

## HEALTH AND HUMAN SERVICES COMMITTEE

**DATE:** January 25, 2018

**PLACE:** Wood County Annex & Health Center Classroom – Marshfield

**PRESENT:** Donna Rozar, Adam Fischer, Dennis Polach, Jessica Vicente, Marion Hokamp, Brad Kremer, Tom Buttke, Lori Slattery-Smith, R.N., Eric Quivers, M.D.

**ALSO PRESENT (for all or part of the meeting):** Brandon Vruwink, Cindy Robinson, Jo Timmerman, Jordon Bruce, Stephanie Gudmunsen, Steve Budnik (Human Services Department); Sue Kunferman, Kathy Alft, Kristie Egge (Health Department); Rock Larson (Veteran Services); Bill Clendenning (County Board Supervisor), Dr. George Melnyk (Norwood Health Center psychiatrist)

**1) Call to Order**

Meeting called to order at 5:00 p.m. by Chair Rozar.

**2) Quorum**

The Chair declared a quorum.

**3) Public Comments**

- Jordon Bruce introduced Dr. Melnyk, Norwood Health Center Psychiatrist Treatment Director. Dr. Melnyk provided a brief background of his life experiences.

**4) Consent Agenda**

Motion (Buttke/Vicente) to approve the consent agenda. Human Services narrative as well as the Edgewater Haven and Human Services vouchers were pulled. All ayes. Motion carried.

**5) Discussion and consideration of items removed from consent agenda**

- **HUMAN SERVICES NARRATIVE:** Brandon Vruwink responded to questions regarding Governor Walker's plans to close Lincoln Hills and Copper Lake schools. Cindy Robinson explained what happened with three employees displaced when BSG contract went into effect.
- **EDGEWATER HAVEN VOUCHERS:** Cindy Robinson explained reimbursement costs for Lisa Peeters.
- **HUMAN SERVICES VOUCHERS:** Brandon Vruwink provided explanation of several out-of-home placement payments.

Motion (Fischer/Kremer) to approve Human Services narrative, Human Services vouchers, and Edgewater Haven vouchers as presented. All Ayes. Motion carried.

**6) Financial Statements – Edgewater Haven, Human Services, Norwood Health Center Quarterly Reports – Veterans Service, Health Department**

Financial statements and quarterly reports were reviewed with specific questions answered by appropriate department staff.

**7) Update from Ad Hoc Committee (out-of-home placement research)**

Ad Hoc Committee meeting minutes from November 14, 2017 and January 16, 2018 were included in the packet.

**8) Grant funding update with River Riders Bike Share Program**

Kristie Egge described the River Riders Bike Share Program and opportunity for funding support from the Legacy Foundation. Motion (Fischer/Buttke) to approve funding support from Legacy Foundation and WI Partnership Program Catalyst Grant for the River Riders Bike Share Program. All ayes. Motion carried.

**9) Levy support from county-owned nursing homes**

Jordon Bruce shared 2010-2017 tax levy support for several county-owned nursing homes. The report also states the number of beds for each facility. Jordon further described trends and potential for change with moving the TBI unit to Edgewater Haven.

**10) Human Services review of the Bridgeway Unit**

Stephanie Gudmunsen responded to Committee member questions regarding admissions and discharge days as reported in her narrative. Jordon Bruce and Jo Timmerman described 2017 financials and projections for anticipated, future tax levy support. A lengthy discussion transpired addressing Committee member's questions and concerns surrounding utilization and cost of this unit. Motion (Fischer/Kremer) to bring back a financial review at the April meeting. Motion (Vicente/Rozar) to amend the motion from April to May. Vote

called to amend the motion. Amendment carried 8 ayes, 1 nay (Fischer opposed stating he wants this reviewed in April). Vote called for amended motion to review the financial situation of the Bridgeway Unit at the May meeting. Motion carried 8 ayes, 1 nay (Fischer opposed for same reason noted above).

**11) Human Services Space Needs in Marshfield**

Rozar announced an extension of the lease was signed with the City to rent space through August 2018. Brandon Vruwink initiated discussions for options beyond that date. Furthermore, the need to relocate Cornerstone Services was also discussed. Marshfield Space Needs for Human Services will be revisited next month. Rozar will make some contacts to answer questions brought up during this discussion for that update.

**12) Resolution to approve Human Services out-of-state travel request to attend required quarterly staffing of child placed in Residential Care Center in Lake Villa IL with all expenses paid using tax levy**

Brandon Vruwink explained reasons for the out-of-state travel request. He responded to several Committee member questions regarding the out-of-state home placement. Motion (Kremer/Vicente) to support the resolution as presented and forward to the Executive Committee for co-sponsorship and to the County Board for approval. All ayes. Motion carried.

**13) Ratify Human Services resolution to authorize placement at Northwest Regional Juvenile Detention center (approved by County Board 8-15-17)**

Brandon Vruwink explained reasons for the ratification of the resolution approved by County Board 8-15-17 and provided clarification of additional community based treatment program options. Motion (Fischer/Kremer) to support the resolution as presented and forward to the Executive Committee for co-sponsorship and to the County Board for approval. All ayes. Motion carried.

**14) Consideration of resolution to create Human Services Deputy Director position**

Brandon Vruwink described the need for a Deputy Director position as well as the source of funding to support the request. No "new money" would need to be budgeted. Motion (Buttke/Quivers) to support the resolution as presented and forward to the Executive Committee for co-sponsorship and on to County Board for approval. All ayes. Motion carried.

**15) Health Department out-of-state travel request to attend the Community of Practice for Public Health Improvement in Louisville KY, March 29-30, 2018 with all expenses paid from grant funds**

Conference details and learning objectives were included in the Committee packet. Motion (Buttke/Slattery-Smith) to authorize attendance to the Community of Practice for Public Health Improvement in Louisville KY with all expenses paid with grant funds. All ayes. Motion carried.

**16) Health Department out-of-state travel request to attend the 2018 Washington Leadership Conference in Washington DC, March 4-6, 2018 with all expenses paid from grant funds**

Conference details and learning objectives were included in the Committee packet. Motion (Hokamp/Slattery-Smith) to authorize attendance to the 2018 Washington Leadership Conference in Washington DC with all expenses paid with grant funds. All ayes. Motion carried.

**17) Report from Human Services (HS) Acting Deputy Director Sue Kunferman**

Sue Kunferman reported that the personnel issue she was involved in as the Human Services Acting Deputy Director appointment has been resolved. The process resulted in the termination of an employee. Chair Rozar announced that with the resolution of this issue, Sue Kunferman is removed from further responsibilities as Human Services Acting Deputy Director.

**18) Legislative Issue Updates**

Department heads provided updates regarding issues pertaining to their departments.

**19) Items for Future Agenda**

The Chair noted items for future agendas.

**20) Next Meeting(s)**

- February 22, 2018, 5:00 pm, Edgewater Haven Conf Room 110/Admin Building - Port Edwards

**21) Closed session**

Motion (Buttke/Hokamp) to convene into closed session pursuant to 19.85(1)(c) Wis. Stats. to discuss compensation of an employee for whom the committee exercises responsibility. Rozar: Aye, Fischer: Aye, Kremer: Aye, Hokamp: Aye, Polach: Aye, Slattery-Smith: Aye, Buttke: Aye, Vicente: Aye, Quivers: Aye. Motion carried. The Committee went into closed session at 8:05 p.m.

**22) Return to open session**

Motion (Slattery-Smith/Fischer) to return to open session at 8:31 p.m. All ayes. Motion carried.

Motion (Fischer/Buttke) to decline, respectfully, the discussed employee's request for a raise. 8 ayes. 1 nay (Vincente voted "nay" because she believes the employee deserves a raise.) Motion carried.

**23) Adjourn**

Chair Rozar declared the meeting adjourned at 8:33 p.m.

Minutes taken by Kathy Alft and reviewed by Marion Hokamp, Secretary.

Minutes subject to Committee approval

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Marion Hokamp, Secretary  
Health and Human Services Committee