

**CRIMINAL JUSTICE COORDINATOR ADHOC COMMITTEE  
MEETING MINUTES**

**DATE:** Tuesday, December 15, 2020  
**TIME:** 1:00 p.m.  
**PLACE:** Wood County Courthouse-Room 114  
Wisconsin Rapids, WI

**PRESENT:** Adam Fischer, Bill Clendenning, and Brent Vruwink (in-person); Mary Solheim, Bill Leichtnam and Brad Hamilton (via video conference)

**OTHERS PRESENT:** (for part or all of the meeting, in-person, telephone or video conference) Janelle Krueger, Shannon Lobner, Joe Zurfluh, and IT Help Desk

**NOT PRESENT:** Shawn Becker

1. The meeting was called to order at 1:00 p.m. by Chairman Fischer.
2. A quorum was declared.
3. There were no public comments.
4. **A motion was made by Clendenning and seconded by Leichtnam to approve the minutes from the November 30, 2020 meeting. All voted aye, motion carried.**
5. Krueger presented the committee with the anticipated timeline for filling the newly created positions in the Criminal Justice Coordinator office that passed at the County Board meeting on December 15, 2020. Human Resources has the position descriptions and will be posting the positions this week, with an application deadline of December 22, 2020.

Krueger further provided the committee with a presentation of research and statistical data that she has compiled and the vision of diversion court establishment in Wood County, along with the creation of a Criminal Justice Council and potential members.

Vruwink left the meeting at 2:05 p.m.

6. The next committee meeting will be on January 19, 2021 at 1:00 p.m. Discussion on a Criminal Justice Council will be included on the agenda.
7. Chairman Fischer adjourned the meeting at 2:22 p.m.

Minutes taken by Shannon Lobner and are in draft format until approved by the committee at the next meeting.