

Central Records Committee Meeting  
Pittsville Fire Department  
April 24, 2018

PRESENT: Thomas Reichert, Wood County Sheriff's Department  
Kelli Trzinski, Wood County Sheriff's Department  
Shawn Woods, Nekoosa Police Department  
Joseph Zurfluh, Wood County Board  
Melvin Pedersen, Grand Rapids Police Department  
Lori Heideman, Wood County Dispatch  
Lorrie Krokstrom, Marshfield Police Department  
Patrick Zeps, Marshfield Police Department  
Dan Brandl, Wood County IT  
Veronica Klish, Wisconsin Rapids Police Department  
Jeremy Duerr, Pittsville Police Department  
Jerry Minor, Pittsville Fire Department  
Doug Van Berkel-Wisconsin Rapids Fire Department  
Steve Krueser-Wood County Emergency Management

1. The meeting was called to order at 9:01 a.m. by Sheriff Reichert
2. Minutes of previous meeting:

***MOTION by Jerry Minor second by Lori Heideman, to accept the minutes of the October 24, 2017 meeting. Motion carried unanimously.***

3. Public Comment: None.

4. Wood County Dispatch:

Lori thanked all the departments who brought treats for National Public Safety Telecommunicators Week.

Dispatch will be fully staffed in June.

Lori stated one of her day shift crews is working to re-familiarize themselves with Emergency Medical Dispatcher (EMD.) Lori stated legislation was passed recently making it mandatory for all dispatchers to be able to do CPR coaching over the phone.

5. Mapping Update:

Dan Brandl from IT stated he is working with Justin Connor to get new maps for CIS. Dan said updates/packages would be sent to all departments.

6. CIS Records/CAD/Mobile Data:

Dan Brandl from IT talked about the update that is happening on April 25, 2018. He stated they are moving data to new servers. CIS is scheduled to be down for eight hours starting at 9:00 a.m. Dan stated since he started with the Wood County they have been moving servers over little by little.

Shawn Woods is having issues with information not exporting in from the Tracs Transfer.

Lorrie Krokstrom from Marshfield stated they are having issues posting.

7. CIS Policy: None Will be taken out for the next meeting.

8. Any Other Business:

Shawn Woods asked about making changes to the Contact History Report, so each department is able print out their departments contacts only. Dan Brandl stated he would take a look at this again.

Patrick Zeps from Marshfield stated he attended a DOJ meeting and they discussed going to Incident Based Recording (IBR.) Patrick stated the State of Wisconsin is looking to go live with IBR on January 1, 2021. Patrick stated he would contact his contact at the DOJ and speak with her about IBR to see if it is possible for each department to start IBR at different times.

Dan Brandl stated it may not be possible for each department to start IBR at different times using CIS.

Lorrie Krokstrom stated she would like to see a subcommittee for IBR.

9. Next Meeting Date:

**TUESDAY – October 23, 2018**  
**9:00 a.m.**  
**Pittsville Fire Department**

10. Agenda Items: Incident Based Recording (IBR)

11. Adjourn:

***MOTION by Shawn Woods, second by Melvin Pedersen to adjourn at 9:18 a.m. Motion carried unanimously.***

Minutes are taken by the Wood County Sheriff's Department.