

Central Records Committee Meeting  
Pittsville Fire Department  
June 15, 2022

PRESENT: Charlie Hoogesteger, Wood County Sheriff's Department  
Kelli Trzinski, Wood County Sheriff's Department  
Joseph Zurfluh, Wood County Board  
Lance Pliml, Wood County Board  
Jewell Ninneman, Grand Rapids Police Department  
Theresa Meyer-Drinkwine, Grand Rapids Police Department  
Lorrie Krokstrom, Marshfield Police Department  
Jeremy Duerr, Pittsville Police Department  
Jerry Minor, Pittsville Fire Department  
Mike Potocki, Wisconsin Rapids Police Department  
Veronica Klish, Wisconsin Rapids Police Department  
Scott Dewitt, Wisconsin Rapids Police Department  
Chris Markworth-Wood County IT  
Wendy Markworth-Wood County IT  
Matt Ives-Wood County IT  
Ryan Jardin-Wood County IT  
Scott Drew-Port Edwards Police Department  
Shawn Woods-Nekoosa Police Department  
Lori Heideman-Wood County Dispatch  
Paul Bernard-Wood County Planning and Zoning

1. The meeting was called to order at 10:00 a.m. by Captain Hoogesteger

2. **Minutes of previous meeting:**

***MOTION by Lorrie Heideman second by Wendy Markworth, to accept the minutes of the January 22, 2020 meeting. Motion carried unanimously.***

3. **Public Comment:**

Nothing at this time.

4. **Wood County Dispatch:**

Lori Heideman from Wood County Dispatch discussed the directive she has in place for putting alerts in CIS. She also stated she is currently one employee down and has two currently in training.

5. **Mapping Update:**

Paul Bernard from Wood County Planning and Zoning talked about CIS being updated. He stated he would like to see quarterly updates to CIS regarding mapping

Paul talked about Next Gen 911 and Datamark. He stated Datamark is a company where you submit GIS data to them and they tell you where the errors are. He discussed missing addresses and an address reconciliation project.

Lorrie Krokstrom from Marshfield Police Department asked Paul about a new fly over. Paul stated this is tentatively set for 2025.

Ryan Jardin from Wood County IT was introduced to the group. He will be taking over for Dan Brandl who left.

The group discussed sending a letter to CIS regarding updated mapping.

**6. CIS Records/CAD/Mobile Data:**

Ryan Jardin stated he is currently dealing with five separate issues with CIS. He stated a CAD upgrade is coming in September 2022.

IT stated they are implementing a new document for new CIS users. They also discussed submitting help desk tickets through their email and not directly to a certain person.

**7. IBR:**

Ryan Jardin stated he is looking for a solution for departments to download their own IBR files each month instead of having IT do it.

**8. Next Generation 911:**

Lori Heideman stated she is working on getting addresses correct. She discussed Kari's Law, which ensures anyone can reach a 911 call center when dialing 911 from an MLTS. It also sends a notification to a central location on or off site, such as a front desk or security kiosk.

Lori also discussed text and video 911 calls.

**9. N-DEX-National Data Exchange:**

Lorrie Krokstrom discussed her active audit for N-DEX.

**10. Training CIS**

Nothing at this time.

**11. CIS Priorities:**

Ryan Jardin stated there are currently two main priorities

**12. Editing Report Narratives**

Shawn Woods from Nekoosa Police Department discussed Waupaca County's issues with report writing and their possible Brady violations. He stated each department should reflect on their department policy for report writing.

**13. Any Other Business**

Lorrie Krokstrom stated Chief Jody Greurink was sorry for not being able to attend the meeting.

**14. Date for Next Meeting:**

**Wednesday-October 19, 2022**

**10:00 a.m.**

**Pittsville Fire Department**

**15. Agenda Items for next meeting:**

Agenda items will be emailed to Kelli Trzinski.

**16. Adjourn**

Meeting adjourned by Captain Hoogesteger at 11:04 a.m.

Minutes are taken by the Wood County Sheriff's Department.