

Draft
South Central Library System Board of Trustees Minutes
11/20/2020, 12:15 p.m.
4610 S. Biltmore Lane, Suite 101, Madison, WI 53718
Meeting held remotely via BlueJeans

Action Items:

The agency agreement with Lighthouse Commercial Real Estate was not approved. It will come back to the board in December after further clarification.

Present: N. Brien, F. Cherney, P. Cox, B. Clendenning, N. Foth, M. Furgal, J. Healy-Plotkin, J. Honl, N. Long, K. Michaelis, R. Nelson, T. Peterson, G. Poulson, T. Walske, A. Weier, K. Williams

Absent: Excused: J. Chrisler, M. Nelson

Recorder: H. Moe

SCLS Staff Present: M. Van Pelt, K. Goeden

Call to Order Time: 12: 15 p.m. J. Healy-Plotkin, President

- a. Introduction of guests/visitors: Teran Peterson was introduced as the newly appointed Dane County Representative to the SCLS Board.
- b. Changes/additions to the agenda: None
- c. Requests to address the Board: None

Approval of previous meeting minutes: 10/22/2020

- a. Motion: N. Long moved approval. A. Weier seconded.
- b. Changes or corrections: None
- c. Vote: Motion carried.

Bills for Payments: The bills for payment amount is \$128,604.06

- a. Motion. B. Clendenning moved approval of the bills for payment. F. Cherney seconded.
- b. Discussion: None
- c. Vote: Motion carried.

Financial Statements: K. Goeden provided a brief overview of the financial statements.

Presentation: Marathon County Public Library – M. Van Pelt provided an overview of the Marathon County Public Library Task Force and their charge in determining whether to join SCLS. The task force will determine a recommendation for the Marathon County Public Library Board in December. The Task Force will then compile a report and present it to the Marathon County Public Library Board of Trustees in January. The board's decision is then shared with the Marathon County Board of Supervisors who will vote on the issue. The necessary paperwork for leaving the Wisconsin Valley Library Service must be filed by June 30, 2021. If the library decides to join SCLS, they will want to be on LINKcat, but not the technology services. SCLS will need to submit a system plan incorporating Marathon County into its system. The state aid SCLS would receive if Marathon County joins our system is estimated at \$375,250. Wisconsin Valley Library Service is concerned about losing their resource library. The small libraries in the system do not want Marathon County to leave, but the task force is charged with doing what is best for the Marathon County Public Library.

R. Nelson inquired about what would happen if Adams County decided to leave SCLS since it ties Wood County and Portage County to SCLS. This prompted a discussion of the Public Library Redesign Project and their charge of consolidating systems in Wisconsin to facilitate sharing of resources, not duplication.

J. Honl inquired if it against policy to recruit other libraries to join a system. In the past, SCLS has responded to

3 requests for information from other counties in adjoining systems inquiring about joining SCLS. We responded because we were asked, but it is frowned upon to recruit.

Committee Reports:

- a. Advocacy: No report.
- b. Nomination: M. Furgal noted the slate of officers will be provided at the December meeting.

Action Items:

- a. Approve agency agreement with Lighthouse Commercial Real Estate
 - i. Motion: G. Polson moved approval. N. Foth seconded.
 - ii. Discussion:

Keller Inc. is our design builder and they recommended the Lighthouse Commercial Real Estate Company to be our broker. This agreement has been reviewed and approved by an attorney. The Shopko property was excluded because SCLS had found that property without the help of a broker, therefore, any commission should not be paid to Lighthouse Commercial Real Estate if that property is selected. T. Peterson is a realtor and she provided her input and concerns on the contract as presented.

T. Peterson moved to amend the motion on the floor to ask for review of the broker's agency agreement with the director, attorney and broker and ask for clarification of the discrepancies and report back to this board with a possible amendment to the broker's agency agreement. F. Cherney seconded the amended motion. A roll call vote was taken. 5 votes yes, 10 votes no.

- iii. Vote: Motion did not pass

B. Clendenning moved to table the motion until more information is received and to bring the agreement to the board with possible revisions. K. Williams seconded. R. Nelson suggested T. Peterson be present at the meeting with the Lighthouse Commercial Real Estate and the System Director to discuss revisions since she has experience in real estate.

Vote: Motion carried.

The agreement will be presented to the board in December for approval.

SCLS Foundation Report: M. Van Pelt noted the Cornerstone letters requesting donations were mailed and to date, over \$3,000 has been raised. The slate of 2021 officers include T. Walske – President; P. Kaland - Vice President; M. Van Pelt - Secretary; and M. Furgal - Treasurer.

T. Walske invited all the board members to make a donation to the SCLS Foundation.

The board is encouraged to donate.

System Director's Report: You may view the System Director report online. M. Van Pelt noted DPI approved our 2021 plan and funding for the system in 2021. More than 30 libraries in the system are now fine free. Currently, five libraries have temporarily closed due to the pandemic and the majority of libraries are returning to curbside pick-up only. M. Van Pelt expressed her appreciation to the board for their support this year and acknowledged the changes the board has adjusted to with new technology and new ways of thinking during the pandemic while continuing to meet their mission and serve the member libraries and staff. Many thanks for the board's help and support.

Discussion:

a. 2020 bonuses for SCLS Staff: In the past, SCLS has given staff a bonus of \$1,000 plus 1% of their annual salary. K. Goeden feels we can provide some kind of bonus to the staff but will know more after the November financials are completed. This topic will be presented to the board in December for a vote.

N. Brien expressed her thanks to the SCLS staff.

b. Delay on ALA Legislative Day – waiting for information from ALA: We are not sure if ALA Legislative Day will occur. If it does, SCLS will provide an application to the board member that would be interested in attending. Last year the event was held virtually and it may be so again this year. We will keep you posted.

Administrative Council (AC) Report: All Directors met 11/19/2020. You may view the minutes online. The Directors voted not to use contingency funds to lower their fees for 2021. This topic will be revisited for 2022.

Other Business:

a. 2021 Committees: Start thinking about which committees you would like to serve on in 2021 including staying on your current committee. Send requests to Heidi Moe.

Information Sharing:

B. Clendenning inquired if the SCLS Bylaws has a parliamentarian. It does not, but the Bylaws Committee can look into it.

A. Weier is not renewing her term. She noted she has enjoyed getting to know everyone and it has been a privilege to serve on the SCLS Board.

N. Long noted several library supporters attended the Columbia County budget hearing and provided public testimony in support of increasing the budget for public libraries in the county. An amendment was introduced to restore the original budget proposal for the libraries and it passed.

Adjournment: 1:52 p.m.

For more information about the Board of Trustees, contact Martha Van Pelt

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