

PROPERTY & INFORMATION TECHNOLOGY COMMITTEE

DATE: Monday, November 1, 2021

TIME: 9:00 a.m.

LOCATION: Room 114, Wood County Courthouse

1. Call meeting to order.
2. Public Comments
3. Approve minutes from previous meetings
4. **Information Technology**
 - a. Vouchers
 - b. Monthly Comments
5. **Maintenance Dept.**
 - a. Vouchers
 - b. Monthly Comments
6. Chair Lift
7. Elevator status
8. Review Courthouse third floor projects
9. Jail project update
10. Future agenda items
11. Set date and time of next meeting.
12. Pursuant to Wis. Stat. s. 19.85(1)(c), the Committee may go into closed session to conduct performance reviews of department heads.
13. Return to open session
14. Adjourn.

Join by phone

+1-408-418-9388 United States Toll

Meeting number (access code): 2486 410 9319

Join by WebEx App or Web

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=m4460691f7c057bf7aa42d963d03caee0>

Meeting number (access code): 2486 410 9319

Meeting password: PIT1101

**PROPERTY AND INFORMATION TECHNOLOGY COMMITTEE
MEETING MINUTES**

DATE: Monday, October 4, 2021
TIME: 9:00 a.m.
PLACE: Wood County Courthouse – Room 114

PRESENT: Al Breu, Bill Winch, Dennis Polach, Laura Valenstein, Brad Hamilton (via WebEx)

OTHERS PRESENT (for part or all of the meeting): **See attached list.**

1. The meeting was called to order at 9:00 a.m. by Chair Breu.
2. Public Comments: None.
3. Approve minutes from the previous meeting.

Motion (Polach/Hamilton) to approve the minutes from the previous meeting. Motion carried unanimously.

4. (a) Supervisors Winch and Polach asked for clarification on items within the Information Technology vouchers. Jason DeMarco answered general questions pertaining to Information Technology's vouchers.

Motion (Valenstein/Hamilton) to approve the vouchers for the Information Technology Department. Motion carried unanimously.

- (b) No questions regarding Information Technology's monthly comments.
5. (a) Supervisor Winch asked for clarification on items within the Maintenance vouchers. Reuben Van Tassel answered general questions pertaining to his department's vouchers.

Motion (Hamilton/Valenstein) to approve the vouchers for the Maintenance Department. Motion carried unanimously.

- (b) Van Tassel provided information pertaining to projects in his department.
6. Van Tassel shared information regarding the upcoming Courthouse elevator upgrade. The start date is tentatively set for November 15th, 2021.
7. Van Tassel gave a status update on the Jail project. Van Tassel along with several others from the Jail AdHoc Committee will be attending the City Public Works meeting on October 5th, 2021.
8. Agenda items for the next meeting:
 - Chair Lift
 - Jail Project Update

The next regular Committee meeting will be Monday, November 1, 2021 at 9:00 a.m.

9. Chair Breu declared the meeting adjourned at 9:44 a.m.

Minutes recorded and prepared by Nicole Gessert. Minutes in draft form until approved at the next PIT meeting.

**Property & Information Technology Committee Meeting
October 4, 2021**

[illegible]

Committee Report

County of Wood

Report of claims for: INFORMATION TECHNOLOGY

For the period of: OCTOBER 2021

For the range of vouchers: 27210419 - 27210461

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
27210419	AMAZON CAPITAL SERVICES	HEALTH DEPT HEADSETS	09/24/2021	\$390.00	P
27210420	AMAZON CAPITAL SERVICES	EM PHONE CASES	09/26/2021	\$37.90	P
27210421	AMAZON CAPITAL SERVICES	HS FSET HEADSETS	09/27/2021	\$726.68	P
27210422	AMAZON CAPITAL SERVICES	MAINT MONITORS, IT KEYBOARDS	09/28/2021	\$868.99	P
27210423	AT&T MOBILITY	IT & COMMUNICATIONS WIRELESS	09/23/2021	\$138.42	P
27210424	CHARTER COMMUNICATIONS	INTERNET PRO100 ACCT 0209726	09/24/2021	\$130.00	P
27210425	INSIGHT PUBLIC SECTOR INC	2ND PC ORDER 2021	09/23/2021	\$786.56	P
27210426	INSIGHT PUBLIC SECTOR INC	2ND PC ORDER 2021	09/25/2021	\$3,777.90	P
27210427	RHYME BUSINESS PRODUCTS	PRINTER/COPIER CHARGES	10/04/2021	\$6,159.47	P
27210428	RHYME (Portage)	VETERANS MOBILE PRINTERS	09/29/2021	\$659.98	P
27210429	SOLARUS	PHONE CHGS ACCT 00063942-1	10/01/2021	\$2,243.14	P
27210430	SOLARUS	PHONE CHGS ACCT 00077856-5	10/01/2021	\$222.97	P
27210431	SOLARUS	PHONE CHGS ACCT 00061009-7	10/01/2021	\$69.99	P
27210432	US CELLULAR	CELL PHONE CHGS ACCT 277407322	09/16/2021	\$627.09	P
27210433	US CELLULAR	CELL PHONE CHGS ACCT 851710598	09/16/2021	\$351.85	P
27210434	US CELLULAR	CELL PHONE CHGS ACCT 203538532	09/20/2021	\$2,150.61	P
27210435	US CELLULAR	CELL PHONE CHGS ACCT 203391922	09/20/2021	\$10.24	P
27210436	VERIZON	CELL CHGS ACCT 242258062-00001	10/01/2021	\$7,080.22	P
27210437	CITY OF PITTSVILLE TREASURER	IBR CONVERSION GRANT REIMBURSE	10/12/2021	\$942.81	P
27210438	CITY OF WISCONSIN RAPIDS	IBR CONVERSION GRANT REIMBURSE	10/12/2021	\$5,594.00	P
27210439	GRAND RAPIDS POLICE DEPT	IBR CONVERSION GRANT REIMBURSE	10/12/2021	\$3,048.41	P
27210440	MARSHFIELD POLICE DEPT	IBR CONVERSION GRANT REIMBURSE	10/12/2021	\$6,128.26	P
27210441	NEKOOSA POLICE DEPARTMENT	IBR CONVERSION GRANT REIMBURSE	10/12/2021	\$2,137.03	P
27210442	PORT EDWARDS POLICE DEPT	IBR CONVERSION GRANT REIMBURSE	10/12/2021	\$785.67	P
27210443	CENTURYLINK	PHONE/LONG DISTANCE CHARGES	10/01/2021	\$11.79	P
27210444	CHARTER COMMUNICATIONS	WR FIBER ACCT 0294876	09/28/2021	\$1,145.12	P
27210445	INSIGHT PUBLIC SECTOR INC	VETERANS GRANT PC UPGRADES	09/28/2021	\$3,390.81	P
27210446	INSIGHT PUBLIC SECTOR INC	HWY DEPT DOCK	09/28/2021	\$157.89	P
27210447	INSIGHT PUBLIC SECTOR INC	2ND PC ORDER 2021	09/28/2021	\$1,263.12	P
27210448	TIME WARNER CABLE	NETWORK SERVICES	10/01/2021	\$2,264.21	P
27210449	ZOHO CORPORATION	PASSWORD MANAGER ANNUAL MAINT	10/12/2021	\$1,943.10	P
27210450	AMAZON CAPITAL SERVICES	IT CABLES, SUPPLIES	10/12/2021	\$45.96	P
27210451	AMAZON CAPITAL SERVICES	CART, TV, IT SUPPLIES	10/12/2021	\$600.79	P
27210452	AMAZON CAPITAL SERVICES	BRANCH 3 KEYBOARD, MOUSE	10/15/2021	\$30.98	P

INFORMATION TECHNOLOGY - OCTOBER
2021

27210419 - 27210461

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
27210453	AMAZON CAPITAL SERVICES	CREDIT MEMO - MAINT MONITOR	10/17/2021	(\$374.01)	P
27210454	CHARTER COMMUNICATIONS	MFLD FIBER ACCT 0364818	10/09/2021	\$524.09	P
27210455	GOLDFAX	NETWORK FAXING	10/08/2021	\$73.40	P
27210456	INTER-QUEST CORP	BRANCH 3 PROJECTORS	08/31/2021	\$17,399.90	P
27210457	VISTA IT GROUP	AP-TELEWORKER VISTA IT	10/11/2021	\$3,070.15	P
27210458	EO JOHNSON COMPANY INC	PAPERCUT BILLING 3RD QTR 2021	09/24/2021	\$481.05	
27210459	RHYME (Portage)	3RD QTR 2021 BILLING	09/29/2021	\$8,105.33	
27210460	CDW GOVERNMENT INC	RADIO ROOM PDU	10/09/2021	\$894.54	
27210461	FRONTIER COMMUNICATIONS	PHONE CHARGES	10/19/2021	\$140.22	
Grand Total:				\$86,236.63	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

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Committee Member:

Committee Member:



Wood County WISCONSIN

INFORMATION TECHNOLOGY

October 2021

1. Wood County internet and intranet website updates, especially those concerning COVID-19, are being posted continually as we work to keep employees and citizens informed.
2. Continued work on moving applications from the old Citrix environment to the new environment. Recruited some users to test out the new applications and report back with any errors/issues. Substantial time has been spent preparing and moving to the latest version of Citrix. This will provide enhancements and stability for the applications used through Citrix. This transition also allows Server Operating Systems to be updated to current versions.
3. Worked with the County Clerk to ensure County Board meetings can be held at the Wisconsin Rapids City Hall while the Courthouse elevator is out of service. Staff went onsite to test the connection and applications. A time for work to begin on the elevators has not been confirmed. The latest update stated that work would begin in December.
4. Deployed updates and fixes for ESS (Employee Self Service) to handle and support the benefit election for 2022.
5. The current SPAM email filter is end of life the end of November. A new appliance has been purchased and will be configured and put into production prior to the deadline.
6. Completed process to upgrade the Sheriff's Department Citation System (TraCS) to the latest version.
7. Purchased and configured Cisco Teleworker Access Points. These devices provide access to the County network from anywhere that has an internet connection. These devices will be used to connect the County Board iPads during the County Board meetings that will be held at Wisconsin Rapids City Hall. The Coroner and IT staff also use Teleworkers to access County resources remotely.
8. Installed a Video Conferencing unit in the Jail Library. This unit was purchased with Sheriff Department grant funds.
9. Continued working with Konect Parks to implement a new Park Reservations system starting in fall 2021. Transition activities will continue through the 2022 camping season.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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10. Worked with the Human Services department to improve reporting to the State detailing our Subsidized Guardianship payments. This change has been requested by DHS to allow them to capture more federal funds available for these programs.
 11. Met with the Dispatch Manager, Edgewater Administrator and Norwood Administrator to discuss rollout of Duo, two factor authentication, in those Departments. Once Duo is implemented in these last three departments, two factor will be used Countywide to provide additional security of the County network and resources.
 12. Continued work with the Parks and Forestry department to update the remote gate control and monitoring systems for Dexter and Wazeecha dams. Updates are needed to the management software and server. New gate level hardware will be added at the Dexter site.
 13. Continued setup and testing of Laserfiche document management in the Human Services department. Non-clinical documents for Human Services, Norwood, and Edgewater will be migrated into the Laserfiche system over the coming months. All related business units will begin using a paperless process as much as possible utilizing the Laserfiche software.
 14. RtVision OneGov permit system for additional permit types for the Highway Department continues. This permit system is available for public applications and payment processing on the Wood County website.
 15. Support for GCS property tax systems is ongoing. Migration and upgrade to the new property tax application server is complete. Migration is in preparation of decommission of end-of-life Citrix application server. A demo to introduce the replacement property tax software is scheduled for IT and Treasurer. The current property tax software version end-of-life is set for Fall of 2023.
 16. Network staff continue to work on multiple projects that include updating all PCs to the latest version of virus scan software, automating security patching of desktops and servers, moving network drives onto new servers with improved security features, and installing better network infrastructure monitoring.
 17. The IT Security Team continues the Security Awareness Program. This month a 2021 Social Engineering Red Flag training was assigned to all staff. To remain in compliance with the KnowBe4 guarantee simulated Phishing tests need to be completed regularly, at minimum once a month.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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18. Applied numerous security patches to servers. These updates include fixes for functionality and security patches that keep servers as secure as possible. Multifactor authentication and improved virus scanning is also being added to servers to help limit potential exposure and protect County infrastructure and data.
 19. Development for adding new well water permits into the Planning & Zoning Department system is pending.
 20. Discovery phase is scheduled for a system to provide an online property tax lottery credit search for property owners. The search utility will help reduce tax payer expense and increase county revenues.
 21. The TimeStar, electronic time card and time tracking software is under new ownership. IT, HR and Finance staff should attend a demo with the new vendor scheduled in November to discuss financial and support impact. The TimeStar system configuration changes is ongoing. IT works to adjust settings as change requests occur. Additions this month include adding COVID testing units, a new pay group and procedures for contracted staff clock punch time tracking only, coroner pay type procedure updates, additional units and procedures for Norwood shift premiums, and PBJ CMS export file adjustments. PBJ reports are submitted to CMS (Centers for Medicare & Medicaid) using TimeStar data for both the Edgewater and Norwood Facilities.
 22. Legacy data migration from TCM to SmartCare continues.
 23. Providing continual support of Webex Meetings Webex Room Kit. The County has been using Cisco Webex Meetings, Teams, and Room kits for video conferencing and Cisco Jabber for phone access.
 24. For the month of September, 563 helpdesk requests were created, with staff completing 538 tickets and leaving 131 open requests. These numbers represent service requests from departments throughout the County. There are currently 345 project requests from departments.
 25. Nearing completion of migration of countywide antivirus to a new platform that will provide better insight into possible compromises and improved safeguards on devices. This month included migrating all workstations and servers to the new platform.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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26. Continue to migrate to the new Mobile Device Management (MDM) platform. This has been implemented for all new cellular devices, Health Contact Tracers, and devices like iPads. Effort continues to move all cellular phones and tablets to the new platform.
 27. Staff continued to roll out more security to the IT infrastructure. This includes installing our advanced threat detections software, dual factor authentication, and the Desktop Central agent.
 28. Due to substantial delays in receiving hardware, final PC replacement orders for 2021 have now been placed. In effort to receive equipment when needed, IT staff has also sent out surveys to departments for 2022 replacements.
 29. Provided onsite training on how to use the video conferencing units that are used throughout Wood County facilities. Continue to prepare a recorded series of trainings for Video Conferencing. This will provide all staff with a quick reference on how to use video conferencing units or WebEx.
 30. Work to encrypt storage on Workstations continues. This will help ensure that data will not be exposed in the event of a lost or stolen hard drives.
 31. Terminated network drops at Edgewater and a new office was created for staff.
 32. In preparation for moves that will occur in the Courtroom on the 3rd floor, IT has begun moving network hardware to a new location. During this move, IT is also working with State CCAP IT staff to relocate their network equipment as well.
 33. Continue work on setting up the County's Password Management solution. This will allow IT staff to virtually escort vendors while they are working on Wood County assets. It will also allow us to quickly change Service Account passwords when needed.

Committee Report

County of Wood

Report of claims for: MAINTENANCE

For the period of: OCTOBER 2021

For the range of vouchers: 19210737 - 19210830

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19210737	ADVANCE JANITORIAL SERVICE & SUPPLY	CLEANING RIVER BLOCK	09/25/2021	\$4,833.80	P
19210738	ADVANCE SUPPLY LLC	JANITORIAL SUPPLIES	09/20/2021	\$224.99	P
19210739	BDT INC	SHOP SUPPLIES	09/28/2021	\$22.88	P
19210740	CURRENT TECHNOLOGIES INC	CH MEP UPDATE-CONECT GENERATOR	09/20/2021	\$15,217.54	P
19210741	FERGUSON ENTERPRISES LLC	BOILER PARTS	09/20/2021	\$122.49	P
19210742	CINTAS CORPORATION	MAT CLEANING RIVER BLOCK	09/28/2021	\$105.42	P
19210743	CINTAS CORPORATION	MAT CLEANING COURTHOUSE	09/29/2021	\$393.03	P
19210744	KRISS PREMIUM PRODUCTS INC	BOILER CHEMICALS	09/17/2021	\$1,404.19	P
19210745	NAPA CENTRAL WI AUTO PARTS	SHOP SUPPLIES	09/24/2021	\$62.42	P
19210746	POWER PAC INC	TRACTOR SUPPLIES	09/28/2021	\$104.88	P
19210747	RON'S REFRIGERATION & AC INC	CH CHILLER SERVICE CALL	09/21/2021	\$186.00	P
19210748	ULINE	WHEELED TRASH BINS FOR EM	09/09/2021	\$537.26	P
19210749	WATER WORKS & LIGHTING COMM	RIVER BLOCK WATER/SEWER	09/27/2021	\$588.51	P
19210750	WATER WORKS & LIGHTING COMM	WATER/SEWER/ELEC 12TH ST	09/27/2021	\$489.85	P
19210751	WATER WORKS & LIGHTING COMM	WATER/SEWER/ELEC SVC JOINT USE	09/27/2021	\$230.53	P
19210752	WATER WORKS & LIGHTING COMM	RIVER BLOCK OUTSIDE LIGHTING	09/27/2021	\$97.08	P
19210753	WATER WORKS & LIGHTING COMM	ELECTRIC SVC SHERIFF LOCKUP	09/27/2021	\$46.69	P
19210754	WATER WORKS & LIGHTING COMM	SHERIFF LOCKUP OUTDOOR LIGHTS	09/27/2021	\$12.71	P
19210755	ULINE	CLEANING SUPPLIES	10/05/2021	\$39.00	P
19210756	NASSCO INC	CLEANING SUPPLIES	10/05/2021	\$459.16	P
19210757	KRANZ INC	CLEANING SUPPLIES	10/05/2021	\$537.07	P
19210758	DM STAMPS & SPECIALTIES	STAMPS	10/05/2021	\$20.05	P
19210759	QUALITY PLUS PRINTING INC	PRINTING	10/05/2021	\$100.00	P
19210760	MIDLAND PAPER	GLOVES	10/05/2021	\$34.00	P
19210761	ADVANCE JANITORIAL SERVICE & SUPPLY	CLEAN CH EXTERIOR WINDOWS	09/27/2021	\$1,350.00	P
19210762	ADVANCE SUPPLY LLC	JANITORIAL SUPPLIES	09/27/2021	\$235.08	P
19210763	CONSOLIDATED WATER POWER COMPANY	RIVER BLOCK ELECTRIC	10/04/2021	\$6,085.30	P
19210764	CRESCENT ELECTRIC SUPPLY CO	ELECTRICAL SUPPLIES	09/27/2021	\$53.36	P
19210765	CRESCENT ELECTRIC SUPPLY CO	ELECTRICAL SUPPLIES	09/28/2021	\$40.44	P
19210766	CRESCENT ELECTRIC SUPPLY CO	ELECTRICAL SUPPLIES	09/28/2021	\$7.49	P
19210767	ECON ELECTRIC	WORK ON GAS METER	09/24/2021	\$1,286.52	P
19210768	HAZARD SKATES AND SPORTS LLC	PATCHES	09/29/2021	\$36.00	P
19210769	K & W GLASS INC	RB WINDOW REPLACEMENT	09/29/2021	\$90,350.00	P
19210770	POWER PAC INC	TRACTOR SUPPLIES	09/29/2021	\$53.10	P

MAINTENANCE - OCTOBER 2021

19210737 - 19210830

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19210771	SHERWIN-WILLIAMS CO THE	RB HALLWAY PAINT	09/30/2021	\$150.54	P
19210772	SUPERIOR CHEMICAL CORPORATION	ICE MELT	09/23/2021	\$4,685.58	P
19210773	WE ENERGIES	GAS SERVICE COMMUNICATIONS	09/30/2021	\$10.89	P
19210774	WE ENERGIES	GAS SERVICE JAIL	09/30/2021	\$679.67	P
19210775	WE ENERGIES	GAS SERVICE RIVER BLOCK	09/30/2021	\$1,407.37	P
19210776	WE ENERGIES	GAS SERVICE SHERIFF LOCKUP	09/30/2021	\$9.90	P
19210777	WE ENERGIES	GAS SERVICE COURTHOUSE	09/30/2021	\$317.59	P
19210778	WE ENERGIES	GAS SERVICE 12TH ST	09/30/2021	\$10.89	P
19210779	WE ENERGIES	GAS SERVICE JOINT USE BUILDING	09/30/2021	\$9.90	P
19210780	WISCONSIN VALLEY BUILDING PRODUCTS	CONCRETE SEALANT	09/24/2021	\$632.00	P
19210781	WISCONSIN VALLEY BUILDING PRODUCTS	JAIL & SHOP SUPPLIES	09/30/2021	\$25.66	P
19210782	VENTURE ARCHITECTS	JAIL PROJECT-PROFESSIONAL SERV	09/27/2021	\$93,489.49	P
19210783	STAPLES ADVANTAGE	OFFICE SUPPLIES	10/12/2021	\$10.24	P
19210784	ACE HARDWARE	BATTERIES FOR FAUCETS	10/06/2021	\$31.98	P
19210785	ADVANCED DISPOSAL	WASTE DISPOSAL FEES	09/30/2021	\$731.64	P
19210786	ADVANCE SUPPLY LLC	JANITORIAL SUPPLIES	09/30/2021	\$191.24	P
19210787	AMAZON CAPITAL SERVICES	HEADSET	10/06/2021	\$118.97	P
19210788	AMAZON CAPITAL SERVICES	FILTERS	10/11/2021	\$57.48	P
19210789	HOME DEPOT CREDIT SERV (Maintenance)	CH,RB,TREAS,CH UPDATES,12TH ST	10/05/2021	\$609.48	P
19210790	NAPA CENTRAL WI AUTO PARTS	2013 F250 OIL CHANGE SUPPLIES	10/08/2021	\$72.46	P
19210791	PBBS EQUIPMENT CORPORATION	BOILER REPAIRS	10/05/2021	\$5,866.32	P
19210792	PBBS EQUIPMENT CORPORATION	BOILER REPAIRS	10/06/2021	\$1,683.19	P
19210793	RAPID QUALITY LAWN & LANDSCAPING	FERTILIZING AND WEED CONTROL	10/03/2021	\$357.46	P
19210794	WATER WORKS & LIGHTING COMM	WATER/SEWER SERVICE JAIL	10/13/2021	\$2,074.40	P
19210795	WATER WORKS & LIGHTING COMM	WATER/SEWER/ELEC COMMUNICATION	10/13/2021	\$286.90	P
19210796	WATER WORKS & LIGHTING COMM	WATER/SEWER SERVICE COURTHOUSE	10/13/2021	\$1,168.84	P
19210797	WATER WORKS & LIGHTING COMM	ELEC SVC COURTHOUSE SECURITY	10/13/2021	\$58.22	P
19210798	WATER WORKS & LIGHTING COMM	ELECTRIC SERVICE BAKER LOT	10/13/2021	\$39.27	P
19210799	WATER WORKS & LIGHTING COMM	RIVER BLOCK STORM SEWER	10/13/2021	\$43.37	P
19210800	WATER WORKS & LIGHTING COMM	SARATOGA ST STORM SEWER	10/13/2021	\$9.15	P
19210801	WATER WORKS & LIGHTING COMM	COURTHOUSE STORM SEWER	10/13/2021	\$94.45	P
19210802	WATER WORKS & LIGHTING COMM	COURTHOUSE ELECTRIC	10/13/2021	\$2,996.22	P
19210803	WATER WORKS & LIGHTING COMM	COURTHOUSE ELECTRIC	10/13/2021	\$7,252.01	P
19210804	AMAZON CAPITAL SERVICES	CREDIT MEMO - HEADSET	10/16/2021	(\$71.10)	P
19210805	QUALITY PLUS PRINTING INC	PRINTING	10/20/2021	\$82.50	P
19210806	STAPLES ADVANTAGE	OFFICE SUPPLIES	10/20/2021	\$13.65	P
19210807	STAPLES ADVANTAGE	OFFICE SUPPLIES	10/20/2021	\$9.44	P
19210808	ACE HARDWARE	TRAILER LIGHTS	10/18/2021	\$10.77	
19210809	ACE HARDWARE	TRAILER LIGHTS	10/18/2021	\$13.99	
19210810	ACE HARDWARE	TRAILER LIGHTS	10/20/2021	\$3.59	
19210811	ADVANCE SUPPLY LLC	JANITORIAL SUPPLIES	10/18/2021	\$450.37	
19210812	CRESCENT ELECTRIC SUPPLY CO	ELECTRICAL SUPPLIES	10/11/2021	\$482.60	
19210813	DASH MEDICAL GLOVES	DISPOSABLE GLOVES	10/14/2021	\$210.90	
19210814	FERGUSON ENTERPRISES LLC	FAUCET	10/04/2021	\$53.89	

MAINTENANCE - OCTOBER 2021

19210737 - 19210830

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19210815	FREEDOM PEST CONTROL LLC	RIVER BLOCK PEST CONTROL	10/18/2021	\$40.00	
19210816	FREEDOM PEST CONTROL LLC	COURTHOUSE PEST CONTROL	10/18/2021	\$40.00	
19210817	CINTAS CORPORATION	MAT CLEANING COURTHOUSE	10/13/2021	\$314.21	
19210818	KRISS PREMIUM PRODUCTS INC	BOILER CHEMICALS	10/08/2021	\$1,120.54	
19210819	LAMP RECYCLERS	RECYCLE FLOURESCENT BULBS	10/18/2021	\$656.29	
19210820	LIBERTY CLEANERS INC	CLEANING COURTHOUSE, JAIL	10/20/2021	\$8,233.63	
19210821	OTIS ELEVATOR CO	ELEVATOR SVC 11/1/21-12/31/21	10/05/2021	\$27.94	
19210822	RON'S REFRIGERATION & AC INC	MEP UPDATES-GENERATOR GAS LINE	08/18/2021	\$6,208.00	
19210823	RON'S REFRIGERATION & AC INC	REPAIR HOT WATER PIPING	10/15/2021	\$440.85	
19210824	RON'S REFRIGERATION & AC INC	SHEET METAL	10/15/2021	\$105.00	
19210825	SHRED SAFE LLC	CONFIDENTIAL SHREDDING	10/19/2021	\$90.00	
19210826	WE ENERGIES	GAS SERVICE JAIL	10/12/2021	\$183.27	
19210827	WE ENERGIES	GAS SERVICE COURTHOUSE	10/12/2021	\$161.88	
19210828	US BANK	FIRE EXTINGUISHER	10/19/2021	\$95.60	
19210829	NASSCO INC	CLEANING SUPPLIES	10/25/2021	\$657.20	
19210830	FERGUSON ENTERPRISES LLC	WASHERS	10/15/2021	\$3.23	
Grand Total:				\$270,187.85	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:



Wood County

WISCONSIN

Reuben Van Tassel
Facilities Manager

Letter of Comments October 2021

Ongoing Projects and Planning

Jail – Continuing to participate in regular meetings with County staff, our Construction Manager, Architect and others related to the jail project. During the month of October, the project team presented County Board with an updated site plan that offers an opportunity to construct a new shared entrance that would provide a single point of entry for all visitors of the Courthouse, Sheriff's Department, and Jail. The proposed site plan also offers a separation of service activity and public foot traffic, as the loading dock and sally-port would remain along 5th Street, while the new shared entrance would face Market Street.

The City of Wisconsin Rapids Planning Commission, as well as the Common Council, have approved the County's request to rezone our parcels where the new jail is proposed to be located; the rezoning also required an amendment to the City's Comprehensive Plan, which was approved at the same meeting. There will be ongoing meetings with the city of Wisconsin Rapids in the coming weeks and months as we continue to make progress on the Avon Street discontinuance and other approvals that will be needed for the project.

Courthouse – We are finalizing the Clerk of Courts office layout and should have documents ready for bidding the project before the end of the year.

The contractor performing our elevator upgrade has informed us that they are experiencing some delays on a couple current projects and will not be starting our Courthouse elevator upgrade in November as hoped; their new estimate is mid to late December.

River Block – Window replacement continues. The windows along the river side of the building have been completed and the windows along Second Avenue are scheduled to be completed in the next couple weeks.

Miscellaneous

Attended PIT, Operations, County Board, Jail Construction AdHoc, HHS, WR Public Works, WR Planning Commission, and WR Council meetings.

