

Minutes of the Wood County Public Safety Committee

DATE: August 14, 2017

PRESENT: Mike Feirer, Dennis Polach, Joe Zurfluh, Brad Hamilton, William Winch

OTHERS PRESENT: Bill Clendenning, Steve Kreuser, Sarah Christensen, Lori Heideman, Laura Clark, Thomas Reichert, Lance Pliml, Dara Hamm, Kelli Trzinski

LOCATION: Wood County Courthouse

1. Call to Order:

Mike Feirer called the meeting to order at 2:15 p.m.

2. Review minutes of July 17, 2017:

Motion by Zurfluh, second by Hamilton to approve the minutes of the July 17, 2017 meeting as presented. Motion carried unanimously.

3. Public Comments:

No public comments.

4. Emergency Management Department:

a. **Communications July 2017 Claims:**

The Committee reviewed the Communications July 2017 claims.

b. **Communications Report:**

The Committee reviewed the Communications report. Steve discussed the Cellcom contracts in regards to the Bluff tower.

c. **Emergency Management July 2017 Claims:**

The Committee reviewed the Emergency Management July 2017 claims.

d. **Emergency Management Activity Report:**

The Committee reviewed the Emergency Management Activity Report.

e. **Emergency Management Budget**

Steve discussed the budget with the Committee. Most of the budget increase is taken up with an increase in health insurance, wages and rent.

f. Emergency Management Capital Improvement Programs

Steve discussed not including the dump trailer from the budget for next year as long as we can use the CIP money that we did not use this year to purchase that. The committee was in agreement. Steve also explained what the microwave link is and what it is used for.

Motion by Zurfluh, second by Hamilton to approve the budget with the deletion of the dump trailer and move it on to the Executive Committee. Motion carried unanimously.

5. Dispatch Department:

a. Dispatch July 2017 Claims:

The Committee reviewed the Dispatch July 2017 claims.

b. Dispatch Report:

The Committee reviewed the Dispatch Report as presented.

c. Staff Update:

Lori stated that they are in the process of doing interviews at this time and will be looking to make hiring offers within the next couple of weeks. Lori discussed the issues that her department is encountering with the TIMESTAR program.

d. Space Needs/Move Update:

Lori discussed the dispatch move and some of the glitches that they were running in to.

e. Dispatch Budget:

Lori discussed her budget and the increases and decreases.

f. Dispatch Capital Improvement Items:

Lori discussed the siren controller and radio replay items that are on her Capital Improvement Plan for next year. The siren controller may be able to be purchased this year with overages from wages and a contract that may not be renewable. The Radio Replay system will stay on the Capital Improvement Plan for next year.

Motion by Hamilton, second by Zurfluh to approve the budget with the removal of the CIP items, which will be worked into this year, and forward it on to the Executive Committee. Motion carried unanimously.

6. Set date, time and location of next meeting:

**September 11, 2017
1:00 pm
Marshfield Annex and Health Center**

7. Humane Officer:

a. Humane Officer Report:

The Committee reviewed the Humane Officer report.

b. 2018 Budget:

Humane Officer 2018 budget was not presented to the Committee. It will be presented at September meeting.

c. July 2017 Claims:

The Committee reviewed the Humane Officer July 2017 claims.

8. Coroner:

a. Coroner Report:

The Committee reviewed the Coroner report.

b. 2018 Budget:

Coroner 2018 budget was not presented to the Committee. It will be presented at September meeting.

c. July 2017 Claims:

The Committee reviewed the Coroner July 2017 claims.

9. Sheriff's Department:

a. Correspondence:

Sheriff Reichert shared with the Committee that he received a letter of transfer from Laura Clark. He stated Laura has accepted the position of Chief Deputy Clerk of Court. Sheriff Reichert explained Laura has always been a great friend, a super employee; but is at the end of her pay scale and his hands are tied. He stated Laura will be greatly missed by the Department.

b. July 2017 Claims:

The Committee reviewed the Sheriff's Department July 2017 claims.

c. Chief Deputy Step Increase:

Sheriff Reichert explained that Chief Deputy Dorshorst does a terrific job for the Sheriff's Department and feels his workmanship deserves a step up in the wage scale.

Motion by Hamilton, second by Zurfluh to make the recommendation to the Executive Committee that Chief Deputy Dorshorst advance from Step 7 to Step 8 in the Wood County Pay Structure, effective 01/01/2018. Motion carried unanimously.

d. 2018 Budget:

Sheriff Reichert handed a copy of the 2018 budget to each member. Discussion was held regarding the budget. County Board Chairman Lance Pliml made a suggestion to check into Enterprise Leasing for squad cars, which Sheriff Reichert stated he would do.

Motion by Zurfluh, second by Hamilton to move the Sheriff 2018 budget on to the Executive Committee. Motion carried unanimously.

e. Discuss Capital Improvement Projects-Sheriff's Department:

Sheriff Reichert discussed the capital improvement plan for the Sheriff's Department, stating patrol vehicles are needed to replace high mileage vehicles.

f. Bond Electronic Monitoring:

Sheriff Reichert shared that he scheduled a meeting with the judges and the monitoring company last Thursday, however no judges showed. Sheriff Reichert said he sent a follow-up email to one of the judges and is waiting for a date to meet.

g. Updates:

Crimestoppers: See report.

Safe Ride Initiative: None.

Criminal Justice Task Force: None.

K9: None.

Courthouse Security: Sheriff Reichert stated he spoke with Maintenance Director Rueben Van Tassel regarding the possibility of a lift instead of an elevator in the space behind the current Sheriff's Department to transfer prisoners to court. The space will need to be reconfigured.

h. Jail Items:

All jail reports were reviewed.

10. July 2017 Claims: Dispatch, Communications, Emergency Management, and Sheriff:

Motion by Hamilton, second by Winch to approve the July 2017 claims of all Public Safety Committee Departments. Motion carried unanimously.

11. Agenda Items:

Bond Electronic Monitoring
2018 Budgets
Amish 2017 Bill

12. Adjourn:

Motion by Hamilton, second by Zurfluh to adjourn at 3:40 p.m. Motion carried unanimously.

Minutes taken by Wood County Emergency Management & Wood County Sheriff's Department.

William Winch, Secretary
Public Safety Committee