

## HEALTH AND HUMAN SERVICES COMMITTEE

**DATE:** June 22, 2017

**PLACE:** Edgewater Haven Conf Room 110/Admin Building - Port Edwards

**PRESENT:** Donna Rozar, Adam Fischer, Dennis Polach, Jessica Vicente, Brad Kremer, Tom Buttke, Marion Hokamp, Lori Slattery-Smith, R.N. and Jeffrey Koszczuk, D.O. (both arrived during agenda item #4)

**EXCUSED:** - - -

**ALSO PRESENT (for all or part of the meeting):** Brandon Vruwink, Jo Timmerman (Human Services); Cindy Robinson, Kathleen Zellner (Edgewater Haven); Sue Kunferman, Kathy Alft, Erica Sherman (Health Department); Rock Larson (Veteran Services); Bill Clendenning (County Board Supervisor);

**1) Call to Order**

Meeting called to order at 5:00 p.m. by Chair Rozar.

**2) Quorum**

The Chair declared a quorum present.

**3) Public Comments**

- Brad Kremer extended appreciation to Brandon Vruwink and Marion Hokamp for their attendance at Altenburg Farm's launch of the school/farm educational program.

**4) Health Department presentation: Maternal Child Health Home Visiting Program**

Erica Sherman (Health Department Public Health Nurse) described the maternal child health home visiting program and shared a typical case management example.

**5) Consent Agenda**

Norwood Health Center and Edgewater vouchers were pulled. Motion (Buttke/ Koszczuk) to approve the consent agenda. All ayes. Motion carried.

**6) Discussion and consideration of items removed from consent agenda**

- EDGEWATER: Cindy Robinson and Chair Rozar responded to concerns regarding staffing vs contracted services.
- NORWOOD HEALTH CENTER: Brandon Vruwink responded to questions regarding CNA exam testing, facility leasing costs, purpose of gas cards, and contracted services vs in-house staffing. There was Committee consensus to revisit the source of contracted services vs in-house staffing as part of the budget process. Motion (Kremer/Fischer) to approve the Norwood Health Center & Edgewater Haven vouchers pulled for discussion. All ayes. Motion carried.

**7) Financial Statements – Edgewater Haven, Human Services, Norwood Health Center**

Financial statements were reviewed with specific questions answered by appropriate Department Heads.

**8) Discussion of Human Services space needs in Marshfield**

For those absent from last week's Committee's strategic planning meeting, Chair Rozar shared a brief update with discussions that occurred.

**9) Discussion and Consideration of Human Services Department Organizational Structure**

The resolution to bring Edgewater Haven under the umbrella of Human Services was approved at the June County Board meeting. Brandon Vruwink shared options for organizational structure given the anticipated change. Brandon responded to Committee concerns regarding costs for a new position and will look for budget neutral cost-savings. Motion (Vicente/Fischer) to create a Deputy Director position as a new FTE supported by increased efficiencies. All ayes. Motion carried.

**10) Resolution to amend Veterans Service Commission 2017 Budget**

Rock Larson explained reasons for variance of budgeted expenditures. Motion (Fischer/ Koszczuk) to support the resolution as presented and forward to the Executive Committee for co-sponsorship and County Board for approval. All ayes. Motion carried.

**11) Health Department out-of-state travel request to attend the Health Care Coalition Response Leadership Course in Alabama, September 18-22, 2017 with all expenses paid with grant funds**

Sue Kunferman noted the purpose for this travel was approved at the April Committee meeting but date was rescheduled to September. Motion (Buttke/Fischer) to authorize attendance to the Health Care Coalition Response Leadership Course in Alabama with all expenses paid with grant funds. All ayes. Motion carried.

**12) Request from YMCA regarding street access off Chestnut Avenue in Marshfield**

Chair Rozar shared a letter received from the Marshfield YMCA requesting permission to construct a driveway off Chestnut Street to the YMCA's property. City officials and YMCA representatives will be invited to the July Committee meeting to address concerns and answer questions.

**13) Update regarding relocation of departments to the River Block Building and in the Courthouse**

The move into River Block is progressing well; however, moving costs have exceeded estimates provided by Rapp's. There was Committee consensus to share this information with Corporate Counsel for guidance. Bill Clendenning (Chair of the River Block EC Sub-Committee) agreed to take this to Peter Kastenholz. Rock Larsen provided an update with progress of the Courthouse remodel and associated moves.

**14) Legislative Issue Updates**

Department heads provided updates regarding issues pertaining to their departments.

**15) Items for Future Agenda**

The Chair noted items for future agendas.

**16) Next Meeting(s)**

- July 19, 2017, 5:00 pm, Edgewater Haven Conf Room 110/Admin Building - Port Edwards (for strategic planning purpose)
- July 27, 2017, 5:00 pm, Wood County Annex & Health Center Classroom – Marshfield

**17) Adjourn**

Chair Rozar declared the meeting adjourned at 7:27 pm.

Minutes taken by Kathy Alft and reviewed by Marion Hokamp, Secretary.

Minutes subject to Committee approval

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Marion Hokamp, Secretary  
Health and Human Services Committee