

MINUTES
McMillan Memorial Library
Board of Trustees
May 16, 2018

DRAFT
Subject to
Approval

President Zacher called the regular monthly meeting of the McMillan Memorial Library Board of Trustees to order at 4:00 p.m.

ROLL CALL ATTENDANCE:

Present: Andrea Galvan, Susan Bovee, William Clendenning, Kevin Finbraaten, Scott Kellogg, Heather Gygi, and Anne Zacher

Absent: David Farnbrough and Craig Broeren

Administration: Andy Barnett, Vicki Steiner, and Brian Kopetsky

Others in attendance: Rick Potter

President Galvan welcomed our new Board member Heather Gygi. Board members and staff introduced themselves.

CORRESPONDENCE: A letter from the Mayor's office was received notifying the Board of the appointment of Heather Gygi to the Library Board.

A note of thanks for the invitation to the Staff and Volunteer luncheon was received from Bernardine Jagodzinski.

A note of thanks was received from the Child Care Advocates Council for the Library's support of the Children's Festival.

A note of thanks was also received from the Historic Point Basse group thanking the Library for use of the Library's meeting rooms.

MINUTES: A motion to approve the Minutes of the April 18, 2018 Library Board meeting was made by Mr. Clendenning, second by Mr. Kellogg. Motion carried.

TREASURER'S REPORT: Mr. Barnett presented the financial reports for May 2018.

A motion to approve the financial reports and payment of the Operating and Endowment Fund bills was made by Ms. Bovee, second by Mr. Finbraaten. Motion carried.

DIRECTOR'S REPORT:

Library Use and Events – We celebrated Earth Day with a focus on Aldo Leopold, with author Robert Root on April 19 and showings of the movie *Green Fire: Aldo Leopold And A Land Ethic For Our Time*, combined with solar tours. Local Jazz group 4 on the Floor is now playing here the first and third Tuesdays. The Teen Job Fair was delayed a week by the snow storm, but attracted 170. Boi Band was the winner of the Friends of Rapids Music Battle of the Bands, which we hope will become an annual event. We participated in the Children's Festival, had a book release party for local author Lisl Detlefsen and ran an International Tabletop Game Day. The schedule for adult, children and teen Summer Library programs is being finalized. This will include The Accidentals as a concert in July. Switchback will be in concert on May 17th. They may

record a podcast and VR performance. A staff team is planning on raising butterflies in the YS room during the summer.

Budget – The County Library Board is recommending reimbursement at an 85% level, which is in keeping with their five year plan.

Building & Grounds – Three new water fountains / bubblers were installed. Our emergency generator was serviced, but will need to be replaced soon. This may be a capital project. Elevator repairs have not yet been scheduled but will shut down the equipment for half a day. The Council approved our architectural service proposal and we will be moving forward with the restroom renovation project. A set of design considerations was distributed. Thanks to a pledged donation, we may replace the Upper Lobby lights and ceiling this summer. Staff cleaned up the Children's Garden and are planting a new square foot garden. We will be the host to a bike share station, one of five in the city.

Solar Project – Over 90 people went on solar tours last month. Solar production is on schedule. We are promoting that the project involves 13,000 square feet of panels to indicate its size.

Miscellaneous – The Library recognized our volunteers and gave staff awards for years of service at our annual Staff Development Day on May 8th. Training focused on our vision for the future of the Library and included tours of the makerspace and solar rooftop. Lincoln HS will add a library card to their school supply list. We are working on an event centered on the showing of the movie Cheeseheads. The entire 1963-2000 run of Consolidated News has been loaded to Recollection Wisconsin. Nekoosa News is our next target.

COMMITTEE REPORTS: There were no committee meetings held during the month.

OLD BUSINESS: Ms. Bovee discussed solar fundraising for school projects and clubs. A curriculum to distribute to schools for the next school year as discussed.

NEW BUSINESS: There were no items of new business

A motion to adjourn was made by Mr. Clendenning, second by Ms. Zacher. Motion carried and the meeting adjourned at 4:59 p.m.

The next regular monthly meeting of the McMillan Memorial Library Board of Trustees will be held in the McCourt Conference Room on June 20, 2018 at 4:00 p.m.

Respectfully submitted,
Vicki Steiner, Secretary