave today. The ex-girlfriend is still living in the garage and with the dogs and she has no place to go. I then talked with the ex-girlfriend and told her that she is caregiver/owner of the dogs and she can surrender them. I then called dispatch and reported the meth use on the property. 0,23

10-25; WC13506 Welfare check on dogs with no shelter in outside kennel @ 10600 S. Young St, Saratoga. Follow up they are putting up tarps to act as a windbreak, open case. 10

10-26,27; WC16538 Dog bite @ 2000 block of Pine Road. The owner is also the victim. 30,30

10-28,29,30; GR3579 Second bite for a dog @ 6100 Griffith Ave. A teenager stopped by his friends house to visit. When he walked up the stairs to leave and opened the door a dog knocked him down and bit him in the hamstring and buttocks. The teen was crawling to get away but the dog would not let go of his leg. The owner managed to get the dog off of the child and put the dog in the kennel. She then asked the teen for his mom's name and phone number and did call the mother and let her know her dog bit her son in the leg. The owner did not know at that time about the other bite to his buttocks. The owner explained to the mother that it was a puppy that they recently adopted, 4 or 6 weeks ago from the Wausau Humane Society.

I told the owner of the dog that I am aware that her dog bit teen girl in the hand both lower parts of her legs September as well. The owner stated that her daughters are suppose to let her know when a friend comes by or is leaving and then she puts the dog in a kennel, but this time her girls forgot. I told the dog owner that I'll be putting her dog under an Order of Abatement outlining how to keep visitors safe. And being the dog pulls on the leash and tries to be aggressive while out walking the dog will need to wear a cage type muzzle and who ever is walking the dog will use a no-pull leash. When anyone besides family members are home the dog will have the cage muzzle on until after the guests leave. The dog can not be loose in the yard either. I suggested she talk to her veterinarian about putting the dog down.

I then called the victims home and spoke with his mother, she said her son had been at the hospital and they took ex-rays and gave him antibiotics. I let the mother know that this is the second bite for this dog and it is not a puppy, the dog is a year and a half old.

The owner of the dog contacted me after the first rabies observation at the veterinarian's office and said the veterinarian does not think putting the dog down should be the first option, the dog will be put on medication to relax him when people are over and she will be using the cage type muzzle. 8,0.0

10-30; PE1396 Follow up of an aggressive dog @ 370 block of First Street, Port Edwards. Open Case. 16

Due to the nature of many of the complaints I do have to go into houses including mobile homes so I am not always able to social distance, though I do social distance when ever possible. I've purchased loose-fitting disposable masks to wear due to being exposed to airborne pathogens.

TIME CARD

COUNTY OF WOOD

EMPLOYEE NAME: Nanci Olson

Monthly Time Report

DEPARTMENT: Wood County Humane Officer

10/4/2020 THROUGH 10/17/2020

APPROVED BY: Public Safety Committee

Date	Incident #	Per Diem	Mileage	Start Time	End Time	Total Hours	Description
10/04/20		\$50.00	0	2p	6p	4.00	Reports
10/04/20	PE1306	\$50.00	16	9a	11a	2.00	Aggressive dog
10/05/20	WR18661	\$50.00	16	11a	2p	3.00	Dog Bite
10/05/20	WR18690	\$50.00	18	1p	4p	3.00	Dog Bite
10/06/20	WR18690	\$50.00	18	9a	11a	2.00	Dog Bite
10/06/20	WR18297	\$50.00	14	3p	4p	1.00	Welfare
10/08/20	WR18297	\$50.00	14	3p	6p	3.00	Welfare
10/06/20	GR3380	\$50.00	12	9p	11p	2.00	Dog Bite
10/07/20	GR3380	\$50.00	12	8a	11a	4.00	Dog Bite
10/07/20	WC15302	\$50.00	32	1p	3p	2.00	Welfare
10/13/20	WC15302	\$50.00	32	8a	11a	3.00	Welfare
10/17/20	WC15302	\$50.00	32	1p	4p	3.00	Welfare
10/08/20	WC14014	\$50.00	8	8a	10a	2.00	Welfare
10/09/20	WC14014	\$50.00	8	1p	3p	2.00	Welfare
10/14/20	WC13506	\$50.00	10	1p	4p	2.00	Welfare
10/09/20	WC13506	\$50.00	10	8a	10a	2.00	Welfare
10/10/20	WC13856	\$50.00	42	9a	12p	3.00	Welfare
10/13/20	WC13856	\$50.00	42	11a	2p	3.00	Welfare
10/11/20	PE1396	\$50.00	16	9a	12p	3.00	Aggressive dog
10/16/20	PE1396	\$50.00	16	6p	8p	2.00	Aggressive dog
10/12/20		\$50.00	14	8:30a	10:30a	2.00	Public Safety
TOTAL		\$1,050.00	382			53.00	\$219.65

(Mileage Check)

Per Diem: 101-3901-54129-000-101

Mileage: 101-3901-54129-000-331

Dept. Head Humane Officer Nanci Olson
Report October 4th – October 17th 2020

10-4; Reports

10-4; PE1306 Follow up on a complaint of an aggressive dog. Open Case. 16

10-5; WR18661 Dog bite happened @ 1100 block of 12th Street South, WR. The victim was dog-sitting her boyfriend's dog as he was out of state at this time. This dog the victim's own dog got into a fight over food. The victim pulled the dogs apart and that is when the dog bit her on her finger. It was later learned, during the investigation, that her boyfriend now lives in Portage County, so this case was passed onto their Humane Officers. 16

10-5,6; WR18690 A man was bit when he was walking his dog and another dog broke his chain and got loose and approached the man. The victim stated he hit the attacking dog with a baseball bat that he carries with him when he walks. He said he uses the bat to hit loose dogs with that approach his dog. The victim stated just 2 days earlier he also hit a dog over the head that happens to live in the duplex next to the dog he hit today. 18,18

10-6,8; WR18297 Follow up on a welfare check @ 1200 Apricot Street regarding a dog that needed medical attention. The owner of the dog did take the dog to the vet. She gave the vet permission to speak to me regarding the dog's medical issues and suggested treatment. The mass on the dog's stomach is a fatty tumor, due to the dog's age, which is 16 years it is not advisable to put the dog under for surgery; the open wound on the dog's back is due to seasonal allergies that make him itch, so the dog is now put on 'Allergra' for relief; the dog's limping is due to arthritis – the dog is to take a baby aspirin each day. The matting is due to rolling in pine sap, which that area of fur is now shaved off. 14,14

10-6,7; GR3380 The owner of a small dog took the dog on a walk on a leash near 400 block of Greenwood Drive, Grand Rapids, a woman whom was also out for a walk wanted to pet his dog, apparently the owner of the dog said to her not to pet his dog as it bites. She stated she never heard him say that and had reached her hand out to the dog when the dog bit her on the hand. 12,12

10-7,13,17; WC15302 Welfare check on farm animals in the township of Sigel, including horses without shelter, partial molding round bail of hay in the pasture, both horses need to be wormed and have hooves checked, water tank green with algae. Rabbits, chickens and turkeys all in random cages through out the cluttered yard and all are deep with feces they need to be moved in a shed for shelter before winter and will need unfrozen water at all times. The chickens are extremely overcrowded in the pens they are in. The guinea hens are kept in a shed with about 2 feet of feces in the 2 horse tanks she feeds them in. The two dogs are in good shape weight wise, but one has ear mites that need attention and this dog is matted and needs grooming. Open Case. 32,32,32

10-8,9; WC14014 Open case ~ Welfare, sanitation and mistreatment concerns @ 13300 block of 59th Street South Saratoga. 8,8

10-9,14; WC13506 Welfare check on dogs with no shelter in outside kennel and at times have no water @ 10600 S. Young St, Saratoga. 10,10

10-10,13; WC13856 Sanitation concerns, strong cat urine smell, welfare/mistreatment and neglect concerns of the eleven animals in the mobile home @ 6419 Hemlock St. Vesper. 42,42

10-11,16; PE1396 Complaint of an aggressive dog @ 370 block of First Street, Port Edwards. The dog that attacked the other dog was within a fenced in area at the time. The owner of the dog that may have been injured took his dog in the fenced in area as well. A 2nd attempt with myself trying to work out a method for them to take turns using the fenced in area and checking to make sure it is not being used by another dog before entering. Once again, I was unable to Social Distance due to the sizes of the hallway & apartment. Open Case. 16,16

10-12; Public Safety Meeting

10/20/2020

<u>Position</u>	<u>Name</u>	<u>Hourly Wage-2019</u>	<u>Step-2019</u>	<u>Hourly Wage-2020</u>	<u>Step-2020</u>	<u>Uncorrected</u> <u>Hourly Wage-2021</u>	<u>Uncorrected</u> <u>Step 2021</u>	<u>Proposed Correction</u> <u>Hourly Wage 1/1/2021</u>	<u>Proposed Correction</u> <u>Step 1/1/2021</u>
Operations Captain	Quentin Ellis	\$ 37.88	12-9	\$ 39.34	12-10	\$ 39.34	12-10		
Patrol Lieutenant (Days)	Scott Saeger	\$ 35.45	11-9	\$ 36.82	11-10	\$ 36.82	11-10	\$ 37.65	11-11
Patrol Lieutenant (Days)	Charles Hoogesteger	\$ 33.80	11-7	\$ 35.15	11-8	\$ 35.15	11-8	\$ 36.82	11-10
Patrol Lieutenant (Nights)	Kalvin Dorshorst	\$ 32.16	11-5	\$ 33.46	11-6	\$ 33.46	11-6	\$ 35.98	11-9
Patrol Lieutenant (Nights)	Eric Marten	\$ 32.16	11-5	\$ 33.46	11-6	\$ 33.46	11-6	\$ 35.98	11-9
Security Services Lieutenant	Bryan Peterson	\$ 33.80	11-7	\$ 35.15	11-8	\$ 35.15	11-8	\$ 36.82	11-10
Investigative Lieutenant	Joseph Zurfluh	\$ 33.80	11-7	\$ 35.15	11-8	\$ 35.15	11-8	\$ 36.82	11-10
Patrol Sergeant (Days)	Matthew Susa	\$ 31.07		\$ 33.35		\$ 34.68			
Patrol Sergeant (Days)	Adam Berry	\$ 29.92		\$ 33.35		\$ 34.68			
Patrol Sergeant (Nights)	Cory Leigh	\$ 30.47	*	\$ 33.90	*	\$ 35.23	*	* includes shift differential pay \$.55 per hour per CBA	
Patrol Sergeant (Nights)	Nathan Dean	\$ 30.47	*	\$ 33.90	*	\$ 35.23	*	* includes shift differential pay \$.55 per hour per CBA	
Investigator Sergeant	Scott Machotka	\$ 31.07		\$ 33.35		\$ 34.68			
Investigator Sergeant	Jeremy Keith	\$ 31.07		\$ 33.35		\$ 34.68			
Investigator Sergeant	Scott Goldberg	\$ 31.07		\$ 33.35		\$ 34.68			
Investigator Sergeant	Kyle Pleet	\$ 31.07		\$ 33.35		\$ 34.68			
Investigator Sergeant	Bren Derringer	\$ 31.07		\$ 33.35		\$ 34.68			
Investigator Sergeant	Aaron Anderson	\$ 31.07		\$ 33.35		\$ 34.68			
Civil Process Sergeant	Samuel Klumb	\$ 29.92		\$ 33.35		\$ 34.68			

Structure

Operations Captain directly supervises the 6 Lieutenants

Investigative Lieutenant directly supervises the 6 Investigator Sergeants and Office Manager

Patrol Lieutenant (Days) each directly supervise a Patrol Sergeant (Days) and 5 Deputies

Patrol Lieutenant (Nights) each directly supervise a Patrol Sergeant (Nights) and 5 Deputies

Security Services Lieutenant directly supervises Civil Process Sergeant and 2 Deputies

Issue

In January of 2021, the Patrol Sergeants (Nights) will earn \$1.22 (\$1.77 with shift differential) MORE hourly than the Lieutenants who supervise them.

In January of 2021, the Investigator Sergeants, Patrol Sergeants (Days), and the Civil Process Sergeant will only earn \$.47 LESS hourly than the Lieutenants who supervise them.

This only addresses hourly wages. Investigator Sergeants and Patrol Sergeants are also paid 72 hours of holiday pay annually that Lieutenants are not. (\$2496.96 in 2021)

Lieutenants also earn 8 hours less vacation per week accrued.

WOOD COUNTY (GENERAL COUNTY)			July 2021		2021 GRADE ORDER LIST: STEP PLAN															
GRADE	POINTS	JOB TITLE	DEPARTMENT	DIVISION	87.50% Min.	90.00% Step 2	92.50% Step 3	95.00% Step 4	97.50% Step 5	Control Point 100.00% Step 6	101.25% Step 7	102.50% Step 8	103.75% Step 9	105.00% Step 10	106.25% Step 11	107.50% Step 12	108.75% Step 13	110.00% Step 14	111.25% Step 15	112.50% Max.
S	1125-1199	Corporation Counsel HS Director	Corporation Counsel Human Services	Administration	\$52.54	\$54.04	\$55.54	\$57.04	\$58.54	\$60.04	\$60.79	\$61.54	\$62.29	\$63.04	\$63.79	\$64.54	\$65.29	\$66.04	\$66.79	\$67.55
R	1050-1124	Finance Director	Finance		\$49.16	\$50.56	\$51.97	\$53.37	\$54.78	\$56.18	\$56.88	\$57.58	\$58.29	\$58.99	\$59.69	\$60.39	\$61.10	\$61.80	\$62.50	\$63.20
Q	975-1049	HR Director IT Director	Human Resources IT		\$45.78	\$47.09	\$48.40	\$49.70	\$51.01	\$52.32	\$52.97	\$53.63	\$54.28	\$54.94	\$55.59	\$56.24	\$56.90	\$57.55	\$58.21	\$58.86
P	900-974	Public Health Director Highway Commissioner HS Deputy Director Planning and Zoning Director	Health Highway Human Services Planning & Zoning	Public Health Administration	\$42.39	\$43.61	\$44.82	\$46.03	\$47.24	\$48.45	\$49.06	\$49.66	\$50.27	\$50.87	\$51.48	\$52.08	\$52.69	\$53.30	\$53.90	\$54.51
O	850-899	Parks and Forestry Director Chief Deputy	Parks & Forestry Sheriff	Administration	\$39.58	\$40.71	\$41.84	\$42.97	\$44.10	\$45.23	\$45.80	\$46.36	\$46.93	\$47.49	\$48.06	\$48.62	\$49.19	\$49.75	\$50.32	\$50.88
N	800-849	Child Support Director Division Administrator Behavioral Health Family Services Division Manager County Conservationist Facilities Manager	Child Support Human Services Human Services Land Conservation Maintenance	Behavioral Health Family Services	\$37.33	\$38.39	\$39.46	\$40.53	\$41.59	\$42.66	\$43.19	\$43.73	\$44.26	\$44.79	\$45.33	\$45.86	\$46.39	\$46.93	\$47.46	\$47.99
M	750-799	Deputy Finance Director Supervisor of Strategic Initiatives Certified Engineer Crisis/Legal Services Supervisor Emergency Mental Health Services Manager Outpatient Clinic Manager Network Administrator Captain - Operations Jail Captain	Finance Health Highway Human Services Human Services Human Services IT Sheriff Sheriff	Public Health Behavioral Health Behavioral Health Behavioral Health Administration Administration	\$35.07	\$36.07	\$37.07	\$38.08	\$39.08	\$40.08	\$40.58	\$41.08	\$41.58	\$42.08	\$42.59	\$43.09	\$43.59	\$44.09	\$44.59	\$45.09
L	700-749	Dispatch Manager Emergency Management Director Environmental Health/Communicable Disease Supervisor Public Health Manager Highway Patrol Superintendent Shop Superintendent Fiscal Services Division Manager Income Maintenance Consortium Manager Social Work Manager (CCS / CSP) Social Work Manager (CLTS) Social Work Manager (Fam Svcs) Network Engineer Lieutenant (Investigative) Lieutenant (Security Services) Lieutenant (Patrol) Veterans Service Officer	Dispatch Emergency Management Health Health Highway Highway Human Services Human Services Human Services Human Services IT Sheriff Sheriff Sheriff Veterans	Emergency Management Public Health Public Health Administrative Services Community Resources Behavioral Health Behavioral Health Family Services Administration Courthouse Security Traffic Police	\$32.81	\$33.75	\$34.69	\$35.63	\$36.56	\$37.50	\$37.97	\$38.44	\$38.91	\$39.38	\$39.84	\$40.31	\$40.78	\$41.25	\$41.72	\$42.19
K	650-699	Communications Director	Communications		\$30.56	\$31.44	\$32.31	\$33.18	\$34.06	\$34.93	\$35.37	\$35.80	\$36.24	\$36.68	\$37.11	\$37.55	\$37.99	\$38.42	\$38.86	\$39.30

2020 WOOD COUNTY PAY STRUCTURE 1.5% Increase

NOTE: ALL ANNUALIZED SALARIES ARE BASED ON 2,080 FULL-TIME HOURS

Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11
20	\$ 49.18 \$ 102,294.40	\$ 50.44 \$ 104,915.20	\$ 51.73 \$ 107,598.40	\$ 53.06 \$ 110,364.80	\$ 54.42 \$ 113,193.60	\$ 55.81 \$ 116,084.80	\$ 57.22 \$ 119,017.60	\$ 58.64 \$ 121,971.20	\$ 60.11 \$ 125,028.80	\$ 61.61 \$ 128,148.80	\$ 63.15 \$ 131,352.00
19	\$ 46.83 \$ 97,406.40	\$ 48.04 \$ 99,923.20	\$ 49.27 \$ 102,481.60	\$ 50.53 \$ 105,102.40	\$ 51.83 \$ 107,806.40	\$ 53.16 \$ 110,572.80	\$ 54.49 \$ 113,339.20	\$ 55.85 \$ 116,168.00	\$ 57.25 \$ 119,080.00	\$ 58.68 \$ 122,054.40	\$ 60.14 \$ 125,091.20
18	\$ 44.31 \$ 92,164.80	\$ 45.57 \$ 94,785.60	\$ 46.83 \$ 97,406.40	\$ 48.09 \$ 100,027.20	\$ 49.35 \$ 102,648.00	\$ 50.63 \$ 105,310.40	\$ 51.89 \$ 107,931.20	\$ 53.17 \$ 110,593.60	\$ 54.41 \$ 113,172.80	\$ 55.68 \$ 115,814.40	\$ 56.95 \$ 118,456.00
17	\$ 41.30 \$ 85,904.00	\$ 42.48 \$ 88,358.40	\$ 43.67 \$ 90,833.60	\$ 44.84 \$ 93,267.20	\$ 46.02 \$ 95,721.60	\$ 47.19 \$ 98,155.20	\$ 48.39 \$ 100,651.20	\$ 49.56 \$ 103,084.80	\$ 50.75 \$ 105,560.00	\$ 51.92 \$ 107,993.60	\$ 53.11 \$ 110,468.80
16	\$ 39.29 \$ 81,723.20	\$ 40.42 \$ 84,073.60	\$ 41.54 \$ 86,403.20	\$ 42.66 \$ 88,732.80	\$ 43.79 \$ 91,083.20	\$ 44.91 \$ 93,412.80	\$ 46.03 \$ 95,742.40	\$ 47.15 \$ 98,072.00	\$ 48.26 \$ 100,380.80	\$ 49.40 \$ 102,752.00	\$ 50.53 \$ 105,102.40
15	\$ 37.30 \$ 77,584.00	\$ 38.37 \$ 79,809.60	\$ 39.43 \$ 82,014.40	\$ 40.49 \$ 84,219.20	\$ 41.55 \$ 86,424.00	\$ 42.62 \$ 88,649.60	\$ 43.69 \$ 90,875.20	\$ 44.75 \$ 93,080.00	\$ 45.83 \$ 95,326.40	\$ 46.88 \$ 97,510.40	\$ 47.95 \$ 99,736.00
14	\$ 35.29 \$ 73,403.20	\$ 36.30 \$ 75,504.00	\$ 37.31 \$ 77,604.80	\$ 38.32 \$ 79,705.60	\$ 39.31 \$ 81,764.80	\$ 40.33 \$ 83,886.40	\$ 41.34 \$ 85,987.20	\$ 42.35 \$ 88,088.00	\$ 43.36 \$ 90,188.80	\$ 44.38 \$ 92,310.40	\$ 45.38 \$ 94,390.40
13	\$ 33.29 \$ 69,243.20	\$ 34.25 \$ 71,240.00	\$ 35.20 \$ 73,216.00	\$ 36.15 \$ 75,192.00	\$ 37.10 \$ 77,168.00	\$ 38.05 \$ 79,144.00	\$ 39.01 \$ 81,140.80	\$ 39.95 \$ 83,096.00	\$ 40.89 \$ 85,051.20	\$ 41.86 \$ 87,068.80	\$ 42.80 \$ 89,024.00
12	\$ 31.28 \$ 65,062.40	\$ 32.18 \$ 66,934.40	\$ 33.09 \$ 68,827.20	\$ 33.98 \$ 70,678.40	\$ 34.87 \$ 72,529.60	\$ 35.77 \$ 74,401.60	\$ 36.64 \$ 76,211.20	\$ 37.56 \$ 78,124.80	\$ 38.45 \$ 79,976.00	\$ 39.34 \$ 81,827.20	\$ 40.23 \$ 83,678.40
11	\$ 29.28 \$ 60,902.40	\$ 30.12 \$ 62,649.60	\$ 30.97 \$ 64,417.60	\$ 31.80 \$ 66,144.00	\$ 32.64 \$ 67,891.20	\$ 33.46 \$ 69,596.80	\$ 34.31 \$ 71,364.80	\$ 35.15 \$ 73,112.00	\$ 35.98 \$ 74,838.40	\$ 36.82 \$ 76,585.60	\$ 37.65 \$ 78,312.00
10	\$ 27.30 \$ 56,784.00	\$ 28.05 \$ 58,344.00	\$ 28.86 \$ 60,028.80	\$ 29.63 \$ 61,630.40	\$ 30.41 \$ 63,252.80	\$ 31.17 \$ 64,833.60	\$ 31.99 \$ 66,539.20	\$ 32.77 \$ 68,161.60	\$ 33.58 \$ 69,846.40	\$ 34.37 \$ 71,489.60	\$ 35.08 \$ 72,966.40
9	\$ 25.29 \$ 52,603.20	\$ 25.99 \$ 54,059.20	\$ 26.74 \$ 55,619.20	\$ 27.46 \$ 57,116.80	\$ 28.17 \$ 58,593.60	\$ 28.91 \$ 60,132.80	\$ 29.63 \$ 61,630.40	\$ 30.34 \$ 63,107.20	\$ 31.07 \$ 64,625.60	\$ 31.78 \$ 66,102.40	\$ 32.51 \$ 67,620.80
8	\$ 23.28 \$ 48,422.40	\$ 23.94 \$ 49,795.20	\$ 24.62 \$ 51,209.60	\$ 25.28 \$ 52,582.40	\$ 25.93 \$ 53,934.40	\$ 26.60 \$ 55,328.00	\$ 27.28 \$ 56,742.40	\$ 27.94 \$ 58,115.20	\$ 28.60 \$ 59,488.00	\$ 29.27 \$ 60,881.60	\$ 29.94 \$ 62,275.20
7	\$ 21.27 \$ 44,241.60	\$ 21.88 \$ 45,510.40	\$ 22.49 \$ 46,779.20	\$ 23.12 \$ 48,089.60	\$ 23.70 \$ 49,296.00	\$ 24.32 \$ 50,585.60	\$ 24.92 \$ 51,833.60	\$ 25.53 \$ 53,102.40	\$ 26.17 \$ 54,433.60	\$ 26.76 \$ 55,660.80	\$ 27.36 \$ 56,908.80
6	\$ 19.25 \$ 40,040.00	\$ 19.83 \$ 41,246.40	\$ 20.37 \$ 42,369.60	\$ 20.93 \$ 43,534.40	\$ 21.47 \$ 44,657.60	\$ 22.05 \$ 45,864.00	\$ 22.58 \$ 46,966.40	\$ 23.14 \$ 48,131.20	\$ 23.68 \$ 49,254.40	\$ 24.24 \$ 50,419.20	\$ 24.79 \$ 51,563.20
5	\$ 17.36 \$ 36,108.80	\$ 17.84 \$ 37,107.20	\$ 18.33 \$ 38,126.40	\$ 18.84 \$ 39,187.20	\$ 19.33 \$ 40,206.40	\$ 19.83 \$ 41,246.40	\$ 20.33 \$ 42,286.40	\$ 20.82 \$ 43,305.60	\$ 21.30 \$ 44,304.00	\$ 21.80 \$ 45,344.00	\$ 22.30 \$ 46,384.00
4	\$ 15.62 \$ 32,489.60	\$ 16.05 \$ 33,384.00	\$ 16.49 \$ 34,299.20	\$ 16.95 \$ 35,256.00	\$ 17.40 \$ 36,192.00	\$ 17.84 \$ 37,107.20	\$ 18.29 \$ 38,043.20	\$ 18.73 \$ 38,958.40	\$ 19.17 \$ 39,873.60	\$ 19.61 \$ 40,788.80	\$ 20.08 \$ 41,766.40
3	\$ 14.06 \$ 29,244.80	\$ 14.45 \$ 30,056.00	\$ 14.86 \$ 30,908.80	\$ 15.26 \$ 31,740.80	\$ 15.66 \$ 32,572.80	\$ 16.06 \$ 33,404.80	\$ 16.45 \$ 34,216.00	\$ 16.87 \$ 35,089.60	\$ 17.27 \$ 35,921.60	\$ 17.66 \$ 36,732.80	\$ 18.07 \$ 37,585.60
2	\$ 12.65 \$ 26,312.00	\$ 13.00 \$ 27,040.00	\$ 13.37 \$ 27,809.60	\$ 13.73 \$ 28,558.40	\$ 14.09 \$ 29,307.20	\$ 14.45 \$ 30,056.00	\$ 14.82 \$ 30,825.60	\$ 15.17 \$ 31,553.60	\$ 15.54 \$ 32,323.20	\$ 15.91 \$ 33,092.80	\$ 16.26 \$ 33,820.80
1	\$ 11.39 \$ 23,691.20	\$ 11.70 \$ 24,336.00	\$ 12.03 \$ 25,022.40	\$ 12.35 \$ 25,688.00	\$ 12.69 \$ 26,395.20	\$ 13.01 \$ 27,060.80	\$ 13.34 \$ 27,747.20	\$ 13.66 \$ 28,412.80	\$ 13.98 \$ 29,078.40	\$ 14.31 \$ 29,764.80	\$ 14.64 \$ 30,451.20

ZURFLUH, PETERSON, HOOGESTEGE				
		Hourly Wage	Difference	
2020 Rate	LT	35.15		
	SGT-DAYS	33.35	1.8	
	SGT-NIGHTS	33.9	1.25	
2021 (Jan 1)	LT	35.15		
	SGT-DAYS	34.69	0.46	
	SGT-NIGHTS	35.24	-0.09	
2021 (Jul 1)	LT	35.63		
	SGT-DAYS	34.69	0.94	
	SGT-NIGHTS	35.24	0.39	
2021 YEARLY EARNINGS + HOLIDAY EARNINGS				
LT	1ST HALF	36556		
	2ND HALF	37055.2		
	HOLIDAY	0		
	TOTAL	73611.2		
SGT-DAYS	YEAR	72155.2		
	HOLIDAY	2497.68		
	TOTAL	74652.88	DIFF-SGT DAYS	-1041.68
SGT-NIGHTS	YEAR	73299.2		
	HOLIDAY	2497.68		
	TOTAL	75796.88	DIFF-SGT NIGHTS	-2185.68
DORSHORST, MARTEN				
2020 Rate	LT (w/Shift Diff)	34.01		
	SGT-DAYS	33.35	0.66	
	SGT-NIGHTS	33.9	0.11	
2021 (Jan 1)	LT (w/Shift Diff)	34.01		
	SGT-DAYS	34.69	-0.68	
	SGT-NIGHTS	35.24	-1.23	
2021 (Jul 1)	LT (w/out Shift Diff)	34.69		
	LT (w/Shift Diff)	35.24		
	SGT-DAYS	34.69	0.55	
	SGT-NIGHTS	35.24	0	
2021 YEARLY EARNINGS + HOLIDAY EARNINGS				
LT	1ST HALF	35370.4		
	2ND HALF (Shift Diff)	36649.6		
	2ND HALF (w/out Shift Diff)	36077.6		
	HOLIDAY	0		
	TOTAL (w/Shift Diff)	72020		
	TOTAL (w/out Shift Diff)	71448		
SGT-DAYS	YEAR	72155.2		
	HOLIDAY	2497.68		
	TOTAL	74652.88	DIFF-SGT DAYS	-2632.88
SGT-NIGHTS	YEAR	73299.2		
	HOLIDAY	2497.68		
	TOTAL	75796.88	DIFF-SGT NIGHTS	-3776.88
SAGER				
2020 RATE	LT	36.82		
	SGT-DAYS	33.35	3.47	
	SGT-NIGHTS	33.9	2.92	
2021 (Jan 1)	LT	36.82		
	SGT-DAYS	34.69	2.13	
	SGT-NIGHTS	35.24	1.58	
2021 (Jul 1)	LT	37.5		
	SGT-DAYS	34.69	2.81	
	SGT-NIGHTS	35.24	2.26	
2021 YEARLY EARNINGS + HOLIDAY EARNINGS				
LT	1ST HALF	38292.8		
	2ND HALF	39000		
	HOLIDAY	0		
	TOTAL	77292.8		
SGT-DAYS	YEAR	72155.2		
	HOLIDAY	2497.68		
	TOTAL	74652.88	DIFF-SGT DAYS	2639.92
SGT-NIGHTS	YEAR	73299.2		
	HOLIDAY	2497.68		
	TOTAL	75796.88	DIFF-SGT NIGHTS	1495.92

ZURFLUH, PETERSON, HOOGESTEGER					
		Hourly Wage			
2022 Rate	LT		37.11		
	SGT-DAYS		36.07		
	SGT-NIGHTS		36.62		
2022 YEARLY EARNINGS + HOLIDAY EARNINGS					
LT	YEAR		77188.8		
	HOLIDAY		0		
	TOTAL		77188.8		
SGT-DAYS	YEAR		75025.6		
	HOLIDAY		2597.04		
	TOTAL		77622.64	DIFF-SGT DAYS	-433.84
SGT-NIGHTS	YEAR		76169.6		
	HOLIDAY		2597.04		
	TOTAL		78766.64	DIFF-SGT NIGHTS	-1577.84
DORSHORST, MARTEN					
2022 Rate	LT (w/out Shift Diff)		36.16		
	LT (w/ Shift Diff)		36.72		
	SGT-DAYS		36.07		
	SGT-NIGHTS		36.62		
2022 YEARLY EARNINGS + HOLIDAY EARNINGS					
LT	YEAR (w/out Shift Diff)		75212.8		
	YEAR (w/Shift Diff)		76377.6		
	HOLIDAY		0		
	TOTAL (w/out Shift Diff)		75212.8		
	TOTAL (w/Shift Diff)		76377.6		
SGT-DAYS	YEAR		75025.6		
	HOLIDAY		2597.04	DIFF-SGT DAYS (No Shift Diff)	-2409.84
	TOTAL		77622.64	DIFF-SGT DAYS (Shift Diff)	-1245.04
SGT-NIGHTS	YEAR		76169.6		
	HOLIDAY		2597.04	DIFF-SGT NIGHTS (No Shift Diff)	-3553.84
	TOTAL		78766.64	DIFF-SGT NIGHTS (Shift Diff)	-2389.04
SAGER					
2022 RATE	LT		38.57		
	SGT-DAYS		36.07		
	SGT-NIGHTS		36.62		
2022 YEARLY EARNINGS + HOLIDAY EARNINGS					
LT	YEAR		80225.6		
	HOLIDAY		0		
	TOTAL		80225.6		
SGT-DAYS	YEAR		75025.6		
	HOLIDAY		2597.04		
	TOTAL		77622.64	DIFF-SGT DAYS	2602.96
SGT-NIGHTS	YEAR		76169.6		
	HOLIDAY		2597.04		
	TOTAL		78766.64	DIFF-SGT NIGHTS	1458.96

ZURFLUH, PETERSON, HOOGESTEGEER					
		Hourly Wage			
2022 Rate	LT		36.56		
	SGT-DAYS		36.07		
	SGT-NIGHTS		36.62		
2022 YEARLY EARNINGS + HOLIDAY EARNINGS					
LT	YEAR		76044.8		
	HOLIDAY		0		
	TOTAL		76044.8		
SGT-DAYS	YEAR		75025.6		
	HOLIDAY		2597.04		
	TOTAL		77622.64	DIFF-SGT DAYS	-1577.84
SGT-NIGHTS	YEAR		76169.6		
	HOLIDAY		2597.04		
	TOTAL		78766.64	DIFF-SGT NIGHTS	-2721.84
DORSHORST, MARTEN					
2022 Rate	LT (w/out Shift Diff)		35.63		
	LT (w/ Shift Diff)		36.18		
	SGT-DAYS		36.07		
	SGT-NIGHTS		36.62		
2022 YEARLY EARNINGS + HOLIDAY EARNINGS					
LT	YEAR (w/out Shift Diff)		74110.4		
	YEAR (w/Shift Diff)		75254.4		
	HOLIDAY		0		
	TOTAL (w/out Shift Diff)		74110.4		
	TOTAL (w/Shift Diff)		75254.4		
SGT-DAYS	YEAR		75025.6		
	HOLIDAY		2597.04	DIFF-SGT DAYS (No Shift Diff)	-3512.24
	TOTAL		77622.64	DIFF-SGT DAYS (Shift Diff)	-2368.24
SGT-NIGHTS	YEAR		76169.6		
	HOLIDAY		2597.04	DIFF-SGT NIGHTS (No Shift Diff)	-4656.24
	TOTAL		78766.64	DIFF-SGT NIGHTS (Shift Diff)	-3512.24
SAGER					
2022 RATE	LT		37.97		
	SGT-DAYS		36.07		
	SGT-NIGHTS		36.62		
2022 YEARLY EARNINGS + HOLIDAY EARNINGS					
LT	YEAR		78977.6		
	HOLIDAY		0		
	TOTAL		78977.6		
SGT-DAYS	YEAR		75025.6		
	HOLIDAY		2597.04		
	TOTAL		77622.64	DIFF-SGT DAYS	1354.96
SGT-NIGHTS	YEAR		76169.6		
	HOLIDAY		2597.04		
	TOTAL		78766.64	DIFF-SGT NIGHTS	210.96

	Eligibility Level	Years of Service	Maximum Earned per Year	Accrual Rate
Non-Union - Lieutenants	1	0 to 4	80	3.06639
	2	5 to 9	120	4.59959
	3	10 to 14	160	6.13279
	4	15 to 24	200	7.66598
	5	25+	240	9.19918
Sheriff Deputies/Sergeants	1	0 to 4	96	3.67967
	2	5 to 9	144	5.51951
	3	10 to 14	192	7.35934
	4	15 to 24	240	9.19918
	5	25+	288	11.03901
Difference at each step	1	0 to 4	16	0.61328
	2	5 to 9	24	0.91992
	3	10 to 14	32	1.22655
	4	15 to 24	40	1.53320
	5	25+	48	1.83983

Kelly Hours Lost 104

City of Marshfield 2020 Compensation Plan
Effective 7/1/2020

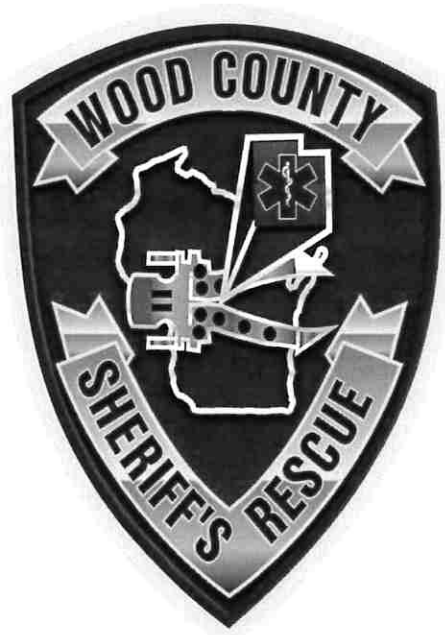
PAY GRADE	JOB TITLE	DEPARTMENT	SALARY RANGE														
			90.0%	92.5%	95.0%	97.5%	5 (M) 100.0%	102.0%	104.0%	106.0%	108.0%	110.0%	111.5%	113.0%	114.5%	116.0%	117.5%
132	ASSISTANT STREET SUPERINTENDENT ASSISTANT WASTEWATER SUPERINTENDENT	PW-STREET PW-WASTEWATER	\$ 32.21 \$ 66,996.80	\$ 33.11 \$ 68,868.80	\$ 34.00 \$ 70,720.00	\$ 34.90 \$ 72,592.00	\$ 35.79 \$ 74,443.20	\$ 36.51 \$ 75,940.80	\$ 37.22 \$ 77,417.60	\$ 37.94 \$ 78,915.20	\$ 38.66 \$ 80,412.80	\$ 39.37 \$ 81,889.60	\$ 39.91 \$ 83,012.80	\$ 40.45 \$ 84,136.00	\$ 40.98 \$ 85,238.40	\$ 41.52 \$ 86,361.60	\$ 42.06 \$ 87,484.80
133	ACCOUNTING MANAGER CITY PLANNER CIVIL ENGINEER II PARKS SUPERINTENDENT	FINANCE DEV SER PW-ENG PARKS & REC	\$ 33.82 \$ 70,345.60	\$ 34.76 \$ 72,300.80	\$ 35.70 \$ 74,256.00	\$ 36.64 \$ 76,211.20	\$ 37.58 \$ 78,166.40	\$ 38.33 \$ 79,726.40	\$ 39.08 \$ 81,286.40	\$ 39.83 \$ 82,846.40	\$ 40.58 \$ 84,406.40	\$ 41.33 \$ 85,966.40	\$ 41.90 \$ 87,152.00	\$ 42.46 \$ 88,316.80	\$ 43.03 \$ 89,502.40	\$ 43.59 \$ 90,667.20	\$ 44.15 \$ 91,832.00
134	ASSISTANT CITY ENGINEER STREET SUPERINTENDENT SUPERVISOR/INPECTOR III	PW-ENG PW-STREET DEV SER	\$ 35.52 \$ 73,881.60	\$ 36.50 \$ 75,920.00	\$ 37.49 \$ 77,979.20	\$ 38.48 \$ 80,038.40	\$ 39.46 \$ 82,076.80	\$ 40.25 \$ 83,720.00	\$ 41.04 \$ 85,363.20	\$ 41.83 \$ 87,006.40	\$ 42.62 \$ 88,649.60	\$ 43.41 \$ 90,292.80	\$ 44.00 \$ 91,520.00	\$ 44.59 \$ 92,747.20	\$ 45.18 \$ 93,974.40	\$ 45.78 \$ 95,222.40	\$ 46.37 \$ 96,449.60
135	DEPUTY FIRE CHIEF POLICE LIEUTENANT WASTEWATER SUPERINTENDENT	FIRE POLICE PW-WASTEWATER	\$ 37.30 \$ 77,584.00 \$ 2,984.00	\$ 38.33 \$ 79,726.40 \$ 3,066.40	\$ 39.37 \$ 81,889.60 \$ 3,149.60	\$ 40.40 \$ 84,032.00 \$ 3,232.00	\$ 41.44 \$ 86,195.20 \$ 3,315.20	\$ 42.27 \$ 87,921.60 \$ 3,381.60	\$ 43.10 \$ 89,648.00 \$ 3,448.00	\$ 43.93 \$ 91,374.40 \$ 3,514.40	\$ 44.78 \$ 93,142.40 \$ 3,582.40	\$ 45.58 \$ 94,806.40 \$ 3,646.40	\$ 46.21 \$ 96,116.80 \$ 3,696.80	\$ 46.83 \$ 97,406.40 \$ 3,746.40	\$ 47.45 \$ 98,696.00 \$ 3,796.00	\$ 48.07 \$ 99,985.60 \$ 3,845.60	\$ 48.69 \$ 101,275.20 \$ 3,895.20
136	CITY ENGINEER ASSISTANT POLICE CHIEF	PW-ENG POLICE	\$ 41.01 \$ 85,300.80	\$ 42.15 \$ 87,672.00	\$ 43.29 \$ 90,043.20	\$ 44.43 \$ 92,414.40	\$ 45.57 \$ 94,785.60	\$ 46.48 \$ 96,678.40	\$ 47.39 \$ 98,571.20	\$ 48.31 \$ 100,484.80	\$ 49.22 \$ 102,377.60	\$ 50.13 \$ 104,270.40	\$ 50.81 \$ 105,684.80	\$ 51.50 \$ 107,120.00	\$ 52.18 \$ 108,534.40	\$ 52.86 \$ 109,948.80	\$ 53.55 \$ 111,384.00
137	DEVELOPMENT SERVICES DIRECTOR HUMAN RESOURCES DIRECTOR IT DIRECTOR PARKS & RECREATION DIRECTOR	DEV SER ADMIN TECHNOLOGY PARKS & REC	\$ 43.06 \$ 89,564.80	\$ 44.26 \$ 92,060.80	\$ 45.45 \$ 94,536.00	\$ 46.65 \$ 97,032.00	\$ 47.85 \$ 99,528.00	\$ 48.80 \$ 101,504.00	\$ 49.76 \$ 103,500.80	\$ 50.72 \$ 105,497.60	\$ 51.67 \$ 107,473.60	\$ 52.63 \$ 109,470.40	\$ 53.35 \$ 110,968.00	\$ 54.07 \$ 112,465.60	\$ 54.78 \$ 113,942.40	\$ 55.50 \$ 115,440.00	\$ 56.22 \$ 116,937.60
138	FINANCE DIRECTOR FIRE CHIEF POLICE CHIEF PUBLIC WORKS DIRECTOR	FINANCE FIRE POLICE PW	\$ 45.22 \$ 94,057.60	\$ 46.48 \$ 96,678.40	\$ 47.73 \$ 99,278.40	\$ 48.99 \$ 101,899.20	\$ 50.25 \$ 104,520.00	\$ 51.25 \$ 106,600.00	\$ 52.26 \$ 108,700.80	\$ 53.26 \$ 110,780.80	\$ 54.27 \$ 112,881.60	\$ 55.27 \$ 114,961.60	\$ 56.02 \$ 116,521.60	\$ 56.78 \$ 118,102.40	\$ 57.53 \$ 119,662.40	\$ 58.28 \$ 121,222.40	\$ 59.04 \$ 122,803.20
139	CITY ADMINISTRATOR	ADMIN	\$ 49.72 \$ 103,417.60	\$ 51.10 \$ 106,288.00	\$ 52.49 \$ 109,179.20	\$ 53.87 \$ 112,049.60	\$ 55.25 \$ 114,920.00	\$ 56.35 \$ 117,208.00	\$ 57.46 \$ 119,516.80	\$ 58.56 \$ 121,804.80	\$ 59.67 \$ 124,113.60	\$ 60.77 \$ 126,401.60	\$ 61.60 \$ 128,128.00	\$ 62.43 \$ 129,854.40	\$ 63.26 \$ 131,580.80	\$ 64.09 \$ 133,307.20	\$ 64.92 \$ 135,033.60
*Additional \$1.00/hr incentive for Street Division Employees for operation of Arial Truck																	

City of Marshfield 2020 Compensation Plan
Effective 7/1/2020

PAY GRADE	JOB TITLE	DEPARTMENT	SALARY RANGE														
			90.0%	92.5%	95.0%	97.5%	\$ (M) 100.0%	102.0%	104.0%	106.0%	108.0%	110.0%	111.5%	113.0%	114.5%	116.0%	117.5%
120	ACCOUNTING CLERK ADMINISTRATIVE ASSOCIATE I CUSTODIAN CUSTODIAN (PT) PARKS WORKER STREETS MAINTENANCE WORKER	FINANCE VARIOUS POLICE PARKS & REC PARKS & REC PW-STREET	\$ 16.51 \$ 34,340.80	\$ 16.97 \$ 35,297.60	\$ 17.43 \$ 36,254.40	\$ 17.89 \$ 37,211.20	\$ 18.35 \$ 38,168.00	\$ 18.71 \$ 38,916.80	\$ 19.08 \$ 39,686.40	\$ 19.45 \$ 40,456.00	\$ 19.82 \$ 41,225.60	\$ 20.18 \$ 41,974.40	\$ 20.46 \$ 42,556.80	\$ 20.73 \$ 43,118.40	\$ 21.01 \$ 43,700.80	\$ 21.28 \$ 44,262.40	\$ 21.56 \$ 44,844.80
121	ADMINISTRATIVE ASSOCIATE II COMMUNICATION MEDIA SPECIALIST	CLERK COMMUNICATIONS	\$ 17.75 \$ 36,920.00	\$ 18.24 \$ 37,939.20	\$ 18.73 \$ 38,958.40	\$ 19.23 \$ 39,998.40	\$ 19.72 \$ 41,017.60	\$ 20.12 \$ 41,849.60	\$ 20.51 \$ 42,660.80	\$ 20.90 \$ 43,472.00	\$ 21.30 \$ 44,304.00	\$ 21.69 \$ 45,115.20	\$ 21.99 \$ 45,739.20	\$ 22.28 \$ 46,342.40	\$ 22.58 \$ 46,966.40	\$ 22.88 \$ 47,590.40	\$ 23.17 \$ 48,193.60
122	ADMINISTRATIVE ASSOCIATE III ADMINISTRATIVE ASSOCIATE III ADMINISTRATIVE ASSOCIATE III ADMINISTRATIVE ASSOCIATE III ADMINISTRATIVE ASSOCIATE III MUNICIPAL COURT CLERK POLICE RECORDS SPECIALIST	DEV SER PARKS & REC PUBLIC WORKS PW-STREET PW-WASTEWATER MUNICIPAL COURT POLICE	\$ 18.89 \$ 39,291.20	\$ 19.42 \$ 40,393.60	\$ 19.94 \$ 41,475.20	\$ 20.47 \$ 42,577.60	\$ 20.99 \$ 43,659.20	\$ 21.41 \$ 44,532.80	\$ 21.83 \$ 45,406.40	\$ 22.25 \$ 46,280.00	\$ 22.67 \$ 47,153.60	\$ 23.09 \$ 48,027.20	\$ 23.41 \$ 48,692.80	\$ 23.72 \$ 49,337.60	\$ 24.04 \$ 50,003.20	\$ 24.35 \$ 50,648.00	\$ 24.67 \$ 51,313.60
123	ADMINISTRATIVE ASSOCIATE IV ADMINISTRATIVE ASSOCIATE IV DEPUTY CLERK EQUIPMENT OPERATOR I INVENTORY ASSISTANT/OPERATOR	FIRE POLICE CLERK PW-STREET PW-STREET	\$ 19.83 \$ 41,246.40	\$ 20.38 \$ 42,390.40	\$ 20.94 \$ 43,555.20	\$ 21.49 \$ 44,699.20	\$ 22.04 \$ 45,843.20	\$ 22.48 \$ 46,758.40	\$ 22.92 \$ 47,673.60	\$ 23.36 \$ 48,588.80	\$ 23.80 \$ 49,504.00	\$ 24.24 \$ 50,419.20	\$ 24.57 \$ 51,105.60	\$ 24.90 \$ 51,792.00	\$ 25.23 \$ 52,478.40	\$ 25.56 \$ 53,164.80	\$ 25.89 \$ 53,851.20
124	ACCOUNTING TECHNICIAN ADMINISTRATIVE SPECIALIST/HR ASST ORDINANCE ENFORCEMENT OFFICER	FINANCE ADMIN POLICE	\$ 20.82 \$ 43,305.60	\$ 21.40 \$ 44,512.00	\$ 21.98 \$ 45,718.40	\$ 22.56 \$ 46,924.80	\$ 23.13 \$ 48,110.40	\$ 23.60 \$ 49,088.00	\$ 24.06 \$ 50,044.80	\$ 24.52 \$ 51,001.60	\$ 24.98 \$ 51,958.40	\$ 25.45 \$ 52,936.00	\$ 25.79 \$ 53,643.20	\$ 26.14 \$ 54,371.20	\$ 26.49 \$ 55,099.20	\$ 26.84 \$ 55,827.20	\$ 27.18 \$ 56,534.40
125	EQUIPMENT OPERATOR II* EQUIPMENT TECHNICIAN/OPERATOR PARKS TECHNICIAN SIGN TECHNICIAN/OPERATOR*	PW-STREET PW-STREET PARKS & REC PW-STREET	\$ 21.86 \$ 45,468.80	\$ 22.47 \$ 46,737.60	\$ 23.08 \$ 48,006.40	\$ 23.69 \$ 49,275.20	\$ 24.29 \$ 50,523.20	\$ 24.78 \$ 51,542.40	\$ 25.26 \$ 52,540.80	\$ 25.75 \$ 53,560.00	\$ 26.24 \$ 54,579.20	\$ 26.72 \$ 55,577.60	\$ 27.09 \$ 56,347.20	\$ 27.45 \$ 57,096.00	\$ 27.81 \$ 57,844.80	\$ 28.18 \$ 58,614.40	\$ 28.54 \$ 59,363.20

City of Marshfield 2020 Compensation Plan
Effective 7/1/2020

PAY GRADE	JOB TITLE	DEPARTMENT	SALARY RANGE														
			90.0%	92.5%	95.0%	97.5%	\$ (M) 100.0%	102.0%	104.0%	106.0%	108.0%	110.0%	111.5%	113.0%	114.5%	116.0%	117.5%
126	DEPUTY CITY ASSESSOR FLEET SUPERVISOR GROUNDS SPECIALIST MECHANIC I PAYROLL/AP TECHNICIAN POOL TECHNICIAN SPECIALIZED EQUIPMENT OPERATOR*	ADMIN PW-STREET PARKS & REC PW-STREET FINANCE PARKS & REC PW-STREET	\$ 22.95 \$ 47,736.00	\$ 23.59 \$ 49,067.20	\$ 24.23 \$ 50,398.40	\$ 24.86 \$ 51,708.80	\$ 25.50 \$ 53,040.00	\$ 26.01 \$ 54,100.80	\$ 26.52 \$ 55,161.60	\$ 27.03 \$ 56,222.40	\$ 27.54 \$ 57,283.20	\$ 28.05 \$ 58,344.00	\$ 28.43 \$ 59,134.40	\$ 28.82 \$ 59,945.60	\$ 29.20 \$ 60,736.00	\$ 29.58 \$ 61,526.40	\$ 29.96 \$ 62,316.80
127	CITY FORESTER ENGINEERING TECHNICIAN MECHANIC II (cert) WASTEWATER OPERATOR	PARKS & REC PW-ENG PW-STREET PW-WASTEWATER	\$ 24.10 \$ 50,128.00	\$ 24.77 \$ 51,521.60	\$ 25.44 \$ 52,915.20	\$ 26.11 \$ 54,308.80	\$ 26.78 \$ 55,702.40	\$ 27.32 \$ 56,825.60	\$ 27.85 \$ 57,928.00	\$ 28.39 \$ 59,051.20	\$ 28.93 \$ 60,174.40	\$ 29.46 \$ 61,276.80	\$ 29.86 \$ 62,108.80	\$ 30.27 \$ 62,961.60	\$ 30.67 \$ 63,793.60	\$ 31.07 \$ 64,625.60	\$ 31.47 \$ 65,457.60
128	ACCOUNTANT APPRAISER ASSOCIATE IT ANALYST ASSOCIATE PLANNER ENGINEERING TECHNICIAN II FACILITIES MAINTENANCE COORDINATOR INSPECTOR I TECHNICAL SERVICES COORDINATOR WASTEWATER OPERATOR - LEVEL 4 CERTIFICATI	FINANCE ADMIN - ASSESSOR TECHNOLOGY DEV SER ENGINEERING PW DEV SER PARKS & REC PW-WASTEWATER	\$ 25.30 \$ 52,624.00	\$ 26.01 \$ 54,100.80	\$ 26.71 \$ 55,556.80	\$ 27.41 \$ 57,012.80	\$ 28.12 \$ 58,489.60	\$ 28.68 \$ 59,654.40	\$ 29.24 \$ 60,819.20	\$ 29.80 \$ 61,984.00	\$ 30.37 \$ 63,169.60	\$ 30.93 \$ 64,334.40	\$ 31.35 \$ 65,208.00	\$ 31.77 \$ 66,081.60	\$ 32.19 \$ 66,955.20	\$ 32.61 \$ 67,828.80	\$ 33.04 \$ 68,723.20
129	ADMINISTRATIVE SERVICES SUPERVISOR ZOO MANAGER	POLICE PARKS & REC	\$ 26.56 \$ 55,244.80	\$ 27.30 \$ 56,784.00	\$ 28.04 \$ 58,323.20	\$ 28.78 \$ 59,862.40	\$ 29.52 \$ 61,401.60	\$ 30.11 \$ 62,628.80	\$ 30.70 \$ 63,856.00	\$ 31.29 \$ 65,083.20	\$ 31.88 \$ 66,310.40	\$ 32.47 \$ 67,537.60	\$ 32.91 \$ 68,452.80	\$ 33.35 \$ 69,368.00	\$ 33.80 \$ 70,304.00	\$ 34.24 \$ 71,219.20	\$ 34.68 \$ 72,134.40
130	ASSISTANT PARKS SUPERINTENDENT CIVIL ENGINEER I GIS COORDINATOR INSPECTOR II	PARKS & REC PW-ENG PW-ENG DEV SER	\$ 27.89 \$ 58,011.20	\$ 28.66 \$ 59,612.80	\$ 29.44 \$ 61,235.20	\$ 30.21 \$ 62,836.80	\$ 30.99 \$ 64,459.20	\$ 31.61 \$ 65,748.80	\$ 32.23 \$ 67,038.40	\$ 32.84 \$ 68,307.20	\$ 33.46 \$ 69,596.80	\$ 34.08 \$ 70,886.40	\$ 34.55 \$ 71,864.00	\$ 35.01 \$ 72,820.80	\$ 35.48 \$ 73,798.40	\$ 35.94 \$ 74,755.20	\$ 36.41 \$ 75,732.80
131	CITY CLERK COMMUNICATIONS DIRECTOR IT ANALYST RECREATION MANAGER SR. GIS COORDINATOR	CLERK COMMUNICATIONS TECHNOLOGY PARKS & REC PW-ENG	\$ 30.67 \$ 63,793.60	\$ 31.53 \$ 65,582.40	\$ 32.38 \$ 67,350.40	\$ 33.23 \$ 69,118.40	\$ 34.08 \$ 70,886.40	\$ 34.76 \$ 72,300.80	\$ 35.44 \$ 73,715.20	\$ 36.13 \$ 75,150.40	\$ 36.81 \$ 76,564.80	\$ 37.49 \$ 77,979.20	\$ 38.00 \$ 79,040.00	\$ 38.51 \$ 80,100.80	\$ 39.02 \$ 81,161.60	\$ 39.53 \$ 82,222.40	\$ 40.05 \$ 83,304.00



October Monthly Report

Wood County Sheriff's Rescue

Submitted by: Ann Burger, WCSR Secretary

October Training Descriptions

Date	Type	Description
6-Oct	Business Meeting	October Business Meeting
13-Oct	Work Night	Reviewed extrication from recent calls. Mental health night to review what went well and what could go better.
20-Oct	Extrication	Training/practice with extrication air bags.
27-Oct	Work Night	Reveiwed Rescue 4 and placement of tools/equipment.

Call #	69	70	71	72	73
Date	10/4/2020	10/5/2020	10/9/2020	10/10/2020	10/10/2020
Time	19:29	16:49	22:36	9:51	13:01
Day of Week	Sunday	Monday	Friday	Saturday	Saturday
Township	Port Edwards	Biron	Grand Rapids	Grand Rapids	JUNEAU COUNTY
Location	CTY G & KIMBALL AVE	32ND ST N & STH 54	480 DOVE AVE	2410 48TH ST S	W5847 WILSON LN
Call Type	10-50 w/ Injuries	10-50 w/ Unknown Injuries	10-50 w/ Injuries	Other	Project Lifesaver
Medical/Extrication	No	No	Both		
Ambulance	Nekoosa		UEMR		
EMR	Saratoga		Grand Rapids		
Fire	Nekoosa		Grand Rapids		
Tools/Equipment Used	Broom, oil dry		Spreader, cutters, ram, sawsall		
Notes			LifeLink III also on scene	Malcolm Benefit	10-22ed prior to arrival

Call #	74	75	76	77	78
Date	10/13/2020	10/13/2020	10/15/2020	10/18/2020	10/19/2020
Time	13:17	13:18	17:17	16:03	22:15
Day of Week	Tuesday	Tuesday	Thursday	Sunday	Monday
Township	Saratoga	Saratoga	Grand Rapids	Nekoosa	Marshfield
Location	STH 13 & STH 73	STH 13 & STH 73	5110 KELLNER RD	110 MARKET ST	1506 S ADAMS AVE
Call Type		10-50 w/ Injuries	10-50 w/ Unknown Injuries	10-50 w/ Unknown Injuries	Project Lifesaver
Medical/Extrication		Extrication			
Ambulance		WRFD		Nekoosa	
EMR		Saratoga			
Fire		Nekoosa		Nekoosa	
Tools/Equipment Used		Spreader, cutters, ram, traffic cones			Rescue 2 with UTV; Rescue 4 with ATV Trailer
Notes	Duplicate of WCSR 2020-75	WRFD and LifeLink III also on scene	10-22ed prior to arrival		10-22ed after going en route to Marshfield. Rescue 3 remained in service with 2 members.

Call #	79				
Date	10/27/2020				
Time	22:33				
Day of Week	Tuesday				
Township	Saratoga				
Location	CTH Z & ROSS TRAIL				
Call Type	10-50 w/ Unknown Injuries				
Medical/ Extrication					
Ambulance	WRFD				
EMR	Saratoga				
Fire					
Tools/ Equipment Used					
Notes					

Date	10/10/2020				
Day of Week	Saturday				
Event	Malcolm Benefit				
Host	GRPD				
Location	GRPD				
Vehicle Used	Rescue 4				
Tools/ Equipment Used	None				
Event Description	Benefit for Malcolm McGregor				



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

November 2, 2020

Sheriff Becker:

During the Month of October 2020 the Crime Stoppers program received 37 tips that were forwarded to the appropriate agencies for follow-up.

Our most recent monthly meeting was held on 10-13-20 at the Pittsville Fire Department. The next regular monthly meeting is planned for November 10, 2020 at 6:30 P.M.

Respectfully,

Lt. Joseph Zurfluh



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

October K9 Report

	TRAINING HOURS	USEAGE/ DEPLOYMENTS	DEMO/ COMMUNITY
K9 Sig	9	4	0
K9 Ace	11	6	0
K9 Timo	136	0	0
K9 Lux	99	10	3

TRAINING (MONTHLY) – K9 Sig and K9 Ace trained for 8 hours on 10/6. Areas of training were narcotics detection, tracking and apprehension. There were no issues observed. K9 Time and K9 Lux/Arnie completed their initial training at Jessiffany K9 Services and are now on patrol with their handlers.

TRAINING (INDIVIDUAL) – Each team complted individual training on tracking and narcotics.

USEAGE – K9 Sig was used 4 times and multiple items of drug paraphernalia were located. K9 Ace was used a total of 6 times and items located included methamphetamine, marijuana and currency related to drug trade. K9 Lux/Arnie was used 10 times during October with no indications.

DEMO/COMMUNITY – K9 Lux/Arnie and Deputy Beathard returned to several area businesses that donated to the K9 program on their behalf. She also did a radio interview with WDLB in Marshfield. In all three locations, she discussed the role of the K9 and asked questions pertaining to the program.

ADDITIONAL INFORMATION – K9 Timo and K9 Lux/Arnie completed training and are now back in Wood County working with there handlers. No issues were observed by handlers regarding their respective partners during trainings or deployments.

Submitted by,

Charles Hoogesteger
Patrol Lieutenant



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

Department of Natural Resources Patrols

OCTOBER 2020

ATV

- Zero ATV/UTV Crashes.
- 3 Patrol Hour resulting in 0 citations and 0 warnings
- The Sheriff's Department continues to work with various county entities on the ATV/UTV trail system.

BOAT

- 6.5 Hours of Patrol with 0 citations and 0 warnings issued.
- Multiple educational contacts were also made.

SNOWMOBILE

- No activity

*One hour was used for completing monthly paperwork that was submitted to the state.

Submitted by

Charlie Hoogesteger



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

Operations Overtime/Comp Time Totals

October 2020

Patrol

Overtime hours: 77.83 (includes 21 hours for COVID Quarantine replacement)

Comp time hours: 241.125 (includes 12 hours for COVID Quarantine replacement)

Investigations

Overtime hours: 2

Comp time hours: 10.75

Call Out Pay hours: 3

Security Services

Overtime hours: 18 (includes 12 hours for COVID Quarantine replacement)

Comp time hours: 17.25

Submitted By: Quentin Ellis, Operations Captain

OVERTIME BREAKDOWN 2020 (HRS.)							2020
MONTH	FUNERAL LEAVE	FILL IN OT	FMLA	SICK LEAVE	TRAINING	TOTAL	COVID Sick Replacement
January	0.00	41.00	0.00	121.00	320.00	482.00	
February	28.00	33.50	0.00	24.00	40.00	125.50	
March	0.00	42.50	0.00	102.50	48.00	193.00	
April	0.00	0.00	0.00	44.00	0.00	44.00	
May	0.00	0.00	128.00	90.00	0.00	218.00	
June	0.00	24.00	136.00	66.00	0.00	226.00	
July	0.00	0.00	12.00	63.50	0.00	75.50	32.25
August	16.00	0.00	332.00	0.00	52.50	400.50	72
September	0.00	16.00	179.00	87.50	0.00	282.50	
October	0.00	0.00	0.00	0.00	0.00	0.00	
November	0.00	0.00	0.00	0.00	0.00	0.00	
December	0.00	0.00	0.00	0.00	0.00	0.00	
TOTALS	44.00	157.00	787.00	598.50	460.50	2047.00	104.25



Wood County

WISCONSIN

SHERIFF'S
DEPARTMENT

Shawn Becker
SHERIFF

Public Safety Committee Meeting

Security Services October 2020 Report

For the month of October 2020, the total number of prohibited items prevented from entering the Courthouse are:

Guns -	1
Knives -	115
O.C. -	11
Misc. Items -	5

Security Services screened 6,697 people entering the courthouse for the month of September. We handed out a total of 230 masks to individuals coming into the courthouse for the month. Security Services also had 31 security requests from different departments within the Courthouse.

A gentleman entered the courthouse this month and then had to leave because he was still carrying his handgun. The gentleman did possess a valid permit to carry. He was informed of the rules and laws of his permit. The other miscellaneous items that were located for the month were all miscellaneous tools that individuals had on them.

We had two jury trials this month. Both were 12 person juries. The new thermal thermometer worked very well and helped things moving along smoothly with no issues. Also with jury trials, all jurors arrive at the courthouse with a questionnaire form that is filled out. We have to review their answers to make sure there is nothing concerning on them about Covid-19. If any red flags are noticed a phone call to the Judge holding the trial is made and a determination is made on whether the individual is allowed upstairs or if they should leave the building. A handful of individuals were sent home due to some of their symptoms.

A wallet was located outside of the building and during the investigation of the wallet, it was discovered that the wallet was reported stolen through the Wisconsin Rapids Police Department. The wallet was returned to them.

During the Month of October I did utilize part-time employees for 25 hours to fill vacation time and after hour meetings.

Report submitted by: Lieutenant Bryan D. Peterson



Wood County

WISCONSIN

SHERIFF'S
DEPARTMENT

Shawn Becker
SHERIFF

1st Year Report Security Services

October 2019 – October 2020

The Security Services Department started on October 7th, 2019. From that date Security Services prevented numerous prohibited items from entering the Courthouse. The totals for the first year of Security Services are:

Guns:	11
Knives:	1,741
O.C.:	88
Misc. items:	88
Screenings:	90,818
Security Requests:	630

Some of the miscellaneous items that were located were: a Taser, brass knuckles, baton, fully-loaded handgun magazines, ammunition, underage individuals with smoking devices, alcohol and empty handgun holsters.

Security Services had 630 security requests for the year. Of those 630 requests, 287 of them were requested by the courts. Out of the 287 Courtroom requests, 45 individuals were taken into custody and escorted to the jail. During one of those arrests deputies had to go hands-on with the individual that was trying to flee the courtroom and force was necessary to detain her. She was additionally charged with two felonies after the incident, battery to an officer and threatening a Judge.

Security Services have also made numerous arrests without being requested by anyone. On at least four different occasions, drugs and drug paraphernalia were located on the grounds or on individuals. We have located marijuana, marijuana pipes; and meth pipes and on two separate occasions we have located methamphetamines. One of those occasions the meth was located on a subject resulting in a felony arrest.

Having Security Services stationed in the building help the public and employees in many different ways. One of the ways is that the courthouse has first responders in the building at all times. In the past year, we have had six different medical calls where first aid was needed. Four out of the six calls needed an ambulance response to the courthouse. On one call, a female subject came into the courthouse and was complaining of difficulty breathing. As Deputy Bannerman was tending to her, she collapsed. Deputy Bannerman acted swiftly and started CPR right away while Deputy Radtke left to retrieve an AED. While this was happening, other deputies and Sheriff's Department Employees responded to help. Due to everyone's fast actions, the woman did get a pulse back and was then transported to the hospital by ambulance.

With the implementation of Security Services, the courthouse also upgraded the camera/security system. Since implementing the upgraded cameras, Security Services have assisted Wisconsin Rapids Police Department by solving two of their hit-and-run accidents that occurred in front of the building. We also used the camera system to locate and identify the owner of a wallet that was found in the courthouse. Also on a different occasion, we located \$170 in cash lying on the floor and was able to return it to the owner.

One of the biggest roles that Security Services has performed for the County in our first year was just being here during the Covid-19 pandemic. During the pandemic, Security Services has been the “go-to” division in the building to minimize and protect employees of possible contamination of the virus. We were asked to take people’s temperatures, take payments/forms for different departments, hand out masks and deliver/pickup paperwork for all the departments located in the courthouse.

Listed below are dates and duties that were assigned to Security Services to help make the courthouse the safest it could be during this pandemic.

March 16th, many departments started to close to the public and work remotely.

April 13th, a drop box was installed at the front entrance and forms from the different departments were left with Security Services to hand out to the public that came into the building. Security Services would then collect the paperwork and payments at the front doors for the departments. We helped 443 people at the front door for the month of April and 311 in May.

May 18th, departments started opening back up to the public and by June 1st only Planning and Zoning, UW Extension and Veteran’s Services were still closed to the public.

May 29th, The Wisconsin Supreme Court mandated masks be worn in the courtrooms, so Security Services was volunteered by the courts to make sure that everyone coming into the courtrooms had a mask on.

July 17th, Covid-19 really started to ramp up and it was felt that everyone coming into the courthouse should have their temperature taken to make sure that no one had a fever. This again was talked about and assigned to Security Services to implement. Since July 17th everyone entering the building has to have their temperature taken by Security Services. We have only had one individual we had to turn away due to an elevated temperature.

August 1st, Governor Evers mandated a state-wide mask mandate that says that everyone entering a public building need to be wearing a mask. Again, Security Services was tasked with the responsibility to make sure that everyone coming into the courthouse was wearing a mask. If they were not, then Security Services would issue them out a mask.

Since May 29th, 2020, Security Services has issued out **1,710** masks to individuals coming into the courthouse that did not have their own.

October 1st, Wood County Circuit Court had its first jury trial since January. The only way that Wood County could hold jury trials during the pandemic was that they needed to have a plan on how the Court was able to have them while still conform to the CDC's guidelines. To conform to the CDC's guidelines, Security Services would have to make sure that social distancing was followed while coming into the building and while in the courtrooms. The jurors also have to fill out a health questionnaire and bring it with them the morning of the trial. Security Services then has to review the questionnaire before the juror is allowed up to the courtroom. If any concerns are found on the questionnaire, Security Services would then have to call the trial Judge and discuss the situation to them. The Judge would have the final word on if that juror would be allowed up or if they would be excused. Since October 1st, we have had three jury trials.

Part-time employees are very important to Security Services due to the fact that there are only three fulltime members for the division. The part-time employees help by working after-hour meetings, fill vacations and sick time and help when special circumstances arise. Part-time employees were utilized for 485.25 hours for the first year of operation. This number could have been higher, but with the pandemic the use of part-time employees were temporarily stopped due to lower numbers of people coming into the courthouse.

Report submitted by: Lieutenant Bryan D. Peterson

WOOD COUNTY JAIL

January - June 2020

DAILY POPULATION / INMATES SHIPPED OUT / EMP

Day	January			February			March			April			May			June		
	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP
1	236	103	39	237	95	41	247	96	36	201	78	69	214	71	73	194	64	59
2	240	103	38	235	95	39	248	96	35	200	78	69	217	70	74	192	68	57
3	237	100	38	243	95	39	247	99	37	199	77	68	217	70	74	189	68	57
4	230	97	41	242	93	40	256	98	39	196	76	67	217	69	71	192	67	59
5	233	97	40	238	92	41	258	98	39	196	76	66	215	69	72	192	67	59
6	237	97	40	243	94	42	255	102	40	197	76	66	209	69	71	193	66	58
7	236	96	41	246	94	43	254	98	41	200	77	68	207	69	72	190	66	56
8	232	93	42	251	98	40	258	98	41	199	76	69	208	68	72	190	66	56
9	231	98	45	254	98	40	262	98	41	198	76	68	208	67	72	191	66	57
10	234	100	46	252	97	37	270	97	42	197	73	70	208	67	71	191	68	58
11	235	102	47	251	96	38	271	100	42	197	73	68	205	66	69	189	69	58
12	233	102	45	253	97	37	265	98	40	197	73	67	205	66	70	195	69	62
13	232	102	45	249	95	37	262	98	40	195	73	66	202	66	69	195	69	61
14	234	101	46	254	96	36	258	98	39	193	72	69	200	66	69	193	69	61
15	230	98	49	252	99	35	261	97	39	197	71	71	204	65	70	190	69	57
16	235	97	48	258	99	35	262	97	39	202	71	68	203	65	68	190	68	56
17	230	102	45	261	99	35	249	93	43	199	71	68	204	65	67	187	64	57
18	222	96	43	253	98	36	248	93	47	198	71	68	204	65	66	186	64	56
19	227	96	43	255	97	35	242	93	47	200	71	68	202	65	66	183	63	57
20	231	96	43	255	99	36	230	82	57	201	71	68	202	65	65	183	67	58
21	232	96	44	257	96	37	228	92	64	203	71	70	200	65	65	185	67	58
22	234	95	45	254	102	39	227	92	63	200	70	69	198	65	65	184	67	56
23	236	99	45	253	102	38	228	92	62	205	69	69	196	64	66	184	67	58
24	236	97	45	255	102	37	218	89	64	205	70	70	195	64	65	181	69	56
25	244	101	45	247	102	38	214	88	65	208	70	70	196	64	64	181	69	54
26	247	101	42	245	102	37	208	85	65	209	70	70	197	64	64	182	72	53
27	248	101	42	247	99	36	207	83	67	211	70	70	196	63	64	181	72	53
28	245	101	41	250	95	36	208	82	67	212	71	70	196	67	63	182	72	53
29	242	97	42	247	96	36	210	82	67	211	71	70	195	66	62	180	72	51
30	239	96	43				210	82	67	214	71	70	195	64	61	179	70	53
31	238	94	43				205	82	66				196	64	61			
WCJail	235.35			249.55			240.84			201.33			203.58			187.47		
Shipped	98.52			97.31			92.84			72.77			66.23			67.80		
EMP	43.26			37.79			49.71			68.63			67.77			56.80		
Avg Length of Stay (Days)	37.00			31.70			36.60			31.40			45.50			58.10		

WOOD COUNTY JAIL

July - December 2020

DAILY POPULATION / INMATES SHIPPED OUT / EMP

Day	July			August			September			October			November			December		
	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP
1	180	69	54	176	76	55	192	77	60	211	96	60	198	96	53	0	0	0
2	180	71	53	176	76	55	192	76	60	206	96	59	195	96	49			
3	180	73	53	174	76	53	196	75	61	206	95	58						
4	179	73	52	173	76	52	193	80	61	207	94	58						
5	181	73	51	172	74	53	196	84	61	210	94	58						
6	179	73	49	171	74	53	196	84	60	208	94	56						
7	182	72	51	164	68	52	195	84	60	207	94	57						
8	181	72	50	166	68	51	196	84	60	208	98	57						
9	181	72	49	168	68	49	197	83	61	204	95	57						
10	183	76	52	169	65	49	192	81	61	203	98	57						
11	185	74	52	172	65	50	189	83	60	204	98	57						
12	183	74	51	174	65	52	192	87	60	205	98	56						
13	182	74	48	174	65	52	188	87	57	206	96	54						
14	183	74	53	174	61	52	191	87	57	208	97	54						
15	185	74	54	173	60	55	194	86	60	206	95	54						
16	179	74	54	175	60	55	200	84	63	205	93	57						
17	181	74	53	175	60	55	198	83	59	206	97	57						
18	178	74	54	176	63	54	198	86	59	206	97	56						
19	176	73	52	176	63	53	201	89	60	204	97	55						
20	177	72	52	175	65	55	200	89	58	199	96	55						
21	180	72	52	177	70	55	198	89	56	200	97	57						
22	183	72	52	178	70	59	199	89	58	200	96	56						
23	178	72	52	178	70	58	203	88	59	201	94	57						
24	180	72	52	177	70	58	197	87	60	200	98	57						
25	179	76	53	180	69	59	199	87	60	200	98	55						
26	180	76	53	182	70	59	203	92	60	198	98	53						
27	180	76	52	183	74	60	204	92	60	198	97	52						
28	178	73	54	188	74	61	204	92	59	203	97	52						
29	183	78	58	187	77	61	202	90	58	203	94	54						
30	180	76	59	187	77	60	206	90	58	203	97	55						
31	175	76	56	190	77	60				196	96	53						
WCJail	180.35			176.13			197.03			203.90			196.50			0.00		
Shipped	73.55			69.23			85.50			96.13			96.00			0.00		
EMP	52.58			55.00			59.53			55.90			51.00			0.00		
Avg Length of Stay (Days)	59.20			72.30			54.00			53.20			0.00			0.00		

2020 Yearly Averages

Total	207
Safekeeper	83
EMP	54
LENGTH of STAY	48

SK Total
WP 75
AD 25/15
SK 100 / 90

Adams reduced to 15

Color indicates low population	164	08/07/20
--------------------------------	-----	----------

Color indicates high population	271	03/11/20
Start of COVID - 19 Jail population reduction		3/17/2020

WOOD COUNTY JAIL & SAFE KEEPER

January - June 2020

DAILY POPULATION BREAK DOWN BY LOCATION

Day	January			February			March			April			May			June		
	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD
1	94	78	25	100	70	25	115	71	25	54	55	23	69	49	22	71	44	20
2	99	78	25	100	70	25	117	71	25	53	55	23	73	48	22	67	48	20
3	99	76	24	109	70	25	110	74	25	54	55	22	73	48	22	64	48	20
4	92	72	25	109	68	25	119	73	25	53	54	22	77	47	22	66	48	19
5	96	72	25	104	67	25	121	73	25	54	54	22	73	47	22	66	48	19
6	100	72	25	106	69	25	113	77	25	55	54	22	68	47	22	69	47	19
7	99	71	25	108	69	25	115	73	25	55	55	22	65	47	22	68	47	19
8	97	68	25	111	73	25	119	73	25	54	54	22	67	46	22	68	47	19
9	88	73	25	114	73	25	123	73	25	54	54	22	68	46	21	68	47	19
10	88	78	22	116	72	25	129	72	25	54	52	21	69	46	21	65	49	19
11	85	77	25	116	71	25	127	75	25	56	52	21	69	45	21	62	51	18
12	85	77	25	118	72	25	126	73	25	57	52	21	67	45	21	64	51	18
13	85	77	25	116	70	25	124	73	25	55	52	21	65	45	21	65	51	18
14	87	76	25	121	72	24	121	73	25	52	51	21	64	45	21	63	51	18
15	83	73	25	117	74	25	125	72	25	55	50	21	68	45	20	64	51	18
16	90	73	24	123	74	25	126	72	25	63	50	21	69	45	20	66	50	18
17	83	78	24	126	74	25	113	68	25	60	50	21	71	45	20	66	46	18
18	83	72	24	118	73	25	108	68	25	59	50	21	72	45	20	66	46	18
19	88	72	24	122	72	25	102	68	25	61	50	21	70	45	20	63	45	18
20	92	72	24	120	74	25	91	57	25	62	50	21	71	45	20	58	49	18
21	92	71	25	124	72	24	72	67	25	62	50	21	69	45	20	60	49	18
22	94	70	25	113	77	25	72	67	25	61	49	21	67	45	20	61	49	18
23	92	74	25	113	77	25	74	67	25	67	48	21	66	44	20	59	49	18
24	94	72	25	116	77	25	65	64	25	65	49	21	66	44	20	56	51	18
25	98	76	25	107	77	25	61	63	25	68	49	21	68	44	20	58	51	18
26	104	76	25	106	77	25	58	62	23	69	49	21	69	44	20	57	54	18
27	105	76	25	112	75	24	57	60	23	71	49	21	69	43	20	56	54	18
28	103	76	25	119	71	24	59	59	23	71	49	22	66	47	20	57	54	18
29	103	72	25	115	71	25	61	59	23	70	49	22	67	46	20	57	54	18
30	100	71	25				60	59	23	73	49	22	70	44	20	56	52	18
31	101	70	24				56	59	23				71	44	20			
WOOD	93.52			113.76			98.03			59.90			68.90			62.87		
WPSO	73.84			72.45			68.23			51.30			45.52			49.37		
ADSO	24.68			24.86			24.61			21.47			20.71			18.43		
TOTAL	235.35			249.55			240.84			201.33			203.58			187.47		

MONTH	High	Low
January	105	83
February	126	100
March	129	56
April	73	52
May	77	64
June	71	56

WOOD COUNTY JAIL & SAFE KEEPER
July - December 2020
DAILY POPULATION BREAK DOWN BY LOCATION

Day	July			August			September			October			November			December		
	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD
1	57	54	15	45	61	15	55	62	15	55	81	15	49	81	15	0	0	0
2	56	56	15	45	61	15	56	61	15	51	81	15	50	81	15			
3	54	58	15	45	61	15	60	60	15	52	80	15						
4	54	58	15	45	61	15	52	65	15	54	79	15						
5	57	58	15	45	59	15	51	69	15	57	79	15						
6	57	58	15	44	59	15	52	69	15	57	79	15						
7	59	57	15	44	56	12	51	69	15	56	79	15						
8	59	57	15	46	56	12	52	69	15	53	83	15						
9	60	57	15	50	56	12	53	68	15	52	80	15						
10	55	61	15	55	54	11	50	66	15	48	83	15						
11	59	59	15	57	54	11	46	68	15	49	83	15						
12	58	59	15	57	54	11	45	72	15	51	83	15						
13	60	59	15	57	54	11	44	72	15	55	81	15						
14	56	59	15	61	50	11	47	72	15	56	82	15						
15	57	59	15	58	49	11	48	71	15	57	80	15						
16	50	59	15	60	49	11	53	69	15	55	78	15						
17	53	59	15	60	49	11	55	68	15	52	82	15						
18	50	59	15	59	48	15	52	71	15	53	82	15						
19	51	58	15	60	48	15	51	74	15	52	82	15						
20	53	57	15	55	50	15	52	74	15	48	81	15						
21	56	57	15	51	55	15	53	74	15	46	82	15						
22	59	57	15	49	55	15	52	74	15	48	81	15						
23	54	57	15	50	55	15	56	73	15	50	79	15						
24	56	57	15	49	55	15	50	72	15	45	83	15						
25	50	61	15	52	53	16	52	72	15	47	83	15						
26	51	61	15	53	54	16	51	77	15	47	83	15						
27	52	61	15	49	59	15	51	77	15	49	82	15						
28	51	58	15	53	59	15	53	77	15	54	82	15						
29	47	63	15	49	62	15	54	76	14	55	79	15						
30	45	61	15	50	62	15	58	75	15	51	82	15						
31	43	61	15	53	62	15				47	81	15						
WOOD	54.16			51.81			51.83			51.68			49.50			0.00		
WPSO	58.55			55.48			70.53			81.13			81.00			0.00		
ADSO	15.00			13.74			14.97			15.00			15.00			0.00		
TOTAL	180.35			176.13			197.03			203.90			196.50			0.00		

2020 Safe Keeper Averages		
WOOD Co Jail	68.72	108
WAUPACA Co	64.31	75
ADAMS Co	18.95	15
Total Population	206.55	222

MONTH High Low

July	60	43
August	61	44
September	60	44
October	0	0
November	0	0
December	0	0

SAFE KEEPER DIFFERENCE

2020

MONTH	BED DAYS	WOOD CTY COSTS \$31.13/DAY	OUT OF COUNTY COSTS Including Wages/mileage \$44.08/DAY	DIFFERENCE	YTD TOTAL AMOUNT	2019 TOTAL AMOUNT
January	3054	\$95,071.02	\$134,620.32	\$39,549.30	\$39,549.30	\$36,059.24
February	2822	\$87,848.86	\$124,393.76	\$36,544.90	\$76,094.20	\$33,942.04
March	2878	\$89,592.14	\$126,862.24	\$37,270.10	\$113,364.30	\$38,613.54
April	2183	\$67,956.79	\$96,226.64	\$28,269.85	\$141,634.15	\$36,669.78
May	2053	\$63,909.89	\$90,496.24	\$26,586.35	\$168,220.50	\$36,906.52
June	2034	\$63,318.42	\$89,658.72	\$26,340.30	\$194,560.80	\$35,847.42
July	2280	\$70,976.40	\$100,502.40	\$29,526.00	\$224,086.80	\$39,049.64
August	2146	\$66,804.98	\$94,595.68	\$27,790.70	\$251,877.50	\$39,759.86
September	2565	\$79,848.45	\$113,065.20	\$33,216.75	\$285,094.25	\$37,380.00
October	2980	\$92,767.40	\$131,358.40	\$38,591.00	\$323,685.25	\$38,588.62
November	192	\$5,976.96	\$8,463.36	\$2,486.40	\$326,171.65	\$37,392.46
December	0	\$0.00	\$0.00	\$0.00	\$326,171.65	\$39,685.10
TOTAL	25187	\$784,071.31	\$1,110,242.96	\$326,171.65		\$449,894.22

\$31.13
\$44.08

Electronic Monitoring 2019 Monthly Savings vs. Out of County Housing

Month	Monthly Average	Monthly Savings	YTD 2020 Total Amount	2019 Total Amount
January	43.26	\$39,293.06	\$39,293.06	\$37,676.28
February	37.79	\$31,002.92	\$70,295.97	\$74,036.41
March	49.71	\$45,151.59	\$115,447.57	\$117,580.31
April	68.63	\$60,325.77	\$175,773.34	\$158,954.84
May	67.77	\$61,555.49	\$237,328.83	\$203,697.70
June	56.80	\$49,927.20	\$287,256.03	\$245,916.07
July	52.58	\$47,758.41	\$335,014.44	\$289,042.16
August	55.00	\$49,956.50	\$384,970.94	\$322,503.93
September	59.53	\$52,326.87	\$437,297.81	\$352,152.60
October	55.9	\$50,773.97	\$488,071.78	\$390,946.09
November	0	\$0.00	\$488,071.78	\$430,826.32
December	0	\$0.00	\$488,071.78	\$468,157.45
TOTAL	68.37	\$488,071.78	\$488,071.78	\$468,157.45

EMP Monthly Average x number of days in month = bed days

Bed Days x \$29.30 = Monthly Savings

\$29.30

SAFE KEEPER HOUSING SUMMARY PAGE

MONTH	Other Facility	Other Facility	ADAMS	WAUPACA	TOTAL	YTD TOTAL	
2011	\$0.00	\$0.00	\$0.00	\$957,060.00	\$957,060.00	\$957,060.00	
2012	\$0.00	\$0.00	\$0.00	\$988,200.00	\$988,200.00	\$988,200.00	
2013	\$0.00	\$0.00	\$0.00	\$988,470.00	\$988,470.00	\$988,470.00	
2014	\$0.00	\$0.00	\$0.00	\$985,500.00	\$985,500.00	\$985,500.00	
2015	\$0.00	\$0.00	\$0.00	\$985,500.00	\$985,500.00	\$985,500.00	
2016	\$0.00	\$0.00	\$0.00	\$985,500.00	\$985,500.00	\$985,500.00	
2017	\$0.00	\$0.00	\$0.00	\$985,500.00	\$985,500.00	\$985,500.00	
2018	\$0.00	\$0.00	\$0.00	\$985,500.00	\$985,500.00	\$985,500.00	
2019	\$0.00	\$0.00	\$325,500.00	\$985,500.00	\$1,311,000.00	\$1,311,000.00	
2020	\$0.00	\$0.00	\$227,850.00	\$821,250.00	\$1,049,100.00	\$1,049,100.00	
2021	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
2022	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
2023	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
TOTALS	\$0.00	\$0.00	\$553,350.00	\$9,667,980.00	\$10,221,330.00	\$10,221,330.00	

SAFE KEEPER HOUSING

2020

MONTH	Other Facility	Other Facility	ADAMS	WAUPACA	MONTH TOTAL	2020 YTD TOTAL	2019 YTD TOTAL
JANUARY	\$0.00	\$0.00	\$27,125.00	\$82,125.00	\$109,250.00	\$109,250.00	\$109,250.00
FEBRUARY	\$0.00	\$0.00	\$27,125.00	\$82,125.00	\$109,250.00	\$218,500.00	\$218,500.00
MARCH	\$0.00	\$0.00	\$27,125.00	\$82,125.00	\$109,250.00	\$327,750.00	\$327,750.00
APRIL	\$0.00	\$0.00	\$27,125.00	\$82,125.00	\$109,250.00	\$437,000.00	\$437,000.00
MAY	\$0.00	\$0.00	\$27,125.00	\$82,125.00	\$109,250.00	\$546,250.00	\$546,250.00
JUNE	\$0.00	\$0.00	\$27,125.00	\$82,125.00	\$109,250.00	\$655,500.00	\$655,500.00
JULY	\$0.00	\$0.00	\$16,275.00	\$82,125.00	\$98,400.00	\$753,900.00	\$764,750.00
AUGUST	\$0.00	\$0.00	\$16,275.00	\$82,125.00	\$98,400.00	\$852,300.00	\$874,000.00
SEPTEMBER	\$0.00	\$0.00	\$16,275.00	\$82,125.00	\$98,400.00	\$950,700.00	\$983,250.00
OCTOBER	\$0.00	\$0.00	\$16,275.00	\$82,125.00	\$98,400.00	\$1,049,100.00	\$1,092,500.00
NOVEMBER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,049,100.00	\$1,201,750.00
DECEMBER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,049,100.00	\$1,311,000.00
TOTALS	\$0.00	\$0.00	\$227,850.00	\$821,250.00	\$1,049,100.00		\$1,311,000.00

2020 is a 100 average /July 1st 90 avg.

Waupaca \$36.00 per bed day (75)

Adams \$35.00 per bed day (25)

ADAMS \$35.00 per bed day (15) starting on JULY 1st, 2020

Wood County Sheriff's Department Kitchen Report 2019						
MONTH	Breakfast	Lunch	Dinner	Special	Total meals	Food Cost plus Labor
January	3583	3773	3518	0	10874	\$25,643.54
February	4680	2497	2593	0	9770	\$20,345.94
March	3328	3086	3118	0	9532	\$21,065.20
April	2388	2319	2318	0	7025	\$22,126.49
May	2215	2095	2093	0	6403	\$18,856.86
June	2094	1957	1957	0	6008	\$18,192.35
July	2279	2101	2117	0	6497	\$21,492.07
August	1680	1611	1591	0	4882	\$16,149.67
September	1713	1607	1598	0	4918	\$16,268.75
October	2131	2006	1989	0	6126	\$20,264.82
November	0	0	0	0	0	\$0.00
December	0	0	0	0	0	\$0.00
TOTAL	26091	23052	22892	0	72035	\$200,405.69

Summit end

Trinity starts

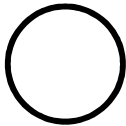
Cost per meal **\$2.78**

Cost per day **\$8.35**

Wood County Jail Kitchen Expenses					
	2013	2014	2015	2016	2017
Food & Labor	\$335,733.47	\$312,317.25	\$285,692.96	\$275,088.44	\$289,481.66
Number of Meals	103,993	86,637	77,044	88,993	118,016
Cost per Meal	\$3.23	\$3.60	\$3.71	\$3.09	\$2.45
Cost per Day	\$9.69	\$10.81	\$11.12	\$9.27	\$7.36

	2018	2019	2020	2021	2022
Food & Labor	\$262,016.71	\$262,906.02	\$200,405.69	\$0.00	\$0.00
Number of Meals	122,668	111,439	72,035	0	0
Cost per Meal	\$2.14	\$2.36	\$2.78	#DIV/0!	#DIV/0!
Cost per Day	\$6.41	\$7.08	\$8.35	#DIV/0!	#DIV/0!

	2023	2024	2025	2026	2027
Food & Labor	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Number of Meals	0	0	0	0	0
Cost per Meal	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Cost per Day	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!



RESOLUTION#

Introduced by Public Safety Committee
Page 1 of 1

ITEM#
DATE December 15, 2020
Effective Date January 1, 2021

Committee

KM

Motion:

Adopted:

1st

Lost:

2nd

Tabled:

No:

Yes:

Absent:

Number of votes required:

☒ Majority

☐ Three-Fourths

Reviewed by: PAK, Corp Counsel

Reviewed by: AT, Finance Dir.

INTENT & SYNOPSIS: To address wage compression in the Wood County Sheriff’s Department that is continuing due to the existing union contract and the implementation of the new wage plan.

FISCAL NOTE: Total increase to wages and fringes estimated to be \$33,789.45. No additional cost to the County, the required funds will be allocated from savings within the approved 2021 departmental budget.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Curry, K			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

WHEREAS, the Wood County Board of Supervisors adopted new wage plans as a result of the Classification and Compensation Study with an effective date of July 1, 2021, and

WHEREAS, the current and existing union contract includes agreed upon wage increases for the Deputy Sheriffs and Investigator/Process/Patrol Sergeants effective January 1, 2021, and January 1, 2022, and

WHEREAS, the delayed implementation of the Classification and Compensation Study essentially freezes employee wages for the first half of 2021 and then provides placement in the new wage plans at the amount that provides an increase, or placement at Step 3 if the employee has five (5) or more years of service (whichever is greater), and

WHEREAS, the aforementioned placement would result in two Patrol Lieutenants earning \$1.23 per hour less than the Investigator/Process/Patrol Sergeants, and one Patrol Lieutenant, the Investigative Lieutenant, and the Security Services Lieutenant earning \$.46 per hour more than the Investigator/Process/Patrol Sergeants, and

WHEREAS, Lieutenants are above Deputy Sheriffs and Investigator/Process/Patrol Sergeants in the hierarchy of the Sheriff’s Department and they provide direct supervision to those positions, and

WHEREAS, advancing one Lieutenant one step, three Lieutenants two steps, and two Lieutenants three steps within the current pay scale will allow for placement in the newly adopted wage plans when implemented July 1, 2021 that eliminates the current wage compression issue, and

WHEREAS, the Public Safety Committee is the oversight for the Sheriff’s Department and believes strongly in addressing the wage compression issue, and now

THEREFORE BE IT RESOLVED that the Wood County Board of Supervisors agrees to accelerate the Patrol, Investigative, and Security Service Lieutenants to the step in their assigned grade that places their hourly wages adequately above the wages of the Deputy Sheriff and Investigator/Process/Patrol Sergeants. Effective January 1, 2021, this resolution authorizes the acceleration as follows in the assigned wage grade of Grade 11: one Patrol Lieutenant increase from Step 10 to Step 11, the Investigative Lieutenant, Security Services Lieutenant, and one Patrol Lieutenant increase from Step 8 to Step 10, and two Patrol Lieutenants increase from Step 6 to Step 9.

()

MICHAEL FEIRER (Chairman)
JOSEPH ZURFLUH
BRAD HAMILTON

WILLIAM WINCH
DENNIS POLACH

Adopted by the County Board of Wood County, this 15th day of December 20 20 .

County Clerk County Board Chairman



December 8, 2020

MEMORANDUM

TO: Kimberly McGrath, Wood County Human Resources Director
FR: Patrick Glynn, Senior Consultant
RE: County Board Resolution Addressing Sheriff's Department Wage Compression

After meeting with both yourself and the Sheriff, I feel compelled to comment on the upcoming resolution for consideration by the Wood County Board of Supervisors.

Salary compression is a very frequent topic of conversation in the course of our projects, and this project is certainly no different. Wage compression comes in many forms but, in this case, our main area of focus is that of supervisor-to-subordinate compression (particularly when overtime is taken into consideration); especially focusing on the transition from sergeant to lieutenant.

A common theme that we stress with decision-making bodies is that they should not do for a union group that which would they would not consider for a nonunion group. (This is easier said than done.) Traditionally, nonunion employees tend to receive smaller across-the-board increases than their union counterparts. That's not always the case, but it is a frequent occurrence with very real implications. While this may be corrected from when necessary (e.g. via a compensation study), the classifications in public safety occupations are particularly sensitive to disparate wage increases.

Please let me stress that it is not the intent of this correspondence to second-guess the negotiated settlement with the Deputy Sheriffs Association. In fact, we have been observing a trend of higher than normal negotiated settlements the last couple of years across the state. There is no doubt that many factors play into this trend, including suppressed wage increases following the last recession, as well as increased competition for increasingly scarce law enforcement talent.

The net result, however, is that salary compression is nearly impossible to avoid in situations where one group receives sizable increases, and the other receives more modest increases. In these situations, salary compression can turn into a serious problem over a relatively short period of time.

It is important to note that, even with the new salary schedule, employees being promoted into the classification of lieutenant will likely need to be moved to a higher step in their new grade in order to be competitive with their prior earnings in their prior classification. That's not necessarily cause for alarm, but it can be troublesome if it's not addressed. In many –if not all– instances, employees promoting from the rank of sergeant to lieutenant will need to be placed at or above the control point to remain competitive. Again, with several steps remaining for wage progression, this alone is not problematic. If left unchecked, a very real possibility would be that employees forgo promotional opportunities for fear of losing money in the transition. As noted above, if the wage increases of the union employees continue to outpace those of the nonunion employees, there will be an even greater need to address this again in the future.

The County Board is being presented with a reasonable approach to address the immediate concerns and, although not a perfect solution, it does resolve the immediate situation. Since this matter will likely rear its head again in the not-too-distant future, we look forward to continuing our work with the county to arrive at workable solutions.

As always, please contact me at your convenience with any questions.

14

MINUTES
CONSERVATION, EDUCATION & ECONOMIC DEVELOPMENT COMMITTEE
WEDNESDAY, NOVEMBER 4, 2020
WOOD COUNTY COURTHOUSE, ROOM #114, WISCONSIN RAPIDS WI

Members Present: Kenneth Curry, Robert Ashbeck, Jake Hahn, Dave LaFontaine, Bill Leichtnam, and Carmen Good (arrived at 9:06 a.m. left at 11:50 a.m.)

Staff Present:

Planning & Zoning Staff: Jason Grueneberg

Land & Water Conservation Staff: Shane Wucherpfennig, Rodney Mayer, Lori Ruess

UW Extension Staff: Jason Hausler, Nancy Turyk

Others Present: District #14 Supervisor Dennis Polach, District #15 Supervisor Bill Clendenning, District #16 Supervisor Lance Pliml, Angel Whitehead (Heart of Wisconsin Chamber Of Commerce), Ray Bossert, (Administrator, Village of Port Edwards) and Jeff Gaier (General Manager of Roy Shwery Field, Marshfield) .

1. **Call to Order.** Chairperson Curry called the CEED meeting to order at 9:00 a.m.
2. **Public Comment.** None
3. **Review Correspondence.** None
4. **Consent Agenda.** The Consent Agenda included the following items: 1) minutes of the October 7, 2020 and October 20, 2020 CEED meetings, 2) bills from Planning & Zoning, Land & Water Conservation and UW Extension and 3) staff activity reports from Jason Grueneberg, Adam DeKleyn, Paul Bernard, Jeff Brewbaker, Kim Keech, Victoria Wilson, Shane Wucherpfennig, Caleb Armstrong, Adam Groshek, Rodney Mayer, Emily Salvinski, Lori Ruess, Matt Lippert, Nancy Turyk, Allison Jonjak, Jackie Carattini, Hannah Wendels, Kelly Hammond, Rachael Whitehair, Janell Wehr and Laura Huber
5.
 - A. Minutes of October 7, 2020. No additions or corrections needed.
 - B. Minutes of October 20, 2020. No additions or corrections needed.
 - C. Department Bills. No additions or corrections needed.
 - D. Staff Activity Reports. No additions or corrections needed.

Motion by Dave LaFontaine to approve and accept the October 7, 2020 and October 20, 2020 CEED minutes, bills from Planning & Zoning, Land & Water Conservation and UW Extension, and staff activity reports as presented. Second by Bill Leichtnam. Motion carried unanimously.

6. **Review items, if any, pulled from Consent Agenda.** No items pulled for review.
7. **Risk and Injury Report.** No injuries to report.
8. **Land & Water Conservation Department.**
 - A. Open bids/approve low bid for closure of Enos and Alma Yoder's waste storage facility.

Chairperson Curry opened the four bids received for the Enos and Alma Yoder waste storage facility closure project. Bids were as follows: Pankratz Trucking & Excavating - \$22,200, Kolo Trucking & Excavating - \$ 15,697, Dale Ladick Trucking & Excavating - \$12,763.55 and Becker Trucking - \$20,355.50. Wucherpfennig shared that Adam Groshek's estimate of \$8,250 seemed a bit low. He added that excavators may still be busy, but it is a good time of year to do a pit closure. If the committee is not comfortable approving the low bid received, the project can be rebid in spring 2021.

Motion by Dave LaFontaine to approve the bid for Enos and Alma Yoder's waste storage facility that is most advantageous to the County, which would be the low bid from Dale Ladick Trucking & Excavating in the amount of \$12,763.55. Second by Ken Curry. Motion carried unanimously.

- B. Crop prices for the Wildlife Damage Claims Program. Rod Mayer explained the 2020 statewide and local crop prices were included in the CEED packet. The proposed Wood County prices are an average compiled from various newspapers, co-ops and reports. The approved prices will be used for claims paid on crops in Wood County damaged by a hunt-able wildlife species. Proposed prices: Field Corn - \$3.45/bushel, Soybeans - \$8.71/bushel, Alfalfa - \$166.89/ton.

Motion by Kenneth Curry to accept and approve the 2020 crop prices for Wood County damage claims as presented. Second by Dave LaFontaine. Motion carried.

- C. Discuss Carlson GPS replacement. Shane Wucherpfennig shared he recently learned that the department's GPS survey grade instrument has reached its end of service life, therefore, parts and technical support will no longer be available January 1, 2021. The company is currently offering a \$3,000 trade-in credit for government entities who purchase a new unit by December 31, 2020. The cost of a new unit is \$13,000/\$10,000 with trade in.

The Operations Committee approved the purchase from unused 2020 funds at the November 3rd meeting. Bill Clendenning asked where it stated in rules a shift in money needs approval from the Operations Committee. Chairperson Curry explained Finance is not allowed to move dollars without their oversight committee's approval.

Lance Pliml explained Wucherpfennig had contacted him regarding taking this issue to the Operations Committee before CEED and this was done due to the timing of the meetings and also the timing of finalizing budgets. He added that if the CEED were not in favor, the Operations Committee would rescind their motion.

Motion by Dave LaFontaine to allow the Land & Water Conservation Department Head to purchase a new survey grade GPS unit using unused dollars in the 2020 Land & Water Conservation Department budget. Second by Robert Ashbeck. Motion carried.

- i. Citizens Groundwater Group meeting. Bill Leichtnam gave a brief report on the October 19th Citizens Groundwater Group meeting. Rachael Whitehair, Wood County Natural Resource Educator, spoke on nitrate reduction. Speaker at the November meeting is Don Ystad, 14-Mile Creek Watershed and December meeting is Allison Werner, River Alliance of Wisconsin. The next meeting is Monday, November 16, 2020 at 2:00 p.m. (virtual).
 - ii. Health Committee report. No report from the Health Committee.
 - iii. Central Sands Groundwater County Collaborative (CSGWCC) Committee report. Bill Leichtnam shared people from the six counties in the CSGWCC have worked extensively with Nancy Turyk and did a phenomenal job on the Joint Solicitation Grant. The grant request is for \$60,000. We will be notified after the first of the year if we are a grant recipient.
 - iv. Golden Sands RC&D report. Bill Leichtnam attended the Bi-laws meeting; Bill Clendenning was not able to attend. Joshua Benes, Golden Sands RC&D Executive Director will be leaving; a new director has been hired.
9. **Private Sewage.** Jason Grueneberg shared; 4,622 program fee notices were mailed on Monday, October 19th. The fee recently increased from \$20 to \$25. If CEED members receive a call regarding the fees, please refer them to the Planning & Zoning Office.

10. Land Records. The Wood County Land Records Viewer has been update with the new aerial photos taken in spring.

11. County Surveyor. The County Surveyor will give an annual update at the December meeting.

12. Planning. Adam DeKleyn is working with the Town of Grand Rapids on their Comprehensive Plan and the City of Marshfield on their Sewer Service Area Plan.

13. Economic Development

- A. Consider resolution authorizing Wood County to participate in Wisconsin Public Service Commission broadband grant funding applications in partnership with Hilbert Communications, LLC. Jason Grueneberg presented a resolution to authorize the Planning and Zoning Director to make application for broadband grants in partnership with Hilbert Communications, LLC and to contract with Hilbert for assisting in the grant application process. Jason shared that Hilbert Communications, LLC would assist in the grant application process for two Public Service Commission Grants for broadband projects. One for the Pittsville School District and the second is for rural areas in Wood County that are unserved or underserved with broadband access. Over 1 million of county funds will be used for infrastructure – towers, etc. Fine details of the county funding still need to be worked out; structuring it as a loan to Hilbert Communications, LLC so the County would make some interest. A handout that answered questions about Hilbert Communications, LLC was provided for the CEED Committee. Both the Operations Committee and the Property & Information Technology Committee have approved the resolution. Discussion followed.

Motion by Dave LaFontaine to approve and forward to County Board the resolution authorizing participation in Wisconsin Public Service Commission broadband grant funding in partnership with Hilbert Communications, LLC. Second by Bill Leichtnam. Motion carried unanimously.

- B. Update from Roy Shwery Field, Marshfield and consider release of 2020 economic development grant funds. Jeff Gaier, General Manager of Roy Shwery Field gave a brief report. Due to COVID-19, flight activity has declined; medical and private flights still took place, business flights declined greatly. Fuel sales have also decreased due to the down turn in aviation. It was the best year for testing; administered close to 170 exams. Some employees decided to take off during the “safer at home” order, but staff is back and staying busy.

Motion by Kenneth Curry to release the 2020 economic development funds to the Roy Shwery Field Airport. Second by Dave LaFontaine Motion carried unanimously.

- C. Update on the Rural Economic Development Innovation Initiative. Nancy Turyk gave a brief update on the REDI initiative. Having monthly meetings with Purdue University Extension with drafting of plan. Looking at plan completion by end of the year and then focusing on implementation.
- D. General Economic Development update and discussion of 2020 and 2021 economic development project funding. Jason Grueneberg handed out a copy of the proposed 2020 Economic Development Grant requests. Three of the projects listed were not funded, but \$3,000 went to the Marshfield bike share program and \$10,000 to ATV/UTV signage, leaving a balance of \$19,500 unexpended in the 2020 Economic Development Grant budget. Jason explained that cuts were made in the 2021 budget to help the budget deficit, but he did not touch the unexpended 2020 dollars. One project that there is a great need for in South Wood County is way-finding signage. Ray Bossert, Village of Port Edwards Administrator, explained what Port Edwards is doing for way-finding signage. Some key points he suggested to keep the project costs down included purchasing signs from local vendors, look at low costs ways to implement

signs such as using municipal resources to install, and county assistance with consolidation of mapping. Lengthy discussion followed.

Motion by Bill Leichtnam that the County join with area communities to develop an integrated plan for mapping and signage. Second by Dave LaFontaine Motion carried with Robert Ashbeck opposed – Not in favor of giving money to individual communities for projects like this; should have money within their own communities.

Motion by Kenneth Curry to instruct the Planning and Zoning Director to create a resolution to carryover \$19,500 of unspent 2020 dollars to 2021 for use specific to way-finding signage for bicycle and pedestrian trails. Second by Dave LaFontaine Motion carried with Robert Ashbeck opposed.

Carmen Good commented as a taxpayer and Wood County citizen, she supports use of the money for way-finding signage. With the COVID-19 pandemic people are doing more outdoor activities and she feel this would be very beneficial and money well spent.

- E. North Central Wisconsin Regional Planning Commission update. Dave LaFontaine gave a brief update on the North Central Wisconsin Regional Planning Commission meeting he attended. The main agenda item was approving the budget and 2021 projects.

Jason Grueneberg handed out the North Central Regional Plan Commission 2021-2026 Work Program potential projects. He hopes to fine-tune the list with help from Dennis Lawrence, NCRPC Executive Director.

Jason also gave a brief update on the VERSO closure and shared it is challenging to help the site not knowing what exactly is going to happen.

14. Extension

- A. General Office Update. Jason Hausler shared; it is annual review time for Wood County staff. Kelly Hammond gave birth to a baby girl and is currently on maternity leave. Jill Sanders the Regional Program Manager for FoodWise North State will be the point of contact for coordinator questions until Kelly returns.
- B. UW Budget Update. Jason Hausler mentioned the recent news release regarding the University of Wisconsin - Madison furloughs effective January 1 through June 30, 2021. Furloughs range from three monthly furlough days with a 2.5% pay reduction to six monthly furlough days with a 4.6% pay reduction. This will affect UW Extension state paid employees. He reminded the CEED that these are non-working days for the UW Extension employees. It is illegal to work during mandatory unpaid time off.

The State has implemented a soft release of the hiring freeze, based on positions.

Wood County UW Extension is holding steady with virtual programs.

- C. Educator Presentation – Janell Wehr, Horticulture Educator. This presentation take place at a future meeting.

The Committee recessed for a short break at 11:10 a.m.
The Committee reconvened at 11:20 a.m.

- 15. CLOSED SESSION.** Motion by Bill Leichtnam to go into closed session pursuant to Wisconsin State Statutes 19.85 (1) (c) for the purpose of discussing performance reviews of the Land & Water Conservation Director and the Planning and Zoning Director. Second by Dave LaFontaine. Curry: Aye, Ashbeck: Aye, Hahn: Aye, Good: Aye, LaFontaine: Aye, Leichtnam: Aye. Motion carried unanimously. The Committee went into closed session at 11:20 a.m.

Carmen Good left the meeting at 11:50 a.m.

16. Return to OPEN SESSION. Motion by Dave LaFontaine to return to open session at 12:15 p.m.
Curry: Aye, Ashbeck: Aye, Hahn: Aye, LaFontaine: Aye, Leichtnam: Aye. Motion carried
unanimously.

17. Requests for per diem for meeting attendants. There were no requests.

18. Schedule Next Meeting.

The next regular CEED meeting is scheduled for Wednesday, December 2, 2020 at 9:00 a.m. at the
Wood County Courthouse in Room 114.

19. Agenda items for next meeting.

a. Department Head Goals for 2021

20. Schedule any additional meetings if necessary. No additional meetings were scheduled at this
time.

21. Adjourn.

*Motion by Kenneth Curry to adjourn at 12:20 p.m. Second by Dave LaFontaine. Motion carried
unanimously.*

Minutes by Lori Ruess – Wood County Land & Water Conservation Department.

MINUTES
 CONSERVATION, EDUCATION & ECONOMIC DEVELOPMENT COMMITTEE
 WEDNESDAY, DECEMBER 2, 2020
 WOOD COUNTY COURTHOUSE, ROOM #114, WISCONSIN RAPIDS WI

Members Present: Kenneth Curry, Robert Ashbeck, Jake Hahn (via WebEx), Dave LaFontaine, Bill Leichtnam and Carmen Good.

Staff Present:

Planning & Zoning Staff: Jason Grueneberg, Adam DeKleyn, Scott Custer and Kim Keech.
 Land & Water Conservation Staff: Shane Wucherpfennig.
 UW Extension Staff: Jason Hausler and Jackie Carattini.
 County Surveyor: Kevin Boyer

Others Present (for part or all of the meeting): Dist. #14 Supervisor Dennis Polach, Dist. #15 Supervisor Bill Clendening, Hannah Butkiewicz (Golden Sands RC&D), Joshua Benes (Golden Sands RC&D), Ray Bossert (Village of Port Edwards) and Angel Whitehead (Heart of Wisconsin Chamber of Commerce).

1. **Call to Order.** Chairperson Curry called the CEED Meeting to order at 9:00 a.m.
2. **Declaration of Quorum.** Chairperson Curry declared a quorum.
3. **Public Comment.** Carmen Good complimented the Planning & Zoning Department staff for positive feedback among town residents.
4. **Review Correspondence.** None.
5. **Consent Agenda.** The Consent Agenda included the following Items: 1) minutes of the November 4, 2020 CEED meetings, 2) bills from Planning & Zoning, Land & Water Conservation and UW Extension and 3) staff activity reports from Jason Grueneberg, Adam DeKleyn, Paul Bernard, Jeff Brewbaker, Scott Custer, Kim Keech, Victoria Wilson, Shane Wucherpfennig, Adam Groshek, Caleb Armstrong, Emily Salvinski, Rod Mayer, Lori Ruess, Matt Lippert, Allison Jonjak, Janell Wehr, Jackie Carattini, Hannah Wendels, Kelly Hammond, Rachel Whitehair and Laura Huber.
 - A. Minutes of November 4, 2020. No additions or corrections needed.
 - B. Department Bills. No additions or corrections needed.
 - C. Staff Activity Reports. No additions or corrections needed

Motion by Dave LaFontaine to approve and accept the November 4, 2020 CEED minutes, bills from Planning & Zoning, Land & Water Conservation and UW Extension, and staff activity reports as presented. Second by Bill Leichtnam. Motion carried unanimously.

6. **Review items, if any, pulled from Consent Agenda.** None.
7. **Risk and Injury Report.** None.
8. **Land & Water Conservation Department.**
 - A. Discuss Engineering Technician position. Shane Wucherpfennig shared that Adam Groshek has accepted a position in private business. Last day of employment with Wood County is January 4, 2021. Engineering Technician position is 100% state funded. Position is posted on the Wood County website with closing date to apply by December 20th. A tentative start date is for the third week of January 2021.

- B. Open bids for Jake Gropp's waste storage facility closure. Shane Wucherpfennig commented that Jake Gropp has retired, sold the cattle and is no longer farming. The waste storage facility was built in the 1970's. Land & Water Conservation Department's estimated cost to abandon the waste storage facility is \$8,000 - \$10,000. Two bids were received from private contractors. This is a cost sharing project.

Motion by Dave LaFontaine to accept the low bid in the amount of \$9,285.00 from Kolo Trucking & Excavating in Rudolph to abandon Jake Gropp's waste storage facility. Second by Carmen Good. Motion carried unanimously.

- C. Approve Jeremy Kring's CREP Grazing Plan. Shane Wucherpfennig commented that the Jeremy Kring's CREP Grazing plan is in the CEED Committee packet. CEED committee had already approved the Kring's plan previously. CEED Committee resigned the grazing plan due to some edits.

- D. Review County Conservationist's 2021 Goals. Shane Wucherpfennig shared his 2021 goals.

Motion by Kenneth Curry to accept the County Conservationist's 2021 goals. Second by Robert Ashbeck. Motion carried unanimously.

- E. Consider clean water non-binding referendum on April 2021 County ballot. Bill Leichtnam explained that Governor Ever's declared 2019 to be the "Year of Clean Water". Wisconsin Assembly took a step in addressing the problem by passing 13 "Water Bills" on February 18, 2020 and the State Senate did not consider these "Water Bills" when it was scheduled on March 24, 2020 postponed by the COVID-19 pandemic.

Wood County Resolution 20-60-1 "The Wood County Board of Supervisors requests the State Senate to convene in "extraordinary session" to address the 13 "Water Bills" passed in the Assembly earlier this year". This resolution has been extended to other counties: Waushara, Eau Claire, Pepin, Brown, Adams, Juneau, Walworth, Green, Langlade, Kewaunee, Bayfield and Ashland.

Wisconsin voters can encourage continued legislative attention to the issue of water quality by speaking out. "Clean Water" Referendum Resolution drafted to place an advisory question on the Wood County, April 2021, ballot. Minimal cost to the County depending on size of the ballot. Discussion followed.

Motion by Bill Leichtnam to create a resolution for "Clean Water" non-binding advisory referendum question to be placed on the April 6, 2021 ballot. Second by Dave LaFontaine. Motion carried unanimously.

Tree sale is being planned for 2021. The sale will be virtual with no contact pick-up.

F. Committee Reports:

i. Citizens Groundwater Group

Bill Leichtnam shared that Don Ystad, 14 Mile-Watershed & Tri Lakes, "Our Clean Water Efforts in the 14-Mile Watershed" was the speaker. Highlights of the presentation:

- Man-made lakes created 1969-1973.
- Tri Lakes – Lake Arrowhead, Lake Camelot and Lake Sherwood.
- 1979 Watershed Study warned of potential pollution issues with increased agriculture & lake homes.
- 2002 Watershed Study confirmed 1979 warnings.
- 2016 – Blue Green Algae present. Pets died.
- Tri Lakes Committee formed.

- Focus on impact on water quality, water tests, soil tests, and fertilizer ordinance and citizen education program.
- 9 Key Element Plan – Study of the lakes with a long-term improvement plan.
- 2020 Year of Recognition – DNR Secretary/Director Award and EPA approval of 9 Key Element Plan

Katrina Shankland has asked for a Water Quality Task Force committee be part of the 2021-2023 Wisconsin legislature session.

Citizens (Wood County) Groundwater Group next meeting is on Monday, December 14th at 2:00 p.m. and are held virtually through WebEx.

- ii. Health Committee report A conference call is scheduled for December 2nd @ 1:00 p.m. with the Armenia Growers Coalition.
- iii. Central Sands Groundwater County Collaborative (CSGWCC) committee report. Bill Leichnam reported that the December meeting was cancelled. The next meeting is scheduled for January 2021. CSGWCC meets the third week of the month.
- iv. Golden Sands RC&D report. Joshua Benes explained that the Resource Conservation & Development Council was formed in 1962 by congress allowing public and private entities to collaborate across county lines on regional conservation issues. Golden Sands Resource Conservation & Development Council was formed by 10 county board supervisors in 1972 with the directive to sustainable agriculture, healthy forests, clean water and abundant wildlife. The mission of Golden Sands RC&D is to "manage natural and human resources in ways consistent with sound conservation principles by working across county lines to address local concerns". Golden Sands RC&D works with 12 counties with Columbia County being the 13th in 2021. 25-30 directors made up at-large and county representatives. Council meetings meet the third Thursday every month. The next meeting is January 21st.

Carmen Good was excused at 10:35 a.m.

Break @ 10:35 a.m. Meeting reconvened @ 10:45 a.m.

9. **Private Sewage.** Jason Grueneberg reported that the first notice of the Triennial Program Fee has been mailed to property owners. A second notice is scheduled for early December.
10. **Land Records.** Wood County Land Records Council meets annually every year. A virtual meeting is being planned for December 8th at 9:00 a.m.
11. **County Surveyor.**
 - A. Presentation of County Surveyor Annual Report. County Surveyor Kevin Boyer updated the CEED Committee on a brief history of the County Surveyor and 2020 past maintenance work. 2020 County contract was with Rutzen Survey Services for 206 corners. Town/Highway Contract was with Central Staking for 28 corners for town road maintenance. 2020 due to COVID, there has been limited access for face to face meetings. Calls and emails are primary contact platform. Nationally, surveyor's and land data fields are beginning to prepare for a datum change for all coordinates in the country which has not been changed since 1983. PLSS monuments are fed into mapping. In 2021, maintenance budget may need to apply to control network observations to ensure Wood County data accuracy when the datum goes live. The Surveyors annual report is in the CEED packet.
 - B. Consider 2-year renewal of County Surveyor contract with Kevin Boyer. County Surveyor became an appointed position in January 2009. Jason Grueneberg recommends renewing appointed County Surveyor 2-year contract for Surveyor Kevin Boyer.

Motion by Kenneth Curry to appoint and extend County Surveyor 2-year contract for Kevin Boyer. Second by Dave LaFontaine. Motion carried unanimously.

12. Planning.

- A. Request to Approve (2) Zoning Map Amendments/Rezoning – Town of Grand Rapids. Adam DeKleyn explained the request to approve (2) Zoning Map Amendments/Rezoning for the Town of Grand Rapids.
- i. Zoning Map/Amendment/Rezone: Lot 1, CSM #10790 (Parcel #0700003B) – Existing zoning is Commercial (B-1) and Agricultural (A). The request is to rezone the approximately 19 acres to Commercial (B-1) for the purpose to allow for a future storage unit facility.
 - ii. Zoning Map/Amendment/Rezone: Lot 1, CSM #3892 (Parcel #0700677) – Existing zoning is Commercial (B-1). The request is to rezone the approximately 9 acre parcel to Agricultural (A) for the purpose to allow for agricultural animals.

Town of Grand Rapids Plan Commission recommended to approve both zoning amendments on October 12th. Town of Grand Rapids Town Board held public hearings and approved both zoning amendments on October 13th. Planning & Zoning staff has reviewed the request and recommends forwarding the resolution to the County Board of Supervisors approving (2) zoning map amendments/rezoning for the Town of Grand Rapids with a favorable recommendation.

Motion by Dave LaFontaine to approve the request of (2) Zoning Map Amendments/Rezoning for the Town of Grand Rapids. Second by Bill Leichtnam. Motion carried unanimously.

- B. Review Planning & Zoning Director 2021 Goals. Jason Grueneberg shared 2021 goals with the CEED Committee.

Motion by Kenneth Curry to accept the Planning & Zoning Director's 2021 goals. Second by Robert Ashbeck. Motion carried unanimously.

13. Economic Development

- A. Update on the Rural Economic Development Innovation Initiative. Jason Grueneberg commented that the plan completion is expected by the end of the year. Meetings are held virtually with limited in person contact. Broadband is part of the REDI Initiative. The REDI Initiative plan will be presented to the County Board of Supervisors.
- B. Consider Memorandum of Understanding (MOU) for South Wood County bicycle and pedestrian trail wayfinding signage project. Jason Grueneberg updated the committee on the wayfinding signage project and using the unexpended funds from the 2020 Economic Development budget. Jason Grueneberg recommends considering a Memorandum of Understanding (MOU) with the Village of Port Edwards to install a bicycle and pedestrian trail wayfinding signage. The MOU is to use unallocated 2020 Economic Development funds for the project. Funds would be disbursed in 2020 for project completion in 2021. Village of Port Edwards is expected to do the project. Ray Bossert, Village of Port Edwards Administrator explained the wayfinding signage project. Discussion followed.

Motion by Dave LaFontaine to accept proposal and direct the Planning & Zoning Director, Jason Grueneberg to draft a Memorandum of Understanding with Peter Kastenholtz to present at the CEED Committee meeting before County Board of Supervisors. Second by Jake Hahn. Motion carried unanimously.

- C. North Central Wisconsin Regional Planning Commission update. NCWRPC has been assisting in the Broadband strategy, Bicycle Pedestrian Plan, ATV Study, Wood County land use and VERSO closure. A work program will be established for 2021. Broadband Grant applications are due January 1st.

14. Extension.

A. General Office Update

Jason Hausler shared the following office updates:

- Limited in-person programming due to COVID.
- DATCP is suspending pesticide applicator in-person training certification testing. DATCP is extending current pesticide applicators with certifications that expire January 31, 2020 – November 30, 2021 until December 31, 2021. This is in response to the pandemic.
- Jason Hausler shared that Human Resources has contacted him to serve as the facilitator for the Department Head meetings for 2021 which he accepted.
- There is a State Advisory Committee being formed made up of the County Fair Association, 4-H Leaders, FFA Leaders and partners throughout the state to look at the roles and responsibilities of county fairs.
- The second round of Extension furloughs will occur in January 2021.
- UW System interim President, Tommy Thompson has expressed interest in investing in additional Extension regional positions.

B. Educator Presentation – Jackie Carattini, Human Development & Relationships Educator. Jackie Carattini gave a presentation on COVID and mental health programming.

Mental Health educational programming:

- Central Wisconsin Partnership for Recovery – Marshfield Clinic received a grant on behalf of the Central Wisconsin Partnership for Recovery for implementation project, "Rural Communities Opioid Response Program." This program focuses on the care of prevention, treatment and recovery to the Opioid epidemic.

Rent Smart – National Award October 2020. Rent Smart focuses on the knowledge of skills essential for a successful renting experience. It challenges participants to understand their rights and responsibilities of their landlord. Program is designed to educate those individuals with little or no rental experience and those having difficulty obtaining housing.

Rent Smart Modules: Virtual Series consisting of 6 session series with a maximum of 40 participants. There is a waiting list for the virtual series. Train the trainer trains partners to deliver programming for the Rent Smart series.

- Aging Mastery Program – COVID pandemic has isolated many individuals with no social interaction. Aging Mastery is evidence based education program and behavior change incentive program for aging well. Virtual sessions to start January 2021 with twice per week sessions for 10 weeks.

15. Requests for per diem for meeting attendants. None.

16. Schedule Next Regular Committee Meeting. The next regular CEED meeting is scheduled for Wednesday, January 6, 2021 at 9:00 a.m. at Wood County Courthouse in Conference Room #114.

17. Agenda items for next meeting. Agenda items are due by Wednesday, December 30th.

18. Schedule any additional meetings if necessary. A special CEED meeting will be held on Tuesday, December 15th at 8:30 a.m. at Wood County Courthouse in Conference Room #114.

19. Adjourn. Chairman Curry declared the meeting adjourned at 12:15 p.m.

Minutes by Kim Keech, Planning & Zoning Office

④

Golden Sands Resource, Conservation & Development Council, Inc.
Personnel/Finance Committee Meeting Minutes
September 17th, 2020
Jordan Park's East Pavilion

Attendees: Gary Beastrom (Member-at-Large); Joshua Benes (Golden Sands RC&D Staff); Amanda Burzynski (Golden Sands RC&D Staff); Reesa Evans (Member-at-Large); Ed Hernandez (Waushara); Denise Hilgart (Golden Sands RC&D Staff); Hugh O'Donnell (Member-at-Large); Amy Thorstenson (Golden Sands RC&D Staff). Diane Hanson (Marathon) and Bob Walker (Member-at-Large) attended online. Bill Clendenning and Al Drebek were also present.

CALL TO ORDER: Hernandez called the meeting to order at 9:01 a.m.

CLOSED SESSION: Motion made by Evans, seconded by Barden, to go into closed session. Motion carried unanimously. Into closed session at 9:03 a.m. Clendenning and Drebek left the room.

OUT OF CLOSED SESSION: Motion made by Barden, seconded by Evans, to go out of closed session. Motion carried unanimously. Back into open session at 9:14 a.m. Clendenning and Drebek re-entered the room.

INTRODUCTIONS: No introductions were made. All familiar.

APPROVAL OF MINUTES: Motion made by Beastrom, seconded by Hernandez, to pass the minutes from the July 2020 meeting. Motion carried unanimously.

TREASURER'S REPORT: Hilgart passed out the most recent treasurer's report. Most of the expenditures have been payroll and project-related. There was a slight increase in the endowment fund for the quarter that ended on June 30, 2020. The next endowment report will cover until the end of September 2020. Two extra expenditures were for the Employment Practices Liability Insurance, that was approved at the July 2020 meeting, and \$1,500 for attorney fees. Motion by Evans, seconded by Barden, to forward to the full council. Motion carried unanimously.

FINANCIAL PROCEDURES: Names are being changed on the bank account to reflect the change in officers that was voted on at the July 2020 meeting. There will also need to be a change on the assigned name on the credit card.

STAFF AND MEMBERSHIP:

New NRCS Employee: A new three year contract for a fifth soil conservationist position, in Juneau County, has been signed with the Natural Resources Conservation Service (NRCS). The job announcement has been posted. There is one more year remaining on the contract for the other four positions. Once the contracts are completed, all five positions will be combined under one contract. Although payment for three more years is guaranteed, if there is money left at the end of that period, the positions can be extended to five years.

COUNCIL PURCHASES:

New Speakerphones: Two new speakerphones, with enhanced speaker qualities, were purchased for online meetings and presentations.

GIS and Drone: There was a discussion about Golden Sands possibly getting GIS capabilities. Benes will look into options. Hernandez wondered if Golden Sands had any need for a drone; staff indicated that the topic wasn't discussed.

INSURANCE & BENEFITS:

Liability: Benes obtained a quote from Cincinnati Insurance and wondered if he should move forward once the current Beehive Policy expires. Motion by Evans, seconded by Barden, to go ahead with that plan. Motion carried unanimously.

Health Insurance: After discussion, a consensus was reached that further exploration about group health insurance, for full-time employees, was appropriate and that employees should be polled about their desire for such insurance in place of the current stipend.

Other Insurance: Anthem Insurance remains the best option for accidental death, dismemberment, life, etc.

PERSONNEL POLICY & PROCEDURES HANDBOOK

By-Laws and Conflict of Interest Revisions: Suggestions were previously made by the lawyer and by Evans. Benes explained the difference in the two options for each of these documents.

ThinkHR Handbook: Benes described this online handbook as a system that would contain suggested language for rule changes and possible answers for various human resources issues.

Communication/Marketing: No new items.

OTHER BUSINESS

LCC Meetings: Benes finished contacting Golden Sand's LCC committees. Outagamie County asked that their contact be delayed until spring 2021. Tentative arrangements are in November for Adams, Juneau, and Monroe Counties but it is possible these will also be delayed if the Covid-19 issues continue.

ADJOURNMENT: The meeting was adjourned at 9:47 a.m. upon motion made by Evans, seconded by Beaström.

Respectfully submitted,

Reesa Evans
Recording secretary

Golden Sands Resource, Conservation & Development Council, Inc.
Forestry / Agriculture / Wildlife Committee Meeting Minutes
September 17th, 2020
Jordan Park's East Pavilion

Attendees: Al Barden (Member-at-Large); Joshua Benes (Golden Sands RC&D Staff); Bill Clendenning (Wood); Brent Tessmer (Taylor); Hugh O'Donnell (Member-at-Large); Tristyn Forget (Golden Sands RC&D Staff); Al Drabek (Marathon); Maria Davis (Golden Sands RC&D Staff); Amanda Burzynski (Golden Sands RC&D Staff); Hannah Butkiewicz (Golden Sands RC&D Staff); Rachel Bouressa (Golden Sands RC&D Staff); Paul Pisellini (Adams); Robert Bauer (Golden Sands RC&D Staff); Bob Walker (Member-at-Large); Tommy Enright (Wisconsin Farmers Union) attended online.

CALL TO ORDER: Tessmer called the meeting to order at 10:02 a.m.

INTRODUCTIONS: Everyone introduced themselves.

APPROVAL OF MINUTES: A motion from Clendenning, seconded by Tessmer, to approve the minutes from the July meeting was passed unanimously.

PROJECT UPDATES:

Cooperating For Woods and Wildlife/Demo Forests: Butkiewicz created two new brochures for the Henrickson and Pine Villa Woodland Demonstration Forests. She has also scheduled and held half of the CFWW planning meetings with various county partners. Butkiewicz has assisted with the enrollment of a couple hundred acres into DMAP and is working with Brendan Woodall to enroll landowners interested in restoring karner blue butterfly habitat on their property.

US Forest Service Habitat Restoration Grants: Benes completed two grant applications through the United States Forest Service (USFS) Great Lakes Restoration Initiative (GLRI). One focused on oak wilt. The other dealt with the restoration of properties impacted by storm damage and planting trees on a property donated to the Boys and Girls Club in Green Lake County. The two grant applications totaled \$422,000. Benes will likely find out about funding next week.

Central Wisconsin Invasives Partnership (CWIP): Benes shared updates. CWIP's Mapping Blitz event is ongoing and so far volunteers have mapped 250 miles of roads in Portage, Juneau, Waushara, Marquette, and Green Lake Counties. The roads were mapped for Japanese knotweed, teasels, and wild parsnip but volunteers often reported other species as well. CWIP will hold a Multi-Session Forest Invasives Webinar on September 26, 2020, with assistance from Kelly Kearns (DNR) and Anne Pearce (WIFDN). The webinar will focus on identification and mapping. Plonsky and Henby (LTE) surveyed 54 acres of forest for invasive plants in Portage County as part of a DNR funded project. There will also be control work completed through this project. CWIP's Japanese Knotweed Early Detection and Response Grant application was approved by the DNR and most work will begin next summer. A landowner

paid to control knotweed in their yard this summer through Golden Sands RC&D contracted services and that project is nearly wrapped up. As part of CWIP's Forest Service GLRI Grant, more spotted knapweed control has been completed through a partnership with US Fish and Wildlife and Japanese hedge parsley has been hand-pulled on a UW-owned property. Finally, CWIP will hold a steering committee meeting online on October 28, 2020, from 2-3:30pm and all interested folks are welcome to attend.

Northeast Wisconsin Invasive Species Coalition (NEWISC): There are two upcoming meetings for NEWISC. A meeting focusing on forming and developing the group will be held on October 19, 2020, from 1-2:30pm. A meeting focusing on current and future grant projects will be held on November 9, 2020, from 12-1:15pm.

NRCS Cooperative Agreements: A new agreement is drafted with the NRCS Soil Conservationists. This agreement will be adding a new Soil Conservationist in Juneau County (job announcement already out) and will carry over our four existing Soil Conservationist when the current agreement expires around this time next year.

Wisconsin Tree Farm Website: Burzynski reported that her part of the project is complete. The new website has been made available to the public. Visit <https://www.witreefarm.org/> if you are interested in viewing it.

Bluebird And Bat Houses: No recent sales.

Tree Shelters: This year has been a busy year for tree shelters, with a total of 21 orders and an average of \$260/order. About \$900 in revenue was made.

Stevens Point Area Neighborhood Gardens (SPANG): The project is coming to close as we are getting closer to the end of the growing season. Burzynski reported that all of the garden plots were rented this summer.

NACD Technical Assistance Project/Managed Grazing: Bouressa reported that 18 of the 20 grazing plans have been completed, with the remaining two from the first grant in progress and soon to be complete. There are an additional five plans in progress, as well as a list of folks interested in having plans written. The three pasture walks for the first grant have been completed, along with two of the new project's deliverables. There is one last walk for the year on October 7, 2020. Completing the follow-up visits will continue to be the focus moving forward. Planning for the workshop is in progress with a late October-early November date.

Little Plover River Appreciation Field Day: Burzynski is hoping that Golden Sands will host the event in 2021. Burzynski is meeting with Benes to discuss and search for more funding opportunities. The Wisconsin Public Service (WPS) provided \$200 so far.

Waupaca County Conservation Field Day (WCCFD): This is the first year that the WCCFD will take place online instead of at Hartman Creek State Park. Burzynski reported that seven schools from Waupaca County will be participating in the event on September 25, 2020. About 300 participants will be viewing four presentations about grazing, fisheries, forest fires, and aquatic invasive species (AIS). She created and sent out instructional documents for both the students and the presenters to make it easier to navigate the online field day.

Hammerstrom Books: Benes reported that all remaining Hammerstrom Books were sold to Clean Green Action, the new nonprofit organization managing the Prairie Chicken Festival. Anyone interested in ordering those books should contact that organization.

NEW PROJECTS:

New projects were reviewed.

- NRCS Cooperative Agreement (#774F)
- Developing an additional Golden Sands RC&D Waupaca County Demonstration Forest (#776G)

Motion was made by Barden, and second by Clendenning, to approve all of the projects.
Motion passed unanimously.

MEMBER REPORTS: None

ADJOURNMENT: Motion by Clendinning, second by O'Donnell, to adjourn at 10:43am.
Meeting adjourned.

Respectfully submitted,

Joshua Benes
Temporary Recording Secretary

4

Golden Sands Resource, Conservation & Development Council, Inc.
Waters Committee Meeting Minutes
September 17th, 2020
Jordan Park's East Pavilion

Attendees: Anna Cisar (Golden Sands RC&D Staff); Reesa Evans (Member-at-Large); Chris Hamerla (Golden Sands RC&D Staff); Denise Hilgart (Golden Sands RC&D Staff); Ed Hernandez (Waushara); Bill Leichtnam (Wood); Al Rosenthal (Marquette); Joe Tomandl (Taylor); Amy Thorstenson (Golden Sands RC&D Staff). Diane Hanson (Marathon) and Paul Pisellini (Adams) attended online.

CALL TO ORDER: Chair Rosenthal called the meeting to order at 10:01 a.m.

INTRODUCTIONS: No introductions were made. All familiar.

APPROVAL OF MINUTES: Motion by Tomandl, seconded by Leichtnam, to approve the July 2020 minutes. Motion carried unanimously.

NEW PROJECTS: There are two new gold sheets for the Waters Committee. Hamerla outlined the projects. One is for Hamerla, Cisar, and Plonsky to do aquatic invasive species (AIS) work for Juneau and Columbia Counties, starting January 1, 2021. Funds would come from a Wisconsin Department of Natural Resources (WDNR) Lake Monitoring and Protection Grant for a total of \$26,559.39. The Land Conservation Departments of both counties will also assist. The application, which is due on November 1, 2020, will also need a resolution passed by the full council. Motion by Evans, seconded by Tomandl, to forward the project to full council. Motion carried unanimously. The second gold sheet is a contract with Clear Lake for diving and boat operation to remove Eurasian Watermilfoil from the lake, which started on July 20, 2020, for \$1,909.75. Motion by Evans, seconded by Leichtnam, to approve and send to full council. Motion carried unanimously.

UPDATE ON GROUNDWATER PROTECTION:

Leichtnam reported that he recently spoke with Representative Katrina Shankland and River Alliance's Alison Werner. The 13 pending water bills left hanging when the legislature adjourned due to Covid-19 are basically dead, so the process will have to start all over when the new legislature meets in January 2021. A report about well testing in Grant, Iowa, and Lafayette Counties found fecal matter in 21 of the 35 wells tested. The source of the contamination has not been determined.

COUNTY AND MEMBER UPDATES:

Hamerla: The pandemic has made getting AIS volunteers, whose time is usually used for match on the AIS grants, difficult and may not reach the required level. Hamerla and Cisar were able to do more field work than usual this year because of the situation. The current AIS regional grant will expire around the end of 2021. Due to the upcoming change in WDNR Surface Water Grants, regional AIS funding through a regional grant will no longer be available. Any new grant is expected to concentrate more on coordinating and less on field work. He will be participating in a waterfall outreach event at Mead Wildlife Center on September 26, 2020, with the assistance of six UWSP student volunteers. This year's LTE positions may last until October because of the

pandemic conditions. He expects that he and Cisar will be working on reimbursement papers in October and November 2020.

Cisar: Besides the work already described by Hamerla, she has been checking Marquette County lakes since starry stonewort was found in one lake in that county this summer.

Thorstenson: Was working with Buckatabon Lake in Vilas County this summer on rearing the weevils that attack Eurasian Watermilfoil. In August 2020, 293 weevils were released into the lake. The lake plans to continue the project for two more years with an increased number of growing tanks. She also provided weevils from various lakes for a project at Montana State that is looking into genetic diversity.

Hernandez: The 18 month pending citation for manure runoff was finally concluded recently, with the judge ordering that the cattle be removed and sold. Some were sold at auction, some to local farmers, and some went to slaughterhouses. This concludes about 10 years of manure runoff into Waushara County roads and waters. Any funds from the dispersal will go to pay the county for the various procedures involved in this case and to an outstanding loan of the farmer. The county has postponed its planned drone flyover shore inventory until spring 2021. Waushara County is participating in the multi-county Central Sands Groundwater Collaborative. A grant application is being submitted for \$70,000 by October 1, 2020, for gap analysis and development of short and long-term strategies. Nancy Turyk, of Wood County, will coordinate.

Tomandl: He mentioned that Golden Sands might be able to apply for a Covid-19 small business grant. Private well testing throughout the county continues. Recent well test results revealed 20% had fecal coliform, one had e-coli, and two had high nitrates. Stream monitoring has been ongoing for five years. The Taylor County Farmland Preservation Plan is being updated.

Evans: The Friendship Lake District is still in litigation about the price it paid for taking over the dam which has needed, and still needs, expensive repairs. Members voted to increase the mil rate district property owners pay to fund repairs not covered by a loan application for \$380,000, which was also approved by the membership. The Water Resources Specialist in Adams County has taken another job somewhere else. Natural lakes and streams in Adams County continue to experience high water. Earlier this week, the Petenwell-Castle Rock Stewards and the Consolidated Musky Club coordinated a memorial fish stocking of 550 muskies, in Petenwell Lake, in honor of a long-time Petenwell and Castle Rock Stewards (PACRS) board member and a long-time member of the Musky Club.

Rosenthal: Nothing new to report.

ADJOURN: The meeting was adjourned at 10:55 a.m.

Respectfully submitted,

Reesa Evans
Recording Secretary

4

Golden Sands Resource, Conservation & Development Council, Inc.
Regular Business/Executive Committee Meeting Minutes
September 17th, 2020
Jordan Park's East Pavilion

Attendees: Al Barden (Member-at-Large); Gary Beastro (Member-at-Large); Joshua Benes (Golden Sands RC&D Staff); Amanda Burzynski (Golden Sands RC&D Staff); Bill Clendenning (Wood); Reesa Evans (Member-at-Large); Ed Hernandez (Waushara); Denise Hilgart (Golden Sands RC&D Staff); Bill Leichtnam (Wood); Pat Kilbey (Marquette); Hugh O'Donnell (Member-at-Large); Al Rosenthal (Marquette); Brent Tessmer (Taylor); Amy Thorstenson (Golden Sands RC&D Staff); Joe Tomandl (Taylor); Al Drabek (Marathon); Robert Bauer (Golden Sands RC&D); B.J. O'Connor-Schevers (Outagamie); Gerry Zastrow (Portage). Tommy Enright (Wisconsin Farmers Union); Diane Hanson (Marathon); Paul Pisellini (Adams); Bob Walker (Member-at-Large); Scott Wilhorn (Juneau) attended online. Linda O'Donnell was also present.

CALL TO ORDER: The meeting was called to order by President Hernandez at 11:03 a.m.

INTRODUCTIONS: Everyone introduced themselves.

APPROVAL OF MINUTES: Two corrections we made to the July 2020 minutes: (1) in the list of attendees, Hugh O'Connell should be changed to Hugh O'Donnell; (2) in the groundwater legislation section, Kristina should be changed to Katrina. Motion made by Rosenthal, seconded by Barden, to accept the minutes of the July 2020 meeting as corrected. Motion carried unanimously.

TREASURER'S REPORT: The treasurer's report for July and August 2020 was passed around. Hilgart indicated that dispersals and receipts were standard. Two extra expenditures were for the Employment Practices Liability insurance that was approved at the July 2020 meeting and \$1,500 for attorney fees. Motion made by Barden, seconded by Evans, to accept and file the treasurer's report. Motion carried unanimously.

P&F Committee Appointments: Hernandez announced his recommendations for other openings on the Personnel/Finance Committee: Al Barden, Diane Hanson, Shane Wuchpfenning, and Gerry Zastrow. Motion by O'Donnell, seconded by Evans, to approve these appointments. Motion carried unanimously.

OLD BUSINESS:

Wisconsin RC&D Update: Benes indicated that no in-person state meetings have been held since January 2020. A meeting is scheduled for 10 a.m. on October 20, 2020, at the Matsche Center in Birnamwood. Attendance can be in-person or online.

Groundwater Legislation: Leichtnam reported that he recently spoke with Representative Katrina Shankland and River Alliance's Alison Werner. The 13 pending water bills left hanging

when the legislature adjourned due to Covid-19 are basically dead, so the process will have to start all over when the new legislature meets in January 2021. A report about well testing in Grant, Iowa, and Lafayette Counties found fecal matter in 21 of the 35 wells tested. The source of the contamination has not been determined.

NEW BUSINESS:

By-Laws: Suggestions were previously made by the lawyer and by Evans. Benes explained the difference between the two options. These were sent out along with the other information about this meeting. After some discussion, a motion made by Clendenning, seconded by Barden, to table these issues until the November 2020 meeting. Motion carried with one “nay” vote.

Conflict of Interest Policy: Benes explained the two different versions. The main difference was the expanded information on fiduciary duty in the one that was recommended by Evans. These were sent out along with the other information about this meeting. Motion made by Beastrom, seconded by Clendenning, to approve the version with the expanded fiduciary information. Motion carried unanimously.

Alternate Council Members: Benes indicated that there are openings for alternative representatives for Juneau, Monroe, and Outagamie Counties. He has contacted the LCCs in those counties and asked that alternatives be appointed. These conversations got him thinking that Golden Sands should expand its membership by inviting others in the member counties to come to the meetings. A draft invitation is available today for review titled “Golden Sands RC&D Seeks New Council Members”. There was then some discussion about inviting area nonprofits, with similar missions, to become members. Motion by Barden, seconded by Clendenning, to appoint a committee to look into this issue. Motion carried unanimously. Barden, Beastrom, Clendenning, and Evans volunteered for this committee.

COVID-19 and Future Meeting Locations: Benes said that the staff has been considering how to make online attendance less confusing. It is anticipated that the November 2020 meeting will be both in-person and online, but a place has not yet been set and it is unlikely to be nice enough to meet outside. He will check options in Portage County. Leichtnam and Clendenning indicated that Wood County has a large room with WebX already set up that may be available. They will look into that option.

COMMITTEE REPORTS:

Personnel/Finance Committee Report: Evans reported on today’s meeting. Most of the expenditures have been payroll and project-related. There was a slight increase in the endowment fund for the quarter that ended on June 30, 2020. The next endowment report will cover until the end of September 2020. Two extra expenditures were for the Employment Practices Liability Insurance, that was approved at the July 2020 meeting, and \$1,500 for attorney fees. Names are being changed on the bank account to reflect the change in officers that was voted on at the July 2020 meeting. There will also need to be a change on the assigned name for the credit card account. A new three year contract for a fifth soil conservationist

position, in Juneau County, has been signed with the Natural Resources Conservation Service (NRCS). The job announcement has been posted. There is one more year remaining on the contract for the other four positions. Once the contracts are completed, all five positions will be combined under one contract. Although payment for three more years is guaranteed, if there is money left at the end of that period, the positions can be extended up to five years. For Employee Practices Liability Insurance, Benes obtained a quote from Cincinnati Insurance and wondered if he should move forward once the current Beehive Policy expires. After discussion, a consensus was reached that further exploration about group health insurance, for full-time employees, was appropriate and that employees should be polled about their desire for such insurance in place of the current stipend. Anthem Insurance remains the best option for accidental death, dismemberment, life, etc. Two new speakerphones, with enhanced speaker qualities, were purchased for online meetings and presentations. Suggestions were previously made by the lawyer and by Evans for revisions to the By-Laws and Conflict of Interest Policy. Benes described the online ThinkHR Handbook as a system that would contain suggested language for rule changes and possible answers for various human resources issues. Benes finished contacting Golden Sand's LCC committees. Outagamie County asked that their contact be delayed until spring 2021. Tentative arrangements are in November for Adams, Juneau, and Monroe Counties but it is possible these will also be delayed if the Covid-19 issues continue.

Forestry/Agriculture/Wildlife Committee Report: Benes indicated that the old Woods and Wildlife Grant has finished. The new one is broader in scope, covering demonstration forests, various workshops, forestry education, recruiting new landowners, etc. and will go for three years. Benes expects to hear back about a US Forest Service Habitat Restoration Grant next week. A mapping blitz for the Central Wisconsin Invasives Partnership (CWIP) is finishing up and is concentrating on Japanese knotweed, teasels, and wild parsnip. CWIP will hold a Multi-Session Forest Invasives Webinar on September 26, 2020, that will focus on identification and mapping. There are two upcoming meetings for the Northeast Wisconsin Invasive Species Coalition (NEWISC). A meeting focusing on forming and developing the group will be held on October 19, 2020, and a meeting focusing on current and future grant projects will be held on November 9, 2020. This year has been a busy year for tree shelters, with a total of 21 orders and an average of \$260/order. About \$900 in revenue was made. The Neighborhood Gardens project is coming to close as we are getting closer to the end of the growing season. Grazing plans are still being written and some pasture walks have occurred. Fundraising is ongoing for the next Little Plover River Appreciation Day. The online Waupaca County Conservation Field Day (WCCFD) is set for September 25, 2020. The rest of the Hamerstrom books were sold to Clean Green Action.

Water Committee Report: Evans outlined today's meeting. Leichtnam reported the information he outlined earlier in the regular business meeting. Hamerla indicated that the pandemic has made getting AIS volunteers, whose time is usually used for match on the AIS grants, difficult and may not reach the required level. Hamerla and Cisar were able to do more field work than usual this year because of the situation. The current AIS regional grant will expire around the end of 2021. Due to the upcoming change in the WDNR Surface Water Grants, regional AIS funding through a regional grant will no longer be available. Any new grant is expected to concentrate more on coordinating and less on field work. He will be

participating in a waterfall outreach event at Mead Wildlife Center on September 26, 2020, with the assistance of six UWSP student volunteers. This year's LTE positions may last until October because of the pandemic conditions. He expects that he and Cisar will be working on reimbursement papers in October and November 2020. Cisar has been checking Marquette County lakes since starry stonewort was found in one lake in that county this summer. Thorstenson was working with Buckatabon Lake in Vilas County this summer on rearing the weevils that attack Eurasian Watermilfoil. In August 2020, 293 weevils were released into the lake. The lake plans to continue the project for two more years with an increased number of growing tanks. She also provided weevils from various lakes for a project at Montana State that is looking into genetic diversity. In Waushara County, an 18 month pending citation for manure runoff was finally concluded recently, with the judge ordering that the cattle be removed and sold. Some were sold at auction, some to local farmers, and some went to slaughterhouses. This concludes about 10 years of manure runoff into Waushara County roads and waters. Any funds from the dispersal will go to pay the county for the various procedures involved in this case and to an outstanding loan of the farmer. The county has postponed its planned drone flyover shore inventory until spring 2021. Waushara County is participating in the multi-county Central Sands Groundwater Collaborative. A grant application is being submitted for \$70,000 by October 1, 2020, for gap analysis and development of short and long-term strategies. Nancy Turyk, of Wood County, will coordinate. Private well testing throughout Taylor County continues. Recent well test results revealed 20% had fecal coliform, one had e-coli, and two had high nitrates. Stream monitoring has been ongoing for five years. The Taylor County Farmland Preservation Plan is being updated. The Friendship Lake District is still in litigation about the price it paid for taking over the dam which has needed, and still needs, expensive repairs. Members voted to increase the mil rate district property owners pay to fund repairs not covered by a loan application for \$380,000, which was also approved by the membership. The Water Resources Specialist in Adams County has taken another job somewhere else. Natural lakes and streams in Adams County continue to experience high water. Earlier this week, the Petenwell-Castle Rock Stewards and the Consolidated Musky Club coordinated a memorial fish stocking of 550 muskies, in Petenwell Lake, in honor of a long-time Petenwell & Castle Rock (PACRS) board member and a long-time member of the Musky Club.

NEW PROJECTS:

There are two new gold sheets from the Waters Committee.

- 1) The first project is for Hamerla, Cisar, and Plonsky to do aquatic invasive species (AIS) work for Juneau and Columbia Counties, starting January 1, 2021. Funds would come from a Wisconsin Department of Natural Resources (WDNR) Lake Monitoring and Protection Grant for a total of \$26,559.39. The Land Conservation Departments of both counties will also assist. The application, which is due on November 1, 2020, will also need a resolution passed by the full council. Motion by Clendenning, seconded by Evans, to approve the project and the resolution. Motion carried unanimously.
- 2) The second gold sheet is a contract with Clear Lake for diving and boat operation to remove Eurasian Watermilfoil from the lake, which started on July 20, 2020, for \$1,909.75.

There are two new gold sheets from the Forestry Committee.

3) NRCS co-employment contract for soil conservationists. Total funding for five years is \$1,457,062 or about \$364,265.50 annually.

4) A project to set up a second demonstration forest in Waupaca County at the Oz Natural Area and Center for Biodiversity Education. A \$2000 grant was received from the Waupaca Area Community Foundation. This project started September 1, 2020.

Motion by Evans, seconded by Barden, to approve projects (2) to (4). Motion carried unanimously.

STAFF/PROJECT UPDATES: Staff reports were sent out before the meeting. Printed copies were also available at the meeting.

AGENCY/PARTNER REPORTS: None.

OTHER REPORTS:

Credit Card: Benes indicated that the original plan was to have Hilgart be the new authorizing person on the credit card. However, further investigation indicated that the named person must be an officer, president, treasurer, director, or owner, so a staff member cannot be named. Treasurer Beastrohm has agreed to be the named person.

Thanks: O'Donnell thanked the council for the recognition and the cupcakes, which read "Thank you, Hugh and Al". He received another round of applause.

ADJOURNMENT: Motion made by Barden, seconded by Clendenning, to adjourn the meeting. Meeting adjourned at 12:12 p.m.

Respectfully submitted,

Reesa Evans
Recording Secretary

4

Golden Sands Resource Conservation & Development Council, Inc.
Personnel/Finance Committee Meeting Minutes
November 19th, 2020
Online via Zoom

Attendees: Gary Beasom (Member-at-Large); Joshua Benes (Golden Sands RC&D Staff); Amanda Burzynski (Golden Sands RC&D Staff); Reesa Evans (Member-at-Large); Denise Hilgart (Golden Sands RC&D Staff); Hugh O'Donnell (Member-at-Large); Hannah Butkiewicz (Golden Sands RC&D Staff); Amy Thorstenson (Golden Sands RC&D Staff); Bob Walker (Member-at-Large); Gerry Zastrow (Portage); Al Barden (Member-at-Large). Bill Clendenning was also present. Ed Hernandez (Waushara) joined the meeting at 9:50am.

CALL TO ORDER: Vice President Walker called the meeting to order at 9:01 a.m.

INTRODUCTIONS: Everyone introduced themselves for the benefit of Butkiewicz, the new Assistant Executive Director.

APPROVAL OF MINUTES: Motion made by Beasom, seconded by Barden, to pass the minutes from the September 2020 meeting. Motion carried unanimously.

TREASURER'S REPORT: Hilgart discussed the most recent treasurer's report. There have been five payroll periods since the last report. Credit card statements for September and October were also available. The most recent report of the endowment fund shows an increase in the investment. Motion made by Beasom, seconded by Zastrow, to forward to the full council. Motion carried unanimously.

P/F COMMITTEE CHAIR: Motion made by Evans, seconded by Barden, to table the election of the Chair for the P/F Committee until Hernandez indicates whether he wishes to continue as the Chair. Motion carried unanimously.

FINANCIAL PROCEDURES: No new items.

STAFF AND MEMBERSHIP:

New NRCS Employee: A new soil conservationist, Lindsy Hagen, was hired and started in the Mauston office on October 30th.

Other New Employees: Butkiewicz became the Assistant Executive Director on November 3rd. It is anticipated that she will take over as Executive Director at the January 2021 meeting.

COUNCIL PURCHASES: No new items.

INSURANCE & BENEFITS:

Health Insurance: Benes outlined some options for increasing health insurance coverage for employees. Currently, full-time employees get a stipend of \$150 each pay period towards their

cost for health insurance. Many employers pay a percentage of the total cost, such as 80% for a single employee and 70% for family coverage. However, this would raise Golden Sand's fringe rate from 30% to 51%. Another option would be to set a tiered stipend amount, which would depend on the number of hours the employee worked during the pay period. In this option, the employee would be responsible for the remaining balance. In some situations, this would leave some employees with very large payments to be made for full coverage. After some discussion, a motion was made by Evans, and seconded by Barden, to use a tiered stipend system which will be voted upon by the P/F committee members once more specifics have been obtained by Benes and Hilgart. Motion carried unanimously.

PERSONNEL POLICY & PROCEDURES HANDBOOK

Conflict of Interest Policy: Since the new conflict of interest policy was approved at the last meeting, discussion occurred about obtaining signatures from Golden Sand's representatives and employees. Evans suggested that representatives be contacted to see if they want to sign electronically, while keeping the option of a paper signature if requested. Consensus was to proceed accordingly.

ThinkHR Handbook: Benes discussed modifying the Personnel Policies & Procedures Handbook by using the template and guidelines available on the ThinkHR website. This not only outlines certain items that federal law requires to be included, but it also would allow for easier and more frequent updates. A motion was made by Barden, seconded by Beaström, to authorize Benes to use the ThinkHR platform, with the actual vote on the new handbook to come later and separately. Motion carried unanimously.

Communication/Marketing: Thorstensen reported that the Fall Newsletter was sent out in October, which highlighted the work that was completed despite difficulties caused by the Covid-19 pandemic.

OTHER BUSINESS

LCC Meetings: Benes met with the LCC Committees of Adams, Juneau, and Monroe Counties. Monroe County has now filled both its representative positions and is discussing paying full dues. Juneau also filled its positions and expects to pay full dues in 2021. Benes and Butkiewicz will meet with the LCC Committees of Columbia County to finalize it joining Golden Sands as the 13th county.

ADJOURNMENT: The meeting was adjourned at 9:55 a.m. upon a motion made by Barden, seconded by Zastrow.

Respectfully submitted,

Reesa Evans
Recording secretary

4

Golden Sands Resource Conservation & Development Council, Inc.
Forestry/Agriculture/Wildlife Committee Meeting Minutes
November 19th, 2020
Online via Zoom

Attendees: Rachel Bouressa (Golden Sands RC&D Staff); Al Drabek (Marathon); Al Barden (Member-at-Large); Joshua Benes (Golden Sands RC&D Staff); Bill Clendenning (Wood); Brent Tessmer (Taylor); Amanda Burzynski (Golden Sands RC&D Staff); Hannah Butkiewicz (Golden Sands RC&D Staff); Asa Plonsky (Golden Sands RC&D Staff); Tommy Enright (Wisconsin Farmers Union).

CALL TO ORDER: Tessmer called the meeting to order at 10:03 a.m.

INTRODUCTIONS: Everyone introduced themselves.

APPROVAL OF MINUTES: A motion from Barden, seconded by Clendenning, to approve the minutes from the September meeting was passed unanimously.

PROJECT UPDATES:

Cooperating For Woods and Wildlife/Demo Forests: Butkiewicz is working on final revisions for the Hendrickson and Pinevilla Tree Farm Demonstration Forests. She held all of the CFWW County planning meetings and is working on preparing for a winter cooperative landowner meeting. Butkiewicz has also continued to enroll new landowners into DMAP cooperatives. There are now just over 2,000 acres which have been enrolled. Since the previous meeting, she has also presented at a Clean Green Action meeting and attended both a DMAP invasive species workshop and UMISC. Butkiewicz worked with her coworkers to share the Cooperative Management video series with various partners.

US Forest Service Habitat Restoration Grants: Benes completed two grant applications through the United States Forest Service (USFS) Great Lakes Restoration Initiative (GLRI). One focused on oak wilt. The other dealt with the restoration of properties impacted by storm damage and planting trees on a property donated to the Boys and Girls Club in Green Lake County. Unfortunately, the two applications were not funded this year. Benes will seek feedback from the US Forest Service on the application and provide information to Butkiewicz to consider applying next year.

Central Wisconsin Invasives Partnership (CWIP): CWIP's Mapping Blitz event is finished. Volunteers watched a training webinar and then signed up for specific routes. They drove those routes, between July 21st and September 30th, and reported invasive plants growing along the roadside. A total of 72 hours were logged by six volunteers who mapped 13 routes (about 325 miles) across six counties. 241 invasive species reports were submitted to EDDMapS for seven different species. The Multisession Forest Invasives Webinar event is also finished. The webinar was held on September 26th. Sessions focused on identification of common, less common, and early detection forest invasive plants and mapping/monitoring. The sessions had an average of 95 attendees. You can watch the sessions and see accompanying identification PDFs on the

CWIP website (<https://www.cwippartnership.org/webinars>). As part of the forest invasives surveying and control project through the Emmons Creek DMAP Cooperative, three days of black locust control were completed. The small Japanese knotweed contracted services project for a landowner in Portage County is finished. The last treatment was September 10th and the invoice was paid. The DNR-funded Early Detection and Response Project for Japanese knotweed on the Tomorrow River in Portage County is just starting. Most landowners have been notified of grant funding and plans are being made to dispose of the plant material properly. CWIP held a steering committee meeting on October 28th, and discussed project updates and new project ideas. Current work focuses on the next US Forest Service GLRI grant application, which is due December 11th.

Northeast Wisconsin Invasive Species Coalition (NEWISC): Plonsky has been reaching out to potential partners in hopes of building support. Two NEWIP meetings were held recently. The first was held on October 19th and focused on formative aspects of the group, including group structure and goals. At this meeting, the group name was changed from the Northeast Wisconsin Invasive Species Coalition (NEWISC) to the Northeast Wisconsin Invasives Partnership (NEWIP) to avoid confusion with other group acronyms. The second meeting was held on November 9th and focused on grant projects. Discussion focused on current funded projects and future project ideas. NEWIP is planning a contracted services project to control Japanese knotweed for a landowner in Waupaca County. The site visit is complete and Plonsky will work on writing a contract. Current work focuses on the next US Forest Service GLRI grant application, which is due December 11th.

NRCS Cooperative Agreements: A new agreement is drafted with the NRCS Soil Conservationists. Benes completed interviews and selected a candidate (Lindsie Hagen) to fill a Soil Conservationist position in Mauston, serving Juneau County. The four existing Soil Conservationists from an old agreement will be transferred over to the new one when the old agreement expires around this time next year.

Wisconsin Tree Farm Website: Burzynski reported that her part of the project is complete.

Bluebird And Bat Houses: No recent sales.

Tree Shelters: Benes is waiting for Plantra to provide us with their pricing for 2021.

Stevens Point Area Neighborhood Gardens (SPANG): Gardens are closed for the season. No updates.

NACD Technical Assistance Project/Managed Grazing: Bouressa reported that all of the grazing plans are complete for the 2019-2020 NACD grant. Pasture walks and the workshop have also been completed. All events were well-attended, with about 100 participants for the virtual workshop, "Economics of Managed Grazing", which was held on October 27th. Completing the follow-up visits is the remaining portion of that grant project, which will be the focus next spring. For the 2020-2021 NACD grant, 8 of 10 plans are in progress. 3 of the 6 pasture walks were completed this season. Subsequent follow-up visits from these plans will also be a priority in the spring as the plans are implemented.

Little Plover River Appreciation Field Day: Burzynski discussed the field day with Benes and Butkiewicz. More planning and funding is needed. The Wisconsin Public Service (WPS) provided \$200 so far.

Waupaca County Conservation Field Day (WCCFD): This is the first year that the WCCFD took place online instead of at Hartman Creek State Park. Burzynski reported that seven schools from Waupaca County participated in the event on September 25th. About 300 participants viewed four presentations about grazing, fisheries, forest fires, and aquatic invasive species (AIS). The students asked approximately 230 questions in total during the live Q&As with the presenters that were featured in the pre recorded videos.

NEW PROJECTS:

No new projects were proposed.

MEMBER REPORTS: None

OTHER BUSINESS: Clendenning mentioned that wild cucumber is causing trouble on roadways. It outcompetes other species and takes over. He mentioned that the status of the plant may change to “noxious weed” in both Wood and Portage County. This may be a future project opportunity for Golden Sands. Clendenning will provide an update at the next meeting based on updates from CWWP. Benes was unsure how it would fit into our current grant sources since the species isn’t invasive.

ADJOURNMENT: Motion by Clendenning, second by Barden, to adjourn at 10:38am. Meeting adjourned.

Respectfully submitted,

Hannah Butkiewicz
Temporary Recording Secretary

4

Golden Sands Resource Conservation & Development Council, Inc.
Waters Committee Meeting Minutes
November 19th, 2020
Online via Zoom

Attendees: Gerry Zastrow (Portage); Pat Kilbey (Marquette); Bill Leichtnam (Wood); Paul Pisellini (Adams); Joe Tomandl (Taylor); Al Rosenthal (Marquette); Ed Hernandez (Waushara); Chris Hamerla (Golden Sands RC&D Staff); Anna Cisar (Golden Sands RC&D Staff); Amy Thorstenson (Golden Sands RC&D Staff); Bob Ellis (Waupaca).

CALL TO ORDER: Rosenthal called the meeting to order at 10:05 a.m.

INTRODUCTIONS: Everyone introduced themselves.

APPROVAL OF MINUTES: Motion by Ellis, seconded by Leichtnam, to approve the September 2020 Minutes. Motion was approved.

NEW PROJECTS: Cisar presented the gold sheet for 2021 Big Hills Healthy Lakes Grant Sponsor. Golden Sands is doing the project based on a fee for service of \$726. Landowners have requested assistance in grant sponsorship for a Healthy Lakes and Rivers Grant to install four best management practices on their lakeshore property. Motion by Pisellini, seconded by Tomandl, to approve the project and have Cisar sign the gold sheet for the Waters Committee. Motion was approved.

PROJECT UPDATES:

Hamerla: Updating early detection surveys. Hamerla also reported that the annual Lakes Convention will be held in March. Hamerla and Cisar are working with Water Week organizers and will have a presentation.

Cisar: Working with Columbia and Juneau Counties in developing the new Wisconsin Department of Natural Resources (DNR) model and coordinating aquatic invasive species (AIS) outreach and prevention for the community. Cisar is also working with the DNR and Emery Lake, in Marquette County, after they found Starry Stonewort in the lake which is an AIS that has only been found in a few of Wisconsin's lakes.

Thorstenson: Working with biocontrol and collecting data on weevils. Hatch Lake is a new lake where baseline weevil data was collected with the help of a lake consultant doing their PI survey.

UPDATE ON GROUNDWATER PROTECTION: Leichtnam reported that the Assembly and Senate might meet in December, but might only discuss Covid-19 related issues. Leichtnam is hoping that the Assembly and Senate will meet to discuss water issues during 2021. It is unknown how the 13 bills will be presented. They might be presented as they were or they might be rewritten. He also reported on conversations with Allison Werner, of the River Alliance, concerning a resolution to encourage the Assembly and Senate to address water quality in Wisconsin. The idea is to have certain counties put the resolution on the April ballot to let the politicians know what the feelings are of the people concerning clean water. Wood, Adam, and Marquette Counties are going to work on getting it on their April ballots. They are

also looking at the potential costs for placing it on the ballots. Waupaca County will also look at the resolution.

COUNTY AND MEMBER UPDATES:

Hernandez: Construction season is finishing up. Stream bank and barnyard inventory is being completed in Waushara County.

Tomandl: Taylor County is working on its annual tree sale. Covid-19 has been affecting staff at the office. It turns out that mink are vulnerable to Covid-19, with 2,000 mink dying at the county's mink farms. Landspreading of mink manure is on hold because it may spread Covid-19 to wild mink.

Pisellini: The Adams County Manager resigned to take a similar position with the city of Baraboo. The court house addition is coming along well. A new courtroom was added for an additional judge. The 2021 budget is finished and approved. There is money in the 2021 budget to do private well testing. The Adams County tree sale has started. The county will be working on placing the clean water resolution on their April ballot.

Leichtnam: Wood County construction season is wrapping up. The no till drill that was purchased is in high demand. County office staff members have been hit hard with the Covid-19 virus. A group wanted the county to approve and place the question of having Wood County becoming a "2nd amendment sanctuary county" on the April ballot. When the committee vote didn't go their way they became unruly.

Ellis: Waupaca County will work on having the clean water resolution placed on the April ballot.

Rosenthal and Kilbey: Marquette County's last meeting discussed crop damage and setting prices. County meetings are all taking place online via Webex or Zoom. Gary Sorensen did not run for office as Marquette County's Clerk and Treasurer. So, there is a new Clerk and a new Treasurer who have both worked for the County so they know what they are doing. Sorensen has also been acting as the Administrator and will stay on at 80%. The health department is overworked and understaffed from dealing with Covid-19. Kilbey discussed the Healthy Lakes program. There were 12 completed projects in 2020 and 16 have signed up for the Healthy Lakes program in 2021.

Cisar and Hamerla: Golden Sands has funding through 2021 for AIS work. Funding from the DNR after 2021 will be different. Cisar and Hamerla will be contacting the County Conservationists in the near future to talk about future AIS work. Applications will need to be in by September 2, 2021. Hamerla also mentioned that zebra mussels were found in Portage County.

ADJOURNMENT: Motion by Leichtnam, seconded by Pisellini, to adjourn. Motion was approved.

Respectfully submitted,

Al Rosenthal
Temporary Recording Secretary

4

Golden Sands Resource Conservation & Development Council, Inc.
Regular Business/Executive Committee Meeting Minutes
November 19th, 2020
Online via Zoom

Attendees: Ed Hernandez (Waushara); Al Barden (Member-at-Large); Gary Beastron (Member-at-Large); Joshua Benes (Golden Sands RC&D Staff); Amanda Burzynski (Golden Sands RC&D Staff); Bill Clendenning (Wood); Denise Hilgart (Golden Sands RC&D Staff); Bill Leichtnam (Wood); Pat Kilbey (Marquette); Al Rosenthal (Marquette); Brent Tessmer (Taylor); Amy Thorstenson (Golden Sands RC&D Staff); Joe Tomandl (Taylor); Al Drabek (Marathon); Robert Bauer (Golden Sands RC&D); Gerry Zastrow (Portage); Tommy Enright (Wisconsin Farmers Union); Paul Pisellini (Adams); Hannah Butkiewicz (Golden Sands RC&D Staff); Anna Cisar (Golden Sands RC&D Staff); Jen Schmitz (Monroe).

CALL TO ORDER: The meeting was called to order by President Hernandez at 11:02 a.m.

INTRODUCTIONS: Everyone introduced themselves.

APPROVAL OF MINUTES: Motion made by Clendenning, seconded by Barden, to accept the minutes from the September 2020 meeting. Motion carried unanimously.

TREASURER'S REPORT: Hilgart discussed the most recent treasurer's report. There have been five payroll periods since the last report. Credit card statements for September and October were also available. The most recent report of the endowment fund shows an increase in the investment. Motion made by Clendenning, seconded by Barden, to accept and file the treasurer's report. Motion carried unanimously.

OLD BUSINESS:

Wisconsin RC&D Update: Benes indicated that no in-person state meetings have been held since January 2020. A tentative virtual meeting will be held sometime in January 2021.

Groundwater Legislation: Leichtnam reported that he recently spoke with Representative Katrina Shankland. He does not see any traction with the 13 currently pending water bills. It is likely that they will be brought up during the next session.

NEW BUSINESS:

By-Laws: Benes made changes to resolve confusion about the term "member" in the by-laws. This was sent for review by the committee made up of Leichtnam, Barden, Walker, Evans, Beastron, and Benes. The committee indicated that there were no additional edits and it could be passed as is. Motion made by Leichtnam, seconded by Rosenthal, to accept the revised by-laws. Motion carried unanimously.

COMMITTEE REPORTS:

Personnel/Finance Committee Report: Benes reported on today's meeting. Most of the expenditures have been payroll and project-related. The most recent report of the endowment fund showed an increase in the investment. A new employee, Lindsie Hagen, was hired to serve as a Soil Conservationist in the Mauston Natural Resources Conservation Service (NRCS) office. Butkiewicz was selected to be the next Executive Director of Golden Sands RC&D, and the official transition will occur at the next council meeting. A health insurance option is being investigated for staff. P/F would like to provide a higher contribution based on hours full-time employees work, but are currently unsure of how options may impact costs to current staff who are getting their insurance off of the marketplace. A new handbook was reviewed that was created through the ThinkHR system, which will allow for easier and more frequent updates. Voting on this item was deferred until the next meeting. Adams, Juneau, and Monroe Counties were given updates to their Land Conservation Committees (LCCs) last week by Benes. New council members were appointed by Monroe County, filling a long-standing vacancy. The new primary council member of Monroe County, Jen Schmitz, introduced herself at the end of the report.

Forestry/Agriculture/Wildlife Committee Report: Benes completed two grant applications through the United States Forest Service (USFS) Great Lakes Restoration Initiative (GLRI). Unfortunately, the two applications were not funded this year. A mapping blitz for the Central Wisconsin Invasives Partnership (CWIP) is finished. The Multisession Forest Invasives Webinar event is also finished. The webinar was held on September 26th. The sessions had an average of 95 attendees. Two NEWIP meetings were held recently. The first was held on October 19th and focused on the formative aspects of the group. At this meeting, the group name was changed from the Northeast Wisconsin Invasive Species Coalition (NEWISC) to the Northeast Wisconsin Invasives Partnership (NEWIP) to avoid confusion with other group acronyms. The second meeting was held on November 9, 2020, and focused on grant projects. Benes is waiting for Plantra to provide their pricing for 2021. The Neighborhood Gardens are closed for the season. The pasture walks and the workshop are complete. About 100 participants attended the virtual workshop, "Economics of Managed Grazing", which was held on October 27th. More planning and funding is needed for the Little Plover River Appreciation Field Day. The online Waupaca County Conservation Field Day (WCCFD) took place online, for the first time, on September 25th. About 300 participants viewed four presentations about grazing, fisheries, forest fires, and aquatic invasive species.

Water Committee Report: Rosenthal reported that the committee had reviewed and approved a new project. Leichtnam provided a report on groundwater protection and discussion was extended. Golden Sand's staff reported on their project updates. Rosenthal stated that more information about the committee meeting would be provided in the Waters Committee minutes.

NEW PROJECTS:

There was one new gold sheet from the Waters Committee.

1) Healthy Lakes and Rivers Grant: Waushara County asked if Golden Sands would be their grant sponsor. Golden Sands would be responsible for submitting the grant application and

would charge \$726.00 for this contracted service to cover staff and administrative time. Motion
by Rosenthal, seconded by Leichtnam, to approve the project. Motion carried unanimously.

STAFF/PROJECT UPDATES: Staff reports were sent out before the meeting via email.

AGENCY/PARTNER REPORTS: None.

OTHER REPORTS:

Thanks: Hernandez thanked Benes for his dedication and commitment to Golden Sands RC&D.

ADJOURNMENT: Motion made by Barden, seconded by Beastron, to adjourn the meeting.
Meeting adjourned at 11:35am.

Respectfully submitted,

Hannah Butkiewicz
Temporary Recording Secretary

DRAFT



4

22 EAST MIFFLIN STREET, SUITE 900
MADISON, WI 53703
TOLL FREE: 1.866.404.2700
PHONE: 608.663.7188
FAX: 608.663.7189
www.wicounties.org

**NORTH CENTRAL ITBEC BOARD
AND
TOURISM & ECONOMIC DEVELOPMENT ADVISORY COMMITTEE
JOINT MEETING**

Thursday, September 24, 2020

Oconto County Courthouse
Oconto, WI

MINUTES

CALL TO ORDER: In the absence of Chair Mike Klimoski and Vice-Chair Phil Idsvoog, North Central ITBEC Secretary Lance Pliml called the meeting to order at 10:04 a.m.

ROLL CALL: Board Members: Cindy Gretzinger, Forest County. **Board & Tourism & Economic Development Advisory Committee Members:** Theresa Serrano and Arlyn Tober, Shawano County; William Chaney, Forest County; Samantha Boucher, Oconto County. **REMOTE PARTICIPATION: Board Members:** Brad Hamilton, Wood County; Marvin Anderson, Vilas County; **Tourism & Economic Development Advisory Committee Members:** Cheri Collins, Forest County; Sara Brish, Portage County; Caroline Ritter, Vilas County. **Board & Tourism & Economic Development Advisory Committee Members:** Lance Krolczyk and Jim Winkler, Oneida County; Keri Beck, Langlade County; Lance Pliml, Wood County; Robert Sivick, Waushara County. **EXCUSED: Board Members:** Al Haga, Portage County; Cary Clancy Whiting and Jennifer Short, Marinette County. **Tourism & Economic Development Advisory Committee Members:** Autumn Rockhill and Allyson Bickel, Marinette County; Matt McLean, Wood County. **Board & Tourism & Economic Development Advisory Committee Members:** Mike Klimoski, Langlade County; Phil Idsvoog, Portage County; Debbe Kinsey and Bill Bialecki, Lincoln County; Fran Modschielder, Florence County; Stephanie Holman, Oconto County; Cindy Burzinski, Vilas County; Donna Kalata, Waushara County. **STAFF:** Bill Korrer, Wisconsin Counties Association (WCA) Field Services Representative. **OTHERS:** Jeff Anderson, Wisconsin Department of Tourism. **REMOTE PARTICIPATION:** Bill Clendenning, Wood County Supervisor. Those participating remotely identified themselves to the group.

APPROVAL OF JULY 30, 2020 JOINT MEETING MINUTES: Motion by Hamilton, second by Chaney, to approve the July 2020 meeting minutes as printed. Motion carried.

CHAIR'S REMARKS: NC ITBEC Secretary Pliml gave a recap of the WCA Board meeting and how COVID is impacting county government and WCA's mission.

- a. Project Director's Report: Bill Korrer informed the group that WCA has received Marinette County's 2020 prorated dues of \$500 earlier this month. They have made their appointments to the Board and Tourism & Economic Development Advisory Committee.
- b. WCA Opioid Litigation: Bill Korrer provided an update on the WCA Opioid Lawsuit to the Board & Committee.
- c. Northwoods Rail Transit Commission: Bill Korrer reported that there is no new information on Canadian National's announcement that they were looking to sell under used trackage within the state.
- d. WCA Annual Conference Virtual Workshops - 9:00 – 10:00 a.m. Mondays, September 28 - November 9, 2020: The 2020 Wisconsin Counties Association's Annual Conference & Marketplace was postponed due to the COVID pandemic. More information on the virtual workshops can be found on the WCA website - www.wicounties.org. Chair Pliml added that this is a great opportunity to take in the conference seminars in the comfort of your home.

FINANCIAL REPORT: Bill Korrer informed the members that there was additional revenue from Marinette County's dues in the amount of \$500. No checks were written since the last meeting. There were additional bank charges over the last two months of \$34.44, leaving an undesignated fund balance of \$18,897.02 as of September 22, 2020. The financial report was accepted via unanimous consent.

MARKETING REPORT:

- a. 2021 Sports Shows Update: Samantha Boucher informed the Board and Committee that currently the only sports show booked for the 2021 season is the Green Bay Camping Show. Discussion followed.
- b. 2020 Promotions Plan Update: The SEM co-op program through the Department of Tourism started back up in July. The SEM runs through December. Social media posts are being used, along with advertising through the Wisconsin Bike Federation. The outdoor recreation industry has been experiencing steady business during the pandemic. The lodging industry started slowly but recovered well. Eating and drinking establishment businesses that opened are down substantially.

STATE DEPARTMENT UPDATES:

- a. WEDC: No one was present from WEDC during today's meeting.
- b. Tourism: Jeff Anderson announced that there's a much-needed CARES package available to the industry. Mr. Anderson said that several JEM Grant Awards were announced in the region. The Fall Campaign is underway, and the agency is capturing assists for the summer of 2021 campaign and the 2021 fall campaign too. Snow reporters are being "hired" for winter season. Lance Krolczyk said that Oneida County has had strong tax collections from the travel industry segment. Jeff Anderson said that destinations that focused their efforts on events or convention groups are really hurting. The outdoor recreation segment is holding their own. Campgrounds - county, state, national forest, and private - all are experiencing a great summer and fall. The hospitality industry is hurting bad and some experts say it may be 2022 or 2023 before they fully recover.

COUNTY ISSUES ROUNDTABLE DISCUSSION: Marv Anderson said that Vilas County sales tax collections are up over 2019 at this point. Real estate sales are averaging a 10 to 14-day listing time before a sale. The Vilas County Board also heard a positive report on broadband expansion. Jim Winkler said that Oneida County is seeing similar numbers. Marv Anderson suggested that while the North Central ITBEC is familiar with tourism, maybe having someone talk about the rest of the economic development spectrum at an upcoming meeting.

CONSIDERATION OF ITEMS FOR FUTURE AGENDA: Members were reminded to contact Bill Korrer if they want something added to the next meeting's agenda.

SET NEXT MEETING DATE: The next meeting was set for December 3, 2020. Oneida County will be the host location.

ADJOURNMENT: With all business being conducted, Chair Pro Temp Pliml declared the meeting adjourned at 11:06 a.m.



CEED Committee Report *November 2020*

LAURA HUBER

Extension Wood County, 4-H Program Coordinator

- Facilitated LEGO Club meeting (1, 8, 15, 22, 29 November)
- Facilitated Art Club meeting (1 and 15 November)
- Helped plan and support WI 4-H Fall Forum program preparations (2-6 November)
- Taught and facilitated program sessions at WI 4-H Fall Forum (6, 7 November)
- Continued to work on revising and developing state 4-H policy as part of the WI 4-H Policy Advisory Standing Committee (9, 30 November)
- Attended the United Way's ALICE presentation (9 November)
- Contributed to state efforts to offer virtual programs for youth with the WI 4-H Virtual Educational Programming Team (9 November)
- Appeared on WFHR to discuss staying connected with family and friends throughout the holidays and winter months (12 November)
- Met with members of the Youth and Early Years Coalitions to plan the South Wood County "Cabin Fever" program (12 November)
- Staffed the Wood County Extension office (12, 17 November)
- Assisted in 4-H Club and Group charter review and filed club and group taxes (many dates throughout month)
- Surveyed 4-H members then met with colleagues to brainstorm possibilities for Winter Leadership Camp (17 November)
- Met with Central WI 4-H Shooting Sports Board of Directors to discuss possibilities for the upcoming program season (18 November)
- Enjoyed a quiet week of vacation at home (23-28 November)
- Hosted Wood County 4-H Virtual Game Night (30 November)

Special COVID-19 Educational Programs:

- Worked with clubs to plan, write, submit, and modify in-person meeting proposals for state approval.
- Lego Club, a teen-led virtual club. I attend to ensure safety of participants and to support the teen leader.
- Art Club, a teen-led virtual club. I attend to ensure safety of participants and to support the teen leader.

Ongoing Responsibilities:

- Working cooperatively with state programs and club leaders and volunteers to address insurance and other logistical questions
- Updated and maintained the Wood County 4-H, WI Facebook page which currently has 977 followers.
 - Assisted with maintenance of the Central WI 4-H Shooting Sports Facebook page which has 362 followers
- Updated and maintained the Wood County 4-H Instagram page with currently has 38 followers



- Responded to communications to the office including general questions, 4-H enrollment, planning meetings, etc.
- Ongoing assistance for new leaders and the volunteer background checks.

MATT LIPPERT

Extension Wood & Clark Counties, Agriculture Agent

- I interviewed on the Extension hour on WDLB and WFHR radio.
- I assisted with preparing zoom programs for the dairy program nutrition and genetic presentations to begin in December.
- I answered phone calls about land rent, household pests, weed and plant identification.
- People looking for self-employment opportunities due to the closing of the paper mill have been seeking information on value added agriculture and beginning farming.
- A postcard with information on upcoming virtual programming in farm management, livestock production, crops and soils and dairy production went out to farmers in the county.
- There is a discussion group sponsored by our AED, Jason Hausler on the book by Stephen Covey, "Seven habits of highly effective people." I have been participating in this group.
- I covered the office staffing weekly during the month.
- I assisted with the broadband county grant applications, providing information on the level and type of agriculture in the county.
- I participated in an in-service on physical properties contributing to good soil health.
- I have advised beginning farmers on budgets and benchmarks of productivity for dairy and crop farmers.
- I have updated producers about upcoming deadlines for USDA-FSA stabilization programs related to the coronavirus pandemic.
- I have provided materials to high school agriculture instructors to utilize in their classes such as virtual tours of the new UW- Meat laboratory, updated pedigrees on cattle for genetic training for livestock classes, and farm management information.

ALLISON JONJAK

Extension Wood County, Cranberry Outreach Specialist

- Sought a grower panel for the November Virtual Brown Bag featuring post-harvest, flood, and winter strategy for cranberry growers.
- Planned Grower Panels for each segment of the annual (this year, virtual) Cranberry School, focusing on entomology, plant pathology, weed management, and cranberry genetics.
- Participated as a face of Extension in the Virtual Groundbreaking of the new Wisconsin Cranberry Research Station, attended by national, state, and local elected officials who supported the project.
- Planned and hosted a virtual Research Round Table, a 2-hour discussion focusing on growers telling researchers about their deepest unmet needs in cranberry science.
- Worked with University of Wisconsin and DATCP officials to find a way for cranberry growers with expiring Pesticide Applicator licenses to renew their training and certification, given that Cranberry School will be virtual this year.
- Presented on the successes of the Cranberry Outreach Specialist position to the Division of Extension Agriculture Institute.
- Participated in WSCGA Research Station Advisory Committee meeting.



- Presented action items from the Research Round Table to the WCRE Board to inform their funding of grower-requested research projects.
- Will host November Virtual Brown Bag on Friday Nov 20.
- Planned and found speakers for the December Virtual Brown Bag "National Round-Up" featuring Blunt Nose Leaf Hopper research, plant physiology research, and microbial rhizosphere research.

JACKIE CARATTINI

Extension Wood County, Human Development and Family Relationships Educator

- Attended HDRI (Human Development and relationships Institute) monthly colleague connect
- Attended a Heart of the Farm planning meeting (11-2)
- Attended a UW-Madison Faculty Senate meeting virtually (11-2)
- Attended the Central WI Partnership for Recovery meeting (11-3)
- Coordinated and hosted daily "Extension Wellness Moments" and taught 2 sessions in the month of November
- Attended the "Racism is a Public Health Crisis Capacity Building" bi-monthly meeting
- Attended 2 phone planning meetings with HCE members
- Attended 2 check-ins with Program managers on programming needs
- Attended a planning meeting for the Aging Mastery program with will launch in January 2021 (11-9)
- Attended a Trauma Informed Care State meeting (11-10)
- Presented "Coping with Stress during the Holidays" on WDLB radio on 11-10
- Attended a Wood County I-team meeting (11-10)
- Attended 2 4-H baking project sessions (presented on tips and judging expectations)
- Attended a "Money as You Grow" planning meeting
- Attended a United Way winter activity subcommittee meeting
- Attended a Department of Extension Administrative committee meeting
- Attended a meeting with the Family Development section
- Taught 2 sessions of the November Virtual Rent Smart program (this is a monthly 6-session series and I teach/co-pilot 2 sessions per month) (11-11 and 11-20)
- Taught a 8-week series of "Taking Care of You-Highlights" in partnership with Childcaring for childcare providers. The series runs October 14- December 9th at 7pm.
- Attended virtual coalition meetings with United Way of South Wood and Adams County (Financial Stability Coalition and Early years Coalition)
- Attended bi-weekly meetings to present recently authored module on Advanced Directives for a new preplanning for the loss of a loved one curriculum. (met with publishing about graphic editing) The launch of the curriculum has now been pushed to the Spring of 2021 due to need for edits and production of materials.
- Attended the "Trends in Housing Affordability Training". This is a monthly series that focuses on affordable housing. This session was on Housing and Homelessness. (11-17)
- Attended the "Extension Learning Community Steering Committee" meeting (11-17)
- Attended weekly meetings of the "Stress and Coping Team about new curriculum
- Attended the virtual Health Aging Wood County Meeting
- Presented "Coping with Holiday Stress" on WFHR (11-19)
- Attended the United Way of South Wood and Adams Counties Financial Stability coalition subcommittee on budgeting. Planning programs for January 2021.



Attended multiple zooms on:

- Department of Extension Administrative Committee
- Extension Wellness moments (M-W-F at 8:15am and T-Th at 12:15pm)
- Financial Education in the time of Covid team meeting zoom
- Racism as a Public Health Crisis weekly series
- Taking Care of You- Highlights
- Rent Smart Team virtual learning
- Pre-planning for the death of a loved one team
- Life Span program check-in
- Free Throw Fridays (institute weekly zoom)
- Institute meetings on changes and programming
- Behavioral health team meeting
- Department/Institute and Associate Dean monthly check-ins
- Weekly stress and coping team meetings

HANNAH WENDELS & KELLY HAMMOND

Extension Wood County, FoodWise Nutrition Educator and Coordinator

- Continue teaching virtual elementary school lessons in Wood County for 5th grade classes at Mead and Howe, classes begin 10/20 and run for 4 weeks, end first week of December (Hannah, 11/3, ongoing)
- Planning virtual family nights for Mead and Howe elementary schools for parents and 5th grade students to join us on a Zoom and cook dinner with their families led by myself and Portage County educator, begin first week of December (Hannah, 11/16, ongoing)
- Planning and finishing lessons/material for indirect education virtual lessons to be sent to the 5th grade students in Wood County who are learning from home all year in the WRPS system, will be sent beginning of December (Hannah, 11/3)
- Began teaching virtual Yuck to Yum class on Tuesday evenings at 8pm – series of 3 lessons (Hannah, 11/17)
- Continue co-teaching Strong Bodies class in both Wood and Portage County that is completely virtual and includes nutrition education as well as strength building (Hannah, 10/19, ongoing)
- Presented work on adult curriculum workgroup to the State FoodWise team – Seniors Eating Well – revamped lessons for virtual and phone education lessons (Hannah, 11/17)
- Completed the Summary Probation Evaluation for Hannah's 1 year of working with Extension and FoodWise (Hannah & Kelly, 11/23)
- Continue work with "Physical Activity/Nutrition for Colleagues in FoodWise" workgroup (ongoing, Hannah)
- Attend virtual FoodWise North Region check in calls (ongoing, Hannah & Kelly, Tuesdays)
- Attend virtual FoodWise State check in calls (ongoing, Hannah & Kelly, every other Tuesday)
- Attend virtual Wood County Extension check in calls (ongoing, Hannah & Kelly, Mondays)
- Attend virtual Extension Area 7 check in calls (ongoing, Hannah & Kelly, every other Wednesday)



RACHAEL WHITEHAIR

Extension Wood County, Natural Resources Educator

- Met with Jeremy Freund of Outagamie Co. L&W and Greg Olson of Sand County Foundation to discuss presentation ideas for the 2021 WI L&W Conference in March, the three of us will give a presentation on innovative runoff mitigation techniques including restored edge of field wetlands and native prairie strips (11/2)
- Facilitated a planning meeting for the Central WI Farm Profitability Expo, the kick-off event begins Dec. 2nd with Farmer Rick Clark talking about his experiences and strategies using cover crops and no-till to reduce inputs and improve profitability (11/3)
- Completed an outreach video on behalf of Farmers of Mill Creek Programming, A visit to the Roth farm to interview the farmers about their transition to cover crops and no-till (11/4)
- Hosted an educational event for the 14-mile Watershed Committee, a virtual showing of the movie Kiss the Ground, a movie about agriculture's role in achieving climate health and sustained food production (11/5)
- Attended the South Wood County United Way ALICE Report Presentation to learn about the program and collect resources and information for learning about community needs and socioeconomic statistics for Wood County that could be applied to programming (11/9)
- Served as a zoom host for the 14-Mile Watershed Board Meeting and gave a report on the Kiss the Ground Showing (11/9)
- Met with John Exo of UW-Madison to share updates on ground and surface water programming and work throughout the state (11/10)
- Met with Joe Bonnell and Amulya Rao, Natural Resource Institute colleagues to finish and pilot a survey for a multi-part evaluation intended to describe Extension's and partner roles in the success of farmer networks and describe the organizational strengths and limitations of these networks (11/11)
- Participated in a workshop: Foundations of Internalized Racism, led by August Ball (11/12)
- Attended a webinar on well water safety and protection provided by forestrywebinars.net (11/12)
- Attended a webinar on Tribal Lands and their management provided by forestrywebianrs.net (11/13)
- Hosted a zoom meeting for the 14-mile watershed committee and partook in a discussion to review their group's mission and goals (11/13)
- Attended the Citizens Groundwater Group meeting via Webex to hear Don Ystad of the 14-mile present on their group's programming successes (11/16)
- Attended the GOLD (Guardians of Lake Decorah) monthly Board meeting (11/16)
- Attended the Virtual National Cover Crop Summit (11/17-18)
- Attended a webinar from Georgia State: Digging Deeper into Silvopasture, I am interested in bringing this topic to the Central WI Farm Profitability Expo learning series as a potentially new avenue of farm income (11/17)
- Met with Heather Schlessor of Marathon Co. Extension to discuss a potential research collaboration between UW-Madison Extension, Marathon County farmers, and Mid-state Technical College to monitor nutrient contents of field and ditch runoff when using various farm management techniques (11/17)
- Went on WDLB Radio to share news about the Central WI Farm Profitability Expo and the various topic areas that will be covered including no-till, cover crops, managed grazing, silviculture/silvopasture, and regenerative farming systems (11/24)



JANELL WEHR

Extension Marathon & Wood Counties, Horticulture Educator

- **Foundations in Horticulture (FIH)**- I continue to co-facilitate the pilot program, Foundations in Horticulture. FIH is a survey course which introduces the student to the fundamentals of horticulture. FIH will replace Master Gardener training and will be open to all interested individuals, regardless of desire to become a Master Gardener Volunteer. I look forward to bringing this program to Wood County as an entry point for individuals interested in working in the green industry.
- **Heirloom Biographies**- I developed and delivered "Heirloom Biographies" in which participants learned about the decreasing genetic diversity of vegetable crops. I shared the historical, cultural, and economic significance of old, open pollinated cultivars of garden vegetables, most of which hailed from Wisconsin families. There were 43 participants in all. Of the participants that answered the evaluation, 68% stated that as a result of the program, they now understood historically there was a wider diversity of genetics in garden vegetables, while 29% stated they were already aware. 74% of the participants stated that as a result of the program, they now understood the difference between open pollinated and hybrid plants, while 19% already understood the difference.
- **Wood County Master Gardeners**- I maintain frequent communications with the WCMG Volunteers on changes coming to the Master Gardener Program and volunteer development, including recognition.
- **Diagnostics** - I continue to answer horticulture questions from county residents.
- **Master Gardener State Steering Committee** -I serve on the Master Gardener State Steering Committee. We are overhauling the program to match the strategic priorities with the individual needs of the counties. Current efforts include working on MOUs with partner organizations, associations, and standardized project approval.



Activities Report for Shane Wucherpennig – November, 2020

- **November 1** – ArcGIS virtual training, mapping projects.
- **November 3** – Attended Operations Committee meeting.
- **November 4**– CEED Meeting.
- **November 5** – Drone flight of Luke Keuffer restored Streambank site on Rocky Creek.
- **November 6** – No-Till Drill delivery, Russ Haffenbredl contract for cover crops & presented Roth Golden Acres with the Outstanding Land & Water Conservation award.
- **November 9** – Emails, Staff updates, Phone Calls and correspondence, Zoom Meeting.
- **November 10** – County Board.
- **November 11** – Working Remotely: Emails, Staff updates, Phone Calls and correspondence, Zoom Meeting.
- **November 12** – Field visits, mapping and landowner contacts.
- **November 13** – Emails, Staff updates, Phone Calls and correspondence, Zoom Meeting.
- **November 16** – Staff Meeting, CSGCC meeting to discuss the State of Wisconsin Joint Solicitation for Groundwater Research and Monitoring grants, virtual Citizen's Groundwater group meeting.
- **November 17** – Met with Carl Baltus to discuss Cover Crops and No-Till. Signed contracts on rented ground.
- **November 18** – CWWP Advisory Committee
- **November 19** – Virtual RC&D meeting.
- **November 20** – Conducted Staff annual Evaluations. Worked on email list for upcoming CWFPE series starting on Dec. 2.
- **November 16** – Phone calls, emails and correspondence. NM fall Planning meeting in Spencer.
- **November 19** – Field work, WebEx meeting invitation: Citizens (Wood County) Groundwater Group
- **November 20** – Special CEED Meeting, ArcGIS projects.
- **November 21** - Maps for contracts, emails and correspondence. Field work.
- **November 22** – Field visit to Chester Eron Site to contract for Cover crops. Emails, Phone Calls and correspondence.
- **November 23-27** - Vacation
- **November 28-29** – Holiday
- **November 30** – Emails, Phone correspondence, recruitment preparation to fill LWCD engineering Tech. Position.

Activities Report for Adam Groshek –November 2020

Land and Water Resource Management Program/Animal Waste Storage Ordinance/CREP Activities:

- ~Site checks at various CREP sites that were newly planted, managed, or maintained within the last year.
- ~Krings CREP/WRP grazing plan discussions with landowner, NRCS, and DATCP.
- ~Notary signatures for multiple cost-share contracts.
- ~Site check and asbuilt construction documentation for Koback well abandonment.
- ~LWCD vehicle oil change and maintenance.
- ~Grassl CREP conservation plan edit discussions in order to allow some possible haying or grazing on the permanent CREP easement while continuing to protect the surrounding waterways from nutrient and sediment runoff.
- ~Final site check of the Reber manure abandonment. The site vegetation came up well with the recent warm weather.
- ~Assistance with the Fall 2020 LWCD newsletter editing and article writing.
- ~Mill Creek/Bear Creek Phosphorus sampling as part of the 6-time-per-year sampling plan.
- ~Paternity leave of 2 weeks, daughter was born October 29th. Will have 2 days per week of FMLA time off through end of the year.
- ~Planning for creek crossing for Schreiner farmland near Bakerville. Will do survey before end of year.
- ~Enos Yoder manure storage abandonment planning, survey, design, bid document prep, and bid papers mailed out. Bids opened and discussed at November CEED meeting. Landowner is planning on demolishing nearby concrete silos first and using concrete as fill to avoid the high cost of hauling in fill and therefore reduce the price of this manure storage abandonment project. Abandonment expected in Spring/Summer 2021.

Caleb Armstrong
Staff Report for November

- Implemented the remaining of Roth's soil samples into their SnapPlus file for their nutrient management plan.
- GPS mapped Luke Kuefer's fence perimeter with Shane for their cost share on keeping the cattle out of nearby stream. Also took pictures of the ditch and waterways that have been seeded and mulched.
- Collected and added Luke Kuefer's cropping record for the upcoming 2021 into SnapPlus for his nutrient management plan and for cost-share contract purposes.
- Delivered and pickup No-till drill to Jim Orth. He planted a pollinator mix into a cut grass field.
- Attended the award give away to Tom and Bill Roth for the Outstanding Conservation Award. This award was nominated by the LWCD and the PACRS (Petenwell and Castle Rock Stewards.) We were given a tour around their land to show the conservation practices that were being implemented along with future practices that are getting planned to be put into place.
- Did a cover crop check on Alan Weiler for cost-share the implementation of fall covers. He planted winter rye into cut corn. Also assisted him on soil sampling his land for his future nutrient management plan.
- Shane and I visited Alan Weiler for future plans where he no-tills and roll crimps all his acres of farmed land.
- Attended a drone fly over for Luke Kuefer's to observe the difference it makes from spring 2020 to fall 2020 from having a buffer and the cattle 100% out of the nearby creek.
- Attended the monthly citizen's groundwater meeting.
- Did CREP inspections with Adam Groshek on the 4 big parcels of CREP land in the county.
- Did well abandonment inspections with Adam Groshek to make sure construction went as planned.
- Attended a virtual field tour on fall and winter grazing. This was a very good informational video since implementing more grazing into the county is my Smart Goal.
- Attended a virtual field tour on sustainability and the changing throughout time.
- Did the monthly stream flow assessment with Emily on 2 mile, 5 mile, 7 mile and Bloody lane creeks.

Activities Report for Rod Mayer

NOVEMBER 2020

- Completed field inspections on 56 non-metallic mines throughout Wood County.
- Sorted pics from each mine into digital files including picture maps.
- Correspondence with Coulee/Carbo about permit transfer for the Macarthur pit – multiple phone calls, emails, etc.
- Prepared and presented crop prices for 2020 claims to CEED committee.
- Completed 3rd quarter Wildlife reimbursement report to DNR.
- Completed updated active acre maps for all 56 active non-metallic mine sites.
- Completed Fee amount letters and active acre letters with financial assurance computations (2 letters) for all 56 non-metallic mine sites.
- Updated non-metallic spreadsheets to track fees paid and financial assurance increases, expiration dates, etc.
- Correspondence with DNR (phone meetings & emails) for multiple issues found in mine sites. Including Reclamation Coordinator, Wetlands Specialist, and Storm Water/Runoff Specialist.
- Trouble shot and corrected issues with GPS unit and transfer of polygons.
- Correspondence with Twin Lakes Cranberries for issues with deer in fence.
- Correspondence with Wood Trust Bank for financial assurance renewal for one of the mine sites.
- Put procedure listing together for exporting from GPS to GIS shape file.
- Research on fill site vs mine site issues.
- Completed termination letter for Non-metallic mine – Coulee/CARBO Macarthur site – located in Town of Rock – Never opened nor ground broken – terminated with request from permittee and landowner.
- Complete Land and Water Conservation Poster Contest email and sent to Wood County schools.
- Begin Hemlock Trails wildlife fence build – inspect materials delivery.
- Created new spreadsheet to track NMM financial assurance expiration dates and increases needed.
- Begin tracking NMM financial assurance expirations and needed increases – begin reminder calls as needed.
- Process/review financial assurance as comes in – update spread sheets for financial assurance and fees as receive.
- Input approved crop prices into DNR Wildlife database for each claim.

Activities Report for Lori Ruess – November 2020

- Answered phones and replied to emails
- Deposited checks for NMM and tree sale checks.
- Reviewed general ledger.
- Reviewed payroll reports and payroll registers.
- Completed October sales tax report and forwarded to Finance.
- Attended November 4th CEED meeting and completed minutes
- Compiled CREP four contracts and information and emailed to DATCP for processing.
- Completed cost-share contract for manure storage closure - Gropp
- Completed LWCD payroll percentages and forwarded to Finance prior to the November 5 and November 19 payrolls.
- Completed the Fall Conservation Connection newsletter, stuffed over 1300 envelopes with copies of the newsletter and emailed 235 copies.
- Attended Health Coaching session.
- Completed benefits open enrollment.
- Assisted Emily with streamflow monitoring.
- Assisted Rod with nonmetallic mining inspection letters.
- Assisted Shane bid letters/packet for Gropp manure storage closure.
- Attended the November 16th staff meeting.
- Meeting with Shane for annual employee evaluation.
- Organized County Board packet and submitted to the County Clerk's office.
- Electronically submitted staff reports and packet materials to the County Clerk's office for the November CEED packet.

Activities Report for Emily Salvinski

November 2020

- **Wednesday, November 4.** Attended DATCP Nutrient Management Meeting.
- **Thursday, November 5.** Wrote up multiple contracts for cover crop cost-sharing. Field checked multiple fields for cover crop plantings.
- **Friday, November 6.** Met with farmer to sign cover crop contract, field checked cover crops. Updated cost-share tracking GIS database.
- **Wednesday, November 11.** Went to pick up soil test probe from farmer. Entered stream flow results from 6 sites into DNR's online database (SWIMS).
- **Thursday, November 12.** Attended Pest Management Update Meeting. Got final phosphorus monitoring results and worked on report brochure.
- **Monday, November 16.** Worked on Mill Creek contracts and put that info into tracking database. Attended staff meeting. Worked on total phosphorus report/brochure.
- **Tuesday, November 17.** Worked on Mill Creek and MDV contracts, updated the tracking gis database. Attended webinar.
- **Wednesday, November 18.** Took streamflow measurements at 6 sites.

TO: Conservation, Education & Economic Development Committee

FR: Jason Grueneberg, Planning & Zoning Director
Adam DeKleyn, County Planner
Paul Bernard, Land Records Coordinator
Jeff Brewbaker, Code Administrator
Scott Custer, Code Technician
Kim Keech, Admin Services 5
Victoria Wilson, Admin Services 4

RE: Staff Report for December 2, 2020

1. Economic Development (Jason Grueneberg)

- a. Wood County Economic Development Roundtable – I facilitated Wood County Economic Development Roundtable meetings on November 5th, 17th and 19th. The purpose of the meetings is to coordinate response efforts to the economic impact of COVID-19 in the County. Notes from those meetings are included as an attachment to this report.
- b. Central Wisconsin Economic Development (CWED) Fund Advisory Committee – On November 12th, I participated in a CWED Advisory Committee meeting to discuss allowing 3 additional counties to join the CWED Fund. A recommendation to allow additional counties to join was forwarded to the CWED Board for consideration.
- c. Broadband Exploratory Group – On November 16th, I participated in the Broadband Exploratory Group meeting. At the meeting updates on the County resolution, grant application, and letters of support were discussed.
- d. Central Wisconsin Economic Development Fund - Board of Directors' Meeting – On November 15th, I participated in the CWED Board of Directors' meeting. Agenda items included considering allowing 3 additional counties to join CWED, review of financial reports, and fund/administrator report. Following the Board meeting a planning session was facilitated to develop a strategic plan for CWED.

2. Planning (Adam DeKleyn)

- a. Land Subdivision - Plat Review – CSM: (5) CSMs were submitted for review/approval. (4) CSMs were approved/recorded. (7) CSMs are pending approval. SUBDIVISION: (1) Final subdivision plat submitted for review/approval – Hidden Chapel Subdivision, Town of Saratoga, 12 lots.
- b. Town of Grand Rapids Comprehensive Plan – Economic Development Element was prepared and presented at last PC meeting. Intergovernmental Cooperation Element is being prepared for next PC meeting.
- c. City of Marshfield Water Quality Management (WQM)/Sewer Service Area (SSA) Plan Update – Plan update completed by City and NCWRPC. Public

hearing is scheduled for November. Final step is PC recommendation and City Council action. P&Z is the designated administrative agent for SSA reviews and amendments.

- d. Zoning Administration – The Town of Grand Rapids submitted (2) zoning map amendments/rezones for review/approval. Requests were reviewed and a staff memorandum is included in this packet for CEED and CB review/action.
- e. Town/County Planning and Zoning Assistance – Provided planning and zoning assistance to the general public and town officials.
- f. COVID-19 Operational Planning – Working remotely in response to the COVID-19 pandemic. County Planner functions and programs will remain operational as normal. I will be available by phone: (715) 421-8568 or email: adekleyn@co.wood.wi.us.

3. Land Records (Paul Bernard)

- a. Parcel Mapping Backlog – We recently moved to a new model for the parcel mapping, while I got learned the new system, about 60 new tax parcels were created. These have all been mapped and we are all caught up.
- b. Land Cover Mapping – Digitizing land cover to create nice and detailed base maps for mapping, specifically for parks and forestry applications.
- c. NG911 mission – Met with Dispatch and Geo-Comm to go over GIS data checks and the readiness for NG911.

4. Code Administrator (Jeff Brewbaker)

10-29-2020 – Inspection new mound <24" plow, tank & absorption cell TN: 04; inspection new mound A+0 tank TN: 02, inspection replacement conventional (Eljen) tank & absorption cell TN: 07, inspection new mound (GeoMat) A+0 plow TN: 03

10-30-2020 – Inspection replacement conventional tank & absorption cell TN: 07; soils evaluation, plan review & issued replacement HT TN: 17

11-02-2020 – Soils evaluation, plan review & issued replacement mound <24" TN: 22 (replacing HT); soils evaluation, plan review & issued replacement mound >24" TN: 17

11-03-2020 – Follow-up on emails, soils evaluation replacement mound <24" TN: 12

11-04-2020 – Inspection replacement mound <24" TN: 16; inspection new mound A+0 plow TN: 15; inspection replacement HT tank TN: 17

11-05-2020 – Teleconference meeting RE: new garage in shoreland TN: 17; inspection new mound >24" tank TN: 10; inspection replacement mound <24" plow, tank & absorption cell TN: 16

11-06-2020 – Inspection new HT TN: 10; inspection replacement HT TN: 02

11-09-2020 – First day of employment for Scott Custer. Inspection replacement conventional tank & absorption cell TN: 13

11-10-2020 – Plan review & issued replacement mound <24" TN: 15; soils evaluation & plan review replacement mound A+0 TN: 02; new employee training

11-11-2020 – New employee training

11-12-2020 – Inspection replacement conventional tank & absorption cell TN: 18; new employee training

11-13-2020 – Inspection reconnect conventional TN: 14; inspection shoreland mitigation consult & onsite TN: 17; inspection replacement conventional absorption cell TN: 07; new employee training

11-16-2020 – Inspection new HT TN: 16; plan review, interpretive report & issued replacement mound A+0 TN: 12; new employee training

11-17-2020 – Inspection replacement mound >24" absorption cell TN: 17; inspection report conventional TN: 18; new employee training

11-18-2020 – Soils evaluation, hydrograph, plan review & issued new conventional TN: 18; soils evaluation, hydrograph, plan review & issued new conventional TN: 07; inspection new HT TN: 21; new employee training

11-19-2020 – Vacation (Jeff)

11-20-2020 – Vacation (Jeff)

11-23-2020 – Vacation (Jeff)

11-24-2020 – Vacation (Jeff)

5. Code Technician (Scott Custer)

11-09-2020 – First day of employment for Wood County. Orientation with HR and office tour. Set up computer with IT.

11-10-2020 – Reviewed shoreland permit. New employee training. Set up computer with IT.

11-11-2020 – New employee training. Completed KNOW B4 security training. Compiled POWTS inspector study material.

11-12-2020 – Inspection replacement conventional tank & absorption cell TN: 18; new employee training. Reviewed POWTS inspector study material.

11-13-2020 – Inspection reconnect conventional TN: 14; inspection shoreland mitigation consult & onsite TN: 17; inspection replacement conventional absorption cell TN: 07. County Tour.

11-16-2020 – Inspection new HT TN: 16; plan review, interpretive report & issued replacement mound A+0 TN: 12. Prepared shoreland affidavit.

11-17-2020 – Mound inspection; Inspection report.

11-18-2020 – Holding tank inspection and shoreland site plan review.

11-19-2020 – Board of Adjustment file review, Floodshadow study review, hydrograph spreadsheet and studied for POWTS inspector exam.

11-20-2020 – Reviewed court cases. Studied for POWTS inspector exam.

11-23-2020 – Site Inspection TN: 07 new conventional system. Studied for POWTS inspector exam.

11-24-2020 – Reviewed court case files, reviewed shoreland and floodplain ordinances and permits. Reviewed soil handbook.

6. Office Activity (Kim Keech and Victoria Wilson)

- a. Monthly Sanitary Permit Activity – There were 14 sanitary permits issued in October 2020 (6 New, 8 Replacements, 0 Reconnects and 0 Non-Plumbing) with revenues totaling \$9,200. There were 24 sanitary permits issued in October 2019 (8 New, 15 Replacements, 1 Reconnects and 0 Non-Plumbing) with revenues totaling \$13,025.

There were 164 sanitary permits issued through October 2020. For comparison purposes, the following are through the same period for the previous five years: 2019 – 162, 2018 – 151, 2017 – 176, 2016 – 141 and 2015 – 163.

- b. 2020 Tax Refund Intercept Program (TRIP) – As of November 24th, Wood County received two additional payments \$1,082.56 for a total of \$9,863.03 on thirteen (15) outstanding cases for 2020.
- c. 2020 Maintenance Notices – Septic Maintenance Notices, ATU (Aerobic) Maintenance Notices, White Knight (Aerobic) Maintenance Notices and Farmer Exempt Holding Tank Maintenance Notices are scheduled to be mailed approximately Friday, April 24th with a due date of Friday, August 14th. There were 2,583 mailed between the four notices. Septic maintenance 2nd reminders were mailed on Friday, September 25th. There were 412 2nd reminder postcards mailed. The Corporation Counsel letters (3rd reminders) were mailed on Friday, November 13th. As of November 13th, there are 117 septic systems that have not completed servicing for 2020.
- d. 2020 Program Fee Notices – There are /4,622 program fee notices mailed on Monday, October 19th with a payment due date of Monday, November 23rd. The \$25 program fee can be paid online with an e-check, debit card or credit card. There will be a convenience fee if making payment by e-check, debit card or credit card. The \$25 program fee can also be paid by cash or check.

As of November 24th, there are 914 property owners that have not paid the \$25 program fee for 2020.

- e. Enforcement Activities Update (Small Claims) – None scheduled.
- f. Wisconsin Fund Grant Program – 2017 Wisconsin Act 59, the 2017 biennial budget act, repealed, effective June 30, 2021 the Wisconsin Fund Grant Program for failing septic systems. 2019 Wisconsin Assembly Bill 791 delayed the elimination of the Wisconsin Fund Grant Program to June 30, 2023 passed on February 18, 2020. 2019 Wisconsin Senate Bill 791 was scheduled for consideration late March but has not been considered due to COVID-19. No extension yet for the Wisconsin Fund Grant Program. Office Staff continues to take applications for the program.
 - i. (5) Wisconsin Fund Applications FY2022 – Office Staff continue to accept Wisconsin Fund Grant Applications pending passage of 2019 Wisconsin Senate Bill 791.
- g. Sanitary Permit Database System Project – The next phase for the sanitary permit system database will consist of creating a service provider and comments interface. Information Technology Department continues work on the design phase of the project.
- h. Survey Document Indexing Project – There are over 4,000 survey documents that are being indexed with a tentative completion by the end of 2021.
- i. ArcGIS Software Project – Editing addresses in 22 townships.
- j. Kim attended the following meetings/trainings:
 - i. Wellness Committee Meeting on November 10th.
 - ii. Citizens (Wood County) Groundwater Group on November 16th.
- k. Victoria attended the following meetings/trainings:
 - i. Economic Development Meeting (COVID-19 Recovery) on November 5th & November 19th.
 - ii. Personal Protective Equipment Meeting on November 3rd & November 17th.
 - iii. Broadband Meeting on November 16th

CITIZENS (WOOD COUNTY) GROUNDWATER GROUP MEETING

DATE: Monday, November 16, 2020
TIME: 2:00 p.m.
LOCATION: Teleconference via WebEx

Present: Caleb Armstrong, Ray Bossert, Rhonda Carrell, Bill Clendenning, Bruce Dimick, Nancy Eggleston, Gordon Gottbeheut, Kim Keech, Bill Leichtnam, Katrina Shankland, Allison Werner, Rachael Whitehair, Ken Winters, Shane Wucherpennig and Don Ystad.

1. **Call Meeting to Order:** Chairman Bill Leichtnam called the meeting to order at 2:01 p.m.
2. **Public Comment:** None
3. **Speaker: Don Ystad, 14-Mile Watershed & Tri Lakes, "Our Clean Water Efforts in the 14-Mile Watershed"**
Highlights of the presentation:
 - Man-made lakes created 1969-1973.
 - Tri Lakes – Lake Arrowhead, Lake Camelot and Lake Sherwood.
 - Population mainly weekenders.
 - 1979 Watershed Study warned of potential pollution issues with increased agriculture & lake homes.
 - 2002 Watershed Study confirmed 1979 warnings.
 - 2016 – Blue Green Algae present. Pets died.
 - Annual meeting held every Labor Day weekend.
 - Tri Lakes Committee formed with two members per lake (Arrowhead, Camelot, Sherwood & Petenwell), Town of Rome, DNR and Adams County Conservation.
 - Focus on impact on water quality, water tests, soil tests, and fertilizer ordinance and citizen education program.
 - Build relationships with neighbors.
 - 9 Key Element Plan – Study of the lakes with a long-term improvement plan.
 - 2020 Year of Recognition – DNR Secretary/Director Award and EPA approval of 9 Key Element Plan
 - Co-funding grant for Adams County 9 Key execution resource.
 - Biggest issues – Switch "tail of the dog" to strong stakeholder advocate member of 4 county 9 Key Element Plan. Build relationships and take direction from groups beyond just our Tri Lakes/Rome Community (less than 25% of watershed).
 - Be a stronger voice in our own community.
 - Find a way to work cooperatively with our neighbors upstream (primarily agriculture). Find a way to work together.
4. **Correspondence/Updates/Handouts/Reports:**
Bill Leichtnam shared the following at the meeting:
 - A. Katrina Shankland will let the group know if there is any movement on the Wisconsin 13 "Water Bills".
 - B. Allison Werner of River Alliance will share information on a referendum.
 - C. Test wells are being dug in the Town of Armenia as part of the Memorandum of Understanding (MOU) with the Armenia Growers Coalition. More data forth coming after the fall harvest.
 - D. Wood County Resolution 20-60-1 "The Wood County Board of Supervisors requests the State Senate to convene in "extraordinary session" to address the 13 "Water Bills" passed in the Assembly earlier this year". This resolution has been extended to other counties: Waushara, Eau Claire, Pepin, Brown, Adams, Juneau, Walworth, Green, Langlade, Kewaunee. Bayfield and Ashland.
 - E. "State Health Officials Propose Groundwater Standards for 22 Substances" handout – Agency recommends standards for 16 PFAS chemicals and 6 pesticides. Gov. Tony Evers' administration is proposing new groundwater quality standards for 22 substances that pose a risk to public health.
 - F. Golden Sands Resource Conservation & Development Council is meeting by teleconference on Thursday, November 19th to discuss groundwater and other issues.

5. **Action Items:**

- A. Next Steps
Where do we go from here? What are the next steps?
- B. Protecting our ground & surface water with or without legislative support
Allison Werner of River Alliance shared that there will be a Clean Water Referendum placed on the April 2021 ballot. For more information: <https://voteforcleanwater.com/>

6. **Roundtable**

- A. Bill Clendenning – Has been associated with River Alliance for many years. Glad to see River Alliance part of the Citizen's Groundwater Group. Looking forward to Allison Werner of River Alliance presentation in December.
- B. Ray Bossert – Would like information on Clean Lake grants and how to apply for grants for the Village of Port Edwards.
- C. Shane Wucherpennig – This has been a phenomenal year for the growing season for the agriculture producers. Have seen water quality improvements. Producers have been coming on board for no till drill and cover crops which means a positives for the lakes downstream to reduce phosphorus and nitrates. The Mill Creek 9 Key Element Plan requires baseline water quality testing on an annual basis throughout the implantation phase of the watershed. This is the 2nd year of implementation Too early to tell but has seen some progress with water quality improvements. Too early to tell to make any conclusions. There is a farm that has gone totally to cover crop. This farm has been nominated for an award from the PACRS group for signage. Check out videos on the Wood County Land & Water Conservation webpage.
- D. Rachael Whitehair – Roth Farm Visit: <https://www.youtube.com/watch?v=sJF9Nm1clq8>
- E. Allison Werner – River Alliance is looking for nominations for farmers who are doing those great practices.
- F. Ken Winters – A farmer is experimenting with no till and cover crops with mustard plants.
- G. Rhonda Carrell – Looking forward to Allison Werner presentation in December.
- H. Nancy Eggleston – Would like an update on the UW and DNR study through AGC program.
- I. Katrina Shankland – Thank you to Don Ystad and his presentation. These partnerships make a long lasting impact on water quality. Shared that the state legislature changed slightly with the November election. Interim period where people look at committee assignments and what committees are formed. Has asked for a Water Quality Task Force committee be part of the 2021-2023 legislature session. Watch the DATCP and DNR budget sessions. Listening Session on Environment, Infrastructure, and the Economy is on Wednesday, December 2, at 6 p.m. Registration will be live one week before the listening session date. For more information on the Listening Sessions: <https://evers.wi.gov/Pages/BudgetListeningSessions.aspx>
- J. Gordon Gottbeut – Has seen test wells.

7. **Announcements of members / visitors (upcoming parallel events / meetings)** Announcements shared throughout the meeting.

8. **Future Speakers:**

December – Allison Werner, River Alliance
January – Open

9. **Agenda Items for next meeting**

Agenda items should be submitted to Bill Leichtnam. Discuss Bylaws.

10. **Next Meeting** Monday, December 14th, 2:00 p.m. (VIRTUAL)

11. **Adjourn Groundwater Group Meeting** Bill Leichtnam adjourned @ 3:26 p.m.

Notes by Kim Keech, Planning & Zoning Office

County Surveyor's 2020 Year End Report

1. Maintenance Work
 - a. 2020 County Contract 1, Rutzen Survey Services (Same contractor as 2019)
 - i. 206 corners under contract
 1. Less than 2019 due to lack of base budget grant
 2. Base budget grant will return for 2020
 - ii. Locations
 1. Town of Remington (east)
 2. Town of Cranmoor
 3. Town of Port Edwards
 4. Town of Saratoga
 5. Town of Hiles
 6. Town of Dexter
 7. Town of Seneca
 - iii. Corner dates were 1998-2009
 1. The age of our corners is dramatically reduced
 - iv. The contract has been delivered
 1. A few minor revisions, nothing concerning
 - b. 2020 Town/Highway Contract 1, Central Staking (Same as 2019)
 - i. 28 corners
 - ii. Process
 1. Notification sent to Central Staking for each project location
 2. Central Staking visits each corner prior to construction
 3. Upon completion of construction Central Staking resets the monument and files a new tie sheet
 - iii. This is a VERY important step in maintaining PLSS corners
2. Office work
 - a. 2020 has been a mix of in office and remote due to Covid-19
 - b. All CSMs are reviewed off site
 - i. Over 50 maps reviewed
 - c. Map data checking is done as requested by Zoning Staff
 - d. All incoming maps are scanned and posted for Zoning staff to upload to online
 - i. During Covid, Kim has been amazing scanning maps for the County Surveyor's Office
 - ii. This allow remote working for County Surveyor in this unusual year
 - e. Public outreach
 - i. During Covid, there has been limited assess for face to face meetings
 - ii. Calls and emails continue to be the primary contact platform
3. 2021 outlook
 - a. Nationally, surveyor's and land data fields are beginning to prepare for a datum change for all coordinates in the Country
 - i. There has been no datum change since 1983
 - ii. NGS and NOAA see the need for a national change to better meeting international needs

- iii. In 2021, part or all of the maintenance budget may need to apply to control network observations to ensure the accuracy of Wood County Data when the new datum goes live.
- iv. The County Surveyor is working with WisDOT to establish control point locations and specifications for an RFP to acquire survey observations
- v. This task will but into PLSS maintenance
 - 1. We have been able to catch up and maintain
 - 2. A 1-year pause will not be detrimental



Wood County WISCONSIN

OFFICE OF PLANNING
AND ZONING
Land Information Office

Contract for County Surveyor Services

This contract is made and entered into this 2nd day of December, 2020, by and between **Wood County**, 400 Market Street, Wisconsin Rapids, WI 54494, hereinafter referred to as "County" and **Kevin C. Boyer**, hereinafter referred to as "Contractor."

The Contractor is an Independent Contractor and as such has made a written proposal to the County to do the work described in the Scope of Services, for the total price listed in Payment for Services, and for the duration identified in the Contract Terms.

1) Scope of Services

The Contractor shall be required to perform the following duties:

- a. Catalog and file surveys and section summary sheets submitted by surveyors.
- b. Maintain survey files at the County Surveyor's Office.
- c. Coordinate the perpetuation of PLSS corner locations in preparation for proposed construction and other activities including street and highway construction activities that would otherwise lead to destruction of corner monuments and loss of true corner locations.
- d. Receive requests for PLSS remonumentation and maintenance, review same and authorize if appropriate. *No self authorization will be permitted.*
- e. Keep records of all PLSS remonumentation and maintenance requests.
- f. Receive invoices for PLSS remonumentation and maintenance by surveyors, review and authorize payment when appropriate. *No self authorization will be permitted.*
- g. Review all certified survey maps and subdivision plats submitted for review to the Wood County Planning and Zoning Department, or recorded in the Register of Deeds Office.
- h. Services for other departments as requested.
 - i. Serve in advisory capacity for ordinance revisions that affect land subdivision practices in the County.
 - ii. Serve in advisory capacity to Register of Deeds, Treasurer's, Planning & Zoning Departments, and other County departments where guidance is needed pertaining to general land surveying practices.
 - iii. Assist the Planning and Zoning Department with questions regarding certified survey map and subdivision plat review.
- i. Perform duties under Wisconsin Statutes Section 59.45. *Survey field work is not a requirement of this position.*
- j. Attend Conservation, Education and Economic Development (CEED) Committee meetings at the request of the Committee, and prepare a monthly activity report.
- k. Advise the CEED Committee on preparation of the Wood County Surveyor annual budget.
- l. Perform 208 hours annually (4 hours per week on average) of County Surveyor Services. Weekly regular posted office hours should be conducted as often as practicable.
- m. Respond to questions and requests from customers regarding survey records.

- n. Prepare an annual report to be presented at the December monthly CEED Committee meeting including:
 - i. Activity of the County Surveyor for the year.
 - ii. Status of County records pertaining to PLSS and survey records.
 - iii. Status of the PLSS monuments of the County.
- o. Improve accessibility, quality, completeness and longevity of survey records.

2) Liability Insurance

Based on the ability of Wood County to obtain the recommended level of liability insurance at a cost of less than \$100 annually, both parties agree to Wood County covering the cost of liability insurance.

3) Contract Terms

- a) This contract is for a term of 2 years with additional 2 year renewal options at the discretion of the parties.
- b) Failure of either party to comply with any part of this Contract may be considered adequate cause for termination by the other party.
- c) If County finds it necessary to terminate this Contract prior to the completion of the terms set forth herein, for a reason other than violation of the Contract by Contractor, then the actual costs incurred by the Contractor shall be the stipulated damages for said termination.
- d) Revision of this Contract must be agreed to in writing by an addendum signed by the authorized representative of each party.
- e) Contractor shall notify County immediately whenever it is unable to provide the required services or materials described herein. Upon such notification, County and Contractor shall determine whether such inability will require a revision or cancellation of the Contract.
- f) Contractor shall not assign this Contract or any interest therein, nor sublet the work described herein, or any part thereof, without the consent in writing of the County's authorized representative, first endorsed hereon.

4) Payment for Services

The total amount to be paid to Contractor for the work performed in accordance with this agreement shall be \$9996 annually. Payment by County to Contractor shall be made in 12 equal monthly payments.

5) Vendor Indemnity

Contractor agrees at all times during the term of this Contract to indemnify, save harmless and defend the County, its Boards, Officers, Employees and Representatives against any and all liability, losses, damages, costs or expenses which the County, its Boards, Officers, Employees and Representatives may sustain, incur or be required to pay by reason of bodily injury, personal injury or property damage or other cause of action of whatsoever nature or kind arising out of or as a result of any negligent failure to act in connection with the operations of the Contractor, or their agents, in performing work under this contract, however, that the provisions of this section shall not apply to liabilities, losses, charges, costs or expenses caused by or resulting from the acts or omissions of the County, its Agencies, Boards, Officers, Employees or Representatives.

6) Equal Opportunity, Affirmative Action Employer

Wood County is an Equal Opportunity, Affirmative Action Employer.

Date
Director, Wood County Planning and Zoning

Date
Contractor

Via: TeleconferenceJason Grueneberg, Wood County Planning & Zoning Director, as facilitator

In Attendance: Angel Whitehead-President-Heart of Wisconsin Chamber of Commerce; Matt McLean-Director-Visit Marshfield; ; Betsy Wood-Managing Director-Incourage; Scott Larson-Executive Director-MACCI; Eric Sonnleitner-Planner-North Central Wisconsin Regional Planning Commission; Josh Miller-Development Services Director-City of Marshfield; Craig Bernstein-Manager-Workforce Development-MSTC; Kristie Rauter-Egge-Community Health Planner-Wood County; Jennifer Resch-Director Economic & Community Development-UWSP; Kyle Kearns-Director of Community Development-City of Wisconsin Rapids Jodi Friday-Community Impact Director-United Way; MaryAnn Lippert-Broadband Consultant; Victoria Wilson-Administrative Services-Wood County Planning & Zoning

Jason Grueneberg-Wood County Planning & Zoning:

- Active cases in Wood County are at about 255 cases right now.
- Contact tracing is becoming overwhelming for the Health Department.
- We have seen Executive Order #3, limiting public gatherings to 25% capacity, put in place on October 8th, thrown out and then put back in place, all in the last couple of weeks.
- The State of Wisconsin is seeing a jump in COVID-19 cases. The hospital in West Allis has admitted its first patient.
- Phase 2 of the "We're All In" grant is a Small Business Grant that is available – Phase 2 makes CARES Act funding available to Wisconsin small businesses that were unable to apply for Phase 1 of the program. And, it makes additional funds available to companies that were awarded Phase 1 grants.

Scott Larson-MACCI (Update provided via email):

- Regarding PPE, we are not seeing or hearing of an issue of supply for PPE, however, the cost is higher due to demand.
- Locally, we worked with Josh Miller, Karen Olson and Kaelie Gomez to provide a presentation to the city's plan commission regarding the status of our local business economy. We have not seen a lot of closures due to COVID-19. Four businesses in our downtown area have closed but only one or two of those are directly related to the virus.
- We are spending a lot of time following incentive programs so we can push the information out.
- We are following the legal issues regarding the 25% rule, the release of business names of positive COVID-19 tests and the mask mandate, so we can provide updates as they come through.

Josh Miller-City of Marshfield:

- I will be meeting shortly with our Sewer Service Area Plan Policy Advisory committee. This will ensure we have enough land in our sewer service area to be able to provide enough industrial land and business development land. We got approval from our finance committee to seek professional services in order to create a TIF district for our industrial land. UW has 120 acres on the east side of Marshfield we are looking to purchase.
- Work continues with the UW on the West 2nd Street corridor redevelopment project.
- We are working closely with MACCI, Main Street Marshfield, Visit Marshfield and our communications department to promote Marshfield and the surrounding area.

Matt McLean-Visit Marshfield:

- We received a travel CARES Act grant for Visit Marshfield of a little over \$106,000. This will cover about half to two thirds of our projected losses for 2020.
- We are moving forward with our visitor guide.
- We are pushing out information on a \$20 million dollar grant that is available to help hotels.

- There are also arts and theater grants available as well that we are pushing information out on so they can apply.
- Marshfield does plan to have the Rotary Winter Wonderland. It will focus more this year on drive through elements.

Kristie Rauter-Egge-Wood County Health Department:

- National Guard testing will take place today from 9:00 to 3:00 at St Johns Church. We will have testing every Thursday except for the week of Thanksgiving. Promotion will upcoming with locations and dates that testing will be available. Three hundred tests will be available on these days and test results are expected within 24 to 72 hours.
- We have provided information regarding Halloween and other upcoming holidays.
- We are changing our reopening plan. It has shifted into more of a mitigation plan. This can be found on our website: <https://www.co.wood.wi.us/Departments/Health/CovidGatingMetrics.aspx>.
- We are closer than ever in being able to expand our bike share program to the Marshfield area.

Angel Whitehead-Heart of Wisconsin:

- We are helping to support businesses during phase 2 as they apply for additional CARES Act funding. We are trying to get as much funding locally as we can.
- Many nonprofit businesses are not receiving or do not have access to additional funding although they continue to support the local community. Because of this, the chamber is doing a Chamber Charity Drive. The Chamber Charity Drive is a Tip Jar that businesses and community members can donate to a charity. Each week of November and December (until the 28th) the Chamber will have a featured non-profit that will receive the donations.
- Tomorrow (10-23-2020) will be our Legislative Breakfast at Bull's Eye Golf Club from 7:00 to 9:00.
- I have had many calls with local businesses regarding next steps and what to do with the limit on capacity for their business. We are going to work closely with them on ensuring they have a virtual presence in the community and continue to thrive.
- The Heart of Wisconsin has partnered with Scott Larson and MACCI to produce and promote a video highlighting Wood County. We have seen the first cut and are pleased with it at this point.

Kyle Kearns-City of Wisconsin Rapids:

- The City of Wisconsin Rapids was recently featured in a Business In Focus magazine article. <https://www.businessinfocusmagazine.com/2020/10/investing-in-community/>. The article highlights how we have invested in our downtown area, aquatic center and park areas.
- We have recently amended our zoning code to allow light industrial within our Woodlands Business Center.
- In collaboration with Meredith Kleker and Angel Whitehead, we have met with a student group out of Madison through the University Year program to promote and market our downtown area. The student group will work to create a marketing and branding strategy.
- The budgeting process continues. We will get funding through room tax collection for phase one of our wayfinding project.

Craig Bernstein-Mid-State Technical College:

- The Department of Workforce Development's Office of Skills Development announced the opening of another round of Wisconsin Fast Forward (WFF) grant funding available to Wisconsin employers.

This grant opportunity is for employers who can demonstrate a critical need for skilled workers and are seeking WFF training grants for developing and implementing a business-led skills training program. The long-term goal of the WFF training grant program is to encourage statewide economic growth by assisting employers to train workers and fill positions, as well as to ensure meaningful economic advancement for trainees.

Key Highlights:

- The online portal will begin accepting applications on Oct. 28 and will close on Nov. 30.
- This round of funding has \$4 Million available in grant awards from \$5,000 to \$400,000.
- Employers will be responsible for a cash or in-kind match of 50% of the grant award
- At least 85% of participants must complete the training
- At least 65% of trainees must be placed in positions that require the skills taught in the funded training

Please join us for an online informational presentation on how the WFF grant funding may benefit your organization on Tuesday, Oct. 27 from 1:00 – 2:00 PM. RSVP by emailing craig.bernstein@mstc.edu and you will be sent a link to the meeting.

Betsy Wood-Incourage:

- We have seen an increase in our bridge grants.

Incourage provides resources to advance equity, opportunity, and shared stewardship in the south Wood County area of Wisconsin. We envision a community that works well for all people.

Bridge Grants are intended to address unforeseen emergencies.

Who May Apply?

- Incourage accepts applications from local tax-exempt organizations in good standing with the Internal Revenue Service, and:
 1. Effectively and efficiently deliver programs/services that further the vision and values of Incourage.
 2. Ensure that 100% of grant funding is used for purposes outlined in the grant application form.
 3. Demonstrate additional financial support from sources other than Incourage.

Guidelines

- You may apply for a Bridge Grant for unforeseen emergencies or where a small grant makes a difference.
- Requests may be up to \$2,500. Complete the application on the following page.
- Grant application may be submitted at any time; only one from an organization is generally accepted within a 12-month period.
- All grant recipients must report on expenditure of grant dollars, and results of the program/service, within one year of the grant award.

Lodging Impact Reports Discussion w/Eric Sonnleitner-NCWRPC:

- At the end of these notes you can find reports indicating the possible impacts of COVID-19 on the hospitality industry.
- Hotels in Marshfield are running at 30 to 40% occupancy. If they are getting a decent rate, they can break even with this low occupancy. If we continue at this pace, however, we will lose a hotel or two.

Verso Discussion:

- Verso announced yesterday that they will not be marketing the mill for sale due to the economy with COVID-19.
- Even though they are not actively marketing the mill, they stated if the right buyer comes along, they would still consider selling.
- The severance packages are finalized with regard to the unions. The state will be providing information to employees for aid programs within the next week or two.

Broadband discussion (MaryAnn Lippert):

- Much of Wood County is underserved or unserved by broadband. Wood County is looking at applying for a broadband grant in December.
- Several rural towns have expressed interest in getting better broadband service to their area. We have a small group of people that have been meeting and working on this issue. Bug Tussel

Wireless out of Green Bay has contacted our group. They are looking to expand into our area. They are a fixed wireless provider, meaning they place towers strategically to beam out a signal and get real broadband. We will be applying with Bug Tussel Wireless for a broadband expansion grant.

- There are two funding applications from Bug Tussel that will be prepared and filed with the Public Service Commission by December 1st, 2020. One application covers the southwest corner of the county, primarily the Pittsville School area. The other application will cover the balance of the county, excluding Marshfield and Wisconsin Rapids.

On June 8, 2020, Governor Tony Evers and Rebecca Cameron Valcq, Chairperson of the Public Service Commission of Wisconsin, announced key application dates for the next round of grants available from the Broadband Expansion Grant Program.

- Applications are available on September 1, 2020.
- Applications are due on December 1, 2020.

In this grant round, \$24 million has been made available to applicants to help expand broadband internet to unserved areas of the state.

- I am networking to get letters of support for these grants. I am asking for this group's help with the organizations you are involved with as well as those people you serve. Letters of support are very important for this grant application.
- PPE meeting: Tuesday November 3rd, 2020 at 9:00am via teleconference
- Next EDR meeting: Thursday November 5th, 2020 at 9:00am via teleconference

Adjourned at 10:30 am



WI Rapids 25%
Impact_Scenario_20:



Marshfield 25%
Impact_Scenario_17:



WI Rapids 50%
Impact_Scenario_84:



Marshfield 50%
Impact_Scenario_17:

Via: TeleconferenceJason Grueneberg, Wood County Planning & Zoning Director, as facilitator

In Attendance: Angel Whitehead-President-Heart of Wisconsin Chamber of Commerce; Nancy Turyk-Community Development Educator-UWEX; Michelle Boernke-Campus Executive-UWSP@Marshfield; Matt McLean-Director-Visit Marshfield; ; Betsy Wood-Managing Director-Incourage; Scott Larson-Executive Director-MACCI; Josh Miller-Development Services Director-City of Marshfield; Craig Bernstein-Manager-Workforce Development-MSTC; Jodi Friday-Community Impact Director-United Way; MaryAnn Lippert-Broadband Consultant; Victoria Wilson-Administrative Services-Wood County Planning & Zoning

Jason Grueneberg-Wood County Planning & Zoning:

- Active cases in Wood County are at about 515 cases right now. Statewide, Wisconsin has reported 5,935 new cases.
- Governor Tony Evers has designated \$10 million from the federal Coronavirus Aid, Relief and Economic Security (CARES) Act to assist nonprofit organizations whose primary mission is the provision of services to individuals impacted by COVID-19 in the areas of health care, shelter, adult education and other services in direct response to the COVID-19 pandemic whose operations have been negatively affected by COVID-19. Administered through the Department of Administration (DOA), the COVID-19 Pandemic Response Nonprofit Organization Grant Program will provide grants to eligible organizations. For more information go to <https://doa.wi.gov/Pages/COVIDNonprofitGrant.aspx>. The timeline for this grant is very tight. The announcement came out on November 2nd with a deadline of November 9th, 2020.

MaryAnn Lippert-Broadband Consultant:

- We have an opportunity to upgrade broadband access to unserved and underserved areas of the county. We are seeking letters of support from organizations and individuals to be submitted by November 16th. These letters will be submitted along with the application in partnership with Bug Tussell Wireless for the broadband expansion grant to the Wisconsin Public Service Commission. This grant application is due by December 1st, 2020.

Scott Larson-MACCI:

- November is National Family Caregivers month. We are pushing out promotional information on our website, Facebook page and through a video. Follow this link to view the video: <https://www.youtube.com/watch?v=3ZgF5HIIHu0&t=3s>. One of the greatest needs in this area is staffing.
- There are many grant opportunities related to COVID-19 that include a second round of grants from WEDC and grants for agriculture and childcare assistance. We continue to push information on these opportunities out to our partners.

Matt McLean-Visit Marshfield:

- The hotel numbers have slipped down to 30 to 35 % occupancy. This is attributed to the uptick in COVID-19 cases.
- We have wrapped up our "Play Outdoors in Wood County" campaign.
- We are hoping to wrap up our new visitors guide in the next few weeks.
- We are starting to market our Winter Wonderland.

Michelle Boernke-UWSP:**COVID-19 testing options expanding to Wausau, Marshfield campuses**

COVID-19 testing will be available soon to employees, students and the community at all three

UW-Stevens Point campuses. Everyone is strongly encouraged to take advantage of the no-cost screening tests.

In partnership with the University of Wisconsin System and U.S. Department of Health and Human Services, UW-Stevens Point will make rapid-results COVID-19 tests available beginning Nov. 9. This Abbott BinaxNOW test is a type of antigen screening test with results available in 15 minutes.

The BinaxNOW testing will be available for approximately six weeks beginning Nov. 9. Testing will be from 8 a.m. to 4 p.m. in a weekly rotation as follows:

- Mondays and Thursdays – UWSP at Wausau fieldhouse
- Tuesdays – UWSP at Marshfield fieldhouse, enter the PE door
- Wednesdays and Fridays – UW-Stevens Point, Champions Hall Multi-Activity Center

Face coverings are required, and physical distancing must be maintained at these sites.

Individuals do not have to be experiencing symptoms or be a close contact of someone with COVID-19 to get a test, nor do they need to live in the community where the testing site is located. The testing sites will be operated by eTrueNorth under contract with the federal government.

While cases continued to be manageable on UW-Stevens Point campuses, UW leaders are leveraging an opportunity to enhance testing in our communities in an effort to slow the spread of COVID-19. It is part of a federal “surge testing” operation to identify people throughout Wisconsin who may have the novel coronavirus.

To register for the new screening, please follow this process:

- Schedule a free test at www.doineedacovid19test.com.
- Go to the testing site on the date selected. You will receive a voucher at check-in.
- The test is a self-administered light nasal swab under the supervision of medical professionals.
- Please wait at the testing site for results, which will be ready in 15 minutes.
- You will receive an email when results are ready. You can retrieve results by logging into the web portal www.doineedacovid19test.com.
- You will receive instructions on next steps, depending on test results and symptoms. Antigen tests need to be confirmed with PCR testing.

Students, faculty and staff members are encouraged to be tested weekly. There is no limit on the number of times individuals can be tested.

Please encourage your family members and friends to participate in this free testing as well. It is available to anyone ages 5 and older.

Josh Miller-City of Marshfield:

- We continue to pursue acquiring agricultural land and creating a TIF district for industrial park expansion. We are hoping to have that TIF district going and land available for development by March.

- We have an Economic Development Board meeting later today. We will talk about some re-development plans.
- We are working on updating our building code with the hope of having it ready for adoption by January 1, 2021. We will also be updating our zoning code.

Angel Whitehead-Heart of Wisconsin:

- Along with MACCI, we are pushing out information on grants that are available. We have made some requests to see if there will be any grant opportunities for some of the organizations that have been left out.
- We are doing our Chamber Charity drive. This kicked off on Tuesday. Eight businesses were randomly selected to receive the tips. More information can be found on the following link: <http://www.wisconsinrapidschamber.com/events/details/2020-chamber-charity-drive-27531>.
- We began pushing out the three videos that were created for Wood County that focus on shopping, hospitality and recreation. Videos can be found on MACCI's and HOW's websites. The videos are available for everyone to use for promotional opportunities.

Craig Bernstein-Mid-State Technical College:

- We are still trying to get the word out on the DWD Fast Forward grant.

Jodi Friday-United Way:

- ALICE is an acronym for Asset Limited, Income Constrained, Employed. There is one upcoming presentation – Monday, November 9th at 1pm. Registration is required and can be found at: <https://www.uwswac.org/alice-presentations-2020>.
- United Way is selling raffle tickets for November – there is still time to participate. The calendar raffle includes cash prizes drawn every day, Monday through Friday, for the month of November. If selected, your name goes back in the drawing for any subsequent draws. Tickets are available at the United Way office for \$10 each or three for \$20.

Verso Discussion:

- Verso announced that they would not be marketing the mill for sale due to the economy with COVID-19.
- The Rapids Together forum, although a positive group of people showing interest in the Verso closing, is not a great environment to talk about things that potentially need to be kept confidential. Now that the election is over, hopefully we can regain the trust of Verso.
- Kyle Kearns from the City of Wisconsin Rapids is taking the lead on working with NCWRPC to apply for an Economic Development Administration Cares Act grant. Kyle is seeking letters of support for this grant proposal. Kyle can be contacted via email @ KKearns@wirapids.org or phone @ 715-421-8225. He is requesting the letters of support be sent to him by Friday November 6, 2020.
- PPE meeting: Tuesday November 17, 2020 at 9:00am via teleconference
- Next EDR meeting: Thursday November 19, 2020 at 9:00am via teleconference

Adjourned at 9:48 am

Via: Teleconference

Jason Grueneberg, Wood County Planning & Zoning Director, as facilitator

In Attendance: Nancy Turyk- Community Development Educator-UWEX; Matt McLean-Director-Visit Marshfield; Betsy Wood-Managing Director-Incourage; Scott Larson-Executive Director-MACCI; Josh Miller-Development Services Director-City of Marshfield; Craig Bernstein-Manager-Workforce Development-MSTC; Angel Whitehead-President-Heart of Wisconsin Chamber of Commerce; Kristie Rauter-Egge-Community Health Planner-Wood County; Kyle Kearns-Director of Community Development-City of Wisconsin Rapids; Victoria Wilson-Administrative Services-Wood County Planning & Zoning

Jason Grueneberg-Wood County Planning & Zoning:

- COVID-19 cases are rapidly increasing. On average, Wisconsin is seeing 6500 new cases each day. Wood County numbers have not been updated since November 12th due to staffing shortages.
- The overall healthcare system is maxed out at this time. Even if they have enough beds for people, they are experiencing staffing shortages.
- Schools seem to be doing a great job of containing COVID-19 spread at this time. Some schools are convening after Thanksgiving, while some are going virtual. This could change as things move along.
- There are two vaccines available with a possibility of a third that may be available in the spring.
- The holidays are going to look very different for families and businesses this year.
- The mask mandate will likely be extended until January.
- From the Milwaukee Journal Sentinel: Gov. Tony Evers has a new, \$541 million plan aimed at providing relief for Wisconsin residents during the coronavirus pandemic, but top Republicans who control the state Legislature signaled Tuesday they aren't on the same page and haven't drafted any of their own bills.
- There is a lot of uncertainty with *if* and *when* the above package will move forward and how it will look.
- Kelly Borchardt from Childcaring shared that they are experiencing staff shortages with teachers and childcare workers due to illness and are trying to keep the kids healthy. They might be looking at some preschool development grant funding for the coming year.
- They are also focusing on quality and affordability of childcare for the work force.
- Healthcare providers are dealing with a lot of stress due to the long hours and covering for those who are out because of COVID-19. We are looking at possible ways of recognizing those workers and giving them a boost. If anyone has ideas, please feel free to share with anyone in this group.

Scott Larson-MACCI:

- We have put together the short videos highlighting Wood County. I hope that everyone has had a chance to view those.
- We are doing everything we can to promote our small businesses, including gift card promotion, small business bingo and small business Saturday.
- November is National Family Caregivers month. We are pushing out promotional information on our website, Facebook page and through a video. Follow this link to view the video:
<https://www.youtube.com/watch?v=3ZqF5HIIHu0&t=3s>. One of the greatest needs in this area is staffing.
- The broadband project continues with us trying to obtain as many letters of support as possible. Bug Tussel Wireless plans to submit the two grant applications by November 30th.

Matt McLean-Visit Marshfield:

- We are working hard on the visitor guide with hopes of wrapping it up in the next few days. We have a lot of outdoor recreation information and will be including a full-page ATV/UTV map in the guide.
- We are working with our partners to work on a sports tourism study with the aid of a \$5000 grant from the Wood County Conservation Education and Economic Development (CEED) committee and additional funding from the Economic Development Board through the city, the curling, hockey and ice skating groups and Visit Marshfield.
- We are working on the 2021 budget, which will prove to be interesting and challenging.
- There are 8 days, 7 hours, 12 minutes and 30 seconds until the Rotary Winter Wonderland starts.

Angel Whitehead-HOW:

- We went through the grant application with Economic Development Administration for the Verso development and surrounding area. We met with EDA to talk about ideas and things we should add to the application. Dennis Lawrence from NCWRPC is leading that application process.
- I have submitted the application to the Wisconsin Economic Development Corporation for matching funding for capacity building.
- Our chamber charity drive is going well with a great response from the community.
- Our Shop Small Business Saturday event is coming up on the Saturday after Thanksgiving. We have extended it out a few more days (November 28th - December 1st) so people can get out and shop over several days and not crowd the stores.

Kristie Rauter-Egge-Wood County Health Department:

- We are struggling to update the dashboard and our numbers. We are behind due to staffing and other issues.
- We will begin reporting probable cases and deaths as well as confirmed cases and deaths in our new tracking.
- We have added a "testing button" under COVID-19 on our dashboard that gives information on where to go or call and register for getting tested. We also have strike team testing at the Health Department.
- We are working on prepping for vaccination and mass clinics. We are being told we should hopefully have vaccines in January for the vulnerable population and in the spring for the rest of the population.
- We have purchased additional bike share bikes with funding from a grant from the CEED committee. We will now have a fleet of 50 bikes.

Josh Miller-City of Marshfield:

- We will be moving forward with the West 2nd Street redevelopment plan with the help of the grant we received from the CEED committee. We would like to thank the CEED committee for their grant. We are working with the UW landscaping students right now on this project.
- City Hall, as of today, has closed its lobby to the public due to COVID-19. We are encouraging conducting business via email or phone. The public will still be able to schedule appointments to meet with staff. The library is also closed to the public but the drive thru remains open.
- We are hoping to adopt a budget. We recommended a budget to go to a public hearing on November 30th. There is a budget increase for Marshfield's portion. We have had very little tax increases since 2010.
- We are updating our building code as it has not been updated since 1982.
- I am working with United Way and MACCI on a CDBG-CV grant to help low to moderate-income people that have been dealing with COVID related issues. This includes things like sheltering for homelessness, food pantry issues, childcare assistance and other issues. The letter of intent to apply is due November 20th, 2020.

Craig Bernstein-Mid-State Technical College:

- Mid-State plans to continue in person classes. Many courses require hands on learning. We are hoping to get through the end of the semester and then see what the spring brings.

- We are doing a drive-in graduation on December 13th, 2020. We will honor our spring graduates at 4:00pm and our fall graduates at 6:00pm.

Kyle Kearns-City of Wisconsin Rapids:

- We are meeting with Dennis Lawrence from NCWRPC this afternoon to get the grant application finalized for the Economic Development Administration Cares Act grant we are applying for.
- We are hoping to have additional trail identification and wayfinding signage for our trail system with the help of the grant we received from the CEED committee.

Betsy Wood-Incourage:

- Christopher Gasch was on the panel for Project Hometown that is put on by the Federal Reserve Bank of Chicago. The video can be viewed at <https://www.chicagofed.org/events/project-hometown/wisconsin-rapids>.
- PPE meeting: Tuesday December 1st, 2020 at 9:00am via teleconference
- Next EDR meeting: Thursday December 3, 2020 at 9:00am via teleconference

Adjourned at 10:00 am

Via: Teleconference

Nancy Turyk, Community Development Educator-UWEX, as facilitator

In Attendance: Scott Larson-Executive Director-MACCI; Betsy Wood-Managing Director-Incourage; Jodi Friday-Community Impact Director-United Way; Meredith Kleker-Executive Director-Wisconsin Rapids CVB; Jennifer Resch-Director, Office of Economic and Community Development-UWSP; Victoria Wilson-Administrative Services-Wood County Planning & Zoning

Nancy Turyk-UWEX:

- We are seeing quite a bit of spread of COVID-19 throughout Wisconsin. The UW system is recommending not meeting with anyone, indoors, outside of your immediate family.
- PPE needs do not seem to be a major concern at this time.

Scott Larson-MACCI:

- PPE needs are being met currently; however, the cost of these items is much higher due to the demand.
- The other issue that is being observed right now at assisted living and nursing facilities is a struggle to keep these facilities staffed.

Meredith Kleker-Wisc Rapids CVB:

- Update is similar to Scott's. PPE is being found but at higher prices. Some places are having to go to secondary sources to get what they need.

Jodi Friday-United Way:

- The daycare providers received an allotment of PPE and cleaning supplies through DCF through the school districts, to whichever providers that needed items.

Betsy Wood-Incourage:

- We have seen an up rise in emergency grants for COVID-19 needs; some are PPE related, some are not.

Jennifer Resch-UWSP:

- The Marshfield Campus will be holding testing on campus. There are no concerns about spread on campus.
- We are not seeing need for PPE at this time.
- Next PPE meeting: Tuesday November 17th, 2020 @ 9:00am
- Next Economic Recovery meeting is Thursday November 19th, 2020 @ 9:00am
- Adjourned at 9:26 am

Via: Teleconference

Jason Grueneberg, Wood County Planning & Zoning Director, as facilitator

In Attendance: Scott Larson-Executive Director-MACCI; Josh Miller-Development Services Director-City of Marshfield; Angel Whitehead-President-Heart of Wisconsin Chamber of Commerce; Nancy Turyk-Community Development Educator-UWEX; Kristie Rauter-Egge-Community Health Planner-Wood County; Victoria Wilson-Administrative Services-Wood County Planning & Zoning

Jason Grueneberg-Planning & Zoning:

- PPE needs do not seem to be a major concern at this time.
- We are starting to hear news about a possible vaccine.

Scott Larson-MACCI:

- We are hearing that 25 to 30% of healthcare staff is out due to illness. Healthcare staffing was short prior to COVID-19 but has been exacerbated by the pandemic.

Kristie Rauter-Egge-WC Health Department:

- Although hospitals are struggling with capacity, they are doing ok as far as PPE goes. Emergency Management has been able to provide PPE to those that have requested it, within reason.
- The health department has lost some staff and are working seventy-hour weeks right now.

Josh Miller-City of Marshfield:

- We recently ordered masks from Amazon and were given a 10-day timeline for delivery but they came more quickly than that.

Nancy Turyk-UWEX:

- We are not hearing of any PPE needs right now.
- Next PPE meeting: Tuesday December 1st, 2020 @ 9:00am
- Next Economic Recovery meeting is Thursday December 3rd, 2020 @ 9:00am
- Adjourned at 9:25 am



RESOLUTION#

Introduced by
Page 1 of 1

Conservation, Education & Economic Development

LAD

Motion:	Adopted: <input type="checkbox"/>
1 st _____	Lost: <input type="checkbox"/>
2 nd _____	Tabled: <input type="checkbox"/>
No: _____ Yes: _____	Absent: _____
Number of votes required:	
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds
Reviewed by: <u>PAK</u> , Corp Counsel	
Reviewed by: _____, Finance Dir.	

INTENT & SYNOPSIS: To place on the Wood County April 2021 ballot a referendum question on Clean Water.

FISCAL NOTE: Minimal cost to the County depending on the size of the ballot.

WHEREAS, a cheap plentiful supply of drinking water is necessary for the health and well-being of all Wisconsinites; and

WHEREAS, keeping Wisconsin's rural drinking water free of pollutants, especially nitrogen and phosphorus, benefits not only citizens but also Wisconsin's tourism industry as well as rural economic development; and

WHEREAS, Governor Evers declared 2019 to be the "Year of Clean Water"; and

WHEREAS, the 2019 Speaker's Task Force on Water Quality brought to the attention of state legislators and the state's residents, as a whole, the immensity of this problem; and

WHEREAS, the Wisconsin Assembly took a step in addressing the problem by passing 13 "Water Bills" on February 18, 2020; and

WHEREAS, the State Senate never had the opportunity to consider these "Water Bills" when its last scheduled session on March 24, 2020, was postponed by the COVID-19 pandemic; and

WHEREAS, Wisconsin voters can encourage continued legislative attention to the issue of water quality by speaking out.

NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES, in legal session assembled, to hereby approve that the following question be placed on the April 6, 2021, ballot as an advisory referendum question: "Question: Should the State of Wisconsin establish a right to clean water to protect human health, the environment, and the diverse cultural and natural heritage of Wisconsin? YES ___ NO ___"; and

BE IT FURTHER RESOLVED that the Corporation Counsel prepare a Notice of Referendum to be published by the Wood County Clerk in accordance with statutory requirements; and

BE IT FURTHER RESOLVED that this resolution and the referendum shall be filed with the Wood County Clerk no later than 70 days prior to the April 6, 2021, election at which the question will appear on the ballot; and

BE IT FURTHER RESOLVED that the County Clerk is directed to send results of the referendum to the Governor of the State of Wisconsin, the Wisconsin Counties Association, the Wisconsin Towns Association, the Wisconsin League of Municipalities, all members of the State Legislature, and to each Wisconsin County Board.



RESOLUTION#

Introduced by
Page 1 of 1

CEED Committee

ARD

Motion: Adopted: ☐
1st _____ Lost: ☐
2nd _____ Tabled: ☐
No: _____ Yes: _____ Absent: _____

Number of votes required:

☒ Majority ☐ Two-thirds
Reviewed by: PAK, Corp Counsel

Reviewed by: _____, Finance Dir.

INTENT & SYNOPSIS: Approve (2) zoning amendments to the Town of Grand Rapids Zoning Map.

FISCAL NOTE: No cost to Wood County. The Town of Grand Rapids is responsible for any costs associated with administering their town zoning ordinance.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Curry, K			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

WHEREAS, the Town of Grand Rapids adopted and administers a zoning ordinance to promote the health, safety, aesthetics, comfort, prosperity, and general welfare of the town; and

WHEREAS, pursuant to § 60.62(3)(a) Wis. Stats., in counties having a county zoning ordinance, no town zoning ordinance or amendment of a zoning ordinance may be adopted unless approved by the County Board of Supervisors; and

WHEREAS, on November 10, 2020 the Town of Grand Rapids submitted (2) zoning map amendments to the Wood County Department of Planning and Zoning for review and approval pursuant to the Wis. Stats.; and

WHEREAS, county review and decision concerning approval or disapproval of a town zoning amendment is limited to cases of abuse of discretion, excess of power, or error of law; and

WHEREAS, the Wood County Department of Planning and Zoning reviewed the information submitted by the Town of Grand Rapids and finds the town adhered to the process for zoning amendments as outlined in the Wis. Stats.; and

WHEREAS, the Wood County Department of Planning and Zoning finds no conflict with any county planning and zoning programs and ordinances; and

WHEREAS, on December 2, 2020 the Conservation, Education and Economic Development Committee (CEED) reviewed the request and recommended approval; and

THEREFORE BE IT RESOLVED, that the Wood County Board of Supervisors, pursuant to § 60.62(3)(a) Wis. Stats., hereby approves the following Town of Grand Rapids zoning map amendments:

(1) Lot 1 of CSM: 10790, (S1, T22N, R6E), Parcel #0700003B
Rezone from Agricultural (A) to Commercial (B-1)

(2) Lot 1 of CSM: 3892, (S23, T22N, R6E), Parcel #0700677
Rezone from Commercial (B-1) to Agricultural (A)

BE IT FURTHER RESOLVED, that the Wood County Department of Planning and Zoning forward a certified copy of this resolution to the Clerk of the Town of Grand Rapids for inclusion in their records.



Wood County WISCONSIN

OFFICE OF PLANNING
AND ZONING

DATE: December 2, 2020 Meeting
TO: Conservation, Education & Economic Development Committee (CEED)
County Board of Supervisors
FROM: Adam DeKleyn, County Planner *AK*
RE: Request to Approve (2) Zoning Map Amendments - Town of Grand Rapids

STAFF MEMORANDUM

Introduction:

The Town of Grand Rapids adopted and administers their own town zoning ordinance. On November 10, 2020 the town submitted (2) zoning map amendments/rezones to the Wood County Department of Planning and Zoning (DPZ) for review and approval. Requests are further discussed herein.

Background:

Wood County adopted the Wood County Zoning Ordinance #700. This ordinance is in effect in all 22 towns within its jurisdiction. In counties having a county zoning ordinance, no town zoning ordinance or amendment of a zoning ordinance may be adopted unless approved by the County Board of Supervisors *Wis. Stat. §60.62(3)(a)*. This rule also applies to town zoning map amendments, also known as rezones.

Analysis:

- (1) Zoning Map Amendment/Rezone: Lot 1 of CSM 10790, (S1, T22N, R6E), Parcel #0700003B
Existing zoning on Lot 1 of newly created CSM: 10790, is Commercial (B-1) and Agricultural (A) (*Attachment 1*). The request is to rezone all of Lot 1, an approximately 19 acre parcel, to Commercial (B-1). (*Attachment 2*). The purpose of the amendment is to allow for the siting of a future storage unit facility. In addition, the rezone resolves the issue of a double zoned parcel. There is no county floodplain or shoreland zoning on the parcel under discussion.
- (2) Zoning Map Amendment/Rezone: Lot 1 of CSM 3892, (S23, T22N, R6E), Parcel #0700677
Existing zoning on Lot 1 of CSM: 3892, is Commercial (B-1) (*Attachment 3*). The request is to rezone all of Lot 1, an approximately 9 acre parcel, to Agricultural (A). (*Attachment 4*). The purpose of the amendment is to allow for the siting of agricultural animals. There is no county floodplain or shoreland zoning on the parcel under discussion.

The Town Plan Commission recommended to approve both of the aforementioned zoning amendments on October 12, 2020. Subsequently, the Town Board held public hearings and approved both zoning amendments on October 13, 2020. The final step in the process is approval or disapproval by County Board.

(ZA-2020-003) (ZA-2020-004)



Wood County WISCONSIN

OFFICE OF PLANNING
AND ZONING

Conclusions & Recommendations:

County review and decision concerning approval or disapproval of a town zoning amendment is limited to cases of abuse of discretion, excess of power, or error of law.

Based on the information submitted to the DPZ, the Town of Grand Rapids adhered to the process for zoning amendments as outlined in the Wis. Stats. Additionally, I find no conflict with any county planning and zoning programs or ordinances.

DPZ has reviewed both requests and recommends forwarding the attached resolution (*Attachment 5*) to the County Board of Supervisors, approving (2) zoning map amendments to the Town of Grand Rapids Zoning Map, with a favorable recommendation.

Attachments:

1. Existing Zoning Map (ZA-2020-003)
2. Proposed Zoning Map (ZA-2020-003)
3. Existing Zoning Map (ZA-2020-004)
4. Proposed Zoning Map (ZA-2020-004)
5. Resolution: Approving (2) Zoning Map Amendments

(ZA-2020-003) (ZA-2020-004)

Attachment 1: Existing Zoning

Town of Grand Rapids, Wood County, WI
(ZA-2020-003)

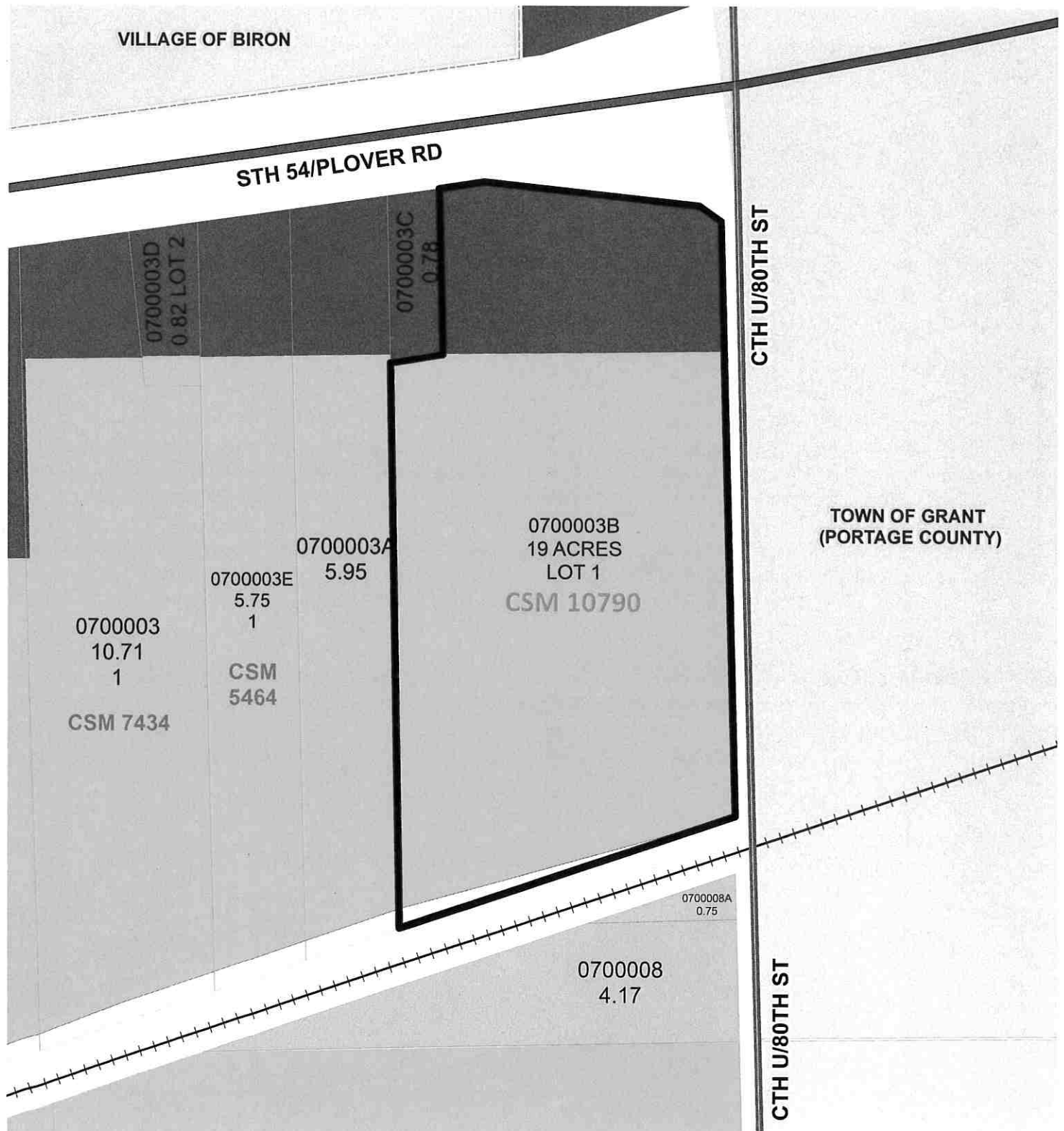
Legend

- | | |
|---|--|
|  Agricultural (A) |  Commercial (B-1) |
|  Residential (R-2) |  Rezone Area |



0 125 250 500 Feet

Map produced by the Wood County Department of Planning and Zoning for reference purposes only (AD-2020)



Attachment 2: Proposed Zoning

Town of Grand Rapids, Wood County, WI
(ZA-2020-003)

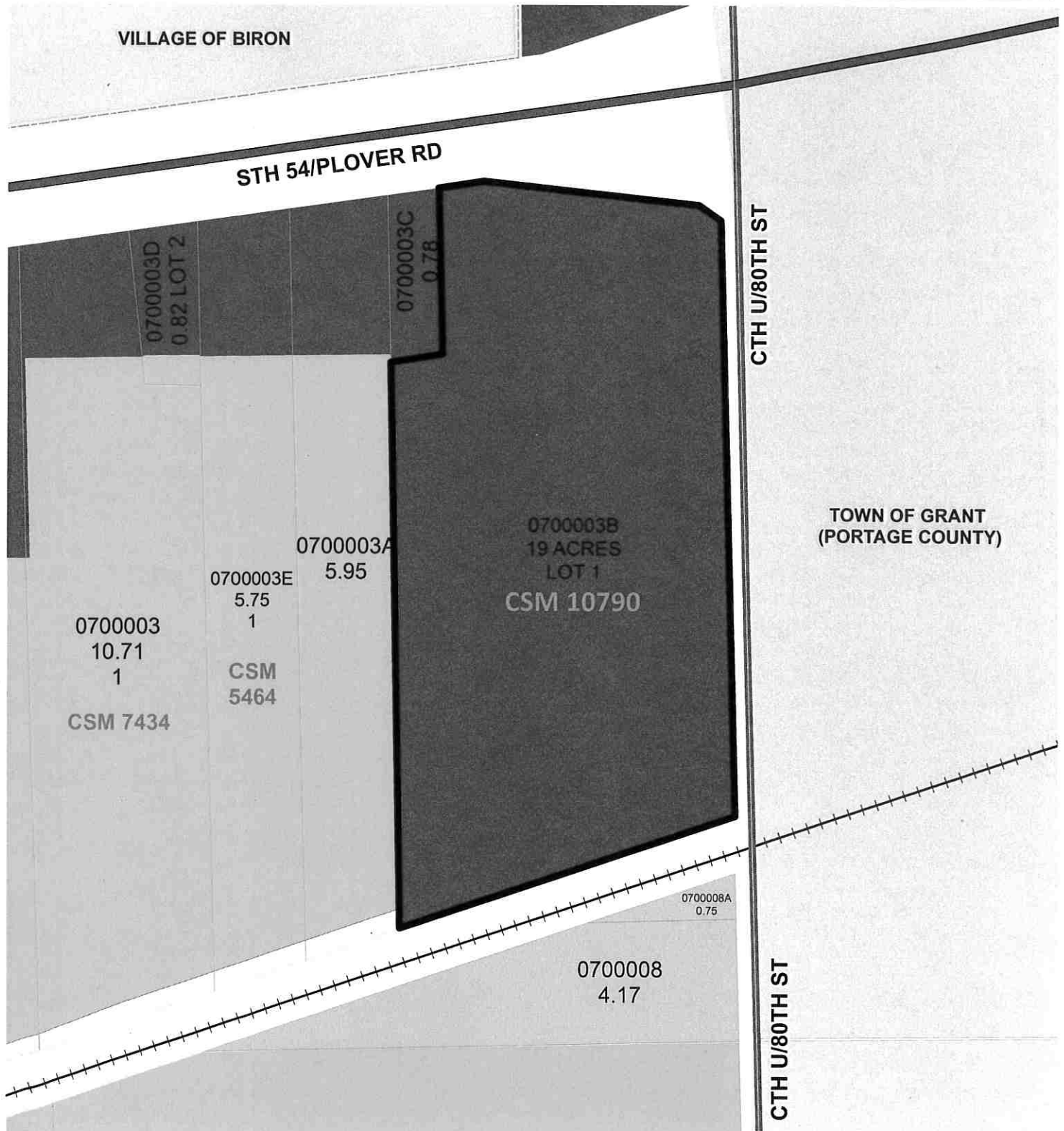
Legend

 Agricultural (A)	 Commercial (B-1)
 Residential (R-2)	 Rezone Area



0 125 250 500 Feet

Map produced by the Wood County Department of Planning and Zoning for reference purposes only (AD-2020)



Attachment 3: Existing Zoning

Town of Grand Rapids, Wood County, WI
(ZA-2020-004)

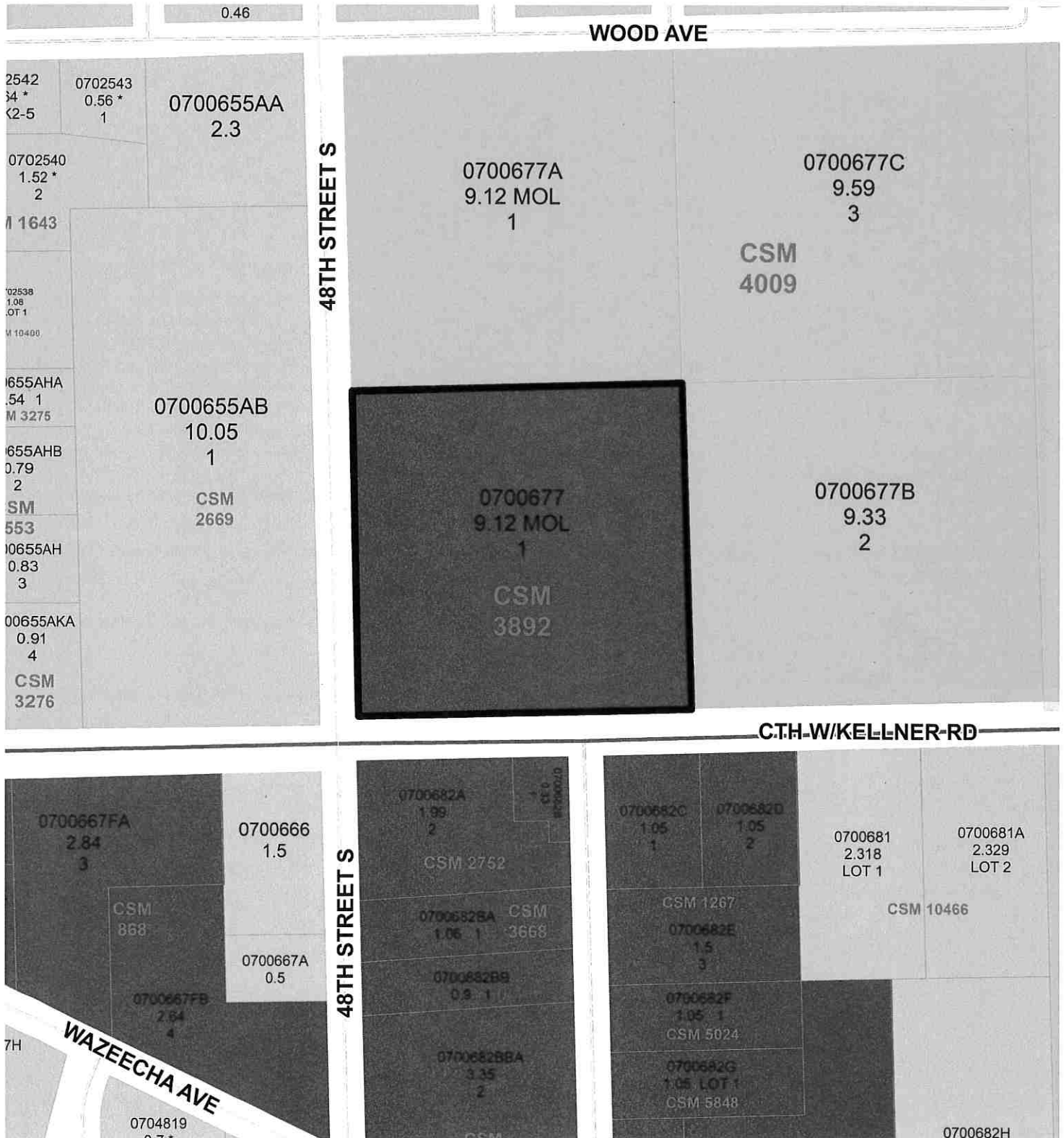
Legend

- Agricultural (A)
- Commercial (B-1)
- Residential (R-2)
- Rezone Area



0 125 250 500 Feet

Map produced by the Wood County Department of Planning and Zoning for reference purposes only (AD-2020)



Attachment 4: Proposed Zoning

Town of Grand Rapids, Wood County, WI
(ZA-2020-004)

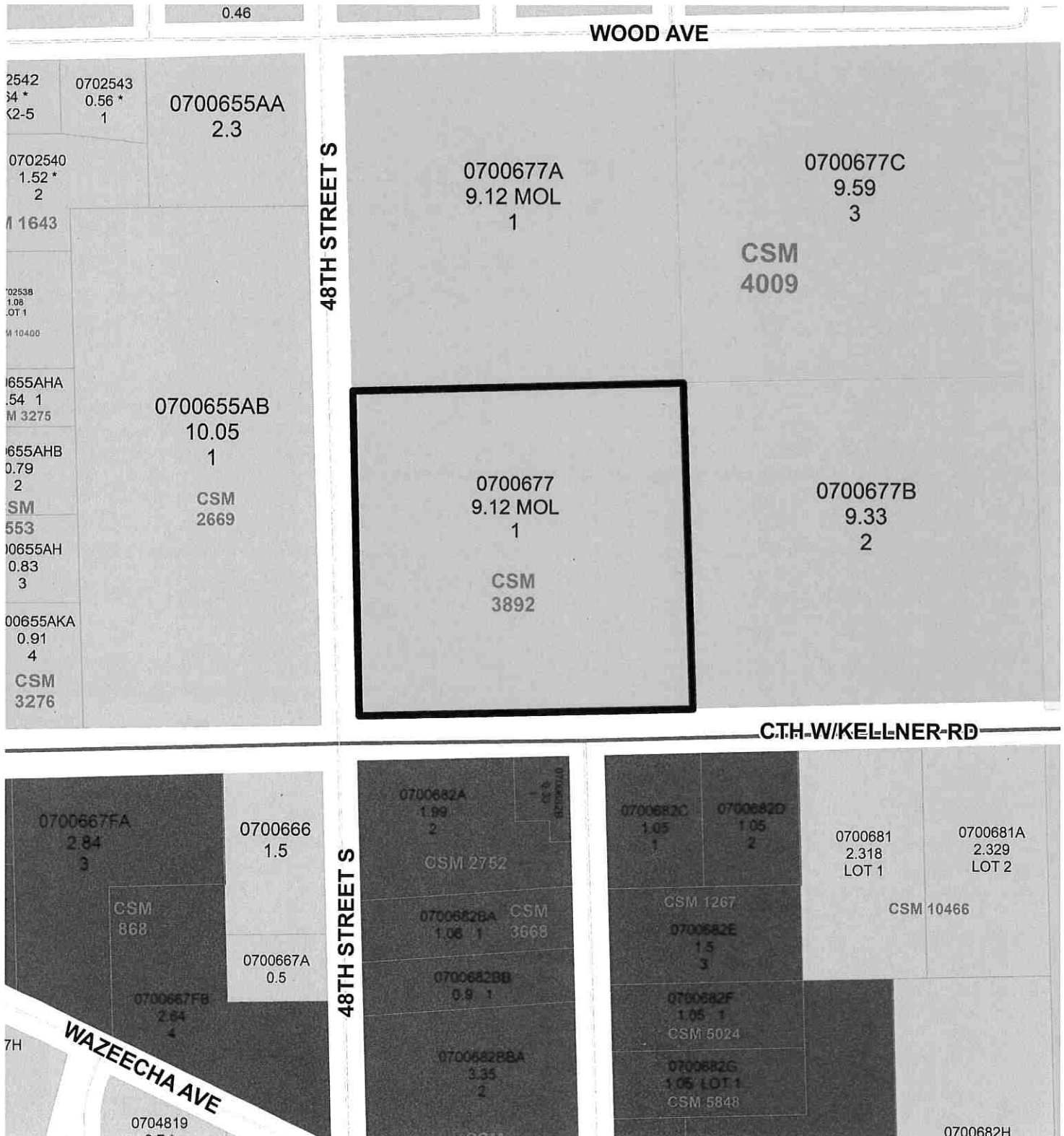
Legend

- Agricultural (A)
- Commercial (B-1)
- Residential (R-2)
- Rezone Area



0 125 250 500 Feet

Map produced by the Wood County Department of Planning and Zoning for reference purposes only (AD-2020)



MINUTES OF THE JUDICIAL AND LEGISLATIVE COMMITTEE

5

DATE: November 6, 2020
TIME: 1:00 p.m.
PLACE: Room 114, Wood County Courthouse
TIME ADJOURNED: 3:30 p.m.
MEMBERS PRESENT: Chairman Bill Clendenning, Bill Leichtnam,
Kenneth Curry, Joseph Zurfluh
MEMBERS EXCUSED: Ed Wagner
OTHERS PRESENT: Peter Kastenholz. See attached list.

1. At 1:00 p.m., the meeting was called to order.
2. Public comments. None at this time.
3. Introduction of Criminal Justice Coordinator. Adam Fischer introduced Janelle Krueger as the new Criminal Justice Coordinator.
4. The minutes for the October 2, 2020, meeting were reviewed. There being no objections, the minutes were deemed approved by the Chair.
5. There were no new claims against the County.
6. There was one new animal claim against the County.
Moved by Curry, seconded by Leichtnam, to pay \$45 out of the dog license fund to Animal Medical Surgical Clinic for rabies testing of a stray cat. All ayes.
7. Committee reviewed monthly voucher and department reports of the departments it oversees. Moved by Zurfluh, seconded by Leichtnam, to approve the reports and payment of department vouchers. All ayes.
8. Discussion on reduction in workforce. The supervisors present discussed ways of reducing the budgets and ways of creating efficiencies.
9. The Committee reviewed a resolution to support an increase in Child Support funding. The Child Support Director explained the background to the resolution seeking an increase in state funding for county Child Support programs. Moved by Curry, seconded by Leichtnam, to approve the resolution. All ayes.
10. The Committee reviewed correspondence and legislative issues.
 - a. Report of Citizens Groundwater Group. Supervisor Leichtnam gave an update.

- b. Winnebago County resolution on juvenile timelines. No action taken at this time.
 - c. Kewaunee County resolution on extraordinary session for 13 water bills. Discussion ensued.
 - d. Corporation Counsel Memorandum "Legality of Sanctuary County Ordinance." Discussed as part of next item.
11. Discussion on county sanctuary status. The Committee and attendees addressed the proposed Sanctuary County Ordinance, the Corporation Counsel's memo on it, and the "Right to Bear Arms" resolution drafted by the Corporation Counsel.

The attendees expressed the need to prevent and curtail infringement on gun rights being made by and considered by all sorts of governmental entities around the country. The consensus of the group was that at this time a resolution addressing the matter would be an adequate first step.

Motion by Zurfluh to present the Sanctuary County Ordinance to the county board died for lack of a second.

Motion by Curry, seconded by Zurfluh, to present the draft resolution to the county board failed on a 2 - 2 vote, with Leichtnam and Clendenning voting no.

Leichtnam gave a historical perspective of the second amendment to the federal constitution and sees it as functioning properly at this time.

Clendenning advised the attendees they could pursue further action on the resolution or ordinance by contacting county board supervisors.

12. County Board rules. General discussion on some ideas had.
13. Criminal Justice Coordinator Committee update. **Moved by Zurfluh, seconded by Clendenning, to appoint Supervisor Leichtnam as the liaison to the Criminal Justice Coordinator. All ayes.**

Supervisor Fischer explained that the Criminal Justice Coordinator will be developing a plan for Wood County. Supervisor Zurfluh suggested extending the duration of the Ad Hoc Committee. Criminal Justice Coordinator Krueger talked about having a broad advisory committee or board for her position to work with. Discussion of Criminal Justice Council and its role. More to follow in coming months.

14. Attendance at meetings. Moved by Zurfluh, seconded by Curry, to authorize Leichtnam to attend Criminal Justice Coordinator Committee meetings. All ayes.
15. Agenda items for the December 2020, meeting:
 - Emphasis on discussion of County Board Rules.
16. The next committee meeting will be December 4, 2020, at 9 a.m.
17. Moved by Zurfluh, seconded by Curry, to go into closed session pursuant to Wis. Stat. s. 19.85(1)(c), to discuss performance reviews of the Corporation Counsel and Child Support Director. All ayes.
18. Moved by Leichtnam, seconded by Curry, to return to open session. All ayes.
19. Meeting adjourned without objection by the Chairperson at 3:30 p.m.

Minutes taken by Peter Kastenholz.

Judicial & Legislative Committee Meeting

Date: November 6, 2020

NAME (PLEASE PRINT)	REPRESENTING
Joe Humphrey	Wood County / 2A
Gordon Fisch	Wood County RPWC
Dorothy Schnitzler	Wood County Board
Laura Ewell	Wood County / 2A
Lynn Derrig	WOOD COUNTY / 2A
Mike Derrig	WOOD COUNTY / 2A
Al Villeneuve	—
ROGER KELMHOFER	WOOD COUNTY / 2A
ROB RADAMAN	WOOD COUNTY / 2A
PATRICK J. O'CONNOR	WOOD COUNTY / 2A
Thomas Heger	2A
JK Wood	2A
Paul Young	2A
Tiffany Ringer	ROD
Joe Jensen	wood co rifle + pistol club
Karen Lenzel	"
Laura Valenstein	WCB #12
Adam Fischer	WCB # 5
Dan Hunter	Wood County Resident
Brent Knepper	WCB # 5
Janelle Knepper	WCB # 5
Appearing via AV	
Cindy Joosten	Clerk of Courts
Craig Lambert	D.A.
Amy Kaup	IT Director
Jean Kelly	

Wood County Clerk Wood County Clerk
400 Market Street
PO Box 8095
Wisconsin Rapids, WI 54495-8095



**Animal Medical and Surgical Clinic
of Wisconsin Rapids, LLC**

Caring for our pet-owning community, both now and in the future.

1221 Parkwood Dr.
Wis. Rapids, WI 54494

715-421-2006

Wood County Clerk - Account Balance - \$45.00 - 10/5/2020

Account Summary

Description	Invoice Total	Amount Paid	Amount Due
8/31/2020 - Invoice # 52689	\$45.00	\$0.00	\$45.00
Total	\$45.00	\$0.00	\$45.00

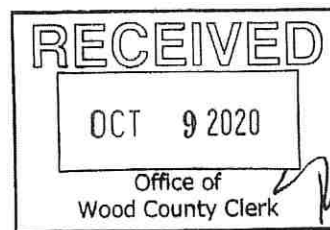
Invoice Number 52689
Date 8/31/2020
Amount Paid \$0.00 / \$45.00

Patient	Provider	Description	Date	Quantity	Subtotal	Tax	Total
Animals	RX - Kristie Ponce, D.V.M.	RABIES TESTING PREP/S&H - SM	8/31/2020	1	\$45.00	0	\$45.00

Stray Cat

Subtotal	\$45.00
Tax	\$0.00
Invoice Total	\$45.00
Amount Paid	\$0.00
Amount Remaining	\$45.00

Wood County Clerk - Account Balance - \$45.00 - 10/5/2020 1:17 PM



cc: Corp Counsel

MINUTES OF THE JUDICIAL AND LEGISLATIVE COMMITTEE

DATE: December 3, 2020
 TIME: 12:00 p.m.
 PLACE: Room 114, Wood County Courthouse
 TIME ADJOURNED: 1:30 p.m.
 MEMBERS PRESENT: Chairman Bill Clendenning, Bill Leichtnam,
 Kenneth Curry, Ed Wagner, Joseph Zurfluh
 OTHERS PRESENT: Peter Kastenholz. See attached list.

1. At 12:00 p.m., the meeting was called to order.
2. Public comments. None at this time.
3. The minutes for the November 6, 2020, meeting were reviewed. Moved by Zurfluh, seconded by Leichtnam, to approve the minutes as written. All ayes.
4. There were no new claims filed with the County.
5. There were no new animal claims against the County.
6. Committee reviewed monthly voucher and department reports of the departments it oversees. Moved by Curry, seconded by Leichtnam, to approve the reports and payment of department vouchers. All ayes.
7. District Attorney Lambert updated the committee that there is a vacancy in the office for a legal secretary that he is looking to fill. Moved by Wagner, seconded by Leichtnam, to approve filling the vacant legal secretary position. All ayes.
8. Resolution to recognize work of municipal clerks and poll workers. Moved by Wagner, seconded by Clendenning, to approve the resolution. All ayes.
9. Courthouse security related to wearing masks during the COVID-19 pandemic. Chairman Clendenning would prefer a no-exception mask requirement in the courthouse. The problems and solutions to such a policy were discussed. The County Board Chair and several department heads provided input.

Moved by Leichtnam, seconded by Clendenning, to direct the Corporation Counsel to prepare an order for Administrative Coordinator Pliml to consider implementing immediately and for the county board to consider via resolution at the December 15, 2020, county board meeting, which Order would mandate the use of facial masks in all county-owned buildings consistent with Governor Evers' recent Executive Order #1. The only exception to the mask mandate being if a department head or their designee determines it is necessary to provide the service at this time

and it can only be accomplished within the county building. 4 ayes. Supervisor Zurfluh voted no, as he doesn't see the need for a resolution at this time.

10. Discussion on asking the WCA to formally support and pursue legislative action on non-partisan redistricting and fair mapping of legislative district boundaries.

Moved by Leichtnam, seconded by Wagner, to request the WCA to formally support non-partisan redistricting via a resolution to be drafted by Corporation Counsel. All ayes.

11. The Committee reviewed correspondence and legislative issues.
 - a. Citizens Groundwater Group report. Supervisor Leichtnam gave a brief update on the November 16, 2020, meeting where Don Ystad from the town of Rome area spoke on watershed issues and Representative Katrina Shankland also spoke. Allison Werner will be speaking at the December 14, 2020, at 2 p.m., meeting.

12. County Board rules. No action.

13. Criminal Justice Coordinator Committee update.

- a. Resolution to create 3 positions in Criminal Justice Coordinator office.

Moved by Clendenning, seconded by Leichtnam, to present a resolution to the County board to bring these three positions in-house at a cost savings to the county. (The Committee would meet on county board day to approve the resolution). 2 ayes, 3 nays.

Moved by Wagner, seconded by Leichtnam, to reconsider. All ayes.

Motion for resolution for 3 new positions presented again. All ayes.

14. Attendance at meetings. No action.
15. Agenda items for the January 2021 meeting:
 - Supervisors may contact Chairman Clendenning with proposals.
16. The next committee meeting will be January 8, 2021, at 9 a.m.
17. Meeting adjourned without objection by the Chairperson at 1:30 p.m.

Minutes taken by Peter Kastenholz.

Judicial & Legislative Committee Meeting

Date: Thursday December 3, 2020 12PM

[illegible]

**CRIMINAL JUSTICE COORDINATOR ADHOC COMMITTEE
MEETING MINUTES**

DATE: Wednesday, November 11, 2020
TIME: 2:30 p.m.
PLACE: Wood County Courthouse-Room 114
Wisconsin Rapids, WI

PRESENT: Adam Fischer, Bill Clendenning, Brent Vruwink, Shawn Becker and Mary Solheim (in person); Bill Leichtnam (video conference)

OTHERS PRESENT: (for part or all of the meeting, in-person, telephone or video conference)
Shannon Lobner, Lance Pliml, Janelle Krueger and IT Help Desk

NOT PRESENT: Brad Hamilton

1. The meeting was called to order at 2:30 p.m. by Chairman Fischer.
2. A quorum was declared.
3. There were no public comments.
4. **A motion was made by Clendenning and seconded by Solheim to approve the minutes from the October 26, 2020 meeting. All voted aye, motion carried.**
5. Krueger advised the committee that she has been busy with meetings and working on departmental updates for the December 2020 meeting. Krueger brought forth questions concerning the remodel of a 2nd floor bathroom to address concerns from the Drug Court team. Fiscal apprehensions as to what departmental budget monies are being pulled from for the project and approval of the project were discussed by the committee. Krueger and Fischer will gather additional information on the history of the bathroom remodel project from Reuben Van Tassel, Wood County Maintenance Director, and report findings back to the committee.

Krueger informed the committee that she is working with Cindy Joosten, Wood County Clerk of Courts, to obtain data on Operating after Revocation and Failure to Appear warrants and citations. Discussion ensued on cost saving ideas, jail space, collections of un-paid fines and outstanding warrants for minimal amounts of money. Krueger has also made contact with the Dunn County Criminal Justice Coordinator and gathered information on the Dunn County Diversion Courts model and ideas on implementation and collaboration with the existing Criminal Justice Taskforce in Wood County.

6. Discussion took place on the SWOT Assessment that was emailed to committee members by Krueger and how to proceed with the assessment. Due to committee and departmental time constraints, along with data that has already been collected via in-person meetings, Krueger will compile notes, review and provide the committee with further updates or revisions that may be required.
7. Future agenda items will include an update on the 2nd floor bathroom remodel

8. The next meeting date was not established but the committee did discuss having future meeting dates on a set schedule, with meetings taking place after the monthly County Board meetings on the third Tuesday of the month at 1:00 p.m.
9. Chairman Fischer adjourned the meeting at 3:23 p.m.

Minutes taken by Shannon Lobner and are in draft format until approved by the committee at the next meeting.

**CRIMINAL JUSTICE COORDINATOR ADHOC COMMITTEE
MEETING MINUTES**

DATE: Monday, November 30, 2020
TIME: 9:00 a.m.
PLACE: Wood County Courthouse-Room 114
Wisconsin Rapids, WI

PRESENT: Adam Fischer, Bill Clendenning, Mary Solheim, Bill Leichtnam, and Brad Hamilton (via video conference); Brent Vruwink (in-person)

OTHERS PRESENT: (for part or all of the meeting, in-person, telephone or video conference)
Shannon Lobner, Lance Pliml, Janelle Krueger, Judge Wolf, Dennis Polach, Joe Zurfluh, IT Help Desk and unknown caller

EXCUSED: Shawn Becker

1. The meeting was called to order at 9:00 a.m. by Chairman Fischer.
2. A quorum was declared.
3. There were no public comments.
4. **A motion was made by Hamilton and seconded by Leichtnam to approve the minutes from the November 11, 2020 meeting. All voted aye, motion carried.**
5. Krueger presented the committee with a memo and resolution to create 3 positions within the Criminal Justice Coordinator budget to increase costs savings and to improve case management of the existing drug court program. Discussion ensued with committee members and Judge Wolf speaking in favor of the proposed resolution. **A motion was made by Leichtnam and seconded by Clendenning to forward the resolution to create positions within the Criminal Justice Coordinator budget to the Judicial and Legislative committee for approval. All voted aye, motion carried.**
6. The next committee meeting will be on December 15, 2020 after the County Board meeting.
7. Chairman Fischer adjourned the meeting at 9:14 a.m.

Minutes taken by Shannon Lobner and are in draft format until approved by the committee at the next meeting.



Wood County WISCONSIN

CORPORATION
COUNSEL OFFICE

Peter A. Kastenholtz
CORPORATION COUNSEL

5

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE October 2020

Sanctuary County Memorandum. See attached.

Goals. Yeah, it's that time of year again when we have to talk about goals, both past and future. I think that the use of the word "goal" in the performance evaluation process is a bit of a misnomer in that I'm really identifying projects to work on. Goals are more ephemeral. I constantly have goals such as communicating better with my client, being more precise in my legal research, not saying things just because they cross my mind, those kind of things. I suppose I could work those "goals" into the SMART (specific, measurable, attainable, relevant, and time oriented) criteria on the supervisor evaluation forms, but it just doesn't seem right. Maybe it's because these "goals" are more difficult to measure. You guys don't want to have to be asking other department heads and the judges at the end of next year if Kastenholtz communicated better, was more precise in his legal research, or did a better job keeping his humorous observations to himself over the past year. No, it's easier to assess whether I completed a project or how I handled a case. Some possible projects for next year we know about in advance, such as the broadband expansion project and other matters just spring up during the course of the year but really take up a lot of time. This past year, COVID-19 would be an example of that. My thought process in suggesting goals for 2021 is to leave the process open a bit. I have identified one specific goal but have suggested the committee and I identify other goals as the year evolves so that I am not focused on completing an objective that really isn't a priority in my workload.

Opioid Litigation. Wood County, like most other counties in the state and many other units of government across the country, including the State of Wisconsin, are plaintiffs in large-scale litigation against manufacturers, distributors, and a few others involved in the production and distribution of opioids. The essence of the litigation is that the manufacturers and distributors were negligent in the information provided to doctors and patients about the impacts of opioids, including matters of dependency and addiction. Some of the defendants have filed for bankruptcy thereby involving bankruptcy courts and myriad creditors in settlement discussions. One aspect of the litigation is how to deal with funds received from the injured parties; in particular, those funds that will be allocated to the State of Wisconsin and counties in it that are a part of the litigation. In that there are a number of large defendants being sued, some of them may settle with the plaintiffs at different times and funds may be available for distribution to the plaintiffs prior to the full resolution of the cases. With that in mind, the attorneys representing the Wisconsin Counties that collectively joined in the litigation (there were a few counties that proceeded on their own) have been negotiating with the State of Wisconsin as to the allocation of settlement and litigation proceeds. Although an allocation agreement is not quite complete, it appears that a majority of the funds coming to Wisconsin would be allocated to the counties for use in addressing opioid related problems prospectively. A smaller subset of funds would be equally allotted to the State and the counties serving as reimbursement for current and previous opioid related expenditures. Unlike the tobacco settlement of several years back, the proceeds here would not be simply used to balance the State's budget. In that the Wisconsin opioid proceeds agreement has not been finalized, our counsel want to keep the specific draft terms confidential. It isn't clear to me how realistic that is but I wanted to at least share with you that these discussions were going on and the premise of the allocation agreement that the majority of the funds would be used for dealing with future opioid related matters.

In dealing with the opioid litigation, I have learned that there is a difference between the terms dependence and addiction. Because future funding may be limited to treating dependence on opioids and paying for the consequences of addiction to opioids, I thought it would be worthwhile to explain the difference. The word dependence in the context of addictions means a physical or mental reliance on a substance characterized by symptoms of tolerance and withdrawal. Addiction reflects a change in perspective and behavior due to a chemical change in the brain causing the substance to become the main priority of the subject. An addiction causes people to act irrationally when they are or may be deprived of the substance. One can be dependent on a substance without being addicted to it.



Wood County WISCONSIN

CORPORATION
COUNSEL OFFICE

Peter A. Kastenholz
CORPORATION COUNSEL

MEMORANDUM

5

TO: Wood County Board of Supervisors
FROM: Peter A. Kastenholz, Corporation Counsel
DATE: December 15, 2020
RE: Legality of Sanctuary County Ordinance

A petition has been submitted to the county board that requests Wood County to become a sanctuary county. The folks presenting the petition to the county board have asked that the county adopt an ordinance that essentially provides that the county and its employees cannot do anything to support an "Unlawful Act" which is defined to mean any federal or state law or rule that "restricts an individual's constitutional right to keep and bear arms ..." The idea being that if the state or federal government enacts a rule or law that violates the second amendment, the county would not take any action to support or enforce said rule or law.

There is a facial logic to the ordinance in that the county should not be utilizing its resources to enforce unconstitutional regulations. There are problems with the proposed ordinance, such as it directs enforcement to take place in state district courts, which do not exist; treats individuals differently than corporations with respect to the imposition of a penalty; makes statements in its findings that are not true, and so on. All of these defects can be fixed but the premise that the county can legally adopt such a regulation is incorrect. Simply put, such an ordinance would not be legal or enforceable and I can't amend its language so as to make it legal and still accomplish the purpose of its drafters.

In Wisconsin, counties are subunits of the state. Unlike a city or village, a county does not have broad home rule authority such that it can regulate whatever its citizens or county board may want. There is no general direct legislation allowed in counties. Instead, a Wisconsin county can only regulate what the state specifically allows. The state has not provided anywhere that I am aware of that a county can regulate firearms and more to the point, ignore state and federal regulations pertaining to firearms. There is a county home rule provision at Wis. Stat. s. 59.03, but it limits counties to exercising organizational and administrative powers and such enactments cannot be in an area the legislature has enacted a law that is of statewide concern. Obviously, then, a county cannot enact an ordinance that would give it the ability to discern that a state enacted rule or law is illegal for any reason. Likewise, the federal government maintains pre-emption over the states and their subunits when it comes to matters that are within the federal government's purview to legislate. Consequently, a county cannot legislate in derogation of federal rules or regulations.

Wood County Board Supervisors
 December 15, 2020
 Page 2 of 2

Granted, the county board can approve the proposed second amendment sanctuary ordinance or some version of it and put it on the books, so to speak. However, such enactment would have no more effect than an ordinance renaming the planet Mars or legislating that county board supervisors are exempt from state and federal income taxes. The U.S. Supreme Court cases referenced in the proposed ordinance do not change this outcome, as they do not grant authority to local units of government to ignore state and federal laws.

Since I am addressing the topic of the second amendment and the right to bear arms, let me take this a step further to help disabuse the reader of the notion that the second amendment has been construed by the courts in a way that the drafters of the proposed ordinance suggest, that this right to bear arms is absolute or almost absolute. It isn't. If the state or federal governments impose restrictions or taxes on firearms in any of the numerous ways prohibited in the draft ordinance, the county could not enforce the terms of the draft ordinance. It would take a constitutional amendment to the federal constitution to overcome all of the case law that makes clear the right to bear arms can be restricted by the federal and state governments, including in most of the ways listed by the drafters of the ordinance.

I am not going to write a legal dissertation here but I will point out that one of the very cases the drafters of the proposed ordinance cite to within the text of the ordinance, that being District of Columbia v. Heller, 554 U.S. 570 (2008), refutes the idea that the second amendment right to bear arms is absolute. Justice Antonin Scalia wrote the majority opinion and stated the second amendment is "not a right to keep and carry any weapon whatsoever in any manner whatsoever and for whatever purpose." Scalia's decision upheld the legality of the "long-standing prohibitions on the possession of firearms by felons, and the mentally ill, as well as laws forbidding the carrying of firearms in sensitive places such as schools and government buildings, or laws imposing conditions and qualifications on the commercial sale of arms." Interestingly, the court went on to state that the arms protected by the second amendment did not include the range of weapons developed since our forefathers wrote the second amendment.

In conclusion, the right to bear arms is not absolute; the state and federal governments are within their constitutional rights to impose regulations on the possession and use of arms, they simply cannot create a general ban on all firearms and Wood County does not have the right to authorize its employee or anyone else to ignore state and federal laws thereon. If any state or federal law is unconstitutional, the methodology available to show that in this country is by use of the courts.

As always, if you have any questions of me in regards to this topic, please let me know.



Wood County WISCONSIN

**CORPORATION
COUNSEL OFFICE**

Peter A. Kastenholz
CORPORATION COUNSEL

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE
December 2020

Goals. I'm working diligently on purging files, particularly in light of our upcoming move to the third floor.

Opioid Litigation. Weekly updates as to the status of the litigation, settlements and a draft agreement on the allocation of settlement proceeds, continue to come in. As previously noted, our counsel requests these be kept confidential, albeit, Lance Pliml is probably receiving the same communications as head of the WCA. As of this writing there is nothing dispositive to report.

Conflicts. As you know, I am the part-time municipal court judge (MJ) for Wisconsin Rapids. Recently the issue of how to deal with failure to pay (FTP) forfeiture warrants has arisen as the Sheriff's department and Dispatch would prefer that the circuit courts and municipal courts cease using these FTP warrants and the Sheriff's department intends upon exercising its legal prerogative to charge municipalities for their costs in housing said detainees. The circuit court judges have decided not to issue any FTP warrants as of January 1, 2021, but I am loathe to take that step in my MJ capacity due to fears that financial penalties for many folks do not present a deterrence as they are indigent and judgment proof. The reason I bring this to your attention is that there are times when the interests I present as a MJ can be seen as antithetical to those of the County. I don't believe the Sheriff or his staff have a particular concern about my wearing more than one hat here but I did want to bring it to your attention.

On a related note, these efforts by the Sheriff should save the County considerable funds in jail operation expenses but reduce the forfeiture revenues received by the County through the Clerk of Court's office. I suspect both of these departments will be addressing same with their oversight committees when this is all worked out.



Wood County

WISCONSIN

REGISTER OF DEEDS OFFICE

Tiffany R. Ringer
Register of Deeds

DECEMBER 2020

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

1. On November 5th, I attended the Joint Alpha meeting via Zoom. This group consists of members from the Wisconsin Real Property Lister Association, Wisconsin Land and Title Association, and Wisconsin Register of Deeds Association. The discussion included: legal descriptions, best practices, Remote/Online notary, Safe at Home, Easements, and Correction Instruments.
2. I attended the Judicial and Legislative committee meeting on November 6th.
3. On November 10th, I attended the Wood County Board meeting.
4. As of November 18th, the Register of Deeds office was closed to the public. The majority of staff worked from home per the direction of Health Department Director, Sue Kunferman. Thank you, Sue, for being available to answer all our questions. Thank you to IT Director, Amy Kaup and all IT staff for their last-minute, efficient help in providing ROD staff the ability to work from home. Thank you to our business partners and the community for being flexible and working with us during this time. Thank you Judicial and Legislative Committee members, Chairman Pliml and 1st Vice Chair Fischer for your continued support. Last, but not least, Thank you to all ROD Deputies for your exemplary dedication and teamwork!
5. I will be attending the Judicial and Legislative Committee meeting on December 4th.



RESOLUTION#

Introduced by
Page 1 of 2

Judicial and Legislative

ITEM#

5-1

DATE

December 15, 2020

Effective Date

Upon Passage

Motion:	Adopted: <input type="checkbox"/>
1 st _____	Lost: <input type="checkbox"/>
2 nd _____	Tabled: <input type="checkbox"/>
No: _____ Yes: _____	Absent: _____
Number of votes required:	
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds
Reviewed by: _____, Corp Counsel	
Reviewed by: _____, Finance Dir.	

INTENT & SYNOPSIS: To create three positions within the Criminal Justice Coordinator budget. Including a Criminal Justice Case Manager (1 FTE), a Criminal Justice Program Specialist (1.0 Casual 18 hrs wk), and a Criminal Justice Administrative Support (1.0 Casual 15 hrs wk) position. These positions are already funded through both grant and county levy funds via contract with ATTIC Correctional. This shift allows for cost savings.

FISCAL NOTE:	Year 1 (2021)	Year 2 (2022)
Wages:	\$74,099.48	\$76,513.32
Fringe:	\$25,072.51	\$25,869.59
Total:	\$99,171.99	\$102,382.91
Contract:	\$114,503.29*	\$115,648.32*
Savings:	\$15,331.30	\$13,265.41

Year one funding has already been approved via both accepted grant dollars and county tax levy. These dollars are located in the Branch III budget for 2021. Year two funding is based on anticipated grant dollars and ongoing tax levy through the annual budget process.

* Contractual services are anticipated to increase in both 2021 and 2022.

Source of Grant Funding: Wisconsin Treatment Alternatives and Diversion – Wood County has successfully maintained grant funding from this source since 2007. Competitive grant application in 2021 for funding 2022-2027.

WHEREAS, the mission of the Wood County Drug Court is to offer a cost-effective and efficient judicial model, which is designed to bridge the gap between treatment and the criminal justice system to help drug offenders break the cycle of drug use and reduce criminal behavior, and

WHEREAS, the Wood County Drug Court was established by pilot program in 2004 and operationally funded through Wisconsin Treatment Alternatives and Diversion Program dollars since 2007, allowing service to more than two hundred and seventy clients, and

WHEREAS, the Wood County Drug Court has contracted for case management and coordination services since implementation in 2007 expensing both grant and tax levy dollars at increasing rates, and

WHEREAS, the Criminal Justice Coordinator identified opportunity for savings in both grant and tax levy expenditures if services were provided utilizing county employees, and

WHEREAS, these savings will allow the drug court program to enhance services by offering additional resources within grant dollars for areas of need including housing and transportation, and

WHEREAS, the task of identifying savings and areas for collaboration is a key task of the Criminal Justice Coordinator, and

**RESOLUTION#** _____

ITEM# _____

DATE December 15, 2020Effective Date: Upon PassageIntroduced by Judicial and Legislative
Page 2 of 2_____
Committee

NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES to create the following positions:

1. 1.0 FTE Criminal Justice Case Manager position at Grade: 7, 2080 hours per year, FLSA status Exempt, in the Criminal Justice Department;
2. Casual Criminal Justice Program Specialist position at Grade: 4, 936 hours per year, FLSA status Non-exempt, in the Criminal Justice Department; and
3. Casual Criminal Justice Administrative Support position at Grade: 3, 780 hours per year, FLSA status Non-exempt, in the Criminal Justice Department.



RESOLUTION#

Introduced by Judicial & Legislative Committee
Page 1 of 1

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
No: _____	Yes: _____	Absent: _____
Number of votes required:		
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds	
Reviewed by: <u>PAK</u> , Corp Counsel		
Reviewed by: _____, Finance Dir.		

LAD

INTENT & SYNOPSIS: To recognize the work done by municipal clerks and poll workers in Wood County, in particular in processing all of the votes in the November 3, 2020, election.

FISCAL NOTE: None. It is worth noting that if clerks and poll workers botch up any aspect of the vote counting, that many kinds of additional costs to the county could flow from such mistakes.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Curry, K			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

WHEREAS, the United States of America, the State of Wisconsin, Wood County, and the municipalities in it all have republican forms of government wherein it is necessary to select a few to represent the interests of the many in the legislative bodies of each of these governmental entities, and

WHEREAS, we are fortunate to live in a democracy where adults all have an equal right to vote for our representatives at every level of government, and

WHEREAS, to sustain the functioning of our democracy and republican form of government it is absolutely necessary for there to be the ability of all eligible citizens to exercise the right to vote and be able to know that each vote is accurately counted, and

WHEREAS, the voting process is handled at the local level thereby involving municipal clerks here in Wood County, throughout the state, and the country along with poll workers assisting them to accurately tabulate every vote, and

WHEREAS, these municipal clerks and poll workers form the backbone for one of the oldest and greatest democracies in the world, and

WHEREAS, after a hotly contested election where the voting process has been heavily scrutinized, the work of the municipal clerks and poll workers has been made so much more difficult by the COVID-19 pandemic as well as the record-setting participation in the election process of approximately 91.65% voter turnout in Wood County, and

WHEREAS, the work of the municipal clerks and poll workers has been exemplary and it is appropriate to recognize this.

NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES to go on record to express its appreciation and say thank you to the municipal clerks and poll workers in Wood County who have served the nation, state, county, and local municipalities so well.



RESOLUTION#

ITEM#

5- 3

DATE

December 15, 2020

Effective Date

December 15, 2020

Introduced by

Judicial and Legislative Committee

Page 1 of 1

Motion:	Adopted: <input type="checkbox"/>
1 st _____	Lost: <input type="checkbox"/>
2 nd _____	Tabled: <input type="checkbox"/>
No: _____ Yes: _____	Absent: _____
Number of votes required:	
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds
Reviewed by: <u>PAK</u> , Corp Counsel	
Reviewed by: _____, Finance Dir.	

LAD

INTENT & SYNOPSIS: To approve a face mask use policy in county-owned buildings.

FISCAL NOTE: No significant cost.

WHEREAS, Wisconsin Governor Tony Evers recently issued Emergency Order #1 mandating the use of face masks in public due to the impact of COVID-19 on the availability of health care facilities and services, and

WHEREAS, COVID-19 has caused a significant strain on health care services in Wood County, and

WHEREAS, Wood County government has a responsibility to protect the health and welfare of not only the employees of the County and the recipients of services provided by the County but all of the citizens and visitors to Wood County, and

WHEREAS, the Wood County Judicial and Legislative Committee has passed a motion requesting the Wood County Administrative Coordinator to impose a general face mask mandate for all persons entering any county-owned buildings until such time as the County Board itself can meet to address this crisis, and

WHEREAS, the Wood County Administrative Coordinator, pursuant to his general authority under Wisconsin Statute s. 59.19 to address emergency administrative and management functions of the County until such time as the entity with general authority over the matter, here the County Board, can convene to take action, and after conferring with Public Health Director Susan Kunferman, has approved an Emergency Directive which expires at the end of the day on December 15, 2020, and

WHEREAS, the Committee would like to see this order or something similar to it approved by the Wood County Board of Supervisors during the pendency of any orders of Governor Evers requiring the use of masks by the public.

NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES to approve the implementation of the attached Emergency Directive on the Use of Face Masks in County-Owned Buildings until the expiration of any order directing public use of face masks by Governor Evers or other action taken by this Board.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Curry, K			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

EMERGENCY DIRECTIVE ON THE USE OF FACE MASKS IN COUNTY-OWNED
BUILDINGS ISSUED BY THE WOOD COUNTY ADMINISTRATIVE COORDINATOR

WHEREAS, Wisconsin Governor Tony Evers recently issued Emergency Order #1 mandating the use of face masks in public due to the impact of COVID-19 on the availability of health care facilities and services, and

WHEREAS, COVID-19 has caused a significant strain on health care services in Wood County, and

WHEREAS, Wood County government has a responsibility to protect the health and welfare of not only the employees of the County and the recipients of services provided by the County but all of the citizens and visitors to Wood County, and

WHEREAS, the Wood County Judicial and Legislative Committee has passed a motion requesting me in my position as the Wood County Administrative Coordinator to impose a general face mask mandate for all persons entering any county-owned buildings until such time as the County Board itself can meet to address this crisis, and

WHEREAS, as the Wood County Administrative Coordinator, I am authorized by Wisconsin Statute s. 59.19 to address emergency administrative and management functions of the County until such time as the entity with general authority over the matter, here the County Board, can convene to take action, and

WHEREAS, I have conferred with the County's Local (Public) Health Officer, Susan Kunferman, and she, pursuant to her authority under Wis. Stat. s. 252.03 to take all reasonable and necessary steps for the prevention and suppression of communicable diseases, has approved the execution of this Emergency Directive.

NOW, THEREFORE, I hereby direct as follows:

All employees, visitors, customers, clients, contractors, vendors and other persons who have need to be in any county-owned building (excluding park shelters) shall wear a face mask such that the mouth and opening to the nose of the wearer is fully covered at all times while inside any county-owned building.

The following are exceptions to this Emergency Directive:

- a. While eating or drinking in a cafeteria or break room.
- b. When communicating with an individual who is hard of hearing and communication cannot be made via other means.
- c. While obtaining a service that requires the temporary removal of the face covering, such as taking a picture or providing a DNA sample.
- d. When engaging in work where wearing a face covering would create a risk to the individual, as determined by government safety regulations.
- e. When necessary to confirm an individual's identity.

- f. When a federal or state law or regulation supersedes local regulations.
- g. Children under the age of 6.
- h. County employees and contractors while alone in a work area.
- i. A department head or their specific designee and the County Board Chair on behalf of the Wood County Board of Supervisors may grant an exception to this Emergency Directive when it is necessary to provide a service to a client at this time and the service cannot reasonably be provided outside of a county-owned building. This exception is to be narrowly construed and complaints about its use will be directed to the department head's oversight committee.

County departments located within the courthouse will not have employees or customers authorized to enter the building without face masks without special arrangements first being made with the Security Services Division of the Sheriff's Department. The Security Services Division will be directing all persons coming in the front door of the courthouse, not otherwise exempted above, that they may not enter without using a face mask while in the building and those who can't or won't for any reason will be directed to leave the building and contact the department they are seeking to do business with to discuss the situation.

County departments that have operations in county buildings outside of the courthouse are responsible for implementing this Emergency Directive and may contact law enforcement to have violators removed for trespassing.

This Emergency Directive does not exempt anyone from complying with Governor Evers' Executive Orders with respect to social distancing.

This Emergency Directive shall take effect immediately and shall expire simultaneously with the ending of Governor Evers' COVID-19 public mask mandate unless sooner ended by action of the Wood County Board of Supervisors.

Lance A. Pliml
Wood County Board Chairman

Date



RESOLUTION#

Introduced by Judicial and Legislative Committee
Page 1 of 1

ITEM#

5-4

DATE

December 15, 2020

Effective Date

December 15, 2020

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
No: _____	Yes: _____	Absent: _____
Number of votes required:		
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds	
Reviewed by: <u>PAK</u> , Corp Counsel		
Reviewed by: _____, Finance Dir.		

LAD

INTENT & SYNOPSIS: To request the Wisconsin Counties Association to formally support non-partisan redistricting by the state legislature and pursue legislation thereon.

FISCAL NOTE: No cost.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Curry, K			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

WHEREAS, pursuant to Article IV, Section 3, of the Wisconsin Constitution, the Wisconsin Legislature is directed to redistrict state legislative districts "according to the number of inhabitants" at its next session following the decennial federal census. The legislature also reapportions congressional districts at the same interval pursuant to federal law; and

WHEREAS, the practice of redistricting by the majority party stifles political participation and competition, discourages collaboration and compromise, pursues continued control by the party in power, and lacks the fairness necessary to our democratic process, by undermining the principle of one person, one vote, and

WHEREAS, the current procedure allows the majority party of the legislature to prepare redistricting plans and maps that may result in unfair partisan plans and maps, allowing the legislature to choose its voters rather than the voters choosing their representatives, which is commonly called gerrymandering, and

WHEREAS, the Wisconsin Counties Association is responsible for advocating the interests of all member counties, whether they be liberal or conservative and by having non-partisan redistricting at the state level, all Wisconsin counties would be best served as would their constituents.

NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES to request the Wisconsin Counties Association to pursue legislative action that would require non-partisan redistricting at the state level.



**MINUTES OF THE
HIGHWAY, INFRASTRUCTURE & RECREATION COMMITTEE**

DAY & DATE: November 5, 2020
PLACE: *Wood County Highway Department*, 555 17th Ave North,
Wisconsin Rapids, WI 54495
MEETING TIME: 9:00 A.M.
ADJOURNMENT TIME:
MEMBERS PRESENT: Chairman Jacob Hahn, Supervisor John Hokamp,
Supervisor Lee Thao, Supervisor David LaFontaine
PRESENT VIA WEBEX: Supervisor Al Breu, Roland Hawk, Highway Commissioner;

OTHERS PRESENT: Fritz Schubert, Forest Administrator; Supervisor Dennis Polach;
Supervisor Bill Clendenning;
PRESENT VIA WEBEX: Chairman Lance Pliml; Lisa Keller; IT

1. Call meeting to order. Meeting called to order at 9am.
2. Declaration of quorum. Yes.
3. Public comments. None.
4. Correspondence. None.
5. Approve minutes from previous committee meetings. **Motion by D. LaFontaine, second by L. Thao. Motion carried.**
6. Revisions to 2021 Highway and Parks & Forestry Budgets. Chairman Hahn went through all of the adjustments and final revisions to the budget. Also agreed was for the Hwy. Dept. to delay the Hwy. Accounting Technician. R. Hawk hopes to fill the administrative position before the end of the year, as it is a critical position and not funded through the County Tax Levy.
7. ATV Trail/Route System Update. We did receive funding for the Economic Development grant and signing has begun. \$10K from this grant was transferred into the Parks ATV non-lapsing account with an additional \$10K in the P&F budget. T. of Dexter to modify resolution Hwy. 54 to Dexter Park to gas station on Hwy. 80. The resolution as adopted and sent to the DOT and will let us know when it is approved. This would be our last DOT request for ATV's on state roads. Chairman Hahn was invited to a meeting at the Town of Cameron to discuss opening road routes. They are very receptive to this and all businesses are excited to receive ATV traffic.
8. **HIGHWAY**
 - a. Highway Staff Reports. R. Hawk adds that he spoke with the Bureau of Indian Affairs as they had submitted an application a few years to help with Hwy. X, Town of Dexter and Wood. They did receive the request and penciled in a grant for us for 2023. He asked if this project could be moved up and they were able to make some adjustments to move it up and will fund the paving project in 2022, rather than 2023. R. Hawk also states they did some work at their garage in Marshfield, which was constructed in the late 80's. The drains in the floor had corroded in the floor and the steel grates had fallen apart. They replaced all of that last month. R. Hawk is working with the bus transportation where they house busses in Marshfield. They are working on the finishing the garage doors for the busses to be able to get in and out without it being paved and the asphalt service will be put in for over the winter with additional improvements to the driveway next year.
 - b. Highway Revenue Report. Should be on target with budget by end of year.
 - c. Highway Vouchers. **Motion to approve Hwy. vouchers by D. LaFontaine, J. Hokamp. Motion carried.**
 - d. Marshfield Salt Brine Facility. This bidding process for the brine buildings will be canceled and brought back in the spring. Five brine tanks will be brought to Marshfield and placed next to the building. We also need to bring water to this building so we had a plumber come in and run the

plumbing. The cost for these expenses for utilities this year was about \$25k and so far about \$50K for this year for the brine building. Will be able to function over the winter. The estimate from the architect for doing the work for this entire project is \$175k.

- e. On Line Permitting Review. Two permits will be able to be done online through RT Vision (same software they use for time reporting) in the near future. R. Hawk was hoping to do an online preview but is unable due to being quarantined. He is hoping to be able to do this at next meeting.
- f. Highway Virtual Tour. R. Hawk was able to share his screen for the virtual tour.
 - 1. County V recondition, Hwy. 10 to Cty. Y, 5 miles
 - 2. County U reconstruction, STH 54 to South Biron Dr., 1.1 miles.
 - 3. 64th St. at Rosewood Ridge, Town of Saratoga, culvert replacement.
 - 4. 64th St., at Hamann Ave, Town off Saratoga, culvert replacement.
 - 5. Lynn Creek culvert replacement, Town of Port Edwards, Lynn Hill Rd. Four miles from Hwy. G to AA (also part of the main ATV route).
 - 6. Lynn Hill Rd. reconstruction, Town of Port Edwards, 3.75 miles.
 - 7. Evergreen St. Overlay, Village of Hewitt, 1/8 mile.
 - 8. Multi-use path improvements, Village of Hewitt, 0.3 miles.
 - 9. County Trunk Y recondition, west of Marshfield, 4.75 miles.
 - 10. Floor trench drain replacement, WCHD Marshfield shop.
 - 11. Hilltop Lane, Village of Arpin
 - 12. Richfield Dr., Town of Arpin, pulverized and resurfaced.
 - 13. Town of Rudolph which R. Hawk summarized (no pictures)

9. PARKS AND FORESTRY

- a. Parks & Forestry Staff Reports.
 - b. Special Use Permits. None.
 - c. Wood County Forest 15-Year Plan, Draft Chapter 700 and Assorted Maps.
 - d. Parks Revenue Report.
 - e. Forestry Revenue Report.
 - f. Parks and Forestry Vouchers. **Motion by J. Hokamp and second by A. Breu. Motion carried.**
- 10. The committee may go into closed session pursuant to Wis. Stat. s. 19.85(1) (c) to conduct performance evaluations of the Highway Commissioner. Delayed to the December meeting agenda.
 - 11. Return to open session.
 - 12. Future Agenda Items. Highway Commissioner and Parks Forestry Director performance evaluations.
Set next regular meeting date: **Wood County Highway Department**, 555 17th Ave North,
Wisconsin Rapids, WI 54495
 - 13. Adjournment. Meeting adjourned at 9:56 am.

Recording Secretary: Sandra Green, Parks & Forestry, Office Supervisor

MINUTES OF THE HIGHWAY, INFRASTRUCTURE & RECREATION COMMITTEE

DAY & DATE: December 3, 2020
PLACE: Wood County Highway Dept, 555 17th Ave N.,
WI Rapids, WI 54495
MEETING TIME: 9:00 A.M.
ADJOURNMENT TIME: 10:58 A.M.
MEMBERS PRESENT: Chairman Jacob Hahn, Supervisor John Hokamp,
Supervisor Lee Thao, Supervisor David LaFontaine
PRESENT VIA WEBEX: Supervisor Al Breu

OTHERS PRESENT: Chad Schooley, Parks & Forestry Director; Fritz Schubert, Forest Administrator; Roland Hawk, Highway Commissioner; Supervisor Dennis Polach; John Kunderinger, Futurewood Forest Products; Pete Winistorfer, Rock Township; John Winker, Town of Port Edwards resident; Sandra Green, Parks & Forestry Office Supervisor

PRESENT VIA WEBEX: Chairman Lance Pliml; Supervisor Bill Clendenning

1. Call meeting to order. Meeting called to order at 9am.
2. Declaration of Quorum. Yes. Due to time constraints, we will move to 8c.
(8c) Timber Contract Extensions: (moved to beginning of agenda) #748, #749, #758, #762, #764. John Kunderinger from Futurewood is here to discuss the contract extensions. Fritz Schubert, the County Forest Administrator presented his recommendations to extend all the contracts for one year with no increase in stumpage. **Motion by Dave LaFontaine to extend the contracts with no increase in stumpage and second by John Hokamp. Motion carried.**
3. Public comments. John Winker from Nekoosa is here from the ATV Intensive Use Area. He has some issues regarding Wood County Forestry. He feels that his property is being flooded out due to the ponds that have been dug and improvements to a forest road that is also part of the ATV and Snowmobile trail system. F. Schubert stated to him that it was due to recent wet weather patterns the last couple of years. The ATV trail is near the backside of the ATV Park off Kimball Ave. F. Schubert states that some of the work they have done is likely helping the situation rather than hurting it. The "ponds" are just little water diversions, on the north side of the road/trail. These water diversions are something done routinely on logging jobs for drying out roads. The water flows north to south and whether the ponds are on the north side or not, the water still flows that way. Mr. Winker's property lies south of the road and county forestlands. F. Schubert states that he disagrees with Mr. Winker's assessment and based on history, it is a very wet area, and high water table. D. LaFontaine asked F. Schubert to dig into whether or not some ditching can be done to alleviate the problem. Chairman Hahn recommends that Mr. Winker go to the Risk Management office to file a claim and we go from there to see if something can be done to at least reduce some of the damage in the lowland area that has a high water table. Chairman Hahn also asks that F. Schubert bring something forward to the next meeting in terms of further information so the Committee can have a better understanding, and possibly work towards a remedy if possible. R. Hawk gave his insight into the situation stated they (Highway Dept.) have been having drainage problems on County and State highways in the area. He concurred that recent significant precipitation trends and high water table are a problem.

Chairman with the Town of Rock – Pete Winistorfer (moving agenda #6). He thanks the ATV committee for coming together and creating a route system for the sport. There are many stakes in the ground and he was not sure what they were for so he did some digging and learned it was the county that put the stakes on certain town roads in the Town of Rock. It is a waste of money because all roads are open. He also received no communication from the county that anyone would be coming in to place

- e. Wild Cucumber. B. Clendenning provided some background. How prevalent is it in Wood County? R. Hawk stated we do have a few sports in Wood County. Wild Cucumber is on the back of the right-of-way on Hwy. 10. It was not severe enough at that time where they need to do anything and it is in a number of places throughout Wood County.
- f. Highway Department Solar Options. Nancy Turyk made the committee aware of some PSC grants that could be available and would go in on the green space out front that currently is not being utilized. These projects have a very quick return on adjustments. This is contingent on other things, but to put it out there for a possible CIP project. R. Hawk states their roof is not stable enough for this system so that option is ruled out. The fixed ground panels have a higher ROI according to Chairman Hahn.
- g. Budget Resolution. **Motion by D. LaFontaine and second by J. Hokamp. Motion carried.**

8. PARKS AND FORESTRY

- a. Parks & Forestry Staff Reports. C. Schooley handed out information regarding the South Wood County Park location for the storm shelter grant application. C. Schooley stated that initial estimates were figured, and Wood County's 12.5% cost share comes out to \$80,350. We will submit everything as you see in this packet and wait for feedback on what would be covered in the grant. We would really improve and increase the number of rentals for the adjacent open shelter. The storm shelter could be utilized year round. We are trying to maximize under-utilized areas in the park while at the same time providing a safe area during inclement weather. Emergency Management will be finalizing the application and submitting shortly. It is possible, if awarded, to begin construction in 2021. We are hoping that the majority of the county's cost percentage could be covered by in-kind work and/or available funds from our non-lapsing Capital Projects account. D. LaFontaine would like to see an entrance to the kitchen entrance from the main gathering area in case individuals are confined and need access. C. Schooley explained the reasoning behind having two separate kitchen areas, for the purpose of two events occurring at the same time.

C. Schooley stated we do have the updated trails map for Powers Bluff for all the snowshoe and biking trails. We are excited about this and for the new concessionaire starting this season, which is Northward Peddle & Paddle, LLC who will be providing concessions to our winter recreation enthusiasts this winter, as well as renting snowshoes and small inventory of skis/snowboards.
- b. Special Use Permits. None.
- c. Timber Contract Extensions: (moved to beginning of agenda).
- d. Chapter 800 of the Forestry 15-Year Plan. Informational purposes only. Note: D. LaFontaine would like a copy of Chapter 800 sent to him. Is there a page for definitions? Yes eventually. As for hard copies, that number will be decided later. Current 15-year plan is on Wood County website, as are draft chapters as they are completed.
- e. 2020 ATV and Snowmobile account budget amendment resolution.
Motion to approve by D. LaFontaine, second by L. Thao. Motion carried.
- f. Parks Revenue Report. C. Schooley discussed a 2017 resolution, which allows the P&F Dpt. to retain excess revenues under certain conditions. The resolution allow carryover of specific Parks and Forestry revenues above budgeted amounts if the amount exceeds the 5 year average, and only allows a maximum of \$750,000 in the account (Parks and Forestry Capital Projects account), unless otherwise approved. We really need to wait until end of year to see what actual revenues are. C. Schooley stated that he spoke with P. Kastenholz, and he indicated that the resolution is still valid and legitimate at this point. At this time, a rough estimate of the amount would be \$180,000.

C. Schooley stated this year has been unique. When you have a large increase in park revenues, you also have increased operational expenses. For this reason, there may be a resolution needed due to exceeding budgeted expenses for 2020, but C. Schooley stated he would do his best to stay within the budget. If a resolution were needed, the additional revenues in 2020 would be identified as the source of funding.

- g. Forestry Revenue Report. Revenues have taken a huge jump due to recent logging activity on a final harvest red pine timber contract. 2020 timber revenue is looking much better and should be close to/slightly exceed 2020 budget. Harvest activity is completed and final billings and payments are almost wrapped up.
- h. Parks and Forestry Vouchers.

Motion by D. LaFontaine, second by A. Breu. Motion carried.

- i. 2021 HIRC meeting dates. Approved.

- 9. The committee may go into closed session pursuant to Wis. Stat. s. 19.85(1) (c) to conduct performance evaluations of the Highway Commissioner and Parks and Forestry Director.

Motion by D. LaFontaine and second by A. Breu. All ayes. Motion carried.

- 10. Return to open session at 10:55 am.

- 11. Future Agenda Items. Winker property update; F. Schubert, Wood County Forest Administrator.

C. Schooley stated that if the committee has anything they would like him to have for 2021 goals please forward those so that he can include in the 2021 Work Plan.

- 12. Set next regular meeting date: January 7, 2021 at the Wood County Highway Department, 555 17th Ave North, Wisconsin Rapids, WI 54495

- 13. Adjournment. Meeting adjourned at 10:58 AM.

Recording Secretary: Sandra Green, Parks & Forestry, Office Supervisor



Wood County

WISCONSIN

OFFICE OF
HIGHWAY COMMISSION

Roland Hawk
COMMISSIONER

November 5, 2020

To: Highway, Infrastructure & Recreation Committee

From: Roland Hawk, Highway Commissioner

Subject: Commissioner Report for November 5, 2020 HIRC meeting

Department Activities

Personnel

Commissioner will seek permission to fill Administration Assistant position in November. As part of the Finance Department's request to make some cuts to 2021 budget, Commissioner has agreed to wait and fill the Accounting Technician position until February or upon approval.

As part of the Finance Department's request to make some cuts to the 2021 budget, Highway has agreed to reduce the requested amount to Local Bridge Aid and Local Road Aid. This is an item on the HIRC agenda to be discussed.

Assigned work pods/groups to begin November 9. Crews will begin working in small groups of 5 -6 in order to maintain sufficient numbers in case of a COVID outbreak.

City of Marshfield is interested in possible agreement to help cover winter routes in case of COVID outbreak in either the city or the county crews.

Public Relations

(On going) Commissioner is working with Steve Budnik, Community Resource Supervisor with Wood County Human Services Department to coordinate space to park some of the County's buses under roof at the Marshfield Highway Facility. Hoping to have space available first week of November. The garage approach needs to be shaped and paved for buses to use the garage.

Working with the City of Marshfield to remove parking from the south side of Adler Street from the west city limits to Lincoln Avenue as well as reducing speed limit in the same segment. The City has agreed to enforce the no parking zone.

Commissioner and consultant held a public open house September 29 at Town of Grand Rapids fire station to discuss reconstruction of the CTH W and 48th Street intersection as well as the CTH Z and 48th Street intersection. Two alternatives for each intersection were presented and public input is being collected to determine which alternative is best suited for the intersections.

Highway Projects

Work to replace a bridge on CTH V just south of Cary-Rock Road is scheduled to be complete by November 13.

Paving on CTH N should be completed by November 6.

Crews are performing various projects for WisDOT.

Highway Maintenance

Crews are working on maintenance projects such as replacing culverts that have failed, cleaning ditches, and replacing or repairing signs.

Our focus is shifting to winter maintenance and preparing plow trucks for ice & snow control.

Engineer has opened bids to construct the foundation for a brine distribution building at the Marshfield facility. Phase 1 is the foundation and utility installation expected to be completed by late winter or early spring 2021. Phase 2 will be completed in 2021 or 2022. Agenda item to be discussed.

Oversized/Over weight and utility permits have been moved online to electronic format.

Crews made repairs to the drains in the shop floor at the Marshfield shop.

As the ground freezes, crews will begin installing posts for snow fence.

ATV Plan

Department is working with Town of Dexter and WisDOT to gain access to State Highway 54 and 80 so riders can access the Dexter Drive Inn and Lake Side Oasis.

Department is utilizing the P & Z Economic Development Grant funds for installation of signs for northern ATV route through the county.

Accounting Supervisor Report

By John Peckham, Wood County Highway Department Accounting Supervisor

HIRC Meeting

Revenues

Revenues are as anticipated.

In October, we received the final GTA payment. With county construction projects winding down, State and Local charges are picking up. We have done a number of Road and Bridge Aid projects that bump up revenues as the invoices are approved and sent. Bituminous revenues are in good shape.

Expenses

Expenses are as anticipated.

Bituminous Operations expenses are a bit higher than expected but are offset by the revenues. Expenses to local governments are picking up as we have completed our County projects and moved on to municipals. Snow removal expense is an area we will monitor as the next few months pass. We are hoping for a quiet autumn/winter but we have already had the equipment out on snow and ice control in October. County Aid Bridge Construction expenses exceed budget but those monies are, for the most part, recovered after invoicing.

10/28/2020

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
 Highway Departmentwide
 Saturday, October 31, 2020

	Actual	2020 Budget	Variance	Variance %
REVENUES				
Intergovernmental Revenues				
43531 State Aid-Transportation	\$2,523,588.81	\$2,194,425.00	\$329,163.81	15.00%
43534 State Aid-LRIP		218,258.00	(218,258.00)	(100.00%)
Total Intergovernmental	2,523,588.81	2,412,683.00	110,905.81	4.60%
Licenses and Permits				
44101 Utility Permits	20,180.00	1,050.00	19,130.00	1,821.90%
44102 Driveway Permits		860.00	(860.00)	(100.00%)
44260 Moving Permits		1,025.00	(1,025.00)	(100.00%)
Total Licenses and Permits	20,180.00	2,935.00	17,245.00	587.56%
Intergovernmental Charges for Services				
47230 State Charges	797,445.20	1,702,757.00	(905,311.80)	(53.17%)
47231 State Charges-Highway	201,539.24	232,838.00	(31,298.76)	(13.44%)
47232 State Charges-Machinery	19,075.49		19,075.49	0.00%
47300 Local Gov Chgs	330,853.02	594,327.00	(263,473.98)	(44.33%)
47330 Local Gov Chgs-Transp	1,531,763.48	1,277,200.00	254,563.48	19.93%
47332 Local Gov Chgs-Roads	78,103.77	420,187.00	(342,083.23)	(81.41%)
47333 Local Gov Chgs-Bridges	145,484.58	78,103.00	67,381.58	86.27%
Total Charges to Other Governments	3,104,264.78	4,305,412.00	(1,201,147.22)	(27.90%)
Interdepartmental Charges for Services				
47470 Dept Charges-Highway	2,098,423.84	2,169,804.00	(71,380.16)	(3.29%)
Total Interdepartmental Charges	2,098,423.84	2,169,804.00	(71,380.16)	(3.29%)
Total Intergovernmental Charges for Services	5,202,688.62	6,475,216.00	(1,272,527.38)	(19.65%)
Miscellaneous				
48100 Interest	1.11		1.11	0.00%
48300 Gain/Loss-Sale of Property	185,060.00		185,060.00	0.00%
48340 Gain/Loss-Sale of Salvage and Waste	4,547.20	6,700.00	(2,152.80)	(32.13%)
48500 Donations	13,584.37		13,584.37	0.00%
Total Miscellaneous	203,192.68	6,700.00	196,492.68	2,932.73%
Other Financing Sources				
49110 Proceeds from Long-Term Debt		2,300,000.00	(2,300,000.00)	(100.00%)
Total Other Financing Sources		2,300,000.00	(2,300,000.00)	(100.00%)
TOTAL REVENUES	7,949,650.11	11,197,534.00	(3,247,883.89)	(29.01%)
EXPENDITURES				
Public Works-Highway				
53110 Hwy-Administration	306,294.65	351,879.80	45,585.15	12.95%
53120 Hwy-Engineer	195,269.77	254,866.05	59,596.28	23.38%
53191 Hwy-Other Administration	302,774.96	335,532.33	32,757.37	9.76%
53210 Hwy-Employee Taxes & Benefits	(958,203.13)	1,753,982.36	2,712,185.49	154.63%
53220 Hwy-Field Tools	1,353.02	(1,839.92)	(3,192.94)	173.54%
53230 Hwy-Shop Operations	243,080.63	247,343.16	4,262.53	1.72%
53232 Hwy-Fuel Handling	(18,967.61)	(23,105.00)	(4,137.39)	17.91%
53240 Hwy-Machinery Operations	(854,551.73)	92,274.18	946,825.91	1,026.10%
53260 Hwy-Bituminous Ops	136,022.58	230,793.04	94,770.46	41.06%
53262 Hwy-Bituminous Ops	21,864.91		(21,864.91)	0.00%
53266 Hwy-Bituminous Ops	1,893,330.37	1,856,661.62	(36,668.75)	(1.97%)
53270 Hwy-Buildings & Grounds	158,102.70	181,404.12	23,301.42	12.85%
53290 Hwy-Salt Brine Operations	21,699.41		(21,699.41)	0.00%
53291 Hwy-Salt Brine Operations	(28,627.33)	150.00	28,777.33	19,184.89%
53281 Hwy-Acquisition of Capital Assets	398,200.63		(398,200.63)	0.00%
53310 Hwy-Maintenance CTHS		21,950.55	21,950.55	100.00%
53311 Hwy-Maint CTHS Patrol Sectn	1,604,642.55	1,907,786.45	303,143.90	15.89%
53312 Hwy-Snow Remov	588,432.66	802,481.54	214,048.88	26.67%
53313 Hwy-Maintenance Gang	124,169.34	103,111.16	(21,058.18)	(20.42%)
53314 Hwy-Maint Gang-Materials	7,227.36	2,900.00	(4,327.36)	(149.22%)
53320 Hwy-Maint STHS	957,889.43	1,442,910.19	485,020.76	33.61%
53330 Hwy-Local Roads	1,898,361.29	1,195,139.14	(703,222.15)	(58.84%)

10/28/2020

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
 Highway Departmentwide
 Saturday, October 31, 2020

	Actual	2020 Budget	Variance	Variance %
53340 Hwy-County-Aid Road Construction	130,834.81	456,930.91	326,096.10	71.37%
53341 Hwy-County-Aid Bridge Construction	239,238.17	131,193.61	(108,044.56)	(82.36%)
53490 Hwy-State & Local Other Services	178,370.64	555,188.46	376,817.82	67.87%
Total Public Works-Highway	7,546,810.08	11,899,533.75	4,352,723.67	36.58%
Capital Outlay				
57310 Highway Capital Projects	1,956,677.03	2,132,862.32	176,185.29	8.26%
Total Capital Outlay	1,956,677.03	2,132,862.32	176,185.29	8.26%
TOTAL EXPENDITURES	9,503,487.11	14,032,396.07	4,528,908.96	32.27%
NET INCOME (LOSS) *	(1,553,837.00)	(2,834,862.07)	1,281,025.07	(45.19%)



Wood County WISCONSIN

OFFICE OF
HIGHWAY COMMISSION

Roland Hawk
COMMISSIONER

December 3, 2020

To: Highway, Infrastructure & Recreation Committee

From: Roland Hawk, Highway Commissioner

Subject: Commissioner Report for December 3, 2020 HIRC meeting

Department Activities

Personnel

Commissioner planning to move forward with interviews for Administrative Assistant position in December. Plan to fill the position by Early January.

Department checks are in place to deal with COVID issues.

Public Relations

(On going) Commissioner is working with Steve Budnik, Community Resource Supervisor with Wood County Human Services Department for parking buses at the Marshfield Highway Facility.

There has been several concerns raised with security and public health during the pandemic shutdown. Alternatives have been raised to protect employees and eliminate interruptions at the Wisconsin Rapids office. Estimated changes to front entrance to protect from public directly entering offices and shop is \$7000-\$10,000.

Highway Projects

All 2020 construction projects have been completed. Crews are conducting minor clean up tasks and documenting records.

Design and engineering of 2021 construction projects is well under way. Staff are bidding contract work and materials for the 2021 season.

CTH U Eagle Road (STH 54 – South Biron Drive) Vibration Monitoring Results and Crack Survey of residence at 2931 Eagle Road. Under WisDOT contract, the contractor performed a Vibration Monitoring Survey as well as a Crack Survey at the residence and the final report concluded “No change in condition.” It has been reported to the commissioner that the resident is claiming there is damage resulting from the construction project.

Highway Maintenance

Culvert replacement is complete for 2020, ditch maintenance will continue until frost makes digging cost prohibitive.

Crews have been installing snow fence posts and will wait to hang snow fence until the ground is frozen to prevent posts from tipping over due to wind.

Advertisements for crushing $\frac{3}{4}$ " aggregate will be posted soon, along with $\frac{1}{2}$ " bituminous aggregate and clean sand for asphalt pavement.

ATV Plan

Department is utilizing the P & Z Economic Development Grant funds for installation of signs for northern ATV route through the county.

Equipment

Highway Department may need to purchase a transport tank to deliver brine to the Marshfield shop. Shop supervisor and commissioner are investigating options. If a purchase is necessary, the equipment CIP will be modified and department will work within its budget during the acquisition.

The two tandem patrol trucks ordered in 2019 are nearly complete. One truck should be ready for delivery in early December and the second by end of December or early January. COVID shut down and reduction in work force are purpose for delay. Original schedule was to take delivery of both trucks by November 1, 2020.

Accounting Supervisor Report

By John Peckham, Wood County Highway Department Accounting Supervisor

HIRC Meeting

Revenues

Revenues are as anticipated.

We are in the final stages of construction for county-aid projects so the final bridge-aid invoices will be going out and those revenues will increase.

Expenses

Expenses are as anticipated.

Expenses to bridge-aid projects have predictably gone up as we have transitioned from county construction projects.

Other

I have created a budget amendment resolution for the HIRC based on the current 2020 budget overages.

11/17/2020

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
Highway Departmentwide
Monday, November 30, 2020

	Actual	2020 Budget	Variance	Variance %
REVENUES				
Intergovernmental Revenues				
43531 State Aid-Transportation	\$2,523,588.81	\$2,194,425.00	\$329,163.81	15.00%
43534 State Aid-LRIP		218,258.00	(218,258.00)	(100.00%)
Total Intergovernmental	2,523,588.81	2,412,683.00	110,905.81	4.60%
Licenses and Permits				
44101 Utility Permits	16,030.00	1,050.00	14,980.00	1,426.67%
44102 Driveway Permits		860.00	(860.00)	(100.00%)
44260 Moving Permits		1,025.00	(1,025.00)	(100.00%)
Total Licenses and Permits	16,030.00	2,935.00	13,095.00	446.17%
Intergovernmental Charges for Services				
47230 State Charges	922,663.60	1,702,757.00	(780,093.40)	(45.81%)
47231 State Charges-Highway	219,424.47	232,838.00	(13,413.53)	(5.76%)
47232 State Charges-Machinery	19,075.49		19,075.49	0.00%
47300 Local Gov Chgs	368,801.57	594,327.00	(225,525.43)	(37.95%)
47330 Local Gov Chgs-Transp	1,938,367.55	1,277,200.00	661,167.55	51.77%
47332 Local Gov Chgs-Roads	78,103.77	420,187.00	(342,083.23)	(81.41%)
47333 Local Gov Chgs-Bridges	126,190.46	78,103.00	48,087.46	61.57%
Total Charges to Other Governments	3,672,626.91	4,305,412.00	(632,785.09)	(14.70%)
Interdepartmental Charges for Services				
47470 Dept Charges-Highway	2,329,276.28	2,169,804.00	159,472.28	7.35%
Total Interdepartmental Charges	2,329,276.28	2,169,804.00	159,472.28	7.35%
Total Intergovernmental Charges for Services	6,001,903.19	6,475,216.00	(473,312.81)	(7.31%)
Miscellaneous				
48100 Interest	1.11		1.11	0.00%
48300 Gain/Loss-Sale of Property	185,060.00		185,060.00	0.00%
48340 Gain/Loss-Sale of Salvage and Waste	4,547.20	6,700.00	(2,152.80)	(32.13%)
48500 Donations	13,584.37		13,584.37	0.00%
Total Miscellaneous	203,192.68	6,700.00	196,492.68	2,932.73%
Other Financing Sources				
49110 Proceeds from Long-Term Debt		2,300,000.00	(2,300,000.00)	(100.00%)
Total Other Financing Sources		2,300,000.00	(2,300,000.00)	(100.00%)
TOTAL REVENUES	8,744,714.68	11,197,534.00	(2,452,819.32)	(21.90%)
EXPENDITURES				
Public Works-Highway				
53110 Hwy-Administration	314,240.31	351,879.80	37,639.49	10.70%
53120 Hwy-Engineer	206,033.79	254,866.05	48,832.26	19.16%
53191 Hwy-Other Administration	317,404.32	335,532.33	18,128.01	5.40%
53210 Hwy-Employee Taxes & Benefits	(966,650.45)	1,753,982.36	2,720,632.81	155.11%
53220 Hwy-Field Tools	(21.91)	(1,839.92)	(1,818.01)	98.81%
53230 Hwy-Shop Operations	257,565.35	247,343.16	(10,222.19)	(4.13%)
53232 Hwy-Fuel Handling	(17,983.01)	(23,105.00)	(5,121.99)	22.17%
53240 Hwy-Machinery Operations	(889,480.42)	92,274.18	981,754.60	1,063.95%
53260 Hwy-Bituminous Ops	141,270.36	230,793.04	89,522.68	38.79%
53262 Hwy-Bituminous Ops	21,864.91		(21,864.91)	0.00%
53266 Hwy-Bituminous Ops	2,042,827.57	1,856,661.62	(186,165.95)	(10.03%)
53270 Hwy-Buildings & Grounds	175,484.95	181,404.12	5,919.17	3.26%
53290 Hwy-Salt Brine Operations	22,374.98		(22,374.98)	0.00%
53291 Hwy-Salt Brine Operations	(28,667.80)	150.00	28,817.80	19,211.87%
53281 Hwy-Acquisition of Capital Assets	400,190.69		(400,190.69)	0.00%
53310 Hwy-Maintenance CTHS		21,950.55	21,950.55	100.00%
53311 Hwy-Maint CTHS Patrol Sectn	1,661,441.63	1,907,786.45	246,344.82	12.91%
53312 Hwy-Snow Remov	602,259.78	802,481.54	200,221.76	24.95%
53313 Hwy-Maintenance Gang	133,615.39	103,111.16	(30,504.23)	(29.58%)
53314 Hwy-Maint Gang-Materials	7,227.36	2,900.00	(4,327.36)	(149.22%)
53320 Hwy-Maint STHS	992,907.25	1,442,910.19	450,002.94	31.19%
53330 Hwy-Local Roads	1,962,505.13	1,195,139.14	(767,365.99)	(64.21%)

11/17/2020

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
 Highway Departmentwide
 Monday, November 30, 2020

	Actual	2020 Budget	Variance	Variance %
53340 Hwy-County-Aid Road Construction	134,875.59	456,930.91	322,055.32	70.48%
53341 Hwy-County-Aid Bridge Construction	244,844.22	131,193.61	(113,650.61)	(86.63%)
53490 Hwy-State & Local Other Services	243,118.33	555,188.46	312,070.13	56.21%
Total Public Works-Highway	7,979,248.32	11,899,533.75	3,920,285.43	32.94%
Capital Outlay				
57310 Highway Capital Projects	2,300,806.22	2,132,862.32	(167,943.90)	(7.87%)
Total Capital Outlay	2,300,806.22	2,132,862.32	(167,943.90)	(7.87%)
TOTAL EXPENDITURES	10,280,054.54	14,032,396.07	3,752,341.53	26.74%
NET INCOME (LOSS) *	(1,535,339.86)	(2,834,862.07)	1,299,522.21	(45.84%)

**WOOD COUNTY PARKS & FORESTRY DEPARTMENT
REVENUE SUMMARY 2020**

Oct.

OCTOBER REVENUE - NOVEMBER HIRC							
BUDGETED REVENUES	46721 SOURCE	FEES	YTD REVENUE 2020	YTD REVENUE 2019	OCT REV 2020	OCT REV 2019	ACTUAL REV 2019
\$ 290,000.00	Camping Reservations (PAYPAL & In Office Cash/Check) All site types.	\$10 Resv. Fee+/\$18/\$21/\$23/\$26/\$33	\$368,057.10	\$ 271,707.51	\$11,051.13	\$4,669.39	\$ 278,508.81
\$ 84,000.00	Camping Self-Registration, All site types	\$18/\$21/\$23/\$26/\$33	\$123,906.17	\$ 75,690.16	\$14,260.67	\$ 7,986.33	\$ 76,893.84
\$ 30,000.00	Campground Firewood Sales	\$6 per rack	\$43,458.76	\$ 25,922.83	\$4,478.67	\$ 1,410.33	\$ 25,949.36
\$ 7,000.00	Ice	\$3 (7 lbs.) /\$6 (20 lbs.)	\$8,287.14	\$ 5,058.30	\$22.75	\$ 8.53	\$ 5,058.30
\$ 1,700.00	Non-Camper Dump Fee	\$7	\$2,328.21	\$ 1,514.70	\$517.54	\$ 260.66	\$ 1,530.81
\$ 900.00	Camper Storage Fee	\$15/wk - \$60/mo	\$590.52	\$ 502.38	\$56.87	\$ 156.40	\$ 630.33
\$ 900.00	Washer/Dryer	\$2 wash / \$2 dry/\$1 Laundry Pods	\$519.19	\$ 727.49	\$135.55	\$ 56.87	\$ 742.65
\$ 54,600.00	Shelters Enclosed (SP, NP, DX, PB, Nepco, ATV)	\$100/\$150/\$175/\$200/\$225	\$43,546.82	\$ 34,886.26	\$4,644.55	\$ 1,654.03	\$ 43,755.47
\$ 10,000.00	Shelters - Open (DX, SP, RSBP, White Sands)	\$75/\$125	\$8,952.52	\$ 6,412.32	\$94.79	\$ 142.18	\$ 6,507.11
\$ 900.00	General Park User Fees (outside of normal shelter fee areas)	\$50 / \$10 per picnic table	\$616.11	\$ 710.89	\$0.00	\$ 47.39	\$ 710.89
\$ 20,000.00	Powers Bluff Winter Recreation Tickets, Parties, Rentals & Concessions	\$10/\$15/\$250/\$450/\$500	\$31,810.06	\$ 28,249.00	\$0.00		\$ 29,102.08
\$ 2,000.00	X-Country Skiing	\$5/daily; \$15/annual; \$40/family	\$1,493.84	\$ 1,855.64	\$0.00		\$ 2,046.16
\$ 6,000.00	Disc Golf	\$2 / \$4 / \$20 / \$40 (2019 Inc.)	\$6,419.63	\$ 3,966.26	\$227.49	\$ 179.15	\$ 4,004.17
\$ 2,000.00	Parks Pulpwood	Market Price	\$0.00	\$ 1,758.89	\$0.00	\$ 1,758.89	\$ 1,758.89
\$ 20,000.00	Boat Launch	\$20/annual; \$5/daily	\$24,277.54	\$ 19,828.58	\$230.33	\$ 293.84	\$ 19,828.58
\$ 1,000.00	45123 - Violations (non-tax)	\$50.00	\$650.00	\$ 495.00	\$50.00	\$ 100.00	\$ 495.00
\$ 18,000.00	Miscellaneous*	Scrap Metal, etc.	\$61,794.87	\$ 9,904.78	\$0.00	\$ -	\$ 16,110.73
\$ 1,000.00	Gift Certificates	Gift Certificates	\$966.00	\$ -	\$0.00	\$ -	\$ -
\$ 550,000.00			\$727,674.48	\$489,190.99	\$35,770.34	\$18,723.99	\$513,633.18
Misc. *PB Land Rental, General Donations, Hay Cutting, Scrap Metal, Cost of replacement of damaged materials in campgrounds (firepits), etc.							
\$ 5,000.00	Powers Bluff Project Donations Non-Lapsing	Informational purposes only. CASH/CHECK/PAYPAL	\$26.00	\$ 805.11	\$0.00	\$ 90.00	\$ 1,711.11
\$ 385,000.00	46813 - Timber Sales & Wood Cutting (90%/Cty & 10%/Towns) - Net to County = \$346,500	CONTRACTED	\$173,819.61	\$ 213,880.47	\$45.00	\$ 25,567.49	\$ 259,456.44
New Line / 2020	Auctions - Non-Lapsing	WI Surplus	\$3,932.00	\$ -	\$0.00	\$ -	\$ -

*REFUNDS PROCESSED IN PAYPAL ARE REFLECTED ON THIS REPORT. REFUNDS PROCESSED VIA CHECK/CASH/JE WILL SHOW AT EOY.

What's New 2020: Added the White Sands Shelters under OPEN Shelters.
Added a Gift Certificate line to track how much we sell each year. This revenue was listed under "Misc" in the past.
Added an Auction Line.

FOREST ADMINISTRATOR
REVENUE REPORT & TIMBER SALE BALANCES

Oct-20

CONTRACT	TRACT	CONTRACTOR	CONTRACT AWARD AMOUNT	CONTRACT AWARD DATE	CONTRACT EXPIRATION DATE	\$ RECEIVED CURRENT MONTH	AMOUNT BILLED TO DATE CURRENT YR	AMOUNT RCVD TO DATE CURRENT YR	ENDING MONTH BALANCE
719	9-13	SCHREINER	47,060.00	10/03/13	03/31/21		\$0.00	\$0.00	\$0.00
724	14-13	FUTUREWOOD	28,856.00	06/05/14	03/31/21		\$0.00	\$0.00	\$0.00
741	8-15	THURS LOGGING	23,936.00	04/07/16	03/31/21		\$3,417.68	\$3,417.68	\$0.00
744	2-16	DELANEY FP	26,079.50	04/07/16	03/31/21		\$0.00	\$0.00	\$0.00
748	5-16	FUTUREWOOD	18,522.10	10/06/16	12/31/20		\$0.00	\$0.00	\$0.00
749	6-16	FUTUREWOOD	33,638.00	10/06/16	12/31/20		\$0.00	\$0.00	\$0.00
758	13-16	FUTUREWOOD	37,074.50	11/14/17	12/31/20		\$14,768.80	\$15,407.25	\$638.45
762	4-17	FUTUREWOOD	14,431.60	11/14/17	12/31/20		\$0.00	\$0.00	\$0.00
764	6-17	FUTUREWOOD	14,091.00	11/17/17	12/31/20		\$0.00	\$0.00	\$0.00
765	2-17	FUTUREWOOD	16,850.05	07/02/18	06/01/21		\$23,420.66	\$23,420.66	\$0.00
766	7-17	YODER LOGGING	6,120.00	07/02/18	06/01/21		\$0.00	\$0.00	\$0.00
767	2-18	WHTALA & VOZKA	189,002.00	07/07/18	12/31/20		\$361.05	\$0.00	-\$361.05
770	6-18	LAMBERT FP	64,706.00	07/07/18	06/01/21		\$27,580.08	\$27,580.08	\$0.00
771	3-18	YODER LOGGING	64,671.00	07/07/18	07/01/21		\$39,548.17	\$39,548.17	\$0.00
773	7-18	KOERNER	22,990.00	03/29/19	04/01/21		\$0.00	\$0.00	\$0.00
775	9-18	COUNTRY F.P.	37,260.00	03/29/19	04/01/21		\$0.00	\$0.00	\$0.00
776	10-18	FUTUREWOOD	15,998.50	03/29/19	04/01/21		\$1,553.73	\$1,553.73	\$0.00
777	1-19	KOERNER	38,680.50	03/29/19	04/01/21		\$0.00	\$0.00	\$0.00
755		FIREWOOD				\$50.00			

CR

Payments Received This Month:

\$50.00

277.40

2020 Budgeted Total Revenues

\$385,000

2020 Total County Forestry Revenues this month (90%) \$

45.00

2020 Total Township Revenues this month (10%):

\$5.00

Jobs Finished

Jobs Started

Jobs Continuing

Jobs Gone Inactive

2020 TOTAL NET FORESTRY REVENUE TO DATE: \$ 173,819.60

**WOOD COUNTY PARKS & FORESTRY DEPARTMENT
REVENUE SUMMARY 2020**

Nov.

NOVEMBER REVENUE - DECEMBER HIRC							
BUDGETED REVENUES	46721 SOURCE	FEES	YTD REVENUE 2020	YTD REVENUE 2019	NOV REV 2020	NOV REV 2019	ACTUAL REV 2019
\$ 290,000.00	Camping Reservations (PAYPAL & In Office Cash/Check) All site types.	\$10 Resv. Fee+/\$18/\$21/\$23/\$26/\$33	\$373,873.24	\$ 274,438.51	\$5,816.14	\$ 2,731.00	\$ 278,508.81
\$ 84,000.00	Camping Self-Registration, All site types	\$18/\$21/\$23/\$26/\$33	\$125,846.17	\$ 76,893.84	\$1,940.00	\$ 1,203.68	\$ 76,893.84
\$ 30,000.00	Campground Firewood Sales	\$6 per rack	\$43,746.76	\$ 25,949.37	\$288.00	\$ 26.54	\$ 25,949.36
\$ 7,000.00	Ice	\$3 (7 lbs.) /\$6 (20 lbs.)	\$8,287.14	\$ 5,058.30	\$0.00	\$ -	\$ 5,058.30
\$ 1,700.00	Non-Camper Dump Fee	\$7	\$2,341.21	\$ 1,530.81	\$13.00	\$ 16.11	\$ 1,530.81
\$ 900.00	Camper Storage Fee	\$15/wk - \$60/mo	\$800.52	\$ 630.34	\$210.00	\$ 127.96	\$ 630.33
\$ 900.00	Washer/Dryer/Showers	\$2 wash / \$2 dry/\$1 Laundry Pods	\$568.94	\$ 742.66	\$49.75	\$ 15.17	\$ 742.65
\$ 54,600.00	Shelters Enclosed (SP, NP, DX, PB, Nepco, ATV)	\$100/\$150/\$175/\$200/\$225	\$45,845.39	\$ 39,402.86	\$2,298.57	\$ 4,516.59	\$ 43,755.47
\$ 10,000.00	Shelters - Open (DX, SP, RSBP, White Sands)	\$75/\$125	\$9,047.31	\$ 6,412.32	\$94.79	\$ -	\$ 6,507.11
\$ 900.00	General Park User Fees (outside of normal shelter fee areas)	\$50 / \$10 per picnic table	\$616.11	\$ 710.89	\$0.00		\$ 710.89
\$ 20,000.00	Powers Bluff Winter Recreation Tickets, Parties, Rentals & Concessions	\$10/\$15/\$250/\$450/\$500	\$31,810.06	\$ 28,249.00	\$0.00		\$ 29,102.08
\$ 2,000.00	X-Country Skiing	\$5/daily; \$15/annual; \$40/family	\$1,493.84	\$ 1,870.81	\$0.00	\$ 15.17	\$ 2,046.16
\$ 6,000.00	Disc Golf	\$2 / \$4 / \$20 / \$40 (2019 Inc.)	\$6,449.96	\$ 4,004.17	\$30.33	\$ 37.91	\$ 4,004.17
\$ 2,000.00	Parks Pulpwood	Market Price	\$0.00	\$ 1,758.89	\$0.00	\$ -	\$ 1,758.89
\$ 20,000.00	Boat Launch	\$20/annual; \$5/daily	\$24,336.31	\$ 19,828.58	\$58.77	\$ -	\$ 19,828.58
\$ 1,000.00	45123 - Violations (non-tax)	\$50.00	\$700.00	\$ 495.00	\$50.00	\$ -	\$ 495.00
\$ 18,000.00	Miscellaneous*	Scrap Metal, etc.	\$61,794.87	\$ 14,909.78	\$0.00	\$ 5,005.00	\$ 16,110.73
\$ 1,000.00	Gift Certificates	Gift Certificates	\$1,066.00	\$ -	\$100.00	\$ -	\$ -
\$ 550,000.00			\$738,623.83	\$502,886.13	\$10,949.35	\$13,695.13	\$513,633.18
Misc. *PB Land Rental, General Donations, Hay Cutting, Scrap Metal, Cost of replacement of damaged materials in campgrounds (firepits), etc.							
\$ 5,000.00	Powers Bluff Project Donations Non-Lapsing	Informational purposes only. CASH/CHECK/PAYPAL	\$26.00	\$ 1,711.11	\$0.00	\$ 906.00	\$ 1,711.11
\$ 385,000.00	46813 - Timber Sales & Wood Cutting (90%/Cty & 10%/Towns) - Net to County = \$346,500	CONTRACTED	\$312,758.31	\$ 243,894.33	\$138,938.70	\$ 30,013.86	\$ 259,456.44
New Line / 2020	Auctions - Non-Lapsing	WI Surplus / Other	\$6,572.00	\$ -	\$2,640.00	\$ -	\$ -

*REFUNDS PROCESSED IN PAYPAL ARE REFLECTED ON THIS REPORT. REFUNDS PROCESSED VIA CHECK/CASH/JE WILL SHOW AT EOY.

What's New 2020: Added the White Sands Shelters under OPEN Shelters.
Added a Gift Certificate line to track how much we sell each year. This revenue was listed under "Misc" in the past.
Added an Auction Line.

FOREST ADMINISTRATOR
REVENUE REPORT & TIMBER SALE BALANCES

Nov-20

CONTRACT	TRACT	CONTRACTOR	CONTRACT AWARD AMOUNT	CONTRACT AWARD DATE	CONTRACT EXPIRATION DATE	\$ RECEIVED CURRENT MONTH	AMOUNT BILLED TO DATE CURRENT YR	AMOUNT RCVD TO DATE CURRENT YR	ENDING MONTH BALANCE
719	9-13	SCHREINER	47,060.00	10/03/13	03/31/21		\$0.00	\$0.00	\$0.00
724	14-13	FUTUREWOOD	28,856.00	06/05/14	03/31/21		\$0.00	\$0.00	\$0.00
741	8-15	THURS LOGGING	23,936.00	04/07/16	03/31/21		\$3,417.68	\$3,417.68	\$0.00
744	2-16	DELANEY FP	26,079.50	04/07/16	03/31/21		\$0.00	\$0.00	\$0.00
748	5-16	FUTUREWOOD	18,522.10	10/06/16	12/31/20		\$0.00	\$0.00	\$0.00
749	6-16	FUTUREWOOD	33,638.00	10/06/16	12/31/20		\$0.00	\$0.00	\$0.00
758	13-16	FUTUREWOOD	37,074.50	11/14/17	12/31/20		\$14,768.80	\$15,407.25	\$638.45
762	4-17	FUTUREWOOD	14,431.60	11/14/17	12/31/20		\$0.00	\$0.00	\$0.00
764	6-17	FUTUREWOOD	14,091.00	11/17/17	12/31/20		\$0.00	\$0.00	\$0.00
765	2-17	FUTUREWOOD	16,850.05	07/02/18	06/01/21		\$23,420.66	\$23,420.66	\$0.00
766	7-17	YODER LOGGING	6,120.00	07/02/18	06/01/21		\$0.00	\$0.00	\$0.00
767	2-18	WIITALA & VOZKA	189,002.00	07/07/18	12/31/20	\$154,356.33	\$193,561.97	\$154,356.33	-\$39,205.64
770	6-18	LAMBERT FP	64,706.00	07/07/18	06/01/21		\$27,580.08	\$27,580.08	\$0.00
771	3-18	YODER LOGGING	64,671.00	07/07/18	07/01/21		\$39,548.17	\$39,548.17	\$0.00
773	7-18	KOERNER	22,990.00	03/29/19	04/01/21		\$0.00	\$0.00	\$0.00
775	9-18	COUNTRY F.P.	37,260.00	03/29/19	04/01/21		\$0.00	\$0.00	\$0.00
776	10-18	FUTUREWOOD	15,998.50	03/29/19	04/01/21		\$1,553.73	\$1,553.73	\$0.00
777	1-19	KOERNER	38,680.50	03/29/19	04/01/21		\$0.00	\$0.00	\$0.00
755		FIREWOOD				\$20.00			
Payments Received This Month:						\$154,376.33		(38,567.19)	

2020 Budgeted Total Revenues

\$385,000

2020 Total County Forestry Revenues this month (90%) \$

138,938.70

2020 Total Township Revenues this month (10%):

\$15,437.63

Jobs Finished

Jobs Started

Jobs Continuing

Jobs Gone Inactive

2020 TOTAL NET FORESTRY REVENUE TO DATE: \$ 312,758.30



December 3, 2020

Highway Infrastructure & Recreation Committee

Dear Committee Members,

I am writing this letter requesting that the committee consider extending contracts #748, #749, #758, #762, and #764 for one year based on the original contract conditions. I am sure many of you are dealing with the same things FutureWood is in both your personal and professional lives. We all hope that the recent challenges that have been caused by COVID don't continue to have the negative effects that we have seen in 2020. Our operations are directly affected by both weather and markets. While 2020 has seen favorable logging conditions on and off throughout the year, the recent idling of the Wisconsin Rapids Verso mill has hampered the volume of timber that is able to be marketed throughout Wisconsin. Much of the aspen and hardwood that was scheduled to be harvested on the sales listed above was destined for this Verso mill. We have seen deliveries of certain products and species drop dramatically and in some cases disappear completely in the short term. The timing of the mill closure greatly decreased the deliveries during the dry time of the year when logging conditions may have allowed for harvest on some of these sales. Several of these sales have been cut on in previous years only to have weather force the stoppage of harvesting. Market prices continue to fluctuate, mostly in a downward trend, but timber harvesting must continue. It is vital to create revenue and for management of healthy forests in Central Wisconsin and beyond. It is my intentions to continue to work with Fritz Schubert to complete these sales when conditions allow. I would like to thank you for your time and consideration of these extensions.

Sincerely,

John Kunding
Central Wisconsin Forester
Cell: 715-558-9216
jkunding@futurewoodcorp.com

**PROPERTY AND INFORMATION TECHNOLOGY COMMITTEE
MEETING MINUTES**

7

DATE: Monday, December 7, 2020
TIME: 9:30 a.m.
PLACE: Wood County Courthouse – Room 114

PRESENT: Al Breu (via WebEx), Brad Hamilton (via WebEx), Dennis Polach, Laura Valenstein, Bill Winch

OTHERS PRESENT (for part or all of the meeting): Nicole Gessert, Reuben Van Tassel, Lance Pliml, Amy Kaup (via WebEx), Bill Clendenning, Jason Grueneberg, Kim McGrath, Jason DeMarco, Rowland Hawk (via WebEx), Paul Bernard, Chad Schooley (via WebEx), Shawn Becker (via WebEx). **See attached list.**

1. The meeting was called to order at 9:30 a.m. by Chair Breu.
2. Public Comments: None.
3. Approve minutes from the previous meeting.

Motion (Hamilton/Valenstein) to approve the minutes from the previous meeting. Motion carried unanimously.

4. (a) Supervisor Winch asked for clarification on items within the Information Technology vouchers. Amy Kaup answered general questions pertaining to her department's vouchers.

Motion (Hamilton/Valenstein) to approve the vouchers for the Information Technology Department. Motion carried unanimously.

5. (a) No questions regarding Maintenance vouchers.

Motion (Polach/Hamilton) to approve the vouchers for the Maintenance Department. Motion carried unanimously.

(b) Van Tassel shared information regarding the modernization necessary in 2021 for the Courthouse elevator. Van Tassel also shared that the soil borings were completed last week and he is waiting for results.

6. Van Tassel indicated he had reached out to Finance for some numbers the Committee requested last month regarding the various costs associated with the current jail. With year-end duties the Finance Department has not been able to complete the request yet but should be able to start working on it in January. Pliml indicated he has been in contact with various departments and will be requesting an AdHoc Committee be created regarding the jail study. Discussion ensued.
7. Van Tassel shared information regarding a potential electric rate increase and a request from the Water Works and Lighting Commission to sign a petition in support of potentially tax rolling delinquent electric bills.

Motion (Hamilton/Breu) to allow Facilities Director, Van Tassel to sign a petition in support of Water Works & Lighting Commission potentially tax rolling delinquent electric bills. Motion carried. Voting no: Winch.

Property & Information Technology Committee Meeting

December 7, 2020

[illegible]



Water Works and Lighting Commission

221 16th Street South P.O. Box 399 Wisconsin Rapids, WI 54495-0399 715/423-6300 FAX: 715/423-2831

October 22, 2020

Mayor Shane Blaser
Common Council Members
City of Wisconsin Rapids
444 W. Grand Ave.
Wisconsin Rapids, WI 54495

Dear Mayor and Common Council Members,

Thank you for your interest to date, in potentially tax rolling delinquent electric bills. WW&LC respectfully declines to attend any further committee meetings with landlords in attendance. We have already been to 3 meetings and are back to where we started the process. We provide essential services to the community and we will not subject our team to those type of meeting conditions that occurred on October 20th during an on-going pandemic.

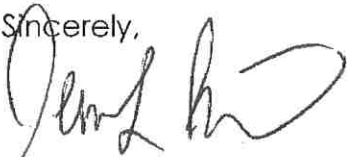
There are many vital reasons why WW&LC should have the ability to tax roll delinquent electric bills, which are summarized below:

- Presently, past due balances for electric, water and sewer are in excess of \$1 million. The Public Service Commission of Wisconsin has prohibited residential disconnections because of the pandemic. This moratorium on disconnections is likely to continue well into next year. Landlords own 30% of residential properties in our service territory, but those properties represent 70% of the past due delinquent bills! The other 70% of property owners in the city, predominately are paying their bills on time.

If this continues without relief from the PSC or the Common Council, we will likely have to file for another electric and water increase next year to pay for the City pilot tax and ensure the financial health of the Utility. This will result in raising rates to all customers to pay for landlord owned property or socialization of electric rates. Landlords have been increasing electric rates for many years

owns, the utility should be protected, so it can remain financially healthy for years to come. I am available to answer any questions concerning this communication or any other matters at 715-423-6323.

Sincerely,

A handwritten signature in black ink, appearing to read "Jern L. Brown". The signature is fluid and cursive, with a large initial "J" and a stylized "L".

Jern L. Brown
General Manager

cc: Jeff Kuhn
Tim Desorcy
Sue Schill
WW&LC Commissioners



Water Works and Lighting Commission

221 16th St. So. P.O. Box 399 Wisconsin Rapids, WI 54495-0399
715/423-6300 FAX: 715/423-2831

Wisconsin Rapids WW&LC Business Practices in regard to Collection Procedure (non-pandemic practices)

- When a customer establishes service, utility requests a driver's license or social security number.
 - o The utility will run information in Online Utility Exchange, which lets the utility know if a customer owes money to another utility (those that participate in OUE).
 - If a customer owes a Wisconsin utility, the utility will request a deposit.
- The utility sends monthly bills to all customers.
 - o When past due, a customer receives a disconnect message on their bill stating they are subject to disconnect and need to pay past-due immediately.
 - o If still past due, one week prior to disconnect, a customer will receive a call informing them they are past due and will be subject to disconnect.
 - o The utility will disconnect electric service when they are over \$100 past due and 60 days past due, \$400 past due to generate a water disconnect.
 - o The utility uses TRIP, SDC, or collection agency as part of the collection process.
- Monthly, landlords are notified of past due amounts of tenants, which includes last payment date.
- If a customer moves out and attempts to establish service within utility's service territory, they need to pay 75% of the past due amount and create a payment arrangement for the remaining 25%.
- During the pandemic, the utility called customers advising them to contact energy assistance and notifying them they had a past-due utility balance. The latest round of calls (automated and in-person) in November did not result in significant payment activity (similar to calls placed in summer) as there is no risk of disconnection.

Under current PSC service rules, the utility cannot:

- Require a social security or driver's license number as a requirement for service.
- Disconnect electricity by landlord request if the request is to assist in an eviction process.
- Collect a deposit from one class of customers, such as all tenants.
- Refuse service if the customer does not have a past due amount.
 - o (Customer needs to resolve previous past due if it is with WW&LC.)
- Disconnect at any time – PSC protocol must be followed based on past due notifications.

Landlords can:

- Require a separate utility deposit.
- Require the tenant to put utility service in their name as a lease requirement.
- Require the tenant to stay current on utility bills as part of the lease requirement.
- Place service in their tenant's name.
- If the electric bill on tax roll ordinance is approved, landlords obtain the ability to request electric disconnection (not during moratorium) if a tenant is past due on his or her utility bill.



Wood County

WISCONSIN

Reuben Van Tassel
Facilities Manager

7

Letter of Comments November 2020

1. Ongoing Projects and Planning

- a) River Block Windows – After a few manufacturing delays and some challenges with facility conditions, the contractor was finally able to finish installing the new windows. Interior and exterior trimming/caulking will continue in the coming weeks. I am hopeful that next year brings us a more familiar scene regarding material availability as we continue the next phase of window replacement.
- b) Corporation Counsel Remodel/Relocation – The DA's old office space has been refreshed and is nearly complete. If you have a hard time finding Corporation Counsel after Christmas, head to the north end of third floor and you should find them celebrating the New Year in style.
- c) Jail Study – After the meeting last month, I contacted Finance Director Thurber to relay the Committee's request for financial information regarding Jail Study project options. Director Thurber plans to put together some detailed information in the near future that will be beneficial to all County Supervisors as project options are considered.
- d) Elevator Upgrade – The approved budget for 2021 includes modernizing the Courthouse elevator. I am working on project specifications and preparing to receive bids prior to the new year. There will be some inconvenience during this project, as the elevator will be inoperable for a length of time while the contractor completes the upgrade.
- e) Parking Lot Reconstruction – The south parking lot at the Courthouse is scheduled to be regraded and paved in 2021. I am working with the Highway Department to establish specifications and a timeline for this project. Similar to the inconvenience mentioned above, the parking lot will be closed during construction and paving.

2. Miscellaneous

- a. Attended PIT, County Board, HHS, and Operations Committee meetings.
- b. We are adjusting our snow removal process at the Courthouse and River Block; this includes working with the Highway Department for some of our needs.
- c. Joined a few other members of the Wisconsin Facility Management Association to lead a panel discussion for the American Public Works Association – Facilities & Grounds Committee.
- d. Discovered some failing electrical conduit in the Jail. Our aging mechanical infrastructure in the Courthouse and Jail continues to be a challenge as we work to get ahead and plan for the future.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

November 2020

1. Wood County internet and intranet website updates concerning COVID-19 continue to be posted rapidly and continually as we work to keep employees and citizens informed.
2. There were multiple phone system outages due to hardware failures at Solarus. The first outage occurring in the early morning hours of 11/8. This took several hours to resolve. Later in the week, phones were again affected when Solarus experienced a power outage on 11/12. This again affected calls coming into Wood County, consisting of 911 and Wisconsin Rapids numbers. Solarus was able to get 911 restored around 11:30 PM on 11/12, however other phone services were having intermittent issues until 11/16. This issue was widespread and had severe impact on all communications that Solarus supports.
3. The IT Security Team continues to expand the Security Awareness Program. To continue to remain in compliance with the KnowBe4 guarantee simulated Phishing tests need to be completed regularly, at minimum once a month. All staff were assigned the 2020 Insider Threats for End Users training.
4. Support for Norwood Healthcare Center and Edgewater Haven Matrix software is ongoing. Cross training between Norwood and Edgewater billing staff for the Matrix claims management module began in early November. The Norwood Health upgrade to CareAssist implementation continues and progress is affected by COVID. Train the trainer employee group for CareAssist, POC and eMAR is complete. MDS training, additional project conducted to help with staff shortage, is complete. ePrescribing training is scheduled for early December. The upgrade to ePrescribing will eliminate data transmission to pharmacy via fax with electronic, bidirectional, secure data transmission. The Matrix vendor and new Matrix upgrade team is being very accommodating as the COVID regulations and processes have taken staff resources and slowed the project progress.
5. Research is complete for a solution to meet new Centers for Medicare & Medicaid mandates concerning claim appeal data submission. This was a priority for IT and Edgewater staff. A web portal that is supplied by the Livanta Company was developed and will be used by Edgewater Haven until purchase of the Direct Secure Messaging module in Matrix is implemented in 2021. Livanta processes CMS billing appeals submitted by Edgewater Haven for patients. The Matrix Direct Secure Messaging module may be implemented for the Norwood facility sooner.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

6. Implementation of the RtVision OneGov permit system for additional permit types for the Highway Department continues. This permit system is available for public applications and payment processing on the Wood County website.
7. Implementation of the Monarch software for the Treasurer's Office was nearly complete and has now encountered more issues. IT is working with the GCS vendor to get this implementation completed. Implementation delays have been due to novice vendor staff that is not familiar with the required configurations. Monarch software interfaces with the Register of Deeds Fidler software and the Treasurer's GCS property tax software. Monarch allows for automated synchronization and work flow processing of deed transfers necessary for maintaining property tax parcel data.
8. Upgrades to the GCS property tax software and servers are complete. The upgrades meet new GCS server specs and requirements. Software and service preparation for the upcoming property tax bill season is complete. Planning for Citrix server upgrade impact on the GCS Property Tax system has started.
9. The TimeStar, electronic time card and time tracking, system configuration changes is ongoing. IT works to adjust settings as change requests occur. Planning for the upgrade of the database and web server is complete and the migration and upgrade is nearly complete. PBJ reports are submitted to CMS (Centers for Medicare & Medicaid) using TimeStar data for both the Edgewater and Norwood Facilities. TimeStar PBJ data file format modification for Norwood is being manually adjusted by IT before submission to CMS. Issues are due to Norwood's CMS facility ID integration for Norwood PBJ data submissions.
10. Scheduled and participated in a demo with Norwood and Edgewater for Mass Communication and staff scheduling. Both facilities are facing challenges communicating with families and addressing staffing concerns due to COVID. Working to provide an automated solution to assist staff with communication and increase efficiency.
11. Continued development work on the Parks and Forestry online reservations software. Planned improvements include greater self service capability for customers, and online sale of permits and passes.
12. Migrated Payroll and Recruiting software systems to a new and stable server architecture. This will allow IT to keep the servers and software up to date.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

13. A Wireless Survey was completed at the Wood County Annex and Health Center. The survey identifies areas at the facility and is the first step to improving the wireless access to support electronic health record (EHR) charting devices and phones.
14. Completed patching critical security infrastructure leading up to the election to ensure protection against cyber-threats to the best of our ability.
15. Assisted in scheduling and monitoring several committee meetings.
16. Continue to work with several departments to purchase IT related equipment and provide information to be submitted for various Grants. Staff is working to get the additional equipment setup as time allows.
17. We continue with implementation of Two-Factor authentication, with the use of a product called Duo, to all Wood County PCs. This will require a user to not only provide a password to log onto a computer, but to provide a second factor such as a hardware token to access Wood County Resources. We have also started to secure some of our websites with this technology to ensure a compromised password doesn't create a security breach. Continue to configure and install Duo Two-Factor Authentication client to end user workstations as they acquire YubiKeys. Continue formulating a plan on the implementation for North Annex and Edgewater.
18. Continue to attend SmartCare implementation and Business Process Analysis meetings.
19. Preparation continues for legacy data migration from TCM to SmartCare. Currently working on writing a utility to pull client documents from IMS, convert them to PDFs, and allow them to be uploaded into SmartCare. Work also started on reviewing how to convert the client notes from TCM to PDFs.
20. Continued work on the state mandated Law Enforcement records conversion project. Finished the majority of CIS Law Enforcement System training for the NIBRS reporting that began September 1st for the Sheriff's department and outside Law Enforcement agencies within the County. This is state and federally mandated to have our CIS system converted to report incidents based off of NIBRS by the start of 2021. This project is currently ahead of schedule. This month municipalities were billed for project costs associated with their users. Applied for a State grant to hopefully recover costs of project.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

-
21. Providing continual support of Webex Meetings Webex Room Kit. – Due to COVID-19 additional measures were taken by the IT staff to support many remote worker daily operations. This included the increased use of video conferencing software and hardware. The County has been using Cisco Webex Meetings, Teams, and Roomkits for video conferencing as well as Cisco Jabber for phone access.
 22. SharePoint migration continues and new HS network drive discussions are ongoing between IT and HS. HS has provided IT with a game plan and we are working out the details for executing it.
 23. For the month of October, 576 helpdesk requests were created, with staff completing 600 tickets and leaving 163 open requests. These numbers represent service requests from departments throughout the County. There are currently 324 project requests from departments also.
 24. Continue the replacement of Dispatch machines with new models of computers and monitors. Current hardware will be relocated to the backup dispatch center.
 25. The Digital Audio Recording, DAR, upgrade continues. With the help of maintenance staff, wiring has been run in all three Courtrooms so that the DAR systems can be placed.
 26. Worked with a vendor, InterQuest, to finish the install of the new video conference system in Branch III courtroom November 12th. Branch I and III are now complete. Branch II installation is scheduled for mid-December. This is replacing older equipment to enhance features and improve functional stability
 27. Began deployment of a new Mobile Device Management solution. The new solution ties in with our cell provider to automatically enroll devices in the new solution. This will help protect County data on mobile devices such as cell phones and iPads.
 28. ABX tracking software for Norwood Infection Control has been purchased and will be implemented.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

29. Improved the Current Events system for the public website to support history paging and searching, clickable links in post previews, and automatic display of embedded Youtube videos. Updated and fixed several underlying programming systems as part of the changes.
30. Facilitated time studies and quotes for the Treasurer's office project to scan historical tax roll books into digital format. This proposed project would use our existing Laserfiche document management software to store and manage the scanned tax rolls.
31. Finalized planning and purchased Laserfiche licensing for the Human Services department. Human Services, Norwood, and Edgewater documents in the IMS21 document system related to administrative and fiscal functions will be migrated into the Laserfiche system over the coming months, and all related business units will begin using a paperless process as much as possible utilizing the Laserfiche software.
32. Performed maintenance and security checks and monitored election results systems for the County Clerk's office during the presidential election. The system worked exactly as intended with no problems reported.



8

AGING & DISABILITY RESOURCE CENTER OF CENTRAL WISCONSIN BOARD
MEETING MINUTES

Thursday, October 8, 2020
9:30 A.M.

This meeting will be held at the ADRC-CW, 2600 Stewart Avenue, Suite 25, Wausau, WI. State of Wisconsin Emergency Order #1 requires a face covering whenever you are indoors or in an enclosed space and other people are present in the same room or space. PLEASE WEAR YOUR MASK.

Due to the COVID-19 pandemic and associated local, state, and federal public health recommendations, it is highly recommended that meetings be held via video and/or teleconference.

1. Call to order: Meeting called to order at 9:30am by Chairman, Tim Buttke
2. Roll call attendance: Board attendance taken by Angela Hansen
 - a. Board attendance: Tim Buttke, Sandi Cihlar, Jim Hampton, Dona Schwichtenberg, Norbert Ashbeck, Dora Gorski, Reinhardt Balcerzak, Dick Hurlbert, Danielle Yuska, Mike Feier, Bill Clendenning, Will Hascall, Doug Machon
 - b. Staff in attendance: Jonette Arms, Jennifer Cummings, Angela Hansen, Ronda James, Steve Prell, Mike Rhea, Kit Ruesch, Erin Wells
 - c. Other attendees: Dr. Kathleen Meyer, Arlene Meyer, Tara Schneider
 - d. Absent board members: Sharon Rybacki
3. Public comments: none
4. Approval of minutes 9/10/2020
 - a. Motion to approve 9/10/2020 minutes by Sandi Cihlar, seconded by Reinhardt Balcerzak.
 - b. Motion carried, minutes approved.
5. Report from the Finance Committee:
 - a. Highlights presented by Steve Prell, full report in packet.
 - b. Motion to approve report by Will Hascall, seconded by Doug Machon.
 - c. Motion carried, report approved.
6. Discussion/possible action - ADRC-CW Proposed 2021 Budget:

Antigo
715-627-6232
1225 Langlade Rd
Antigo, WI 54409

Marshfield
715-384-8479
300 S Peach Ave
Suite 1
Marshfield, WI 54449

Merrill
715-536-0311
607 N Sales St
Suite 206
Merrill, WI 54452

Wausau
715-261-6070
2600 Stewart Ave
Suite 25
Wausau, WI 54401

Wisconsin Rapids
715-421-0014
220 3rd Avenue S
Suite 1
Wisconsin Rapids, WI 54495

Toll Free: 1-888-486-9545 Email: adrc@adrc-cw.org Website: www.adrc-cw.org

WE PROVIDE WELCOMING, TRUSTWORTHY, RESPECTFUL, COLLABORATIVE, AND EMPOWERING SERVICES, PROGRAMS, AND OPPORTUNITIES.

- a. Highlights presented by Steve Prell, full proposed budget in packet.
 - i. Areas of impact include: FTE changes, insurance premium increase, workman comp premium decrease, CARES allowances, and grant carryover allowances.
 - b. Motion to approve budget by Bill Clendenning, seconded by Mike Feier.
 - c. Motion carried, budget approved.
- 7. Discussion/possible action - Advisory Committee Presentation by Dr. Kathy Meyer, Autism:
 - a. Presentation materials shared with the board post meeting.
 - b. No action taken.
- 8. Discussion/possible action - Status update on ADRC-CW acquisition of APS:
 - a. Meeting 9/23/2020 between interested parties and counties.
 - i. Agreement could not be reached as to the fiscal responsibility of emergency APS placements.
 - ii. Decision to not move forward with acquisition at this time.
 - iii. Discussions will continue during 2021 to see if a resolution can be reached.
 - b. No action taken.
- 9. Discussion/possible action - ADRC-CW draft 2019 Annual Report:
 - a. Report presented by Angela Hansen, full report sent via email to board members.
 - b. Motion to approve report by Doug Machon, seconded by Reinhardt Balcerzak.
 - c. Motion carried, report approved.
- 10. Discussion/possible action - ADRC-CW 2nd Quarter Report, Quality Manager:
 - a. Report presented by Kit Ruesch, full report included in the Director's report.
 - b. No action taken.
- 11. Discussion/possible action - HeART grant technology survey Results:
 - a. Report presented by Jennifer Cummings, full report in packet.
 - b. No action taken
- 12. Director's Report:
 - a. Report presented by Jonette Arms, full report in packet.
 - i. Jonette was invited by the Wisconsin Aging Advocacy Network to participate in a meeting with the Governor's Blue Ribbon Commission on Rural Prosperity.
 - b. No action taken.
- 13. Future agenda items:
 - a. None mentioned
- 14. Adjournment:
 - a. Meeting adjourned at 11:15am.

8

Central Wisconsin State Fair
Board of Directors Meeting Minutes
Monday, September 21st, 2020 at 7:00 PM
Junior Fair Building – 513 E. 17th St. Marshfield, WI

ROLL CALL: Dale Christiansen, Peggy Sue Meyer, Scott Karl, Ken Bargender, Bob Ashbeck, Julie Schooley, Jeff Viergutz, Eric Voight and Vicki Selz

Not present: Kara McManus, Nick Wayerski, Brian Varsho and Megan Kunderinger

The meeting of the Central Wisconsin State Fair Board was called to order at 7:00 PM in the Junior Fair building at the Central Wisconsin State Fair Grounds in Marshfield, WI.

Public Comment: None Present

Approval of Minutes: Minutes from the September meeting were presented and reviewed. Ken Bargender made a motion to approve the minutes, Vicki Selz seconded, all approved.

Financial Report: The financial report was not printed out in time for the meeting. Vicki Selz made a motion to move funds from the Fairest of the Fair fund, that was used to pay Fairest 2019 scholarship money, to the general fund. Eric Voight seconded. The motion was approved with no debate.

Ken asked to review item 600. Dale explained that it was an expense from 2019 and would be written off at end of year. Jeff Viergutz asked if the board and Dale were aware of grant expenses. Dale explained what funds would fall under a grant fund.

Scott Karl made a motion to approve the financial report, Bob Ashbeck seconded the motion. All approved.

Executive Director's Report: Dale reviewed the financial situation of the fair. In the three years since Dale has been here, he has worked towards cleaning up the CWSF's finances, and the CWSF does not have any outstanding bills to be paid. The insurance premium is being discussed, and it should be reduced due to not holding a fair this year.

Dale has applied for a small business disaster loan through the government and has been approved. No payments/no interest during the first year. Dale feels that if next year's fair goes on as expected that it should not be an issue paying this back.

Julie Schooley made a motion was made to accept the Government Disaster Fund loan and seconded by Eric Voight. A discussion followed with little debate. Motion passed.

Julie Schooley's, Brian Varsho's and Nick Wayerski's board positions are up for re-election in November.

Junior Fair Report: Junior Fair meeting was held, Megan was not in attendance to give a report.

Commission Report: No report given. Working on Jr. Fair Building quotes.

County Report: Bob Ashbeck mentioned that the County will be meeting to discuss the 2020 Junior Fair. He stated that the UW-Extension will not be given the money.

City Reports: Ken Bargender – Nothing new to report.

Committee Reports:

1. Executive Committee: Did not meet
2. Sponsorship Committee: Did not meet
3. Marketing Committee: Did not meet
4. Fairest of the Fair: Did not meet
5. Volunteer & Livestock Committee: Did not meet
6. Buildings & Grounds Committee: Winter storage is going good so far. Buildings are starting to fill up. Reminder to sign up to help.
7. Fair Park Management: Dale has not received final agreement from the City of Marshfield yet. City has decided to give one year with possible two year add on after that.

Old Business:

1. Taste of the Fair went well.
2. Demo Derby- I Goose has been having events all summer with good turnouts. Dale recommends having the event as scheduled. Possibly having food vendors. Motion passes, for the event to be held on Oct. 10.
3. Round Barn Revival: Peggy Sue wonders if this is premature since the Jr Fair Building seems to have more pressing needs right now. Dale agrees. Ken, as chairman of the commission committee, agrees with this as well.
4. 2020 Refund update: All paid up!

New Business:

1. NAME Fair Food Day Starting 9/23/20 – Midway is here and they are set up to start serving on 9/23. Using generator power. Razor J will be here and using electrical power. Dumpster will be donated for the week.
2. Marshfield Rotary Winter Wonderland Volunteers – is this something we are interested in.
3. Nov 29th. Julie S. made a motion to volunteer at the Winter Wonderland, Vicki S. seconded. Motion passes.

Agenda items for next meeting:

1. None at this time

Adjournment: Bob Ashbeck made a motion to adjourn the meeting and Vicki Selz seconded the motion, all approved. The meeting was adjourned at 8:19 PM.

Respectfully submitted by,

CWSF Board Secretary

Julie Schooley

MINUTES
McMillan Memorial Library
Board of Trustees
October 21, 2020

DRAFT

Subject to
Approval

8

President Farmbrough called the regular monthly meeting of the McMillan Memorial Library Board of Trustees to order at 5:00 p.m.

ROLL CALL ATTENDANCE:

Present in person: Kevin Finbraaten and Anne Zacher.

Present via Zoom: David Farmbrough, Andrea Galvan, Craig Broeren, Susan Feith, Susan Bovee, William Clendenning, William Hascall, and Heather Gygi.

Absent: Scott Kellogg

Administration: Andrew Barnett, Vicki Steiner, and Brian Kopetsky.

Others in attendance: Alex Ramsey of Engberg Anderson.

Mr. Barnett established that this was an open meeting conducted via Zoom and appropriate public notice was given.

CORRESPONDENCE: Alicia Woodland received an email on Monday notifying us that Alliant Energy will contribute \$5,000 to the Learning Futures Project.

MINUTES: A motion to approve the Minutes of the September 16, 2020. Library Board meeting was made by Mr. Broeren, second by Ms. Galvan. Motion carried.

TREASURER'S REPORT: Mr. Barnett presented the financial reports for October 2021. **A motion to approve the financial reports and payment of the Operating and Endowment Fund bills was made by Mr. Hascall, second by Mr. Broeren. Motion carried**

Mr. Hascall called a meeting of the Finance Committee to clarify the Library procedures for handling finances. Mr. Hascall asked for clarification of his term as treasurer. By consensus the Board agreed that his three year term began on 7/1/2019.

LEARNING FUTURES PROJECT: Mr. Farmbrough welcomed Alex Ramsey to the meeting. Ms. Ramsey reviewed the Project Cost Summary dated 10/21/2020. Total project cost of \$1,986,359. Discussion followed.

The Building and Grounds committee will schedule a meeting prior to the next Board meeting to discuss change details in the project.

Mr. Barnett reviewed the Learning Futures Capital Campaign, our current 10-week campaign and 4-week ad campaign in the City Times. Discussion followed.

Mr. Barnett discussed preparations taking place for the project, including moving of collections and sale of surplus property. It was agreed that the sale of surplus property will be at the Library Director's discretion.

The Board no longer had a quorum by 6:25pm

Director's Report:

Library Use and Events – Our outdoor escape room was featured in the Library Journal Virtual Summit, but was then power washed by the cleaning service. It will be restored. A Civil War bike ride took place October 7th, with Dave Laspa displaying his re-enactment gear. Some original Civil War artifacts were also part of the program. We presented an outdoor author talk in the auxiliary lot. Red Cross blood drive was on September 25. A Tree ring program for children is scheduled for Oct. 27.

Building & Grounds – Updates to the McCourt Room will happen after Thanksgiving. We will be re-seeding the shade garden this fall, as earlier plantings did not fare well. A maple tree on the south side was snapped off by a storm and removed.

Budget – We have had preliminary budget discussions with the City and will be on their agenda October 29th. The County considered the reimbursement rate on September 17th.

Miscellaneous – A second mask has been purchased for all staff. The UniverCity project is back underway. McMillan and WRCT are leads on one of the groups. Alicia Woodland will be joining the Chamber's Community Leadership program this year. The director may be absent in November due to jury duty. A fox visited the children's garden today.

BY-LAWS COMMITTEE: A report on the By-Laws update will be deferred until the next Board meeting.

OLD BUSINESS: There were no items of old business to bring before the Board.

NEW BUSINESS: Mr. Farmbrough thanked Susan Bovee for her years of service from 2007-2020 serving as president, vice-president and treasurer during her years of service. A plaque will be delivered to her.

The meeting was declared adjourned by Mr. Farmbrough at 6:35 p.m.

The next regular monthly meeting of the McMillan Memorial Library Board of Trustees will be held on November 18, 2020 at 5:00 p.m.

Respectfully submitted,
Vicki Steiner, Secretary

Draft
South Central Library System Board of Trustees Minutes
10/22/2020, 12:15 p.m.
4610 S. Biltmore Lane, Suite 101, Madison, WI 53718
Meeting held remotely via BlueJeans

8

Action Items: None

Present: F. Cherney, P. Cox, B. Clendenning, N. Foth, M. Furgal, J. Healy-Plotkin, J. Honl, N. Long, K. Michaelis, M. Nelson, R. Nelson, G. Poulson, T. Walske, A. Weier, K. Williams

Absent: N. Brien

Excused: J. Chrisler

Recorder: H. Moe

SCLS Staff Present: M. Van Pelt, K. Goeden

Call to Order Time: 12: 15 p.m. J. Healy-Plotkin, President

- a. Introduction of guests/visitors: None
- b. Changes/additions to the agenda: None
- c. Requests to address the Board: None

Approval of previous meeting minutes: 09/24/2020

- a. Motion: M. Furgal moved approval. J. Honl seconded.
- b. Changes or corrections: None
- c. Vote: Motion carried.

Bills for Payments: The bills for payment amount is \$130,577.16

- a. Motion: A. Weier moved approval of the bills for payment. N. Foth seconded.
- b. Discussion: None
- c. Vote: Motion carried.

Financial Statements: K. Goeden provided a brief overview of the financial statements.

Committee Reports:

- a. Advocacy: A. Weier noted ALA is encouraging folks to contact their senators regarding emergency recovery funding for IMLS proposed by Senator Andy Levin, Michigan and Senator Jack Reed, Rhode Island.
- b. Personnel: Reminder that the committee needs to meet for System Director's 2020 evaluation and creation of 2021 goals. M. Van Pelt will reach out to the committee chair to schedule a meeting for the System Director's evaluation and 2021 goals.

J. Healy-Plotkin reminded the nomination committee that a slate of officers needs to be presented at the December meeting.

Action Items: None

SCLS Foundation Report: M. Van Pelt and K. Goeden met with First Business Bank for the quarterly review. The Cornerstone mailing is ready to go out and donations are welcomed!

System Director's Report: You may view the System Director report online. M. Van Pelt noted the LaValle Public Library went fine free this week, which tallies 29 libraries in the system as fine free. SCLS delivery will

be going to a 24 hour quarantine of items on 10/26 for member libraries and statewide delivery. This decision is based on the latest findings from the WI Department of Health Services and the REALM study. Member libraries may quarantine for longer periods of time if they would like.

Keller, Inc. has been holding "discovery meetings" to discuss space needs with SCLS staff and has visited delivery and headquarter facilities to gather information.

M. Van Pelt attended the Marathon County Task Force and Marathon County Board meeting on Monday. The SWOT analysis (Strengths, Weaknesses, Opportunities, Threats) was the agenda item discussed and the committee and Board determined they require more time to make a decision about whether to join SCLS. The SCLS board discussed different aspects of the difficulties of Marathon County making a decision, the effect on the libraries in that system if the Marathon County Library leaves, and the potential for a SCLS delivery hub at the Marathon County Library.

Discussion:

a. SCLS 2022-2024 Strategic Plan: M. Van Pelt noted the current plan goes through 2021 and it reflects equitability and diversification based on the SCLS core values. The next strategic plan will most likely not change very much but there could be some "tweaks".

Administrative Council (AC) Report: Met October 15, 2020. You may view the minutes online.

J. Healy Plotkin requested that the link to the "Libraries Bounce Back" webpage be provided to share what services are available by the libraries in the system during the pandemic. The link is here: <https://www.scls.info/librariesbounceback>. SCLS recently provided a survey to the member libraries inquiring about their quarantine protocol and once the information is collected, it will be added to the "Libraries Bounce Back" page.

Other Business: None

Information Sharing: J. Healy Plotkin charmed the board with the newest addition to her household – a Cavalier King Charles rescue dog "Lavender" and her bio includes: 5 years old, 4 teeth, and unfamiliar with grass or how to play with a toy. She is a lucky dog to have a new family. J. Honl also shared her rescue dog "Parker" who is 9 years old and adorable.

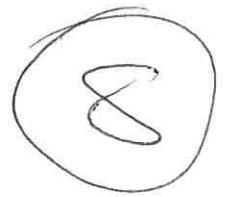
F. Cherney announced that his third great grandson, Bennett, was born.

R. Nelson inquired about the November and December board meeting dates. They will be Friday, November 20th and Friday, December 18th.

Adjournment: 1:14 p.m.

For more information about the Board of Trustees, contact Martha Van Pelt

BOT/Minutes/10-22-2020



(APPROVED) Nov. 12, 2020
MINUTES OF THE UNIVERSITY COMMISSION (UWSP @
MARSHFIELD) MEETING OF AUGUST 20, 2020.

Chair Rozar called the meeting to order at 5:00 p.m.

Present: Breu, Feier, Rozar, Spiros, Poeschel, and Hahn

Also present: Michelle Boernke, Campus Executive; Brian Panzer, Building & Grounds Superintendent; Dean Gretel Stock, UWSP; and Ralph Nussbaum, University Commission Bookkeeper.

Rozar declared a quorum.

There were no public comments.

Motion (Feier/Breu) to approve and place on file the minutes of the May 21, 2020 meeting. Motion carried. (Minutes on file.)

Motion (Poeschel/Breu) to receive and place on file the Year-to-Date Register Report. Motion carried. (Year-to-Date Register on file.)

Motion (Feier/Poeschel) to approve and place on file the pre-paid bills. Motion Carried. (List of bills on file.)

Panzer gave additional detail on his distributed report, there was a motion (Breu,/Feier) to extend and approve the snow and ice removal contract one more year at the current rates for the snow and ice removal contract covering the UW parking lots and driveways this 2020-2021 season. Motion carried.

Motion (Poeschel/Hahn) to receive and place on file the Building & Grounds Superintendent of Operations Director's Report. Motion carried. (Report on file.)

Motion (Breu/Feier) to receive and place on file the 2021 Operating Budget for the UW Campus building and grounds. Motion carried. (2021 Operating Budget on file.)

Boernke elaborated on recent campus activities, including preparations for the new school year, COVID19, and items outlined in her distributed report. (Campus Executive Report on file.) Dean Gretel Stock gave an update on the UWSP Chancellor's search and summarized a report provided by Professor Michael Demchik, UWSP Forestry, regarding his recent visit to the UWSP at Marshfield Arboretum. Dean Stock outlined potential next steps in providing student instruction utilizing the arboretum and bringing new oversight to the forest. The Commission gave permission to continue this collaboration and report back on the progress. (Arboretum Report on file.)

In the Chair's report, Rozar inquired about the outstanding Kulp bill and asked if the issues were resolved. Panzer reported that some were completed, but he still does not have the warrantee papers, therefore still holding the \$1,000 until that is received. Rozar indicated that she will contact the company to follow up.

Next meeting is scheduled for Thursday, November 12, 2020 at 5 p.m.

No further business.

Meeting adjourned at 6:04 p.m.

Minutes taken for Nick Poeschel, Secretary by Michelle Boernke



RESOLUTION#

ITEM#

8- 1

DATE

December 15, 2020

Effective Date

December 15, 2020

Introduced by

Supervisors Donna Rozar, Adam Fischer, William Winch, Dennis Polach, and Joseph Zurfluh

Page 1 of 1

Motion:	Adopted: <input type="checkbox"/>
1 st _____	Lost: <input type="checkbox"/>
2 nd _____	Tabled: <input type="checkbox"/>
No: _____ Yes: _____	Absent: _____
Number of votes required:	
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds
Reviewed by: <u>PAK</u> , Corp Counsel	
Reviewed by: _____, Finance Dir.	

LAD

INTENT & SYNOPSIS: To recognize the importance of the Federal Constitution's 2nd Amendment Right to Bear Arms and to encourage the state and federal governments not to abridge that right through legislation or rule making.

FISCAL NOTE: None.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Curry, K			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

WHEREAS, the 2nd Amendment to the United States Constitution provides that the right of the people to keep and bear arms shall not be infringed upon, and

WHEREAS, Article 1 section 25 of the Wisconsin Constitution states: "The people have the right to keep and bear arms for security, defense, hunting, recreation or any other lawful purpose," and

WHEREAS, the U.S. Supreme Court in the case of District of Columbia v. Heller, 554 U.S. 570 (2008) made clear that a local or state government may not simply ban firearms in that the 2nd Amendment to the federal constitution makes clear the general right of citizens to possess a firearm for traditional lawful purposes, such as self-defense within the home, and

WHEREAS, Section 1 of the 14th Amendment to the U.S. Constitution provides that "No State shall make or enforce any law which shall abridge the privileges or immunities of citizens of the United States" and

WHEREAS, on numerous occasions state and local governments have attempted to unconstitutionally infringe upon the inalienable, God-given right to bear arms, only to have those laws and rules be struck down by the courts, and

WHEREAS, the Wood County Board of Supervisors desires to join fellow counties and other municipalities within the State of Wisconsin and throughout the United States of America by going on record in support of the rights set forth in the U.S. and Wisconsin Constitutions, including the right of citizens to keep and bear arms.

NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES to go on record to:

1. Recognize the importance of the 2nd Amendment to the U.S. Constitution's codification of the right of citizens to keep and bear arms, and
2. To oppose any state and federal government attempts to illegally infringe upon the right to bear arms through legislation or administrative rule making, and
3. To direct staff to review County policies to confirm their consistency with the right to bear arms as protected by both the federal and state constitutions.

BE IT FURTHER RESOLVED that the County Clerk is directed to send a copy of this resolution to the state and federal elected representatives of Wood County.